



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 105

OCTOBER 7, 2015

Issue 40



### MAYOR AND CITY COUNCIL

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### INSIDE THIS ISSUE

MINUTES	990
GENERAL NOTICES	990
ORDINANCES	998
POLICIES & PROCEDURES	1004
JOB OPPORTUNITIES	1004
NOTICES FOR BIDS	1007

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# Minutes

## NOTICE

**Monday, September 28, 2015**

The minutes for the Monday, September 28, 2015, Spokane City Council Meeting were not available for publication in this issue of the *Official Gazette*. The minutes will be published in the Wednesday, October 14, 2015, issue of the *Official Gazette*.

# General Notices

## 2015-2016 Annual Comprehensive Plan Amendments Notice of Application Deadline

The City of Spokane will be accepting applications for the annual Comprehensive Plan Amendment Cycle up until October 31, 2015, per SMC 17G.020.010. All applications that are certified complete by November 30th, 2014 will be considered concurrently during the upcoming amendment cycle. Applications must be submitted no later than October 31st, 2015 if the applicant is seeking application certification by November 30th, 2015. Applications that are certified complete after November 30th, 2015 will be docketed for consideration during future amendment cycles.

The City of Spokane's Comprehensive Plan addresses many facets of city life, including land use, transportation, capital facilities, housing, economic development, natural environment and parks, neighborhoods, social health, urban design, historic preservation, and leadership. The City of Spokane is committed to conducting an annual process to consider amendments to the comprehensive plan. The GMA specifies that amendments to a comprehensive plan cannot be made more frequently than once per year. The purpose for this is two-fold: it gives the plan stability over time, avoiding spontaneous changes in response to development pressures, and it groups all proposed amendments in a common process for consideration, providing the opportunity to examine their collective effects on the plan.

Plan Commission consideration of each amendment proposal will be conducted at public workshops held during the public comment period, typically in the summer. Applicants will be afforded the opportunity to address the Plan Commission during the workshop regarding their application. The City Council considers the amendment proposals, staff report, and Plan Commission's amendment recommendations within the context of its budget discussions, and acts on the amendment proposals prior to or at the same time as it adopts the City budget, usually mid/late fall.

A pre-application conference is required prior to application. If you have any questions or concerns regarding the Comprehensive Plan Amendment process or would like to schedule a pre-application conference, please contact staff at (509) 625-6300 or [tblack@spokanecity.org](mailto:tblack@spokanecity.org).

A pre-application conference is required prior to application. If you have any questions or concerns regarding the Comprehensive Plan Amendment process or would like to schedule a pre-application conference, please contact staff at (509) 625-6300 or [tblack@spokanecity.org](mailto:tblack@spokanecity.org).

Publish: August 19 & 26, September 2, 9, 16, 23, & 30 and October 7 & 14, 2015

**CITY OF SPOKANE  
NOTICE OF ELECTION  
TO BE HELD NOVEMBER 3, 2015**

**PROPOSITION NO. 1**

**CITY OF SPOKANE**

**A CITY CHARTER AMENDMENT ESTABLISHING A  
WORKER BILL OF RIGHTS**

Initiative No. 2015-2, designated as Ordinance No. C-35282, proposes that the City Charter be amended to add a worker bill of rights.

Shall the Spokane City Charter be amended to add a Worker Bill of Rights, which secures the right to a family wage when employed by a large employer, right to equal pay for equal work, right not to be wrongfully terminated, and elevates Charter rights above rights claimed by corporations?

\_\_\_\_\_ YES

\_\_\_\_\_ NO

**Summary of Measure**

**THE LAW AS IT CURRENTLY EXISTS:**

No Worker Bill of Rights exists in the City Charter. Chapter 1.06 of the Spokane Municipal Code, regarding laws against discrimination, does prohibit discrimination in certain employment practices.

**THE EFFECT OF THE PROPOSAL, IF APPROVED:**

This measure would amend the Spokane City Charter with a Worker Bill of Rights, which secures a right to (1) a family wage when employed by an employer with 150 or more full-time equivalent workers except for workers in a probationary period, in certain internships or certified apprenticeship programs; (2) equal pay for equal work regardless of gender, sexual orientation, gender identity, gender expression, familial status, race, ethnicity, national origin, citizenship, economic class, religion, age, or developmental, mental, or physical ability for all workers; (3) just cause for termination of employment when employed by an employer with ten or more full-time equivalent workers; and (4) the right to enforce this section against competing rights claimed by corporations.

**ORDINANCE C35282**

**A CHARTER AMENDMENT ESTABLISHING A WORKER BILL OF RIGHTS**

WHEREAS, the people of the City of Spokane wish to build a healthy, sustainable, economically just, and democratic community; and

WHEREAS, the people of the City of Spokane believe in the rights of workers to receive (1) a decent and fair family wage, (2) equitable pay regardless of personal traits, qualities, or characteristics, and (3) just cause for termination from employment; and

WHEREAS, the people of the City of Spokane believe these rights are superior to competing rights claimed by corporations; and

WHEREAS, the people of the City of Spokane have adopted a Comprehensive Plan for the City of Spokane, which envisions, among other items, income equity, living wages, and sustainable economic strategies, but the people recognize that the Comprehensive Plan is not legally enforceable in many important respects; and

WHEREAS, the people of the City of Spokane wish to create a Worker Bill of Rights, which would, among other goals, establish legally enforceable rights for workers to protect the local economy and build the people's vision of a healthy, sustainable, economically just, and democratic community.

