



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 107

JANUARY 4, 2017

Issue 1



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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The Official Gazette

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Minutes

NOTICE**NO MEETING MINUTES OF SPOKANE CITY COUNCIL
Monday, December 26, 2016**

The Monday, December 26, 2016 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date.

**CITY OF SPOKANE
CIVIL SERVICE COMMISSION MEETING
MINUTES
December 20, 2016**

Craig Hult, Chair, called the regular meeting to order at 9:30 a.m. Present were Craig Hult, Kathy Sewell, Mark Lindsey, Judith Gilmore and Phyllis Gabel.

Agenda Item I.**Approval of Minutes:**

Mr. Craig Hult introduced the minutes from the regular meeting of November 15, 2016. A correction on page 5, to correct the typographical error "lie" to "like" was brought forward by Judith Gilmore. The minutes are to stand as corrected.

Agenda Item II.**Staff Activities:**

The Chief Examiner, Ms. Gita George-Hatcher reported the following statistics for the months of November:

November:

Announcements issued:	8	Classifications revised:	1
Examinations:	289	Classifications new/deleted:	0/3
Requisitions received:	39	Requisitions certified:	44
Class Surveys completed:	1	Class Surveys in progress:	6
Requisitions pending:	4	Requisitions canceled:	1

Average days from department initiation of request to receipt in Civil Service:	3.3
Average days from requisition receipt to certification:	0.00
Percentage certified within 24 hours:	100%
Average days from department initiation to completion of hire	.8

Ms. Gita George-Hatcher introduced Ms. Kim Richards, new Clerk II for the Civil Service department to the Commission. She also recognized and thanked Ms. Jerri Bjork, Exam and Classification Analyst III for her ten years of service with the City. Ms. Bjork was presented with a ten year pin.

Ms. George-Hatcher updated the Commission on the progress of the rules review. All the rules have been reviewed; however, additional discussion is pending on a few of them including the passover rule change. The Chief Examiner reported that it was her intention to bring forward the rule change on the passover issue by itself to the Commission; however, due to additional clarifications pertaining to how the rule will be implemented, still needing to be addressed and a lack of quorum due to the holiday schedule, this matter is still pending. A study session will be scheduled as soon as the process is completed.

The Chief Examiner provided an update on a new office titled Office of Diversity, Equity and Inclusion to be created under the Mayor. Ms. George-Hatcher has been serving on the Mayor's Advisory Committee for Multicultural Affairs (MACMA) and it was the recommendation of the Committee to create such an office. The purpose of this office would be to address three areas, namely, Equity in City Operations, Equity in Spokane Regional and Criminal Justice Reform and Community Engagement and Inclusion. Ms. George-Hatcher provided a handout to the Commission for informational purposes with the draft functions of this office and draft job description for the Director.

Civil Service staff participated in the Toys for Tots fundraiser with a game night themed basket that was auctioned off. The City Hall fundraiser generated over \$5,000 in donations for Toys for Tots.

The Chief Examiner reported that there are three applications for the open Commission position being vacated by Ms. Gabel – Mr. Christopher Savage, Ms. Pam DeCounter and Ms. Dorothy Webster. The mayor should be making a selection decision soon.

Ms. George-Hatcher displayed for the Commission, the new Civil Service banner to be used at job fairs and other recruitment events and thanked Matt Budke of the Reprographics section of the Communications Department for working on the design and creation of the banner in keeping with City branding.

The Chief Examiner reported that in response to items in the 2016 Business Plan to improve our internal processes and provide useful information and timelines on work products to our customers, an internal website has been developed. She invited Ms. Crystal Rodgers who has been the lead on creating this with input from all the staff members, to give a presentation to the Commission on the new Civil Service SharePoint site. Ms. Rodgers provided a PowerPoint presentation of the site, the information provided on the site as well as its capability. This is an internal city-wide intranet site that will provide our employees, supervisors and department heads information on hiring procedures, classifications, transfer and demotion information and other important functions of Civil Service. Civil Service will also begin providing Open Houses to address specific topic areas within the Civil Service rules.

