



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 106

JULY 13, 2016

Issue 28



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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Minutes

NOTICE

NO MEETING MINUTES OF SPOKANE CITY COUNCIL
Tuesday, July 5, 2016

The Tuesday, July 5, 2016 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date. (Note: No meeting was scheduled to be held on Monday, July 4, 2016 due to the observance of the 4th of July holiday.)

MINUTES OF SPOKANE CITY COUNCIL

Monday, June 27, 2016

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Pro Tem Mumm, and Council Members Beggs, Fagan, Kinnear, and Stratton were present. Council President Stuckart and Council Member Waldref were absent.

Communications Director Brian Coddington, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

There was no Advance Agenda to review; as the regularly scheduled City Council meeting on Tuesday, July 5, 2016, is canceled. (Monday, July 4, 2016, is a recognized City holiday.)

ADMINISTRATIVE SESSION**Current Agenda Review**

The City Council considered the June 27, 2016, Current Consent Agenda items.

CONSENT AGENDA

Upon motion of Council Member Fagan, seconded by Council Member Beggs, Council unanimously (Council President Stuckart and Council Member Waldref absent) approved Staff Recommendations for the following:

Purchase of one dump truck chassis and body from Freedom Truck Centers (Spokane, WA)—\$224,096.38 (incl. tax). (OPR 2016-0515)

Purchase of Duraseal tires on an "as-needed" basis from Goodyear Commercial Tire & Service Centers (Spokane, WA) using Washington State Contract #01712—\$200,000 (incl. tax). (OPR 2016-0516)

Purchase of retread tires on an "as-needed" basis from Wingfoot Tires Inc. (Spokane, WA) using Washington State Contract #00113—\$250,000 (incl. tax). (OPR 2016-0517)

Purchase of Broadcast Pix Video Production Switcher from VMI, Inc. (Sunnyvale, CA) for the City Council Chambers—\$57,565.34 (incl. tax). (OPR 2016-0518 / BID 4258-16)

Multiple Family Housing Property Tax Exemption Agreement with Allegiance Properties, LLC/Robert A Gilles, Inc. (Spokane, WA) for eight new multiple family residential housing units located at 1007 West Carlisle Avenue. (Emerson/Garfield Neighborhood) (OPR 2016-0519)

Accept the 2016 Community Court Grant as a subcontractor to the Center for Court Innovation from July 1, 2016 to June 30, 2018, with funding supported by Grant #2015-DC-NY-K002 from U.S. Department of Justice, CFDA #16.738—\$200,000 revenue. (OPR 2016-0520)

Washington State Department of Transportation American Disabilities Act Curb Ramp Agreement, Browne Street - 3rd Avenue to Spokane Falls Boulevard—\$345,618. (Riverside Neighborhood) (PRO 2016-0027 / ENG 2014149)

Change Orders with MWHC Constructors and Slayden Construction Group, a joint venture (Bellevue, WA), for Pre-construction Services for the Next Level of Treatment at the Riverside Park Wastewater Reclamation Facility to transfer budget from construction to preconstruction services for the payment of sales tax, travel, partnering and other direct reimbursements as well as the addition of a 10% administrative reserve—increase of \$625,155 for a total contract cost of \$2,361,337. The increase includes an administrative reserve of \$236,134, which is 10% of the contract price, which will be set aside. (OPR 2015-0834)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through June 17, 2016, total \$6,245,950.81 (Check Nos. 525998-526279; ACH Payment Nos. 27045-27280), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,061,288.56. (CPR 2016-0002)
- b. Payroll claims of previously approved obligations through June 18, 2016: \$6,406,351.14 (Check Nos. 538563-538909). (CPR 2016-0003)

City Council Meeting Minutes: June 6, 2016, June 13, 2016 and June 16, 2016. (CPR 2016-0013)

Contract Amendment with Spokane Public Facilities District (OPR 2015-0754) (taken separately)

Council Member Fagan requested to consider separately the Contract Amendment with Spokane Public Facilities District. Subsequent to commentary by Council Member Fagan, the following action was taken:

Motion by Council Member Stratton, seconded by Council Member Kinnear, **to approve** the Contract Amendment with Spokane Public Facilities District for the improvement of the Division Street Triangle to include a contribution by the Parking System Fund—\$25,000; **carried 4-1 (Council Member Fagan voting “no” and Council President Stuckart and Council Member Waldref absent).**

Council Recess/Executive Session

The City Council adjourned at 3:35 p.m. No Executive Session was held. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION

Pledge of Allegiance

The Pledge of Allegiance was led by Council President Pro Tem Mumm.