NOW, THEREFORE, THE PEOPLE OF THE CITY OF SPOKANE HEREBY ORDAIN:

Section 1. That the City Charter of the City of Spokane shall be amended by adding a new section regarding a Worker Bill of Rights to read as follows:

### **Section 120. Worker Bill of Rights**

#### **A. Worker Bill of Rights**

1. Right to a Family Wage. Workers in the City of Spokane have a right to a family wage. Workers employed by an employer with one hundred fifty (150) or more full-time equivalent workers shall be paid, at minimum, a family wage for work performed. The employer requirement to pay a family wage shall not apply to workers in a ninety (90) day or less probationary period, in an internship if enrolled in school, or when enrolled in a Washington state certified apprenticeship program.
2. Right to Equal Pay. All workers in the City of Spokane have a right to equal pay for equal work. No employer may provide different wage rates or other compensation to workers who are performing jobs that require equal skill, effort, and responsibility because of the worker's gender, sexual orientation, gender identity, gender expression, familial status, race, ethnicity, national origin, citizenship, economic class, religion, age or developmental, mental, or physical ability.
3. Right Not to be Wrongfully Terminated. Workers in the City of Spokane have a right to be free from wrongful termination. Employers with ten (10) or more full-time equivalent workers shall not terminate a worker except for just cause, unless the worker is in a ninety (90) day or less probationary period, is enrolled in a Washington state certified apprenticeship program, or is expressly hired for a particular project and the project has ended. The term "just cause" shall be interpreted in accordance with established, common law principles of collective bargaining and labor relations, as developed by labor arbitration decisions, and an employer seeking to terminate a worker for just cause must demonstrate:
  - a. Timely and adequate work performance warnings and opportunities to correct work performance, unless the misconduct of the worker is serious enough to warrant immediate termination, such as criminal activity at work;
  - b. A fair, objective, and non-discriminatory termination process, where the worker has an opportunity to be heard in opposition to the termination; and
  - c. The termination is for work performance reasons, unless the employer can demonstrate that a layoff of a worker is necessary for economic hardship.

If a court finds a worker has been wrongfully terminated, the affected worker shall receive compensation in the form of back pay, reinstatement, attorney fees, costs, and damages.

4. Corporate Powers Subordinate To People's Rights. Corporations that violate, or seek to violate, this section shall not be deemed to be "persons" to the extent that such treatment would interfere with the rights enumerated in this section, nor shall corporations possess any other legal rights that would interfere with the rights enumerated by this section, including standing to challenge this section in court, the power to assert state or federal preemptive laws in an attempt to overturn this section, and the power to assert that the people of this municipality lack the authority to adopt this section.

#### **B. Definitions**

1. "Corporation" means any corporation, limited partnership, limited liability partnership, business trust, limited liability company, or other business entity, organized under the laws of any State of the United States or under the laws of any country.
2. "Employer" means government and any business having, or required to have, a business license from the City of Spokane. For the purposes of determining the number of employees of a particular employer, a corporation, as defined in Section 2(a), that is doing business at more than one location shall be treated as a single employer, all franchisees and subsidiary corporations shall be treated as a single employer with the franchisor and parent corporation, and employees employed outside of the City of Spokane shall be counted for the purposes of determining the total number of full-time equivalent workers.
3. "Family wage" means a wage that provides for basic needs and a limited ability to deal with future emergencies without the need of public assistance. The City of Spokane shall calculate the family wage to include, but not be

limited to, basic necessities such as food, housing, utilities, transportation, health care, childcare, clothing and other personal items, emergency savings, and taxes. The City shall calculate the family wage rate based on a household size of two with one person employed and the family wage rate shall not be less than the Self-Sufficiency Standard for Washington State 2014, as adjusted for inflation. The City shall calculate the initial family wage within six months after the effective date of this section, and shall adjust the family wage each January 1<sup>st</sup> thereafter to reflect the change in the Consumer Price Index for the Spokane Metropolitan Statistical Area. The City may allow deductions from the total family wage by employers who demonstrate one or more basic needs are covered elsewhere in a worker's compensation package. If the City of Spokane does not calculate a family wage, then eligible employers must provide, at minimum, a wage equal to the higher of either (1) three times the federal poverty guidelines for a family of two, or (2) any family wage rate previously calculated by the City of Spokane.

4. The number of "full-time equivalent workers" equals the total number of hours an employer has paid its workers in a year divided by 2,080.
5. "Worker" means an individual employed on a full-time, part-time, temporary, or seasonal basis, including independent contractors, contracted workers, contingent workers, and persons made available to work for the employer through the services of a temporary service, staffing, employment agency, or similar entity. The rights in this section extend to all workers who are physically-present in Spokane for any portion of the worker's employment.

### C. Enforcement

1. Any worker, government entity, or nonprofit entity, may bring an action against the worker's employer for violation of these rights, and is entitled to attorney fees and costs in addition to legal remedies, including back pay, and equitable remedies, including reinstatement. Employers are not entitled to attorney fees and costs under this section.
2. Any person may bring an action against the City of Spokane for failure to promulgate rules and policies necessary for enabling and effectuating the Right to a Family Wage, and that person shall be entitled to attorney fees and costs, in addition to equitable remedies. No action shall lie against the City for failure to enforce the rights contained within this section.

### Section 2. Effective Date and Implementation of Rights

If approved by the electors, this section shall take effect and be in full force one year from the issuance of the certificate of election by the Spokane County Auditor's Office, except:

Employers shall be required to fully comply with the requirements of the Family Wage Right two years from the effective date, but shall only be required to pay at least 60% of the required wage on the effective date, and 80% of the required wage one year from the effective date.

### Section 3. Repealer, Interpretation, and Severability

All ordinances, resolutions, motions, or orders in conflict with this section are hereby repealed to the extent of such conflict. The people of Spokane intend for this section to be liberally interpreted to effectuate the broad policy goals articulated in the preamble to the charter amendments set forth in Initiative No. 2015-2, and to be self-executing. If any part or provision of these section provisions is held invalid, the remainder of these provisions shall not be affected by such a holding and shall continue in full force and effect.

Publish: October 7, 14, 21, & 28, 2015

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**NOTICE OF ELECTION  
TO BE HELD  
NOVEMBER 3, 2015**

**PROPOSITION NO. 2**

**CITY OF SPOKANE**

**ADVISORY VOTE REGARDING FUNDING FOR A  
WORKER BILL OF RIGHTS**

The Spokane City Council approved Resolution No. 2015- 0079, authorizing a ballot proposition for an advisory vote regarding the identification of funding sources to implement the provisions of the Envision Worker Bill of Rights City Charter amendment proposition.

Should the Spokane City Council reduce funding in existing General Fund programs to reallocate funding to implement the provisions of the Envision Worker Bill of Rights ballot proposition, if the proposition is approved by the voters?

