



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 107

**AUGUST 23, 2017**

Issue 34



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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# Minutes

## MINUTES OF SPOKANE CITY COUNCIL

**Monday, August 14, 2017**

### BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

#### Roll Call

On roll call, Council President Stuckart and Council Members Fagan, Kinnear, Mumm, Stratton, and Waldref were present. Council Member Beggs was absent.

Finance and Administration Division Director Tim Dunivant, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

#### Advance Agenda Review

The City Council received an overview from staff on the August 21, 2017, Advance Agenda items.

#### Contract with All Surface Roofing to Re-roof the Alki Property Evidence Facility (OPR 2017-0573)

Upon review of the Contract with All Surface Roofing, Council Member Waldref stated that at some point it would be good to get an update on the Property Evidence Facility from whoever is the manager of that facility. She noted the City worked really hard to buy that

building, to move everybody there, and keep the City's and the County's evidence files safe. She also noted the City bought the building with the intention of being able to bring in revenue from other jurisdictions. She suggested it would be good to have an update at a Public Safety Committee meeting. Asset Management Department Director Ed Lukas indicated the supervisor of the facility is Kevin Berry and he noted from a recent conversation with Mr. Berry that roughly about 80 to 90 percent of the facility is used by the Spokane Police Department and the balance is used by Spokane County and some other jurisdictions. Finance and Administration Division Director Tim Dunivant indicated staff can work with Justin Lundgren in SPD and get a briefing paper for a Public Safety meeting.

#### Reminder to Staff

Upon review of the August 21 Advance Legislative Agenda items, Council President Stuckart requested a note be sent after today's meeting to remind staff that City Council meets at 3:30 p.m. on Monday and if staff wants their item passed they should make arrangements to be present.

#### **Action to Approve August 21, 2017, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the August 21, 2017, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Fagan, seconded by Council Member Kinnear, **to approve** the Advance Agenda for Monday, August 21, 2017; **carried unanimously (Council Member Beggs absent).**

### ADMINISTRATIVE SESSION

#### **Current Agenda Review**

The City Council received an overview from staff on the August 14, 2017, Current Agenda items (since last Monday's meeting was canceled).

Resolutions 2017-0072 and 2017-0073

**Motion** by Council Member Fagan, seconded by Council Member Kinnear, **to suspend** Council Rules; **carried unanimously (Council Member Beggs absent).**

**Motion** by Council Member Fagan, seconded by Council Member Kinnear, **to add** (1) Resolution 2017-0072 (Joint City County Resolution approving FAA Grant Offer for "Runway 7-25 and Taxiway C Shoulder Project") and (2) Resolution 2017-0073 (Joint City County Resolution approving FAA Grant Offer for "Felts Field Master Plan") to today's (August 14) Legislative Agenda; **carried unanimously (Council Member Beggs absent).**

**Action to Approve August 14, 2017, Current Agenda**

Following staff reports and Council inquiry and discussion regarding the August 14, 2017, Current Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Waldref, seconded by Council Member Fagan, **to accept** the Current Agenda for Monday, August 14, 2017; **carried unanimously (Council Member Beggs absent).**

**CONSENT AGENDA**

**Upon motion by Council Member Fagan, seconded by Council Member Kinnear, the City Council approved Staff Recommendations for the following (Council Member Beggs absent):**

Purchase of miscellaneous routers, toughpads, mobile docks and adapters from Datec Inc. (Seattle, WA) to be used for electronic care reporting and response system—\$80,630.06 (incl. tax). (OPR 2017-0548)

Purchases by the Fleet Department of:

- a. one 2017 Caterpillar 325 Excavator from Western States CAT (Spokane, WA) as a replacement unit for the Water Department—\$270,378.34 (incl. tax). (OPR 2017-0549)
- b. one Vac-Con Catch Basin Cleaner from Atlantic Machinery (Silver Spring, MD) through local vendor Solid Waste Systems as a replacement unit for the Wastewater Department—\$440,059.15 (incl. tax). (OPR 2017-0550)
- c. two Pothole Trailers from Falcon Asphalt Repair Equipment (Midland, MI) for the Street Department—\$84,391.20 (incl. tax). (OPR 2017-0551)
- d. three Ford F250's and two Ford Escapes from Columbia Ford (Longview, WA) as a replacement unit for the Water Department—\$150,033.09 (incl. tax). (OPR 2017-0552)

Value Blanket Orders for the Fleet Department with:

- a. Western Peterbilt (Spokane, WA) for miscellaneous air brake parts—Estimated Annual Expenditure \$100,000 (incl. tax). (OPR 2017-0553; BID 4367-17)
- b. Wingfoot Tires Inc. (Spokane Valley, WA) for miscellaneous retread tires to be ordered on an as-needed basis for a three-year period—Estimated Annual Expenditure \$200,000 (incl. tax). (OPR 2017-0554)

Low Bids of:

- a. EcoGrind Site Solutions LLC (Chewelah, WA) for Northside Landfill Erosion Repair—\$163,000 (plus tax). An administrative reserve of \$16,300 (plus tax), which is 10% of the contract price (plus tax), will be set aside. (PRO 2017-0026; ENG 2017122)
- b. Cameron-Reilly, LLC (Spokane, WA) for CD Sidewalk Project, 9th & Altamont Realignment and Lighthouse Pedestrian Crossing—\$305,865. An administrative reserve of \$30,586.50, which is 10% of the contract price, will be set aside. (Multiple Neighborhoods) (PRO 2017-0027; ENG 2017041; ENG 2016080; ENG 2017103)

Amendment No. 4 to the AIA A133-2009 Agreement, as per the GC/CM Alternate Delivery Agreement, establishing the final price for the CSO Basin 26 Control Facility scope—increase of \$6,561,723.56. Total Contract Amount: \$30,206,339 (incl. tax). An administrative reserve of \$3,020,633.90, which is 10% of the total contract cost, will be set aside. (Riverside Neighborhood) (PRO 2016-0015; ENG 2010088)

Amendment No. 1 to the Memorandum of Agreement between the City and Spokane County regarding wastewater treatment charges and payments—\$202,596.61 Revenue per year. (OPR 2013-0051)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through July 31, 2017, total \$9,158,887.05 (Check Nos. 539508-539788; ACH Payment Nos. 40172-40529), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,749,857.45. (CPR 2017-0002)
- b. Claims and payments of previously approved obligations, including those of Parks and Library, through August 4, 2017, total \$6,283,759.57 (Check Nos. 539789-540001; ACH Payment Nos. 40530-40756), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,083,077.43. (CPR 2017-0002)
- c. Payroll claims of previously approved obligations through July 29, 2017: \$6,632,950.79 (Payroll Check Nos. 545721-545930). (CPR 2017-0003)

City Council Meeting Minutes: July 24, 2017, July 27, 2017, July 31, 2017 and August 3, 2017. (CPR 2017-0013)

### **Council Recess/Executive Session**

The City Council adjourned at 4:27 p.m. The City Council immediately reconvened into an Executive Session to discuss pending litigation for 20 minutes. City Attorney Mike Ormsby and Assistant City Attorneys Mike Piccolo, Elizabeth Schoedel, and Nate Odle were present during Executive Session. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

## **LEGISLATIVE SESSION**

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

### **Roll Call**

Council President Stuckart and Council Members Fagan, Kinnear, Mumm, Stratton, and Waldref were present. Council Member Beggs was absent.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

### **Moment of Silence**

Council President Stuckart started the meeting by stating that Spokane does not condone hate and what happened in Charlottesville would not be accepted here (in Spokane). He called for 90-second moment of silence for those that died over the weekend.

There were no **Boards and Commissions Appointments**.

## **ADMINISTRATIVE REPORTS**

### **Status of Homelessness**

Neighborhood and Business Services Division Director Jonathan Mallahan provided an update on homelessness in the community and responded to Council inquiries. During the presentation, Mr. Mallahan displayed a video which illustrates the experience of homelessness and driving home the reality that homelessness is an experience that is faced by many different types of individuals in our community; and it's not always someone who is male and advanced in years and served in the military. He noted that there are many families, many single men, single women, and many young people who experience homelessness. Mr. Mallahan stated that Spokane should be proud of the work being done to help serve those who experience homelessness across all populations.

### **Brief Recess**

City Council took a brief recess at 6:21 p.m. (to address a telephone that was beeping) and the City Council reconvened at 6:22 p.m.

