



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 106

JUNE 29, 2016

Issue 26



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

BREEAN BEGGS (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, June 21, 2016****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

City Administrator Theresa Sanders, City Council's Policy Advisor Brian McClatchey, and Acting City Clerk Laurie Farnsworth were also present on the dais.

**Advance Agenda Review**

The City Council received an overview from staff on the June 27, 2016, Advance Agenda items.

First Reading Ordinance C35413

**Motion** by Council Member Mumm, seconded by Council Member Waldref, **to suspend** the rules; **carried unanimously.**

**Motion** by Council Member Kinnear, seconded by Council Member Fagan, **to add** First Reading Ordinance C35413 relating to the downtown parking and business improvement area; amending sections 4.31.030, 4.31.070, 4.31.080, 4.31.090, and 4.31.140 of the Spokane Municipal Code to the June 20, 2016, Legislative Agenda; **carried unanimously.**

**Action to Approve June 27, 2016, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the June 27, 2016, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Fagan, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, June 27, 2016, **carried unanimously.**

**ADMINISTRATIVE SESSION****Current Agenda Review**

The City Council considered the June 20, 2016, Current Consent Agenda items.

Contract Extension #2 with the Seabold Group (OPR 2016-0025)

**Motion** by Council Member Beggs, seconded by Council Member Kinnear, **to suspend** the Council Rules; **carried 6-1 (Council Member Fagan voting "no")**

**Motion** by Council Member Beggs, seconded by Council Member Mumm, **to add** Contract Extension #2 with the Seabold Group to today's (June 20) Consent Agenda; **carried 6-1 (Council Member Fagan voting "no")**

**CONSENT AGENDA**

**Upon motion of Council Member Stratton, seconded by Council Member Waldref, Council unanimously \*(see below Clerical Note) approved Staff Recommendations for the following:**

Purchase from US Micro an estimated 161 desktop computers and 4 notebooks for the Police Department utilizing Spokane County contract P7858-001 through the City/County Interlocal Agreement—2-year cost of \$220,000. (OPR 2016-0486)

Low Bid of Halme Construction, Inc. (Spokane, WA) for West Plains to SIA System Connection—\$683,406.18 (plus tax). An administrative reserve of \$68,340.62 (plus tax), which is 10% of the contract price (plus tax) will be set aside. (West Hills Neighborhood) (PRO 2016-0026 / ENG 2015168)

Loan Agreements & other documents with:

- a. 1 South Madelia LLC (Spokane, WA) for construction of a 36-unit apartment building at 1 and 51 S. Madelia St.—\$300,000 HOME funds. (East Central Neighborhood) (OPR 2016-0487)
- b. Inland Empire Residential Resources (Spokane, WA) for construction of duplex with accessible units at 2418 E. 4th Ave.—\$280,000 HOME CHDO funds. (East Central Neighborhood) (OPR 2016-0488)
- c. Konstantin & Tatyana Vasilenko (Spokane, WA) for rehabilitation of a house and construction of five additional units at 611 South Scott Street—\$395,000 HOME funds. (East Central Neighborhood) (OPR 2016-0489)

Contract Amendment with SNAP to add CDBG funding to accomplish 49 loans to low-income homeowners for life, health and safety home repairs. Total amended Contract amount—\$1,752,946. (Citywide) (OPR 2015-0266 / RFP 4076-14)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through June 10, 2016, total \$6,392,411.41 (Check Nos. 525805-525994; ACH Payment Nos. 26823-27044), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,984,134.29. (CPR 2016-0002)

City Council Meeting Minutes: June 9, 2016. (CPR 2016-0013)

Contract Extension #2 with the Seabold Group (Seattle WA) for independent investigative services concerning the end of former Police Chief Frank Straub's tenure—increase of \$50,000 for a total contract amount of \$123,000. (OPR 2016-0025)

*\*(Clerical Note: Following the meeting, Council Member Fagan indicated to Acting City Clerk Laurie Farnsworth that he intended to vote "no" for approval of the Consent Agenda item above relating to Seabold Group, and he requested the record reflect his "no" vote.)*

#### **Initiative No. 2016-1 Regarding a Charter Amendment Prohibiting Coal and Crude Oil Transport by Rail (LGL 2016-0027)**

Acting City Clerk Laurie Farnsworth reported on Proposed Initiative No. 2016-1. On June 10, 2016, Gunnar Holmquist, M.D., filed a proposed initiative with the Office of the City Clerk. Pursuant to SMC 2.02.230, the City Attorney's Office reviewed the measure and in consultation with the sponsor prepared a ballot title and summary of measure. Per SMC 2.02.040 and Charter Section 125, upon receiving this report from the City Clerk, the City Council may submit the initiative measure to the voters on its own motion. If the City Council does not take either action, the City Clerk shall forward the initiative and ballot title and summary of measure to the City Hearing Examiner who shall issue a formal written opinion as to the legal validity and effect of the proposed measure within 14 days of receiving the initiative measure from the City Clerk.

No action was taken by the City Council on this matter; therefore, the Office of the City Clerk will forward the initiative and ballot title and summary of measure to the City Hearing Examiner.

#### **Contract Extension with Spokane Regional Chamber of Commerce dba Greater Spokane Incorporated (OPR 2015-0584)**

Upon consideration of the Contract Extension with Greater Spokane Incorporated, Council President Stuckart requested a motion to defer the matter until July 25. Council President Stuckart noted he had a good meeting with Todd Mielke, and he would like Mr. Mielke to meet with the other council members. Subsequently, the following action was taken:

**Motion** by Council Member Stratton, seconded by Council Member Mumm, **to defer** to the Contract Extension with Spokane Regional Chamber of Commerce dba Greater Spokane Incorporated for Federal Lobbying Services (\$18,000) and Business Recruitment Assistance (\$28,220) to July 25, 2016; **carried unanimously.**

#### **Council Recess/Executive Session**

The City Council adjourned at 4:05 p.m. The City Council immediately reconvened into an Executive Session for 25 minutes to discuss pending litigation. Special Counsel Mike McMahon was present during the Executive Session. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session.

