



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 106

AUGUST 17, 2016

Issue 33



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, August 8, 2016

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Fagan, Kinnear, Mumm, Stratton, and Waldref were present. Council Member Beggs was absent.

Mayor's Policy Advisor Tyler Whitney, City Council Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

The City Council received an overview from staff on the August 15, 2016, Advance Agenda items.

Action to Approve August 15, 2016, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the August 15, 2016, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Member Waldref, **to approve** the Advance Agenda for Monday, August 15, 2016, **carried unanimously (Council Member Beggs absent).**

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council received an overview from staff on the August 8, 2016, Current Agenda items.

Contract Extension with Spokane Regional Chamber of Commerce dba Greater Spokane Incorporated (OPR 2015-0584)
 Council Member Waldref presented a substitute version of the Contract Extension with Spokane Regional Chamber of Commerce dba Greater Spokane Incorporated. Subsequently, the following action was taken:

Motion by Council Member Waldref, seconded by Council Member Kinnear, **to substitute** the new version of the contract (thereby replacing the previously filed version of the contract); **carried unanimously (Council Member Beggs absent).**

Council Member Waldref then provided an overview of the changes to the contract.

Action to Approve August 8, 2016, Current Agenda

Following staff reports and Council inquiry and discussion regarding the August 8, 2016, Current Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Member Waldref, **to approve** the Current Agenda for Monday, August 8, 2016, **carried unanimously (Council Member Beggs absent).**

City Clerk Report on Proposed Initiative No. 2016-3 Filed by Tim Coyle (LGL 2016-0031)

The City Clerk reported on Proposed Initiative No. 2016-3 filed by Tim Coyle regarding a Spokane Municipal Code amendment to restrict marijuana businesses in downtown Spokane. On July 8, 2016, Tim Coyle filed a proposed

initiative with the Office of the City Clerk. Pursuant to SMC 2.02.230, the City Attorney's Office reviewed the measure and in consultation with the sponsor prepared a ballot title and summary of measure. Per SMC 2.02.040, upon receiving this report from the City Clerk, the City Council may pass the measure as proposed, reject the initiative measure and propose another one dealing with the same subject to be considered as council legislation, or submit the initiative measure to the voters on its own motion. If the City Council does not pass the measure as proposed or submit the initiative measure to the voters, the initiative and the ballot title and summary of the measure shall be forwarded by the City Clerk to the hearing examiner who shall issue a formal written opinion as to the legal validity and effect of the proposed measure to the City Council, City Clerk, and initiative measure sponsor within fourteen days of receiving the initiative measure from the City Clerk.

The City Council took no action on Proposed Initiative No. 2016-3; therefore, the City Clerk will forward the initiative and the ballot title and summary of the measure to the City Hearing Examiner for review.

CONSENT AGENDA

Upon motion of Council Member Waldref, seconded by Council Member Fagan, Council unanimously approved Staff Recommendations for the following (Council Member Beggs absent):

Contract Extension with Spokane Regional Chamber of Commerce dba Greater Spokane Incorporated, as amended, for Federal Lobbying Services—\$18,000 and Business Recruitment Assistance—\$28,220. Total contract amount: \$46,220. (Deferred from July 25, 2016, Agenda). (OPR 2015-0584)

Agreement Amendment with Murray, Smith & Associates, Inc. for Construction Phase Services to the Central Avenue Well #1 Pump Station Replacement project—\$25,000. (OPR 2015-0746 / ENG 2014044)

Supplemental Agreement No. 1 with Budinger & Associates for Geotechnical Design Support On-Call Services—increase of \$550,000. Total contract amount: \$950,000. (OPR 2016-0012)

Amendment No. 9 to Contract with Esvelt Environmental Engineering for professional services for extended operation of the Membrane Pilot units at Riverside Park Water Reclamation Facility regarding Next Level of Treatment—\$180,000. (OPR 2007-0468)

Multiple Family Housing Property Tax Exemption Agreement with:

