



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 106

OCTOBER 19, 2016

Issue 42



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, October 10, 2016

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart, Council Members Beggs, Fagan, Kinnear, Stratton, and Waldref were present. Council Member Mumm arrived at 3:31 p.m.

Acting City Administrator Tim Dunivant, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the October 17, 2016, Advance Agenda items.

Action to Approve October 17, 2016, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the October 17, 2016, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Member Waldref, **to approve** the Advance Agenda for Monday, October 17, 2016; **carried unanimously.**

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council considered the October 10, 2016, Current Consent Agenda items.

CONSENT AGENDA

Upon motion by Council Member Fagan, seconded by Council Member Kinnear, the City Council approved Staff Recommendations for the following:

Purchases for the Fleet Services Department from:

- a. Western Systems (Spokane, WA) for one small truck loader for the Sewer Department—\$65,323.84 (incl. tax). (OPR 2016-0779)
- b. Western Systems (Spokane, WA) for one small pull-in bucket machine for the Sewer Department—\$54,670.08 (incl. tax). (OPR 2016-0780)
- c. Rowand Machinery (Spokane, WA) for one John Deere 724K Wheel Loader for the Solid Waste Department—\$358,586.76 (incl. tax). (OPR 2016-0781)

Final Contract Extension with Pacific Rim Laboratories, (Surrey, BC-Canada) for stormwater and wastewater sampling for the Wastewater Management Department, Riverside Park Water Reclamation Facility—\$102,075. (OPR 2012-0841 / RFP 3877-12)

Recommendation to list the Farline House, 2205 East Girard Place, on the Spokane Register of Historic Places. (OPR 2016-0782)

Accept funding from the U.S. DOJ's Office of Juvenile Justice and Delinquency Prevention FY2016 Comprehensive Anti-Gang Strategies Program from October 1, 2016 through September 30, 2018—\$290,832. (OPR 2016-0783)

Authorization to increase the administrative reserve on the contract with Western States Construction, for the Parking Services Facility—\$18,479.39 for a total administrative reserve of \$78,479.39 or 25% of the contract price. (PRO 2016-0009)

Contract with Spokane Transit Authority for the U-TAP Program Agreement—\$60,425. (OPR 2014-0854)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through September 20, 2016, total \$6,005,304.05 (Check Nos. 529758-529988; ACH Payment Nos. 30388-30630), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,662,841.42. (CPR 2016-0002)

City Council Meeting Minutes: September 26, 2016 and September 29, 2016. (CPR 2016-0013)

Council Recess/Executive Session

The City Council adjourned at 3:42 p.m. and reconvened into an Executive Session to discuss pending litigation matters. Acting City Attorney Mike Piccolo and Assistant City Attorneys Sam Faggiano and Nate Odle were present during the Executive Session. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Stuckart.

Roll Call

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

PROCLAMATIONS

October 8-16, 2016 *Spokane Teeth Week*

Council Member Beggs read the proclamation and presented it to Sarah Clements-Sampson. The proclamation encourages all citizens to learn about the connection between oral health and overall health and understand the simple steps that can be taken to prevent oral disease and unleash the power of good oral health.

October 10, 2016 *Indigenous Peoples' Day*

Council President Stuckart read the proclamation and presented it to representatives present for the proclamation.

Month of October *Disability Employment Awareness Month*

Council Member Stratton read the proclamation and presented it to Bill Kinyon on behalf of WorkSource Spokane in partnership with Spokane County, the Spokane Area Workforce Development Council, and the Department of Social and Health Services – Division of Vocational Rehabilitation. Mr. Kinyon acknowledged the Access Spokane Annual Awards that celebrate Spokane accessibility.

ANNUAL MAYOR'S STATEMENT OF THE CONDITIONS AND AFFAIRS OF THE CITY

Mayor David Condon presented the annual Mayor's Statement of the Conditions and Affairs of the City (pursuant to City Charter Article IV, Section 24) – see attachment to these minutes.

There were no **Administrative Reports**.

BOARDS AND COMMISSION APPOINTMENTS**Spokane Housing Authority CPR 1981-0487**

Upon Unanimous Voice Vote (in the affirmative), the City Council **approved** the appointment of Larry Johnson as resident commissioner to the Spokane Housing Authority with a term expiring on March 15, 2021.

COUNCIL COMMITTEE REPORTS**Public Works Committee**

Council Member Waldref reported on the Public Works Committee meeting held earlier today (October 10). Minutes of the Public Works Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Public Works Committee.

OPEN FORUM

Alfredo Llamedo remarked on the Pledge of Allegiance, the Mayor's Statement of Conditions and Affairs of the City and homelessness.

Ziggy commented that he has spent 31 days at Standing Rock, North Dakota over the past couple of months. He thanked City Council for their vote last week in support of Standing Rock and remarked on an article in *The Inlander*.

John Marshall expressed concerns regarding the Spokane Aids Network and stated the Network is in danger of being shut down and being absorbed by Spokane Regional Health District.

