



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 107

JUNE 28, 2017

Issue 26



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<http://www.spokanecity.org/services/documents>

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The Official Gazette

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Spokane, WA**POSTMASTER:****Send address changes to:**

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Office of the Spokane City Clerk
808 W. Spokane Falls Blvd.
5th Floor Municipal Bldg.
Spokane, WA 99201-3342**Subscription Rates:**

Within Spokane County:

\$4.75 per year

Outside Spokane County:

\$13.75 per year

**Subscription checks made
payable to:**

City Treasurer

Address Change:

Official Gazette

Office of Spokane City Clerk
808 W. Spokane Falls Blvd.
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Minutes

NOTICE**Monday, June 19, 2017**

The minutes for the Monday, June 19, 2017, Spokane City Council Meeting were not available for publication in this issue of the Official Gazette. The minutes will be published in the Wednesday, July 5, 2017, issue of the Official Gazette.

**CITY OF SPOKANE
CIVIL SERVICE COMMISSION MEETING
MINUTES
May 16, 2017**

Craig Hult, Chair, called the regular meeting to order at 9:30 a.m. Present were Craig Hult, Pam DeCounter, Judith Gilmore and Mark Lindsey.

Agenda Item I.**Approval of Minutes:**

Mr. Craig Hult introduced the minutes from the regular meeting of April 18, 2017. The minutes were approved as written.

Agenda Item II.**Staff Activities:**

The Chief Examiner, Ms. Gita George-Hatcher had an excused absence and was represented by Ms. Jerri Bjork, Analyst III. She reported the following statistics for the month of April:

April:

Announcements issued:	6	Classifications revised:	0	
Examinations:	24	Classifications new/deleted:	0	
Requisitions received:	51	Requisitions certified:	33	
Class Surveys completed:	0	Class Surveys in progress:	1	
Requisitions pending:	1	Requisitions canceled:	1	
Average days from department initiation of request to receipt in Civil Service:				1.1
Average days from requisition receipt to certification:				0.0
Percentage certified within 24 hours:				100%
Average days from department initiation to completion of hire				3.8

Ms. Bjork updated the Commission on staff activities for the month of April.

Agenda Item III.**Appeal of William Brown**

This appeal has been continued until July.

Agenda Item IV.**Other Business:**

None

There being no additional business to come before the Commission, the meeting was adjourned at 9:35 a.m.

STANDING COMMITTEE MINUTES
City of Spokane
Finance Committee
05/08/2017 - FINAL

Attendance

Council President Ben Stuckart, Council Member Candace Mumm, Council Member Lorie Kinnear, Council Member Karen Stratton, Council Member Amber Waldref, Council Member Mike Fagan, Council Member Breaan Beggs, Gavin Cooley, Ed Lukas, Sally Stopher, Mike Penkunis, Debra Robole, Brian McClatchey, Adam McDaniel, Kandace Watkins, Hannahlee Allers, Anna Everano, Skyler Oberst, Crystal Marchand, Erik Finch, Laura Williams

Approval of Minutes:

Meeting Minutes for April 2017 were approved.

Agenda Items:

1. FAA Briefing – Council President Stuckart

Council President Stuckart briefed the Committee regarding this item. The Spokane Airport will be receiving 2 mil in funds from Boeing Field that needs to be used this year. Boeing currently does not have any projects that will use these funds before year is up, whereas the Spokane Airport does. There is no liability to the City of Spokane, the Council would just be approving the transaction.

2. This will be brought before the Council at the 3:30 briefing.

Repeal of the Cabaret License – Council President Stuckart

Council President Stuckart briefed the Committee regarding this item. Please see attached briefing paper.

This will be brought before the Council for vote.

3. Administrative Procedures and Policies – Council President Stuckart

Council President Stuckart briefed the Committee regarding this item. Please see attached briefing paper and DRAFT resolution.

This will go for voting to Council at the 6:00 p.m. meeting on May 8, 2017.

4. KSPS PEG Grant Contract – John Delay, Director of Channel 5

John Delay, Director of Channel 5, briefed this item to the Committee. Please see the attached briefing paper.

This will come before Council at the 3:30 briefing.

5. Interlocal Agreement w/County for Geiger Work Crews – Thea Prince, Senior Buyer

Thea Prince, Senior Buyer with the Purchasing Department, briefed the Committee regarding this item. Please see the attached briefing paper. This is a 5 year interlocal agreement.

The Council will suspend the rules to vote on this at 6:00 p.m. at the May 8, 2017 Council meeting.

6. Disposition of Low Value Personal Property or Equipment – Ed Lukas, Asset Management Director

Ed Lukas, Asset Management Director, briefed the Committee regarding this item. Please see the attached briefing paper.

The Resolution will be brought forward to the City Council for approval.

7. 2018-2023 Capital Improvement Program Overview – Crystal Marchand, Budget Director

Crystal Marchand, Director of Budget & Management, briefed the Committee regarding these items. Please see the attached briefing paper and presentation. The Committee requested more collaboration with them as we build this plan.

8. Financial Update – Gavin Cooley, Chief Financial Officer

Gavin Cooley, Chief Financial Officer, briefed the Committee regarding this item. Please see the attached presentation.

9. IT Update – Erik Finch, CITO

Erik Finch, CITO, briefed the Committee regarding this item. Please see the attached briefing papers for two IT contracts.

The contracts will be brought forward to the Council for approval.

10. Council Budget Priorities – Council Member Waldref

Council Member Waldref briefed the Committee regarding this item. The Council wanted to discuss the budget priorities for the 2018 budget. They talked about investing in certain budget priorities differently using a more strategic plan.

Council Member Waldref will bring a DRAFT Resolution forward to the Council for approval.

Adjournment

The meeting was adjourned at 12:25 p.m.

Attachments are on file for review in the Office of the City Clerk.

Public Safety Committee, May 15th, 2017

Meeting minutes: meeting called to order at 1:32pm

Attendance:

PSC Members Present: PSC Chair CM Kinnear, CM Mumm, CM Fagan, CM Beggs, CM Stratton

Staff/Others Present: Chief Meidl, Asst. Chief Lundgren, Interim Chief Schaefer, Robert Ladd, Mike Lopez, Major Olsen, Dir. Jacqui MacConnell, Captain Brad Arleth, Dr. Ed Byrnes, Mary Muramatsu, Justin Bingham, Judge Logan, Kathy Knox, Heather Trautman, Ofc. John O'Brien, Angie Napolitano, Sue Raymon

Approval of April 17, 2017, minutes: Motion to approve by CM Mumm; M/S by CM Beggs. The minutes for April 17th, 2017 were unanimously approved.

Consent Agenda:

Photo Red – Briefing Paper Only

Sit and Lie – Briefing Paper Only

Council Requests

Codification of Community Court - CM Beggs

CM Beggs stated that the ordinance will codify Community Court to be like any other court. The boundaries of Community Court were expanded and they're looking for an expansion location. This ordinance will make Community Court a permanent part of Municipal Court. Questions/discussion followed. CM Kinnear asked for the word "areas" be changed to "neighborhood".

Mr. Adewale distributed the newest version of the ordinance (attached). Judge Mary Logan stated that expanding really requires financial support. This amended draft is significantly less detailed. Kathy Knox would like to see more of the ordinance speak to policies/procedures in the operational section of it.

Spokane Police Department

DMC Study – Dr. Ed Byrnes and Captain Brad Arleth

Captain Brad Arleth explained that they would just give a broad overview, today, because the study would require more than 15 minutes to thoroughly go through it. The study was done with 40,000 records of contacts made when an officer had the discretion to make a contact; it had nothing to do with 911 initiated calls. Vast majority are officer initiated, officer discretion contacts. An important thing to look at is that the margin of error is very small. Dr. Byrnes thanked officers for

accurately and consistently entering the data every day; officers are reporting at 90% and are doing it diligently. Dr. Byrnes went over some of the results. He stated that his contract was not to assign causality. He recommended that a committee, independent of City Hall, be developed. Questions/Discussion followed.

CM Kinnear would like to schedule a longer meeting for a deeper dive into this in order to allow all council members to attend. Dr. Byrnes is willing to come back upon request.

Strategic Initiatives Update – Dir. Jacqui MacConnell

Dir. Jacqui MacConnell provided Council with the Strategic Initiatives monthly update (attached). Dir. MacConnell highlighted several items from the report, including but not limited to: 2017 should see a reduction of the number of complaints; non-deadly use of force is down; Staffing Study (only for Patrol); Culture audit – includes a list of who was reached out to; Enhancing Survival Mindset classes; YPI was at Rogers and Excelsior and they had positive feedback – one gal said she wants to be a police officer; PAL; Marshallese graduation; African American graduation – SPD members were invited by students to their graduations; efforts to reach out to those with developmental disabilities. Questions/discussion followed.

CM Mumm stated that Council wants the results of the staffing study in order to advocate for more officers for SPD. CM Kinnear asked SPD to touch base with them in one week* – they will need the number of FTEs and the dollar amount. *CM Kinnear asked SPD to include Council when sending out advertisements for events.*

Spokane Fire Department

LP15 Purchase – Mike Lopez

SFD is working with American Medical Response and Physio Control to purchase two (2) LifePak15 ECG monitors. They will be added to the compliment of existing heart monitors as the ARU program expands. AMR was the lowest priced bidder. No discussion or questions followed.

Janitorial Bid – Chief Schaeffer

The FD bid for janitorial services for the Communications Building, Training Facility, Field House, Maintenance Facility, and Administration was awarded. The committee recommended Environment Control, Spokane be awarded the annual \$52,500 contract covering the five facilities. It is a three year contract with the option for two, one-year extensions. No discussion or questions followed.

Code-Stat Implementation – Mike Lopez

Chief Schaeffer reported the IT Division and the Integrated Medical Division have successfully completed a year-long project to implement Physio Control's Code-Stat platform. Code-Stat gives us the capability of gathering better resuscitation data, sharing it with our providers and improving outcomes for our patients. With our personnel completing the annotation training soon, we will provide fast feedback to companies in the field and our resuscitations will continue to improve. Code-Stat is installed in all of our LifePak 15's and connects through Bluetooth and the internet. An example of Code-Stat system feedback is attached. Questions and discussion followed.

Stroke Month – Mike Lopez

May is stroke awareness month. For the past 2 ½ years, SFD has been tracking key performance indicators on certain clinical conditions, and are happy to report great strides impacting the outcomes of people who have suffered a stroke. This is, in part, due to testing blood glucose, as hypoglycemia is a mimicker of strokes; and alerting the hospital of the time of onset of symptoms. When a patient's symptoms onset is six hours or less, it creates a window of opportunity for the hospital to do intervention. Now that a relationship has been established with both hospital systems, we're starting to get outcome data. About 72% of the people that we are encountering who have stroke symptoms and are receiving intervention are being discharged back home again.

It needs to be reinforced to the community that early recognition or early suspicion of a stroke and activating the 9-1-1 system actually contributes to better outcomes in the long run. People who activate the 9-1-1 system get intervention about twice as fast as those who drive themselves to the emergency department because the stroke is recognized early on and we can alert the hospital to activate their internal system and teams.

Assistance to Firefighters Grant – Chief Schaeffer

Chief Schaeffer announced the FD has been awarded the Assistance to Firefighters Grant which will pay for 90% of the cost of the personal protective equipment for the new SAFER Grant firefighters. Questions and discussion followed.

