



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 106

SEPTEMBER 7, 2016

Issue 36



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

### The Official Gazette

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### INSIDE THIS ISSUE

MINUTES	974
HEARING NOTICES	1006
GENERAL NOTICES	1008
ORDINANCES	1009
JOB OPPORTUNITIES	1013
NOTICES FOR BIDS	1016

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# Minutes

## MINUTES OF SPOKANE CITY COUNCIL

**Monday, August 29, 2016**

### BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

#### Roll Call

On roll call, Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, and Stratton were present. Council Member Waldref was absent.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present on the dais.

#### Advance Agenda Review

There was no Advance Agenda to review; as the regularly scheduled City Council meeting on Tuesday, September 6, 2016 is cancelled.

### ADMINISTRATIVE SESSION

#### Current Agenda Review

The City Council considered the August 29, 2016, Current Consent Agenda items.

#### **Letter to Mayor Condon from City Council Regarding Police Chief Selection Process (CPR 2016-0030)**

Council President Stuckart requested a motion to suspend the rules and add a letter to today's Consent Agenda discussing the Police Chief Selection Process. Subsequently, the following actions were taken:

**Motion** by Council Member Fagan, seconded by Council Member Kinnear, **to suspend** the Council Rules; **carried unanimously (Council Member Waldref absent).**

**Motion** by Council Member Fagan, seconded by Council Member Kinnear, **to add** the letter to today's Consent Agenda; **carried unanimously (Council Member Waldref absent).**

### CONSENT AGENDA

**Upon Unanimous Roll Call Vote (Council Member Waldref absent), the City Council approved Staff Recommendations for the following:**

Agreement with Spokane County Sheriff's Office to accept funding from Washington Association of Sheriffs and Police Chiefs for the Registered Sex Offender Address and Residency Verification Program—\$60,000 Revenue. (OPR 2016-0664)

Long term master lease agreement with Verizon allowing for the installation of "Small Cell" technology in the public right-of-way with a preference for City owned poles and signals—estimated \$35,000 Annual Revenue. (Various Neighborhoods) (OPR 2016-0665)

Authorization for Willis of Seattle, the City's insurance broker, to purchase insurance policies for the City from September 1, 2016 to September 1, 2017—estimated renewal cost for the existing policies is \$1,750,000 (approximate \$100,000 decrease). (OPR 2016-0666)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through August 19, 2016, total \$9,041,795.71 (Check Nos. 528303-528646; ACH Payment Nos. 29025-29314),

with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,756,327.29. (CPR 2016-0002)

City Council Meeting Minutes: August 15, 2016 and August 18, 2016. (CPR 2016-0013)

Letter from City Council to Mayor dated August 29, 2016, regarding Police Chief Selection Process.

### **Council Recess/Executive Session**

The City Council adjourned at 3:32 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

## **LEGISLATIVE SESSION**

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

### **Roll Call**

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were Present.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

### **PROCLAMATION**

Month of September 2016      *Childhood Cancer Awareness Month*

Council Member Mumm read the proclamation and presented it to Sarah Jane Brown from the American Childhood Cancer Organization – Inland Northwest. Cancer is the number one disease killer and second leading cause of death of children; exceeded only by accidents in the United States. Approximately 15,000 children under the age of 19 years old will be diagnosed with cancer this year in the U.S., with approximately 57 new cases each year in the Inland Northwest. Cancer in childhood occurs randomly and spares no ethnic group, socioeconomic class, or geographic region and one in every 285 people in the United States will develop cancer before his or her 20<sup>th</sup> birthday. Every year an estimated 1,960 children under the age of 20 lose their lives to cancer. The proclamation encourages all efforts to finding a cure and promoting the gold ribbon as a symbol of solidarity.

### **BOARD, COMMITTEE, AND COMMISSION VACANCIES**

Council President Stuckart announced the following vacancies:

- Civil Service Commission: One position opening in December. Deadline is October 14.
- Ethics Commission: Multiple vacancies. Deadline is September 30.
- Northeast Public Development Authority: One position for a business representative. Deadline is September 2.
- West Quadrant Tax Increment Financing Neighborhood Project Advisory Committee: Four positions. Apply as soon as possible.

For vacancy information, citizens can visit <https://my.spokanecity.org/bcc/> or call (509) 625-6250.

There were no **Council Committee Reports**.

There were no **Administrative Reports**.

### **APPOINTMENTS**

#### **Spokane Park Board**

Upon Unanimous Voice Vote (in the affirmative), the City Council approved (and thereby confirmed) the appointment of Greta Gilman to the Spokane Park Board to serve an unexpired term until February 2018.

### **OPEN FORUM**

**Bill Boomer** representing the Taxi Association as their spokesman, expressed concerns regarding Uber and Lyft and stated they have progressed to the point where they are taxicabs. He stated they no longer with comply with State laws

and they are advertising on TV and on radio and the internet. He also commented that there is a big problem with Uber drivers with Idaho plates and stated that Washington State law states they cannot pick up in Washington and act like a taxi.

**Jon Lossing** promoted Spokane Community Gardens and to get City Hall involved as much as possible. He said there are progressive movements toward organic, but he indicated the word really needs to be changed to local and local needs to be the keyword for food movement. He encouraged that everyone work together to make local food happen. He also commented that he is standing up for Indigenous Peoples' Day.

## LEGISLATIVE AGENDA

There were no **Emergency Budget Ordinances**.

### EMERGENCY ORDINANCE

#### Emergency Ordinance C35430

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Emergency Ordinance C35430** of the City of Spokane, Washington, providing for the issuance and sale of a Limited Tax General Obligation Refunding Bond in the principal amount of not to exceed \$5,728,272 to provide funds to refund the City's outstanding Limited Tax General Obligation and Refunding Bonds, Series 2005A (tax-exempt); fixing the date, form, maturity, interest rate, terms and covenants of the bond; authorizing the sale and delivery of the bond to the City, declaring an emergency and providing for other matters properly relating thereto.

### RESOLUTIONS and FINAL READING ORDINANCES

#### Resolution 2016-0072

Subsequent to the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2016-0072** setting hearing before City Council for September 26, 2016 for the vacation of Oak Street from the south line of 4th Avenue to the north line of 5th Avenue, as requested by Avista. (Riverside Neighborhood)

#### Resolution 2016-0073

Council President Stuckart and Jo Ann Kauffman, distinguished member of the Nez Perce Indian Tribe, provided an overview of Resolution 2016-0073. Subsequent to public testimony and Council commentary, the following action was taken:

**Upon 6-1 Roll Call Vote (Council Member Fagan voting "no")**, the City Council **adopted Resolution 2016-0073** relating to recognizing the second Monday in October each year as Indigenous Peoples' Day in the City of Spokane.

There were no **Final Reading Ordinances**

### FIRST READING ORDINANCES

**The following ordinances were read for the First Time with further action deferred:**

**\*ORD C35428** Relating to process for City Council approval of Mayoral appointments; amending sections 2.005.010 and 3.01A.100 of the Spokane Municipal Code.

**ORD C35429** Relating to City Council confirmation of Mayoral appointments; amending SMC sections 2.005.010, 3.01A.100, and 3.01A.195.

#### \*Motion to Substitute Ordinance C35428

Following the reading of the First Reading Ordinances, the following action was taken:

**Motion** by Council Member Stratton, seconded by Council Member Waldref, regarding Ordinance C35428, **to substitute** with the version handed out (and thereby replace the previously filed version) **carried unanimously**.

There were no **Special Considerations**

There were no **Hearings**

No individuals spoke during the **Second Open Forum**.

#### **ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:49 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Works Committee**  
**August 24, 2015**

#### Attendance:

##### **Committee Members Present:**

Council Member Amber Waldref, Committee Chair  
Council Member Michael A. Allen  
Council Member Mike Fagan  
Council Member Candace Mumm  
Council Member Jon Snyder  
Council Member Karen Stratton

##### **Committee Members Absent:**

Council President Ben Stuckart

##### **Staff Present:**

Rae-Lynn Barden, Legislative Assistant, City Council  
Lloyd Brewer, Manager, Environmental Programs  
Bruce Brurud, Riverside Park Wastewater Treatment Facility  
Dan Buller, Principal Engineer, Engineering Services  
Steve Burns, Superintendent of Water Operations and Hydroelectric  
Chuck Conklin, Director, Waste to Energy Facility  
Marcia Davis, Principal Engineer, Integrated Capital Management Department  
Anna Everano, Legislative Assistant, City Council  
Marlene Feist, Division Communications Manager  
Ken Gimpel, Assistant Director, Utilities Division  
Julie Happy, Division Communication Manager, Business & Developer Services  
Dan Kegley, Water Operations Director  
Lori Kinnear, Legislative Assistant  
Gene Jakubczak, Director, Fleet Services  
Sandra Mann, Division Accountant  
Brian McClatchey, Policy Advisor, City Council  
Adam McDaniel, Senior Executive Assistant, City Council  
Katherine Miller, Principal Engineer, Integrated Capital Management Department  
Capital Management  
Richard Rush, Legislative Assistant, City Council  
Jim Sakamoto, Principal Engineer, Water Department  
Andy Schenk, Principal Engineer, Street Department  
Elizabeth Schoedel, Assistant City Attorney  
Loren Searl, Water Department  
Mark Serbousek, Director, Streets Department  
Dave Steele, Real Estate and Parking Manager, Asset Management  
Blaine Stum, Legislative Assistant, City Council  
Kyle Twohig, Director, Engineering Services

##### **Guests Present:**

Paul Kropp  
Nick Deshais, Spokesman Review

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the August 10, 2015 meeting.

- **Action Taken:**
- Council Member Fagan moved to approve the minutes of the August 10, 2015 meeting as presented; the motion was seconded by Council Member Stratton. The minutes were approved unanimously.

Consent AgendaContract for Analytical Services for Water, Wastewater and Solid Waste:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Value Blanket for Miscellaneous New Tires:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Gas Detection Retrofit Kits for Riverside Park Water Reclamation Facility:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Spillway Rehabilitation Phase II Construction:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Amd. for Havana Street Permeable Pavement Monitoring Study by Gonzaga:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for Right of Way Acquisition:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Property Sale of Playfair Property :

Council Member Snyder asked for clarifications on the street improvements. Dave Steele reviewed the property sale and discussed the street improvements that the property owner will be making to Ferry Street. He also discussed the easement process and the railroad underpass with the Committee.

- **Action Taken:**
- None

Contract for 2014 Traffic Calming Projects:

Dan Buller reviewed the timeline for the bid to the start of the first projects that will begin in 2016. The contractor will determine the sequencing and Jackie Caro said that the sidewalks along Ash Street will be a priority because they were a previous project. This item is on the Council's advanced agenda for today. Discussion was had on the next selection process for each of the council districts.

- **Action Taken:**
- None

Contract for Erie Street from First Avenue to Martin Luther King Jr. Way:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Administrative Reserve Increase for Cure In Place Pipe (CIPP):

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Administrative Reserve Increase for First Avenue from Helena to Altamont Street ):

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for Addison Standard Bicycle-Pedestrian Corridor:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Consent Item for DiscussionAdministrative Reserve Increase for CSO Basin 33-2 Control Facility, Charter School Memorandum of Understanding:

Kyle Twohig reviewed the request for the increase in administrative reserve. He discussed the process of evaluating the after condition. The project was originally released without a site plan so that it could be evaluated. There are additional requirements such impervious soil cap and was not included in the original contract. The charter school that is located across the street would like to take over the maintenance in exchange for use for their program which serves grades 6-12. The school will provide crossing guards for students when they are crossing. Rick Romero discussed the work done to bring multiple benefits to citizens with the CSO projects and their final above ground use.

- **Action Taken:**
- None

Consultant Agreement for Indiana Phase II:

Kyle Twohig and Dan Buller discussed the timing of the bidding and the RFQ that included both phases but the scope was not ready for phase II.

