



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 107

FEBRUARY 8, 2017

Issue 6



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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# Minutes

## MINUTES OF SPOKANE CITY COUNCIL

Monday, January 30, 2017

### BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

#### Roll Call

On roll call, Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

City Administrator Theresa Sanders, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

#### Advance Agenda Review

The City Council received an overview from staff on the February 6, 2017, Advance Agenda items.

#### First Reading Ordinance C35471

**Motion** by Council Member Fagan, seconded by Council Member Waldref, **to defer** First Reading Ordinance C35471 (relating to the process for amending the unified development code) to March 6, 2017 (in order to give proper public notice); **carried unanimously.**

#### Action to Approve February 6, 2017, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the February 6, 2017, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Fagan, seconded by Council Member Kinnear, **to approve** the Advance Agenda for Monday, February 6, 2017, (as revised); **carried unanimously.**

### ADMINISTRATIVE SESSION

#### Current Agenda Review

The City Council reviewed the January 30, 2017, Current Consent Agenda for changes.

#### Suspension of Council Rules

**Motion** by Council Member Waldref, seconded by Council Members Mumm and Fagan, **to suspend** the Council Rules; **carried unanimously.**

#### Operations Contract for 2017 with East Central Community Center (OPR 2012-0886)

Council President Stuckart noted the City Council has the latest version of the Operations Contract for 2017 with East Central Community Center which changes what was originally in front of City Council last week from six months to twelve months and he referenced the timeline for the RFP and that this provides another six months on the process in case there were to be a transition. Subsequently, the following action was taken:

**Motion** by Council Member Fagan, seconded by Council Member Kinnear, **to put (and thereby add)** this (Operations Contract for 2017 with East Central Community Center) on tonight's (January 30) Agenda; **carried unanimously.**

Council Member Fagan invoked Council Rules and requested the Operations Contract with East Central Community Center be placed on tonight's Legislative Agenda.

Resolution 2017-0009

**Motion** by Council Member Fagan, seconded by Council Member Waldref, **to replace** previously filed version of Resolution 2017-0009 (recognizing the Mayor's Housing Quality Task Force Final Report) with updated revised version; **carried unanimously**.

Emergency Ordinance C35472

**Motion** by Council Member Mumm, seconded by Council Member Kinnear, **to add** Emergency Ordinance C35472 (relating to human rights protections) to tonight's agenda; **carried 6-1 (Council Member Fagan "no")**.

Resolution 2017-0011

**Motion** by Council Member Fagan, seconded by Council Member Kinnear, **to replace** previously filed version of Resolution 2017-0011 (setting the assessment roll hearing for the East Sprague Parking and Business Improvement Area) with updated revised version; **carried unanimously**.

## CONSENT AGENDA

**Upon motion by Council Member Fagan, seconded by Council Member Waldref, the City Council approved Staff Recommendations for the following:**

Value Blanket with lowest responsive bidder, City Service Valcon, for Bulk Gas & Diesel Fuels for various city-owned fueling sites for 5 years—Estimated annual expenditure is \$6,000,000 (incl. tax). (OPR 2016-0027; BID 4296-16)

Value Blanket with Wingfoot Commercial Tire, (Spokane, WA) for the purchase of 16", 17" and 18" Goodyear tires for police vehicles on an "as needed" basis using Washington State Contract #01712—\$125,000 (incl. tax). (OPR 2017-0028)

Accept funding from the Washington Association of Sheriffs and Police Chiefs for Property Crimes, via the Spokane County Sheriff's Office, from July 1, 2016 through June 30, 2017—\$75,000 revenue. (OPR 2017-0029)

Accept equipment from Spokane County's Department of Emergency Management under the FY 2015 Homeland Security Grant Program, (EMW-2015-SS-00013-S01, CFDA# 97.067—HSGP) from July 1, 2016 through June 30, 2017—Equipment value estimate is \$120,000. (OPR 2017-0030)

Easement with Schoolyard Billy, LLC, (Spokane, WA) for the proposed I07c Riverside Control Facility tank—\$103,513.76. (East Central Neighborhood) (OPR 2017-0031; ENG 2014096)

Consultant Agreements for software and hardware support services for the upgrade of the Plant-wide SCADA system to Ethernet at the Riverside Water Reclamation Facility from January 17, 2017 through January 16, 2022, with:

- a. Rockwell Automation (Spokane, WA) \$234,783.30. (OPR 2017-0032)
- b. Transource Services Corp. (Phoenix, AZ) \$93,228.88. (OPR 2017-0033)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through January 20, 2017, total \$10,122,120.59 (Check Nos. 533489-533723; ACH Payment Nos. 33932-34202), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,812,098.74. (CPR 2017-0002)

City Council Meeting Minutes: January 19, 2017. (CPR 2017-0013)

### Council Recess/Executive Session

The City Council adjourned at 4:03 p.m. No Executive Session was held. The City Council reconvened again at 6:02 p.m. for the Regular Legislative Session.

## LEGISLATIVE SESSION

### Pledge of Allegiance

Council President Stuckart recognized the East Central Tarheels basketball team (undefeated) and the team led the Pledge of Allegiance.

**Review of Ground Rules**

Council President Stuckart provided a review of the ground rules for this evening's meeting. He asked everyone to respect the Council Rules and to not clap, yell, or call out anybody after they've spoken.

**Invocation**

Council Member Fagan provided an invocation.

**Roll Call**

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

**BOARDS AND COMMISSION APPOINTMENTS****Civil Service Commission (CPR 1981-0271) and Historic Landmarks Commission (CPR 1981-0122)**

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to approve** (and thereby confirm) the following appointments; **carried unanimously**:

- Appointment of Pam DeCounter to a four-year term on the Civil Service Commission expiring December 31, 2020.
- Appointment of Betsy Bradley to a three-year term on the Historic Landmarks Commission (citizen at large) for the term January 1, 2017, to December 31, 2019.

**ANNOUNCEMENT – HUMAN RIGHTS COMMISSION VACANCY**

Council President Stuckart reminded everyone that there is a Human Rights Commission vacancy. For anyone who wishes to apply, go to [www.spokanecity.org](http://www.spokanecity.org).

**ADMINISTRATIVE REPORTS****Project Hope**

James Kashork, Executive Director of Project Hope Spokane, shared an overview of what Project Hope does. Project Hope Spokane is a nonprofit independent youth development organization working in Spokane mainly in the West Central Neighborhood. Project Hope has been here for ten years creating opportunities for youth in their neighborhood through job training, education, and community engagement through a number of social enterprises, including a scattered site urban farm, reclaiming unused property to grow produce, and operating a lawn care service. He displayed a video so the City Council and audience can hear directly from young people about what Project Hope does and what it means to them.

There were no **Council Committee Reports**.

**OPEN FORUM**

**Bob Horrocks** presented concerns regarding the Monroe Street Project, which he believes is a bad idea.

**Zach Lindihl**, with the Spokane Chapter of the Washington Hospitality Association, noted the Association represents about 6200 businesses in the State of Washington and about 650 in Spokane. He spoke regarding his excitement over completing another round of scholarships for local students. He noted the local chapter of the Association works closely with Pro Start which is the high school culinary schools and the Inland Northwest Culinary Academy.

