



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 107

JULY 19, 2017

Issue 29



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

### The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk  
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<http://www.spokanecity.org/services/documents>

To receive the Official Gazette by e-mail, send your request to:  
[clerks@spokanecity.org](mailto:clerks@spokanecity.org)

### INSIDE THIS ISSUE

MINUTES	726
ORDINANCES	732
JOB OPPORTUNITIES	733
NOTICES FOR BIDS	735

**The Official Gazette**  
USPS 403-480  
0% Advertising  
Periodical postage paid at  
Spokane, WA

**POSTMASTER:**

**Send address changes to:**  
Official Gazette  
Office of the Spokane City Clerk  
808 W. Spokane Falls Blvd.  
5th Floor Municipal Bldg.  
Spokane, WA 99201-3342

**Subscription Rates:**

Within Spokane County:  
\$4.75 per year  
Outside Spokane County:  
\$13.75 per year

**Subscription checks made payable to:**

City Treasurer

**Address Change:**

Official Gazette  
Office of Spokane City Clerk  
808 W. Spokane Falls Blvd.  
5th Floor Municipal Bldg.  
Spokane, WA 99201-3342

# Minutes

## MINUTES OF SPOKANE CITY COUNCIL

**Monday, July 10, 2017**

### BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Briefing Center in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Stuckart and Council Members Beggs, Fagan, Kinnear, and Stratton were present. Council Member Waldref entered the meeting at 3:31 p.m. and Council Member Mumm entered the meeting at 3:32 p.m.

Finance and Administration Division Director Tim Dunivant, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present.

**Advance Agenda Review**

The City Council received an overview from staff on the July 17, 2017, Advance Agenda items.

Final Reading Ordinance C35519 Relating to Climate Change, Global Warming, and the City of Spokane's Sustainability Action Plan

**Motion** by Council Member Kinnear, seconded by Council Member Beggs, **to substitute** Ordinance C35519 (with the hard copy before City Council, as distributed by Council Member Kinnear, as sponsor); **carried 6-1 (Council Member Fagan "no")**.

**Action to Approve July 17, 2017, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the July 17, 2017, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Fagan, seconded by Council Member Waldref, **to approve** the Advance Agenda for Monday, July 17, 2017; **carried unanimously**.

## ADMINISTRATIVE SESSION

**Current Agenda Review**

The City Council received an overview from staff on the July 10, 2017, Current Agenda (since the July 3, 2017, regularly scheduled meeting was canceled).

Memorandums of Understanding for Operation of Transportation Network Company Services [Lyft and Rasier (the company that operates Uber)] (OPR 2017-0461 / OPR 2017-0462)

**Motion** by Council Member Beggs, seconded by Council Member Mumm, **to defer** Memorandums of Understanding for the operation of transportation network company services in the City of Spokane with (a) Lyft and (b) Rasier (the company that operates Uber); **carried unanimously**.

Special Budget Ordinance C35517 Appropriating Additional Funding for Ongoing Library Needs

**Motion** by Council Member Fagan, seconded by Council Member Waldref, **to defer** Special Budget Ordinance C35517—appropriating additional funding for various ongoing Library needs—for one week (to July 17, 2017); **carried unanimously**.

**Action to Approve July 10, 2017, Current Agenda**

Following staff reports and Council inquiry and discussion regarding the July 10, 2017, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Beggs, seconded by Council Member Waldref, **to approve** the Current Agenda for Monday, July 10, 2017 (as amended); **carried unanimously**.

