



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 107

MARCH 15, 2017

Issue 11



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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INSIDE THIS ISSUE

MINUTES	218
GENERAL NOTICES	226
ORDINANCES	227
JOB OPPORTUNITIES	228
NOTICES FOR BIDS	232

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, March 6, 2017

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:31 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Pro Tem Waldref and Council Members Beggs, Fagan, Kinnear, and Stratton were present. Council President Stuckart and Council Member Mumm were absent.

City Administrator Theresa Sanders, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the March 13, 2017, Advance Agenda items.

Final Reading Ordinances C35480, C35481, and C35482

Upon review of the March 13, 2017, Advance Agenda, Council Member Kinnear stated she believed Ordinances C35480 (relating to commercial vehicles), C35481 (relating to the crime of vehicle trespass), and C35482 (relating to the enforcement of extreme risk protection orders), will be requested to be deferred from tonight's March 6 Agenda to first

reading on March 27, with final reading then to be held April 10. She noted a Town Hall meeting is scheduled to be held March 20. Council President Pro Tem Waldref requested a motion to defer the three ordinances for final reading on March 27. Subsequently, the following action was taken:

Motion by Council Member Fagan, seconded by Council Member Stratton, **to defer** Ordinances C35480, C35481, and C35482 for final reading on March 27; **carried unanimously (Council President Stuckart and Council Member Mumm absent).**

After further Council discussion pertaining to the date of consideration for Final Reading Ordinances C35480, C35481, and C35482, the following action was taken:

Motion by Council Member Fagan, seconded by Council Member Stratton, **to put** these (Ordinances C35480, C35481, and C35482) back on next Monday's, March 13, agenda for final reading; **carried unanimously (Council President Stuckart and Council Member Mumm absent).**

Action to Approve March 13, 2017, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the March 13, 2017, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Member Beggs, **to approve** the Advance Agenda for Monday, March 13, 2017; **carried unanimously (Council President Stuckart and Council Member Mumm absent).**

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council reviewed the March 6, 2017, Current Agenda for any changes.

First Reading Ordinance C35471

Motion by Council Member Fagan, seconded by Council Member Kinnear, **to suspend** the Council Rules; **carried unanimously (Council President Stuckart and Council Member Mumm absent).**

Motion by Council Member Fagan, seconded by Council Member Beggs, **to defer** First Ordinance C35471 in accordance with the notes that appear on today's agenda [which notes request deferring First Reading Ordinance C35471 to March 27, 2017, Agenda (with final reading to be held on April 10, 2017)]; **carried unanimously (Council President Stuckart and Council Member Mumm absent).**

CONSENT AGENDA

Upon motion by Council Member Fagan, seconded by Council Member Kinnear, the City Council (Council President Stuckart and Council Member Mumm absent) approved Staff Recommendations for the following:

Low Bid of DW Excavating, Inc. (Davenport, WA) for Hayford Force Main Replacement and West Plains Chlorine Injection Station—\$403,152.00 (plus tax). An administrative reserve of \$40,315.20 (plus tax), which is 10% of the contract price (plus tax), will be set aside. (West Plains Neighborhood) (PRO 2017-0010 / ENG 2016115 / ENG 2015176)

Recommendation to list the Trogon House, 1918 South Syringa Road, on the Spokane Register of Historic Places. (OPR 2017-0145)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through February 24, 2017, total \$6,087,348.60 (Check Nos. 534656-534899; ACH Payment Nos. 35015-35255), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,963,280.62. (CPR 2017-0002)
- b. Payroll claims of previously approved obligations through February 25, 2017, \$6,207,919.50 (Payroll Check Nos. 543752-543879). (CPR 2017-0003)

City Council Meeting Minutes: February 6, 2017 and February 13, 2017. (CPR 2017-0013)

Council Recess/Executive Session

The City Council adjourned at 3:52 p.m. The City Council immediately reconvened into an Executive Session to discuss pending litigation for ten minutes. Interim City Attorney Mike Piccolo and Assistant City Attorney Sam Faggiano were present during the Executive Session. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Pro Tem Waldref.

Roll Call

Council President Pro Tem Waldref and Council Members Beggs, Fagan, Kinnear, and Stratton were present. Council President Stuckart and Council Member Mumm were absent.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

Invocation

Pastor Deb Conklin, Liberty Park United Methodist Church, requested a few moments of silence to reflect on the solemnity of this occasion, the importance of the work we do; and to think about where we are at this point in our Nation and in our City with serious issues before us. She subsequently provided an invocation.