**Status of Homelessness (continued)**

Mr. Mallahan closed his remarks by stating there is some confusion or misunderstanding about why the City would want to ask Blessings Under the Bridge, which is doing such great things, to move from the place where they are currently located. Blessings Under the Bridge has a lease with the City of Spokane which is unique in the sense that none of the other organizations that serve meals under I-90 have a lease with the City. The challenge with that is the lease creates the perception seven days a week that mitigates the City's ability to enforce rules like trespassing and other standards, like the City's camping ordinance, even when Blessings isn't there. He stated he wants to make it clear that Blessings has been a great partner in trying to clean up before and after their events and have gone to great lengths to create relationships with the businesses that surround their meal sites. He noted this is not something that Blessings has shown any lack of a willingness to try to address those secondary impacts, but they can't be there seven days a week and they didn't cause homelessness under I-90. The City recognizes that if it cancels the lease that doesn't mean people aren't going to be living under I-90, but what it does do is helps the City be more effective getting people into the system like Community Court and into our shelters. He noted the City's objective is not to do anything but be more effective seven days a week and help people get into the system.

**PROCLAMATIONS**

August 19, 2017 *Unity in the Community Day*

Council President Stuckart read a proclamation in recognition of Unity in the Community. Unity in the Community has been an annual event for over 20 years. Bethel AME founded Unity in the Community in 1994 and Unity in the Community is a place for all of Spokane to come and celebrate diversity and is one of Spokane's landmark events. Unity in the Community is the largest multicultural celebration in Spokane. The proclamation encourages all of Spokane to join City Council and the City in Unity in the Community in Riverfront Park this Saturday. Representatives of Unity in the Community accepted the proclamation.

**COUNCIL COMMITTEE REPORTS****Community, Housing and Environment Committee**

Council Member Stratton reported on the Community, Housing and Environment Committee meeting held earlier today (August 14, 2017). Minutes of the Community, Housing and Environment Committee are filed with the City Clerk's Office and are available for review following approval by the Community, Housing and Environment Committee.

**Public Works Committee**

Council Member Waldref reported on the Public Works Committee meeting held earlier today (August 14, 2017). Minutes of the Public Works Committee meeting are filed with the City Clerk's Office and are available for review following approval by the Public Works Committee.

**OPEN FORUM**

**Thomas Ogan** spoke regarding disabled golfer fees. He stated the City no longer waives fees for disabled golfers and requested the waiver be reinstated.

**Kay Howard** commented on the property directly behind where she lives and displayed pictures of the dumping that is occurring on the property. She requested signs be put up (to prevent the dumping).

**Julie Kelly** commented on fair chance hiring and "Ban the Box" and shared her personal experience with finding a job after a felony.

**Cary Retlin** remarked on the Statewide Reentry Council, of which he is a part, which consists of 15 individuals who were appointed by the Governor to represent reentry issues from employment to housing to state agencies and local governments who have a stake in helping people come back to the community successfully after incarceration so they reenter the community one time and reintegrate successfully employment, housing, and reunification with family. He noted he appreciates the work Spokane is doing and digging into challenging homeless issues that this community and communities all around the state are grappling with. He stated he wants to make himself and others at the State available as the City continues these conversations. He noted there are a lot of opportunities and a lot of resources around the state and the country that the Statewide Reentry Council is gathering and can help the City connect with those resources, and he provided examples of those resources.

**Layne Pavye** commented on Ban the Box and female empowerment and shared her experience with not being able to find a job when she got out of prison.

**Caitlin Robertson** remarked on Ban the Box and restorative justice. She also stated she stands in opposition to all forms of racism. Ms. Robertson noted she works as a comprehensive case manager in a federally funded employment and training program. She stated she is tasked with helping individuals reduce barriers so they can find and maintain meaningful employment. She noted that many of the people she works with are justice involved, meaning they have criminal conviction histories which are often their most significant barriers to finding and maintaining meaningful employment.

**Marybeth Smith**, currently serving as Principal for Lewis and Clark High School, shared with the City Council some of the experiences the school has had navigating some of the challenges that neighborhood changes have brought forward and have been increasing over the years. She noted that in January she reached out to city officials to request assistance in helping create a more secure campus for the students and she remarked on various strategies that have been implemented. She expressed concerns regarding the number of homeless camped next to the school campus and contending on a daily basis with issues of hygiene, security with car break-ins and theft, and damage to property and facility, and safety.

**Henry Valder** congratulated Jonathan Mallahan for all the work he has done with homelessness. He remarked on the election in Spokane Valley, elimination of the HUD pass voucher for housing, and homelessness.

## LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

### RESOLUTIONS

#### **Resolution 2017-0069**

Subsequent to public testimony from one individual and Council and staff commentary, the following action was taken:

**Upon Unanimous Roll Call Vote (Council Member Beggs absent)**, the City Council **adopted Resolution 2017-0069** regarding the appointment of pro and con committees and the preparation of fiscal impact statements concerning Proposition Nos. 1 and 2, to appear on the November 7, 2017 General Election ballot, and approving the procedures therefor.

#### **Resolution 2017-0070 (Cross Reference: OPR 2017-0559)**

Subsequent to public testimony from one individual and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote (Council Member Beggs absent)**, the City Council **adopted Resolution 2017-0070** declaring First Watch Solutions (Carlsbad, CA) a sole source for FirstWatch which is the real-time situational awareness, dash boarding, data analysis/visualization, biosurveillance (and automated alerting) software system; and authorizing the purchase of said software system and annual support and maintenance—\$197,154 (plus tax if applicable).

#### **Resolution 2017-0071**

Council President Stuckart requested a motion to defer Resolution 2017-0071. Council Member Waldref noted a related resolution is on the City Council's agenda for next week and the Council can make the final decisions on committee names. Subsequently, the following action was taken:

**Motion** by Council Member Waldref, seconded by Council Members Mumm and Stratton, **to defer** for one week (to August 21, 2017) Resolution 2017-0071 amending the City Council rules of procedure's standing committee provisions; **carried unanimously (Council Member Beggs absent)**.

#### **Resolution 2017-0072 and Resolution 2017-0073**

Subsequent to a brief overview by Council President Stuckart and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote (Council Member Beggs absent)**, the City Council **adopted** the following resolutions:

**RES 2017-0072** Joint City County Resolution approving and authorizing the execution of United States Department of Transportation Federal Aviation Administration Airport Improvement Program Grant Offer No. 3-53-0073-031-2017. ("Runway 7-25 and Taxiway C Shoulder Project")

**RES 2017-0073** Joint City County Resolution approving and authorizing the execution of United States Department of Transportation Federal Aviation Administration Airport Improvement Program Grant Offer No. 3-53-0072-055-2017. ("Felts Field Master Plan")

### FINAL READING ORDINANCES

#### Final Reading Ordinance C35532

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote (Council Member Beggs absent)**, the City Council **passed Final Reading Ordinance C35532** relating to the humane treatment of dogs adding a new section to Chapter 10.24A. and amending SMC 1.05.210.

#### Final Reading Ordinance C35534

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote (Council Member Beggs absent)**, the City Council **passed Final Reading Ordinance C35534**; relating imprest accounts, amending SMC sections 7.03.150 and 7.03.200.

### FIRST READING ORDINANCES

The following ordinances were read for the First Time with further action deferred:

**ORD C35535** Relating to expansion of the area shown in Spokane Municipal Code Map 17C.370-M1, into additional areas in residential zones, where existing neighborhood commercial structures may establish an approved commercial use; and amending SMC sections 17C.370.010, 17C.370.020, and 17C.370.030.

**ORD C35536** Adopting a threshold docketing process for deciding when comprehensive plan amendment proposals will be added to the City's annual comprehensive plan amendment work program or alternatively to an ongoing work program or periodic update; amending sections 17G.020.010, 17G.020.020, 17G.020.030, 17G.020.040, 17G.020.050, 17G.020.060, 17G.020.070, 17G.025.010 and 8.02.010; adopting new sections 17G.020.25 and 17G.020.26 to Chapter 17G.020 of the Spokane Municipal Code.

There were no **Special Considerations**.

### HEARINGS

#### Hearing on Ordinance C35513

The City Council held a hearing on Ordinance C35513 relating to regulations for state-licensed marijuana producers, processors, retailers, and research facilities; amending section 17C.347.030 of the Spokane Municipal Code (passed by City Council on June 19, 2017). Public testimony was received from one individual. Council discussion ensued. The following action was taken:

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to suspend** the effective six-month period (under Ordinance C35513) and that Ordinance C35513 be repealed, thereby reverting SMC 17C.347.030 to its previous language; **rejected 3-2 (Council President Stuckart and Council Member Waldref voting "no", Council Member Stratton abstaining, and Council Member Beggs absent)**.

Council President Stuckart commented that if the City Council doesn't take any further action, Ordinance C35513 stays in effect. Brian McClatchey noted that is correct and the ordinance stays in effect until December.

### SECOND OPEN FORUM

**Sonja Mongar** commented on issues of affordable housing in Spokane. She noted she is about to become a displaced person and is on a fixed income. Council Member Stratton indicated she would do some checking to see what might be able to be done (to assist Ms. Mongar).