YES   
NO

**RESOLUTION 2015-0079**

A RESOLUTION REQUESTING THE SPOKANE COUNTY AUDITOR TO HOLD A SPECIAL ELECTION ON NOVEMBER 3, 2015 IN CONJUNCTION WITH THE SCHEDULED GENERAL ELECTION TO SUBMIT TO THE ELECTORS OF THE CITY OF SPOKANE AN ADVISORY VOTE REGARDING THE IDENTIFICATION OF FUNDING SOURCES TO IMPLEMENT THE PROVISIONS OF THE ENVISION WORKER BILL OF RIGHTS CITY CHARTER PROPOSITION

WHEREAS, on March 17, 2015, the Envision Worker Rights Political Committee (Envision) filed with the City Clerk’s Office an initiative designated as Initiative No. 2015-2; and

WHEREAS, the ballot title for Initiative No. 2015-2 is as follows:

Shall the Spokane City Charter be amended to add a Worker Bill of Rights, which secures the right to a family wage when employed by a large employer, right to equal pay for equal work, right not to be wrongfully terminated, and elevates Charter rights above rights claimed by corporations?

WHEREAS, on July 6, 2015, Envision filed with the City Clerk’s Office the petition signatures for Initiative No. 2015-2; and

WHEREAS, on July 20, 2015, the City Council held a hearing and first reading pursuant to SMC 2.02.080 for Initiative No. 2015-2, designated by the City Council as Ordinance No. C- 35282, at which time the City Council voted to have the City Clerk validate the signatures; and

WHEREAS, on July 24, 2015, the Spokane County Elections Office certified that Initiative No. 2015-2 satisfied the required number of valid signatures of registered voters as required by Section 82 of the City Charter; and

WHEREAS, pursuant to SMC 2.02.100, the City Council held a hearing on July 27, 2015 on the validated initiative petition at which time Ordinance No. C-35282 was given a second and final reading and the City Council approved Resolution No. 2015-0078 which requests the Spokane County Auditor to place the proposition on the November 3, 2015 general election ballot; and

WHEREAS, the Envision Worker Bill of Rights initiative will be submitted to the voters for their approval or rejection on the November 3, 2015 ballot as the following proposition:

**PROPOSITION NO. 1**

**CITY OF SPOKANE**

**A CITY CHARTER AMENDMENT ESTABLISHING A  
WORKER BILL OF RIGHTS**

Initiative No. 2015-2, designated as Ordinance No. C-35282, proposes that the City Charter be amended to add a worker bill of rights.

Shall the Spokane City Charter be amended to add a Worker Bill of Rights, which secures the right to a family wage when employed by a large employer, right to equal pay for equal work, right not to be wrongfully terminated, and elevates Charter rights above rights claimed by corporations?

\_\_\_ YES

\_\_\_ NO

WHEREAS, the Envision Worker Bill of Rights proposition would amend the Spokane City Charter with a Worker Bill of Rights, which secures a right to (1) a family wage when employed by an employer with 150 or more full-time equivalent workers except for workers in a probationary period, in certain internships or certified apprenticeship programs; (2) equal pay for equal work regardless of gender, sexual orientation, gender identity, gender expression, familial status, race, ethnicity, national origin, citizenship, economic class, religion, age, or developmental, mental, or physical ability for all workers; (3) just cause for termination of employment when employed by an employer with ten or more full-time equivalent workers; and (4) the right to enforce this section against competing rights claimed by corporations; and

WHEREAS, the Envision Worker Bill of Rights proposition does not provide the City a funding source to implement these provisions; and

WHEREAS, if approved by the voters, the provisions of the Envision Worker Bill of Rights proposition will become effective upon the certification of the election results by the County Auditor; and

WHEREAS, if the Envision Worker Bill of Rights proposition is approved by the voters, the City could fund the cost of implementing the provisions of the proposition by either raising new revenue or by reallocating existing general fund revenue from other programs; and

WHEREAS, the Spokane City Council seeks to obtain the advice of the voters of the City of Spokane on efforts to identify funding sources to implement the provisions of the Envision Worker Bill of Rights proposition, if approved by the voters either by pursuing additional funding sources or by reallocating funding in existing General Fund programs; and

WHEREAS, RCW 29A.04.330 requires the City to transmit to the Spokane County Auditor by August 4, 2015 a resolution calling for a special election.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spokane, pursuant to section 84 of the City Charter, that:

1) the Spokane County Auditor is hereby requested, pursuant to RCW 29A.04.330, to hold a special election on November 3, 2015, in conjunction with the scheduled general election, for the purpose of submitting to the electors of the City of Spokane an advisory vote proposition, as set forth below, regarding identification of funding sources to implement the provisions of the Envision Worker Bill of Rights ballot proposition:

**PROPOSITION NO. 2**

**CITY OF SPOKANE**

**ADVISORY VOTE REGARDING FUNDING FOR A  
WORKER BILL OF RIGHTS**

The Spokane City Council approved Resolution No. 2015- 0079, authorizing a ballot proposition for an advisory vote regarding the identification of funding sources to implement the provisions of the Envision Worker Bill of Rights City Charter amendment proposition.

Should the Spokane City Council reduce funding in existing General Fund programs to reallocate funding to implement the provisions of the Envision Worker Bill of Rights ballot proposition, if the proposition is approved by the voters?

YES

NO

2) the City Clerk is directed to deliver a certified copy of this resolution to the Spokane County Auditor no later than August 4, 2015.

Adopted July 27, 2015.

Publish: October 7, 14, 21, & 28, 2015

**NOTICE OF ELECTION  
TO BE HELD  
NOVEMBER 3, 2015**

**PROPOSITION NO. 3**

**CITY OF SPOKANE**

**ADVISORY VOTE REGARDING FUNDING FOR A  
WORKER BILL OF RIGHTS**

The Spokane City Council approved Resolution No. 2015- 0080, authorizing a proposition for an advisory vote regarding the identification of funding sources to implement the provisions of the Envision Worker Bill of Rights City Charter amendment proposition.

