



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

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MARCH 8, 2017

Issue 10



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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INSIDE THIS ISSUE

MINUTES	186
HEARING NOTICES	201
GENERAL NOTICES	203
ORDINANCES	205
EXECUTIVE ORDERS	209
JOB OPPORTUNITIES	210
NOTICES FOR BIDS	212

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Minutes

MINUTES OF SPOKANE CITY COUNCIL**Monday, February 27, 2017****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

City Administrator Theresa Sanders, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the March 6, 2017, Advance Agenda items.

Action to Approve March 6, 2017, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the March 6, 2017, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, March 6, 2017; **carried unanimously.**

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council received an overview from staff of the February 27, 2017, Current Consent Agenda items, since there was not an opportunity for a briefing last week in light of the February 20, 2017, meeting cancellation.

Action to Approve February 27, 2017, Current Agenda

Following staff reports and Council inquiry and discussion regarding the February 27, 2017, Current Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Member Mumm, **to approve** the Current Agenda as read (as briefed) for Monday, March 6, 2017; **carried unanimously.**

CONSENT AGENDA

Upon motion by Council Member Fagan, seconded by Council Member Kinnear, the City Council approved Staff Recommendations for the following:

Value Blanket Renewal with Neptune Technologies Group (Tallassee, AL) for Neptune Water Meters, Registers and parts for the Water & Hydroelectric Services Department—estimated annual expenditure \$1,000,000 (incl. tax). (Second of four one year renewal options) (OPR 2016-0352; BID 4109-15)

Value Blanket order for sewer bends with Spokane Tin & Sheet Iron Works, Inc. (Spokane, WA)—\$100,000 (incl. tax). (OPR 2017-0131; BID 4326-17)

Low bids meeting specifications of:

- a. HD Fowler (Spokane, WA) for Item #1 Brass Fittings, #3 Compression Brass Fittings, #7 Megalugs, Fieldlok Gaskets & EBBA Megalug Gland Box Kits w/Standard MJ Gaskets - DSC and #9 Pipe DITJ w/TJ Gaskets—\$333,427.29 (incl. tax). (OPR 2017-0132; BID 4316-17)
- b. Ferguson Enterprises, (Spokane Valley, WA) for Item #5 Ductile Iron MJ Fittings and #16 All Thread—\$40,491.77 (incl. tax). (OPR 2017-0133; BID 4316-17)
- c. HD Supply Waterworks (Spokane WA) for Item #2 Clamps, #4 Dresser Couplings, #8 Copper Pipe, #11 Type 304 Tapping Sleeves, #13 Valves (Gate & Wafer Check), #14 Valves (Butterfly) and #15 Coiled pit setter meter boxes—\$793,758.18 (incl. tax). (OPR 2017-0134; BID 4316-17)
- d. M&L Supply (Spokane, WA) for Item #6 Galvanized fittings and #10 Pipe, HDPE Poly—\$7,992.57 (incl. tax). (OPR 2017-0135; BID 4316-17)

Low bids meeting specifications of:

- a. HD Supply Waterworks (Spokane WA) for Item #1 Valve Box Tops Sections & Lids and Item #2 Service (Curb) Boxes & Lids—\$60,118.17 (incl. tax). (OPR 2017-0136; BID 4324-17)
- b. Olympic Foundry (Seattle, WA) for Item #3 Manhole Rings & TNR Lids—\$17,065.90 (incl. tax). (OPR 2017-0137; BID 4324-17)
- c. Consolidated Supply (Spokane Valley, WA) for Item #4 Repair Lids (Trumble Brand)—\$1,064.13 (incl. tax). (OPR 2017-0138; BID 4324-17)

Second Amendment/Extension of the Memorandum of Understanding between the City and Spokane County for Regional Waste Reduction and Recycling Education and Outreach from November 17, 2016, to November 16, 2017—\$100,000 Revenue. (OPR 2015-0099)

Addendum No. 1 to Contract with Bernardo Wills Architects PC for Phase 1 of City Hall Remodel to primarily accommodate electrical engineering design work—\$31,500. Total contract amount increased from \$18,930 to \$50,430. (OPR 2016-0873)

Washington State Department of Transportation Utility Construction Agreement, UTB 1263, Traffic Sensor Replacement—Estimated Revenue / Expense \$108,911.01. (Nevada/Lidgerwood Neighborhood) (Relates to Special Budget Ordinance C35476) (OPR 2017-0139)

Contract with CH2M, (Spokane, WA) for Groundwater Monitoring Data Analysis and Report Writing Services for the Northside Landfill Closed Cell, Northside Landfill Open Cell, and Southside Landfill for 2016 Annual Report, and Quarterly and Annual reports for 2017—\$64,221. (OPR 2017-0140; RFQ 4304-16)

Interlocal Agreement with Spokane Valley Fire Department which provides for a month-to-month extension of the most recent 10-year agreement that expired on December 31, 2016—\$87,500 per month Revenue. (OPR 2006-0891)

First Amendment to the Master Lease Agreement with New Cingular Wireless PCS, LLC, a Delaware limited company, successor-in-interest to Spokane Cellular Company, a Washington D.C. partnership dba AT&T Wireless Services extending the agreement an additional 10 years beyond the current expiration date of August 2020 and allows for two five-year extensions—\$240,000 Annual Revenue. (OPR 2000-0674)

Community Minded Enterprises capital funds reimbursement for 2017 capital equipment from Comcast PEG Funds—\$88,000. (OPR 2006-0976)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through February 17, 2017, total \$9,423,405.51 (Check Nos. 534227-534650; ACH Payment Nos. 34641-35014), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,629,743.30. (CPR 2017-0002)
- b. Payroll claims of previously approved obligations through February 11, 2017: \$6,402,573.02 (Payroll Check Nos. 543618-543751). (CPR 2017-0003)

City Council Meeting Minutes: February 9, 2017 and February 16, 2017. (CPR 2017-0013)

Contract Amendment with the Law Firm of Keller W. Allen (OPR 2016-0687) (taken separately)

Upon 6-0 Roll Call Vote (Council Member Stratton abstaining), the City Council **approved** the Contract Amendment with the Law Firm of Keller W. Allen for outside counsel services in legal matter of Nancy Goodspeed v. City of Spokane, et. al—Increase of \$155,300. Total Contract Amount \$204,000.

Council Recess/Executive Session

The City Council adjourned at 4:06 p.m. and immediately reconvened into an Executive Session to discuss pending negotiations for approximately 45 minutes. Acting City Attorney Mike Piccolo and Special Counsel Beth Kennar were present during the executive session. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Stuckart.

Roll Call

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

MAYORAL PROCLAMATIONS

Island Six Spokane Seabee Unit

Council Member Fagan read a proclamation in recognition of the Island Six Seabees. Members of the Seabees accepted the proclamation. On March 5, 1942, the United States Congress officially authorized the establishment of new naval mobile construction battalions which became known as the Seabees. The Seabees motto "We build, we fight" and their colorful yellow bee mascot have come to symbolize the naval mobile construction battalion's readiness to build military facilities promptly and efficiently anywhere around the world. In all major international conflicts in which the United States has been involved, Seabees are trained construction experts who can defend themselves against enemy attack while building crucial infrastructure such as air strips, bridges, roads, and housing for military personnel. The Seabees have proudly maintained multiple roles outside the war zones as the Navy's good will ambassadors constructing orphanages, schools, and health care facilities in underdeveloped countries and providing much needed disaster relief assistance both domestically and internationally. The proclamation salutes Local Island Six Spokane Seabee Unit upon the occasion of the battalion's 75th birthday.

Northwest Bach Festival

Council Member Mumm read a proclamation in recognition of the Northwest Bach Festival. The Northwest Bach Festival is 13 days full of exciting concerts and musical events featuring acclaimed guest artists performing in landmark venues within the City of Spokane. The Northwest Bach Festival has been presenting outstanding concerts featuring internationally acclaimed artists in Spokane for 39 years. The Northwest Bach Festival is proud to be a part of the dynamic arts community in Spokane, bringing together the community through music and the arts and attracting ticket buyers from as far away as Switzerland. February 21-25 is proclaimed as the Northwest Bach Festival season. No individuals were present to accept the proclamation.

COUNCIL SALUTATIONS

Salute to Shadle Library Staff

Council Member Stratton presented a Council Salutation to members of Shadle Library's staff. On February 14, 2017, several staff members of the Shadle Branch of the Spokane Public Library witnessed an assault in progress. Without hesitation the Shadle Library staff leapt into action to stop the situation and contacted the Spokane Police Department. The Shadle Library staff provided first aid to the victim and kept him safe in the library. The Shadle Library staff provided safety and assurance to other customers using the library. The Shadle Library staff swiftly cleared the area to ensure library operations could continue. The staff displayed the quick thinking and citizen first duty to public we all strive for as City of Spokane employees. The City Council salutes the Shadle Library staff for their dedication to our citizens and the brave actions they showed on February 14, 2017. Shadle Library staff were present to accept the salutation.

Recognition of Gary Pollard, Chair of the Riverside Neighborhood Council

Council Member Kinnear presented a Riverside Neighborhood Council salutation for neighborhood chair Gary Pollard. Gary has been an invaluable member and chair of the Riverside Neighborhood Council for the past 20 years. Gary was an early

and strong advocate for the downtown urban core as a place to live. He has been a supporter of the Business Improvement District and Downtown Spokane Partnership serving as a great partner in promoting the growth of downtown as a residential neighborhood where everyone is welcome. The tireless vision that Gary Pollard has had for the Riverside Neighborhood has brought about continued collaboration with organizations such as COPS and establishing Night Out Against Crime as a must attend neighborhood event. The City Council thanks Gary Pollard for the enthusiasm, heart, and dedication he has shown the Riverside Neighborhood for the past 20 years. Gary accepted the salutation on behalf of volunteers and noted he is deeply honored. Downtown Spokane Partnership President Mark Richard also provided commentary in recognition of Gary.

There were no **Administrative Reports**.