**Shirley Lucenti** commented on Spokane Housing Ventures and the Bel Franklin. She stated there is no landlord, no supervision, and no security, and remarked on maintenance concerns. Council Member Stratton noted there has been contact with the head of Spokane Housing Ventures and City staff has been assured that there is a new manager being trained and was going to take over the issues.

**Barbara Ann Bonner** commented on Unity in the Community. She noted that Spokane Disability Pride Parade is a corporate sponsor of that festival and will have a booth at the event.

**Tami Kennedy** commented on Blessings Under the Bridge's perspective of the status of its potential relocation. She remarked that when the sit and lie ordinance was enacted it was never intended to prevent nonprofits from being able to provide services needed to those in need in our community. She respectfully requested that the City Council consider adding (1) an exception that regularly scheduled humanitarian services provided by nonprofit organizations for the assistance of low income or homeless citizens will exempt all participants for one hour and thirty minutes prior to the scheduled service to one hour following the service or until clean up and immobilization is complete, whichever is a shorter time period for the requirements of this ordinance and (2) that any loitering before or after these designated times would be subject to violation of this ordinance.

**Jim Redmon** noted he is one of the owners of Divine Corporation in Spokane and Divine Corporation owns the station that is right in front of the old skate park where a lot of the activities are happening with Blessings Under the Bridge. He noted an infrastructure needs to be put in place to handle the number of the people that come in and noted they have to deal with issues on a seven-days-a-week basis.

**Mercy Aquilar** thanked City Council for letting her host a Spokane Stands Against Racism Vigil last night. She spoke in support of Ban the Box and remarked on the MAC Movement.

**George McGrath** remarked on last week's City Council meeting and abuse of power. He also commented on his hearing impairment.

Council President Stuckart stated that Roberts Rules of Order state that a point of order can only be made by a member of the body.

#### **Brief Recess**

Due to a member of the public being out of order, the City Council took a brief recess at 7:54 p.m. and the City Council reconvened at 7:55 p.m.

**Harry Jensen** noted he works at Jim Redmon's shop, Divine Corporation. He said the neighborhood is excellent and has a lot going for it but expressed concerns regarding issues in the neighborhood over the last two to three years and business owners having to clear their property of broken glass, drug paraphernalia, discarded clothing, human waste, and rotten food at their own expense.

**Terri Anderson** noted she is the Spokane Community organizer for the Tenants Union of Washington State and she stated she stands against racism, hate, and white supremacy. She remarked on the prices that tenants are facing in Spokane because of the low vacancy rate.

#### **CLOSING REMARKS**

Council President Stuckart noted (as it pertains to City Council meetings) the City can accommodate anybody with hearing or other disabilities in the City Council Briefing Center. (Clerical Note: Americans with Disabilities Act Information—The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [jjackson@spokanecity.org](mailto:jjackson@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.)

#### **ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:03 p.m.

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**Community, Health, and Environment Committee  
June Meeting Minutes CHE:**

**Call to Order: 10:32 AM**

**AGENDA:**

**Approval of May's Meeting Minutes**

- Motion to approve the minutes was moved by Councilmember Fagan and seconded by Councilmember Kinnear. Motion approved unanimously.

**21 Century Workforce Update, Director Christine Cavanaugh**

- Council President asked when Council could be scheduled for the sexual harassment training. Ms. Cavanaugh said she would work with Adam McDaniel to find a date and time.
- Councilmember Stratton asked when would the 1-800 hotline is scheduled to be set up for employees to use. Ms. Cavanaugh answered that it was not yet operational, but is working with NavEx and more information will be available soon.
- Councilmember Stratton asked if there was any anticipation or expectation of grievances from bargaining unit given the 1-800 hotline would be anonymous. Ms. Cavanaugh said she was in touch with the bargaining units and hadn't heard any concerns.
- The onsite nursing lounge is up and running, though several employees with diabetes and asthma need space for a first aid room and asked guidance from Council on how to process with the use of the space.
- Councilmember Mumm's office will get back to Chris Cavanaugh.
- Follow up on Ed Lukas as well.
- Ms. Cavanaugh is working with recruitment at local community colleges and military programs. Civil Service also has a plan to recruit and would tie efforts to graduation times, not necessarily based on testing times. HR is also working with Andrea Fallenstein from gender pay equity task force to be revamping number of recommendations, notably exit interviews.
- Councilmember Kinnear asked if the efforts for recruitment are including uniformed employees. Ms. Cavanaugh answered yes. Recruitment items are being developed around the work potential employees would experience, rather than photos of equipment used, i.e., firetrucks, police vehicles.
- Councilmember Mumm expressed commendation of the Spokane Fire Department's videos.
- Gita George-Hatcher expressed concern over the document presented committed Civil Service to a number of initiatives that give the illusion of Civil Service participation in the process, and that has not yet happened. Ms. George-Hatcher shared 2016 hiring figures. Minority hiring last year at 11%, which Ms. George-Hatcher noted was a good starting point.
- Councilmember Waldref asked after the disparity of Fire and Police. It was explained that Police really shows up in force when at recruitment fairs and events. Fire is excited to move forward in that direction (Darcy is moving to job fairs, etc. targeting women's sporting events) 8<sup>th</sup> grade level in showing interest in fire and police departments. Discussion followed on how to get into local Middle Schools.
- Councilmember Stratton asked about recruitment and whether trained staff members are engaging in recruitment and whether it was the case job descriptions and classifications would change.

**BLEA Letter, Councilmember Waldref**

- Council President Stuckart asked how much funding is included in the BLEA letter. Councilmember Waldref said that she will send Council the official amount.
- Council President responded by noting the trade-offs in the State budget, given the McCleary compliant. This is of course, funded in the House, but not in the Senate. Councilmembers asked if Senator Billig's office weighed in on the letter, and noted that it might be good to reach out to Pend Oreille and Stevens counties.
- Mr. Tim Dunivant noted that the City was looking at costs without reimbursements from the State. There will be an analysis available by the end of the summer.

**City Council Committee Restructure Update, Councilmember Waldref**

- Update on the internal restructure of committees. The idea is to have the committee structure to be in line more with the strategic plan.
- Councilmember Kinnear noted about the council committees being in line with council's wishes, given that the Committees main purpose is to vet council legislation, etc. Councilmember Stratton agreed.
- This topic is on the Council Study Session agenda for Thursday.

**Title 18: Human Rights Ordinance, Director Jonathan Mallahan**

- Mr. Mallahan gave an update on Title 18. There was a meeting last week to discuss the City's implementation, working backwards from the July 1 deadline. Council to receive quarterly reports on the data. Currently, the City is working with CHHS staff and HRC committee on the complaints. Developing marketing materials for the commission.
- Managing the process administratively, so Council can expect more information soon. Currently, staff is working to finalize the process, creating the web-related form. Mike Piccolo has brought on a legal extern to help in the process.
- Councilmember Kinnear noted that the Board of Realtors has concerns.
- Councilmember Stratton noted that she has done extensive community outreach, including meeting with the Board of Realtors monthly to update them on the progress of Title 18. There is planned the first of several education forums to be held later this month and LLA has put forward funds for mediation before the process is set in motion.
- Councilmember Waldref noted her concern over source of income discrimination, suggesting that staff develop a contract basis with NW fair housing.

**24/7 Shelter Model Update, Director Jonathan Mallahan**

- Mr. Mallahan briefed the 24/7 Shelter model. The City has held multiple meetings with county, Mayor and other cities in the area. There is a Budget memo to add another \$250,000 for 24/7 shelters, the idea would be to have the City come up with the rest of the year's funding and open by the first of July.
- Councilmember Mumm asked if there is any geographical data of homeless population, noting this data would be valuable when engaging with the City of Spokane Valley.
- Councilmembers also discussed the possibility of developing a five- year RFP for the shelters.
- Councilmember Beggs asked if Mr. Mallahan could send homeless shelter funding documents to Council.
- Councilmember Fagan noted \$500,000 and asked whether Catholic Charities has an administrative overhead as well as if this was taken into consideration in the Consolidated Homeless Grant? Mr. Mallahan answered that Catholic Charities has a 20% overhead.