LEGISLATIVE AGENDA

There were no **Emergency Budget Ordinances**.

There were no **Emergency Ordinances**.

RESOLUTIONS**Resolution 2016-0081**

Subsequent to commentary by Craig Meidl; Council inquiry and discussion, with response by Mr. Meidl; public testimony; and further Council commentary; the following action was taken:

Upon 5-1 Roll Call Vote (Council Member Stratton voting "no" and Council Member Beggs abstain), the City Council **adopted Resolution 2016-0081** approving the appointment of Craig Meidl as Chief of Police for the City of Spokane.

Prior to the vote, Council Member Beggs noted he was abstaining from voting on the matter (Resolution 2016-0081) as he represented the Zehm family at the time of the salute and noted that whatever he did he would be accused perhaps of one interest or another.

Resolution 2016-0082

Subsequent to an overview of Resolution 2016-0082 by Council President Stuckart, public testimony, and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote (Council Member Fagan voting "no"), the City Council **adopted Resolution 2016-0082** expressing support for Initiative Measure Number 1464, titled "An Act Relating to accountability of Washington's system of electoral politics to the people."

Resolution 2016-0083

Subsequent to an overview of Resolution 2016-0083 by Council President Stuckart, public testimony, and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote (Council Member Fagan voting "no"), the City Council **adopted Resolution 2016-0083** expressing support for Initiative Measure Number 735, titled "An Act Relating to the influence of corporations and money in our political system".

Resolution 2016-0084

Subsequent to an overview of Resolution 2016-0084 by Council Member Waldref, public testimony, and Council commentary, the following action was taken:

Upon 6-1 Roll Call Vote (Council Member Fagan voting “no”), the City Council **adopted Resolution 2016-0084** expressing the support of the City of Spokane for passage of Spokane Transit Authority Ballot Proposition No. 1, entitled "Preservation and Improvement of Public Transportation Services."

Resolution 2016-0085

Subsequent to an opportunity for public testimony, with none provided, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **adopted Resolution 2016-0085** setting the hearing before the City Council for November 7, 2016 for the vacation of portions of Elgin Court as requested by Michele Byers and Mark and Valerie Sonderren. (Five Mile Prairie Neighborhood)

FINAL READING ORDINANCE**Final Reading Ordinance C35262 (as revised)**

Subsequent to an opportunity for public testimony, with none provided, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Final Reading Ordinance C35262 (as revised)** vacating the alley between 2nd Avenue and 3rd Avenue, from the east line of Jefferson Street to the west line of Madison Street; and the alley between 2nd Avenue and 3rd Avenue, from the east line of Madison Street east 100 feet; and the alley between Freeway Avenue North and 3rd Avenue, from the east line of Madison Street to the west line of Monroe Street. (as revised)

FIRST READING ORDINANCES

The following ordinances were read for the First Time with further action deferred:

- ORD C35440** Amending Ordinance No. C31011 entitled an ordinance vacating portions of Myrtle Street, Front Avenue and Riverside Avenue, and providing for an effective date, and amending Section 3 thereof.
- ORD C35441** Amending Ordinance No. C34070 that vacated the Alley between 2nd Avenue and 3rd Avenue from Adams Street to Jefferson Street.

There were no **Special Considerations**.

There were no **Hearings**.

SECOND OPEN FORUM

George Taylor thanked the City Council for good governance tonight and their vision for the future. He stated he hopes the City Council will revisit the train issue and the trains scheduled to go through Spokane, which he stated are a hazard to individual health and to the health of our planet.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:35 p.m.

**Attachment to October 10, 2016
City Council Meeting Minutes**

**Mayor David Condon's
Statement of Conditions and Affairs
Monday, October 10, 2016 at 6 pm
City Council Chambers**

Good evening Council President and members of the City Council.

To those of you watching at home and with us here in the Council Chambers, thank you for joining us for the City Council meeting and the annual statement of conditions and affairs.

Tonight is one of the times we set aside to update you on the progress of the city and talk about its direction moving forward.

Before we get started, I want to take a moment for our city government family to recognize the two Waste-To-Energy facility employees and the firefighter who were recently hurt at work.

Our thoughts, prayers and best wishes remain with each of you and your loved ones.

City government is a people business, and the hard work and dedication of the men and women just like these three individuals make the update we will discuss tonight possible.

Over the next few minutes, you will hear about great advancements in public safety and tremendous improvements in how we are making our streets safer and more drivable.

We will talk about the investments you are making to transform Riverfront Park and the outcomes we are striving for with our most vulnerable citizens.

We will also be the first ones to tell you that for all of the great work, for all of the improvement, for all of the momentum, there is still more to be done.

And that is where we need to be squarely focused.

So, according to the Spokane City Charter, Article IV, Section 24, I hereby fulfill my duty as mayor to annually, at the second meeting of the City Council in October, communicate a statement of the conditions and affairs of the city.

Tonight, I report to you that our optimism about Spokane's future is based on the recent steady growth in the local economy.

