



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 107

MAY 17, 2017

Issue 20



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

The Official Gazette

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Minutes

NOTICE

Monday, May 8, 2017

The minutes for the Monday, May 8, 2017, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, May 24, 2017, issue of the *Official Gazette*.

**STUDY SESSION MEETING MINUTES
 SPOKANE CITY COUNCIL
 Thursday, April 27, 2017**

A Special Meeting of the Spokane City Council was held on the above date at 3:33 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton and Waldref were present.

The following topics were discussed:

- CHHS RFP Process

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:02 p.m.

**FINANCE COMMITTEE MEETING MINUTES
 Monday, April 8, 2017 10:30 a.m.
 City Council Chambers, Lower Level, City Hall**

City Staff: Committee Member Mike Fagan, Committee Member Breean Beggs, Committee Member Ben Stuckart, Committee Member Amber Waldref, Committee Member Candace Mumm, Gavin Cooley, Debra Robole, Brian McClatchey, Chris Cavanaugh, Adam McDaniel, Brentt Ramharter, Skyler Oberst, Anna Everano, Nicole Goes, Dave Steele, Kyle Twohig, Sally Stopher, Michelle Hughes, Kandace Watkins, Kaitlin Larsen

Non-City Employees: Diana Windsor.

Today's meeting began at 10:30 a.m.

The Meeting Minutes for March were approved.

AGENDA ITEMS:**State Auditor's Entrance Conference 2016 Audit**

Diana Windsor

Diana Windsor, State Auditor's Office, briefed the Committee regarding this item.

- Please see attached presentation.
- Discussion ensued.

Sale of 2726 E 3rd Avenue

Dave Steele

Dave Steele from Asset Management briefed the Committee regarding this item.

- Please see attached briefing paper.
- WASHDOT is buying the property.
- What are the current reserves for the properties that we have sold?

- The Committee would like Dave to expand in the briefing paper where the money from the sale goes.
- Discussion ensued.

Occupational Medicine Associates Contract Renewal**Chris Cavanaugh**

Chris Cavanaugh, Director of Human Resources, briefed the Committee regarding this item.

- This is the last extension for this contract and will need to go out for RFP in 2018.
- Discussion ensued.

1st Quarter Range Changes**Chris Cavanaugh**

Chris Cavanaugh, Director of Human Resources, briefed the Committee regarding this item.

- Please see attached EBO and briefing paper.
- Discussion ensued.

Grant for Data Pulls for SRLJC through IT**Mike Sloon**

Mike Sloon, Director of ITSD, briefed the Committee regarding this item.

- Please see attached briefing paper.
- Discussion ensued.

Engineering SIP Loan**Cooley/Twohig**

Gavin Cooley and Kyle Twohig briefed the Committee regarding this item.

- The Committee would like Kyle Twohig to circle back to Steve Riggs regarding the pricing on the vehicles.
- They would like an analysis of the vehicles being purchased from Steve Riggs.
- Once they receive this information they will move forward.
- Discussion ensued.

Review SIP Loan Documents (Council Request)**Gavin Cooley**

Gavin Cooley, Chief Financial Officer, briefed the Committee regarding this item.

- The Committee would like to discuss with Gavin Cooley the terms, check in and capacity of percentage of the current SIP documents.
- Discussion ensued.

Financial Update**Cooley/Dunivant**

Gavin Cooley Chief Financial Officer briefed the Committee regarding this item.

- Please see attached presentation.
- Discussion ensued.

IT Update**Eric Finch**

Mike Sloon, Director of IT, briefed the Committee regarding this item.

- Please see attached briefing paper
- Discussion ensued.

The meeting was adjourned at 11:28 a.m.

Public Safety Committee, April 17th, 2017

Meeting minutes: meeting called to order at 1:31pm

Attendance:

PSC Members Present: PSC Chair CM Kinnear, CM Mumm, CM Fagan, CM Waldref, CM Stratton, CM Beggs

Staff/Others Present: Interim Chief Schaefer, Robert Ladd, Dusty Patrick, Mike Lopez, Sgt. John Griffin, Asst. Chief Justin Lundgren, Major Olsen, Jacqui MacConnell, Angie Napolitano, Sue Raymon, Mary Muramatsu, Sgt. Jordan Ferguson, Margaret Harrington, Luvimae Omana, Kim Orlob