Agenda Item III.

Classification Resolution:

The following classifications were presented for deletion.

Deletions:

SPN 213 Water Construction Inspection Supervisor

SPN 416 Custodial Foreperson

SPN 443 Meter Reader Foreperson

A motion to delete the classifications was put forth by Mr. Mark Lindsey and seconded by Ms. Kathy Sewell. The motion carried unanimously.

Agenda Item IV.

Request for Reinstatement to a promotional list by Mr. Peter Borg

Mr. Peter Borg, a former City employee, put in a timely request to be placed at the bottom of the current Refuse Collector III promotional list. He resigned voluntarily on January 9, 2016.

A motion to approve this reinstatement was put forth by Mr. Lindsey and seconded by Ms. Judith Gilmore. The motion passed unanimously.

Agenda Item V.

Findings of Fact regarding Diane Reynolds appeal denial.

A motion to approve the Findings of Fact regarding the denial of Ms. Diane Reynolds' appeal from the November 15, 2016 Civil Service Commission meeting was put forth by Ms. Phyllis Gabel and seconded by Ms. Gilmore. The motion passed unanimously.

Agenda Item VI.

Appeal of Mr. Gregory Borg

Ms. Gilmore recused herself from the appeal of Fire Captain Gregory Borg. Mr. Mike Piccolo also recused himself from representing Civil Service during the appeal proceedings and was replaced by Ms. Margaret Harrington from the City Prosecutors' Office.

Mr. Nathaniel Odle, representing the City of Spokane addressed the Commission and provided a background of the disciplinary action taken against Captain Gregory Borg. He stated that approximately two weeks after being promoted on June 13, 2016, Mr. Borg had an assault incident with a citizen while on duty. Criminal charges were filed in response to the assault incident. On June 25, 2016, Captain Borg was placed on paid administrative leave pending the investigation. During this administrative leave, Mr. Borg and the courts came to an agreement known as a Stipulated Order of Continuance or SOC. The SOC laid out specific items that Mr. Borg is required to complete by September 12, 2017 and if all of the stipulated items are adhered to, the assault charge would be dismissed. Mr. Borg returned from leave on October 9, 2016. He was disciplined for the assault with a three day suspension and an extension of his promotional probation until the completion of his Stipulated Order of Continuance. Mr. Borg is appealing the extension of his probation time as well as his failure to receive overtime drafts while he was on administrative leave, citing that he was being disciplined twice for the same incident when he was denied the ability to work the missed overtime opportunities.

Mr. Craig Hult asked Mr. Odle about standards and past practices with regards to probation extensions. Mr. Odle cited Rule VI, Section 14 of the Civil Service rules that provide for probation extensions.

Fire Chief, Bobby Williams was sworn in by the Chief Examiner. Chief Williams acknowledged that Mr. Borg is a long serving member of the Fire department with an impressive employment record. However, Chief Williams stated that the incident that occurred on June 13, 2016 with Mr. Borg demonstrated poor judgement and questionable leadership ability, and that an assault of any kind on a citizen is unacceptable. A variety of scenarios were considered when determining the disciplinary action. The Fire Chief stated that Mr. Borg's many years of service in the Fire Department and to the community, and his personal situation were all taken into consideration as was his willingness to take a class to address his behavior and he was given only three shifts off without pay. Otherwise he said because of the nature of the violation, this incident would have resulted in termination. He said the probation was extended because of the SOC and the fact that Mr. Borg had only been promoted two weeks before the incident occurred.

