



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 106

AUGUST 31, 2016

Issue 35



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, August 22, 2016

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:31 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Fagan, Mumm, and Stratton were present. Council Member Kinneer arrived at 3:32 p.m. and Council Member Waldref arrived at 3:33 p.m. Council Member Beggs was absent.

City Administrator Theresa Sanders, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the August 29, 2016, Advance Agenda items.

Action to Approve August 29, 2016, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the August 29, 2016, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Member Waldref, **to approve** the Advance Agenda for Monday, August 29, 2016; **carried unanimously (Council Member Beggs absent).**

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council considered the August 22, 2016, Current Consent Agenda items.

CONSENT AGENDA

Upon motion of Council Member Fagan, seconded by Council Member Waldref, Council unanimously (Council Member Beggs absent) approved Staff Recommendations for the following:

Renewal of Value Blanket Order for Automotive Batteries with Battery Systems of Spokane (Spokane, WA) for miscellaneous automotive batteries—\$48,000 (incl. tax). (OPR 2016-0647; BID 4028-14)

Purchase of 30 Ford Interceptor Police 4x4 Utility and Sedan Vehicles for Fleet Services from Lake City Ford (Coeur d'Alene, ID)—\$1,004,067.80 (incl. tax). (OPR 2016-0648; BID 4274-16)

Additional purchases for Fleet Services for:

- a. one truck chassis from Freedom Truck Centers (Spokane, WA)—\$132,549 (incl. tax). (OPR 2010-0591; BID 3708-10)
- b. one Vac-Con Sewer Catch Basin Cleaner Body with options from Solid Waste Systems (Spokane, WA) using an Interlocal Agreement with National Joint Powers Alliance Co-Op—\$277,200.64 (incl tax). (OPR 2014-0752)

Total for both purchases: \$409,749.64

One-Year Value Blanket Order, with option for four one-year extensions, with Linn Machine and Manufacturing, Inc. (Spokane Valley, WA) to refurbish metal refuse/recycling containers and roll off boxes—annual estimated expenditure \$300,000. (OPR 2016-0649; BID 4254-16)

Low Bids of:

- a. L & L Cargile Inc. (Spokane Valley, WA) for Ferrall and Broad Gravity Sewer and Temporary Sewer Bypass Force Main—\$143,172 (plus tax). An administrative reserve of \$14,317.20 (plus tax), which is 10% of the contract price (plus tax), will be set aside. (PRO 2016-0030; ENG 2014133)
- b. N & N Excavation, LLC (Mead, WA) for CSO Basin 41 Control Facility—\$1,898,923.91 (plus tax). An Administrative reserve of \$189,892.40 (plus tax), which is 10% of the contract price (plus tax), will be set aside. (Minnehaha Neighborhood) (PRO 2016-0031; ENG 2010102)

Contract Extension with The Lands Council to use fungi (mycelium) to break down PCBs in vector waste material through May 31, 2017—increase of \$25,000. Total Contract Amount: \$55,000. (OPR 2015-1017; ENG 2015166)

Enter into Contract with the WA State Department of Commerce to accept the Young Adult Housing Program Grant and authorize the Community, Housing and Human Services Board to sub-contract funds with multiple non-profit agencies. (Relates to Emergency Budget Ordinance C35427) (OPR 2016-0650)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through August 12, 2016, total \$3,558,652.81 (Check Nos. 528069-528267; ACH Payment Nos. 28827-29024), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$3,331,644.11. (CPR 2016-0002)
- b. Payroll claims of previously approved obligations through August 13, 2016: \$6,573,240.55 (Payroll Check Nos. 540252-540602). (CPR 2016-0003)

City Council Meeting Minutes: August 4, 2016, August 8, 2016 and August 11, 2016. (CPR 2016-0013)

Council Recess/Executive Session

The City Council adjourned at 3:41 p.m. No Executive Session was Held. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Stuckart.

Roll Call

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

PROCLAMATION

Rick Harris Salute

Council Member Stratton read the proclamation saluting Rick Harris. In 1991, Rick Harris joined the staff of the West Central Community Center and now manages the youth development and recreation program, impacting the lives of hundreds of young people throughout the Spokane community as a leader, a teacher and positive role model. Mr. Harris was a founding member and is chair of the West Central Neighborhood Coalition bringing together more than 80 community organizations, schools, and businesses to collaborate on prevention initiatives, family events, and other services to help strengthen the foundation of our families in our community. Mr. Harris has selflessly served at the West Central Community Center for more than 25 years and he recently received recognition for his work with youth in the community by receiving the Chase Youth Award.

August 25-28, 2016

Gathering at the Falls Powwow

Council Member Mumm read the proclamation and presented it to Gary Crowshoe and his guests. The Gathering at the Falls Powwow honors the tribes of the Inland Northwest. The 2016 Gathering at the Falls Powwow celebrates the events 25th Year in Riverfront Park. The proclamation urges all citizens to join this celebration with all peoples of the American Indian community of the Spokane Region. Mr. Crowshoe provided an overview of the Powwow and events and extended an invite to the City Council and citizens to attend.

BOARD, COMMITTEE, AND COMMISSION VACANCIES

Council Member Kinnear announced the following vacancies:

- Civil Service Commission: One position opening in December. Deadline is October 14.
- Ethics Commission: Multiple vacancies. Deadline is September 30.
- Northeast Public Development Authority: One position for a business representative. Deadline is September 2.
- West Quadrant Tax Increment Financing Neighborhood Project Advisory Committee: Four positions. Apply as soon as possible.

For vacancy information, citizens can visit <https://my.spokanecity.org/bcc/> or call (509) 625-6250.

There were no **Boards and Commissions Appointments**.

There were no **Administrative Reports**.

COUNCIL COMMITTEE REPORTS**Community, Health and Environment Committee**

Council Member Stratton reported on the Community, Health and Environment Committee meeting held earlier today (August 22, 2016). Minutes of the Community, Health and Environment Committee are filed with the City Clerk's Office and are available for review following approval by the Community, Health and Environment Committee.

Public Works Committee

Council Member Waldref reported on the Public Works Committee meeting held earlier today (August 22, 2016). Minutes of the Public Works Committee are filed with the City Clerk's Office and are available for review following approval by the Public Works Committee.

OPEN FORUM

Rick Bocook commented on the Police being called on him as a street performer and First Amendment rights.

Marianne Torres inquired about the removal of the Police Chief off of the agenda, and she noted she would like to speak to the matter and stated she can either speak to it right now or when that issue comes up. Council President Stuckart noted there would be a motion to withdraw (the Resolution) later, but that it is an Administrative motion so there will be no public testimony at that time. He further stated, without objection from City Council in this open forum, since that motion (to withdraw the Resolution) will be made, he would accept open forum testimony on this issue now. Ms. Torres expressed concerns regarding the appointment of the police chief and the Mayor's approach to the process.

Marshal Smith noted he attended the police chief forums and remarked on undercover officers at the forum.

Kristine Schuler commented on the City's harassment and sexual harassment policies.

LEGISLATIVE AGENDA**EMERGENCY BUDGET ORDINANCES****Emergency Budget Ordinance C35426**

Subsequent to public testimony from one individual, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Emergency Budget Ordinance C35426** amending Ordinance No. C35322 passed by the City Council November 23, 2015, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2016, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2016, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

IT Fund

FROM: Unappropriated Reserves, \$11,960;

TO: IT/Mail Center, same amount.

(This action will be used to change a Mail Center Specialist position from 80% FTE to a 100% FTE.)

Emergency Budget Ordinance C35427

Subsequent to public testimony, the following action was taken:

Upon Unanimous Roll Call Vote, the City Council **passed Emergency Budget Ordinance C35427** amending Ordinance No. C35322 passed by the City Council November 23, 2015, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2016, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2016, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Human Services Grant Fund

FROM: WA State Dept. of Commerce, \$203,802;

TO: Human Services Grants Fund, same amount.

(This action establishes the budget necessary to receive and spend funds arising from the acceptance of the Young Adult Housing Program Grant.) (Relates to OPR 2016-0650)

There were no **Emergency Ordinances**.

RESOLUTION

Resolution 2016-0070

Council Member Kinnear presented a motion, seconded by Council Member Beggs, to withdraw her Resolution 2016-0070 to confirm Craig Meidl as police chief. She stated she is making the motion based on the fact that Mayor Condon is withdrawing Craig Meidl's name from consideration for appointment as Police Chief and will be continuing the search process. Council Member Kinnear noted withdrawal of this resolution is also necessary because it is not known who the finalists will be at the end of this process at this point. She further stated that she and Council Member Beggs sent a letter to the Mayor today outlining why they believe the search process should be continued and how they believe the process should proceed. Council Member Kinnear indicated she appreciates the Mayor making the correct decision in this case concerning the selection of the police chief, which is one of the most important leadership positions here at the City.

Council Member Beggs commented on the letter to the Mayor. He noted that he and Council Member Kinnear were a part of the (police chief) selection committee and they came up with ten people who were qualified, and they were able to interview two publically, and they thought they should be able to interview more. Council Member Beggs commented now that Craig Meidl is in the mix, they thought he should go through the same process, answer the same written questions, the same video questions. He further stated the plan the Mayor agreed to is to reconvene that (selection) committee and have them pick four more people to be interviewed in a public process. It might not be identical to the last one, but something similar, so that people would be able to be compared against each other in qualifications. Council Member Beggs noted that his and Ms. Kinnear's letter explicitly says this is not a judgment on Craig Meidl one way or the other; and, frankly, they think his chances are better in a broad base comparison to other people process. Council Member Beggs stated the Mayor's and Craig Meidl's cooperation, as well as many people on the Council and in Administration, is appreciated and they look forward to putting it back in the hands of the eleven people who spent hours and hours on this process.

Council President Stuckart inquired of Brian McClatchey, Policy Advisor to the City Council, if it's correct that a withdrawal is an administrative motion in nature, and so there is no public testimony. Mr. McClatchey indicated that is right and stated it would be a procedural matter for which the City Council Rules, under 5.4.1, don't allow public testimony. Subsequent to additional Council commentary, the following action was taken:

Motion by Council Member Kinnear, seconded by Council Member Beggs, **to withdraw Resolution 2016-070** (approving the appointment of Craig Meidl as Police Chief); **carried unanimously.**

There were No **Final Reading Ordinances.**

There were no **Special Considerations.**

There were no **Hearings.**

No individuals spoke during the **second Open Forum.**

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:45 p.m.

STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, August 18, 2016

A Special Meeting of the Spokane City Council was held on the above date at 3:32 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Beggs, Fagan, Mumm, Stratton and Waldref were present. Council Member Kinnear was absent.

The following topics were discussed:

- Legislative Priorities
- Traffic Calming Budget

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 5:00 p.m.

Community, Health, and Environment Committee December Meeting Notes CHE:

Call to Order: 10:31 AM

AGENDA:

Approval of November's Minutes:

- Motion to approve the minutes: Councilmember Fagan, seconded by Councilmember Waldref.
Motion to approve the minutes from November meeting passes unanimously.

Access for All Campaign Presentation: Dave Reynolds, ARC of Spokane

- Presentation has been at Neighborhood Councils; partnering with faith community, universities, etc.
- Mr. Reynolds emphasized that after the wind storm in November, there are concerns regarding emergency preparedness, stating there's a lot that the City can do to improve pedestrian safety in the community. Fully plowing handicapped parking spots have been a problem in the past.
- Mr. Reynolds holds regular meetings: 4th Thursday of each month, at 6:00 PM. Upcoming meeting December 17th to discuss Accessible Communities Act and the Spokane County ACAC.
- Councilmember Waldref wondered if the emergency warming centers are ADA accessible. .Per the RFP contract, it is required to be, with inspections conducted. Legitimate service animals accessible to emergency shelters as well. Emergency preparedness information regarding WA211.ORG weren't referenced on City's website.
- Mr. Reynolds also noted that the City press conferences do not provide an ASL interpreter as they once did.