### CONSENT AGENDA

**Upon Unanimous Voice Vote (in the affirmative) the City Council approved Staff Recommendations for the following:**

Value Blanket Orders for:

- a. the purchase of Ballistic Body Armor from Galls LLC, DBA, Blumenthal Uniforms Co. (Spokane, WA) for the Police Department utilizing NASPO Contract #07115—\$105,000. (OPR 2017-0459)
- b. miscellaneous cleaning supplies, safety supplies and consumable products from Fastenal (Spokane, WA) for Fire Department facilities utilizing NIPA Contract #R142101—\$460,000. (OPR 2017-0460)

Interlocal Agreement between the City and Spokane County regarding formation of a Public Development Authority for the West Plains/Airport Area. (Related to ORD C35522) (OPR 2017-0463)

Addendum to Value Blanket Order with Linn Machine and Manufacturing, Inc. (Spokane Valley, WA) to refurbish additional metal refuse/recycling containers and roll off boxes—estimated additional expenditure \$100,000 (incl. tax). (OPR 2016-0649; BID 4254-16)

Value Blanket Order Extension No. 1 with Linn Machine and Manufacturing, Inc. (Spokane Valley, WA) to refurbish metal refuse/recycling containers and roll off boxes from September 1, 2017 through August 31, 2018—estimated annual expenditure \$300,000 (incl. tax). (OPR 2016-0649; BID 4254-16)

Contract Amendment/Extension with Trindera Engineering (Coeur d'Alene, ID) for electrical design, bid phase and construction support adding additional work from June 1, 2017 through April 1, 2019—\$22,017.50. Total Contract Amount: \$52,017.50. (OPR 2016-0674; ENG 2010087)

Low Bids of:

- a. Cameron-Reilly, LLC (Spokane, WA) for Lincoln Gateway—\$199,999.99. An administrative reserve of \$20,000, which is 10% of the contract price, will be set aside. (Riverside Neighborhood) (PRO-2017-0021; ENG 2016156)
- b. T. LaRiviere Equipment & Excavation, Inc., (Athol, Idaho) for Ridgeview and Regal-Bemiss-Shaw Pedestrian Safety—\$1,625,096.68. An administrative reserve of \$162,509.67, which is 10% of the contract price, will be set aside. (North Hill Nevada/Lidgerwood and Bemiss Neighborhood) (PRO 2017-0022; ENG 2013160; ENG 2015116)
- c. Inland Asphalt Company (Spokane, WA) for 2017 Residential Grind & Overlay Projects—\$1,430,615. An administrative reserve of \$143,061.50, which is 10% of the contract price, will be set aside. (Various Neighborhoods) (PRO 2017-0023; ENG 2017044)

Contract Amendment No. 7 amending the current City and County Wastewater Management Agreement from July 1, 2017 through October 31, 2017—\$350,550. (OPR 1981-1053)

Contract Extension with Loomis US for armored car services to accommodate 7 day/week pickup at the Waste to Energy Facility and 6 aquatic centers for the Parks Department from January 1, 2017 through December 31, 2018—\$15,900. Total Contract Amount: \$53,000 (OPR 2017-0197)

Contract with WM Winkler Co. (Newman Lake, WA) for Off-Street Parking Lot Repair and Maintenance from July 1, 2017 through November 1, 2017—\$200,000. (OPR 2017-0464)

Interlocal Procurement Agreement with Central Pierce Fire & Rescue to allow the City and Central Pierce Fire & Rescue to piggyback on each other's properly competed bids/contracts. (OPR 2017-0465)

Modifications of Promissory Note and HOME Program Loan Agreement with Inland Empire Residential Resources (Spokane, WA) to extend construction completion four months from June 2017 to October 2017 and increase loan amount—\$45,500. Total Loan Amount: \$325,500. (OPR 2016-0488)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through June 30, 2017, total \$15,390,973.66 (Check Nos. 538418-538879; ACH Payment Nos. 38879-39467), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$12,034,316.30. (CPR 2017-0002)
- b. Payroll claims of previously approved obligations through July 1, 2017: \$6,953,217.31 (Payroll Check Nos. 545277-545506). (CPR 2017-0003)

City Council Meeting Minutes: June 19, 2017, June 22, 2017 and June 26, 2017. (CPR 2017-0013)

### **Council Recess/Executive Session**

The City Council adjourned at 4:16 p.m. No Executive Session was held. The City Council reconvened again at 6:01 p.m. for the Regular Legislative Session.