- a. Solitude Properties, LLC for one multi-family building with nine units located at 618 South Denver Street. (OPR 2016-0617)
- b. Solitude Properties, LLC for one multi-family building with nine units located at 1227 West 6th Avenue. (OPR 2016-0618)
- c. David Shriver and Bob Cooke for two multi-family buildings with seven units each located at 614 and 618 South Garfield Street. (OPR 2016-0619)

Contract with FSi Engineers (Seattle, WA) for preparation of design documents for removal and replacement of the HVAC system in the existing Powerhouse #1 Building at Upriver Dam—not to exceed \$65,443. (OPR 2016-0620; RFQ 4167-15)

Contract Amendment with US Bank to extend the banking services contract through December 31, 2016—\$80,000. (OPR 2011-0537)

Master Security Service Contract with Starplex Corporation (Portland, OR) to provide uniformed security services at various City of Spokane locations, on an as-requested basis, by various City Departments from July 1, 2016 through June 20, 2019.—\$250,000 per year. Total contract: \$1,250,000. (OPR 2016-0621; RFP 4216-16)

MOU with Utilities Division to reimburse Parks Department for costs incurred to replace a water transmission main under the Howard Street South Channel Bridge—\$191,953. (OPR 2016-0622; ENG 2016119)

Interlocal Agreement with Spokane County for lease of space at the Courthouse Complex for the Municipal Court and Probation Department from January 1, 2015 to December 31, 2016—\$220,000 per year. (OPR 2016-0623)

Contract Extension with CH2M for continuation of design services for the Riverside Park Water Reclamation Facility regarding Next Level of Treatment Phase 2 including the design of Membrane Facility—\$12,874,000. An administrative

reserve of \$1,287,400, which is 10% of the contract price, will be set aside. Total Contract Amount for both Phase 1 & 2: \$25,131,150. (OPR 2015-0183)

Contract Amendment No. 2 with MWH for Early Out Concrete work for NLT Phase 1 Construction to include the footings and foundations work associated with Primary Clarifier 5 and the new Chemical Storage Building—increase of \$12,802,292. An administrative reserve of \$640,114, which is 5% of the contract price, will be set aside. (OPR 2015-0834)

Contract Amendment No. 3 with MWH for Early Out Concrete work for NLT Phase 2 to include the purchase of and preliminary system design services associated with the Pressure Membrane System—increase of \$24,069,993. An administrative reserve of \$1,203,500, which is 5% of the contract price, will be set aside. (OPR 2015-0834)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through July 29, 2016, total \$19,082,593.97 (Check Nos. 527227-527801; ACH Payment Nos. 27994-28604), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$17,889,417.80. (CPR 2016-0002)
- b. Payroll claims of previously approved obligations through July 30, 2016: \$6,433,205.57 (Payroll Check Nos. 539899-540249) (CPR 2016-0003)

City Council Meeting Minutes: July 18, 2016, July 25, 2016 and July 28, 2016. (CPR 2016-0013)

Staff request to reschedule the hearing on vacation of portions of North Center Street, North Crescent Drive, Ross Court, Hamlin Street, and a portion of a nearby alley, as requested by Avista from July 25, 2016, to August 15, 2016. (It was intended this request appear on the Council's July 25, 2016, Agenda; however, the item was inadvertently overlooked and missed incorporation into the July 25, 2016, Agenda; and therefore this request has been placed on the City Council's August 8, 2016, Agenda.) (RES 2016-0057)

Council Recess/Executive Session

The City Council adjourned at 4:12 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Stuckart.

Roll Call

Council President Stuckart and Council Members Fagan, Kinnear, Mumm, Stratton, and Waldref were Present. Council Member Beggs was absent.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

PROCLAMATIONS

USS Lassen – 2015 Spokane Naval Trophy

Council Member Fagan read the proclamation and presented it to a representative from the Spokane Naval League. The proclamation salutes the USS Lassen for its achievement in being awarded the Spokane Naval Trophy for 2015.

