



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 106

FEBRUARY 10, 2016

Issue 6



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

MIKE FAGAN (DISTRICT 1)

LORI KINNEAR (DISTRICT 2)

CANDACE MUMM (DISTRICT 3)

VACANT (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

The Official Gazette

(USPS 403-480)

Published by Authority of City Charter Section 39

The Official Gazette is published weekly by the Office of the City Clerk
5th Floor, Municipal Building, Spokane, WA 99201-3342

Official Gazette Archive:

<http://www.spokanecity.org/services/documents>

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INSIDE THIS ISSUE

MINUTES	222
HEARING NOTICES	225
GENERAL NOTICES	226
ORDINANCES	227
JOB OPPORTUNITIES	232
NOTICES FOR BIDS	235

The Official Gazette
 USPS 403-480
 0% Advertising
 Periodical postage paid at
 Spokane, WA

POSTMASTER:

Send address changes to:
 Official Gazette
 Office of the Spokane City Clerk
 808 W. Spokane Falls Blvd.
 5th Floor Municipal Bldg.
 Spokane, WA 99201-3342

Subscription Rates:

Within Spokane County:
 \$4.75 per year
 Outside Spokane County:
 \$13.75 per year

Subscription checks made payable to:

City Treasurer

Address Change:

Official Gazette
 Office of Spokane City Clerk
 808 W. Spokane Falls Blvd.
 5th Floor Municipal Bldg.
 Spokane, WA 99201-3342

Minutes

MINUTES OF SPOKANE CITY COUNCIL

Monday, February 1, 2016

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Stuckart and Council Members Fagan, Kinnear, and Stratton were present. Council Member Waldref arrived at 3:31 p.m. Council Member Mumm was absent.

City Administrator Theresa Sanders, City Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

Council received input from staff on the February 8, 2016 Advance Agenda items.

Action to Approve February 8, 2016, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the February 8, 2016, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Waldref, seconded by Council Member Fagan, **to approve** the Advance Agenda for Monday, February 8, 2016; **carried unanimously (Council Member Mumm absent).**

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council considered the February 1, 2016, Current Agenda.

CONSENT AGENDA

Upon motion by Council Member Fagan, seconded by Council Member Waldref, the City Council (Council Member Mumm absent) approved Staff Recommendations for the following:

Intergovernmental Agreement between the County of Spokane and the City regarding Commute Trip Reduction Implementation. (OPR 2016-0036)

Agreement with Spokane County Sheriff's Office to accept funding from Washington Association of Sheriffs and Police Chiefs for the Registered Sex Offender Address Verification Program—\$50,000 Revenue. (OPR 2016-0037)

City Council Meeting Minutes: January 4, 2016 (corrected) and January 14, 2016. (CPR 2016-0013)

Recommendation to list on the Spokane Register of Historical Places the Eikenbary-Pierce House, 1303 South Bernard Street. (OPR 2016-0032) (Deferred from January 25, 2016, Agenda)

Executive Session/Council Recess

The City Council adjourned at 3:50 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Regular Legislative Session, with Council President Stuckart and Council Members Fagan, Kinnear, Stratton, and Waldref present. City Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

Roll Call

Council President Stuckart and Council Members Fagan, Kinnear, Stratton, and Waldref were present. Council Member Mumm was absent.

APPOINTMENTS

Upon Unanimous Voice Vote (in the affirmative) (Council Member Mumm absent), the City Council **approved** (and thereby confirmed) the appointment of Jennifer West to the Spokane Airport Board for a term of February 1, 2016, to December 31, 2018.

Plan Commission (CPR 1981-0295)

The City Council took the following actions upon consideration of appointments to the Plan Commission:

Upon Unanimous Voice Vote (in the affirmative) (Council Member Mumm absent), the City Council **approved** (and thereby confirmed) the appointment of Patricia Keinholz to the Plan Commission for a term of February 1, 2016, to December 31, 2018.

Motion by Council Member Waldref, seconded by Council Member Stratton, **to defer** the appointment of Greg Thomas for one week (to February 8, 2016); **carried unanimously (Council Member Mumm absent)**.

Upon Unanimous Voice Vote (in the affirmative) (Council Member Mumm absent), the City Council **approved** (and thereby confirmed) the appointment of Jacob Brooks to the Plan Commission for a term of February 1, 2016, to December 31, 2016.

There was no **Administrative Report**.

CITY COUNCIL COMMITTEE REPORTS**Community, Health and Environment Committee**

Council Member Stratton reported on the Community, Health and Environment Committee meeting held earlier today (February 1, 2016). Minutes of the Community, Health and Environment Committee meeting are filed with the City Clerk's Office and are available for review following approval by the Community, Health and Environment Committee.

OPEN FORUM

Steve Black urged support of the Second Amendment and putting the sanctuary city matter on the ballot and ending support of Planned Parenthood. In addition, he spoke on small business and the legislation that has been hoisted upon them.

George McGrath made remarks in opposition to Planned Parenthood.

Alan McDowell commented on the importance of copyright, his missing weightlifting records, and commented on mental health. In addition, he stated he is upset for not being allowed into a public meeting.

