



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 106

NOVEMBER 30, 2016

Issue 48



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, November 21, 2016

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Pro Tem Waldref and Council Members Beggs, Fagan, Kinnear, and Stratton were present. Council President Stuckart and Council Member Mumm were absent.

City Administrator Theresa Sanders, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the November 28, 2016, Advance Agenda items.

(Council Member Beggs left the meeting at 4:07 p.m., during Advance Agenda review.)

Resolution 2016-0096 Setting the City of Spokane's 2017 State Legislative Agenda

Council President Pro Tem Waldref provided an overview of Resolution 2016-0096 setting the City of Spokane's 2017 State Legislative Agenda. Policy Advisor Brian McClatchey noted there is one correction under the University District priorities (WSU Medical School). He stated the current draft says they have accepted over a thousand applicants and they have accepted over 600 applicants for their first class of 60, so he indicated he would make that change. Council President Pro Tem Waldref indicated there may be some slight changes made to the Riverfront Park Bridges priority and indicated she has been in conversation with the Mayor on that priority. She also noted the domestic violence related funding for either shelters or housing needs to move up to the City-specific category.

Action to Approve November 28, 2016, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the November 28, 2016, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Member Kinnear, **to approve** the Advance Agenda for Monday, November 28, 2016; **carried unanimously (Council President Stuckart and Council Members Beggs and Mumm absent).**

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council considered the November 21, 2016, Current Consent Agenda items.

CONSENT AGENDA

Upon motion by Council Member Fagan, seconded by Council Member Stratton, the City Council (Council President Stuckart and Council Members Beggs and Mumm absent) approved Staff Recommendations for the following:

Interlocal Agreement with Spokane County and Spokane County Superior Court for the sharing of 2017-2019 Jury Management Service for Municipal Court from January 2, 2017 through December 31, 2019. (OPR 2016-0896)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through November 11, 2016, total \$7,609,561.62 (Check Nos. 531205-531473; ACH Payment Nos. 31756-32040), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,690,250.34. (CPR 2016-0002)

City Council Meeting Minutes: November 10, 2016. (CPR 2016-0013)

Council Recess/Executive Session

The City Council adjourned at 4:26 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Pro Tem Waldref.

Invocation

Pastor Walter Kendricks provided an invocation.

Roll Call

Council President Pro Tem Waldref and Council Members Beggs, Fagan, Kinnear, and Stratton were present. Council President Stuckart and Council Member Mumm were absent.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

MAYORAL PROCLAMATIONS

Month of November *Pulmonary Hypertension Awareness Month*

Council Member Beggs read the proclamation and presented it to Amanda Bateman and other representatives from the Inland Northwest Pulmonary Hypertension Support Group. Pulmonary Hypertension (PH) is a chronic life threatening lung disease affecting a number of citizens within the community. Education of this disease and funding for research may help to find a cure and increase the life expectancy of PH patients who on the average have a delay of three years to be accurately diagnosed and without treatment are unlikely to live 2.8 years past diagnosis. The Pulmonary Hypertension Association is a nonprofit organization that seeks ways to prevent and cure pulmonary hypertension and to provide hope for the PH community through support, education, advocacy, and awareness. The Inland Northwest Pulmonary Hypertension Support Group provides assistance and information about this terminal disease in the Inland Northwest and is working with the newly established medical school, the Elson S. Floyd College of Medicine at Washington State University-Spokane, to address the diagnosis, treatment, and research for a cure for pulmonary hypertension.

November 26, 2016 *Small Business Saturday*

Council Member Kinnear read the proclamation and presented it to Heather Hamlin from Greater Spokane Incorporated. According to the United States Small Business Association, there are currently 28 million small businesses in the U.S. representing 99 percent of all news businesses with employees in the United States and are responsible for 63 percent of net new jobs created over the past 20 years. The majority of consumers in the U.S. agree that small businesses contribute positively to the local economy by supplying jobs and generating tax revenue and agree it is important for people to support the small businesses that they value in their community. The City of Spokane supports our local businesses that create jobs, boost our local economy, and preserve our neighborhoods, along with many advocacy groups; as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as "Small Business Saturday." The proclamation urges residents of the Spokane community to support small businesses and merchants on "Small Business Saturday" and throughout the year.

There were no **Board and Commission Appointments**.

There were no **Administrative Reports**.

COUNCIL COMMITTEE REPORTS**Planning and Economic Development Committee Meeting**

Council Member Beggs reported on the Planning and Economic Development Committee meeting held earlier today (November 21). Minutes of the Planning and Economic Development Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Planning and Economic Development Committee.

Public Safety Committee Meeting

Council Member Kinnear reported on the Public Safety Committee meeting held earlier today (November 21). Minutes of the Public Safety Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Public Safety Committee.

OPEN FORUM

Roger Kendall commented he has lived on East Dalton since 1962 and he expressed concerns and disappointment regarding the abandoned vehicles, trailers, and drugs in the neighborhood. He also stated there needs to be better communication in City Hall.

Rick Bocook commented on sex offenders in the Downtown area and stated there are about 19 Level 2 and Level 3 sex offenders at the Washington Apartments and noted it's two blocks from Lewis and Clark and two blocks from Cross Walk. He also remarked on the sit and lie ordinance and indicated the law needs to be eliminated.

George McGrath expressed opinions and comments regarding City Council.

Kristine Schuler commented that when her life is vetted on paper, democrats love her because they want to run her life so they can have a job and tell her what quality of life is for her and conservatives don't. She commented on her rights being violated and demanding that they not be violated and then the democrats don't like her anymore and the conservatives do. She indicated she feels stuck in the middle and can see that both sides are doing it wrong. She also provided remarks pertaining to challenging the U.S. Constitution and it should be done in a court of law. She also remarked open forum should be open to everybody once a week.

LEGISLATIVE AGENDA**COUNCIL SUSPENSION OF RULES AND ADDITION OF AGENDA ITEMS****Council Suspension of the Rules**

Motion by Council Member Fagan, seconded by Council Member Beggs, **to suspend** the Council Rules; **carried unanimously (Council President Stuckart and Council Member Mumm absent).**

Motion by Council Member Fagan, seconded by Council Member Beggs, **to add** Ordinance C35461 as well as Resolution 2016-0097 to tonight's legislative agenda; **carried unanimously (Council President Stuckart and Council Member Mumm absent).**

SPECIAL BUDGET ORDINANCES**Special Budget Ordinance C35454**

The City Council considered Special Budget Ordinance C35454 pertaining to the Park Fund. Subsequent to a brief overview by Council President Pro Tem Waldref, public testimony, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Mumm absent), the City Council **passed Special Budget Ordinance C35454** amending Ordinance No. C35322 passed by the City Council November 23, 2015, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2016, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2016, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Park Fund

FROM: Unappropriated Reserves, \$51,200;

TO: Other improvements, same amount.