2017 Large Event Management – Chief Schaeffer

Bloomsday

There were two cardiac arrests during the Bloomsday. Citizen CPR kept the patient's organs perfused until paramedics that were on Ped Med arrived and resuscitated both victims. Both survived and are improving with anticipation of leaving

the hospital. There were 25 SFD responses during the event. AMR transported twelve patients from the race course; six to Sacred Heart, five to Deaconess and one to Holy Family.

Hoopfest

We will be staffing a unified command team (SFD/SPD/Public Works/Public Health) and enhanced staffing models for both days of Hoopfest June 24-25.

SkyFest

The SFD has been asked to assist Fairchild AFB during the SkyFest Event July 29-30th. We will have overhead resources, an Engine, and Medical Service Officers as part of the event's emergency response plan.

Miscellaneous

Council Member Mumm asked if there will be more fuel for wildfires due to the increase of rain this year. Chief Schaeffer replied the additional growth will probably push off the fire season to August/September. Larger fires are being seen because there has been a lot of growth for years, creating dead fuel on the ground.

Staff Requests

Office of Police Ombudsman (OPO) – Bart Logue

Bart Logue provided Council with the OPO monthly report (attached) and highlighted several items from the report, including but not limited to: Ordinance revisions; meeting with OPOC – progress was made there; the backlog is finished for 2015; independent investigation into HOC shooting; CIT training attended; emphasis of the month was to draft the OPO annual report – will have the final draft copy today or tomorrow. He noted that the OPO office will be closed on Fridays, for now; they will leave a stack of complaint forms out front for citizens, or they can leave a phone message. Discussion/questions followed.

Mr. Logue was asked about facilitating Community Assembly meetings. Bart stated that he is doing it as a citizen, not as the ombudsman. He said that it is a great opportunity to put faces with the names in the neighborhood. He is committed to it for one year then he will re-evaluate.

Fourth Degree Assault Ordinance– Mary Muramatsu, Justin Bingham, Brad Arleth

Mary Muramatsu provided Council with the briefing paper and proposed ordinance amending SMC section 10.11.010 of the Spokane Municipal Code (attached). Captain Arleth shared why this change is necessary. Questions/discussion followed. CM Kinnear stated that she will sponsor this ordinance.

Special Allegation of Sexual Motivation Ordinance – Mary Muramatsu, Justin Bingham, Brad Arleth

Mary Muramatsu provided Council with the briefing paper and proposed ordinance update (attached) to conform the Spokane Municipal Code to state law with respect to sexual motivation enhancement. Questions/discussion followed. CM Kinnear stated that she will sponsor this ordinance.

Impoundment Ordinance Amendment – Heather Trautman

Heather Trautman provided Council with the Impoundment Ordinance Amendment briefing paper (attached) and stated that there is just a small amendment to the code in order to empower the towing officials. This will move some of the work from the NROs to Code Enforcement. CM Waldref had agreed to sponsor this. Questions/discussion followed.

2017 Relicensing Program Interlocal Agreement – Justin Bingham

Justin Bingham provided Council with the 2017 Relicensing Project Interlocal Briefing paper and Interlocal Agreement (attached). He said there is no substantive change, only the County logo. Questions/discussion followed.

Chief Meidl introduced SPD's new Public Information Officer, Officer John O'Brien.

Action Items: N/A.

Adjournment: The meeting was adjourned at 2:44pm

Attachments/Briefing Papers:

PSC Minutes 4-17-17

Photo-Red

Sit and Lie

Community Court Ordinance Draft

DMC Study

2017 March SI Public Safety Committee Report

Briefing on Fire Department Items

LP15 Purchase

Janitorial Bid

AFG Grant

Stroke Month Update

Code Stat Implementation

2017 Large Event Management

OPO Report

Fourth Degree Assault Briefing Paper

Special Allegation of Sexual Motivation Briefing

Impoundment Ordinance Briefing Paper

2017 Relicensing Program Interlocal

Attachments are on file for review in the Office of the City Clerk.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35508

An ordinance relating to wetlands protection; amending SMC sections 17E.070.010, 17E.070.020, 17E.070.030, 17E.070.040, 17E.070.050, 17E.070.060, 17E.070.080, 17E.070.090, 17E.070.100, 17E.070.110, 17E.070.120, 17E.070.130, 17E.070.140, 17E.070.150, 17E.070.180 of the Spokane Municipal Code and setting an effective date.

Whereas, the Growth Management Act (GMA) requires cities to adopt development regulations that protect critical areas that are required to be designated under RCW 36.70A.170 ("Critical Area Ordinances"); and

Whereas, GMA also requires cities within Spokane County to review and, if needed, revise their Critical Area Ordinances on or before June 30, 2017 ("Critical Area Updates"), and every eight years thereafter; and

Whereas, critical areas that must be designated under GMA include wetlands, areas with a critical recharging effect on aquifers used for potable water, frequently flooded areas, geologically hazardous areas, and fish and wildlife habitat conservation areas ("Critical Areas"); and

Whereas, in preparing its Critical Area Updates, and as outlined in the findings and conclusions of the Plan Commission, dated March 8, 2017 ("Plan Commission Findings and Recommendations"), the City has worked with state agencies and researched the latest reports and studies and has included the best available science, consistent with local needs, in developing the current updates to its Critical Area Ordinances to protect the functions and values of Critical Areas, as required by GMA; and

Whereas, the sources of this best available science that were evaluated and included in original Critical Areas provisions includes: Wetlands in Washington State, Volume 1: A Synthesis of the Science; Wetlands in Washington State, Volume 2: Guidance for Protecting and Managing Wetlands; Washington State Wetland Rating System for Eastern Washington, Wetland Mitigation in Washington State Part 1: Agency Policies and Guidance; Wetland Mitigation in Washington State Part 1: Agency Policies and Guidance; Dr. Robert Quinn, EWU; Dr. Mike Folsom, EWU; Larry Dawes, qualified wetland professionals with the City of Spokane; Jeremy Sikes, Department of Ecology, wetlands professional; and City of Spokane developer services staff Kris Becker, PE; and

Whereas, the sources of the best available science that were evaluated and included in the current Critical Areas update includes: Washington State Wetland Rating System for Eastern Washington (2014 Update); the currently approved federal wetland delineation manual; the associated Arid West Final Regional Supplement (2008); Wetland Mitigation in Washington State Parts I and II, (Ecology Publication #06-06-011a-b, Olympia, WA, March, 2006); and

Whereas, wetlands and streams are environmentally sensitive and serve numerous natural functions and values. These functions include wildlife and fisheries habitat, water quality protection, flood protection, shoreline stabilization, stream flow, and ground water recharge and discharge. In many situations these functions cannot be adequately replicated or replaced, the scientific literature supports in the inclusion of protective buffers from wetlands to provide sediment control and nutrient inputs to wetlands, and to protect important wetland functions, wetlands are identified and rated according to the currently approved federal wetland delineation manual, the associated Arid West Final Regional Supplement (2008), and *Washington State Wetland Rating System for Eastern Washington*, prepared by the Department of Ecology, the scientific literature supports protective buffers ranging from twenty five to three hundred feet of relatively intact native vegetation to adequately protect wetland functions and values, appropriate wetland mitigation ratios – ratios of areas of wetland replacement and enhancement to that altered or destroyed – are established in *Wetland Mitigation in Washington State Parts I and II*, (Ecology Publication #06-06-011a-b, Olympia, WA, March, 2006) as revised; and

Whereas, development may result in cumulative impacts to those functions and values of Critical Areas that contribute to and are necessary for a healthy natural environment and perceived quality of life; and

Whereas, it is more costly to remedy the loss of Critical Area functions and values than to conserve and protect them from loss or degradation; and

Whereas, a SEPA Environmental Checklist was completed and a Determination of Non-Significance issued, with notice published in the Spokesman-Review on February 21, 2017; and

Whereas, two open Houses were held on March 2, 2017 and March 8, 2017. Notice of the Open Houses was mailed to property owners within two-hundred and fifty (250) feet of a known or suspected wetland. Notice was also published in the Spokesman-Review; and

Whereas, notice of City of Spokane Plan Commission Public Hearing on the Critical Area Updates was published in the Spokesman-Review on February 21, 2017; and

Whereas, the Plan Commission held a public hearing and took testimony on the Critical Area Updates on March 8, 2017 and completed deliberations March 8, 2017; and

Whereas, the environmental review and determination for the Critical Area Updates fulfilled the requirements and intent of the Spokane Environmental Ordinance and the State Environmental Policy Act; and

Whereas, adoption of the Critical Area Updates is of public necessity; will protect public health, safety, and welfare; constitutes good planning practices; and will not be unduly detrimental to properties within Critical Areas; and

Whereas, mechanisms to ensure opportunity for public input into the planning process fulfilled legal requirements and the intent and policies of the Plan Commission; -- Now, Therefore,

The City of Spokane does ordain:

Section 1. That SMC section 17E.070.010 is amended to read as follows:

17E.070.010 Title and Purpose

- A. This chapter shall be known and may be cited as the "Spokane Wetlands Protection Code."
- B. This chapter is based on and implements the City of Spokane's Comprehensive Plan~~((,))~~ and shoreline master program as amended from time to time. The purpose of this chapter is to protect the public health, safety and welfare by preserving, protecting and restoring wetlands through the regulation of development and other activities within wetlands and their buffers~~((,))~~. ~~((and))~~ This chapter is not intended to create or otherwise establish or designate any particular person, or class, or group of persons who will or should be especially protected or assisted by the terms or provisions of this chapter. Further, it is the purpose of this chapter through the regulation of development and activities to meet the required goal of no net loss of wetland areas, functions and values.
 1. The ~~((city council))~~ City Council finds that wetlands constitute important natural resources which provide significant environmental functions including:
 - a. Improving water quality through biofiltration, adsorption, retention and transformation of sediments, nutrients, and toxicants;

- b. maintaining the water regime in a watershed (hydraulic functions) such as reducing peak flows, erosion control, stabilizing stream banks and shorelines, and recharging ground water;
 - c. providing general (~~((habitat,))~~) habitat for invertebrates, amphibians, anadromous fish, and resident fish;
 - d. providing habitat to aquatic birds and (~~((aquatic))~~) mammals, (~~((and))~~) providing richness of food and supporting food webs; and
 - e. providing a place for education, scientific study, and aesthetic appreciation.
- C. The provisions of this chapter shall be liberally construed to effectively carry out its purpose. If any provisions of this chapter conflict with other regulations, ordinances, or other authorities, the provision that provides more protection to wetlands and wetland buffers shall apply.