August 20, 2016 - Spokane Disability Pride Parade Day (First Annual)

Council President Stuckart read the proclamation and presented it to Barbara Ann Bonner, who was also accompanied by other individuals. The First Annual Disability Pride Parade has been organized to showcase the talents and determination of people living with disabilities and focus on the accomplishments rather than the struggles of persons with disabilities.

There were no **Administrative Reports**.

There were no **Appointments**.

BOARD, COMMITTEE, AND COMMISSION VACANCIES

Council President Stuckart announced the following vacancies:

- Citizens Transportation Advisory Board: One representative from District 3. The deadline is September 15.
- Civil Service Commission: One position opening in December. Deadline is October 14.
- Northeast Public Development Authority: One position for a business representative. Apply as soon as possible.
- West Quadrant Tax Increment Financing Neighborhood Project Advisory Committee: Four positions. Apply as soon as possible.

For vacancy information, citizens can visit <https://my.spokanecity.org/bcc/> or call (509) 625-6250.

COUNCIL COMMITTEE REPORTS**Finance and Technology Committee Meeting**

Council President Stuckart reported on the Finance and Technology Committee meeting held earlier today (August 8, 2016). Minutes of the Finance and Technology Committee are filed with the City Clerk's Office and are available for review following approval by the Finance and Technology Committee.

Public Works Committee Meeting

Council Member Waldref reported on the Public Works Committee meeting held earlier today (August 8, 2016). Minutes of the Public Works Committee are filed with the City Clerk's Office and are available for review following approval by the Public Works Committee.

ANNOUNCEMENT – TWO PUBLIC FORUMS (POLICE CHIEF)

The City Council will hold two public forums for citizens to engage with and ask questions of appointed Police Chief Craig Meidl. The meetings will be held, as follows:

- Thursday, August 11, 2016, from 6:00 to 8:00 p.m. at West Central Community Center, 1603 North Belt Street.
- August 17, 2016, from 6:00 p.m. to 8:00 p.m. at East Central Community Center, 500 S. Stone Street.

OPEN FORUM

Alfredo Llamedo commented on the words honesty and integrity and remarked on the appointment of Police Chief Meidl.

Henry Valder commented on homelessness and homeownership for veterans. In addition, he commented on ADA (Americans with Disabilities Act).

George McGrath commented on stewardship of the funding that is available in the City of Spokane and remarked on the swimming pools in Spokane.

LEGISLATIVE AGENDA

There were **no Emergency Budget Ordinances**.

There were **no Emergency Ordinances**.

RESOLUTIONS**Resolution 2016-0065**

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council **adopted Resolution 2016-0065** setting hearing before City Council for September 12, 2016 for the vacation of those portions of Oakland Boulevard, Columbia Avenue, and the alley in Block 10, all in the plat of Cascade Park Addition and east of Cedar Road, except for the west 50 feet, as requested by Gary & Anna Chantry. (Latah/Hangman Valley Neighborhood)

Resolution 2016-0066

Upon Unanimous Roll Call Vote (Council Member Beggs absent) the City Council **adopted Resolution 2016-0066** setting hearing before City Council for September 12, 2016 for the vacation of Sharp Avenue, from the east line of Cedar Street to the west line of Jefferson Street as requested by Spokane Transit Authority. (West Central Neighborhood).

Resolution 2016-0068 (Cross Reference: OPR 2016-0624)

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council **adopted Resolution 2016-0068** declaring Pure Technologies U.S. Inc. as a sole source provider for the condition assessment of 17,700 feet of pipeline for the City Water Department's Manito Transmission Main & 57th Avenue Transmission Main and thus authorizing the City's entering into a contract at an estimated cost not to exceed \$507,000, not including taxes if applicable.

Resolution 2016-0069

Subsequent to an introduction of Mark Buening by Parks Director Leroy Eadie, public testimony, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council **adopted Resolution 2016-0069** approving the appointment of Mark Buening as the Parks and Recreation Budget and Finance Director for the City of Spokane effective September 1, 2016.