**Greg Thomas** remarked on not keeping residential streets plowed. He noted he, his wife, and daughter attended a meeting last Friday with Mayor Condon, along with two other citizens and staff members - Simmons, Coddington, and Mallahan. He stated his handicap van with four inches of clearance can't get down the block to Bernard which is kept plowed, and he noted it is a serious problem for them. He requested enough money be allocated to the Street Department to keep not only his street but all the residential streets clear of snow in the winter.

**Alfredo Llamedo** quoted Malcolm X and remarked on oppression. He commented on the President and his cabinet and forcing citizens to become something they are not. He commented on the people who came together to form a nation that was built by immigrants. He stated America is about opening doors to people and allowing us to be together and united.

**Henry Valder** commented on Yakima voting on a sanctuary city and recently reversing it. He remarked on the VA not having enough doctors. He noted he was applying for a job at the House of Charity. He stated the different nonprofits need to work together and he provided other remarks.

**Todd Coots** thanked the City Council for putting in a stop light at the Monroe Street Bridge. He also stated he wants the City Council to leave Monroe a four or five lane road.

**Rick Bocook** stated he believes in his country and especially the First Amendment. He spoke regarding freedom of speech and the right to redress grievances. He also commented on freedom of religion.

## LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

### EMERGENCY ORDINANCE

#### Emergency Ordinance C35472

Council President Stuckart provided an overview of Emergency Ordinance C35472 relating to Human Rights Protections. The City Clerk then provided a full reading of the ordinance. Considerable public testimony was received and Council commentary ensued. Subsequently, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Emergency Ordinance C35472** relating to Human Rights Protections; enacting a new section 03.10.060 of the Spokane Municipal Code; and declaring an emergency.

### Council Recess

The City Council took a recess at 9:23 p.m. (during the public testimony on Emergency Ordinance C35472) and reconvened at 9:29 p.m.

### RESOLUTIONS

#### Resolution 2017-0009

Subsequent to an overview of Resolution 2017-0009 by Council Members Waldref and Stratton and the opportunity for public testimony, with no individuals requesting to speak, and commentary by Council President Stuckart, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2017-0009 (as revised)** recognizing the Mayor's Housing Quality Task Force Final Report and Recommendations as a guide for future policy development and potential regulatory implementation measures.

#### Resolution 2017-0010 (ENG 2015127; ENG 2014096; ENG 2015753)

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2017-0010** authorizing the loan and grant agreements between the City of Spokane and State of Washington Department of Ecology for High Drive Stormwater (\$967,000), Riverside Interceptor Protection (I-07) (\$4,200,000), Spokane River Infiltration Reduction (\$1,200,859) and the Rebecca Control Facility (CSO 41) (\$2,393,870). The grant for the High Drive Stormwater Project is \$241,500. (Multiple Neighborhoods).

#### Resolution 2017-0011

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2017-0011 (as revised)** setting the assessment roll hearing for February 27, 2017, for the East Sprague Parking and Business improvement Area (Business Improvement District – BID) and providing notice of the 2017 assessments to business and property owners.

#### Resolution 2017-0012

Council President Stuckart requested a motion to add the words "or providers" to the Legislative Agenda at the end of the last paragraph under "Protect our Health Care." Subsequently, the following action was taken:

**Motion** by Council Member Beggs, seconded by Council Member Mumm, to add the words “or providers” at the end of the last paragraph under “Protect our Health Care;” **carried 6-1 (Council Member Fagan voting “no”).**

There was an opportunity for public testimony on Resolution 2017-0012, as amended, with no individuals requesting to speak. Subsequent to commentary by Council President Stuckart, the following action was taken:

**Upon 6-1 Roll Call Vote (Council Member Fagan voting “no”),** the City Council **adopted Resolution 2017-0012** (as amended) establishing the City of Spokane’s Federal Legislative Agenda for the 115<sup>th</sup> Congress.

There were no **Final Reading Ordinances.**

There were no **First Reading Ordinances.**

### SPECIAL CONSIDERATIONS

#### **Operations Contract for 2017 with East Central Community Center (as revised) (OPR 2012-0886)**

Jonathan Mallahan, Neighborhood and Business Services Division Director, provided an overview of the Operations Contract for 2017 with East Central Community Center (as revised) and the RFP process that is underway, and he responded to Council inquiries. Public testimony was received and Council discussion held. Council Member Fagan presented the following proposed changes to the Contract:

*Scratch the third “Whereas” with city property listing and replace with the following conditions:*

*WHEREAS, a city council liaison will attend monthly ECCO Board meetings through the first year of this extension;*

*WHEREAS, at the conclusion of the council liaison commitment, the City Council shall, by resolution, immediately authorize the administration to begin an RFP process or provide consideration to extend this agreement for an additional two-year term, upon mutually beneficial terms; and*

*WHEREAS, any RFP process concerning the services covered by this Agreement will be designed to result in a contract term beginning January 1, 2019.*

*#4 COMPENSATION: The city shall pay an additional amount not to exceed SIX HUNDRED EIGHTY EIGHT THOUSAND EIGHT HUNDRED NINETY TWO AND NO/100 DOLLARS (\$688,892.00) for everything furnished and done under this contract extension.*

The following actions were taken on the matter.

**Motion** by Council Member Fagan, seconded by Council Member Kinnear, **to make** the proposed changes (as presented by Council Member Fagan); **rejected 3-4 (Council President Stuckart and Council Members Beggs, Mumm, and Waldref voting “no”).**

**Motion** by Council Member Fagan, seconded by Council President Stuckart, **to remove** the third “Whereas” in the contract; **rejected 3-4 (Council President Stuckart and Council Members Beggs, Mumm, and Waldref voting “no”).**

**Upon Unanimous Roll Call Vote,** the City Council **approved** the Operations Contract for 2017 with East Central Community Center through December 31, 2016—\$344,446.

There were no **Hearings.**

### SECOND OPEN FORUM

**Cherie Barnett** stated she wished she could talk about ECCO and was hoping the City Council would go for the two years (for the Contract). She also commented on this evening’s proceedings. She said she is a conservative Christian and feels as she listened to discussions tonight that our President has been abused and his family has been abused. She also provided other remarks about the President, the Constitution, and this country.

**ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 10:42 p.m.

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**MINUTES OF SPOKANE CITY COUNCIL****Monday, January 23, 2017****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Pro Tem Waldref and Council Members Beggs, Fagan, Kinnear, Mumm, and Stratton, were present. Council President Stuckart was absent.

City Administrator Theresa Sanders, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

**Advance Agenda Review**

The City Council received an overview from staff on the January 30, 2017, Advance Agenda items.

