



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 106

DECEMBER 7, 2016

Issue 49



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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# Minutes

## MINUTES OF SPOKANE CITY COUNCIL

Monday, November 28, 2016

### BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

#### Roll Call

On roll call, Council President Stuckart and Council Members Fagan, Kinnear, Mumm, Stratton, and Waldref were present. Council Member Beggs arrived at 3:31 p.m.

City Administrator Theresa Sanders, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

#### Advance Agenda Review

The City Council received an overview from staff on the December 5, 2016, Advance Agenda items.

#### Action to Approve December 5, 2016, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the December 5, 2016, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Fagan, seconded by Council Member Kinnear, **to approve** the Advance Agenda for Monday, December 5, 2016; **carried unanimously.**

## ADMINISTRATIVE SESSION

### Current Agenda Review

The City Council considered the November 28, 2016, Current Consent Agenda items.

Contract with James B. King and the firm Evans, Craven & Lackie, P.S. (OPR 2016-0914) and Special Counsel Contract Amendments (with three law firms) OPR 2016-0188, OPR 2016-0363, and OPR 2016-0358)

**Motion** by Council Member Stratton, seconded by Council Member Kinnear, **to move** Consent Agenda item Nos. 12 (Contract with James B. King and the firm Evans, Craven & Lackie, P.S.) and 13 a, b, and c (Special Counsel Contract Amendments in regard to the Frank Straub v. City of Spokane matter with Kutak Rock, LLP, John Spencer Stewart and the firm of Stewart Sokol & Larkin, and Keller W. Allen and the law firm of Keller W. Allen, P.C.) to the Legislative Agenda; **carried unanimously.**

## CONSENT AGENDA

**Upon motion by Council Member Fagan, seconded by Council Member Beggs, the City Council approved Staff Recommendations for the following:**

Spokane Airport Board 2017 Budget. (FIN 2016-0002)

Annual Value Blanket Order with Roadwise Inc. (Tacoma, WA) for liquid deicer for the Street Department—estimated annual usage is 8000 tons at estimated cost of \$1,326,880 (incl. tax). (OPR 2016-0912)

Value Blanket with Linn Machine & Manufacturing (Spokane Valley, WA) for Refurbishing of Refuse and Recycling Containers and Roll Off Boxes for the Waste to Energy Facility from January 1, 2017 through December 31, 2017—\$20,000 (plus tax). (OPR 2016-0649; RFB 4254-16)

Renewal of Value Blanket with Cabot Norit Activated Carbon (Marshall, TX) for purchase of Activated Carbon for use at the Waste to Energy Facility—\$70,000 (incl. tax). (OPR 2015-0963; BID 4174-15)

Contract Renewals for emergency snow removal equipment lease for up to 10 graders and 21 dump trucks with operators from December 1, 2016, through November 30, 2019, on an as-needed basis, with the following: (RFP 4068-14; RFP 3742-10)

- a. Inland Asphalt Company (Spokane Valley, WA) for 2 graders—est. maximum \$202,703.76. (OPR 2014-0798)
- b. Action Materials, Inc. (Spokane, WA) for 12 dump trucks—est. maximum \$485,236.80. (OPR 2014-0799)
- c. Jewell Excavating & Construction, Inc., (Greenacres, WA) for 2 graders and 3 dump trucks—est. maximum \$262,184.40. (OPR 2014-0800)
- d. MJM Grand (Airway Heights, WA) for 3 graders and 4 dump trucks—est. maximum \$321,056.32. (OPR 2014-0801)
- e. WM Winkler Co. (Newman Lake, WA) for 1 grader—est. maximum \$71,220.24. (OPR 2014-0802)
- f. Avast, Inc. (Spokane, WA) for 1 grader—est. maximum \$68,481. (OPR 2014-0803)
- g. Pauletto Trucking and Excavation (Spokane, WA) for 1 grader and 1 dump truck—est. maximum \$96,770.18. (OPR 2014-0804)
- h. Stone Creek Land Design & Development (Spokane, WA) for 1 dump truck—est. maximum \$30,001.20. (OPR 2014-0892)

Approval is requested for up to 21 days for Graders and up to 10 days for Dump Trucks—Total Estimated Cost: \$1,537,653.90.

Contract Amendment with Knight Construction & Supply, Inc., (Deer Park, WA) for mechanical repairs at the Waste to Energy Facility—\$500,000. (OPR 2016-0400; BID 4242-16)

Contract Extensions for the Waste to Energy Facility with:

- a. American Recycling Corporation (Spokane Valley, WA) for recycling of metals, ash, and scrap metals collected from the tipping floor from January 1, 2017 to December 31, 2017—Estimated revenue \$500,000. (OPR 2015-0022; RFP 4071-14)
- b. Bay Valve Service, LLC, (Longview, WA) for on-site valve repair services from January 1, 2017 through December 31, 2017—increase not to exceed \$300,000. (OPR 2015-0098; RFP 4091-14)
- c. Konecranes Inc. (Spokane Valley, WA) for quarterly crane/hoist/trolley and lifeline preventative maintenance inspections and unscheduled service calls from January 1, 2017 through December 31, 2017—increase not to exceed \$136,418.68. (OPR 2015-0092; RFP 4075-14)
- d. Safway Services, LLC, (Spokane Valley, WA) for removal and replacement of insulation and cladding and for boiler walls and piping and other insulation work as needed from February 1, 2017 to January 31, 2018—increase not to exceed \$100,000. (OPR 2015-0091; RFP 4082-14)
- e. Safway Services, LLC, (Spokane Valley, WA) for scaffolding services for scheduled outages and emergency outages from January 1, 2017, to March 31, 2017—increase not to exceed \$100,000. (OPR 2016-0381; BID 4235-16)