Should the Spokane City Council pursue additional funding sources, as needed, in order to implement the provisions of the Envision Worker Bill of Rights ballot proposition, if the proposition is approved by the voters?

YES  
NO

**RESOLUTION NO. 2015-0080**

A RESOLUTION REQUESTING THE SPOKANE COUNTY AUDITOR TO HOLD A SPECIAL ELECTION ON NOVEMBER 3, 2015 IN CONJUNCTION WITH THE SCHEDULED GENERAL ELECTION TO SUBMIT TO THE ELECTORS OF THE CITY OF SPOKANE AN ADVISORY VOTE REGARDING THE IDENTIFICATION OF FUNDING SOURCES TO IMPLEMENT THE PROVISIONS OF THE ENVISION WORKER BILL OF RIGHTS CITY CHARTER PROPOSITION

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\_\_\_ YES

\_\_\_ NO

WHEREAS, the Envision Worker Bill of Rights proposition would amend the Spokane City Charter with a Worker Bill of Rights, which secures a right to (1) a family wage when employed by an employer with 150 or more full-time equivalent workers except for workers in a probationary period, in certain internships or certified apprenticeship programs; (2) equal pay for equal work regardless of gender, sexual orientation, gender identity, gender expression, familial status, race, ethnicity, national origin, citizenship, economic class, religion, age, or developmental, mental, or physical ability for all workers; (3) just cause for termination of employment when employed by an employer with ten or more full-time equivalent workers; and (4) the right to enforce this section against competing rights claimed by corporations; and

WHEREAS, the Envision Worker Bill of Rights proposition does not prove the City a funding source to implement these provisions; and

WHEREAS, if approved by the voters, the provisions of the Envision Worker Bill of Rights proposition will become effective upon the certification of the election results by the County Auditor; and

WHEREAS, if the Envision Worker Bill of Rights proposition is approved by the voters, the City could fund the cost of implementing the provisions of the proposition by either raising new revenue or by reallocating existing general fund revenue from other programs; and

WHEREAS, the Spokane City Council seeks to obtain the advice of the voters of the City of Spokane on efforts to identify funding sources to implement the provisions of the Envision Worker Bill of Rights proposition, if approved by the voters either by pursuing additional funding sources or by reallocating funding in existing General Fund programs; and

WHEREAS, RCW 29A.04.330 requires the City to transmit to the Spokane County Auditor by August 4, 2015 a resolution calling for a special election.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spokane, pursuant to section 84 of the City Charter, that:

1)the Spokane County Auditor is hereby requested, pursuant to RCW 29A.04.330, to hold a special election on November 3, 2015, in conjunction with the scheduled general election, for the purpose of submitting to the electors of the City of Spokane an advisory vote proposition, as set forth below, regarding identification of funding sources to implement the provisions of the Envision Worker Bill of Rights ballot proposition:

**PROPOSITION NO. 3**

**CITY OF SPOKANE**

**ADVISORY VOTE REGARDING FUNDING FOR A  
WORKER BILL OF RIGHTS**

The Spokane City Council approved Resolution No. 2015- 0080, authorizing a proposition for an advisory vote regarding the identification of funding sources to implement the provisions of the Envision Worker Bill of Rights City Charter amendment proposition.

Should the Spokane City Council pursue additional funding sources, as needed, in order to implement the provisions of the Envision Worker Bill of Rights ballot proposition, if the proposition is approved by the voters?

YES  
NO

2) the City Clerk is directed to deliver a certified copy of this resolution to the Spokane County Auditor no later than August 4, 2015.

Adopted July 27, 2015.

Publish: October 7, 14, 21, & 28, 2015

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

**ORDINANCE NO. C35285**

AN ORDINANCE relating to compliance with local, state, and federal labor laws and standards on city procurement of goods, services and works; amending sections 7.06.130, 7.06.210, 7.06.500, 7.06.520, and 7.06.610; and adopting new section 7.06.276 to chapter 7.06 of the Spokane Municipal Code.

The City of Spokane does ordain:

Section 1. That there is adopted a new section 7.06.045 to chapter 7.06 of the Spokane Municipal Code to read as follows:

**7.06.045 “Labor Standards” Defined**

“Labor Standards” mean the minimum requirements prescribed by existing local, state, and federal laws, rules and regulations relating to wages, living allowances and other monetary and welfare benefits occupational health and safety and other standards designed to improve conditions of work. These laws, rules, and regulations include, but are not limited to, the Fair Labor Standards Act, the Davis-Bacon Act, the Occupational Safety and Health Act, the Washington Minimum Wage Act, the Washington Industrial Safety and Health Act, the Worker and Community Right to Know Act, and the Washington Prevailing Wages on Public Works Act.

Section 2. That SMC section 7.06.130 of the Spokane Municipal Code is amended to read as follows:

**7.06.130 Evaluation**

A. Bids are evaluated based upon the requirements set forth in the invitation for bids. The criteria for award shall be objectively measurable. No criteria may be used that are not set forth in the invitation. Bid evaluation shall be based on the following criteria where applicable and only which can be reasonably determined:

1. Price and the effect of term discounts. Price may be determined by the life-cycle costing if so indicated in the invitation.
  2. The conformity of the goods, public work and/or services bid with the invitation for bid or request for quotation specifications depicting the quality and the purposes for which they are required.
  3. The ability, capacity and skill of the bidder to perform the contract or provide the service required.
  4. The character, integrity, reputation, judgment, experience and efficiency of the bidder.
  5. Whether the bidder can perform the contract within the time specified.
  6. The quality of performance on previous contracts.
  7. The previous and existing compliance by the bidder with laws relating to the contract, including compliance with all local, state and federal labor laws and standards.
  8. Servicing resources, capability and capacity.
  9. Lack of uniformity or interchangeability, if such factors are important.
  10. The energy efficiency of the product as projected throughout the anticipated useful life of the product; and
  11. Such other information as may be secured having a bearing on the decision to award the contract.
- B. As a condition of performing work on a public works contract for the City, in addition to the mandatory bidder responsibility criteria in RCW 39.04.350, a contractor shall qualify in accordance with the provisions of article VIII of this chapter. In addition to information specified in article VIII, the City may request, on a project by project basis, any other information deemed necessary to ensure that prospective contractors meet the responsibility standards established by this article and otherwise possess sufficient qualifications and capabilities in all respects to successfully qualify for and perform public works contracts.