## LEGISLATIVE SESSION

### Words of Inspiration

#### Pledge of Allegiance

The Pledge of Allegiance was led by Council President Stuckart.

#### Roll Call

Council President Stuckart and Council Members Beggs, Fagan, Kinnear, Mumm, Stratton, and Waldref were present.

City Council's Policy Advisor Brian McClatchey and Acting City Clerk Laurie Farnsworth were also present.

### ADMINISTRATIVE REPORTS

#### Aging and Long Term Care of Eastern Washington (ALTCEW)

Lynn Kimball from Aging and Long Term Care of Eastern Washington provided an agency update. She provided an overview of who the agency served last year and what the agency does in the community. ALTCEW is an agency that helps older adults and people with disabilities to stay in their homes and in their communities as they age. ALTCEW provides supportive services and it serves a five-county region throughout Eastern Washington including the City of Spokane. ALTCEW's mission is to promote wellbeing, independence, dignity, and choice for all older persons and everyone needing long term care. Ms. Kimball noted ALTCEW has a broad array of services it provides in the community so everything from community living connections where anyone can call and get assistance figuring what resources are available, how to access them, how to problem solve, how to put together a plan of support to keep them stable in their homes, to home delivered meals through the Meals on Wheels program at Greater Spokane County, legal assistance through Gonzaga University legal assistance, a number of different supports and services including the Medicaid program that helps keep people in their homes through an in home care giver. Ms. Kimball mentioned the number of partners in the community. She noted about 51 percent of the funding that comes into the agency goes back out into the community to other partners. Ms. Kimball also responded to Council inquiries.

### BOARD, COMMISSION, AND COMMITTEE VACANCIES

Council Member Mumm announced the following Board, Commission, and Committee vacancies:

- Design Review Board: Three positions - one citizen at large, one real estate developer, and one civil structural engineer, and the deadline is June 24.
- East Sprague PBIA Advisory Board: Seven positions to establish the board and the deadline is June 30.
- Northeast Public Development Authority: One position for a business representative and deadline is June 30.
- Human Rights Commission: Four positions - two at large positions and one District 1 position and one District 3 position, and the deadline is tonight, June 20.
- West Quadrant Tax Increment Financing Neighborhood Project Advisory Committee: Four positions and deadline is June 30.

For more information, citizens can visit the application page at <https://my.spokanecity.org/bcc/> or call 625-6250.

There were no **Appointments**.

### COUNCIL COMMITTEE REPORTS

#### Planning and Economic Development Committee Meeting

Council Member Mumm reported on the Planning and Economic Development Committee meeting held earlier today (June 20, 2016). Minutes of the Planning and Economic Development Committee meeting are filed with the City Clerk's Office and are available for review following approval by the Planning and Economic Development Committee.

#### Public Safety Committee Meeting

Council Member Kinnear reported on the Public Safety Committee meeting held earlier today (June 20, 2016). Minutes of the Public Safety Committee meeting are filed with the City Clerk's Office and are available for review following approval by the Public Safety Committee.

## OPEN FORUM

**Alan McDowell** commented on a domestic violence situation, and he stated he disagrees with the way the Police Department is handling these incidences.

**John Seckar** commented on the 2927 East Hoffman in Hillyard and stated the property has at least associated with it 50-75 complaints. He also commented that 3011 E. Wellesley has as many or more complaints. In addition, he commented on 4620 North Regal. He noted the neighborhood needs more help in the Hillyard neighborhood to clean it up.

## LEGISLATIVE AGENDA

### EMERGENCY BUDGET ORDINANCES

#### Emergency Budget Ordinances C35405 and C35410

Subsequent to an overview of the ordinances by Council President Stuckart, public testimony, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed** the following Emergency Budget Ordinances amending Ordinance No. C35322 passed by the City Council November 23, 2015, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2016, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2016, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

**ORD C35405** Human Services Grants Fund

FROM: Dept of Housing & Urban Development, \$294,677,  
TO: Contractual Services, same amount;

and

CD Block Grant Fund

FROM: Dept of Housing & Urban Development, \$3,537,269 and Proceeds of Fixed Assets, \$92,650,  
TO: Contractual Services, \$3,629,919;

and

CDBG Revolving Loan Fund

FROM: Collection of Revolving Loans, \$707,818,  
TO: Contractual Services, same amount;

and

HOME Program Grant Fund

FROM: Dept of Housing & Urban Development, \$1,878,728 and Collection of Revolving Loans, \$87,912;  
TO: Contractual Services, \$1,966,640.

(This action reconciles the 2016 Budget with the City's current HUD entitlements and administrative funding.)

**ORD C35410** CHHS

FROM: Contra Salaries, \$74,000 and Contra Benefits, \$32,900;  
TO: Various Accounts, \$106,900.

(This action creates two Program Specialist positions for the Homeless Management Information Systems program.)

There were no **Emergency Ordinances**.

### RESOLUTIONS

**Resolution 2016-0052 (deferred from June 6, 2016, Agenda)**

Subsequent to an overview of Resolution 2016-0052 by Council President Stuckart, public testimony, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2016-0052** providing for the sale of surplus City property. (Emerson/Garfield Neighborhood)

#### **Resolution 2016-0057**

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2016-0057** setting hearing before the City Council for July 25, 2016 for the vacation of portions of North Center Street, North Crescent Drive, Ross Court, Hamlin Street, and a portion of a nearby alley, as requested by Avista. (Logan Neighborhood)

#### **Resolution 2016-0058 (Cross Reference: OPR 2016-0490)**

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2016-0058** declaring Allen Bradley/Rockwell Automation Motor Control Centers (MCC) and associated software for use in the Central Well Station Motor Control Centers (MCC) upgrade project as Sole Source and thus authorizing its purchase from Columbia Electric Supply of Spokane Washington, at an estimated cost of \$114,475 (excl. taxes).