(This action provides funding to contract with TD & H Engineering for project management, inspection and administrative services of the Witter Pool deck construction project.)

Special Budget Ordinance C35461

The City Council considered Special Budget Ordinance C35461 pertaining to the Code Enforcement Fund. Subsequent to an overview by Heather Trautman, Neighborhood Services / Code Enforcement Department Director; public testimony; and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Mumm absent), the City Council **passed Special Budget Ordinance C35461** amending Ordinance No. C35322 passed by the City Council November 23, 2015, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2016, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2016, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Code Enforcement Fund

FROM: Inter-fund Other Gen Revenue, Unappropriated Reserves, \$35,000;

TO: Contractual Services, same amount.

(This action provides for complete emergency demolition of two properties.)

There were no **Emergency Ordinances**

RESOLUTIONS**Resolution 2016-0094**

Nathan Gwinn of the City's Development Services Center, provided an overview of Resolution 2016-0094. Subsequent to public testimony and Council and staff discussion and commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Mumm absent), the City Council **adopted Resolution 2016-0094** recognizing the Infill Development Steering Committee Summary Report and Recommendation as a guide for future program development and potential regulatory implementation measures.

Resolution 2016-0097

The City Council considered Resolution 2016-0097. Subsequent to the opportunity for public testimony, with no individuals requesting to speak, and the opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Mumm absent) approving the 2017 projects and work program to be completed within the 2017-2022 Six-Year Comprehensive Street Program utilizing Transportation Benefit District funding.

FINAL READING ORDINANCE**Final Reading Ordinance C35304**

Subsequent to an overview of Final Reading Ordinance C35304 by Eldon Brown of the City's Development Services Center; an opportunity for public testimony, with no individuals requesting to speak; and an opportunity for Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Mumm absent), the City Council **passed Final Reading Ordinance C35304** vacating the West 25 feet of Pearl Street from the North line of Sharp Avenue to the South line of the alley between Sinto Avenue and Sharp Avenue; and the West 25 feet of Pearl Street from the North line of Sinto Avenue to the South line of the alley between Mission Avenue and Sinto Avenue in Section 17, Township 25 North, Range 43 East, Willamette Meridian, Spokane, Washington, as requested by Vincent Dressel.

FIRST READING ORDINANCE

The following ordinance was read for the First Time with further action deferred:

ORD C35455

Of the City of Spokane, Washington, adopting a six-year Citywide Capital Improvement Program for the years 2017 through 2022, and amending section 5.5 capital facilities program (CFP) of the City of Spokane Comprehensive Plan.

There were no **Special Considerations**

HEARINGS

Hearing on 2017 Proposed Budget (Continued from November 14, 2016, Agenda) (FIN 2016-0001)

The City Council held a hearing on the 2017 Proposed Budget. Public Works Division Director Scott Simmons provided an overview of the 2017 Proposed Budget for the Public Works Division. There was an opportunity for public testimony on the 2017 Proposed Budget, with no individuals requesting to speak. Subsequently, the following action was taken:

Motion by Council Member Fagan, seconded by Council Member Kinnear, **to continue** the Hearing on the 2017 Proposed Budget to November 28, 2016; **carried unanimously (Council President Stuckart and Council Member Mumm absent).**

No individuals requested to speak during the **Second Open Forum**.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:02 p.m.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, November 17, 2016

A Special Meeting of the Spokane City Council was held on the above date at 3:30 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Beggs, Fagan, Kinnear, and Stratton were present. Council Member Mumm arrived at 4:12 p.m. and Council Member Waldref was absent.

The following topic was discussed:

- Public Works Budget Discussion – Part Two (Engineering, Utilities – Water & Sewer)

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:31 p.m.

CITY OF SPOKANE CIVIL SERVICE COMMISSION MEETING MINUTES November 15, 2016

Craig Hult, Chair, called the regular meeting to order at 9:30 a.m. Present were Craig Hult, Phyllis Gabel, Judith Gilmore, Mark Lindsey, and Kathy Sewell,

The agenda was amended to include the addition of SPN 667 - Environmental Technician for classification adoption under Agenda Item III. The motion was put forth by Ms. Phyllis Gabel and seconded by Ms. Kathy Sewell, and the motion passed unanimously

Agenda Item I.

Approval of Minutes:

Mr. Craig Hult introduced the minutes from the regular meeting of October 18, 2016. Hearing no changes or corrections, the minutes were approved as written.

Agenda Item II.

Staff Activities:

The Chief Examiner, Ms. Gita George-Hatcher reported the following statistics for the months of November:

October:

Announcements issued:	16	Classifications revised:	2
Examinations:	29	Classifications new/deleted:	5/0

Requisitions received:	80	Requisitions certified:	41
Class Surveys completed:	5	Class Surveys in progress:	8
Requisitions pending:	4	Requisitions canceled:	1

Average days from department initiation of request to receipt in Civil Service:	2.0
Average days from requisition receipt to certification:	9.5
Percentage certified within 24 hours:	100%
Average days from department initiation to completion of hire	1.8

The Chief Examiner, Ms. George-Hatcher presented Staff Activities from October to the Commission. The Chief Examiner updated the Commission on the resolution of the 311/My Spokane issue that was on the Commission's agenda last month. A letter explaining how the Memorandum of Understanding would work was issued and signed off by both management and labor. The letter addressed the salary levels for existing Customer Service Specialists and for all new hires into the 3-1-1 program which would be as Customer Service Assistants. Customer Service Assistants would be provided with a progressive promotion to Customer Service Specialists after one year, which would be conditional upon passing a qualifying examination for Customer Service Specialist. Ms. George-Hatcher thanked Joe Cavanaugh, Natalie Hilderbrand, Chris Cavanaugh and Carly Cortright for their help in getting this completed. The Chief Examiner stated that the resolution is not in conflict with Civil Service rules and that it does not negatively impact existing employees in the Customer Service Specialist classification. The Commission acknowledged that this resolution was satisfactory and that no further action by the Commission would be needed.