MAYORAL PROCLAMATIONS

March 10-17, 2017 *The Week of the Irish*

Council Member Beggs read the proclamation. The proclamation notes that the City of Limerick, Ireland, has been a Sister City to Spokane, Washington, since 1990, forming a strong bond of friendship between the two cities. This is a time to celebrate our diversity and the richness of the Irish culture that blends with all other ethnic cultures to enhance the fabric of

our community to make Spokane the City of Choice for all of our residents. This year the parade which is our harboring of spring and one of the largest, if not the largest, Irish events in the West takes place this Saturday, March 11, 2017. The proclamation urges all citizens to join with the Mayor in the celebration of the grand and glorious St. Patrick's Day events of the week. Keats McLaughlin, President of the Friendly Sons of St. Patrick, accepted the proclamation. He acknowledged the members of the Friendly Sons of St. Patrick who do all the hard work and planning and makes sure the parade goes off well. Pat Cadigan, Friendly Sons of St. Patrick board member, also presented remarks regarding upcoming events. The Spokane Haran Irish Dancers then performed a dance for the City Council.

March 2017

American Red Cross Month

Council Member Kinnear read the proclamation. The American Red Cross was instituted by Franklin D. Roosevelt in 1943 and continued by our nation's leaders today. Throughout its 102-year history, the American Red Cross serving the Greater Inland Northwest has supported the needs of the citizens of this community by providing critical aid to victims of disasters from house fires to wind storms teaching tens of thousands the skills that save lives, providing international connection services and supporting service members, military families, and veterans through outreach and engagement activities. The American Red Cross through its dedicated network of volunteers, donors and partners will continue to respond to challenges at home and abroad with compassion and generosity ensuring that help and hope is available to all who turn to the Red Cross during their time of need. Megan Snow, local Executive Director, accepted the proclamation and remarked on the Red Cross.

March 2017

Social Work Month

Council Member Stratton read the proclamation. The primary mission of the social work profession is to enhance the well-being and help meet the basic needs of all people within our community, especially the most vulnerable. Social workers in the City of Spokane work daily to help people overcome substance abuse disorders and mental illnesses such as depression and anxiety, improving happiness, health and prosperity within neighborhoods, schools, universities, and mental health and health care facilities. Social workers positively impact all areas of our community by overcoming barriers, advocating for equal rights, working with individuals, organizations, and local and federal government to improve the community and protect the environment and facilitating peace and prosperity. The proclamation encourages all citizens to recognize the numerous contributions to our City and community that have been made by social workers. Martha Nelson, Inland Empire Chair for the National Association of Social Workers – Washington Chapter, accepted the proclamation and provided remarks.

ADMINISTRATIVE REPORTS

Downtown Spokane Partnership (DSP) Update

Mark Richard, Downtown Spokane Partnership President, provided an update of what DSP has been up to over the last quarter. He noted the Downtown Police Precinct is planning another "Coffee with Cops" event, which will take place on Thursday, March 30, at Caffé Affogato, 19 W. Main, from 10:00 a.m. to noon. Mr. Richard also announced that DSP has changed its hours, starting at the beginning of this year, so that ambassadors can engage with the public and now start at 7 a.m. He commented on the social media traffic from yesterday and today with regard to littering happening on the other side of the railroad tracks up off of Pacific. He noted the boundary for the BID for providing clean and safe services ends at the railroad tracks between First and Second. DSP is in the process of discussion with large property owners on the South side of the railroad tracks, so roughly between Stevens to Lincoln up to about Second or Third Avenue, and engaging with other interested parties on whether they have an interest in contract work and DSP providing clean and safe services and/or the potential of DSP looking at a larger area up in that zone to see if they have an interest in expanding the BID and essentially assessing a fee to come in and provide daily litter and garbage collection as well as plantings and help in terms of planning events and promotions and marketing as well as an ambassador team in that area.

Mr. Richard also reminded the audience that DSP hosted its 2017 Annual Meeting, which is required by the City Council, to engage with ratepayers and to present the summary of 2016 and what DSP has in terms of priority for 2017. He also noted ratepayers had an opportunity to listen to the Executive Vice President of Economic Development for the City of Austin who did a tremendous job sharing information about the City of Austin which has become known as the City of the Millennials. They house the lowest demographic median age of any major city anywhere in the country.

Mr. Richard provided additional remarks and then displayed a short video which was displayed at the annual meeting. The video captures the energy and the excitement of Downtown in 2016.

COUNCIL COMMITTEE REPORTS

Community Housing and Environment Committee

Council Member Stratton reported on the Community Housing and Environment Committee meeting held earlier today (March 6, 2017). Minutes of the Community Housing and Environment Committee are filed with the City Clerk's Office and are available for review following approval by the Community Housing and Environment Committee.

Finance & Technology Committee

Council Member Beggs reported on the Finance & Technology Committee meeting held earlier today (March 6, 2017). Minutes of the Finance & Technology Committee are filed with the City Clerk's Office and are available for review following approval by the Finance & Technology Committee.

There were no **Boards and Commissions Appointments**

ANNOUNCEMENT

Council President Pro Tem Waldref announced that tonight there are no final reading ordinances. She noted there was an error in that sign-up sheets were put out; however, there are no final reading ordinances where public testimony will be taken; rather, next week, final testimony will be taken on those ordinances that are on the agenda this evening for first reading. She further announced that Ordinance C35471 was deferred for final reading and hearing to April 10, 2017.