Approval of minutes: CM Fagan made a motion to approve the meeting minutes from February 20th, 2017 and March 20th, 2017; M/S by CM Mumm; passed unanimously

Consent Agenda:

Photo Red – Briefing Paper Only

Sit and Lie – Briefing Paper Only

Council Requests

Culture Audit- Asst. Chief Lundgren

Asst. Chief Lundgren (ACL) gave an update on SPD's reaction to the culture audit that was recently completed. He addressed the themes within the audit that SPD will be addressing. CM Mumm: Asked if SPD regularly meets with news directors and assignment directors. Asst. Chief Lundgren: Confirmed that they do and further expanded upon the details. He went on to note that SPD is increasing its efforts to increase and diversify its applicant pool. CM Beggs: Asked who is in charge of leading the recruiting? Asst. Chief: Done in house. Beggs: Are we sending our personnel to the west side of the state? ACL: Yes. CM Mumm: Are we sending women and people of color to these events? ACL: Yes, and SPD is looking at events specific to those populations. Noted nationwide recruiting is down. CM Waldref: What will be your official response as an agency to the audit? ACL: Not sure if SPD will be publishing a response but they will be creating definable objectives and roadmaps to achieve them from the audit. Waldref: How do we make the culture more welcoming to women? ACL: Elaborated on the difficulty of process of developing cultural cohesiveness within the department. The Blueprint will also work to establish a continued process for improvement. CM Kinnear: Cited Tara Dowd's article in the Inlander and recommended continued outreach with community members going forward.

OPO Residency Requirement- Council Member Mumm

Mumm: Outlined that the Ombudsman ordinance be amended to allow residents of Spokane County to serve as Ombudsman for the City of Spokane.

Intimate Images Prohibition Ordinance- Mary Muramatsu & Sergeant Jordan Ferguson

Mary: Introduced Sgt. Ferguson and Margaret Harrington. Began explaining the evolution of crime and the need to address this issue, specifically when it comes to the development of revenge porn. Sergeant: Explained a specific case of revenge porn that recently occurred that brought up the need to add lines to city code to protect citizens from this act. Muramatsu: Elaborated on the need for this code change and cited a court case out of Auburn that highlighted the need for city code to match the RCW. CM Fagan: How is domestic violence trending over the past few years, would like to see when time permits? Sergeant: Stated that they are in the process of obtaining that number right now. The current numbers reveal that many victims will not call in DV. CM Mumm: Noted concern over Section A, 1,2,3. Muramatsu: Stated that this is modeled after state law and is hesitant to change it, further elaborating on the type of proof necessary to be heard in court. CM Waldref: Stated her support for this ordinance. Should we be monitoring changes in RCW more carefully to adopt into the SMC. Muramatsu: Yes, they will continue to update Council when they see a need to update the code with existing RCWs. CM Beggs: No definition of Malice here. Do we have it in our City Code? Margaret: Would assume we do. CM Beggs: Would like to see this tightened up to include that definition. CM Kinnear: Will this be filed by Wednesday? Muramatsu: Believes it has already been filed. Addressed CM Beggs concern and brought up that they are trying to distinguish the malicious activity from casual image sharing. CM Fagan: Should not hesitate to address cases.

Spokane Police Department

Good Sports Inc. Donation of Sports Equipment – Asst. Chief Lundgren

Asst. Chief Lundgren provided Council members with Good Sports Inc. Donation briefing paper (attached) which will be used for PAL, YMCA, and Boys and Girls Club. Discussion and questions followed.

United Way – Youth United “mini-grant” – Asst. Chief Lundgren

Asst. Chief Lundgren provided Council members with United Way – Youth United “mini-grant” (\$300) briefing paper (attached) to be used for food, shirts, misc. supplies for one of the YPI sessions. No discussion or questions followed.

AOT/PSC Contract – Asst. Chief Lundgren

Asst. Chief Lundgren provided Council members with AOT/PSC contract briefing paper (attached) to extend the contract one more year. Discussion or questions followed.

Datec Value Blanket – Asst. Chief Lundgren

Asst. Chief Lundgren provided Council members with Datec Value Blanket briefing paper (attached) to buy laptops, etc., for Patrol. No discussion or questions followed.

San Diego Police Equipment Value Blanket – Asst. Chief Lundgren

Asst. Chief Lundgren provided Council members with San Diego Police Equipment briefing paper (attached) for ammunition supply. No discussion or questions followed.