Section 2. That SMC section 17E.070.020 is amended to read as follows:

17E.070.020 Applicability

- A. The requirements of this chapter apply to all activities and development occurring in a wetland or wetland buffer, as defined in this chapter. Property located in a wetland or wetland buffer as defined in this chapter is subject to both its zoning classification regulations and to the additional requirements imposed under this chapter. In any case where there is a conflict between the provisions of the underlying zone and this chapter, the provisions of this chapter shall apply.
- B. Wetlands are those areas, designated in accordance with the most current edition of the (~~((Washington State Wetland Identification and Delineation Manual))~~) the federal wetland delineation manual and applicable regional supplements, that are inundated or saturated by surface water or ground water at a frequency and duration sufficient to support, and that under normal circumstances do support, a prevalence of vegetation typically adapted for life in saturated soil conditions. Wetlands generally include swamps, marshes, bogs, and similar areas. Wetlands do not include those artificial wetlands intentionally created from non-wetland sites, including, but not limited to, irrigation and drainage ditches, grass-lined swales, canals, detention facilities, wastewater treatment facilities, farm ponds, and landscape amenities, or those wetlands created after July 1, 1990, that were unintentionally created as a result of the construction of a road, street, or highway. Wetlands may include those artificial wetlands intentionally created from nonwetland areas created to mitigate conversion of wetlands. All areas within the City meeting the wetland designation criteria in the (~~((Identification and Delineation Manual))~~) the federal wetland delineation manual and applicable regional supplements, regardless of any formal identification, are hereby designated critical areas and are subject to the provisions of this chapter.
- C. Nothing contained in this chapter is intended to be nor shall be construed to create or form the basis for liability on the part of the City, or its officers, officials, employees, or agents for any injury or damage resulting from the failure of any owner of property or land to comply with the provisions of this chapter, or by reason or in consequence of any inspection, notice, order, certificate, permission, or approval authorized or issued in connection with the implementation or enforcement of this chapter, or by reason of any action or inaction on the part of the City related in any manner to the enforcement of this chapter by its officers, officials, employees, or agents.

Section 3. That SMC section 17E.070.030 is amended to read as follows:

17E.070.030 Identification, Designation, and Mapping of Wetlands

- A. Wetland Maps.
- The approximate location, and extent of wetlands in the city is compiled in the City's wetlands inventory. Their approximate location is displayed on City maps. The foregoing maps are to be used as a guide for the city, project applicants, and/or property owners, and may be continuously updated as new wetlands are identified. The maps are references and do not provide a final wetlands designation or delineation. Wetlands of any size and state of isolation are regulated under the provisions of this ordinance. Wetlands not shown on city maps or wetlands inventory are presumed to exist in the (~~((city))~~) City and are protected under the provisions of this chapter. In the event that any of the wetland designations shown on the wetland inventory or maps conflict with the criteria set forth in this chapter, the criteria shall control.
- B. Determination of Wetland Boundary.
1. The applicant shall, through the performance of a field investigation by a qualified professional wetland scientist applying the wetland definition provided in this chapter and in SMC 17A.020.230 and as part of the wetlands report requirement found in this chapter provide a site analysis including: a determination of the exact location of

the wetland boundary; an analysis of wetland functions and values; and a wetland rating according to the wetlands rating system criteria adopted in SMC 17E.070.100. Qualified wetland scientists shall perform wetland delineations using the Federal Manual for Identifying and Delineating Jurisdictional Wetlands (1987), ~~((Interim Regional Supplement:))~~ Arid West ~~((Wetlands Manual (2006),))~~ Final Regional Supplement (2008), ~~((and Washington State Wetlands Identification and Delineation Manual))~~ as revised or supplemented. The Director, upon consultation with the Department of Ecology, may determine that wetland identification and delineations made prior to adoption of these standards, or for a different use requiring permit changes, require a new determination by a qualified wetland scientist. Wetland determinations are subject to Corps Regulatory Guidance Letter (RGL) 05-02, 2005 and expire after five years from the date of determination and must follow requirements for review by a qualified wetland scientist upon expiration of the five year limitation.

2. Where an applicant has provided a delineation of a wetland boundary, the department shall verify the accuracy of, and may render adjustments to, the boundary delineation. ~~((and the))~~ The applicant may be charged by the department for costs incurred in verifying the accuracy of the delineation. In the event the adjusted boundary delineation is contested by the applicant, the department may, at the applicant's expense, obtain the services of a second wetlands scientist to perform a delineation. The second delineation shall be final, unless appealed to the hearing examiner.

Section 4. That SMC section 17E.070.040 is amended to read as follows:

17E.070.040 Regulated Activities

- A. No regulated activity shall be undertaken in a wetland or wetland buffer without submitting a Critical Areas Checklist as provided ~~((at))~~ in SMC 17 E.070.080 and first obtaining required permits. Uses and activities in wetlands are only allowed as conditional use permits or planned unit developments under the provisions of the City zoning code. Unless expressly provided otherwise in this chapter, regulated activities include any of the following activities which occur in a wetland or its buffer:
 1. removal, excavation, grading, or dredging of soil, sand, gravel or other similar materials;
 2. dumping, discharging, or filling with any material;
 3. draining ~~((or))~~, flooding, or disturbing of the water level or water table;
 4. driving of pilings;
 5. placing of obstructions;
 6. construction, reconstruction, demolition, or expansion of any structure;
 7. the removal, cutting, clearing, harvesting, shading, or intentional burning of any vegetation, including removal of snags or dead or downed woody material, or planting of non-native vegetation that would degrade the wetland; provided that these activities are not part of a forest practice governed under chapter 76.09 RCW and its rules;
 8. activities that restrict, increase, or otherwise measurably alter the hydrology, water quality, or limnology of the wetland;
 9. construction or installation of streets or utilities; and
 10. construction and maintenance of pervious trails.
- B. Where a regulated activity is proposed which would be partly inside and partly outside a wetland or wetland buffer, a wetland permit shall be required for the entire regulated activity. The standards of this chapter shall apply only to that part of the regulated activity which occurs inside the delineated boundaries of a wetland or a wetland buffer; provided, all activities that occur outside a wetland or wetland buffer are prohibited from negatively impacting a wetland or wetland buffer.

Section 5. That SMC section 17E.070.050 is amended to read as follows:

17E.070.050 Unregulated Activities

- A. The following activities are exempt from the requirement to obtain a permit and are allowed within a wetland or wetland buffer to the extent that they are not prohibited by other local, State, or federal law, ~~((and))~~ do not degrade a wetland or wetland buffer, and are reviewed by the City prior to any action:

1. Conservation or preservation of soil, water, vegetation, fish, shellfish and other wildlife including the planting of native wetland vegetation;
 2. activities having minimal adverse impacts on wetland buffers and no adverse impact on wetlands, including low-intensity, passive recreation activities such as short-term scientific or education activities and ~~((sports))~~ sport fishing or hunting;
 3. repair and maintenance of existing drainage ditches which are part of a nonconforming wetland use, provided no expansion or introduction of new adverse impact to the wetland takes place. Maintenance of existing drainage ditches should be limited to removing sediment to the depth ~~((at))~~ recorded during the last authorized maintenance activity. The use of current best management practices is especially encouraged to improve agricultural practices in and near wetlands;
 4. placement of navigation aids and boundary markers;
 5. placement of boat mooring buoys;
 6. site investigative work necessary for land use application submittal such as surveys, soil logs and other related activities. Disturbance shall be minimized to the greatest extent possible. Examples of minimal impact methods include, but are ~~((not))~~ not limited to, hand dug test pits or hand borings. All subsurface exploration methods shall be approved in advance by the director. In every case, wetland impacts shall be minimized and disturbed areas shall be immediately restored; and
 7. ~~((Normal maintenance of existing utility and street systems, provided that, whenever possible, maintenance activities be confined to late summer and fall. Operation, maintenance or repair of public rights-of-way, legally existing roads, structures or facilities and associated right of way used in the service of the public to provide transportation, electricity, gas, water, telephone, telegraph, telecommunication, sanitary sewer, stormwater treatment and other public utility services are exempt from this chapter. Operation, maintenance, or repair activities that do not require construction permits, if the activity does not further alter or increase impact to, or encroach further within, the critical area or buffer and there is no increased risk to life or property as a result of the proposed operation, maintenance, or repair. Operation and vegetation management performed in accordance with best management practices that is part of ongoing maintenance of structures, infrastructure, or utilities, provided that such management actions are part of a regular ongoing maintenance, do not expand further into the critical area, are not the result of an expansion of the structure or utility, and do not directly impact endangered species. These ongoing activities are not subject to new or additional mitigation when they do not expand further into the critical area, are not the result of an expansion of the structure or utility, or do not directly impact endangered species. Whenever possible, maintenance activities will be confined to late summer and fall.))~~ The following activities are not subject to the provisions of this chapter provided they do not expand further into the critical area, do not alter or increase the impacts to the critical area or buffer, do not directly impact endangered species and do not increase risk to life or property. Whenever possible, maintenance activities will be confined to late summer and fall.
 - a. Operation, maintenance or repair of public rights-of-way, legally existing roads, structures or facilities and associated rights-of-way used to provide transportation, electricity, gas, water, telephone, telecommunication, sanitary sewer, stormwater treatment and other public utility;
 - b. Operation, maintenance or repair activities that do not require construction permits;
 - c. Vegetation management performed in accordance with best management practices as part of the ongoing maintenance of structures, infrastructure, or utilities, provided that such management activities are not the result of an expansion of the structure or utility.
- B. Forest practices and conversions shall be governed by chapter 76.09 RCW and rules promulgated thereunder. This permit exemption does not apply where such activities result in the conversion of a wetland or wetland buffer to a use requiring a permit under this chapter.

Section 6. That SMC section 17E.070.060 is amended to read as follows:

17E.070.060 Emergency Activities

- A. Notwithstanding the provisions of this chapter or any other laws to the contrary, the director may allow emergency activities if ~~((the))~~:

1. the director determines that an imminent threat to public health, safety, or the environment will occur if an emergency activity is not allowed; and
2. the threat to or loss of wetlands may occur before the normal and usual process ((is))can be followed or activities can be modified ((under))pursuant to the procedures ((otherwise)) normally required by this chapter.

B. The exemption for emergencies should not eliminate the need for later mitigation to offset the impacts of emergency activity. Once the immediate threat has been addressed, any adverse impacts on critical areas should be minimized and mitigated.

~~((B))~~C. Any emergency activity allowed shall:

1. Incorporate to the greatest extent practicable the standards and criteria required for non-emergency activities;
2. be limited in duration to the time required to complete the authorized emergency activity, not to exceed ninety days without reapplication; and
3. require the restoration of any wetland altered as a result of the emergency activity within ninety days following the emergency repair, or during the growing season after the emergency repair. Procedures otherwise required by this chapter must be followed for restoration efforts required by the emergency repair in accordance with this chapter.