Ban The Box: Heather Lowe

- Police and Fire applications still ask the question, due to state and federal regulations. Civil Service, Exempt positions no longer have “the box”.
- Worked with Spokane Human Rights Commission to educate public on the changes. There were no issues, concerns brought forth.
- Data collection is difficult, given that banning the box is hard to track because the City is no longer asking the question. Council President Stuckart asked about the impact of taking this policy citywide, and wondered what other information would be needed to show no negative impacts.
- Director Lowe said she is committed to getting done this year.
- Councilmember Waldref asked after the research to look at the goals as well as if the data being tracked.
- Councilmember Snyder asked about which state exceptions exist outside of local government by state law. Director Lowe said there is a list that she could provide to Council.
- Councilmembers Stratton and Waldref asked if there has been success with *Banning the Box*, and if the changes have led to any success in hiring. Is this making any difference? The goal is to expand potential employees at City of Spokane and give them a chance in the hiring process. It takes time, but we need this information to show success of idea.
- Councilmembers Snyder and Waldref to discuss doing research on the resolution.
- Councilmember Fagan expressed interest in whether previously discouraged applicants have improved; and of that pool of people, is the City hiring from this group.
- Council President Stuckart clarified the difference in Banning the Box for employment and housing and suggested that starting working group, forums would be great to educate the public in order to move forward.
- Councilmember Snyder echoed Council President's clarification, noting this practice is only for employment, although a unified approach to background check, application fees, would be an interesting research topic.

Electoral Reform Resolution, Council President Stuckart

- Council President Stuckart noted the voter turnout trends, adding that this is in the queue for the Washington State Legislature.

Charter Change: Council President Stuckart

- Council President Stuckart presented a potential Charter change in regards to initiatives. Currently, with the Charter's 5% threshold, changes would be made to the Charter to larger to the 15% or 20%, last voting cycle. Discussion followed.
- Councilmember Snyder inquired after the percentage changes, asking if this refers to the percentage of all registered voters, those who voted in last voting cycle, etc.
- Councilmember Mumm: Asked after the data on differences between voter participation in a mayoral election versus the last general election, or in a presidential election year.
- Council President Stuckart noted that there was 43% turnout in municipal elections in the city, adding that decision points craft a document shoot for April ballots.
- Councilmember Mumm requested more data and options before acting.
- Councilmembers Snyder noted the cost of having this on a special April ballot, and said if there's nothing already on the ballot, then this is not an option. Councilmember Snyder also asked about current thresholds for referenda: 10%
- Councilmember Fagan echoed this sentiment asking who will be paying for the ballot.

Potential Charter Changes To The Initiative Process: Council President Stuckart

- Council President has been worked on this with Mike Piccolo.
- Take a look and have it on the CHE Committee's agenda for the meeting in January.

Changes To The Housing Foreclosure Registry: Melissa Wittstruck

- Councilmember Waldref offered an introduction to the presentation and discussion, noting her continued work with Ms. Wittstruck on this subject.
 - Highlighted major changes:
 - 14 December enactment date.
 - Foreclosed properties must register.
 - By default, properties are noticed.
 - Clarifies the removal process, deregistration
 - Clarifies Code Enforcement is the acting
 - 250\$ to 350\$ covers cost of operation, provides a revenue stream to monitor properties

- Councilmember Waldref asked about getting into contracts that would be a third property. Ms. Wittstruck noted that the 6-9 month timeframe to get *ahead of the curve* prevents properties from becoming blighted. Ms. Wittstruck also mentioned the county registry to the 2-3 months.
- Since June, there have been 30 properties.

CHHS RFP Recommendations, Rob Crowe & Diane Zemke

- Dr. Zemke noted that funding for Community Centers was set aside as non-competitive.
- New Economic Development RFP: \$150,000.
- Dr. Zemke noted that every application for CHED dollars was funded.

DEICERS AND PCPS: Mark Serbousek,

- Discussion followed about PCPs in deicers.
- Councilmember Mumm inquired about the level of deicers in reserves. Mr. Serbousek responded that the reserves are almost out.
- Mr. Serbousek said that testing on other deicers is being done in an effort to determine a more environmentally friendly deicer. Council President Stuckart mentioned that he would support suspension of the rules in light of the testing.

CHHS Director Search: Jonathan Mallahan

- Councilmember Stratton addressed the Council in Director Mallahan's absence, noting that Director Mallahan had no update at this time.
- Councilmember Snyder expressed concern, and asked for an update at the CHE Meeting in January.

Adjournment: 11:55 AM

In Attendance: Council President Stuckart, Councilmembers Snyder, Stratton, Waldref, Fagan, Mumm Lori Kinnear, Michael Cathcart, Blaine Stum, Richard Rush, Brian McClatchey, Gryffin Clay, Diane Zemke, Burt Landcaster, Ed Kennedy, Barbara Ann Bonner, Alysa Elange, Jeffery Kraud, Rachel Pelary, amber Joplin, Rob Crowe, Heather Lowe, Jonathan Mallahan, Jude Cornear, Ryan Bransen, Larry Gorten, Jonie Meyer, Heather Trautman

**Community, Health, and Environment Committee
January Meeting Notes CHE:**

Call to Order: 10:32 AM**AGENDA:**

Welcome Councilmember Kinnear!

Approval of December Meeting Minutes

- Council President Stuckart moved for the minutes. Councilmember Waldref seconded. Minutes approved unanimously.

Earned Safe and Sick Leave, Council President Ben Stuckart

- First Reading Tonight, Second Reading next week
- Discussion surrounded the following points:
 - Exemptions for the Building & Trades sectors
 - Mandatory review in one year
 - Delayed implementation in an effort to work with Mayor for administration collaboration.
- Councilmember Waldref asked when the effective date would be for the policy. Council President answered it will be effective January 21st, 2017.
- Councilmember Waldref noted that listing of exemptions in LNI's code for the building and trades is difficult to track and wondered if enforcement in conjunction with administration would be a good idea. Council President emphasized that work-Study, Seasonal/Temp employees, independent contractors, and building and trade would be

Potential Charter Change, Council President Ben Stuckart

- Council President Stuckart provided background on the Charter Change process as well as a brief update.
- Councilmember Mumm inquired about the charter change taking into account the percentage of voters based on council district. Council President Stuckart answered that the current format was just a suggestion, but it shows more breadth of the will of the voters, instead of signature gathering occurring in one area of the city. Council President also pointed to an incident which occurred in 2010 where 14,000 signatures were gathered in 4 months.
- Councilmember Waldref asked to clarify what the current percentage is for the City. Currently its 5% of mayoral election option 2. Other changed would include no changing or adding changes. One year to 180 days.

- Council President noted that the Code is silent as far as the questions of the sponsor's sentiments are concerned.
- Councilmember Fagan added that the State has none either, noting that once the petition is submitted to Secretary of State, it becomes property of the people, and thus the ordinance is clear when it comes to the specific issue. Vote to amend the law per the repeal or we send it to the ballot.
- Councilmember Waldref asked if any citizen from the community can delivered the signatures. Councilman Fagan said that it is designed to eliminate the touch by the council, certificate. This is a new territory.
- Councilmember Mumm stated that clarity needed in these areas.
- Councilmember Fagan did say that at state level, the sponsor submits the signatures.
- Council President Stuckart said that he would brief this PCED committee and move forward with the discussion.

CHHS Director Search, Jonathan Mallahan

- Jonathan Mallahan stated that he was leaving the application open and has reviewed 6-7 applicants, though 2 quality applicants only were identified. Mallahan also expressed the desire of the hiring panel to have 4-5 applicants for the panelists to consider.
- Currently, 1 of which has qualified for an interview. 1 doesn't qualify, one has to be vetted. Mallahan also will continue to advertise with the APA.
- Councilmember Kinnear asked if the reach for the director extends outside the state of Washington. Mallahan responded that yes, although targeted calls in have been made within the state, because many programs are Washington-specific.
- Councilmember Stratton asked about Gender and Racial equity factors in the search as well as the establishment of a new timeline. Mallahan said that he was hoping to hire a new director in February.

Pilot Parklet Project, Jose Barajas John Dureley

- Briefing ensued.
- Address concerns from community.
- Council President Stuckart asked about the Planning Commission vote, and if it included changes necessary to have a permit for parklets. Mr. Barajas noted that the Planning Commission is to vote soon on the matter.
- *Presentation of the Video*
- Councilmember Stratton noted that this program could be great for Neighborhood Events.
- Council President Stuckart requested that Mr. Barajas contact the City Council regarding code changes, and said it would be great to see a permanent parklet.

Chase Youth Commission , Alicia Powell

- \$45,000 for Delivered goals.
 - Council President Stuckart inquired if this figure has been the same as last year. Ms. Powell answered that yes it is.

Spokane River Forge Habitat Management Area, Alicia Powell

- Councilmember Mumm asked if arials of older developments in the area were taken into account in as to what kind of vegetation there, and whether this program was focused on replacement or enhancement. Ms. Powell said that enhancement was the emphasis. Informal trails have become problematic and this program would enhance the area in order to keep people on trails.
- Councilmember Mumm followed up with asking if the program is attempting to sustain the vegetation on the site prior. Ms. Powell answered that the goal is to reintroduce native species. Plan is to restore the vegetation to something more native. Native plants to improve river water quality.
- Ms. Powell also noted that the program was on track to implement by April and the properties owned by City, and are maintained by Parks.

Community Center Contracts, Alicia Powell

- Councilmember Waldref asked if the community centers only use the money for operations or for capitol improvements, as long as they meet their goals.

Sidewalk Proposal, George Dahl

- Same presentation to be made to the CA Meeting this week, and CHHS Board.
- Councilmember Mumm asked if there is a different standard if it were a two person household.
- Council President Stuckart noted that this could be seen to decrease the need of the neighborhood to meet their projects and expressed concern over the process.
- Heather Lowe noted that Mr. Dahl had set aside 90 minutes at the next CA/CD committee meeting. The Community Assembly can then vote on it then, send it back, or they could turn down the recommendation of subcommittee. Council President Stuckart wondered that if the neighborhoods which have agreed upon allocations from CDBG, and \$150,000 is taken off the top for this project, what is the impact on their allotment.

- Councilmember Mumm noted that \$150,000 will go quickly and asked to identify additional funding sources including REPA.
- Councilmember Kinnear asked if the Pedestrian Master Plan is being taken into consideration. Mr. Dahl said that the proposed program would be implemented alongside.
- Councilmember Fagan said that CDBG allocations on the downward, and that neighborhoods see this as limiting their funds, and thus recommended more education of other areas of funding for projects, for neighborhoods and sidewalk projects.

Consolidated Homeless Grant, Sam Dopier

- Sub grant to partners. HEN. Program, Rapid rehousing, Catholic Charities.
- Council President Stuckart asked after the H.E.N. Program going from Salvation Army to Goodwill Industries. Ms. Dopier said that Goodwill innovative approach rather than just the same thing was more palatable and that their program was better at integration with services and opportunities.
- CHG Guidelines, we have to prioritize households and individuals unsheltered.

Adjournment: 11:57 AM.

In attendance: Sheila Morley, Arlene Patton, Andre Wicks, CP Stuckart, Jonathan Mallahan, Mike Fagan, Jon Snyder, Richard Rush, Anna Everano, Skyler Oberst, Adam McDaniel, Jennifer Stapleton, George Dahl, Sam Dopier, Alicia Powell, Shelia Morley, Diane Zemke, Michael Cathcart, Jose Barahas, Gloria Ochoa, Jonathan Mallahan, Heather Trautman, guy with mustache. Brian McClatchey, Lori Kinnear, Ben Stuckart, Amber Waldref, Karen Stratton, Candace Mumm, Mike Fagan, Anna Everano, Blaine Stum, Skyler Oberst, Gryffin Clay, Richard Rush, Adam McDaniel, Roland LaMarche

**Community, Health, and Environment Committee
February Meeting Notes CHE:****Call to Order: 10:30 AM****AGENDA:****Approval of January's Meeting Minutes**

- Motion to approve the minutes was moved by Councilmember Fagan, seconded by Ben Stuckart. Motion approved unanimously.

Homelessness Outreach Program Update, Sheila Morley

- Ms. Morley explained that the Homeless Housing Operation Services received three RFP applications for homeless outreach project. The RFP calls for outreach to specific populations, and a coordinated approach.
- Councilmember Kinnear asked about the contract term. Ms. Morley answered that the RFP is issued for two years, and has performance measures in place. Councilmember Kinnear followed up in asking after the length of time in housing. Ms. Morley noted that this is to be addressed in direct service component.
- Councilmember Stratton asked about the RFP applications. Ms. Morley noted that the application from Frontier Behavioral Health, listed no increased collaboration. Catholic Charities' application noted an "inreach" approach, in that it focused on helping staff facilities. Volunteers of America's application noted a collaborative outreach approach.