Strategic Initiatives Update – Dir. Jacqui MacConnell

Dir. Jacqui MacConnell provided Council with the Strategic Initiatives monthly update (attached). Dir. MacConnell highlighted: compliments that came in to SPD about our officers; training update; refugee education; community outreach. She stated that SPD has been invited to a couple of high schools because of earlier interactions with youth. Police Athletic League (PAL) kicks off on June 22nd. Questions or discussion followed. Regarding the “Mobile Unit”, SPD is partnering with other agencies and 4-6 mental health professionals are going out with officers on calls. This is a pilot/trial. Discussion followed. CM Waldref asked for the flyer for the upcoming PAL at Friendship Park and Shiloh Hills neighborhood. The contact for PAL is Sgt. Glenn Bartlett.

Spokane Fire Department**Forest Land Response and Federal Grant Agreements – Chief Schaeffer**

The SFD is requesting authorization to enter into Agreement 93-095492 with the Department of Natural Resources for mutual assistance for wildland fires. The contract allows SFD to reciprocate resources with the Department of Natural Resources. All agreed, no questions followed.

Medical Advisor Agreement – Mike Lopez

The contract for SFD’s medical advisor, Dr. Edminster, expires in April. Finance has prepared the attached RFQ for the service, which will go out to solicit interested physicians. Fire Administration is requesting no changes to the existing contract but would prefer a 4-5 year term for consistency in the operation.

Detox Services Contract – Mike Lopez

A resolution has been prepared by Purchasing that identifies Spokane Treatment and Recovery Services (STARS) as the sole source provider for transportation of intoxicated citizens to the STARS treatment facility. Their service is specialized and very unique, causing the Department to seek the sole source method for the contract. In addition to transportation with an individual trained in dealing with intoxicated individuals, STARS offers a place to get sober and the opportunity to enter into treatment. The resolution authorizes a five (5) year contract with an annual expenditure of \$100,000 per year.

Infor Contract – Dusty Patrick

The department is requesting authorization to renew the Annual Maintenance and Support agreement with our Computer Aided Dispatch (CAD) vendor *Infor Public Sector, Inc.*, in the amount of \$58,431.81. The term is effective May 1, 2017 – April 30, 2018. No discussion or questions followed.

Electronic Patient Care Reporting Purchase – Dusty Patrick

The department is pursuing a \$120,000 contract to allow the replacement of its fire reporting software and EMS electronic patient record system and combining the two into one system, reducing the number of interfaces, maintenance fees and IT efforts. Additionally, the program brings the EMS reporting into compliance with the requirements of the National EMS Information System (3.0) and the vendor is required to merge all of the data from the previous system into ESO. Legal has approved the department to use an existing contract between ESO and the City of Vancouver, WA to purchase the software.

EMS PPE Blanket Contract – Chief Ladd

This is a request for a \$78,000 value blanket for the purchase of high-visibility EMS Personal Protective Equipment (PPE) for SFD’s firefighters and paramedics. The purchase utilizes a pre-existing contract through the Fire Rescue GPO, and funding is through the SIP program. The vendor for the current jackets is becoming increasingly unreliable and the new products provide a blood borne pathogen protective quality and meet the ANSI standards for visibility on roadways. The newer product is also less expensive than the current jackets. Questions and discussion followed.

Updates and Info – Chief Schaeffer

The following are revenue received or anticipated:

- Awarded funding through the Department of Emergency Management for clerical support at the Fire Training Center for \$10,998.
- Awarded pass through funding from an Assistance to Firefighters Grant from the SVFD for an incident management training/subscription program. SFD paid a 10% match of \$5,272.20.
- Awarded funding through the Department of Emergency Management for the purchase of unstaffed aerial vehicles (UAV) for \$25,000 and \$20,000 for HazMat training. Training for the UAV starts the beginning of May.
- Awarded \$20,000 grant for the replacement of the Emergency Coordination Center gate.

Staff Requests**OPO Monthly Report – Luvimae Omana**

Luvimae outlined the details of the four complaints received by the Ombudsman office in the past month. Additionally 108 citizen contacts were made. Ombudsman Logue is working with SCC on a hiring program and collaborating with community assembly to do so. Ombudsman Logue also completed reviewing all of the back logs. OPO reached out to Chief Meidl to collaborate on examining policy around a recent police shooting. CM Beggs: Would like to look at the requirements for certification of a case. CM Waldref: Can you elaborate on the deadly force review board meeting? Luvimae: Expanded upon the review board meeting and also discussed issues surrounding events at the House of Charity.