Senior Analyst Meghann Steinolfson was sworn in by the Chief Examiner. Ms. Steinolfson addressed the Commission and described her function as advisor to both the Police and Fire departments in all personnel matters. She stated that she was involved throughout the entire disciplinary process pertaining to Mr. Borg. She stated that it was standard practice to place an individual on paid administrative leave when there was an investigation underway. She explained that the employee does not perform regular duties while on administrative leave. She also stated that at no time do they track missed overtime while on administrative leave. Ms. Steinolfson said that the employee is made whole with respect to pay and benefits and that overtime is an assumption and not calculated into back pay. She responded that there is nothing in writing with respect to overtime but that this is standard practice across the City. Ms. Steinolfson also stated that the reason for the extension of the probation was to evaluate whether the Stipulated Order of Continuance was met and responded to the Chief Examiner's question that a suspended discipline until conclusion of the criminal matter was not considered as far as she could recall.

In response to Ms. Gabel's question, Ms. Steinolfson responded that administrative leave time while paid is not regular time and that the employee is on call but not performing the duties of the employee's position.

Chief Williams addressed the Commission and stated in response to the Chief Examiner's question that by extending the probation, they could evaluate whether additional discipline would be necessary and that because the promotion had just begun, they felt that the extension of the probation was appropriate. The Fire Chief additionally asked that the Commission allow Mr. Borg's probation to be extended.

Fire Captain Gregory Borg was sworn in by the Chief Examiner. Mr. Borg apologized for his behavior and for having to come before the Commission. He provided a summary of his exemplary work record of 37 years including meritorious medals received, and having been a trainer and union president during that time. He stated that there were two separate issues he was bringing to the Commission, the first being that he was disciplined twice for the same incident when he was denied the opportunity to work the overtime shifts he missed while he was on paid administrative leave; the second that Civil Service Rules were not followed when his probation was extended beyond the six months normal probationary period and that because the rules were not followed, his probation should be deemed complete as of December 13, 2017. He said he had stated the original probation completion date incorrectly as November 15 in his letter.

Mr. Borg named two other Firefighters who were on paid administrative leave who were allowed to work the overtime that they missed and that there is a defined method to track overtime. He said that all he is asking is for the ability to work that missed overtime and that by not allowing him to do that, that he was being disciplined twice for the same incident in violation of Civil Service Rules. He stated that the administration is not being correct when they say that they do not have a way to track the overtime or that no one is provided the ability to make up their overtime. Mr. Borg responded to questions from the Commission about the overtime list stated that he was entitled to work his overtime

Mr. Borg stated that the extension of his probation should have been made by request of the Chief Examiner and that the procedure provided to extend probation was not followed.

Mr. Borg acknowledged in response to Mr. Hult's question that his behavior was not appropriate, however, that the Chief has already made his disciplinary determination and that the issue has to do with his probation being extended by one year, two months and twenty seven days when the promotional probation is only authorized under the rules for six months and the procedure for extension of probation was not followed. He said that the administration had the option as to where to assign him on paid administrative leave and they chose to have him stay at home. Mr. Borg said that he was available to the administration as required and did everything that he was asked to do.

Mr. John Goodman the Local 29 Union President was sworn in by the Chief Examiner. In response to questions, Mr. Goodman provided an explanation of how overtime is calculated and allotted in Telestaff. He explained that one of the employees named was off five shifts and was allowed to make up his overtime. Mr. Goodman stressed that Mr. Borg is requesting only that he be allowed to work the overtime. Ms. George-Hatcher stated that the question needed to be asked as to whether overtime was

considered an entitlement and if it was, whether it was disciplinary. Mr. Goodman, in response to questions by Mr. Lindsey explained that signing off on the disciplinary document was to acknowledge receipt and did not signify agreement.

There was additional discussion about the SOC and what occurs when a public employee is charged with a criminal issue.