Section 7. That SMC section 17E.070.080 is amended to read as follows:

17E.070.080 Application Submittal Requirements

- A. A pre-development conference is required for all regulated activities proposed in potential wetland areas and associated buffers per chapter 17G.060 SMC. The pre-development conference is intended to acquaint an applicant with standards, requirements, investigation procedures, best management practice, and potential review procedures prior to ~~((making))~~ submitting an application.
- B. All activities identified in SMC 17E.070.040 shall meet the following application submittal requirements in addition to the application submittal requirements specified in other codes. The director may modify the submittal requirements based upon reasonable documentation, including BAS, needed to ensure compliance with this chapter, provided no construction activity, clearing, or grading has taken place. A written summary of analysis and findings shall be included in any staff report or decision on the underlying permit.
 1. Wetlands Report. This report shall include a written assessment and accompanying maps of the impacted wetland including, at a minimum, wetland delineation and rating as determined by SMC 17E.070.100; existing wetland acreage; proposed wetland impacts; alternatives to wetlands impacts; proposed wetland buffer; vegetative, faunal and hydrological characteristics; soil and substrate conditions and topographic elevations; and shall be submitted as a part of the permit application.
 2. Topographic Survey. To the extent not provided in the wetlands report, a topographic site plan, prepared and stamped by a State of Washington licensed surveyor, is required for sites that include a wetland or its buffer. The topographic site plan shall include the following existing physical elements:
 - a. Existing topography at two-foot contour intervals on-site, on adjacent lands within twenty-five feet of the site's property lines, and on the full width of abutting public and private rights-of-way and easements;
 - b. Terrain and stormwater-flow characteristics within the site, on adjacent sites within twenty-five feet of the site's property lines, and on the full width of abutting public and private rights-of-way and easements;
 - c. Location of areas with significant amounts of vegetation, and specific location and description of all trees with trunks six inches or greater in diameter at breast height (dbh) measured four feet, six inches above the ground, and noting their species;
 - d. Location and boundaries of all existing site improvements on the site, on adjacent lands within twenty-five feet of the site's property lines, and on the full width of abutting public and private rights-of-way and easements. This shall include the amounts of developmental coverage, including all impervious surfaces (noting total square footage and percentage of site occupied);

- e. Location of all ongoing grading activities (~~((in progress, and))~~) as well as all natural and artificial drainage control facilities or systems in existence on the site or on adjacent lands(~~((on the site))~~), within twenty-five feet of the site's property lines, and in the full width of abutting public and private rights-of-way and easements;
 - f. Location of all existing utilities (water, sewer, gas, electric, phone, cable, etc.), both above and below ground, on the site, on adjacent lands within twenty-five feet of the site's property lines and in the full width of abutting public rights-of-way; and
 - g. (~~((Such additional))~~)Additional information on existing physical elements (~~((information for))~~)on the site and surrounding area as required by the director to inform a complete review of a project subject to the standards of this chapter.
3. Additional Site Plan Information. To the extent not provided in the wetlands report, the following site plan information shall also be required for sites that include wetlands and their buffers. Information related to the location and boundaries of wetlands and required buffer delineations shall be prepared by qualified professionals with training and experience in their respective area of expertise as demonstrated to the satisfaction of the director.
- a. Location and boundaries of all wetlands and wetland buffer on the site and on adjacent lands within twenty-five feet of the site's property lines, noting both total square footage and percentage of site;
 - b. Location and identification of all wetlands within one hundred feet of the site's property lines;
 - c. Location and boundaries of all proposed site improvements on the site, on adjacent lands within twenty-five feet of the site's property lines, and on the full width of abutting public and private rights-of-way and easements. This shall include the amount of proposed land disturbing activities, including amounts of developmental coverage, impervious surfaces and construction activity areas (noting total square footage and percentage of site occupied);
 - d. Location of all proposed grading activities and all proposed drainage control facilities or systems on the site or on adjacent lands within twenty-five feet of the site's property lines, and on the full width of abutting public and private rights-of-way and easements;
 - e. Location of all proposed utilities (water, sewer, gas, electric, phone, cable, etc.), both above and below ground, on the site, on adjacent lands within twenty-five feet of the site's property lines, in the full width of abutting public rights-of-way, and any proposed extension required to connect to existing utilities, and proposed methods and locations for the proposed development to hook-up to these services; and
 - f. Such additional site plan information related to the proposed development as required by the director to inform a complete review of a project subject to the standards of this chapter.
4. Technical Reports. To the extent not provided in the wetlands report, technical reports and other studies and submittals shall be prepared as required by the director detailing on site soils, (~~((geological))~~)geology, (~~((hydrological))~~)hydrology, drainage, plant ecology and botany, and other pertinent site information. The reports, studies and submittals shall be used to condition development to prevent potential harm and to protect the critical nature of the site, adjacent properties, and the drainage basin.

Section 8. That SMC section 17E.070.090 is amended to read as follows:

17E.070.090 Posting, covenants, and recording conditions

- A. During construction, the director may require conditions to be posted on the site that are visible from public rights-of-way.
- B. The director shall require the boundaries of wetlands and their buffers and any permanent conditions imposed be legibly shown and described in a permanent covenant with the property, which must be acceptable to the director and city attorney and shall be recorded (~~((in))~~) with the Spokane County Auditor's Office.
- C. The covenant shall be recorded prior to the issuance of any permit or at the time a plat is recorded.
- D. The covenant shall be permanent unless a revocation is applied for that includes a wetland determination by a qualified wetland scientist that provides evidence the wetland no longer exists. The revocation application must be approved by the director in writing.

- E. The director may require placement of small permanent visible markers to delineate the areas described in subsection B. Said markers shall be posted at intervals required by the director and must be perpetually maintained by the property owner. The markers shall be worded as follow or with alternative language approved by the director: "The area beyond this sign is a critical area or critical area buffer. This sensitive environment is to be protected from alteration or disturbance. Please call the City of Spokane for more information." The location of the markers shall be legibly shown and described in the permanent covenant.

Section 9. That SMC section 17E.070.100 is amended to read as follows:

17E.070.100 Wetlands Rating System

- A. Wetlands shall be rated according to the Washington State Department of Ecology wetland rating system found in the Washington State Wetlands Rating System for Eastern Washington ~~((2004))~~ 2014 as revised, ~~((together with the Wetlands in Washington State Volume 1 and 2 (2005) as revised.))~~ These rating system documents contain the definitions and methods for determining if the criteria in subsections B through E below are met. In using the rating system the City will not consider aspen-dominated forested wetlands larger than one-fourth acre to be Category I Wetlands unless they also meet one or more of the other criteria for a Category I Wetland.
- B. Category I Wetlands.
1. These wetlands are not common and make up a small percentage of wetlands in the region. Category I wetlands are those that exhibit these primary characteristics:
 - a. Represent a unique or rare wetland type;
 - b. Are more sensitive to disturbance than most wetlands;
 - c. Are relatively undisturbed and contain ecological attributes that are impossible to replace within a human lifetime; and
 - d. Provide a high level of function.
 2. In ~~((eastern))~~ Eastern Washington, Category I Wetlands include but are not limited to the following examples:
 - a. Alkali wetlands;~~((;-))~~
 - b. Wetlands of High Conservation Value (formerly called Natural Heritage ~~((Program (DNR)))~~ Wetlands);~~((;-))~~
 - c. Bogs and Calcareous Fens;~~((;-))~~
 - d. Mature and old-growth forested wetlands over one-fourth acre with slow growing trees; and
 - e. Wetlands that perform ~~((many functions very well))~~ functions at high levels (scores of ~~((seventy))~~ twenty-two points or more).
- C. Category II Wetlands. Category II wetlands are difficult, although not impossible, to replace and provide high levels of some functions. These wetlands occur more commonly than Category I wetlands, but still need a relatively high level of protection. Category II wetlands include:
1. forested wetlands in the floodplains of rivers;
 2. mature and old-growth forested wetlands over one-fourth acre with fast growing trees;
 3. vernal pools; and
 4. wetlands that perform functions well (scores between ~~((fifty-one))~~ nineteen and ~~((sixty-nine))~~ twenty-one points).
- D. Category III Wetlands. Category III wetlands generally have been disturbed in some ways, and are often smaller, less diverse and/or more isolated from other natural resources in the landscape than Category II wetlands and may not need as much protection as Category I and II Wetlands. Category III wetlands are:

1. vernal pools that are isolated; and
 2. wetlands with a moderate level of function (between ~~((thirty))~~ sixteen and ~~((fifty))~~ eighteen points).
- E. Category IV Wetlands. Category IV wetlands have the lowest levels of function (less than ~~((thirty))~~ sixteen points) and are often heavily disturbed. These are wetlands that may be replaced and in some cases improved. These wetlands may provide some important function, and also need to be protected. Category IV wetlands are comprised of one vegetative class other than the forested wetland class.

Section 10. That SMC section 17E.070.110 is amended to read as follows:

17E.070.110 Wetland Buffers

A. Standard Buffer Zone Widths.

Wetland buffer zones shall be required for all regulated activities adjacent to wetlands. Any wetland created, restored, or enhanced as compensation for approved wetland alterations shall also include the standard buffer required for the category of the created, restored, or enhanced wetland. All buffers shall be measured from the wetland boundary as surveyed in the field pursuant to the requirements of SMC 17E.070.030. The width of the wetland buffer zone shall be determined according to the rating assigned to the wetland in accordance with SMC 17E.070.100 and consistent with Wetlands in Washington State, Volume 2, Protecting and Managing Wetlands, Guidance on Buffers and Ratios (Appendix 8-D) as revised, for wetland category, intensity of impacts, wetland functions, habitat scores, or special characteristics. Standard buffer widths will be determined based on an evaluation of the following:

1. conditions of the wetland;
 2. conditions of the buffer;
 3. proposed land uses adjacent to the buffer; and
 4. the functions intended to be protected.
- B. Wildlife habitat function is the most susceptible to developmental change and requires the greatest buffer protection. Protection of wildlife habitat functions require twenty five to seventy five feet for wetlands with minimal habitat functions and low intensity land uses adjacent to the wetlands, fifty to two hundred feet for wetlands with moderate habitat function and moderate or high intensity land use adjacent to the wetlands, and one hundred fifty to two hundred fifty plus feet for wetlands with high habitat functions depending on the intensity of the adjacent land use. The width of the wetland buffer zone shall be determined from one of the following two alternatives:
1. Alternative 1.
Unless SMC 17E.070.110(3) (Table 17E.070.110-4) applies, width based solely on wetland category as follows:

Table 17E.070.110-1

Wetland Category	Buffer Width
Type I	250 ft
Type II	200 ft
Type III	150 ft
Type IV	50 ft

2. Alternative 2.

Alternative 2 provides three buffer widths based on habitat scores. Habitat score refers to the quality of physical structures such as vegetation, open water, and connections to other wildlife habitats that are necessary for a wide range of species, including birds, mammals, and amphibians. Where more than one width applies based on score for function or based on special characteristics, the calculation providing the widest buffer shall be used. Widths are based on wetland category, intensity of impacts from proposed changes in land use, and wetland functions or special characteristics. Land use intensity shall be determined as follows:

Table 17E.070.110-2. Types of proposed land use that can result in high, moderate, and low levels of impacts to adjacent wetlands.

Impact from Proposed Change in Land Use	Types of Land Use Based on Common Zoning Designations
High	Commercial, Industrial and Institutional Residential (more than 1 unit/acre) High-intensity recreation (golf courses, ball fields, etc.) Conversion to high intensity agricultural (dairies, nurseries, green-houses, etc.) <u>Hobby Farms</u>
Moderate	Residential (1 unit/acre or less) Moderate-intensity active open space (parks with biking, jogging, etc.) Conversion to moderate intensity agriculture (orchards, hay fields, etc.) Paved trails Building of logging roads Utility corridor with access/maintenance road Forestry (cutting of trees only)
Low	Passive open space (hiking, bird-watching, etc.) Unpaved trails Utility corridor without road or vegetation management.

((Table 17E.070.110-3))

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Wetland Category	Habitat Score	Wetland Minimum Buffer Width (in feet)		
		<i>Low Impact</i>	<i>Moderate Impact</i>	<i>High Impact</i>
I and II	29-36	100	150	200
-	20-28	75	110	150
-	<20	50	75	100
III	20-28	75	110	150
-	<20	40	60	80
IV	-	25	40	50

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Table 17 E.070.110-3			
Category of Wetland	Land Use with Low Impact	Land Use with Moderate Impact	Land Use with High Impact
I	125 ft.	190 ft.	250 ft.
II	100 ft.	150 ft.	200 ft.
III	75 ft.	110 ft.	150 ft.
IV	25 ft.	40 ft.	50 ft.