Section 3. That SMC section 7.06.210 of the Spokane Municipal Code is amended to read as follows:

#### **7.06.210 Inspection of Contractor's Plant and Records**

A. Right to Inspect Plant.

The City, at reasonable times, may inspect the part of the plant, place of business or worksite of a contractor or subcontractor which is pertinent to performance of any contract awarded or to be awarded by the City.

B. Right to Audit.

The City is entitled to audit the books and records of a contractor or any subcontractor under any contract or subcontract to the extent that the books and records relate to the performance of such contract, or subcontract, or the enforcement of local labor laws and standards.

C. Right to Review Supplier Information

The City may request information on the suppliers of commodities, natural resources or raw materials to a contractor or subcontractor to the extent that the supplier information relates to the performance of the contract or the enforcement of local labor laws and standards.

Section 4. That there is adopted a new section 7.06.276 to chapter 7.06 of the Spokane Municipal Code to read as follows:

#### **7.06.276 Withholding of Payment**

All City contracts shall provide that, for contractors or subcontractors who are subject to an open workers' rights claim which has been substantiated by the Washington Department of Labor and Industries, the City may withhold payment under the contract until the claim has been resolved in accordance with Chapter 49.48 RCW.

Section 5. That SMC section 7.06.500 of the Spokane Municipal Code is amended to read as follows:

#### **7.06.500 Bidder/Contractor Responsibility Criteria (Mandatory)**

Before contract award, the bidder shall meet the following bidder responsibility criteria to be considered a responsible bidder. The bidder may be required by the City of Spokane to submit documentation demonstrating compliance with the criteria. The bidder and all subcontractors included in the bid must:

- A. Have a current certificate of registration as a contractor in compliance with chapter 18.27 RCW, which must have been in effect at the time of bid submittal;
- B. Have a current Washington Unified Business Identifier (UBI) number;

- C. If applicable, show proof of:
1. Industrial insurance (workers' compensation) coverage for the bidder's employees working in Washington, as required in Title 51 RCW;
  2. A Washington employment security department number, as required in Title 50 RCW; and,
  3. A Washington department of revenue state excise tax registration number, as required in Title 82 RCW; and,
- D. Demonstrate that they are not be disqualified from bidding on any public works contract under RCW 39.06.010 or RCW 39.12.065(3).
- E. Shall affirm and certify that they will not violate any local, state, or federal labor laws or standards during the course of performing work under the City contract.

Section 6. That SMC section 7.06.520 of the Spokane Municipal Code is amended to read as follows:

#### **7.06.520 Supplemental Responsibility Criteria**

- A. In addition to mandatory bidder responsibility criteria set forth in SMC 7.06.500, the low responsible bidder shall also meet the City's supplemental responsibility criteria. Evidence of compliance with the City's supplemental responsibility criteria shall be requested from the lowest bidder on a public works project. If the lowest bidder is subsequently disqualified, then the next lowest bidder shall submit evidence of compliance with the City's supplemental responsibility criteria. The City reserves the right to request evidence of compliance with the City's supplemental responsibility criteria from additional bidders should the two lowest bidders fail to meet the supplemental responsibility criteria set forth in the call for bids.
- B. The following supplemental bidder responsibility criteria describe the relevant experience, training, and/or certification requirements or qualifications that the City shall consider before award of contract. In making a determination above the contractor, the City shall consider:
1. **Work Experience and Company Reputation**
    - a. **Company History**

Whether the bidder is a reputable person / company / legal entity in order to gainfully win public contract awards with the City of Spokane.
    - b. **Work Experience**

Whether the bidder meets project specific criteria, including work experience, as added by each department based on the unique qualities of a particular public works project.
    - c. **Performance Evaluations**

Whether under past or present names the bidder has received "deficient" or "inadequate" performance evaluations on two or more contracts from the City of other municipalities or another governmental agency on a public works project within the last five years.
    - d. **References**

The City reserves the right to check references, whether identified by the bidder or not, on all bidders, including using itself as a reference in applicable situations.
  2. **Record of debarment/disqualification**

Whether the bidder (including the primary contractor, or any firm with which any of the primary contractor's owners, officers, or partners was associated) has been debarred, disqualified, removed or has been otherwise prevented from bidding on, or completing any governmental agency or public works projects, including debarment by the federal, state or other municipal governmental during the last five years.
  3. **Safety**

In the last five years the bidder shall not have a history of willful or repeat violations of safety or health regulations by OSHA or other agencies responsible for safety oversight.
  4. **Environmental Regulations**

In the last five years, the bidder shall not have a history of serious citations from environmental enforcement agencies on projects for which the bidder was the contractor.
  5. **Utilization Requirements**

In the last five years, it has been determined by a government agency that the bidder did not comply with disadvantaged business enterprises, apprenticeship or other similar utilization requirements on public works projects.
  6. **Discrimination**

Whether the bidder has been found guilty of violating or failing to comply with discrimination laws.
  7. **Prevailing Wage**

Whether in the last previous five years the bidder has a pattern of prevailing wage violations as determined by the applicable state or federal government agency monitoring prevailing and/or Davis Bacon wage compliance, unless there are extenuating circumstances acceptable to the City.

8. Public Bidding Crimes (Criminal Convictions)  
Whether the bidder has been convicted of a crime involving bidding on a public works contract within the previous five years.
9. Claims against Retainage or Bonds  
Whether the bidder has a record of multiple claims filed against the retainage or payment bonds for public works projects during the previous three years that demonstrate a lack of effective management by the bidder of making timely and appropriate payments its subcontractors, suppliers and workers, unless there are extenuating circumstances acceptable to the City.
10. Termination for Cause  
Whether the bidder has had any public works contract terminated for cause by a government agency during the previous five years unless there are extenuating circumstances acceptable to the City in its sole discretion.
11. Litigation  
Whether the bidder has lawsuits (or arbitrations for those instances where arbitration is completed in lieu of a lawsuit) with judgments entered against the bidder within previous five years that demonstrate a pattern of failing to meet the terms of contracts, unless there are extenuating circumstances acceptable to the City in its sole discretion.
12. Delinquent State Taxes  
Whether the bidder owes delinquent taxes to the Washington state department of revenue without a payment plan approved by the department of revenue before the date of award.
13. Labor Standards Violations  
Whether the bidder has been found guilty of violating or failing to comply with local, state, or federal labor laws or standards.