Resolution 2017-0012

**Motion** by Council Member Fagan, seconded by Council Member Stratton, **to suspend** the Council Rules; **carried unanimously (Council President Stuckart absent).**

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to add** Resolution 2017-0012 (establishing the City of Spokane's Federal Legislative Agenda for the 115<sup>th</sup> Congress) to the January 30, 2017, Legislative Agenda; **carried unanimously (Council President Stuckart absent).**

**Action to Approve January 30, 2017, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the January 30, 2017, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to accept** the Advance Agenda for Monday, January 30, 2017, as revised; **carried unanimously (Council President Stuckart absent).**

**Current Agenda Review**

The City Council received an overview from staff on the January 23, 2017, Current Agenda items.

Operations Contract for 2017 with East Central Community Center (OPR 2012-0886)

Council Member Kinnear requested the Operations Contract with East Central Community Center be moved to tonight's Legislative Session.

Resolution 2017-0008

**Motion** by Council Member Fagan, seconded by Council Member Kinnear, **to suspend** the Council Rules; **carried unanimously (Council President Stuckart absent).**

**Motion** by Council Member Fagan, seconded by Council Member Kinnear, **to add** Resolution 2017-0008 to tonight's Legislative Agenda; **carried unanimously (Council President Stuckart absent).**

Contracts for the University District Pedestrian Bicycle Bridge (PRO 2017-0009 / ENG 2012119 and PRO 2017-0008 / ENG 2012119)

Council Member Fagan requested that Consent Agenda Item No. 3 [Contracts for the University District Pedestrian Bicycle Bridge with S.M. Hansen Consulting (OPR 2017-0019) and KPFF Consulting Engineers, Inc. (PRO 2017-0008)] be considered separately.

**ADMINISTRATIVE SESSION****Current Agenda Review**

The City Council considered the January 23, 2017, Current Consent Agenda items.

**CONSENT AGENDA**

**Upon motion by Council Member Fagan, seconded by Council Member Beggs, the City Council (Council President Stuckart absent) approved Staff Recommendations for the following:**

Operations Contracts for 2017 with:

- a. West Central Community Center—\$111,939.50. (OPR 2017-0016)
- b. Southwest Central Community Center—\$37,100.50. (OPR 2017-0017)
- c. Northeast Central Community Center—\$125,904.50. (OPR 2017-0018)

Contract Extension with Corvel Healthcare Corp. (Seattle, WA) to provide medical bill review and related services for the City Workers' Compensation program from January 1, 2017 through December 31, 2017—not to exceed \$100,000. (First of two one-year extensions) (OPR 2013-0875 / BID 3932-13)

Contract Renewals with Structured Communications Systems, Inc. (Spokane, WA) from January 1, 2017, through January 31, 2018, for:

- a. 24/7 Hardware and Software Maintenance and Support—\$81,019.15. (OPR 2015-1109)
- b. Veritas Support & NetBackup Annual Maintenance—\$108,724.35. (OPR 2012-1035)

Contract Amendment with Craig Trueblood, Esq. of K&L Gates (Seattle, WA) to provide the Wastewater Department and the Legal Department with Special Environmental Counsel legal services regarding the City's TMDL and NPDES permitting matters—\$50,000. Total Maximum Contract Amount: \$200,000. (OPR 2013-0072)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through January 13, 2017, total \$9,198,499.03 (Check Nos. 533127-533488, ACH Payment Nos. 33568-33931), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,229,409.94. (CPR 2017-0002)
- b. Payroll claims of previously approved obligations through January 14, 2017: \$6,626,297.79 (Payroll Check Nos. 543267-543396). (CPR 2017-0003)

City Council Meeting Minutes: January 9, 2017 and January 12, 2017. (CPR 2017-0013)

Contracts for the University District Pedestrian / Bicycle Bridge (PRO 2017-0009 and PRO 2017-0008 / ENG 2012119) (taken separately)

**Motion** by Council Member Mumm, seconded by Council Member Stratton, **to approve** the Contracts for the University District Pedestrian / Bicycle Bridge (East Central Neighborhood) with:

- a. S. M. Hansen Consulting (Liberty Lake, WA) for Project Management services—\$54,600. An Administrative reserve of \$5,460, which is 10% of the contract price, will be set aside. (OPR 2017-0019; ENG 2012119)
- b. KPFF Consulting Engineers, Inc.—\$1,080,240.73. An Administrative reserve of \$108,024.07, which is 10% of the contract price, will be set aside. (OPR 2017-008; ENG 2012119)

**Motion carried 5-1 (Council Member Fagan voting “no” and Council President Stuckart absent).**

**Council Recess/Executive Session**

The City Council adjourned at 4:15 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.



**LEGISLATIVE SESSION****Pledge of Allegiance**

The Pledge of Allegiance was led by Boy Scout Pack 353, Hutton Elementary, Troops 3377 and 4364.

**Invocation**

Spokane Police Chaplain Ed Hoffman provided an invocation.

**Roll Call**

Council President Pro Tem Waldref and Council Members Beggs, Fagan, Kinnear, Mumm, and Stratton were present. Council President Stuckart was absent.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

**BOARDS AND COMMISSION APPOINTMENTS****Spokane Park Board (CPR 1981-0402), Spokane Plan Commission (CPR 1981-0295), and Historic Landmarks Commission (CPR 1981-0122)**

**Motion** by Council Member Fagan, seconded by Council Member Beggs, **to approve** (and thereby confirm) the following appointments; **carried unanimously (Council President Stuckart absent):**

Spokane Park Board (CPR 1981-0402)

Appointment of Steve Salvatori to the Spokane Park Board to fill an unexpired term ending on December 2, 2021.

Spokane Plan Commission (CPR 1981-0295)

- Appointment of James Wilburn, Jr. for Plan Commission for the term of January 24, 2017, to December 31, 2018.
- Reappointment of John Dietzman to the Spokane Plan Commission for the term of January 1, 2017, to December 31, 2020.
- Reappointment of Jacob Brooks to the Spokane Plan Commission for the term of January 1, 2017, to December 31, 2010.
- Re-appointment of Michael Baker for Plan Commission for the term of January 1, 2017, to December 31, 2020.

Historic Landmarks Commission (CPR 1981-0122)

Appointment of Jodi Kittel to the Historic Landmarks Commission for the term of January 1, 2017, to December 31, 2019.

**COUNCIL COMMITTEE REPORTS****Planning and Economic Development Committee**

Council Member Mumm reported on the Planning and Economic Development Committee meeting held earlier today (January 23, 2017). Minutes of the Planning and Economic Development Committee are filed with the City Clerk's Office and are available for review following approval by the Planning and Economic Development Committee.

**Public Works Committee**

Council President Pro Tem Waldref and Council Member Beggs reported on the Public Works Committee meeting held earlier today (January 23, 2017). Minutes of the Public Works Committee are filed with the City Clerk's Office and are available for review following approval by the Public Works Committee.

**PROCLAMATIONS**

January 22-28, 2017      *School Choice Week*

Council Member Kinnear read the proclamation. School Choice Week is celebrated across the country by millions of students, parents, educators, schools and organizations to raise awareness of the need for effective educational options that challenge and motivate all our students to succeed.

