



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 106

AUGUST 10, 2016

Issue 32



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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Minutes

NOTICE**NO MEETING MINUTES OF SPOKANE CITY COUNCIL
Monday, August 1, 2016**

The Monday, August 1, 2016 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, July 28, 2016**

A Special Meeting of the Spokane City Council was held on the above date at 3:34 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Pro-Tem Waldref and Council Members Beggs, Kinnear, and Stratton were present. Council President Stuckart and Council Members Fagan and Mumm were absent.

The following topic was discussed:

- Library Board Presentation

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 5:00 p.m.

General Notices

NOTICE NOTICE NOTICE

NOTICE IS HEREBY GIVEN that the regular meeting of the SPOKANE CIVIL SERVICE COMMISSION will be conducted at 9:30 a.m., Tuesday, August 16, 2016 in the Council Chambers on the Lower Level, City Hall.

Items on the Agenda are as follows:

- I. Approval of Minutes
- II. Staff Activities
- III. Classification Resolution
- IV. Request for Reinstatement on List
- V. Claim of Benjamin Krauss regarding Promotion Probation Failure
- VI. Electronic Performance Appraisal Reports
- VII. Indefinite Leave of Absence from the Classified Service
- VIII. Other Business

The meeting is open to the public, with the possibility of moving into executive session only with members of the Civil Service Commission and the appropriate staff.

A Commission briefing will be held at **9:00 a.m.** August 16, 2016, in the Council Chambers.

Dated at Spokane, Washington, this 2nd day of August, 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

TO HUMAN RESOURCES STAFF AND ALL EMPLOYEE REPRESENTATIVES:

There will be a pre-Commission/Project Evaluation Committee meeting in the Civil Service Conference Room (4B) at 11:00 a.m. on Monday, August 15, 2016

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Chris Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ccavanaugh@spokanecity.org Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**Spokane City/County Historic
Landmarks Commission
August 2, 2016
NOTICE**

Please be advised that the meeting of the Spokane City/County Historic Landmarks Commission, which was scheduled for Wednesday, August 17, 2016, has been canceled. The next tentatively scheduled meeting will be September 21, 2016.

Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

EVENT AND GROUP RENTAL MANAGER SPN 082 OPEN ENTRY

DATE OPEN: Monday, August 8, 2016 **DATE CLOSED:** Sunday, August 21, 2016 at 11:59 p.m.
SALARY: \$51,740.64 annual salary, payable bi-weekly, to a maximum of \$63,308.16

DUTIES:

Performs professional work in promoting the effective use of Riverfront Park, its facilities and programs through development, implementation, and coordination of event planning, advertising, private and corporate sales, sponsorships, and other special programs.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: All requirements must be met at the time of application.

Graduation from an accredited four-year college or university with a degree in Event Management, Marketing, Business, Communications, or related field; AND, two years of experience in a position with a municipal entertainment center, convention facility, major exposition, events management firm, or entertainment promotions agency with responsibility for selling, planning, coordinating, scheduling, arranging, facilitating, and promoting facility rentals for events and corporate or private parties. Additional experience may be substituted, on a year for year basis, for up to two years of the education requirement.

All applicants must possess a valid driver's license.

REQUIRED ADDITIONAL DOCUMENTS:

A copy of unofficial college transcripts identifying completion of required coursework in a field noted above must be uploaded as an attachment to your application or emailed to civilservice@spokanecity.org no later than the closing date. Be sure that your transcripts include the name of the institution, applicant name, courses/credits taken, and GPA.

EXAMINATION DETAILS:

The examination will consist of a Training and Experience (T&E) Evaluation, weighted at 100% of the final score. Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire by the City of Spokane.

T&E EVALUATION DETAILS

The T&E Evaluation is designed to evaluate the relevance, level, recentness, progression, and quality of the applicant's education and training, and to elicit sufficient job-related information to evaluate the amount and quality of the applicant's previous experience, as well as any other information deemed important to performing the duties of the position.

IMPORTANT: The T&E is the Civil Service examination for this position. It is presented as a Supplemental Questionnaire, which must be completed online at the time of application. The questions may be viewed online in the tab marked "QUESTIONS" on the job announcement.

