



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 107

OCTOBER 11, 2017

Issue 41



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

### The Official Gazette

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# Minutes

**NOTICE**

**Monday, October 2, 2017**

The minutes for the Monday, October 2, 2017, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, October 18, 2017, issue of the *Official Gazette*.

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**MINUTES OF SPOKANE CITY COUNCIL**

**Monday, September 25, 2017**

**BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Stuckart and Council Members Beggs, Fagan, Kinneer, Mumm, Stratton, and Waldref were present.

Finance and Administration Division Director Tim Dunivant, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

**Advance Agenda Review**

The City Council received an overview from staff on the October 2, 2017, Advance Agenda items.

**Action to Approve October 2, 2017, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the October 2, 2017, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Fagan, seconded by Council Member Waldref, **to approve** the Advance Agenda for Monday, October 2, 2017; **carried unanimously**.

**ADMINISTRATIVE SESSION****Current Agenda Review**

The City Council reviewed the September 25, 2017, Current Agenda for any changes.

**CONSENT AGENDA**

**Upon Unanimous Voice Vote (in the affirmative), the City Council approved Staff Recommendations for the following:**

Contract Addendum with XO Communications, (Sandy UT) to increase annual funds for variable costs associated with Telecommunications Carrier Services for the City from January 1, 2017 through December 31, 2018—\$38,250 (incl. tax). Total Contract Amount: \$76,416.22. (OPR 2012-0011; RFP 4299-16)

Contract Addendum with Nuvodia LLC, (Spokane, WA) to increase funds for a Project Management Contractor to assist the Innovation and Technology Services Division Project Management Office with support and management of priority projects for the City from September 1, 2017 through April 30, 2018—\$150,000 (incl. tax). Total Contract Amount: \$378,960. (OPR 2017-0267; RFP 4340-17)

Master Contract with Structured Communication Systems, Inc., (Clackamas, OR) for purchase of hardware & software from November 1, 2017 through October 31, 2019 with three one-year extension options, for a maximum of five years—Not to exceed \$350,000 per year. (OPR 2017-0637; RFP 4373-17)

Consultant Agreement with Morris Networking Contracting (Spokane, WA) for Network Engineering Professional Services for the Innovation and Technology Services Division from September 1, 2017 through August 31, 2018—\$28,500. (OPR 2017-0638; RFP 4380-17)

Interagency Sub-Recipient Agreement with Washington Traffic Safety Commission for the US Department of Transportation, National Highway Traffic Safety Administration funding for traffic safety grant project AG-1942-DUI Enforcement—\$140,024.25 Revenue. (OPR 2017-0639)

Contract with the East Spokane Business Association, (Spokane, WA) to implement services and programs related to the East Sprague Parking and Business Improvement Area from September 25, 2017 through December 31, 2018. (OPR 2017-0640)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through September 15, 2017, total \$17,138,501.71 (Check Nos. 541020-541213; ACH Payment Nos. 41975-42195), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$16,414,231.76. (CPR 2017-0002)

City Council Meeting Minutes: September 11, 2017 and September 14, 2017. (CPR 2017-0013)

#### Council Recess/Executive Session

The City Council adjourned at 3:49 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. in the City Council Chambers for the Regular Legislative Session.

## LEGISLATIVE SESSION

### Pledge of Allegiance

The Pledge of Allegiance was led by Council President Stuckart.

### Roll Call

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

City Clerk Terri Pfister was present during the beginning portion of the meeting and left the meeting at the start of the homelessness forum at 6:07 p.m. Council's Policy Advisor Brian McClatchey was absent.

### MAYORAL PROCLAMATIONS

October 2017 *Filipino American History Month*

Council Member Mumm read the proclamation. No individuals were present to accept the proclamation. The State of Washington has recognized the Month of October as Filipino American History Month since the year 2010, recognizing that Washington State is home to the third largest Filipino population in the United States. The Filipino American National Historical Society recognizes the year of 1763 as the date of the first permanent Filipino settlement in the United States in St. Malo Parish Louisiana. The Filipino American History Month provides an opportunity to promote the study of Filipino American History and Culture and recognize the richness of Filipino American Ethnicity and honor the contributions of Filipino Americans especially their services with distinction in the United States military. The proclamation urges all persons in the region to join in this special observance.

September 2017 *Recovery Month*

Council President Stuckart read the proclamation. Alayna Becker from Daybreak Youth Services, accompanied by individuals/supporters of Ascenda, accepted the proclamation. Substance abuse disorders stress the fabric of American life but recovery is possible. Thirty thousand Spokane residents have reclaimed their lives and live as active participants in our community, no longer burdening hospitals, courts, and jails. National Recovery Month is a month to celebrate the fact that recovery from alcoholism and drug addiction is real and helps not only chronic substance abusers but the wider community as well. The latest addition to the Spokane Recovery Community is Recovery Café of Spokane which holds its grand opening and recovery month event on Saturday, September 30, beginning with its Hands Across the Falls Recovery Month celebration on the Monroe Street Bridge followed by its grand opening of the café.

There were no **Boards and Commissions Appointments**.

There were no **Administrative Reports**.

There were no **Council Committee Reports**.

There were no **Legislative Agenda Items (no Special Budget Ordinances, Emergency Ordinances, Resolutions, Final Reading Ordinances, First Reading Ordinances, Special Considerations, or Hearings)**.

### HOMELESSNESS FORUM

For the remainder of the meeting, the City Council conducted a homelessness forum. The homelessness forum was an opportunity for citizens to discuss homelessness issues and concerns. In addition, City staff and City Council provided commentary during the forum.

### ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 9:18 p.m.

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### STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, September 28, 2017

A Special Meeting of the Spokane City Council was held on the above date at 3:31 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Fagan, Mumm and Waldref were present. Council Member Kinnear arrived at 3:34 p.m. Council Members Beggs and Stratton were absent.

The following topics were discussed:

- Spokane Fire Department Budget
- Sign Code Ordinance Update

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:40 p.m.

# Hearing Notices

## SPOKANE CITY-COUNTY HISTORIC LANDMARKS AGENDA

October 18, 2017

City Council Briefing Center  
808 W. Spokane Falls Blvd.

- I. Public Hearing: 3:00 P.M.
  - A. **Spokane Register Nomination (per SMC 17D.040.090):**
    1. Coolidge-Rising House Rename – 1405 W 9th Avenue
  - B. **Special Valuation Application (per SMC 17D.040.310):**
    1. Jenkins Building – 802 N Monroe Street
    2. Odd Fellows IOOF Lodge – 1017 W 1<sup>st</sup> Avenue

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call,

write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinfson@spokanecity.org](mailto:msteinfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# General Notices

## NOTICE

NOTICE IS HEREBY GIVEN that the regular meeting of the SPOKANE CIVIL SERVICE COMMISSION will be conducted at 9:30 a.m., Tuesday, October 17, 2017 in the City Council Briefing Room on the Lower Level, City Hall.

Items on the Agenda are as follows:

- I. Approval of Minutes
- II. Staff Activities
- III. Classification Resolution
- IV. Administrative Complaint
- V. Appeal of Termination
- VI. Other Business

The meeting is open to the public, with the possibility of moving into executive session only with members of the Civil Service Commission and the appropriate staff.

A Commission briefing will be held at 9:00 a.m. October 17, 2017, in the City Council Briefing Room.

Dated at Spokane, Washington, this 2<sup>nd</sup> day of October, 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

TO HUMAN RESOURCES STAFF AND ALL EMPLOYEE REPRESENTATIVES:

There will be a pre-Commission/Project Evaluation Committee meeting in the Civil Service Conference Room (4B) at 11:00 a.m. on Monday, October 16, 2017.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [msteinfson@spokanecity.org](mailto:msteinfson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C35549

An ordinance creating a licensing program for parklets and streateries in Spokane and establishing the fee structure for such licenses; enacting a new chapter 10.55 and a new section 08.02.0235 of the Spokane Municipal Code.

**WHEREAS**, for the past two summers, downtown Spokane has been the location of a successful pilot program for parklets; and

**WHEREAS**, parklets and streateries help to activate and improve the public realm, by allowing greater opportunities for people to socialize and interact with others and to activate the streetscape, leading to decreases in crime and an enhanced sense of public safety; and

**WHEREAS**, restaurateurs and bar owners have successfully implemented sidewalk cafes in downtown Spokane in recent years, and the desire exists to extend, in the appropriate situations and locations, sidewalk cafés into an adjacent parking space(s) (known as “streateries”) in Spokane; and

**WHEREAS**, parklets and streateries have been used in many cities of all sizes throughout North America and are proven methods to increase the vibrancy and activity of a streetscape; and

**WHEREAS**, the City Council intends to establish a licensing program for parklets and streateries in order to build on the successful pilot programs of the past two summers in downtown Spokane and improve the quality of life in Spokane.

**NOW THEREFORE**, the City of Spokane does ordain:

Section 1. That there is enacted a new chapter 10.55 of the Spokane Municipal Code to read as follows:

## **Chapter 10.55 Parklets and Streateries**

### **Section 10.55.005 Definitions**

- A. “Parklet” means a small public gathering space, occupying up to two parking stalls or a loading zone, as applicable, on a public street, and treated in all respects as a public sidewalk, but the facilities of which are privately owned and maintained.
- B. “Streatery” means up to two parking stalls or a loading zone, as applicable, used either as an extension of, or a stand-alone sidewalk café, connected visually to, and for use by patrons of, a nearby restaurant or bar and service at which is subject to all the terms and conditions of the nearby restaurant or bar’s food service permits and alcohol licenses.

### **Section 10.55.010 License Required**

It is unlawful to install or operate a parklet or streatery without a written license to do so from the city engineer as provided in this chapter and SMC 08.02.0220. All licenses issued under this chapter and SMC 08.02.0220 are temporary and personal licenses, revocable by the City at any time.

### **Section 10.55.020 License Class**

Parklet and streatery licenses are Class IIIE licenses and are subject to SMC Chapter 04.04.

### **Section 10.55.030 Construction**

By enactment of this chapter, the City Council deems the licensing of parklets and streateries in Spokane to be in the best interest of the people of the City and the provisions of this chapter shall be reasonably construed by the City to balance the needs of the license applicant with the protection of public safety.

### **Section 10.55.040 Application**

- A. In addition to the information required by SMC 10.55.060, an application for a parklet or streatery license shall state:
  - 1. The anticipated periods of use during the year, and the proposed hours of daily use, including Saturdays, Sundays and holidays; and
  - 2. Whether any liquor as defined in RCW 66.04.010 will be sold or consumed in the area to be covered by the license.
- B. At the time of application the city engineer shall set a time for an administrative hearing before which the public may offer objections to the issuance of the license.