- **Action Taken:**
- None

Council Requests

None

Staff RequestsWest Plains / Medical Lake issues:

This item was discussed with the Water System Plan below.

- **Action Taken:**
- None

Water System Plan:

Rick Romero discussed the water system plan and presented a powerpoint. He reviewed a graph that showed the average water usage for single family residents and the number of accounts showing growth and reduction of water use. He discussed the aquifer and the growth planning of the area water purveyors. Discussion was had on growth and the extension of water in the retail service area. Rick discussed the Utilities business model and revenue growth. Rick spoke about planning stakeholders meeting to discuss the west plains water needs with at least two representatives from the council. The timeline for the next annual review of the water system plan will be March 2016. The current water system plan is due end of September 2015. The Committee asked for a study session to discuss the current system plan that needs to be finalized.

- **Action Taken:**
- None

Landscaping Installation/Maintenance:

Council Member Waldref began the discussion with asking what kind of landscaping is being installed for new projects and how are the installations being maintained. Marlene Feist reviewed the types of installations and the various departments that currently maintain the sites. The process is being evaluated and to track the maintenance especially as the new plants are taking hold. She discussed some alternatives to the straight swales and stormwater mitigation that moves away from heavy maintenance. Discuss was had on the current challenges with new CSO projects that are being addressed.

- **Action Taken:**
- None

Waste to Energy Projections:

This item was deferred to the next Public Works Committee meeting.

- **Action Taken:**
- None

Administrative Reports and Standing Updates

Spokane Central Services Center:

The ribbon cutting ceremony was held and was well attended. The departments will be moving in the weekend of Labor Day.

- **Action Taken:**
- None

Link Spokane:

Katherine Miller gave a report on the feasibility study on the new trail connecting Ben Burr Trail. The cost of the study is approximately \$165,000 and then with design would be at total of \$250,000 for both.

- **Action Taken:**
- None

Team Possible:

The next meeting will be held August 31<sup>st</sup>.

- **Action Taken:**
- None

Integrated Clean Water Plan:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Other Updates/Reports:

None

- **Action Taken:**
- None

Executive Session:

None

**Adjournment**

The meeting adjourned at 2:50 p.m.

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**STANDING COMMITTEE MINUTES  
City of Spokane  
Public Works Committee  
September 14, 2015**

Attendance:

**Committee Members Present:**

Council Member Amber Waldref, Committee Chair  
Council Member Michael A. Allen  
Council Member Mike Fagan  
Council Member Candace Mumm  
Council Member Jon Snyder  
Council Member Karen Stratton

**Committee Members Absent:**

Council President Ben Stuckart

**Staff Present:**

Rae-Lynn Barden, Legislative Assistant, City Council  
Chuck Conklin, Director, Waste to Energy Facility  
Marcia Davis, Principal Engineer, Integrated Capital Management Department  
Anna Everano, Legislative Assistant, City Council  
Marlene Feist, Division Communications Manager  
Ken Gimpel, Assistant Director, Utilities Division  
Lars Hendron, Principal Engineer, Integrated Capital Management Department  
Dan Kegley, Water Operations Director  
Brian McClatchey, Policy Advisor, City Council  
Adam McDaniel, Senior Executive Assistant, City Council  
Val Melvin, Signal Operations Engineer, Street Department  
Louis Meuler, Planner, Planning Services Department  
Katherine Miller, Director, Integrated Capital Management Department  
Corin Morse, Accounts Receivable and Collections Manager  
Ron Nicodemus, Manager, Utility Billing  
Skyler Oberst, Legislative Assistant, City Council  
Richard Rush, Legislative Assistant, City Council  
Jim Sakamoto, Principal Engineer, Water Department  
Elizabeth Schoedel, Assistant City Attorney  
Loren Searl, Water Department  
Mark Serbousek, Director, Streets Department  
Mike Taylor, City Engineer/Contract Manager  
Kyle Twohig, Director, Engineering Services  
Scott Windsor, Director, Solid Waste Management

**Guests Present:**

David Hawkins, LIUNA  
Mark Rogers, LIUNA  
Rachael Osborn  
Paul Kropp  
Nick Deshais, Spokesman Review

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the August 24, 2015 meeting.

- **Action Taken:**
- Council Member Fagan moved to approve the minutes of the August 24, 2015 meeting as presented; the motion was seconded by Council Member Allen. The minutes were approved unanimously.

Consent AgendaPurchase Replacement Truck Chassis for the Street Department:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Wavetronix Smartsensor Radar Detection System:

Council Member Snyder inquired where the detection systems would be placed. Val Melvin listed the sites for 2015 as Indian Trail/Barnes, Indian Trail/Shawnee Holland/US 2, and Holland/Nevada as well as 2016 as Freya/2<sup>nd</sup>, Freya/Frederick, Mission/Trent, and Indian Trail/Pacific Park. Discussion was had on the intersections and the capabilities of the systems to

detect bicycles and motorcycles. Val said some bikes and motorcycles do not have enough conductive metal to trip the light system. If the sensors can't be adjusted then they are working on a universal symbol to mark the pavement. Council Member Snyder asked that the Bicycle Advisory Board have an opportunity to prioritize the intersections.

- **Action Taken:**
- None

Contract Renewal for Transportation and Offloading of Bulk Lime for the WTE:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Renewal of Value Blanket for Purchase of Boiler Tubes for the WTE:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Renewal of Value Blanket for #2 Dyed Diesel for the WTE:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Renewal of Value Blanket for Lube Products and Miscellaneous Items for the WTE:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Consent Item for Discussion

Stormwater Grants:

Marcia Davis discussed the grant applications that are due October 16<sup>th</sup>. The opportunity is for a maximum of \$5 million and requires 25% match. She reviewed the list of 5 projects and the committee discussed the projects and the other prioritization of the CSO projects to meet the 2017 deadline.

- **Action Taken:**
- None

Contract for Union Basin Stormwater Improvements:

Kyle Twohig discussed the contract for the improvements of the union basin stormwater project. This is to remove surface stormwater in the Trent Avenue area. Kyle described the area and the treatment along the sides of the roadway that will be non-irrigated grass and most areas will be similar to the current native planting. Rick Romero said that staff are working on a long-term maintenance plan for all stormwater and right of way areas.

- **Action Taken:**
- None

Council Requests

Waste to Energy Projections:

Council Member Allen began the discussion on the financial projections of the Waste to Energy Facility and the stability of the revenue past the 6-year forecast. Chuck Conklin reviewed powerpoint slides with the projected revenue and expenses through 2022. Council Member Allen expressed concern that the expense increase of 1.6% annually was too conservative and suggested evaluating the trends of internal expense increases over the previous years. Discussion was had on the impact to net income with and without the County and other waste contracts as well as the review of the break even analysis and the incremental costs and revenue to process additional waste.

- **Action Taken:**
- None

Water System Plan:

Council Member Waldref began the discussion by recapping the steps in the reviewing the plan. Brian McClatchey has been outlining Council Members changes to the plan and summarized the proposed changes and comments. Brian will meet with Elizabeth Schoedel to narrow down to the remaining items for discussion to decide if they will be included or not in the final plan. The Committee discussed the various points and staff reviewed the process of comment periods and consistency review. Staff will request from the Department of Health another month extension to allow time for Brian and Elizabeth to meet and to discuss at the next Public Works Committee meeting on September 28, 2015 for Council approval mid October.

- **Action Taken:**
- None

Staff RequestsUtility Billing Conversion Project:

Ken Gimpel introduced Corin Morse, Accounts Receivable and Collections Manager, and spoke about the project to convert the address name from "Occupant" to the owner. Corin reviewed a PowerPoint with the objectives and initial steps to identify property owners. A duplicate bill can be requested for tenants, where in the past a duplicate bill would have been requested to go to the owner. Corin reviewed the timeline which will finalize in February of 2016 by using county records for any unknown addresses.

- **Action Taken:**
- None

Barge River Cleanup Project:

Marlene Feist showed pictures of the items that have been removed by the dive team from the River during the first day of the weeklong Barge River Cleanup Project. So far the haul has been mostly metals, car parts, shopping carts, bicycles, street signs, and various trash.

- **Action Taken:**
- None

GC/CM Recommendation for Award:

Lars Hendron updated the Committee that they do have a recommended firm to move forward based on qualifications score and price to serve as the general contractor and construction manager. Lars clarified that this is not for the construction but the management of the project and various insurance, and bonding. The large portion of the work would be offered through local bidding and other potential negotiated bidding for pieces throughout the length of the project. Mike Taylor discussed the references for this award. Discussion was had on the scoring, interview and protest process. This will be on the Council agenda for September 28, 2015.

- **Action Taken:**
- None

SIP Loan for Fleet:

Rick Romero said that after this was presented at Finance staff was able to reevaluate the term from the comments received. The loan term has been reduced from 20 years to 10 years. Council Member Snyder expressed concern about the total liabilities of the SIP fund and asked for further information.

- **Action Taken:**
- None

Administrative Reports and Standing UpdatesSpokane Central Services Center:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Link Spokane:

Council Member Snyder asked for an update on the Pedestrian Master Plan. Katherine Miller gave an update and reviewed the process for approval including the work with WSDOT. Open House will be held September 16th and the Plan Commission Hearing on September 23<sup>rd</sup>.

- **Action Taken:**
- None

Team Possible:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Integrated Clean Water Plan:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Other Updates/Reports:

None

- **Action Taken:**
- None

Executive Session:

None

**Adjournment**

The meeting adjourned at 3:15 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Works Committee**  
**September 28, 2015**

Attendance:**Committee Members Present:**

Council Member Amber Waldref, Committee Chair  
 Council Member Mike Fagan  
 Council Member Candace Mumm  
 Council Member Jon Snyder  
 Council Member Karen Stratton

**Committee Members Absent:**

Council Member Michael A. Allen  
 Council President Ben Stuckart

**Staff Present:**

Rick Romero, Utilities Division Director  
 Rae-Lynn Barden, Legislative Assistant, City Council  
 Gavin Cooley, Chief Financial Officer  
 Chuck Conklin, Director, Waste to Energy Facility  
 Mike Coster, Superintendent, RPWRF  
 Marcia Davis, Principal Engineer, Integrated Capital Management Department  
 Anna Everano, Legislative Assistant, City Council  
 Marlene Feist, Division Communications Manager  
 Ken Gimpel, Assistant Director, Utilities Division  
 Kara Heatherly, Project Coordinator, Integrated Capital Management Department  
 Lars Hendron, Principal Engineer, Integrated Capital Management Department  
 Dan Kegley, Water Operations Director  
 Brian McClatchey, Policy Advisor, City Council  
 Adam McDaniel, Senior Executive Assistant, City Council  
 Katherine Miller, Director, Integrated Capital Management Department  
 Louis Meuler, Planner, Planning Services Department  
 Jim Sakamoto, Principal Engineer, Water Department  
 Elizabeth Schoedel, Assistant City Attorney  
 Loren Searl, Water Department  
 Dave Steele, Real Estate and Parking Manager, Asset Management

Mike Taylor, City Engineer/Contract Manager  
Kyle Twohig, Director, Engineering Services

**Guests Present:**

Nick Deshais, Spokesman Review  
Paul Kropp

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the September 14, 2015 meeting.

- **Action Taken:**
- Council Member Fagan moved to approve the minutes of the September 14, 2015 meeting as presented; the motion was seconded by Council Member Mumm. The minutes were approved unanimously.

Consent Agenda

Purchase Cab and Chassis for Urban Forestry:

Gene Jakubczak briefed the committee on the use of this replacement vehicle.

- **Action Taken:**
- None

Purchase Aerial Manlift with Utility Body for Urban Forestry:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Renewal for analyses of Wastewater and Stormwater Samples for RPWRF:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Change Order for the Removal of Debris from Clarke Street Pump Station:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for System Control Panel Upgrade for the Waste to Energy Facility:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Consent Items for Discussion

Property Acquisition for CSO 24 Control Facility:

Dave Steele briefed the committee on the proposed property purchase for the CSO 24 control facility at 10 South Adams. The location is critical site for the control facility which is part of a multi tank complex for dealing with stormwater. Discussion was had on the alternative locations and the design which will include multiple purposes above ground.