Contract with Hydrotech Generator Repair Plus, Inc. (Spokane Valley, WA) for rebuilding of hydraulic and pneumatic cylinders with OEM parts only for the Waste to Energy Facility from January 1, 2017 through December 31, 2017—not to exceed \$75,000 (incl. tax). (OPR 2016-0913; RFP 4303-16)

Authorization to enter into Contracts with Spokane Neighborhood Action Partners (SNAP) to:

- a. make Essential Repair Program home repair grants to low-income homeowners utilizing \$417,160 of HUD CDBG funds. (OPR 2016-0916)
- b. manage the Single Family Rehabilitation home repair loan program for low-income homeowners utilizing \$1,127,942 of HUD CDBG funds. (OPR 2016-0917)

Contract Amendment with AECOM (Spokane WA) to include shoring design for the Spokane Falls CSO 26 Control Facility project—increase of \$103,370.30. (OPR 2013-0003; ENG 2010088)

Contract Amendment with S. M. Hansen Consulting (Liberty Lake, WA) for Design Oversight of Spokane Falls CSO 26 Control Facility—\$25,000. (OPR 2015-1139; ENG 2010088)

Approval to accept grant from the Washington State Office of Public Defense (OPD Grant GRT17366) for use in Public Defense from January 1, 2017 through December 31, 2017—\$57,500 revenue. (OPR 2016-0915)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through November 18, 2016, total \$5,778,990.35 (Check Nos. 531482-531716; ACH Payment Nos. 32041-32212), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,611,718.86. (CPR 2016-0002)
- b. Payroll claims of previously approved obligations through November 19, 2016: \$6,586,547.96 (Payroll Check Nos. 542418-542587) (CPR 2016-0003)

City Council Meeting Minutes: November 7, 2016, November 14, 2016 and November 17, 2016. In addition the July 20, 2015 City Council Meeting Minutes, which were inadvertently overlooked for prior approval. (CPR 2016-0013)

#### **Council Recess/Executive Session**

The City Council adjourned at 3:40 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

### **LEGISLATIVE SESSION**

#### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

#### **Roll Call**

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present. City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

#### **Invocation**

Reverend Karen Schomburg, Spokane Episcopal Diocese, provided an invocation.

#### **PROCLAMATIONS**

November 29-December 11, 2016 *Christmas Tree Elegance Weeks*

Council Stratton read the proclamation and presented it to Jennifer Ogden. The Spokane Symphony Associates exists to provide financial and volunteer support for the Spokane Symphony Orchestra as well as educational and involvement opportunities for the community and this Symphony season will celebrate its 54<sup>th</sup> anniversary. The Spokane Symphony Associates strive to provide an annual community event "Christmas Tree Elegance" to herald the holiday season, which in its 34<sup>th</sup> year continues to be the largest fundraiser for the Spokane Symphony Orchestra. The proclamation invites every citizen and visitor to our grand city to join in this celebration of the holiday season in support of the outstanding efforts of the Spokane Symphony Associates to support the Spokane Symphony Orchestra.

December 1, 2016

*World AIDS Day*

Council Member Beggs read the proclamation and presented it to Will Hansen from Spokane Health District. The global spread of HIV infection and progression to AIDS necessitates a worldwide effort to increase communication, education, treatment and actions to stop the spread of HIV-AIDS around the world and in Spokane. Since 1981, HIV-AIDS has had a devastating global impact by infecting 78 million people, killing nearly 39 million people. Here in Washington, more

than 20,000 people have been diagnosed with HIV disease and has claimed the lives of over 6,700 men, women and children. The Joint United Nations Program on HIV-AIDS observes December 1 as World AIDS Day and has adopted a new strategy to end the AIDS epidemic as a public health threat by 2030, recognizing much needs to be done to continue working to ensure a comprehensive and compassionate response for those living with HIV-AIDS.

## **COUNCIL SALUTATION**

### **Recognition of Firefighter Mike Forbes**

Council Member Kinnear read a proclamation honoring Spokane Fire Department Firefighter Mike Forbes. During the 2016 International Technical Rescue Symposium, Spokane Fire Department Firefighter Mike Forbes received the prestigious award "Best New Research of the Year" for his research that focused on the effects on escape systems from extreme fire behavior. Mike Forbes' work ethic, enthusiasm, and knowledge in all aspect of his profession are second to none and he wholly embodies what the Spokane Fire Department strives to provide to its citizens every day - "Service and Protection through Excellence."

## **BOARDS AND COMMISSIONS APPOINTMENT**

### **Spokane Airport Board (CPR 1982-0071)**

**Motion** by Council Member Waldref, seconded by Council Member Beggs, to **approve** the reappointment of Council President Ben Stuckart to the Spokane Airport Board for a three-year term; **carried unanimously**.

There were no **City Administrative Reports**.

## **COUNCIL COMMITTEE REPORTS**

### **Public Works Committee**

Council President Stuckart reported on the Public Works Committee meeting held earlier today (November 28). Minutes of the Public Works Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Public Works Committee.

## **OPEN FORUM**

**John Lemus**, Chair of the Human Rights Commission, read a salutation which the Commission passed in support of the Martin Luther King Jr. Family Outreach Center and to stand against hate and racism in the Spokane community.

## **LEGISLATIVE AGENDA**

There were no **Special Budget Ordinances**

There were no **Emergency Ordinances**

## **RESOLUTIONS**

### **Resolution 2016-0096**

Subsequent to an overview of Resolution 2016-0096, public testimony and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2016-0096** setting the City of Spokane's 2017 State Legislative Agenda.