The Chief Examiner updated the Commission on the status of the Rule Review process, and that all rules had now been reviewed with a few language changes still in progress. She reported that the committee had approved the passover rule change language proposed by Civil Service, and that the rule would be brought before the Commission at its next meeting. Ms. George-Hatcher stated that a study session would be scheduled at which the entire rule book along with proposed changes and impacts would be discussed with the Commission. Ms. George-Hatcher said she would keep the Commission updated as to full completion and adoption time frames.

The Chief Examiner reported that the Biddle Training and the Police Sergeant job analysis were being finalized. She thanked all the Analysts and particularly Ms. Jerri Bjork, Exam and Class Analyst III, for taking the leadership role in completing the Analysis in the AutoGOJA (Goal Oriented Job Analysis) system and on documentation of issues. As a result, Ms. Bjork has now become the resident expert on this system.

The Chief Examiner reported that there was a budget surplus in the Civil Service budget this year due to savings from lower printing costs, lower than expected costs for Public Safety Testing, Inc., savings from assessment centers and cost of testing room furniture. Ms. George-Hatcher would be considering utilizing these savings to purchase ergonomic desks and chairs for staff, and to work with an HR consulting firm to do a Hiring Analysis for 2016. She reported that staff is also considering purchase of the Textio software program that assists in identifying stereotypical or non-inclusive language in job descriptions and recruitment announcements. She invited questions from the Commissioner on these purchases. The Commission did not have any questions or comments.

The Diversity Recruitment Committee met in October. This group is tasked with increasing diversity recruitment with members coming from various departments, labor unions and community agency representatives. The Chief examiner stated that she had provided statistics on the applicant pool for Police and Fire for one year beginning with the inception of continuous testing through Public Safety Testing. There has been some success in diversification of the applicant pool and more work still needs to be done.

The Chief Examiner also reported that last month she worked with Spokane Schools and several City departments such as Police, Neighborhood Services, Streets, Solid Waste and Water to speak to a group of elementary school children. The event was fun and successful and Ms. George-Hatcher thanked the participating department directors and staff for their cooperation.

Agenda Item III.

Classification Resolution:

Ms. George-Hatcher explained that two classifications, namely, SPN 134 – Information Systems Specialist I, and SPN 135 – Information Systems Specialist II, were inadvertently included in the packets for last month and had not been vetted with Local 270. She apologized for the oversight and stated that staff was currently engaged in discussions with the union and that the updated classifications would be provided to the Commission after concurrence of the parties is obtained.

The following classifications with concurrence from both labor and management were presented for adoption:

Adoptions:

SPN 160 Business Systems Analyst I
SPN 161 Business Systems Analyst II
SPN 162 Senior Business Systems Analyst
SPN 163 Supervisory Business Systems Analyst
SPN 667 Environmental Technician

A motion to adopt the classifications was put forth by Mr. Mark Lindsey and seconded by Ms. Sewell. The motion carried unanimously.

Agenda Item IV.**Voiding Contract Compliance Officer List**

Labor and Management are in concurrence to void the list for Contract Compliance Officer as a result of changed qualifications, revisions to the specifications and a title change that was adopted by the Commission in August. The two applicants on the existing list will be notified of the voiding of the list and informed that they may re-apply during the recruitment period if they meet the new qualifications.

A motion to void the list was put forth by Ms. Judith Gilmore and seconded by Ms. Gabel. The motion passed unanimously.

Agenda Item V.**Appeal of Ms. Diane Reynolds**

The Chief Examiner introduced the appeal of Ms. Reynolds and provided a background. All documentation pertaining to the appeal had been provided to the Commissioners in their packets as well as the classification specifications for Clerk II and Clerk III. Ms. George-Hatcher also provided information on the distinguishing factors between Clerk II and Clerk III.

Ms. Reynolds has been a Clerk II in Utility Billing since 1990. A job survey was recently conducted by Civil Service staff and a report prepared. In August, the Chief Examiner, after having reviewed the report, agreed with the determination that Ms. Reynolds' work was properly classified as Clerk II and sent out a letter to that effect. Ms. Reynolds is appealing the determination.

Ms. Reynolds, after being sworn in by Ms. George-Hatcher, provided her testimony.

Ms. Reynolds stated that the City is mandated to be fair and non-discriminatory. She stated that she felt that it was not fair for some to become Clerk III's and others not. She said she has been in her department for twenty years and that employees are only now being "upgraded" to Clerk III's. Ms. Reynolds said that she did not understand why all of a sudden, Clerk II jobs were becoming Clerk III jobs.

Mr. Hult responded by informing Ms. Reynolds of the role of the Civil Service Commission. He explained the job of the Commission to interpret the rules and to rely on Civil Service staff to perform job analysis and ensure that the process is followed. Ms. Reynolds stated that she believes she is doing the same type of work as the Clerk III's in her department and that this was a fairness issue. Mr. Hult reiterated his position that fairness is important and that the Civil Service Commission is tasked with upholding the rules and trusting the work of staff.

Ms. George-Hatcher added that each job survey is done individually based on the work being done by the individual employee. The questionnaire and ten day log filled out by Ms. Reynolds, and information provided by supervisors were reviewed carefully and resulted in the conclusion that Ms. Reynolds was properly classified. The Chief Examiner explained that the preponderance of the work being done is reviewed carefully in order to make a determination as to the correct classification. She stated that in the case of Ms. Reynolds' job survey, the preponderance of the work fell into the classification of Clerk II.

Additionally, Ms. George-Hatcher also reviewed the individuals within Utility Billing who had been reclassified within the past couple of years and explained the process that occurred for each of them.

Mr. Ron Nicodemus, Manager of Utility Billing was sworn in and addressed the Commission. He stated that Ms. Reynolds is a valued member of the Utility Billing team. He said that there were still seven Clerk II's remaining in the department and like Ms. Reynolds, that they also perform Clerk II work. He said that if it became necessary to survey all of those positions, then they would proceed to make that request. Mr. Nicodemus stated that he would make every effort to assist Ms. Reynolds in getting her up to speed and prepared to promote to a Clerk III position in the future when one becomes available.