### **FINAL READING ORDINANCES**

#### **Final Reading Ordinance C35402**

Council President Stuckart noted a new version of Ordinance C35402 was provided to the City Council, and he noted the ordinance puts the City in compliance with State law. He requested a motion to replace the previously filed version with the new version. Subsequently, the following action was taken:

**Motion** by Council Member Kinnear, seconded by Council Member Stratton, to so move **[to replace the previously filed version (of Ordinance C35402) with the new version]; carried unanimously.**

Public testimony received and Council commentary held. The public testimony was then taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35402, as amended**, relating to the organization of the Spokane Police Department; amending sections 3.01A.370, 3.01A.375, and 3.01A.400 of the Spokane Municipal Code; repealing sections 3.01A.380, 3.01A.385, and 3.01A.390 of the Spokane Municipal Code.

#### **Final Reading Ordinance C35404**

Subsequent to an overview of Ordinance C35404 by Engineering Services Director Kyle Twohig, public testimony, and Council commentary, the following action was taken:

**Upon 5-2 Roll Call Vote (Council Members Fagan and Mumm voting “no”)**, the City Council **passed Final Reading Ordinance C35404** providing for the acquisition by eminent domain of certain lands necessary to be acquired for public purposes in connection with the Martin Luther King Jr. Way (Riverside Extension) Project, located in the City and County of Spokane, State of Washington.

### **FIRST READING ORDINANCES**

**The following ordinances were read for the First Time with further action deferred:**

- |   |  |
|---|--|
| <b>ORD C35387</b>                         | Relating to the Spokane Employees Retirement System amending Spokane Municipal Code sections 03.05.020, 03.05.030, 03.05.035, 03.05.040, 03.05.120.                                |
| <b>ORD C35407</b><br><b>OPR 2016-0458</b> | Approving an easement between the Park Board & Avista Corporation.   |
| <b>ORD C35408</b>                         | Relating to the establishment of new exempt positions; amending section 03.07.330 of the Spokane Municipal Code.   |
| <b>ORD C35409</b>                         | Relating to Executive and Administration Organization; amending section 03.01A.205 of the Spokane Municipal Code; adopting a new section 03.01A.195 of the Spokane Municipal Code. |
| <b>ORD C35413</b>                         | Relating to the downtown parking and business improvement area; amending sections 4.31.030, 4.31.070, 4.31.080, 4.31.090, and 4.31.140 of the Spokane Municipal Code.              |

There were no **Special Considerations**.

## HEARINGS

### **Resolution 2016-0053 Adopting the Six-Year Comprehensive Street Program (ENG 2016015)**

Brandon Blankenagel from the Integrated Capital Management Department provided an overview of the Six-Year Street Program 2017-2022. Subsequent to Council commentary and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2016-0053** adopting the Six Year Comprehensive Street Program 2017-2022.

### **Final Reading Ordinance C35406 – 2016 Assessments and Assessment Roll for the East Sprague Parking and Business Improvement Area**

Boris Borisov from the Planning Department provided an overview of Final Reading Ordinance C35406. Subsequent to Council commentary and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35406** approving and confirming the 2016 assessments and assessment roll for the East Sprague Parking and Business Improvement Area, prepared under Ordinance C35377.

No individuals spoke during the second **Open Forum**.

## ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:06 p.m.

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## STUDY SESSION MEETING MINUTES SPOKANE CITY COUNCIL Thursday, June 16, 2016

A Special Meeting of the Spokane City Council was held on the above date at 3:38 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Pro-Tem Waldref and Council Members Beggs, Mumm and Fagan were present. Council President Stuckart and Council Members Kinnear and Stratton were absent.

The following topics were discussed:

- Surplus Property
- 311
- LINK Consultants

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:57 p.m.

# General Notices

## Notice of City of Spokane Franchise Ordinance (Proposed Ordinance No. C35401)

Notice is given that final reading for Ordinance No. C35401 will be held before the City of Spokane City Council on **Monday, July 11, 2016, at 6:00 P.M.**, in the City Council Chambers, Lower Level of City Hall, 808 West Spokane Falls

Boulevard, Spokane, Washington. This is for an ordinance granting a municipal franchise for the collection of solid waste to Waste Management of Washington, Inc. dba Waste Management of Spokane, for the recent annexation into the City of Spokane of an area known as the Spokane Housing Ventures Annexation Area.

State law requires that Cities that annex land from within a g-permit holder's territory grant a minimum of seven years franchise to the current g-permit holder. The City of Spokane has decided to grant eight years of franchise which has been our established prior practice. This franchise will expire on May 28, 2024 and at such time the g-permit holder will relinquish all accounts to the City of Spokane's Solid Waste Collection Department.

(First hearing on the ordinance was held June 6, 2016; final hearing will be held on July 11, 2016).

Publish June 15, 22, and 29, 2016 and July 6, 2016

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**Notice of Spokane Franchise Ordinance  
(Proposed Ordinance No. C35403)**

Notice is given that final reading for Ordinance C35403 will be held before the City of Spokane City Council on **Monday, July 11, 2016, at 6:00 P.M.**, in the City Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. This is for an ordinance relating to a franchise to Mobilitie, a Nevada limited liability company, whose home office is 2220 University Drive, Newport Beach, California, to use the public right of way to provide noncable telecommunications service within its legal authority. Franchise term: 15 years. For more information, contact Rosi McCaskill at (213) 590-6592 or (877) 999-7070; email [legal@mobilitie.com](mailto:legal@mobilitie.com).

(First hearing on the ordinance was held June 13, 2016; final hearing will be held on July 11, 2016).

Publish June 15, 22, and 29, 2016 and July 6, 2016

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C35402

An ordinance relating to the organization of the Spokane Police Department; amending sections 03.01A.375, 03.01A.385, and 03.01A.400 of the Spokane Municipal Code; repealing sections 03.01A.380 and 03.01A.395 of the Spokane Municipal Code.