Compassionate Cities Initiative, Skyler Oberst

- (See attached presentation)
- Skyler Oberst presented and noted the work being done over the last few years working with staff from the mayor's office on Spokane Gives. The Charter designation is scheduled in the administration's 20/20 plan to take place in 2017, but the community has been very enthusiastic and involved, so completion is ahead of schedule.

New Master Special Event Application, Carly Cortwright

- (See attached presentation & materials)
- With the new process in place there are five applications that have been received.
- Councilmember Fagan asked who is empowered to make the determination as to whether the proposed events need security guards to monitor the beer gardens. Ms. Cortwright answered that the Spokane Police Department has that authority, and also uses very specific language, and guidelines.
- Councilmember Fagan followed up by clarifying the standard fee for applications, to which Ms. Cortwright answered \$50. And that charging 100% of the cost recovery.
- Councilmember Kinnear asked as to why parades are not charged. Ms. Cortwright explained that this has been standard practice for decades.

- Council President Stuckart stated that charging parades with long, histories in the City now, after not being charged for decades would be difficult and not recommended. Councilmembers agreed.
- Councilmember Stratton asked when are the permits issued to the applicants. Ms. Cortwright answered that while the permits applications are sent in months in advance of the event, permits are issued just before the event.

CHHS & City Council Priorities, Jonathan Mallahan & Diane Zemke

- (See attached presentation & materials)
- Councilmembers had discussion on the Human Services Grant, and Council's naming of Domestic Violence as an area of focus. Councilmembers noted in responses that the language on annual plan limits some projects that are limited to only one source of funding. Director Mallahan clarified that perception of projects and project funding sources are also to be taken into consideration.
- Councilmember Fagan noted the work being done at the YWCA to address domestic violence.
- Councilmember Stratton inquired about Tiny Homes projects. Director Mallahan explained that if the units were on wheels, they would be considered mobile homes, and thus there would be questions about securing a HUDD tags. Councilmember Fagan asked about ADU and the zoning codes as they may pertain to Tiny Homes projects.
- Councilmember Stratton also asked about the Ash Street Training Center, and if the project would qualify. Director Mallahan said that he was in touch with Judith Gillmore, and that tracking data would be key in determining the project's viability.
- Councilmember Waldref asked for clarification in regards to the wording and specifically noting only foodbanks rather than expanding the scope to nutrition. Discussion ensued. Human Services Grant says only foodbanks would work, and yet the Consolidated Plan says "providing nutrition".

FOLLOWUP: Examine food security and food banks. Outline of RFP for economic development to be prepared for the March CHE meeting.

Administrative Reorganization Impacts for ONS, Jonathan Mallahan

- Director Mallahan led a discussion on the impacts of the ONS reorganization and how the changes would impact neighborhoods. The opportunity would be to apply the neighborhood philosophy to the entire new division. Apply a neighborhood lens to other departments and give a new perspectives to all departments. This idea is to develop a process to get accurate information to meet constituents where they're at in various processes and provide connection.
- Councilmember Kinnear asked if this new reorganization would stretch staff to thin? Director Mallahan answered that no, this would not be a problem, and it would actually bring important balance and noted the pay scale.

CHHS Director Search, Jonathan Mallahan

- Director Mallahan said that tentatively scheduled to be on the fifteenth of the month, and had a list of four finalist candidates. Five panel committees to review. (Neighborhoods, CHHS Board Members, Sub-Recipient Community Partners, and the Executive and Staff teams) If Councilmembers want to be included, please contact Jonathan. Councilmembers Stratton, Fagan, and Waldref expressed interest.
- Councilmember Stratton inquired about the four candidates, and whether they were local. Director Mallahan noted that three candidates were from the Spokane area, and one is from the Seattle area.

Adjournment: 11:57 AM.

Diane Zemke, Sheila Morley, Jonathan Mallahan, Arelene Patton, Carly Cortwright, Ben Stuckart, Mike Fagan, Lori Kinnear, Karen Stratton, Brian McClatchey, Gryffin Clay, Blaine Stum, Skyler Oberst, Caitlin Larson, Anna Everano, Tyler Whitney, Nick Deshais, Adam McDaniel

Absent: Candace Mumm, Amber Waldref.

Attachments are on file for review in the Office of the City Clerk.

**Community, Health, and Environment Committee
March Meeting Notes CHE:**

Call to Order: 10:30 AM

AGENDA:**Approval of February's Meeting Minutes**

- Motion to approve the minutes was moved by Councilmember Beggs, seconded by Councilmember Fagan. Motion approved unanimously.

Resolution: Congressman Tom S. Foley Memorial Highway, Council President Stuckart

- Council President Stuckart briefed the resolution, and explained that the naming of the North/South Corridor came at the request of the Transportation Commission and the County Commissioners.
- Councilmember Fagan asked if there were other names passed along. Council President Stuckart explained that there were none, and that the parties making the request deemed the naming appropriate, given that the funding for the project was secured during the Congressman's tenure as Speaker of the House.

Animal Cruelty Ordinance, Gryffin Clay

- Gryffin Clay Councilmember Kinnear's ordinance on the use of Bullhooks, explaining that the use of a bullhook is for animal conditioning. See the attached video. Council President Stuckart confirmed that the PFD was in support with the ordinance.
- Councilmember Fagan asked if rodeos were exempted. Brian McClatchey said that according to state law, rodeos were exempt.

Electric Fences Ordinance, Boris Borisov

- See attached presentation.
- Councilmember Waldref asked after the process for the owner of existing land, and how the City of Spokane will regulate the permitting, especially out of concerns for children. Mr. Borisov explained that the ordinance will keep the fences in light industrial, heavy industrial zones.
- Councilmember Mumm asked about the height of the fences and where else does the City Code allow eight-foot fences. Mr. Borisov said that this would be a new addition for the Code. Councilmember Mumm followed up with a question regarding SEPA and if analysis on impact to the environment and wildlife had been completed. Councilmember Mumm also asked if this had been briefed at the Community Assembly, given the potential impact on neighborhoods. Mr. Borisov said that it had not yet been presented.
- Council President Stuckart asked if the impact of the fences was intended to be a deterrent for crime, and if so, where the data could be found.
- Councilmember Beggs asked about more cost-effective alternatives, given the need for two fences.
- Council President Stuckart asked where did the ordinance request originate from. Mr. Borisov mentioned a private company in the area and the manufacturer.
- Councilmember Stratton asked after the noise impact. Mr. Borisov answered that there would be no noise.
- Councilmember Fagan asked the Council about property crime penalties, and whether if in the 2017 legislative priorities, reforming property crime penalties could be amended to be harsher.
- Councilmember Stratton asked Mr. Borisov to collect data on crime deterrent, history of past, fence heights alternatives as well as the impacts on the Code change, and email all of council.

Homeless Housing Assistance Act Funding, Suzi Scheidegger

- (See Briefing Paper)
- Councilmember Waldref asked after what contracts would this funding effect. Ms. Scheidegger answered the VOA for operations. Councilmember Waldref asked if that information could be emailed to council.
- Councilmember Fagan inquired under what budget cycle would this occur. Ms. Scheidegger said that the 2017 budget cycle would be effected, but that it has been budgeted accordingly.
- Director Jonathan Mallahan clarified that a portion of fees are set to sunset on 2018.
- **ACTION ITEM:** Councilmember Stratton asked that an email be sent to Council detailing the list of all contracts, HIGHLIGHT THE ONE OUTSTANDING CONTRACT.

Forest Spokane Initiative, Damon Hunter

- See Presentation.
- Mr. Hunter clarified that the funding to come from Utilities Division.
- Council President asked how many residential trees will need to be replaced. Mr. Hunter answered around 1900, and that the City had received 400 calls in one week.
- Council President asked about the species of trees. Mr. Hunter said that there are 25 varieties of species.

Philanthropic Capacity Building Grant, Alicia Powell

- See attached Presentation.
- Councilmember Mumm asked if there are any criteria for nonprofits. Ms. Powell answered that there were none.
- Council President Stuckart asked about use in residential areas. Heather Trautman said that this could be in violation from the Attorney General and Secretary of State. More information will be available when the report is finished in a week.
- **ACTION ITEM:** Councilmember Stratton asked for Council to receive the report once it is available.

- Councilmember Mumm asked after the criteria for participation, noting that no other cities are participating, even though two focused on the county, and wondered if there were criteria for nonprofits located within the City of Spokane's boundaries.

Multifamily Housing Program Update, Melora Sharts

- See attached presentation.
- Council President Stuckart noted that it was good that two projects were in the TPP.
- Councilmember Waldref asked if Housing First models were being funded at the VOA project. Buderhaven Project is being funded by the county.

Bicycle Detectors Proposal for Traffic Calming Funding, Jackie Caro

- See attached presentation.
- Councilmember Fagan asked how were the two sites selected and if the sites were an accurate representation of actual use. Ms. Caro explained that the sites offer a diversity of locations, urban, trails, etc.
- Councilmember Mumm asked about the project also counting pedestrians on the trails. Ms. Caro said that the trail location also counts pedestrian traffic. Consensus around using the traffic calming funds.

Human Service Food Grant & CHHS RFP Timeline, Rob Crow

- See handouts, presentation.
- Councilmember Waldref asked after the prioritization of the RFP. Councilmember Mumm noted that the other outlying areas in the region, including Spokane Valley, Spokane County, and Spokane harvest as well as the diversity in types of applications.
- Council President Stuckart stated that Council has called this out as one of the top priorities, explaining that if it is listed as a subset, it could be missed. Council President Stuckart also noted that food programs have a harder time funding through grants, rather than housing, medical programs, therefore anything to do with food should be called out.
- Councilmember Stratton suggested that the CHHS board could hold a joint session with City Council at the CHHS board retreat to discuss priorities, noting that such a meeting would help develop board relationships with Council.

Adjournment: 12:01 PM.

Present: Arlene Patton, Zach Lindahl, Jackie Caro, Heather Trautman, Damon Hunter, Tyler Whitney, Alicia Powell, Michael Cathcart, Rob Crow, Suzi Scheidegger, Anna Everano, Brian McClatchey, Melora Sharts, Boris Borisov, Jonathan Mallahan, Amber Waldref, Ben Stuckart, Karen Stratton, Candace Mumm, Breean Beggs, Mike Fagan, Lori Kinnear, Kaitlin Larson, Gryffin Clay, Adam McDaniel, Blaine Stum, Skyler Oberst

Attachments are on file for review in the Office of the City Clerk.

**Community, Health, and Environment Committee
May Meeting Notes CHE:**

Call to Order: 10:31 AM

AGENDA:**Approval of March's Meeting Minutes (No Meeting Held in April)**

- Motion to approve the minutes was moved by Councilmember Kinnear, seconded by Councilmember Beggs. Motion approved unanimously.

Chinese Lantern Festival, Sam Song & Tim Robinson

- See attached presentation.
- Councilmember Stratton asked how the Festival will be set up, given the construction expected in the Park and surrounding areas. Mr. Song said that the setup will not be affected, and the project leadership is already working with construction teams to make it easy for visitors to attend.
- Councilmember Stratton also asked after the ticket prices which were considered high last year. Mr. Song said that the prices are expected to drop it to \$15 and \$10, and is working on the creation of a family pass to help families experience the Festival together at an affordable cost.
- Councilmember Kinnear inquired after the budget. Mr. Song said that the project is expected to receive \$65,000 from City.
- Councilmember Stratton asked about the windstorm damage. Mr. Song said that the festival was spared the brunt of the force from the wind.

CHHS Board Briefing/Update, Diane Zemke

- See attached presentation.
- Dr. Zemke delivered the CHHS Board Briefing. Four new members to populate the board with areas of expertise in areas that HUDD recommends. Recommend to Council \$13 Million. 1 million comes from human services grant. Dr. Zemke noted that the board is looking forward to the Board/Council retreat next month.
- Councilmember Stratton asked about the seat designated for a Veteran. Dr. Zemke explained that there is already a board member with that designation, Shannon Duncan is the veteran's representative. Dr. Zemke also noted that the one opening is being held for a new member with experience in Continuum of Care (CoC).
- As a follow up, Councilmember Stratton asked if some of the CHHS board members will transition to be on the CoC board. Dr. Zemke mentioned that this will be an item of discussion on Wednesday's CHHS board meeting and that the CHHS board will have a representative to the COC board and vice versa.
- ALICE (Asset Limited Constrained Employed) Report of United Way. Works to study the "Working Poor" under \$69,000 households in county, which makes up 45% of the City's population. The three needs identified are affordable housing, daycare (which costs more than housing) and transportation these findings impact priorities and what to fund in the future. Dr. Zemke noted that this population which often gets ignored—as are the aging and long-term care, which has similar report. Looks at population over 65.
- Councilmember Beggs asked if the 45% is a combined population of County and City. Dr. Zemke said that the Alice report is done by county, but the numbers *shake out* to be about half and half.
- **ACTION: add to agenda for next week. Sally to present United Way Alice Report.**

Councilmember Stratton recognized the new CHHS director Dawn Kinder from the gallery and invited her to give a brief introduction to Councilmembers.

