



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 107

JANUARY 25, 2017

Issue 4



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<http://www.spokanecity.org/services/documents>

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The Official Gazette
 USPS 403-480
 0% Advertising
 Periodical postage paid at
 Spokane, WA

POSTMASTER:

Send address changes to:
 Official Gazette
 Office of the Spokane City Clerk
 808 W. Spokane Falls Blvd.
 5th Floor Municipal Bldg.
 Spokane, WA 99201-3342

Subscription Rates:

Within Spokane County:
 \$4.75 per year
 Outside Spokane County:
 \$13.75 per year

Subscription checks made payable to:

City Treasurer

Address Change:

Official Gazette
 Office of Spokane City Clerk
 808 W. Spokane Falls Blvd.
 5th Floor Municipal Bldg.
 Spokane, WA 99201-3342

Minutes

NOTICE

NO MEETING MINUTES OF SPOKANE CITY COUNCIL Tuesday, January 17, 2017

The Tuesday, January 17, 2017 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on Monday, January 16, 2017 due to the observance of the Martin Luther King Jr. holiday.)

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, January 12, 2017

A Special Meeting of the Spokane City Council was held on the above date at 3:30 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Beggs, Fagan, Kinnear, and Mumm were present. Council Member Waldref arrived at 3:46 p.m. and Council Member Stratton was absent.

The following topic was discussed:

- Comprehensive Plan Review & Update

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:54 p.m.

CITY OF SPOKANE CIVIL SERVICE COMMISSION MEETING MINUTES January 17, 2017

Craig Hult, Chair, called the regular meeting to order at 9:30 a.m. Present were Craig Hult, Kathy Sewell and Mark Lindsey. Judith Gilmore had an excused absence.

Agenda Item I.

Approval of Minutes:

Mr. Craig Hult introduced the minutes from the regular meeting of December 20, 2016. Hearing no changes, the minutes were approved as written.

Agenda Item II.

Staff Activities:

The Chief Examiner, Ms. Gita George-Hatcher reported the following statistics for the months of December:

October:

Announcements issued:	4	Classifications revised:	5
Examinations:	156	Classifications new/deleted:	0/3
Requisitions received:	24	Requisitions certified:	24
Class Surveys completed:	1	Class Surveys in progress:	7
Requisitions pending:	4	Requisitions canceled:	0
Title Change	2		

Average days from department initiation of request to receipt in Civil Service:	5.2
Average days from requisition receipt to certification:	1.0
Percentage certified within 24 hours:	100%
Average days from department initiation to completion of hire	1.0

Ms. George-Hatcher reported on the monthly activities for December. The Chief Examiner reported that the most recent rule review meeting scheduled for January 11th was requested by Human Resources to be canceled as HR representatives were unable to attend. The next meeting is scheduled for January 25th. Ms. George-Hatcher stated that there would probably be only two or three more meetings before wrap up and scheduling of study sessions for Commissioners.

The 2017 Business Plan was distributed to Commissioners for review and will be placed on the agenda for adoption next month.

Agenda Item III.

Classification Resolution:

The following classifications were presented for deletion.

Deletions:

SPN 030 Claims Specialist

Title Deletions:

Parks and Recreation Division Manager
Grants and Contracts Administrator

Adoptions:

077 Park Planning and Development Manager (Title Change)
025 Administrative Specialist (Title Change)

A motion to adopt/delete the classifications was put forth by Ms. Kathy Sewell and seconded by Mr. Mark Lindsey. The motion carried unanimously.

Agenda Item IV.

Adoption of Senior Administrative Assistants for 2017

A motion to adopt the Senior Administrative Assistants classifications was put forth by Mr. Lindsey and seconded by Ms. Sewell. The motion passed unanimously.

Agenda Item V.

Findings of Fact regarding the appeal of Mr. Gregory Borg

A motion to approve the Findings of Fact pertaining to the appeal hearing of Mr. Gregory Borg that was heard by the Commission in December was put forth by Mr. Lindsey and seconded by Ms. Sewell. The motion passed unanimously.