COUNCIL COMMITTEE REPORTS

Planning and Economic Development Committee Meeting

Council Member Mumm reported on the Planning and Economic Development Committee meeting held earlier today (February 27, 2017). Minutes of the Planning and Economic Development Committee are filed with the City Clerk's Office and are available for review following approval by the Planning and Economic Development Committee.

Public Works Committee Meeting

Council Member Waldref reported on the Public Works Committee meeting held earlier today (February 27, 2017). Minutes of the Public Works Committee are filed with the City Clerk's Office and are available for review following approval by the Public Works Committee.

BOARDS AND COMMISSION APPOINTMENTS

Aging and Long Term Care of Eastern Washington Board (CPR 1981-0449) and Spokane Park Board (CPR 1981-0402)
Upon Unanimous Roll Call Vote, the City Council **approved** (and thereby confirmed) the following appointments and re-appointment:

- Appointment of Dawn Kinder to the Aging and Long Term Care of Eastern Washington Board, representing the City of Spokane Community, Housing, and Human Services Department.
- Re-appointment of Rick Chase to the Spokane Park Board for a term of February 2, 2017 to February 1, 2022.
- Appointment of Sally Vantress-Lodato to the Spokane Park Board for a term of February 1, 2017 to February 1, 2022.

OPEN FORUM

Alan McDowell remarked that he has a problem with SPD taking action on information from outside federal agencies without documenting actions, and provided other remarks.

Rick Bocook commented on the sit and lie ordinance. He stated that most people that go to court over the sit and lie get it dismissed and the only ones that usually get charged are the ones that don't go to court. He also remarked on the transient shelter ordinance that he indicated is terrible especially on vets as a lot of them have PTSD and can't stand the shelters. He also remarked there is a serious problem with drugs downtown.

George McGrath remarked on the street levy and complete streets. He also commented on tires and wheels being ruined by hitting potholes and being knocked out of alignment.

LEGISLATIVE AGENDA

SPECIAL BUDGET ORDINANCE

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Ordinance C35476** amending Ordinance No. C35457 passed by the City Council November 28, 2016, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage, and declaring an emergency and appropriating funds in:

Street Fund – Signal & Lighting
FROM: Intergovernmental Services, \$108, 911;
TO: Various Accounts, same amount.

(This action allows an increase in revenue budget and expense budget to spend the funds received from the Utility Construction Agreement with WSDOT.) (Relates to OPR 2017-0139)

RESOLUTIONS

Resolution 2017-0015

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon 6-0 Roll Call Vote (Council Member Beggs abstaining), the City Council **adopted Resolution 2017-0015** approving settlement of claim filed by Personal Representative of the Estate of Stephanie R. Meier relating to an incident that occurred on or about March 3, 2015—\$250,000.

Resolution 2017-0017

Subsequent to an introduction of Resolution 2017-0017 by Finance and Administration Director Tim Dunivant, Council commentary, and an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2017-0017** approving the appointment of Crystal Marchand as the Director - Management & Budget for the City of Spokane.

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

HEARINGS

Final Reading Ordinance C35473 and Final Reading Ordinance C35475

Melissa Owen of the Planning Department provided an overview of Final Reading Ordinances C35473. Subsequent to Council inquiry and commentary and an opportunity for public testimony, with no individuals requesting to speak, the following actions were taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C35473** relating to the East Sprague Parking and Business Improvement Area; amending SMC sections 4.31C.040 and 4.31C.050 of the Spokane Municipal Code.

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C35475** approving and confirming the 2017 assessments and assessment roll for the East Sprague Parking and Business Improvement Area, prepared under Ordinance C35377.

No individuals spoke during the **Second Open Forum**.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:49 p.m.

Planning & Economic Development

January 23, 2017

Meeting Minutes: Meeting called to order at 11:02

Attendance

- P&ED Members Present: Council Members Mike Fagan, Breean Beggs, Lori Kinnear, Candace Mumm, Karen Stratton, Amber Waldref
- Council Members Not Present: Council President Ben Stuckart
- Staff Present: Melissa Owen, Tirrell Black, Eldon Brown, Shauna Harshman, Alicia Ayars, Amanda Winchell, Pam Bergin, Lisa Key, Dave Kokot, Boris Borisov, Teri Stripes, Nathan Gwinn, Jo Anne Wright

Briefing Session:

Minutes from the November 21, 2016 meeting were approved unanimously.

Discussion Items:**1. Haven Street Vacation**

- Eldon Brown with Development Services Center presented on the application for the vacation of a 12 foot portion of Haven Street between Rich and Heroy Avenue and a 12 foot portion of Market Street between Rockwell and Heroy Avenue.

Action Taken:

This project is in the Pre-Development stage, neighborhood response has not been solicited yet. Planning department is working on gathering information from the neighborhood plan and working with the developer to meet the Center and Corridor landscaping standards.

2. Lincoln Heights District Center Plan

- Tirrell Black with the Planning Department presented the Lincoln Heights Neighborhood District Center Plan. This unique plan includes the neighborhood in its entirety, not just the retail area.

Action Taken:

This item will be before council on February 6, 2017.

3. East Sprague BID Items

- Melissa Owen with the Planning Department presented an update on the East Sprague Business Improvement District including the 2017 assessment roll and clean-up of initial ordinance.

Action Taken:

There is no Consumer Product Index (CPI) for the City of Spokane. Staff is requesting an ordinance change to reference all urban and western region CPI. The 2017 ordinance changes are intended to create uniformity with all Business Improvement District.

4. Housing Quality Task Force Report

- Alicia Ayars with Neighborhood Services presented the Housing Quality Task Force Report.

Action Taken:

Council Member Waldref has some suggested edits that will be included before it goes to Council for Advanced Agenda. This item is currently scheduled for the advanced agenda on January 30, 2017.

5. Plan Commission Work Plan

- Council Member Mumm opened the discussion on the Plan Commission work plan. Council would like to work with Plan Commission to establish a consistent priority list. Council's top three priorities consist of Comprehensive Plan Update, Comprehensive Plan Update on Development Regulations and Six Year Transportation Plan.

Action Taken:

All three of the items selected by Council are mandates that are currently priority 1. Council will be preparing a list of non-mandatory projects to prioritize.

6. Fire Code Amendments

- Brian McClatchy with the Council Office advised Council that the International Fire Code updates are not a development regulation issue. It was unnecessary for Staff to work through the elongated public participation process. As a result Legal worked with staff to add clarifying language in Code 17 to eliminate these types of codes from having to go through the lengthier process.

Action Taken:

Next steps include adopting the code changes.

Administrative Reports:**1. Traffic Calming Update**

Breean Beggs provided an update on Traffic Calming cost accounting across the programs. The cost of the court commissioner and the neighborhood resource officer did not get allocated across all programs. Staff is working on fixing any discrepancies.

Meeting Adjourned at 12:00 pm:

Next PED meeting is scheduled **February 27, 2017**

Planning & Economic Development**January 25, 2016**

Meeting Minutes: Meeting called to order at 11:01

Attendance

- PCED Members Present: Chairperson Mumm, Council President Stuckart; Council Members: Karen Stratton, Mike Fagan, Amber Waldref, Lori Kinnear
- Council Members Not Present:
- Staff Present: Eldon Brown, Julie Happy, Nathan Gwinn, Teri Stripes, Adam McDaniel, Skyler Oberst, Grifynn Clay, Megan Duvall, Blain Stum, Brian McClatchey, Louis Meuler, Lisa Key, Emily Vance, Scott Simmons, Heather Trautman, Kevin Freibott, Richard Rush

Briefing Session:

Minutes from the December 14, 2015 meeting approved unanimously

Discussion Items:

1. 2016 DSP Priorities and their alignment with the Downtown Plan
 - Mark Richards presented the priorities of the Downtown Spokane Partnership.
 - Council members discussed several of the listed priorities with Mark.
 - Discussion ensued.
2. Vacation of a portion of 7th and Chestnut St. right-of-ways West of Cannon St.
 - Eldon Brown presented the vacation request to Council.
 - Questions asked and answered.
3. Vacation of a South portion of Rosewood Ave. from Helena to Pittsburg St.
 - Eldon Brown presented the vacation request to Council.
 - Questions asked and answered.
4. Management Agreement for the Eikenbary-Pierce House
 - Megan Duvall briefed the Council on the history of the Eikenbary-Pierce house.
 - Council members discussed the process for accepting houses to the Historic Registry.
 - Council members discussed postponing the consent meeting for a week.
5. Timing of a MFTE ordinance updates
 - Council President discussed expanding the Multi Family Tax Exemption areas.
 - Discussion ensued.

Administration Reports:

1. Planning Team District Alignment
 - Scott Simmons discussed the new Planning Team District Alignment with Council.
 - Council Members requested getting involved in the earlier stages of re-alignment in future changes.
2. Organizational Transitions
 - Scott Simmons briefed council members on the new division alignments at the direction of the Mayor.

Adjournment:

Next PCED meeting is scheduled **February 22, 2016**

Public Safety Committee, December 12th, 2016

Meeting minutes: meeting called to order at 10:33

Attendance:

PSC Members Present: PSC Chair CM Kinnear, CP Stuckart, CM Waldref, CM Fagan, CM Stratton, CM Beggs

Staff/Others Present: Chief Meidl, Interim Chief Schaefer, Assistant Chief Lundgren, Major King, Lt. Bart Stevens, Patrick Striker, Cpt. Singley, Cpt. Arleth, Judge Mary Logan, Tim Sigler, Jay Atwood, Brianne Howe, Angie Napolitano, Sue Raymon

Approval of minutes: CM Fagan made a motion to approve the meeting minutes from November 21st, 2016; M/S by CM Waldref; passed unanimously.

Consent Agenda:

Photo Red – Briefing Paper Only

SPD provided the Photo Red briefing paper (attached).