**For Council action on Resolution 2016-0095, see section of minutes under "Hearings."**

## **FINAL READING ORDINANCE**

**For Council action on Final Reading Ordinance C35457, see section of minutes under "Hearings."**

**FIRST READING ORDINANCE**

The following ordinances were read for the First Time with further action deferred:

- ORD C35393** Relating to refund of comprehensive plan amendment processing fees; amending section 8.02.0692 of the Spokane Municipal Code. (Deferred from May 23, 2016, Agenda).
- ORD C35458** Approving amendments to an existing development agreement between the City of Spokane and Spokane Radio, Inc., a subsidiary of Spokane Television, a Washington corporation, dba "KXLY."
- ORD C35459** Relating to the disposition of surplus City real property and enacting a new Chapter 12.10 of the Spokane Municipal Code.
- ORD C35460** Relating to the public works apprenticeship program; amending sections 7.06.710, 7.06.720, 7.06.730, 7.06.760 and 7.06.770 of the Spokane Municipal Code.

**SPECIAL CONSIDERATIONS****Special Counsel Contract and Special Counsel Contract Amendments in regard to Frank Straub v. City of Spokane Matter (OPR 2016-0914 / OPR 2016-0188 / OPR 2016-0363 / OPR 2016-0358)**

Following commentary by Council Member Stratton and an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **approved** the following Contract and Special Counsel Amendments:

- Contract with James B. King and the firm Evans, Craven & Lackie, P.S., to act as Special Counsel to provide legal services in the matter of Frank Straub v. City of Spokane, et. al—\$58,700. (OPR 2016-0914)
- Special Counsel Contract Amendments in regard to the Frank Straub v. City of Spokane matter with:
  - a. Kutak Rock, LLP—increase not to exceed \$65,000. (OPR 2016-0188)
  - b. John Spencer Stewart and the firm of Stewart Sokol & Larkin, LLC—increase not to exceed \$20,000. (OPR 2016-0363)
  - c. Keller W. Allen and the Law Firm of Keller W. Allen, P.C—increase not to exceed \$30,000. (OPR 2016-0358)

**HEARINGS****Hearing on Vacation of Alley Between 4<sup>th</sup> and 5<sup>th</sup> Avenues from McClellan to Browne Streets and Related First Reading Ordinance C35456 (Cliff-Cannon Neighborhood) (Deferred from November 21, 2016, Agenda) (ORD C35456)**

The City Council held a hearing on the vacation of the alley between 4th Avenue and 5th Avenue from McClellan Street to Browne Street as requested by Sacred Heart Medical Center. Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **approved, subject to conditions** (in the Street Vacation Report dated October 4, 2016), the vacation of the alley between 4th Avenue and 5th Avenue from McClellan Street to Browne Street as requested by Sacred Heart Medical Center.

In conjunction with the hearing, Ordinance C35456—vacating the alley between 4th Avenue and 5th Avenue from the east line of McClellan Street to the west line of Browne Street—was read the first time, with further action deferred.

**Final Reading Ordinance C35455**

Subsequent to a presentation by staff, public testimony from one individual, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35455** of the City of Spokane, Washington, adopting a six-year Citywide Capital Improvement Program for the years 2017 through 2022, and amending section 5.5 capital facilities program (CFP) of the City of Spokane Comprehensive Plan.

**Hearing on 2017 Proposed Budget (continued from November 21, 2016) and Related Ordinance C35457 and Resolution 2016-0095**

The City Council continued its hearing on the 2017 Proposed Budget and considered Ordinance C35457 and Resolution 2016-0095. Subsequent to presentations by Mayor Condon and staff, public testimony, and Council commentary, the following actions were taken:

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to close** the hearing; **carried unanimously.**

**Motion** by Council Member Fagan, seconded by Council Member Beggs and Waldref, **to accept** supplemental budget recommendations which are two-fold: (1) Reduce the Non-Departmental Legal Services line item (54105) by \$25,000 and add this amount to the Ombudsman Legal Services line item and (2) Create an additional Principal Engineer position (02340). The estimated salary and benefit cost is approximately \$145,000 which will be offset by an increase in revenue in Interfund Engineering Services (34932); **carried unanimously.**

**Motion** by Council Member Fagan, seconded by Council Member Stratton, **to increase** by \$23,000 the Ombudsman part-time help (budget) line 0030-51150-08490 (Ombudsman - Part-Time Assistance); **carried unanimously.**

**Upon Unanimous Roll Call Vote**, the City Council **passed Ordinance C35457** adopting the Annual Budget of the City of Spokane for 2017 (as amended above), making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage.

**Upon 6-1 Roll Call Vote (Council Member Stratton voting “no”)**, the City Council **adopted Resolution 2016-0095** approving the appointment of Tim Dunivant as Director of Finance and Administration; Scott Simmons as Director of Public Works; Jonathan Mallahan as Director of Neighborhood and Business Services; and Christine Cavanaugh as Human Resources Director; for the City of Spokane.

**SECOND OPEN FORUM**

**Adam Haines** commented on his wrongful terminations at two jobs.

**ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:41 p.m.

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**Community, Health, and Environment Committee  
November Meeting Notes CHE:**

**Call to Order: 10:32 AM**

**AGENDA:****Approval of October's Meeting Minutes**

- Motion to approve the minutes was moved by Councilmember Fagan and seconded by Council President Stuckart. Motion approved unanimously.

**CHHS Board Briefing: Dr. Diane Zemke, CHHS Board Chair**

- 71 proposals have been received from 39 different agencies, totaling \$10 million in requests.
- There were no “economic development” applications. A stakeholder group developed the definition of “economic development”, based on the group’s perception of a gap in funding in the community. Discussion ensued regarding possible expansion of the definition.

**24/7 Shelter Updates: Dawn Kinder**

- Dawn Kinder explained that we are currently in the ramp-up stage, with full implementation of the 24/7 shelter model to begin in January.
- Dawn Kinder explained the role of all of the agencies involved in the 24/7 model.
  - House of Charity (serving individuals, pets included): has overflow capacity of 170 beds, the highest number of beds needed last year was 160.