Over the past five years, we have learned a lot about building the City of Choice.

We have challenged assumptions, looked at things with a fresh perspective and let desired outcomes drive our approaches to getting there.

We have stretched your investments to deliver multiple outcomes, aligned resources to your priorities and held ourselves accountable to delivering against them.

The list goes on, but no matter what the example there is one lesson that continually stands out and that is the value of collaboration and partnership.

It has been proven over and over again that the best outcomes are born from the best engagements, so your interest and participation in city government is something we as elected leaders greatly appreciate.

Partnership between the community and city government is fundamental to the success of Spokane.

So, we begin our discussion about the statement of the city's conditions and affairs with partnership.

Tonight, we are recommitting to working together – working together as elected leaders, with our neighborhoods and with the community.

It is critical that even as Spokane is safer, stronger and smarter than it was a few years ago that we foster a safer environment for discussion, dialogue and healthy disagreement so that we build a stronger team to deliver smarter outcomes to the community we all serve.

The most immediate opportunity is during the process we are currently in as an Administration and City Council working together to finalize the budget.

The proposed draft budget is based on a budgeting philosophy adopted by City Council Resolution 2011-0030 and reaffirmed in May by this Council.

The philosophy requires us to make government more affordable to citizens, aligned to top community priorities and accountable for our performance.

To meet those requirements, we follow these principles when developing the budget:

- Don't spend more than you take in
- Don't spend one-time money on ongoing expenses
- Maintain prudent budget reserves
- Maintain strict controls on hiring and spending
- Fund the highest priority services first

This year's draft budget, which includes increases to spending on public safety, streets and sustainable growth, proposes an increase of just over 1% of last year's operating budget.

The budget also maintains the discipline of limiting the utility rate increase to the cost of living.

Already, we agree on more than 99% of what is in the draft budget.

And, we have every expectation of working together to evaluate the remaining items and finalize a line-item budget that will deliver on the community's most important priorities when it is submitted to the City Council in early November.

While budgeting may not be everyone's first interest, it is an important note because the process we follow to develop the budget and how the resources are allocated sets the tone for the year to come.

The budget conversation, which has now spanned several months, has been productive and meaningful.

We have introduced new tools to better understand the cost of government to its citizens and the changes to the budget.

Where we have disagreed we have worked through the concerns with an understanding that we share a common goal of delivering the best, most affordable outcome.

We are not perfect, but we are continuing to learn along the way.

And, that is perfectly okay.

The accomplishments we have delivered as a city give me the confidence to say that.

Collaborative learning is getting us to a cleaner river faster, sending the right people, resources and vehicles when people call for assistance and improving our streets for pedestrian, bicycle and vehicle travel.

It has changed and improved how we prevent, respond to and investigate crime, connect our most vulnerable to the resources they need most, and encourage new investment in Spokane.

As disconnected as some of those items might appear at first glance, they all support the ultimate goal of a sustainable and growing Spokane.

There are numerous indications that we are making steady progress beginning with growing our citizens' discretionary income.

Median household income in the city grew to \$44,350 in 2015.

That figure is up nearly 13% since 2013 bolstered by two consecutive years of growth during a period when Spokane County as a whole saw relatively little gain.

Investments in critical transportation infrastructure and strategic capital are driving new investment in Spokane.

Total permitting activity climbed 24% this year through the end of September.

With a quarter to go in the year, construction valuation, which is up 32%, has already exceeded the total in each of the previous two years.

That activity translates into more than \$1.5 billion invested in Spokane over the past four years.

Meanwhile, the median home sale price has grown 20.3% since 2013, including 9.5% in the past year.

Sales tax revenue is up 4.2% over the past 12 months, although some month-to-month inconsistencies give us reason to be a little more conservative with revenue growth estimates for the 2017 budget.

Each of these is an important measure of economic vitality that benchmarks the city's progress toward sustainable growth.

Quality of life factors are responsible for much of the advancement and will determine our future successes.

Consider, for example, the \$80 million in street construction that will be completed during the next several weeks to be followed by an even greater investment next year.

As you drive by the construction in your car or walk through it, you probably only notice street work.

Quite honestly, that is how the city approached the work as well until a few years ago when, with a looming federal mandate to clean up the river, we realized it's all about the river.

It had to be.

The Spokane River is our greatest asset and getting out of the river so that people can get back into it is the right thing to do.

That shift in thinking was the genesis for a three-dimensional approach to integrated projects that delivers utility work, stormwater management upgrades and street improvements at the same time and for the same dollar invested.

Early successes in the cleaner river faster program became a jumping-off point for other integrated solutions in the areas of business services, parks and public safety.

The strategy is one of the reasons the \$64 million investment in Riverfront Park will refresh and update amenities, provide greater access and interaction with the river, and make badly needed infrastructure improvements.

It impacted how we wrapped supportive services around a housing first model that now includes plans for a 24-hour emergency shelter as part of our approach to solving homelessness in Spokane.

Next year's draft budget proposes spending an additional \$250,000 to aid in that effort.