**WHEREAS**, Washington state law, RCW 41.12.050(2)(b), provides that, in addition to the Police Chief, a city police department having 251-500 personnel may have up to eight employees who are unclassified and exempt from civil service; and

**WHEREAS**, at present, the Spokane Police Department has six departments, each potentially containing two job positions exempt from civil service, for a total of 13 possible exempt positions in the Police Department, in contradiction of state law; and

**WHEREAS**, the City Council wishes to streamline the Spokane Police Department and ensure that the number of exempt police job positions is in accordance with state law.

**NOW THEREFORE**, the City of Spokane does ordain:

Section 1. That section 03.01A.375 of the Spokane Municipal Code is amended to read as follows:

### **Section 03.01A.375 Police Business Services**



The police business services department is responsible for the financial (~~(administrative)~~) administration functions of the police division.

Section 2. That section 03.01A.380 of the Spokane Municipal Code is repealed in its entirety.

Section 3. That section 03.01A.385 of the Spokane Municipal Code is amended to read as follows:

### **Section 03.01A.385 Police Field Operations**

The police field operations department is responsible for the day-to-day field operations for the police division. The assistant police chief's responsibilities include responsibility for the police field operations department.

Section 4. That section 03.01A.395 of the Spokane Municipal Code is repealed in its entirety.

Section 5. That section 03.01A.400 of the Spokane Municipal Code is amended to read as follows:

### **Section 03.01A.400 Police (~~(Strategic Initiatives)~~) Accountability and Administration**

The police (~~(strategic initiatives)~~) accountability and administration department is responsible for developing, implementing and assessing the internal operations, business practices, training, strategic plan, and initiatives of the department.

**Passed by City Council June 20, 2016  
Delivered to Mayor 22, 2016**

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## **ORDINANCE NO. C35404**

AN ORDINANCE PROVIDING FOR THE ACQUISITION BY EMINENT DOMAIN OF CERTAIN LANDS NECESSARY TO BE ACQUIRED FOR PUBLIC PURPOSES IN CONNECTION WITH THE MARTIN LUTHER KING JR. WAY (RIVERSIDE EXTENSION) PROJECT, LOCATED IN THE CITY AND COUNTY OF SPOKANE, STATE OF WASHINGTON.

### RECITALS

1. The City of Spokane, Washington (the "City") is a first class charter city duly organized and existing under and by virtue of the constitution and laws of the State of Washington, and Charter of the City.
2. The laws of the State of Washington, RCW 35.22.280(7) provide that the City may establish, open, alter, widen, extend, and otherwise improve streets, alley, avenues, sidewalks, and other public property in order to promote the best interest of the City.
3. The Constitution of the State of Washington, Article I Section 16 and the laws of the State of Washington RCW 35.22.280(6) allow the City to purchase or appropriate private property for public use upon making just compensation to the owners pursuant to RCW Chapter 8.12.
4. The City Department of Department of Engineering Services has determined that it is in the City's best interest to construct the Martin Luther King Jr. Way (Riverside Extension) Project, as set forth in Public Works file number 2005264 & 2015078 (the "Project").
5. The Project appears in the City of Spokane 2016-2021 Six Year Comprehensive Street Program (first listed in 2005-2010 program), and this phase is summarized as the design and construction of an extension of future Riverside Drive, including 5-foot bike lanes and separated sidewalks, beginning at Sherman Street and running easterly to Trent Avenue at Perry Street.
6. The Project is consistent with the University District Master Plan, which calls for a more pedestrian friendly environment, by providing for a new alignment of Riverside Drive which will divert most vehicular traffic around the campus instead of through it. This roadway alignment was shown in the City's Comprehensive Plan in 2000 which indicated the City's intent to construct this new arterial roadway.
7. The Project is being constructed in phases, with approximately one third of the Project having been completed in 2012, and another third scheduled for construction starting in the summer of 2016. The final phase is scheduled for construction in 2017 and will be the last phase of the project. Once completed in 2017 the total estimated cost for the entire project is approximately \$15.5 million of which \$13.6 million will be spent by the end of 2016.

8. The property interests identified in Exhibits A and B are necessary to complete the final phase of the Project.
9. Failure to timely acquire the property interests identified in Exhibits A and B will jeopardize funding for the final phase of the Project.
10. City staff and/or representatives have negotiated in good faith for the acquisition of the property interests identified in Exhibits A and B, but the parties have been unable to agree upon the purchase price, and the owner of the property interests has expressed a desire for the City to acquire the property interests via the City's eminent domain authority.
11. Pursuant to RCW 8.25.290, the City has caused notice to be mailed to each and every property owner of record, as indicated on the tax rolls of Spokane County and according to such addresses shown on such rolls, at least fifteen (15) days prior to the City Council taking final action on this ordinance, and has also arranged for publication of notice of this ordinance in the Spokesman Review for two (2) consecutive weeks prior to final action by the City Council.

NOW, THEREFORE, The City of Spokane does ordain:

Section 1. Determination of Public Use and Necessity. Public use and necessity requires the City of Spokane to acquire the land and property, and interests therein, as described in Exhibits "A" and "B", together with such other temporary construction easements as may be deemed necessary by City staff, for public purposes in order to complete the Martin Luther King Jr. Way (Riverside Extension) Project, including utilities and related improvements, all as set forth in Public Works file number 2005264 & 2015078. If the properties are not acquired and the Riverside Extension Project is not completed, traffic flow from central Spokane through the University District will be seriously impaired and the City will not be in compliance with its adopted transportation plans.