Sit and Lie – Presentation by Cpt. Arleth

Cpt. Arleth gave an overview of the history, intent, and function of Sit and Lie. CM Stratton thanked Cpt. Arleth for the work the Police are doing in referring those cited for Sit and Lie to service providers. CM Beggs: Praised the partnership with the Police referring individuals to Community Court. He posed a question asking if providing services can be made an even higher priority for police. Arleth: Reemphasized that officers are trying to only write citations not book individuals into jail for a sit and lie offense. CP Stuckart: Requested this presentation be given at an admin report. CM Kinnear: Requested the presentation be sent to council. CM Fagan: Asked if downtown security would be increased around tent camps. Cpt. Arleth: Stated he was uncertain if there was capacity to expand presence. CM Fagan: Inquired into where to direct people if they find a used syringe. Cpt. Arleth: Needles should be placed in a sharps container. Asst. Chief Schaeffer: There are sharps disposal at Fire Stations.

Council Requests

Heroin and Opioid Deaths-

CM Kinnear distributed a news article citing heroin and Opioid deaths in Spokane.

Contracts Up In 2016- Removed from agenda upon CP's request

Asset Forfeiture Ordinance- CM Beggs

CM Beggs: Provided an explanation for the Asset Forfeiture Ordinance. The ordinance requires funds from forfeited assets to go towards prioritized issues within the community. CM Kinnear: Asked Chief Meidl if he had any concerns. Chief Meidl: Expressed concern with Section 08.19.030 subsection B and that it may put the Council at odds with the SPD's goals in the community as well as in conflict with the state RCW. Further concern was expressed over the shift of funds to new priorities would take away from funding for equipment. The question was also posed if the city's ordinance took priority over the language of the RCW. Mary Muramatsu: Stated that shifting these funds towards community court would be in conflict with state law as seizure funds have to be for policing. CP Stuckart: How does this differ from sit and lie referring individuals to community court. Mary: Reiterated the point that seizure funds can only be spent on policing. Using the funds for community court would be outside the state law on the use of funds. CP Stuckart: The funds include law enforcement activity within the community court. Mary: That is a large redefinition of law enforcement activity. Mary: The State Auditor has stated it would be outside the definition of law enforcement activity. CP Stuckart: Requested a statement from the State Auditor. CM Beggs: Brought up disagreements in language and stated that funds would be used for a police officer. Mary: Funds cannot be used for a salary. CM Beggs: Funds could be used for equipment for an NRO. The goal of the ordinance is to refocus these funds towards the council's priorities. CM Kinnear: Requested the ordinance be touched up. CM Beggs: The question here is do the Police have budgetary oversight on this issue. Chief Meidl: Explained that SPD gets audited annually to make sure they are spending seizure funding appropriately. The language states that the funding be used by the "seizing law enforcement agency". Concern was displayed that SPD may have to come to Council for by-money if these funds are removed from SPD's budget. CM Waldref: What is the amount obtained from the seizure funds? Lundgren: The total amount was \$246,497.73 last year. CM Waldref: Is this funding accounted for in the budget? CM Beggs: It is not accounted for in the budget. CP Stuckart: Wants to keep council appropriation and approval in language of ordinance. CM Waldref: Asked CP if transparency was the most important part of this. Further discussion ensued about transparency of spending these funds. CM Fagan: Interested in rules of evidence surrounding the seizure of property through the RCW.

Citizen Concerns About Collective Bargaining- CM Beggs

Chief Meidl: The bargaining team will be Asst. Chief Lundgren and Maj. Olsen will attend as well. Chief Meidl further explained the bargaining process. CM Beggs: People at the NE crime forum discussed several ordinances. One included creating a classification of a crime solving technician to be included in the contract agreement. Chief Meidl: Expressed support for the concept of a non-commissioned officer to do more customer service work around crimes. CM Kinnear: Could this be used as an entry level position? Chief Meidl: Stated it could be used as an entry position. It would need to be negotiated into the contract. There are currently positions being used as an entry level to becoming a commissioned officer. A non-commissioned officer could handle calls currently going to crime check that are not getting a face to face

response. Asst. Chief Lundgren: Stated several details and civil service issues that need to be worked through to create and hire for this position. CM Beggs: Addressed the issue of overtime. Stating citizens were concerned that officers were not sharp due to working too much. How can overtime be distributed more effectively? Asst. Chief Lundgren: Overtime is all done by rule and is a contractual issue. Complaints regarding diminished effectiveness from officers working overtime have not been received in any higher volume. Overtime is being used to maintain safe staffing issues.

Spokane Police Department

WASPC Property Crimes Grant – Major Kevin King

Major King provided Council with the WASPC Property Crimes Grant Acceptance briefing paper (attached) requesting City Councils approval to accept sub-recipient funding for property crimes. Questions and discussion followed.

DEM Equipment – Major Kevin King

Major King provided Council with the Department of Emergency Management equipment briefing paper (attached) requesting City Councils approval to accept equipment. No questions or discussion followed.

Strategic Initiatives Monthly Update – Asst. Chief Lundgren

Asst. Chief Lundgren provided Council with the Strategic Initiatives monthly update (attached) and noted several items from the report: YPI session at Glover; exterior vehicle storage - need more and need funding; outreach efforts - November 27th had demonstrations for children with special needs about how to interact with police and fire. Questions and discussion followed. CM Kinnear suggested adding some non-athletic type of events to the PAL schedule.

TACT 2017 Grant Application – Major Kevin King

Major King provided Council with the TACT 2017 Grant Application briefing paper (attached). No questions or discussion followed.

Spokane Fire Department

HGC Purchase for Tower 2 Replacement – Chief Schaeffer

Council previously allowed the Fire Department to pursue the purchasing of new apparatus through the purchasing cooperative HGAC (Helping Governments Across the Country). Benefits to using HGAC are provided in the briefing paper. The location of the apparatus will be Station 2 at 1001 E North Foothills Drive. The cost of the apparatus came in under budget and will be moving through the OnBase system for purchase at 1.14 million dollars. Delivery date is expected to be 10-12 months.

Combined Communication Center Agreement Update – Chief Schaeffer

Negotiations with fire service stakeholders have been ongoing for six months with Chief Williams as the primary negotiator for the City. SFD dispatches for 14 other agencies in a collaborative fashion and all agencies except for Spokane Valley Fire Department (SVFD) are in agreement with the CCC Policy Board's proposed agreement.

Council President Stuckart indicated that he had received a call from SVFD stating they had a concern over the equity of the agreement. Chief Schaeffer explained the cost structure to the committee. A primary concern of SVFD is that the SFD's cost per call is less than others due to the City paying all initial and infrastructure costs. SVFD believes that the costs need to be equalized. The City still carries the majority of the risk and is not interested in equalizing the cost of calls.

SVFD does not currently have the infrastructure to take over dispatching if they do not approve the agreement. To avoid a disruption in service, Chief Schaeffer believes there may need to be a month-to-month agreement with SVFD, and work with the other CCC agencies to make up the deficit in the budget. He is hoping for a solution before the expiration of the one-year extension at the end of this year.

Council Member Waldref inquired about the 1/10 of 1% sales tax for communication. Chief Schaeffer explained that is unrelated and intended for the infrastructure of the radio system, crime check, and 9-1-1.

Chief Atwood added, when the City entered into the agreement, the premise was that the City agreed to participate in the conglomerate as long as they did not spend more to provide dispatch services than it would cost to maintain its own center. As with Chief Schaeffer, he believes it will take several months for SVFD to be in a position to be able to pull out.

Chief Schaeffer informed the Council that Chief Williams has transitioned out, so as Division Chief for the Communication Center, Chief Atwood will begin representing the communications business line.

Council President Stuckart requested Chief Schaeffer give a monthly update on the progress of the contract.

Surplus of American LaFrance Engine – Chief Schaeffer

With the purchase of three new engines, SFD is surplus a 1977 American LaFrance Fire Engine that was recently removed from service. The desire is to donate the piece to the non-profit Spokane Fire Museum. The value of the engine is estimated at \$1,000 and the museum has a long history of preserving SFD's artifacts and protecting the history for future generations.

Expendable Supply Bid Summary – Chief Schaeffer

Four medical supply companies submitted bids. SFD recommends awarding the bid to the lowest bidder, BoundTree Medical, whose bid came in at \$204,335.

Staff Requests**Community Court Grant 2016-2018- Brianne Howe**

Brianne Howe was introduced to the Council. Brianne explained the process Community Court is pursuing to use the grant to expand outside of downtown. CM Fagan: Asked where outside of downtown the court would expand. Judge Logan: There is a group in Hillyard pushing for a presence in their community. Brianne: Further explained the grant and input collection from the community. Judge Logan: Explained the hiring process. CM Stratton: Asked if Judge Logan would be the contact for finding mobile services within the city. Judge Logan: Explained the costs and that they would be the point of contact.

COPS- Patrick Striker & Colin Conway

The North Central COPS location, 630 W. Shannon, is being sold by the owner. The new location will likely be at the corner of Indiana and Howard. COPS is looking into purchasing the building and leasing at \$1 a year as opposed to renting. Owning the building opens the property up to grant opportunities. The chiropractor co-occupying the building is paying the majority of the mortgage.

Action Items: N/A.

Adjournment: The meeting was adjourned at 12:05

Attachments/Briefing Papers:

Attachments are on file for review in the Office of the City Clerk.

Public Safety Committee, November 21st, 2016

Meeting minutes: meeting called to order at 1:32

Attendance:

PSC Members Present: PSC Chair CM Kinnear, CM Waldref, CM Fagan, CM Stratton, CM Beggs

Staff/Others Present: Angie Napolitano, Sue Raymon, Skyler Oberst, Adam , Assistant Chief Schaefer, Deputy Chief Mark, Assistant Chief Lundgren, Major King, Brian McClatchey, Kaitlyn, Anna Everano, Patrick Stryker, Heather Trautman

Approval of minutes: CM Fagan made a motion to approve the meeting minutes from October 17th, 2016; M/S by CM Waldref; passed unanimously.

Consent Agenda:**Photo Red – Briefing Paper Only**

SPD provided the Photo Red briefing paper (attached).