Integrated thinking is shaping the discussion the Administration and City Council are having about how we define, approach and implement the city's economic development strategy.

In a recommitment to our neighborhoods, the city is rolling out a district management model of government to better integrate services and resources, such as planning, neighborhood services, transportation and public safety, and improve communications.

And, finally, integrated solutions have made a significant impact on public safety services, which you have told us remains your top priority.

Examples include the continued refinement and extension of the pilot program that sends smaller vehicles to non-emergency aid calls and improvements to dispatch and management of the records of the calls for service.

Just last month we expanded the geographic police services model to include co-location of a C.O.P.S. volunteer substation with the North Precinct to increase the visibility of the program, encourage closer interaction between officers and volunteers and deliver better services to the northeast neighborhoods.

During a recent public safety forum, the North Precinct captain specifically credited the volunteers with saving officers hundreds of hours every year, which allows them to spend more time preventing and responding to crime.

The C.O.P.S. program, which has been one of Spokane's most successful community partnerships, has demonstrated the power of passion and collaboration for more than two decades.

This month, the city has launched Spokane Strong, a campaign to create greater interaction among neighbors and better awareness of the steps you as individuals can take to keep your neighborhoods safe.

We have made great gains in reducing the crime rate over the past few years.

This year, that progress has stagnated some, especially in the area of property crimes.

Next year's draft budget calls for four additional patrol officers and continuation of the hire-ahead program, both joint priorities of the Administration and the City Council.

The city secured a nearly \$9 million S.A.F.E.R. grant that adds 50 new firefighters and expands the alternative response unit program to 24-hour operation at Stations 1, 2, 4, 5, 11 and 13.

The budget also ups the investment in new public safety vehicles and equipment, like the new ladder truck that replaced a 20-plus-year-old truck and began serving the community from Station 1 last month.

Discussions are underway about additional property crime resources and potential legislative solutions in subsequent years to get at an issue that is deeply personal to everyone in the community.

Public safety forums this month are focusing on education that helps you better protect your property and plan for emergencies.

This is where partnership is once again very important even as we add public safety resources.

Cutting the crime rate and reducing the number of calls for fire and emergency medical service starts with prevention at the neighborhood level.

As I close, I want to reiterate our commitment to working together to make Spokane safer, stronger and smarter.

Engagement is a two-way exchange, so please contact me at mayor@spokanecity.org with questions, suggestions or comments.

The city is only as good as the sum of its parts, and Spokane, thanks to the time and dedication of the community to its friends and neighbors, has very strong pieces to work with.

On behalf of the city team that serves all of you at home and here with us tonight, thank you for your engagement and for your continued passion for your community.

Hearing Notices

NOTICE OF CITY COUNCIL PUBLIC HEARING PROPOSED COMPREHENSIVE PLAN AMENDMENT LAND USE MAP CHANGES

Notice is hereby given that there will be a public hearing before the City of Spokane City Council on **Monday, November 7, 2016, at 6:00 p.m.** in the City Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. This hearing may be continued to a later date. This public hearing is for three applications for Comprehensive Plan Amendments. The Planning Department file numbers are Z1500078COMP and Z1500084COMP; and Z1500085COMP.

Z1500078COMP (Avista Corporation) is in the vicinity of N. Crescent Avenue & Ross Court, NE of the existing Avista headquarters in the Logan Neighborhood. The proposal is to change the land use map from "Residential 15-30" to "Light Industrial".

Z1500084COMP (Morningside Investments LLC) is in the vicinity of north of Barnes Road, south of Shawnee Ave. and west of N. Indian Trail Road in the North Indian Trail Neighborhood. The proposal is to change the land use map from "Residential 4-10" to "Residential 10-20" and "Residential 15-30".

Z1500085COMP (QueenB Radio Inc.) is in the vicinity of Regal Street and E. 49th Avenue in the Southgate Neighborhood. The proposal is to change the land use map from "Open Space" to "CC Core".

Documents relating to these amendments are available for viewing at:
www.spokanecity.org/projects/comprehensive-plan-amendment-cycle-2015-2016

Written comments and oral testimony at the public hearings for these proposed actions will be made part of the public record. Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the City Council.

Any person may submit written comments on the proposed actions to compplancomments@spokanecity.org or call for additional information at:

Planning & Development Department
Attn: Tirrell Black, Assistant Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3329
Phone (509) 625-6185
tblack@spokanecity.org

More information on the process: The City Council will be briefed on the Comprehensive Plan Amendments on Monday, October 24, 2016 at 3:30 p.m. There is no public testimony at the briefing. The 1st Reading of the ordinances relating to the Comprehensive Plan Amendments before City Council is scheduled for Monday, October 31, 2016. Generally no presentations are made at the 1st reading, and no public testimony is taken at the 1st reading. The 2nd reading and Public Hearing for the proposed amendments is scheduled for Monday, November 7, 2016. At this meeting there will be opportunity for public testimony. The public may also submit written comment to the City Council at compplancomments@spokanecity.org or citycouncil@spokanecity.org. The City Council reserves the right to continue this public hearing.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Christine Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ccavanaugh@spokanecity.org. Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish October 19, 26, and November 2, 2016

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35262

An ordinance vacating the alley between 2nd Avenue and 3rd Avenue, from the east line of Jefferson Street to the west line of Madison Street and; the alley between 2nd Avenue and 3rd Avenue from the east line of Madison Street, east 100 feet and; the alley between Freeway Avenue North and 3rd Avenue, from the east line of Madison Street to the west line of Monroe Street.