**Blessings Under the Bridge (BUTB), Director Jonathan Mallahan**

- Mr. Mallahan has had two productive meetings with BUTB so far, but noted that this issue has been a challenge for them. BUTB feels that this fundamentally shifts the work of their organization. The City's challenge is to accurately identify how to positively use the space. A permanent fence is to be installed, though the issue is the perception of a week-long events vs one night event. Staff is committed to minimizing homeless encampments, by keeping them small and clean. Having BUTB there creates a swelling in camps and this poses a problem.
- Councilmember Kinnear asked if there are restrictions on giving food out. Mr. Mallahan answered that cities have tried to regulate unsuccessfully—it is difficult to restrict people from wanting to serve and feed others. Mr. Mallahan noted that BUTB may not be the best service to provide the services inside during the cold.
- Councilmember Stratton considered the designation of Spokane as a Compassionate City.
- Councilmember Stratton asked for guidance for when Council get calls how to direct them with accurate information. Mr. Mallahan said the best way to update people is to tell them that the City is looking to find with BUTB for a new space.

**Carlyle Update, ONBS Director Jonathan Mallahan & CHHS Director Dawn Kinder**

- Mr. Mallahan briefed Council on the Carlyle, saying that the conversation has been "challenging". Clarifying this statement, Mr. Mallahan said not because the City cannot house everyone, but because of the medically fragile individuals involved. This provides an inescapable challenge. When the City began working with the Carlyle to address the situation, there were 106 affected individuals. As of this week, there are 77 individuals. 33 individuals total have been housed already. Mr. Mallahan expressed the importance of individuals having choices on where they will be housed so that there is dignity in the process. 2 individuals have passed away during this time.
- Councilmember Fagan asked if the individuals passed away due to suicide. Mr. Mallahan answered no.
- Councilmember Mumm asked after the other types of healthcare the Carlyle provides. Mr. Mallahan answered that the facility also provides medical assisted living, mental health, access to doctors and works closely with Frontier Behavioral Health.
- Councilmember Beggs noted that for individuals, this is more than just disruption, they lose their community. Mr. Mallahan agreed, and said that the Landlord assistance program is available to residents, which could provide up to \$10,000 to use for this case.
- Councilmember Kinnear asked why the residents are being asked to relocate. Mr. Mallahan answered that the Carlyle focuses on other services they offer and that they cannot continue subsidizing the situation because of the deficit that has been created.
- Dawn Kinder noted that some residents can stay, and the City will have hard numbers from providers in two weeks. Ms. Kinder stated that the usage of the building will not change, only the population will.

**East Central Community Center RFP Update: Director Jonathan Mallahan**

- Mr. Mallahan explained that the RFP Committee to vote in favor of ECCO. The committee is working to find some time to committee to meet with council to answer questions. Mr. Mallahan also noted that he reached out to MLK Jr. Center's Executive Director Freda Gandy and told her that the MLK Center's was a strong applicant.
- By Wednesday morning, Council will send JM list of BS
- Councilmember Kinnear asked that staff consider refining process, due to Councilmembers knowing about the decision before all of the applicants and sharing the decision with those who were awarded.
- Councilmember Beggs shared that he was on the RFP selection committee and that there were lots of conversations about ECCO, and all understood the contractual obligation. But also noted the importance of having specific measurable benchmarks of success to show progress.
- Councilmember Stratton asked if it was it usual in the RFP process to receive only two applications. Mr. Mallahan answered yes, on account of the nature of the RFP's parameters.

**100 Day Challenge, CHHS Director Dawn Kinder**

- Ms. Kinder upated Council on the project. On day 30, the project has rehoused 30 young people. 12 individuals have been reunited with their families, 5 placed in transitional housing, and 3 have received assistance to keep them housed in place.
- Councilmember Stratton asked if the assistance to house the three individuals in place came in the form of housing vouchers. Ms. Kinder said yes.
- The Spokane project is ahead of King County and the City is well on track to meet our goal.

**Point-In-Time (PIT) Count, CHHS Director Dawn Kinder**

- Ms. Kinder briefed Council on the latest PIT.
- The count was up this past year. There was an increase in shelter population which has been attributed to an increase in chronic homeless population.
- Councilmember Mumm asked if there was any geographic data for this, perhaps by ZIP code. Councilmember Mumm wondered aloud if this was due to more urbanization in the City.
- Councilmember Waldref asked what factors that are leading Spokane to have a higher population as opposed to other areas. Ms. Kinder said that recent economic indicators are show improvement, but that vacancy rates for housing is impossible and housing advocates including the Spokane Housing Authority are continually expressing concern.
- Councilmember Kinnear asked if there was a difference of the count in the winter and the summer. Ms. Kinder said there are in some ways, but not in the same format, due to seasonal factors. The reporting tools that show that exist and HUD uses a baseline year for its formats. This year there was a 20% increase in youth count that shows in finding youth in city. Ms. Kinder said she can send out the full PIT to Council via email.
- Councilmember Waldref asked after the City's efforts to reach the homeless veterans population. Ms. Kinder stated that the numbers of homeless vets did increase, but many more partners are working together to address the increase.

**Multifamily Housing Program Update: Melora Sharts, CHHS**

- Ms. Sharts briefed Council on the program. Updates include Transitions' Cottage Home project, and a project on South Madelia street. There will be another funding round for applications this summer. No Council discussion.

**National Disability Voter Registration Week: Rae-Lynn Barden, Spokane Public Libraries**

- Ms. Barden briefed Council on the Initiative. The project includes over 40 libraries in Washington State and more across the Nation.
- Locally, the Libraries are working with 10 different partners. Areas of focus of the registration week include accessibility voting machines, highlighted, braille collection, and increasing library membership.
- Councilmember Mumm asked if the Library needs volunteers. Ms. Barden said the Libraries would welcome Council to participate and would be sending Council packets this week.

**Consolidated Homeless Grant Award: CHHS Assistant Director Kelly Keenan**

- Mr. Kelly updated Council on the Award. Staff is seeking Council approval for a July 1<sup>st</sup> start date. The award would be projected \$6.4 million and would include 3 projects: the SNAP Rapid Rehousing (Singles) program, Catholic Charities' Rapid Rehousing (Individuals with Children) program, and the HEN program.
- No Council discussion followed.

**Young Adult Housing Program Extension: CHHS Assistant Director Kelly Keenan**

- Mr. Kelly shared with Council the program's situation, noting that it expires on June 30<sup>th</sup> next starts January 2018. The US Department of Commerce is offering stopgap funds for 6 months. This would help keep staffing levels continuing for SNAP and VOA projects
- No Council discussion followed.

Adjourn: 12:03 PM

Present: Council Members Stratton, Kinnear, Fagan, Beggs, and Council President Stuckart Late Arrivals: Councilmembers Waldref, Mumm

Staff/Visitors: Anna Everano, Kandace Watkins, Adam McDaniel, Skyler Oberst, Jake Fraley, Hannahlee Allers, Jacqui Halvorson, Brian McClatchey, Jonathan Mallahan, Dawn Kinder, Christine Cavanaugh, Gita George-Hatcher, Tim Dunivant, David Lewis, Arthur Whitten, Suzi Scheidegger, Melora Sharts, Rebekah Hollwedel, Teague Griffith, Keenan Kelly, Rae-Lynn Barden.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Works Committee**  
**July 10, 2017**

Attendance:

**Committee Members Present:**

Council Member Amber Waldref, Committee Chair  
Council Member Breean Beggs  
Council Member Mike Fagan  
Council Member Lori Kinnear  
Council Member Candace Mumm  
Council Member Karen Stratton  
Council President Ben Stuckart

**Staff Present:**

Scott Simmons, Director, Public Works  
Dan Buller, Principal Engineer, Engineering Services  
Angela Cline, Division Accountant  
Chuck Conklin, Utilities Facilities Director  
Marlene Feist, Strategic Development Director  
Jacob Fraley, Legislative Assistant, City Council  
Raylene Gennett, Stormwater District Supervisor  
Ken Gimpel, Business Services Director  
Jacqui Halverson, Legislative Assistant, City Council  
Gary Kaesemeyer, Director, Street Department  
Dan Kegley, Water Operations Director  
Brian McClatchey, Policy Advisor, City Council  
Adam McDaniel, Senior Executive Assistant, City Council  
Skyler Oberst, Legislative Assistant, City Council  
Kevin Picanco, Associate Engineer, Integrated Capital Management Department  
Elizabeth Schoedel, Assistant City Attorney  
Loren Searl, Water Department  
Tim Szambelan, Assistant City Attorney  
Kyle Twohig, Operations Manager, Engineering Services  
Kandace Watkins, Legislative Assistant, City Council  
Scott Windsor, Director, Solid Waste Collection

**Guests Present:**

Paul Kropp, Neighborhood Alliance

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the June 26, 2017 meeting.

• **Action Taken:**

- Council Member Fagan moved to approve the minutes of the June 26, 2017 meeting as presented; the motion was seconded by Council Member Stratton. The minutes were approved unanimously.

### Consent Agenda

#### Telecommunications Franchise: Verizon Wireless and Small Cell License Agreement: Mobilitie, LLC:

Tim Szambelan discussed the agreements for the telecommunications franchise with Verizon and the small cell license agreement with Mobilitie.

