



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 107

JULY 26, 2017

Issue 30



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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Spokane, WA 99201-3342**MINUTES OF SPOKANE CITY COUNCIL****Monday, July 17, 2017****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Beggs, Fagan, Kinnear, and Stratton were present. Council Members Mumm and Waldref entered the meeting at 3:31 p.m.

Finance and Administration Division Director Tim Dunivant, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the July 24, 2017, Advance Agenda items.

Action to Approve July 24, 2017, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the July 24, 2017, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, July 24, 2017; **carried unanimously.**

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council reviewed the July 17, 2017, Current Agenda for any changes.

Memorandums of Understanding for the Operation of Transportation Network Company Services in the City of Spokane (OPR 2017-0461 / OPR 2017-0462)

Motion by Council Member Fagan, seconded by Council Member Kinnear, **to move (and thereby defer)** to the July 24, 2017, Legislative Session the Memorandums of Understanding for the operation of transportation network company services in the City of Spokane with (a) Lyft (OPR 2017-0461) and (b) Raiser (OPR 2017-0462); **carried unanimously.**

Ordinance C35519 Relating to Climate Change, Global Warming, and the City of Spokane's Sustainability Action Plan

Council President Stuckart advised there are two changes to Ordinance C35519. He noted last week he sent to City Council a summary of what his changes were. He further noted a second set of updated changes was sent out by Council Member Beggs. He requested a motion to accept Council Member Beggs' suggested changes which would be to change "protection" to "stewardship" and under Section 15.05.020(C) to add "within the boundaries of the City of Spokane." Further, for Item C, Council President suggested making all the suggested changes but cancel out "on an annual" basis because the above-referenced greenhouse gas inventory [under Section 15.05.020(A)] already sets the timeline. Council President Stuckart called for a motion to accept Council Member Beggs' changes that he just summarized. The following action was taken:

Motion by Council Member Kinnear, seconded by Council Member Waldref, to so move **(to accept** Council Member Beggs' changes as summarized above by Council President Stuckart); **carried 6-1 (Council Member Fagan voting "no").**

Council President Stuckart indicated the second set of changes were labeled “Avista changes” and they were changes in the “Whereas” (clauses) so that it doesn’t trap the City into some legal court case (Foster case) on the other side of the state and changing one word to “goal.” He requested a motion to accept the changes that were emailed out last week (as just described). The following action was taken:

Motion by Council Member Kinnear, seconded by Council Member Stratton, to so move **(to accept** the changes that were emailed out last week as described by Council President Stuckart); **carried 6-1 (Council Member Fagan voting “no”)**.

Final Reading Ordinance C35506 Relating to the Impoundment of Abandoned or Unauthorized Vehicles

Council Member Waldref advised that City Council was asked by staff to remove Final Reading Ordinance C35506, and Council President Stuckart requested a motion to table the ordinance indefinitely. The following action was taken:

Motion by Council Member Waldref, seconded by Council Member Mumm, **to defer indefinitely** Ordinance C35506; **carried unanimously**.

CONSENT AGENDA

Upon motion by Council Member Fagan, seconded by Council Member Waldref, the City Council approved Staff Recommendations for the following:

Multiple Family Housing Property Tax Exemption Agreement with Caroline Yu for one multi-family building with 27 units located at 1310 West College Avenue. (OPR 2017-0480)

Interlocal Agreement with Spokane County supporting prosecution and the public defense of defendants accepted into the joint City/County Mental Health Court for 2017—\$261,750 Revenue. An important outcome resulting from this Court is improved public safety. (OPR 2017-0481)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through July 7, 2017, total \$6,489,278.11 (Check Nos. 538880-538976; ACH Payment Nos. 39468-39644), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,468,467.28. (CPR 2017-0002)

City Council Meeting Minutes: June 29, 2017. (CPR 2017-0013)

Setting Hearing before City Council on Validated Initiative No. 2016-6 petitions regarding prohibition of oil and coal shipment by rail, filed by Todd Eklof, sponsor, for July 24, 2017. (LGL 2016-0036) (Clerical Note: Included in the City Council’s Agenda packet was an Agenda Submission Sheet from the City Clerk with the following information: In order to be placed on the November 7, 2017, ballot 2,586 validated signatures are required. The validation breakdown reflects that the Spokane County Elections Office examined 5,057 signatures, of which 3,296 were approved. This constitutes 6.374 percent of the votes cast at the last general municipal election held November 3, 2015.)