OPEN FORUM

Jennifer Bates stated she read an article in *The Spokesman* about a trial run of the Monroe Street project to see how it goes. She stated she wished to commend whoever's idea that was and further stated a trial run is smart and a good way to learn what may or may not work ahead of the first shovel going in.

Vicky Hunt indicated she is really grateful for the mental health people who have assisted her in her recovery and she celebrated eleven years sober this past October. She thanked Council for hearing about the homeless and indicated she has been homeless at different times in her life for different situations and different reasons and the biggest one is housing as she is on a fixed income and rent is so expensive.

Henry Valder commented on the Dream Center in Spokane Valley and noted there is a performance being held on Saturday, April 8, 2017, at 1:00 p.m. to 6:30 p.m. He further stated they do great work for our community. Henry also spoke regarding homeless vets and provided other remarks.

Matt Deryan commented on cameras. He stated supports all the people who are working toward police accountability. That being said, he indicated he also supports the police a hundred percent also. He provided remarks on police having cameras and citizens putting their cameras on the police for more accountability if they feel it's necessary. He stated there is an area where cameras should be and aren't and that's in our schools and classrooms.

Katy Azar commented on the Monroe Street diet. She indicated she is speaking on her own behalf and the Monroe Street Business Association. She thanked the City Council and the Mayor for all the considerations they are making. She stated that striping Monroe Street to see how it would be with a road diet is important and moving the storm water project to side streets is a great idea. She further stated that she would like Monroe to remain five lanes to better serve the high traffic volume, to better serve the police that speed up and down Monroe to get to their calls, and to better serve the EMTs and the Fire Department. She expressed she is concerned about slower response time for the Fire Department and EMTs and saving people's lives and expressed other concerns regarding the project.

Manny Azar stated he is from the Sure Save gas station. He conveyed his worries about the Monroe Street diet. He indicated it is less traffic for him, which means less money and less business. He stated he has spent a lot of money and time in the gas station and believes this project will not allow him to continue. He suggested the Monroe Street project be scrubbed and something else be done with the money.

Roi Sigler stated he has a business on Monroe called Roi Furniture Repair and he is a member of the Monroe Street Business Association and is support of the Business Association. He inquired if some of the transportation money could be used for the North South freeway and to get that done first and then maybe Monroe could be looked at to reduce it to three lanes, but not at this time because there is too much traffic.

LEGISLATIVE AGENDA**SPECIAL BUDGET ORDINANCES**

Subsequent to the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Mumm absent), the City Council passed the following Special Budget Ordinances amending Ordinance No. C35457 passed by

the City Council November 28, 2016, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage, and declaring an emergency and appropriating funds in:

ORD C35477 Parks Cumulative Reserve Fund
FROM: Unappropriated Reserves, \$200,000;
TO: Other Improvements, same

(This action allows for Riverfront Park Gondola maintenance.)

ORD C35478 Parks Cumulative Reserve Fund
FROM: Unappropriated Reserves, \$74,264;
TO: Other Improvements, same amount

(This action allows for asbestos abatement at the Carnation Building.)

ORD C35479 General Fund
FROM: IF Engineering Services, \$114,467;
TO: Various Accounts, same amount.

(This action creates a Bridge Engineer position (from 0 to 1 position) to assist with bridge construction projects throughout the City.)

There were no **Emergency Ordinances**.

There were no **Resolutions**.

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCES

The following ordinances were read for the First Time with further action deferred:

ORD C35480 Relating to commercial vehicles; adopting a new section 16A.44.100 of the Spokane Municipal Code; and renaming chapter 16A.44 of the Spokane Municipal Code.

ORD C35481 Relating the crime of vehicle trespass; enacting a new section 10.12.065 of the Spokane Municipal Code.

ORD C35482 Relating to the enforcement of extreme risk protection orders; amending section 10.07.020 of the Spokane Municipal Code; enacting new sections 10.07.022 and 10.07.024 of the Spokane Municipal Code; and re-numbering section 10.07.021 of the Spokane Municipal Code.

Final Reading Ordinance C35471 was deferred to March 27, 2017, Agenda. (For Council action, see section of minutes under 3:30 p.m. Administrative Session.)

There were no **Special Considerations**.

There were no **Hearings**.

SECOND OPEN FORUM

Edwin L. Andrews, II (goes by the name of Larry) stated he read in the paper about the striping of Monroe Street. He provided an example of driving on Perry Street and being down to one lane because of all the berms and people trying to park there and barely enough room to go through the Perry District this Winter. He stated Monroe Street is being patterned off of this (Perry Street), and he expressed concerns regarding the Monroe Project. He encouraged the Council

to not waste any more money on the striping and get rid of the three-lane idea. He also remarked on snow plowing and indicated more snow plow crews are needed in the City and expressed concern about the City's infrastructure.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:07 p.m.

Community, Health, and Environment Committee January Meeting Notes CHE:

Call to Order: 10:31 AM

AGENDA:

Approval of December's Meeting Minutes

- Motion to amend the minutes to correct the date and the guest list.
- Motion to approve the minutes as amended was moved by Councilmember Beggs and seconded by Councilmember Mumm. Motion approved unanimously.