Sit and Lie – Briefing Paper Only

SPD provided Sit and Lie briefing paper (attached).

OPO Monthly Report – Report Only

The Office of the Ombudsman provided a monthly report (attached).

Council Requests

Asset Forfeiture Ordinance – CM Beggs

CM Beggs: Without Chief Meidl and full Council may be better to wait for another time.

CBA Council Priorities – CM Beggs

CM Beggs: Without Chief Meidl and full Council may be better to wait for another time.

School Zone Photo Funds – CM Kinnear

CM Kinnear: Everyone received updated Resolution with edits from CM Mumm and CM Beggs. HT: 10 additional school projects were sent to Code Enforcement and asked for information on estimates about how much they would cost. School Radar has been kept as separate fund. This resolution would fund projects that are in Traffic Calming currently. Some projects already have some overlaps and others have already been recently done. For example, issue around Arlington Elementary is a road that is joint City/County and there are other issues being addressed. Audubon Elementary already received a grant recently. Sounds like CP reached out to School District and Health District. Subcommittee is recommending some overlaps already. CM Waldref: We don't have to be specific with regards to the Resolution. CM Kinnear: Has this been dropped? Adam: No CM Kinnear: Will be dropped later this year. CM Waldref: We don't need to decide by end of the year yet right? Cycle 5 and 6 projects are already in Resolution. Can we wait on specific projects until another time? CM Kinnear: What do you mean by Sidewalk projects? HT: Sidewalks that lead to school. CM Kinnear: How do we determine how far out from the school we go? HT: School District and Street Department look at this every year and identify impediments to walking routes. Sidewalks are around and in front of homeowners. CM Kinnear: Why are we not requiring the homeowners to repair sidewalks like we do in other areas? HT: Partially because it is a unique grant opportunity that is restricted by the school aspect. LID aspect is an option the City could look at, and involve adjacent property owners. CM Kinnear: Can we put more money into other things around schools besides sidewalk, and then have homeowners as part of sidewalk plan? HT: Could be a strategy moving forward. CM Fagan: Seen over past 2 years, but now we're not only talking about safe routes, but also the walking school bus program. HT: Some discussions around improving streets that are outside of school areas that would tie in with these same projects. Already an ordinance in place with regards to new development or redevelopment of a certain value. CM Waldref: Sounds like we may need more coordination between Traffic Calming projects and these proposed School Zone projects. If number 4 is amendable to everyone, we could decide later on specifics. CM Kinnear: Mark from the School District is here. Mark: We could coordinate on these projects with the engineering department. Our process is that Supervisor of Transportation and Supervisor of Safety go out and look at all routes. Currently use radius system to determine who can ride the bus. Might move to linear model which would have more kids on busses. CM Waldref: Not just about safe routes within the 1 mile radius, kids still have to get to bus stops outside of that radius. Mark: Looking into different and better routes. Every year staff makes a list and shares with City engineers. They then look at grants and costing out projects. HT: Good possibility here to work with school district on process from City's side to help freshen proposed list. CM Fagan: Safe Routes is a recurring grant. Are there any others that could be applied for to use on infrastructure needs. HT: There is a safety, especially pedestrian safety, grant that could be an option. CM Fagan: Idea on average grant to School District? Mark: No, it mainly comes out of City side of project, and not to school district. CM Fagan: In a few years, school district might be putting new construction on the ballot. Would safe routes to school be covered in future bonds or levies? Mark: Don't know answer today, but good question to look at moving forward. CM Waldref: Should probably establish set routes that don't change as often to make it easier on City engineers from year to year. CM Stratton: Brown Elementary as an example for Northwest District. Their entire plan is building sidewalks and expanding crosswalks for safe route to Brown Elementary. There are a lot of places that City should be connecting with schools to pool funds where we can. CM Beggs: Someone at Health District said they were involved in finding funds, is that correct? Mark: Yes CM Stratton: Also working with Mark and Mayor about flashing yellow lights in school zones. School District get yearly calendar that they give to street department. Streets then computerize all lights on that calendar. This year at least, there was some confusion and the schedule of the flashers wasn't in sync with School District. Had problem with people being ticketed while school not in session. District ended up being billed for streets going to fix the out of sync lights. Is it possible to use some of these funds to address that issue? Going to keep working on this, and have more meetings, but first thought was to use these funds in the case that this happens again. Mark: Only reason we had to change lights last year was the Wind Storm, but when we found out it would cost \$6000, decided against it. This year it had to do with teacher negotiations going so late. CM Waldref: That hasn't been resolved? Mark: No, it will be reprogrammed soon. We'll figure out how to pay later. CM Fagan: This brings up issue of these lights. We're placing and operating the equipment, so shouldn't the liability be on us? If this results in people getting tickets, then this should be on the City to take care of. CM Kinnear: Can we come back after next meeting, with full information and find a solution? CM Fagan: Maybe we come back with list of charges and have a general feel for cost to program and maintain sign. Mark: District only pays for changes, not annual setting. Mark: Lincoln Heights and Stevens are the two recommendations for new lights. CM Kinnear: Moving on to Resolution. Black is CP Stuckart. Red is CM Mumm. Blue is CM Beggs. CM Mumm struck out 3rd and 4th "whereas" thinking that they should be separate issue. She also wanted to get rid of 2018 and have this resolution just cover 2017. Any residual funds would go back to numbers 1 and 2. Added other school districts that our kids also go to. CM Beggs added made less definitive on two year allocation. Split numbers in half towards that affect. Also added "safety at and near schools" to broaden area around schools. Open discussion. CM Stratton: Why did we include these other school districts? CM Waldref: Because portions of those school districts are in the City, and only those areas would get the funds. CM Stratton: At the CA meeting to get feedback on NROs. CA liked idea that the NROs be tied as much as possible to schools and school safety. Also wanted rest

of funds for other safety programs. Do we need to be more specific in this about what the NROs do, and to clarify how the Municipal Court Commissioner ties in to school safety? HT: CA discussed survey results and the support for the NROs and safety projects. CA was generally in agreement with the survey results. CM Waldref: The 3rd "whereas" makes this a little confusing. Not necessary, but could instead include a restatement of why we approved the speed zone program as it relates to school zone safety. Keep 4th "whereas" because it helps reiterate purpose. CM Beggs: On the NROs, I don't think we should limit them specifically to school zones. They are needed in different places for each neighborhood. CM Stratton: If property crime is a concern, then it should be paid for out of a different pot of money. CM Fagan: Could be possible that Council could work with Chief to ensure that they are at schools. CM Stratton: Went to CA to get a feel on how they want money to be spent. CA was accepting of NRO funding, but it had to involve school safety. CM Kinnear: The 1 year cap could help solve that. Might mean that next year we find different solutions. CM Stratton: Spoke with Chief about what we could do and there are options that can happen outside roles of NROs. Want a way to ensure that the NROs would actually go towards school zones. CM Waldref: I'm OK with adding something about school zones to NRO description, but we would probably need something taken out. Patrick Stryker: Could use C.O.P.S. volunteers to assist with school zone speeding. The volunteers would be working with NROs, so it could be tied in. CM Waldref: In job description, it is stated that they are responsible for issues in area. Could use that language in Resolution. CM Stratton: Just want to ensure that these funds do go back in to school zone safety. CM Kinnear: Do like Patrick's idea. Could make a priority through that program without micromanaging NROs. CM Waldref: Job description is very broad. Administration was also committed to NRO idea. For future years that collaboration will be important to find solutions. Don't want same argument in a year. CM Beggs: And one year is too short to implement something. CM Waldref: Seems it would be better to have a 2 year pilot to also give administration time to study and find solutions. CM Kinnear: 2 people want 1 year limit (CM Mumm and CM Stratton). 5 want 2 year program (Rest of Council). CM Waldref: Only other change is to add in official name of Subcommittee and to change to define Capital Funding and not Traffic Calming. Finally need to get clear communication with Chief on how these 4 new NROs will work in comparison to current 6. Need to ensure that there is a continuity.

Spokane Police Department

Galls LLC Uniform Contract – 2 minutes – Major Kevin King

Major King provided Council with the Galls LLC Uniform Contract briefing paper (attached). No questions or discussion followed.

Galls LLC Jumpsuit Value Blanket Contract – 2 minutes – Major Kevin King

Major King provided Council with the Galls LLC Jumpsuit Value Blanket Contract (attached). No questions or discussion followed.

STA Interlocal Agreement – 2 minutes – Major Kevin King

Major King provided Council with the STA Interlocal Agreement briefing paper (attached). Discussion and explanation about officer presence and hours followed.

Interlocal Agreement for Crime Check Services – 2 minutes –

Major King provided Council with the Interlocal Agreement for Crime Check Services briefing paper (attached). CM Fagan asked for the briefing paper to have the errors corrected and be resubmitted for the public record. Corrected briefing paper sent to Council.

Spokane C.O.P.S. Contract Extension – 5 minutes – Major Kevin King

Major King provided Council with the Spokane C.O.P.S. Contract Extension briefing paper (attached). Discussions about how the collaboration is going and the hours of operation. Patrick Striker said that it is going fine and the hours are Monday through Friday from 9:00am to 4:30pm.

Strategic Initiatives Monthly Update – 5 minutes – Asst. Chief Lundgren

Assistant Chief Lundgren presented the monthly Office of Professional Accountability (OPA) report (attached) to Council and highlighted the following: there is still a decreasing trend in both complaints and use of force options; Records is still getting more requests than staffing allows for, causing a 90 day turnaround for the requests; Records is currently learning the LERMS process - once up to speed, they will reevaluate staffing. Questions and discussion between Council members and staff followed.

Spokane Fire Department

Assistance to Firefighter Grant (AFG) – Chief Schaeffer

The SFD has applied for the annual AFG Grant. The cost of equipping 48 SAFER Grant new hire firefighters with Structural and Wildland PPE, including SCBA face pieces, is approximately \$400,000. There were neither questions nor discussion.