Council Recess/Executive Session

The City Council adjourned at 3:52 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Stuckart.

Roll Call

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

City Council’s Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

Review of Rules

Council President Stuckart reviewed the rules for citizen testimony.

PROCLAMATION

July 17-21, 2017 *Disability Voter Registration Week*

Council Member Mumm read the proclamation. Rae Lynn Barden, Administrative Services Coordinator for the Spokane Library, who was accompanied by Bev Austin with the League of Women Voters, and John Lemus, Human Rights Commission Chair, accepted the proclamation and provided remarks on *Disability Voter Registration Week* events.

CITY ADMINISTRATION REPORT**Civil Service Annual Report for 2016**

Chief Examiner Gita George-Hatcher displayed for the City Council and the audience the City's recruitment video. She then provided an overview of the Civil Service Annual Report for 2016 and reviewed goals for 2017.

Growing Neighbors

John Edmundson presented an overview of a new initiative called "Growing Neighbors." Growing Neighbors grows healthy neighborhoods primarily through urban farming and community development. The main goal is not to get everyone to do what we're doing, but really to help neighbors connect with each other. In many cases, neighbors don't really know each other and you don't see a lot of interaction. Growing Neighbors creates some opportunities for interaction to take place. "Neighborhood families" is the end goal of Growing Neighbors. We want neighbors to start functioning more like extended family and less like strangers competing for scarce resources; to see each other as being on the same team. For more information, visit www.growingneighbors.org.

BOARDS AND COMMISSIONS APPOINTMENTS**Plan Commission (CPR 1981-0295)**

Upon Unanimous Voice Vote (in the affirmative), the City Council **approved** (and thereby confirmed) the appointment of Carole Shook to fill a vacated term, with term expiring December 31, 2018, and appointment of Sylvia St. Clair to fill a vacated term, with term expiring December 31, 2017.

There were no **Council Committee Reports**.

OPEN FORUM

Nicole Bishop stated she is the Public Relations Director for the Fulcrum Dispute Resolution Clinic, and she noted there is an event coming up this Thursday, July 20, at 7 p.m. at the Garland Theater. The program started approximately 20 years ago as a mediation firm working to provide mediation services for low income families. Since then, the program has expanded to include basic food, employment, and training which provides an opportunity for a lot of people.

Donna Lands expressed concerns regarding Riverfront Park. She stated Spokane doesn't have a theme, and it would be nice to make Riverfront Park the central theme of earning income all year-round and be a place of entertainment.

Michael Poolin stated the largest source of toxic pollution in the County and quite probably the State is the superfund site known as Fairchild Air Force Base, which he stated has polluted the environment for 75 years, and remarked that what it has done to Airway Heights' water is the tip of the iceberg. He further stated Veterans for Peace is calling for a demonstration on Saturday, July 29, at 10 a.m., at the gates of Fairchild to expose and protest all of this.

Gabriel Elliot remarked on establishment of order in our community and provided other remarks.

LEGISLATIVE AGENDA**SPECIAL BUDGET ORDINANCES**

Subsequent to the opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Voice Vote in the affirmative, the City Council **passed Ordinance C35517** amending Ordinance No. C35457 passed by the City Council November 28, 2016, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Library Fund
FROM: Unappropriated Reserves, \$169,600;
TO: Various Accounts, same amount.

(This action appropriates additional funding for various ongoing Library needs.)

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2017-0058

Subsequent to the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Voice Vote in the affirmative (Council Member Beggs abstaining), the City Council adopted Resolution 2017-0058 approving indemnification of City employees Frank Straub, Kevin King, Robert Collins, Cory Lyons, and Scott Lesser in the Estate of Danny Cecil Jones, et al. v. City of Spokane, et al., USDC, Eastern District of Washington, Cause 2:16-cv-00325-JLQ and any judgment rendered against them in that lawsuit will be paid by the City of Spokane or its insurance carrier(s), with the possible exception of punitive damages.

FINAL READING ORDINANCES

Final Reading Ordinance C35519

Subsequent to introductory remarks by Council President Stuckart, public testimony, and Council commentary, the following action was taken:

Upon 6-1 Voice Vote (with Council Member Fagan voting “no”), the City Council passed Final Reading Ordinance C35519, as amended, relating to climate change, global warming, and the City of Spokane’s Sustainability Action Plan; re-naming Title 15; and enacting a new chapter 15.05 to the Spokane Municipal Code.