January 22-28, 2017      *Certified Registered Nurse Anesthetists Week*

Council President Pro Tem Waldref read the proclamation. Nurse Anesthetists have been the main provider to the U.S. Military personnel on the front lines since World War I, including current conflicts in the Middle East. Certified Nurse Anesthetists are essential to America's health care system having provided high quality cost effective anesthesia care for 150 years and having safely administered more than 34 million anesthetics to patients each year. Citizens are encouraged to join with the Mayor to honor the CRNAs of our community and our country and the important work they do.

## ADMINISTRATIVE REPORTS

### Global Neighborhood

The City Council received a report on the work that Global Neighborhood is doing in the City. Brent Hendricks of Global Neighborhood told a story of one of the refugees who came to Spokane with his family. Mr. Hendricks stated that we know from experience that people coming to Spokane as refugees are resilient, hardworking, resourceful people who will achieve great success and contribute to our community if they are given stability and a chance to overcome the barriers they face coming to a new country.

Mr. Hendricks advised that Global Neighborhood does not refer to itself as a charity but as a place of empowerment. Global Neighborhood is a 501(c)3 community benefit organization that uses business to provide former refugees with opportunities for development so they can thrive and contribute as equal members of our community. Mr. Hendricks spoke about who refugees are, how they come here, and why we should be welcoming them. A refugee is a person who has been forced to leave their home country due to violence and persecution of some kind and is therefore unable to return. Our world is right now facing an unprecedented humanitarian crisis. There are over 65 million people on the planet who have been forced out of their homes. Over the last few years roughly 500 refugees per year have been resettled into our city mostly through the work of World Relief, a resettlement agency here, and they are set to be joined by the International Rescue Committee later this year. People coming to the United States as refugees are here legally and are thoroughly vetted by the United Nations, U.S. Intelligence Agencies, Homeland Security, and Department of State.

### Spokane Regional Health District

Council Member Kinnear provided an update on the mumps outbreak. She noted she reached out to the Spokane Regional Health District, but unfortunately, all the epidemiologists are all busy with influenza and the mumps outbreak so they sent some information. Council Member Kinnear noted that Spokane does have an outbreak and 65 people so far have been diagnosed and more cases are expected. Most people have immunity to the mumps through vaccinations so the risk to the general community of getting mumps is extremely low. With confirmation of the mumps virus in Spokane County, the Health District is advising individuals to check their children's and their own vaccination status and verify their up to date with mumps, measles, rubella (MMR vaccine). Council Member Kinnear recommended citizens going to the Spokane Regional Health District's website ([www.srhhd.org](http://www.srhhd.org)) for more information or calling the Washington Poison Center (324-1550) who are also doubling to answer questions about mumps or you can ask your health provider for information. If you don't have a health provider, you can call 324-1442.

## TOWN HALL FORUM

**Henry Valder** remarked on Building Official hearings and the Vets Garage.

**Rick Bocoock** displayed a picture to demonstrate how many people walk through the parking plaza. He stated he was on the telephone walking through the plaza and security came up to tell him he was trespassing and he remarked on discrimination from private security.

**Ashley Torres** stated she is representing the Spokane Human Rights Commission and the LGBTQIA subcommittee of that commission. She noted in December the subcommittee held its first meeting with the community and one of the concerns that was brought to light is the fear that some of the protective legislation that has been put in place for some of the members of the community may be overturned. She remarked on House Bill 1011 which she noted was pre-filed and read the first week of January. The bill seeks to overturn anti-discrimination protections in place for the trans community.

**Alan McDowell** spoke what he feels is the most important legal document in this country right now and it's called an "Advance Mental Health Medical Directive." He stated that an "Advance Mental Health Medical Directive" is the only legal tool an American citizen can use to protect their civil liberties against wrongful State ordered mental health detention, medical brutality, and medical malpractice resulting in high medical costs that may result in bankruptcy.

**Bill Boomer** noted he is with the Spokane Taxi Association. He thanked City Council for some of the changes made to the industry last year. He stated there are still problems with Uber and Lyft. He noted their drivers have now been made independent contractors and Uber and Lyft have made them third-party people so they have no control over them. He stated since they moved to this part of the industry their drivers should have to be licensed through the Department of Licensing the same as taxi drivers here in the City.

**Gabriel Elliot** announced there are meditation classes at South Spokane Unity on Sundays and provided other remarks.

**Douglas Prendergast** commented on code enforcement and feels there could be better communication.

## LEGISLATIVE AGENDA

There were no **Special Budget Ordinances**.

There were no **Emergency Ordinances**.

### RESOLUTIONS

#### **Resolution 2017-0006**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote (Council President Stuckart absent)**, the City Council **adopted Resolution 2017-0006** providing for the regular meeting times for the City Council Committees and Study Session.

#### **Resolution 2017-0007**

Subsequent to an overview of Resolution 2017-0007 by Council Member Pro Tem Waldref and Council Member Beggs and public testimony, the following action was taken:

**Upon Unanimous Roll Call Vote (Council President Stuckart absent)**, the City Council **adopted Resolution 2017-0007** supporting the renewal and expansion of the Motion Picture Competitiveness Program.

#### **Resolution 2017-0008**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote (Council President Stuckart absent)**, the City Council **adopted Resolution 2017-0008** supporting the joint Resolution with Spokane County adopting revised Airport Layout Plan.

### FINAL READING ORDINANCE

#### **Final Reading Ordinance C35468**

Subsequent to an overview of Final Reading Ordinance C35468 by City Council Policy Advisor Brian McClatchey and the opportunity for public testimony, with no individuals speaking, the following action was taken:

**Upon Unanimous Roll Call Vote (Council President Stuckart absent)**, the City Council **passed Final Reading Ordinance C35468** public development authorities; repealing chapters 4.25B and 4.25C of the Spokane Municipal Code.

There were no **First Reading Ordinances**.

## SPECIAL CONSIDERATIONS

#### **Operations Contract for 2017 with East Central Community Center (OPR 2012-0886)**

Subsequent to public testimony and Council discussion, the following actions were taken:

**Motion** by Council Member Kinnear, seconded by Council Member Stratton, **to extend** this contract for a year and double the (dollar) amount; **rejected 2-4 (Council President Pro Tem Waldref and Council Members Beggs, Fagan, and Mumm voting “no” and Council President Stuckart absent)**.

**Upon 3-3 Roll Call Vote (Council President Pro Tem Waldref and Council Members Beggs and Mumm voting “aye” and Council Members Fagan, Kinnear, and Stratton voting “no” and Council President Stuckart absent)**, a tie vote was declared, having failed to obtain the necessary (four) votes, as it pertains to the matter of the Operations Contract for 2017 with East Central Community Center.

(Note: City Council Rule 5.5 Voting, states, in part, the following: “...if it appears that because of disqualification or other reason the Council will not obtain four votes for any motion to dispose of the matter, it shall be declared that no action was taken and the status quo shall prevail.” In addition City Council Rule 5.5.3 states: “A tie vote, having failed to obtain the necessary votes, is final and defeats the matter upon which the vote is cast.”)