FINAL READING ORDINANCES**Final Reading Ordinance C35250 (As Amended)**

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council **passed Ordinance C35250, as amended** vacating the alley between Garfield Street and Scott Street from the south line of 43rd Avenue to the north line of 44th Avenue. (Southgate Neighborhood) (Hearing on vacation held April 27, 2015)

Final Reading Ordinance C35420

Subsequent to an overview of Final Reading Ordinance C35420 by Council President Stuckart and Council inquiry and commentary by CFO Gavin Cooley, public testimony, and additional Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council **passed Ordinance C35420** relating to special revenue funds, amending SMC sections 7.08.130 and adding a new section to be numbered 7.08.150.

FIRST READING ORDINANCES

The following ordinance was read for the First Time with further action deferred:

ORD C35424 Relating to the annual budget; amending section 7.09.010 of the Spokane Municipal Code; enacting a new section 7.09.015 of the Spokane Municipal Code.

For Council action on First Reading Ordinance C35422, see section of minutes under "Hearings."

There were no **Special Considerations**.

HEARINGS**Hearing on Vacation of Myrtle Street from the North Line of Sprague Avenue to the South Line of the Railroad Right-of-way**

The City Council held a hearing on the vacation of Myrtle Street from the north line of Sprague Avenue to the south line of the Railroad right-of-way as requested by Pardun Properties, LLC (East Central Neighborhood). Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Beggs absent), the City Council **approved, subject to conditions** (in the Street Vacation Report dated June 23, 2016), the vacation of Myrtle Street from the north line of Sprague Avenue to the south line of the Railroad right-of-way.

In conjunction with the hearing, Ordinance C35422—vacating Myrtle Street from the North line of Sprague Avenue to the South line of the railroad right-of-way—was read for the first time, with further action deferred.

No individuals spoke during the second **Open Forum**.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at -6:48 p.m.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35250

An ordinance vacating the alley between Garfield Street and Scott Street from the south line of 43rd Avenue to the north line of 44th Ave.

WHEREAS, a petition for the vacation of the alley between Garfield Street and Scott Street from the south line of 43rd Avenue to the north line of 44th Avenue has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That the alley between Garfield Street and Scott Street from the south line of 43rd Avenue to the north line of 44th Ave in the Southeast Quarter of Section 32, T25N, R43E, W.M., Spokane, Washington is hereby vacated. Parcel number not assigned.

Section 2. An easement is reserved and retained over and through the **Entire** north 20 feet of the vacated area for the utility service of **the City of Spokane, Comcast and Avista**, to protect existing utilities.

Section 3. In accordance with the Permit to Enter agreement with Black & Warrick, LLC dated January 7, 2015, the City suspends the provision to charge the appraised valuation for the vacated land in exchange for the use of a portion of parcel number 35324.3101 as a temporary construction easement for a CSO Tank to be installed in the public right-of-way adjacent to the property.

**Passed by City Council August 8, 2016
Delivered to Mayor August 15, 2016**

ORDINANCE NO. C35420

An ordinance relating to special revenue funds, amending SMC sections 07.08.130 and adding a new section to be numbered 07.08.150.

The City of Spokane does ordain:

Section 1. That SMC section 07.08.130 is amended to read as follows:

07.08.130 Parking System Fund

- A. There is created and shall be maintained in the office of the City Treasurer a special revenue fund designated the "parking system fund." All City parking revenue from on and off street meter systems, miscellaneous parking fees, permits, etc., along with other sums appropriated in the budget from the City general fund shall be deposited into the fund upon receipt. One hundred percent (100%) of the total amount of the parking infraction revenue collected, less the expenditures of the municipal court parking violations program from the prior calendar year, will be transferred from the general fund to the parking system fund.