NOTE:

- Responses should be consistent with the information on your application and are subject to verification. "See Resume" or "See Application" are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire as you complete your application for submission.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 8th day of August 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

**METER READER SPN 441
OPEN ENTRY**

DATE OPEN: Monday, August 8, 2016 **DATE CLOSED:** Sunday, August 14, 2016 at 11:59 p.m.
SALARY: \$34,034.40 annual salary, payable bi-weekly, to a maximum of \$48,963.60

*****This recruitment is for one week only.*****

DUTIES:

Performs routine manual and clerical work in reading water meters and recording water consumption.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: All requirements must be met at the time of application.

No previous experience is necessary. Must be able to write legibly, and accurately make simple mathematical computations. Applicants must possess a valid driver's license.

Note: Work requires the ability to walk for long periods of time and perform duties outdoors under varying weather conditions.

EXAMINATION DETAILS:

Applicants must pass the examination for this classification to be eligible for hire by the City of Spokane. This exam will consist of a multiple choice test weighted at 100% of the final score.

Written tests will be conducted in the Civil Service Test Room on **Thursday, August 25, 2016 at 9:00am and 1:00 p.m.** The approximate duration of the test is 2 hours.

If your application is accepted, you must self-schedule your test time. You will receive an e-mail with complete instructions.

The written test may include such subjects as:

Accuracy and Number Checking
Applying Simple Codes
City Locations
Arithmetic
Public Relations
Driving and Safety

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 8th day of August 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

**POLICE MAJOR SPN 919
PROMOTIONAL EXAMINATION**

DATE OPEN: Monday, August 8, 2016 DATE CLOSED: Sunday, August 21, 2016 at 11:59 p.m.
SALARY: \$129,873.60 annual salary, payable bi-weekly, to a maximum of \$158,729.76

DUTIES:

Performs responsible administrative and command duties assisting the Police Chief.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Currently a Police Captain (SPN 917) or Police Lieutenant (SPN 916), and completion of at least two years of experience with the City in the classification of Police Captain, Police Lieutenant, or a combination of both.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. The examination will consist of a training and experience evaluation (T&E) and performance evaluation (PAR) with scoring weight assigned as follows: T&E: 100%

T&E EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the closing date.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- In order to receive credit for education or training, you must attach copies of your transcripts, diploma, or relevant certificates to your online application.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.

- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 8th day of August 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

CALL FOR BIDS

Citywide ADA Ramp Upgrade Engineering Services File No. 2015162

This project consists of the construction of approximately 1,500 square yards of sidewalk, 1,500 linear feet of curb removal and replacement, 500 square yards of pavement patching, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., August 29, 2016 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2016 Standard Specifications. Bidder's should allow sufficient time to familiarize themselves with the WSDOT 2016 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: August 10, 17 and 24, 2016

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR QUALIFICATIONS

1ST & ADAMS CSO 24 CONTROL FACILITY – GC/CM SERVICES

City of Spokane

RFQ #4275-16

The City of Spokane, Washington (the City) is soliciting Statements of Qualifications from prospective General Contractor/Construction Managers (GC/CM or Contractor) for preconstruction and construction services for the 1st & Adams Combined Sewer Overflow (CSO) 24 Control Facility Project under the Alternative Public Works Contracting process involving Heavy Civil Construction statutorily authorized in Washington by RCW 39.10.

A non-mandatory Pre-RFQ Site Visit (pre-submittal conference) will be held for all prime contractors interested in submitting a Statement of Qualifications for this project at the following place and time:

Wednesday, August 17, 2016, at 9:00 a.m., 1st & Adams CSO 24 Control Facility Site, Spokane, WA, 99201. At that time questions will be received and a brief tour of the project site will be conducted.

Sealed Statement of Qualifications (SOQ) Proposal documents will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 29, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **1ST & ADAMS CSO 24 CONTROL FACILITY – GC/CM SERVICES** for the City of Spokane.

The Request for Qualifications document and attachments can be viewed online at www.cityofspokaneplans.com. Digital files may be downloaded at no cost. Hard copy documents are at the Proposer's expense and may be ordered through this plan room or the downloaded digital files may be forwarded to a printer of the Proposer's choice. Proposers must order online to receive automatic e-mail notification of addenda and to be placed on the "Plan Holders List". All addenda will be issued via email to those Proposers listed on the "Plan Holders List". Contact Abadan Reprographics for assistance with plan room ordering if needed at (800) 572-3006 or (509) 747-2964. It is the Proposer's responsibility to check for addenda and other new documents online.