Roll Call

Council President Pro tem Mumm and Council Members Beggs, Fagan, Kinnear, and Stratton were present. Council President Stuckart joined the meeting via telephone at 6:47 p.m. Council Member Waldref was absent.

City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

COUNCIL SALUTATION

National Congress of American Indians

Council Member Karen Stratton read a Council Salutation in recognition of the National Congress of American Indians (NCAI). NCAI was founded in 1944 in Denver, Colorado. For over 70 years, NCAI has worked tirelessly to advance tribal

sovereignty and NCAI is the oldest, largest, and most broadly represented organization serving tribal governments and communities in the United States. NCAI works to protect and enhance tribal treaty rights and tribal sovereignty to secure traditional tribal laws, cultures, and ways of life for Indian people and to promote a common understanding of the rightful place of tribes of the family of American governments and to improve the quality of life for Native communities and people.

NCAI selected the City of Spokane as the location for its 2016 Mid-year Conference and Marketplace. The conference will feature local, regional and national tribal leaders and members, as well as reports from dozens of scholars, researchers, government agencies, and other experts. The marketplace will feature traditional arts and crafts from Native artisans from around the country. The City Council on behalf of the City of Spokane warmly welcomes the organizers and attendees of the 2016 NCAI Mid-year Conference and Marketplace, and the City Council salutes the NCAI for its unceasing work to advance the rights of Native people and tribes in the United States. Robert Holden, Deputy Director of the National Congress of American Indians, accepted the salutation and provided an overview of the NCAI.

There were no **Administrative Reports**.

BOARD AND COMMISSION APPOINTMENTS

Motion by Council Member Fagan, seconded by Council Member Beggs, **to approve** (and thereby confirm) the following appointments; **carried unanimously (with Council President Stuckart and Council Member Waldref absent)**:

Arts Commission (CPR 1981-0043)

- Eric Iannelli for a term to begin on July 1, 2016 through December 31, 2017.

North Monroe Corridor Advisory Board (CPR 2016-0033)

- Ed Arliss
- Megan Kennedy
- Dale Westhaver
- EJ Iannelli
- Brianna Musser
- Mike Trautman
- Chris Bornhoft
- Mike Wallace
- Jill Leonetti

All members are appointed to serve for the duration of the project and will obtain input to help finalize the scope of the 2018 North Monroe Corridor street project. The project includes improvements along North Monroe from north of Indiana Avenue to Kiernan Avenue.

BOARD, COMMISSION, AND COMMITTEE VACANCIES

Council Member Kinnear announced the following Board, Commission, and Committee vacancies:

- Citizens Transportation Advisory Board: One representative from District 3 and the deadline is September 15.
- Civil Service Commission: One position opening in December and the deadline is October 14.
- East Sprague PBIA Advisory Board: Seven positions to establish the Board and the the deadline is June 30.
- Northeast Public Development Authority: One position for a business representative and the deadline is June 30.
- West Quadrant Tax Increment Financing Neighborhood Project Advisory Committee: Four positions and the deadline is June 30.

For more information, citizens can visit the application page at <https://my.spokanecity.org/bcc/> or call 625-6250.

COUNCIL COMMITTEE REPORTS

Public Works Committee Meeting

Council Member Stratton reported on the Public Works Committee meeting held earlier today (June 27, 2016). Minutes of the Public Works Committee meeting are filed with the City Clerk's Office and are available for review following approval by the Public Works Committee.

OPEN FORUM

Kristine Schuler commented she became homeless by eminent domain and has a harsh physical disability which has left her unable to have a real job. She remarked on a house that she rented and then eminent domain came through and relocation assistance cheated her and stated they ran out of funding. She further remarked that every agency passed the responsibility to another and no one would help her. She insisted the Mayor, City Council, and the people of this City find her a better place to live and honor the relocation assistance that she was cheated out of.

Rick Bocook thanked City Council for voting on the graffiti vandalism law to put it in line with the Constitution. He stated he is still working on getting the downtown area of the City to be more artistic and cultural.

George McGrath presented remarks opposing Planned Parenthood and abortion.

Jackie Caro commented on concerns relating to a Perry Street parking lot. She stated Perry Street has a lot of great things going for it and if the City moves to putting in a parking lot, especially paid parking, we're going in the opposite direction of what was intended.