- **Action Taken:**
- None

Council Requests

Water System Plan

Council Member Waldref began the discussion and she will send out for review and will include the new language on Utility tax to section 9. Elizabeth Schoedel and Brian McClatchey have met to review each chapter and address Council's concerns.

- **Action Taken:**
- None

Staff RequestsSIP Loan for Fleet:

Gavin Cooley briefed the committee on the SIP loan to Fleet. Discussion was had on the portfolio of loans and the considerations for setting the terms such as cash flow and funding sources. This item will be heard at the next city Council Meeting.

- **Action Taken:**
- None

Update on Combined Sewer Overflow Abatement Program:

Marcia Davis gave a presentation on the status of each of the CSO projects and the abatement program. She reviewed the locations, design elements and function of each of the facilities. She discussed the trail system for CSO Basin 12 and the green infrastructure for CSO basin 14 and 15.

- **Action Taken:**
- None

Amendment to Disposal Interlocal Agreement with Airway Heights:

Ken Gimpel briefed the committee on the proposed amendment to the disposal interlocal agreement with Airway Heights. The amendment will be for an annual price adjustment to be moved to August instead of October of each year to allow for them the required 60 days notification to their collection contractors and citizens.

- **Action Taken:**
- None

Administrative Reports and Standing UpdatesLink Spokane:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Team Possible:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Integrated Clean Water Plan:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Other Updates/Reports:

None

- **Action Taken:**
- None

Executive Session:

None

**Adjournment**

The meeting adjourned at 3:00 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Works Committee**  
**October 12, 2015**

Attendance:**Committee Members Present:**

Council Member Amber Waldref, Committee Chair

Council Member Mike Fagan  
Council Member Candace Mumm  
Council Member Jon Snyder  
Council President Ben Stuckart

**Committee Members Absent:**

Council Member Michael A. Allen  
Council Member Karen Stratton

**Staff Present:**

Rick Romero, Utilities Division Director  
Rae-Lynn Barden, Legislative Assistant, City Council  
Dan Buller, Principal Engineer, Engineering Services  
Chuck Conklin, Director, Waste to Energy Facility  
Mike Coster, Superintendent, RPWRF  
Marcia Davis, Principal Engineer, Integrated Capital Management Department  
Marlene Feist, Division Communications Manager  
Ken Gimpel, Assistant Director, Utilities Division  
Kara Heatherly, Project Coordinator, Integrated Capital Management Department  
Lars Hendron, Principal Engineer, Integrated Capital Management Department  
Dan Kegley, Water Operations Director  
Brian McClatchey, Policy Advisor, City Council  
Adam McDaniel, Senior Executive Assistant, City Council  
Katherine Miller, Director, Integrated Capital Management Department  
Chris Peterschmidt, Principal Engineer, Integrated Capital Management  
Richard Rush, Legislative Assistant, City Council  
Jim Sakamoto, Principal Engineer, Water Department  
Elizabeth Schoedel, Assistant City Attorney  
Blaine Stum, Legislative Assistant, City Council  
Mike Taylor, City Engineer/Contract Manager  
Kyle Twohig, Director, Engineering Services

**Guests Present:**

Paul Kropp

Council Member Waldref called the meeting to order at 12:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the September 28, 2015 meeting.

- **Action Taken:**
- Council Member Fagan moved to approve the minutes of the September 28, 2015 meeting as presented; the motion was seconded by Council Member Mumm. The minutes were approved unanimously.

Consent AgendaContract for Division and Main Intersection Improvements:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Bag House Fabric Filter Tapered Bags for WTE:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Conveyor Belt for Waste to Energy:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

### Council Requests

#### Draft Ordinance for Alternative Procurement – Local Considerations:

Council President Stuckart discussed the draft ordinance that would adopt proximity as an evaluation factor on City GC/CM projects. The committee discussed the draft ordinance that will be heard at the next City Council meeting.

- **Action Taken:**
- None

### Staff Requests

#### Waste to Energy Projections:

Chuck Conklin presented the financial projections for the Waste to Energy Facility. The presentation detailed the break even analysis for the expenses associated with each additional tonnage and identified the capacity of the facility.

- **Action Taken:**
- None

#### 37th Avenue Project Update:

Dan Buller gave a brief update on the project at 37<sup>th</sup> Avenue. He reviewed the recent public meetings at Chase Middle school to solicit public input and provided an outline of the next steps and design details in the briefing paper.

- **Action Taken:**
- None

#### CSO Tank Site Surface Improvements:

Marcia Davis gave a brief presentation on the surface treatment plans for three locations of CSO control facilities: Adams Street between First Avenue and Sprague Avenue, Riverside Avenue between Napa Street and Magnolia Street and Riverside Avenue between Lee Street and Crestline Street. The site at Riverside Avenue between Napa Street and Magnolia Street has a small storage building leased to an adjacent property owner. Terms have been negotiated to allow either party to terminate with a set amount of notice. The other two sites are currently vacant lots.

- **Action Taken:**
- None

### Administrative Reports and Standing Updates

#### Spokane Central Services Center:

This item was deferred to the next meeting.

- **Action Taken:**
- None

#### Link Spokane:

This item was deferred to the next meeting.

- **Action Taken:**
- None

#### Team Possible:

This item was deferred to the next meeting.

- **Action Taken:**
- None

#### Integrated Clean Water Plan:

This item was deferred to the next meeting.

- **Action Taken:**
- None

#### Other Updates/Reports:

None

- **Action Taken:**
- None

Executive Session:

None

Adjournment

The meeting adjourned at 1:30 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Works Committee**  
**October 26, 2015**

Attendance:**Committee Members Present:**

Council Member Amber Waldref, Committee Chair  
Council Member Michael A. Allen  
Council Member Mike Fagan  
Council Member Candace Mumm  
Council Member Jon Snyder  
Council Member Karen Stratton  
Council President Ben Stuckart

**Staff Present:**

Rick Romero, Director, Utilities Division  
Lloyd Brewer, Manager, Environmental Programs  
Ken Brown, Principal Engineer, Engineering Services  
Steve Burns, Superintendent of Water Operations and Hydroelectric  
Chuck Conklin, Director, Waste to Energy Facility  
Marcia Davis, Principal Engineer, Integrated Capital Management Department  
Anna Everano, Legislative Assistant, City Council  
Marlene Feist, Division Communications Manager  
Jeanne Finger, Senior Engineer, Water Department  
Dan Kegley, Water Operations Director  
Gene Jakubczak, Director, Fleet Services  
Gary Kaesemeyer, Superintendent, Wastewater  
Brian McClatchey, Policy Advisor, City Council  
Adam McDaniel, Senior Executive Assistant, City Council  
Louis Meuler, Planner, Planning Services Department  
Katherine Miller, Principal Engineer, Integrated Capital Management Department  
Skyler Oberst, Legislative Assistant, City Council  
Barbara Patrick, Administrative Secretary, Utilities Division  
Jim Sakamoto, Principal Engineer, Water Department  
Andy Schenk, Principal Engineer, Street Department  
Scott Simmons, Director of Business and Developer Services  
Dave Steele, Real Estate and Parking Manager, Asset Management  
Kyle Twohig, Engineering Operations Manager

**Guest Present:**

Nick Deshais, Spokesman Review

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the October 26, 2015 meeting.

- **Action Taken:**
- Council Member Fagan moved to approve the minutes of the October 26, 2015 meeting as presented; the motion was seconded by Council Member Mumm. The minutes were approved unanimously.

Consent AgendaSole Source and Contract for Repairs to Vactor Truck for Wastewater:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Value Blanket for Purchase of Quicklime for Waste to Energy Facility:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Extension for Recycling of Metals Collecting for Waste to Energy Facility:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Consent Items for Discussion

Contract for Demolition and Asbestos Survey at 15 North Grant Street:

Dave Steele briefed the committee on the demolition and asbestos survey for the site at North Grant Street to make way for the University District Bridge landing.

- **Action Taken:**
- None

Contract for Upriver Dam Powerhouse #1 Air Handling System Rehabilitation:

Steve Burns briefed the committee on the contract to rehabilitate the powerhouse air handler at Upriver Dam. The work will increase capacity and efficiency and will have better cooling and air filtration. He reviewed the terms of the contract provided in the briefing paper.

- **Action Taken:**
- None

Increase to Administrative Reserve for Havana/Glenrose Project:

Jim Sakamoto briefed the committee on the request to increase the reserves for the contract for Havana/Glenrose. The total added to the contract is 13.88% due to increased expenses from the type of pipe being different than what was mapped.

- **Action Taken:**
- None

Increase to Administrative Reserve for Erie Street Project:

Ken Brown briefed the council on the request to increase the administrative reserves for the Erie Street project. The increase in cost was due to the waste site that was found when the swale area was excavated.

- **Action Taken:**
- None

Value Blanket for Deicer – Liquid Magnesium Chloride:

Mark Serbousek discussed the constraints on testing the deicer products for PCB's before and after they are purchased from suppliers. Lloyd Brewer discussed the testing process and the limited responses received. Discussion was had on the types of products used throughout the state and county. The committee asked staff to review this further and continue to seek a product that meets the PCB purchasing level requirements.

- **Action Taken:**
- None

Council Requests

None

Staff Requests

Citywide Program Status:

Katherine Miller gave a brief update to the committee on the new projects added to the citywide program.

- **Action Taken:**
- None

#### Administrative Reports and Standing Updates

##### Link Spokane:

Katherine Miller gave a brief update to Council on the City-Wide Capital plan and the public hearing will be at City Council.

- **Action Taken:**
- None

##### Integrated Clean Water Plan:

This item was deferred to the next Public Works Committee meeting.

- **Action Taken:**
- None

##### Other Updates/Reports:

None

##### Executive Session:

None

#### **Adjournment**

The meeting adjourned at 2:20 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Works Committee**  
**November 9, 2015**

#### Attendance:

##### **Committee Members Present:**

Council Member Amber Waldref, Committee Chair

Council Member Michael A. Allen

Council Member Mike Fagan

Council Member Candace Mumm

Council Member Karen Stratton

Council President Ben Stuckart

##### **Committee Members Absent:**

Council Member Jon Snyder

##### **Staff Present:**

Dan Buller, Principal Engineer, Engineering Services

Chuck Conklin, Director, Waste to Energy Facility

Marcia Davis, Principal Engineer, Integrated Capital Management Department

Marlene Feist, Division Communications Manager

Ken Gimpel, Assistant Director, Utilities Division

Gene Jakubczak, Director, Fleet Services

Dan Kegley, Water Operations Director

Lori Kinnear, Legislative Assistant

Brian McClatchey, Policy Advisor, City Council

Katherine Miller, Principal Engineer, Integrated Capital Management Department

Gerald Okihara, Traffic Design Engineer, Engineering Services

Richard Rush, Legislative Assistant, City Council

Jim Sakamoto, Principal Engineer, Water Department

Andy Schenk, Principal Engineer, Street Department

Elizabeth Schoedel, Assistant City Attorney

Tim Schwering, Police Department

Mark Serbousek, Director, Streets Department

Blaine Stum, Legislative Assistant, City Council

Kyle Twohig, Director, Engineering Services

**Guests Present:**

Paul Kropp

Council Member Waldref called the meeting to order at 1:30 p.m.

**Review and Approval of Minutes:**

Council Member Waldref asked for a motion to approve the minutes of the October 26, 2015 meeting.

- **Action Taken:**
- Council Member Fagan moved to approve the minutes of the October 26, 2015 meeting as presented; the motion was seconded by Council Member Allen. The minutes were approved unanimously.