Section 7. That SMC section 7.06.610 of the Spokane Municipal Code is amended to read as follows:

#### **7.06.610 Grounds for Debarment**

The city administrator or his or her designee may issue an order of debarment that prevents a person / firm from entering into any contract with the City or from acting as a subcontractor on any contract with the City after determining that any of the following reasons exist; PROVIDED the city administrator shall weigh the relative severity of the offense(s) in making any decision to issue an order of debarment.

- A. The person / firm has received overall performance evaluations of deficient, inadequate, or substandard performance on three or more City contracts.
- B. The person / firm has failed to comply with City ordinances or contract terms, including, but not limited to, ordinance or contract terms relating to disadvantaged business enterprises utilization requirements, discrimination, prevailing wage requirements, or apprentice utilization.
- C. The person / firm has abandoned, surrendered, or failed to complete or to perform work on or in connection with a City contract.
- D. The person / firm has failed to comply with contract provisions, including but not limited to quality of workmanship, timeliness of performance, and safety standards.
- E. The person / firm has submitted false or intentionally misleading documents, reports, invoices, or other statements to the City in connection with a contract.
- F. The person / firm has colluded with another person / firm to restrain competition.
- G. The person / firm has committed fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a contract for the City or any other government entity.
- H. The person / firm has failed to cooperate in a City debarment investigation.
- I. The person / firm has been found guilty of violating or failing to comply with local, state or federal non-discrimination laws.
- J. The person / firm has been found guilty of violating or failing to comply with local, state, or federal labor laws or standards.

**Passed by City Council September 27, 2015  
Delivered to Mayor October 1, 2015**

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**ORDINANCE NO. C35303**

AN ORDINANCE relating to permit fees for short term rentals; amending Spokane Municipal Code Sections 08.02.066 and 17C.316.040.

WHEREAS, the City Council recently adopted Chapter 17C.316 SMC regulating short term rentals;

WHEREAS, it is necessary to establish permit fees for short term rentals;--

Now, Therefore, The City of Spokane does ordain:

Section 1. That SMC section 08.02.066 is amended to read as follows:

Section 08.02.066 Zoning

Unless an action is initiated by the city council, the fees for approvals under the zoning code are:

- A. Staff preparation of a notification district map and associated documents: One hundred fifty dollars.
- B. Type I application: One thousand eighty-five dollars. In the case of building and construction permit applications, the fee is based on Article III of this chapter.
- C. Type II application: Four thousand three hundred twenty-five dollars plus sixty dollars per each additional acre.
- D. Type III application: Four thousand five hundred ninety dollars plus one hundred ten dollars per each additional acre.
- E. Site plan review and/or modification: Eight hundred fifteen dollars plus five hundred fifty dollars per each additional increment of ten acres of site or portion thereof.
- F. Optional consolidated project review: Four thousand three hundred twenty-five dollars plus two hundred fifteen dollars for each additional acre.
- G. Planned unit development bonus density or final planned unit development:
  - 1. Bonus density: Additional eight hundred eighty dollars if bonus density is sought.
  - 2. Final planned unit development: Three thousand two hundred ninety-five dollars.
- H. Any temporary use permit: Six hundred seventy-five dollars.
- I. Floodplain development permit: Nine hundred dollars plus fifty-five dollars per each additional acre.
- J. Establishment of a front yard setback that is more or less than the depth required by the zoning code: Eight hundred ten dollars.
- K. Accessory dwelling unit permit: Six hundred fifty-five dollars.
- L. Accessory dwelling unit permit (Type II): One thousand dollars.
- M. Formal written interpretation of the zoning code: Five hundred eighty dollars.
- N. Any other matter not listed above that requires a public hearing before the hearing examiner: One thousand eight hundred ninety-five dollars.
- O. A fee of eighty-five dollars per hour may be charged to cover the cost of a particular planning staff service for the applicant that greatly exceeds the above fee or is not covered by the fees listed above.
- P. Short Term Rental Permit – Type A: One hundred fifty dollars. The annual renewal for a Type A permit is one hundred dollars.
- Q. Short Term Rental Permit – Type B: Four thousand five hundred ninety dollars. The annual renewal for a Type B permit is one hundred dollars.

Section 2: That SMC Section 17C.316.040 is amended as follows:

## Section 17C.316.040 Type A Short-Term Rentals

**A. Use-related regulations.**

1. Permit required. A Type A short-term rental requires a Type A short-term rental permit per .040 C below.
2. Allowed structure type. A Type A short-term rental is allowed only in the following residential structure types:
  - a. Single-Family Residence;
  - b. Attached house;
  - c. Duplex;
  - d. Apartments;
  - e. Condominiums; and
  - f. Accessory dwelling unit.
  - g. Manufactured Homes

**B. Standards.** The following standards apply to Type A short-term rentals. Adjustments are prohibited.

1. Accessory dwelling units. On sites with an accessory dwelling unit, the resident can live in the primary or accessory dwelling unit and rent bedrooms in either dwelling unit.
2. Bedroom requirements. The City's Building Official must verify that each bedroom to be rented to overnight guests:
  - a. Met the building code requirements for a sleeping room at the time it was created or converted;
  - b. Meets fire code requirements.
3. Number of overnight guests. The total number of adults occupying a dwelling unit with a Type A short-term rental may not exceed two (2) adults per bedroom.
4. Employees. Nonresident employees are prohibited. Hired service for normal maintenance, repair and care of the resident or site, such as yard maintenance or house cleaning, is allowed.
5. Services to overnight guests and visitors. Serving alcohol and food to overnight guests and visitors is allowed, subject to other county and/or state requirements.
6. Parking. See Spokane Municipal Code Chapter 17C.230 Parking and Loading
7. Advertising. All advertisements for the short-term rental must list short-term rental permit number.