Hal Rowe voiced concerns regarding a proposed parking lot on the residential block on which he lives.

Todd Adolphson also voiced concerns regarding a proposed Perry Street parking lot. He commented that putting in a permitted 46-stall parking lot is not going change people from utilizing all the free parking to begin with. The lot will remain an ugly eye sore without solving any of the actual problems the neighborhood has which is over condensed parking on Thursday afternoons in the summer.

LEGISLATIVE AGENDA

EMERGENCY BUDGET ORDINANCES

Emergency Budget Ordinances C35411

Subsequent to public testimony, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Waldref absent), the City Council **passed Emergency Ordinance C35411** amending Ordinance No. C35322 passed by the City Council November 23, 2015, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2016, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2016, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund – Municipal Court
FROM: Department of Justice, \$200,000
TO: Various Accounts, same amount.

(This action adds revenue and corresponding expenditure accounts to the Municipal Court budget for the Community Court Grant through the Center for Court Innovation. This action will also create one FTE – Community Program Coordinator.)

Emergency Budget Ordinance C35412

Subsequent to public testimony, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Waldref absent), the City Council **passed Emergency Ordinance C35412** amending Ordinance No. C35322 passed by the City Council November 23, 2015, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2016, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2016, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Utilities Fund
FROM: IF Professional Svcs Legal, \$40,945;
TO: Utilities Fund – Attorney Assistant (from 0 to 1 position) and Various Accounts, same amount.

(This action changes an Attorney Assistant position from project to full-time with zero cost impact to the current budget.)

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2016-0059

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart and Council Member Waldref absent), the City Council **adopted Resolution 2016-0059** for the deposit of General Fund positive annual budget variances and other non-recurring General Fund revenues to General Fund Contingency Reserve.

(Council President Stuckart joined the meeting via telephone at 6:47 p.m.)

FINAL READING ORDINANCES

Final Reading Ordinance C35387

Subsequent to an overview of Ordinance C35387 by Retirement Director Philip Tencick and an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (with Council President Stuckart voting in the affirmative via telephone and Council Member Waldref absent), the City Council **passed Final Reading Ordinance C35387** relating to the Spokane Employees Retirement System amending Spokane Municipal Code sections 3.05.020, 3.05.030, 3.05.035, 3.05.040, 3.05.120.

Final Reading Ordinance C35407 (OPR 2016-0458)

Subsequent public testimony, the following action was taken:

Upon Unanimous Roll Call Vote (with Council President Stuckart voting in the affirmative via telephone and Council Member Waldref absent), the City Council **passed Final Reading Ordinance C35407** approving an easement between the Park Board and Avista Corporation.

Final Reading Ordinance C35408

Subsequent to an overview of Ordinance C35408 by Council Member Stratton; an opportunity for public testimony, with no individuals requesting to speak; and Council commentary, the following action was taken:

Upon 5-1 Roll Call Vote (with Council President Stuckart voting in the affirmative via telephone, Council Member Fagan voting “no,” and Council Member Waldref absent), the City Council **passed Final Reading Ordinance C35408** relating to the establishment of new exempt positions; amending section 3.07.330 of the Spokane Municipal Code.

Final Reading Ordinance C35409

Subsequent to an overview of Ordinance C35409 by Council Member Stratton; an opportunity for public testimony, with none provided; and Council commentary, the following action was taken:

Upon 5-1 Roll Call Vote (with Council President Stuckart voting in the affirmative via telephone, Council Member Fagan voting “no,” and Council Member Waldref absent), the City Council **passed Final Reading Ordinance C35409** relating to Executive and Administration Organization; amending section 3.01A.205 of the Spokane Municipal Code; adopting a new section 3.01A.195 of the Spokane Municipal Code.

Final Reading Ordinance C35413

The City Council considered Final Reading Ordinance C35413. Public testimony was received on the matter and Council commentary held. The following action was taken:

Motion by Council Member Beggs, seconded by Council Member Fagan, **to amend** Subsection A under Section 4.31.030 Bid Programs by adding in the following language (at the end of Subsection A): “and to support individuals in accessing appropriate social services;” **carried unanimously (with Council President Stuckart voting “aye” via the telephone and Council Member Waldref absent).**

Further Council commentary ensued, after which the following action was taken:

Upon 5-1 Roll Call Vote (with Council President Stuckart voting “aye” via the telephone, Council Member Fagan voting “no,” and Council Member Waldref absent), the City Council passed Final Reading Ordinance C35413, as amended, relating to the downtown parking and business improvement area; amending sections 4.31.030, 4.31.070, 4.31.080, 4.31.090, and 4.31.140 of the Spokane Municipal Code.