Section 2. Authorization to Commence Condemnation Action. The City Attorney is hereby authorized and directed to commence an action or actions in the Superior Court of Spokane County, State of Washington, in the name of the City of Spokane, to acquire and take by eminent domain the lands and property interests necessary to be acquired for the purposes set forth herein, upon payment of just compensation having been made to the owner or paid into court for the benefit of the owner in the manner prescribed by law. The lands and property interests to be acquired are located in the City of Spokane, County of Spokane, all in the State of Washington, and more specifically described in Exhibits "A" and "B", attached hereto and by this reference made a part hereof. The City Attorney and/or her designees are further authorized to determine and make or pay just compensation and to take such other steps deemed necessary to complete acquisition of the properties and to adjust the extent of the properties taken or acquired to facilitate implementation of this ordinance as are deemed necessary by City staff to complete the project, including such additional temporary construction easements as are deemed necessary, provided such amendments shall be consistent with the Riverside Extension Project.

Section 3. Authorization for Payment of Just Compensation and Expenses. Pursuant to RCW 8.12.040, just compensation for the land and property interests described in Exhibits "A" and "B", and litigation costs related thereto, is hereby authorized and shall be payable from the City of Spokane fund account number 3200-94997-95200-56102, and funds which are allocated toward the Martin Luther King Jr. Way (Riverside Extension) Project by the Department of Engineering Services, pursuant to file number 2005264 & 2015078.

Section 4. Severability. Should any section, paragraph, sentence, clause or phrase of this ordinance, or its application to any person or circumstance, be declared unconstitutional or otherwise invalid for any reason, or should any portion of this ordinance be pre-empted by state or federal law or regulation, such decision or pre-emption shall not affect the validity of the remaining portions or sections of this ordinance or its application to persons or circumstances.

Section 5. Effective Date. This ordinance shall be published in the official newspaper of the City, and shall take effect and be in full force thirty (30) days after the date of enactment.

## **Exhibit A**

### **LEGAL DESCRIPTION OF TAKE AREA**

#### **LEGAL DESCRIPTION OF THE RIGHT-OF-WAY TAKE AREA FROM ASSESSOR'S PARCEL #35174.0599**

(Prepared by Adams & Clark, Inc.)

THOSE PORTIONS OF TRACT "C" AND VACATED BRADLEY AVENUE, DENNIS & BRADLEY'S ADDITION, AS PER PLAT RECORDED IN VOLUME "A" OF PLATS, PAGES 160 AND 161, CITY OF SPOKANE, SPOKANE COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS;

BEGINNING AT THE SOUTHWEST CORNER OF LOT 6, BLOCK 24, OF SAID PLAT; THENCE ALONG THE SOUTH LINE OF SAID LOT 6, NORTH 87°47'33" EAST 50.71 FEET TO A POINT ON A 515.50 FOOT RADIUS NONTANGENT CURVE, THE CENTER OF CIRCLE OF WHICH BEARS NORTH 74°07'44" WEST; THENCE SOUTHWESTERLY ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 13°28'33", 121.24 FEET TO A POINT ON THE WEST LINE OF SAID TRACT "C"; THENCE ALONG SAID WEST LINE, NORTH 02°10'35" WEST 109.79 FEET TO THE POINT OF BEGINNING;

CONTAINING 3,071 SQUARE FEET, MORE OR LESS.

### Exhibit B

#### LEGAL DESCRIPTION OF TEMPORARY CONSTRUCTION EASEMENT

##### LEGAL DESCRIPTION OF THE PERMIT AREA OF ASSESSOR'S PARCEL #35174.0599

(Prepared by Adams & Clark, Inc.)

A STRIP OF LAND, TEN FEET (10') WIDE ACROSS THOSE PORTIONS OF TRACT "C" AND VACATED BRADLEY AVENUE, DENNIS & BRADLEY'S ADDITION, AS PER PLAT RECORDED IN VOLUME "A" OF PLATS, PAGES 160 AND 161, CITY OF SPOKANE, SPOKANE COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS;

BEGINNING AT THE SOUTHWEST CORNER OF LOT 6, BLOCK 24, OF SAID PLAT; THENCE ALONG THE SOUTH LINE OF SAID LOT 6, NORTH 87°47'33" EAST 50.71 FEET TO THE **TRUE POINT OF BEGINNING**, A POINT ON A 515.50 FOOT RADIUS CURVE, THE CENTER OF CIRCLE OF WHICH BEARS NORTH 74°07'44" WEST; THENCE SOUTHWESTERLY ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 13°28'33", 121.24 FEET TO A POINT ON THE WEST LINE OF SAID TRACT "C"; THENCE ALONG SAID WEST LINE, SOUTH 02°10'35" EAST 18.67 FEET TO A POINT ON A 525.50 FOOT RADIUS NONTANGENT CURVE, THE CENTER OF CIRCLE BEARS NORTH 58°55'05" WEST; THENCE NORTHWESTERLY ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 15°33'59", 142.77 FEET TO A POINT ON SAID SOUTH LINE OF LOT 6; THENCE ALONG SAID SOUTH LINE, SOUTH 87°47'33" WEST 10.51 FEET TO THE **TRUE POINT OF BEGINNING**;

CONTAINING 1,321 SQUARE FEET, MORE OR LESS.

**Passed by City Council June 20, 2016  
Delivered to Mayor 22, 2016**

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#### ORDINANCE NO C35405

An ordinance amending Ordinance No. C-35322, passed the City Council November 23, 2015, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2016, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2016, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2016 budget Ordinance No. C-35322, as above entitled, and which passed the City Council November 23, 2015, it is necessary to make changes in the appropriations of the Human Services Grants, CD Block Grant, CDBG Revolving Loan, and Home Program Grant Funds, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Human Services Grants Fund, and the budget annexed thereto with reference to the Human Services Grants Fund, the following changes be made:

|       |                           |   |                   |
|-------|---------------------------|---|-------------------|
| FROM: | 1540-xxxxx<br>99999-33114 | Human Services Grants Fund<br>Dept of Housing & Urban Development | <u>\$ 294,677</u> |
| TO:   | 1540-xxxxx<br>xxxxx-54201 | Human Services Grants Fund<br>Contractual Services                | <u>\$ 294,677</u> |