- B. Money deposited into the fund shall be accumulated or expended to pay for operations and maintenance of the parking system, to include parking enforcement and collections, the parking violation system and to maintain, improve, and enhance the customer environment in those areas where parking revenue is generated within the City.
- C. City Council priorities for expenditures from the parking system fund are parking system investments, parking environment improvements, administration, and safety and security of the parking system. For purposes of this section, "parking environment" shall mean all infrastructure in the public right-of-way that contributes to the interface between the downtown resident, visitor or worker and the downtown built environment. This infrastructure includes, but is not limited to, parking stalls, payment systems, parking asset management, streetscapes (including landscaping and pedestrian lighting investments), street furniture, wayfinding systems, public safety, vehicle, bicycle, and pedestrian rights-of-way, public spaces, gateways and all other aspects of downtown common areas, which contribute to the overall experience of downtown.
- D. Parking Advisory Committee.
1. A thirteen-member parking advisory committee will be created to advise the City on investments in the parking environment, policy, and rate-setting as informed by the downtown parking study. The committee shall be facilitated by Business Improvement District staff and shall be composed of the following stakeholders to be appointed by the City Council: one (1) downtown property owner, one (1) owner of a large downtown business, one (1) owner of a downtown small business, one (1) resident of downtown, one (1) downtown worker, one (1) designee from Spokane Transit Authority, one (1) representative of the Arts community; three (3) members chosen at the discretion of the Business Improvement District; two (2) city council members in non-voting, *ex officio* roles; and the (1) Parking Services Manager in a non-voting, *ex officio* role. The committee members shall serve staggered terms of three (3) years. The committee chair shall be elected by a vote of the committee and shall serve a (1) year term, however, the Committee may vote to extend the chairperson's term by (1) additional year.
 2. The Committee shall propose to the City Council, on an annual basis, a set of recommended projects to improve the downtown parking environment, guidance on parking rate-setting, and other public policy recommendations concerning the downtown parking system, as well as a description and analysis of the outcomes of the prior years' parking fund investments.
 3. In forming its recommendations, the Parking Advisory Committee shall observe the following process:
 - a. City Council and the City administration, though their *ex-officio* Committee positions, shall provide the Committee with priorities for the Committee's consideration during their annual project planning process.
 - b. With consideration given to the input received in this process from City Council and the Administration, The Committee shall develop an annual recommended budget and capital project list for the parking system fund. This list will be presented to the City Council on or before November 1 of each year. The City Council shall then consider for approval the list of projects and recommended investments as part of the normal annual budget process. Projects will be placed in the six-year capital program as needed.
 - c. The ((the)) parking advisory committee, in collaboration with City Council and staff Committee designees, will develop a set of indicators that will track downtown vitality as a result of improvements made from parking system fund investments. These data will be available in the annual report.
 - d. Notwithstanding any other recommendations or policy suggestions, the committee shall include the following goals in its report and track their progress: (1) the establishment of a parking system fund reserve of \$500,000, and (2) the set-aside of not less than ten percent (10%) of the parking system fund for the support of emergency projects in the downtown parking environment.
- E. Any available parking funds must first be used to cover the debt service on Series 2005B LTGO bonds (Bonds) or any subsequent refinancing of these Bonds. In the event the Bonds are refinanced and result in a reduction of remaining debt service, said reductions may be utilized for economic development purposes in the City subject to City Council Resolution.

Section 2. That a new section be added to ch. 07.08 to be numbered SMC section 07.08.150 to read as follows:

07.08.150 Financial Partnership Portfolio Fund

- A. There is established a special revenue fund to be known as the "financial partnership portfolio fund" into which shall be deposited funds designated by the city council for economic development under the Projects of Citywide Significance program.

B. Money in this fund is disbursed under approved agreements in accordance with the Projects of Citywide Significance program.

Passed by City Council August 8, 2016

Delivered to Mayor August 15, 2016

Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

WEB DEVELOPER SPN 146 OPEN ENTRY

DATE OPEN: Monday, August 15, 2016 **DATE CLOSED:** Sunday, August 28, 2016 at 11:59 p.m.

SALARY: \$59,779.44 annual salary, payable bi-weekly, to a maximum of \$73,434.96

DUTIES:

Performs professional work in the development of internet and intranet web applications for the City.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: All requirements must be met at the time of application.