CHHS Board Briefing & CHHS Funding Recommendations: Dr. Diane Zemke, CHHS Board Chair

- Feedback sessions for those who did not get the RFPs, out of 15 organizations who have been notified , 5 have RSVP'ed for Thursday and Friday.
- Councilmember Stratton asked for clarity on if groups call City Council to whom do we direct the calls. Dr. Zemke asked that Council send the inquiries to CHHS department.
- Councilmember Fagan asked who were the five organizations were that have RSVP'ed.

Title 18 Anti-Discrimination Ordinance: Karen Stratton, City Council Member

- Deferred to next meeting.
- Councilmember Beggs requested of staff to provide the number of complaints the City receives and turned into the City Attorney.

Motion Picture Competitiveness Program Resolution: Council President Ben Stuckart

- Adam McDaniel to brief the resolution.
- Councilmember Kinnear asked after the nature of the resolution calling out one specific program. Mr. McDaniel noted the importance of the project because of the significance of the project and its success.
- Councilmember Beggs noted the versatility of the Spokane community's potential and appeal for filming.

CHHS Department Update: Dawn Kinder, CHHS Department Director

- Councilmember Stratton asked on behalf of the Council to defer the funding discussion of the presentation, and to brief Council in detail later in the week.
- Ms. Kinder explained the staffing levels within the CHHS department.
- Councilmember Stratton asked on
- It could. The City is trying to incentivize the loans, but recognizes the risk involved currently. Ms. Kinder noted that what the City needs is a technical expert to perform better and have the program secured.
- Ms. Kinder gave a briefing on the shelter services.
- Councilmember Beggs: what's the impact on those sleeping outside? Quality of life calls from SPD AND SFD. Anecdotaly, staff is seeing less people on the streets. This group is mostly banned from shelter services.
- We are seeing new volumes of women, and are working on collecting the data.
- Point in Time count to begin soon, and a media and educational campaign to begin this year. Broader outreach surrounding the Point in Time Count.
- Councilmember Kinnear asked if there was collaboration from the City of Spokane Valley on the campaign. Ms. Kinder said that there were a few agencies involved, and that she would follow up on the campaign.

Chase Youth Commission Contract: Alicia Ayars, CHHS Department

- Ms. Ayars briefed Council on the contract, noting that the contract is under the threshold as mandated to come before Council.
- No questions or discussion.

Community Center Operations Contract Renewals: Alicia Ayars, CHHS Department

- Ms. Ayars briefed Council on the Contract renewals.
- Councilmember Kinnear asked if the extensions affect the RFP. Ms. Ayars answered that they do not affect the RFP.

ANNOUNCEMENTS:

- Council Member Fagan noted the Council Connection, featuring a discussion on service animals and noted the complexity of the differences in interpretation in policy by various governments. There will be forums regarding the topic in the near future.
- Councilmember Stratton advised that the Human Rights Commission to be included in the discussion.

ADJOURNMENT: 10:57 AM

Present: Councilmembers Fagan, Beggs, Stratton, Kinnear.

Late Arrival: Councilmember Mumm and Council President Stuckart.

Absent: Councilmembers Waldref.

Staff/visitors: Brian McClatchey, Diane Zemke, Hannahlee Allers, Adam McDaniel, Gryfinn Clay, Dawn Kinder, Anna Everano, John Lemus, Alicia Ayars, and Alan McDowell.

**Community, Health, and Environment Committee
February Meeting Minutes CHE:**

Call to Order: 10:30 AM**AGENDA:****Additional Items added to the Agenda: Pilot Parklet Update Presentation****Approval of January's Meeting Minutes**

Motion to approve the minutes was moved by Councilmember Beggs and seconded by Councilmember Fagan. Motion approved unanimously.

CHHS Board Briefing & CHHS Funding Recommendations: Dr. Diane Zemke, CHHS Board Chair

- Dr. Zemke briefed the council on the CHHS board meeting. Discussion around the RFP process followed.
- Councilmember Kinnear asked after the ECCO board's request to fund the dental clinic project. Dr. Zemke it came up in discussion, but was not considered due to the timeline requirements, and that it would be considered next year. Councilmember Waldref asked how the applicants were notified. Dr. Zemke explained that City staff sends an email to the applicants to inform them of their progress in the RFP process.

Pilot Parklet Update Presentation, Jose Barajas

- Address concerns from community and shared findings from the parklet program.
- Councilmember Stratton noted that this program could be great for Neighborhood Events, such as the Garland Business District. Mr. Barajas shared challenges surrounding eating outside, as well as the idea of *streateries*.
- Councilmember Kinnear asked after any parking concerns over the year and if there was signage noting the areas are public spaces.
- Council President Stuckart asked what is prohibiting the public eat in the streateries. Mr. Barajas explained there current ordinances in the City Code that limit the permitting process. Councilmember Kinnear asked after the intent for the ordinance. Mr. McClatchey noted that there may be clarification gained from a meeting tomorrow with administration officials to streamline the process.
- Councilmember Waldref noted that if the City is looking into the creation of standards for parklets, it may be wise examine the permitting process for both streateries and parklets.