EBO Misc. Grants- Kimberly Orlob

Kimberly introduced herself and went into briefing the proposed anti-gang, community court, and McArthur grants.

Action Items: N/A.

Adjournment: The meeting was adjourned at 2:50pm

Attachments/Briefing Papers:

PSC Minutes 2-20-17
 PSC Minutes 3-20-17
 Photo-Red
 Sit and Lie
 OPO Residency Requirement Amendment
 Disclosing Intimate Images Prohibition Ordinance
 Good Sports Inc Briefing Paper
 Youth United Grant Briefing Paper
 AOT Briefing Paper
 Datec Briefing Paper
 San Diego Police Equipment Briefing Paper
 2017 April SI Public Safety Committee Report
 Briefing on Fire Department Items
 Forest Land Response and Federal Grant agreements
 Medical Advisor Agreement
 Detox Services Contract
 Infor Contract
 Electronic Patient Care Reporting Purchase
 EMS PPE Blanket Contract
 Updates and Info
 OPO Report
 EBO Misc. Grants Briefing Paper

Attachments are on file for review in the Office of the City Clerk

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35494

An ordinance amending Ordinance No. C-35457, passed the City Council November 28, 2016, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2017 budget Ordinance No. C35457, as above entitled, and which passed the City Council November 28, 2016, it is necessary to make changes in the appropriations of the Park and Recreation Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Park and Recreation Fund and the budget annexed thereto with reference to the Park and Recreation Fund, the following changes be made:

From:	1400-99999-99999 Unappropriated Reserves	<u>\$50,000</u>
To:	1400-54961-75280-54212 Grounds Maintenance	<u>\$50,000</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget for the Neighborhood Tree Program not anticipated during the 2017 budget process, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council May 8, 2017.
Delivered to Mayor May 12, 2017

ORDINANCE NO. C35495

An ordinance amending Ordinance No. C-35457, passed the City Council November 28, 2016, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2017 budget Ordinance No. C-35457, as above entitled, and which passed the City Council November 28, 2016, it is necessary to make changes in the appropriations of the My Spokane Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the My Spokane Fund, and the budget annexed thereto with reference to the My Spokane Fund, the following changes be made:

FROM:	5700-53801	My Spokane	
	57200-08500	Project Employee	\$57,050
	5700-53801	My Spokane	
	99999-34919	Inter-fund Other Gen Revenue	\$8,265
			<u>\$65,315</u>
TO:	5700-53801	My Spokane	
	57200-00990	Customer Service Assistant (from 3 to 5 positions)	42,000
	57200-52210	Retirement	3,255
	57200-52310	Medical	16,660
	57200-52320	Dental	1,470
	57200-52330	Life Insurance	250
	57200-51640	Deferred Comp	1,680
			<u>\$65,315</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to create 2 Customer Service Assistant positions for the 311 Program of My Spokane, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council May 8, 2017.
Delivered to Mayor May 12, 2017

Job Opportunities

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

CUSTODIAN I SPN 414 OPEN ENTRY

DATE OPEN: Monday, May 15, 2017 **DATE CLOSED:** Sunday, May 28, 2017 at 11:59 p.m.
SALARY: \$29,670.48 annual salary, payable bi-weekly, to a maximum of \$42,135.84

DESCRIPTION:

The Custodian I performs routine custodial and minor maintenance work in the cleaning and care of a municipal building.

DUTIES:

- Sweeps, mops, scrubs, and waxes floors; vacuums and shampoos carpeting.
- Washes walls, inside windows and woodwork. May wash ground floor outside windows.
- Cleans restrooms and replenishes supplies; cleans stairs.
- Dusts, polishes, arranges, and moves furniture and equipment; removes rubbish and waste paper; cleans and polishes fixtures.
- Performs minor maintenance and repair tasks, such as painting small areas, repairing furniture, plumbing and plumbing fixtures, and replacing window panes and light bulbs or tubes; unstops lavatories and toilets.
- Polices and maintains area surrounding assigned building, such as sweeping walks, shoveling snow, or raking, mowing, and watering lawn.
- Uses hand tools or small power equipment applicable to the work.
- May be required to perform shift work.
- May assist in arranging furniture.
- Performs related duties as required.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: All requirements must be met at the time of application.