Section 2. That in the budget of the CD Block Grant Fund, and the budget annexed thereto with reference to the CD Block Grant Fund, the following changes be made:

|       |  |  |  |
|-------|--|--|--|
| FROM: | 1690-xxxxx<br>99999-33114<br>99999-39510 | CD Block Grant Fund<br>Dept of Housing & Urban Development<br>Proceeds of Fixed Assets | 3,537,269<br>92,650<br><u>\$ 3,629,919</u> |
| TO:   | 1690-xxxxx<br>xxxxx-54201                | CD Block Grant Fund<br>Contractual Services  | <u>\$ 3,629,919</u>                        |

Section 3. That in the budget of the CDBG Revolving Loan Fund, and the budget annexed thereto with reference to the CDBG Revolving Loan Fund, the following changes be made:

|       |                           |   |                   |
|-------|---------------------------|---|-------------------|
| FROM: | 1695-xxxxx<br>99999-38510 | CDBG Revolving Loan Fund<br>Collection of Revolving Loans | <u>\$ 707,818</u> |
| TO:   | 1695-xxxxx<br>xxxxx-54201 | CDBG Revolving Loan Fund<br>Contractual Services          | <u>\$ 707,818</u> |

Section 4. That in the budget of the HOME Program Grant Fund, and the budget annexed thereto with reference to the HOME Program Grant Fund, the following changes be made:

|       |  |   |  |
|-------|--|---|--|
| FROM: | 1710-xxxxx<br>99999-33114<br>99999-38510 | HOME Program Grant Fund<br>Dept of Housing & Urban Development<br>Collection of Revolving Loans | 1,878,728<br>87,912<br><u>\$ 1,966,640</u> |
| TO:   | 1710-xxxxx<br>xxxxx-54201                | HOME Program Grant Fund<br>Contractual Services   | <u>\$ 1,966,640</u>                        |

Section 5. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to reconcile the 2016 Budget with the City's current HUD entitlements and administrative funding, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council June 20, 2016**  
**Delivered to Mayor 22, 2016**

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### ORDINANCE NO. C35406

AN ORDINANCE APPROVING AND CONFIRMING THE 2016 ASSESSMENTS AND ASSESSMENT ROLL FOR THE EAST SPRAGUE PARKING AND BUSINESS IMPROVEMENT AREA, PREPARED UNDER ORDINANCE C-35377.

WHEREAS, the Spokane City Council on May 23, 2016 passed Resolution 2016-0046, which provided notice and set a date for hearing on the assessments to be levied under the above identified ordinance; and

WHEREAS, pursuant to Resolution No. 2016-0046, a public hearing was held on June 20, 2016 to take public testimony regarding the assessments and assessment roll for the East Sprague Parking and Business Improvement Area; and

WHEREAS, the assessment roles have been on file in the Office of the City Clerk for public review and inspection; and

WHEREAS, the City Council, through this ordinance, intends to levy assessments in the East Sprague Business Improvement District to provide programs and services, which will specifically benefit the businesses and properties in the District; and

THE CITY OF SPOKANE DOES ORDAIN:

Section 1. The 2016 assessments and the assessment roll of the East Sprague Parking and Business Improvement Area, established under Ordinance C-35377 are hereby approved and confirmed. The assessments and assessment roll are attached hereto, available in the Office of the City Clerk, City Treasurer.

Section 2. Each of the businesses, as described in RCW 35.87A.020, lots, tracts, and parcels of land and other property, including improvements thereon, multi-family residential, mixed-use projects (as described in RCW 35.87A.020(3), hotels, motels, government, and others, shown upon said rolls are hereby declared to be specially benefited by the programs authorized in Ordinance C-35377, as amended, in at least the amount levied against the same. The method of assessment is based upon the Special Assessment Formula in Exhibit A.

Section 3. Pursuant to SMC 4.31C.100, the projects, programs, activities and budget for the 2016 East Sprague Parking and Business Improvement Area as presented to the City Council are hereby approved.

Section 4. The City Clerk is hereby directed to certify and transmit the assessment rolls to the City Treasurer for collection, pursuant to City Ordinance and state law.

Section 5. That the assessments shown in the roll on file in the Office of the City Clerk may be paid annually, with the assessment due and payable within thirty (30) days or the first business day thereafter within the issuance of a bill. Ratepayers shall be sent a bill stating the amount of the assessment due and payable. If the assessment is not paid within thirty (30) days after its due date, a delinquency charge shall be added in the amount of ten percent (10%) of the assessment, not to exceed one hundred dollars (\$100) in addition to the processing fee. All assessments, or part thereof, shall also bear interest at the rate of one percent (1%) for each month, or part thereof, of delinquency. The City Treasurer or his/her designee shall send at least two (2) late notices assessing appropriate interest, penalty and fees. Interest, penalties and other fees will be collected on delinquent payments or any part thereof.

Any ratepayer, aggrieved by the amount of an assessment or delinquency charge, shall request, within sixty (60) days of the assessment or charge, a meeting and/or hearing before the Ratepayer Board, and, if not satisfied with the decision of the Ratepayer Board, appeal within ten (10) days from the date of the decision, the matter de novo, to the City's Hearing Examiner, in the manner provided for in the City's Municipal Code. Failure to request a hearing shall result in a waiver of the right to challenge the assessment.

Section 6. This ordinance shall take effect and be in full force from and after the date of its passage.