LEGISLATIVE AGENDA**EMERGENCY BUDGET ORDINANCE****Emergency Budget Ordinance C35357**

Upon Unanimous Roll Call Vote (Council Member Mumm absent), the City Council **passed Emergency Budget Ordinance C35357** amending Ordinance No. C35322 passed by the City Council November 23, 2015, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2016, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2016, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund
FROM: Unappropriated Reserves, \$15,000,
TO: Human Services—Contractual Services, same amount;

FINAL READING ORDINANCE

Final Reading Ordinance C35354

Upon Unanimous Roll Call Vote (Council Member Mumm absent), the City Council **passed Final Reading Ordinance C35354**, relating to charitable solicitation applications; and amending section 10.42.040 of the Spokane Municipal Code.

Final Reading Ordinance C35355

Subsequent to an overview of Final Reading Ordinance C35355 by Council President Stuckart, public testimony, and Council commentary, the following action was taken:

Upon 4-1 Roll Call Vote (Council Member Fagan voting “no” and Council Member Mumm absent), the City Council **passed Final Reading Ordinance C35355** relating to the City Investment Committee; adopting new section 07.15.005 to Chapter 7 of the Spokane Municipal Code, and amending sections 07.15.010 and 07.15.020 of the Spokane Municipal Code.

Final Reading Ordinance C35356

Upon 4-1 Roll Call Vote (Council Member Fagan voting “no” and Council Member Mumm absent), the City Council **passed Final Reading Ordinance C35356** relating to Council and Legislation; amending sections 02.005.010, 02.01.010, 02.01.030, 02.01.040, and 02.01.050 of the Spokane Municipal Code.

FIRST READING ORDINANCES

The following ordinances were read for the First Time with further action deferred:

- ORD C35359** Relating to the pending Spokane Housing Ventures Annexation and amending the Spokane Comprehensive Plan Land Use Plan Map, Map LU 1 to include updated land use designations for the area within the pending Spokane Housing Ventures Annexation.
- ORD C35360** Relating to zoning for the area within the pending Spokane Housing Ventures Annexation and authorizing amendments to the City of Spokane Official Zoning Map.

For Council action on First Reading Ordinance C35358, see section of minutes under “Hearings.”

HEARINGS

Vacation of the alley between Boone and Gardner Avenues (as requested by Sarff Investments, LLC) (ORD C35358)

The City Council held a hearing on the vacation of the alley between Boone Avenue and Gardner Avenue from the east line of Ash Street to the west line of Maple Street as requested by Sarff Investments, LLC (West Central Neighborhood). Subsequent to public testimony and Council commentary, with input and response by Eldon Brown from the City’s Development Services Center, the following action was taken:

Upon Unanimous Roll Call Vote (Council Member Mumm absent), the City Council **approved, subject to conditions**, (in the Street Vacation Report dated December 17, 2015) the vacation of the alley between Boone Avenue and Gardner Avenue from the east line of Ash Street to the west line of Maple Street as requested by Sarff Investments, LLC.

In conjunction with the hearing, Ordinance C35358—vacating the alley between Boone Avenue and Gardner Avenue from the east line of Ash Street to the west line of Maple Street—was read for the first time, with further action deferred.

No individuals spoke during the **Second Open Forum**.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:06 p.m.

Hearing Notices

CITY OF SPOKANE NOTICE OF HEARING

RESOLUTION NO. 2016-0018

A RESOLUTION EXPRESSING THE INTENTION OF THE SPOKANE CITY COUNCIL TO DESIGNATE AN ADDITIONAL RESIDENTIAL TARGETED AREA AND TO SET A PUBLIC HEARING

WHEREAS, Chapter 84.14 RCW authorizes cities to enact multifamily housing property tax incentive programs by designating residential targeted areas within urban centers;

WHEREAS, the City of Spokane exercised its authority under Chapter 84.14 RCW by enacting Ordinance No. C-32575, codified as Chapter 8.15 SMC, which provides a property tax incentive for multifamily housing in urban centers by establishing a methodology for granting such incentives and designating the urban centers and residential targeted areas;

WHEREAS, the City Council later modified, by adopting Ordinance No. C-34909 on September 24, 2012, the existing residential targeted areas; and

WHEREAS, the City Council wishes to revise the residential targeted areas to add an area referred to as the "Lower South Hill" to SMC 8.15.030, as shown in attachment A to this Resolution; and

WHEREAS, RCW 84.14.040 requires public notice and a hearing before the City designates residential targeted areas.

NOW, THEREFORE, be it is resolved by the Spokane City Council that it is the intent of the City of Spokane to designate the Lower South Hill as an additional residential targeted area as set forth in Ordinance No. C-35362, amending SMC 8.15.030.

BE IT FURTHER RESOLVED that the City of Spokane shall conduct a public hearing on **Monday, February 29, 2016**, beginning at 6:00 pm at the City Council Chambers at City Hall, 808 W. Spokane Falls Blvd., Spokane, WA, to take public testimony and consider the addition of the designated residential targeted area as set forth above.