Capitol Funding for Community Centers, Alicia Powell

- See attached presentation.
- \$100,000 divided between three addendums. \$40,000 to both the West Central Community Center and Northeast Community Center, and \$20,000 to East Central's Community Center.
- Councilmember Fagan asked if the three community centers have been notified. Ms. Powell confirmed that they had.
- Councilmember Kinnear wondered why the East Central Community Center's contribution was lower than the others. Director Mallahan noted that the City was working on a SIPP loan with East Central Community Center, and that they are looking for longer range planning (capitol plan) to ensure maintenance of building and have programs.

CDBG Home Repair Program Contract Modification, Paul Trautman

- See attached presentation.
- Councilmember Beggs asked if this program was to be funded with CDBG funds. Mr. Trautman confirmed.
- Councilmember Kinnear inquired after the difference of a pipe to the street versus to the to the property line. Mr. Trautman answered that there are about 6,000 - 11,000 to fix, but permanently fixed, saying that the fix must be the whole pipe replacement.
- Councilmember Stratton asked what the process is for citizens. Mr. Trautman said that citizens can make one phone call to SNAP, who can direct them to help.

Multifamily Housing Program Update, Paul Trautman

- See attached presentation.
- Briefing council today, tomorrow goes to the CHHS Affordable Housing subcommittee to consider applications, after which on Wednesday it goes to the CHHS board.
- Councilmember Kinnear asked after the locations of the properties. Mr. Trautman noted that all can be found on the attached map.

24/7 Program Planning Update, Shelia Morley, Diane Zemke, Jonathan Mallahan

- See attached presentation.
- Matching funds community partners? County maybe. Empire health. Providence.
- Councilmember Kinnear asked after transportation. Director Mallahan noted the Family Promise model of transportation, but also emphasized that the House of Charity is centrally located.
- Not a onetime need.
- Councilmember Fagan asked about the Family Promise Discussion from 2016.
- Councilmember Beggs asked about homeless youth under 18 and if there were to be resources available through this program. The program would refer them to Crosswalk.
- Councilmember Stratton asked if pets such as dogs would be a deterrent to accessing services. Director Mallahan said that the program would provide for people with pets. Councilmember Stratton followed up with asking about the homeless LGBTQ Community and staff training. This was also confirmed by Director Mallahan.

- Councilmember Kinnear asked for an update to council on the program's launch after contact from county, noting that homelessness is a regional issue, not just the City's responsibility.

Housing Definition Ordinance, Lisa Key & Kevin Freibott

- See attached presentation.
- No questions or comments.

Adjournment: 11:50 AM.

Absent: Council President Stuckart, Councilmembers Waldref and Mumm

Present: Councilmembers Stratton, Beggs, Kinnear and Fagan. Michael Cathcart, Tyler Whitney, Alicia Powell, Melora Sharts, Diane Zemke, Paul Trautman, Jonathan Mallahan, Sam Song, Tim Robinson, Lisa Key, Kevin Freibott, Dawn Kinder, Shelia Morley, Anna Everano, Brian McClatchey, Gryffin Clay, Adam McDaniel, Blaine Stum, and Skyler Oberst.

Attachments are on file for review in the Office of the City Clerk.

**Community, Health, and Environment Committee
June Meeting Notes CHE:****Call to Order: 10:30 AM****AGENDA:****Approval of May's Meeting Minutes**

- Motion to approve the minutes was moved by Councilmember Fagan, seconded by Councilmember Kinnear. Motion approved unanimously.

ALICE Report Presentation, Sally Prichard & Tim Henkel of Spokane County United Way

- Council President Stuckart asked who defines poverty rate for the report and wondered if it was HUD. Ms. Prichard responded saying it was not HUD, but rather that the Federal Poverty Level definition is defined by HHS. Council President asked if there was any data newer than 2013. Ms. Prichard responded that the data for the year 2014 will be available at end of year, and that United Way will share the data then.
- Councilmember Fagan asked about United Way's references for governments. Ms. Prichard responded that the ALICE report gives recommendations to governments.
- Councilmember Kinnear inquired after if there was any data available on overqualified educational levels, using the potential example of citizens with Ph.Ds taking lower jobs. Ms. Prichard responded that there is no data relating to underemployment.
- Councilmember Waldref thanked United Way for the valuable ALICE report, and asked if there was movement at the state level in addressing some of the challenges highlighted in the report. Mr. Henkel responded that while there is some movement, United Way is focused on keeping the data in front of people, in an effort to promote change.

Spokane Libraries Summer Reading Program Presentation, Sally Chilson

- Presentation: read.spokanelibrary.org
- Councilmember Kinnear asked if the Libraries were coordinating with school district. Ms. Chilson answered that they were. Councilmember Kinnear followed up by asking if the program included access online. Ms. Chilson responded yes, and also said that there are paper sheets to track reading as well.

CHHS Board Presentation, Diane Zemke

- Presentation
- Councilmember Waldref asked after the CoC changes and background at the City. Dr. Zemke responded yes, the CHHS board has been serving in the CoC capacity in the past, and that because board members are political appointees, then there must be change according to the Federal government. Stakeholders are the ones who select people for the CoC board. HMIS functions and relationship with City will be spelled out and formalized in a MOU.
- Council President Stuckart remarked that he is looking forward to CoC funding for housing, but noted cuts to shelter programs for victims of domestic violence. Dr. Zemke acknowledged that short-term housing solutions are becoming less of a priority for the Federal programs in spite of local short-term shelter needs. Domestic Violence rates are high, according to ALICE Report, Regional Law Enforcement.

CHHS EBO for HUD Revenues and Expectations: Rob Crow, Suzi Scheidegger

- Presentation; The EBO would correct the 2017 budget to fix problem.
- Councilmember Waldref asked for clarification on whether the City did not put all the funds in the budget or if the City is borrowing from future years. Ms. Scheidegger responded that the City didn't put all the funds in the budget.
- Councilmember Kinnear asked from where the funds are coming. Mr. Crow responded that the funds are coming from unencumbered funds from previous years, like the Robert Wood Johnson Grant. Mr. Crow also noted that staff was working to identify other funding sources.

Bicycle Detectors Proposal for Traffic Calming Funding, Kevin Picarro & Katie Myers

- Presentation. WASHDOT has awarded the valley but they were not accepted.
- SRTC approached the city. Small installation and maintenance costs.
- Council President noted the cost of project maintenance over the course of ten years.
- Councilmember Beggs asked where the four locations for the project.
- Councilmember Kinnear asked if they can be moved. Mr. Picarro explained that they are semi-fixed.

Bicycle Detectors Proposal for Traffic Calming Funding, Katie Myers

- Detector thrown over a cliff on High Drive and needs repair.
- Council President asked if the City is accounting for this with traffic calming dollars, and if the updated revenue figures would be shared with Council from the subgroup. Heather Trautman said that yes they would be.
- *ACTION ITEM: Skyler and Alex to schedule time at the September CHE meeting to discuss Traffic Calming both in school zones and general traffic calming as well as the spreadsheet and the resolution Blaine Stum prepared last fall. Council President noted that next year's budget is 3million short.*

CoC Tier 2 Presentation, Shelia Morley

- Council President Stuckart noted concerns about victims of domestic violence from local nonprofit organizations. Ms. Morley acknowledged that a lot of CoC projects lost funding nationally.
- Councilmember Waldref asked after the recommendation of HUD. Ms. Morley responded by saying the federal funding comes from outside of HUD and therefore is not tied to housing.

Consolidated Homeless Grant Presentation, Shelia Morley

- No Discussion.

CDBG Presentation, George Dahl

- No Discussion.

Adjourned 11:53 AM.

Present: Sally Chilson, John Lemus, Sally Prichard, Tim Henkel, Andre Zalechenko, Alan McDowell, Heather Trautman, Shelia Morley, Diane Zemke, Zach Lindahl, Tyler Whitney, Lori Kinnear, Mike Fagan, Breean Beggs, Ben Stuckart, Amber Waldref, Karen Stratton, Rob Crow, Grifynn Clay, Kaitlin Larson, Brian McClatchey, Anna Everano, Suzy Scheidegger, George Dahl, Alex Scott, Kevin Picarro

Absent: Candace Mumm

Attachments are on file for review in the Office of the City Clerk.

FINANCE COMMITTEE MEETING MINUTES

Monday, July 11, 2016 10:30 a.m.

City Council Briefing Center, Lower Level, City Hall

City Staff: Committee Member Ben Stuckart, Committee Member Mike Fagan, Committee Member Lorie Kinnear, Committee Member Karen Stratton, Gavin Cooley, Eric Finch, Kim Bustos, Tim Dunivant, Debra Robole, Ed Lukas, Andrew Worlock, Dave Steele, Mike Sloon, Alex Scott, Stephanie Zimmerman, Gryffin Clay, Brian McClatchey, Anna Everano, Mollie Allers, Laura Williams, Crystal Marchand

Non-City Staff: Matt Thompson – State Auditor's Office, Diana Windsor – State Auditor's Office

Today's meeting began at 10:30 a.m.

The Meeting Minutes for June were approved.

AGENDA ITEMS:**State Auditor Entrance for 2015 Audit****Diana Windsor/Matt Thompson**

Diana Windsor and Matt Thompson, from the Washington State Auditor's Office, briefed the Committee regarding this item.

- Please see attached presentation.
- Discussion ensued.

City-Wide Security Services**Dave Steele**

Dave Steele briefed the Committee regarding this item.

- Please see attached briefing paper.
- There was an RFP done for this new contract and there were 4 responses.
- Starplex was awarded the contract.
- This will align the whole City under one Security Contract.
- Discussion ensued.

Procurement and Contracting Organizational and Process Assessment**Tim Dunivant**

Tim Dunivant, Director of Finance & Administration, briefed the Committee regarding this item.

- Please see the attached briefing paper.
- Current Purchasing staff have been involved in the whole process and are excited for the outcomes.
- Discussion ensued.

Amend SMC Parking System Fund and Create New Section Projects of City Wide Significance**Gavin Cooley**

Gavin Cooley, Chief Financial Officer, briefed the Committee regarding this item.

- Please see attached briefing paper.
- Discussion ensued.

Extension of US Bank Contract**Kim Bustos**

Kim Bustos, Director of Accounting, briefed the Committee regarding this item.

- Please see attached presentation.
- Discussion ensued.

Audit Compliance Position – Park Bond**Tim Dunivant**

Tim Dunivant, Director of Finance & Administration, briefed the Committee regarding this item.

- Please see attached briefing paper.
- This would create a new position in Finance.
- This is a Civil Service Classified position.
- Tim will be meeting with the Park Board on July 23rd.
- Discussion ensued.

6 Year Capital Program Status Update**Crystal Marchand**

Crystal Marchand from the Finance Department, briefed the Committee regarding this item.

- Discussion ensued.

IT Update**Eric Finch**

Eric Finch and Mike Sloon from IT briefed the Committee regarding this item.

- Please see attached presentation and briefing papers.
- Discussion ensued.

Financial Update**Gavin Cooley**

Gavin Cooley, Chief Financial Officer, briefed the Committee regarding this item.

- Please see attached presentation.
- Discussion ensued.

The meeting was adjourned at 12:00 p.m.

Attachments are on file for review in the Office of the City Clerk.

