



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 107

SEPTEMBER 13, 2017

Issue 37



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

### The Official Gazette

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**The Official Gazette**

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# Minutes

**NOTICE****NO MEETING MINUTES OF SPOKANE CITY COUNCIL****Tuesday, September 5, 2017**

The Tuesday, September 5, 2017 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on Monday, September 4, 2017, due to the observance of the Labor Day holiday.)

**JOINT CITY COUNCIL/COMMUNITY ASSEMBLY****MEETING MINUTES****Thursday, August 31, 2017**

A Special Joint Meeting of the Spokane City Council and Community Assembly was held on the above date at 5:00 p.m. in the Newton Room, West Central Community Center, 1603 N Belt St., Spokane, Washington. Council President Stuckart and Council Members Fagan, Mumm, Stratton and Waldref were present. Council Member Beggs arrived at 5:24 p.m. Council Member Kinnear was absent. Council President Stuckart left at 6:08 p.m.

The following topics were discussed:

- The roles of different groups and process for taking minutes
  - Ordinance on existing commercial structures
  - How can the City Council help neighborhood councils implement their neighborhood plans
  - WSDOT possibly closing some I-90 entrances/on-ramps
  - Fair chance hiring proposed ordinance
  - New road - Barnes Rd. between Five Mile and Indian Trail
  - Colleen Gardner appointed to OPOC
  - Wabash Avenue mailboxes update
  - Uber and Lyft and the taxi industry
  - Vouchers - landlords and tenants forums
  - Residential parking time limits and ticketing in residential neighborhoods.
  - Photo red and school zone cameras project funding program
  - Size of school zone reduced speed zones
  - Service animals protected by Title 18 as well as their handlers
  - Change of use and placemaking going on in NE Spokane in connection with NSC
  - New mural in Hillyard honoring the railroad history of the area
  - Various neighborhood parades and festivals
  - Request for input on the district model
  - Neighborhood updates
- Discussion of results of the legislative session

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 6:28 p.m.

**Planning & Economic Development****July 10, 2017**

Meeting Minutes: Meeting called to order at 11:00 am

**Attendance:**

- P&ED Members Present: Council Members Candace Mumm, Amber Waldref, Karen Stratton, Breean Beggs, and Lori Kinnear
- Council Members Not Present: Council President Stuckart and Council Member Fagan
- Staff Present: Lisa Key, Eldon Brown, and Teri Stripes

**Briefing Session:**

June 5, 2017 Meeting minutes approved unanimously.

**Discussion Items:****1. Parklets**

Tami Palmquist introducing an ordinance to formalize the criteria and application process to allow Parklets and Streeteries in the City of Spokane.

**Action:**

Staff has started meeting with community stakeholders for their feedback and experience during the pilot program. Presenting at Plan Commission on August 9<sup>th</sup>, 2017

**2. MFTE 1<sup>st</sup> Ave Townhomes**

Tami Palmquist presented a Multi-Family Tax Exemption Conditional Contract for 4 attached units at 1808 E 1st Ave.

**Action:**

This contract will be brought forward to City Council in the next few weeks.

**3. Extension of contract with GSI to provide federal lobbying service and business recruitment assistance through DEC 31, 2017**

Teri Stripes presented an extension of a contract that was approved in January and expired June 30, 2017.

A Task Force Committee will be formed to lobby services for the Federal RFP

**Action:**

Extend City contract with GSI through December 31, 2107 and move forward to place GSI on the Agenda for a vote.

**4. Amending Ordinance C-27459 to release easements**

Eldon Brown presented Amending ordinance C-27459, that vacated Jenkins Street from 136.5 feet west of Monroe Street, to Monroe Street.

**Action:**

Easement removal from The City of Spokane Sewer Department and Avista

**5. Vacation of Elm from 5<sup>th</sup> to the railroad**

Eldon Brown presented on the Street vacation of Elm Street from the north line of 5<sup>th</sup> Avenue to the south line of the railroad right-of-way as requested by Avista.

**Action:**

Set a time and date for a public hearing during normal legislative session of City Council.