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

No individuals spoke during the **Second Open Forum**.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:24 p.m.

Hearing Notices

SPOKANE CITY-COUNTY HISTORIC LANDMARKS AGENDA

July 20, 2016

City Council Briefing Center, Lower Level

808 W. Spokane Falls Blvd.

I. Public Hearing: 3:00 P.M.

A. Spokane Valuation Application (per SMC 17D.040.310):

1. Hutton Building – 9 S. Washington (Floor 6) – Anastasi, Moore & Martin
2. Plummer Wheeler House – 2007 S. Rockwood Blvd.
3. The Globe – 1 E. Main

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Chambers and the Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., are both wheelchair accessible. The Council Briefing Center is equipped with an audio loop system for persons with hearing loss. The Council Chambers currently has an infrared system and headsets may be checked out by contacting the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Chris Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ccavanaugh@spokanecity.org. Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

NOTICE OF EXTENDED PUBLIC COMMENT PERIOD NOTICE OF APPLICATION & SEPA REVIEW PROPOSED COMPREHENSIVE PLAN AMENDMENTS LAND USE MAP CHANGES

Notice is hereby given that the public comment period for the proposed amendments to the City of Spokane's Comprehensive Plan Land Use Plan Map has been extended to July 25, 2016. The previous time set for public comments was May 10, 2016 to July 11, 2016. Any person may submit written comments on the proposed amendment(s) and SEPA

review on any of the three applications for Comprehensive Plan Amendments currently under consideration. All three are proposed amendments to the Land Use Plan Map. The Planning Department file numbers are Z1500078COMP and Z1500084COMP; and Z1500085COMP.

Z1500078COMP is a proposal by Avista Corporation: The subject site includes 14 parcels bounded on the north by N. Crescent Ave, on the west by N. Center St., and on the south by Ross Ct., and is generally located NE of the existing Avista headquarters. The proposal is to change the land use of the properties from "Residential 15-30" to "Light Industrial" with a concurrent change in zoning from "Residential Multi Family" to "Light Industrial." The properties concerned total approximately 2.78 acres.

Z1500084COMP is a proposal by Morningside Investments LLC: The subject site is located north of W. Barnes Road and is generally bounded by W. Youngstown Lane, N. Concord Lane, W Jamestown Lane, and N Camden Lane. The location can also be described as: all parcels and tracts within the Windhaven First Addition PUD, except lots 1-8 Block 4, lots 1-13 Block 5, lots 1-5 Block 6. The area is comprised of 260 platted lots on approximately 45.5 acres. This proposal is to change the land use of a 45.5-acre area from "Residential, 4 to 10 units per acre" to "Residential 10-20 units per acre" and "Residential 15-30 units per acre." The proposed change to "Residential 10-20 units per acre" is for 3.87 acres. The balance of 41.63 acres is proposed to be changed to "Residential 15-30 units per acre." If approved, the zoning would also be changed from RSF (Residential Single Family) to RTF (Residential Two Family) or RMF (Residential Multi Family).

Z1500085COMP is a proposal by QueenB Radio Inc.: The subject site is one property located at 2651 E 49th Avenue, facing South Regal Street, southwest of the intersection of South Regal Street and the Palouse Highway (Parcel 34041.0038). The proposal is to change the land use of the property from "Open Space" to "Centers and Corridors Core" with a concurrent change in zoning from "Residential Single Family" to "CC2-District Center." The property is approximately 1.9 acres in size.

SEPA: Each of these proposals is for a non-project action and will be reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. The Environmental Checklist is available for review at: <https://my.spokanecity.org/projects>

Documents relating to these amendments are available for viewing at: www.spokanecity.org/projects.

Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.

Any person may submit written comments on the proposed actions or call for additional information at:

*Planning & Development Department
Attn: Tirrell Black, Associate Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3329
Phone (509) 625-6185
compplancomments@spokanecity.org*

Publish July 6, 13, & 20

NOTICE

NOTICE

NOTICE

NOTICE IS HEREBY GIVEN that the regular meeting of the SPOKANE CIVIL SERVICE COMMISSION will be conducted at 9:30 a.m., Tuesday, July, 19, 2016 in the Council Chambers on the Lower Level, City Hall.