- **Action Taken:**
- None

#### Trindera (Electrical Engineers) Contract Modification:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

#### 2017 Community Development Sidewalk Projects:

Dan Buller and Kevin Picanco discussed the sidewalk projects and the process for the application through CHS department.

- **Action Taken:**
- None

#### Lincoln Gateway:

Dan Buller discussed the progress on the Lincoln Gateway and the art installation.

- **Action Taken:**
- None

### Council Requests

#### Resolution Regarding the Clean-up of Hangman Creek:

Council President Stuckart briefed the resolution supporting Ecology in enforcing cleanup of Hangman Creek. Discussion was had on the rules that Ecology can enforce and how the City could support their efforts.

### Continuing Items:

#### Rate Setting: Recap:

Scott Simmons reviewed a PowerPoint on the overview of the proposed rates for water, wastewater and stormwater, solid waste collection, solid waste disposal and water-wastewater capital. The proposal includes an increase of 2.9% for 2018, 2019 and 2020. In addition to the 3-year rates, a low-income senior and disabled discount program that utilizes the county's qualifications for discounted property tax. The discount will provide \$10.00 on the monthly bill for homeowners that are receiving all three utility services. The discount will be prorated in thirds if the homeowner is receiving only one utility service, such as water only accounts. This program is in addition to the Uhelp program.

Discussion was had on the proposed transaction fee for solid waste and yard waste delivered to the Waste to Energy Facility by residents. After discussion, it was decided to apply an increase to the minimum of 2.9% rather than implement a \$5.00 transaction fee at this time.

Scott reviewed the utility cost comparisons to other major cities as well as Cheney, Airway Heights and Post Falls. Discussion was had on the financial projections through 2026 for Solid Waste fund and the Water/Wastewater fund. The proposed rates will be at the legislative sessions for the first reading on July 24<sup>th</sup> and final reading/adoption on July 31<sup>st</sup>.

### Staff Requests

#### Discussion on West Plains Intertie Agreements:

Scott Simmons began the discussion with a review of the existing intertie agreement with Airway Heights. The issues with the Airway Heights wells have advanced the discussions to revise the intertie agreement to reflect the Council's goals and to meet their water use demand while protecting the City's water system. Dan Kegley discussed a summary of the proposed agreements in a PowerPoint. He reviewed the Maximum Daily Demand on the water system and the current commitments. Discussion was had on conservation efforts, water reuse and education outreach. The next steps will be to review the language in the proposed agreement and discuss the water usage quantities.

### Administrative Reports and Standing Updates

#### Other Updates/Reports:

#### 2017 Construction Update:

Kyle Twohig gave a brief update on Lincoln/Monroe where the work is finishing some vault repairs with impacts to traffic control. Kyle discussed the public outreach on the projects that have traffic disruptions.

Executive Session:

None.

Adjournment

The meeting adjourned at 3:10 p.m.

# General Notices

**NOTICE  
CITY OF SPOKANE  
PROPOSED FRANCHISE ORDINANCE C35533**

**SUMMARY:**

Franchise to Verizon Wireless (VAW) LLC, d/b/a Verizon Wireless., is a Delaware Limited Liability Company whose home office is 180 Washington Valley Road, Bendminster, NJ 07921 to use the public right of way to provide noncable telecommunications service within its legal authority. Franchise term: 10 years. For more information, contact Lelah Vaga, phone: 425-603-8275; email: [Lelah.Vaga@verizonwireless.com](mailto:Lelah.Vaga@verizonwireless.com).

Publish: August 2, 9, 16 &amp; 23, 2017

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

**NOTICE OF REPUBLICATION  
ORDINANCE C35513**

This is notification that Emergency Ordinance C35513 (passed by City Council on June 19, 2017) originally published in the June 28, 2017, issue of the *Official Gazette* (Vol. 107, Issue No. 26) is being republished below. A hearing on ORD C35513 was held during the City Council's 6:00 p.m. Legislative Session on August 14, 2017. Council Member Fagan motioned to suspend the effective six-month period (under Ordinance C35513) and that Ordinance C35513 be repealed, thereby reverting SMC 17.347.030 back to the its previous language. The motion was rejected 3-2 (with Council President Stuckart and Council Member Waldref voting "no," Council Member Stratton abstaining, and Council Member Beggs absent). As no further action was taken, Ordinance C35513 will remain in effect as provided under the provisions of the ordinance.

**ORDINANCE NO. C35513**

An ordinance enacting an interim zoning ordinance relating to regulations for state-licensed marijuana producers, processors, retailers, and research facilities; amending section 17C.347.030 of the Spokane Municipal Code and declaring an emergency.

WHEREAS, RCW 69.50.331(8) generally prohibits the Washington State Liquor and Cannabis Board from issuing a license for any premises within one thousand feet of the perimeter of the grounds of any elementary or secondary school, playground, recreation center or facility, child care center, public park, public transit center, library, or any game arcade where admission is not restricted to persons aged twenty-one years or older; and

WHEREAS, consistent with RCW 69.50.331 (8), the City Council adopted zoning regulations codified in SMC 17C.347.030 A., limiting the location of state-licensed marijuana producers, processors and retailers to no closer than one thousand feet of the perimeter of the grounds of any elementary or secondary school, playground, recreational

center or facility, child care center, public park, public transportation center, library or any game arcade where admission is not restricted to persons age twenty one or older; and

WHEREAS, RCW 69.50.331 (8) allows cities to adopt ordinances reducing the one thousand foot buffer to not less than one hundred feet of the protected facilities with the exception of elementary schools, secondary schools, and playgrounds where the restricted distance remains at one thousand feet provided that such reduction does not negatively impact the City's civil regulatory enforcement, criminal law enforcement interests, public safety, or the public health; and

WHEREAS, the City of Spokane finds that reducing the buffer distance for game arcades where admission is not restricted to persons aged twenty-one years or older, pursuant to the authority granted by RCW 69.50.331(8)(b) and (c), would have no negative impact on the City's civil regulatory enforcement, criminal law enforcement interests, public safety, or the public health; and

WHEREAS, RCW 36.70A.390 provides that, "A county or city governing body that adopts a moratorium, interim zoning map, interim zoning ordinance, or interim official control without holding a public hearing on the proposed moratorium, interim zoning map, interim zoning ordinance, or interim official control, shall hold a public hearing on the adopted moratorium, interim zoning map, interim zoning ordinance, or interim official control within at least sixty days of its adoption, whether or not the governing body received a recommendation on the matter from the planning commission or department. If the governing body does not adopt findings of fact justifying its action before this hearing, then the governing body shall do so immediately after this public hearing. A moratorium, interim zoning map, interim zoning ordinance, or interim official control adopted under this section may be effective for not longer than six months, but may be effective for up to one year if a work plan is developed for related studies providing for such a longer period. A moratorium, interim zoning map, interim zoning ordinance, or interim official control may be renewed for one or more six-month periods if a subsequent public hearing is held and findings of fact are made prior to each renewal;" and

WHEREAS, pursuant to WAC 197-11-880, the adoption of this ordinance is exempt from the requirements of a threshold determination under the State Environmental Policy Act; and

WHEREAS, the City Council finds that the interim land use regulations imposed by this ordinance are necessary for the protection of the public health, safety, property or peace; Now, Therefore,

The City of Spokane does ordain:

**NOW THEREFORE**, the City of Spokane does ordain:

Section 1. That section 17C.347.030 of the Spokane Municipal Code is amended to read as follows:

**17C.347.030 Regulations for State-Licensed Marijuana Producers, Processors, ~~(and)~~ Retailers and Research Facilities**

A. City Zoning.

1. State-Licensed Marijuana Producers, Processors ~~(and)~~ Retailers and Research Facilities.

- a. No person may conduct business within the City of Spokane as a state-licensed marijuana producer, processor ~~(or)~~ retailer or research facility allowed under RCW 69.50.372 unless they are located within the CC2, CC3, CB, GC, DTC, DTG, DTU, DTS, LI, HI and PI Zones in accordance with Title 17 SMC and licensed under this chapter. A state-licensed marijuana producer or processor is classified as a Manufacturing and Production land use as described in chapter 17C.190 SMC, Use Category Descriptions. Manufacturing and Production uses are limited as provided in Table 17C.120-1, Table 17C.130-1, and Table 17C.124-1. In Table 17C.122-1, for Center and Corridor Zones, a state-licensed marijuana producer or processor is classified as a Limited Industrial land use and is subject to the standards for a Limited Industrial use. A state-licensed marijuana retailer is classified as a Retail Sales and Service land use as described in chapter 17C.190 SMC, Use Category Descriptions. In Table 17C.122-1, for Center and Corridor Zones, a state-licensed marijuana retailer is classified as a Commercial land use and is subject to the standards for a Commercial use.
- b. A state-licensed marijuana producer, processor ~~(or)~~ retailer or research facility allowed under RCW 69.50.372 may not be located within one thousand feet of the perimeter of the grounds of any of the following entities~~(. The owner or operator of the state-licensed marijuana producer, processor or retailer shall have the responsibility to demonstrate that the state-licensed marijuana producer, processor or retailer is not within the one thousand foot perimeter)~~):
  - i. elementary or secondary school;