- **Education:** Graduation from an accredited four-year college or university with a degree in Computer Science, Information Systems, or related field.
- **Experience:** Two years of increasingly responsible professional experience performing web application programming.
- **Substitution:** Additional experience in the above areas may be substituted on a year for year basis for up to two years of the education requirement.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

EXAMINATION DETAILS:

The examination will consist of a Training and Experience (T&E) Evaluation with final score weight assigned as follows:

T&E Evaluation: 100%

T&E EVALUATION DETAILS

IMPORTANT: The T&E is the Civil Service examination for this position. It is presented as a Supplemental Questionnaire, which must be completed online at the time of application. The questions may be viewed online in the tab marked "QUESTIONS" on the job announcement.

The T&E Evaluation is designed to evaluate the relevance, level, recentness, progression, and quality of the applicant's education and training, and to elicit sufficient job-related information to evaluate the amount and quality of the applicant's previous experience, as well as any other information deemed important to performing the duties of the position.

NOTE:

- Responses should be consistent with the information on your application and are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question presented online. "See Resume" or "See Application", etc. will not be considered as qualifying responses and will not be scored.
- It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire as you complete your application.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 15th day of August 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

**PRINCIPAL PLANNER SPN 260
PROMOTIONAL EXAMINATION**

DATE OPEN: Monday, August 15, 2016 **DATE CLOSED:** Sunday, August 28, 2016 at 11:59 p.m.
SALARY: \$75,606.48 annual salary, payable bi-weekly, to a maximum of \$93,145.68

DUTIES:

Performs responsible supervisory, professional and management work in the administration of a division in the area of City planning, design, development implementation, zoning, or community development.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Completion of at least two years of experience with the City as an Associate Planner (SPN 258). Applicants must possess a valid driver's license or evidence of equivalent mobility.

NOTE: Selection of a Senior Administrative Assistant, Rule V, Section 5, Rules of the Civil Service Commission, applies

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. The examination will consist of a training and experience evaluation (T&E) and performance evaluation (PAR) with scoring weight assigned as follows: T&E: 80%, PAR: 20%

T&E EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the closing date.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- In order to receive credit for education or training, you must attach copies of your transcripts, diploma, or relevant certificates to your online application.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Additional documents may be attached to your application or submitted via the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 15th day of August 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

CALL FOR BIDS

Citywide ADA Ramp Upgrade Engineering Services File No. 2015162

This project consists of the construction of approximately 1,500 square yards of sidewalk, 1,500 linear feet of curb removal and replacement, 500 square yards of pavement patching, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201–3316, will receive sealed bids until 1:00 p.m., August 29, 2016 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2016 Standard Specifications. Bidder's should allow sufficient time to familiarize themselves with the WSDOT 2016 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: August 10, 17 and 24, 2016

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR QUALIFICATIONS

1ST & ADAMS CSO 24 CONTROL FACILITY – GC/CM SERVICES

City of Spokane

RFQ #4275-16

The City of Spokane, Washington (the City) is soliciting Statements of Qualifications from prospective General Contractor/Construction Managers (GC/CM or Contractor) for preconstruction and construction services for the 1st & Adams Combined Sewer Overflow (CSO) 24 Control Facility Project under the Alternative Public Works Contracting process involving Heavy Civil Construction statutorily authorized in Washington by RCW 39.10.

A non-mandatory Pre-RFQ Site Visit (pre-submittal conference) will be held for all prime contractors interested in submitting a Statement of Qualifications for this project at the following place and time:

Wednesday, August 17, 2016, at 9:00 a.m., 1st & Adams CSO 24 Control Facility Site, Spokane, WA, 99201. At that time questions will be received and a brief tour of the project site will be conducted.

Sealed Statement of Qualifications (SOQ) Proposal documents will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 29, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **1ST & ADAMS CSO 24 CONTROL FACILITY – GC/CM SERVICES** for the City of Spokane.