### **Section 10.55.050 Notice to Adjacent Property Owners and Users**

- A. The applicant shall mail or serve a notice stating the:
  - 1. Nature of the application;

2. The parklet or streatory area sought to be used; and
3. Date, time and place at which the city engineer will consider such application

at least ten days prior thereto, upon the owners, building managers and street-level tenants of the properties on the block face on which would be located the proposed parklet or streatory and the block face across the street from the proposed parklet or streatory, as well as any parking meters or loading zones to be impacted and shall file with the city engineer a copy of the notice mailed and a list of the persons to whom it was sent.

- B. The city engineer shall prepare notices containing the license application details and shall deliver to the applicant a public notice, which shall be posted in a window or on the building exterior of the adjacent property.

#### **Section 10.55.060 Parklet Terms and Conditions**

- A. The City Engineer shall issue a license for the use of a parking stall(s) as a parklet upon such terms and conditions as the City Engineer, in the exercise of his/her professional discretion, may deem appropriate, if the City Engineer determines that:
1. The applicant is the owner or occupant of the property adjacent to the proposed parklet area;
  2. The applicant has the permission of the owner and occupant, if different, of the property adjacent to the proposed parklet area to place a parklet in the proposed location;
  3. The proposed parklet use would not unduly and unreasonably impair passage of the public on the sidewalk adjacent to the area for which the license is sought; and
  4. The design and construction of the proposed parklet meets all applicable guidelines.
  5. No more than one parklet or streatory would be placed per block face.
- B. Terms and conditions imposed by the City Engineer upon the approval of a parklet application may include, without limitation:
1. restrictions as to the number and placement of furnishings (such as tables and chairs) and as to the hours and dates of use;
  2. a requirement that the parklet and all associated furnishing, fixtures, and equipment in the parklet area be cleared when not in use as a parklet, upon the request of the city engineer or other appropriate City officer, such as the chief of police or fire official or their authorized representatives, and that if the licensee does not clear the area, the City may clear the area with the licensee liable to the City for the cost of such work;
  3. a requirement that the parking space(s) be vacated and restored to their original condition and free from all obstructions from November 1 through April 1 of each year;
  4. that the licensee shall maintain the sidewalk adjacent to the parklet as well as the parklet itself in a clean and safe condition for pedestrian travel and use, and if the applicant fails to maintain the area that the City may, in its sole discretion, perform such maintenance, cleaning, and/or repairs as the City deems necessary with the applicant liable to the City for the cost of such maintenance, cleaning, and/or repairs;
  5. a requirement that the licensee maintain the parking stalls adjacent to the parklet area clean and free of debris;
  6. a requirement that the applicant maintain the sidewalk adjacent to the parklet as necessary to accommodate deliveries to adjacent or other nearby properties;
  7. regulations upon lighting and illumination of the parklet;
  8. an indemnity agreement approved by the City Attorney's Office in accordance with the provisions of this chapter;
  9. a requirement that the parklet area display a sign, approved or provided by the City, stating the permitted hours of use for the parklet.
- C. Unless expressly authorized by the City, no license applicant authorized to construct, maintain, and operate a parklet under this chapter shall:

1. Break or damage any pavement or street surface;
2. Disturb, remove, damage, or obstruct any parking meters, signs, or parking area striping;
3. Place adjacent to or obstruct safe, accessible access to a bus stop;
4. Permanently install any fixture of any kind; or
5. Cover or obstruct any utility manholes or handholes

in or on the parking space(s) occupied by a parklet or in or on the sidewalk area adjacent to the parklet area.

- B. The terms and conditions of this section are in addition and supplemental to all other City permit requirements including, without limitation, the fire and building codes and the City's noise regulations stated in chapter 10.08D of the Spokane Municipal Code, as applicable.

#### **Section 10.55.065 Streatery Terms and Conditions**

- A. The City Engineer shall issue a license for the use of a parking space(s) as a streatery upon such terms and conditions as the City Engineer, in the exercise of his/her professional discretion, may deem appropriate, if the City Engineer determines that
1. The applicant is the owner or occupant of the adjacent property and operates a cafe or restaurant thereon;
  2. The applicant has the permission of the owner and occupant, if different, of the property adjacent to the proposed streatery area to place a streatery in the proposed location;
  3. The proposed streatery is included adjacent to, near, or within a food service establishment permit issued by the Spokane City-County health district, or its representative, which has otherwise authorized such use of the area; and
  4. The proposed streatery use would not unduly and unreasonably impair passage of the public on the sidewalk adjacent to the area for which the license is sought.
  5. No more than one parklet or streatery would be placed per block face.
- B. Terms and conditions imposed by the City Engineer upon the approval of a streatery application may include, without limitation:
1. restrictions as to the number and placement of furnishings (such as tables and chairs) and as to the hours and dates of use;
  2. a requirement that the streatery and all associated furnishing, fixtures, and equipment in the streatery area be cleared when not in use as a streatery, upon the request of the city engineer or other appropriate City officer, such as the chief of police or fire official or their authorized representatives, and from November 1 through April 1 of each year, and that if the area is not cleared, the City may clear the area and charge the costs for such clearance to the licensee;
  3. that the streatery be removed immediately if the applicant's food establishment or liquor permit is revoked;
  4. that the licensee shall maintain the sidewalk adjacent to the streatery as well as the streatery itself in a clean and safe condition for pedestrian travel and use, and if the applicant fails to maintain the area, the City may, in its sole discretion, perform such maintenance, cleaning, and/or repairs as the City deems necessary with the applicant liable to the City for the cost of such maintenance, cleaning, and/or repairs;
  5. a requirement that the licensee maintain the parking stalls adjacent to the streatery area clean and free of debris;
  6. a requirement that the applicant maintain the sidewalk adjacent to the streatery as necessary to accommodate deliveries to adjacent or other nearby properties;
  7. regulations upon lighting and illumination of the streatery;
  8. an indemnity agreement approved by the City Attorney's Office in accordance with the provisions of this chapter;