Final Reading Ordinance C35520

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Voice Vote in the affirmative, the City Council **passed Final Reading Ordinance C35520** relating to the building code; amending SMC sections 17F.050.010, 17F.050.090 and 17F.050.200.

Final Reading Ordinance C35522

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Voice Vote in the affirmative, the City Council **passed Final Reading Ordinance C35522** creating the West Plains/Airport Area Public Development Authority and approving its charter and bylaws.

For Council action on Final Reading Ordinance C35506, see section of minutes under 3:30 p.m. Administrative Session.

There were no **First Reading Ordinances**

There were no **Special Considerations**.

There were no **Hearings**.

No individuals spoke during the **Second Open Forum**.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:47 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, July 13, 2017**

A Special Meeting of the Spokane City Council was held on the above date at 3:32 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Beggs, Kinnear, Mumm and Waldref were present. Council Members Fagan and Stratton were absent.

The following topics were discussed:

- Board & Commission Interviews
- Joint Council & Plan Commission Discussion

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:41 p.m.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO C35517

An ordinance amending Ordinance No. C-35457, passed the City Council November 28, 2016, and entitled, “An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage”, and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2017 budget Ordinance No. C-35457, as above entitled, and which passed the City Council November 28, 2016, it is necessary to make changes in the appropriations of the Library Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Library Fund, and the budget annexed thereto with reference to the Library Fund, the following changes be made:

FROM:	1300-99999	Library Fund	
	99999-	Unappropriated Reserves	<u>\$ 169,600</u>
TO:	1300-30210	Library Fund	
	72160-54201	Contractual Services (Brand and Website Work)	\$45,000
	1300-56100	Library Fund	
	94000-56203	Building Improvements (Downtown 3 rd floor carpet and stage)	\$95,000
	1300-56500	Library Fund	
	72500-54101	Professional Services (Facility Services – all branches)	\$29,600
			<u>\$ 169,600</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to appropriate additional funding for ongoing Library needs, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council July 17, 2017
Delivered to Mayor July 20, 2017

ORDINANCE NO. C35519

An ordinance relating to climate change and the City of Spokane's Sustainability Action Plan; re-naming Title 15; and enacting a new chapter 15.05 to the Spokane Municipal Code.

WHEREAS, since 2001, when the City of Spokane joined the Cities for Climate Protection Campaign, sponsored by the International Council for Local Environmental Initiatives and the U.S. Environmental Protection Administration (Resolution 2001-0038, May 7, 2011), the City has taken a leading role in recognizing the threats of climate change and setting the standard in its response efforts; and

WHEREAS, in furtherance of these objectives, the City became a signatory to the U.S. Mayors Climate Protection Agreement (signed Feb. 1, 2007), adopted City Council Resolution 2010-0038 (June 28, 2010), which set greenhouse gas ("GHG") emissions reduction goals, and became a member of the U.S. Green Building Council; and

WHEREAS, the Mayor's Task Force on Sustainability produced the City's Sustainability Action Plan in 2009, intended to implement the City's "Near-Nature Quality of Life Initiative," adopted by Council Resolution 2007-0009 (Feb. 19, 2007); and

WHEREAS, our environmental efforts have not been limited to GHG emissions as the City of Spokane issued \$200 million in "green" bonds to: fund dramatic improvements in the health of the Spokane River; protect the Spokane Valley-Rathdrum Prairie aquifer which is the sole-source aquifer for residents of this area; promote efficient energy use by updating and maintaining distribution and treatment systems; and increase resiliency in the face of climate change and the growth of our region's population; and

WHEREAS, the City of Spokane has made sustainable infrastructure a priority, and has committed to adding more renewable power generation and exploring options for additional investment in "smart" technology; and

WHEREAS, by achieving net zero energy consumption through several measures, such as: converting the City's garbage fleet from diesel to compressed natural gas; requiring new City vehicles be more fuel efficient than the vehicles they replace; building the new energy-efficient Spokane Central Service Center to replace aging and inefficient buildings at the former Normandie complex; installing software that powers down computers when they are not in use; replacing the bulbs in traffic signals citywide with LED bulbs; installing more energy-efficient motors at water pump stations; changing out lighting in City facilities with more energy-efficient bulbs; and upgrading HVAC systems, the City is realizing the economic benefits of a sustainability-driven approach to local government; and