3. If a Type I wetland is classified with at least one of the following special characteristics the following buffer table shall apply:

((Table 17E.070.110-4))

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Type I – Special Characteristics	Low Impact	Moderate Impact	High Impact
Vernal Pool	100	150	200
Vernal Pool with regional plan	40	60	80
Natural Heritage Wetland	125	190	250
Bogs	125	190	250
Alkali	100	150	200
Riparian Forest	Buffer width to be based on score for habitat functions or water quality functions		

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Table 17E.070.110-4		
Wetland Characteristics	Buffer Widths by Impact of Proposed Land Use (apply most protective if more than one criterion is met)	Other Measures Recommended for Protection
Wetlands of High Conservation Value	Low - 125 ft Moderate – 190 ft High – 250 ft	No additional surface discharges to wetland or its tributaries No septic systems within 300 ft Restore degraded parts of buffer
Bogs	Low - 125 ft Moderate – 190 ft High – 250 ft	No additional surface discharges to wetland or its tributaries Restore degraded parts of buffer
Forested	Buffer size to be based on score for habitat functions or water quality functions	If forested wetland scores high for habitat, need to maintain connectivity to other natural areas Restore degraded parts of buffer
Alkali	Low – 100 ft Moderate – 150 ft High – 200 ft	No additional surface discharges to wetland or its tributaries Restore degraded parts of buffer
High level of function for habitat (score for habitat 8 – 9 points)	Low – 100 ft Moderate – 150 ft High – 200 ft	Maintain connections to other habitat areas Restore degraded parts of buffer
Moderate level of function for habitat (score for habitat 5 - 7 points)	Low – 75 ft Moderate – 110 ft High – 150 ft	No recommendations at this time
High level of function for water quality improvement (8 - 9 points) and low for habitat (less than 5 points)	Low – 50 ft Moderate – 75 ft High – 100 ft	No additional surface discharges of untreated runoff
Not meeting any of the above characteristics	Low – 50 ft Moderate – 75 ft High – 100 ft	No recommendations at this time

C. Increased Wetland Buffer Zone Width.

The City may require increased buffer zone widths on a case-by-case basis as determined by the director when a larger buffer is necessary to protect wetland functions and values. This determination shall be supported by appropriate documentation showing that it is reasonably related to protection of the functions and values of the wetland. The documentation must include but not be limited to the following criteria:

1. The wetland is used by a plant or animal species listed by the federal government or the state as endangered, threatened, sensitive, or documented priority species or habitats, or essential or outstanding potential habitat for those species, or has unusual nesting or resting sites such as heron rookeries or raptor nesting trees; or
2. The adjacent land is susceptible to severe erosion and erosion control measures will not effectively prevent adverse wetland impacts; or
3. The adjacent land has minimal vegetative cover or slopes greater than thirty percent.

D. Reduction of Standard Wetland Buffer Zone Width.

The City may reduce the standard wetland buffer zone width on a case-by-case basis as determined by the director, consistent with Wetlands in Washington State, Volume 2, Protecting and Managing Wetlands, Guidance on Buffers and Ratios (Appendix 8-D) as revised, ~~((if))~~ for wetlands that score:

1. ~~((For wetlands that score))~~ moderate Moderate or high for habitat ~~((twenty))~~ five points or more for the habitat functions) the width of the buffer can be reduced if the following criteria are met:
 - a. A relatively undisturbed vegetative corridor of at least one hundred feet in width is protected between the wetland and any other priority habitats; and
 - b. The protected area is preserved by means of easement, covenant, or other measure;
 - c. Measures identified in SMC 17E.070.110(C)(2) (Table 17E.070.110-5) are taken to minimize the impact of any proposed land use or activity
2. ~~((For wetlands that score less))~~ Less than ~~((twenty))~~ five points for habitat, the buffer width can be reduced to that required for moderate land-use impacts by applying the following measures to minimize the impacts of the proposed land uses or activities:

Table 17E.070.110-5

Disturbance	Examples of Measures used to Minimize Impacts
Light	Direct lights away from wetland
Noise	Locate activity that generates noise away from wetland
Toxic runoff	Route all new untreated runoff away from wetland while ensuring wetland is not dewatered, establish covenants limiting use of pesticides within 150', <u>may apply integrated pest management</u>
Stormwater runoff	Retrofit stormwater detention and treatment for roads and existing adjacent development, prevent channelized flow from lawns that directly enters buffer
Change in water regime	Infiltrate or treat, detain, and disperse <u>into</u> buffer new runoff from impervious surfaces and new lawns
Pets and human disturbance	Use privacy fencing; ((plant appropriate vegetation to discourage disturbance)) <u>plant dense vegetation to delineate buffer edge and to discourage disturbance using vegetation appropriate for the ecoregion; place wetland and its buffer in a separate tract</u>
Dust	Use best management practices to control dust

E. Standard Buffer Width Averaging.

Wetlands may contain significant variations in sensitivity due to existing physical characteristics that may justify buffer width averaging. Standard wetland buffer zones may be modified by averaging buffer widths or a combination of averaging and reduction. Wetland buffer width averaging shall be allowed only where the applicant demonstrates all of the following:

1. Averaging will provide the necessary biological, chemical and physical support necessary to protect the wetland in question, taking into account the type, intensity, scale and ~~((landscape-))~~location of the proposed land use;
2. The land uses causing the least disturbance would be located adjacent to areas where buffer width is reduced and that such land uses are guaranteed in perpetuity by covenant, deed restriction, easement, or other legally binding mechanism;
3. The total area contained within the wetland buffer after averaging is not less than that contained with the standard buffer prior to averaging. In no instance shall the buffer width be reduced by more than fifty percent of the standard buffer or be less than twenty-five feet.

F. Wetland Buffer Maintenance.

Except as otherwise specified wetland buffer zones shall be retained in their natural condition and free from mowing or other cutting activity, except for the removal of noxious weeds. Where buffer disturbances have occurred before or during construction, revegetation with native vegetation shall be required.

G. Permitted Uses in a Wetland Buffer Zone.

Regulated activities shall not be allowed in a buffer zone except for the following:

1. Activities having minimal adverse impacts on buffers and no adverse impacts on wetlands. These may include low-intensity, passive recreational activities such as trails, non-permanent wildlife watching blinds, short-term scientific or education activities, and sport fishing or hunting. Pervious pedestrian trails may be allowed in a wetland for minor crossings only and with minimal impacts. Trails may be allowed in the outer twenty five percent of a wetland buffers and should be designed to avoid removal of significant trees. Such trails are limited to no more than five feet in width.
2. Storm water management facilities, including biofiltration swales, designed according to the City of Spokane Stormwater Management Manual as revised, and chapter 17D.060 SMC Stormwater Facilities, if no reasonable alternative on-site location is available within the meaning of subsection SMC 17E.070.130, and if sited and designed so that the buffer zone as a whole provides the necessary biological, chemical and physical protection to the wetland in question, taking into account the scale and intensity of the proposed land use. Biofiltration swales will take into account the scale and intensity of the proposed land use, be located in the outer twenty five percent of a Category III or IV wetland buffer provided that no other location is feasible, and will not degrade the functions and values of the wetland or its buffer.]

H. Structural Setbacks from Buffers.

Unless otherwise provided, buildings and other accessory structures shall be set back a distance of ten feet from the edges of all delineated critical area buffers protecting fish and wildlife habitat conservation and wetland protection areas. The director may reduce the structural setback limit by up to five feet if construction, operation, and maintenance of the building do not create a risk of negative impacts on the adjacent buffer area. Approval of a reduction of the structural setback from the buffer line shall be provided in writing by the director. The following uses may be allowed in the structural setback area:

1. Landscaping;
2. Uncovered decks;
3. Roof eaves and overhangs, maximum of twenty-four inches;
4. Pervious unroofed stairways and steps;
5. Impervious ground surfaces, such as driveways and patios.

Section 11. That SMC section 17E.070.120 is amended to read as follows:

SMC 17E.070.120 Reasonable Use Exception

- A. Regulated activities shall not be authorized within a wetland or wetland buffer except where it can be demonstrated that an extraordinary hardship exists, or the impact is both unavoidable and necessary, or that all reasonable economic uses are denied, as defined below:
1. Extraordinary Hardship.
With respect to Category I and II wetlands, an applicant must demonstrate that denial of the permit would impose an extraordinary hardship on the part of the applicant brought about by circumstances peculiar to the subject property and not as a direct result of actions taken by the current or previous owner(s).
 2. Unavoidable and Necessary Impacts.
With respect to all other wetlands, the following provisions shall apply. For water-dependent activities, unavoidable and necessary impacts can be demonstrated when there are no practicable alternatives which would not:
 - a. ~~((There are no practicable alternatives which would not))~~involve a wetland or which would not have less adverse impact on a wetland;
 - b. ~~((There are no practicable alternatives which would not))~~have other significant adverse environmental consequences.
 3. Storm water management facilities will be considered in wetland buffers with overflow into wetlands or wetland buffers, subject to regulation under the City of Spokane City of Spokane Stormwater Management Manual as revised, chapter 17D.060 SMC Stormwater Facilities, and all other applicable provisions in this chapter.
 4. Where non-water-dependent activities are proposed, the applicant must demonstrate that:
 - a. The basic project purpose cannot reasonably be accomplished using an alternative site in the general region that is available to the applicant and may feasibly be used to accomplish the project.
 - b. A reduction in the size, scope, configuration, or density of the project as proposed and all alternative designs of the project as proposed that would avoid, or result in less, adverse impact on a wetland of its buffer will not accomplish the basic purpose of the project; and
 - c. In cases where the applicant has rejected alternatives to the project as proposed due to constraints such as zoning, deficiencies of infrastructure, or parcel size, the applicant has made a reasonable attempt to remove or accommodate such constraints.
- B. Reasonable Use. If an applicant for a development proposal demonstrates to the satisfaction of the director that application of the standards of this chapter would deny all reasonable economic use of the property, development as conditioned shall be allowed if the applicant also demonstrates all of the following to the satisfaction of the director:
1. That the proposed development is water-dependent or requires access to the wetland as a central element of its basic function, or is not water-dependent but has no practicable alternative pursuant to this section;
 2. That no reasonable use with less impact on the wetland and its buffer is possible;
 3. That there is no feasible on-site alternative to the proposed development, including reduction in density, planned unit development, and/or revision of road and lot layout, that would allow a reasonable economic use with less adverse impacts to wetlands and wetland buffers;
 4. That the proposed development will not jeopardize the continued existence of species listed by the federal government or the state as endangered, threatened, sensitive, or documented priority species or priority habitats;
 5. That any and all alterations to wetlands and wetland buffers will be mitigated as provided in ~~((SMC 17E.070.040))~~ SMC 17E.070.130;

6. That there will be no damage to nearby public or private property and no threat to the health or safety of people on or off the property; and
 7. That the inability to derive reasonable economic use of the property is not the result of actions by the applicant, or the present or prior owner of the property, in segregating or dividing the property and creating the undevelopable condition after the effective date of this chapter.
- I. Mitigation will be required for impacts to a wetland or wetland buffer caused by unavoidable and necessary, extraordinary hardships, and reasonable use exceptions to standards.
 - J. Prior to granting any special exception under this section, the director shall make written findings on each of the items listed above.

Section 12. That SMC section 17E.070.130 is amended to read as follows:

17E.070.130 Mitigation

Wetland mitigation shall be consistent with Wetland Mitigation in Washington State, Parts 1 and 2 (2006) as amended from time to time, to provide consistency for applicants who must also apply for state and federal permits.