Agenda Item VI.

Reclassification of Teresa Goe

Ms. Teresa (Chris) Goe, a Cash Accounting Supervisor had already received a promotion through reclassification in 2014. In 2016 a complete study was conducted of all the clerical positions in Municipal Court and new classifications were created, specific to the Court including the classification of Supervisory Court Clerk. Although it had been determined that Ms. Goe had been performing the functions of Supervisory Court Clerk for over a year, she was unable to be reclassified again without approval by the Commission due to having already received a promotions once by reclassification in the same department per Civil Service Rule III, Section 5 (a). Due to the specific circumstances of the case, the Commission considered a motion to approve the reclassification of Ms. Goe to Supervisory Court Clerk on a non-precedent setting basis. The motion was put forth by Ms. Sewell and was seconded by Mr. Lindsey. The motion was approved unanimously.

Other Business:

Ms. George-Hatcher stated that she was informed that the Mayor had selected Ms. Pam DeCounter for the Commission vacancy created by the expiration of Ms. Phyllis Gabel's term. Ms. DeCounter's confirmation is being placed on the City Council agenda for January 23rd.

There being no additional business to come before the Commission, the meeting was adjourned at 9:42 a.m.

Hearing Notices

NOTICE OF PUBLIC HEARING RESOLUTION RECOGNIZING DISTRICT CENTER MASTER PLAN

Notice is hereby given that there will be a public hearing before the City of Spokane City Council at their regularly scheduled meeting on February 6, 2017, beginning at 6:00 PM in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington. Public testimony will be taken prior to action by the City Council. This public hearing is for the Lincoln Heights District Center Master Plan. The master plan describes priority actions to help position the district to take advantage of existing resources, encourage reinvestment, and create a more vital district center. These actions will require collaborative action by the Lincoln Heights Neighborhood Council, the City of Spokane, residents and property and business owners in the area. This plan does not change zoning or development regulations in the area. Additional information can be requested by contacting:

Planning & Development Services Department
Attn: Tirrell Black, Associate Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6185
tblack@spokanecity.org

Information regarding the proposed plan, as well as the plan itself, is available at <https://my.spokanecity.org/projects/lincoln-heights-district-center/>

Location: The proposed plan generally concerns the commercial district centered in the vicinity of 29th Avenue & Regal Street, see the plan for area maps.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Christine Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or ccavanaugh@spokanecity.org. Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: January 25, 2017 & February 1, 2017

Policies and Procedures

CITY OF SPOKANE ADMINISTRATIVE POLICY AND PROCEDURE

ADMIN 1400-16-15 / LGL 2016-0038

EFFECTIVE DATE: July 14, 2016

REVISION EFFECTIVE DATE: N/A

TITLE: PARKS AND RECREATION LAND ACQUISITION POLICY

1.0 GENERAL: As of the time of this Policy, Spokane Parks and Recreation is responsible for maintenance and repair of:

63 Parks (2 of which are designated as a Major Park and a Neighborhood Park outside of the City's boundaries),
6 Aquatic centers,
1 Arboretum
1 Park Operations Complex 4 Golf Courses
3 Sport Complexes,
14 Conservation Lands (2 of which are outside of the City's boundaries),
8 Conservations Future Lands (4 of which are outside of the City's boundaries), 18 Parkways and
4 Trails (2 of which are outside the City's boundaries) (Collectively, the "City of Spokane Parks Inventory")

This policy addresses the general policy and procedure for future acquisition of park land and facilities by the Spokane Park Board.

1.1 TABLE OF CONTENTS

- 1.0 GENERAL
- 2.0 DEPARTMENTS/DIVISIONS AFFECTED
- 3.0 POLICY
- 4.0 PROCEDURE

2.0 DEPARTMENTS/DIVISIONS AFFECTED

Parks Division
Park Board
Operations Dept.