WHEREAS, a petition for the vacation of the alley between 2nd Avenue and 3rd Avenue, from the east line of Jefferson Street to the west line of Madison Street and; the alley between 2nd Avenue and 3rd Avenue from the east line of Madison Street, east 100 feet and; the alley between Freeway Avenue North and 3rd Avenue, from the east line of Madison Street to the west line of Monroe Street has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. the alley between 2nd Avenue and 3rd Avenue, from the east line of Jefferson Street to the west line of Madison Street and; the alley between 2nd Avenue and 3rd Avenue from the east line of Madison Street, east 100 feet and; the alley between Freeway Avenue North and 3rd Avenue, from the east line of Madison Street to the west line of Monroe Street. located in the northwest quarter of Section 19, Township 25N, Range 43E, W.M. is hereby vacated. Parcel number not assigned.

Section 2. An easement is reserved and retained over and through the alley between Freeway Avenue North and 3rd Avenue, from the east line of Madison Street to the west line of Monroe Street, for the utility services of CenturyLink, Comcast, and Avista.

Section 3. An easement is reserved and retained over and through the west 10 feet of the alley between 2nd Avenue and 3rd Avenue, from the east line of Jefferson Street to the west line of Madison Street, for the utility services of Avista.

Section 4. An easement is reserved and retained over and through the alley between 2nd Avenue and 3rd Avenue, from the east line of Madison Street, east 100 feet for the utility services of Avista, and Comcast, and CenturyLink.

Section 5. That this ordinance shall not become effective until the owners of property abutting upon the area to be vacated shall have compensated the City of Spokane in an amount equal to the full assessed value of the area herein vacated.

Passed by City Council October 10, 2016

Delivered to Mayor October 12, 2016

Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

MAIL CENTER SPECIALIST 007 PROMOTIONAL ONLY

DATE OPEN: Monday, October 17, 2016 **DATE CLOSED:** Monday, October 24, 2016 at 11:59 p.m.
SALARY: \$33,470.64 annual salary, payable bi-weekly, to a maximum of \$47,773.44

*****NOTE: This recruitment is for one week only.*****

DESCRIPTION:

Performs specialized technical Mail Center functions in compliance with USPS regulations and provides interoffice mail delivery within City Hall.

DUTIES:

Processes incoming/outgoing mail for City Hall; receives and sorts incoming mail for employees and departments; arranges courier services and schedules to outside offices; assures that all outgoing mail and courier service deliveries are ready for pick-up at designated times; verifies security of mail prior to delivery; prepares and processes overnight express mail using a variety of carriers.

Process customer's bills by operating inserter; coordinates and schedules large volume special mailing projects which involves planning, processing and delivery to the BMEU of presort standard, presort, and first class mail for domestic and foreign destinations.

Monitors postal accounts/balances for postage meters, presort standard, and postage due; initiates requests for vouchers to replenish accounts; calculates additional postage for presort and first class mail to be applied over and above the Zip+4 rate; calculates and prepares monthly billing for individual departments.

Ensures departments comply with USPS regulation, policies, and guidelines.

Operates standard office machines and personal computer

Tracks UPS, USPS, and Federal Express packages using the internet; operates UPS online system to perform transactions; addresses presort standard mailings using desktop computer program.

Operates, maintains, and adjusts 7-station inserting machine, de-collator, mailing machine, tabbing machine, desktop labeling/ mailing program, and automobile.

Routinely handles confidential material, warrants, and notices.

Delivers or picks-up mail at the U. S. Post Office to meet critical schedules.

Performs related work as required.

MINIMUM QUALIFICATIONS

Promotional Requirements: One year of experience in the classification of Mail Courier (SPN 500); must possess valid state driver's license.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a Supplemental Questionnaire and Promotional Evaluation, with weights assigned as follows:

- Supplemental Questionnaire 80%
- Promotional Evaluation 20%

SUPPLEMENTAL QUESTIONNAIRE INSTRUCTIONS

The Supplemental Questionnaire is designed to elicit sufficient job-related information and will be used to evaluate the amount and quality of the applicant's previous job-related experience, as well as any other information deemed important to performing the duties of the position.

- The Supplemental Questionnaire is the Civil Service examination for this position and must be completed online at the time of application.
- Responses should be consistent with the information on your application and are subject to verification.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- Resumes will not be accepted in lieu of completing the "Work Experience" and "Education" sections of the online employment application.