There were no **Hearings**.

## NEIGHBORHOOD REPORTS

### Welcome

Heather Trautman, Neighborhood Services and Code Enforcement Director, provided welcoming remarks and spoke regarding the time set aside to hear from neighborhoods four times a year. She then facilitated introductions for the neighborhood reports, as follows:

1. Note: Gary Pollard was unable to attend this evening to report on the Riverside Neighborhood.
2. Bridget Walden reported on West Hills.
3. Joy Sheikh reported on Grandview/Thorpe.
4. Rick Biggerstaff reported on Browne's Addition.
5. Note: Kai Huschke was not present and so there was no report on Latah/Hangman.
6. Samantha Purcell and Doug McGuire reported on Greater Spokane COPS.
7. Jan Loux reported on Peaceful Valley.
8. Mark Reilly, Director, reported on Southwest Spokane Community Center.

No individuals spoke during the **Second Town Hall Forum**.

### ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 9:00 p.m.

# Hearing Notices

## RESOLUTION NO. 2017-0011

A RESOLUTION SETTING THE ASSESSMENT ROLL HEARING FOR THE EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA (BUSINESS IMPROVEMENT DISTRICT – BID) AND PROVIDING NOTICE OF THE 2017 ASSESSMENTS TO BUSINESS AND PROPERTY OWNERS.

WHEREAS, pursuant to the laws of Washington State and City Ordinance C- 35377, as codified and amended in Chapter 4.31C SMC, the City Council intends to hold a hearing on the assessments levied upon businesses and properties within the East Sprague Parking and Business Improvement Area (PBIA); and

WHEREAS, through this Resolution, the City Council intends to provide notice that there will be a hearing upon the assessment roll prepared under the above- identified Ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL:

1. Notice is hereby given that the assessment rolls for businesses and properties prepared under Ordinance C-35377, as codified and amended in Chapter 4.31C SMC, will be on file in the Office of the City Clerk on the 6th day of February 2017, and are open for public inspection.
2. The City Council has fixed the 27th day of February of 2017 at 6:00 p.m., or as soon thereafter as practicable in the City Council Chambers of the Municipal Building, W. 808 Spokane Falls Blvd., Spokane, Washington, as the time and place for hearing upon said rolls.
3. The City Council declares its intent to impose special assessment in a manner that measures special benefits from each of the purposes set forth in Ordinance C-35377, as codified and amended in Chapter 4.31C SMC. The special assessments will finance the PBIA (BID) budgets and programs approved by the City Council.
4. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at or prior to the date fixed for hearing.

At the time and place fixed, and at such other times as the hearing may be continued to, the City Council will consider the assessment roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessment be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

This is the only hearing held on the assessment roll, and it will be final unless appealed according to City Ordinance C-35377, as codified and amended in Chapter 4.31C SMC.

Business & Developer Services is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the business and property owners identified in the assessment rolls setting forth the date and time of public hearing, including the amount of special assessment.

The City clerk is directed to publish notice of the hearing on the assessment rolls in the Official Gazette for two consecutive weeks, the last publication being one week before the date fixed for public hearing

ADOPTED by the City Council this 31st day of January, 2017.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Christine Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or [ccavanaugh@spokanecity.org](mailto:ccavanaugh@spokanecity.org). Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: February 1, 8, 15 & 22, 2017

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C-35472

An ordinance relating to human rights protections; enacting a new section 03.10.060 of the Spokane Municipal Code; and declaring an emergency.

**WHEREAS**, protections for human rights are fundamental to the welfare of all people in Spokane; and

**WHEREAS**, the Spokane Police Department has, since at least 2009, had policy statements ensuring that discrimination, profiling, and bias-based police practices are prohibited; and

**WHEREAS**, the City of Spokane will not engage in unlawful discrimination on the basis of religious affiliation, belief, or conduct, as such an action is contrary to section 11 of the Washington Constitution, which states that “no one shall be molested or disturbed in person or property on account of religion”; and

**WHEREAS**, a prohibition of any effort on the part of the City of Spokane to compile a list of individuals based on their religious affiliation, belief, or conduct is necessary for the immediate preservation of the public peace and safety because of the City’s responsibility to ensure that all people in Spokane feel welcomed, safe, protected, and free from discrimination or profiling of any kind; and

**WHEREAS**, the City of Spokane reaffirms its commitment to the protection of the human rights of all those living in Spokane, and stands as a welcoming community striving to be free of all bias, prejudice, or discrimination on the basis of religious practices, affiliation, or belief.

**NOW THEREFORE**, the City of Spokane does ordain:

Section 1. That there is enacted a new section 03.10.060 of the Spokane Municipal Code to read as follows:

**Section 03.10.060 City Religious Registries Prohibited**

- A. No City employee, department, or official may create a registry, database, or any other type of list or compilation of any kind, or implement a program that requires, or has the effect of requiring, persons to register on the basis of religious affiliation, belief, or conduct, nor shall any City employee, department, or official conduct any type of study or analysis related to the collection of such information, or to the establishment or utilization of such a registry, database, list or compilation of any kind.
- B. Nothing in this section shall be construed to prohibit the collection of information voluntarily provided by individuals, such as voluntary ethnicity, gender, race, or national origin information, such as on applications for City employment or appointment to a board or commission, or any other voluntary information gathering activities which are specifically required or allowed under state or federal law.

Section 2. Pursuant to section 19 of the City Charter, this ordinance shall be effective immediately upon passage.

**Passed by City Council January 30, 2017**

**Delivered to Mayor February 6, 2017**

# Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

## POLICE RECORDS SPECIALIST SPN 016 PROMOTIONAL

**DATE OPEN:** Monday, February 6, 2017      **DATE CLOSED:** Sunday, February 19, 2017 at 11:59 p.m.  
**SALARY:** \$34,786.08 annual salary, payable bi-weekly, to a maximum of \$52,179.12

**DESCRIPTION:**

Performs difficult specialized records management work providing information and records maintenance functions in the Records section of the Police Department. Employee will be required to perform shift work which may include evenings, weekends, and holidays.

**DUTIES:**

Provides records management for multiple law enforcement agencies and criminal justice agencies throughout Spokane County. Receives counter and telephone inquiries, answers questions of a general and law enforcement nature, and refers individuals to appropriate sources of information.

Assigned to two or more of the five distinct work groups within the section consisting of: hot seat/data entry, court document management, public records disclosure, public window, and processing, but will be expected to learn and perform in all work group areas as needed.

Hot seat/data entry. Reviews, verifies and processes reports, warrants, requests, teletypes and faxes. Enters, updates and corrects multiple databases as required. Reports processed include, but not limited to, runaway/missing person reports, stolen vehicle recoveries and warrants, offender based tracking system, ineligible to possess firearm.

Court document management. Reviews court orders, enters information into databases and updates databases as the court orders are served or status is changed. These could include no contact orders, temporary protection orders, permanent protection orders, anti-harassment orders, sexual assault protection orders, vulnerable adult protection orders and restraining orders.

Public record disclosure. Processes requests for public records; redacts the requested records according to applicable Washington State codes and provides the records to the requestor.