**C. Type A Short Term Rental Permit.** The owner of a Type A short-term rental must obtain a permit from the Planning and Development Services Department. The permit requires the owner to agree to abide by the requirements of this section, and document that the required notification requirements have been met:

1. Notification. The owner must:
  - a. Prepare a notification letter that:
    - i. Describes the operation and the number of bedrooms that will be rented to overnight guests; and
    - ii. Includes information on how to contact the owner or operator by phone.
  - b. Mail or deliver the notification letter to all recognized organizations and owners of property abutting and directly across the street from the short-term rental upon issuance of short term rental permit
2. Required information for permit. In order to apply for a Type A short-term rental permit, the owner or operator must submit to the Planning and Development Services Department:
  - a. Completed application form bearing the address of the property, the name, signature, address, and telephone number of the owner and operator if operator is not also an owner and emergency contact.
  - b. A short-term rental application and permit fee established by (([separate ordinance])) SMC 08.02.066.
  - c. Proof of property insurance covering the property.
  - d. A copy of the owner's current City of Spokane business license.
  - e. A copy of the notification letter and a list with the names and addresses of all property owners and organizations that received the letter.
  - f. A site plan.

**D. Renewal of and Revoking a Type A Short-Term Rental Permit.** A Type A short-term rental permit must be renewed per the procedures in chapter 4.04 SMC and can be revoked according to the procedures in chapter 4.04 SMC for failure to comply with the regulations of this chapter. In addition a permit may be revoked for activities on site including nuisance under Chapter 10.08 Offences Against Public Health Chronic or public disturbance in Section 10.08D.090 Public Disturbance Noise. For revocation of permit the owner or operator receives one warning of violation. In the case of non-compliance or a repeat of non-compliance in a 12 month period shall result in revocation of permit per a type two civil infraction as referenced in 1.05.160. When a Type A short-term rental permit has been revoked, a new Type A short-term rental permit will not be issued to the owner at that site for 2 years.

**Passed by City Council September 27, 2015**

**Delivered to Mayor October 1, 2015**

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# Policies and Procedures

## NOTICE

### CITY OF SPOKANE DEPARTMENT POLICY AND PROCEDURES

Pursuant to Administrative Policy and Procedure ADMIN 0325-15-01, Section 5.4.1., notice of adoption of the following Department Policy and Procedure(s) is published. All adopted City policy and procedures are available for review in the Office of the City Clerk and at the City Web site <http://www.spokanecity.org/government/policies/>.

### SOLID WASTE DISPOSAL DEPARTMENT Special Waste and Non-Typical Waste Acceptance Procedure Effective: August 26, 2015 DEPT 4490-15-05 LGL 2005-0030

# Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

### Street Maintenance Foreperson SPN 564 Promotional Examination

**DATE OPEN:** Monday, October 05, 2015  
**DATE CLOSED:** Sunday, October 18, 2015 @ 11:59 p.m.  
**SALARY:** \$47,355 annual salary, payable bi-weekly, to a maximum of \$71,931

#### Summary of Work

Performs supervisory work directing the operations of one or more crews engaged in street and bridge maintenance.

#### Minimum Qualifications

(These must be met at time of test.)

Promotion (Must be met by date of examination.)

• Experience: Completion of two years of service with the City in the classification of Street Maintenance Operator II or Bridge Maintainer II. Applicants must possess a valid Class A Commercial Driver's License (CDL).

#### Examination Details:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and promotional evaluation, with weights assigned as follows:

- Written test 80%
- Promotional Evaluation 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

#### WRITTEN TEST DETAILS:

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Wednesday, October 28, 2015 at 1:00 p.m.** The approximate duration of the test is 2 hours.



Upon acceptance of your application, you will receive an e-mail inviting you to take the examination. You must bring a valid photo ID to the examination.

The written test may include such subjects as Street and Bridge Maintenance, Equipment Operation, Safety, Supervision, Administration, Human Relations, Reading Comprehension, City Geography, and Materials and Scheduling.

### **PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

### **How to Apply**

**APPLICATIONS MUST BE FILED ONLINE AT:** <http://my.spokanecity.org/jobs>

Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the Subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: 509.625.6077

**For more information, call Civil Service Commission at 509.625.6160.**

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## **WASTE TO ENERGY Environmental Manager SPN 588 (AMENDED) Open Entry Examination**

**DATE OPEN:** Monday, July 27, 2015  
**DATE CLOSED:** Sunday, October 18, 2015 11:59 pm (Amended)  
**SALARY:** \$75,042 annual salary, payable bi-weekly, to a maximum of \$92,581

### **Summary of Work**

Performs responsible professional and managerial work for the WTE plant environmental compliance program in accordance with federal/state laws and City policies.

### **Minimum Qualifications**

(These must be met at time of test.)

**Education:** Graduation from an accredited four-year college or university with major course work in a field of study related to biological, chemical or physical sciences, engineering.

**Experience:** Four years of professional experience operating Continuous Emissions Monitoring systems (CEMs) and performing source testing.

### **Examination Details:**

### **APPLICATION AND EXAMINATION INSTRUCTIONS**

#### **Examination Process**

The examination will consist of a Training and Experience (T&E) Evaluation, weighted at 100% of the final score. Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire by the City of Spokane.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**T&E Evaluation Details (Weighted 100%)**

- The Supplemental Questionnaire is the Civil Service examination for this position and must be completed online at the time of application. TIP: It is more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted.
- Responses should be consistent with the information on your application and are subject to verification. Changes or corrections to your responses cannot be made once your application packet has been submitted.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each question, even if the information is duplicated elsewhere.
- Resumés will not be accepted in lieu of completing each question. "See Resumé " or "See Application" are not qualifying responses and will not be considered in the rating process.

**How to Apply**

**APPLICATIONS MUST BE FILED ONLINE AT:** <http://my.spokanecity.org/jobs>

Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the Subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: 509.625.6077

**For more information, call Civil Service Commission at 509.625.6160.**

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**ASSISTANT FIRE MARSHAL SPN 946  
Promotional Examination**

**DATE OPEN:** Monday, October 5, 2015

**DATE CLOSED:** Sunday, October 18, 2015 @ 11:59 p.m.

**SALARY:** \$ 105,861 annual salary, payable bi-weekly, to a maximum of \$ 116,969

**Summary of Work**

Performs responsible management, supervisory and difficult technical inspection work in the promotion and enforcement of effective fire prevention codes, standards, and methods.