STANDING COMMITTEE MINUTES
City of Spokane
Public Works Committee
March 23, 2015

Attendance:**Committee Members Present:**

Council Member Amber Waldref, Committee Chair
Council Member Michael A. Allen
Council Member Mike Fagan
Council Member Candace Mumm
Council Member Jon Snyder
Council Member Karen Stratton
Council President Ben Stuckart

Staff Present:

Rick Romero, Director, Utilities Division
Rae-Lynn Barden, Legislative Assistant, City Council
Brandon Blankenagel, Senior Engineer, Integrated Capital Management
Lloyd Brewer, Manager, Environmental Programs
Ken Brown, Principal Engineer, Engineering Services
Chuck Conklin, Director, Waste to Energy Facility
Marcia Davis, Principal Engineer, Integrated Capital Management Department
Marlene Feist, Division Communications Manager
Ken Gimpel, Assistant Utilities Director
Doug Greenlund, Environmental Analyst, Environmental Programs
Rose Hulvey, Legal Assistant, Legal Department
Dan Kegley, Water Operations Director
Lori Kinnear, Legislative Assistant
Adam McDaniel, Senior Executive Assistant, City Council
Katherine Miller, Principal Engineer, Integrated Capital Management Department
Skyler Oberst, Legislative Assistant, City Council
Barbara Patrick, Administrative Secretary, Utilities Division
Steve Riggs, Assistant Fleet Services Director
Elizabeth Schoedel, Assistant City Attorney
Mark Serbousek, Director, Streets Department
Scott Simmons, Interim Director of Business and Developer Services
Mike Taylor, City Engineer/Contract Manager

Guests Present:

Nick Deshais, Spokesman Review

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the March 9, 2015 meeting.

- **Action Taken:**
- Council President Stuckart moved to approve the minutes of the March 9, 2015 meeting as presented; the motion was seconded by Council Member Fagan. The minutes were approved unanimously.

Consent Agenda

Purchase Tar Melter for Street Department:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Three Replacement Cab and Chassis for the Street and Park Department:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Two Replacement Truck Chassis for Street and Water Department:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase One Replacement Dump Body for the street Department:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Extension for Security Services at Northside Landfill:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for Boilermaker Services for Waste to Energy Facility:

Chuck Conklin discussed the contract for Boilermaker Services for the scheduled and unscheduled outages. He reviewed the process for request for proposals. The deadline for the RFP was extended because the information was sent to an incorrect address for one of the potential bidders. Ken Gimpel discussed the selection committee and the selection process. He asked for consideration of suspending the rules at the Council meeting to award the contract to ensure that it does not delay the work schedule.

- **Action Taken:**
- None

Council Requests

Fuel Efficient Fleet Ordinance:

Council President Stuckart reviewed the proposed ordinance for purchasing fuel efficient vehicles. He discussed the points of the proposal that required each replacement vehicle purchased to be more fuel efficient than the vehicle it's replacing and new additions would be the most fuel efficient vehicle available that meets the operational objective. Discussion was had on the vehicles that would not be subject such as dump trucks, graders, solid waste collection vehicles and it was discussed that police vehicles should be exempt from the ordinance as well.

- **Action Taken:**
- None

Staff Requests

Drinking Water Quality Report:

Lloyd Brewer discussed the highlights and notables of the water quality report. The report is made available to the public and given to wholesalers and manufacturers for their information. Discussion was had on the commercial outdoor usage goals. Dan Kegley discussed the Distribution System Loss and the work to measure the unmetered water and upgrade aging source meters.

- **Action Taken:**
- None

Spokane Regional Transportation Council – Call for Projects:

Brandon Blankenagel discussed the SRTC's call for projects applications and the possible eight applications due by April 10th then finalized April 30th. The committee discussed the various projects and timing of the street levy projects. Brandon discussed the program criteria and scoring to identify the projects that have the best prospect of being awarded. Rick Romero offered to have the Team Possible Leadership team assist in evaluating these projects for the pre-application.

- **Action Taken:**
- None

Update on Bridge Type/Size/Location Study:

Brandon Blankenagel discussed the Type/Size Location study on Post Street Bridge. Outreach to stakeholders and public will be done soon. The study and design is scheduled over the next year. The bridge is not sufficient to continue with the current arches and will have to be evaluated. The contract will be amended to add the Blue Bridge in Riverfront Park.

- **Action Taken:**
- None

Discussion on Draft Letter of Intent for amendment to Park and Utilities MOU:

Rick Romero discussed the letter of intent for an amendment to the Parks and Utilities Memorandum of Understanding. The MOU is an agreement between the two departments for use of Park parcels to manage combined sewer overflows and stormwater. The amendment will increase the annual payment to Parks to \$400,000 for use, maintenance and urban forestry services and outlines the current parcels. The Integrated Clean Water Plan provided a clear strategy to utilize street right of way and Park property for stormwater management. The Park Board will review and approve the amendment in the next couple of weeks. There will be a separate update on Bosch lot for use of CSO facilities at another meeting. Council Member Mumm suggested a review of the agreement in five years and an escalator for compensation.

- **Action Taken:**
- None

Administrative Reports and Standing Updates

Spokane Central Services Center:

Ken Gimpel gave a brief update on the progress of constructing the new building. He discussed the current evaluation of efficiencies and the possibility of moving the Street department out of the Normandy site at the same time. This could be accomplished with a change order on the existing contract for design and engineering to retrofit the existing streets facility at the Nelson site. Discussion was had on logistics and estimated costs of a phased move.

- **Action Taken:**
- None

Link Spokane:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Team Possible:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Integrated Clean Water Plan:

This item was deferred to next meeting.

- **Action Taken:**
- None

Other Updates/Reports:

None

- **Action Taken:**
- None

Executive Session:

Council Member Waldref called an executive session at 3:10 p.m. to discuss potential litigation.

- **Adjournment**
- The meeting adjourned at 3:20 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Works Committee
April 13, 2015

Attendance:**Committee Members Present:**

Council Member Amber Waldref, Committee Chair
Council Member Michael A. Allen
Council Member Mike Fagan
Council Member Candace Mumm
Council Member Jon Snyder
Council Member Karen Stratton

Committee Members Absent:

Council President Ben Stuckart

Staff Present:

Rick Romero, Utilities Division Director
Lloyd Brewer, Manager, Environmental Programs
Dan Buller, Principal Engineer, Engineering Services
Chuck Conklin, Director, Waste to Energy Facility
Mike Coster, Superintendent, RPWRF
Leroy Eadie, Director, Parks and Recreation
Anna Everano, Legislative Assistant, City Council
Marlene Feist, Division Communications Manager
Ken Gimpel, Assistant Director, Utilities Division
Lars Hendron, Principal Engineer, Integrated Capital Management Department
Dan Kegley, Water Operations Director
Lori Kinnear, Legislative Assistant, City Council
Sandra Mann, Division Accountant
Ashley Marshall, Assistant City Attorney
Brian McClatchey, Policy Advisor, City Council
Adam McDaniel, Senior Executive Assistant, City Council
Katherine Miller, Director, Integrated Capital Management Department
Inga Note, Senior Traffic Engineer, Planning Services Department
Skyler Oberst, Legislative Assistant, City Council
Thea Prince, Purchasing
Richard Rush, Legislative Assistant, City Council
Jim Sakamoto, Principal Engineer, Water Department
Lynn Schmidt, Stormwater Permit Coordinator, Wastewater Management
Elizabeth Schoedel, Assistant City Attorney
Mark Serbousek, Director, Streets Department
Steve Riggs, Assistant Fleet Services Director
Loren Searl, Water Department
Mike Taylor, City Engineer/Contract Manager
Kyle Twohig, Director, Engineering Services
Scott Windsor, Director, Solid Waste Management

Guests Present:

Nick Deshais, Spokesman Review

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the May 11, 2015 meeting.

- **Action Taken:**
- Council Member Fagan moved to approve the minutes of the May 11, 2015 meeting as presented; the motion was seconded by Council Member Snyder. The minutes were approved unanimously.

Consent Agenda

Purchase Three Ford F-150 for Engineering Services Department:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Replacement Flatbed Dump Body and Front Mounted Winch for Parks:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Replacement Flatbed Dump Body and Large Crane for Water Department:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Renewal of Value Blanket to Purchase Lubricants:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Parts and Installation for Preliminary Treatment Screening for RPWRF:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Renewal to Supply Liquid Magnesium Hydroxide for RPWRF:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for GC/CM Consultant for Membrane Facility at RPWRF:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Washington Water/Wastewater Agency Response Network (WARN) :

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase of Backflow Devices:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Emergency Hamilton Street Repair Contract:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

CSO 6 Control Facility Phase II Contract:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Rowan Avenue Rehabilitation Phase I – Driscoll Boulevard to Alberta Street:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Residential Chip Seal Contract:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

1st Avenue Grind and Overlay Contract:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Indiana Avenue Contract:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

CSO Structural Engineer Consultant Agreement:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Council Requests

Ben Burr Trail Design:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Regional Trail Crossing Standardization:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Staff Requests

2014 Environmentally Preferred Purchasing Report:

This item was distributed as a report for informational purposes only, no presentation and no discussion.

- **Action Taken:**
- None

Amendment to County Interlocal agreement - Bypass Waste:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Change Order - Street Department Building Remodel:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Route Optimization Study:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Administrative Reports and Standing Updates

Spokane Central Services Center:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Link Spokane:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Team Possible:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Integrated Clean Water Plan:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Other Updates/Reports:

None

- **Action Taken:**
- None

Executive Session:

None

Adjournment

The meeting adjourned at 2:55 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Works Committee
June 8, 2015

Attendance:**Committee Members Present:**

Council Member Amber Waldref, Committee Chair
Council Member Michael A. Allen
Council Member Mike Fagan
Council Member Candace Mumm
Council Member Jon Snyder
Council Member Karen Stratton
Council President Ben Stuckart

Committee Members Absent:

None

Staff Present:

Rick Romero, Utilities Division Director
Lloyd Brewer, Manager, Environmental Programs
Dan Buller, Principal Engineer, Engineering Services
Chuck Conklin, Director, Waste to Energy Facility
Mike Coster, Superintendent, RPWRF
Anna Everano, Legislative Assistant, City Council
Ken Gimpel, Assistant Director, Utilities Division
Lars Hendron, Principal Engineer, Integrated Capital Management Department
Lori Kinnear, Legislative Assistant, City Council
Sandra Mann, Division Accountant
Brian McClatchey, Policy Advisor, City Council
Adam McDaniel, Senior Executive Assistant, City Council
Katherine Miller, Director, Integrated Capital Management Department
Inga Note, Senior Traffic Engineer, Planning Services Department
Skyler Oberst, Legislative Assistant, City Council
Richard Rush, Legislative Assistant, City Council
Jim Sakamoto, Principal Engineer, Water Department
Lynn Schmidt, Stormwater Permit Coordinator, Wastewater Management
Elizabeth Schoedel, Assistant City Attorney
Mark Serbousek, Director, Streets Department
Ashley Marshall, Assistant City Attorney
Steve Riggs, Assistant Fleet Services Director
Loren Searl, Water Department
Mike Taylor, City Engineer/Contract Manager
Kyle Twohig, Director, Engineering Services
Scott Windsor, Director, Solid Waste Management

Guests Present:

Nick Deshais, Spokesman Review

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the May 11, 2015 meeting.

- **Action Taken:**

- Council Member Fagan moved to approve the minutes of the May 11, 2015 meeting as presented; the motion was seconded by Council Member Snyder. The minutes were approved unanimously.

Consent Agenda**Purchase Three Ford F-150 for Engineering Services Department:**

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Replacement Flatbed Dump Body and Front Mounted Winch for Parks:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Replacement Flatbed Dump Body and Large Crane for Water Department:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Renewal of Value Blanket to Purchase Lubricants:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Parts and Installation for Preliminary Treatment Screening for RPWRF:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Renewal to Supply Liquid Magnesium Hydroxide for RPWRF:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for GC/CM Consultant for Membrane Facility at RPWRF:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Washington Water/Wastewater Agency Response Network (WARN) :

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase of Backflow Devices:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Emergency Hamilton Street Repair Contract:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

CSO 6 Control Facility Phase II Contract:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Rowan Avenue Rehabilitation Phase I – Driscoll Boulevard to Alberta Street:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Residential Chip Seal Contract:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

1st Avenue Grind and Overlay Contract:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Indiana Avenue Contract:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

CSO Structural Engineer Consultant Agreement:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Council Requests

Ben Burr Trail Design:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Regional Trail Crossing Standardization:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Staff Requests

2014 Environmentally Preferred Purchasing Report:

This item was distributed as a report for informational purposes only, no presentation and no discussion.