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 9th day of September 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

**REPROGRAPHICS EQUIPMENT TECHNICIAN SPN 085
OPEN**

DATE OPEN: Monday, October 17, 2016 **DATE CLOSED:** Sunday, October 30, 2016 at 11:59 p.m.
SALARY: \$34,974.00 annual salary, payable bi-weekly, to a maximum of \$50,571.36

DESCRIPTION:

Performs journey-level technical work in the reproduction of printed material. May assist in training others in the operation and repair of reprographic machines and related equipment.

DUTIES:

Operates various offset presses, including 4-color digital offset press and copying equipment to reproduce printed materials to specification; performs complex offset duplication involving precise registration, multi-color or system runs.

Operates computerized plate maker to produce plates for offset press; strips, opaques, and masks in preparation for burning metal plates.

Performs related pre-press tasks, including the use of computer software to prepare images for printing.

Operates various bindery equipment, e.g. cutter, folder, drill, labeler, collator, laminator, stapler, padder and book binder.

Performs preventive maintenance, troubleshooting, and minor repair on equipment.

Assists in updating digital artwork, including maintaining a permanent file of masters and quality control of material processed.

Works closely with customers and artists to produce a quality product in compliance with City graphics standards; maintains and updates pricing software for work orders.

Communicates with vendors and contractors to research products and services, procure quotes and award job orders.

Generates job quotes and processes work orders; submits materials quotes to generate purchase orders.

Maintains printing materials inventory, including paper, ink, solvents, press supplies and parts, and places orders to replenish stock as needed.

Assists management in identifying opportunities to develop and enhance operational efficiencies and recommends new hardware, software, tools, equipment and methodologies that support economic vitality.

Keeps abreast of related technological changes in materials, equipment, machinery, and paper stock.

Performs related work as required.

MINIMUM QUALIFICATIONS:

Education: High school diploma or equivalent.

Experience: Four years of experience in the operation and repair of digital offset press, photocopy and related equipment in a print shop environment. An equivalent combination of education, training, and experience may also be qualifying.

EXAMINATION DETAILS:

SUPPLEMENTAL QUESTIONNAIRE INSTRUCTIONS

The Supplemental Questionnaire is designed to elicit sufficient job-related information and will be used to evaluate the amount and quality of the applicant's previous job-related experience, as well as any other information deemed important to performing the duties of the position.

- The Supplemental Questionnaire is the Civil Service examination for this position and must be completed online at the time of application.
- Responses should be consistent with the information on your application and are subject to verification.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- Resumes will not be accepted in lieu of completing the "Work Experience" and "Education" sections of the online employment application.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of October 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

**ACCOUNTANT II SPN 111
PROMOTIONAL (AMENDED)**

DATE OPEN: Monday, October 10, 2016 **DATE CLOSED:** Sunday, October 23, 2016 at 11:59 p.m.
SALARY: \$61,261.92 annual salary, payable bi-weekly, to a maximum of \$75,230.64

DESCRIPTION:

Performs advanced professional-level accounting work and independently performs highly technical and varied professional accounting tasks.

DUTIES:

- Reviews, audits, and maintains municipal accounts, including general and subsidiary ledgers. Prepares technically complex financial and statistical reports, statements and tax returns in accordance with city, state, and federal requirements.
- Reviews and audits a variety of systems or processes that record financial transactions. Reconciles various accounts such as bank reconciliations and general ledger accounts.
- Prepares and presents financial management reports and projections to customer departments; prepares and presents complex business, financial and regulatory concepts to the City Council, Mayor, City officials, staff, and the general public.
- Prepares or assists with preparation of ad hoc financial reports at the request of a supervisor or customer departments as needed.
- Ensures all financial transactions and reports prepared or reviewed are supported by professional-level workpapers.
- Performs technically complex financial forecasts, research and analysis.
- Prepares major departmental financial statements, including supporting schedules. Performs or reviews accounting transactions and reconciliation of the City's capital assets.
- Performs budget to actual analyses and maintenance of budgets; prepares major departmental budgets. Participates in preparing the Citywide Six Year Capital Plan.
- Prepares and reviews fiscal grant reports; determines allowable costs and application of indirect cost rates for grant administration.
- Initiates and leads accounting projects as well as process and system improvements.
- Performs accounting project manager functions for various city projects.
- Performs related work as required.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Experience: Two years of experience with the City in the classification of Accountant I (SPN 110), AND graduation from an accredited four-year college or university with a major in Accounting. A current CPA license may substitute for the education requirement.

Open Entry* (must be met at time of application)

- **Education:** Graduation from an accredited four-year college or university with a major in Accounting.
- **Experience:** Three years of professional accounting experience.

A current CPA license may substitute for the education requirement.

***Current, non-probationary, City employees within the line of progression may apply for this promotional recruitment if they meet either the open or promotional requirements. (AMENDED)**

Required Additional Documents

A copy of unofficial college transcripts identifying completion of required degree from an accredited four-year college or university must be uploaded through NEOGOV at the time of application or emailed to civilservice@spokanecity.org no later than the closing date.