**Passed by City Council June 20, 2016  
Delivered to Mayor 22, 2016**

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### ORDINANCE NO C35410

An ordinance amending Ordinance No. C-35322, passed the City Council November 23, 2015, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2016, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2016, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2016 budget Ordinance No. C-35322, as above entitled, and which passed the City Council November 23, 2015, it is necessary to make changes in the appropriations of the Community, Housing and Human Services (CHHS) Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the CHHS Fund, and the budget annexed thereto with reference to the CHHS Fund, the following changes be made:

|       |             |                 |                   |
|-------|-------------|-----------------|-------------------|
| FROM: | 1680-30210  | CHHS            |                   |
|       | 65410-51991 | Contra Salaries | 74,000            |
|       | 65410-52991 | Contra Benefits | 32,900            |
|       |             |                 | <u>\$ 106,900</u> |

|     |             |   |                   |
|-----|-------------|---|-------------------|
| TO: | 1680-30210  | CHHS  |                   |
|     | 65410-00700 | Program Specialist<br>(from 0 to 2 positions) | 74,000            |
|     | 65410-52110 | FICA  | 5,700             |
|     | 65410-52210 | Retirement                                    | 6,100             |
|     | 65410-52310 | Medical                                       | 18,000            |
|     | 65410-52320 | Dental  | 1,300             |
|     | 65410-52330 | Life Insurance                                | 500               |
|     | 65410-52340 | LTD   | 300               |
|     | 65410-52400 | Industrial Insurance                          | 100               |
|     | 65410-51640 | Deferred Comp                                 | 2,100             |
|     |             |   | <u>\$ 106,900</u> |

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need create two Program Specialist positions for the Homeless Management Information Systems program, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council June 20, 2016**  
**Delivered to Mayor 22, 2016**

# Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

## PROGRAM SPECIALIST (HMIS) SPN 072 OPEN ENTRY

**DATE OPEN:** Monday, June 27, 2016      **DATE CLOSED:** Sunday, July 3, 2016 at 11:59 p.m.  
**SALARY:** \$52,972.56 annual salary, payable bi-weekly, to a maximum of \$64,915.92

**\*\*\*This recruitment is for one week only.\*\*\***

### DUTIES:

Performs specialized, technical work assisting in the management of the Spokane Regional Continuum of Care (CoC) Homeless Management Information System (HMIS) database and providing end-user technical support and integration services.

### MINIMUM QUALIFICATIONS:

**Open Entry Requirements: All requirements must be met at the time of application.**

- **Education:** Associate's degree in information technology or closely related field. NOTE: A copy of your college transcripts must be submitted with your application.
- **Experience:** Two years of experience working with relational database management systems in a not-for-profit or public sector agency.
- **Substitutions:** An equivalent combination of education and experience may also be qualifying.
- **License:** Must possess valid driver's license or otherwise demonstrate ability to get to and from multiple work locations as required.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA.

- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a Supplemental Questionnaire, weighted at 100%.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**SUPPLEMENTAL QUESTIONNAIRE DETAILS**

The Supplemental Questionnaire is designed to elicit sufficient job-related information and will be used to evaluate the amount and quality of the applicant's previous job-related experience, as well as any other information deemed important to performing the duties of the position.

The questions are located online in the tab marked "Supplemental Questions" on the job announcement.

- The Supplemental Questionnaire is the Civil Service examination for this position and must be completed online at the time of application.
- Responses should be consistent with the information on your application and are subject to verification.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- Failure to complete all of the questions or incomplete responses will result in a lower score.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 27th day of June 2016.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**CONTRACT COMPLIANCE OFFICER SPN 115  
OPEN ENTRY**

**DATE OPEN:** Monday, June 27, 2016      **DATE CLOSED:** Sunday, July 3, 2016 at 11:59 p.m.  
**SALARY:** \$61,261.92 annual salary, payable bi-weekly, to a maximum of \$75,230.64

**\*\*\*This recruitment is for one week only.\*\*\***

**DUTIES:**

Performs a variety of analytical, technical and advisory tasks related to the specialized field of contract compliance for federally funded public works projects. Requires considerable knowledge of governmental grants and financial assistance award funding and must be able to analyze facts to determine the proper course of action within the framework of existing laws and department policies.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements: All requirements must be met at the time of application.**

- **Education:** Graduation from an accredited four-year college or university with major course work in business or public administration, finance, contract law, political science or closely related field. Note: A copy of your college transcripts must be submitted with your online application.
- **Experience:** Two years of contract compliance or project development experience associated with municipal or urban areas. Additional experience may be substituted for the education requirement on a year-for-year basis.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts, including name of institution, applicant name, courses/credits taken, and GPA.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

#### **EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a Supplemental Questionnaire, weighted at 100%.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

#### **SUPPLEMENTAL QUESTIONNAIRE DETAILS**

The Supplemental Questionnaire is designed to elicit sufficient job-related information and will be used to evaluate the amount and quality of the applicant's previous job-related experience, as well as any other information deemed important to performing the duties of the position.

The questions are located online in the tab marked "Supplemental Questions" on the job announcement.

- The Supplemental Questionnaire is the Civil Service examination for this position and must be completed online at the time of application.
- Responses should be consistent with the information on your application and are subject to verification.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- Failure to complete all of the questions or incomplete responses will result in a lower score.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.

#### **TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 27th day of June 2016.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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### **RADIO OPERATOR I SPN 280 OPEN ENTRY**

**DATE OPEN:** Monday, June 27, 2016      **DATE CLOSED:** Sunday, July 10, 2016 at 11:59 p.m.

**SALARY:** \$34,869.60 annual salary, payable bi-weekly, to a maximum of \$50,091.12

#### **DUTIES:**

Performs responsible communications work in receiving and transmitting radio, intercom, communications console, telephone messages, and general information.

#### **MINIMUM QUALIFICATIONS:**

**Open Entry Requirements: All requirements must be met at the time of application.**

Applicants must have had basic course work in English at the high school level or equivalent.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

#### **EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test, weighted at 100%.



**WRITTEN TEST DETAILS:**

Written tests will be conducted in the Civil Service Test Room on **Wednesday, July 20, 2016**. The approximate duration of the test is 2 hours. If necessary, additional test sessions will be added dependent upon the number of applications received.

