



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 107

SEPTEMBER 27, 2017

Issue 39



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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STATEMENT OF OWNERSHIP**MANAGEMENT AND CIRCULATION**

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September 27, 2017 TERRI L. PFISTER, Editor
Publish: September 27, 2017

Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, September 18, 2017

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Fagan, Kinnear, Mumm, and Stratton were present. Council Member Beggs arrived at 3:31 p.m. and Council Member Waldref arrived at 3:34 p.m.

Finance and Administration Division Director Tim Dunivant and City Clerk Terri Pfister were also present. City Council's Policy Advisor Brian McClatchey arrived at 3:33 p.m.

Advance Agenda Review

The City Council received an overview from staff on the September 25, 2017, Advance Agenda items.

Action to Approve September 25, 2017, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the September 25 2017, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Members Waldref and Mumm, **to approve** the Advance Agenda for Monday, September 25, 2017; **carried unanimously**.

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council reviewed the September 18, 2017, Current Agenda for any changes.

Upon motion by Council Member Fagan, seconded by Council Member Waldref, the City Council approved Staff Recommendations for the following (Council Member Kinnear absent):

Purchases for the Fleet Services Department of:

- a. two Cart Delivery Trucks from National Fleet Group (Watsonville, CA)—\$142,307.86 (incl. tax). (OPR 2017-0617)
- b. two additional Wausau Snow Plows from Wausau Equipment Co. (New Berlin, WI)—\$40,421.38 (incl. tax). (OPR 2017-0618)

Contract with Solid Waste Systems (Spokane, WA) to repair a fire-damaged 2015 Labrie front load garbage truck—\$182,334.71 (incl. tax). (OPR 2017-0619)

Agreement with Spokane County Sheriff's Office to implement the sub-recipient portion of the Washington Auto Theft Prevention Authority FY2017-2019 award—\$196,915.93. Term from September 1, 2017 through June 30, 2019. (OPR 2017-0620)

Recommendations to list on the Spokane Register of Historical Places:

- a. The Paine House, 2509 West Summit Boulevard. (OPR 2017-0621)
- b. The McKinley School, 117 North Napa Street. (OPR 2017-0622)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through September 8, 2017, total \$2,927,762.81 (Check Nos. 540824-541019; ACH Payment Nos. 41822-41974), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$2,808,471.40.
- b. Payroll claims of previously approved obligations through September 9, 2017: \$6,845,848.54 (Payroll Check Nos. 546340-546520).

City Council Meeting Minutes: August 31, 2017. (CPR 2017-0013)

Purchase of 181 rifle sound suppressors from T&B Guns (Spokane, WA) for the Police Department—\$115,202.88. (OPR 2017-0607; BID 4382-17)

Council Recess/Executive Session

The City Council adjourned at 3:41 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Regular Legislative and Town Hall Sessions at the Northeast Community Center, 4001 N. Cook Street.

TOWN HALL / LEGISLATIVE SESSION

Invocation

Pastor Seth Rumage from St. Peter's Lutheran Church provided an Invocation.

Presentation of Colors and Pledge of Allegiance

The ROTC Color Guard, Rogers High School, presented the Colors and Rod Minarik of Neighborhood Services and Code Enforcement lead the Pledge of Allegiance.

Moment of Silence

Council President Stuckart referenced the tragic school shooting at Freeman School shooting last week and those affected and called for a moment of silence.

Roll Call

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present. (Council Member Beggs arrived to the meeting at 6:04 p.m. just as roll call was read.)

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

PROCLAMATIONS

Week of September 16, 2017 *Welcoming Week*

Council Member Kinnear read the proclamation. Welcoming Week honors the spirit of community and brings neighbors together across Spokane. Citizens of Spokane are united in efforts to build a stronger Spokane. The proclamation encourages citizens to join together to build a stronger community where every resident has the opportunity to contribute at his or her best. The proclamation was accepted by Julie, a representative of YMCA Inland Northwest, who is collaborating with World Relief to host Welcoming Week events at each of the Spokane area's four YMCA facilities.

There were no **Administrative Reports**.

There were no **Council Committee Reports**.

BOARDS AND COMMISSIONS APPOINTMENTS

Public Development Authority Board for West Plains/Airport

Council President Stuckart noted the Bylaws of the West Plains/Airport Public Development Authority read that the Airport Board representative should be a member of the PDA Board. Subsequently, the following action was taken:

Motion by Council Member Fagan, seconded by Council Member Waldref, **to approve** the appointment of Ben Stuckart to the Public Development Authority Board for West Plains/Airport; **carried unanimously.**

TOWN HALL FORUM

Jennifer Bates remarked on the high quantity of dead tinder dried weeds and litter along every thoroughfare, not just on City properties but in yards and parking lots of many businesses, and she expressed concerns regarding fire danger. She also commented on dead lawns in front of houses and neglected and abandoned properties that could easily go up in flames endangering those who live there and their neighbors. She also commented on 5th and Maple as being a weedy eye sore for many years.

Kathryn Alexander announced that on Saturday, September 23, from 9:00 to 11:00 a.m., Council Member Breean Beggs will be sponsoring an open forum on sidewalks and residents will have a chance to have input. Citizens in District 1 are encouraged to attend.

LEGISLATIVE SESSION

SPECIAL BUDGET ORDINANCES

Upon Unanimous Voice Vote, the City Council **passed** Ordinance C35548, amending Ordinance No. C35457 passed by the City Council November 28, 2016, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

ORD C35548 City Council
FROM: Other Miscellaneous Charges, \$1,000;
TO: Operating Transfer out to Parks/Recreation, same amount.

and

Parks and Recreation fund
FROM: Operating Transfer-In from General Fund, \$1,000;
TO: Advertising, same amount.

(This action provides funds for public outreach and advertising of the City during the November 2 annual Fall Banquet festivities.)

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2017-0081 (LID 99189) and Resolution 2017-0082 (LID 2006147)

Subsequent to a brief overview by Council President Stuckart and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Voice Vote (in the affirmative), the City Council **adopted** the following resolutions:

- **Resolution 2017-0081** providing for the assessment segregation of Post Street from 3rd Avenue to Main Avenue (Post Street Enhancement). (Riverside Neighborhood Council).
- **Resolution 2017-0082** providing for the assessment segregation of 28th Avenue from Chestnut Street to Oak Street; 27th Avenue from Chestnut Street to Oak Street; 26th Avenue from Chestnut Street to East of Oak Street; Oak Street from 28th Avenue to 26th Avenue. (Latah/Hangman Valley Neighborhood Council).

Resolution 2017-0083

Subsequent to Council commentary and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2017-0083** permitting the use of unmanned aerial vehicles by the Spokane Fire Department to assist the Spokane Police Department and improve personnel and public safety during fire and crime scene investigations.