- Salvation Army (serving families, pets included): overnight sleeping, dinner, and transportation to day center.
- Family Promise: new partner, day shelter, will provide transportation to Salvation Army.
- Hope House: same services that they offer now.
- Women's Hearth: same services that they offer now.
- Crosswalk: continue serving youth.
- Dawn Kinder wished to make it clear that the budget is in a constant state of flux.
- Regarding other sources of funding, Empire Health committed and then withdrew \$175,000, Spokane Valley has not contributed funds so far, and Dawn Kinder said that there would be a meeting with the County this week.
- Members of the City Council offered to draft a letter expressing their support.

#### **Multifamily Housing Program Update: Melora Sharts**

- Councilmember Kinnear asked why there is variation in the costs per unit. Melora Sharts explained that the totals reflect total development costs. Further, the costs vary based on whether the project is new construction or a rehabilitation property. Also, if a property owner wishes to apply for a low-income housing tax credit, there are associated soft costs (accountants, attorneys, etc.) that affect the price.
- Melora Sharts supplied a new list of proposed and underway projects and summarized them.

#### **Traffic Calming Cycle 6: Katie Myers and Kevin Picanco**

- Katie Myers explained that this year's applications would likely be scheduled for construction in 2018. It is possible that some of the smaller projects would begin construction in 2017.
- Discussion ensued regarding school radar funds, and the possibility of using those funds for traffic-calming requests that have some school-related relationship. Projects this year would cost \$362,000 if school zone camera projects were taken out.
- Cycle 7 projects will be solicited early next year. The timing of those projects will need to be determined. Heather Trautman mentioned the possibility of a "saving year", where no construction would take place. Councilmember Beggs wanted to be sure that we consider capacity issues and fiscal issues separately when making this decision.
- Councilmember Waldref asked how we will prevent funding shortages in the future. Katie Myers responded, stating that a 15% contingency is added to all projects and that the Traffic-Calming Subcommittee will meet at 60% design and will make recommendations regarding funding shortages or other project issues to the Council. Katie Myers also stressed that the expectations of the neighborhoods, and the willingness of the property owners to maintain improvements, will be clarified according to the design level of the projects.

#### **Delivering City Service through a District Model: Heather Trautman**

- Heather Trautman explained that the district model involves utilizing existing staff, across departments (excluding department heads), and resources of the City to focus on district-specific issues. The district teams would include a city council representative and external team members from various local agencies and nonprofits.
- The teams would begin by looking at planning processes, such as neighborhood plans and traffic analyses. Then the teams will determine funding for the projects or improvements.
- Heather Trautman said that an example of a district issue would be undeveloped and foreclosed properties. There was some discussion that this could also be an issue that all neighborhoods face.
- It is hoped that the formation of these teams will decrease calls for services.
- This model is moving along, and the formation of teams will begin next month.

#### **Infill Development Update: Nathan Gwinn**

- Nathan Gwinn explained that there are 24 strategies identified in the report. A City Council resolution will come forward on November 21<sup>st</sup>.
- Council President Stuckart praised the infill development team for the extensive outreach done and wide stakeholder group that was convened for this report, as well as the thorough recommendations. This report will provide a work plan, not just policies, moving forward.
- The Council suggested a joint study session in December.

#### **ADJOURNMENT: 12:04 PM**

Present: Councilmembers Beggs, Fagan, Kinnear, Stratton, Waldref, and Council President Stuckart.  
Absent: Councilmember Mumm.

Staff/visitors: Brian McClatchey, Michael Snodgrass, Stephanie Zimmerman, Hannahlee Allers, Alexander Scott, Anna Everano, Diane Zemke, Dawn Kinder, Melora Sharts, Katie Myers, Kevin Picanco, Heather Trautman, and Nathan Gwinn.

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# Hearing Notices

## RESOLUTION NO. 2016-0091

A RESOLUTION SETTING THE ASSESSMENT ROLL HEARING FOR THE DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA (BUSINESS IMPROVEMENT DISTRICT – BID) AND PROVIDING NOTICE OF THE 2017 ASSESSMENTS TO BUSINESS AND PROPERTY OWNERS

WHEREAS, pursuant to the laws of Washington State and City Ordinance C-32923, as revised, the City Council intends to hold a hearing on the assessments levied upon businesses and properties within the Downtown Parking and Business Improvement Area (PBI A); and

WHEREAS, through this Resolution, the City Council intends to provide notice that there will be a hearing upon the assessment roll prepared under the above-identified Ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL:

1. Notice is hereby given that the assessment rolls for businesses and properties prepared under Ordinance C-32923, as revised, will be on file in the Office of the City Clerk on the 14th day of November 2016, and are open for public inspection.

2. The City Council has fixed the 12th day of December 2016 at 6:00 p.m., or as soon thereafter as practicable in the City Council Chambers of the Municipal Building, as the time and place for hearing upon said rolls.

3. The City Council declares its intent to impose special assessments in a manner that measures special benefits from each of the purposes set forth in Ordinance C-32923, as revised. The special assessments will finance the PBI A (BID) budgets and programs approved by the City Council.

4. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at, or prior to the date fixed for hearing.

At the time and place fixed, and at such other times as the hearing may be continued to, the City Council will consider the assessment roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessments be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

This is the only hearing held on the assessment roll, and it will be final unless appealed according to City Ordinance C-32923.

5. Neighborhood & Business Services is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the business and property owners identified in the assessment rolls setting forth the date and time of public hearing, including the amount of the special assessment.