Market Factors w/i LQA methodology, Councilmember Mumm

- Councilmember Mumm led discussion on Market Factors w/i LQA methodology.
- Councilmember Mumm noted the data could help the planners now. Councilmember Beggs also wondered if the data be helpful now, noting how community partners and businesses would benefit from knowing what the available land is available in the City and how can it be used.
- Council President noted that there are financial concerns for anything over \$25,000 and directed the Council to the 20117 budget. Council noted that the work being done by the mapping project on housing could benefit the project this year.

Title 18 Anti-Discrimination Ordinance, Councilmember Stratton

- Councilmember Kinnear asked the definition of service animal. Mr. McClatchey noted the definition in Federal law. Councilmember Kinnear noted the work Councilmember Fagan had been doing through forums on the matter as well as the involvement of the Spokane Human Rights Commission.

- Councilmember Waldref noted the housing discrimination passages, saying the recommendations from the Mayor's Housing Quality Task Force are clearly seen in the writing of the ordinance, and has potential for a big impact in the community. Councilmember Waldref and Councilmember Stratton agreed that the right to have safe and affordable housing is essential.
- Council discussed the role of the City's Human Rights Commission to hear and investigate complaints. If it is the case that hearing complaints take place with the City's Commission, the process must work under the framework of the state processes and therefore work in concert with the Washington State Human Rights Commission. Councilmember Beggs noted that if this was to be done, more staffing would be needed for the City's Human Rights Commission.

Gender Racial Pay Equity & 21st Century Workforce Update, Human Resources Director Chris Cavanaugh

- The Gender and Racial Equity Committee is a subcommittee under the 21st Century Workforce group. Director Cavanaugh gave an update on progress.
- Councilmember Stratton asked about training for victims for all employees and how to document the processes both as a victim and supervisor. Councilmember Mumm asked if there was a way to create a "tip sheet" for employees.
- Director Cavanaugh noted that the group is working on developing policies that should be signed off by the 21st century workforce task force, and the process will be completed by April.
- Councilmember Fagan asked if the City is to make the policy most generally known as *see something say something*. Director Cavanaugh answered that both employees and supervisors have responsibilities to report claims, and that the task force is looking into a third party resource number to call should employees feel uncomfortable going to go to HR.
- Council President asked if this new process would change the way the City process currently works. HR would receive a complaint. File a report investigation. Not real until it is investigation.
- Discussion followed on what is the definition and nature of a complaint and investigation.
- Councilmember Waldref asked if a record would be kept to all parties involved, including that of the supervisor, including a framework that documents every item that comes in and action. Director Cavanaugh agreed, noting that a spreadsheet was being developed.
- Councilmember Waldref was pleased by this, noting that it will be easier for a pattern of behavior to be noticed.
- The Gender and Race Pay Equity subcommittee has a meeting tomorrow night. Formalized the objectives will be discussed.

Fire Chief Recruitment Search, Human Resources Director Chris Cavanaugh

- HR Director Chris Cavanaugh gave an update to Council on the Fire Chief recruitment search. Director Cavanaugh mentioned that the City was hopeful to find a qualified candidate that did not consider the safer grant funding a non starter for the position, noting that the candidate shouldn't be deterred by this, but it is a priority once hired.
- Councilmember Kinnear asked how wide is the search for the next chief. Director Cavanaugh answered that the search is very wide and that the City is utilizing a number of organizations nation-wide.
- Councilmember Mumm asked if the City would consider giving an overview of stations, water, community resources, medical perspectives, etc. rather than bios of mayor. This would help the candidates get a feel for the fire department's systems. Director Cavanaugh agreed.
- The position will be open for a month, using a similar process to the police chief. There will be both on and offsite interviews. Three panel interviews at the City, plus a public forum. Announcement by April 14th, so the chief can start in May.
- Council unanimously requested that the position have a Bachelor's degree requirement.

East Central Community Center Dental Clinic, Alicia Ayars & Judy Knight

- Ms. Knight and Ayars presented the feasibility study for the ECCC Dental Clinic.
- The study will inform staff on how to move forward. Currently in the design stage now, the project is considering the scope of the space itself. There is a need to look at the existing infrastructure as well as identify systems needed, such as plumbing and HVAC systems needed for the clinic.
- Ms. Ayars and Knight noted that if the City does not get funding from the legislature, the process will be on hold.
- Councilmember Beggs asked if the project would move forward with less chairs. The project requires the clinic to have 6 chairs, but Ms. Knight noted that the amount of chairs can be phased in.
- Councilmember Beggs noted that the project's finance projections were in need of more data.
- Councilmember Waldref asked if there was a reason why the project has taken so long. Ms. Ayars answered that there had been delays due to the delay of the management under the ECCO board.
- Councilmembers discussed the project further, noting that full communication is needed between ECCO, design, the Council and the Legislature, and the fact sheet needed to be updated with the most accurate figures.