BE IT ALSO RESOLVED that the City Council shall also consider adoption of Ordinance No. C-35362, amending SMC 8.15.030 to add the designated Lower South Hill residential targeted area subsequent to the hearing called for in this Resolution.

Adopted by the City Council on February 8, 2016.

(Attachment A to Resolution No. 2016-0018 is on file for review in the Office of the City Clerk, Fifth Floor, City Hall, 808 W. Spokane Falls Blvd.)

(For questions or additional information, contact: Brian McClatchey, City Council Policy Advisor, at (509) 625-6210, or bmcclatchey@spokanecity.org)

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Christine Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or ccavanaugh@spokanecity.org. Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish: February 10, 17 & 24, 2016

SPOKANE CITY-COUNTY HISTORIC LANDMARKS AGENDA
February 17, 2016
City Council Briefing Center, Lower Level, City Hall
808 W. Spokane Fall Blvd.

I. Public Hearing: 3:00 P.M.

A. Spokane Register Nominations (per SMC 17D.040.090):

- 1. John A. Finch Elementary School – North 3717 Milton Street

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Chambers and the Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., are both wheelchair accessible. The Council Briefing Center is equipped with an audio loop system for persons with hearing loss. The Council Chambers currently has an infrared system and headsets may be checked out by contacting the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Chris Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ccavanaugh@spokanecity.org. Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

General Notices

NOTICE

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NOTICE

NOTICE IS HEREBY GIVEN that the regular meeting of the SPOKANE CIVIL SERVICE COMMISSION will be conducted at 9:30 a.m., Tuesday, February 16, 2016 in the Council Chambers on the Lower Level, City Hall.

Items on the Agenda are as follows:

- I. Approval of Minutes
- II. Staff Activities
- III. Classification Resolution
- IV. Veterans' Initiative Trainee Program
- V. Other Business

The meeting is open to the public, with the possibility of moving into executive session only with members of the Civil Service Commission and the appropriate staff.

A Commission briefing will be held at 9:15 a.m. February 16, 2016, in the Council Chambers.

Dated at Spokane, Washington, this 3rd day of February, 2016.

CHERYL BECKETT
 Chair

GITA GEORGE-HATCHER
 Chief Examiner

TO HUMAN RESOURCES STAFF AND ALL EMPLOYEE REPRESENTATIVES:

There will be a pre-Commission/Project Evaluation Committee meeting in the Civil Service Conference Room (4B) at 11:00 a.m. on Monday, February 15, 2016.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or

email Chris Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ccavanaugh@spokanecity.org Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO. C35354

AN ORDINANCE relating to charitable solicitation application; and amending section 10.42.040 of the Spokane Municipal Code.

The City of Spokane does ordain:

Section 1. That SMC 10.42.040 is amended to read as follows:

Section 10.42.040 Charitable Solicitation Application

- A. A person proposing to solicit for charitable purposes must make written application to the office of taxes and licenses at least fifteen days before the start of the proposed solicitation.
- B. The applicant must state the:
 1. name under which the organization is registered with the state department of licensing;
 2. name and address of local "key personnel", as defined in RCW ~~((19.09.070(3)))~~ 19.09.075(4);
 3. methods of solicitation to be used; and
 4. dates and places of the proposed solicitation.
- C. The applicant must submit with the application a:
 1. copy of the current registration statement on file with the state department of licensing; and
 2. certified statement from the state director of licensing that the organization is currently validly registered.

**Passed by City Council February 1, 2016
Delivered to Mayor February 3, 2016**

ORDINANCE NO. C35355

An ordinance relating to the City Investment Committee; adopting new section 07.15.005 to Chapter 7 of the Spokane Municipal Code, and amending sections 07.15.010 and 07.15.020 of the Spokane Municipal Code. WHEREAS, the climate crisis is a serious threat to current and future generations in Spokane;

WHEREAS, The Intergovernmental Panel on Climate Change (IPCC) Fourth Assessment Report found that global warming is already causing costly disruption of human and natural systems throughout the world including the melting of Arctic ice, the ocean's rise in acidity, flooding and drought; and

WHEREAS, Almost every government in the world has agreed through the 2009 Copenhagen Accord that any warming above a 2°C (3.6°F) rise would be unsafe, and that humans can only pour about 565 more gigatons of carbon dioxide into the atmosphere to maintain this limit; and

WHEREAS, In its “Unburnable Carbon” report, the Carbon Tracker Initiative found that fossil fuel companies possess proven fossil fuel reserves that would release approximately 2,795 gigatons of CO₂ if they are burned, which is five times the amount that can be released without exceeding 2°C of warming; and

WHEREAS, the City of Spokane has a responsibility to protect the lives and livelihoods of its inhabitants from the threat of climate change; and,

WHEREAS, the City of Spokane adopted Resolution No. 2010-0037 committing the City to address the issues of climate change and energy security through the Sustainability Action Plan; and

WHEREAS, Section 70.235.010 of the Revised Code of Washington requires the state of Washington to reduce greenhouse gas emissions to 1990 levels by 2020; and

WHEREAS, the city of Spokane believes that its investments should support a future where all citizens can live healthy lives without the negative impacts of a warming environment;