FINAL READING ORDINANCE

Final Reading Ordinance C35546

Subsequent to an overview of Ordinance C35546 by Council Member Waldref, public testimony by one individual, and Council commentary, the following action was taken:

Upon Unanimous Voice Vote (in the affirmative), the City Council **passed Final Reading Ordinance C35546** creating a utility fee credit for nonprofit providers of long-term housing for developmentally disabled persons; enacting a new Chapter 13.12 of the Spokane Municipal Code; and specifying an effective date.

Final Reading Ordinance C35547

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Voice Vote (in the affirmative), the City Council **passed Final Reading Ordinance C35547** relating to Imprest Funds for the Police Department's Patrol Anti-Crime Team (PACT); amending section 7.03.155 of the Spokane Municipal Code.

FIRST READING ORDINANCE

The following ordinances were read for the First Time with further action deferred:

ORD C35549 Creating a licensing program for parklets and streateries in Spokane and establishing the fee structure for such licenses; enacting a new chapter 10.55 and a new section 8.2.0235 of the Spokane Municipal Code. (Note: Final Reading and Hearing on this Ordinance will be held October 2, 2017).

There were no **Special Considerations**.

There were no **Hearings**.

TOWN HALL SESSION

Sean Bresnahan, President, NECCA, provided welcoming remarks and commented on the Northeast Community Center partnerships and the mission dedicated to improving the quality of life for the residents in Northeast Spokane. Heather Trautman, Neighborhood Services and Code Enforcement, also provided welcoming remarks and remarked on the neighborhood program. Ms. Trautman introduced Rod Minarik of Neighborhood Services who facilitated introductions for the reports on successes, triumphs, challenges, and concerns from the Northeast Community, as follows:

1. In the absence of a representative from Shiloh Hills, Rod Minarek of Neighborhood Services and Code Enforcement provided brief remarks on Shiloh Hills.
2. Mindy Muglia reported on Nevada Heights.
3. Joe Carter reported on Hillyard.
4. Hazel Jackson reported on Logan.
5. Community Oriented Policing Substations (C.O.P.S.)
 - a. Barbara Hedlund reported on NevaWood.
 - b. Ruth Relph reported on Northeast.
 - c. Becca Bianci and Sara Brazier reported on Logan.
 - d. Patrick Strike provided commentary on C.O.P.S.
6. Lauri Liptac reported on Minnehaha.
7. Kathryn Alexander reported on Bemiss.
8. Colleen Gardner reported on Chief Garry Park.
9. Charles Hansen reported on Whitman.

Mr. Minarik providing closing remarks and thanked the neighborhoods and City Council for taking the time to come to the NCC.

TOWN HALL FORUM

Alan McDowell remarked on Hangman Hills. He also stated he has started an investigation on what went wrong in Rockford and provided other remarks.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:00 p.m.

MINUTES OF SPOKANE CITY COUNCIL**Monday, September 11, 2017****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Beggs, Fagan, Mumm, Stratton, and Waldref were present. Council Member Kinnear entered at 3:33 p.m.

Finance and Administration Division Director Tim Duvivant, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the September 18, 2017, Advance Agenda items.

Action to Approve September 18, 2017, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the September 18, 2017, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, September 18, 2017; **carried unanimously**.

ADMINISTRATIVE SESSION**Current Agenda Review**

Purchase of 181 Rifle Sound Suppressors from T&B Guns (OPR 2017-0607 / BID 4381-17)

Motion by Council Member Beggs, seconded by Council Member Stratton, **to defer** Consent Agenda Item No. 2—Purchase of 181 rifle sound suppressors from T&B Guns for the Police Department—for one week (to September 18, 2017); **carried unanimously**.

Property Acquisition at the Southeast Corner of Strong Road and Five Mile Road (OPR 2017-0609 / ENG 2013146)

Upon review, Asset Manager Ed Lukas noted the agenda indicates the "southwest corner of Strong Road and Five Mile Road," however, it's actually the "southeast corner" but the legal description and the underlying Purchase and Sale Agreement is correct.

Emergency Ordinance C35542

Motion by Council Member Fagan, seconded by Council Member Waldref, **to withdraw** Emergency Ordinance C35542 (creating an additional Police Radio Supervisor positions as a hire ahead); **carried unanimously**.

Action to Approve September 11, 2017, Current Agenda

Since there was no meeting held on September 5, 2017, the City Council received a briefing on the Current Agenda items. Following staff reports and Council inquiry and discussion regarding the September 11, 2017, Current Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Mumm, seconded by Council Member Stratton, **to approve** the Current Agenda for Monday, September 11, 2017, (as amended); **carried unanimously**.

CONSENT AGENDA

Upon Unanimous Vote (in the affirmative), the City Council approved Staff Recommendations for the following:

Value Blanket Amendment with Otto Environmental Systems, LLC (Eloy, AZ) for the purchase of an additional 720 68 gallon automated refuse carts—\$40,676.84 (incl. tax). (OPR 2016-0003; BID 4157-17)

Renewal of Value Blanket Orders for the Waste to Energy Facility with:

- a. Eljay Oil Co., (Spokane Valley, WA) for purchase of Ultra Low Sulfur #2 Dyed Diesel and Supporting Equipment—\$60,000 (incl. tax). (OPR 2014-0725; BID 4065-14)
- b. Helfrich Brothers Boiler Works, Inc., (Lawrence, MA) for purchase of Miscellaneous Boiler Tubes as needed—\$652,800 (incl. tax). (OPR 2014-0755; BID 4074-14)
- c. Eljay Oil Co., (Spokane Valley, WA) for Lube Products and Miscellaneous Associated Items—\$75,000 (incl. tax). (OPR 2014-0870; BID 4073-14)

Contract Extension with Dick Irvin, Inc., (Shelby, MT) for coordination, transportation, and offloading of bulk lime for use in the Waste to Energy Facility from October 1, 2017 through September 30, 2018—\$334,000. (OPR 2015-0093; RFP 4079-14)

Contract Extension with Spokane Regional Chamber of Commerce dba Greater Spokane Incorporated for Federal Lobbying Services—\$18,000 and Business Recruitment Assistance—\$28,200 on a month-to-month basis until December 31, 2017. Total Contract Amount: \$46,200. (OPR 2015-0584)

Accept funding from Washington Association of Police Sheriffs and Chiefs for the Washington Auto Theft Prevention Authority program—\$422,577.93 Revenue. Award Period from September 1, 2017 through June 30, 2019. (OPR 2017-0608)

Property acquisition of a five acre parcel at the southeast corner of Strong Road and Five Mile Road in conjunction with the Barnes Road from Phoebe Street to Strong Road project—\$300,000. (OPR 2017-0609; ENG 2013146)

Consultant Agreement with Bernardo Wills Architects, PC (Spokane, WA) for pre-design and planning efforts necessary to further the envisioned co-location of the Water and Wastewater Departments on the North Foothills Site—\$175,000. (OPR 2017-0610)

Contract Amendment with MurraySmith, Inc., (Spokane, WA) for Design and Bidding Support for the Northside Landfill Erosion Repair Project to include Construction Support Services during the repair—\$34,108.80 (incl. tax). Total Contract Amount: \$60,208.80. (OPR 2017-0021)