Public window. Reviews applications for gun licenses, conducts criminal background checks for concealed pistol licenses, gun transfers, special commission officers, firearm dealers, and military candidates, Performs cash transaction duties handling funds, change, receipts, reconciliation, deposits, and disbursements.

Processing. Receives, sorts, reviews, scans, indexes, makes copies, corrects and disseminates documents as required by applicable laws, policies and procedures..

Performs related work as required.

#### MINIMUM QUALIFICATIONS:

- **Promotional Requirements:** (Must be met by date of examination.)

**Experience:** Two years of regular employment with the City at the level of Clerk II (SPN 002) or higher clerical classification.

**NOTE: All applicants must submit to a polygraph examination, fingerprint, and background investigation prior to appointment and must obtain ACCESS II certification within the probationary period.**

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

#### EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and promotional evaluation, with weights assigned as follows:

- Performance test: Pass/Fail
- Written Test: 80%
- Promotional Evaluation: 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

#### TO APPLY:

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of February 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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### POLICE RECORDS SPECIALIST SPN 016 OPEN ENTRY

**DATE OPEN:** Monday, February 6, 2017      **DATE CLOSED:** Sunday, February 19, 2017 at 11:59 p.m.  
**SALARY:** \$34,786.08 annual salary, payable bi-weekly, to a maximum of \$52,179.12

#### DESCRIPTION:

Performs difficult specialized records management work providing information and records maintenance functions in the Records section of the Police Department. Employee will be required to perform shift work which may include evenings, weekends, and holidays.

**DUTIES:**

Provides records management for multiple law enforcement agencies and criminal justice agencies throughout Spokane County. Receives counter and telephone inquiries, answers questions of a general and law enforcement nature, and refers individuals to appropriate sources of information.

Assigned to two or more of the five distinct work groups within the section consisting of: hot seat/data entry, court document management, public records disclosure, public window, and processing, but will be expected to learn and perform in all work group areas as needed.

Hot seat/data entry. Reviews, verifies and processes reports, warrants, requests, teletypes and faxes. Enters, updates and corrects multiple databases as required. Reports processed include, but not limited to, runaway/missing person reports, stolen vehicle recoveries and warrants, offender based tracking system, ineligible to possess firearm.

Court document management. Reviews court orders, enters information into databases and updates databases as the court orders are served or status is changed. These could include no contact orders, temporary protection orders, permanent protection orders, anti-harassment orders, sexual assault protection orders, vulnerable adult protection orders and restraining orders.

Public record disclosure. Processes requests for public records; redacts the requested records according to applicable Washington State codes and provides the records to the requestor.

Public window. Reviews applications for gun licenses, conducts criminal background checks for concealed pistol licenses, gun transfers, special commission officers, firearm dealers, and military candidates, Performs cash transaction duties handling funds, change, receipts, reconciliation, deposits, and disbursements.

Processing. Receives, sorts, reviews, scans, indexes, makes copies, corrects and disseminates documents as required by applicable laws, policies and procedures.

Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements: All requirements must be met at the time of application.**

**Education:** High school diploma or equivalent.

**Experience:** Two years of clerical experience involving records maintenance.

**Substitutions:** A year of business or clerical education above the high school level may substitute for one year of the experience requirement.

**Typing Speed:** Ability to type at the rate of 40 words per minute.

**NOTE: Applicants are required to submit to a polygraph examination, fingerprint, and background investigation prior to appointment and obtain ACCESS II certification within the probationary period.**

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

**EXAMINATION DETAILS:**

You are required to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a pass/fail performance test and a written test, weighted at 100%.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**Performance Details (pass/fail):**

It is necessary for you to demonstrate the ability to type at a minimum rate of 40 words per minute in order to move on to the next phase of the hiring process. The performance test will be conducted in the Civil Service Test Room (4th floor, City Hall) **the week of February 27, 2017, with varying start times.** The approximate duration of the test is 10 minutes.



**Self-schedule performance test date and time:** Upon acceptance of your application, you will receive an e-mail with complete instructions to self-schedule the performance test session you would like to attend. Multiple sessions will be made available and are filled on a first come, first served basis.

**Written Test Details (weighted 100%):**

Written tests will be conducted in the Civil Service Test Room (4th floor, City Hall) during the week of **March 6, 2017, with start times of 9:00 a.m. or 1:00 p.m.** The approximate duration of the test is 2 hours.

**Self-schedule written test date and time:** Upon passing the performance test, you will receive an e-mail with complete instructions to self-schedule your test session. Multiple sessions will be made available and are filled on a first come, first served basis.

The written test may include such subjects as: Interpersonal Relations; Records Management; Basic Computer Literacy; Grammar Fundamentals; Vocabulary & Spelling; Accuracy & Error Detection; and Proofreading.

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.

We encourage you to apply immediately. Applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of February 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**PUBLIC WORKS MATERIALS LABORATORY ASSISTANT SPN 222  
PROMOTIONAL**

**DATE OPEN: Monday, February 6, 2017      DATE CLOSED: Sunday, February 19, 2017 at 11:59 p.m.**

**SALARY: \$43,033.68 annual salary, payable bi-weekly, to a maximum of \$64,811.52**

**DESCRIPTION:**

Performs specialized laboratory work involving the application of skilled technical knowledge.

**DUTIES:**

Responsible for standardized physical and chemical tests on materials used in public works projects to insure compliance with specifications.

Reviews and standardizes laboratory procedures to insure conformance and compliance with current standards and techniques.

Assists in the instruction, direction and training of personnel authorized to operate a nuclear gauge in the proper use and handling of a nuclear densometer.

Assists with inventory, inspection, maintenance, calibration, and issuance of materials laboratory equipment in accordance with established schedules.

Inspects and samples aggregate from area pits and quarries.

Inspects Asphalt Concrete and Portland Cement Concrete plants, including operations and procedures, and samples plant production for compliance with plans and specifications.

Assists in the training of City of Spokane employees in proper concrete sampling and testing procedures.

Keeps necessary records, and makes reports (hard copy and digital formats) of work accomplished.

Delivers samples to the WSDOT Laboratory when necessary.

Operates an automobile or light truck. Operates core drilling equipment.

Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:** (Must be met by date of examination.)

Completion of at least one year of experience with the City of Spokane in the classification of Public Works Journey Level Inspector (SPN 216).

Valid driver's license

**Note:** Training and certification from the Laboratory Supervisor in federally certified test methods per specifications must be obtained during the promotional probationary period. opy description from NEOGOV

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

**EXAMINATION DETAILS:**

Applicants must pass the examination for this classification to be eligible for promotion by the City of Spokane. This exam will consist of a written test and a performance evaluation, with weights assigned as follows: written test 80%, performance evaluation 20%.

**WRITTEN TEST DETAILS:**

The written test will be conducted in the Civil Service Test Room on **Thursday, March 2, 2017 at 1:00 p.m.** The approximate duration of the test is 2 hours.