## **LEGISLATIVE SESSION**

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

### **Roll Call**

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

## **BOARDS AND COMMISSIONS APPOINTMENTS**

### **Hotel Advisory Commission (CPR 2004-0017)**

**Upon Unanimous Voice Vote (in the Affirmative)**, the City Council **approved** (and thereby confirmed) the reappointment of Travis Tramp to the Hotel Advisory Commission for a three-year term, from June 9, 2017 to June 9, 2020.

[Clerical Note: Appointments to the Spokane Housing Authority Board (one appointment) (CPR 1981-0487) and Plan Commission (two appointments) (CPR 1981-0295) were not made. The Plan Commission appointments were moved to the July 17, 2017, Agenda. The Spokane Housing Authority Board appointment is moved to a later date yet to be determined.]

## **COUNCIL COMMITTEE REPORTS**

### **Public Works Committee**

Council Member Waldref reported on the Public Works Committee meeting held earlier today (July 10, 2017). Minutes of the Public Works Committee meeting are filed with the City Clerk's Office and are available for review following approval by the Public Works Committee.

### **Planning, Community, and Economic Development (PCED)**

Council Member Mumm reported on the PCED Committee meeting held earlier today (July 10, 2017). Minutes of the PCED Committee meeting are filed with the City Clerk's Office and are available for review following approval by the PCED Committee.

## **ADMINISTRATIVE REPORTS**

### **Presentation on Riverfront Park and Pavilion**

Chris Wright, Park Board President, introduced the presentation on where the Park Board is on Riverfront Park as a whole and the Pavilion in particular. He advised a design team was hired a few months ago to look at the Pavilion and present the Park Board with some options for reimagining it, realigning it, and putting it to good use. He noted the team the Park Board retained consists of Garco Construction and NAC Architects, a progressive design build team. The design team has 120 days to come up with a plan or design that works. Mr. Wright noted we are midpoint in that process. The team came to the Park Board and provided an interim report. One of the things that came out of the interim discussion was the whole issue of the cover; whether we should cover the Pavilion. Mr. Wright requested the City Council to watch the presentation closely. He suggested that once the team gets through the presentation the City Council will find that they are going to forget about the cover and start thinking about the possibilities that they have. Mr. Wright noted there will be an open house tomorrow and the public will have a chance to come in and comment on the presentation, in addition to what they will see tonight. He further noted the Park Board will take it up Thursday at the

Park Board meeting and public testimony is welcome at that point. The Park Board will decide whether or not to approve this interim report. He further noted the final decision will not be made until September; and so there will be a lot of opportunity for input, both from the City Council and the public.

Council President Stuckart expressed his concern that the Park Board a few weeks ago was going to vote on not covering the Pavilion and that is when the concerns started coming up from the public. Mr. Wright indicated the only thing the Park Board is really deciding at this point is against an Expo '74 type cover, and he indicated he didn't think there is support on the Park Board for that. He noted there are many things the Park Board likes about the design so far – the elevation option, the illumination option, the connection with the river, and the things that are still being worked on are the shading and weather protection. He indicated the Board at this point is probably not interested in a canvas cover like there was in Expo. Council President Stuckart indicated he would watch the presentation and then he would like to have a (further) discussion because the Mayor and he put a lot of political capital into the campaign and he wrote an editorial that said there will be a cover of some sort; and that was promised to the voters.

Mr. Wright introduced Clancy Welsh with Garco Construction and Keith Holmes with NAC Architects who jointly walked the City Council through the presentation and responded to Council inquiries and further Council commentary and discussion was held, along with commentary from the presenters.

### OPEN FORUM

**Kelly Cruz** remarked on Ordinance C35513 which was passed as an emergency ordinance relating to retail marijuana outlets and processors. He stated the discussion that night was about an arcade and the infringement and the marijuana business moving in. He spoke about the Christian Youth Theater, an after-school theater arts training program for students ages 4-18, which had to move because they were invaded by a marijuana processor. He stated his angst is that a marijuana shop has been put within 500 feet of the Christian Youth Theater which probably will now have to look for another location which he surmised will be outside the City of Spokane. He requested the City Council amend the ordinance or create a new one and have a moratorium over the next six months on the licensing of any marijuana business in the City until we can decide what's best for our youth.