9. a requirement that the streatery area display a sign, approved or provided by the City, stating the permitted hours of use for the streatery.
- C. Unless expressly authorized by the City, no license applicant authorized to construct, maintain, and operate a streatery under this chapter shall:
1. Break or damage any pavement or street surface;
  2. Disturb, remove, damage, or obstruct any parking meters, signs, or parking area striping;
  3. Place adjacent to or obstruct safe, accessible access to a bus stop;
  4. Permanently install any fixture of any kind; or
  5. Cover or obstruct any utility manholes or handholes
- in or on the parking space(s) occupied by a parklet or in or on the sidewalk area adjacent to the parklet area.
- D. The terms and conditions of this section are in addition and supplemental to all other City permit requirements, including, without limitation, the fire and building codes and the City's noise regulations, stated in chapter 10.08D of the Spokane Municipal Code, as applicable.

#### **Section 10.55.070 Liquor Use and Sale**

Liquor, as defined in RCW 66.04.010, as now existing or hereafter amended, may be used and sold at a streatery when authorized in both the license provided for herein and by permit of the Washington State Liquor and Cannabis Board ("LCB"), and not otherwise. Nothing in the chapter shall be construed or deemed to modify, conflict with, or allow separate conditions for alcohol use, sale, or consumption than those provided in Title 66, RCW, specifically chapter 66.20, RCW, WAC 314-03-200, and LCB Board Interim Policy BIP 06-2011 (Aug. 10, 2011). Nothing herein shall be deemed or construed to allow liquor use or consumption on a parklet as the same is defined in this chapter.

#### **Section 10.55.080 Insurance Required**

An applicant for a parklet or streatery license shall, prior to issuance of such license, provide and maintain in full force and effect while the license is in effect, public liability insurance in the amount specified by SMC 12.02.0718 to cover potential claims for bodily injury, death or disability and for property damage, which may arise from or be related to the use of the parking space(s) and sidewalk area adjacent thereto for parklet or streatery purposes, naming the City as an additional insured.

#### **Section 10.55.090 Indemnity – License Revocation**

- A. The applicant for a parklet or streatery license shall execute and deliver to the City upon a form approved by the City Attorney's Office an agreement in writing and acknowledged by the applicant, forever to hold and save the City free and harmless from any and all claims, actions or damages of every kind and description which may accrue to, or be suffered by, any persons by reason of or related to the operation of such parklet or streatery.
- B. In addition, such agreement shall contain a provision that the license is wholly of a temporary nature, that it vests no permanent right whatsoever, that upon thirty days' notice, posted on the premises, or by publication in the official newspaper of the City, or without such notice, in case the licensed use shall become dangerous or unsafe, or shall not be operated in accordance with the provisions of this title, the same may be revoked and the parklet or streatery ordered removed, and if the licensee fails to remove the parklet or streatery that the City may, in its sole discretion, remove the parklet or streatery with the costs of such removal and any related storage to be charged to the licensee.
- C. Every such agreement, after it has been received in his office and numbered, and after the same has been recorded, shall be retained by the city clerk.

#### **Section 10.55.100 Compliance – Street and Sidewalk Condition**

The applicant shall comply with the terms and conditions of the parklet or streatery license issued, and shall maintain the parking space(s) and the sidewalk area adjacent thereto in a clean and safe condition for pedestrian travel, and shall immediately clear the parklet or streatery area when ordered to do so by the city engineer or other appropriate City officer such as the chief of police or fire official or their authorized representatives.

**Section 10.55.110 Requirements not Cumulative**

The requirements of SMC 7.02.070, obstruction of streets, and obstruction of sidewalks, shall not apply to a parklet or streatory validly licensed under this chapter, except as herein provided.

**Section 10.55.120 Regulations and Design Guidelines**

No later than 120 days after the effective date of this section, the city engineer shall publish regulations (including a reasonable license application fee) and design guidelines for parklets and streateries licensed under this chapter.

Section 2. That there is enacted a new section 08.02.0235 of the Spokane Municipal Code to read as follows:

**Section 08.02.0235 Parklets and Streateries**

- A. An annual license fee of one hundred dollars (\$100) shall be paid for operation of a parklet or streatory, as the same are defined in SMC 10.55, as long as the original approved site plan is implemented. Modifications of an approved parklet or streatory license application which extend beyond the original approved plan shall require a new review and a review fee of two hundred fifty dollars (\$250).
- B. The application fee for a license for a new parklet or streatory is fifty dollars (\$50).
- C. The review fee for an application for a new parklet or streatory license is three hundred dollars (\$300).
- D. License applicants shall post a refundable cash bond to secure removal of the parklet or streatory, at the time of application, in the amount of one thousand dollars (\$1,000).
- E. Parking meter revenue loss mitigation.
  - 1. Streatery license applications in locations requiring removal of parking meters shall be subject to the following fees:
    - a. 2-hour meter zone: \$2.09 per square foot per month
    - b. 4-hour and all-day meter zones: \$2.09 per square foot per month
    - c. Time-restricted free parking: \$1.05 per square foot per month
    - c. Meter removal and replacement fee: \$80.
  - 2. Parklet license applications in locations requiring removal of parking meters shall be subject to the following fees:
    - a. 2-hour meter zone: \$1.05 per square foot per month
    - b. 4-hour and all-day meter zones: \$1.05 per square foot per month
    - c. Meter removal and replacement fee: \$80.
- F. In addition to the annual fee, the city shall collect from the license applicant and remit to the state department of revenue the required state leasehold excise tax, as prescribed in chapter 82.29A, RCW.