Education: Ability to read and write.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

EXAMINATION DETAILS:

You are required to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test, weighted at 100%.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Written Test Details:

Written testing will be conducted in the Civil Service Test Room (4th floor, City Hall) during the week of June 5, 2017. The written test will be approximately 1 hour and 30 minutes.

Self-schedule written test date and time: Upon passing the minimum qualification review, you will receive an e-mail with complete instructions to self-schedule your test session. Multiple sessions may be made available depending on the number of applicants and are filled on a first come, first served basis.

The written test may include the following subjects:

Maintenance and Supplies
Safety and Security
Cleaning Practices and Procedures
Following Instructions
Employee Relations

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of May 2017.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

CALL FOR BIDS

Ridgeview Pedestrian Safety & Regal-Bemiss-Shaw Pedestrian Safety Engineering Services File No. 2013160 & 2015116

This project consists of the construction of approximately 9 each tree removal, 18 each tree pruning, 14 each air or hydro root evacuation, 4800 square yards of pavement repair excavation, 1300 linear feet of storm sewer pipe, 60 drainage structures, 1400 linear feet of cement concrete curb, 7300 square yards of cement concrete sidewalk, 900 square yards of cement concrete driveway, remove and replace existing sprinkler heads, 2000 square yards of sod installation sundry utility adjustments, permanent signing, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201–3316, will receive sealed bids until 1:00 pm, June 5, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

******Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish May 17, 24 and 31, 2017

CALL FOR BIDS

107c & CSO 34-1 Control Facilities

Engineering Services File No. 2014096 & 2012088

This project consists of the construction of two CSO related tanks, including:

- 200,000 gallon combined sewer storage facility underground concrete tank with mechanical, odor control and electrical facilities;
- about $\pm 4,000$ vertical square feet of shoring/cofferdam with anticipated dewatering, and approximately 13,000 cubic yards of excavation,
- an integral 3 hip duplex submersible lift station and flow control
- 1,500,000 gallon combined sewer storage facility underground concrete tank with mechanical, odor control and electrical facilities;
- about $\pm 7,500$ vertical square feet of shoring, and approximately 60,000 cubic yards of excavation,
- an integral 10 hip duplex submersible lift station and flow control
- $\pm 1,700$ linear feet of 8" to 72" combined sanitary/storm sewer,
- $\pm 1,400$ linear feet of 6" to 12" water line, nine drainage structures,
- $\pm 1,700$ linear feet of sidewalk,
- $\pm 10,000$ square yards of 3" to 5" thick pavement,
- sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., **May 22, 2017** for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

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Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2016 Standard Specifications. Bidder's should allow sufficient time to familiarize themselves with the WSDOT 2016 Standard Specifications prior to bidding the project.

A pre-bid conference will be held at the basement level of Spokane City Hall (W. 808 Spokane Falls Blvd. Spokane, WA 99201) in the Council Briefing Center at 1:00p.m. on Wednesday, **May 10, 2017**. Attendance is highly encouraged.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

******Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

*****It is anticipated that this project will be funded in part by the Washington State Department of Ecology. Neither the State of Washington nor any of its departments or employees are, or shall be, a party to this contract or any subcontract.*

*"The Successful bidder will be required to conform to the wage requirements prescribed by the federal Davis-Bacon and Relate Acts which requires that all laborers and mechanics employed by contractors and subcontractors performing on contracts funded in whole or in part by SRF appropriations in excess of \$2000 pay their laborers and mechanics not less than the prevailing wage rates and fringe benefits, and determined by the Secretary of Labor, for corresponding classes of laborers and mechanics employed on similar projects in the area."*****

Publish May 3, 10 and 17, 2017

CALL FOR BIDS

Residential Chip Seal Program 2017 Engineering Services File No. 2017043

This project consists of the construction of approximately **180,000** square yards of chip seal, **190,000** linear feet of crack sealing, **3,200** square yards of 4-inch pavement repair, **30** square yards of sidewalk and ADA curb ramps, **10,000** square feet of pavement marking paint removal and replacement, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., June 5, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish May 17, 24 and 31, 2017

Notice for Bids

Supplies, Equipment, Maintenance, etc.

INVITATION FOR BIDS

League of Women for Community Action, Inc. dba Southeast Day Care Center Capital Improvements- Window Replacement ("Project")

Sealed bids for the Southeast Day Care Center Window Replacement Project will be opened on **Wednesday, May 31st, 2017 at 11:00 AM** in City Hall, Conference Room 6A, 808 W. Spokane Falls Blvd., Spokane, Washington 99201.