Chief Williams again addressed the Commission and explained that there was disagreement as to whether overtime was a benefit and that the Fire Department does not consider it to be a benefit. Additionally, when considering discipline, he said overtime was not considered as part of any discipline since it was not seen as a right or benefit. He also stated that it was not their intention to violate the Civil Service rules concerning probation and that they were not aware of the limitation in the rules. He clarified in response to questions that he was making the decision to extend probation because he thought the rules allowed him the flexibility to do that, and because Mr. Borg had only been promoted two weeks prior to the incident. He further stated that if the rules do not allow the flexibility he would be submitting a rule change for consideration.

Additional comments were made by both Mr. Borg, Mr. Goodman and it was also discussed that probation may be extended by a collective bargaining agreement.

A motion to uphold the Appeal of Mr. Greg Borg regarding the extension of his probation time was made by Ms. Gabel and seconded by Mr. Lindsey. The motion carried with Mr. Hult opposing.

A motion to deny the Appeal of Mr. Borgs claim of double discipline was put forth by Ms. Gabel and was seconded by Mr. Lindsey. The motion passed unanimously.

Other Business:

This being Phyllis Gabel's last Commission meeting due to her term expiring at the end of the month, Mr. Hult presented Ms. Gabel with a framed letter signed by the Mayor to thank her for her eight years on the Civil Service Commission. Ms. George-Hatcher also expressed her appreciation for Ms. Gabel's service and contribution to the City and the Commission. She presented Ms. Gabel with a small token of appreciation from the entire Civil Service staff.

There being no additional business to come before the Commission, the meeting was adjourned at 11:23 a.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Works Committee
November 14, 2016

Attendance:

Committee Members Present:

Council Member Amber Waldref, Committee Chair
Council Member Breean Beggs
Council Member Mike Fagan
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton

Committee Members Present:

Council President Ben Stuckart

Staff Present:

Hannahlee Allers, Legislative Assistant, City Council
Chris Averyt, Waste to Energy Operations Superintendent
Brandon Blankenagel, Senior Engineer, Integrated Capital Management
Dan Buller, Principal Engineer, Engineering Services
Mike Coster, Superintendent, RPWRF
Angela Cline, Division Accountant
Marcia Davis, Principal Engineer, Integrated Capital Management Department
Anna Everano, Legislative Assistant, City Council
Marlene Feist, Strategic Development Director
Ken Gimpel, Assistant Director, Utilities Division
Kara Heatherly, Project Coordinator, Integrated Capital Management Department
Lars Hendron, Principal Engineer, Integrated Capital Management Department
Gene Jakubczak, Director, Fleet Services
Dan Kegley, Water Operations Director

Katherine Miller, Director, Integrated Capital Management Department
David Paine, Waste to Energy Facility
Andy Schenk, Principal Engineer, Street Department
Elizabeth Schoedel, Assistant City Attorney
Mark Serbousek, Director, Streets Department
Scott Simmons, Director, Public Works
Mike Taylor, Program Manager NLT
Kyle Twohig, Operations Manager, Engineering Services

Guests Present:

Paul Kropp, Neighborhood Alliance

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the October 24, 2016 meeting.

- **Action Taken:**
- Council Member Fagan moved to approve the minutes of the October 24, 2016 meeting as presented; the motion was seconded by Council Member Stratton. The minutes were approved unanimously.

Consent Agenda

Increase to Administrative Reserve for CSO 26 Control Facility Design:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Increase to S.M. Hansen Consulting Contract for Oversight of CSO 26:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Downtown Bike Network Phase 3:

Dan Buller discussed the project to restripe roadways to include bike lanes on the south side of Sprague Avenue and the north side of First Avenue between Maple Street and Monroe Street. Brand Blankenagel spoke about the Bicycle Advisory Board meeting and the current standard for sharrows and transitions for bike lanes.

- **Action Taken:**
- None

Annual Purchase of Liquid Deicer:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Master Contract for On Call Road Graders and Dump Trucks for Snow Removal:

Andy Schenk discussed the contract extension for the having graders and dump trucks on call as needed for snow removal. The contract hadn't been used the last 2 years but it's put in place in advance of winter storms.