3.0 POLICY

- 3.1 Effective immediately, and except as expressly provided in this policy, the Spokane Park Board will no longer acquire or accept any land or facilities for park purposes unless said land or facilities are located within the boundaries of The City of Spokane.
- 3.2 Only the Spokane Park Board may acquire or accept land or facilities intended to be owned, operated and maintained under the authority of the Spokane Park Board. No land or facilities shall be acquired, maintained or improved with funds from the Spokane Park Fund unless said land or facilities have been formally accepted via written resolution passed by the Spokane Park Board, or, in the alternative, the Spokane Park Board has agreed to acquire, maintain or improve said land via written agreement approved by the Spokane Park Board.

4.0 PROCEDURE

- 4.1 Land or facilities located within the boundaries of the City of Spokane shall be acquired and added to the City of Spokane Parks Inventory only after the following:
 - a. The Property Acquisition Questionnaire has been completed by Parks staff and provided to all members of the Spokane Park Board at least 30 days prior to consideration of the acquisition by the Land Committee, along with a proposed resolution approving the acquisition and any related written materials or renderings,
 - b. The question of acquisition has been presented to the Land Committee and, by affirmative vote of committee members present, the committee recommends approval of the proposed resolution and the acquisition to the full Spokane Park Board, which approval may include modifications or conditions recommended by the Land Committee,
 - c. The Spokane Park Board approves the proposed resolution and acquisition of the land or facilities to the City of Spokane Parks Inventory, imposing such terms, modifications and conditions as it deems appropriate; and

- d. Any terms and conditions by the imposed by the Spokane Park Board in connection with the acquisition are fully satisfied.
- 4.2 Acquisition of land or facilities located outside the boundaries of the City of Spokane shall be acquired and added to the City of Spokane Parks Inventory only after the following:
- a. The acquisition being considered complies with Section 4.1 in all respects.
 - b. All projected expenses for the acquisition, maintenance and/or improvements are fully funded outside of the Spokane Park Fund for such period of time, in such amount, and from such sources as the Spokane Park Board deems appropriate. Projected expenses shall not be deemed "fully funded" if funding is based solely on grant funds or on public funds subject to legislative approval.

Pat Dalton
Assistant City Attorney

Date: July 22, 2016

Leroy Eadie
Parks & Recreation Director

Date: July 14, 2016

Chris Wright
Park Board President

Date: July 14, 2016

Theresa Sanders
City Administrator

Date: July 29, 2016

Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

EXAMINATION AND CLASSIFICATION ANALYST III SPN 047 PROMOTIONAL

DATE OPEN: Monday, January 23, 2017 **DATE CLOSED:** Sunday, January 29, 2017 at 11:59 p.m.
SALARY: \$69,112.80 annual salary, payable bi-weekly, to a maximum of \$84,898.08

DESCRIPTION:

Performs responsible professional and analytical work in public personnel administration.

DUTIES:

Plans, organizes, and promotes the procedures and techniques of job analysis, classification, test construction, and administration, recruiting, and related areas as assigned. Performs extensive research and develops new methods and procedures as needed.

Supervises and participates in a continuous review of the classification plan and the relationship of jobs to each other. Reviews and investigates requests for new classifications. Develops and maintains career fields and lines of progression for all positions in the classified service. Coordinates with management in salary studies as they relate to job evaluations and grade structures.

Supervises and participates in recruitment, qualification and placement programs. Interviews applicants to determine their qualifications, veteran status, and other factors.

Performs extensive research for test development for a wide variety of occupations.

Constructs and administers tests, and conducts test research for validity and reliability. Researches and develops written, performance, assessment centers, and other job-related examinations, as necessary. Develops and conducts assessment processes, including exercises, grading criteria and forms, and related timetables. Identifies, contacts and

recruits well-qualified assessors. Monitors and controls assessment process exercises to ensure that candidates are considered and graded on job-related criteria.

Establishes and maintains cooperative relationships with departments, professional and employee groups, and individual employees, and conducts special studies or investigations as necessary. Investigates and reports on employee complaints concerning conditions of employment and appeals from disciplinary action. Prepares position papers for Commission deliberations.

Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Experience: Completion of at least two years of service with the City as an Examination & Classification Analyst II (SPN 046).

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a training and experience evaluation (T&E) and a promotional evaluation (PAR), with scoring weights assigned as follows:

- T&E: 80%
- PAR Score: 20%

T&E EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online in order to be considered.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 18th day of January 2017.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

**CHEMIST SPN 655
PROMOTIONAL**

DATE OPEN: Monday, January 23, 2017 **DATE CLOSED:** Sunday, January 29, 2017 at 11:59 p.m.
SALARY: \$55,582.56 annual salary, payable bi-weekly, to a maximum of \$68,152.32

DESCRIPTION:

Performs professional laboratory work in an Advanced Waste Water Treatment Plant making chemical and bacteriological analyses of waste water, biosolids, soils, and industrial waste samples.

DUTIES:

Performs a variety of water and waste water, sewage, biosolids and soil tests in the control of pollution. Conducts standardized chemical and bacteriological tests of influent, process and effluent waste water, sludge, and soils. Conducts waste water tests of selected industries to establish sewage rates.

Conducts inspections and supervises monitoring activities of, and analyzes discharge data from industrial dischargers. Provides compliance and enforcement information to the supervisor.

Develops and implements the laboratory Quality Assurance/Quality Control Program.

Prepares reports as required.

Supervises laboratory technicians, and performs more difficult chemical analyses including ultra trace metals analysis. Conducts research to improve analyses techniques, and prepares new analyses procedures and techniques. Makes recommendations regarding laboratory equipment purchases.

Implements and assists in the development of plant process control diagnostic techniques utilized to direct changes in plant operating adjustments.

Implements and supervises the industrial billing and sampling for the City of Spokane user charge program.

Performs, or supervises the performance of, exacting sample preparation, as required by environmental regulations. Coordinates "clean sampling" plant and river monitoring activities.

Analyzes and interprets analytical data to implement regulatory requirements for industries proposing discharge to City facilities.

Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Education: Graduation from an accredited four-year college or university with a degree in chemistry, bacteriology, biology, or related laboratory/physical science

Experience: Completion of the probationary period with the City in the classification of Laboratory Technician (SPN: 654)

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

EXAMINATION DETAILS:

Application and Examination Instructions:

- Applicants must pass the examination for this classification to be eligible for hire by the City of Spokane. This exam will consist of a written test and a performance evaluation, with weights assigned as follows: written test 80%, performance evaluation 20%.
- Written tests will be conducted in the Civil Service Test Room on Wednesday, February 7, 2017 at 1:00 p.m. The approximate duration of the test is 2 1/2 hours.
- Calculators will be furnished by the City for the test. Applicants may visit Civil Service during office hours if they wish to familiarize themselves with the calculators.
- The written test may include such subjects as:

- Chemistry
- Safety
- Employee Relations

Promotional Evaluation Details:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

The employee's most recent PAR is the Promotional Evaluation for this position. If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the test date. If an updated PAR is not received by the test date, the most recent PAR on file will be used, regardless of date administered.

Note:

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 19th day of January 2017.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

CALL FOR BIDS

Transitional Programs for Women (dba "Transitions") Miryam's House Electrical & Mechanical Improvements ("Project")

This Project consists of electrical and mechanical upgrades to an existing stand-alone wood framed residential property that is being used in a group home capacity for women in need. There is a basement, main floor, second floor, and garages. The primary intent of this Project is to upgrade and replace or provide new the existing mechanical and electrical systems. Associated with this Project work is typical patch and repair of existing walls, floors, and ceiling in a manner that surfaces, walls, and ceilings particularly, match adjacent unaffected surfaces. Additional work includes asbestos removal and kitchen update.

An optional General Contractor (GC) pre-bid meeting and site walk through will be held on Friday, January 20, 2017 from 12:00 – 2:00 p.m. (local time). The location will be at Miryam's House, location sensitive. Please contact Ami Manning, Miryam's House Program Director, at (509) 747-9222 for further information concerning this Project.