Adjourn: 12:12 PM

Present: Council Members Stratton, Kinnear, Beggs, Fagan, and Council President Stuckart

Late Arrivals: Councilmembers Mumm and Waldref

Staff/Visitors: Chris Cavanaugh, Lisa Key, Tirrell Black, Diane Zemke, Mike Piccolo, Matt Folsom, Brian McClatchey, Grifynn Clay, Kaitlin Larson, Anna Everano, Kandace Watkins, Hannahlee Allers, Adam McDaniel, Skyler Oberst, Allen McDowell, Judy Knight, Jose Barajas, Jeremy Stevens, John Deroulet, Julie Shepard-Hall, Todd Mielke, Arthur Whitten, Alicia Ayars, Kevin Freibott.

General Notices

Spokane Police Advisory Committee (PAC)



You're invited to the next PAC Quarterly Public Meeting:

Thursday, March 16, 2017 at 5:30 pm

**LOCATION CHANGE TO: The NATIVE Project "Great Room"
1803 W. Maxwell**

Members of the Spokane Police Department will be present to deliver updates.

This month's quarterly meeting will last only 30 minutes followed by the

Native Community & Police Forum from 6:00pm—9:00pm

PAC Serves as a Bridge from the Chief to the Community...

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to anapolitano@spokanepolice.org or call (509) 625-4063.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE C35477

An ordinance amending Ordinance No. C-35457, passed the City Council November 28, 2016, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2017 budget Ordinance No. C-35457, as above entitled, and which passed the City Council November 28, 2015, it is necessary to make changes in the appropriations of the Park and Recreation Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Parks Cumulative Reserve Fund and the budget annexed thereto with reference to the Parks Cumulative Reserve Fund, the following changes be made:

From:	1950-99999-99999	Unappropriated Reserves	<u>\$ 200,000</u>
To:	1950-54935-94000-56301	Other Improvements	<u>\$200,000</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget for Riverfront Park Gondola maintenance not anticipated during the 2017 budget process, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council March 6, 2017

Delivered to Mayor March 13, 2017

ORDINANCE NO C35478

An ordinance amending Ordinance No. C-35457, passed the City Council November 28, 2016, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2017 budget Ordinance No. C-35457, as above entitled, and which passed the City Council November 28, 2015, it is necessary to make changes in the appropriations of the Park and Recreation Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Parks Cumulative Reserve Fund and the budget annexed thereto with reference to the Parks Cumulative Reserve Fund, the following changes be made:

From:	1950-99999-99999	Unappropriated Reserves	<u>\$ 74,264</u>
To:	1950-54920-94000-56301	Other Improvements	<u>\$74,264</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget for asbestos abatement at the Carnation Building not anticipated during the 2017 budget process, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council March 6, 2017

Delivered to Mayor March 13, 2017

ORDINANCE NO C35479

An ordinance amending Ordinance No. C-35457, passed the City Council November 28, 2016, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2017 budget Ordinance No. C-35457, as above entitled, and which passed the City Council November 28, 2016, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0370-41510	General Fund	
	99999-34932	IF Engineering Services	<u>\$ 114,467</u>
TO:	0370-41510	General Fund	
	44200-02370	Bridge Engineer	\$ 88,620
		(from 0 to 1 position)	
	44200-52110	FICA	6,779
	44200-52210	Retirement	7,311
	44200-52310	Medical	10,433
	44200-52320	Dental	1,035
	44200-52230	Life	<u>289</u>
			<u>\$ 114,467</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to create a Bridge Engineer position to assist with bridge construction projects throughout the City, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council March 6, 2017

Delivered to Mayor March 13, 2017

Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

BUDGET ANALYST SPN 128 OPEN ENTRY

DATE OPEN: Monday, March 13, 2017 **DATE CLOSED:** Open until further notice
SALARY: \$70,824.96 annual salary, payable bi-weekly, to a maximum of \$86,839.92

DESCRIPTION:

Under general direction, performs a wide range of analytical, technical, and advisory functions in the municipal budgetary process; assists the director in the preparation of the City's annual budget; provides direct support in management and analysis of City operations, specifically working in the areas of budget analysis and assisting with analysis of revenue collections; provides support in preparation of budget to actual comparisons and analysis for financial reporting purposes.

DUTIES:

- Performs budget preparation processes for the City's annual budget; reviews budget change requests for accuracy and compliance with budget principals and guidelines established by elected officials; participates in planning, organizing and communicating budget deadlines; prepares and ensures accuracy of all associated budget reports presented.
- Coordinates the development of the City's Capital Improvement Program budget; ensures capital improvement budgets are incorporated properly into the annual budget; directs preparation and ensures accuracy of all associated CIP reports presented.
- Analyzes and produces complex reports for use by diverse groups, including elected officials, City management, boards, commissions, and other government entities; coordinates with City management and elected officials to determine reporting needs for operating and capital budgets; works with the Information Technology (IT) Department to develop and implement necessary enhancements to reports used in the budget process.
- Facilitates and participates in public presentations as needed; provides oral briefings, recommendations, and progress reports to City management and elected officials.
- Reviews and processes budget transfers requested throughout the budget year.
- Provides general budget consulting services to City departments, converting technical budget information into operational terms for City officials and staff; interprets and provides guidance to departmental personnel related to application of established budget principals and guidelines.
- Prepares and provides workshops and training related to the CIP and annual budget processes.
- Coordinates the preparation of the city-wide indirect cost allocation plan and establishment of interfund allocation rates; reviews work of contracted plan preparer for accuracy.
- Performs budget analysis and conducts related studies to identify efficiency and cost savings; prepares reports of such activity including recommendations for action.
- Performs other related duties as assigned.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: All requirements must be met at the time of application.