6. The City Clerk is directed to publish notice of the hearing on the assessment rolls in the Official Gazette for two consecutive weeks, the last publication being one week before the date fixed for public hearing.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Christine Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or [ccavanaugh@spokanecity.org](mailto:ccavanaugh@spokanecity.org). Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C35455

AN ORDINANCE OF THE CITY OF SPOKANE, WASHINGTON, ADOPTING A SIX-YEAR CITYWIDE CAPITAL IMPROVEMENT PROGRAM FOR THE YEARS 2017 THROUGH 2022, AND AMENDING SECTION 5.5 CAPITAL FACILITIES PROGRAM (CFP) OF THE CITY OF SPOKANE COMPREHENSIVE PLAN.

WHEREAS, in accordance with the Growth Management Act (“GMA”), the City of Spokane previously adopted a Comprehensive Plan that includes a Capital Facilities Program that includes an inventory, analysis, and a six-year financing plan for needed capital facilities; and

WHEREAS, the City formed a Capital Facilities Technical Team which has assembled proposed amendments to Section 5.5 Capital Facilities Program (CFP) of the City of Spokane Comprehensive Plan (“Comprehensive Plan”), which amendments consist of an updated six-year plan (years 2017 through 2022) identifying the proposed locations and capacities of expanded or new capital facilities and a plan to finance such capital facilities within projected funding capacities (the “Six-Year Citywide Capital Improvement Program” or “CIP”); and

WHEREAS, the City previously adopted the Six-Year Street Program (RCW 35.77.010) on June 20, 2016 by Council Resolution 2016-0053, and that program is incorporated into the CIP; and

WHEREAS, GMA provides that proposed amendments to a comprehensive plan may be considered by the governing body of a city no more frequently than once per year, but further provides that amendments to the capital facilities element of a comprehensive plan may be considered outside of this annual process where the amendment is considered concurrently with the adoption or amendment of a city budget; and

WHEREAS, on August 16, 2016, the City’s responsible official issued a Determination of Non-Significance for the CIP; and

WHEREAS, the Spokane City Plan Commission conducted public workshops regarding the CIP on August 24<sup>th</sup> and September 14<sup>th</sup> 2016; and

WHEREAS, after providing appropriate public notices, on October 26<sup>th</sup>, 2016, the Spokane City Plan Commission, conducted a public hearing to take testimony on the CIP, and at the close of the hearing, and after considering public input, the SEPA determination, and required decision criteria, found that the CIP is consistent with the Comprehensive Plan and voted unanimously to recommend that the City Council approve the CIP; and

WHEREAS, on August 22, 2016, the City provided the State of Washington the required sixty (60) day notification under RCW 36.70A.106 of the City’s proposed amendment to the CPI. The 60-day notice period has lapsed; and

Now, Therefore,

The City of Spokane does ordain:

Section 1. Amendment. The City of Spokane Comprehensive Plan and its capital facilities element are hereby amended to reflect a six-year plan for capital improvement projects (2017-2022), as set forth in the attached Citywide Capital Improvement Program (2017-2022).

Section 2. Authorization to Seek Funding. City staff are authorized to apply for state and federal grants and low-interest loans in support of the projects identified in the Citywide Capital Improvement Program (2017-2022).

Section 3. Effective Date. This ordinance shall take effect and be in force on \_\_\_\_\_.

**Passed by City Council November 28, 2016**  
**Delivered to Mayor December 5, 2016**

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**ORDINANCE NO. C35457**

An ordinance adopting the Annual Budget of the City of Spokane for 2017, making appropriations to the various funds of the City of Spokane government for the fiscal year ending December 31, 2017, and providing it shall take effect immediately upon passage.

WHEREAS, the City of Spokane is a first class city with a population of less than 300,000 persons and is required, pursuant to RCW 35.33.075 to adopt a final budget prior to the close of the current fiscal year at midnight, December 31, 2016; and

WHEREAS, all appropriations in the final budget must be limited to the total estimated revenues therein including the amount to be raised by all municipal revenue sources and the unencumbered fund balances estimated to be available at the close of the current fiscal year; and

WHEREAS, pursuant to RCW 35.33.121 the expenditures as classified and itemized by fund in the final budget adopted by the City Council shall constitute the City of Spokane's appropriations for the fiscal year commencing after midnight, December 31, 2016, subject to later adjustments as provided therein;

NOW, THEREFORE,

The City of Spokane does ordain:

Section 1.

A. That the revenues to be generated by the revenue sources set forth in the final budget are required for the continuation of the existing essential municipal programs and services of the City of Spokane.

B. That without said essential municipal programs and services, the public health, safety and welfare of the citizens of the City of Spokane would be seriously impaired.

C. That the following Annual Budget of the City of Spokane for 2017 reflects a continuation of said essential municipal services and programs provided by the City of Spokane for the public health, safety and welfare of the citizens of the City of Spokane as required by the constitution and laws of the State of Washington, the City Charter, ordinances, other legislative enactments and lawful obligations of the City of Spokane.

D. That the Annual Budget of the City of Spokane for 2017 establishes MySpokane as an official Department within the City's organizational structure.

Section 2. That the Annual Budget of the City of Spokane for the fiscal year ending December 31, 2017, as set forth in the document attached hereto and entitled, "2017 Adopted Budget, City of Spokane, Washington," hereinafter referred to as the 2017 Annual Budget, be and the same is, hereby fixed, determined and adopted; and that the amounts set forth in said budget are hereby appropriated for the use of the several funds as specified.

Section 3. That the foregoing appropriations are to be paid from the respective funds as specifically indicated in the 2017 Annual Budget and the salaries and wages therein set forth in detail as prescribed by RCW 35.33.051 shall be paid on a biweekly basis, payable every other Friday of such fiscal year.

Section 4. That because this ordinance adopts the Annual Budget, as provided by Section 19 of the City Charter, it shall take effect immediately upon its passage.