**Frank Chiappetta** stated he has been collecting signatures as it pertains to getting a marketplace in Spokane like Pikes Place. He indicated he would like Spokane to be more of a place than just basketball, Pig Out in the Park, Hoopfest, or Bloomsday. He stated he'd like to have people come here all year round and experience some of the best artists in Spokane.

**Katherine Shellhorne** remarked that she recently bought a duplex and rents out the top and lives in the bottom and expressed concern regarding her utility bill. She stated she's paying a \$120 in extra charges because her unit is being billed like much larger units. Council President Stuckart indicated one of the Council Members will get back to Ms. Shellhorne.

**Laura Carder** stated it was her understanding the City Council would be talking about the Paris Agreement and inquired if it is on the agenda tonight. Council President Stuckart noted first reading of the ordinance is tonight and final reading is next week and requested Ms. Carder to come back next week.

### LEGISLATIVE AGENDA

#### SPECIAL BUDGET ORDINANCES

##### Special Budget Ordinance C35518

Subsequent to receiving public testimony from one individual and the opportunity for Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Ordinance C35518** amending Ordinance No. C35457 passed by the City Council November 28, 2016, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Parks Fund

FROM: Reserve for Budget Adjustment, \$7,479;

TO: Various Accounts, same amount.

(This action allows for implementation of quarterly classification and pay adjustments in accordance with approved union agreements and City policies, and as approved by management.)

**Special Budget Ordinance C35517 is deferred to July 17, 2017, Agenda (See section of minutes under 3:30 p.m. Briefing Session).**

There were no **Emergency Ordinances**.

#### **RECOGNITION OF CITY PLANNER JO ANNE WRIGHT**

Council President Stuckart recognized City Planner Jo Anne Wright and stated her last day will be Friday (July 14). He noted the Comp Plan amendment process was just finished, which Jo Anne has been working hard on for years, and she has been an instrumental part of the City of Spokane in numerous projects that we have all worked on. He asked the audience and City Council to give Jo Anne a hand for all her years of service and public service. The audience provided applause for Jo Anne.

#### **RESOLUTIONS**

##### **Resolution 2017-0056**

Subsequent to a presentation by City Planner Jo Anne Wright and Chief Garry Park Co-Chair Colleen Gardner, Council discussion and commentary, and public testimony, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2017-0056** recognizing the attached *Chief Garry Park Neighborhood Action Plan* as a declaration of the neighborhood's desired future condition, providing direction for neighborhood based-improvement activities, as well as neighborhood priorities involving future projects.

##### **Resolution 2017-0057**

Subsequent to the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2017-0057** approving settlement of Donna M. Strickler, et vir. v. St. Andrews Court, LLC, et al., Superior Court Cause No. 2016-02-04390-3, arising out of an incident on or about June 23, 2015—\$70,000.

There were no **Final Reading Ordinances**.

#### **FIRST READING ORDINANCES**

**The following ordinances were read for the First Time with further action deferred:**

- ORD C35519** Relating to climate change, global warming, and the City of Spokane's Sustainability Action Plan; renaming Title 15; and enacting a new chapter 15.05 to the Spokane Municipal Code.
- ORD C35520** Relating to the building code; amending SMC sections 17F.050.010, 17F.050.090 and 17F.050.200.
- ORD C35521** Amending Ordinance C-14765 vacating Rich Avenue, in the City of Spokane from Market Street to Haven Street and Longfellow Avenue from Market Street to Haven Street.
- ORD C35522** Creating the West Plains/Airport Area Public Development Authority and approving its charter and bylaws. [Relates to Consent Agenda Item #3 (OPR 2017-0463)].

#### **Deferral of the Final Reading of Ordinance C35521**

**Motion** by Council Member Fagan, seconded by Council Member Waldref, to **defer indefinitely** Final Reading of Ordinance C35521 (and bring it back when staff indicates it's ready to come back as a final reading); **carried unanimously**.