Education and Experience:

A Bachelor's degree from an accredited four-year college or university with major coursework in finance, accounting, business administration, or a related field; AND five years of experience in the development of governmental budgets. An equivalent combination of education, training and experience may also be qualifying.

Licenses and Certifications:

- Valid driver's license or otherwise demonstrate ability to get to and from multiple work locations as required.
- A Certified Public Accountant (CPA) license may substitute for up to two years of work experience.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

EXAMINATION DETAILS:

This recruitment is open until further notice. Application packets are reviewed as needed with results merged into one eligible list according to final ratings (Civil Service Rule IV, Section 13). The first review of application packets will occur no later than April 7, 2017.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Supplemental Questionnaire Details

The Supplemental Questionnaire is designed to elicit sufficient job-related information and will be used to evaluate the amount and quality of the applicant's previous job-related experience, as well as any other information deemed important to performing the duties of the position.

- The "Supplemental Questions" are the Civil Service examination for this position and need to be completed online at the time of application.
- TIP: It is more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted. The questions are located online in the tab marked "Supplemental Questions" on the job announcement.
- Responses should be consistent with the information on your application and are subject to verification. "See Resume" or "See Application" are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.

We encourage you to apply immediately. Online applications must be completed and submitted by 11:59 p.m. on the filing cut-off date.

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender identity, sexual orientation, age, marital status, familial status, genetic information, veteran/military status, or disability status.

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 9th day of March 2017.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

**ASSOCIATE PLANNER SPN 258
PROMOTIONAL**

DATE OPEN: Monday, March 13, 2017 **DATE CLOSED:** Sunday, April 2, 2017 at 11:59 p.m.
SALARY: \$69,112.80 annual salary, payable bi-weekly, to a maximum of \$84,898.08

DESCRIPTION:

Performs responsible supervisory and professional work in a specialized unit in the area of city planning and development implementation, zoning, environmental study, economic development, neighborhood revitalization, or community development.

DUTIES:

- Supervises and participates in the preparation of reports and plans for the proper use, zoning, annexation, planning, development of land and projects; detailed City or neighborhood plans; the layout of subdivisions and arterial street system; the location of special uses; and the preparation of a City Comprehensive Plan. Reports on zone, development or permit applications and environmental reviews.
- Directs and participates in the compilation and analysis of planning data and research.
- Develops budgets and negotiates contracts for Planning, Economic Development and Community Development projects; works with accountants in the administration of grant funds, project and program budgets.
- Conducts studies on economic positioning, development master planning, rezoning, platting, environmental impact and annexation proposals; prepares reports and recommendations.
- Reviews existing regulations and makes recommendations for the revision of ordinances.
- Supervises and participates in processing annexations, Comprehensive Plan amendment petitions, development permits and land subdivisions; participates in public hearings in the course of administering these regulations.
- Meets with and addresses various groups to explain the objectives, plans and studies of the City and its Plan Commission, and solicit public input.
- Prepares the selection processes for hiring consultants, and administers consultant contracts.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Completion of two years of experience as an Assistant Planner (SPN 257) or three years as an Urban Designer (SPN 259). Applicants must possess a valid driver's license or evidence of equivalent mobility.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. The examination will consist of a training and experience evaluation (T&E) and performance evaluation (PAR) with scoring weight assigned as follows:

- T&E: 80%
- PAR: 20%

T&E EVALUATION DETAILS

- The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the closing date.
- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- In order to receive credit for education or training, you must attach copies of your transcripts, diploma, or relevant certificates to your online application.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 9th day of March 2017.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

CALL FOR BIDS

IO3 Control Facility (TJ Meenach CSO) and Cochran Stormwater at Grace

Engineering Services File No. 2013214 (lead) & 2012500

This project consists of the construction of approximately 1.4 million gallon underground concrete CSO tank with mechanical and electrical facilities, including sewer pumps and force main, $\pm 27,050$ cubic yards of structural excavation including haul, $\pm 10,560$ cubic yards of borrow (various types), shoring, construction of the Cochran stormwater treatment and infiltration facilities, roadway construction with excavation and embankment, $\pm 2,200$ linear feet of storm and CSO sewer installation, $\pm 1,350$ linear feet of water main installation, sidewalk and curb installation, communication and electrical conduit installation, $\pm 7,500$ square yards of 3-inch thick & 5.5-inch thick HMA pavement, gravel trail and pedestrian pathway construction, landscaping and irrigation work, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., March 27, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Plan holders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2016 Standard Specifications. Bidder's should allow sufficient time to familiarize themselves with the WSDOT 2016 Standard Specifications prior to bidding the project.