**If your application is accepted, you must self-schedule your test time. You will receive an e-mail with complete instructions.**

The written test may include such subjects as:

Laboratory and Technical Knowledge

Mathematics

Human Relations

Reading Comprehension

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of February 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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### NEIGHBORHOOD AND HOUSING SPECIALIST SPN 301 OPEN ENTRY

**DATE OPEN:** Monday, February 6, 2017      **DATE CLOSED:** Sunday, February 19, 2017 at 11:59 p.m.  
**SALARY:** \$59,779.44 annual salary, payable bi-weekly, to a maximum of \$73,434.96

**DESCRIPTION:**

Performs professional administrative and field work developing and implementing public participation programs and enforcing legal codes while responding to complex complaints and inquiries.

**DUTIES:**

Handles referred and complex cases; conducts site visit; studies and interprets codes; issues notices, penalties, civil citations and criminal infractions.

Prepares written and oral reports for hearing officials and courts; prepares correspondence and orders related to hearings; researches codes, property records, utility accounts, and other sources.

Assists in research, development and modification of new or existing regulations and department operating procedures.

Assist in contract administration, lien management, records management including handling public records request.

Assists in public education and outreach about department services through public meetings, media contacts and direct advertising.

Attends neighborhood and neighborhood sub-committee meetings.

Perform related work as required.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements: All requirements must be met at the time of application.**

**Education:** Graduation from an accredited four-year college or university with a degree in public administration, social science, law enforcement, planning, or a closely related field

**Experience:** One year of experience enforcing legal codes; and one year of experience developing and implementing public participation programs.

**Substitutions:** An American Association of Code Enforcement certification or certification from the ICC as a Zoning Inspector will substitute for the enforcement experience requirement.

**License:** Valid driver's license is required.

**Additional note:** A limited law enforcement commission is required to be obtained within the first year of employment.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

**EXAMINATION DETAILS:**

Applicants are required to meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a Training and Experience (T&E) Evaluation, which consists of a Supplemental Questionnaire, with weights assigned as follows:

**T&E Evaluation 100%**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**T&E EVALUATION DETAILS**

The T&E Evaluation is designed to evaluate the relevance, level, recency, progression, and quality of the applicant's education and training, and to elicit sufficient job-related information to evaluate the amount and quality of the applicant's previous experience, as well as any other information deemed important to performing the duties of the position.

TIP: It is more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted. The questions are located online in the tab marked "Supplemental Questions" on the job announcement.

- The Supplemental Questionnaire is the Civil Service examination for this position and must be completed online at the time of application.
- Responses should be consistent with the information on your application and are subject to verification. "See Resume" or "See Application" are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.

We are an equal opportunity employer and value diversity within our organization. We do not discriminate on the basis of race, religion, color, national origin, gender, sexual orientation, age, marital status, veteran status, or disability status.

We encourage you to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of February 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**POLICE EVIDENCE TECHNICIAN II SPN 349  
PROMOTIONAL**

**DATE OPEN: Monday, February 6, 2017      DATE CLOSED: Sunday, February 12, 2017 at 11:59 p.m.**  
**SALARY: \$40,862.16 annual salary, payable bi-weekly, to a maximum of \$61,074.00**

**DESCRIPTION:**

Performs responsible, specialized, full skill level clerical and custodial work for the Spokane Police Department and Spokane County Sheriff's Office managing property in a warehouse environment and maintaining the Chain of Custody.

**DUTIES:**

Receives, stores, releases and maintains the security of property and evidence items. Establishes or assigns a storage location for items to ensure chain-of-custody. Maintains building security and controls access to secure storage areas. Transports items as required. Gives depositions to attorneys and testifies in court.

Acts as liaison with, and responds to inquiries from citizens, SPD/SCSO, and other agencies regarding the disposition of property. Researches various data sources to determine the disposition of property. Notifies citizens when evidence is

available for release. Performs research in the disposal of evidence. Determines the value of property for resale or disposal. Prepares items, including firearms, for auctions in compliance with applicable laws and guidelines. Performs background checks for release of firearms in accordance with applicable laws.

Performs quarterly random audits of items in the Property Facility. Reviews inventory records with an Internal Affairs Officer and State Auditor.

Performs maintenance duties to keep warehouse storage areas neat and orderly. Assembles shelving and rearranges storage spaces as necessary. Orders and maintains supplies and forms used in the Property Facility as needed.

Handles, stores and prepares for destruction hazardous items, controlled substances, and contraband items, including weapons, drugs and related paraphernalia, chemicals, bio-hazardous material and unknown substances. Transports items to various locations for destruction/disposal. Works with an Internal Affairs Officer in the destruction of illegal drug items.

Places vehicles on jack stands/roller pads (when applicable), coordinates tow-truck requirements for vehicle movements, and charges/jump starts vehicle batteries when required.

Operates various types of vehicles, forklifts, man lifts, material handling equipment, computers and standard office equipment.

Performs related duties as required.

#### **MINIMUM QUALIFICATIONS:**

**Promotional Requirements:** (Must be met by date of examination.)

Completion of at least two years with the City in the classification of Police Evidence Technician I (SPN 348).

A current performance appraisal score of at least 65 or higher.

**Must obtain ACCESS/NCIC Level I Certificate within one year of hire.**

**Applicants must possess a valid driver's license.**

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

#### **EXAMINATION DETAILS:**

Applicants must meet the progressive promotional qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a training and experience evaluation (T&E) and a promotional evaluation (PAR), with scoring weights assigned as follows:

- T&E: 80%
- PAR Score: 20%

#### **T&E EVALUATION DETAILS**

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked

**"QUESTIONS"** on the job announcement page. The T&E must be submitted online at the time of application. All applicants must

complete and submit a City of Spokane employment application online in order to be considered.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

#### **PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a

Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

The employee's most recent PAR is the Promotional Evaluation for this position. If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date. If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of February 2017.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### CALL FOR BIDS

#### Hayford Force Main Replacement & West Plains Chlorine Injection Station Engineering Services File No. 2016115 & 2015176

The combined contract for these two projects consists of the construction of approximately 1,000 linear feet of sanitary sewer force main, a cement masonry building, installation of a drinking water chlorine injection module and piping, site landscaping, concrete and asphalt pavement patching, and sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., February 20, 2017 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish February 1, 8 and 15, 2017

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### INVITATION FOR BIDS West Central Community Development Association (WCCDA) West Central Community Center Garage Construction ("Project")

Sealed bids for the West Central Community Center Garage Construction Project will be opened on **Tuesday, February 21st, 2017 at 11:00am** in the Don Kelley Conference Room, West Central Community Center (WCCC), 1603 N. Belt St., Spokane, WA 99205, in the presence of the West Central Garage Planning Committee.

This Project consists of the excavation, paving, concrete, construction, and electrical for a new garage (and associated work) for the West Central Community Center, as per the specifications available in the Invitation to Bid.

A General Contractor (GC) pre-bid conference will be held on **Friday, February 10<sup>th</sup>, 2017 at 11:00 a.m.** at the West Central Community Center, 1603 N. Belt St., Spokane, WA 99205, in the Don Kelley Conference Room.