Agreement Amendment with Spokane Neighborhood Action Partners (SNAP) to add time and CDBG funds for the Essential Home Repair Program to accomplish additional home repairs for low-income homeowners—\$200,000. (OPR 2016-0916)

Amendment No. 3 to the Interlocal Agreement between Spokane County and the City to add two members: One City Council representative and One County Chief Financial Officer to the Regional Governance Committee membership. (OPR 2015-0074)

Interagency Agreement between Washington Traffic Safety Commission and the City to provide federal funding for Training the City DUI Drug Court—\$18,000. (OPR 2017-0615)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through September 1, 2017, total \$20,188,356.97 (Check Nos. 540445-540820; ACH Payment Nos. 41293-41821), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$17,606,895.91. (CPR 2017-0002)
- b. Payroll claims of previously approved obligations through August 26, 2017: \$6,653,149.97 (Payroll Check Nos. 546145-546339). (CPR 2017-0003)

City Council Meeting Minutes: August 21, 2017, August 28, 2017 and August 31, 2017. (CPR 2017-0013)

Council Recess/Executive Session

The City Council adjourned at 4:26 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Stuckart.

Roll Call

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

MOMENT OF SILENCE

Council President Stuckart noted today is September 11. He also stated there have been two massive hurricanes, and the Spokane area was pretty smoky last week. He requested a moment of silence to remember September 11 and all the victims of fires and hurricanes.

PROCLAMATIONS

Month of September 2017 *Hunger Action Month*

The proclamation was read by Council Member Waldref and accepted by Julie Humphries of Second Harvest Foods. Throughout the month of September the community is encouraged to take steps to solve hunger which is participating in the United Way Make a Meal for Many Day of Action on September 15 when volunteers will pack 140,000 meals for distribution to hungry people in our City and region.

September 18-24, 2017 *Constitution Week*

The proclamation was read by Council Member Beggs and accepted by three members of the Daughters of the American Revolution. September 17, 2017, marks the 230th anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention. The proclamation asks citizens to reaffirm the ideals of the framers of the Constitution from 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties and remembering that lost rights may never be regained.

September 15, 2017 *POW MIA Recognition Day*

The proclamation was read by Council Member Fagan and accepted by a member of Post 51, Veterans of Foreign Wars, on behalf of Ensign John R. Monahan. On POW MIA Recognition Day, Americans take the time to remember those who were prisoners of war and those who are missing in action as well as their families. Ensign John R. Monahan, Post 51, Veterans of Foreign Wars, has recognized that 83,000 American service personnel are still missing in action. These service men and women are assumed dead but are still unaccounted for. September 15 is the date to pause to remember the sacrifice and service of those who were prisoners of war as well as those who are missing in action.

SALUTATION

Recognition of Jeff Lew

Council Member Mumm presented the Salutation and it was accepted by Doug Wardell, Director of Nutritional Services from Spokane Public Schools. Council Member Mumm advised there is a gentleman in the State of Washington who found out that many students had lunch debt, where they would go to lunch and didn't have money; and it would accrue on their account as a debt, and he didn't think this was right. The gentleman's name is Jeff Lew. Seventy-six percent of America's school districts have children with lunch debt according to the School Nutrition Association. Spokane Public School District is recognized as the second largest district in the State of Washington and works hard to minimize lunch debt that has a current balance of \$1,667 owed by students across the City. Jeff Lew is a native of the Pacific Northwest and helped the Seattle School District wipe out its students' school lunch debt and realized the Spokane School District was the next largest school district and wanted to help. Jeff Lew loved school lunch as a kid and wishes for all children to have school lunch daily. Jeff Lew as a parent wanted to make sure that no student would feel singled out or bullied because of a meal debt and that no child would go hungry. Jeff Lew believes in equal lunches for all children and wants to eliminate the lunch shaming of school children. Jeff Lew on June 2 created a Go Fund Me account to raise money to pay for the lunch debt of the students of our City. As of August 10, he has helped to raise more than \$4,000 to make sure that Spokane school children are not held publically accountable for unpaid school lunch bills by throwing away their food, providing a less desirable alternative, or physically marking students with hand stamps if they did not have the money. A statewide event was held on August 25 to publically recognize Jeff Lew for his commitment and contributions

to helping eliminate school lunch debt across the state with a presentation of a check that went to Spokane and similar ones went to Tacoma and Seattle. The City Council salutes Jeff Lew for his love of school lunches and making sure that all children get to eat a nutritious and desirable meal each day this year at school without any shame.

BOARDS AND COMMISSIONS APPOINTMENTS

Police Ombudsman Commission and Public Facilities District Board

Upon Unanimous Voice Vote (in the affirmative), the City Council **approved** (and thereby confirmed) the following appointments/reappointments:

Office of the Police Ombudsman Commission (CPR 2015-0034)

- Reappointment of Jenny Rose.
- Reaffirmation of appointment of Colleen Gardner. (Ms. Gardner was previously confirmed during the City Council's August 31, Study Session).

Public Facilities District Board (CPR 1989-0145)

Reappointment of Larry Soehren to the Public Facilities District Board from September 20, 2017, to September 20, 2021.

Appointment and Swearing in of Council Member Mumm – Community Revitalization Board

Council Member Mumm has been appointed to the Statewide Community Revitalization Board. Council Member Mumm was sworn into the Community Revitalization Board position by City Clerk and Notary Public Terri Pfister.

ADMINISTRATIVE REPORT

Suicide Awareness

Council President Stuckart noted a co-worker recently passed away by suicide, and he introduced Mike Coco, Co-Chair for the American Foundation for Suicide Prevention Out of the Darkness Community Walk, 2017, Spokane. Mr. Coco remarked on suicide awareness and prevention. Mr. Coco noted the term "committed suicide" is not used by the Foundation and suicide is more and more being looked at as a mental health disease. He stated a person would not commit cancer, and he noted the organization has fought hard with the media to get them to quit using "committed suicide." Suicide touches each and every one of us in some form or another and the Foundation is a leading non-profit organization exclusively dedicated to understanding and preventing suicide through, research, education, and advocacy.

COUNCIL COMMITTEE REPORTS

Public Works Committee Meeting

Council Member Waldref reported on the Public Works Committee meeting held earlier today (September 11, 2017). Minutes of the Public Works Committee meeting are filed with the City Clerk's Office and are available for review following approval by the Public Works Committee.

OPEN FORUM

Henry Valder remarked that Spokane Valley passed a new snow ordinance. In addition, he spoke regarding veterans and his housing situation.

Vicky Hurt commented that she would like four stops on East Hartson and Scott and expressed concerns regarding people going 30 to 40 miles per hour down Hartson.

Brian Telleria provided remarks in support of the Ban the Box movement.

William Roswell requested the streets be fixed and commented on potholes.

Dana Drew spoke regarding his situation in trying to find housing and spoke in support of Ban the Box.