Ms. Gabel stated that here was no indication of any process that was violated. Mr. Hult asked for a motion and

Ms. Sewell put forth a motion to deny the appeal. It was seconded by Ms. Gabel and the motion to deny the appeal of Ms. Reynolds passed unanimously. The Chief Examiner and Mr. Mike Piccolo both stated that while the Commission's decision is the final resolution of Ms. Reynolds' appeal, Ms. Reynolds may contact staff to further discuss her survey if she would like to do so.

The Commission went into executive session at 10:04 a.m. and returned at 10:29 a.m.

Agenda Item VI.

Other Business:

There was no other business to come before the Commission.

There being no additional business to come before the Commission, the meeting was adjourned at 10:29 a.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Works Committee
August 22, 2016

Attendance:

Committee Members Present:

Council Member Amber Waldref, Committee Chair
Council Member Breean Beggs
Council Member Mike Fagan
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton

Members Absent:

Council President Ben Stuckart

Staff Present:

Hannahlee Allers, Legislative Assistant, City Council
Deb Bisenius, Environmental Analyst, Environmental Programs
Dan Buller, Principal Engineer, Engineering Services
Mike Cannon, Laboratory Supervisor, Riverside Park Water Reclamation Facility
Marcia Davis, Principal Engineer, Integrated Capital Management Department
Marlene Feist, Director of Strategic Development, Public Works
Doug Greenlund, Environmental Analyst, Environmental Programs
Ken Gimpel, Assistant Director, Utilities Division
Brian McClatchey, Policy Advisor, City Council
Louis Meuler, Planner, Planning Services Department
Katherine Miller, Director, Integrated Capital Management Department
Kevin Picanco, Associate Engineer, Integrated Capital Management Department
Elizabeth Schoedel, Assistant City Attorney
Mark Serbousek, Director, Streets Department
Loren Searl, Water Department
Alex Scott, Senior Executive Assistant, City Council
Scott Simmons, Director, Public Works
Kyle Twohig, Operations Manager, Engineering Services
Stephanie Zimmerman, Legislative Assistant, City Council

Guests Present:

Kip Hill, Spokesman Review
Paul Kropp

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Stratton asked for a motion to approve the minutes of the August 8, 2016 meeting.

- **Action Taken:**
- Council Member Fagan moved to approve the minutes of the August 8, 2016 meeting as presented; the motion was seconded by Council Member Kinnear. The minutes were approved unanimously.

Consent Agenda

Garland Walk Bike Bus Shelter - SRHD Interlocal Agreement:

Kevin Picanco answered questions regarding the bicycle racks, bicycle shelter and information kiosk to be installed on Lincoln Street at Garland Avenue. This is funded by Spokane Regional Health District (SRHD) through a Federal Congestion Mitigation and Air Quality grant funding.

- **Action Taken:**
- None

Francis Avenue Roadway Repairs:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Century West Engineering Contract Increase:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Blanket Order for Debris and Materials Recycling:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Renewal to Purchase Sodium Hypochlorite for RPWRF:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Renewal to Purchase Sodium Bisulfite for RPWRF:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Informational Reports:

Environmental Programs Reports: Water Use Report 2013-2015, Facilities Energy Use 2013-2015, Greenhouse Gas Emissions, and Vehicle Fuel Use 2013-2015.

Doug Greenlund and Deb Bisenius of Environmental Programs answered questions on the trends and information provided in the reports. Doug discussed the water use report and the summer use compared to previous years. Discussion was had on irrigation water use and how the city compared to residential water use. Scott Simmons said that the Water department continues to work with the Parks Department on identify opportunities for automating watering at parks. Deb reviewed the energy use report and found that the city had an increase of 2% over the previous year. Deb discussed the goals of the Greenhouse Gas Emission baselines and year over year reductions.

Council Requests

None

Staff Requests

Streets Team Possible Leadership:

Katherine Miller and Marlene Feist updated the committee on the most recent Streets Team Possible Leadership meeting that discussed the matrix strategy and looking at the 20 year arterial projects. Katherine discussed the maintenance level work on the roads that best benefit to support the life of the road. The concept of roadway of

significant allows a desirable project to be completed over time, Freya Street is an example. Marlene and Katherine discussed the long term strategy to address the 20 year street bond work.

- **Action Taken:**
- None

Administrative Reports and Standing Updates

Public Works Quarterly Performance Review Update:

Scott Simmons discussed the review of the quarterly performance for Public Works departments. The report is available on the City's website and the Mayor will be sending a communication highlighting several areas of the quarter's measurements.

- **Action Taken:**
- None

Executive Session:

None.

Adjournment

The meeting adjourned at 2:25 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Works Committee
September 26, 2016

Attendance:

Committee Members Present:

Council Member Amber Waldref, Committee Chair
Council Member Breean Beggs
Council Member Mike Fagan
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton

Members Absent:

Council President Ben Stuckart

Staff Present:

Hannahlee Allers, Legislative Assistant, City Council
Dan Buller, Principal Engineer, Engineering Services
Carly Cortright, My Spokane Customer Service Director
Mike Coster, Superintendent, RPWRF
Marcia Davis, Principal Engineer, Integrated Capital Management Department
Anna Everano, Legislative Assistant, City Council
Gene Jakubczak, Director, Fleet Services
Gary Kaesemeyer, Superintendent, Wastewater
Dan Kegley, Water Operations Director
Lisa Key, Planning Services Director, Planning & Development
Brian McClatchey, Policy Advisor, City Council
Corin Morse, Customer Service Program Manager
Ron Nicodemus, Manager, Utility Billing
Skyler Oberst, Legislative Assistant, City Council
Cadie Olsen, Environmental and Sustainability Manager, Environmental Programs
Melissa Owens, Project Planner, Planning and Development Services
Mark Serbousek, Director, Streets Department
Scott Simmons, Director, Public Works
Teri Stripes, Business & Development Coordinator
Mike Taylor, Program Manager NLT
Kyle Twohig, Operations Manager, Engineering Services
Stephanie Zimmerman, Legislative Assistant, City Council

Guests Present:

None

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Stratton asked for a motion to approve the minutes of the September 12, 2016 meeting.

- **Action Taken:**
- Council Member Fagan moved to approve the minutes of the September 12, 2016 meeting as presented; the motion was seconded by Council Member Beggs. The minutes were approved unanimously.

Consent Agenda**Gateway Bridge Maintenance Agreement with WSU:**

Marlene Feist gave a brief overview of the information provided in the briefing paper and the terms of the agreement. Discussion was had on the art design and timeline.