A. Conditions.

As a condition of any permit or approval allowing alteration of wetlands or associated buffers, the applicant will engage in the restoration, creation, rehabilitation, enhancement, or preservation of wetlands in order to offset the impacts resulting from the applicants or violators actions. The applicant will develop an appropriate mitigation plan that provides for mitigation measures as outlined below. Wetland mitigation means the use of any or all of the following action listed in descending order of preference (mitigation sequencing):

1. Avoiding the impact altogether by not taking a certain action or parts of an action;
2. Minimizing impacts by limiting the degree or magnitude of the action and its implementation, by using appropriate technology, or by taking affirmative steps to avoid or reduce impacts;
3. Rectifying the impact by repairing, rehabilitating or restoring the affected environment;
4. Reducing or eliminating the impact over time by preservation and maintenance operations during the life of the action;
5. Compensating for the impact by replacing, enhancing, or providing substitute resources or environments; or
6. Monitoring the impact and the compensation project and taking appropriate corrective measures. Mitigation may include a combination of the above measures.

B. Performance Standards.

Compensatory mitigation must follow a mitigation plan which includes the components listed in subsection D of this section. All mitigation plans must meet the minimum performance standards set forth in subsection C of this section.

C. Wetlands Restoration, Creation, Rehabilitation, Enhancement, and Preservation.

1. Any person who degrades wetlands must restore, create, rehabilitate, enhance, or ~~((enhance))~~ preserve equivalent areas or greater areas of wetlands than those altered in order to compensate for loss of wetland acreage or functions.
2. Acreage Replacement Ratio.
The following standard ratios apply to compensatory wetland mitigation that is in-kind. If a proposal seeks to eliminate a functional wetland through development, that loss must be compensated through creation or restoration mitigation. This strategy meets the no net loss standard for wetland function and value. The first number specifies the acreage of wetlands requiring replacement and the second specifies the acreage of wetlands altered.

Table 17E.070.130-1

Category and Type of Wetland Impacts	Type of Wetland Mitigation				
	<i>Re-establishment or creation</i>	<i>Rehabilitation only¹</i>	<i>Re-establishment or creation (R/C) and Rehabilitation (RH)¹</i>	<i>Re-establishment or creation (R/C) and Enhancement (E)¹</i>	<i>Enhancement Only¹</i>
All Category IV	1.5:1	3:1	1:1 R/C and 1:1 RH	1:1 R/C and 2:1 E	6:1
All Category III	2:1	4:1	1:1 R/C and 2:1 RH	1:1 R/C and 4:1 E	8:1
Category II Forested	4:1	8:1	1:1 R/C and 4:1 RH	1:1 R/C and 6:1 E	16:1
Category II Vernal Pool	2:1 Compensation must be seasonally ponded wetland	4:1 Compensation must be seasonally ponded wetland	1:1 R/C and 2:1 RH	Case-by-case	Case-by-case
All other Category II	3:1	6:1	1:1 R/C and 4:1 RH	1:1 R/C and 8:1 E	12:1
Category I Forested	6:1	12:1	1:1 R/C and 10:1 RH	1:1 R/C and 20:1 E	24:1
Category I – based on score for functions	4:1	8:1	1:1 R/C and 6:1 RH	1:1 R/C and 12:1 E	16:1
Category I ((Natural Heritage site)) <u>Wetlands with a high conservation value</u>	Not considered possible ²	6:1 Rehabilitation of a ((Natural Heritage Site)) <u>Wetlands with a high conservation value</u>	R/C not considered possible ²	R/C not considered possible ²	Case-by-case
Category I Alkali	Not considered possible ²	6:1 Rehabilitation of an alkali wetland	R/C not considered possible ²	R/C not considered possible ²	Case-by-case
Category I Bog	Not considered possible ²	6:1 Rehabilitation of a bog	R/C not considered possible ²	R/C not considered possible ²	Case-by-case

[1] These ratios are based on the assumption that the rehabilitation or enhancement actions implemented represent the average degree of improvement possible for the site. Proposals to implement more effective rehabilitation or enhancement actions may result in a lower ratio, while less effective actions may result in a higher ratio. The distinction between rehabilitation and enhancement is not clear-cut. Instead rehabilitation and enhancement actions span a continuum. Proposals that fall within the gray area between rehabilitation and enhancement will result in a ratio that lies between the ratios for rehabilitation and the ratios for enhancement.

[2] ((~~Natural heritage sites~~)) Wetlands with a high conservation value and alkali wetlands are considered irreplaceable wetlands because they perform functions that cannot be replaced through compensatory mitigation. Impacts to such wetlands would therefore result in a net loss of some functions no matter what kind of compensation is proposed.

3. Increased Replacement Ratio.

The standard replacement ratio may be increased under the following circumstances:

- a. ~~((high))~~High degree of uncertainty as to the probable success of the proposed restoration or creation;
- b. significant period of time between destruction and replication of wetland functions;
- c. projected losses in functional value and other uses, such as recreation, scientific research and education, are relatively high;
- d. not possible to create or restore same type of wetland;
- e. off-site compensation is offered.

4. Decreased Replacement Ratio.

The standard replacement ratio may be decreased under the following circumstances: scientifically supported evidence which demonstrates that no net loss of wetland function or value is attained under the decreased ratio. In all cases, a minimum acreage replacement ratio of 1:1.5 is required.

5. Wetland Enhancement.

- a. Any applicant proposing to degrade wetlands may propose to enhance existing wetlands in order to compensate for wetland losses. Applicants proposing to enhance wetlands must identify how enhancement conforms with the overall goals and requirements of the wetlands protection program.
- b. A wetlands enhancement compensation project will be considered, if enhancement for one function and value will not degrade another function or value. Acreage replacement ratios may be increased up to one hundred percent to recognize existing functional values. Category I wetlands may not be enhanced.

6. In-Kind/Out-Of-Kind Mitigation.

In-kind mitigation must be provided except where the applicant can demonstrate that:

- a. The wetland system is already degraded and out-of-kind replacement will result in a wetland with greater functional value;
- b. Technical problems such as exotic vegetation and changes in watershed hydrology make implementation of in-kind mitigation impossible.

Where out of-kind replacement is accepted, greater acreage replacement ratios may be required to compensate for lost functional values.

7. On-Site/Off-site Mitigation.

On-site mitigation shall be provided except where the applicant can demonstrate that:

- a. The hydrology and ecosystem of the original wetland and those who benefit from the hydrology and ecosystem will not be damaged by the on-site loss; and
- b. On-site mitigation is not scientifically feasible due to problems with hydrology, soils, or factors such as other potentially adverse impacts from surrounding land uses; or
- c. Existing functional values at the site of the proposed restoration are significantly greater than lost wetland functional values; or
- d. Established goals for flood storage, flood conveyance, habitat or other wetland functions have been established and strongly justify location of mitigation measures at another site.

8. Mitigation Outside of Primary Drainage Basin.

Wetland creation or restoration must occur within the same primary drainage basin as the wetland loss occurred, unless the applicant can demonstrate that:

- a. The hydrology and ecosystem of the original wetland and those who benefit from the hydrology and ecosystem will not be substantially damaged by the loss within that primary drainage basin; and

- b. In-basin mitigation is not scientifically feasible due to problems with hydrology, soils, or other factors such as other potentially adverse impacts from surrounding land uses; or
- c. Existing functional values in a different primary drainage basin are significantly greater than lost wetland functional values; or
- d. Established goals for flood storage, flood conveyance, habitat or other wetland functions have been established and strongly justify location of mitigation measures in a different primary drainage basin.

9. Mitigation Site Selection.

In selecting mitigation sites, applicants are encouraged to utilize Selecting Wetland Mitigation Sites Using a Watershed Approach (Eastern Washington) (Publication #10-06-07, November 2010). Applicants must pursue siting in the following order of preference:

- a. upland sites which were formerly wetlands;
- b. degraded upland sites generally having bare ground or vegetative cover consisting primarily of exotic introduced species, weeds, or emergent vegetation; and
- c. other upland sites.

10 Timing.

Where feasible, mitigation projects are to be completed prior to activities that will disturb wetlands. Bonding is required if mitigation projects cannot be completed prior to project completion. Construction of mitigation projects must be timed to reduce impacts to existing wildlife and flora.

D. Components of Mitigation Plans.

All wetland restoration, creation, rehabilitation, enhancement, and/or preservation projects required pursuant to this chapter, either as a permit condition or as the result of an enforcement action, must follow a mitigation plan prepared by qualified wetland professionals meeting City requirements. The applicant or violator must receive written approval of the mitigation plan prior to commencement of any wetland restoration, creation, or enhancement activity. The mitigation plan must contain at least the following components:

1. Baseline Information.

- a. A written assessment and accompanying maps of the impacted wetland including, at a minimum((,-)):
 - i. wetland delineation;
 - ii. existing wetland acreage;
 - iii. proposed wetland impacts;
 - iv. vegetative, faunal and hydrologic characteristics;
 - v. soil and substrate conditions; and
 - vi. topographic elevations.
- b. If the compensation site is different from the impacted wetland site, baseline information should also include:
 - i. the watershed;
 - ii. surface hydrology;
 - iii. existing and proposed adjacent land uses;
 - iv. proposed buffers; and
 - v. ownership.

2. Environmental Goals and Objectives.

A written report must be provided identifying:

- a. goals and objectives and ~~((describing))~~ project description;
- b. site selection criteria;
- c. compensation goals;
- d. target evaluation species and resource functions;
- e. dates for beginning and completion; and
- f. a complete description of the functions and values sought in the new wetland.

The goals and objectives must be related to the functions and values of the original wetland, or if out-of-kind, the type of wetland to be emulated. The report must also include an analysis of the likelihood of success of the compensation project at duplicating the original wetland, and the long-term viability of the project, based on the experiences of comparable projects, if any.

3. Monitoring Program.

Specific measurable criteria approved by the director, ~~((are-))~~ shall be provided for evaluating whether the goals and objectives of the project are being achieved, and for determining when and if remedial action or contingency measures should be implemented. Such criteria may include water quality standards, survival rates of planted vegetation, species abundance and diversity targets, habitat diversity indices, or other ecological, geological or hydrological criteria. The mitigation plan manager must assure work is completed in accordance with the mitigation plan and, if necessary, the contingency plan. The monitoring program will continue for at least five years from the date of plant installation. Monitoring will continue for ten years where woody vegetation (forested or shrub wetlands) is the intended result. These communities take at least eight years after planting to reach eighty percent canopy closure. Reporting for a ten year monitoring period shall occur in years one, two, three, five seven and ten. Monitoring in all instances shall be bonded. Reporting results of the monitoring data to the director is the responsibility of the applicant.

4. Detailed Construction Plans.

Written specifications and descriptions of mitigation techniques are to be provided, as specified by the director.

5. Construction Oversight.

The construction of the mitigation project will be monitored by a qualified wetlands professional to insure that the project fulfills its goals.

6. Contingency Plan.

The plan must identify potential courses of action that can be taken when monitoring or evaluation indicates project performance standards are not being met.

7. Permit Conditions.

Any mitigation plan prepared pursuant to this section becomes part of the ~~((any-))~~ permit application or approval.