NOW, THEREFORE, the City of Spokane does ordain:

Section 1. That there is adopted a new section 07.15.005 to Chapter 7 of the Spokane Municipal Code to read as follows:

Section 07.15.005 Definitions

- A. “Fossil fuels” means a fuel formed in the earth from plant or animal remains. The term includes petroleum, shale oil, coal, natural gas, heating oils, light and heavy diesel oil, motor gasoline, propane, butane, residential fuel oils, kerosene, liquefied petroleum gas (LPG), and aviation fuels. 40 CFR 60.41. However, the term excludes biodiesel fuel as defined in RCW 19.112.010.
- B. “Fossil fuel company” means a company which, directly or through an affiliate or subsidiary, meets any of the following criteria:
1. Derives more than 25 percent of its revenue from:
 - (i) sale of fossil fuels;
 - (ii) coal extraction activities; or
 - (iii) oil-related activities.
 2. Owns or holds leases for fossil fuel reserves that if extracted and burned would account for more than 0.1 gigatons of carbon dioxide.

Section 2. That section 07.15.010 of the Spokane Municipal Code is amended to read as follows:

Section 07.15.010 City Investment Committee

- A. There is established the ~~((city investment committee))~~ City Investment Committee, ~~((consisting of))~~ to consist of the following:
1. ~~((chief financial officer))~~Chief Financial Officer,
 2. ~~((city treasurer))~~City Retirement Director, and
 3. ~~((director of accounting))~~ City Treasurer or other Investment Officer designated by the Mayor who shall act as Committee Chairperson,
 4. One City Council Member, and

5. An investment community professional designated by the Mayor

who shall be appointed annually and who shall serve on the committee without additional compensation.

~~((B. The chief financial officer is chairperson, the city treasurer is vice chairperson and the director of accounting is secretary.))~~

B. The duties of the committee are to:

1. determine the amount of money available in each fund for investment purposes;
2. make the investments authorized as indicated in RCW 35.39.030 as now or hereafter amended and the provisions of RCW 35.39.034 without the consent of the ~~((city council))~~ City Council for each investment;
3. convert any or any part thereof of the City's investment securities into cash; and
4. manage the investable assets of the City not immediately needed for City purposes.

C. The ~~((committee))~~ City Investment Committee reports monthly to the ~~((council))~~ City Council on all investment transactions.

Section 3. That section 07.15.020 of the Spokane Municipal Code is amended to read as follows:

Section 07.15.020 Investment Policy

A. The ~~((city council))~~ City Council reviews and approves the City of Spokane ~~((investment policy))~~ Investment Policy. The City of Spokane ~~((investment policy))~~ Investment Policy, at a minimum, includes:

- ~~((A.))~~1. scope of the policy,
- ~~((B.))~~2. investment objectives,
- ~~((C.))~~3. authorized investments,
- ~~((D.))~~4. safekeeping and custody,
- ~~((E.))~~5. diversification and maturity restrictions,
- ~~((F.))~~6. authorization for making investments, and
- ~~((G.))~~7. "prudent person" standard for investments.

B. At no time shall a City of Spokane public fund acquire direct holdings in securities of a fossil fuel company as defined in SMC 07.15.005(B).

Passed by City Council February 1, 2016

Delivered to Mayor February 3, 2016

ORDINANCE NO. C35356

AN ORDINANCE relating to Council and Legislation; amending sections 02.005.010, 02.01.010, 02.01.030, 02.01.040, and 02.01.050 of the Spokane Municipal Code.

The City of Spokane does ordain:

Section 1. That section 02.005.010 of the Spokane Municipal Code is amended to read as follows:

Section 02.005.010 Council President and City Council

A. As provided in the City Charter a ~~((council president))~~ City Council President and six ~~((council members))~~ City Council Members constitute the ~~((city council))~~ City Council, which is the legislative body of the City. The ~~((council president))~~

City Council President and ~~((city council members))~~ City Council Members have no administrative authority over personnel matters except the ~~((president))~~ Council President and the ~~((council members))~~ Council Members:

1. Appoint, evaluate and discharge the ~~((hearing examiner))~~ Hearing Examiner;
 2. appoint, evaluate, and discharge the ~~((city council's budget and performance analyst))~~ City Council's Senior Research and Policy Analyst;
 3. appoint, evaluate, and discharge the City Council's Policy Advisor;
 - ~~((3-))~~4. confirm the appointment by the ~~((mayor))~~ Mayor of the ~~((city attorney))~~ City Attorney, the ~~((city clerk))~~ City Clerk, and the administrative head in each department and division;
 - ~~((4-))~~5. appoint nominees of the ~~((mayor))~~ Mayor to boards, commissions, and other official City agencies, unless otherwise provided;
 - ~~((5-))~~6. hire, supervise, evaluate, and discharge their own administrative staff;
 - ~~((6-))~~7. hire, supervise, evaluate, and discharge their individual legislative assistants.
- B. The ~~((council president))~~ Council President reviews the preparation of the agenda for ~~((city council))~~ City Council meetings, briefings, and study session meetings and presides at meetings of the ~~((council))~~ City Council. The ~~((council president))~~ Council President also serves as the ~~((mayor pro tem))~~ Mayor Pro Tem. The Council President shall serve as the primary signatory on all Council budgetary, expenditure, and appropriation matters as related to the Council Office budget; consistent with City procedures and policies.
- C. City ~~((council))~~ Council agenda items shall be submitted and processed consistent with the ~~((city council rules of procedure))~~ City Council Rules of Procedure and administrative policies and procedures.
- D. The ~~((city council))~~ City Council shall establish committees to assist in the performance of its assigned duties. There shall be a minimum of five standing committees and other ad hoc committees as determined by the city council.
1. The standing committees shall have a minimum of three members, one from each of the three ~~((city council))~~ City Council districts.
 2. The council president ~~((shall))~~ may chair two of the standing committees ~~((to be))~~ as determined ~~((by the council president))~~ in his or her sole discretion.
 3. All other committees, including ad hoc committees, shall select their own chair.
 4. At no time shall a member of the ~~((city council))~~ City Council chair more than two standing committees at the same time.
 5. Ad hoc committees shall be composed with a minimum of three members appointed by the majority of the ~~((council))~~ City Council.
 6. Standing committee membership shall be determined ~~((at))~~ by the second legislative session of the ~~((city council))~~ City Council of each calendar year and memorialized by resolution of the ~~((city council))~~ City Council. Membership on each of the standing committees will be determined from those expressing an interest to serve on the committee.
- E. Any ~~((council))~~ City Council committee with more than three ~~((council members))~~ Council Members as committee members shall be considered a committee of the whole ~~((council))~~ City Council. All meetings of such a committee shall be considered a special ~~((council))~~ Council meeting with the appropriate public meeting notice. No legislative action may be taken at any standing or ad hoc committee unless the committee meeting was noticed as a special meeting in compliance with the Washington Open Public Meetings Act (OPMA) and Rule 4.2 of the City Council Rules of Procedure.
- F. All standing ~~((committees))~~ committee meetings shall be open to the public except when the committee adjourns into executive session. No public testimony will be taken during standing committee meetings. Participation in a standing committee meeting shall be limited to standing committee members, appropriate staff, and other individuals recognized by the committee. Participation by ~~((council members))~~ Council Members, including deliberation and

voting, shall be open to all (~~(council members))~~ Council Members when the standing committee is meeting as a committee of the whole and as a special (~~(council))~~ Council meeting. Participation by (~~(council members))~~ Council Members in a standing committee that is not a committee of the whole shall be limited to just the appointed (~~(council members))~~ Council Members.

Section 2. That Section 02.01.010 of the Spokane Municipal Code is amended to read as follows:

Section 02.01.010 Time and Place

- A. Regular meetings of the (~~(city council))~~ City Council shall be held at three-thirty p.m. on Monday each week in the (~~(city council chambers))~~ City Council Chambers located in the lower level of City Hall at 808 West Spokane Falls Boulevard.
- B. The meeting shall consist of a briefing session followed by an administrative session at which time action will be taken on the items on the consent agenda, followed by an executive session, if necessary, followed by a recess until six p.m., followed by a legislative and hearings session. When a Monday is a legal holiday according to City ordinance, then the meeting (~~(will))~~ may be held on the next succeeding day which is not a City holiday.
- C. The City (~~(council))~~ Council may hold a study session(s) intended to provide the (~~(council))~~ Council with background information and briefing from the (~~(mayor))~~ Mayor or the (~~(mayor's))~~ Mayor's designee and selected other persons regarding forthcoming agenda matters or other items as necessary, when proper notice of the meetings has been given.
- D. An executive session may be called at any time during a regular or special meeting of the (~~(city council))~~ City Council as provided in RCW 42.30.110.
- E. The City (~~(council))~~ Council may, four times a year, hold a "town hall" meeting, which shall be cablecast on Channel 5 or online through the City of Spokane website, for the purpose of providing citizens access to the (~~(council))~~ Council to address concerns of City government.

Section 3. That Section 02.01.030 of the Spokane Municipal Code is amended to read as follows:

Section 02.01.030 Right to Speak

All meetings of the (~~(city council))~~ City Council are open to the public except an executive session. Members of the public shall have the right to speak to an item on the (~~(city council's))~~ City Council's legislative, special consideration, or hearing agendas that are not adjudicatory hearings. Members of the public may attend but do not have the right to speak when the (~~(city council))~~ City Council is meeting in briefing, study, or other workshop sessions, standing or ad hoc committee, or acting in an adjudicative capacity. It shall be the duty of the presiding officer to determine and allot whatever time is necessary due to the number of public participants and extent of the proposed participation.