**Consent Agenda****Value Blanket for Traffic Signal and Luminaire Standards for Street Department:**

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

**Purchase 14 Ford Interceptor Police 4x4 Utility Vehicles:**

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

**Purchase 4 Police Motorcycles:**

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

**Amendment to Contract for Scaffolding Services for the Waste to Energy Facility:**

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

**Extension of Contract for On-Site Valve Repair for the Waste to Energy Facility:**

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

**Renewal of Contract for Inspection, Maintenance and Service of Crane/Hoist/Trolleys at WTE:**

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

**Renewal of Contract for Vacuum Support Services for the Waste to Energy Facility:**

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

**Renewal of Value Blanket for Anhydrous Ammonia and Phosphoric Acid for the WTE:**

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Renewal of Value Blanket for Compressor Rental for the Waste to Energy Facility:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Value Blanket for the Purchase of Activated Carbon for the Waste to Energy Facility:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Value Blanket for Purchase of Miscellaneous Operating Supplies for the WTE:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Consent Items for DiscussionConsultant Master Agreements:

Dan Buller reviewed the types of services that are covered under the master agreements such as geotechnical engineering, landscape architect, cultural resource consultant, right of way consultant and surveying work. He discussed the selection and the Request for Qualifications process as well as the term of the agreements.

- **Action Taken:**
- None

Renewal of Contract for Boilermaker Services for the Waste to Energy Facility:

Chuck Conklin discussed the renewal of the contract with Helfrich Brothers Boiler Works Inc. for the services to the Waste to Energy Facility scheduled and unscheduled outages through December 2016. Council President Stuckart suggested that the Request for Proposals be re-released to see if other bidders would respond. Chuck will send the information provided during the last bid.

- **Action Taken:**
- None

Council Requests

None

Staff RequestsWater System Computerized Hydraulic Model Update – Addendum: Criticality Analysis:

Dan Kegley discussed the process of updating the computerized hydraulic model that has not been updated for the last 10 years. The addendum is for the critical analysis of the entire system to assist with making capital replacement decisions.

Grant Agreements with Ecology for Stormwater Financial Assistance Program:

Mark Papich discussed with the committee the seven grant agreements with Ecology for the stormwater financial assistance program. The City had applied for the grants last fall and awarded. The projects are in the 6-year capital program and total about \$4.4 million and our required match is 25%. Mark discussed the timing of the funding and the projects.

Integrated Arterial Street Project Status Update :

Marlene Feist reviewed the projects that are coming up in the next year that have integrated portions. She discussed the Transportation Subcommittee's role and reviewed a list of the integrated projects that are done or nearly done in 2015. Katherine and Marlene reviewed the extensive list for 2016 projects and some of the elements along with the expected timing into the following year. The topic of Strong and 5-Mile projects will be an agenda item for a future Public Works Committee.

- **Action Taken:**
- None

Administrative Reports and Standing UpdatesLink Spokane:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Team Possible:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Integrated Clean Water Plan:

Rick Romero gave a brief update. He spoke about the Seattle and King County Clean Water Plan timing, scope and anticipated costs.

- **Action Taken:**
- None

Other Updates/Reports:

Council President Stuckart discussed chip/seal in culs de sac. Discussion was had on whether it needed to be a policy or if it should just be done. The process goes through the CTAB for recommendation to the Council. Andy Schenk discussed an example of where a main local access road would be chip/sealed but if culs de sac weren't done then there would be isolated areas that wouldn't be maintained. Council President suggested that it be considered for 2018 work that the committee will review.

- **Action Taken:**
- None

Executive Session:

None.

**Adjournment**

The meeting adjourned at 3:00 p.m.

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**STANDING COMMITTEE MINUTES  
City of Spokane  
Public Works Committee  
December 14, 2015**

Attendance:

**Committee Members Present:**

Council Member Amber Waldref, Committee Chair  
Council Member Mike Fagan  
Council Member Candace Mumm  
Council Member Jon Snyder  
Council Member Karen Stratton  
Council President Ben Stuckart

**Committee Members Absent:**

Council Member Michael A. Allen

**Staff Present:**

Rick Romero, Director Utilities Division  
Dale Arnold, Director, Wastewater Management  
Angela Cline, Division Accountant  
Mike Coster, Superintendent, RPWRF  
Marcia Davis, Principal Engineer, Integrated Capital Management Department  
Gina Dempsey, Plant Manager, Waste to Energy Facility  
Marlene Feist, Division Communications Manager  
Gene Jakubczak, Director, Fleet Services  
Dan Kegley, Water Operations Director  
Lori Kinnear, Legislative Assistant  
Kaitlin Larson, Legislative Assistant, City Council

Brian McClatchey, Policy Advisor, City Council  
Adam McDaniel, Senior Executive Assistant, City Council  
Katherine Miller, Principal Engineer, Integrated Capital Management Department  
Skyler Oberst, Legislative Assistant, City Council  
Elizabeth Schoedel, Assistant City Attorney  
Loren Searl, Water Department  
Mark Serbousek, Director, Streets Department  
Scott Simmons, Director of Business and Developer Services  
Dave Steele, Real Estate and Parking Manager, Asset Management  
Mike Taylor, City Engineer/Contract Manager  
Kyle Twohig, Director, Engineering Services

**Guests Present:**

Albert Tripp, City Manager, Airway Heights  
Dell Hatch, Bernardo Wills Architects  
Bill LaRue, Bernardo Wills Architects

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the November 9, 2015 meeting.

**Action Taken:**

Council Member Fagan moved to approve the minutes of the November 9, 2015 meeting as presented; the motion was seconded by Council Member Stratton. The minutes were approved unanimously.

Guests

Amendment to the MOU with Spokane County for Waste Reduction/Recycling Outreach/Education with Bill Wedlake and Ken Gimpel:

This item was deferred to the next Public Works Committee meeting.

Consent Agenda

Purchase Ten Chevrolet Tahoe Police 4x4 Utility Vehicles:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Three Ford Transit Cargo Vans for Water Department:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Two Chevrolet Equinox Utility Vehicles for Water Department:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Value Blanket for Purchasing of Automated Refuse Carts:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Renewal and Amendment of Contract with Barr-Tech for Yardwaste/Foodwaste Processing:

Scott Windsor discussed with the committee the renewal and amendment of the contract for yardwaste and foodwaste processing. The current amendment will include both Solid Waste Collections and Solid Waste Disposals.

- **Action Taken:**
- None

Extension of Contract for TabWare Hosting and Technical Support for the WTE:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Amendment to Ecology SRF Loan for CSO Basin 33-2 Control Facility on East Sprague:

Marcia Davis discussed the amendment for the loan with Ecology for the increased costs for contaminated soils. Marcia discussed the two other facilities in the area that are under design and one that is in the process of purchasing the property.

- **Action Taken:**
- None

2015-2017 Biennial Stormwater Capacity Grant:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Property Acquisition for Martin Luther King Junior Way Phase II:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Draft Ordinance to Update Pretreatment Requirements:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Council RequestsWest Plains Water Agreements:

Council President Stuckart began the discussion and introduced Albert Tripp, city Manager of Airway Heights. Airway Heights is asking for an increase in supply and discussion was had on various available connections in the area and the other wholesale water requests and agreements with Medical Lake, Four Lakes and Fairchild Air Force Base. Dan Kegley discussed the Spokane International Airport connection and the West Plains infrastructure. Rick Romero said there are unique needs of each requests and discussed the policy and business perspectives of the City of Spokane. Discussion was had on the area, growth, wholesale water relationships and long term water needs. The committee agreed the next steps would be to have Council President, Council Member Waldref and Rick Romero meet to further the discussions and to schedule a study session in January.

- **Action Taken:**
- None

Council Member Snyder left the meeting at 2:00 p.m.

Public Works Wind Storm Response Review/Feedback:

Rick Romero, Scott Simmons, Scott Windsor, Dan Kegley, and Mark Serbousek gave a brief update on the City Street, Utilities, and Solid Waste response to the wind storm. The crews communicated with each other and with Avista to meet citizens' needs. The debris will be disposed of through a partnership with Avista for biomass at their energy generation facility. Scott Simmons and Dan Kegley spoke about the work to clear the right of way.

- **Action Taken:**
- None

Update on Performance of Operating CSO Tanks:

Mike Taylor gave an update on the operation of the CSO tanks during the rain storm December 6<sup>th</sup> through 8<sup>th</sup>. The total rain fall at the airport measured 1.73" and 1.08" on December 7<sup>th</sup> was a record amount. Mike gave an update on the performance of the new tanks and their captured volumes which was estimated at 4.2 million gallons.

- **Action Taken:**
- None

#### Staff Requests

##### Spokane Falls CSO Control Facility (Basin 26):

Marcia Davis introduced Dell Hatch and Bill LaRue of Bernardo Wills Architects. Marcia discussed the various locations and design options that were considered for the CSO control facility for basin 26 and its difficulties in the urban downtown. Dell and Bill reviewed the master site plan and the goals for the proposed plaza. They reviewed the concept of the plaza details and Marcia reviewed the function of facility.

Kyle Twohig discussed with the committee the information provided in the briefing paper regarding the exploration of using GC/CM to deliver the project. Kyle briefed the committee on the process and how the GC/CM would be the best plan due to the complexity of the project, substantial amount of coordination, impact to downtown and potential risk for the project. The next steps will be to present and seek approval of the State Project Review Committee. Kyle will send an email with the briefing paper to the committee members who had to leave the meeting early.

- **Action Taken:**
- None

#### Administrative Reports and Standing Updates

##### Link Spokane:

This item was deferred to the next meeting.

- **Action Taken:**
- None

##### Team Possible:

This item was deferred to the next meeting.

- **Action Taken:**
- None

##### Integrated Clean Water Plan:

This item was deferred to the next meeting.

- **Action Taken:**
- None

##### Other Updates/Reports:

None.

- **Action Taken:**
- None

##### Executive Session:

None.

#### **Adjournment**

The meeting adjourned at 3:00 p.m.

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**STANDING COMMITTEE MINUTES  
City of Spokane  
Public Works Committee  
January 11, 2016**

#### **Attendance:**

##### **Committee Members Present:**

Council Member Amber Waldref, Committee Chair  
Council Member Mike Fagan  
Council Member Lori Kinnear  
Council Member Candace Mumm  
Council Member Karen Stratton

**Committee Members Absent:**

Council President Ben Stuckart

**Staff Present:**

Rick Romero, Director Utilities Division  
Brandon Blankenagel, Senior Engineer, Integrated Capital Management  
Eldon Brown, Principal Engineer, Engineering Services  
Gina Dempsey, Plant Manager, Waste to Energy Facility  
Anna Everano, Legislative Assistant, City Council  
Marlene Feist, Strategic Development Director  
Ken Gimpel, Assistant Director, Utilities Division  
Kara Heatherly, Project Coordinator, Integrated Capital Management Department  
Lars Hendron, Principal Engineer, Integrated Capital Management Department  
Dan Kegley, Water Operations Director  
Kaitlin Larson, Legislative Assistant, City Council  
Brian McClatchey, Policy Advisor, City Council  
Adam McDaniel, Senior Executive Assistant, City Council  
Katherine Miller, Principal Engineer, Integrated Capital Management Department  
Louis Meuler, Planner, Planning Services Department  
Corin Morse, Customer Service Program Manager  
Ron Nicodemus, Manager, Utility Billing  
Inga Note, Senior Traffic Engineer, Planning Services Department  
Richard Rush, Legislative Assistant, City Council  
Jim Sakamoto, Principal Engineer, Water Department  
Elizabeth Schoedel, Assistant City Attorney  
Mark Serbousek, Director, Streets Department  
Scott Simmons, Director of Business and Developer Services  
Blaine Stum, Legislative Assistant, City Council  
Mike Taylor, City Engineer/Contract Manager  
Scott Windsor, Director, Solid Waste Management

**Guests Present:**

Steve Trabun, Avista  
Glenn Madden, Avista  
Landen Grant, Avista

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the December 14, 2015 meeting.