**6. Electrical Code-** Dean Giles wasn't available for presentation**Administrative Reports:****1. Traffic Calming Update**

Heather Trautman with Code Enforcement answered City Council's questions regarding the Traffic Calming budget. A meeting with the Sub-Committee will be held on August 3<sup>rd</sup>, 2017 to go over applications.

**2. MFTE Update**

2017 MFTE Update Committee members' briefing/discussion on the proposals. Discussion following public meeting July 13, 2017 hearing and adoption

**Meeting Adjourned at 11:55am**

Next PED meeting is scheduled **August 28, 2017**

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# Hearing Notices

## NOTICE OF CITY COUNCIL PUBLIC HEARING CHANGE IN DATE

Notice is hereby given that the City Council for the City of Spokane will hold a public hearing Monday October 2, 2017 (*moved from Monday, September 18*), in the Council Briefing Center, Lower Level of City Hall, 808 West Spokane Falls Boulevard, during the City Council Legislative Session, starting at 6:00 p.m. This hearing may be continued to a later date. The purpose of the hearing is to receive public testimony related to an Ordinance on Parklets and Streeteries.

The City ran a pilot program for parklets last year and continued that program into this year, when up to three parklets could be approved for the warmer months of 2017. As a follow up to the pilot program, the City is considering a more permanent program that would allow parklets and streeteries to be installed each summer.

Documents related to this Ordinance are available for viewing on the City of Spokane Planning and Development Department's website at: <https://my.spokanecity.org/projects/parklets/>

Written and oral testimony at the hearing will be made part of the record. Any person may submit written comments and appear at the public hearing, or call to obtain additional information:

*Planning & Development Department*

*Attn: Tami Palmquist*

*808 West Spokane Falls Boulevard*

*Spokane, WA 99201-3333*

*Phone (509) 625-6300; [tpalmquist@spokanecity.org](mailto:tpalmquist@spokanecity.org)*

**More information on the process:** The City Council will be briefed on the Ordinance on Monday, September 11 at 3:30 p.m. There is no public testimony at the briefing. The 1st Reading of the Ordinance before City Council is scheduled for Monday, September 18, 2017. Generally no presentations are made at the 1st reading, and no public testimony is taken at the 1<sup>st</sup> reading. The 2<sup>nd</sup> reading and Public Hearing for the proposed amendments is scheduled for Monday, October 2, 2017. At this meeting there will be opportunity for public testimony. The public may also submit written comment to the City Council at [citycouncil@spokanecity.org](mailto:citycouncil@spokanecity.org). The City Council reserves the right to continue this public hearing.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [jjackson@spokanecity.org](mailto:jjackson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: September 13, 20 & 27, 2017

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## SPOKANE CITY-COUNTY HISTORIC LANDMARKS AGENDA

**September 20, 2017**

**City Council Briefing Center  
808 W. Spokane Falls Blvd.**

**I. Public Hearing: 3:00 P.M.**

**A. Spokane Register Nomination (per SMC 17D.040.090):**

1. Jenkins Building – 802 N Monroe St

**B. Special Valuation Application (per SMC 17D.040.310):**

1. Solby House – 1325 E 20th Ave

**C. Certificate of Appropriateness (per SMC 17D.040.200):**

1. Central Steamplant Window Replacement – 823 W Railroad Ave



**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Chambers and the Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., are both wheelchair accessible. The Council Briefing Center is equipped with an audio loop system for persons with hearing loss. The Council Chambers currently has an infrared system and headsets may be checked out by contacting the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [jjackson@spokanecity.org](mailto:jjackson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# General Notices

**Help make a difference  
in your community.**



**You're invited to attend the next  
Police Advisory Committee (PAC) Quarterly Public Meeting:**

**Thursday, September 21, 2017 at 5:30 pm  
East Central Community Center - 500 S. Stone St.**

**Police Chief Craig Meidl and/or other members of the Spokane Police  
Department will be present to deliver updates and to answer  
community questions.**

## **PAC Serves as a Bridge from the Chief to the Community...**

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to [anapolitano@spokane police.org](mailto:anapolitano@spokane police.org) or call (509) 625-4063.