There were no **Special Considerations**.

There were no **Hearings**.

#### **SECOND OPEN FORUM**

**Dick Edwards** expressed concern regarding the West Plains Airport PDA. Council President Stuckart indicated the matter is on the agenda next week and so no testimony will be taken today.

**ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:23 p.m.

---

**STUDY SESSION MEETING MINUTES  
SPOKANE CITY COUNCIL  
Thursday, June 29, 2017**

A Special Meeting of the Spokane City Council was held on the above date at 3:34 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Kinnear and Mumm were present. Council Members Fagan, Stratton and Waldref were absent. Council Member Beggs arrived at 3:51 p.m.

The following topics were discussed:

- Open Data
- I-90 Safety discussion with WSDOT

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 5:15 p.m.

---

**Planning & Economic Development**

**June 5, 2017**

Meeting Minutes: Meeting called to order at 1:30 pm

**Attendance:**

- P&ED Members Present: Council Members Mike Fagan, Breean Beggs, Candace Mumm, Amber Waldref, Karen Stratton, Council President Ben Stuckart
- Council Members Not Present:
- Staff Present: Jonathan Mallahan, Ali Brast, Andrew Worlock, Nathan Gwinn, Brian McClatchy, Eldon Brown, Heather Trautman, Kris Becker, Lisa Key, Abby Martin

**Briefing Session:**

May 15, 2017 Meeting minutes approved unanimously.

Council Committee agreed unanimously to add the street vacation for Sheridan and Riverside.

**Discussion Items:****1. College Avenue Apartments MFTE:**

Ali Brast with the Development Services Department presented the Multi-Family Tax Exemption (MFTE) application for the College Avenue Apartments.

**Action:**

The Application will be presented at the next City Council meeting for approval.

**2. CEZ Plan Update & Boundary Line Adjustments**

Andrew Worlock with the Planning Department presented on the City of Spokane Community Empowerment Zone (CEZ) Five-Year Plan and possible incentive boundary adjustment.

**Action:**

Develop a working committee to review the timeline and draft charter to update the Economic Development Plan and Incentive Tool.

**3. Amending Ordinance C-14765 to Release an Easement**

Eldon Brown with the Development Services Department presented the Application for the Vacation to amend ordinance C-14765 to release an easement that vacated Rich Avenue from Market Street to Haven Street and Longfellow Avenue from Market Street to Haven Street.

**Action:**

The Application will be presented at the next City Council meeting. Council raised concerns regarding the type of development being constructed at the parcel requiring the release of the easement.

**4. Street Vacation of Sheridan and Riverside**

Eldon Brown with Development Services Center presented the street vacation of Sheridan Street from the north line of Sprague Avenue to twenty-five north of the north line of Riverside Avenue, as vacated by Ordinance C34817, and Riverside Avenue from Sheridan Street to approximately 275 feet west of the west line of Sheridan Street.

**Action:**

Council requests that staff communicate with Spokane Transit Authority (STA) regarding the pedestrian plan and the plans for the new pedestrian plaza.

**5. Hoopfest MOU**

Carly Cortright with Neighborhood Services presented on the bi-annual review of the Hoopfest Memorandum of Understanding (MOU).

**Action:**

The MOU will be presented at the next City Council meeting for approval.

**6. Neighborhood Pilot Parking Program**

Heather Trautman with Code Enforcement presented on the Residential Parking Pilot program in Peaceful Valley for the summer of 2017/2018.

**Action:**

None

**Administrative Reports:****1. Traffic Calming Update**

Heather Trautman with Code Enforcement answered City Council's questions regarding the Traffic Calming budget.

**2. 108 Loan Program**

Jonathan Mallahan, Director of Neighborhood and Development Services presented on the 108 Loan Program.

**Meeting Adjourned at 2:19 pm:**

Next PED meeting is scheduled **June 5, 2017**

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

**ORDINANCE NO C35518**

An ordinance amending Ordinance No. C-35457, passed the City Council November 28, 2016, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage", and declaring an emergency.