WHEREAS, the Intergovernmental Panel on Climate Change ("IPCC") is a body jointly established in 1988 by the World Meteorological Organization ("WMO") and the United Nations Environment Programme ("UNEP"), and has produced the world's most authoritative and objective scientific and technical assessments in the field of climate change since 1990; and

WHEREAS, according to the IPCC's 2014 Climate Change Report, "human influence on the climate system is clear and growing, with impacts observed across all continents and oceans. Many of the observed changes since the 1950s are unprecedented over decades to millennia. The IPCC is now 95 percent certain that humans are the main cause of current global warming. . . . the more human activities disrupt the climate, the greater the risks of severe, pervasive and irreversible impacts for people and ecosystems, and long-lasting changes in all components of the climate system"; and

WHEREAS, the City of Spokane is committed to implementing planning and regulations to ensure the health of its residents and its environment, including reasonable efforts at the municipal level to mitigate the effects of climate change in Spokane.

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That Title 15 of the Spokane Municipal Code is renamed "Environmental Stewardship."

Section 2. That there is adopted a new chapter 15.05 of the Spokane Municipal Code to read as follows:

Chapter 15.05 Climate Change

Section 15.05.010 Acknowledgement of Climate Change

- A. It is the official policy of the City of Spokane to acknowledge and recognize the occurrence of human-caused climate change. The City also recognizes the vast scientific consensus regarding this matter, and acknowledges that the potential impacts of climate change pose a real threat to the health and well-being of Spokane's citizens.
- B. It is the goal of the City of Spokane to incorporate strategies, both with respect to the City's own actions and the actions of those within the City limits, to reduce Spokane's carbon footprint and support local, state, and national efforts to limit the release of greenhouse gases ("GHG") into the atmosphere, incentivize the growth and development of a local clean energy economy, and secure the economic benefits of becoming an environmentally-responsible, sustainable, and resilient city.

Section 15.05.020 Greenhouse Gas Emissions Reduction Goals

- A. Pursuant to the City of Spokane's 2009 Greenhouse Gas Inventory, it is the goal of the City of Spokane to reduce GHG emissions created by activities within the boundaries of the City of Spokane by at least thirty percent (30%) below the 2005 baseline level by the year 2030.
- B. It is the intent of the City Council to keep the City of Spokane's Greenhouse Gas Emissions Reduction Goals aligned with the Washington State reduction goals.
- C. The City shall calculate and publish the GHG emissions created by activities from within the City of Spokane boundaries.

Section 15.05.030 Sustainability Action Plan

- A. The City recognizes and intends that sustainability, resiliency planning, and a proactive response to the effects of climate change are essential for the ultimate success of the City's strategic planning, and that environmental considerations must always be a crucial part of our long-term planning.
- B. The City shall utilize the City of Spokane Sustainability Action Plan for the purposes of this chapter and as a framework for developing and implementing the City's efforts related to climate change mitigation and adaptation and energy security.

Passed by City Council July 17, 2017

Delivered to Mayor July 20, 2017

ORDINANCE NO. C35520

An ordinance relating to the building code; amending SMC sections 17F.050.010, 17F.050.090 and 17F.050.200

The City of Spokane does ordain:

Section 1. That section 17F.050.010 of the Spokane Municipal Code is amended to read as follows:

Section 17F.050.010 Adoption of the National Electrical Code

- A. The National Electrical Code, ((2014))2017 Edition, as published by the National Fire Protection Association, is the electrical code for the City.
- B. The rules and regulations of the State department of labor and industries, contained in chapter 296-46B WAC (except WAC 296-46B-906, WAC 296- 46B-907, WAC 296-46B-908, WAC 296-46B-((911-))909, and WAC 296-46B- 911) are adopted as amendments and interpretations of the National Electrical Code.
- C. Persons doing electrical work are also required to comply with the state electrical installations laws.
- D. The National Electrical Code is further modified by the local amendments as provided in this chapter.

Section 2. That section 17F.050.090 of the Spokane Municipal Code is amended to read as follows:

Section 17F.050.090 Installation of Residential Service Entrance

- A. The service entrance conductors for a new single-family dwelling having five hundred square feet or more of habitable space must be installed in a raceway of not less than two-inch trade size which terminates in a two-hundred amp cabinet or panel containing a two-hundred amp main breaker or set of fuses. The conductors must be approved for carrying two hundred amperes. (~~(Allowable ampacities of insulated conductors are as set forth in Table 310-15(b)(6) and Tables 310-16 through 310-21 of the National Electrical Code.)~~)
- B. The service entrance cable for a new dwelling having less than five hundred square feet of habitable space or for rewiring an existing dwelling of any size may be installed either by the method provided in subsection (A) of this section or as exposed wiring on the exterior of the building, in accordance with the National Electrical Code.