**Action Taken:**

Council Member Fagan moved to approve the minutes of the December 14, 2015 meeting as presented; the motion was seconded by Council Member Kinnear. The minutes were approved unanimously.

GuestsAvista Corp. Street Lighting Update:

Glenn Madden, Manager of Asset Maintenance and Landen grant, LED Resource Coordinator gave a PowerPoint presentation on the work Avista is undertaking to replace lamps with LED lights. Avista representatives have been attending neighborhood meetings to talk about the change out. Glenn reviewed the benefits and the comments they've received. They will continue to work with stakeholder groups during the roll out of the entire replacement schedule.

Consent AgendaNo Cost Contract Extension for Street Department Building:

Ken Gimpel discussed the extension and the work to remodel the Street Department building.

- **Action Taken:**
- None

Contract with Zonar for Vehicle GPS Route and Service Monitor and Locating Services:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Value Blanket Extension for Yard-waste Carts:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for Commercial refuse and recycling 2-yd plastic containers:

Scott Windsor discussed the contract to supply replacement containers and reviewed the information provided in the briefing paper.

- **Action Taken:**
- None

Contract extensions due to the rescheduled outage at the Waste to Energy Facility, Refractory Installation and Sandblasting Services, Boiler Blast Cleaning Services, Boiler Maintenance Services, and Scaffolding Services:

Gina Dempsey reviewed the information provided in the briefing paper for the work to be performed during the outage. This is to wrap-up work started in 2015.

- **Action Taken:**
- None

Council Requests

None

Staff Requests

Update on Utility Billing Project:

Ken Gimpel gave an update on the project to organize the billing system to utilize names rather than sending them to generic occupant. Corin Spokane about the timeline and the use of county records for updating the billing system. Separate communications has been sent to property management companies.

- **Action Taken:**
- None

Amendment to Retail Water Service Map:

Eldon Brown discussed the proposed amendment to the retail water system plan for four lots. These lots were plotted before the Urban Growth Area was in place. The areas have been evaluated for documents that were obtained from the county.

- **Action Taken:**
- None

Update on the Transportation Subcommittee of the Plan Commission: 20-Year Transportation Project Selection Update:

Brandon Blankenagel discussed the proposed update to the 20 year Transportation Project. Inga Note discussed the recommendation for top projects that were identified by the Transportation Subcommittee's work on the scoring matrix. Katherine discussed the cycle of projects and the scoring.

- **Action Taken:**
- None

2017-2022 Six-Year Comprehensive Street Program:

Brandon Blankenagel discussed the reconciliation sheet of the Six-year comprehensive Street Program. The final approval will be brought to City Council in June for approval. Discussion was had on the projects that were added to the program and the scope of the work as well as timing.

- **Action Taken:**
- None

Update on Next Level of Treatment:

Mike Taylor and Lars Hendron gave an update on the workshop held with GE and Pall corporation. The terms and conditions have been determined for the GC/CM contract. Lars Hendron discussed the next steps to review the results of the pilot project and then the transition into the installation of the final project.

- **Action Taken:**
- None

Administrative Reports and Standing Updates

Link Spokane:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Team Possible:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Integrated Clean Water Plan:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Other Updates/Reports:

None.

- **Action Taken:**
- None

Executive Session:

None.

**Adjournment**

The meeting adjourned at 3:05 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Works Committee**  
**January 25, 2016**

Attendance:

**Committee Members Present:**

Council Member Amber Waldref, Committee Chair  
Council Member Mike Fagan  
Council Member Lori Kinnear  
Council Member Candace Mumm  
Council Member Karen Stratton  
Council President Ben Stuckart

**Staff Present:**

Rick Romero, Director Utilities Division  
Brandon Blankenagel, Senior Engineer, Integrated Capital Management  
Eldon Brown, Principal Engineer, Engineering Services  
Gina Dempsey, Plant Manager, Waste to Energy Facility  
Anna Everano, Legislative Assistant, City Council  
Marlene Feist, Strategic Development Director  
Ken Gimpel, Assistant Director, Utilities Division  
Kara Heatherly, Project Coordinator, Integrated Capital Management Department  
Lars Hendron, Principal Engineer, Integrated Capital Management Department  
Dan Kegley, Water Operations Director  
Kaitlin Larson, Legislative Assistant, City Council  
Brian McClatchey, Policy Advisor, City Council  
Adam McDaniel, Senior Executive Assistant, City Council

Katherine Miller, Principal Engineer, Integrated Capital Management Department  
Louis Meuler, Planner, Planning Services Department  
Corin Morse, Customer Service Program Manager  
Ron Nicodemus, Manager, Utility Billing  
Inga Note, Senior Traffic Engineer, Planning Services Department  
Richard Rush, Legislative Assistant, City Council  
Jim Sakamoto, Principal Engineer, Water Department  
Elizabeth Schoedel, Assistant City Attorney  
Scott Simmons, Director of Business and Developer Services  
Blaine Stum, Legislative Assistant, City Council  
Mike Taylor, City Engineer/Contract Manager  
Scott Windsor, Director, Solid Waste Management

**Guests Present:**

Rachael Pascal-Osborne  
John Osborne  
Albert Tripp, Airway Heights

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the January 11, 2016 meeting.

- **Action Taken:**
- Council Member Fagan moved to approve the minutes of the January 11, 2016 meeting as presented; the motion was seconded by Council President Stuckart. The minutes were approved unanimously.

Consent Agenda

Renewal of Value Blanket for Hydrochloric Acid for the Waste to Energy Facility:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Renewal of Value Blanket for Sodium Hydroxide for the Waste to Energy Facility:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Extension of Contract for Insulation Services at the Waste to Energy Facility:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

CSO 12 & Pettet Dr. – project briefing prior to bid opening:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

I-04 (Bridge Ave. CSO tank) - project briefing prior to bid opening:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for Upriver Dam Spillway Rehabilitation Phase II Construction Engineering Support:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

#### Council Requests

None

#### Staff Requests

##### Update on Sprague Avenue:

Katherine Miller began the discussion and Brandon Blankenagel gave a brief update on Sprague Avenue include the goals and objectives of the project and the funding. He reviewed the phases and the elements that were given feedback from various stakeholders. The Committee discussed the center zones and the plans for future economic elements developments. The design will be completed this year and residential meetings will be held.

- **Action Taken:**
- None

##### West Plains PDA and Water Wholesale:

Rick Romero and Dan Kegley discussed the current infrastructures physical capacity to provide a maximum daily demand of water on any one given day. Council President Stuckart discussed the aerospace industry as an example of high industry and a low water use. Rick discussed the average daily use, commitments and reserves leaves 5 million gallons per day available. He discussed the other whole sale agreements that have been requested and the use of that available capacity for economic development in the proposed Airport Public Development Authority. Dan Kegley discussed intertie agreement water supply purposes such as augment their supplies, emergency services. Dan and Elizabeth Schoedel discussed the different terms and conditions that each agreement could contain that would be reviewed by the Department of Health. The wholesale agreements could contain requirement for conservation rates. Marlene Feist discussed a review of the Comprehensive plan, Capital Facilities chapter and how it relates to water intertie agreements and the water system plan. The Committee asked for the team to meet and report back by the end of March.

- **Action Taken:**
- None

#### Administrative Reports and Standing Updates

##### Next Level of Treatment:

Mike Taylor gave a brief update on the Next Level of Treatment and the small trades packages will utilize local craft labor.

- **Action Taken:**
- None

##### Link Spokane:

This item was deferred to the next meeting.

- **Action Taken:**
- None

##### Team Possible:

This item was deferred to the next meeting.

- **Action Taken:**
- None

##### Other Updates/Reports:

None.

- **Action Taken:**
- None

##### Executive Session:

None.

#### **Adjournment**

The meeting adjourned at 3:00 p.m.

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**STANDING COMMITTEE MINUTES**  
**City of Spokane**  
**Public Works Committee**  
**February 8, 2016**

Attendance:

**Committee Members Present:**

Council Member Amber Waldref, Committee Chair  
Council Member Mike Fagan  
Council Member Lori Kinnear  
Council Member Candace Mumm  
Council Member Karen Stratton  
Council President Ben Stuckart

**Staff Present:**

Rick Romero, Director Utilities Division  
Dan Buller, Principal Engineer, Engineering Services  
Lloyd Brewer, Manager, Environmental Programs  
Grifynn Clay, Legislative Assistant, City Council  
Chuck Conklin, Utilities Facilities Director  
Anna Everano, Legislative Assistant, City Council  
Marlene Feist, Strategic Development Director  
Ken Gimpel, Assistant Director, Utilities Division  
Dan Kegley, Water Operations Director  
Kaitlin Larson, Legislative Assistant, City Council  
Brian McClatchey, Policy Advisor, City Council  
Adam McDaniel, Senior Executive Assistant, City Council  
Katherine Miller, Principal Engineer, Integrated Capital Management Department  
Louis Meuler, Planner, Planning Services Department  
Mark Papich, Associate Engineer, Integrated Capital Management Department  
Richard Rush, Legislative Assistant, City Council  
Elizabeth Schoedel, Assistant City Attorney  
Mark Serbousek, Director, Streets Department  
Scott Simmons, Director of Business and Developer Services  
Mike Taylor, City Engineer/Contract Manager  
Tyler Whitney, Mayor's Policy Advisor  
Scott Windsor, Director, Solid Waste Management

**Guests Present:**

Al French, Spokane County Commissioner  
Shelly O'Quinn, Spokane County Commissioner  
John Dickson, Spokane County, Chief Operations Officer  
Bob Wrigley, Spokane County, Chief Budget Officer  
Gerry Gemmill, Spokane County, Chief Executive Officer  
Nick Deshais, Spokesman Review

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the January 25, 2016 meeting.

- **Action Taken:**
- Council Member Fagan moved to approve the minutes of the January 25, 2016 meeting as presented; the motion was seconded by Council Member Kinnear. The minutes were approved unanimously.

Consent Agenda

Amendment to Memorandum of Agreement for Watershed Planning:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Extension for Design and Installation of the System Control Panel at WTE:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Qualchan Force Main – project briefing prior to bid opening:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Hazel's Creek Stormwater Facility - project briefing prior to bid opening:

Dan Buller discussed the information for the Hazel's Creek stormwater facility project. He will be meeting with the neighborhood for final design and input. He discussed the area's stormwater management.

- **Action Taken:**
- None

Council RequestsDiscussion on Carbon Emissions:

Chuck Conklin began the discussion with an overview of the Waste to Energy facility. He reviewed the partnerships in the Comprehensive Solid Waste Program for the region. Chuck reviewed the 20-year plan for the WTE including the estimated solid waste flows, revenue, expenses as well as planned capital/maintenance. Ken reviewed the proposed carbon reduction rule, baseline and types of facilities. Discussion was had on volume and types of emissions compared to landfills. The proposed rule has not defined any carbon offsets or credits that could be purchased in various different ways. Discussion was had on the cost of credits under the rule and the possibility of pursuing an exception for the facility as it is the only one in the state. Council Member Waldref suggested letters from the Mayor, Council and County for clarification of the rule making and support of the Waste to Energy Facility.

- **Action Taken:**
- None

Staff RequestsUpdate on Grants and Loans:

Mark Papich gave an update on the stormwater preconstruction grants that were applied for in the last session. Katherine Miller discussed the timing of the projects and how it correlates with the integrated projects.

- **Action Taken:**
- None

Administrative Reports and Standing UpdatesNext Level of Treatment:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Link Spokane:

Louis Mueller gave a brief update on the work to streamline and make the goals more actionable. The Policy group, made up of about 40 different stakeholders, is working on the transportation goals and vision to introduce new concepts to be incorporated such as public health. The group will meet again in the next couple of weeks.

- **Action Taken:**
- None

Team Possible:

The next meeting for the Streets Team Possible will be held February 24, 2016.

- **Action Taken:**
- None

Other Updates/Reports:

None.

- **Action Taken:**
- None

Executive Session:

None.