- **Action Taken:**
- None

Amendment to County Interlocal agreement - Bypass Waste:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Change Order - Street Department Building Remodel:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Route Optimization Study:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Administrative Reports and Standing Updates

Spokane Central Services Center:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Link Spokane:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Team Possible:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Integrated Clean Water Plan:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Other Updates/Reports:

None

- **Action Taken:**
- None

Executive Session:

None

Adjournment

The meeting adjourned at 2:55 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Works Committee
June 22, 2015

Attendance:

Committee Members Present:

Council Member Amber Waldref, Committee Chair
Council Member Michael A. Allen
Council Member Mike Fagan
Council Member Candace Mumm
Council Member Jon Snyder
Council Member Karen Stratton
Council President Ben Stuckart

Staff Present:

Rick Romero, Director, Utilities Division
Dan Buller, Principal Engineer, Engineering Services
Mike Coster, Superintendent, RPWRF
Anna Everano, Legislative Assistant, City Council
Marlene Feist, Division Communications Manager
Julie Happy, Division Communication Manager, Business & Developer Services
Kara Heatherly, Project Coordinator, Integrated Capital Management Department
Lars Hendron, Principal Engineer, Integrated Capital Management Department
Ken Gimpel, Assistant Director, Utilities Division
Lori Kinnear, Legislative Assistant
Eric Lester, Principal Engineer, Integrated Capital Management Department
Sandra Mann, Division Accountant
Brian McClatchey, Policy Advisor, City Council
Adam McDaniel, Senior Executive Assistant, City Council
Katherine Miller, Principal Engineer, Integrated Capital Management Department
Skyler Oberst, Legislative Assistant, City Council
Barbara Patrick, Administrative Secretary, Utilities Division
Jim Sakamoto, Principal Engineer, Water Department
Mark Serbousek, Director, Streets Department
Scott Simmons, Interim Director of Business and Developer Services
Blaine Stum, Legislative Assistant, City Council
Kyle Twohig, Director, Engineering Services
Mike Taylor, City Engineer/Contract Manager
Hunt Whaley, Assistant City Attorney
Scott Windsor, Director, Solid Waste Collection

Guests Present:

Nick Deshais, Spokesman Review

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the June 8, 2015 meeting.

- **Action Taken:**
- Council Member Fagan moved to approve the minutes of the June 8, 2015 meeting as presented; the motion was seconded by Council Member Allen. The minutes were approved unanimously.

Consent AgendaPurchase of Road Grader for the Street Department:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Renewal to purchase Sodium Hypochlorite:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Projects 1 & 2, LID Parking, Landscaping and Fire Protection RPRWF:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase of Miscellaneous Waterworks Products:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchases of Meter Reading Equipment:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Change Order 9th and Pine Reservoir Repainting Project:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Amendment to Telecommunications Site Lease Agreement with Verizon:

Jim Sakamoto discussed the amendment to the site lease agreement with Verizon. He discussed the terms that are 5 year increments with two-five year renewals. He reviewed the two current locations on Water Department property. If the company wanted to utilize another site then the term would need to be negotiated and finalized.

- **Action Taken:**
- None

Lincoln-Monroe Street from 8th Avenue to 2nd Avenue:

Katherine Miller clarified that the funding referenced in the briefing paper should be corrected to the Parking Environment Improvement Program, not pedestrian. Council Member Snyder discussed the need for the project to be reviewed by the Parking Committee for funding. Council Member Snyder asked for an update on the communication plan with Rosauers. Dan Buller updated the committee on the progress and the traffic control during construction. Kyle Twohig reviewed the timing that was discussed with the grocery store during their remodel. Council President Stuckart asked how it fits in with the long-term plans for the gateways. Kyle responded that because of the areas that can be enhanced and the timing there will be time to review it next year.

- **Action Taken:**
- None

2015 Community Development Sidewalk Project:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for Finch Arboretum Low Impact Development:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for Wall Street Combined Sewer Main:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Council Requests

None

Staff Requests

Rowan Avenue Rebid:

A protest was filed from the second lowest bidder based on a form that was used by WSDOT. Kyle Twohig gave an update to the Committee that at City Council meeting he will request that this item to be removed and it will be reissued with an amended form for rebid. Hunt Whaley reviewed the legal steps that were taken by the contractors and the City's response. Kyle discussed the timing of the project that is scheduled over two construction seasons.

- **Action Taken:**
- None

Streets/Utilities Interdepartmental Agreement - Right of Way:

Rick Romero discussed with the Committee the agreement with the Streets and the Right of Way appraisal report. Rick reviewed the work the City has done in the past year to solidify long term commitments in capital planning, funding with street bonds and with multi-year rates. This will be briefed at City Council today and vote the following week. Rick discussed the appraisal, the value process, and term of 20 years for \$5 million per year with the Streets Department for their diminished usage.

- **Action Taken:**
- None

Senior Property Tax Exemption Update:

Rick Romero reviewed the history and the legal steps of the Senior Property Tax Exemption ordinance. The County is deciding whether they will seek an appeal or not. The Committee discussed the ordinance and the need to move the issue forward and honor the tax exemption for senior property owners. Elizabeth Schoedel gave an overview of the ruling and the appeal process.

- **Action Taken:**
- None

West Plains Wholesale Water:

Rick Romero reviewed the process of working with the County on Joint Development. The Retail Water Service definition was decided and the water service plan was rolled out. Rick discussed the wholesale water opportunities that are contingent on an agreement in the West Plains. The Mayor and Council President sent a letter to the County Commissioners last month to proceed with Joint Development discussions around the West Plains and long range annexation discussions. Rick showed a map of the West Plains area with water distributions highlighted. Rick discussed the challenges and the opportunities of serving the area. The distribution main would need a minimum amount of flow or other inline chlorination. Jim Sakamoto discussed the comments on the Water System plan received from Department of Health. The Committee requested to review the Water System Plan before it is submitted again to DOH. Further discussions with Fairchild Air Force Base will be needed along with Medical Lake, and address issues of UGA and other water districts.

- **Action Taken:**
- None

Change Order – Street Department Building Remodel:

Ken Gimpel reviewed the change order that will be presented to Council to add the Street Department building remodel to the contract for the Spokane Central Services Center. Ken discussed the financing, the detailed cost estimate and the timeframe for the project. Scott Simmons discussed the efficiencies that will be gained and the work to evaluate the vacated sites for redevelopment in the future.

- **Action Taken:**
- None

Peaceful Valley Trail Project:

Eric Lester discussed the improvements to the Peaceful Valley Trail and the project to extend the bike/pedestrian route from Sandifur Bridge to Glover Field. He reviewed the route and the improvements in each area for accessibility and parking.

- **Action Taken:**
- None

Administrative Reports and Standing Updates

Spokane Central Services Center:

Ken Gimpel gave a brief updated that the contractor is nearing completion with fixtures, and large components. The compressed natural gas station is being completed and the asphalt around some of the lifts. The physical employee move will be end of August.

- **Action Taken:**
- None

Link Spokane:

This item was deferred to the next meeting and there will be a study session held June 25, 2015.

- **Action Taken:**
- None

Team Possible:

This item was deferred to the next meeting and there will be a study session held June 25, 2015.

- **Action Taken:**
- None

Integrated Clean Water Plan:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Other Updates/Reports:

None

- **Action Taken:**
- None

Executive Session:

Council Member Waldref called an executive session at 3:10 p.m. to discuss potential litigation.

Adjournment

The meeting adjourned at 3:20 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Works Committee
July 13, 2015

Attendance:**Committee Members Present:**

Council Member Candace Mumm, Acting Committee Chair
Council Member Mike Fagan
Council Member Jon Snyder
Council Member Karen Stratton
Council President Ben Stuckart

Committee Members Absent:

Council Member Amber Waldref, Committee Chair
Council Member Michael A. Allen

Staff Present:

Rick Romero, Director, Utilities Division
Dan Buller, Principal Engineer, Engineering Services
Mike Coster, Superintendent, RPWRF
Marcia Davis, Principal Engineer, Integrated Capital Management Department
Anna Everano, Legislative Assistant, City Council
Marlene Feist, Division Communications Manager
Ken Gimpel, Assistant Director, Utilities Division
Gary Kaesemeyer, Superintendent, Wastewater
Lori Kinnear, Legislative Assistant
Sandra Mann, Division Accountant
Brian McClatchey, Policy Advisor, City Council
Adam McDaniel, Senior Executive Assistant, City Council
Katherine Miller, Principal Engineer, Integrated Capital Management Department

Skyler Oberst, Legislative Assistant, City Council
Jim Sakamoto, Principal Engineer, Water Department
Elizabeth Schoedel, Assistant City Attorney
Mark Serbousek, Director, Streets Department
Blaine Stum, Legislative Assistant, City Council
Kyle Twohig, Director, Engineering Services
Mike Taylor, City Engineer/Contract Manager
Kristen Zimmer, Education Coordinator, Water Department

Council Member Mumm called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Mumm asked for a motion to approve the minutes of the June 22, 2015 meeting.

- **Action Taken:**
- Council President Stuckart moved to approve the minutes of the June 22, 2015 meeting as presented; the motion was seconded by Council Member Fagan. The minutes were approved unanimously.

Consent Agenda

Purchase Replacement Wheel Loader for Wastewater Management:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Replacement Excavator for Wastewater Management:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract Renewal to Purchase Sodium Bisulfite for RPWRF:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Amendment to Contract with Craig Trueblood of K&L Gates:

Elizabeth Schoedel discussed the amendment to the contract with Craig Trueblood of K & L Gates representing wastewater, water quality and other related issues. His specialty is water issues.

- **Action Taken:**
- None

Contract for Garden Springs Creek Restoration:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for Lincoln Heights Reservoir #2 Relining:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for Downtown Bike Network:

Brandon Blankenagel discussed the details of the contract for the downtown bike network. Council Member Snyder would like Brandon to explore the purchase of right of way from BNSF on the south side of the railroad viaduct between Ben Burr Trail and the new bicycle-pedestrian bridge in the University District. In addition, discussion was had on the possibility to change the design of the bike lane on Main to a sharrow.

- **Action Taken:**
- None

Contract for 2015 Residential Grind & Overlay:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Property Purchase from BNSF for Martin Luther King Jr. Way:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Council Requests

None

Staff Requests

Architect & Engineer Procurement Threshold Ordinance:

Kyle Twohig briefed the proposed ordinance to update the architect & engineer limit for when a consultant roster is used and increases tied to 3% annually. The contract would still go to council for approval.

- **Action Taken:**
- None

Ecology Grants and State TIB Grant Opportunities:

Marcia Davis updated the Committee on the grant opportunities with the Department of Ecology, stormwater and for regional compliance. The applications are due July 30, 2015. Marcia reviewed the terms, the applications and the review of projects that best fit the criteria. Brandon Blankenagel discussed the Transportation Improvement Board grant opportunities and reviewed the prospective projects.

- **Action Taken:**
- None

Amendment to Contract for Post Street Bridge T/S/L Study:

Brandon Blankenagel discussed the amendment needed to add the Howard Street Bridge to the Post Street Bridge Type/Size/Location study contract. The purpose would be so that the projects can be managed in parallel. Discussion was had on the terms, scope and costs of the contract.

- **Action Taken:**
- None

Water System Plan Final:

Jim Sakamoto discussed the timeline for submission to the Department of Health. The extension was given until August 7, 2015 or earlier. Jim reviewed some of the highlighted edits to the final plan. The Committee discussed some suggestions on clarifying comments and the population projections that were used in the report. The next steps would be to accept the Water System as planned and the Committee would like a study session or to meet to review the plan in detail. Jim said he would prepare the file entirely and will schedule the meeting.

- **Action Taken:**
- None

West Plains Water Update:

Rick Romero reviewed the area of the West Plains area challenges and water service. Since the last meeting Rick has met with the Airport and discussed their master plan for the area. Their runway expansion won't use the entire property and some is slated for industrial use. Rick discussed the water service that is in the area that would need a certain amount of water use to keep the line viable. Dan Kegley reviewed the water system operations and the idea to add a chlorine booster station at the location for an estimated \$100,000 would ensure that the line would be usable. The department will purchase a small property for approximately \$7,000 and will begin design of the inline chlorine booster station. Council President Stuckart discussed developing a PDA with a TIF similar to the University District. Discussion

was had on the costs associated with using that line and the opportunities for development. Rick suggested inviting Airport staff to talk about development and their master planning.

- **Action Taken:**
- None

Update on New Well:

Dan Kegley gave an update on the siting of the new well. The new well was being sought because of various reasons including the current proximity to the Conoco-Phillips pipeline and better operational strategies including being further from the Spokane River. Dan discussed the environmental survey on the potential land and Tetrachloroethene was found above the maximum contaminant level. At this point they are not looking for a replacement site; the department is looking at current places that can be used strategically and possibly rehabilitate the existing wells to be further away from any contaminants.