Hiring Plan – Chief Schaeffer

Graduation and assignment dates for 2016-2 recruits and lateral entry firefighters are noted on the briefing paper. Interviews for the 2017-1 lateral entry class and recruit academy begin December 12th. Three rooms of the Training Center have been set aside to hold three interviews simultaneously for almost two weeks to get through 200 applicants. The lateral entry class orientation begins March 21st, with the academy starting March 27th. The regional recruit academy is thirteen weeks long, and then SFD puts them through an additional two weeks before they are placed in stations. New members are on probation for one year.

The Council is interested in the ratio of men to women. Demographics on who took the test were sent to the Council, and Fire will have a pretty good idea of the levels of diversity by the second week of interviews. The organization wants to reflect what's in the community and knows there is a lot of work to be done in that area. Efforts include social media, new testing procedures and the use of a retired female firefighter as the SFD's primary recruiter.

Introduction of Mark John – Chief Schaeffer

Chief Schaeffer introduced Mark John, the new Operations Deputy Chief. Mark is originally from Anaheim, California and served as a Battalion Chief for several years and most recently in Baker City, Oregon.

Staff Requests**Public Defender Grant – Kathy Knox**

Asking Council to accept money from State Office of Public Defense. Amount. Receiving a little less than last year. City gets 10% and County gets rest. Had for around 6 years. No questions from Council.

Jury Management Contract – Howard Delaney

2 year renewal on agreement that has been in effect since creation of Municipal Court. Essentially provides that Superior Court will qualify and educate jurors that Municipal Court can call on. Normally allocate \$20,000 to this contract, but rarely runs above \$10,000. Nothing went up this year. Money for contract was already projected into 2017 budget. Approving won't change budget. No questions from Council. Will be briefed at Council Briefing later.

Action Items: N/A.**Adjournment: The meeting was adjourned at 2:46****Attachments/Briefing Papers:**

Attachments are on file for review in the Office of the City Clerk.

Public Safety Committee, January 30th, 2017

Meeting minutes: meeting called to order at 1:33pm

Attendance:

PSC Members Present: PSC Chair CM Kinnear, CP Stuckart, CM Waldref, CM Fagan, CM Stratton, CM Beggs

Staff/Others Present: Chief Meidl, Interim Chief Schaefer, Assistant Chief Lundgren, Deputy Chief John, Div. Ch. Atwood, Div. Ch. Stockdill, Major Olsen, Captain Richards, Jacqui MacConnell, Julie Albright, Brian McClatchey, Dr. Matt Layton, Bart Logue, Kathy Knox, Angie Napolitano, Sue Raymon, Grifynn Clay

Approval of minutes: CM Fagan made a motion to approve the meeting minutes from December 12th, 2016; M/S by CM Mumm; passed unanimously.

Introduction of the new Director of Strategic Initiatives

Jacqui MacConnell was introduced as the new Director of Strategic Initiatives for the Spokane Police Department. Jacqui briefly shared her background and was welcomed by the Council.

Municipal Court Statistics

Lori called attention to Municipal Court statistics that were distributed before the meeting.

Consent Agenda:

Photo Red – Briefing Paper Only

CM Fagan noted a dramatic decrease in radar camera citations in December. CM Waldref: Have the cameras been adjusted to the school early release dates? CM Fagan: Yes, they have been adjusted.

Sit and Lie – Briefing Paper Only**Council Requests****Vehicle Theft Ordinance-**

Removed from agenda due to pending changes.

Officer Schwering Mention-

CM Kinnear stated that a salutation will be given at the following Council Meeting. CM Fagan: Brought attention to manufacturer's change in window design and how it relates to future safety issues.

Opioid Deaths Update- Julie Albright & Dr. Matt Layton

A fact sheet was distributed. Julie: Presented a breakdown of how many individuals are being treated in the SRHD's opioid treatment program as well as statistics surrounding opioid deaths in Spokane. Dr. Layton: Stated that the Health District considers the opioid problem an epidemic. The difference between opiates and opioids was clarified. Opioid use was stated to have increased, treatment provided trends of reduction

CM Fagan: Are there any ongoing discussions in Spokane to having safe rooms for opioid users as Seattle is planning on doing? Dr. Layton: No knowledge of doing something of that manner. An example of Portugal's decriminalization and focus on treatment which led to reductions was given. CM Stratton: Questioned the number of deaths from Tylenol. Dr. Layton: Explained how a number of individuals were attempting to overdose on Tylenol or other over the counter drugs. CP Stuckart: Posed another clarifying question relating to substances listed. Dr. Layton: Clarified the substance. CM Kinnear: What are we doing to prevent patients from "Doctor hopping". Julie: We monitor that through the Prescription Monitoring Program. Dr. Layton: Further expanded on the PMP program and how this will be addressed in educating doctors.

SPD Top 25 Calls for Service- Chief Meidl

Chief Meidl: Explained anomalies with number of calls to the Public Safety Building and to Excelsior. Cpt. Olsen: Explained how some locations are high as that is where incidents are reported but not necessarily where the incidents occurred. CP Stuckart: Why is a private residence garnering so many calls? Captain Richards: Provided a brief explanation regarding the situation at that residence and how the Police are approaching it. CM Mumm: Are the business owners on this list aware of it? Chief Meidl: Confirmed there is awareness regarding this. CM Kinnear: Is there any way we can partner with these businesses to come up with a strategy for them to be more proactive. Chief Meidl: Explained some company policies by businesses prevent employees stopping shoplifters. There has been thought surrounding addressing the situation safely with loss prevention officers. CM Stratton: Asked clarifying questions surrounding the company's business policy and if they would press charges for shoplifting. Chief Meidl: Explained the policy and how costs would work for processing a case surrounding a low dollar theft. CP Stuckart: When will SPD's staffing report be out? Chief Meidl: Next Month. CM Kinnear: Requested the staffing report be on February's PSC meeting. CM Waldref: Posed a question about businesses locking up their alcohol. Chief Meidl: Responded with how stores are locking up liquor. CM Waldref: How are single can alcohol sales is affecting calls for service? Captain Richards: Some problems migrating to the Logan neighborhood and out of AIA's.

Spokane Police Department**SPD top 25 calls for service**

Chief Meidl provided Council with the report of SPD's top 25 calls for service locations (attached) and stated that one thing that was not captured in the report is the number of responses involving Excelsior youths away from Excelsior's facility. The good news is that Excelsior has committed to change the way they secure youths to protect the community from a lot of those runaways. Questions and discussion followed.

Spokane Police Department**East Sprague Lighting Project – Captain Richards**

Captain Richards shared a PowerPoint for the lighting program in East Central Neighborhood. In 2014, they formed an informal committee and asked neighborhoods what they wanted to see; lighting was a priority. Questions and discussion followed. Council requested that Captain Richards forward the PowerPoint presentation to them.

WASPC Property Crimes – Media Campaign Grant Update – Major Olsen

Major Olsen stated that they are starting the public campaign starting Wednesday, February 1st. He played the T.V. commercial and radio commercial for Council. Questions and discussion followed. CM Mumm suggested displaying Crime Check's numbers in the ads.

Blumenthal's Uniform Contract – Major Olsen

Major Olsen provided Council with the Galls Uniform Pricing Amendment Contract briefing paper (attached) and explained that there was an approximate 2% increase. No questions and discussion followed.

WTSC DUI Grant for 2018 – Major Olsen

Major Olsen provided Council with the Washington Traffic Safety Commission Grant briefing paper (attached) requesting City Councils approval to accept this grant. The grant is focused on DUI enforcement pursuing Target Zero goals and objectives. Questions and discussion followed.

STOP Violence Against Women Formula Grant – Major Olsen

Major Olsen provided Council with the STOP Violence Against Women Formula Grant Program briefing paper (attached) requesting City Council approve funding from Spokane County Sheriff's Office. Questions and discussion followed.

Strategic Initiatives Update – Asst. Chief Lundgren

Asst. Chief Lundgren provided Council with the Strategic Initiatives monthly update (attached) and noted the 2016 comparisons. Asst. Chief Lundgren explained that approximately half of last year's uses of force would not have been reported under the prior policy. Questions and discussion followed.

CM Kinnear thanked SPD for their cooperation at recent events. She said that all of the officers have been kind and supportive and peaceful at these events.

Spokane Fire Department**CCC Contract – Chief Schaeffer**

The attached CCC contract is a cooperative agreement with fourteen agencies in Spokane County for communication services. Through negotiation, Spokane Valley Fire Department (SVFD) has been removed from the contract and will be on a month-to-month contract at the same cost per call as the former contract. Should the SVFD pull out, all parties will suffer losses. The primary loss would be to citizens because automatic aide, which sends the closest fire truck regardless of jurisdiction, would no longer exist.

Council President Stuckart inquired on combining the 9-1-1 CAD system with the CCC CAD system to eliminate redundancy and decrease response times. Division Chief Atwood reported they are currently discussing modifying the existing interface to allow the two CAD systems to interact electronically. In the interim, Fire Dispatch and 9-1-1 are making efforts to streamline the processes and eliminate redundancies including details like address verification. CP Stuckart would like to be kept updated on the continued progress.

ARU Purchase– Chief Schaeffer

As described in the attached briefing, the purchase is for five Chevrolet pickup trucks to accommodate a two-person EMS response in Stations 1, 2, 4, 11, and 13. Their presence will add over 25% overall response capacity in the deployment system.

SFD Updates and Information – Chief Schaeffer

The Ride to Care program is a two-year pilot project developed as a result of a recommendation of the Mayor's Task Team, as an alternative to ambulance transportation for low-acuity conditions. Ride to Care is managed through SNAP and funded by local grants. It's delivered through a private company, MedStar, who will take the patient to the emergency room, urgent care or an alternative destination; and return them to their home at no cost to the patient. Additional information and examples of the types of calls utilized by Ride to Care are listed in the brief.

Hiring Plan – Chief Schaeffer

Demographics for both the lateral class beginning March 21st and the recruit class beginning March 27th are listed in the briefing. Council Member Mumm commended the SFD on the hiring of three females. Discussion ensued, including Chief Schaeffer speaking about bringing on a recruiter, former employee Darci Fraser, to assist in increasing applicant diversity.