Required Additional Documents:

A copy of unofficial college transcripts identifying completion of required coursework for a four-year degree in a field noted above must be uploaded through NEOGOV at the time of application or emailed to civilservice@spokanecity.org no later than the closing date. Transcripts should include name of institution, applicant name, courses/credits taken, and GPA.

EXAMINATION DETAILS:

Applicants must pass the examination for this classification to be eligible for promotion by the City of Spokane. This exam will consist of a written test and a performance evaluation, with weights assigned as follows: written test 80%, performance evaluation 20%.

WRITTEN TEST DETAILS:

Written tests will be conducted in the Civil Service Test Room on **Thursday, October 27, 2016 at 1:00 p.m.** The approximate duration of the test is 2 hours.

If your application is accepted, you must self-schedule your test time. You will receive an e-mail with complete instructions.

The written test may include such subjects as: General Accounting.

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 10th day of October 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

**SUPERVISORY ANALYST SPN 163
PROMOTIONAL EXAMINATION (AMENDED)**

DATE OPEN: Monday, September 19, 2016 **DATE CLOSED:** Sunday, October 23, 2016 at 11:59 p.m.
SALARY: \$75,606.48 annual salary, payable bi-weekly, to a maximum of \$93,145.68

DUTIES:

Supervises a group of professional and technical staff performing information services work in support of City information systems and computer applications.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Completion of four years of experience with the City in the classification of Information Analyst, GIS Analyst, Senior Analyst, or combination; OR, completion of two years of experience with the City in a lower classification and meet the open entry requirements.

NOTE: Selection of a Senior Administrative Assistant, Rule V, Section 5, Rules of the Civil Service Commission, applies for those positions that meet the criteria of this rule.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a Training and Experience (T&E) Evaluation and Supplemental Questionnaire, with weights assigned as follows:

- T&E Evaluation with Supplemental Questionnaire 80%
- Promotional Evaluation 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

T&E EVALUATION DETAILS

The T&E Evaluation is designed to evaluate the relevance, level, recency, progression, and quality of the applicant's education, training and experience.

- The online employment application is the T&E Evaluation and should include all relevant education, training, and experience.
- The T&E Evaluation is administered using the "Education", "Work Experience", and "Certificates and Licenses" sections of the online employment application. Failure to complete these sections will result in a lower score.
- A resume may be included with your application, however it will not substitute for any section noted above and will not be used in the rating process.

SUPPLEMENTAL QUESTIONNAIRE DETAILS

The Supplemental Questionnaire is designed to elicit sufficient job-related information and will be used to evaluate the amount and quality of the applicant's previous job-related experience, as well as any other information deemed important to performing the duties of the position.

TIP: It is more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted. The questions are located online in the tab marked "Supplemental Questions" on the job announcement.

- The Supplemental Questionnaire is the Civil Service examination for this position and must be completed online at the time of application.
- Responses should be consistent with the information on your application and are subject to verification. "See Resume" or "See Application" are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.

- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 19th day of September 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

LABORATORY SUPERVISOR SPN 656 PROMOTIONAL EXAMINATION

DATE OPEN: Monday, October 17, 2016 **DATE CLOSED:** Sunday, October 30, 2016 at 11:59 p.m.

SALARY: \$72,578.88 annual salary, payable bi-weekly, to a maximum of \$89,846.64

DUTIES:

Directs, coordinates, develops, and organizes the City of Spokane's Publicly Owned Treatment Works (POTW) process control, general laboratory, and Industrial Pretreatment Program, under direction of the Assistant Plant Manager.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

(Current City employees who have passed their probation and meet all of the following requirements may apply on a promotional basis.)

Education: Graduation from an accredited four-year college or university with a degree in chemistry, microbiology, or closely related laboratory science.

Experience: Three years of increasingly responsible experience in a wastewater laboratory, in the area of pretreatment/ source control and/or general laboratory work.

License and Certification: Applicants must possess a valid driver's license or evidence of equivalent mobility, and a Washington State Wastewater Operator Certification, Group II or higher.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a Training and Experience (T&E) Evaluation and Supplemental Questionnaire, with weights assigned as follows:

- T&E Evaluation with Supplemental Questionnaire 40%
- Written exam 40%
- Performance Evaluation 20%

Written tests will be conducted in the Civil Service Test Room on Tuesday, November 8, 2016 at 1:00 p.m. The approximate duration of the test is 2 1/2 hours.

The written test may include such subjects as:

Safety And Accident Prevention
Supervision And Training
Human Relations
Organization/Administration

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

T&E EVALUATION DETAILS

The T&E Evaluation is designed to evaluate the relevance, level, recency, progression, and quality of the applicant's education, training and experience.

- The online employment application is the T&E Evaluation and should include all relevant education, training, and experience.
- The T&E Evaluation is administered using the "Education", "Work Experience", and "Certificates and Licenses" sections of the online employment application. Failure to complete these sections will result in a lower score.
- A resume may be included with your application, however it will not substitute for any section noted above and will not be used in the rating process.