**Adjournment**

The meeting adjourned at 3:00 p.m.

# Hearing Notices

## Notice of Public Hearing and SEPA Determination

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on September 14, 2016, beginning at 4:00 PM in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington. This hearing or portions thereof may be continued at the discretion of the Plan Commission. Final Plan Commission deliberation and action on this matter is anticipated to be held at the regularly scheduled Plan Commission meeting on September 28, 2016. This public hearing is for an application by Avista Corporation. This proposal concerns 14 properties on North Crescent Ave. and Ross Ct. adjacent to North Center St. **Any person may submit written comments on the proposed action or call for additional information at:**

City of Spokane Planning & Development, Attn: Kevin Freibott, 808 West Spokane Falls Blvd, Spokane, WA 99201 (509)625-6185 [kfreibott@spokanecity.org](mailto:kfreibott@spokanecity.org).

Agent: Ms. Robin Bekkedahl, 509-495-8657, [Robin.Bekkedahl@avistacorp.com](mailto:Robin.Bekkedahl@avistacorp.com), Avista Corporation

Documents relating to this amendment proposal as well as SEPA documentation and a traffic impact analysis are available for viewing at: <https://my.spokanecity.org/projects/comprehensive-plan-amendment-cycle-2015-2016/>

Location: The subject site includes 14 parcels bounded on the north by N. Crescent Ave, on the west by N. Center St., and on the south by Ross Ct., generally located NE of the existing Avista headquarters (parcels 35093.1106 to 1107, and 35093.1201 to 1212), SW1/4, Section 9, T25N, R43E, WM.

Description of Proposal: The proposal is to change the land use of the properties from "Residential 15-30" to "Light Industrial" with a concurrent change in zoning from "Residential Multi-Family" to "Light Industrial." The properties concerned total approximately 2.78 acres. Additional maps and materials associated with this proposal can be found at the website listed above.

SEPA: This proposal has been reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. A Determination of Non-Significance (DNS) was issued August 23, 2016. The deadline for appeal is 5pm September 13, 2016. The DNS, an environmental checklist, and a traffic impact study is available for review at the website listed above.

**Only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.**

Publish August 31 & September 7 & 14, 2016

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## Notice of Public Hearing and SEPA Determination

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on September 14, 2016, beginning at 4:00 PM in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington. This hearing or portions thereof may be continued at the discretion of the Plan Commission. Final Plan Commission deliberation and action on this matter is anticipated to be held at the regularly scheduled Plan Commission meeting on September 28, 2016. This public hearing is for an application by QueenB Radio, Inc.. This proposal concerns one property located at 2651 E 49th Avenue, on South Regal Street, southwest of the intersection of South Regal Street and the Palouse Highway. **Any person may submit written comments on the proposed action or call for additional information at:**

City of Spokane Planning & Development, Attn: Kevin Freibott, 808 West Spokane Falls Blvd, Spokane, WA 99201 (509)625-6185 [kfreibott@spokanecity.org](mailto:kfreibott@spokanecity.org).

Agent: Mr. Stanley M. Schwartz, Witherspoon Kelley, 509-624-5265, [sms@witherspoonkelley.com](mailto:sms@witherspoonkelley.com)

Documents relating to this amendment proposal as well as SEPA documentation and a traffic impact analysis are available for viewing at: <https://my.spokanecity.org/projects/comprehensive-plan-amendment-cycle-2015-2016/>

Location: The subject site is one property located at 2651 E 49th Avenue, on South Regal Street, southwest of the intersection of South Regal Street and the Palouse Highway (Parcel 34041.0038), NE ¼, Section 4, T24N, R43E, WM.

Description of Proposal: The proposal is to change the land use of the property from "Open Space" to "Centers and Corridors Core" with a concurrent change in zoning from "Residential Single Family" to "Centers and Corridors Core Type 2 – District Center." The property is approximately 1.9 acres in size. Additional maps and materials associated with this proposal can be found at the website listed above.

SEPA: This proposal has been reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. A Determination of Non-Significance (DNS) was issued August 23, 2016. The deadline for appeal is 5pm September 13, 2016. The DNS, an environmental checklist, and a traffic impact study is available for review at the website listed above.

**Only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.**

Publish August 31 & September 7 & 14, 2016

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### Notice of Public Hearing and SEPA Determination

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission during a special meeting on **Wednesday, September 21, 2016 at 4 pm** in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington. This public hearing is a planned continuation of the regularly scheduled September 14, 2016 public hearing before the Plan Commission regarding Comprehensive Plan Amendments. Final Plan Commission deliberations and actions on these matters is anticipated to be scheduled for September 28, 2016 during the Plan Commission's regularly scheduled meeting. This hearing or portions thereof may be continued at the discretion of the Plan Commission.

This public hearing on September 21, 2016 is for an application by JR Bonnett Engineering on behalf of Morningside Investments LLC for a Comprehensive Plan Land Use Map Change. This proposal is located north of W. Barnes Road and is generally bounded by W. Youngstown Lane, N. Concord Lane, W Jamestown Lane, and N Camden Lane.

**Any person may submit written comments on the proposed action or call for additional information at:**

City of Spokane Planning & Development, Attn: Tirrell Black, 808 West Spokane Falls Blvd, Spokane, WA 99201 (509)625-6185 [tblack@spokanecity.org](mailto:tblack@spokanecity.org)

Agent: Jay Bonnett, [jbonnett1@jrbonnett.com](mailto:jbonnett1@jrbonnett.com), 509-534-3929

Documents relating to this amendment proposal as well as SEPA and traffic impact analysis are available for viewing at: <https://my.spokanecity.org/projects/comprehensive-plan-amendment-cycle-2015-2016/>

Location: This proposal is located north of W. Barnes Road and is generally bounded by W. Youngstown Lane, N. Concord Lane, W Jamestown Lane, and N Camden Lane.

The location may also be described as: All parcels and tracts within the Windhaven First Addition PUD, except lots 1-8 Block 4, lots 1-13 Block 5, lots 1-5 Block 6. The area is comprised of 260 platted lots on approximately 45.5 acres. Located within SW ¼ 15-26-42; SE ¼ 16-26-42; NE ¼ 21-26-42; NW ¼ 22-26-42

Description of Proposal: This proposal is to change the land use of a 45.5 acre area from "Residential, 4 to 10 units per acre" to "Residential 10-20 units per acre" and "Residential 15-30 units per acre". The proposed change to "Residential 10-20 units per acre" is for 3.87 acres. The balance of 41.63 acres is proposed to be changed to "Residential 15-30 units per acre". If approved, the zoning would be changed from RSF (Residential Single Family) to RTF (Residential Two Family) or RMF (Residential Multi Family). Additional Maps and Materials associated with this proposal can be viewed at <https://my.spokanecity.org/projects/comprehensive-plan-amendment-cycle-2015-2016/>

**SEPA:** This proposal has been reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. A Mitigated Determination of Non-Significance (MDNS) was issued August 23, 2016. The deadline for appeal is 5pm September 13, 2016. The MDNS, an environmental checklist and a traffic impact study is available for review at <https://my.spokanecity.org/projects/comprehensive-plan-amendment-cycle-2015-2016/>

**Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.**

Publish August 31 & September 7 & 14, 2016

# General Notices

## Spokane Police Advisory Committee (PAC)



**You're invited to the next PAC Quarterly Public Meeting:**

**Thursday, September 15, 2016 at 5:30 pm  
East Central Community Center  
500 S. Stone Street**

**Members of the Spokane Police Department will be present to deliver updates and to answer community questions.**

### **PAC Serves as a Bridge from the Chief to the Community...**

PAC is a collection of community group representatives who serve as an advisory group to the Office of the Chief of Police regarding community needs and concerns, as well as community responses to proposed police programs and priorities. PAC is looking for additional community group leaders to join this committee. If you are interested, please send a request for an application to [anapolitano@spokanepolice.org](mailto:anapolitano@spokanepolice.org) or call (509) 625-4063.

Publish: September 7 & 14, 2016

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C35430

AN ORDINANCE OF THE CITY OF SPOKANE, WASHINGTON, PROVIDING FOR THE ISSUANCE AND SALE OF A LIMITED TAX GENERAL OBLIGATION REFUNDING BOND IN THE PRINCIPAL AMOUNT OF NOT TO EXCEED \$5,728,272 TO PROVIDE FUNDS TO REFUND THE CITY'S OUTSTANDING LIMITED TAX GENERAL OBLIGATION AND REFUNDING BONDS, SERIES 2005A (TAX-EXEMPT); FIXING THE DATE, FORM, MATURITY, INTEREST RATE, TERMS AND COVENANTS OF THE BOND; AUTHORIZING THE SALE AND DELIVERY OF THE BOND TO THE CITY, DECLARING AN EMERGENCY, AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

WHEREAS, the City of Spokane, Spokane County, Washington (the "City"), is a first-class charter city duly organized and existing under and by virtue of the laws of the State of Washington and the Charter of the City; and WHEREAS, the City currently has outstanding \$5,720,000 principal amount of its Limited Tax General Obligation and Refunding Bonds, Series 2005A (Tax-Exempt) issued on August 3, 2005, pursuant to the 2005 Bond Ordinance (the "2005A Bonds") as follows:

Maturity Year (December 1)	Principal Amount	Interest Rate	CUSIP Number
2030*	\$5,720,000	5.00%	849067F81

\* Term Bond.

; and

WHEREAS, the 2005A Bonds maturing on or after December 1, 2016 are callable for redemption, in whole or in part, at any time on or after December 1, 2015, at the price of par plus accrued interest, if any, to the date of redemption; and WHEREAS, the City is authorized and empowered by chapters 35.22, 35.86, 39.36, 39.46, 39.50 and 39.53 RCW to issue, sell and deliver limited tax general obligation bonds for the purpose of providing funds to redeem the 2005A Bonds; and WHEREAS, RCW 35.39.030(4) authorizes the City to invest its money in general obligation or utility revenue bonds or warrants of its own or of any other city or town in the state, and Sections 5.8.5 and 5.12.1 of the City's Administrative Policy and Procedure for Investments ("Investment Policy") further authorize the City Treasurer to invest in general obligation bonds or other bonds issued by the City as defined in Section 4.9 of the Investment Policy; and WHEREAS, it is deemed necessary and in the best interest of the City to obtain savings for the City by redeeming the outstanding 2005A Bonds through the issuance of a limited tax general obligation refunding bond (the "Bond").

NOW THEREFORE, BE IT ORDAINED by the City Council as follows:

Section 1. Definitions. As used in this ordinance the following words shall have the following meanings:

**Annual Debt Service** for any fiscal year or calendar year means the sum of the interest and principal due in such year on the Bond. If the interest rate on any such Bond is other than a fixed rate, the rate applicable at the time of the computation shall be used.

**Bond** means the City of Spokane Limited Tax General Obligation Refunding Bond, Series 2016, issued pursuant to this ordinance in the principal amount of not to exceed \$5,728,272.

**Bond Owner or Registered Owner** means the City of Spokane, as payee, for the benefit of the Spokane Investment Pool.

**Bond Registrar** means the Treasurer or any successor appointed by the Treasurer.

**Bond Year** means the twelve (12) month period beginning on the date of issuance of the Bond.

**City** means the City of Spokane, Spokane County, Washington.

**City Council** means the general legislative authority of the City as the same shall be duly and regularly constituted from time to time.

**Maturity Date** means a date not to exceed [ten (10)] years from the date of issuance of the Bond.

**Outstanding Principal Balance** of the Bond means on any particular day the principal amount due on the Bond to that day.

**Permitted Investments** means any investments of City funds permitted under the laws of the State of Washington as amended from time to time.

**Refunded Bonds** means the 2005A Bonds maturing on and after December 1, 2016.

**SIP** means the Spokane Investment Pool.

**SIP Internal Lending Rate** means an interest rate formula for the interfund lending of funds from the Spokane Investment Pool, calculated on any Adjustment Date as follows: (Yield for U.S. Treasury Bond of Similar Maturity) + (Spread for Liquidity, Quality and Costs of Administration of 0.75%) = SIP Internal Lending Rate.