Transitional Programs for Women ("Transitions"), 3128 North Hemlock Street, Spokane, WA 99205-2500 will receive bids until 4:00 p.m., February 1, 2017 for the above Project located in Spokane, Washington, in accordance with the Contract Documents associated with this Project on file in the office of the Executive Director of Transitions.

Copies of the Contract Documents are available by contacting Ami Manning, Miryam's House Program Director, at amanning@help4women.org or (509) 747-9222. Project bids shall be submitted on the forms provided, and shall be in

accordance with all provisions of the provided Project Specifications. Irregular bid proposals will be rejected in accordance with the specifications. The right is reserved to reject any and all proposals and to waive any immaterial informalities in the bidding process.

Publish: January 18 & 25, 2017

INVITATION FOR BIDS
West Central Community Development Association (WCCDA)
West Central Community Center Garage Construction ("Project")

Sealed bids for the West Central Community Center Garage Construction Project will be opened on **Tuesday, February 21st, 2017 at 11:00am** in the Don Kelley Conference Room, West Central Community Center (WCCC), 1603 N. Belt St., Spokane, WA 99205, in the presence of the West Central Garage Planning Committee.

This Project consists of the excavation, paving, concrete, construction, and electrical for a new garage (and associated work) for the West Central Community Center, as per the specifications available in the Invitation to Bid.

A General Contractor (GC) pre-bid conference will be held on **Friday, February 10th, 2017 at 11:00 a.m.** at the West Central Community Center, 1603 N. Belt St., Spokane, WA 99205, in the Don Kelley Conference Room.

The Invitation to Bid is available by contacting Rick Harris, WCCC Recreation and Facility Manager, at rharris@westcentralcc.org or (509) 323-7481.

Project bids should be submitted to the WCCDA no later than **10:00 a.m. on Tuesday, February 21st, 2017**. Bids must be sent sufficiently ahead of time to be received by the required date and time. The WCCDA is not responsible for Bids delivered late. Only firm Bids with signatures will be evaluated. Submit one (1) paper original, one (1) paper copy of the Bid to:

West Central Community Center
Attn: Rick Harris
1603 N. Belt
Spokane, WA 99205

The right is reserved to reject any and all Bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Bidder when considering this contract. Evidence of supplementary bidder responsibility criteria will be required of the apparent lowest Bidder as referenced under Section 18.B. in the Invitation to Bid.

All response packages are to be clearly marked with:

SEALED BID - IMPORTANT
WCCC GARAGE CONSTRUCTION PROJECT
JANUARY 25th, 2017
[COMPANY NAME]

Small, minority- and women-owned businesses are encouraged to submit bids. All work performed on the project will be subject to the higher of state or federal Davis-Bacon wage rates. This project is funded by a federal grant from the U.S. Department of Housing and Urban Development (HUD) through the Community Development Block Grant (CDBG) Program.

Publish: January 25 & February 1, 2017

REQUEST FOR BIDS
POLICE AMMUNITION
City of Spokane Police Department

BID #4320-17

Sealed Bids will be opened at the 1:15 p.m. public bid opening on **MONDAY, JANUARY 30, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **POLICE AMMUNITION** for the City of Spokane Police Department.

The Request for Bids document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Bid Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, January 30, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be tabulated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“BID #4320-17, POLICE AMMUNITION, DUE: MONDAY, JANUARY 30, 2017.”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: January 18 & 25, 2017

REQUEST FOR BIDS

SEWER BENDS – ANNUAL BLANKET ORDER

City of Spokane Wastewater Maintenance Department

BID #4326-17

Sealed Bids will be opened at the 1:15 p.m. public bid opening on **MONDAY, JANUARY 30, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **SEWER BENDS – ANNUAL BLANKET ORDER** for the City of Spokane Wastewater Maintenance Department.

The Request for Bids document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Bid Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, January 30, 2017**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be tabulated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“BID #4326-17, SEWER BENDS – ANNUAL BLANKET ORDER, DUE: MONDAY, JANUARY 30, 2017.”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: January 18 & 25, 2017