- **Action Taken:**
- None

Value Blanket for Miscellaneous Tires:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Amendment to Contract for Mechanical Repairs:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Value Blanket for Refurbishing of Refuse and Recycling Containers:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**

- None

Extension of Contract for Insulation Services:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**

- None

Extension of Contract for On-Site Valve Repair:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**

- None

Contract for Rebuilding of Hydraulic and Pneumatic Cylinders:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**

- None

Extension of Contract for Scaffolding Services:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**

- None

Extension of Contract for Inspection, Maintenance, and Service of Crane, Hoist, Trolley:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**

- None

Extension of Contract for Recycling of Metals:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**

- None

Renewal of Value Blanket for Purchase of Activated Carbon:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**

- None

Council Requests

None

Staff Requests

NPDES Permit Update:

Scott Simmons began the discussion on the draft permit that has been out for public review and comment. Elizabeth discussed the permit to enable the Wastewater Treatment facility to discharge into the Spokane River. The draft permit was issued by Ecology in June and the final permit is anticipated sometime in 2017. Lars and Elizabeth covered five points that were included in the briefing paper, outlining the differences between the current permit and the draft permit. Staff discussed the changes that impact these five areas of the permit and reporting: pH of discharge, Fecal Coliform Bacteria, Metals limits, PCB limits, and the Combined Sewer Overflow deadline.

- **Action Taken:**

- None

Post Street Bridge and Mid-Channel Howard Street Bridge Update:

Brandon Blankenagel reviewed the history and the Type, Size and Location Study for each bridge. Brandon spoke about the challenges of the projects that require working around live water and sewer infrastructure and a limited budget. The width size was adjusted to accommodate the budget for each bridge while still having one-way traffic and pedestrian/bicycle use. Kyle Twohig spoke about using the progressive design-build process to manage these projects and to ensure the design meets the budget. The work would begin in 2018.

- **Action Taken:**

- None

Solid Waste Route Optimization:

Ken Gimpel discussed the work leading up to finalizing the options to gain the most benefits for rerouting solid waste collection. Ken discussed the initial study completed by the consulting company and settled on a schedule of working 5 days/8 hours a week with discussions with staff. Ken spoke about the work to engage the drivers and Supervisors during each phase of the work. A group of four drivers stepped up to configure the routes to make certain the routes were drivable and were a benefit to the customers. There are no day changes but there will be time of day changes that customers may notice. Ken discussed the communication plan for execution. The timeline for implementation will be the week of February 27th, 2017 congruent with the start of yard waste collection.

• **Action Taken:**

- None

Gateway Bridge North Landing Property Acquisition:

Scott Simmons discussed the identified portion of property owned by WSU for the north side landing of the Gateway Bridge. The considerations include a payment of \$185,000, an easement for parking on Front Avenue and deferred landscape improvements. The terms of agreement have been outlined and it is anticipated that a signed early use and possessions agreement to be signed in the next few days.

• **Action Taken:**

- None

Administrative Reports and Standing UpdatesNext Level of Treatment Update:

Mike Taylor gave a brief update on the buildings and the work to ensure that they meet the aesthetics master plan and the viewpoints would be concise. Mike spoke about the work continuing on demolition and site clearing for clarifier #5 and the chemical storage building.

Other Updates/Reports:

None

Executive Session:

None.