**Minimum Qualifications**

**Promotional** (Must be met at time of test):

- Education:** Must have attended an approved management/administration course and a minimum of three NFA, or equivalent, Fire Prevention courses, one of which is a plans review course.
- Experience:** Requires completion of four years in the classification of Deputy Fire Marshal with at least two years as a Certified Deputy Fire Marshal.
- Licenses and Certifications:** Must possess a valid driver's license and be currently certified by ICC as a Fire Code Inspector.

**Examination Details:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The Assistant Fire Marshal examination will consist of an oral board, a role play exercise, and a performance evaluation. Weights are assigned as follows: oral board 40%, role play 40%, and performance evaluation 20%.

**ORAL BOARD AND ROLE PLAY EXERCISE DETAILS:** The oral board and role play will be conducted on Thursday, October 29. Upon acceptance of your application, we will send you an e-mail notifying you when and where to appear for the oral board and role play exercise.

Qualified applicants are encouraged to apply immediately using the online application system. All applicants must complete and submit the online City of Spokane employment application by 11:59 p.m. on the filing cut-off date.

**IMPORTANT NOTE:** Applicants must submit proof of required coursework to the Fire Marshal by the filing cut-off date.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**How to Apply****APPLICATIONS MUST BE FILED ONLINE AT:** <http://my.spokanecity.org/jobs>

Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the Subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: 509.625.6077

**For more information, call Civil Service Commission at 509.625.6160.**

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

**Security Services  
Spokane Public Library**

**Bid # 01-1015-100**

Contact Penny Brown at [pcbrown@spokanelibrary.org](mailto:pcbrown@spokanelibrary.org) for additional information.**Submittal Instructions:**Proposals may be submitted to the Library **until 3:00 P.M. on the date due**. Proposals must be sent sufficiently ahead of time to be received by the due date and time. Spokane Public Library is not responsible for proposals delivered late.**Submit one (1) original copy of response to:**

**Spokane Public Library  
906 W. Main Avenue  
Spokane, WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**Envelopes containing proposals are to be marked: **"Security Services, DUE 11/2/15"**.

Penny C. Brown  
Spokane Public Library

Publish: October 7 &amp; 14, 2015

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**REQUEST FOR QUALIFICATIONS****CULTURAL RESOURCE CONSULTANT SERVICES FOR 2015-2017 FEDERAL AID PROJECTS****City of Spokane Engineering Services****RFQ #4179-15**

Sealed Statement of Qualification Proposals will be acknowledged at the 1:15 p.m. public bid opening on

**MONDAY, OCTOBER 12, 2015**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **Cultural Resource Consultant Services for 2015-2017 Federal Aid Projects** for the City of Spokane Engineering Services Department.

The Request for Qualifications document is available by contacting Connie Wahl, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Statement of Qualification Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, October 12, 2015**. Statement of Qualification Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statement of Qualification Proposals delivered late. **Only firm Statement of Qualification Proposals with signatures will be evaluated.**

**Submit one (1) paper original, three (3) paper copies, and one (1) reproducible digital copy (CD or thumb drive) of the Statement of Qualification Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Statement of Qualification Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFQ #4179-15 CULTURAL RESOURCE CONSULTANT SERVICES FOR 2015-2017 FEDERAL AID PROJECTS, DUE 10/12/2015”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: September 30 & October 7, 2015

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## REQUEST FOR QUALIFICATIONS

### GEOTECHNICAL ENGINEERING FOR 2015-2017 FEDERAL AID PROJECTS

**City of Spokane Engineering Services**

**RFQ #4180-15**

Sealed Statement of Qualification Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 12, 2015**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **Geotechnical Engineering for 2015-2017 Federal Aid Projects** for the City of Spokane Engineering Services Department.

The Request for Qualifications document is available by contacting Connie Wahl, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Statement of Qualification Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, October 12, 2015**. Statement of Qualification Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statement of Qualification Proposals delivered late. **Only firm Statement of Qualification Proposals with signatures will be evaluated.**

**Submit one (1) paper original, three (3) paper copies, and one (1) reproducible digital copy (CD or thumb drive) of the Statement of Qualification Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Statement of Qualification Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFQ #4180-15 GEOTECHNICAL ENGINEERING FOR 2015-2017 FEDERAL AID PROJECTS, DUE 10/12/2015”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: September 30 & October 7, 2015

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**UNIT #1 FABRIC FILTER BAG CHANGE OUT**  
**City of Spokane Solid Waste Disposal Department – Waste to Energy Facility**

**BID #4186-15**

Sealed bids will be opened at 1:15 p.m., **MONDAY, OCTOBER 19, 2015** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **UNIT #1 FABRIC FILTER BAG CHANGE OUT** for the City of Spokane Solid Waste Disposal Department – Waste to Energy Facility.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) paper original of the Proposal to:**

**Division of Purchasing**  
**City of Spokane**  
**4<sup>th</sup> Floor – City Hall**  
**808 W. Spokane Falls Blvd.**  
**Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**“UNIT #1 FABRIC FILTER BAG CHANGE OUT, BID #4186-15, DUE 10/19/15”.**

Thea Prince  
Purchasing Department

October 7 & 14, 2015

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**LINCOLN HEIGHTS RESERVOIR #1 ROOF REPAIR**  
**City of Spokane Water & Hydroelectric Services Department**

**BID #4189-15**

Sealed bids will be opened at 1:15 p.m., **MONDAY, OCTOBER 19, 2015** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **LINCOLN HEIGHTS RESERVOIR #1 ROOF REPAIR** for the City of Spokane Water & Hydroelectric Services Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) paper original of the Proposal to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**“LINCOLN HEIGHTS RESERVOIR #1 ROOF REPAIR, BID #4189-15, DUE 10/19/15”.**

Thea Prince  
Purchasing Department

October 7 & 14, 2015

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