The Request for Qualifications document and attachments can be viewed online at www.cityofspokaneplans.com. Digital files may be downloaded at no cost. Hard copy documents are at the Proposer's expense and may be ordered through this plan room or the downloaded digital files may be forwarded to a printer of the Proposer's choice. Proposers must order online to receive automatic e-mail notification of addenda and to be placed on the "Plan Holders List". All addenda will be issued via email to those Proposers listed on the "Plan Holders List". Contact Abadan Reprographics for assistance with plan room ordering if needed at (800) 572-3006 or (509) 747-2964. It is the Proposer's responsibility to check for addenda and other new documents online.

For questions regarding the Request for Qualifications, contact Kyle Twohig, Engineering Operations Manager, by email ktwohig@spokanecity.org. Contact with other City staff, elected officials or consultants is expressly prohibited.

Statement of Qualifications (SOQ) Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, August 29, 2016**. Statement of Qualifications (SOQ) Proposal documents must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statements of Qualifications (SOQ) Proposal documents delivered late.

Submit one (1) paper original, eight (8) paper copies, and one (1) exact duplicate reproducible electronic copy on a thumb drive in PDF format of the Statement of Qualifications (SOQ) Proposal document to:

City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201

The right is reserved to reject any and all Statement of Qualifications (SOQ) documents and to waive any informalities in the Statement of Qualifications (SOQ) documents.

All response packages are to be clearly marked with:

“RFQ #4275-16, 1ST & ADAMS CSO 24 CONTROL FACILITY – GC/CM SERVICES, DUE 8/29/2016”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: August 10 & 17, 2016

REQUEST FOR PROPOSALS

HEAD GOLF PROFESSIONAL/MANAGER Esmeralda Golf Course

City of Spokane Parks & Recreation Department

RFP #4283-16

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, SEPTEMBER 19, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **HEAD GOLF PROFESSIONAL/MANAGER at Esmeralda Golf Course** for the City of Spokane Parks & Recreation Department.

The Request for Qualifications document is available by contacting Thea Prince, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201, purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on the due date**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) original, twelve (12) copies and one (1) digital copy of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“RFP #4283-16, HEAD GOLF PROFESSIONAL/MANAGER at Esmeralda Golf course, DUE 9/19/16”.

Thea Prince
City of Spokane Purchasing

Publish: August 17 & 24, 2016

WITTER POOL DECK REPAIR Parks & Recreation Department

BID #4285-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, AUGUST 29, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for the City of Spokane Parks & Recreation Department.

A pre-bid conference will be held on Thursday, August 18, 2016 at 8:00 a.m. The location will be at the Witter Pool, 1414 E Mission Avenue, Spokane, Washington.

The Request for Bids document and attachments can be viewed online at www.cityofspokaneplans.com. Digital files may be downloaded at no cost. Hard copy documents are at the bidder's expense and may be ordered through this plan room or the downloaded digital files may be forward to a printer of the Proposers choice. Proposers must order online to receive automatic e-mail notification of addenda and to be placed on the "Plan Holders List". All addenda will be issued via email to those Bidders listed on the "Plan Holders List". Contact Abadan Reprographics for assistance with plan room ordering if needed at (800) 572-3006 or (509) 747-2964. It is the Proposer's responsibility to check for addenda and other new documents online.

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy of response to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:
"WITTER POOL DECK REPAIR, BID #4285-16, DUE 8/29/16".

Thea Prince
Purchasing Division

Publish: August 10 & 17, 2016

**MIRROR POND RENOVATION PHASE II (RE-Bid)
Parks & Recreation Department**

BID #4286-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, AUGUST 29, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for the City of Spokane Parks & Recreation Department.

A pre-bid conference will be held on Thursday, August 18, 2016 at 10:00 a.m. The location will be at the Manito Meeting Room 4, West 21st Ave, Spokane, Washington.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince purchasinghelp@spokanecity.org.

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy of response to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

“MIRROR POND RENOVATION PHASE II (RE-BID), BID #4286-16, DUE 8/29/16”.

Thea Prince
Purchasing Division

Publish: August 10 & 17, 2016