George McGrath commented on the rocks and boulders placed under I-90 and the cost and expressed that it's a waste of money.

David Domreis noted he is here on behalf of "I Did the Time, Ban the Box," and he spoke in support of Ban the Box.

Lane Pavey spoke in support of Ban the Box.

Donna Lands spoke regarding the death of her daughter and expressed concern regarding the investigation. She recited a poem and also remarked that Police do not have a right to ban her on twitter.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCES

Special Budget Ordinances C35540 and C35541

Council President Stuckart provided a brief overview on each of the ordinances. Public testimony was received on each of the respective ordinances, with one citizen testifying on each of the ordinances. Subsequently, the following action was taken:

Upon Unanimous Voice Vote (in the affirmative), the City Council **passed Special Budget Ordinances C35540 and C35541** amending Ordinance No. C35457 passed by the City Council November 28, 2016, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

ORD C35540 Miscellaneous Grants Fund
FROM: DUI Candidate Court –Dept. of Justice, \$18,000;
TO: Various Accounts, same amount.

(This action allows budgeting for the DUI Candidate Court Grant.)

ORD C35541 Development Services Fund
FROM: Unappropriated Reserves, \$11,925;
TO: Various Accounts, same amount.

(This action creates an additional Urban Forestry Specialist position [from 0 to 0.4 positions].)

For Council action on Special Budget Ordinance C35542, see section of minutes under 3:30 p.m. Administrative Session.

Special Budget Ordinances C35543 and C35544

Subsequent to a brief overview of Ordinances C35543 and C35544 by Council President Stuckart, public testimony from one individual, and Council commentary, the following action was taken:

Upon Unanimous Voice Vote (in the affirmative), the City Council **passed Special Budget Ordinances C35543 and C35544** amending Ordinance No. C35457 passed by the City Council November 28, 2016, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

ORD C35543 Accounting Services Fund
FROM: Interfund Financial Services, \$20,300;
TO: Various Accounts, same amount.

(This action creates an additional Buyer 1 position to support Fleet Department operations [from 2 to 3 positions].)

ORD C35544 Fleet Fund
FROM: Fleet Services – Spokane Central Service Center Repairs/Maintenance Supplies, \$45,255;
TO: Various Accounts, same amount.

(This action creates additional Heavy Equipment Mechanic [2 new] and Equipment Servicer [1 new] positions to support Fleet Department operations.)

Special Budget Ordinance C35545

Subsequent to a brief overview of Ordinance C35545 by Council President Stuckart and public testimony from one individual, the following action was taken:

Upon Unanimous Voice Vote (in the affirmative), the City Council **passed Special Budget Ordinance C35545** amending Ordinance No. C35457 passed by the City Council November 28, 2016, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

ORD C35545 Public Safety & Judicial Grant Fund
FROM: Department of Transportation, \$24,626;
TO: Various Accounts, same amount.

(This action budgets a grant award from the Department of Transportation for a Police Officer position effective October 1, 2017 [from 0 to 1 position].)

There were no **Emergency Ordinances**.

RESOLUTIONS**Resolution 2017-0079**

Subsequent to a brief overview by Council President Stuckart and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Voice Vote (in the affirmative), the City Council **adopted Resolution 2017-0079** for the dedication of public Right-of-Way to multiple parcels.

Resolution 2017-0080

Upon consideration of Resolution 2017-0080, the following action was taken:

Motion by Council Member Mumm, seconded by Council Member Beggs, **to substitute** Resolution 2017-0080 with revised version; **carried unanimously**.

Public testimony was received on Resolution 2017-0080, as amended, and Council commentary held. Subsequently, the following action was taken:

Upon Unanimous Voice Vote (in the affirmative), the City Council **adopted Resolution 2017-0080 (as amended)** declaring the City of Spokane's intent regarding the integration of 911 Emergency Communication, Dispatch, Non-Emergency Crime Reporting and Emergency Communication.

FINAL READING ORDINANCES**Final Reading Ordinance C35533 (First Reading held July 31, 2017)**

Subsequent to an overview of Ordinance C35533 by Council President Stuckart, the opportunity for public testimony, and Council commentary, the following action was taken:

Upon Unanimous Voice Vote (in the affirmative), the City Council **passed Final Reading Ordinance C35533** granting a non-exclusive franchise to use the public right-of-way to provide noncable telecommunications service to the public to Verizon Wireless (VAW) LLC, d/b/a Verizon Wireless, subject to certain conditions and duties as further provided.

FIRST READING ORDINANCES

The following ordinances were read for the First Time with further action deferred:

ORD C35546 Creating a utility fee credit for nonprofit providers of long-term housing for developmentally disabled persons; enacting a new Chapter 13.12 of the Spokane Municipal Code; and specifying an effective date.

ORD C35547 Relating to Imprest Funds for the Police Department's Patrol Anti-Crime Team (PACT); amending section 7.03.155 of the Spokane Municipal Code.

There were no **Special Considerations**.

There were no **Hearings**.

SECOND OPEN FORUM

Rudy Ortiz spoke in support of Ban the Box.

Dom Felix spoke about removing barriers and spoke in support of Ban the Box.

Martin Howser expressed concerns regarding the indigent problem in Spokane.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:27 p.m.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, September 14, 2017

A Special Meeting of the Spokane City Council was held on the above date at 3:33 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Fagan, Mumm and Stratton were present. Council Member Beggs arrived at 3:41 p.m., Council Member Kinnear arrived at 3:49 p.m. and Council Member Waldref arrived at 3:40 p.m.

The following topic was discussed:

- 2018 Budget: Development Services Center, CHHS, MySpokane/311

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:44 p.m.

STANDING COMMITTEE MINUTES City of Spokane Public Works Committee August 28, 2017

Attendance:

Committee Members Present:

Council Member Amber Waldref, Committee Chair
Council Member Breean Beggs
Council Member Mike Fagan
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton

Committee Members Absent:

Council President Ben Stuckart

Staff Present:

Hannahlee Allers, Legislative Assistant, City Council
Chris Cafaro, Streets Department

Anna Everano, Legislative Assistant, City Council
Jacob Fraley, Legislative Assistant, City Council
Raylene Gennett, Stormwater District Supervisor
Ken Gimpel, Business Services Director
Jacqui Halvorson, Legislative Assistant, City Council
Brian McClatchey, Policy Advisor, City Council
Cadie Olsen, Environmental and Sustainability Manager, Environmental Programs
Mike Ormsby, City Attorney
David Paine, Waste to Energy Facility
Steve Riggs, Fleet Services Director
Elizabeth Schoedel, Assistant City Attorney
Scott Simmons, Director, Public Works
Sally Stopher, Director of Grants and Financial Assistance
Kyle Twohig, Operations Manager, Engineering Services
Kandace Watkins, Legislative Assistant, City Council
Scott Windsor, Director, Solid Waste Collection

Guests Present:

Kip Hill, Spokesman Review

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the August 14, 2017 meeting.