8. Performance Bonds and Demonstration of Competence.

The applicant must provide demonstration of administrative, supervisory, and technical competence, financial resources, and scientific expertise of sufficient standing to successfully execute the mitigation plan. The applicant will name a mitigation project manager and provide the qualifications of each team member involved in preparing, implementing and supervising the mitigation plan. This includes educational background, ~~((and-))~~ areas of expertise, training and experience with comparable projects. In addition, bonds ensuring fulfillment of the mitigation project, the monitoring program, and any contingency measures must be posted in the amount of one hundred and twenty-five percent of the expected ~~((project))~~ cost of mitigation, plus a factor to be determined to allow for inflation during the time the project is being monitored. An administration fee for the mitigation project may be assessed to reimburse the City for costs incurred during the course of the monitoring program.

9. Consultation with Other Agencies.

Applicants are encouraged to consult with federal, state, local agencies having expertise or interest in a mitigation proposal.

Section 13. That SMC section 17E.070.140 is amended to read as follows:

17E.070.140 Mitigation Banking

Mitigation banking shall be consistent with chapter 90.84 RCW. Credits from a wetland mitigation bank may be approved for use as compensation for unavoidable impacts when:

- A. The bank is certified under chapter 173-700 WAC;
- B. The director, in consultation with the Department of Ecology, determines that the wetland mitigation bank provides appropriate compensation for the authorized impacts; and
- C. The proposed use of credits is consistent with the terms and conditions of the bank's certification.

Replacement ratios for projects using bank credits shall be consistent with replacement ~~((ratios-))~~ ratios specified in the bank's certification. Credits from a certified wetland mitigation bank may be used to compensate for impacts located with the service area specified in the bank's certification. In some cases, the service ~~((are))~~ area of the bank may include portions of more than one adjacent drainage basin for specific wetland functions.

Section 14. That SMC section 17E.070.150 is amended to read as follows:

17E.070.150 Incentives and Stewardship Options

- A. On-site Density Transfer or Clustering.

For residential development proposals on lands containing potential or identified critical areas, including wetland areas and buffers, the applicant may apply for planned unit development (PUD) under chapter 17G.070 SMC. The maximum number of dwelling units (DU) for a lot or parcel that contains a wetland area and buffer is determined by the site's zoning and by the density bonus allowed in chapter 17G.070 SMC. The use of residential density transfer or clustering through the use of planned unit developments (PUDs) including bonus density is encouraged as a means to protect and preserve wetlands, wetland buffers and fish and wildlife habitat conservation areas. The provisions of chapter 17G.070 SMC shall control the use of density transfer or clustering, planned unit developments, and bonus density.
- B. Property Tax and Income Tax Advantages.
 - 1. Property Tax Relief. ~~((:))~~

The Spokane County Assessor shall consider the wetland areas and associated buffers contained within this chapter when determining the fair market value of land. Any owner of a wetland area who has dedicated a conservation easement or entered into a perpetual conservation restriction with a department of the local, state, or federal government or a nonprofit organization to permanently control some or all ~~((the-))~~ uses and activities within these areas may request that the Spokane County Assessor reevaluate that specific area consistent with those restrictions and provisions of open space land current use taxation (see RCW 84.40.030).
 - 2. Federal Income Tax Advantages.

There are significant federal income tax advantages that can be realized by an individual or estate for gifts of real property for conservation purposes to local governments or non-profit organizations, such as land trusts. The specific rules on federal income tax deductions can be found in section 170 of the Internal Revenue Code.
- C. Stewardship Options.
 - 1. The Spokane County Conservation District offers stewardship information, classes, and technical assistance to property owners. Programs include shoreline stewardship, forestry, small acreage conservation agriculture, water resources, and soil information.
 - 2. Spokane County Conservation Futures program, initiated in 1994, is funded by a property tax assessed for each home in the county. This tax money is earmarked solely for the acquisition of property and development rights. These funds acquire lands or future development rights on lands for public use and enjoyment. The Conservation Areas are defined areas of undeveloped land primarily left in its natural condition. These areas may be used for passive recreational purposes, to create secluded areas, or as buffers in urban areas. Conserved lands include wetlands, farmlands, steep hillsides, river corridors, viewpoints and wildlife habitats and corridors.

Section 15. That SMC section 17E.070.180 is amended to read as follows:

17E.070.180 Authority to enforce

- A. The director is authorized to enforce this chapter and may call upon other appropriate City departments to assist in enforcement.
- B. It is the intent of this chapter to place the obligation of complying with its requirements upon the owner, occupier, or other person responsible for the condition of the wetland, buffer, land, premises, building, or structure within the scope of this chapter.
- C. No provision ((of-)) or term used in this chapter is intended to impose any duty upon the City or any of its officers or employees that would subject them to damages in a civil action.
- D. Nothing contained in this chapter is intended to be nor shall be construed to create or form the basis for liability on the part of the City or its officers, officials, employees or agents for any injury or damage resulting from the failure of any owner of property or land to comply with the provisions of this chapter, or by reason or in consequence of any inspection, notice, order, certificate, permission or approval authorized or issued in connection with the implementation or enforcement of this chapter, or by reason of any action or inaction on the part of the City related in any manner to the enforcement of this chapter by its officers, officials, employees or agents.

Passed by City Council June 19, 2017

Delivered to Mayor June 21, 2017

ORDINANCE NO C35510

An ordinance amending Ordinance No. C-35457, passed the City Council November 28, 2016, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2017 budget Ordinance No. C-35457, as above entitled, and which passed the City Council November 28, 2016, it is necessary to make changes in the appropriations of the Park and Recreation Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Park and Recreation Fund, and the budget annexed thereto with reference to the Park and Recreation fund, the following changes be made:

FROM:	1400-30210	Park & Recreation Fund	
	76100-59954	Administration/OH	
		Administration-Reserve	
		for Total Cost Compensation	<u>\$30,024</u>
TO:	1400-54961	Park & Recreation Fund	
	76950-06880	Urban Forestry	
		Urban Forestry	
		Urban Forestry Specialist	
		(From 0 to .6 Position)	<u>\$16,836</u>
	1400-54961-76950-52110	FICA	<u>\$1,288</u>
	1400-54961-76950-52210	Retirement	<u>\$1,305</u>
	1400-54961-76950-52310	Medical	<u>\$9,000</u>
	1400-54961-76950-52320	Dental	<u>\$600</u>
	1400-54961-76950-52330	Life Insurance	<u>\$100</u>
	1400-54961-76950-52340	Disability	<u>\$52</u>
	1400-54961-76950-52400	Industrial Insurance	<u>\$37</u>

1400-54961-76950-51640	Deferred Compensation	<u>\$780</u>
1400-54961-76950-54602	Retiree's Insurance	<u>\$26</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need create an additional Urban Forestry Specialist, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council June 19, 2017
Delivered to Mayor June 21, 2017

ORDINANCE NO C35511

An ordinance amending Ordinance No. C-35457, passed the City Council November 28, 2016, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2017 budget Ordinance No. C-35457, as above entitled, and which passed the City Council November 28, 2016, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0100-99999	General Fund	
	99999-	Unappropriated Reserves	<u>\$ 250,000</u>
TO:	0300-53010	General Fund	
	65410-54201	Contractual Services	<u>\$ 250,000</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide funding for support of a 24/7 homeless shelter model, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage..

Passed by City Council June 19, 2017
Delivered to Mayor June 21, 2017

ORDINANCE NO. C35513

An ordinance enacting an interim zoning ordinance relating to regulations for state-licensed marijuana producers, processors, retailers, and research facilities; amending section 17C.347.030 of the Spokane Municipal Code and declaring an emergency.

WHEREAS, RCW 69.50.331(8) generally prohibits the Washington State Liquor and Cannabis Board from issuing a license for any premises within one thousand feet of the perimeter of the grounds of any elementary or secondary school, playground, recreation center or facility, child care center, public park, public transit center, library, or any game arcade where admission is not restricted to persons aged twenty-one years or older; and

WHEREAS, consistent with RCW 69.50.331 (8), the City Council adopted zoning regulations codified in SMC 17C.347.030 A., limiting the location of state-licensed marijuana producers, processors and retailers to no closer than one thousand feet of the perimeter of the grounds of any elementary or secondary school, playground, recreational center or facility, child care center, public park, public transportation center, library or any game arcade where admission is not restricted to persons age twenty one or older; and

WHEREAS, RCW 69.50.331 (8) allows cities to adopt ordinances reducing the one thousand foot buffer to not less than one hundred feet of the protected facilities with the exception of elementary schools, secondary schools, and playgrounds where the restricted distance remains at one thousand feet provided that such reduction does not negatively impact the City's civil regulatory enforcement, criminal law enforcement interests, public safety, or the public health; and

WHEREAS, the City of Spokane finds that reducing the buffer distance for game arcades where admission is not restricted to persons aged twenty-one years or older, pursuant to the authority granted by RCW 69.50.331(8)(b) and (c), would have no negative impact on the City's civil regulatory enforcement, criminal law enforcement interests, public safety, or the public health; and

WHEREAS, RCW 36.70A.390 provides that, "A county or city governing body that adopts a moratorium, interim zoning map, interim zoning ordinance, or interim official control without holding a public hearing on the proposed moratorium, interim zoning map, interim zoning ordinance, or interim official control, shall hold a public hearing on the adopted moratorium, interim zoning map, interim zoning ordinance, or interim official control within at least sixty days of its adoption, whether or not the governing body received a recommendation on the matter from the planning commission or department. If the governing body does not adopt findings of fact justifying its action before this hearing, then the governing body shall do so immediately after this public hearing. A moratorium, interim zoning map, interim zoning ordinance, or interim official control adopted under this section may be effective for not longer than six months, but may be effective for up to one year if a work plan is developed for related studies providing for such a longer period. A moratorium, interim zoning map, interim zoning ordinance, or interim official control may be renewed for one or more six-month periods if a subsequent public hearing is held and findings of fact are made prior to each renewal;" and

WHEREAS, pursuant to WAC 197-11-880, the adoption of this ordinance is exempt from the requirements of a threshold determination under the State Environmental Policy Act; and

WHEREAS, the City Council finds that the interim land use regulations imposed by this ordinance are necessary for the protection of the public health, safety, property or peace; Now, Therefore,

The City of Spokane does ordain:

NOW THEREFORE, the City of Spokane does ordain:

Section 1. That section 17C.347.030 of the Spokane Municipal Code is amended to read as follows:

17C.347.030 Regulations for State-Licensed Marijuana Producers, Processors, ~~((and))~~ Retailers and Research Facilities

A. City Zoning.

1. State-Licensed Marijuana Producers, Processors ~~((and))~~ Retailers and Research Facilities.

- a. No person may conduct business within the City of Spokane as a state-licensed marijuana producer, processor ~~((or))~~, retailer or research facility allowed under RCW 69.50.372 unless they are located within the CC2, CC3, CB, GC, DTC, DTG, DTU, DTS, LI, HI and PI Zones in accordance with Title 17 SMC and licensed under this chapter. A state-licensed marijuana producer or processor is classified as a Manufacturing and Production land use as described in chapter 17C.190 SMC, Use Category Descriptions. Manufacturing and Production uses are limited as provided in Table 17C.120-1, Table 17C.130-1, and Table 17C.124-1. In Table 17C.122-1, for Center and Corridor Zones, a state-licensed marijuana producer or processor is classified as a Limited Industrial land use and is subject to the standards for a Limited Industrial use. A state-licensed marijuana retailer is classified as a Retail Sales and Service land use as described in chapter 17C.190 SMC, Use Category Descriptions. In Table 17C.122-1, for Center and Corridor Zones, a state-licensed marijuana retailer is classified as a Commercial land use and is subject to the standards for a Commercial use.
- b. A state-licensed marijuana producer, processor ~~((or))~~, retailer or research facility allowed under RCW 69.50.372 may not be located within one thousand feet of the perimeter of the grounds of any of the following entities~~((The owner or operator of the state-licensed marijuana producer, processor or retailer shall have the responsibility to demonstrate that the state-licensed marijuana producer, processor or retailer is not within the one thousand foot perimeter))~~:

- i. elementary or secondary school;
- ii. playground;
- iii. ((recreational center or facility;
- iv. child care center;
- v. public park;
- vi. public transportation center; or
- vii. library ((~~or~~))

((~~viii. any game arcade where admission is not restricted to persons age twenty-one or older~~)).

c. A state-licensed marijuana producer, processor, retailer or research facility allowed under RCW 69.50.372 may not be located within five hundred feet of the perimeter of the grounds of any game arcade where admission is not restricted to persons age twenty-one or older.

d. The owner or operator of the state-licensed marijuana producer, processor, retailer or research facility allowed under RCW 69.50.372 shall have the responsibility to demonstrate that the state-licensed marijuana producer, processor, retailer or research facility allowed under RCW 69.50.372 is in compliance with the distance requirements of this subsection.