**Passed by City Council October 2, 2017**

**Delivered to Mayor October 9, 2017**

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**ORDINANCE NO C35550**

An ordinance amending Ordinance No. C-35457, passed the City Council November 28, 2016, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2017 budget Ordinance No. C-35457, as above entitled, and which passed the City Council November 28, 2016, it is necessary to make changes in the appropriations of the Park and Recreation and Golf Funds, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Park and Recreation Fund and the budget annexed thereto with reference to the Park and Recreation Fund, the following changes be made:

FROM:	1400-99999	Parks and Recreation Fund	
	99999-	Unappropriated Reserves	<u>\$770,000</u>
TO:	1400-30210	Parks and Recreation Fund	
	94000-56701	Reserve Capital Outlay	450,000
	94000-56203	Other Improvements	45,000
	94000-56203	Other Improvements	130,000
	76103-54101	Professional Services	100,000
	97115-80101	Transfer to Golf Fund	45,000
			<u>\$770,000</u>

Section 2. That in the budget of the Golf Fund and the budget annexed thereto with reference to the Golf Fund, the following changes be made:

FROM:	4600-55100	Golf Fund	
	99999-39724	From Parks and Recreation	<u>45,000</u>
TO:	4600-55100	Golf Fund	
	76611-54101	Professional Services	<u>\$45,000</u>

Section 3. It is therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide funding for several strategic investment projects from the Parks Fund Excess Fund Balance not anticipated during the 2017 budget process, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 2, 2017**  
**Delivered to Mayor October 9, 2017**

**ORDINANCE NO C35551**

An ordinance amending Ordinance No. C-35457, passed the City Council November 28, 2016, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2017 budget Ordinance No. C-35457, as above entitled, and which passed the City Council November 28, 2016, it is necessary to make changes in the appropriations of the Park and Recreation Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Park and Recreation Fund, and the budget annexed thereto with reference to the Park and Recreation fund, the following changes be made:

FROM:	1400-30210	Park & Recreation Fund	
	76150-08500	Administration – Parks Planning – Project Employee	<u>\$22,086</u>
TO:	1400-30210	Park & Recreation Fund	
	76150-00760	Administration Parks Planning Project Manager (Parks) (From 0 to 1.0 Position)	<u>\$15,900</u>
	1400-30210-76150-52110	FICA	<u>\$1,216</u>
	1400-30210-76150-52210	Retirement	<u>\$1,232</u>

1400-30210-76150-52310	Medical	<u>\$3,000</u>
1400-30210-76150-52320	Dental	<u>\$200</u>
1400-30210-76150-52330	Life Insurance	<u>\$95</u>
1400-30210-76150-52340	Disability	<u>\$49</u>
1400-30210-76150-52400	Industrial Insurance	<u>\$14</u>
1400-30210-76150-51640	Deferred Compensation	<u>\$375</u>
1400-30210-76150-54602	Retiree's Insurance	<u>\$4</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need create an additional Project Manager (Parks), and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 2, 2017**  
**Delivered to Mayor October 9, 2017**

### ORDINANCE NO C35552

An ordinance amending Ordinance No. C-35457, passed the City Council November 28, 2016, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2017 budget Ordinance No. C-35457, as above entitled, and which passed the City Council November 28, 2015, it is necessary to make changes in the appropriations of the Park and Recreation Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Parks Cumulative Reserve Fund and the budget annexed thereto with reference to the Parks Cumulative Reserve Fund, the following changes be made:

From: 1950-99999-99999	Unappropriated Reserves	<u>\$ 495,778</u>
To: 1950-54300-97185-80102	Oper. Transf. Out - Debt	<u>\$350,000</u>
1950-54925-94000-56404	Vehicles	<u>\$145,778</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget for transfer out for debt service repayment and the purchase of replacement of Parks and Recreation vehicles not anticipated during the 2017 budget process, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council October 2, 2017**  
**Delivered to Mayor October 9, 2017**

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## WTE UTILITY OPERATOR SPN 570 PROMOTIONAL

**DATE OPEN:** Monday, October 9, 2017      **DATE CLOSED:** Sunday, October 15, 2017 at 11:59 p.m.  
**SALARY:** \$42,407.28 annual salary, payable bi-weekly, to a maximum of \$63,537.84

**DESCRIPTION:**

Performs technical work in the operation and monitoring of designated waste to energy plant equipment to maintain safe, efficient and continuous plant operations.

**DUTIES:**

Maintains safe and efficient operation of the lime slakers, ash handling system, and other plant equipment.

Inspects designated plant equipment; records operational data on log sheets or handheld device.

Assists the Assistant Plant Operator in the daily operation and maintenance of the plant from the field.

Secures and conveys materials from storage or work sites to designated area. Operates forklifts and other mobile equipment as necessary.

Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:** (Must be met by date of examination.)

Current City employees with one year of experience as WTE Ash Operator or WTE Crane Operator who have completed the internal training program for their position may apply on a promotional basis.

**NOTES:**

- Applicants must possess a valid driver's license.
- Individuals in this classification must successfully complete the Utility Operator training program and additional require environmental, health, and safety training (as designated on the Environmental Training Matrix and the Training Requirements spreadsheet) within their probationary period.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

**EXAMINATION DETAILS:****APPLICATION AND EXAMINATION INSTRUCTIONS**

You are required to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a multiple choice exam, a training and experience evaluation (T&E) with supplemental questionnaire, and a performance evaluation.