Adjournment

The meeting adjourned at 3:10 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Works Committee
November 28, 2016

Attendance:**Committee Members Present:**

Council President Ben Stuckart, Acting Committee Chair
 Council Member Amber Waldref, Committee Chair
 Council Member Breean Beggs
 Council Member Mike Fagan
 Council Member Lori Kinnear
 Council Member Candace Mumm
 Council Member Karen Stratton

Committee Members Present:**Staff Present:**

Hannahlee Allers, Legislative Assistant, City Council
 Chris Averyt, Waste to Energy Operations Superintendent
 Brandon Blankenagel, Senior Engineer, Integrated Capital Management
 Dan Buller, Principal Engineer, Engineering Services
 Mike Coster, Superintendent, RPWRF
 Angela Cline, Division Accountant
 Marcia Davis, Principal Engineer, Integrated Capital Management Department
 Anna Everano, Legislative Assistant, City Council
 Marlene Feist, Strategic Development Director

Ken Gimpel, Assistant Director, Utilities Division
Kara Heatherly, Project Coordinator, Integrated Capital Management Department
Lars Hendron, Principal Engineer, Integrated Capital Management Department
Gene Jakubczak, Director, Fleet Services
Dan Kegley, Water Operations Director
Katherine Miller, Director, Integrated Capital Management Department
David Paine, Waste to Energy Facility
Andy Schenk, Principal Engineer, Street Department
Elizabeth Schoedel, Assistant City Attorney
Mark Serbousek, Director, Streets Department
Scott Simmons, Director, Public Works
Mike Taylor, Program Manager NLT
Kyle Twohig, Operations Manager, Engineering Services

Guests Present:

Paul Kropp, Neighborhood Alliance
Kip Hill, Spokesman Review

Council President Stuckart called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council President Stuckart asked for a motion to approve the minutes of the November 14, 2016 meeting.

- **Action Taken:**
- Council Member Fagan moved to approve the minutes of the November 14, 2016 meeting as presented; the motion was seconded by Council Member Beggs. The minutes were approved unanimously.

Consent AgendaAdministrative Reserve Increase – Qualchan Main:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Annual Purchase of Cold Mix Asphalt:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Site Lease Acknowledgement Amendments with AT & T:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Extension for Transporting, Processing and marketing of Yard/Food Waste:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Extension to Contract for Gearbox Rebuild:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Extension to Contract for Boilermaker Services:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Council Requests

None

Staff Requests

Contract for Indian Trail Drainage Study:

Dan Kegley discussed the terms included in the briefing paper for the contract. The contract will be to study the drainage in areas of Indian Trail. The area was annexed in 1960's and the current stormwater infrastructure may need updating. Dan discussed the impact of the storm in May 2016 that was categorized as a 100 year storm. Stormwater systems are designed to 10 year storms.

- **Action Taken:**
- None

CSO 24 - First Avenue & Adams Street:

Kyle Twohig gave an overview of the site at First Avenue and Adams Street to place the Combined Sewer Overflow tank. He discussed the timing with most of the pipework taking place in 2018 and the private utility relocation happening first. Staff has been working with property owners in the area for access and traffic flow. Construction should take about 22 months. Council Member Mumm suggested staff work with parks to form partnerships to program the space once it's complete.

- **Action Taken:**
- None

Construction Season Wrap-Up and Preview of 2017 Construction:

Kyle Twohig gave a presentation to review the 2016 construction projects: Monroe Lincoln Couplet, Indian Avenue, Rowan Avenue, Martin Luther King Jr. Way, and 37th Avenue. Kyle also gave a preview for the 2017 construction schedule and highlighted several arterial projects such as Sprague Avenue, Barnes Road, Martin Luther King Jr. Way, Crestline, Maxwell/Mission, Division Street Gateway and 37th Avenue. Also finalizing the remaining CSO's and beginning the University District Gateway Bridge.

- **Action Taken:**
- None

Fish Consumption Rule Update:

Elizabeth Schoedel gave an overview of the EPA final human health fish consumption rule that was released on November 15th. She gave an overview of the elements that were denied and what was added. The review provides background from the EPA's recent ruling and the next would be to see how Ecology integrates the changes and how it will impact the City's discharge permit at the Riverside Park Water Reclamation Facility.