Section 4. That Section 02.01.040 of the Spokane Municipal Code is amended to read as follows:

Section 02.01.040 Open Forum Session

In the course of each regular City (~~(council))~~ Council meeting, unless it is ten p.m. or later, there (~~(shall))~~ may be an allotment of meeting time that shall not exceed (~~(one hour))~~ thirty minutes, at which time items of interest to the citizens of the City that were not placed upon the current or advance agenda may be discussed in front of and with City (~~(council))~~ Council members by interested citizens who have indicated their desire to address the City (~~(council))~~ Council by such procedure as the (~~(city council))~~ City Council may prescribe. The open forum session is a limited public forum and all matters discussed shall relate to the affairs of the City. No person shall be permitted to speak at open forum more often than once per month.

Section 5. That Section 02.01.050 of the Spokane Municipal Code is amended to read as follows:

Section 02.01.050 Rules of Procedure

The (~~(city council))~~ City Council may implement and specify this chapter and applicable state law by appropriate rules. All administrative policies and procedures related to the conduct of (~~(city council))~~ City Council meetings, including the preparation and submission of the (~~(city council))~~ City Council agenda, shall conform to (~~(city council rules of procedure))~~ City Council Rules of Procedure and practices.

Passed by City Council February 1, 2016
Delivered to Mayor February 3, 2016

ORDINANCE NO C35357

An ordinance amending Ordinance No. C-35322, passed the City Council November 23, 2015, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2016, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2016, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2016 budget Ordinance No. C-35322, as above entitled, and which passed the City Council November 23, 2015, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0100-99999- 99999	General Fund Unappropriated Reserves	<u>\$ 15,000</u>
TO:	0300-53010- 65400-54201	General Fund Human Services—Contractual Services	<u>\$ 15,000</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide an additional \$15,000 for the purpose of making the funds available for use by the Women's Center to match state funds obtained; and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council February 1, 2016
Delivered to Mayor February 3, 2016**

Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

UTILITIES COLLECTOR SPN 453 PROMOTIONAL EXAMINATION

DATE OPEN: Monday, February 8, 2016 **DATE CLOSED:** Sunday, February 21, 2016 at 11:59 p.m.
SALARY: \$37,416.96 annual salary, payable bi-weekly, to a maximum of \$54,162.72

DUTIES:

Performs difficult technical work in the field investigation of the status of accounts, to determine proper billing, and in the collection of delinquent accounts.

MINIMUM QUALIFICATIONS:

Promotional Requirements: (Must be met by date of examination.)

Completion of two years of experience with the City in the classification of Meter Reader or higher laboring classification in the Water/Hydroelectric Department, or, Clerk II, Clerk III or IV, in the Public Works & Utilities Department or Water/Hydroelectric Services Department, or, Accounting Clerk assigned to the Water/Hydroelectric Services department.

Applicants must possess a valid driver's license.

Note: Upon selection, applicant will be required to pass a physical examination to meet the strength requirements.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

EXAMINATION DETAILS:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and promotional evaluation, with weights assigned as follows:

- Written test 80%
- Promotional Evaluation 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS:

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Tuesday, March 1, 2016 at 9:00 a.m.** The approximate duration of the test is 2-1/4 hours.

Self-schedule written test date and time: Upon acceptance of your application, you will receive an e-mail with complete instructions to self-schedule your test session. Additional sessions may be added depending on the number of applications accepted.

The written test may include such subjects as: Human Relations and Judgment, Ordinances (Billing and Collection of Claims), Driving Knowledge, Safety And First Aid, Reading Ordinances, Spokane Area Locations and Maps, and Character Recognition.

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

TO APPLY:

An application is required for promotional applicants. Applications must be filed online at: <http://my.spokanecity.org/jobs>. Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 8th day of February 2016.

CHERYL BECKETT
Chair

GITA GEORGE-HATCHER
Chief Examiner

**POLICE OFFICER SPN 901
OPEN ENTRY**

DATE OPEN: Monday, February 8, 2016 **DATE CLOSED:** Sunday, February 21, 2016 at 11:59 p.m.
SALARY: \$48,587.76 annual salary, payable bi-weekly, to a maximum of \$88,405.00

DUTIES:

****Now accepting applications from candidates who have taken and passed the Public Safety Testing, Inc. exam for the City of Spokane as of February 21, 2016.****

Performs general duty police work in the enforcement of laws and ordinances.

MINIMUM QUALIFICATIONS:

Open Entry Requirements: All requirements must be met at the time of application.

- **Education:** Completion of 45 quarter or 30 semester credit hours of course work from an accredited college or university with a minimum GPA of C or 2.0, which includes at least 5 quarter or 3 semester credit hours of college English.
- **Experience:** None

Licenses and Certifications (Must submit proof of valid license and current certification.)

- Possession of a valid driver's license.

Other Requirements

- Candidates must be 20 years of age at the time of application and 21 years of age at the time of appointment.
- Must be within the normal weight range for height.
- Must be a U.S. Citizen.

REQUIRED ADDITIONAL DOCUMENTS: Must be received in our office by the closing date, preferably attached to application.

- Copy of unofficial college transcripts.
- DD Form 214 (Member-4) or NGB Form 22, if applicable. (See RCW 41.04.010 as to how Veterans' Preference is applied.)

EXAMINATION DETAILS:

Police Officer applicants must pass the Public Safety Testing, Inc., examination to be eligible for hire by the City of Spokane. After you have completed the PST exam, you must apply through the City website for review and placement on the eligible list.