Weights are assigned as follows:

- Multiple choice exam 50%
- T&E evaluation with supplemental questionnaire 30%
- Performance evaluation 20%

Multiple choice exams will be conducted in the Civil Service Test Room on Tuesday, October 24, 2017 at 8:30 a.m. The approximate duration of the test is 2 hours.

The multiple choice exam may include such subjects as:

- Federal Regulations, Air Pollution & Controls
- Combustion Fundamentals & Energy Recovery
- Fluid Flow & Pumps
- Municipal Solid Waste & Ash Handling
- Blueprint/Schematic Reading
- Safety & First Aid

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**T&E EVALUATION DETAILS**

The T&E Evaluation is designed to evaluate the relevance, level, recency, progression, and quality of the applicant's education, training and experience and to elicit job-related information, as well as any other information deemed important to performing the duties of the position.

- The T&E Evaluation is administered using the "Education", "Work Experience", and "Supplemental Questionnaire" sections of the online employment application.
- A resume may be included with your application, however it will not substitute for any section noted above and will not be used in the rating process.

- The Supplemental Questionnaire needs to be completed online and submitted as part of the application. The questions may be viewed online in the tab marked "QUESTIONS" on the job announcement.
- Responses should be consistent with the information on your application and are subject to verification. "See Resume" or "See Application" are not qualifying responses and will not be considered.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire as you complete your application for submission.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.

#### PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

We encourage you to apply immediately. Online applications must be completed and submitted by 11:59 p.m. on the filing cut-off date.

#### TO APPLY:

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 5th day of October 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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### HEAVY EQUIPMENT MECHANIC SPN 636 PROMOTIONAL

**DATE OPEN:** Monday, October 9, 2017      **DATE CLOSED:** Sunday, October 22, 2017 at 11:59 p.m.  
**SALARY:** \$42,407.28 annual salary, payable bi-weekly, to a maximum of \$63,537.84

#### DESCRIPTION:

Performs specialized and skilled journey level-work in the repair and maintenance in all facets of heavy trucks and construction equipment; occasional work on light trucks and automobiles will be required.

#### DUTIES:

- Repairs and maintains major components of complex construction equipment such as garbage trucks, graders, street sweepers, front-end loaders, backhoes and trucks which are designed to haul in excess of 12,000 lb. pay loads. This work includes diesel engines, complex transmissions and hydraulic systems, as well as all other related mechanical work.
- Applies mechanical, machinist, and welding skills in the repair, maintenance and fabrication of parts for heavy automotive and mechanical equipment chassis, attachments, and implements.
- Plans work procedure using manuals, charts and the available tools of the trade.
- Orders necessary parts for repair from parts room. Discusses major overhauls and repairs with foreperson to determine extent of repairs.
- Performs related work as required.

Note: Employee may be required to work on a shift basis and is subject to call back during emergency conditions.

#### MINIMUM QUALIFICATIONS:

**Promotional Requirements:** (Must be met by date of examination.)

Possession of a journey-level status as a heavy equipment mechanic, and completion of two years as an Automotive Mechanic (SPN 630) or four years as an Equipment Servicer (SPN 626).

**License:** Applicants must possess a valid driver's license and must obtain a Class "A" Commercial Driver's License (CDL) within one year of appointment.

**NOTE:** Individuals in the classification of Heavy Equipment Mechanic who have obtained and maintain ASE certification as a Master Truck Technician will be eligible for a two grade pay adjustment. The adjustment is contingent on the budget process and Civil Service verification of the certification.

**NOTE:** Individuals in the classification of Heavy Equipment Mechanic working in the Fire Department who have obtained and maintain ASE certification as a Master Truck Technician will be eligible for a two grade pay adjustment (from the base range), and will be eligible for an additional two grade pay adjustment for obtaining and maintaining a Master Fire Apparatus Technician certification from the Emergency Vehicle Technician Certification Commission, Inc. The adjustment is contingent on the budget process and Civil Service verification of the certification.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

**EXAMINATION DETAILS:**

You must pass the examination for this classification to be eligible for promotion. This exam will consist of a written test and a promotional evaluation (PAR), with weights assigned as follows: written test 80%, PAR 20%.

The written test will be conducted in the Civil Service Test Room on October 30, 2017 at 3:00 pm. The approximate duration of the test is 2 hours.

The written test may include such subjects as:

Safety & Supervision  
Engines & Transmissions  
Axles, Steering, & Brakes  
Hydraulics, Fuel, & Cooling Systems  
Lights & Electricity  
Troubleshooting, Testing & Maintenance

Upon acceptance of your application, we will send you an e-mail inviting you to appear for the written test.

Qualified applicants are encouraged to apply immediately using the online application system. All applicants must complete and submit the online City of Spokane employment application by 11:59 p.m. on the filing cut-off date.

**PROMOTIONAL EVALUATION DETAILS:**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 4th day of October 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**HEAVY EQUIPMENT MECHANIC SPN 636  
OPEN ENTRY**

**DATE OPEN:** Monday, October 9, 2017      **DATE CLOSED:** Sunday, October 22, 2017 at 11:59 p.m.  
**SALARY:** \$42,407.28 annual salary, payable bi-weekly, to a maximum of \$63,537.84

**DESCRIPTION:**

Perform specialized and skilled journey level-work in the repair and maintenance in all facets of heavy trucks and construction equipment; occasional work on light trucks and automobiles will be required.