B. Waste products shall be disposed of in a secure manner that would prevent exposure to the public or create a nuisance.

C. Measurement.

- 1. The measurement of the separation distance in subsection A(1)(b) above shall be measured as the shortest straight line distance from the property line of the production and processing facility, retail outlet or collective garden to the property line of the entities listed in subsection A(1)(b).
- 2. A protected use specified in subsection A(1)(b) above shall not benefit from the separation requirements of this subsection if the use chooses to locate within the required separation distance from a lawfully located production or processing facility, collective garden or retailer outlet.

Section 2. Public Hearing/Findings of Fact. In adopting this ordinance, the Council considered the testimony submitted during the public hearing held on June 19, 2017. The preamble to this ordinance is adopted as the City Council's findings of fact in support of the adoption of the interim land use regulations imposed by this ordinance.

Section 3. Duration of Interim Ordinance. This ordinance shall be effective for six month unless the ordinance is extended pursuant to RCW 36.70A.390 or the City Council takes subsequent legislative action to make the provisions of this ordinance permanent.

Section 4. Severability. If any provision of this ordinance, or its application to any person, entity or circumstance, is for any reason held invalid, the remainder of the ordinance, or the application of the provisions to other persons, entities or circumstances, is not affected.

Section 5. Emergency Clause. This ordinance, passed by a majority plus one of the whole membership of the City Council as a public emergency ordinance necessary for the protection of the public peace, health, safety and property and for the immediate support of city government and its existing institutions, shall be effective immediately upon its passage.

**Passed by City Council June 19, 2017
Delivered to Mayor June 21, 2017**

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

CLERK II SPN 002 OPEN ENTRY

DATE OPEN: Monday, June 26, 2017 **DATE CLOSED:** Sunday, July 9, 2017 at 11:59 p.m.
SALARY: \$32,698.08 annual salary, payable bi-weekly, to a maximum of \$48,504.24

DESCRIPTION:

Performs a variety of routine clerical and office support activities requiring proficiency in basic word processing, spreadsheet, and database programs.

DUTIES:

- Types forms, statements, letters, receipts, reports, and other material from rough drafts or general instructions, which frequently require independent action and discretion on difficulties encountered; composes routine letters.
- Operates a personal computer or visual display terminal and utilizes modern business software including word processing, spreadsheets, data bases, etc.
- May perform secretarial work in a small office where stenographic ability is not required.
- Maintains, develops, and refines filing systems and procedures; prepares and files various records.
- Performs computations and posts to simple bookkeeping records.
- Waits on the counter, and answers telephones, giving and receiving information.
- Refers complaints pertaining to departmental policies and regulations to the appropriate person.
- Copies data, compiles records and reports, and tabulates and posts data in record books.
- Processes payroll and personnel transactions.
- Operates visual display terminal to retrieve and research information; enters data from different source media.
- Checks complex data being entered into terminal for correctness, corrects errors.
- Opens and routes incoming mail, and prepares outgoing mail.
- Acts as receptionist for the department.
- Maintains routine operating and production records.
- Maintains office supplies for the department to which assigned.
- Operates basic office machines.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: All requirements must be met at the time of application.

- **Education:** High school diploma or equivalent.
- **Experience:** A year of clerical, office support, or data entry experience.
- **Substitution:** One year of undergraduate education (30 semester or 45 quarter hours) may be substituted for experience.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

EXAMINATION DETAILS:

You need to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and a keyboarding performance test, with weights assigned as follows:

- Written 100%
- Performance: Pass/Fail - Minimum typing rate of 40 words (200 keystrokes) per minute is required.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Written Test Details:

Written testing will be conducted in the Civil Service Test Room (4th floor, City Hall) during the week of **July 17-21, 2017**, with start times of 9:00 a.m. and 1:00 p.m. You should plan approximately 2 hours for testing.

Self-schedule written test date and time: Upon passing the minimum qualification review, you will receive an e-mail with complete instructions to self-schedule your test session. Multiple sessions may be made available depending on the number of applicants and are filled on a first come, first served basis.

The written test may include the following subjects:

- Vocabulary
- Grammar & English Usage
- Spelling, Punctuation & Capitalization
- Office Practices
- Human Relations
- Business Math
- Basic Computer Knowledge
- Proofreading

Performance Test Details:

Keyboarding performance tests will be conducted in the City of Spokane Training Room beginning **July 25, 2017 between 8:00 a.m. and 12:00 p.m.** You should plan approximately 20 minutes for testing.

Self-schedule performance test date and time: Upon passing the written test, you will receive an email with complete instructions to self-schedule the performance test session you would like to attend. Multiple sessions will be made available and are filled based on a first come, first serve basis.

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 21st day of June 2017.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

**URBAN FORESTRY SPECIALIST SPN 688
OPEN ENTRY**

DATE OPEN: Monday, June 26, 2017 **DATE CLOSED:** Sunday, July 9, 2017 at 11:59 p.m.
SALARY: \$37,396.08 annual salary, payable bi-weekly, to a maximum of \$56,334.24

DESCRIPTION:

Performs specialized, technical field and administrative assistance in Urban Forestry work; duties require applied knowledge of municipal code and departmental policies and procedures in the basic review of development plans, initial site evaluations, issuance of public and street tree permits, and assistance with Urban Forestry projects and programs.

This position functions as a field and office assistant to the Arborist and Urban Forestry Supervisor.

DUTIES:

This list is illustrative only and is not a comprehensive listing of all functions and duties performed by the incumbent of this class. Duties may include, but are not limited to the following:

- Provides administrative and technical support for Urban Forestry projects.
- Assists with public outreach, education, and events.

- Develops contacts and working relationships with property owners, vendors, contractors, engineers, developers, designers, other organizations and agencies on project-related issues.
- Answers inquiries regarding requirements of public and street tree permits, related codes and ordinances.
- Reviews service requests from citizens and other City departments.
- Assists in review and notification of municipal code violation as determined by the Urban Forestry Supervisor.
- Reviews applications, conducts initial site evaluations, and issues permits.
- Reviews plans of proposed residential and commercial projects for compliance with codes, regulations, and ordinances. Attends pre-construction meetings.
- Provides information and guidance to contractors performing public and street tree work.
- Updates tree inventory database as it pertains to public and street tree work using TreeWorks software in an ArcGIS environment.
- Maintains records and databases, and prepares reports as necessary.
- Performs related work as required.

MINIMUM QUALIFICATIONS:**Open Entry Requirements: All requirements must be met at the time of application.**

- Education: Two years of high school, trade school, or equivalent
- Experience: One year of work experience in arboriculture, horticulture, urban forestry, or a closely related field.
- License: Valid driver's license or evidence of equivalent mobility.
- Certification: Certified Arborist credential by the International Society of Arboriculture (ISA).

Required within the first year of appointment:

- Tree Risk Assessment Qualification (TRAQ) as administered by ISA.

NOTE: The above credentials are required to be maintained as a condition of continued employment in the position.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

EXAMINATION DETAILS:

You need to meet the minimum qualifications and pass the examination for this position to be eligible for hire. This examination will consist of a supplemental questionnaire and a written test, with exam weights assigned as follows:

Supplemental Questionnaire: 50%

Written test: 50%

Supplemental Questionnaire Details:

The Supplemental Questionnaire, weighted at 50%, is part of your application. The Supplemental Questionnaire is designed to elicit sufficient job-related information and will be used to evaluate the amount and quality of the applicant's previous job-related experience, as well as any other information deemed important to performing the duties of the position.

Written Test Details:

Written testing will be conducted in the Civil Service Test Room (4th floor, City Hall) on July 21, 2017, at 3 p.m. You should plan approximately 1 hour for testing.

Self-schedule written test date and time: Upon passing the minimum qualification review, you will receive an e-mail with complete instructions to self-schedule your test session. Multiple sessions may be made available depending on the number of applicants and are filled on a first come, first served basis.

- The written test may include the following subjects:
- Urban Forestry/Arboriculture
- Plan Review
- Spokane Municipal Code
- Computer Knowledge

- Human/Public Relations
- Human Relations

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
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Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

CALL FOR BIDS

Crestline Street Lane Reduction Engineering Services File No. 2015052

This project consists of the construction of approximately 8,100 square feet of pavement marking removal, 18,000 square feet of new pavement marking, permanent signing, traffic island removal and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201–3316, will receive sealed bids until 1:00 p.m., July 17, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish: June 28, July 5 and 12, 2017

CALL FOR BIDS

2017 STREET MAINTENANCE CURB RAMP PROJECTS

Engineering Services File No. 2017042

This project consists of the construction of curb ramps for streets that are part of the Maintenance Grind and Overlay program for the year. The ramp work is concentrated areas in different parts of the City consisting of approximately 4,900 linear feet of cement concrete curb, 2,400 square yards of sidewalk, sidewalk removal, concrete curb wall, sundry utility adjustments and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., July 10, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: June 21, 28 and July 5, 2017

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR QUALIFICATIONS

POLICE DEPARTMENT FACILITY SPACE PLANNING AND PRE-DESIGN SERVICES

City of Spokane Asset Management Department

RFQ #4374-17

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, JULY 10, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **POLICE DEPARTMENT FACILITY SPACE PLANNING AND PRE-DESIGN SERVICES** for the City of Spokane Asset Management Department.

The Request for Qualifications document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, July 10, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer/Proposal when considering this contract.

All response packages are to be clearly marked with:

“RFQ #4374-17, POLICE DEPARTMENT FACILITY SPACE PLANNING AND PRE-DESIGN SERVICES, DUE 7/10/2017”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: June 21 & 28, 2017

REQUEST FOR QUALIFICATIONS

WATER-WASTEWATER FACILITY SPACE PLANNING AND PRE-DESIGN SERVICES

City of Spokane Asset Management Department

RFQ #4375-17

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, JULY 10, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **WATER-WASTEWATER FACILITY SPACE PLANNING AND PRE-DESIGN SERVICES** for the City of Spokane Asset Management Department.

The Request for Qualifications document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, July 10, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

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**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer/Proposal when considering this contract.

All response packages are to be clearly marked with:

“RFQ #4375-17, WATER-WASTEWATER FACILITY SPACE PLANNING AND PRE-DESIGN SERVICES 7/10/2017”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: June 21 & 28, 2017