If you have not already taken the PST exam, you may sign up at www.publicsafetytesting.com.

The City of Spokane offers one free test per year for those who apply only to the City of Spokane and take the test on the designated "free testing" date at the Spokane, Wash., location.

NOTE: The standard PST written test cost is \$45, which allows applicants to choose up to 2 agencies to receive their results. Applicants may select more agencies in pairs for an additional fee. Applicants who apply to other agencies than the City of Spokane, or who take the test at a date or location other than the designated free test date in Spokane, are responsible for all costs incurred.

Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

TO APPLY:

Applications must be filed online at: <http://my.spokanecity.org/jobs>.

Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: (509) 625-6077

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 8th day of February 2016.

CHERYL BECKETT
Chair

GITA GEORGE-HATCHER
Chief Examiner

Notice for Bids

Paving, Sidewalks, Sewer, etc.

CALL FOR BIDS

Hazel's Creek Downstream Improvements Project Engineering Services File No. 2013055

This project consists of the construction of approximately 31,000 cubic yards of excavation and embankment, 4,500 linear feet of storm sewer, 22 drainage structures, 22,000 square yards of landscaping and planting, 8,000 square yards of HMA pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., February 22, 2016 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

It is anticipated that this project will be funded in part by the Washington State Department of Ecology. Neither the State of Washington nor any of its departments or employees are, or shall be, a party to any contract or any subcontract resulting from this solicitation for bids.

The Successful bidder will be required to conform to the wage requirements prescribed by the federal Davis-Bacon and Relate Acts which requires that all laborers and mechanics employed by contractors and subcontractors performing on contracts funded in whole or in part by SRF appropriations in excess of \$2000 pay their laborers and mechanics not less than the prevailing wage rates and fringe benefits, and determined by the Secretary of Labor, for corresponding classes of laborers and mechanics employed on similar projects in the area.

CALL FOR BIDS**I04 Control Facility (Bridge CSO)
Engineering Services File No. 2013215**

This project consists of the construction of an 800,000 gallon combined sewer storage facility tank with mechanical, odor control, and electrical facilities, over 4,000 vertical square feet of shoring, approximately 21,000 cubic yards of excavation and embankment, 4,900 cubic yards of rock removal, 550 linear feet of 21-inch to 30-inch combined sanitary/storm sewer, 100 linear feet of 8-inch water line, drainage structures, 600 gpm duplex sanitary/storm lift station, 250 linear feet of sidewalk, 1,350 square yards of 3-inch to 6-inch thick pavement, sundry utility adjustments, and other related miscellaneous items. Quantities are approximate.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., February 22, 2016 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department, Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: **www.spokaneengineering.org/bid-information**.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

A pre-bid conference will be held at the Spokane City Hall (W. 808 Spokane Falls Blvd. Spokane, WA 99201) in the Council Briefing Center at 10:00 a.m. on Thursday February 11, 2016. Attendance is highly encouraged.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish February 3, 10 and 17, 2016

CALL FOR BIDS**Qualchan Force Main
Engineering Services File No. 2015129**

This project consists of the construction of approximately 500 cubic yards of excavation and embankment, 1500 linear feet of sanitary sewer force main, 2600 square yards of 3-inch thick HMA pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., February 29, 2016 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file at the Department of Engineering Services. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at www.cityofspokaneplans.com. The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: www.spokaneengineering.org/bid-information.

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

*******In order to minimize impacts to the Creek At Qualchan Golf Course it is desirable to begin construction as early as possible. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.***

Publish: February 10, 17 and 24, 2016

Notice for Bids

Supplies, Equipment, Maintenance, etc.

BREAK-OUT DISTRIBUTORS
Street Department – Signs & Markers

BID #4223-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, FEBRUARY 15, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **BREAK-OUT DISTRIBUTORS** for the City of Spokane Street Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy of response to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:
“BREAK-OUT DISTRIBUTORS, BID #4223-16, DUE 2/15/16”.

Thea Prince
Purchasing Department

Publish: February 3 & 10, 2016

**REQUEST FOR INFORMATION
PAYMENT PROCESSING EQUIPMENT**

**City of Spokane Solid Waste Disposal Department
Utilities Division**

RFI #4224-16

Sealed responses will be acknowledged at 1:15 p.m., **MONDAY, FEBRUARY 29, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **PAYMENT PROCESSING EQUIPMENT** for the City of Spokane Utilities Division.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Submittal Instructions:

Request for Information responses may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Responses must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for responses delivered late.

Submit four (4) copies - Original paper Response, two (2) paper copies, and One (1) reproducible digital (thumb drive or CD) in Adobe Acrobat format copy to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all responses and to waive any informalities in the bidding. **Only firm responses with signatures reviewed.**

Envelopes containing responses are to be marked:

“PAYMENT PROCESSING EQUIPMENT, RFI #4224-16 DUE 02/29/16”.