- ii. playground;
- iii. recreational center or facility;
- iv. child care center;
- v. public park;
- vi. public transportation center; or
- vii. library (~~(;or)~~)

~~((viii. any game arcade where admission is not restricted to persons age twenty-one or older)).~~

- c. A state-licensed marijuana producer, processor, retailer or research facility allowed under RCW 69.50.372 may not be located within five hundred feet of the perimeter of the grounds of any game arcade where admission is not restricted to persons age twenty-one or older.
- d. The owner or operator of the state-licensed marijuana producer, processor, retailer or research facility allowed under RCW 69.50.372 shall have the responsibility to demonstrate that the state-licensed marijuana producer, processor, retailer or research facility allowed under RCW 69.50.372 is in compliance with the distance requirements of this subsection.

B. Waste products shall be disposed of in a secure manner that would prevent exposure to the public or create a nuisance.

C. Measurement.

1. The measurement of the separation distance in subsection A(1)(b) above shall be measured as the shortest straight line distance from the property line of the production and processing facility, retail outlet or collective garden to the property line of the entities listed in subsection A(1)(b).
2. A protected use specified in subsection A(1)(b) above shall not benefit from the separation requirements of this subsection if the use chooses to locate within the required separation distance from a lawfully located production or processing facility, collective garden or retailer outlet.

Section 2. Public Hearing/Findings of Fact. In adopting this ordinance, the Council considered the testimony submitted during the public hearing held on June 19, 2017. The preamble to this ordinance is adopted as the City Council's findings of fact in support of the adoption of the interim land use regulations imposed by this ordinance.

Section 3. Duration of Interim Ordinance. This ordinance shall be effective for six month unless the ordinance is extended pursuant to RCW 36.70A.390 or the City Council takes subsequent legislative action to make the provisions of this ordinance permanent.

Section 4. Severability. If any provision of this ordinance, or its application to any person, entity or circumstance, is for any reason held invalid, the remainder of the ordinance, or the application of the provisions to other persons, entities or circumstances, is not affected.

Section 5. Emergency Clause. This ordinance, passed by a majority plus one of the whole membership of the City Council as a public emergency ordinance necessary for the protection of the public peace, health, safety and property and for the immediate support of city government and its existing institutions, shall be effective immediately upon its passage.

**Passed by City Council June 19, 2017**

**Delivered to Mayor June 21, 2017**

**Effective Date: The six-month period beginning June 19, 2017**

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### ORDINANCE NO. C35532

An ordinance relating to the humane treatment of dogs adding a new section to Chapter 10.24A.and amending SMC 01.05.210.

WHEREAS, the proper tethering of dogs will help ensure the safety and treatment of dogs.

The City of Spokane does ordain:



Section 1. That there is adopted a new section to SMC 10.24A.150 Dog Tether Safety Standards to read as follows:

- A. Any dog that is restrained outside by a tether must only be restrained for a period of time that is not reckless and in compliance with this section.
1. The dog shall not be tethered in a manner that results, or could reasonably result, in the dog becoming frequently entangled on the restraint or another object.
  2. If there are multiple dogs tethered, each dog must be on a separate tether and not secured to the same fixed point.
  3. The tether must allow the dog to sit, lie down, and stand comfortably without the restraint becoming taut and allow the dog a range of movement.
  4. A dog shall not be tethered if it is ill, suffering from a debilitating disease, injured, in distress, in the advanced stages of pregnancy, or under six months of age.
  5. A tethered dog must have access to clean water and necessary shelter that is safe and protective while tethered. The shelter and water vessel must be constructed or attached in such a way that the dog cannot knock over the shelter or water vessel.
  6. A dog shall not be tethered in a manner that results in the dog being left in unsafe or unsanitary conditions or that forces the dog to stand, sit, or lie down in its own excrement or urine.
  7. A dog shall not be tethered by means of a choke, pinch, slip, halter, or prong-type collar, or by any means other than with a properly fitted buckle-type collar or harness that provides enough room between the collar or harness and the dog's throat to allow normal breathing and swallowing.
  8. The weight of the tether shall not unreasonably inhibit the free movement of the dog within the area allowed by the length of the tether.
  9. The dog shall not be tethered in a manner that causes the dog injury or pain.
- B. The provisions of subsection (A)(1) through (4) of this section do not apply to a dog that is:
1. Tethered while it is receiving medical care or treatment under the supervision of a licensed veterinarian or is being groomed;
  2. Participating temporarily in an exhibition, show, contest, or other event in which the skill, breeding, or stamina of the dog is judged or examined
  3. Being kept temporarily at a camping or recreation area;
  4. Being cared for temporarily after having been picked up as a stray or as part of a rescue operation;
  5. Being transported in a motor vehicle or temporarily restrained or tied after being unloaded from a motor vehicle;
  6. Being trained or used by a federal, state, or local law enforcement agency or military or national guard unit; or
  7. In the physical presence of the person who owns, keeps, or controls the dog.
- C. Each incident involving a violation of this section is a separate offense. A person who violates this section is subject to the following penalties:
1. A first offense shall result in a correction warning being issued requiring the offense to be corrected by the person who owns, keeps, or controls the dog within seven days after the date of the warning being issued in lieu of an infraction unless the offense poses an imminent risk to the health or safety of the dog or the dog has been injured as a result of the offense.
  2. A second offense is a class 2 civil infraction.
  3. A third or subsequent offense is a class 1 civil infraction.

Section 2. That SMC 01.05.210 is amended to read as follows:

**SMC 1.05.210**

**Penalty Schedule - Personal Conduct**

<b>Infraction</b>	<b>Violation Class</b>	
IFC 307.1	Open Burning	1
SMC 10.03.100	Offenses Relating to Safety and Sanitation	4
SMC 10.03.110	Allow Animal in Riverfront Park or Special Permitted Event Area when Banned	3
SMC 10.08.010	Deposit of Tobacco Product Capable of Being Lit	\$500
SMC 10.08.010	Littering, Unlawful Disposal of Rubbish	1
SMC 10.08D.080		
SMC 10.08D.090(C)		
SMC 10.08D.120 – First violation within a one year period	Noise Control	2
SMC 10.08.055	Purchase, Possession of Tobacco by Minor	3
SMC 10.08.100		
SMC 10.08.120	Homeless Encampment	1
SMC 10.08.140(B-D)		
SMC 10.08.246	Liquor Purchase by Apparently Intoxicated Person	\$500
SMC 10.08A.040(D)	Failure to Respond – Chronic Nuisance	1
SMC 10.10.040		
SMC 12.06.050 – SMC 12.06.080	Offending Peace and Order in Public Park	1
SMC 10.11.042	Not Having or Displaying Concealed Pistol License	1
SMC 10.15.115	Selling or Giving Drug Paraphernalia	1
SMC 10.15.220	Open Possession/Consumption of Marijuana, Usable Marijuana or Marijuana-Infused Products	3
SMC 10.17.030	Helmet Safety – Failure to Wear Approved Helmet	4
SMC 10.17.040	Helmet Safety – Failure to Require Wearing of Approved Helmets at Special Events	4
SMC 10.17.050	Helmet Safety – Failure to Rent, Lease, or Loan Approved Helmet	4
SMC 10.17.060	Helmet Safety – Failure to Sell or Offer to Sell Approved Helmet	4
SMC 10.24.060	Property Damage by Animal	3
SMC 10.24A140	Animal Safety – Animal Left in Vehicle or Enclosed Space	2
<u>SMC 10.24A.150</u>	<u>Dog Tether Safety</u>	<u>2</u>
SMC 10.33A.055	Sell, Use, Discharge Fireworks	1
SMC 12.02.910	No Tree Permit; Destroy, Injure Street Tree, or Other	
SMC 12.02.914	Violations	1
SMC 17F.100.050	Disposal of Liquid Waste in Unapproved Place or Manner	1
SMC 17G.050.050	Ex Parte Contact with Adjudicative Officer	2
SMC 18.01.040	Reprisal or Retaliation	1
Ch. 18.02	Nondiscrimination in Employment Practices	1
Ch. 18.03	Nondiscrimination in Housing Practices	1

**Passed by City Council August 14, 2017**  
**Delivered to Mayor August 18, 2017**

**ORDINANCE NO. C35534**

An ordinance relating to imprest accounts, amending SMC sections 07.03.150 and 07.03.200.