SUPPLEMENTAL QUESTIONNAIRE DETAILS

The Supplemental Questionnaire is designed to elicit sufficient job-related information and will be used to evaluate the amount and quality of the applicant's previous job-related experience, as well as any other information deemed important to performing the duties of the position.\

TIP: It is more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted. The questions are located online in the tab marked "Supplemental Questions" on the job announcement.

- The Supplemental Questionnaire is a scored part of the Civil Service examination for this position and must be completed online at the time of application.
- Responses should be consistent with the information on your application and are subject to verification. "See Resume" or "See Application" are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 18th day of April 2016.

CHERYL BECKETT
Chair

GITA GEORGE-HATCHER
Chief Examiner

**DEPUTY FIRE CHIEF SPN 941
(AMENDED)
OPEN & PROMOTIONAL EXAMINATION**

DATE OPEN: Monday, March 23, 2015 **DATE CLOSED:** Sunday, October 23, 2016 **(Amended)**
SALARY: \$122,586 annual salary, payable bi-weekly, to a maximum of \$150,043
OFFICE HOURS: 8:00 a.m. to 5:00 p.m. – Monday through Friday, except holidays

DUTIES:

Performs responsible command and administrative duties assisting the Chief and Assistant Chief. Supervises major section within the department, responds to multi-alarm and other incidents, and assumes command as required. Requires thorough knowledge of modern fire department and EMS administration, the maintenance and use of fire department records, and their application to the solution of Fire Department problems. Requires thorough knowledge of the National Incident Management System and of applicable policies, rules, regulations, laws and ordinances.

OPEN REQUIREMENTS: (All requirements must be met at the time of application.)

Shortage Requirements: Completion of at least two years of experience as a chief officer for a fire agency; and completion of at least two years of college (90 quarter or 60 semester credit hours) with substantial course work in a closely related field, including but not limited to Fire Command, Fire Administration, Para-Medicine, or Business/Public Administration. Applicants must possess a valid driver's license.

PROMOTIONAL REQUIREMENTS: (All requirements must be met by date of examination.)

Shortage Requirements: Completion of the probationary period with the Spokane Fire Department in a uniformed classification at the level of Fire Battalion Chief, Division Chief, or higher; and completion of at least two years of college (90 quarter or 60 semester credit hours) with substantial course work in a closely related field, including but not limited to Fire Command, Fire Administration, Para-Medicine, or Business/Public Administration. Applicants must possess a valid driver's license. **Application is required for promotional applicants.**

REQUIRED ADDITIONAL DOCUMENTS: (Must be received in our office by the closing date.)

Copies of required additional documents may be emailed to civilservice@spokanecity.org.

- Copy of unofficial college transcripts
- Verification of valid driver's license
- DD Form 214 (Member-4) or NGB Form 22, if applicable (See RCW 41.04.010 as to how Veterans Preference is applied.)

EXAMINATION:

The examination will consist of a Training and Experience Evaluation form, and for promotional applicants, a promotional evaluation. Weights are assigned as follows: for open applicants, Training and Experience Evaluation form 100%; for promotional applicants, Training and Experience Evaluation form 80% and promotional evaluation 20%.

NOTE: All candidates who attain a passing score on the examination shall be certified for the vacancy in the order of their final rating and without regard to promotion preference, pursuant to the Merit System Rules of the Civil Service Commission: Rule V, Section 5 – Selection of Senior Administrative Assistants.

TO APPLY:

To apply online or download and print an application, go to: <https://my.spokanecity.org/jobs>. To request an application be mailed to you, call the Civil Service office at (509) 625-6160. If mailing your application, submit to Civil Service Commission: 808 W. Spokane Falls Blvd., Spokane, WA 99201-3315, postmarked no later than the closing date stated above.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of March 2015.

CHERYL BECKETT
Chair

GITA GEORGE-HATCHER
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

OFF SITE REBUILD OF HYDRAULIC AND PNEUMATIC CYLINDERS (USING OEM PARTS ONLY) Solid Waste Disposal Department, Waste to Energy Facility

BID #4303-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, OCTOBER 24, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **OFF SITE REBUILD OF HYDRAULIC AND PNEUMATIC CYLINDERS** for the Solid Waste Disposal Department – Waste to Energy Facility.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy of response to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

“OFF SITE REBUILD OF HYDRAULIC AND PNEUMATIC CYLINDERS, BID #4303-16, DUE 10/24/16”.

Thea Prince
Purchasing Department

Publish: October 12 & 19, 2016

COLD MIX
City of Spokane

BID #4305-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, OCTOBER 31, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **COLD MIX** for the City of Spokane.

Detailed specifications and proposal forms are available from the City of Spokane Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Bid proposal forms may be submitted to City Purchasing **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy to:

**Purchasing
4TH Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:
“COLD MIX, BID #4305-16 DUE 10/31/16”

Thea Prince
Purchasing Division

Publish: October 19 & 26, 2016