Annual Stroke Data – Chief Schaeffer

The attached briefing paper contains data from SFD's Electronic Patient Care Management System regarding strokes. There was neither discussion nor questions.

Staff Requests**OPO Report- Bart Logue**

Ombudsman Logue: Provided a breakdown of the volume of work that the Office of the Police Ombudsman has been processing. The office is 81% done with its backlog. The Ombudsman also stated he was impressed with CM Begg's oversight ordinance. An update was given on Spokane Falls Community College reaching out to observe the office while they update their criminal justice curriculum.

RFP for Investigative Services- Kathy Knox

Kathy: Explained the development of the contracts that will come before Council.

Anti-Registry Ordinance- Council President Stuckart

CP Stuckart: Stated he will be suspending the rules at tonight's council meeting to vote on this emergency ordinance, citing several comments by President Trump on establishing a religious citizen registry. The ordinance would prevent the city of developing a registry of employees based on religious beliefs. CM Beggs: Commented that CM Stratton is working on a broader ordinance related to human rights. CM Stratton: Provided further explanation of her human rights ordinance. CP Stuckart: Stated this will not prevent moving forward with CM Stratton's ordinance at a later time. CM Fagan: Asked how this would affect his ability to develop a private list of organizations to visit. CP Stuckart: Clarified this would not prohibit the creation of a private list on personal time.

Action Items: N/A.

Adjournment: The meeting was adjourned at 2:50pm

Attachments/Briefing Papers:

Attachments are on file for review in the Office of the City Clerk.

Hearing Notices

Notice of Plan Commission Public Hearing**2017 Periodic Update to the Comprehensive Plan**

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on March 8, 2017, beginning at 4:00 PM in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington. This public hearing is for the 2017 City of Spokane Comprehensive Plan Update. The specific action proposed is the recommendation to City Council for adoption of the updated Comprehensive Plan. Written comments regarding the Comprehensive Plan Update must be submitted no later than 5:00 p.m., March 7, 2017. Public testimony will be taken on the Comprehensive Plan Update at the Hearing on March 8. This hearing or portions thereof may be continued at the discretion of the Plan Commission.

Any person may submit written comments on the proposed action or call for additional information at:

City of Spokane Planning & Development, Attn: Jo Anne Wright, 808 West Spokane Falls Blvd, Spokane, WA 99201
509-625-6017 jwright@spokanecity.org.

Documents relating to this proposal are available for viewing at: <https://my.spokanecity.org/shapingspokane>

Location: The City of Spokane is located in Spokane County, Washington State. The Comprehensive Plan Periodic Update applies to all property within the City's corporate boundary.

Description of Proposal: The City of Spokane updated the 2001 *Draft Comprehensive Plan* in 2006, and has again undertaken the required periodic update of the Comprehensive Plan as required under the Washington State Growth Management Act (GMA, RCW 36.70A and WAC 365-196-610).

SEPA: This proposal has been reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Title 17E, Chapter 17E.050. An EIS was issued for the 2001 Draft Comprehensive Plan, an integrated GMA and SEPA Document; and a SEPA checklist was prepared for the 2006 Comprehensive Plan Update.

This SEPA Addendum is an addendum to the March 23, 2001 Environmental Impact Statement, and was issued on February 21, 2017. The Addendum is available for review at the website listed above. No comment period is required for the Comprehensive Plan SEPA Addendum pursuant to WAC 197-11-625.

Only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or jjackson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: February 22 and March 1 & 8, 2017

Notice of Plan Commission Public Hearing and SEPA Determination

Amending the City of Spokane SMC Title 17E, Chapter 17E.070 Wetlands Protection

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on March 8, 2017, beginning at 4:00 PM in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington. The specific action proposed is a recommendation to City Council to amend SMC Title 17E, Chapter 17E.070 Wetlands Protection. This hearing or portions thereof may be continued at the discretion of the Plan Commission. Public testimony for the Wetlands Ordinance Update will be taken at the hearing.

Any person may submit written comments on the proposed action or call for additional information at:

City of Spokane Planning & Development, Attn: Jo Anne Wright, 808 West Spokane Falls Blvd, Spokane, WA 99201 509-625-6017 jwright@spokanecity.org.

Documents relating to the Wetlands Update and SEPA DNS are available for viewing at:
<https://my.spokanecity.org/shapingspokane/wetlandsprotection>

Location: The City of Spokane is located in Spokane County, Washington State. The Wetlands Update applies to all wetlands within the City's corporate boundary.

Description of Proposal: The proposal is to update the Critical Areas regulations for Wetland Protection Areas and associated buffers within the City of Spokane. Revisions were made to ensure consistency with State Department of Ecology regulations and standards, per WAC 173-22-035.

SEPA: This proposal has been reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Chapter 17E.050. A Determination of Non-Significance (DNS) was issued on February 21, 2017. The DNS is issued under 197-11-340(2). The SEPA checklist and DNS are available for review at the website listed above. The lead agency will not act on this proposal for at least 14 days from the date of issuance. Comments regarding this DNS must be submitted no later than 5:00 p.m., March 7, 2017.

Only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or

through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or jjackson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: February 22 and March 1 & 8, 2017

General Notices

CANCELLATION SPOKANE CITY/COUNTY HISTORIC LANDMARKS COMMISSION

MEETING OF
WEDNESDAY, MARCH 15, 2017
*****CANCELLED*****

Please be advised that the meeting of the Spokane City/County Historic Landmarks Commission, previously scheduled for Wednesday, March 15, 2017, in the City Council Briefing Center-Lower Level of City Hall, 808 West Spokane Falls Boulevard, has been canceled. The next tentatively scheduled meeting will be April 19, 2017.

Publish: March 8, 2017

NOTICE

NOTICE

NOTICE

NOTICE IS HEREBY GIVEN that the regular meeting of the SPOKANE CIVIL SERVICE COMMISSION will be conducted at 9:30 a.m., March 21, 2017 in the Council Chambers on the Lower Level, City Hall.

Items on the Agenda are as follows:

- I. Approval of Minutes
- II. Commission Election of Fifth Member
- III. Staff Activities
- IV. Classification Resolution
- V. Other Business

The meeting is open to the public, with the possibility of moving into executive session only with members of the Civil Service Commission and the appropriate staff.

A Commission briefing will be held at **9:15 a.m.** March 21, 2017, in the Council Chambers.

Dated at Spokane, Washington, this 3rd day of March, 2017.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

TO HUMAN RESOURCES STAFF AND ALL EMPLOYEE REPRESENTATIVES:

A pre-Commission/Project Evaluation Committee meeting has been scheduled in the Civil Service Conference Room (4B) at 11:00 a.m. on Monday, March 20th, 2017.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or

email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or jjackson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Spokane Police Advisory Committee (PAC)



You're invited to the next PAC Quarterly Public Meeting:

Thursday, March 16, 2017 at 5:30 pm

LOCATION CHANGE TO: The NATIVE Project "Great Room"

1803 W. Maxwell

Members of the Spokane Police Department will be present to deliver updates.

This month's quarterly meeting will last only 30 minutes followed by the

Native Community & Police Forum from 6:00pm—9:00pm

PAC Serves as a Bridge from the Chief to the Community...

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to anapolitano@spokanepolice.org or call (509) 625-4063.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35473

An Ordinance relating to the East Sprague Parking and Business Improvement Area; amending SMC sections 4.31C.040 and 4.31C.050 of the Spokane Municipal Code.

The City of Spokane does ordain:

Section 1. SMC 4.31C.050 is amended to read as follows:

4.31C.040 Levy of Special Assessments

To finance the programs set forth in SMC 4.31C.030, there shall be levied and collected an annual special assessment upon the “businesses” and “multifamily residential or mixed-use” projects, as defined in RCW 35.87A.020(3) (including real property improvements thereon) as set forth on the special assessment formula for the PBI which shall be adopted annually by ordinance and incorporated by this reference as if fully set forth herein.

- A. Special assessments shall be levied based on the classification of the businesses, multifamily residential and mixed-use projects (multi-family residential and commercial within the East Sprague Parking and Business Improvement Area detailed below, using the Spokane County Assessor’s property information (including but not limited to assessed value, taxable value, lot size, and present use) upon Ratepayers within this area.

Properties classified by the Spokane County Tax Assessor’s Office as residential properties with three units or less shall not be assessed. Properties that are located in “Residential Single Family” zoning or “Residential Two Family” zoning and that are also classified by the Spokane County Tax Assessor’s Office as “Residential Undivided” shall not be assessed.

- B. Ratepayers will be assessed by the City of Spokane annually, beginning with the base year of the authorization (2016). Beginning in July 2016 for the initial year, the assessment will be as follows:

1. For properties in Zone 1, the assessment will be 2.5¢ per Lot Square Foot (LSF) plus 60¢ per \$1,000 Total Assessed Value (TAV) based on the 2015 Spokane County records, with a minimum of \$200 per property parcel and a maximum of \$1,000 per property parcel.
2. For properties within Zone 2, the assessment will be 1.3¢ per LSF plus 30¢ per \$1,000 of TAV based on the 2015 Spokane County records, with a minimum of \$100 per property parcel and a maximum of \$500 per property parcel.
3. For properties within Zone 3, the assessment will be 0.6¢ per LSF plus 15¢ per \$1,000 TAV based on the 2015 Spokane County records, with a minimum of \$50 per property parcel and a maximum of \$250 per property parcel.

- C. After the first assessment year, the assessments will be applied for the full calendar year beginning in January and the assessment amount shall be adjusted subject to the following conditions:

1. Assessments in the second and third assessment years, as adjusted pursuant to this subsection, shall be based upon the first assessment year.
 - a. For the second assessment year (2017), the assessments will equal the first year assessments multiplied by a consumer price index (CPI) Factor that is the lesser of 3% or the percentage

change in ~~((CPI-U-Spokane))~~ CPI for All Urban Consumers (CPI-U): West Region between June 2015 and June 2016.