**Spokane General Obligation Bond Redemption Fund** means the City's existing special fund of the same name into which into which the principal proceeds received from the sale and delivery of the Bond shall be paid and used to pay the costs of refunding the Refunded Bonds and the costs of issuance the Bond.

**Treasurer** means the Treasurer of the City, or any successor to the functions of the Treasurer.

**2005 Bond Ordinance** means Ordinance No. C33695, passed by the Council on July 18, 2005.

**2005A Bonds** means the Limited Tax General Obligation Refunding Bonds, Series 2005A (Tax-Exempt), issued August 3, 2005, and authorized by the 2005 Bond Ordinance.

**Rules of Interpretation.** In this ordinance, unless the context otherwise requires:

(a) The terms "hereby," "hereof," "hereto," "herein," "hereunder" and any similar terms, as used in this ordinance, refer to this ordinance as a whole and not to any particular article, section, subdivision or clause hereof, and the term "hereafter" shall mean after, and the term "heretofore" shall mean before, the date of this ordinance;

(b) Words of the masculine gender shall mean and include correlative words of the feminine and neuter genders and words importing the singular number shall mean and include the plural number and vice versa;

(c) Words importing persons shall include firms, associations, partnerships (including limited partnerships), trusts, corporations and other legal entities, including public bodies, as well as natural persons;

(d) Any headings preceding the text of the several articles and Sections of this ordinance, and any table of contents or marginal notes appended to copies hereof, shall be solely for convenience of reference and shall not constitute a part of this ordinance, nor shall they affect its meaning, construction or effect;

(e) All references herein to "articles," "sections" and other subdivisions or clauses are to the corresponding articles, sections, subdivisions or clauses hereof.

**Section 2. Emergency.** The Council declares that an emergency exists in order that there be no delay in issuing the Bond, ensuring the favorable terms of the Bond for the benefit of the City. Therefore, this ordinance shall be in full force and effect immediately upon its passage by the Council.

**Section 3. Application of Bond Proceeds / Redemption and Defeasance of 2005A Bonds.**

(a) The proceeds of the Bond shall be used to refund and defease the Refunded Bonds and to pay costs of issuance of the Bond.

(b) In order to effect the defeasance of the Refunded Bonds, the net proceeds of the Bond shall be deposited into the Spokane General Obligation Bond Redemption Fund for the purposes of defeasing the Refunded Bonds and discharging the obligations of the City relating thereto under the 2005 Bond Ordinance authorizing their issuance, by providing for the payment of the interest on the Refunded Bonds to the date fixed for redemption and the redemption price (the principal amount) on the date fixed for redemption of the Refunded Bonds. When the final transfer has been made for the payment of such redemption price and interest on the Refunded Bonds, any applicable balance then remaining in the Spokane General Obligation Bond Redemption Fund shall be transferred to the account designated by the City.

(c) The City hereby irrevocably sets aside sufficient funds from proceeds of the Bond to make the payments described in this ordinance.

The City hereby irrevocably calls the Refunded Bonds for redemption on August 30, 2016, in accordance with terms of the 2005 Bond Ordinance authorizing the redemption and retirement of the Refunded Bonds prior to their fixed maturities.

Said defeasance and call for redemption of the Refunded Bonds shall be effective and irrevocable after notice of redemption is provided to the Registrar for the Refunded Bonds.

The Treasurer of the City is hereby authorized and directed to provide for the giving of notice of the redemption of the Refunded Bonds in accordance with the applicable provisions of the 2005 Bond Ordinance.

The Treasurer of the City is hereby authorized and directed to pay to the fiscal agency or agencies of the State of Washington, on the Redemption Date, and applied in accordance with the provisions of this ordinance and with the laws of the State of Washington for the benefit of the City and owners of the Refunded Bonds, sums sufficient to fully refund and redeem the Refunded Bonds.

Section 4. Authorization and Description of Bond. To refund the Refunded Bonds and pay costs of issuance, the City shall issue its Limited Tax General Obligation Refunding Bond to the Spokane Investment Pool (the "SIP") in the principal amount of not to exceed \$5,728,272 (the "Bond") to establish an interfund loan facility with the SIP of not to exceed \$5,728,272; provided that the principal amount due and owing thereunder shall be equal to the costs of refunding the Refunded Bonds and the costs of issuance of the Bond. The Bond shall be designated the "City of Spokane Limited Tax General Obligation Refunding Bond, Series 2016." The Bond shall be dated as of the date of delivery to the SIP, shall be fully registered as to principal and interest, shall be numbered in such manner and with any additional identification as the Bond Registrar deems necessary for identification, and shall mature on the Maturity Date.

The Bond shall bear interest at the applicable SIP Internal Lending Rate in effect on the date this Bond Ordinance is formally passed by City Council. Interest on the Bond shall be calculated on the basis of a year of 365/365 days and actual days elapsed. The Bond shall be amortized to create approximately level debt service based on semiannual payments of principal and interest, with final payment of principal and all accrued interest on the applicable Maturity Date. Notwithstanding these provisions, the terms of payment may be renegotiated with the Spokane Investment Pool if agreed to by the City.

Section 5. Sale of Bond.

(a) *Approval of Sale.* The City Council hereby approves the SIP's offer to purchase the Bond and establish an interfund loan on the terms set forth in this ordinance. The proper City officials are hereby authorized and directed to do everything necessary for the prompt execution and delivery of the Bond to the City of Spokane for the benefit of the Spokane Investment Pool. On or prior to the closing date, the SIP shall provide the City with an amortization schedule for the Bond. The Outstanding Principal Balance of the Bond shall be used for purposes of determining compliance with the diversification requirements set forth in Section 5.11 of the City's Investment Policy.

Section 6. Application of Bond Proceeds. The proceeds of the Bond shall be expended solely to pay the costs of refunding the Refunded Bonds and pay the costs of issuing the Bond, as authorized herein.

Section 7. Pledge of Funds and Credit. To pay principal of and interest on the Bond as the same shall become due, the City hereby irrevocably covenants that it will deposit money in the Spokane General Obligation Bond Redemption Fund in amounts sufficient to pay the principal of and interest on the Bond. The full faith, credit and taxing power of the City are hereby irrevocably pledged for the prompt payment of such principal and interest.

Section 8. Registration and Payments. The Treasurer shall act as authenticating agent, paying agent and registrar for the Bond (collectively, the "Bond Registrar"). Both principal of and interest on the Bond shall be payable in lawful money of the United States of America. Payments of principal of and interest on the Bond shall be paid by interfund transfer, check, wire or electronic transfer. Final payment of all principal of and interest on the Bond shall be paid upon presentation and surrender of the Bond to the Bond Registrar. The Bond is not transferable.

Section 9. Prepayment. At the option of the City, the Outstanding Principal Balance may be prepaid, in whole or in part, at any time, with prepayments to apply first to interest and then to principal.

Section 10. Execution and Authentication of Bond . The Bond shall be executed on behalf of the City with the manual or facsimile signature of the Mayor and attested with the manual or facsimile signature of the Treasurer.

Only a Bond that bears a Registration Certificate in the form set forth in Section 11 hereof, manually executed by the Bond Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this ordinance. Such Registration Certificate shall be conclusive evidence that the Bond so authenticated has been duly executed, authenticated and delivered hereunder and are entitled to the benefits of this ordinance.

In case either of the officers who shall have executed the Bond shall cease to be an officer or officers of the City before the Bond shall have been authenticated or delivered by the Bond Registrar, or issued by the City, such Bond may nevertheless be authenticated, delivered and issued and upon such authentication, delivery and issuance, shall be as binding upon the City as though those who signed the same had continued to be such officers of the City. The Bond may also be signed and attested on behalf of the City by such persons as at the actual date of execution of the Bond shall be the proper officers of the City although at the original date of the Bond any such person shall not have been such officer of the City.

Section 11. Form of Bond. The Bond shall be in substantially the following form:

	UNITED STATES OF AMERICA	\$5,728,272
NO. R-__		
	STATE OF WASHINGTON CITY OF SPOKANE LIMITED TAX GENERAL OBLIGATION REFUNDING BOND, SERIES 2016	
INTEREST RATE:	Variable, as described herein	
MATURITY DATE:	_____	
REGISTERED OWNER:	CITY OF SPOKANE, WA for the benefit of the SPOKANE INVESTMENT POOL	
TAX IDENTIFICATION #:		
PRINCIPAL AMOUNT:	FIVE MILLION SEVEN HUNDRED TWENTY-EIGHT THOUSAND TWO HUNDRED SEVENTY-TWO AND NO/100 DOLLARS	

CITY OF SPOKANE, Spokane County, Washington, a municipal corporation of the State of Washington (the "City"), for value received hereby promises to pay to the Registered Owner identified above, the principal amount of this Bond, in an amount not to exceed the Principal Amount indicated above.

This Bond is issued under authority of Ordinance No. C35430, adopted by the City Council on August 29, 2016 (the "Bond Ordinance"), to pay the costs of redemption and defeasance of the City's outstanding Limited Tax General Obligation and Refunding Bonds, Series 2005A (Tax-Exempt). Capitalized terms not otherwise defined in this Bond shall have the meanings given such terms in the Bond Ordinance.

This Bond shall bear interest at the applicable SIP Internal Lending Rate in effect on the date this Bond Ordinance is formally passed by City Council. and shall be adjusted on the Adjustment Date. Interest on this Bond shall be calculated on the basis of a year of 365/365 days and actual days elapsed.

Both principal of and interest on this Bond are payable in lawful money of the United States of America. Upon final payment of all installments of principal and interest thereon, this Bond shall be submitted to the Treasurer of the City (the "Bond Registrar") for cancellation and surrender. Installments of principal of and interest on this Bond shall be paid by interfund transfer or by check or draft mailed on the date such principal and interest is due or by electronic funds transfer made on the date such interest is due to the registered owner or nominee at the address appearing on the Bond Register.

This Bond is not transferable.

The City reserves the right to prepay principal of this Bond in advance of the scheduled payments set forth above, in whole or in part, at any time, with no prepayment penalty in accordance with the terms of the Bond Ordinance.

To pay installments of principal of and interest on this bond as the same shall become due, the City hereby irrevocably covenants that it will deposit funds in the City's Spokane General Obligation Bond Redemption Fund in amounts sufficient to pay such principal and interest. The full faith, credit and taxing power of the City are hereby irrevocably pledged for the prompt payment of such principal and interest.

This Bond shall not be valid or become obligatory for any purpose or be entitled to any security or benefit under the Bond Ordinance until the Registration Certificate hereon shall have been manually signed by the Bond Registrar.

It is hereby certified that all acts, conditions and things required by the Constitution and statutes of the State of Washington to exist, to have happened, been done and performed precedent to and in the issuance of this bond have

happened, been done and performed and that the issuance of this Bond does not violate any constitutional, statutory or other limitation upon the amount of bonded indebtedness that the City may incur.

IN WITNESS WHEREOF, the City of Spokane, Spokane County, Washington, has caused this Bond to be signed by the manual or facsimile signature of the Mayor and Treasurer of the City, as of the 30th day of September, 2016.

CITY OF SPOKANE,  
WASHINGTON

By \_\_\_\_\_/s/  
Mayor

ATTEST:

\_\_\_\_\_/s/  
City Treasurer

CERTIFICATE OF AUTHENTICATION

Date of Authentication: September 30, 2016.

This bond is a Limited Tax General Obligation Refunding Bond, Series 2016 of the City dated September 30, 2016 described in the within-mentioned Bond Ordinance.

TREASURER of the City of Spokane, as Bond Registrar

By \_\_\_\_\_

Section 12. Ongoing Disclosure. The Bond is not subject to Rule 15c2-12 of the Securities and Exchange Commission under the Securities Exchange Act of 1934, and the City makes no undertaking regarding ongoing disclosure with respect to the Bond.