The City of Spokane does ordain:

Section 1. That SMC section 07.03.150 is amended to read as follows:

**07.03.150 Police Department - Administration**

- A. There is established in the police department an administration imprest fund in an amount not to exceed one thousand five hundred dollars.
- B. There is established in the police department a travel expense cash advance fund in the amount of ~~((fifteen))~~ twenty thousand dollars to be used for making cash advance payments for travel expenses of police officers and employees on official business. The fund is kept on deposit in a local bank.

Section 2. That SMC section 07.03.200 is amended to read as follows:

**07.03.200 Accounting Department**

- A. There is established in the accounting department an imprest cash fund in an amount not to exceed one thousand dollars for use in making small cash purchases and other small miscellaneous payments.
- B. There is established in the accounting department an imprest fund in an amount not to exceed ~~((eleven))~~ twenty thousand dollars for use in the processing of nonsufficient funds checks returned to the City.
- C. There is established in the accounting department an imprest fund in an amount not to exceed seven thousand dollars to be used for advance payments of travel expenses for City officers and employees on official business (excluding Police/Fire).

**Passed by City Council August 14, 2017**

**Delivered to Mayor August 18, 2017**

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## **ASSISTANT PARKS AND RECREATION DEPARTMENT MANAGER (RECREATION) SPN 066 PROMOTIONAL**

**DATE OPEN:** Monday, August 21, 2017      **DATE CLOSED:** Sunday, September 3, 2017 at 11:59 p.m.  
**SALARY:** \$67,546.80 annual salary, payable bi-weekly, to a maximum of \$82,998.00

**DESCRIPTION:**

Performs responsible administrative work by assisting in directing or administering a department of the Parks and Recreation Division.

**DUTIES:**

- Performs many of the functions of a department director, except the actual directing of a total department of the Parks and Recreation Division.
- Acts as department liaison in working with citizen groups, other governmental units, architects and contractors.
- Requisitions, inventories and manages equipment purchased for various activities, responsible for the proper utilization of funds allocated to the department.
- Researches grant funding sources, supervises preparation of grant applications and adherence to grant goals and objectives.

- Coordinates programs with other departments of the Parks and Recreation Division, school activities and community programs.
- Selects, assigns and trains seasonal, professional and technical personnel for a wide variety of activities.
- Interprets programs and needs of the division to the public through various news media; promotes programs before civic and community groups; prepares and presents reports related to the division to the Park Board, as well as other boards and committees.
- Assists in establishing financial control by budgeting for seasonal employees, and compiling and studying statistics on labor reports compared to labor expenses, and revenues compared to expenses.
- Assists the department director in formulating policies and procedures of the department.
- Assists in implementation of policies and establishing procedures.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:****Promotional Requirements:** (Must be met by date of examination.)

NOTE: This recruitment is to generate an eligible list to fill vacancies occurring in the Recreation Department of the Parks and Recreation Division.

**Promotional Qualifications:** (Must be met at time of examination):

- Education: Graduation from a four-year college or university with a degree in a field related to park and/or recreation programs, or administration.
- Experience: Two years of experience in the classification of Recreation Supervisor (SPN 683) and currently employed in the Parks and Recreation Division.

Required Documentation: College transcripts showing completion of a four-year degree as stated above must be uploaded at the time of application or emailed to Civil Service - [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) at the time of application. Unofficial copies or photocopies are acceptable.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination consists of a Training and Experience (T&E) Evaluation and a promotional evaluation (PAR), with scoring weights as follows:

- T&E 80%
- PAR 20%

**All applicants are required to complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.**

**T&E EVALUATION DETAILS**

The T&E Evaluation is the Civil Service examination for this position. It is presented as a Supplemental Questionnaire, which must be completed online at the time of application. The questions may be viewed online in the tab marked "**QUESTIONS**" on the job announcement.

- Responses to the T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question. "See Resume" or "See Application" are not qualifying responses and will not be considered.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- We recommend that you SAVE your application occasionally, to avoid a system time out which may occur after 30 minutes of idleness. It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire as you complete your application for submission.

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of August 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**LABORER II SPN 502  
PROMOTIONAL**

**DATE OPEN: Monday, August 21, 2017      DATE CLOSED: Sunday, September 3, 2017 at 11:59 p.m.**  
**SALARY: \$35,642.16 annual salary, payable bi-weekly, to a maximum of \$53,369.28**

**DESCRIPTION:**

Performs semi-skilled manual work in various departments which requires some previous experience and special knowledge acquired on the job. Duties are very heavy in nature requiring considerable physical activity and are performed under hazardous or adverse weather conditions.

**DUTIES:**

- Work performed varies with department to which assigned.
- May supervise small labor crew and participate in loading, unloading and similar operations. Assists in setting up and dismantling playground equipment.
- Receives calls, investigates and dispatches night crews to remedy routine complaints, reports major complaints to supervisor; checks excavations for compliance with safety regulations.
- Acts as helper or assigned as apprentice to Craft Specialist and skilled trade workers in maintenance and repair of assigned buildings. May assist in minor maintenance of an assigned heating plant.
- Performs various tasks in support of solid waste disposal operations including, but not limited to, attending household hazardous waste and recycling facility, removing refrigerants from appliances, and directing the public.
- Operates compressors, jack hammers, cement mixers, brush chippers, chain saws, post-hole diggers, sewer augers and other similar power-driven equipment related to the job.
- Drives various trucks, operates rubber-wheeled tractors with attachments, front-end loaders and fork lifts. May be required to operate equipment of the next higher class on occasion. Assists in snow removal operations. Mounts sander boxes and tanks. Performs minor maintenance on street cleaning equipment.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Prepares necessary reports.
- Assists in installation, repair and disconnection of water mains, hydrants and valves. Operates pipe and leak locating equipment or performs other operations peculiar to the assigned job.
- Assists in maintenance and construction of sanitary sewer and storm water infrastructure.
- Supervises crew engaged in installation, repair and maintenance of traffic signs and markers. Operates lane and crosswalk painting machines, and fabricates traffic signs using silk screens.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:** (Must be met by date of examination.)

- Experience: Six months of work experience with the City in a lower laboring type classification. Specialized experience within a department may be required for assignment to certain positions.

- Licenses: All applicants must possess a valid driver's license. Must obtain a Class "B" Commercial Driver's License (CDL) with air brake endorsement, within six months of appointment.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

**EXAMINATION DETAILS:**

Applicants must pass the examination for this classification to be eligible for hire by the City of Spokane. This exam will consist of a written test and a performance evaluation, with weights assigned as follows: written test 80%, performance evaluation 20%.

The written test will be conducted in the Civil Service Test Room at 9:00 a.m. on September 13, 2017. The approximate duration of the test is 2 hours 15 minutes.

If your application is accepted, you must self-schedule your test time. You will receive an e-mail with complete instructions.

The written test may include such subjects as:

- Safety & First Aid
- Labor & Tools
- Vehicle Operation & Driving
- Calculations & Mechanical Reasoning
- Supervision & Human Relations

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of August 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**LABORER II SPN 502  
OPEN ENTRY**

**DATE OPEN: Monday, August 21, 2017      DATE CLOSED: Sunday, September 3, 2017 at 11:59 p.m.**

**SALARY: \$35,642.16 annual salary, payable bi-weekly, to a maximum of \$53,369.28**

**DESCRIPTION:**

Performs semi-skilled manual work in various departments which requires some previous experience and special knowledge acquired on the job. Duties are very heavy in nature requiring considerable physical activity and are performed under hazardous or adverse weather conditions.

**DUTIES:**

- Work performed varies with department to which assigned.
- May supervise small labor crew and participate in loading, unloading and similar operations. Assists in setting up and dismantling playground equipment.
- Receives calls, investigates and dispatches night crews to remedy routine complaints, reports major complaints to supervisor; checks excavations for compliance with safety regulations.
- Acts as helper or assigned as apprentice to Craft Specialist and skilled trade workers in maintenance and repair of assigned buildings. May assist in minor maintenance of an assigned heating plant.