Thea Prince
Purchasing Department

Publish: February 10 & 17, 2016

REQUEST FOR QUALIFICATIONS

PAYMENT PROCESSING SERVICES FOR UTILITIES BILLING City of Spokane Utilities Division

RFQ #4225-16

Sealed SOQ's will be acknowledged at 1:15 p.m., **MONDAY, FEBRUARY 29, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **PAYMENT PROCESSING SERVICES FOR UTILITIES BILLING** for the City of Spokane Utilities Division.

The Request for Qualifications document is available by contacting Thea Prince, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at purchasinghelp@spokanecity.org.

Submittal Instructions:

SOQ forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. SOQs must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for SOQs delivered late. **Only firm SOQs with signatures will be evaluated.**

Submit Five (5) Copies of the SOQ as follows: One (1) paper original, three (3) paper copies and one (1) reproducible digital copy (thumb drive or CD) in Adobe Acrobat format of the SOQ to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all SOQs and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm SOQs with signatures will be tabulated.**

Envelopes containing SOQs are to be marked:

“PAYMENT PROCESSING SERVICES FOR UTILITIES BILLING, RFQ #4225-16, DUE 02/29/16”.

Thea Prince
Purchasing Department

Publish: February 10 & 17, 2016

BOILERMAKER SERVICES FOR SCHEDULED OUTGAGES AND EMERGENCY OUTAGES Solid Waste Disposal Department

BID #4227-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, FEBRUARY 29, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **BOILERMAKER SERVICES FOR SCHEDULED OUTGAGES AND EMERGENCY OUTAGES** for the City of Spokane Solid Waste Disposal Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

A pre-proposal walk through will be held on Thursday, February 18, 2016 at 10:00 a.m at the Waste to Energy Facility, 2900 S Geiger Blvd – Meet at the Administration Bldg.

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) paper original of the Proposal to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

“BOILERMAKER SERVICES FOR SCHEDULED OUTAGES AND EMERGENCY OUTAGES, BID #4227-16, DUE 2/29/16”.

Thea Prince
Purchasing Department

Publish: February 3 & 10, 16

**LIGHT BARS
Fleet Services Department**

BID #4228-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, FEBRUARY 22, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **LIGHT BARS** for the City of Spokane Fleet Services Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org.

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) paper original of the Proposal to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:
“**LIGHT BARS, BID #4228-16, DUE FEBRUARY 22, 2016**”.

Thea Prince

February 3 & 10, 2016

REQUEST FOR PROPOSALS
GARMENT/LINEN RENTAL AND LAUNDRY SERVICES
City of Spokane Purchasing
RFP #4229-16

The City of Spokane is requesting information regarding Garment/Linen Laundry and Supply Services. Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, FEBRUARY 15, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **GARMENT/LINEN RENTAL AND LAUNDRY SERVICES** for City of Spokane Purchasing Department.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, February 15, 2016**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be reviewed.**

Submit one (1) paper original, five (5) paper copies, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

All response packages are to be clearly marked with:

“RFP #4229-16, GARMENT/LINEN RENTAL AND LAUNDRY SERVICES, DUE 2/15/2016”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: February 3 & 10, 2016

TYPE IV PRISMATIC STOP SIGNS & ALUMINUM SIGN BLANKS
Street Department – Signs & Markers

BID #4230-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, FEBRUARY 22, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for three (3) or more **TYPE IV PRISMATIC STOP SIGNS & ALUMINUM SIGN BLANKS** for the City of Spokane Street Department – Signs & Markers.

Detailed specifications and proposal forms are available from the City of Spokane Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Bid proposal forms may be submitted to City Purchasing **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy to:

**Purchasing
4TH Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelope containing proposal is to be marked:

“TYPE IV PRISMATIC STOP SIGNS & ALUMINUM SIGN BLANKS, BID #4230-16 DUE 2/22/16”.

Thea Prince
Purchasing Division

Publish: February 3 & 10, 2016

**CHEVROLET SILVERADO ¾ TON PICKUP or equal
Fire Department**

BID #4231-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, FEBRUARY 15, 2016** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for three (3) or more **CHEVROLET SILVERADO ¾ TON PICKUPS** or equal for the City of Spokane Fire Department.

Detailed specifications and proposal forms are available from the City of Spokane Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Bid proposal forms may be submitted to City Purchasing **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) original copy to:

**Purchasing
4TH Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

BID AWARD WILL BE TO THE LOW RESPONSIVE BIDDER WITHOUT CONSIDERATION OF SALES TAX.

Envelope containing proposal is to be marked:

“CHEVROLET SILVERADO ¾ TON PICKUP or equal, BID #4231-16 DUE 2/15/16”.

Thea Prince
Purchasing Division

Publish: February 3 & 10, 2016

FERTILIZER AND TURF CHEMICALS
Parks & Recreation Department

BID #4232-16

Sealed bids will be opened at 1:15 p.m., **MONDAY, FEBRUARY 22, 2016**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **FERTILIZER AND TURF CHEMICALS** for the City of Spokane Parks and Recreation Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org.

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) paper original and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:

Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

“FERTILIZER AND TURF CHEMICALS, BID #4232-16, DUE FEBRUARY 22, 2016”.

Thea Prince
Purchasing Division

Publish: February 3 & 10, 2016