- **Action Taken:**
- None

Contract Renewal for Analyses on Stormwater and Wastewater samples:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Replacement Small Pull-in Bucket Machine for Sewer Department:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Replacement Small Truck Loader for Sewer Department:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Replacement Wheel Loader for Solid Waste Disposal:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Council Requests**Utility Billing Discussion:**

Council Member Stratton began the discussion about the transition and number of employees to be utilized for 311/My Spokane. Ken Gimpel discussed the transition for the positions to 311 that includes two Clerk II's from Utility Billing, one vacant position from Utility Billing and one vacant position from Solid Waste Disposal.

Corin Morse gave a brief PowerPoint to outline the duties of the Utility Billing staff and the reorganization of the roles into three teams that will consist of Bill Production, Credit & Collections, and Customer Service. These teams match the core functions of the department and will enable My Spokane to use 3 phone numbers to reach the skilled individuals. Corin discussed the call statistics and the hunt group numbers will allow for better tracking of call volume and types. Council Member Stratton would like a follow up with an overview of the anticipated timeline.

- **Action Taken:**
- None

Staff Requests**Sprague TIP CSO and EPA Brownfield Planning Grant:**

Teri Stripes gave a brief overview of the information provided in the briefing paper and discussed the work with EPA. The next steps are to conduct the Phase II Environmental Assessments. Discussion was had on the planned public meetings for determining the surface treatment of the CSO's.

- **Action Taken:**
- None

Administrative Reports and Standing Updates

Next Level of Treatment Update:

Mike Taylor gave a brief update on the early out concrete, pipe, and demolition packages. The three all came in under engineer's estimates for costs. Mike reported that the project is currently ahead of schedule by 3 weeks. Staff presented the information to the Audubon and Downriver neighborhood groups last week.

- **Action Taken:**
- None

Other Updates/Reports:

Marlene Feist gave a brief overview of the Clean Air Rule. Unfortunately, none of the City's recommendations were incorporated into the final rule. This topic will also be discussed at a future Public Works Committee meeting.

Upcoming Topics of Discussion:

Council Member Waldref reviewed the items listed on the agenda under Upcoming Topics of Discussion as an ongoing list of items for future Public Works Committee meetings. These items include: New NPDES permit update, CSO Program update, Post Street Bridge and Mid-Channel Howard Street Bridge update, Construction Season Wrap-Up and Preview of 2017 Construction, RFP for Green Space Maintenance Update, Solid Waste Route Optimization Status Report

Executive Session:

None.

Adjournment

The meeting adjourned at 2:35 p.m.

**STANDING COMMITTEE MINUTES
City of Spokane
Public Works Committee
October 10, 2016**

Attendance:

Committee Members Present:

Council Member Amber Waldref, Committee Chair
Council Member Breean Beggs
Council Member Mike Fagan
Council Member Lori Kinnear
Council Member Karen Stratton

Members Absent:

Council President Ben Stuckart
Council Member Candace Mumm

Staff Present:

Hannahlee Allers, Legislative Assistant, City Council
Chris Averyt, Waste to Energy Operations Superintendent
Ali Brast, Assistant Planner
Ken Brown, Principal Engineer, Engineering Services
Dan Buller, Principal Engineer, Engineering Services
Steve Burns, Superintendent of Water Operations and Hydroelectric
Mike Cannon, Laboratory Supervisor, Riverside Park Water Reclamation Facility
Chuck Conklin, Utilities Facilities Director
Marcia Davis, Principal Engineer, Integrated Capital Management Department
Anna Everano, Legislative Assistant, City Council

Marlene Feist, Strategic Development Director
Ken Gimpel, Assistant Director, Utilities Division
Gene Jakubczak, Director, Fleet Services
Dan Kegley, Water Operations Director
Val Melvin, Signal Operations Engineer, Street Department
Katherine Miller, Director, Integrated Capital Management Department
Gerald Okihara, Traffic Design Engineer, Engineering Services
Cadie Olsen, Environmental and Sustainability Manager, Environmental Programs
Andy Schenk, Principal Engineer, Street Department
Elizabeth Schoedel, Assistant City Attorney
Mark Serbousek, Director, Streets Department
Scott Simmons, Director, Public Works
Kyle Twohig, Operations Manager, Engineering Services
Stephanie Zimmerman, Legislative Assistant, City Council

Guests Present:

Kip Hill, Spokesman Review

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the September 26, 2016 meeting.

- **Action Taken:**
- Council Member Beggs moved to approve the minutes of the September 26, 2016 meeting as presented; the motion was seconded by Council Member Fagan. The minutes were approved unanimously.

Consent Agenda

First and Adams CSO 24 Control Facility GC/CM Contractor Selection:

Kyle Twohig discussed the investigative geotechnical work planned to determine what can be expected during construction.

- **Action Taken:**
- None

Administrative Reserve for Wellesley Roundabout Relocation of Utilities:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

COS 33-1 Control Facility (Liberty Park):

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Pacific and Perry Stormwater Facility:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for Consulting Structural Engineer for CSO Tanks:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Cultural Resource Consultants:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for KPFF University Bridge Design:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Extension/Amendment for Landscape Architect:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Amendment for Tree Pruning and Removal Services:

Dan Buller discussed the selection process and reviewed the contract terms. The tasks were separated in this to allow for the appropriate level of arborist to be used.

- **Action Taken:**
- None

Interlocal Agreement with SRTMC:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Three Wavetronix Smartsensor Radar Detection Systems:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Renewal of Value Blanket for Purchase of Traffic Signal and Luminaire Standards:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for Repair Services on Ray Well Station:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Extension for Engineering Consultant Services for Upriver Dam Spillway:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Renewal for Wastewater Treatment Facility Analytical Services:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for Maintenance of aeration basin blowers at RPWRF:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Replacement Three Axle Pup Trailer for Sewer Department:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Waste to Energy:

Renewal of Contract for Transportation and Offloading of Bulk Lime:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Value Blanket for Inventory Management Services:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Renewal of Value Blanket for Purchase of Boiler Tubes:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Value Blanket for Purchase of Feeder and Grate Parts:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Amendment to Contract for Rebuild of Hydraulic and Pneumatic Cylinders:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Extension of Value Blanket for Anhydrous Ammonia and Phosphoric Acid:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Extension of Value Blanket for Hydrochloric Acid:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Extension of Value Blanket for Rental of Compressors:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Council Requests

None

Staff RequestsUpdate on Accident at Waste Energy Facility:

Scott Simmons gave a brief overview of the accident at the Waste to Energy Facility this past week. He reviewed the procedures that were undertaken. The Employee Assistance Program (EAP) was called in to have counselors' onsite as well as by phone. The Mayor signed an Executive Order allowing leave share for the individuals.