- b. For the third assessment year (2018), the assessments will equal the first year assessments multiplied by a CPI Factor that is the lesser of 6% or the percentage change in ~~((CPI-U-Spokane))~~ CPI for All Urban Consumers (CPI-U): West Region between June 2015 and June 2017.
2. Assessments in the subsequent years will be recalculated using current records of LSF and TAV as maintained by the Spokane County Assessor's 2018 property information and the rates described in SMC 4.31C.040 B.
 - a. For the fourth assessment year, to account for inflation and maintain the equivalent buying power, the assessment rate on LSF will be increased by an Inflationary Factor, which is equal to the percentage change in ~~((CPI-U-Spokane))~~ CPI for All Urban Consumers (CPI-U): West Region since the first assessment year. The TAV rate will remain the same.
 - b. For the fifth assessment year (2020), the assessments will equal the fourth year assessments multiplied by a CPI Factor that is the lesser of 3% or the percentage change in ~~((CPI-U-Spokane))~~ CPI for All Urban Consumers (CPI-U): West Region between June 2018 and June 2019.
 - c. For the sixth assessment year (2021), the assessments will equal the fourth year assessments multiplied by a CPI Factor that is the lesser of 6% or the percentage change in ~~((CPI-U-Spokane))~~ CPI for All Urban Consumers (CPI-U): West Region between June 2018 and June 2020.
 3. For subsequent years, the assessment will continue on this three-year cycle with updates to the value and LSF rate every three years after the first assessment year.
- D. Annual Improvement Area assessments will be determined by the CPI Factor as set forth in SMC 4.31C.040 ~~((B))~~ C., except in the case of new construction, as follows:
1. Once a year, current Spokane County Assessor's property data will be compared to Spokane County Assessor's property data from the previous year.
 2. If there is an increase in Net ~~((Building))~~ Lot Square Footage for a parcel, then the East Sprague Business Improvement Area assessment will be calculated using the new Spokane County Assessor's values. No Inflationary Factor shall be assessed on the parcel in the year the change was made. In each subsequent assessment year, the Inflationary Factor shall be limited to the lesser of:
 - a. 3% per year from the year of the change; or
 - b. The ~~((CPI-U-Spokane))~~ CPI for All Urban Consumers (CPI-U): West Region from ~~((January))~~ June of the year prior to the change to ~~((January))~~ June of the year prior to the assessment year.

New assessments will be invoiced during the next billing cycle.

3. If there is no increase in Net ~~((Building))~~ Lot Square Footage for a parcel, then assessments in the East Sprague Parking and Business Improvement Area will be calculated as described in SMC 4.31C.040 B and C above. New assessments will be invoiced during the next billing cycle.

Section 2. SMC 4.31C.050 is amended to read as follows:

4.31C.050 Collection of BID Assessments

- A. Except as set forth below in this section, special assessments for the PBIA shall be collected on an annual basis, with payments due on January ~~((20th))~~ 31st or the first business day thereafter.
 1. A ratepayer may elect to make payment in equal semi-annual installments, the first due on January ~~((20th))~~ 31st and the next due on July ~~((20th))~~ 31st or the first business day thereafter. For semi-annual payments there shall be added to the assessment ten dollars on each payment to provide for administrative expenses.
 2. Payment dates of the special assessment ~~((in the initial year of the formation of the PBIA))~~ may be ~~((delayed))~~ adjusted to a specific date as set forth in the ordinance confirming the assessment roll.

- B. A new business or multifamily residential or mixed-used project that locates within the PBIA after a billing cycle commences shall be exempt from PBIA assessment for the remainder of that billing cycle, but may make voluntary payments to the City in lieu of any special assessment that otherwise would have been due.
1. A billing cycle is a twelve-month period beginning each December ~~((20th))~~ 31st.
 2. Businesses, multifamily residential and mixed-used projects will not be entitled to PBIA programs, as identified in SMC 4.31C.030, unless they have been assessed pursuant to SMC 4.31C.040 or have made a payment in lieu or assessment pursuant to this section.
- C. Within ~~((fifteen))~~ thirty days after the January and July due dates for PBIA assessments, the city treasurer shall send a ~~((reminder))~~ late notice to all ratepayers with unpaid assessments.
1. ~~((Thirty days after the due date, a))~~ A delinquency charge shall be added in the amount of ten percent of the assessment, not to exceed one hundred dollars.
 - a. All assessments shall also bear interest at the rate of ~~((one))~~ twelve percent per annum ~~((of the amount of the unpaid assessment for each month, or part thereof, of delinquency))~~.
 - b. Interest, penalties and other fees will be collected on any unpaid balance or portions thereof from the date the account became due.
 - ~~((b))~~ c. The city attorney is authorized to bring an action to collect any unpaid assessments in the Spokane County courts as a civil action, or in the discretion of the Mayor, refer collection to a collection agency.

**Passed by City Council February 27, 2017
Delivered to Mayor March 2, 2017**

ORDINANCE NO. C35475

AN ORDINANCE APPROVING AND CONFIRMING THE 2017 ASSESSMENTS AND ASSESSMENT ROLL FOR THE EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA, PREPARED UNDER ORDINANCE C-35377.

WHEREAS, the Spokane City Council on January 30, 2017 passed Resolution 2017-0011, which provided notice and set a date for hearing on the assessments to be levied under the above identified ordinance; and

WHEREAS, pursuant to Resolution No. 2017-0011, a public hearing was held on February 27, 2017 to take public testimony regarding the assessments and assessment roll for the East Sprague Parking and Business Improvement Area; and

WHEREAS, the assessment roles have been on file in the Office of the City Clerk for public review and inspection; and

WHEREAS, the City Council, through this ordinance, intends to levy assessments in the East Sprague Business Improvement District to provide programs and services, which will specifically benefit the businesses and properties in the District; and

THE CITY OF SPOKANE DOES ORDAIN:

Section 1. The 2017 assessments and the assessment roll of the East Sprague Parking and Business Improvement Area, established under Ordinance C-35377, as codified and amended in Chapter 4.31C SMC, are hereby approved and confirmed. The assessments and assessment roll are attached hereto, available in the Office of the City Clerk, City Treasurer.

Section 2. Each of the businesses, as described in RCW 35.87A.020, lots, tracts, and parcels of land and other property, including improvements thereon, multi-family residential, mixed-use projects (as described in RCW 35.87A.020(3), hotels, motels, government, and others, shown upon said rolls are hereby declared to be specially benefited by the programs authorized in Ordinance C-35377, as amended, in at least the amount levied against the same. The method of assessment is based upon the Special Assessment Formula in Exhibit A.

Section 3. Pursuant to SMC 4.31C.100, the projects, programs, activities and budget for the 2017 East Sprague Parking and Business Improvement Area as presented to the City Council are hereby approved.

Section 4. The City Clerk is hereby directed to certify and transmit the assessment rolls to the City Treasurer for collection, pursuant to City Ordinance and state law.

Section 5. That the assessments shown in the roll on file in the Office of the City Clerk may be paid in two installments with the first half of the assessment due and payable within thirty (30) days, or the first business day thereafter, of the issuance of a bill, and the second half of the assessment due and payable on the 31st day of July, 2017. Prior to the due date, ratepayers shall be sent a bill stating the amount of the assessment due and payable. If the assessment is not paid within thirty (30) days after its due date, a delinquency charge shall be added in the amount of ten percent (10%) of the assessment, not to exceed one hundred dollars (\$100) in addition to the processing fee. All assessments, or part thereof, shall also bear interest at the rate of twelve percent (12%) per annum, or part thereof, of delinquency. Within thirty (30) days of the due date(s), the City Treasurer or his/her designee shall send a late notice of the unpaid assessment including the assessment of appropriate interest, penalty and fees. Interest, penalties and other fees will be collected on any unpaid balance or portions thereof from the date the account became due.

Any ratepayer, aggrieved by the amount of an assessment or delinquency charge, shall request, within sixty (60) days of the assessment or charge, a meeting and/or hearing before the Ratepayer Board, and, if not satisfied with the decision of the Ratepayer Board, appeal within ten (10) days from the date of the decision, the matter de novo, to the City's Hearing Examiner, in the manner provided for in the City's Municipal Code. Failure to request a hearing shall result in a waiver of the right to challenge the assessment.

Section 6. This ordinance shall take effect and be in full force from and after the date of its passage.

**Passed by City Council February 27, 2017
Delivered to Mayor March 2, 2017**

ORDINANCE NO C35476

An ordinance amending Ordinance No. C-35457, passed the City Council November 28, 2016, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2017 budget Ordinance No. C-35457, as above entitled, and which passed the City Council November 28, 2016, it is necessary to make changes in the appropriations of the Street Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Street Fund, and the budget annexed thereto with reference to the Street Fund, the following changes be made:

FROM:	1100-21300	Street Fund – Signal & Lighting	
	99999-33819	Intergovernmental Services	<u>\$ 108,911.00</u>
TO:	1100-21300	Street Fund – Signals & Lighting	
	94000-56401	Machinery/Equipment (Capitalized equipment)	85,000.00
	1100-21800	Street Fund – Snow/Ice Removal	<u>23,911.00</u>
	42660-54850	Maintenance Supplies	<u>\$ 108,911.00</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to collaborate with WSDOT for the purchase of traffic detection systems for semi-actuated traffic signal operation projects beneficial to both entities, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage..