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## **REFUSE COLLECTOR III SPN 553 PROMOTIONAL**

**DATE OPEN:** Monday, September 11, 2017      **DATE CLOSED:** Sunday, September 24, 2017 at 11:59 p.m.  
**SALARY:** \$39,901.68 annual salary, payable bi-weekly, to a maximum of \$59,862.96

### **DESCRIPTION:**

Performs semi-skilled and minor supervisory work as lead worker on a refuse collection crew.

### **DUTIES:**

- Drives and operates a refuse collection packer on an assigned route, a refuse collection dump truck on special trash collections, or tilt frame, front loading, or automated side loading refuse collection vehicles; supervises the activities of assigned subordinate collectors and assists in carrying and emptying refuse cans/carts; maintains daily route sheets of customers noting collection starts, stops, increases or decreases in service, and any extra charges; maintains record of charges for special collections.
- Explains ordinances, procedures and charges regarding refuse collection to property owners; receives, acts on or refers collection complaints to supervisor; advises property owner as to condition or location of refuse containers; reports to supervisor any damage done by crew to private or public property.
- Maintains daily route computer sheets, prepares accident and injury reports as required; prepares private or public property damage reports as required.
- Performs related work as required.

### **MINIMUM QUALIFICATIONS:**

**Promotional Requirements:** (Must be met by date of examination.)

**Experience:** Two years of experience in the classification of Refuse Collector II (SPN 550).

**License:** Must possess a valid Class "B" Commercial Driver's License with air brake endorsement.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

### **EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and promotional evaluation, with weights assigned as follows:

- Written test 80%
- Promotional Evaluation 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

### **WRITTEN TEST DETAILS:**

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Tuesday, October 3, 2017 at 2:00 p.m.** The approximate duration of the test is 2 hours.

The written test may include such subjects as: Refuse Collection; Driving Regulations; Safety & First Aid; Interpersonal Relations; and Department Procedures.

### **PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service rules, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. To sign up, employees may submit a City of Spokane employment application online, or contact the payroll clerk of the Solid Waste Collection Department before 11:59 p.m. on Sept. 24, 2017. Late applicants will not be accepted.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email

In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 7th day of September 2017.

CRAIG HULT   GITA GEORGE-HATCHER  
Chair   Chief Examiner

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### REQUEST FOR PROPOSALS

### EMPLOYEE ASSISTANCE PROGRAM

### Human Resources Department

### RFP #4377-17

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, SEPTEMBER 25, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **EMPLOYEE ASSISTANCE PROGRAM** for the Human Resources Department.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, September 25, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, three (3) paper copies, and one (1) reproducible digital copy (cd or thumb drive) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFP #4377-17, EMPLOYEE ASSISTANCE PROGRAM, DUE 9/25/17”.**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: September 6 & 13, 2017

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## **AUTO BODY REPAIRS**

### **Fleet Services Department**

#### **RFP #4394-17**

Sealed proposals will be acknowledged at 1:15 p.m., **MONDAY, SEPTEMBER 25, 2017** in the Civil Service Testing Room, 4<sup>th</sup> Floor – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **AUTO BODY REPAIRS** for the City of Spokane Fleet Services Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

#### **Submittal Instructions:**

Proposals may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit two (2) copies, one (1) Original Paper copy and one (1) reproducible digital copy (CD or Thumb Drive) to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:  
**AUTO BODY REPAIR, RFP #4394-17, DUE 9/25/17”.**

Thea Prince  
Purchasing Department

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## **TRAILER MOUNTED MEDIUM VOLTAGE STANDBY GENERATORS**

### **Water Department**

#### **BID #4396-17**

Sealed bids will be opened at 1:15 p.m., **MONDAY, SEPTEMBER 18, 2017** in the Civil Service Testing Room, 4<sup>th</sup> Floor – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **TRAILER MOUNTED MEDIUM VOLTAGE STANDBY GENERATORS** for the City of Spokane Water Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)



**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit two (2) copies, one (1) Original Paper copy and one (1) reproducible digital copy (CD or Thumb Drive) to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**TRAILER MOUNTED MEDIUM VOLTAGE STANDBY GENERATORS, BID #4396-17, DUE 9/18/17".**

Thea Prince  
Purchasing Department

Publish: September 6 & 13, 2017

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