Action Taken:

Council Member Fagan moved to approve the minutes of the August 14, 2017 meeting as presented; the motion was seconded by Council Member Mumm. The minutes were approved unanimously.

Consent Agenda

Addendum to Value Blanket for Purchase of Auto Refuse Carts:

There being no questions on this item, it will be forwarded to Council for consideration.

Action Taken:

None

Amendment to Contract for Engineering Design and Specifications for Northside Landfill Storm Damage Restoration:

David Paine discussed the terms of the contract and the restoration project due to the storm washout at the landfill. Council Member Mumm discussed the area and the request by neighbors for recreational access. David will look into the status of the landfill regarding which portions are active or under superfund status.

Action Taken:

None

Extension of Value Blanket for #2 Dyed Diesel:

There being no questions on this item, it will be forwarded to Council for consideration.

Action Taken:

None

Extension of Value Blanket for Lube Products and Miscellaneous Items:

There being no questions on this item, it will be forwarded to Council for consideration.

Action Taken:

None

Renewal of Value Blanket for Purchase of Boiler Tubes:

There being no questions on this item, it will be forwarded to Council for consideration.

Action Taken:

None

Renewal of Contract for Transportation and Offloading of Bulk Lime:

There being no questions on this item, it will be forwarded to Council for consideration.

Action Taken:

None

Purchase Two Snow Plows for Wastewater:

There being no questions on this item, it will be forwarded to Council for consideration.

Action Taken:

None

Purchase Two Replacement Cart Delivery Trucks for Solid Waste Collection:

There being no questions on this item, it will be forwarded to Council for consideration.

Action Taken:

None

Sole Source for Construction Equipment and Parts:

There being no questions on this item, it will be forwarded to Council for consideration.

Action Taken:

None

Repair Fire-Damaged Front Load Commercial Garbage Truck:

Scott Windsor discussed the load fire that was in a CNG truck near Freya and Sprague. The load caught fire and was not able to be dumped. The CNG tanks performed correctly by venting the natural gas but in doing so it damages the body of the truck. The truck will be sent for repairs.

Action Taken:

None

Council RequestsDiscussion on Potholes

Council Member Beggs discussed the inquire he had about the capacity of the two recently purchased pothole trailers. Scott Simmons said the additions would double the availability of equipment to address potholes. Scott described the prioritizing process of potholes, the types are categorized depending on depth and width and the goal is to have reported potholes filled within two days.

Update on Legislative Changes for Public Works Contracting

Sally Stopher discussed the process and communication with bidders to include the legislative changes and the new language into all public works contracts, including contracts below the bid threshold. The process includes a sworn statement from the bidders. Discussion was had on the current practice for the supplemental responsible bidder criteria that was passed a few years ago and the legislature reduction in retainage amount from 50% to 10%.

Utility Credit Non-profit Developmentally Disabled Housing Provider

Council Member Waldref began the discussion with review of the briefing paper and draft ordinance in the packet. The proposal is to provide a \$10 per month per address to providers of housing for developmentally disabled individuals living independently. The proposal is to include a sunset in 2020 to review the current level of utility rates at that time to ensure it was still sufficiently meeting the need. This item will be on next week's Council meeting for consideration.

City State Lobbyists Contract

Council Member Waldref discussed the work to review the performance of the city state lobbyists contract and suggest improvements in communication and sharing of bill information. The next steps will be to integrate the new language and submit it for an upcoming council meeting for adoption on September 11, 2017. Council Member Mumm suggested inviting the legislatures to meet and talk about the identified priorities.

Staff Requests

None

Administrative Reports and Standing UpdatesOther Updates/Reports:

2017 Construction Update:

Kyle Twohig gave a brief update on the construction near TJ Meenach. Council Member Stratton relayed that Mike Cash has been extremely helpful in resolving citizens' concerns in that area. Council Member Mumm inquired about a comment she received regarding boulders along a parking area near that area. Kyle will look into and Council Member Mumm will try to get specifics.

Scott Simmons gave an update on the grant applications submitted by Brandon Blankenagel. The City received on grant for \$5 million for pavement preservation program that includes \$2.5 million local grants. This will help to complete four projects on the north side.

Executive Session:

None.

Adjournment

The meeting adjourned at 2:25 p.m.

Hearing Notices

NOTICE OF CITY COUNCIL PUBLIC HEARING CHANGE IN DATE

Notice is hereby given that the City Council for the City of Spokane will hold a public hearing Monday October 2, 2017 (*moved from Monday, September 18*), in the Council Briefing Center, Lower Level of City Hall, 808 West Spokane Falls Boulevard, during the City Council Legislative Session, starting at 6:00 p.m. This hearing may be continued to a later date. The purpose of the hearing is to receive public testimony related to an Ordinance on Parklets and Streeteries.

The City ran a pilot program for parklets last year and continued that program into this year, when up to three parklets could be approved for the warmer months of 2017. As a follow up to the pilot program, the City is considering a more permanent program that would allow parklets and streeteries to be installed each summer.

Documents related to this Ordinance are available for viewing on the City of Spokane Planning and Development Department's website at: <https://my.spokanecity.org/projects/parklets/>

Written and oral testimony at the hearing will be made part of the record. Any person may submit written comments and appear at the public hearing, or call to obtain additional information:

Planning & Development Department

Attn: Tami Palmquist

808 West Spokane Falls Boulevard

Spokane, WA 99201-3333

Phone (509) 625-6300; tpalmquist@spokanecity.org

More information on the process: The City Council will be briefed on the Ordinance on Monday, September 11 at 3:30 p.m. There is no public testimony at the briefing. The 1st Reading of the Ordinance before City Council is scheduled for Monday, September 18, 2017. Generally no presentations are made at the 1st reading, and no public testimony is taken at the 1st reading. The 2nd reading and Public Hearing for the proposed amendments is scheduled for Monday, October 2, 2017. At this meeting there will be opportunity for public testimony. The public may also submit written comment to the City Council at citycouncil@spokanecity.org. The City Council reserves the right to continue this public hearing.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or jjackson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

NOTICE OF PUBLIC HEARING

The Spokane City Plan Commission will hold a public hearing October 11, 2017 at 4:00 p.m., in the City Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Blvd., to receive public testimony on the proposed 2018 - 2023 Six Year Citywide Capital Improvement Program for the City of Spokane. These items have been reviewed under the threshold requirement of the State Environmental Policy Act (SEPA) and a determination of non-significance has been issued. Copies of the proposal are available from the Integrated Capital Management Department, 2nd Floor, City Hall, 808 W. Spokane Falls Boulevard, Spokane, Washington, weekdays from 8:00 a.m. to 5:00 p.m. Please contact Katherine Miller, in Capital Programs, at 625-6338 for further information.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Chambers and the Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., are both wheelchair accessible. The Council Briefing Center is equipped with an audio loop system for persons with hearing loss. The Council Chambers currently has an infrared system and headsets may be checked out by contacting the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Chris Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ccavanaugh@spokanecity.org. Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: September 20 & 27, 2017