Section 3. That section 17F.050.140 of the Spokane Municipal Code is amended to read as follows:

Section 17F.050.140 Unapproved Work

- A. Whenever the inspector finds materials used or work performed which does not conform to this code, the inspector rejects the work and orders the permittee, in person or by phone, and later in writing if requested, to make all corrections in materials and workmanship necessary to satisfy this code within fifteen days, or within such longer time as the inspector may grant for good cause, unless the permittee timely appeals to the hearing officer.
- B. Whenever the inspector finds any electric wiring, apparatus or fixture:
1. being used or maintained in a dangerous or unsafe condition; or
 2. being installed, altered, or extended without a proper permit or by an unauthorized person;
- the ~~((inspector notifies the building official. The building official))~~ inspector gives written notice to the owners of the premises to take corrective action in a specified time.

Section 4. That section 17F.050.190 of the Spokane Municipal Code is amended to read as follows:

Section 17F.050.190 Functions of Electrical Inspector

The electrical inspector has responsibility to:

- ~~((A. process applications for electrical permits;~~
- ~~B. review and approve plans and diagrams;~~
- ~~C.))~~ A. conduct inspections of installation and equipment;
- ~~((D. Make and promulgate rules, regulations and interpretations of the electrical code;~~
- ~~E.))~~ B. initiate proceedings, including prosecutions, to enforce the electrical code;
- ~~((F. maintain records of permits issued and of all other administrative activities under the electrical code.))~~

Section 5. That section 17F.050.200 of the Spokane Municipal Code is amended to read as follows:

17F.050.200 Hearing Officer

The hearing officer has jurisdiction over appeals pertaining to the electrical code as provided in ~~((SMC 4.06.070))~~ SMC 17G.050.070.

Passed by City Council July 17, 2017
Delivered to Mayor July 20, 2017

ORDINANCE NO. C35522

AN ORDINANCE CREATING THE WEST PLAINS/AIRPORT AREA PUBLIC DEVELOPMENT AUTHORITY AND APPROVING ITS CHARTER AND BYLAWS

WHEREAS, the City of Spokane, Washington (City), is a State of Washington first class charter city organized and existing under the Constitution and laws of the State of Washington;

WHEREAS, the City is authorized by RCW 35.21.730 to create public development authorities to (i) administer and execute federal grants or programs, (ii) receive and administer private funds, goods or services for any lawful public purpose; (iii) improve governmental efficiency and services, (iv) improve the general living conditions in the urban areas in and around the City and (v) perform any lawful public purpose or public function;

WHEREAS, the City and Spokane County have entered into an Interlocal Agreement regarding the formation of a public development authority for the West Plains/Airport area the purpose of which is to facilitate economic development of the Spokane International Airport/West Plains property through the creation of the West Plains/Airport Area Public Development Authority; and

WHEREAS, the City Council hereby further finds that the creation of the West Plains/Airport Area Public Development Authority will assist the City and the County in their joint desire to improve the economic conditions of the West Plains/Airport area and the further development of the Spokane International Airport and business park; --

NOW, THEREFORE, the City of Spokane does ordain as follows:

That the West Plains/Airport Area Public Development Authority is hereby created pursuant to RCW 35.21.730 - .755 and RCW 35.21.757 - .759 and the Interlocal Agreement entered into between the City and County dated ____; and

That the Interlocal Agreement pursuant to Chapter 39.34 RCW (Interlocal Cooperation Act) sets forth the terms and conditions between the City and the County for the operation of the West Plains/Airport Area Public Development Authority; and

That the attached Charter and Bylaws for the West Plains/Airport Area Public Development Authority are hereby approved.

Passed by City Council July 17, 2017

Delivered to Mayor July 20, 2017

Attachments are on file for review in the Office of the City Clerk.

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

ADMINISTRATIVE SPECIALIST SPN 025 OPEN ENTRY

DATE OPEN: Monday, July 24, 2017 DATE CLOSED: Sunday, August 6, 2017 at 11:59 p.m.