WHEREAS, subsequent to the adoption of the 2017 budget Ordinance No. C-35457, as above entitled, and which passed the City Council November 28, 2016, it is necessary to make changes in the appropriations of the Parks Fund which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Parks Fund, and the budget annexed thereto with reference to the Parks Fund, the following changes be made:

FROM:	1400-30210	Parks Fund	
	76100-59951	Reserve for Budget Adjustment	<u>\$ 7,479</u>
TO:	1400-54500	Parks Department – Parks Fac. &	
	76820-06970	Grounds Foreperson (Grade 38 to 40)	\$ 2,150
	76820-52110	FICA	165
	76820-52210	Retirement	178
	1400-54500	Parks Dept – Parks Facilities &	
	76810-06970	Grounds Foreperson (Grade 38 to 40)	\$ 2,150
	76810-52110	FICA	165
	76810-52210	Retirement	178
	1400-54100	Parks Dept – Parks Facilities &	
	75650-06970	Grounds Foreperson (Grade 38 to 40)	\$ 2,150
	75650-52110	FICA	165
	75650-52210	Retirement	178
			<u>\$ 7,479</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to implement quarterly classification and pay adjustments in accordance with approved union agreements and City policies, and as approved by management, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council July 10, 2017**  
**Delivered to Mayor July 13, 2017**

# Job Opportunities

**We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.**

## SOCIAL RESPONSE MANAGER SPN 065 OPEN ENTRY

**DATE OPEN: Monday, July 17, 2017      DATE CLOSED: Sunday, July 30, 2017 at 11:59 p.m.**  
**SALARY: \$56,856.24 annual salary, payable bi-weekly, to a maximum of \$69,822.72**

**DESCRIPTION:**

Performs responsible professional work in the management of the Community Assistance Response Team (CARES) program that utilizes social work interns within the Fire Department.

**DUTIES:**

- Manages the Community Assistance Response Team program.
- Oversees the work of student interns, including direct supervision of each student on a weekly basis. Trains students according to defined learning objectives and evaluates performance. Facilitates quarterly evaluations of all students per university requirements.

- Responds to calls from the Combined Communication Center. Through interns, assesses client needs, facilitates fulfilling these needs, and provides advocacy and follow-up services as needed.
- Analyzes statistics to determine effectiveness of programs. Recommends new programs, establishes program guidelines, and recruits practicum students.
- Evaluates existing programs; recommends and implements changes.
- Maintains relationships with the community, Fire Department, and the CARES team. Gives prepared presentations or informal talks with the media or at meetings with community partners.
- Prepares budget for programs as needed.
- Operates an automobile and standard office machines.
- Performs related work as required.

**MINIMUM QUALIFICATIONS:****Open Entry Requirements: All requirements must be met at the time of application.**

Graduation from an accredited four-year college or university with a master's degree in social work (MSW), and two years of post-MSW professional experience in social services or emergency response program planning, administration and coordination. Applicants must possess a valid driver's license.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

**EXAMINATION DETAILS:**

You are required to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a training and experience evaluation (T&E), weighted at 100%.

**EVALUATION STEPS**

1. All applicants must complete and submit a City of Spokane employment application online in order to be considered for this position. We have set a deadline for applications of 11:59 p.m. on Sunday, July 30, 2017.
2. Civil Service will evaluate the applications and issue a Training and Experience (T&E) evaluation by e-mail to qualified applicants only.
3. If you are qualified, you should complete the evaluation and return it to Civil Service no later than Sunday, Aug. 6. Instructions on returning the test are contained within the form.
4. We score the examinations and rank you based on your score. (Veterans scoring criteria is applied according to state law.)

PLEASE NOTE: The T&E evaluation is our test for Social Response Manager, and you will need to complete it for placement on the eligible list.

Responses to your questions should be consistent with the information given in your application details. Answers are subject to verification.

Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each question.