- **Action Taken:**
- None

Temporary Removal of Howard Street Skywalk between Macy's and Bennet Block:

Ali Brast discussed the request to remove the skywalk between Macy's building and Bennet Block building. The skywalk will be redesigned and rebuilt in fall 2017. The agreements will be updated and will come back to council for approval at that time.

- **Action Taken:**
- None

CSO Program Update:

Marcia Davis gave an overview of the CSO program to date and Kyle reviewed the contract schedule. Discussion was had on the coordination and communication with Ecology in meeting the requirements. Council Member Kinnear said that the Lands Council sponsored a charrette that identified Dutch Jake Park and Chestnut Street as an opportunity to redesign. A redesign could explore the possibility of stormwater infiltration and parkway.

- **Action Taken:**
- None

Administrative Reports and Standing UpdatesOther Updates/Reports:

Scott introduced Chris Averyt Operations Superintendent for the Waste to Energy Facility. On October 24th the University Pedestrian Gateway Bridge will host a launch for the construction that morning with a media event.

Scott discussed the green area maintenance bid release in the next two weeks for work in the right of way. Katherine Miller discussed the bid process and the level of maintenance of the Right of Way.

Executive Session:

None.

Adjournment

The meeting adjourned at 2:45 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Works Committee
October 24, 2016

Attendance:**Committee Members Present:**

Council Member Amber Waldref, Committee Chair
Council Member Breean Beggs
Council Member Mike Fagan
Council Member Lori Kinnear
Council Member Candace Mumm
Council Member Karen Stratton
Council President Ben Stuckart

Staff Present:

Hannahlee Allers, Legislative Assistant, City Council
Chris Averyt, Waste to Energy Operations Superintendent

Brandon Blankenagel, Senior Engineer, Integrated Capital Management
Dan Buller, Principal Engineer, Engineering Services
Chuck Conklin, Utilities Facilities Director
Marcia Davis, Principal Engineer, Integrated Capital Management Department
Anna Everano, Legislative Assistant, City Council
Marlene Feist, Strategic Development Director
Ken Gimpel, Assistant Director, Utilities Division
Dan Kegley, Water Operations Director
Ed Lukas, Director, Asset Management
Brian McClatchey, Policy Advisor, City Council
Katherine Miller, Director, Integrated Capital Management Department
Cadie Olsen, Environmental and Sustainability Manager, Environmental Programs
David Paine, Waste to Energy Facility
Kevin Picanco, Associate Engineer, Integrated Capital Management Department
Jim Sakamoto, Principal Engineer, Water Department
Elizabeth Schoedel, Assistant City Attorney
Mark Serbousek, Director, Streets Department
Scott Simmons, Director, Public Works
Sally Stopher, Director of Grants and Financial Assistance
Kyle Twohig, Operations Manager, Engineering Services
Scott Windsor, Director, Solid Waste Collection
Stephanie Zimmerman, Legislative Assistant, City Council

Guests Present:

Kip Hill, Spokesman Review

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the October 10, 2016 meeting.

- **Action Taken:**
- Council Member Mumm moved to approve the minutes of the October 10, 2016 meeting as presented; the motion was seconded by Council Member Beggs. The minutes were approved unanimously.

Consent Agenda

Consulting Contract Increase for Indiana Avenue Phase II Construction:

Kevin Picanco discussed the scope of work and the duration of the work. Discussion was had on the timing of the design estimate work and the construction management on the project.

- **Action Taken:**
- None

Havana Well Site Evaluation – Phase II:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Renewal of Contract for Boiler Blast Cleaning Services:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Amendment to Contract for Installation of Superheater Pendants:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Extension of Contract for Reconditioning Motors Off-Site:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Renewal of Contract for Vacuum Support Services:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Extension of Contract for Refractory Installation and Sandblasting Services:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Renewal of Value Blanket for Purchase of Sodium Hydroxide 50%:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Council RequestsEarned Sick and Safe Leave Ordinance:

Council President Stuckart discussed the meetings staff had to review the comments received from across the state on the ordinance. Brian McClatchey outlined the changes including the definition and clarifying changes. Council President discussed the enforcement portion of the ordinance and the compliance steps that would be overseen by the new position. This year would be an implementation year and the compliance would be cooperative and the end of 2017 the city could repeal it to have the State ordinance be in its place. Sally Stopher discussed the process of educating business owners of the ordinance. The proposed changes will be on the next Council Meeting for adoption.

- **Action Taken:**
- None

Staff RequestsMillwood Trail Alignment Study- Consultant Selection:

Brandon Blankenagel discussed the trail that was originally called the Valley-Millwood Trail as the Valley had received a federal CMAQ grant. The Valley coordinated with Millwood and the City of Spokane for the alignment of the trail. Brandon discussed the rail trail system requirements. The City of Millwood has done their alignment study and this contract would be to study the City's along Green Street and South Riverton Drive toward Felts Field. The study should be completed by the end of next year and then grants would be sought for the remaining work.

- **Action Taken:**
- None

Clean Air Rule Update:

Scott Simmons introduced Elizabeth Schoedel, Cadie Olsen and Marlene Feist to review the Clean Air update to council. The team discussed an overview of the rule to date. Cadie reviewed the three options that include legal solution, compliance, and/or seek legislature solution. There was discussion and staff received input from the Committee members. Marlene discussed the research on carbon credits and reviewed the unknown issues with complying and obtaining offsets. Scott Simmons discussed the operational changes and the education work that could be done to impact the waste stream to reduce the emissions at the facility. Discussion was had on the operation and history of the Waste to Energy Facility as well as the next steps for staff. An update will be given at a future Public Works Committee meeting.

- **Action Taken:**
- None

Administrative Reports and Standing UpdatesOther Updates/Reports:

Scott introduced David Paine Operations Manager for the Waste to Energy Facility.

Executive Session:

None.

Adjournment

The meeting adjourned at 2:45 p.m.