**NOTICE OF PUBLIC HEARING AND NOTICE OF SEPA DETERMINATION
PROPOSED AMENDMENT TO SPOKANE MUNICIPAL CODE
CHAPTER 17C.240 Signs**

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission on **Wednesday, October 11, 2017 at 4:00 pm** in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington, to receive public testimony on a proposal to amend chapter 17C.240 Signs of the Spokane Municipal Code. The Plan Commission reserves the right to continue this hearing to a later date. Any person may submit written comments on the proposed action or call for additional information at:

*City of Spokane Planning and Development Services
Attn: Amy Mullerleile, Assistant Planner
808 West Spokane Falls Boulevard, 3rd Floor
Spokane, WA 99201-3333
Phone (509) 625-6300
amullerleile@spokanecity.org*

Description of Proposal: An ordinance amending Section 17C.240 Signs of the Spokane Municipal Code. These amendments will update the code language to ensure sign code regulations are enforceable in a content neutral manner compliant with the U.S. Supreme Court's opinion in *Reed et al. v. Town of Gilbert, Arizona et al. (2015)*. Additionally these changes are intended improve the clarity and administration of the code, implement the goals and policies of the City's Comprehensive Plan, and balance the need for effective signage with the preservation of neighborhood character.

Additional information about this project can be found at <https://my.spokanecity.org/projects/sign-code-update/>.

SEPA: A Determination of Non Significance (DNS) was issued on September 26, 2017 under WAC 197-11-340(2); the lead agency will not act on this proposal for at least 14 days. Comments regarding this DNS must be submitted no later than 5:00 pm., October 10, 2017 if they are intended to alter the DNS.

Written Comments and Public Testimony: **Written comments may be submitted on this application by 4pm, October 11, 2016 and will be forwarded to the Plan Commission.** Written comments should be sent to the Planning & Development Services address or email listed above. **At the Plan Commission Public Hearing, any person may testify on this application.**

Public Hearing Process: This Notice of Public Hearing and SEPA Determination will be posted at the main City Library and published in the newspaper. After the Plan Commission hearing, staff will obtain a public hearing date for City Council consideration. Written comments and oral testimony at the public hearing for this proposed action will be made part of the public record. **Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.**

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or jjackson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: 20 & 27, 2017

General Notices

RESOLUTION NO. 2017-0071

A Resolution amending the City Council rules of procedure's standing committee provisions effective October 1, 2017.

WHEREAS, the City Council's Rules of Procedure establishes standing committees, which are reconfigured from time to time; and

WHEREAS, the City Council and Administration have established a strategic plan; and

WHEREAS, the City Council desires to amend its Rules of Procedure so that the Council's standing committees' areas of focus are in alignment with the focus areas established in the strategic plan.

NOW, THEREFORE, BE IT RESOLVED that the City Council amends Rule 9 of its Rules of Procedure as follows to amend the standing committees for the conduct of efficient and effective Council business:

RULE 9 – COMMITTEES

Rule 9.1 STANDING COMMITTEES

9.1.1 There shall be four (4) standing committees, as follows:

- A. Public Safety and Community Health;
- B. Finance and Administration;
- C. Urban Development;
- D. Public Infrastructure, Environment and Sustainability.

9.1.2 Committee membership shall be comprised of a minimum of one (1) council member from each council district, and additional members as desired. Standing committees composed of more than three (3) Council members shall be noticed as meetings of the Council where no legislative action shall occur.

9.1.3 The Council President may chair a maximum of two (2) standing committees, as determined in his or her sole discretion. All other committees shall select by majority vote the chair and vice-chair for each committee. No council member shall chair more than two (2) standing committees at one time.

9.1.4 The Council shall confirm the members of standing committees at the second meeting in January of each year or as soon thereafter as possible.

Rule 9.2 AD HOC COMMITTEES

Ad hoc committees with specified functions may be established for a designated term by motion of the Council. Unless already determined by the Council, such matters as appointment process, the qualification for membership, the number of members, and time for report of a committee shall be determined by the committee.

Rule 9.3 ORIGIN AND REFERRAL

9.3.1 Each ordinance or formal resolution must be presented in the committee designated by the sponsor of the item under Rule 7.1.3 (Committee of Origin) before it may be filed for first reading.

9.3.2 By declaration of the Chair (subject to appeal) or by motion of the Council, any matter before the Council may be referred to a committee, except that no committee shall investigate the facts of, nor shall any member or members of the Council take independent action on, any pending or contemplated adjudicated matters.

Rule 9.4 REPORT

9.4.1 A committee shall advise the Council that it is ready to report by making such announcement at a briefing session, at which time the Council may decide on what agenda the matter shall be placed, or by filing the report with the Clerk for placement on an agenda in coordination with the Council President and Mayor as any other agenda item.

9.4.2 A report of a committee recommending that the Council take specific action shall be in writing and, except in emergencies, in the manner of a formal resolution. Such pre-filing may substitute for full reading. Any committee member disagreeing with any part of the committee's report shall be given the opportunity to express his or her disagreement, orally or in writing, prior to Council action on the matter. If it be moved and seconded that the minority report be adopted, that motion shall be voted on before a motion to adopt the committee report.

Rule 9.5 INTER-GOVERNMENTAL COMMITTEES AND BOARDS

Unless governed by other regulations, statutes, or ordinances, appointment of full slate of Council members to inter-governmental committees or boards shall be made by the Council President to be confirmed by a majority of the City Council. All appointments shall be made consistent with the governmental documents creating the inter-governmental committee.

Rule 9.6 STANDING COMMITTEE MEETINGS

One of the functions of standing committee meetings is to provide the city administration and city staff an opportunity to update members of the committee regarding department programs, plans, and other administrative activities and future City Council administrative and legislative agenda items. Another function of the standing committees is to dedicate time to discussing strategic initiatives with the city administration and measuring progress of these initiatives.

All standing committees shall be open to the public except when the committee adjourns into executive session. No public testimony will be taken during standing committee meetings. Participation in a standing committee meeting shall be limited to standing committee members, appropriate staff and other individuals recognized by the committee. Participation by Council Members, including deliberation and voting, shall be open to all Council members when the standing committee is meeting as a committee of the whole and as a special Council meeting. Participation by Council members in a standing committee that is not a committee of the whole shall be limited to just the appointed Council members.

Upon motion of the City Council, a standing committee meeting may be conducted as a meeting of the full City Council, in which case, a special meeting notice shall be issued and the meeting shall be conducted in a study session format.

RESOLUTION 2017-0075**CITY OF SPOKANE ADMINISTRATIVE POLICY AND PROCEDURE****ADMIN 0320-17-07 / LGL 2006-0032****EFFECTIVE DATE: August 10, 2006****REVISION EFFECTIVE DATE: October 1, 2017****TITLE: CITY COUNCIL STANDING COMMITTEE PROCEDURES****1.0 GENERAL**

1.1 This document provides procedures for both City staff and the City Council in regards to standing committee meetings of the City Council.