**Passed by City Council February 27, 2017
Delivered to Mayor March 2, 2017**

Executive Orders

CITY OF SPOKANE EXECUTIVE ORDER

EO 2017-0002 / LGL 2013-0013

EFFECTIVE DATE: January 1, 2014

REVISION DATE: February 23, 2017

TITLE: DELEGATION OF SIGNATURE AUTHORITY FOR MINOR CONTRACTS

WHEREAS, under section 38 of the City of Spokane Charter, "all written contracts, bonds and instruments of every kind and description to which the city shall be a party shall be executed in the name of the city by the mayor or the council president under the direction of the city council, and attested by the clerk, and when necessary, shall be acknowledged"; and

WHEREAS, section 1.02.130 of the Spokane Municipal Code states: "Except to the extent that state law may require certain municipal code enforcement or other personnel to be specially qualified, every function, authority and responsibility vested by this code in a particular officer is delegable, subject to the City's personnel system. Any act performed by a person or body without actual authority at the time may be ratified"; and:

WHEREAS, the City enters into a number of contracts that are not required to be individually approved by the city council due to the type of contract or its dollar amount; pursuant to section 7.06.260 of the Spokane Municipal Code; and

WHEREAS, the number of minor contracts which are of a routine nature has grown exponentially in recent years, creating lengthy delays in their processing and inefficient use of the City Administrator's time in their execution; and

WHEREAS, it would be more efficient for City division directors, department heads and assistant department heads of large departments to be given signature authority for certain documents; --

NOW, THEREFORE, I, DAVID A. CONDON, Mayor, do hereby order and direct: that I hereby delegate my signature authority for minor contracts as follows:

For purposes of this Executive Order only, Division Directors are:

City Attorney (Chief Assistant City Attorney in the absence of the City Attorney)
Chief Financial Officer
Director of Communications
Director of Finance and Administration
Director of Human Resources
Director of Innovation and Technology Services
Director of Neighborhood and Business Services
Director of Parks and Recreation
Director of Public Works
Fire Chief (Assistant Chief in the absence of the Fire Chief)
Police Chief (Assistant Chief in the absence of the Police Chief)

The Director of Grants Management and Financial Assistance shall approve all grant acceptances and contracts involving grant funds.

Department heads are those positions identified as such in chapter 3.01A of the Spokane Municipal Code.

DESCRIPTION	SIGNATURE AUTHORITY
Real Estate Documents – Leases, Use Agreements, etc	Division Director
Real Estate Documents – Deeds, Easements, etc.	City Administrator
Contracts \$0 - \$3,000	Voucher
Contracts \$3,001 - \$10,000	Department Head
Contracts \$10,001 – Minor Contract Threshold	Division Director
Extensions – No Cost	Department Head
Amendments / Change Orders / Addenda up to 10% of the original contract amount not to exceed \$100,000 (associated with agenda sheet)	Division Director
Amendments / Change Orders / Addenda (\$ changes) not to exceed Minor Contract Threshold	Division Director
Public Works / Public Works Maintenance \$5,001 - \$10,000	Department Head
Public Works / Public Works Maintenance \$10,001 – Minor Contract Threshold	Division Director
Public Works Division Change Orders covered by City Policy 5200-08-01	No Change
Amendments – No Cost	Department Head
Assignments	Department Head
Final Acceptances	Division Director
Software / Hardware Maintenance Contracts to \$10,000	Purchase Order

Except as provided above, this signature delegation authority may not be subdelegated by any division director or department head. I encourage staff in the absence of a department head to have the appropriate division director or city administrator execute their contracts to expedite document processing. In the absence of the appropriate division director, the City Administrator may execute the contracts to expedite document processing.

I direct the Chief Financial Officer and City Attorney to develop audit overview procedures for the signature delegation authority I am giving. Failure to comply with those procedures could result in signature delegation authority being withdrawn and/or disciplinary action as appropriate.

David A. Condon
Mayor

Date: February 23, 2017

Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

SAFETY MANAGER SPN 054 PROMOTIONAL

DATE OPEN: Monday, March 6, 2017 **DATE CLOSED:** Sunday, March 19, 2017 at 11:59 p.m.
SALARY: \$74,353.68 annual salary, payable bi-weekly, to a maximum of \$90,869.76

DESCRIPTION:

Directs, manages, supervises, and coordinates the activities and operations of the City's safety and worker's compensation programs; coordinates assigned activities with other divisions, departments, and outside agencies; serves as primary safety consultant for the City, and continuously communicates both internally and externally regarding safety and risk management; and provides responsible and complex administrative support to the Director of Human Resources.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Current non-probationary employees with a minimum of two years of experience in the position of Safety Coordinator (SPN: 050) may apply on a promotional basis.

***Open Entry:** (required at time of application)

A Bachelor's degree from an accredited four year college or university with major course work in risk management, safety, business administration, public administration or a closely related field, AND five years of increasingly responsible risk management or safety work experience. An equivalent combination of education and experience that would likely provide the required knowledge and abilities may also be qualifying.

***Current, non-probationary, City employees within the line of progression may apply for this promotional recruitment if they meet either the open or promotional requirements. -Civil Service Rule VI Section 5 (b),**

Licenses and Certifications:

A valid driver's license, or otherwise demonstrated ability to get to and from multiple work locations, is required.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

EXAMINATION DETAILS:

You are required to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a Training and Experience (T&E) Evaluation with final score weight assigned as follows: T&E: 80%, Promotional Evaluation 20%.

T&E EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire, which needs to be submitted online at the time of application. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page.

- Your answers should be consistent with the information given in your basic application details. Answers are subject to verification.
- Resumes or questionnaires uploaded as attachments to the application cannot be considered in this process.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent one on file will be used, regardless of date administered.

We encourage you to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 2nd day of March 2017.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

CALL FOR BIDS

**IO3 Control Facility (TJ Meenach CSO) and
Cochran Stormwater at Grace**

Engineering Services File No. 2013214 (lead) & 2012500

This project consists of the construction of approximately 1.4 million gallon underground concrete CSO tank with mechanical and electrical facilities, including sewer pumps and force main, ±27,050 cubic yards of structural excavation including haul, ±10,560 cubic yards of borrow (various types), shoring, construction of the Cochran stormwater treatment and infiltration facilities, roadway construction with excavation and embankment, ±2,200 linear feet of storm and CSO sewer installation, ±1,350 linear feet of water main installation, sidewalk and curb installation, communication and electrical conduit installation, ±7,500 square yards of 3-inch thick & 5.5-inch thick HMA pavement, gravel trail and pedestrian pathway construction, landscaping and irrigation work, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201–3316, will receive sealed bids until 1:00 p.m., March 27, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Plan holders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar

days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2016 Standard Specifications. Bidder's should allow sufficient time to familiarize themselves with the WSDOT 2016 Standard Specifications prior to bidding the project.

A non-mandatory pre-bid conference will be held at the office of Spokane City Hall in the Council Briefing Center at 808 W. Spokane Falls Boulevard at 9:00 am on March 15, 2017.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

"It is anticipated that this project will be funded in part by the Washington State Department of Ecology. Neither the State of Washington nor any of its departments or employees are, or shall be, a party to any contract or any subcontract resulting from this solicitation for bids."

Please publish March 8, 15 and 22, 2017

CALL FOR BIDS

Division Gateway – 3rd Avenue to Spokane Falls Boulevard Engineering Services File No. 2014149

This project consists of the removal and replacement of approximately 3,260 linear feet of existing curb and 4,500 square yards of cement concrete sidewalk and driveway, 3,000 linear feet of utility trenching, 2,150 square yards of pavement repair excavation, 2,150 square yards of HMA for pavement repair, installation of 4,800 linear feet of cement concrete curb wall, landscaping, irrigation, traffic signal system, illumination system, conduit system, removal and replacement of 5,500 square feet of pavement marking, permanent signing, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201–3316, will receive sealed bids until 1:00 p.m., March 20, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish March 1, 8 and 15, 2017

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR PROPOSALS

EAST CENTRAL COMMUNITY CENTER OPERATIONS MANAGEMENT

City of Spokane Neighborhood and Business Services Division

RFP #4321-17

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, MAY 1, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **EAST CENTRAL COMMUNITY CENTER OPERATIONS MANAGEMENT** for the City of Spokane Neighborhood and Business Services Division.

Proposers are required to submit a "Letter of Intent to Apply" notice to Purchasing via email or hard copy by **April 3, 2017**. Email address is purchasinghelp@spokanecity.org and hand delivery or mailing address is City of Spokane Purchasing, 4th Floor City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201. Instructions for the content of the "Letter of Intent to Apply" notice can be found in the Request for Proposals document.

A Pre-Proposal Conference is scheduled to be held on **April 12, 2017** from 4 p.m. – 6 p.m., local time, at the East Central Community Center, 500 S. Stone, Spokane, WA. Detailed information regarding the operation of the Center will be provided along with a tour during the conference. **All prospective Proposers must attend; attendance is mandatory in order to submit a Proposal.**

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, May 1, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer/Proposal when considering this contract.

All response packages are to be clearly marked with:

"RFP #4321-17, EAST CENTRAL COMMUNITY CENTER OPERATIONS MANAGEMENT, DUE 5/1/2017"

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: March 8 & 15, 2017

REQUEST FOR PROPOSALS**PROJECT MANAGER FOR THE INNOVATION AND TECHNOLOGY SERVICES DIVISION'S PROJECT MANAGEMENT OFFICE****City of Spokane Innovation and Technology Services Division****RFP #4340-17**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, MARCH 20, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **PROJECT MANAGER FOR THE INNOVATION AND TECHNOLOGY SERVICES DIVISION'S PROJECT MANAGEMENT OFFICE** for the City of Spokane Innovation and Technology Services Division.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, March 20, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer/Proposal when considering this contract.

All response packages are to be clearly marked with:

"RFP #4340-17, PROJECT MANAGER FOR THE INNOVATION AND TECHNOLOGY SERVICES DIVISION'S PROJECT MANAGEMENT OFFICE, DUE 4/20/2017"

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: March 8 & 15, 2017

REQUEST FOR PROPOSALS**PUBLIC WORKS SAFETY PROGRAM****City of Spokane Public Works Division****RFP #4344-17**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, MARCH 20, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **PUBLIC WORKS SAFETY PROGRAM** for the City of Spokane Public Works Division.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, March 20, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer/Proposal when considering this contract.

All response packages are to be clearly marked with:

“RFP #4344-17, PUBLIC WORKS SAFETY PROGRAM, DUE 4/20/2017”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: March 8 & 15, 2017