SALARY: \$49,485.60 annual salary, payable bi-weekly, to a maximum of \$60,301.44

DESCRIPTION:

Performs responsible office support work and a variety of administrative and/or analytical tasks associated with various division or public safety department (including Police Ombudsman) programs, policies, and procedures.

DUTIES:

- Assumes responsibility for various administrative details; establishes, coordinates, and maintains effective office procedures and efficient work flows; designs forms; implements established policies and procedures.
- Establishes and maintains harmonious working relationships with supervisors, coworkers, and the public.
- Serves as City representative in many contacts with both the public and other employees; disseminates to staff new policies and procedures established by management.
- Develops, implements, and communicates strategies to achieve compliance with policies and recommendations of internal departments and external agencies.

- Independently meets the public; answers inquiries requiring knowledge of City policies, procedures, and activities, or directs them to proper departments. Receives and assists visitors and telephone callers and refers them to appropriate person as circumstances warrant.
- May serve as recorder of minutes with responsibility for transcription and distribution to participants. Transcribes from machine dictation. Types and edits material from longhand or rough copy.
- Schedules appointments and maintains calendar. Makes arrangements for and coordinates conferences and meetings. Arranges business itineraries and coordinates travel requirements.
- Takes action authorized during a director or public safety department head's absence, and uses initiative and judgment to see that matters requiring attention are referred to delegated authority or handled in a manner so as to minimize the effects of the absence.
- Maintains filing and records management systems, processes a variety of contracts, vouchers, travel forms, invoices, and other office flow procedures.
- Sorts, reads, and annotates incoming mail and documents and attaches appropriate files to facilitate necessary action; determines routing, signatures required, and maintains follow up. Composes correspondence and reports for division director or public safety department head signature when required.
- Selects and/or makes recommendations for purchase of supplies and equipment; assists budget preparation and maintains budget and expense account records, financial records, and payroll records.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements: All requirements must be met at the time of application.**

Education and Experience: A Bachelor's degree from an accredited four-year college or university with major coursework in business or public administration or other field related to the listed duties; AND six months of professional experience that emphasized executive-level administrative support. An equivalent combination of education, training and/or experience may also be qualifying.

NOTE: Selection of a Senior Administrative Assistant, Rule V, Section 5, Rules of the Civil Service Commission, applies. All applicants who attain a passing score on the examination shall be certified for vacancies in the order of their final ranking.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a performance test and a written test, with weights assigned as follows: Performance Test: Pass/Fail - Minimum typing speed of 50 words (250 keystrokes) per minute is required.

- Written Test: 100%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Performance Test Details

Self-schedule performance test time: Upon acceptance of your application, you will receive an e-mail with complete instructions to self-schedule the performance test session you would like to attend. Multiple sessions will be made available and are filled on a first come, first served basis.

Performance tests will be conducted by Civil Service on Wednesday, August 16, 2017, with start times every 30 minutes from 8:30 a.m. through 4:30 p.m. The approximate duration of the test is 15 minutes. Additional dates may be added depending on the the number of applications received.

Written Test Details

Self-schedule written test date and time: Upon passing the performance test, you will receive an email with complete instructions to self-schedule the written test session you would like to attend. Multiple sessions will be made available and are filled on a first come, first served basis.

Written tests will be conducted by Civil Service during the week of August 21, 2017, with start times at 9:00 a.m. and 1:00 p.m. The approximate duration of the test is 2 hours.

The written test may include such subjects as:•Grammar Fundamentals

- Office Administration
- Customer Service/Communication Skills
- Computer Usage
- Business Arithmetic

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 20th day of July 2017.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

CALL FOR BIDS

Centennial Trail Mission Avenue Gap – Phase 1 Engineering Services File No. 2014095

This project consists of the construction of approximately 4,000 square yards of parking lot asphalt 3 inches thick, 700 square yards of mixed use trail 2 inches thick, 1,500 linear feet of sidewalk, traffic signal retrofit, traffic island modification, trail signing and striping, sundry utility adjustments and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201–3316, will receive sealed bids until 1:00 p.m., August 7, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the Civil Service Testing Room, 4th floor.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish: July 19, 26 and August 2, 2017

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR QUALIFICATIONS

EVALUATION OF WELL SITES City of Spokane Water and Wastewater Department

RFQ #4360-17

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 7, 2017**, in the City of Spokane, Civil Service Testing Room, Fourth Floor, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for Evaluation of Well Sites for the City of Spokane Water and Wastewater Department.