For questions regarding the Request for Qualifications, contact Kyle Twohig, Engineering Operations Manager, by email ktwohig@spokanecity.org. Contact with other City staff, elected officials or consultants is expressly prohibited.

Statement of Qualifications (SOQ) Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, August 29, 2016**. Statement of Qualifications (SOQ) Proposal documents must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statements of Qualifications (SOQ) Proposal documents delivered late.

Submit one (1) paper original, eight (8) paper copies, and one (1) exact duplicate reproducible electronic copy on a thumb drive in PDF format of the Statement of Qualifications (SOQ) Proposal document to:

City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201

The right is reserved to reject any and all Statement of Qualifications (SOQ) documents and to waive any informalities in the Statement of Qualifications (SOQ) documents.

All response packages are to be clearly marked with:

“RFQ #4275-16, 1ST & ADAMS CSO 24 CONTROL FACILITY – GC/CM SERVICES, DUE 8/29/2016”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: August 10 & 17, 2016

CUSTOM CONCRETE VAULTS FOR FLOWMETER PROJECTS
Water & Hydroelectric Services Department

BID #4279-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, AUGUST 15, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **CUSTOM CONCRETE VAULTS FOR FLOWMETER PROJECTS** for the Water and Hydroelectric Services Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy of response to:

Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

“CUSTOM CONCRETE VAULTS FOR FLOWMETER PROJECTS, BID #4279-16, DUE 8/15/16”.

Thea Prince
Purchasing Department

Publish: August 3 & 10, 2016

FLOWMETERS AND ACCESSORIES
Water & Hydroelectric Services Department

BID #4281-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, AUGUST 15, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **FLOWMETERS AND ACCESSORIES** for the Water and Hydroelectric Services Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy of response to:

Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

“FLOWMETERS AND ACCESSORIES, BID #4281-16, DUE 8/15/16”.

Thea Prince
Purchasing Department

Publish: August 3 & 10, 2016

BOARDING/MONITORING OF UNSECURED PROPERTIES (RE-BID)
City of Spokane Office of Neighborhood Services & Code Enforcement

BID #4282-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, AUGUST 22, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **Boarding/Monitoring of Unsecured Properties** for the City of Spokane Office of Neighborhood Services and Code Enforcement.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) paper original and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:

Division of Purchasing
City of Spokane
4th Floor – City Hall

**808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

“BOARDING/MONITORING OF UNSECURED PROPERTIES (RE-BID), BID 4282-16, DUE 8/22/16”.

Thea Prince
Purchasing Department

Publish: August 3 & 10, 2016

**WITTER POOL DECK REPAIR
Parks & Recreation Department**

BID #4285-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, AUGUST 29, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for the City of Spokane Parks & Recreation Department.

A pre-bid conference will be held on Thursday, August 18, 2016 at 8:00 a.m. The location will be at the Witter Pool, 1414 E Mission Avenue, Spokane, Washington.

The Request for Bids document and attachments can be viewed online at www.cityofspokaneplans.com. Digital files may be downloaded at no cost. Hard copy documents are at the bidder's expense and may be ordered through this plan room or the downloaded digital files may be forward to a printer of the Proposers choice. Proposers must order online to receive automatic e-mail notification of addenda and to be placed on the "Plan Holders List". All addenda will be issued via email to those Bidders listed on the "Plan Holders List". Contact Abadan Reprographics for assistance with plan room ordering if needed at (800) 572-3006 or (509) 747-2964. It is the Proposer's responsibility to check for addenda and other new documents online.

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy of response to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

“WITTER POOL DECK REPAIR, BID #4285-16, DUE 8/29/16”.

Thea Prince
Purchasing Division

Publish: August 10 & 17, 2016

MIRROR POND RENOVATION PHASE II (RE-Bid)
Parks & Recreation Department

BID #4286-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, AUGUST 29, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for the City of Spokane Parks & Recreation Department.

A pre-bid conference will be held on Thursday, August 18, 2016 at 10:00 a.m. The location will be at the Manito Meeting Room 4, West 21st Ave, Spokane, Washington.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince purchasinghelp@spokanecity.org.

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy of response to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

“MIRROR POND RENOVATION PHASE II (RE-BID), BID #4286-16, DUE 8/29/16”.

Thea Prince
Purchasing Division

Publish: August 10 & 17, 2016