1.2 TABLE OF CONTENTS

- 1.0 GENERAL
- 2.0 DEPARTMENTS/DIVISIONS AFFECTED
- 3.0 REFERENCES
- 4.0 DEFINITIONS
- 5.0 POLICY
- 6.0 PROCEDURE
- 7.0 RESPONSIBILITIES
- 8.0 APPENDICES

2.0 DEPARTMENTS/DIVISIONS AFFECTED

This policy shall apply to the City Council and all City departments and divisions.

3.0 REFERENCES

SMC 2.005.010
City Council Rules of Procedure Rule 9

4.0 DEFINITIONS

None

5.0 POLICY

- 5.1 It is the policy of the City Council to utilize standing committee meetings to facilitate Council business and to become fully informed on City administration activities and strategic initiatives of interest to the Council.

6.0 PROCEDURE

- 6.1 The City Council has established four (4) standing committees. Those committees and their meeting times and locations are as follows:
 - a. Public Safety and Community Health – meets first Monday of the month at 1:15 p.m. in the City Council Briefing Center.
 - b. Urban Development – meets second Monday of the month at 1:15 p.m. in the City Council Briefing Center.
 - c. Finance and Administration Committee – meets third Monday of the month at 1:15pm in the City Council Briefing Center.
 - d. Public Infrastructure, Environment and Sustainability Committee – meets fourth Monday of the month at 1:15 p.m. in the City Council Briefing Center.
- 6.2 If a City Council Monday legislative meeting is cancelled, standing committee meetings scheduled for that day can be rescheduled for another Monday in the same month at 10:15am.
- 6.3 Standing committee meetings are intended to provide members of the City Council and City staff an opportunity to review and discuss in detail issues or topics that are of interest to the City administration and the City Council and to facilitate the efficient conduct of Council business.
- 6.4 No public testimony will be taken during standing committee meetings. Participation in a standing committee meeting shall be limited to standing committee members, appropriate staff, and other individuals recognized by the committee.
 - 6.4 Staffing.
 - 6.4.1 The Senior Executive Assistant to the City Council President will be in charge of coordination and execution of meeting notices with approval from the standing committee chairs and their staff.
 - 6.4.2 The divisions or departments routinely reporting to a respective standing committee shall provide staff to assist the chairperson of the standing committee by taking minutes and distributing material.

6.4.3 Agendas for standing committee meetings shall be set by the chairperson of the standing committee with input from Council staff and the appropriate department(s) or division head(s). Agendas for standing committee meetings shall be approved by the chairperson of the standing committee prior to publication or distribution.

6.4.4 City staff is not required to attend portions of the meeting in which they are not expected to participate.

6.5 Minutes / Briefing Papers

6.5.1 Minutes shall be taken using the attached template (Attachment No. 1). Original approved and signed standing committee meeting minutes shall be filed with the City Clerk’s Office and online. Minutes of standing committee meetings shall be retained pursuant to the applicable retentions schedule.

6.5.2 Staff for the Council Member or department or division which is bringing forward the topic or item under consideration by the standing committee shall prepare a briefing paper on each topic being submitted to the standing committee, which shall be formatted using the attached template (Attachment No. 2).

7.0 RESPONSIBILITIES

The Council President, with the assistance of City administration, shall administer this policy.

8.0 APPENDICES

- Attachment No. 1 – Minutes Template
- Attachment No. 2 – Briefing Paper Template

APPROVED BY:

Mike Piccolo August 30, 2017
Assistant City Attorney

Ben Stuckart August 31, 2017
Council President

Theresa Sanders September 5, 2017
City Administrator

Attachments are on file for review in the Office of the City Clerk.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35546

An ordinance creating a utility fee credit for nonprofit providers of long-term housing for developmentally disabled persons; enacting a new chapter 13.12 of the Spokane Municipal Code; and specifying an effective date.

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That there is enacted a new chapter 13.12 of the Spokane Municipal Code to read as follows:

Chapter 13.12 Credit for nonprofit housing providers for persons with developmental disabilities.**Section 13.12.010 Findings, purpose, and applicability**

- A. The City of Spokane finds that it is important for the City to support independent living for persons with developmental disabilities in our community. Given the high cost of housing and the economics of providing housing for people with developmental disabilities, the City finds it is in the best interests of our community to extend a utility fee credit for providers of such housing.
- B. This chapter is intended to provide a specific utility fee credit for providers of independent living housing for developmentally disabled persons and who receive a property tax exemption under RCW 84.36.042 for such housing, and is intended to focus that credit specifically for such providers.
- C. This chapter does not apply to housing providers operating under a project rental assistance contract pursuant to which the provider receives funds from the Washington Department of Commerce through the U.S. Department of Housing and Urban Development's 811 Capital Advance Program, which is a designated funding source for the development of affordable housing units primarily for people with developmental disabilities.

Section 13.12.020 Qualifications

- A. In order to qualify for the utility fee credit established by this chapter, an applicant must qualify as a nonprofit provider of long-term housing for persons with developmental disabilities with an active property tax exemption (approved under the provisions of RCW 84.36.042) on file at the Spokane County Assessor's office for that property.
- B. Qualifying property owners may request that each qualifying property receive the credit established by this chapter by submitting a written request to the City of Spokane, using the form prescribed and supplied by the City. A property owner make this request through a duly authorized agent.
- C. If approved, the effective date for the credit shall be the month following the City's acceptance of an accurate, complete, and signed request, regardless of the date of the property having received the property tax exemption under RCW 84.36.042. Any charges, along with any associated late penalties and interest that may have accrued for the property prior to the effective date of the credit will still be due, as previously billed, and subject to collection under to this chapter.
- D. If a qualifying nonprofit becomes the owner of additional property(ies), the owner must submit a new request for a credit for each property pursuant to subsection B of this section.
- E. A qualifying nonprofit property owner must maintain an active property tax exemption on file at the Spokane County Assessor's office for each property in order to continue to qualify for the credit for each property.
- F. The property owner is responsible for reporting any change (e.g., change of ownership, change from "active" tax exemption status, dissolution of qualifying nonprofit, cessation of exemption, etc.) that may affect qualification for the credit or that may affect qualification for the underlying tax exemption as provided in RCW 84.36.042). If the property owner fails to report any such change, the City shall have the right to pursue the billing and collection of any additional fees (i.e., the credit provided, multiplied by the applicable number of months) that may be due to the City.

Section 13.12.030 Credit

- A. The credit provided by this chapter shall be ten dollars (\$10.00) per month and apportioned as follows to the account:
 - 1. One-third toward any monthly water charges,
 - 2. One-third toward any monthly wastewater charges, and
 - 3. One-third toward any monthly solid waste collection charges.
- B. An account which does not receive all three utility services shall only receive partial credit as listed in SMC 13.12.040.