Hearing Notices

RESOLUTION NO. 2016-0091

A RESOLUTION SETTING THE ASSESSMENT ROLL HEARING FOR THE DOWNTOWN PARKING AND BUSINESS IMPROVEMENT AREA (BUSINESS IMPROVEMENT DISTRICT – BID) AND PROVIDING NOTICE OF THE 2017 ASSESSMENTS TO BUSINESS AND PROPERTY OWNERS

WHEREAS, pursuant to the laws of Washington State and City Ordinance C-32923, as revised, the City Council intends to hold a hearing on the assessments levied upon businesses and properties within the Downtown Parking and Business Improvement Area (PBIA); and

WHEREAS, through this Resolution, the City Council intends to provide notice that there will be a hearing upon the assessment roll prepared under the above-identified Ordinance.

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE SPOKANE CITY COUNCIL:

1. Notice is hereby given that the assessment rolls for businesses and properties prepared under Ordinance C-32923, as revised, will be on file in the Office of the City Clerk on the 14th day of November 2016, and are open for public inspection.

2. The City Council has fixed the 12th day of December 2016 at 6:00 p.m., or as soon thereafter as practicable in the City Council Chambers of the Municipal Building, as the time and place for hearing upon said rolls.

3. The City Council declares its intent to impose special assessments in a manner that measures special benefits from each of the purposes set forth in Ordinance C-32923, as revised. The special assessments will finance the PBIA (BID) budgets and programs approved by the City Council.

4. All persons who may desire to object to the assessment roll shall make their objections in writing and file them with the City Clerk at, or prior to the date fixed for hearing.

At the time and place fixed, and at such other times as the hearing may be continued to, the City Council will consider the assessment roll as a board of equalization for the purpose of considering objections or comments made thereto, or any part thereof, and may correct, revise, raise, lower, change or modify such roll, or any part thereof, or set aside such roll and order that such assessments be made de novo, or take such other action as the circumstances may warrant, including confirmation of the assessment rolls.

This is the only hearing held on the assessment roll, and it will be final unless appealed according to City Ordinance C-32923.

5. Neighborhood & Business Services is directed to mail, at least fifteen days before the date fixed for hearing, a notice to the business and property owners identified in the assessment rolls setting forth the date and time of public hearing, including the amount of the special assessment.

6. The City Clerk is directed to publish notice of the hearing on the assessment rolls in the Official Gazette for two consecutive weeks, the last publication being one week before the date fixed for public hearing.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or

through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Christine Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or ccavanaugh@spokanecity.org. Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: November 16, 23 & 30 and December 7, 2016

**NOTICE OF DEVELOPMENT AGREEMENT
QUEENB RADIO/KXLY**

On November 7, 2016 the City Council adopted Ordinance C35447 approving an application by QueenB Radio to amend the Comprehensive Plan Land Use Map from "Open Space" to "Centers and Corridors Core" with an attendant change to the Zoning Map from "Residential Single Family" to "Centers and Corridors Core Type 2 – District Center" for 1.9 acres located immediately southwest of the intersection of South Regal Street and the Palouse Highway (parcel 34041.0038), described as NE ¼, Section 4, T24N, R43E, WM. The approved request for a land use and zoning change was a requirement of a Purchase and Sale Agreement (OPR 2015-0920) that would result in QueenB Radio, Inc. purchasing the property from the City. That Purchase and Sale Agreement was approved by the City on November 16, 2015.

The Purchase and Sale Agreement also requires that the purchaser (QueenB) enter into a Development Agreement for the property ensuring any future development of the property is consistent with the adjacent center development. An amended Development Agreement has been proposed that would include this property in the overall Development Agreement for adjacent properties (Ordinance C34469) and would extend the term of that agreement for a further ten years. City Council will consider this Development Agreement at a public hearing scheduled for December 5, 2016. Public testimony on the proposed amended Development Agreement will be taken at this hearing. However, the land use and zoning change and the purchase and sale agreement have already be approved and are not under consideration.

Development Agreements are authorized under Chapter 17A.060 and RCW 36.70B.170. The execution of a development agreement in and of itself is an administrative act, as opposed to a quasi-judicial or legislative act, and is a proper exercise of the City's police power and contract authority. The Spokane Municipal Code, Chapter 17A.060.

Any person may call for additional information at:

Planning & Development Services Department
Attn: Kevin Freibott, Assistant Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3333
Phone (509) 625-6184
kfreibott@spokanecity.org

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Christine Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or ccavanaugh@spokanecity.org. Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish November 23 & 30, 2016

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35304

An ordinance vacating the West 25 feet of Pearl Street from the North line of Sharp Avenue to the South line of the alley between Sinto Avenue and Sharp Avenue; and the West 25 feet of Pearl Street from the North line of Sinto Avenue to the South line of the alley between Mission Avenue and Sinto Avenue in Section 17, Township 25 North, Range 43 East, Willamette Meridian, Spokane, Washington, as requested by Vincent Dressel.

WHEREAS, a petition for the vacation of the West 25 feet of Pearl Street from the North line of Sharp Avenue to the South line of the alley between Sinto Avenue and Sharp Avenue; and the West 25 feet of Pearl Street from the North line of Sinto Avenue to the South line of the alley between Mission Avenue and Sinto Avenue, has been filed with the City Clerk representing 100.00% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That the West 25 feet of Pearl Street from the North line of Sharp Avenue to the South line of the alley between Sinto Avenue and Sharp Avenue; and the West 25 feet of Pearl Street from the North line of Sinto Avenue to the South line of the alley between Mission Avenue and Sinto Avenue in the Northwest Quarter of Section 17, Township 25 North, Range 43 East, Willamette Meridian, Spokane, Washington as requested by Vincent Dressel is hereby vacated. Parcel number not assigned.