This project consists of installation of new double-insulated, energy-efficient window systems for the Southeast Day Care Center in Spokane, WA, as per the specifications available in the Invitation to Bid.

A pre-bid conference and walk-through will be held on **Tuesday, May 23rd, 2017 at 10:00 AM** at the Southeast Day Care Center at 2227 E. Hartson Ave., Spokane, Washington 99202.

The Invitation to Bid is available by contacting Nikki Graham-Brown, City of Spokane CDBG Program Specialist, at ngrahambrown@spokanecity.org or (509) 625-6346.

Project bids should be submitted to the address below no later than **10:00 AM on Wednesday, May 31st, 2017**. Bids must be sent sufficiently ahead of time to be received by the required date and time. Southeast Day Care Center is not responsible for Bids delivered late. Only firm Bids with signatures will be evaluated.

Submit one (1) paper original, one (1) paper copy of the Bid to:

**City of Spokane, CHHS Dept.
Attn: Nikki Graham-Brown
Southeast Day Care Center Bid
808 W. Spokane Falls Blvd.
Spokane, WA 99201**

The right is reserved to reject any and all Bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Bidder when considering this contract. Evidence of supplementary bidder responsibility criteria will be required of the apparent lowest Bidder as referenced under Section 18.B. in the Invitation to Bid.

All response packages are to be clearly marked with:

SEALED BID - IMPORTANT
SOUTHEAST DAY CARE CENTER WINDOW REPLACEMENT
MAY 31st, 2017, 11:00 AM
[COMPANY NAME]

Small, minority- and women-owned businesses are encouraged to submit bids. All work performed on the project will be subject to the higher of state or federal Davis-Bacon wage rates. This project is funded by a federal grant from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) Program.

Publish: May 10 and 17, 2017

REQUEST FOR PROPOSALS

EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA IMPLEMENTATION
City of Spokane Business and Development Department

RFP #4342-17

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, JUNE 5, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA IMPLEMENTATION** for the City of Spokane Business and Development Department.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, June 5, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer/Proposal when considering this contract.

All response packages are to be clearly marked with:

“RFP #4342-17, EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA IMPLEMENTATION, DUE 6/5/2017”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: May 10 & 17, 2017

PRINTING AND MAILING OF PARKS ACTIVITY GUIDE
City of Spokane Parks & Recreation Department

BID #4359-17

Sealed bids will be opened at 1:15 p.m., **MONDAY, MAY 22, 2017** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **PRINTING AND MAILING OF PARKS ACTIVITY GUIDE** for the City of Spokane Parks and Recreation Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) paper original of the Bid to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

“PRINTING AND MAILING OF PARKS ACTIVITY GUIDE - BID #4359-17, DUE 5/22/17”.

Thea Prince
Purchasing Department

Publish: May 10 & 17, 2017

REQUEST FOR PROPOSALS

SALE OF HDPE SCRAP PLASTIC FROM SOLID WASTE COLLECTION CARTS City of Spokane Solid Waste Collection Department

RFP #4361-17

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, JUNE 5, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **SALE OF HDPE SCRAP PLASTIC FROM SOLID WASTE COLLECTION CARTS** for the City of Spokane Solid Waste Collection Department.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, June 5, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer/Proposal when considering this contract.

All response packages are to be clearly marked with:

“RFP #4361-17, SALE OF HDPE SCRAP PLASTIC FROM SOLID WASTE COLLECTION CARTS, DUE 6/5/2017”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: May 10 & 17, 2017

BYRNE PARK RESTROOM HISTORIC RESTORATION
Parks & Recreation Department

BID #4364-17

Sealed bids will be opened at 1:15 p.m., **MONDAY, JUNE 5, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for the City of Spokane Parks & Recreation Department.

A pre-bid conference will be held on Thursday, May 25 at 10:30 a.m. (local time). The location will be in the Conference Room Tribal 2, 5th Floor, Spokane City Hall, W 808 Spokane Falls Blvd., Spokane WA

The Request for Bids document is available by contacting Thea Prince, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy of response to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

“BYRNE PARK RESTROOM HISTORIC RESTORATION, BID #4364-17, DUE 6/5/17”.

Thea Prince
Purchasing Division

Publish: May 17 & 24, 2017