Section 13. Prior Acts. All acts taken pursuant to the authority of this ordinance but prior to its effective date are hereby ratified and confirmed.

Section 14. Severability. If any provision in this ordinance is declared by any court of competent jurisdiction to be contrary to law, then such provision shall be null and void and shall be deemed separable from the remaining provisions of this ordinance and shall in no way affect the validity of the other provisions of this ordinance or of the Bond.

Section 15. Effective Date. This ordinance shall become effective immediately upon its passage, pursuant to the declaration of emergency in Section 2 hereof.

**Passed by City Council August 29, 2016  
Delivered to Mayor August 31, 2016**

# Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

## CASH ACCOUNTING CLERK II SPN 102 PROMOTIONAL EXAMINATION

**DATE OPEN:** Monday, September 5, 2016      **DATE CLOSED:** Sunday, September 18, 2016 at 11:59 p.m.  
**SALARY:** \$34,869.60 annual salary, payable bi-weekly, to a maximum of \$50,091.12

**DUTIES:**  
Performs cashier and supervisory work in the receipt and disbursement of money.

**MINIMUM QUALIFICATIONS:****Promotional Requirements:** (Must be met by date of examination.)

Completion of the probationary period with the City in the classification of Cash Accounting Clerk I or a similar classification in which the receiving and handling of currency and checks is involved. **Applicants must possess a valid driver's license.**

**EXAMINATION DETAILS:**

Applicants must pass the examination for this classification to be eligible for promotion by the City of Spokane. This exam will consist of a written test and a performance evaluation, with weights assigned as follows: written test 80%, performance evaluation 20%.

**WRITTEN TEST DETAILS:**

Written tests will be conducted in the Civil Service Test Room on **Thursday, September 29, 2016 at 9:00 a.m. and 1:00 p.m.** The approximate duration of the test is 2 hours.

**If your application is accepted, you must self-schedule your test time. You will receive an e-mail with complete instructions.**

The written test may include such subjects as: Proofreading, Supervision/Training, Public/Human Relations, Clerical Accounting & Cash Handling, Business Mathematics, and Computer Knowledge.

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 5th day of September 2016.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**SIGNAL MAINTENANCE FOREPERSON SPN 274  
PROMOTIONAL EXAMINATION**

**DATE OPEN:** Monday, August 29, 2016      **DATE CLOSED:** Sunday, September 11, 2016 at 11:59 p.m.  
**SALARY:** \$47,355.84 annual salary, payable bi-weekly, to a maximum of \$71,931.60

**\*\*\*Correction to test date. Please see below.\*\*\***

**DUTIES:**

Performs skilled technical and supervisory work at the senior journey level in the design, installation, maintenance, and repair of traffic signal systems, conventional and fiber optic communications cable systems, street lighting, and various other electrical/electronic systems and equipment.

**MINIMUM QUALIFICATIONS:****Promotional Requirements:** (Must be met by date of examination.)

**Education/Certification** -- Completion of either an associate's degree in electronic technology at the college level with course work in digital electronics; **OR**, completion of a minimum of two years full-time military/trade school in electrical/electronics technology with course work in industrial/commercial electrical and/or digital electronics or any combination thereof; **OR**, certification as a journey level electrician.

**Experience** -- Three years' experience in the classification of Signal Maintenance Technician (SPN: 272) within the Street Department.

**Licenses** -- Applicants must possess a valid Class "B" Commercial Driver's License (CDL) and a current first aid certificate.

**EXAMINATION DETAILS:**

Applicants must pass the examination for this classification to be eligible for hire by the City of Spokane. This exam will consist of a written test and a performance evaluation, with weights assigned as follows: written test 80%, performance evaluation 20%.

**CORRECTION:** Written tests will be conducted in the Civil Service Test Room on **Monday, September 19, 2016 at 1:00 p.m.** The approximate duration of the test is 2 1/2 hours.

**If your application is accepted, you must self-schedule your test time. You will receive an e-mail with complete instructions.**

The written test may include such subjects as:  
Electricity and Signal Systems  
Supervision, Human Relations and Administration  
Records and Reports  
Safety  
Basic Computer Literacy

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 29th day of August 2016.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**POLICE RADIO DISPATCHER III SPN 279  
PROMOTIONAL EXAMINATION**

**DATE OPEN:** Monday, September 5, 2016      **DATE CLOSED:** Sunday, September 11, 2016 at 11:59 p.m.  
**SALARY:** \$46,750.32 annual salary, payable bi-weekly, to a maximum of \$70,866.72

**DUTIES:**

Performs responsible and skilled communications work receiving and transmitting over police radio, teletype and telephone messages, orders, and general and special information.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:** (Must be met by date of examination.)

**Experience:** Two years with the City in the classification of Police Radio Dispatcher I (SPN 283) or Police Radio Dispatcher II (SPN 284).

**EXAMINATION DETAILS:**

Applicants must pass the examination for this classification to be eligible for promotion by the City of Spokane. This exam will consist of a written test and a performance evaluation, with weights assigned as follows: written test 80%, performance evaluation 20%.

The written test will be conducted in the Civil Service Test Room on **Wednesday, September 28, 2016**. The approximate duration of the test is 2 hours.

**Upon acceptance of your application, we will send you an e-mail inviting you to appear for the test at the scheduled date, time, and location.**

The written test may include such subjects as Reasoning, City Geography, Public/Employee Relations, Operating & Dispatch Procedures, ACCESS Terminal Operation, Record Keeping, Safety, and CAD.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 5th day of September 2016.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**POLICE EVIDENCE TECHNICIAN I SPN 348  
OPEN ENTRY**

**DATE OPEN:** Monday, September 5, 2016      **DATE CLOSED:** Sunday, September 18, 2016 at 11:59 p.m.  
**SALARY:** \$34,974.00 annual salary, payable bi-weekly, to a maximum of \$50,571.36

**DUTIES:**

Performs entry-level clerical and custodial work for the Spokane Police Department (SPD) and Spokane County Sheriff's Office (SCSO), managing property in a warehouse environment and maintaining the chain of custody.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements:** All requirements must be met at the time of application.

**Education:** High school diploma or equivalent.

**Experience:** One year of experience in a law enforcement agency requiring an ACCESS/NCIC certification.

**Skillset:** Ability to type accurately at a rate of 200 keystrokes (40 words) per minute.

**License:** Applicants must possess a valid driver's license.

**Applicants must submit to a polygraph examination, fingerprint, background investigation, labor physical and drug testing prior to appointment; and must obtain an ACCESS/WACIC Level I Certificate within one year of hire.**

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and pass/fail typing test, with weights assigned as follows:

- Written Test (100%)
- Typing Test (Pass/Fail)

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**WRITTEN TEST DETAILS:**

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Wednesday, September 28, 2016 at 8:30 a.m.** The duration of the written test is approximately 1 hr., 45 min.

**Self-schedule written test date and time:** Upon acceptance of your application, you will receive an e-mail with complete instructions to self-schedule your test session. Additional sessions may be added depending on the number of applications accepted.

The written test may include such subjects as: Number & Letter Recognition; Inventory & Warehouse Practices; Human Relations; Office Practices & Procedures; Safety; and Accuracy & Error Detection.

**TYPING TEST DETAILS:**

The typing test will be conducted immediately following the written test on Sept. 28, 2016. The City can conduct typing tests for 10 candidates at a time. Accordingly, candidates should be prepared to remain for up to 60 minutes after completion of the written test.

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 5th day of September 2016.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

**SPOKANE PARKS AND RECREATION DEPARTMENT FOOD SERVICES**  
City of Spokane Parks & Recreation

**BID #4287-16**

Sealed bids will be opened at 1:15 p.m., **MONDAY, SEPTEMBER 26, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **FOOD SERVICES** for the City of Spokane Parks and Recreation Department.

Detailed specifications and proposal forms are available from the City of Spokane Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

Bid proposal forms may be submitted to City Purchasing **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) original copy and one digital (CD or Thumb Drive) copy to:**

**Purchasing**  
**4<sup>TH</sup> Floor – City Hall**

**808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:  
**"FOOD SERVICES, BID #4287-16 DUE 09/2616"**

Thea Prince  
Purchasing Division

September 7, 14 & 21, 2016

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**REQUEST FOR QUALIFICATIONS**

**CULTURAL RESOURCE CONSULTANT SERVICES**

**City of Spokane Engineering Services**

**RFQ #4288-16**

Sealed Statement of Qualification Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, SEPTEMBER 12, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for Cultural Resource Consultant Services for the City of Spokane Engineering Services Department.

The Request for Qualifications document is available by contacting Connie Wahl, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Statement of Qualification Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, September 12, 2016**. Statement of Qualification Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statement of Qualification Proposals delivered late. **Only firm Statement of Qualification Proposals with signatures will be evaluated.**

**Submit one (1) paper original, three (3) paper copies, and one (1) reproducible digital copy (CD or thumb drive) of the Statement of Qualification Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Statement of Qualification Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:  
**"RFQ #4288-16 CULTURAL RESOURCE CONSULTANT SERVICES, DUE 9/12/2016"**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: August 31 & September 7, 2016

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**FEEDER AND GRATE PARTS**

**City of Spokane Solid Waste Disposal – Waste to Energy Facility**

**BID #4292-16**

Sealed bids will be opened at 1:15 p.m., **MONDAY, SEPTEMBER 19, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **FEEDER AND GRATE PARTS** for the City of Spokane Solid Waste Disposal – Waste to Energy Facility.

Detailed specifications and proposal forms are available from the City of Spokane Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

Bid proposal forms may be submitted to City Purchasing **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) original copy to:**

**Purchasing  
4<sup>TH</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:  
**“FEEDER AND GRATE PARTS, BID #4292-16 DUE 09/19/16”**

Thea Prince  
Purchasing Division

Publish: September 7 & 14, 2016

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**THREE (3) AXLE PUP TRAILER W/STAINLESS STEEL DUMP BODY  
Fleet Services Department**

**BID #4294-16**

Sealed bids will be opened at 1:15 p.m., **MONDAY, SEPTEMBER 26, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **Three (3) Axle Pup Trailer w/Stainless Steel Dump Body** for the Fleet Services Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) original copy of response to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:  
**“THREE (3) AXLE PUP TRAILER W/STAINLESS STEEL DUMP BODY, BID #4294-16, DUE 9/26/16”.**

Thea Prince  
Purchasing Department

Publish: September 7 & 14, 2016

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**HAVANA WELL SITE EVALUATION AND TEST WELL DEVELOPMENT**  
**Water & Hydroelectric Services Department**

**RFQ #4295-16**

Sealed SOQs will be acknowledged at 1:15 p.m., **MONDAY, SEPTEMBER 19, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **HAVANA WELL SITE EVALUATION AND TEST WELL DEVELOPMENT** for the Water and Hydroelectric Services Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department until 1:00 P.M. on the date of opening. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit eight (8) copies – one (1) original paper SOQ, Six (6) paper copies, and One (1) reproducible digital copy (cd or thumbdrive) to:**

**City of Spokane – Purchasing  
4th Floor – City Hall  
808 West Spokane Falls Blvd.  
Spokane, WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing SOQs are to be marked:

**“HAVANA WELL SITE EVALUATION AND TEST WELL DEVELOPMENT, RFQ #4295-16, DUE 9/19/16”.**

Thea Prince  
Purchasing Department

September 7 & 14, 2016

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**WORK BOAT AND TRAILER**  
**Water & Hydroelectric Services Department**

**BID #4297-16**

Sealed bids will be opened at 1:15 p.m., **MONDAY, SEPTEMBER 26, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **WORK BOAT AND TRAILER** for the Water and Hydroelectric Services Department – Upriver Dam.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) original copy of response to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:  
**“WORK BOAT & TRAILER, BID #4297-16, DUE 9/26/16”.**

Thea Prince  
Purchasing Department

Publish: September 7 & 14, 2016

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