Items on the Agenda are as follows:

- I. Approval of Minutes
- II. Staff Activities
- III. Classification Resolution
- IV. Electronic Performance Appraisal Reports
- V. Request for Reinstatement on List
- VI. Other Business

The meeting is open to the public, with the possibility of moving into executive session only with members of the Civil Service Commission and the appropriate staff.

A Commission briefing will be held at **9:00 a.m.** July 19, 2016, in the Council Chambers.

Dated at Spokane, Washington, this 1st day of July, 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

TO HUMAN RESOURCES STAFF AND ALL EMPLOYEE REPRESENTATIVES:

There will be a pre-Commission/Project Evaluation Committee meeting in the Civil Service Conference Room (4B) at 11:00 a.m. on Monday, July 18, 2016.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Chris Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ccavanaugh@spokanecity.org Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

CLERK IV SPN 004 PROMOTIONAL EXAMINATION

DATE OPEN: Monday, July 11, 2016 **DATE CLOSED:** Sunday, July 24, 2016 at 11:59 p.m.
SALARY: \$39,045.60 annual salary, payable bi-weekly, to a maximum of \$56,188.08

DUTIES:

Performs difficult supervisory clerical work as the Chief Clerk of a department. Work requires a thorough knowledge of the department to which assigned and the application of independent judgment in devising new methods and procedures.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Completion of at least one year of experience with the City at the Clerk III, or higher clerical or accounting classification.

NOTE: All applicants must have passed a typing performance test with a certified speed of 40 WPM *prior* to the written examination. Please contact Civil Service to schedule this test at your convenience. You will not be admitted to the written examination until Civil Service has a record that you have met this requirement within the last 12 months.

EXAMINATION DETAILS:

Applicants must pass the examination for this classification to be eligible for promotion by the City of Spokane. This exam will consist of a written test and a performance evaluation, with weights assigned as follows: written test 80%, performance evaluation 20%.

WRITTEN TEST DETAILS:

Written tests will be conducted in the Civil Service Test Room on **Tuesday, August 2, 2016 at 9:00 a.m. and 1:00 p.m.** The approximate duration of the test is 2 hours. The written test may include such subjects as: Office Administration, Records/Reports, Supervision, Computer Knowledge, Business Writing & Grammar, and Mathematics.

If your application is accepted, you must self-schedule your test time. You will receive an e-mail with complete instructions.

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of July 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

**COURT CLERK II SPN 013
PROMOTIONAL EXAMINATION**

DATE OPEN: Monday, July 11, 2016 **DATE CLOSED:** Sunday, July 24, 2016 at 11:59 p.m.
SALARY: \$39,045.60 annual salary, payable bi-weekly, to a maximum of \$56,188.08

DUTIES:

Performs a variety of difficult clerical tasks and provides administrative support to judicial and administrative personnel in connection with Spokane City Municipal Court proceedings.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

One year of experience in one of the following: The classification of Court Clerk I (SPN 012), The classification of Police Records Specialist (SPN 016), or The classification of Clerk II (SPN 002) or Clerk III (SPN 003) in the Prosecutor's Office, Public Defender's Office or Probation Services department.

Note: Employees with one year of previous experience in Municipal Court as a Cash Accounting Clerk I, Clerk II, or Clerk III will be accepted as promotional applicants.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for these positions to be eligible for hire. The examination will consist of a written test and promotional evaluation, with weights assigned as follows:

- Written test 80%
- Promotional Evaluation 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS:

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Thursday, August 4, 2016, at 9:00 a.m. and 1:00 p.m.** The approximate duration of the test is 2-1/2 hours.

Written test self-scheduling: Accepted applicants will be notified to schedule their test session online. Once scheduled, the assigned test session may only be changed to accommodate department staffing needs during the test period.

Additional sessions may be added depending on the number of applications accepted.

The written test may include such subjects as: Written Communication; Business Math; Basic Computer Literacy; Human Relations; Office Procedures; Court Procedures; Accuracy; and Reading Comprehension.

PROMOTIONAL EVALUATION DETAILS:

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 11th day of July 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

AMENDMENT

AMENDMENT

AMENDMENT

PROGRAM SPECIALIST (CHHS)

SPN 070

(Announcement of 7/4/2016)

The above titled announcement is hereby amended to read:

CLOSE DATE: This posting is closed as of July 7, 2016. (Original posted closing date was July 17, 2016.)