Resumes or other documents uploaded as attachments to the application will not be accepted in lieu of completing the online application or test form.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 12th day of July 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### CALL FOR BIDS

#### Centennial Trail Mission Avenue Gap – Phase 1 Engineering Services File No. 2014095

This project consists of the construction of approximately 4,000 square yards of parking lot asphalt 3 inches thick, 700 square yards of mixed use trail 2 inches thick, 1,500 linear feet of sidewalk, traffic signal retrofit, traffic island modification, trail signing and striping, sundry utility adjustments and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., August 7, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the Civil Service Testing Room, 4th floor.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish: July 19, 26 and August 2, 2017

---

**2017 CD Sidewalks****9th/Altamont Realignment  
Lighthouse Pedestrian Crossing  
Engineering Services File No. 2017041, 2016080, 2017103**

This project consists of the removal and replacement of approximately 1,000 square yards of sidewalk and driveway, 600 linear feet of curb removal and replacement, removal of existing signing and striping and placement of permanent signing and striping, landscaping and irrigation, HMA for pavement repair, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., July 24th, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish: July 5, 12 and 19, 2017

---

**CALL FOR BIDS****Northside Landfill Erosion Repair  
Engineering Services File No. 2017122****NOTE: THIS PROJECT HAS A TWO WEEK BID PERIOD**

This project consists of the hillside erosion repair construction, which includes approximately 3,000 cubic yards of excavation and embankment, 1,030 square yards of geotextile materials placement, 860 square yards of cellular confinement system, and other related miscellaneous items, all in accordance with the attached Contract Plans, these Contract Provisions, and the Standard Specifications.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., July 24, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the 4th Floor Conference Room 4A.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

A prebid conference will be held on site, Northside Landfill, 5502 W. Nine Mile Road at 1:30 p.m. on July 17, 2017.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

***\*\*\*\*Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.***

Publish: July 12 and 19, 2017

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### REQUEST FOR QUALIFICATIONS

### EVALUATION OF WELL SITES City of Spokane Water and Wastewater Department

### RFQ #4360-17

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 7, 2017**, in the City of Spokane, Civil Service Testing Room, Fourth Floor, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for Evaluation of Well Sites for the City of Spokane Water and Wastewater Department.

The Request for Qualifications document is available by contacting Connie Wahl, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, August 7, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible electronic copy (CD or thumb drive) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the Proposals. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:  
**“RFQ #4360-17 EVALUATION OF WELL SITES, DUE 8/7/2017”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: July 19 & 26, 2017

---

## REQUEST FOR PROPOSALS

### HEAD GOLF PROFESSIONAL/MANAGER The Creek at Qualchan Golf Course

City of Spokane Parks & Recreation Department

**RFP #4376-17**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 21, 2017** in City Conference Room 4A, 4<sup>th</sup> Floor City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **HEAD GOLF PROFESSIONAL/MANAGER at The Creek at Qualchan Golf Course** for the City of Spokane Parks & Recreation Department.

The Request for Qualifications document is available by contacting Thea Prince, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201, [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on the due date**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) original, twelve (12) copies and one (1) digital copy of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:  
**“RFP #4376-17, HEAD GOLF PROFESSIONAL/MANAGER at The Creek at Qualchan Golf Course, DUE 8/21/17”.**

Thea Prince  
City of Spokane Purchasing

Publish: July 19 & 26, 2017

---

**AIR EMISSIONS COMPLIANCE TEST PROGRAM**  
**City of Spokane Solid Waste Disposal Department**

**RFP 4378-17**

Sealed bids will be opened at 1:15 p.m., **MONDAY, AUGUST 21, 2017** in City Conference Room 4A, 4<sup>th</sup> Floor City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **Air Emissions Compliance Test Program** for the City of Spokane Solid Waste Disposal Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) paper original one (1) paper copy and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**“AIR EMISSIONS COMPLIANCE TEST PROGRAM, RFP #4378-17, DUE 8/21/17”.**

Thea Prince  
Purchasing Department

Publish: July 19 & 26, 2017

---