**DUTIES:**

- Repairs and maintains major components of complex construction equipment such as garbage trucks, graders, street sweepers, front-end loaders, backhoes and trucks which are designed to haul in excess of 12,000 lb. pay loads. This work includes diesel engines, complex transmissions and hydraulic systems, as well as all other related mechanical work.
- Applies mechanical, machinist, and welding skills in the repair, maintenance and fabrication of parts for heavy automotive and mechanical equipment chassis, attachments, and implements.
- Plans work procedure using manuals, charts and the available tools of the trade.
- Orders necessary parts for repair from parts room. Discusses major overhauls and repairs with foreperson to determine extent of repairs.
- Performs related work as required.

Note: Employee may be required to work on a shift basis and is subject to call back during emergency conditions.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements: All requirements must be met at the time of application.**

Possession of a journey-level status as a heavy equipment mechanic.

**License:**

Applicants must possess a valid driver's license and must obtain a Class "A" Commercial Driver's License (CDL) within one year of appointment.

**NOTE:** Individuals in the classification of Heavy Equipment Mechanic who have obtained and maintain ASE certification as a Master Truck Technician will be eligible for a two grade pay adjustment. The adjustment is contingent on the budget process and Civil Service verification of the certification.

**NOTE:** Individuals in the classification of Heavy Equipment Mechanic working in the Fire Department who have obtained and maintain ASE certification as a Master Truck Technician will be eligible for a two grade pay adjustment (from the base range), and will be eligible for an additional two grade pay adjustment for obtaining and maintaining a Master Fire Apparatus Technician certification from the Emergency Vehicle Technician Certification Commission, Inc. The adjustment is contingent on the budget process and Civil Service verification of the certification.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

**EXAMINATION DETAILS:**

You must pass the examination for this classification to be eligible for hire. The exam is a multiple-choice written test, which comprises 100% of the final score for ranking on the Civil Service eligibility list for this position.

The written test will be conducted at 808 W Spokane Falls Blvd. in the 4th floor Civil Service Test Room on October 30, 2017 at 3:00 pm. You should plan approximately 2 hours for testing.

The written test may include such subjects as:

Safety & Supervision

Engines & Transmissions

Axles, Steering, & Brakes

Hydraulics, Fuel, & Cooling Systems

Lights & Electricity

Troubleshooting, Testing & Maintenance

Upon acceptance of your application, we will send you an e-mail inviting you to appear for the written test.

We encourage qualified applicants to apply immediately using the online application system. All applicants must complete and submit the online City of Spokane employment application by 11:59 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.



**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 4th day of October 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### CALL FOR BIDS

**Mission Avenue Grind and Overlay from Division Street to Hamilton Street  
Engineering Services File No. 2014092**

This project consists of the construction of approximately **21,600** square yards of pavement planing and placement of 2-inch thick HMA pavement, **1,400** square yards of pavement repair, **400** linear feet of storm sewer, **15** drainage structures, **1,800** square yards of sidewalk and driveway concrete, sundry utility adjustments and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201–3316, will receive sealed bids until 1:00 p.m., October 23, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish October 4, 11, and 18, 2017

**CALL FOR BIDS**  
**Maxwell-Mission Avenue Lane Reduction**  
**Engineering Services File No. 2015053**

This project consists of the construction of approximately 560 linear feet of curb, 170 square yards sidewalk for curb ramps, 110 linear feet of eight inch storm sewer pipe, two drainage structures, 610 square yards of 6-inch thick HMA pavement, 4,440 square feet of pavement marking removal, 2,160 square feet of durable heat applied pavement marking, 6,100 square feet of durable pavement marking, permanent signing, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., October 23, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish September 27, October 4 and 11, 2017

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**CALL FOR BIDS**

**Upriver Facility Paving**  
**Engineering Services File No. 2017169**

This project consists of the construction of approximately 499 cubic yards of excavation and embankment, 55 linear feet of storm sewer, 2 drainage structures, 2,270 square yards of 3-inch thick HMA CI 1/2" pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., October 23, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21,

Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

**\*\*\*\*Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish October 11 and 18, 2017

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### REQUEST FOR QUALIFICATIONS BIOSOLIDS INCINERATION FEASIBILITY STUDY City of Spokane Solid Waste Department – Waste to Energy Facility RFQ #4400-17

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, NOVEMBER 6, 2017** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **BIOSOLIDS INCINERATION FEASIBILITY STUDY** for the City of Spokane Solid Waste Department – Waste to Energy Facility.

The Request for Qualifications document is available by contacting Thea Prince, City of Spokane Purchasing at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on the due date**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) original, five (5) paper copies and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

The City of Spokane City Hall Building is a secure building so allow enough time to get through security if the proposer is hand delivering the proposal.

All response packages are to be clearly marked with:

**“RFQ #4400-17, BIOSOLIDS INCINERATION FEASIBILITY STUDY, DUE 11/6/17”.**

Thea Prince  
City of Spokane Purchasing

Publish: October 11, 18 & 25, 2017

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**HYDRAULIC HOSE & FITTING KEEP FILL SERVICES  
FLEET SERVICES  
RFP #4402-17**

Sealed bids will be opened at 1:15 p.m., **MONDAY, NOVEMBER 6, 2017** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **HYDRAULIC HOSE & FITTING KEEP FILL SERVICES** for the City of Spokane Fleet Services.