**Passed by City Council November 28, 2016**  
**Delivered to Mayor December 5, 2016**

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# Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

## PERMIT TECHNICIAN I SPN 009 OPEN ENTRY

**DATE OPEN:** Monday, December 5, 2016      **DATE CLOSED:** Sunday, December 25, 2016 at 11:59 p.m.  
**SALARY:** \$34,034.40 annual salary, payable bi-weekly, to a maximum of \$48,963.60

### DESCRIPTION:

Performs difficult clerical and technical processing work in the issuance of a wide variety of construction-related permits

### DUTIES:

Reviews and approves applications for minor residential construction projects, such as the addition or alteration of fences, garages, sheds and swimming pools. Issues permits for approved applications.

Issues trade and street obstruction permits. Issues construction-related permits including but not limited to building, sewer, and water.

Assists applicants in preparing permit applications. Routes applications to appropriate City staff for detailed technical review.

Explains basic permit requirements, procedures and fees to the public. Answers code-related questions regarding residential and commercial construction. Responds to other inquiries from customers and citizens.

Calculates fees for applications and permits. Receives money from the public, gives change, and issues receipts. Processes refunds and balances daily receipts.

Researches and provides information regarding locations of property boundaries, public and private sewer and water utilities and services.

Assigns appropriate addresses for new parcels.

Operates standard office machines, scales, and mapping software. Obtains information from plans and maps.

Updates records and databases; prepares reports.

Performs related work as required.

### MINIMUM QUALIFICATIONS:

#### Open Entry Requirements: All requirements must be met at the time of application.

Completion of one year of college (45 quarter or 30 semester credit hours) in an Engineering- or architecture-related field to include mathematics, science and English; and one year of experience in building/engineering plan review or in issuing construction-related permits. Additional education may substitute for experience, or vice versa, on a year-for-year basis.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

### EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and a Training and Experience (T&E) evaluation, with weights assigned as follows:

- Written Test: 80%
- T&E Evaluation: 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**WRITTEN TEST DETAILS (weighted 80%):**

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Thursday, January 5, 2017 at 1:00 p.m.** The approximate duration of the test is 2 hours.

**Self-schedule written test date and time:** Upon review and acceptance of your application, you will receive an e-mail with complete instructions to self-schedule your written test session. Additional sessions may be added depending on the number of applications accepted.

The written test may include such subjects as: Customer Service & Interpersonal Relations, Mathematics & Cash Handling, Reading Comprehension/Vocabulary, Office Procedures, Permitting Processes & Plan Reading.

**T&E EVALUATION (weighted 20%):**

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online in order to be considered.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.

**TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of December 2016.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**ENGINEERING TECHNICIAN III (OFFICE) SPN 203  
OPEN ENTRY**

**DATE OPEN:** Monday, December 5, 2016      **DATE CLOSED:** Sunday, January 1, 2017 at 11:59 p.m.  
**SALARY:** \$42,114.96 annual salary, payable bi-weekly, to a maximum of \$60,823.44

**DESCRIPTION:**

Performs supervisory or responsible, sub-professional engineering or planning work in the field or office involving the application of technical skills.

**DUTIES:**

Organizes and draws plans, profiles, and specifications for public works projects. Prepares or assists in preparing labor and material estimates. Computes quantities, and prepares property and assessment district descriptions. Locates utilities, and assists in field checking plans.

Assists in the design of public works projects. May assist in structural design. Checks plans for accuracy.

Computes areas and percentage rates of assessment for properties and for local improvement districts. Computes costs for each property, prepares preliminary assessment rolls and prepares final assessment rolls.

Performs difficult drafting work, and conducts studies and surveys relating to land use planning, zoning, or traffic control. Processes zone changes, permits, and petitions. May supervise part time or subordinate employees.

May assist on a survey crew, perform other office work, or perform snow removal as required.

Supervises maintenance of water distribution system records.

Operates a calculator, computer, reproduction machine, and drafting equipment.

Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements: All requirements must be met at the time of application.**

- **Education:** Completion of two years of college (90 quarter credit hours or 60 semester credit hours) in Engineering-related field to include algebra, trigonometry, surveying, and drafting.
- **Experience:** Three years of experience in operating modern computer-aided drafting/design programs.
- **Experience Substitution:** Additional experience may substitute for the education requirements on a year-for-year basis.
- **Education Substitution:** Graduation from a four-year college or university with a degree in Civil Engineering may substitute for the above experience requirement.
- **Licenses and Certifications:** All applicants must possess a valid driver's license.

**Required Additional Documents**

A copy of unofficial college transcripts identifying completion of required coursework in a field noted above must be uploaded as an attachment to your application or emailed to [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) no later than the closing date to verify you meet the minimum educational requirements if applicable.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

**EXAMINATION DETAILS:**

Applicants must pass the examination for this classification to be eligible for hire by the City of Spokane. This exam will consist of a written test, weighted at 100%, and a pass/fail AutoCAD performance test.

**If your application is accepted, you must self-schedule your exam. You will receive an e-mail with complete instructions.**

1. The written test will be conducted on the 4th floor of City Hall in the Civil Service Test Room on Tuesday, January 17, 2017, at 9 a.m. The approximate duration of the written test is 3 1/2 hours.
2. The written test consists of 75 questions on plan reading, mathematics, and standards and specifications.
3. Calculators will be furnished by the City for the test. Applicants may visit Civil Service during office hours if they wish to familiarize themselves with the calculators.
4. Applicants must answer at least 42 questions correctly in order to pass the written test.
5. Applicants who pass the written test will take the pass/fail AutoCAD performance test on the same day. Times will be determined based on the number of applications received. The approximate duration of the performance test is 1 hour.