- **Action Taken:**
- None

Water Conservation Measures:

Dan Kegley introduced Kristen Zimmer, Education Coordinator and Bill Rickard, Water Quality Expert at Upriver Dam. Kristen discussed the water stewardship work completed this year. She displayed the Water Calculator-in-a-Box and the other educational materials. Dan discussed the water conservation measures and goals including the water system loss technology the department is exploring. Bill Rickard discussed the conservation goals, including the indoor, outdoor residential and commercial usage goals. Council Member Mumm asked Dan Kegley to have Water evaluate plans to improve Sky Prairie Park in 5 Mile to ensure that any new or improved irrigation system would be effective and efficient.

- **Action Taken:**
- None

Administrative Reports and Standing Updates

Spokane Central Services Center:

Ken Gimpel gave a brief updated that the presentation of the new CNG trucks will be held during the Mayor's media briefing on July 27th and the SCSC ribbon cutting will be August 18th.

- **Action Taken:**
- None

Link Spokane:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Team Possible:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Integrated Clean Water Plan:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Other Updates/Reports:

None

- **Action Taken:**
- None

Executive Session:

The executive session to discuss possible litigation was called at 2:45 p.m. and the regular meeting resumed at 2:57 and was then immediately adjourned.

Adjournment

The meeting adjourned at 2:57 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Works Committee
July 27, 2015

Attendance:**Committee Members Present:**

Council Member Amber Waldref, Committee Chair
Council Member Michael A. Allen
Council Member Mike Fagan
Council Member Candace Mumm
Council Member Jon Snyder
Council Member Karen Stratton

Committee Members Absent:

Council President Ben Stuckart

Staff Present:

Rae-Lynn Barden, Legislative Assistant, City Council
Dan Buller, Principal Engineer, Engineering Services
Chuck Conklin, Director, Waste to Energy Facility
Marcia Davis, Principal Engineer, Integrated Capital Management Department
Anna Everano, Legislative Assistant, City Council
Marlene Feist, Division Communications Manager
Ken Gimpel, Assistant Director, Utilities Division
Lars Hendron, Principal Engineer, Integrated Capital Management Department
Dan Kegley, Water Operations Director
Lori Kinnear, Legislative Assistant
Sandra Mann, Division Accountant
Brian McClatchey, Policy Advisor, City Council
Katherine Miller, Principal Engineer, Integrated Capital Management Department
Skyler Oberst, Legislative Assistant, City Council
Chris Peterschmidt, Principal Engineer, Integrated Capital Management
Richard Rush, Legislative Assistant, City Council
Jim Sakamoto, Principal Engineer, Water Department
Andy Schenk, Principal Engineer, Street Department
Elizabeth Schoedel, Assistant City Attorney
Mark Serbousek, Director, Streets Department
Blaine Stum, Legislative Assistant, City Council
Kyle Twohig, Director, Engineering Services
Mike Taylor, City Engineer/Contract Manager

Guests Present:

Nick Deshais, Spokesman Review
Tom Reese, AECOM
John Dietzman, Transportation Subcommittee, Plan Commission

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the July 13, 2015 meeting. Council Member Snyder suggested clarification to the Downtown Bike Network item and the minutes were approved as corrected.

- **Action Taken:**
- Council Member Fagan moved to approve the minutes of the July 13, 2015 meeting as corrected; the motion was seconded by Council Member Allen. The minutes were approved unanimously.

Consent Agenda

On-Call CSO Structural Engineering Agreement:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Ray Street – 29th Avenue to 17th Avenue Grind and Overlay:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Central Ave. Well Station Reconstruction Engineering Consultant Agreement:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Ordinance regarding Disposal of Waste Tires at Waste to Energy Facility:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Value Blanket Increase for Purchasing Spare Parts for Waste to Energy Facility:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

EBO for Full-time Education Coordinator Position:

Dan Kegley discussed the work performed by the Education Coordinator Position including working to meet requirements of the departments demand side goals. The top three candidates were interviewed and Kristen Zimmer was selected. She has been working in the position as part-time and the Emergency Budget Ordinance would fund the position as full-time for the remainder of 2015. The position will also support Stormwater for education needs regarding the discharge permit.

Council Member Snyder discussed how this position is a component of the Water System Plan. Council Member Snyder and Council Member Mumm have been meeting to review and suggest changes to the Water System Plan. Council Member Snyder asked staff to request an additional one-month extension from Department of Health for Council to have time to continue to meet and suggest changes. Dan Kegley replied that he would ask the planners at DOH for an extension. However, Dan cautioned that if the plan is substantively changed then would have to be taken back through the comment process and consistency review. This item will either be discussed at a study session or on the next Public Works Committee meeting.

- **Action Taken:**
- None

Council Requests

None

Staff Requests

Prioritization of Residential Street Projects (CTAB/PCTS):

Council Member Waldref gave an overview and reviewed the recent process of identifying and prioritizing projects. The Leadership team – Team Possible has worked to identify and process for prioritizing projects for the first two years. Team Possible has worked mostly with arterial projects, and discussion was had to use TBD funds to continue work on residential streets. Council Member Waldref introduced John Dietzman Chair for the Transportation Subcommittee of the

Plan Commission. The Committee discussed the briefing paper that included three options to organize and prioritize the work across the city and with the available funds. After the discussion, the Committee will suggest the first option to expand the scope of the Citizens Transportation Advisory Board (CTAB).

- **Action Taken:**
- None

Wall Street Update:

Marlene Feist introduced Tom Arnold of AECOM and discussed the community and stakeholders meeting on the Wall Street surface improvements. Tom reviewed the phases of the work and the community engagement for input into the street surface. He discussed the existing conditions, constraints and the work with partnerships such as the DSP and BID. The committee discussed the area and the types of use and Council Member Snyder commented that he appreciated staffs outreach to the local business owners.

- **Action Taken:**
- None

Update on NLT GC/CM at PRC Board:

Mike Taylor and Lars Hendron gave an update on the presentation in Kent, Washington to the Washington State Project Review Committee meeting. The Committee gave a unanimous vote of approval for the Riverside Park Water Reclamation Facility project for the Next Level of Treatment using the GC/CM model of construction and management. Lars said the requests for Proposals will be issued tomorrow with design completed in 2016 and construction completed 2019 to meet the Ecology limits deadline in 2021.

- **Action Taken:**
- None

Administrative Reports and Standing Updates

Spokane Central Services Center:

Ken Gimpel gave a brief updated that the presentation of the new CNG trucks will be held during the Mayor's media briefing on August 3rd and the SCSC ribbon cutting will be August 18th. The fueling station is up and running and the road work on Cook and Broadway is complete and work is continuing on the gate and fences.

- **Action Taken:**
- None

Link Spokane:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Team Possible:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Integrated Clean Water Plan:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Other Updates/Reports:

None

- **Action Taken:**
- None

Executive Session:

The executive session to discuss a property acquisition was called at 2:55 p.m. and the regular meeting resumed at 3:00 p.m. and was then immediately adjourned.

Adjournment

The meeting adjourned at 3:00 p.m.

STANDING COMMITTEE MINUTES
City of Spokane
Public Works Committee
August 10, 2015

Attendance:**Committee Members Present:**

Council Member Amber Waldref, Committee Chair
Council Member Michael A. Allen
Council Member Mike Fagan
Council Member Jon Snyder
Council Member Karen Stratton
Council President Ben Stuckart

Committee Members Absent:

Council Member Candace Mumm

Staff Present:

Rick Romero, Utilities Division Director
Rae-Lynn Barden, Legislative Assistant, City Council
Dan Buller, Principal Engineer, Engineering Services
Chuck Conklin, Director, Waste to Energy Facility
Mike Coster, Superintendent, RPWRF
Anna Everano, Legislative Assistant, City Council
Marlene Feist, Division Communications Manager
Ken Gimpel, Assistant Director, Utilities Division
Rose Hulvey, Legal Assistant, Legal Department
Gene Jakubczak, Director, Fleet Services
Dan Kegley, Water Operations Director
Lori Kinnear, Legislative Assistant
Sandra Mann, Division Accountant
Brian McClatchey, Policy Advisor, City Council
Adam McDaniel, Senior Executive Assistant, City Council
Katherine Miller, Principal Engineer, Integrated Capital Management Department
Skyler Oberst, Legislative Assistant, City Council
Richard Rush, Legislative Assistant, City Council
Jim Sakamoto, Principal Engineer, Water Department
Dave Steele, Real Estate and Parking Manager, Asset Management
Blaine Stum, Legislative Assistant, City Council
Kyle Twohig, Director, Engineering Services
Scott Windsor, Director, Solid Waste Management

Guests Present:

Nick Deshais, Spokesman Review

Council Member Waldref called the meeting to order at 1:30 p.m.

Review and Approval of Minutes:

Council Member Waldref asked for a motion to approve the minutes of the July 27, 2015 meeting.

- **Action Taken:**

- Council Member Fagan moved to approve the minutes of the July 27, 2015 meeting as corrected; the motion was seconded by Council Member Allen. The minutes were approved unanimously.

Consent AgendaContract Renewal for Tire Related Services:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Value Blanket Renewal for Retread Tires:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Value Blanket Renewal for Goodyear Duraseal Tires:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Value Blanket Renewal for Automotive Batteries:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Purchase Biofilter Media Replacement at Riverside Park Water Reclamation Facility:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for Revised Closure and Post Closure Plan for Northside Landfill _____:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract to Construct Landfill Gas Biofilter System and Minor Road/Drainage Repairs at South Landfill:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Contract for Installation of Superheater Pendants at Waste to Energy Facility:

Chuck Conklin discussed the bids that were just received this afternoon for this proposed contract for the installation of the superheaters. The bids will still need to be reviewed for accuracy and compliance and the anticipated low bidder will be contacted.

- **Action Taken:**
- None

Contract for Front Avenue Sewer Repairs:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Curb Ramp Project for Residential Grind and Overlay:

There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Consultant Agreement for Design & Construction Management of Rowan Ave Phase II:
There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Consent Items for Discussion:

Compressed Natural Gas Fueling Facility Maintenance:

Gene Jakubczak discussed the proposed two-year agreement and reviewed the terms provided in the briefing paper. Discussion was had on the overall savings for using CNG over diesel even with this expense for maintenance.

- **Action Taken:**
- None

Contract for Route Optimization/Collection Modeling for Solid Waste Collections:

Scott Windsor discussed the proposed contract for the route optimization and collection modeling for the solid waste collections. Scott discussed the goal of the modeling is to gain efficiency and balance for collection labor and provide more consistency in deploying resources.

- **Action Taken:**
- None

Contract for Continuous Emission Monitoring System & Data Acquisition System Upgrade at the WTE:
There being no questions on this item, it will be forwarded to Council for consideration.

- **Action Taken:**
- None

Property Purchase from BNSF for Right of Way on Martin Luther King Jr. Way:

Dave Steele discussed the proposed property purchase for the Martin Luther King Jr. Way for three areas. The properties account for much of the property needed along the south side of the proposed street alignment. Discussion was had on the next steps for the projects.

- **Action Taken:**
- None

Council Requests

Water System Plan:

This item was deferred to the next meeting due to Council Member Mumm being absent. Discussion was had on water conservation efforts and the Instream flow rules and impacts of weather on the Spokane River levels.

- **Action Taken:**
- None

Staff Requests

Change to Department to Health Loan:

Dan Kegley discussed with the committee the request from the Department of Health for assistance to consolidate a non performing loan issued to the Hideaway mobile home park. The loan was issued to connect to the City of Spokane water due to their failing well in 2009.

- **Action Taken:**
- None

Medical Lake Intertie Agreement:

Dan Kegley began the discussion on the proposed agreement with Medical Lake intertie. Dan discussed the chlorine injection facility and the minimum gallons per minute that would be required to keep the line active. The agreement is still in discussion and Medical Lake would pay for the hook up line and GFC's. The City would construct the chlorine injection

facility that could also connect to Fairchild. Discussion was had on the water needs of the West Plains area and wholesale agreements. This item will be discussed at the next meeting with the Water System Plan item.

- **Action Taken:**
- None

GC/CM Organization:

Rick Romero gave a brief update on the use of GC/CM for the NLT project. Mike Taylor and Lars Hendron will function full time at the treatment facility to guide this project. Katherine Miller will take on the role of Director of Integrated Capital Management. The Emergency Budget Ordinance and Resolution will be heard at the next City Council meeting.