**If your application is accepted, you must self-schedule your test time. You will receive an e-mail with complete instructions.**

The written test may include such subjects as:

Filing  
Map Reading and Directions  
Radio Knowledge, Communications and Dispatching  
Basic Computer Knowledge  
Vocabulary  
Reading Comprehension  
Public Relations  
Human Relations  
Proofreading

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 27th day of June 2016.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**WASTEWATER TREATMENT PLANT  
MAINTENANCE MECHANIC SPN 649  
OPEN ENTRY**

**DATE OPEN:** Monday, June 27, 2016      **DATE CLOSED:** Sunday, July 10, 2016 at 11:59 p.m.  
**SALARY:** \$41,488.56 annual salary, payable bi-weekly, to a maximum of \$59,633.28

**DUTIES:**

Performs skilled journey level work in the installation, maintenance and repair of equipment and facilities in a secondary wastewater treatment plant.

**MINIMUM QUALIFICATIONS:**

**Open Entry Requirements: All requirements must be met at the time of application.**

High school diploma or equivalent, AND, two years of experience in the operation, maintenance or repair of pumps, electric motors and related equipment in an industrial facility. Satisfactory completion of a recognized school for sewage and water plant operators may be substituted for the experience. Applicants must obtain certification by the Washington State Department of Ecology as a Water Pollution Control Plant Operator I within the probationary period of employment. Applicants must possess a valid driver's license and must obtain a Class "B" Commercial Driver's License (CDL) within one year of appointment.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- Proof of completion of recognized school for sewage and water plant operators, if applicable.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

**EXAMINATION DETAILS:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test, weighted at 100%.

**WRITTEN TEST DETAILS:**

Written tests will be conducted in the Civil Service Test Room on **Thursday, July 21, 2016**. The approximate duration of the test is 2 hours. If necessary, additional test sessions will be added dependent upon the number of applications received.

**If your application is accepted, you must self-schedule your test time. You will receive an e-mail with complete instructions.**

The written test may include such subjects as: General Mechanics, Measurements & Calculations, Motors & Generators, Pumps & Valves, Plant Operations & Safety, and Supervision & Training.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Qualified applicants are encouraged to apply immediately. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 27th day of June 2016.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**WASTEWATER TREATMENT PLANT  
MAINTENANCE MECHANIC SPN 649  
PROMOTIONAL EXAMINATION**

**DATE OPEN:** Monday, June 27, 2016      **DATE CLOSED:** Sunday, July 10, 2016 at 11:59 p.m.  
**SALARY:** \$41,488.56 annual salary, payable bi-weekly, to a maximum of \$59,633.28

**DUTIES:**

Performs skilled journey level work in the installation, maintenance and repair of equipment and facilities in a secondary wastewater treatment plant.

**MINIMUM QUALIFICATIONS:**

**Promotional Requirements:** (Must be met by date of examination.)

**Shortage Recruitment:**

Non-probationary employees with at least one year of experience at the RPWRF in the classifications of WWTP Operator I or WWTP Operator II; OR two years in the classifications of Laborer II or Heavy Equipment Operator assigned to plant operations may apply on a promotional basis. Applicants must possess a valid driver's license and must obtain a Class "B" Commercial Driver's License (CDL) within the probationary period. Must obtain certification by the Washington State Department of Ecology as a Water Pollution Control Plant Operator I within the probationary period.

**REQUIRED ADDITIONAL DOCUMENTS:** Must be received in our office by the closing date, preferably attached to application.

- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

**EXAMINATION DETAILS:**

Applicants must pass the examination for this classification to be eligible for promotion by the City of Spokane. This exam will consist of a written test and a performance evaluation, with weights assigned as follows: written test 80%, performance evaluation 20%.

**WRITTEN TEST DETAILS:**

Written tests will be conducted in the Civil Service Test Room on **Thursday, July 21, 2016**. The approximate duration of the test is 2 hours.

**If your application is accepted, you must self-schedule your test time. You will receive an e-mail with complete instructions.**

The written test may include such subjects as: General Mechanics, Measurements & Calculations, Motors & Generators, Pumps & Valves, Plant Operations & Safety, and Supervision & Training.

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

**An application is required for promotional applicants.** Applications must be completed online at: <http://my.spokanecity.org/jobs> by 11:59 p.m. on the filing cut-off date. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 27th day of June 2016.

CRAIG HULT  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

**REQUEST FOR BIDS****SEWER BENDS – ANNUAL BLANKET ORDER**

**City of Spokane Wastewater Maintenance Department**

**BID #4226-16**

Sealed Bids will be opened at the 1:15 p.m. public bid opening on **MONDAY, JULY 11, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **SEWER BENDS – ANNUAL BLANKET ORDER** for the City of Spokane Wastewater Maintenance Department.

The Request for Bids document is available by contacting Connie Wahl, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane, WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Bid Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, July 11, 2016**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be tabulated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“BID #4226-16, SEWER BENDS – ANNUAL BLANKET ORDER, DUE: MONDAY, JULY 11, 2016.”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish June 22 & 29, 2016

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## REQUEST FOR PROPOSALS

### CHEMICAL AND/OR BACTERIOLOGICAL ANALYSIS OF WATER SAMPLES

City of Spokane Environmental Programs

RFP #4259-16

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, JULY 18, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **CHEMICAL AND/OR BACTERIOLOGICAL ANALYSIS OF WATER SAMPLES** for City of Spokane Environmental Programs.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, July 18, 2016**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFP #4259-16, CHEMICAL AND/OR BACTERIOLOGICAL ANALYSIS OF WATER SAMPLES, DUE 7/18/16”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: June 29 & July 6, 2016

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**RAY WELL STATION #2 – MOTOR REPAIR****Water & Hydroelectric Services Department****BID #4272-16**

Sealed bids will be opened at 1:15 p.m., **MONDAY, JULY 11, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **RAY WELL STATION #2 – MOTOR REPAIR** for the Water and Hydroelectric Services Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) original copy of response to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**“RAY WELL STATION #2 – MOTOR REPAIR, BID #4272-16, DUE 7/11/16”.**

Thea Prince  
Purchasing Department

Publish: June 22 & 29, 2016

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