6. Applicants may familiarize themselves with AutoCAD by downloading a free trial version from the developer's website at [www.autodesk.com](http://www.autodesk.com). The website also includes a library of training materials.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of December 2016.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**ENGINEERING TECHNICIAN III (OFFICE) SPN 203  
PROMOTIONAL**

**DATE OPEN:** Monday, December 5, 2016      **DATE CLOSED:** Sunday, January 1, 2017 at 11:59 p.m.  
**SALARY:** \$42,114.96 annual salary, payable bi-weekly, to a maximum of \$60,823.44

**DESCRIPTION:**

Performs supervisory or responsible, sub-professional engineering or planning work in the field or office involving the application of technical skills.

**DUTIES:**

Organizes and draws plans, profiles, and specifications for public works projects. Prepares or assists in preparing labor and material estimates. Computes quantities, and prepares property and assessment district descriptions. Locates utilities, and assists in field checking plans.

Assists in the design of public works projects. May assist in structural design. Checks plans for accuracy.

Computes areas and percentage rates of assessment for properties and for local improvement districts. Computes costs for each property, prepares preliminary assessment rolls and prepares final assessment rolls.

Performs difficult drafting work, and conducts studies and surveys relating to land use planning, zoning, or traffic control. Processes zone changes, permits, and petitions. May supervise part time or subordinate employees.

May assist on a survey crew, perform other office work, or perform snow removal as required.

Supervises maintenance of water distribution system records.

Operates a calculator, computer, reproduction machine, and drafting equipment.

Performs related work as required.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:** (Must be met by date of examination.)

**Experience:** Completion of two years of experience in the classification of Engineering Technician II (SPN: 202), Public Works Journey Level Inspector (SPN: 216), or a combination thereof.

**Licenses and Certifications** (Applies to all applicants.) Possession of a valid driver's license.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

**EXAMINATION DETAILS:**

Current City employees must pass the promotional examination to be eligible for promotion by the City of Spokane. The promotional exam will consist of a written test, weighted at 80%; a promotional PAR, weighted at 20%; and a pass/fail AutoCAD performance test.

**If your application is accepted, you must self-schedule your exam. You will receive an e-mail with complete instructions.**

1. The written test will be conducted on the 4th floor of City Hall in the Civil Service Test Room on Tuesday, January 17, 2017 at 9 a.m. The approximate duration of the written test is 3 1/2 hours.
2. The written test consists of 75 questions on plan reading, mathematics, and standards and specifications.
3. Calculators will be furnished by the City for the test. Applicants may visit Civil Service during office hours if they wish to familiarize themselves with the calculators.
4. Applicants must achieve a passing score on the written test and promotional PAR in order to take the AutoCAD test.
5. The pass/fail AutoCAD performance test will be administered on the same day. Times will be determined based on the number of applications received. The approximate duration of the performance test is 1 hour.
6. Applicants may familiarize themselves with AutoCAD by downloading a free trial version from the developer's website at [www.autodesk.com](http://www.autodesk.com). The website also includes a library of training materials.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of December 2016.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**BRIDGE MAINTAINER I SPN 565  
OPEN ENTRY**

**DATE OPEN: Monday, December 5, 2016      DATE CLOSED: Sunday, December 25, 2016 at 11:59 p.m.**  
**SALARY: \$36,581.76 annual salary, payable bi-weekly, to a maximum of \$52,868.16**

**DESCRIPTION:**

Performs semi-skilled to skilled manual work in preventive maintenance, reconstruction and repair of municipal bridges, trestles, guard rails, and related structures. Duties are very heavy in nature and performed under varying weather conditions. Employee is subject to call for emergencies or for snow removal.

**DUTIES:**

Assigned to and works on the bridge repair crew; however, employee is expected to work on other street maintenance crews, do unskilled manual work or perform other duties as conditions and weather require.

Assists in the inspection, repair, reconstruction and preventative maintenance of all bridge elements, guardrails, trestles and related structures.

Assists in removing, cutting, shaping and replacing damaged timbers, girders and plates which involve working at various heights over water and land.



Cuts timbers and steel beams to size; drills, cuts and connects steel girders and expansion plates.

Assists in the installation, repair and fabrication of rails, sidewalks, curbs, gates and fences, etc.

Mixes and pours concrete, forms and ties rebar, builds and places concrete forms, sandblasts, mixes and applies gunite, applies sealers and paints as directed.

Operates hand, mechanical and power tools as the job requires.

May operate equipment including dump trucks, front-end loaders and other equipment as the job requires.

Performs related work as required and assists in snow removal operations.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements: All requirements must be met at the time of application.**

Able to read and write and must have one year of experience in heavy structural construction performing carpentry, steel and concrete work.

**NOTE:** All applicants must possess a valid driver's license and must obtain a Class "B" Commercial Driver's License (CDL) with tank vehicle endorsement and without air brake restriction within the probationary period.

**NOTE:** Experience in light, single family and similar residential type construction will not be counted as qualifying experience.

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test, weighted at 100%.

**WRITTEN TEST DETAILS:**

Written tests will be conducted in the Civil Service Test Room on **Thursday, January 5, 2017**. The approximate duration of the test is 2 hours. If necessary, additional test sessions will be added dependent upon the number of applications received.

**If your application is accepted, you must self-schedule your test time. You will receive an e-mail with complete instructions.**

The written test may include such subjects as:

Safety & First Aid  
Tools & Equipment  
Human Relations  
Construction Methods & Materials  
Traffic Control & Safety

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with **Job Title – Applicant Name** in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of December 2016.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

**BRIDGE MAINTAINER I SPN 565  
PROMOTIONAL**

**DATE OPEN:** Monday, December 5, 2016      **DATE CLOSED:** Sunday, December 25, 2016 at 11:59 p.m.  
**SALARY:** \$36,581.76 annual salary, payable bi-weekly, to a maximum of \$52,868.16

**DESCRIPTION:**

Performs semi-skilled to skilled manual work in preventive maintenance, reconstruction and repair of municipal bridges, trestles, guard rails, and related structures. Duties are very heavy in nature and performed under varying weather conditions. Employee is subject to call for emergencies or for snow removal.