The Request for Qualifications document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, August 7, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the Proposals. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:
“RFQ #4360-17 EVALUATION OF WELL SITES, DUE 8/7/2017”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: July 19 & 26, 2017

REQUEST FOR PROPOSALS

STORAGE AREA NETOWRK (SAN) COMPONENT GROWTH City of Spokane Innovation and Technology Services Division

RFP #4373-17

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 7, 2017**, in the City Hall Civil Service Department Testing Room, Fourth Floor, 808 West Spokane Falls Boulevard, Spokane, Washington

99201, for **STORAGE AREA NETOWRK (SAN) COMPONENT GROWTH** for the City of Spokane Innovation and Technology Services Division.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, August 7, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer/Proposal when considering this contract.

All response packages are to be clearly marked with:

“RFP #4373-17, STORAGE AREA NETOWRK (SAN) COMPONENT GROWTH, DUE 8/7/2017”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: July 26 & August 2, 2017

REQUEST FOR PROPOSALS

HEAD GOLF PROFESSIONAL/MANAGER The Creek at Qualchan Golf Course

City of Spokane Parks & Recreation Department

RFP #4376-17

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 21, 2017** in City Conference Room 4A, 4th Floor City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **HEAD GOLF PROFESSIONAL/MANAGER at The Creek at Qualchan Golf Course** for the City of Spokane Parks & Recreation Department.

The Request for Qualifications document is available by contacting Thea Prince, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201, purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on the due date**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) original, twelve (12) copies and one (1) digital copy of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“RFP #4376-17, HEAD GOLF PROFESSIONAL/MANAGER at The Creek at Qualchan Golf Course, DUE 8/21/17”.

Thea Prince
City of Spokane Purchasing

Publish: July 19 & 26, 2017

AIR EMISSIONS COMPLIANCE TEST PROGRAM

City of Spokane Solid Waste Disposal Department

RFP 4378-17

Sealed bids will be opened at 1:15 p.m., **MONDAY, AUGUST 21, 2017** in City Conference Room 4A, 4th Floor City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **Air Emissions Compliance Test Program** for the City of Spokane Solid Waste Disposal Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) paper original one (1) paper copy and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

“AIR EMISSIONS COMPLIANCE TEST PROGRAM, RFP #4378-17, DUE 8/21/17”.

Thea Prince
Purchasing Department

Publish: July 19 & 26, 2017

REQUEST FOR PROPOSALS

**NETWORK ENGINEER PROFESSIONAL SERVICES
City of Spokane Innovation and Technology Services Division**

RFP #4380-17

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 7, 2017**, in the City Hall Civil Service Department Testing Room, Fourth Floor, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **NETWORK ENGINEER PROFESSIONAL SERVICES** for the City of Spokane Innovation and Technology Services Division.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, August 7, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer/Proposal when considering this contract.

All response packages are to be clearly marked with:

“RFP #4380-17, NETWORK ENGINEER PROFESSIONAL SERVICES, DUE 8/7/2017”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: July 26 & August 2, 2017

REQUEST FOR INFORMATION

PUBLIC RECORD REQUEST PROCESSING SYSTEM City of Spokane Innovation and Technology Services Department

RFI #4381-17

Sealed Responses will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 7, 2017**, in the City Hall Civil Service Department Testing Room, Fourth Floor, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for a **Public Record Request Processing System** for the City of Spokane Innovation and Technology Services Department.

The Request for Information document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Response documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, August 7, 2017**. Responses must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Responses delivered late.

Submit one (1) paper original, three (3) paper copies, and one (1) electronic copy (CD or thumb drive) of the Response to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Responses and to waive any informalities in the Responses.

All Response packages are to be clearly marked with:

“RFI #4381-17, PUBLIC RECORD REQUEST PROCESSING SYSTEM, DUE 8/7/2017”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: July 26 & August 2, 2017

REQUEST FOR BIDS**RIFLE SOUND SUPPRESSORS
City of Spokane Police Department****BID #4382-17**

Sealed Bids will be opened at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 7, 2017**, in the City Hall Civil Service Department Testing Room, Fourth Floor, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **RIFLE SOUND SUPPRESSORS** for the City of Spokane Police Department.

The Request for Bids document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Bid Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, August 7, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be tabulated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“BID #4382-17, RIFLE SOUND SUPPRESSORS, DUE: 8/7/2017.”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: July 26 & August 2, 2017