- Performs various tasks in support of solid waste disposal operations including, but not limited to, attending household hazardous waste and recycling facility, removing refrigerants from appliances, and directing the public.
- Operates compressors, jack hammers, cement mixers, brush chippers, chain saws, post-hole diggers, sewer augers and other similar power-driven equipment related to the job.
- Drives various trucks, operates rubber-wheeled tractors with attachments, front-end loaders and fork lifts. May be required to operate equipment of the next higher class on occasion. Assists in snow removal operations. Mounts sander boxes and tanks. Performs minor maintenance on street cleaning equipment.
- Services assigned equipment. Makes minor field repairs. Reports major defects. Prepares necessary reports.
- Assists in installation, repair and disconnection of water mains, hydrants and valves. Operates pipe and leak locating equipment or performs other operations peculiar to the assigned job.
- Assists in maintenance and construction of sanitary sewer and storm water infrastructure.
- Supervises crew engaged in installation, repair and maintenance of traffic signs and markers. Operates lane and crosswalk painting machines, and fabricates traffic signs using silk screens.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements: All requirements must be met at the time of application.**

- Education: High School diploma or equivalent
- Experience: Two years of laboring experience.
- Licenses: All applicants must possess a Class "B" Commercial Driver's License (CDL) with air brake endorsement.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

**EXAMINATION DETAILS:**

Applicants must pass the examination for this classification to be eligible for hire by the City of Spokane. This exam will consist of a written test, weighted at 100%.

The written test will be conducted in the Civil Service Test Room at 9:00 a.m. on September 13, 2017. The approximate duration of the test is 2 hours 15 minutes.

If your application is accepted, you must self-schedule your test time. You will receive an e-mail with complete instructions.

The written test may include such subjects as:

- Safety & First Aid

- Labor & Tools
- Vehicle Operation & Driving
- Calculations & Mechanical Reasoning
- Supervision & Human Relations

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of August 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**PARK SAFETY AND FACILITIES MANAGER SPN 696  
OPEN ENTRY**

**DATE OPEN:** Monday, August 21, 2017      **DATE CLOSED:** Sunday, September 3, 2017 at 11:59 p.m.  
**SALARY:** \$67,546.80 annual salary, payable bi-weekly, to a maximum of \$82,998.00

**DESCRIPTION:**

Manages, directs activities, and provides leadership to the park safety and maintenance teams of a major City Park. (Note: this initial recruitment is for employment in Spokane's Riverfront Park.)

**DUTIES:**

- Develops plans for safety, security, and emergency response. Coordinates and collaborates with key internal and external stakeholders to inform and implement plans.
- Evaluates functionality and reliability of facility systems and associated equipment. Identifies, recommends, and implements changes, expansions, and additions.
- Maintains and improves systems and associated equipment by implementing a preventive maintenance and replacement program.
- Coordinates and plans for events, public programs, and other operational-related items in collaboration with peers and managers. Responsibilities may include devising effective waste management programs, overseeing installation of staging, lighting and sound systems, and implementing effective crowd control solutions.
- Coordinates and inspects in-house or contractual work related to electrical, plumbing, mechanical, building and ground systems (such as heating, cooling, ventilation, and irrigation), equipment and vehicles, and other facility, grounds, and ride repairs.
- Assesses, determines, and reallocates materials, equipment and supplies. Coordinates minor procurements and contractual agreements with trades and related services.
- Develops and manages park maintenance and safety budgets. Monitors expenditures, identifies variances, and implements sustainable corrective actions to meet and contribute to the Park's financial goals.
- Contributes maintenance and safety information to strategic plans and reviews. Implements production, productivity, quality, and customer-service standards, and resolves problems. Devises new approaches to improve efficiency of staff and takes responsibility for outcomes and results.
- Assesses conditions and takes appropriate action to ensure safety of the public on park property. Ensures compliance with all relevant City policies and procedures; compliance with legal codes, laws, applicable industry standards and regulations; and coordinates with City Risk Management.
- Approves payroll and creates or maintains other routine or required records.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements: All requirements must be met at the time of application.**

Education and Experience:

- Graduation from an accredited college or university with a degree in business administration, facility management, engineering, public safety, turf management, or a closely related field; AND, a minimum of five years of progressively responsible professional experience pertaining to management of grounds or facilities, and related public safety.
- Experience must include responsibility for budget and implementing financial controls as well as supervision of subordinate personnel. An equivalent combination of education and experience which would provide the required knowledge, skills, and abilities, may also be qualifying.

License: A valid driver's license is required.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

**EXAMINATION DETAILS:**

You must meet the minimum qualifications and pass the examination for this position to be eligible for hire.

The examination consists of a scored Training and Experience (T&E) Evaluation, which comprises 100% of the final score for ranking on the Civil Service eligibility list for this position.



**T&E EVALUATION DETAILS**

The T&E exam is given as a Supplemental Questionnaire, which must be completed online at the time of application. The questions may be viewed online in the tab marked "QUESTIONS" on the job announcement. Full instructions are included in the Questionnaire.

Qualified individuals are encouraged to apply immediately. All applicants are required to complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of August 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

**REQUEST FOR QUALIFICATIONS****POST ST. BRIDGE REPLACEMENT DESIGN-BUILD PROJECT 2017105****City of Spokane Public Works Division – Engineering Services Department****RFQ #4370-17**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, SEPTEMBER 18, 2017**, in the City of Spokane, Civil Service Testing Room, Fourth Floor, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for the Post St. Bridge Replacement Design-Build Project 2017105 for the City of Spokane Engineering Services Division – Public Works Department.

The City will hold an informational meeting for potential Proposers regarding this RFQ on August 31, 2017. Attendance at this meeting is not a prerequisite to being a Proposer. The meeting will be held from 11:00 AM to 12:00 PM at Spokane City Hall, Third Floor Conference Room 3B, 808 W. Spokane Falls Blvd., Spokane, WA 99201.

The Request for Qualifications document is available by contacting Connie Wahl, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, September 18, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper unbound original, eight (8) bound paper copies, and two (2) electronic copies (usb flash drives) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the Proposals. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFQ #4370-17 POST ST. BRIDGE REPLACEMENT DESIGN-BUILD PROJECT 2017105, DUE 9/18/2017”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: August 23 & 30, 2017

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## REQUEST FOR PROPOSALS

### COMMERCIAL REAL ESTATE BROKERAGE SERVICES

**City of Spokane Asset Management Department**

**RFP #4385-17**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 28, 2017**, in the City Hall Civil Service Department Testing Room, Fourth Floor, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **COMMERCIAL REAL ESTATE BROKERAGE SERVICES** for the City of Spokane Asset Management Department.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, August 28, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer/Proposal when considering this contract.

All response packages are to be clearly marked with:

**“RFP #4385-17, COMMERCIAL REAL ESTATE BROKERAGE SERVICES, DUE 8/28/2017”**

Connie Wahl  
City of Spokane Purchasing

Publish: August 16 & 23, 2017

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**MISSION PARK ABILITY BALLFIELD – PHASE 2  
Parks & Recreation Department**

**BID #4388-17**

Sealed bids will be opened at 1:15 p.m., **MONDAY, SEPTEMBER 18, 2017**, in the City Council Chambers – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for the **MISSION PARK ABILITY BALLFIELD – PHASE 2** for the City of Spokane Parks & Recreation Department.

A pre-bid conference will be held on Thursday, August 24 at 11:00 am. (local time). The meeting will be held in City Hall Conference Room 5A – 5<sup>th</sup> Floor – City Hall, 808 W Spokane Falls Blvd.

The Request for Bids document is available by contacting Thea Prince, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) original copy of response to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**“MISSION PARK ABILITY BALLFIELD – PHASE 2, BID #4388-17, DUE 9/18/17”.**

Thea Prince  
Purchasing Division

Publish: August 16 & August 23, 2017

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**REQUEST FOR PROPOSALS**

**DOWNTOWN STUDY AREA PARKING STRATEGY AND FEASIBILITY PLAN**

**City of Spokane Parking Services**

**RFP #4389-17**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, SEPTEMBER 11, 2017** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **DOWNTOWN STUDY AREA PARKING STRATEGY AND FEASIBILITY PLAN** for the City of Spokane Parking Services.

The Request for Proposals document is available by contacting Thea Prince, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201, [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on the due date**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) original; one (1) paper copy and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFP #4389-17, DOWNTOWN STUDY AREA PARKING STRATEGY AND FEASIBILITY PLAN, DUE 9/11/17”.**

Thea Prince  
City of Spokane Purchasing

Publish: August 23 & 30, 2017

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**ANNUAL ULTRASONIC THICKNESS TESTING (UT)**

**City of Spokane Solid Waste Disposal Department**

**RFP #4390-17**

Sealed bids will be opened at 1:15 p.m., **MONDAY, AUGUST 28, 2017** in City Conference Room 4A, 4<sup>th</sup> Floor City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **Annual Ultrasonic Thickness Testing (UT)** for the City of Spokane Solid Waste Disposal Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) paper original and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**“ANNUAL ULTRASONIC THICKNESS TESTING (UT), RFP #4390-17, DUE 8/28/17”.**

Thea Prince  
Purchasing Department

Publish: August 16 & 23, 2017

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