**DUTIES:**

Assigned to and works on the bridge repair crew; however, employee is expected to work on other street maintenance crews, do unskilled manual work or perform other duties as conditions and weather require.

Assists in the inspection, repair, reconstruction and preventative maintenance of all bridge elements, guardrails, trestles and related structures.

Assists in removing, cutting, shaping and replacing damaged timbers, girders and plates which involve working at various heights over water and land.

Cuts timbers and steel beams to size; drills, cuts and connects steel girders and expansion plates.

Assists in the installation, repair and fabrication of rails, sidewalks, curbs, gates and fences, etc.

Mixes and pours concrete, forms and ties rebar, builds and places concrete forms, sandblasts, mixes and applies gunite, applies sealers and paints as directed.

Operates hand, mechanical and power tools as the job requires.

May operate equipment including dump trucks, front-end loaders and other equipment as the job requires.

Performs related work as required and assists in snow removal operations.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:** (Must be met by date of examination.)

One year of experience with the City in the classification of Laborer II (SPN: 502); AND, one year of experience in heavy structural construction performing carpentry, steel, and concrete work.

**NOTE:** All applicants must possess a valid driver's license and must obtain a Class "B" Commercial Driver's License (CDL) with tank vehicle endorsement and without air brake restriction within the probationary period.

**NOTE:** Experience in light, single family and similar residential type construction will not be counted as qualifying experience.

**EXAMINATION DETAILS:**

Applicants must pass the examination for this classification to be eligible for promotion by the City of Spokane. This exam will consist of a written test and a performance evaluation, with weights assigned as follows: written test 80%, performance evaluation 20%.

**WRITTEN TEST DETAILS:**

The written test will be conducted in the Civil Service Test Room on **Thursday, January 5, 2017 at 9:00 a.m.** The approximate duration of the test is 2 hours.

**If your application is accepted, you must self-schedule your test time. You will receive an e-mail with complete instructions.**

The written test may include such subjects as:

Safety & First Aid  
Tools & Equipment  
Human Relations

Construction Methods & Materials  
Traffic Control & Safety

### **PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

### **TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 1st day of December 2016.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### CALL FOR BIDS

#### University District Pedestrian/Bicycle Bridge Engineering Services File No. 2012119

This project consists of the construction of approximately 17,000 cubic yards of gravel borrow, 2,700 linear feet of storm sewer, 15 drainage structures, 200 cubic yards of concrete pavement, 95 tons asphalt pavement, sundry utility adjustments, a 462-foot cable-stay bridge, 12,000 cubic yards of hazardous material excavation, testing, and haul and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., December 19, 2016 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file in the office of the Director, Engineering Services Department. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

A prebid conference will be held at the office of the Engineering Services Department, 808 W. Spokane Falls Blvd., Spokane, WA 99201 at 2:00 p.m. on December 8th.

The City has a new policy regarding addenda. Refer to the Notice to Prospective Bidders Regarding Bid Phase Questions.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2016 Standard Specifications. Bidder's should allow sufficient time to familiarize themselves with the WSDOT 2016 Standard Specifications prior to bidding the project.

Publish: November 30, December 7 and 14, 2016

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

**Looff Carrousel Facility  
Parks & Recreation Department**

**BID #4312-16**

Sealed bids will be opened at 1:15 p.m., **MONDAY, JANUARY 16, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for the City of Spokane Parks & Recreation Department.

A general contractor **MANDATORY** pre-bid meeting and site walk will be held on Tuesday, December 13, 2016 at 10:00 a.m. (local time). The location will be at the City Council Briefing Center, Lower Level, Spokane City Hall, W 808 Spokane Falls Blvd., Spokane WA

The Request for Bids document and attachments can be viewed online at [www.cityofspokanepurchasing.com](http://www.cityofspokanepurchasing.com). Digital files may be downloaded by bidders at no cost. Hard copy documents are at the bidder's expense and may be ordered through this plan room or the downloaded digital files may be forward to a printer of the Proposers choice. Proposers must order online to receive automatic e-mail notification of addenda and to be placed on the "Plan Holders List". All addenda will be issued via email to those Bidders listed on the "Plan Holders List". Contact Abadan Reprographics for assistance with plan room ordering if needed at (800) 572-3006 or (509) 747-2964. It is the Proposer's responsibility to check for addenda and other new documents online. The Contractor who is awarded the project will be responsible for printing all documents necessary for performing the work.

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) original copy of response to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

All bidders have one (1) hour from the bid submittal time (or until 2:00) to submit to the Purchasing Division, 4<sup>th</sup> Floor – City Hall, 808 W Spokane Falls Blvd., a listing of tier one subcontractors in accordance with RCW 39.30.060.

Envelopes containing proposals are to be marked:

**"LOOFF CARROUSEL FACILITY, BID #4312-16, DUE 1/16/17"**.

Thea Prince  
Purchasing Division

Publish: November 30 & December 7, 2016

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**FERTILIZER AND TURF CHEMICALS  
Parks & Recreation Department**

**BID #4315-16**

Sealed bids will be opened at 1:15 p.m., **MONDAY, DECEMBER 19, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **FERTILIZER AND TURF CHEMICALS** for the City of Spokane Parks and Recreation Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) paper original and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**“FERTILIZER AND TURF CHEMICALS, BID #4315-16, DUE DECEMBER 19, 2016”.**

Thea Prince  
Purchasing Division

Publish: November 23, 30 & December 7, 2016

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