Passed by City Council November 21, 2016

Delivered to Mayor November 28, 2016

ORDINANCE NO C35454

An ordinance amending Ordinance No. C-35322, passed the City Council November 23, 2015, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2016, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2016, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2016 budget Ordinance No. C-35322, as above entitled, and which passed the City Council November 23, 2015, it is necessary to make changes in the appropriations of the Park and Recreation Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Park and Recreation Fund, and the budget annexed thereto with reference to the Park and Recreation Fund, the following changes be made:

From:	1400-99999-99999	Park Fund	<u>\$51,200</u>
		Unappropriated Reserves	

To: 1400-54100-94000-56301 Park Fund \$51,200
 Other Improvements

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget for Witter Pool deck repair needs not anticipated during the 2016 budget process, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council November 21, 2016
Delivered to Mayor November 28, 2016

ORDINANCE NO C35461

An ordinance amending Ordinance No. C-35322, passed the City Council November 23, 2015, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2016, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2016, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2016 budget Ordinance No. C-35322, as above entitled, and which passed the City Council November 23, 2015, it is necessary to make changes in the appropriations of the Code Enforcement Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Code Enforcement Fund, and the budget annexed thereto with reference to the Code Enforcement Fund, the following changes be made:

FROM:	1200-58100	Code Enforcement	
	99999-34919	Inter-fund Other Gen Revenue	<u>\$ 35,000</u>
TO:	1200-58100	Code Enforcement	
	24600-54201	Contractual Services	<u>\$ 35,000</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to complete emergency demolition of two properties, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council November 21, 2016
Delivered to Mayor November 28, 2016

Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

WATER HYDROELECTRIC OPERATIONS FOREPERSON
SPN 666
PROMOTIONAL

DATE OPEN: Monday, November 28, 2016 **DATE CLOSED:** Sunday, December 11, 2016 at 11:59 p.m.
SALARY: \$49527.36 annual salary, payable bi-weekly, to a maximum of \$75042.72

DESCRIPTION:
 Performs skilled hands-on and supervisory work in the operation of hydroelectric and water pumping station

equipment. Employee is subject to shift work and to working different hours within the week and may be subject to call during emergency breakdowns.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

At least two years of experience with the City in the classification of Water Hydroelectric Plant Operator (SPN: 662). A Water Distribution Manager 2 Certificate must be obtained within one year of appointment.

Applicants must possess a valid driver's license.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA. – if applicable.

EXAMINATION DETAILS:

Applicants must pass the examination for this classification to be eligible for promotion by the City of Spokane. This exam will consist of a written, multiple-choice test and a performance evaluation, with weights assigned as follows:

Written test 80%

Performance evaluation 20%

The written test will be conducted in the Civil Service Test Room on Wednesday, December 14, 2016 at 9:00 a.m. The approximate duration of the test is 2 1/2 hours.

If qualified, you will receive an e-mail with your test time, date and location.

- The written test may include such subjects as:
 - Water Hydroelectric Operations Knowledge
 - Following Instructions
 - Supervision, Administration, and Human Relations
- Calculators will be furnished by the City for the test. Applicants may visit Civil Service during office hours if they wish to familiarize themselves with the calculators.
- Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of November 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

CALL FOR BIDS

University District Pedestrian/Bicycle Bridge Engineering Services File No. 2012119

This project consists of the construction of approximately 17,000 cubic yards of gravel borrow, 2,700 linear feet of storm sewer, 15 drainage structures, 200 cubic yards of concrete pavement, 95 tons asphalt pavement, sundry utility adjustments, a 462-foot cable-stay bridge, 12,000 cubic yards of hazardous material excavation, testing, and haul and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., December 19, 2016 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file in the office of the Director, Engineering Services Department. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

A prebid conference will be held at the office of the Engineering Services Department, 808 W. Spokane Falls Blvd., Spokane, WA 99201 at 2:00 p.m. on December 8th.

The City has a new policy regarding addenda. Refer to the Notice to Prospective Bidders Regarding Bid Phase Questions.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Note regarding new specifications: The City of Spokane is using WSDOT's 2016 Standard Specifications. Bidder's should allow sufficient time to familiarize themselves with the WSDOT 2016 Standard Specifications prior to bidding the project.

Publish: November 30, December 7 and 14, 2016

Notice for Bids

Supplies, Equipment, Maintenance, etc.

**Loeff Carrousel Facility
Parks & Recreation Department**

BID #4312-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, JANUARY 16, 2017**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for the City of Spokane Parks & Recreation Department.

A general contractor **MANDATORY** pre-bid meeting and site walk will be held on Tuesday, December 13, 2016 at 10:00 a.m. (local time). The location will be at the City Council Briefing Center, Lower Level, Spokane City Hall, W 808 Spokane Falls Blvd., Spokane WA

The Request for Bids document and attachments can be viewed online at www.cityofspokanepurchasing.com. Digital files may be downloaded by bidders at no cost. Hard copy documents are at the bidder's expense and may be ordered through this plan room or the downloaded digital files may be forward to a printer of the Proposers choice. Proposers must order online to receive automatic e-mail notification of addenda and to be placed on the "Plan Holders List". All addenda will be issued via email to those Bidders listed on the "Plan Holders List". Contact Abadan Reprographics for assistance with plan room ordering if needed at (800) 572-3006 or (509) 747-2964. It is the Proposer's responsibility to check for addenda and other new documents online. The Contractor who is awarded the project will be responsible for printing all documents necessary for performing the work.

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy of response to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

All bidders have one (1) hour from the bid submittal time (or until 2:00) to submit to the Purchasing Division, 4th Floor – City Hall, 808 W Spokane Falls Blvd., a listing of tier one subcontractors in accordance with RCW 39.30.060.

Envelopes containing proposals are to be marked:
"LOOFF CARROUSEL FACILITY, BID #4312-16, DUE 1/16/17".

Thea Prince
Purchasing Division

Publish: November 30 & December 7, 2016

REQUEST FOR BIDS**CARNATION BUILDING ASBESTOS REMOVAL****City of Spokane Asset Management Department****BID #4313-16**

Sealed Bids will be opened at the 1:15 p.m. public bid opening on **MONDAY, DECEMBER 5, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **CARNATION BUILDING ASBESTOS REMOVAL** for the City of Spokane Asset Management Department.

The Request for Bids document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Bid Proposal documents should be submitted to City of Spokane Purchasing no **later than 1:00 p.m. on Monday, December 5, 2016**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be tabulated.**

Submit one (1) paper original to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“BID #4313-16, CARNATION BUILDING ASBESTOS REMOVAL, DUE: MONDAY, DECEMBER 5, 2016.”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: November 23 & 30, 2016

**FERTILIZER AND TURF CHEMICALS
Parks & Recreation Department****BID #4315-16**

Sealed bids will be opened at 1:15 p.m., **MONDAY, DECEMBER 19, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **FERTILIZER AND TURF CHEMICALS** for the City of Spokane Parks and Recreation Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org.

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) paper original and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:
"FERTILIZER AND TURF CHEMICALS, BID #4315-16, DUE DECEMBER 19, 2016".

Thea Prince
Purchasing Division

Publish: November 23, 30 & December 7, 2016