A non-mandatory pre-bid conference will be held at the office of Spokane City Hall in the Council Briefing Center at 808 W. Spokane Falls Boulevard at 9:00 am on March 15, 2017.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

"It is anticipated that this project will be funded in part by the Washington State Department of Ecology. Neither the State of Washington nor any of its departments or employees are, or shall be, a party to any contract or any subcontract resulting from this solicitation for bids."

Please publish March 8, 15 and 22, 2017

CALL FOR BIDS

Division Gateway – 3rd Avenue to Spokane Falls Boulevard Engineering Services File No. 2014149

This project consists of the removal and replacement of approximately 3,260 linear feet of existing curb and 4,500 square yards of cement concrete sidewalk and driveway, 3,000 linear feet of utility trenching, 2,150 square yards of pavement repair excavation, 2,150 square yards of HMA for pavement repair, installation of 4,800 linear feet of cement concrete curb wall, landscaping, irrigation, traffic signal system, illumination system, conduit system, removal and replacement of 5,500 square feet of pavement marking, permanent signing, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., March 20, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish March 1, 8 and 15, 2017

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR PROPOSALS

EAST CENTRAL COMMUNITY CENTER OPERATIONS MANAGEMENT

City of Spokane Neighborhood and Business Services Division

RFP #4321-17

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, MAY 1, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **EAST CENTRAL COMMUNITY CENTER OPERATIONS MANAGEMENT** for the City of Spokane Neighborhood and Business Services Division.

Proposers are required to submit a "Letter of Intent to Apply" notice to Purchasing via email or hard copy by **April 3, 2017**. Email address is purchasinghelp@spokanecity.org and hand delivery or mailing address is City of Spokane Purchasing, 4th Floor City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201. Instructions for the content of the "Letter of Intent to Apply" notice can be found in the Request for Proposals document.

A Pre-Proposal Conference is scheduled to be held on **April 12, 2017** from 4 p.m. – 6 p.m., local time, at the East Central Community Center, 500 S. Stone, Spokane, WA. Detailed information regarding the operation of the Center will be provided along with a tour during the conference. **All prospective Proposers must attend; attendance is mandatory in order to submit a Proposal.**

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, May 1, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer/Proposal when considering this contract.

All response packages are to be clearly marked with:

"RFP #4321-17, EAST CENTRAL COMMUNITY CENTER OPERATIONS MANAGEMENT, DUE 5/1/2017"

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: March 8 & 15, 2017

REQUEST FOR BIDS**LANDSCAPE MAINTENANCE AND REPAIR AT VARIOUS CITY SITES****City of Spokane Asset Management Department****BID #4327-17**

Sealed Bids will be opened at the 1:15 p.m. public bid opening on **MONDAY, APRIL 10, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **LANDSCAPE MAINTENANCE AND REPAIR AT VARIOUS CITY SITES** for the City of Spokane Asset Management Department.

PRE-BID CONFERENCE. A pre-bid conference will be held on Thursday, March 30, 2017 at 8:30 a.m. – 10:00 a.m. The location will be at City of Spokane City Hall, Fourth Floor, Conference Room #4A, 808 W. Spokane Falls Blvd., Spokane, WA 99201.

The Request for Bids document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Bid Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, April 10, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be tabulated.**

Submit one (1) paper original to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

"BID #4327-17, LANDSCAPE MAINTENANCE AND REPAIR AT VARIOUS CITY SITES, DUE: MONDAY, APRIL 10, 2017."

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: March 15 & 22, 2017

REQUEST FOR PROPOSALS**PROJECT MANAGER FOR THE INNOVATION AND TECHNOLOGY SERVICES DIVISION'S PROJECT MANAGEMENT OFFICE****City of Spokane Innovation and Technology Services Division****RFP #4340-17**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, MARCH 20, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **PROJECT MANAGER FOR THE INNOVATION AND TECHNOLOGY SERVICES DIVISION'S PROJECT MANAGEMENT OFFICE** for the City of Spokane Innovation and Technology Services Division.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, March 20, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer/Proposal when considering this contract.

All response packages are to be clearly marked with:

“RFP #4340-17, PROJECT MANAGER FOR THE INNOVATION AND TECHNOLOGY SERVICES DIVISION'S PROJECT MANAGEMENT OFFICE, DUE 3/20/2017”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: March 8 & 15, 2017

REQUEST FOR PROPOSALS

PUBLIC WORKS SAFETY PROGRAM

City of Spokane Public Works Division

RFP #4344-17

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, MARCH 20, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **PUBLIC WORKS SAFETY PROGRAM** for the City of Spokane Public Works Division.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, March 20, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer/Proposal when considering this contract.

All response packages are to be clearly marked with:

“RFP #4344-17, PUBLIC WORKS SAFETY PROGRAM, DUE 3/20/2017”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: March 8 & 15, 2017