A pre-proposal meeting will take place on Friday, October 27, 2017 at 10:30 am at Fleet Services – 915 N Nelson St., Spokane Wa – Meet at the front door and we will walk to the garage.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit two (2) copies of the proposal as follows:**

**One (1) original and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**“HYDRAULIC HOSE & FITTINGS KEEP FILL SERVICES, BID #4402-17, DUE 11/6/17”.**

Thea Prince  
Purchasing Department

Publish: October 11, 18 & 25, 2017

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**REQUEST FOR QUALIFICATIONS  
EMERGENCY SITE SECURITY SERVICES AT FIRE DISASTER SCENES  
City of Spokane Fire Department  
RFQ #4403-17**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 23, 2017** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **EMERGENCY SITE SECURITY SERVICES AT FIRE DISASTER SCENES** for the City of Spokane Fire Department.

The Request for Qualifications document is available by contacting Thea Prince, City of Spokane Purchasing at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on the due date**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) original and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

The City of Spokane City Hall Building is a secure building so allow enough time to get through security if the proposer is hand delivering the proposal.

All response packages are to be clearly marked with:

**“RFQ #4403-17, EMERGENCY SITE SECURITY SERVICES AT FIRE DISASTER SCENES, DUE 10/23/17”.**

Thea Prince  
City of Spokane Purchasing

Publish: October 4 & 11, 2017

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**REQUEST FOR QUALIFICATIONS  
EMERGENCY DEMOLITION SERVICES AT FIRE DISASTER SCENES  
City of Spokane Fire Department  
RFQ #4404-17**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 23, 2017** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **EMERGENCY DEMOLITION SERVICES AT FIRE DISASTER SCENES** for the City of Spokane Fire Department.

The Request for Qualifications document is available by contacting Thea Prince, City of Spokane Purchasing at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on the due date**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) original and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

The City of Spokane City Hall Building is a secure building so allow enough time to get through security if the proposer is hand delivering the proposal.

All response packages are to be clearly marked with:

**“RFQ #4404-17, EMERGENCY DEMOLITION SERVICES AT FIRE DISASTER SCENES, DUE 10/23/17”.**

Thea Prince  
City of Spokane Purchasing

Publish: October 4 & 11, 2017

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**PORTABLE LIME SYSTEM**  
**Solid Waste Disposal Department, Waste to Energy Facility**  
**BID #4405-17**

Sealed bids will be opened at 1:15 p.m., **MONDAY, OCTOBER 23, 2017**, in the City Council Chambers – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for the **PORTABLE LIME SYSTEM PURCHASE AND INSTALL** for the City of Spokane Solid Waste Disposal Department, Waste to Energy Facility.

The Request for Bids document is available by contacting Thea Prince, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) original copy of response to:**

**Division of Purchasing**  
**City of Spokane**  
**4<sup>th</sup> Floor – City Hall**  
**808 W. Spokane Falls Blvd.**  
**Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**“PORTABLE LIME SYSTEM PURCHASE AND INSTALL, BID #4405-17, DUE 10/23/17”.**

Thea Prince  
Purchasing Division

Publish: October 4 & 11, 2017

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**TIRE CHAINS**  
**Fleet Services Department**  
**BID #4406-17**

Sealed bids will be opened at 1:15 p.m., **MONDAY, OCTOBER 23, 2017** in the Council Chambers – Lower Level City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **TIRE CHAINS** for the City of Spokane Fleet Services Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) Original Paper copy and one (1) reproducible digital copy (CD or Thumb Drive) to:**

**Division of Purchasing**  
**City of Spokane**  
**4<sup>th</sup> Floor – City Hall**  
**808 W. Spokane Falls Blvd.**  
**Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:  
**TIRE CHAINS, BID #4406-17, DUE 10/23/17”.**

Thea Prince  
Purchasing Department

Publish: October 11 & 18, 2017

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**RAY WELL STATION TRANSFORMER PURCHASE AND INSTALLATION**  
**Water Department**  
**BID #4413-17**

Sealed bids will be opened at 1:15 p.m., **MONDAY, OCTOBER 23, 2017** in the City Council Chambers, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **RAY WELL STATION TRANSFORMER PURCHASE AND INSTALLATION** for the City of Spokane Water Department.

A pre-bid conference will be held on Thursday, October 12, 2017 at 1:00 pm. (local time). The meeting will be held at the Ray Street Well Station, 533 S Ray St, Spokane WA 99202

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit two (2) copies of the bid, as follows:**

**Original paper bid and one (1) reproducible digital copy (CD or Thumb Drive) to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**RAY WELL STATION TRANSFORMER PURCHASE AND INSTALLATION, BID #4413-17, DUE 10/23/17”.**

Thea Prince  
Purchasing Department

Publish: October 4 & 11, 2017

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**THREE (3) HEAT EXCHANGER CELLS**  
**Solid Waste Disposal Department, Waste to Energy Facility**  
**BID #4414-17**

Sealed bids will be opened at 1:15 p.m., **MONDAY, OCTOBER 23, 2017** in the City Council Chambers, LL City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **THREE (3) HEAT EXCHANGER CELLS** for the City of Spokane Solid Waste Department, Waste to Energy Facility.

**PRE-BID CONFERENCE.** A pre-bid conference will be held on Thursday, October 12, 2017 at 9:00 a.m. The location will be at the Waste to Energy Facility (WTEF) Admin Offices, 2900 S. Geiger Blvd, Spokane WA 99224.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit two (2) copies, one (1) Original Paper copy and one (1) reproducible digital copy (CD or Thumb Drive) to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**THREE (3) HEAT EXCHANGER CELLS, BID #4414-17, DUE 10/23/17**

Thea Prince  
Purchasing Department

Publish: October 4 & 11, 2017

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