- **Action Taken:**
- None

Administrative Reports and Standing Updates

Other Updates/Reports:

Scott Simmons gave an update that the City applied for and was awarded a grant for the Sprague Avenue Project through the TIB to help offset some costs. Katherine Miller gave an overview of the grant and the funding for the project. Also received \$400,000 grant from the TIB for the Sunset Highway project.

Executive Session:

None.

Adjournment

The meeting adjourned at 2:00 p.m.

Notice for Bids

Paving, Sidewalks, Sewer, etc.

ADVERTISEMENT FOR BIDS
Walker Halme Joint Venture (WHJV) and City of Spokane
RCW 39.10 Alternative Public Works – GC/CM
CSO24 PHASE 1 UTILITY RELOCATION

Sealed bids will be received by WHJV and the City of Spokane Engineering Services Department, 2nd Floor, 808 W. Spokane Falls Blvd. Spokane WA 99201, Attn. Kyle Twohig, for the following Bid Package for this Public Works Project:

Bid Package 1 – Utility Relocation

This Project consists of construction of approximately $\pm 11,200$ linear feet of 4 inch PVC conduit, ± 80 linear feet of PVC conduit, concrete utility vault installation and removal, concrete duct bank encasement, ± 800 linear feet of 8-inch or 12-inch water main construction, utility trench excavation, pavement patching, pedestrian and, sundry utility adjustments, and other related miscellaneous items.

The WHJV and the City of Spokane is requesting **SEALED** bids for the above listed bid package on or before the time set forth on **FRIDAY, JANUARY 13, 2017 at 1:00 PM**. The specific scopes of work are outlined in the Contract Documents. Bids are to be submitted on the Bid Proposal Form provided in the specific bid package. **A Bid Bond is required for any bid.**

This is an RCW 39.10 Alternative Public Works (APW) General Contractor/Construction Manager (GC/CM) project authorized by the Washington State Capital Projects Advisory Review Board's (WA CPARB) Project Review Committee (PRC). Walker Halme Joint Venture (WHJV) is the GC/CM on the project and intends to bid on the above listed bid package.

Bids will be opened and read by City of Spokane representatives. The WHJV and the City of Spokane reserve the right to reject any or all bids and to waive any irregularities on bids received.

The specific Bid Package No., date, and name of firm submitting must appear on the outside of all bids. Any firm failing to submit its proposal in accordance with the procedures set forth in the Instructions to Bidders may be considered non-responsive. **Also, any bid received by fax, email or phoned in will be considered non-responsive.**

A pre-bid conference is scheduled for **Thursday, January 5, 2016 at 8:30 am** for bid package 1. Those interested in attending should meet at Spokane City Hall, Conference Room 2B. This conference is **MANDATORY** for prospective bidders.

Bid/Contract Documents will be available Friday, December 30, 2016 and may be obtained at the following locations:

- Abadan Reprographics, 603 E. 2nd Avenue, Spokane, WA, 99202 – 509.624.0116
- Associated Builders & Contractors, 1760 E. Trent Avenue Spokane, WA 99202 - 509.534.0826
- Spokane Regional Plan Center, 209 N. Havana Street, Spokane, WA 99202 – 509.328.9600

Questions should be addressed to Ed Walker at 509.535.3354, ewalker@walkerconstructioninc.com, or Justin Paine at 509.535.3354, jkpaine@walkerconstructioninc.com.

WHJV and the City of Spokane encourages bids from disadvantaged, minority-owned, women-owned and small business enterprises.

Publish: January 4, 2017

Notice for Bids

Supplies, Equipment, Maintenance, etc.

MISCELLANEOUS WATERWORKS PRODUCTS Water Department

BID #4316-17

Sealed bids will be opened at 1:15 p.m., **TUESDAY, JANUARY 17, 2017** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **MISCELLANEOUS WATERWORKS PRODUCTS** for the City of Spokane Water Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy of response to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

“MISCELLANEOUS WATERWORKS PRODUCTS, BID 4316-17, DUE 1/17/17”.

Thea Prince
Purchasing Department

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