**POLICE MAJOR SPN 919
PROMOTIONAL EXAMINATION**

DATE OPEN: Monday, July 11, 2016 **DATE CLOSED:** Sunday, July 24, 2016 at 11:59 p.m.

SALARY: \$129,873.60 annual salary, payable bi-weekly, to a maximum of \$158,729.76

DUTIES:

Performs responsible administrative and command duties assisting the Police Chief.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Currently a Police Captain (SPN 917) or Police Lieutenant (SPN 916), and completion of at least two years of experience with the City in the classification of Police Captain, Police Lieutenant, or a combination of both.

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for promotion. The examination will consist of a training and experience evaluation (T&E) and performance evaluation (PAR) with scoring weight assigned as follows: T&E: 100%

T&E EVALUATION DETAILS

The T&E examination consists of a Supplemental Questionnaire. The questions may be viewed online under the tab marked "**QUESTIONS**" on the job announcement page. The T&E must be submitted online at the time of application. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the closing date.

- Responses to your T&E questions should be consistent with the information given in your application details. Answers are subject to verification.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- In order to receive credit for education or training, you must attach copies of your transcripts, diploma, or relevant certificates to your online application.

- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.
- "See Resume" or "See above," etc., are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted.
- **TIP:** It may be more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

An application is required for promotional applicants. Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 24th day of July 2016.

CRAIG HULT
Chair

GITA GEORGE-HATCHER
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

CALL FOR BIDS

2015 Traffic Calming Engineering Services File No. 2015088, 2015089, 2015090

This project consists of the construction of approximately 153 cubic yards of excavation and embankment, 10 drainage structures, 2700 square yards linear feet of sidewalk, 486 square yards of 2.5-inch thick 64-28 pavement, 428 square yards of 3-inch thick 64-28 pavement, 370 square yards of 70-28 6-inch thick pavement, sundry utility adjustments, 1500 shrubs, concrete pavers, traffic circles, trees, irrigation systems, bio-infiltration swale construction, signing, crosswalks and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., July 25th, 2016 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar

days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Note regarding new specifications: The City of Spokane is using WSDOT's 2016 Standard Specifications. Bidder's should allow sufficient time to familiarize themselves with the WSDOT 2016 Standard Specifications prior to bidding the project.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish July 6, 13 and 20, 2016

Notice for Bids

Supplies, Equipment, Maintenance, etc.

MILLWOOD TRAIL PLANNING AND ENGINEERING SERVICES

City of Spokane Integrated Capital Management

RFQ #4219-16

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 1, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for Millwood Trail Planning and Engineering Services for the City of Spokane Integrated Capital Management Department.

The Request for Qualifications document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, August 1, 2016**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“RFQ #4219-16, MILLWOOD TRAIL PLANNING AND ENGINEERING SERVICES, DUE 8/1/2016”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: July 13 & 20, 2016

REQUEST FOR PROPOSALS
STATE LEGISLATIVE AND LOBBYING SERVICES

City of Spokane City Council Office

RFP #4251-16

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 8, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **STATE LEGISLATIVE AND LOBBYING SERVICES** for the City of Spokane City Council Office.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, August 8, 2016**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, four (4) paper copies, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“RFP #4251-16, STATE LEGISLATIVE AND LOBBYING SERVICES, DUE 8/8/2016”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: July 6 & 13, 2016

FORD POLICE INTERCEPTORS
Fleet Services Department

BID #4274-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, JULY 18, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **FORD POLICE INTERCEPTORS** for the City of Spokane Fleet Services Department.

Sales tax will NOT be considered in the award of these vehicles.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org.

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy of response to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:
“FORD POLICE INTERCEPTORS, BID #4274-16, DUE JULY 18, 2016”.

Thea Prince
Purchasing Division

Publish: July 6 & 13, 2016

**MIRROR POND RENOVATION PHASE II
Parks & Recreation Department**

BID #4276-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, AUGUST 1, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for the City of Spokane Parks & Recreation Department.

A pre-bid conference will be held on Friday, July 22, 2016 at 9:00 a.m. The location will be at the Manito Meeting Room 4, West 21st Ave, Spokane, Washington.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince purchasinghelp@spokanecity.org.

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy of response to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:
“MIRROR POND RENOVATION PHASE II, BID #4276-16, DUE 8/1/16”.

Thea Prince
Purchasing Division

Publish: July 13 & 20, 2016