Section 13.12.040 Partial service

The City provides water, wastewater, stormwater, and solid waste services to its citizens and customers. Not all utility service accounts within the City's service areas receive all services. For example, there are some accounts, which are served water only. Therefore, the application of the credit provided by this chapter is on a proportionate basis with 1/3 of the credit being applied for water services; 1/3 of the credit being applied for wastewater services and 1/3 of the credit being applied for solid waste collection services. For those accounts, which only have one service, the credit would be

1/3 of the total designated amount.

Section 13.12.050 Periodic review

The program created by this chapter shall expire on December 31, 2020. No later than June 30, 2020, administration staff shall provide a report on the program created by this chapter to the City Council and make a recommendation as to whether to extend this program beyond the expiration date provided for in this section.

Section 2. That this ordinance shall, pursuant to section 19(B) of the City Charter, be in force and effective on January 1, 2018.

Passed by City Council September 18, 2017

Delivered to Mayor September 19, 2017

ORDINANCE NO. C35547

AN ORDINANCE relating to Imprest Funds for the Police Department's Patrol Anti-Crime Team (PACT); amending section 07.03.155 of the Spokane Municipal Code.

The City of Spokane does ordain:

Section 1. That SMC section 07.03.155 is amended to read as follows:

07.03.155 Police Department – Patrol Anti-Crime Team (PACT)

There is established in the police department a patrol anti-crime team (PACT) imprest fund in an amount not to exceed ~~((one thousand five hundred dollars))~~ ten thousand dollars.

Passed by City Council September 18, 2017

Delivered to Mayor September 19, 2017

ORDINANCE NO. C35548

An ordinance amending Ordinance No. C-35457, passed the City Council November 28, 2016, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2017 budget Ordinance No. C-35457, as above entitled, and which passed the City Council November 28, 2016, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

From: City Council
 0320-36100-11600-54999 Other Miscellaneous Charges \$1,000
 To: City Council
 0320-36100-97114-80101 Operating Transfer-Out to Parks/Recreation \$1,000

Section 2. That in the budget of the Parks and Recreation Fund, and the budget annexed thereto with reference to the Parks and Recreation Fund, the following changes be made:

From: Parks and Recreation Fund
 1400-30210-99999-39710 Operating Transfer-In from General Fund \$1,000
 To: Parks and Recreation Fund
 1400-30210-76120-54451 Advertising \$1,000

Section 3. It is, therefore, by the City Council declared that an urgency exists for making the changes set forth herein, such urgency arising from the need to provide General Fund funds to the Parks and Recreation Fund for the purpose of public outreach and advertising of the City of Spokane during the November 2 annual Fall Banquet festivities; and because of such need, an urgency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council September 18, 2017
Delivered to Mayor September 19, 2017**

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

REFUSE COLLECTOR I SPN 549 OPEN ENTRY

**DATE OPEN: Monday, September 25, 2017 DATE CLOSED: Sunday, October 8, 2017 at 11:59 p.m.
SALARY: \$33,261.84 annual salary, payable bi-weekly, to a maximum of \$49,381.20**

DESCRIPTION:

Performs heavy manual work in the collection of refuse normally on a designated route.

DUTIES:

- Picks up and carries refuse cans, or moves refuse carts, and empties into truck.
- Picks up debris and other refuse and places in truck.
- Assists driver with all safety aspects, especially backing and traffic control.
- Reports route changes such as service starts, stops, and extra refuse to driver.
- Assists in washing the interior and exterior of truck body.
- Drives truck when regular driver is not working.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: All requirements must be met at the time of application.

Education: Ability to read and write.

Experience: Ability to perform heavy manual labor.

Licenses:

Applicants need a valid driver's license, and obtain a Commercial Driver Instruction Permit within two months of appointment.

Applicants will also need to obtain a Class "B" Commercial Driver's License (CDL) within the probationary period.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

EXAMINATION DETAILS:

You will have to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test, weighted at 100%.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Written Test Details:

Written testing will be conducted in the Civil Service Test Room (4th floor, City Hall) the week on October 16, 2017 with starting test times of 9 a.m. and 1 p.m. You should plan approximately 2 hours for testing.

Self-schedule written test date and time: Upon passing the minimum qualification review, you will receive an e-mail with complete instructions to self-schedule your test session. The number of test sessions made available will depend on the number of applicants and are filled on a first come, first served basis.

The written test may include such subjects as:

- Map Reading
- Vocabulary
- Reading Comprehension
- Following Instructions
- Arithmetic
- Interpersonal Relations
- Driving Regulations

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status. As a Fair Chance employer, the City of Spokane does not conduct initial background screening for non-public safety positions.

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 21st day of September 2017.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

CALL FOR BIDS

Maxwell-Mission Avenue Lane Reduction Engineering Services File No. 2015053

This project consists of the construction of approximately 560 linear feet of curb, 170 square yards sidewalk for curb ramps, 110 linear feet of eight inch storm sewer pipe, two drainage structures, 610 square yards of 6-inch thick HMA pavement, 4,440 square feet of pavement marking removal, 2,160 square feet of durable heat applied pavement marking, 6,100 square feet of durable pavement marking, permanent signing, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201–3316, will receive sealed bids until 1:00 p.m., October 23, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21,

Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish September 27, October 4 and 11, 2017

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR PROPOSALS

SELF-INSURED WORKERS' COMPENSATION BILL REVIEW AND PHARMACY SERVICES

Human Resources Department

RFP #4339-17

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 23, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **SELF-INSURED WORKERS' COMPENSATION BILL REVIEW AND PHARMACY SERVICES** for the Human Resources Department.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, October 23, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, three (3) paper copies, and one (1) reproducible digital copy (cd or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“RFP #4339-17, SELF-INSURED WORKERS’ COMPENSATION BILL REVIEW AND PHARMACY SERVICES, DUE 10/23/17”.

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: September 27 & October 4, 2017

REQUEST FOR BIDS

POLICE DUTY GEAR – ANNUAL SUPPLY

City of Spokane Police Department

BID #4395-17

Sealed Bids will be opened at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 9, 2017**, in the City Hall Civil Service Department Testing Room, Fourth Floor, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **POLICE DUTY GEAR – ANNUAL SUPPLY** for the City of Spokane Police Department.

The Request for Bids document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Bid Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, October 9, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be tabulated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“BID #4395-17, POLICE DUTY GEAR – ANNUAL SUPPLY, DUE: 10/9/2017.”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: September 27 & October 4, 2017

TRUCK BODIES AND ACCESSORIES

Fleet Services Department

BID #4401-17

Sealed bids will be opened at 1:15 p.m., **MONDAY, OCTOBER 2, 2017** in the City Council Chambers, LL City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **TRUCK BODIES AND ACCESSORIES** for the City of Spokane Fleet Services Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit two (2) copies, one (1) Original Paper copy and one (1) reproducible digital copy (CD or Thumb Drive) to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:
TRUCK BODIES AND ACCESORIES, BID #4401-17, DUE 10/2/17”.

Thea Prince
Purchasing Department

Publish: September 20 & 27, 2017