The Invitation to Bid is available by contacting Rick Harris, WCCC Recreation and Facility Manager, at [rharris@westcentralcc.org](mailto:rharris@westcentralcc.org) or (509) 323-7481.

Project bids should be submitted to the WCCDA no later than **10:00 a.m. on Tuesday, February 21<sup>st</sup>, 2017**. Bids must be sent sufficiently ahead of time to be received by the required date and time. The WCCDA is not responsible for Bids delivered late. Only firm Bids with signatures will be evaluated.

Submit one (1) paper original, one (1) paper copy of the Bid to:

**West Central Community Center  
Attn: Rick Harris  
1603 N. Belt  
Spokane, WA 99205**

The right is reserved to reject any and all Bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Bidder when considering this contract. Evidence of supplementary bidder responsibility criteria will be required of the apparent lowest Bidder as referenced under Section 18.B. in the Invitation to Bid.

All response packages are to be clearly marked with:

**SEALED BID - IMPORTANT**  
**WCCC GARAGE CONSTRUCTION PROJECT**  
**JANUARY 25<sup>th</sup>, 2017**  
**[COMPANY NAME]**

Small, minority- and women-owned businesses are encouraged to submit bids. All work performed on the project will be subject to the higher of state or federal Davis-Bacon wage rates. This project is funded by a federal grant from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) Program.

Publish: January 25 & February 1 & 8, 2017

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**BOILERMAKER SERVICES FOR SCHEDULED OUTGAGES AND EMERGENCY OUTAGES**  
**Solid Waste Disposal Department**

**BID #4309-17**

Sealed bids will be opened at 1:15 p.m., **MONDAY, FEBRUARY 20, 2017** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **BOILERMAKER SERVICES FOR SCHEDULED OUTAGES AND EMERGENCY OUTAGES** for the City of Spokane Solid Waste Disposal Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**A MANDATORY pre-proposal walk through will be held on Thursday, February 9, 2017 at 10:00 am at the Waste to Energy Facility, 2900 S Geiger Blvd – Meet at the Administration Bldg. This meeting is MANDATORY ONLY for those companies who have not previously performed work at the City of Spokane Waste to Energy Facility.**

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) paper original of the Proposal to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**“BOILERMAKER SERVICES FOR SCHEDULED OUTAGES AND EMERGENCY OUTAGES, BID #4309-17, DUE 2/20/17”.**

Thear Prince  
Purchasing Department

Publish: February 1 & 8, 2017

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**REQUEST FOR BIDS**  
**A.L. WHITE PARKWAY PUMP STATION**  
**City of Spokane Riverside Park Water Reclamation Facility**

**BID #4325-17**

Sealed Bids will be opened at the 1:15 p.m. public bid opening on **MONDAY, MARCH 6, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **A.L. WHITE PARKWAY PUMP STATION** for the City of Spokane Riverside Park Water Reclamation Facility.



**PRE-BID CONFERENCE.** A **mandatory** pre-bid conference will be held on Friday, February 17, 2017 at 9:00 a.m. The location will be in the Administration Building Auditorium at the Riverside Park Water Reclamation Facility, 4401 N. Aubrey L. White Parkway, Spokane, Washington 99205.

The Request for Bids document is available by contacting Connie Wahl, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Bid Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, March 6, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be tabulated.**

**Submit one (1) paper original to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“BID #4325-17, A.L. WHITE PARKWAY PUMP STATION, DUE: MONDAY, MARCH 6, 2017.”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: February 1, 8, & 15, 2017

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**2017 FORD ESCAPES  
Fleet Services Department**

**BID #4329-17**

Sealed bids will be opened at 1:15 p.m., **MONDAY, FEBRUARY 13, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **2017 FORD ESCAPES** for the City of Spokane Fleet Services Department.

Sales tax will NOT be considered in the award of these vehicles.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) original copy of response to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:  
“**2017 FORD ESCAPES, BID #4329-17, DUE FEBRUARY 13, 2017**”.

Thea Prince  
Purchasing Division

Publish: February 1 & 8, 2017

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**LIME SLURRY TANK REMOVAL AND INSTALLATION**  
**Solid Waste Disposal Department, Waste to Energy Facility**

**BID #4330-17**

Sealed bids will be opened at 1:15 p.m., **MONDAY, FEBRUARY 27, 2017** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **LIME SLURRY TANK REMOVAL AND INSTALLATION** for the Solid Waste Disposal Department – Waste to Energy Facility.

A **MANDATORY** pre-proposal meeting will be held on Thursday, February 16 at 9:00 a.m. The location will be at the Waste to Energy Facility Admin Building, 2900 South Geiger Blvd, Spokane, WA 99224.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 PM on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) original copy of response to:**

**Division of Purchasing**  
**City of Spokane**  
**4<sup>th</sup> Floor – City Hall**  
**808 W. Spokane Falls Blvd.**  
**Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:  
“**LIME SLURRY TANK REMOVAL AND INSTALLATION, BID #4330-17, DUE 2/27/17**”.

Thea Prince  
Purchasing Department

Publish: February 8 & 15, 2017

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**REQUEST FOR INFORMATION**  
**OVER HEIGHT VEHICLE DETECTION AND WARNING SYSTEM**

**City of Spokane Street Department**

**RFI #4332-17**

Sealed responses will be acknowledged at 1:15 p.m., **MONDAY, FEBRUARY 20, 2017** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **OVER HEIGHT VEHICLE DETECTION AND WARNING SYSTEM** for the City of Spokane Street Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Request for Information responses may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Responses must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for responses delivered late.

**Submit eight (8) copies - Original paper Response, six (6) paper copies, and One (1) reproducible digital (thumb drive or CD) in Adobe Acrobat format copy to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all responses and to waive any informalities in the bidding. **Only firm responses with signatures reviewed.**

Envelopes containing responses are to be marked:

**“OVER HEIGHT VEHICLE DETECTION AND WARNING SYSTEM, RFI #4332-17 DUE 02/20/17”.**

Thea Prince  
Purchasing Department

Publish: February 8 & 15, 2017

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**CHEVROLET SILVERADO ¾ TON 4X4 PICKUP or equal  
Fire Department**

**BID #4334-17**

Sealed bids will be opened at 1:15 p.m., **MONDAY, FEBRUARY 20, 2017** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for five (5) or more **CHEVROLET SILVERADO ¾ TON 4x4 PICKUPS** or equal for the City of Spokane Fire Department.

Detailed specifications and proposal forms are available from the City of Spokane Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

Bid proposal forms may be submitted to City Purchasing **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) original copy to:**

**Purchasing  
4<sup>TH</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

**BID AWARD WILL BE TO THE LOW RESPONSIVE BIDDER WITHOUT CONSIDERATION OF SALES TAX.**

Envelope containing proposal is to be marked:

**“CHEVROLET SILVERADO ¾ TON 4X4 PICKUP or equal, BID #4334-17 DUE 2/20/17”.**

Thea Prince  
Purchasing Division

Publish: February 8 & 15, 2017

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