- **Action Taken:**
- None

Administrative Reports and Standing Updates

Spokane Central Services Center:

Ken Gimpel gave a brief updated that the presentation of the new CNG trucks will be held during the Mayor's media briefing on August 3rd and the SCSC ribbon cutting will be August 18th. The fueling station is up and running and the road work on Cook and Broadway is complete and work is continuing on the gate and fences.

- **Action Taken:**
- None

Link Spokane:

Katherine Miller gave a brief update on the public meetings during the Garland Street fair and the Unity in the Community event.

- **Action Taken:**
- None

Team Possible:

Marlene Feist gave a brief update on the Wall Street project. The next project for discussion is the Monroe and Lincoln.

- **Action Taken:**
- None

Integrated Clean Water Plan:

This item was deferred to the next meeting.

- **Action Taken:**
- None

Other Updates/Reports:

None

- **Action Taken:**
- None

Executive Session:

None.

Adjournment

The meeting adjourned at 2:50 p.m.

Hearing Notices

Notice of Public Hearing and SEPA Determination

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on September 14, 2016, beginning at 4:00 PM in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington. This hearing or portions thereof may be continued at the discretion of the Plan Commission. Final Plan Commission deliberation and action on this matter is anticipated to be held at the regularly scheduled Plan Commission meeting on September 28, 2016. This public hearing is for an application by Avista Corporation. This proposal concerns 14 properties on North Crescent Ave. and Ross Ct. adjacent to North Center St. **Any person may submit written comments on the proposed action or call for additional information at:**

City of Spokane Planning & Development, Attn: Kevin Freibott, 808 West Spokane Falls Blvd, Spokane, WA 99201 (509)625-6185 kfreibott@spokanecity.org.

Agent: Ms. Robin Bekkedahl, 509-495-8657, Robin.Bekkedahl@avistacorp.com, Avista Corporation

Documents relating to this amendment proposal as well as SEPA documentation and a traffic impact analysis are available for viewing at: <https://my.spokanecity.org/projects/comprehensive-plan-amendment-cycle-2015-2016/>

Location: The subject site includes 14 parcels bounded on the north by N. Crescent Ave, on the west by N. Center St., and on the south by Ross Ct., generally located NE of the existing Avista headquarters (parcels 35093.1106 to 1107, and 35093.1201 to 1212), SW1/4, Section 9, T25N, R43E, WM.

Description of Proposal: The proposal is to change the land use of the properties from "Residential 15-30" to "Light Industrial" with a concurrent change in zoning from "Residential Multi-Family" to "Light Industrial." The properties concerned total approximately 2.78 acres. Additional maps and materials associated with this proposal can be found at the website listed above.

SEPA: This proposal has been reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. A Determination of Non-Significance (DNS) was issued August 23, 2016. The deadline for appeal is 5pm September 13, 2016. The DNS, an environmental checklist, and a traffic impact study is available for review at the website listed above.

Only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

Publish August 31 & September 7 & 14, 2016

Notice of Public Hearing and SEPA Determination

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission at their regularly scheduled meeting on September 14, 2016, beginning at 4:00 PM in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington. This hearing or portions thereof may be continued at the discretion of the Plan Commission. Final Plan Commission deliberation and action on this matter is anticipated to be held at the regularly scheduled Plan Commission meeting on September 28, 2016. This public hearing is for an application by QueenB Radio, Inc.. This proposal concerns one property located at 2651 E 49th Avenue, on South Regal Street, southwest of the intersection of South Regal Street and the Palouse Highway. **Any person may submit written comments on the proposed action or call for additional information at:**

City of Spokane Planning & Development, Attn: Kevin Freibott, 808 West Spokane Falls Blvd, Spokane, WA 99201 (509)625-6185 kfreibott@spokanecity.org.

Agent: Mr. Stanley M. Schwartz, Witherspoon Kelley, 509-624-5265, sms@witherspoonkelley.com

Documents relating to this amendment proposal as well as SEPA documentation and a traffic impact analysis are available for viewing at: <https://my.spokanecity.org/projects/comprehensive-plan-amendment-cycle-2015-2016/>

Location: The subject site is one property located at 2651 E 49th Avenue, on South Regal Street, southwest of the intersection of South Regal Street and the Palouse Highway (Parcel 34041.0038), NE ¼, Section 4, T24N, R43E, WM.

Description of Proposal: The proposal is to change the land use of the property from “Open Space” to “Centers and Corridors Core” with a concurrent change in zoning from “Residential Single Family” to “Centers and Corridors Core Type 2 – District Center.” The property is approximately 1.9 acres in size. Additional maps and materials associated with this proposal can be found at the website listed above.

SEPA: This proposal has been reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. A Determination of Non-Significance (DNS) was issued August 23, 2016. The deadline for appeal is 5pm September 13, 2016. The DNS, an environmental checklist, and a traffic impact study is available for review at the website listed above.

Only the applicant, persons submitting written comments, and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

Publish August 31 & September 7 & 14, 2016

Notice of Public Hearing and SEPA Determination

Notice is hereby given that there will be a public hearing before the City of Spokane Plan Commission during a special meeting on **Wednesday, September 21, 2016 at 4 pm** in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, Washington. This public hearing is a planned continuation of the regularly scheduled September 14, 2016 public hearing before the Plan Commission regarding Comprehensive Plan Amendments. Final Plan Commission deliberations and actions on these matters is anticipated to be scheduled for September 28, 2016 during the Plan Commission’s regularly scheduled meeting. This hearing or portions thereof may be continued at the discretion of the Plan Commission.

This public hearing on September 21, 2016 is for an application by JR Bonnett Engineering on behalf of Morningside Investments LLC for a Comprehensive Plan Land Use Map Change. This proposal is located north of W. Barnes Road and is generally bounded by W. Youngstown Lane, N. Concord Lane, W Jamestown Lane, and N Camden Lane.

Any person may submit written comments on the proposed action or call for additional information at:

City of Spokane Planning & Development, Attn: Tirrell Black, 808 West Spokane Falls Blvd, Spokane, WA 99201 (509)625-6185 tblack@spokanecity.org

Agent: Jay Bonnett, jbonnett1@jrbonnett.com, 509-534-3929

Documents relating to this amendment proposal as well as SEPA and traffic impact analysis are available for viewing at: <https://my.spokanecity.org/projects/comprehensive-plan-amendment-cycle-2015-2016/>

Location: This proposal is located north of W. Barnes Road and is generally bounded by W. Youngstown Lane, N. Concord Lane, W Jamestown Lane, and N Camden Lane.

The location may also be described as: All parcels and tracts within the Windhaven First Addition PUD, except lots 1-8 Block 4, lots 1-13 Block 5, lots 1-5 Block 6. The area is comprised of 260 platted lots on approximately 45.5 acres. Located within SW ¼ 15-26-42; SE ¼ 16-26-42; NE ¼ 21-26-42; NW ¼ 22-26-42

Description of Proposal: This proposal is to change the land use of a 45.5 acre area from “Residential, 4 to 10 units per acre” to “Residential 10-20 units per acre” and “Residential 15-30 units per acre”. The proposed change to “Residential 10-20 units per acre” is for 3.87 acres. The balance of 41.63 acres is proposed to be changed to “Residential 15-30 units per acre”. If approved, the zoning would be changed from RSF (Residential Single Family) to RTF (Residential Two Family) or RMF (Residential Multi Family). Additional Maps and Materials associated with this proposal can be viewed at <https://my.spokanecity.org/projects/comprehensive-plan-amendment-cycle-2015-2016/>

SEPA: This proposal has been reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. A Mitigated Determination of Non-Significance (MDNS) was issued August 23, 2016. The deadline for appeal is 5pm September 13, 2016. The MDNS, an environmental checklist and a traffic impact study is available for review at <https://my.spokanecity.org/projects/comprehensive-plan-amendment-cycle-2015-2016/>

Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

Publish August 31 & September 7 & 14, 2016

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO C35426

An ordinance amending Ordinance No. C-35322, passed the City Council November 23, 2015, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2016, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2016, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2016 budget Ordinance No. C-35322, as above entitled, and which passed the City Council November 23, 2015, it is necessary to make changes in the appropriations of the IT Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the IT Fund, and the budget annexed thereto with reference to the IT Fund, the following changes be made:

FROM:	5300-99999	IT Fund	
	99999	Unappropriated Reserves	<u>\$11,960</u>
TO:	5300-73700	IT/Mail Center	
	18880-00070	Mail Center Specialist	10,219
	18880-52110	Social Security	783
	18880-52210	Retirement	843
	18880-52330	Life Insurance	101
	18880-52400	Industrial Insurance	14
			<u>\$11,960</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget new funding that will be used to change a Mail Center Specialist position from 80% FTE to 100% FTE, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council August 22, 2016

Delivered to Mayor August 24, 2016

ORDINANCE NO C35427

An ordinance amending Ordinance No. C-35322, passed the City Council November 23, 2015, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2016, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2016, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2016 budget Ordinance No. C-35322, as above entitled, and which passed the City Council November 23, 2015, it is necessary to make changes in the appropriations of the Human Services Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Human Services Grants Fund, and the budget annexed thereto with reference to the Human Services Grants Fund, the following changes be made:

FROM:	1540-95490	Human Services Grants Fund	
	99999-33442	WA State Dept. of Commerce	<u>\$203,802</u>
TO:	1540-95490	Human Services Grants Fund	
	65140-51991	Contra Salaries	8,000
	65410-52991	Contra Benefits	5,012
	65410-54125	Financial Services	1,680
	65410-54201	Contractual Services	179,802
	65140-54992	Contra Other	9,308
			<u>\$203,802</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the acceptance of the Young Adult Housing Program Grant, which is a new program, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council August 22, 2016

Delivered to Mayor August 24, 2016

Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

SIGNAL MAINTENANCE FOREPERSON SPN 274 PROMOTIONAL EXAMINATION

DATE OPEN: Monday, August 29, 2016 **DATE CLOSED:** Sunday, September 11, 2016 at 11:59 p.m.
SALARY: \$47,355.84 annual salary, payable bi-weekly, to a maximum of \$71,931.60

DUTIES:

Performs skilled technical and supervisory work at the senior journey level in the design, installation, maintenance, and repair of traffic signal systems, conventional and fiber optic communications cable systems, street lighting, and various other electrical/electronic systems and equipment.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Education/Certification -- Completion of either an associate's degree in electronic technology at the college level with course work in digital electronics; **OR**, completion of a minimum of two years full-time military/trade school in electrical/electronics technology with course work in industrial/commercial electrical and/or digital electronics or any combination thereof; **OR**, certification as a journey level electrician.

Experience -- Three years' experience in the classification of Signal Maintenance Technician (SPN: 272) within the Street Department.

Licenses -- Applicants must possess a valid Class "B" Commercial Driver's License (CDL) and a current first aid certificate.

EXAMINATION DETAILS:

Applicants must pass the examination for this classification to be eligible for hire by the City of Spokane. This exam will consist of a written test and a performance evaluation, with weights assigned as follows: written test 80%, performance evaluation 20%.

Written tests will be conducted in the Civil Service Test Room on Tuesday, September 20, 2016 at 1:00 p.m. The approximate duration of the test is 2 1/2 hours.

If your application is accepted, you must self-schedule your test time. You will receive an e-mail with complete instructions.

The written test may include such subjects as:
Electricity and Signal Systems
Supervision, Human Relations and Administration
Records and Reports
Safety
Basic Computer Literacy

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 29th day of August 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR QUALIFICATIONS

CULTURAL RESOURCE CONSULTANT SERVICES

City of Spokane Engineering Services

RFQ #4288-16

Sealed Statement of Qualification Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, SEPTEMBER 12, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for Cultural Resource Consultant Services for the City of Spokane Engineering Services Department.

The Request for Qualifications document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at purchasinghelp@spokanecity.org.

Statement of Qualification Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, September 12, 2016**. Statement of Qualification Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statement of Qualification Proposals delivered late. **Only firm Statement of Qualification Proposals with signatures will be evaluated.**

Submit one (1) paper original, three (3) paper copies, and one (1) reproducible digital copy (CD or thumb drive) of the Statement of Qualification Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Statement of Qualification Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“RFQ #4288-16 CULTURAL RESOURCE CONSULTANT SERVICES, DUE 9/12/2016”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: August 31 & September 7, 2016
