



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 105

SEPTEMBER 23, 2015

Issue 38



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

MICHAEL A. ALLEN (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

CANDACE MUMM (DISTRICT 3)

JON SNYDER (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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Minutes

MINUTES OF SPOKANE CITY COUNCIL

September 14, 2015

BRIEFING SESSION

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

Roll Call

On roll call, Council President Pro Tem Snyder and Council Members Allen, Fagan, Mumm, Stratton, and Waldref were present. Council President Stuckart was absent.

City Administrator Theresa Sanders, Council's Policy Advisor Brian McClatchey, and City Clerk Terri Pfister were also present on the dais.

Advance Agenda Review

Council received input from staff on the September 21, 2015, Advance Agenda items.

Action to Approve September 21, 2015, Advance Agenda

Following staff reports and Council inquiry and discussion regarding the September 21, 2015, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

Motion by Council Member Fagan, seconded by Council Member Mumm, **to approve** the Advance Agenda for Monday, September 21, 2015; **carried unanimously (Council President Stuckart absent).**

ADMINISTRATIVE SESSION

Current Agenda Review

The City Council received input from staff on the September 14, 2015, Current Agenda items.

Resolution 2015-0096 Relating to Contracting Indebtedness

Motion by Council Member Waldref, seconded by Council Member Fagan, **to defer** Resolution 2015-0096—relating to contracting indebtedness; providing for the issuance of up to \$5,000,000 principal amount of a Limited Tax General Obligation Bond, 2015 Series A, of the City for general City purposes to provide funds with which to pay the cost of acquiring capital assets for public purposes; fixing the date, form, maturity, interest rate, terms and covenants of the bond; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto—for two weeks (to September 28, 2015); **carried unanimously (Council President Stuckart absent).**

Request for Suspension of Rules to add Resolution 2015-0103 Regarding in Camera Review by the Ethics Commission
Council President Pro Tem Snyder provided an overview of Resolution 2015-0103. Subsequent to Council deliberations, the following action was taken:

Motion by Council Member Stratton, seconded by Council Member Waldref, **to suspend the Council Rules** [to add Resolution 2015-0103—regarding in camera review by the Ethics Commission of confidential attorney-client communication—to tonight's (September 14) Legislative Agenda under "Special Considerations"]; **rejected 3 to 3 (Council Members Allen, Fagan, and Mumm voting "no" and Council President Stuckart absent).**

(Clerical Note: Since the above action failed, Resolution 2015-0103 will instead be placed on the City Council's September 21, 2015, Legislative Agenda.)

CONSENT AGENDA

Upon motion by Council Member Allen, seconded by Council Member Fagan, the City Council unanimously (Council President Stuckart absent) approved Staff Recommendations for the following:

Low Bid of L&L Cargile, Inc. (Spokane Valley, WA) for Union Basin Stormwater Improvements—\$1,146,645.44. An administrative reserve of \$114,664.54, which is 10% of the contract price plus tax, will be set aside. (Chief Garry Park Neighborhood)

Value Blanket Order for miscellaneous new tires on an "as needed" basis from GCR Tires Inc. (Spokane, WA) for the Fleet Services Department using Washington State contract #01712—\$375,000 (incl. tax). (OPR 2015-079)

Recommendation to list the Bonsall-Taylor House, 2728 South Manito Boulevard, on the Spokane Register of Historical Places. (OPR 2015-0791)

Accept funding recommendation for the Warming Center Program to run from November 1, 2015 through February 28, 2016—\$50,000. (OPR 2015-0792)

Contract Amendment/Extension to the Gonzaga University Sharp Avenue Study for field and lab monitoring activities of porous asphalt on the Havana Street Stormwater Improvement project through December 31, 2016—\$63,020. (OPR 2014-0460 / ENG 2014040)

Multi-Family Housing Property Tax Exemption Agreement with Ferdinand CJF, LLC for a 57-unit mixed-use building located at 1028 North Hamilton Street. (OPR 2015-0793)

Report of the Mayor of pending:

- a. claims and payments of previously approved obligations, including those of Parks and Library, through September 4, 2015, total \$10,933,170.36 (Check Nos. 514321-514980; ACH Payment Nos. 19998-20208), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$10,346,151.76. (CPR 2015-0002)
- b. Payroll claims of previously approved obligations through August 29, 2015: \$6,194,488.91 (Payroll Check Nos. 533064-533370). (CPR 2015-0003)

City Council Meeting Minutes: (a) August 24, 2015 and August 27, 2015. (CPR 2015-0013)

Executive Session/Council Recess

The City Council adjourned at 4:28 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Regular Legislative Session.

LEGISLATIVE SESSION**Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Pro Tem Snyder.

Roll Call

Council President Pro Tem Snyder and Council Members Fagan, Mumm, and Stratton were present. Council President Stuckart was absent. Council Member Waldref arrived at 6:01 p.m. and Council Member Allen arrived at 6:04 p.m. Council President Stuckart was absent.

Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present on the dais.

PROCLAMATIONS

September 18, 2015 *POW / MIA Recognition Day*

Council President Pro Tem Snyder read the proclamation and presented it to Wesley Anderson. The United States National POW / MIA Recognition Day is observed across the nation on the third Friday of September each year. Many Americans take the time to remember those who were prisoners of war and those who are missing in action, as well as their families. The proclamation urges all citizens to celebrate the strength of Spokane's diversity.

September 19, 2015 *Global Kidical Mass Day*

Council Member Waldref read the proclamation and presented it to Bill Bender. The proclamation recognizes that the Kidical Mass Movement was started in 2008 to teach children to safely use their bikes for transportation, recreation, and fitness. The Spokefest Association has joined over 30 other cities in the United States and internationally to hold Kidical Mass rides for kids and families since 2013 to celebrate that kids are traffic too. On September 19, Spokane will be part of the first ever Global Kidical Mass where thousands of families around the world will ride together showing that cities that plan for family biking are more livable, sustainable, profitable, and fun.

September 14-18, 2015 *Health and Transportation Week*

Council Member Stratton read the proclamation and presented it to Heleen Dewey. The City of Spokane is pursuing the enhancement of public health and safety through the link Spokane Plan which integrates transportation and utility infrastructure to improve services citizens receive while decreasing their costs. Citizens in walkable, bike-able, transit oriented communities are more physically active, experience lower traffic-related injuries, and are less exposed to air pollution resulting in fewer overall adverse health impacts and costs. The proclamation encourages citizens to find their way to building a healthier community.

There were no **City Administration Reports**.

There were no **Appointments**.

COUNCIL COMMITTEE REPORTS

Public Works Committee

Council Member Waldref reported on the Public Works Committee meeting held earlier today (September 14). Minutes of the Public Works Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Public Works Committee.

OPEN FORUM

Mathew Charles Cardinale spoke regarding Spokane's growing affordable housing crisis and formally requested that his report on the subject, as well as letters from the Spokane Low Income Housing Consortium and Spokane Human Rights Commission, to the committee of purview.

Rick Bocook commented on the sit and lie down ordinance and stated the law makes Spokane look unfriendly. He encouraged the City Council to get rid of the law, and stated he feels it's very degrading and inhumane and targets the homeless. In addition, he questioned why the maintenance crew keeps destroying the chalk art but leave the dirt behind.

Alfredo Llamedo provided some quotes from the National Law Center on Homelessness and Poverty. He commented on those that are homeless are subjected to criminal punishment because our own government fails to ensure the human right to housing.

Cherrie Barnett commented on ICIS, sanctuary city, and Planned Parenthood and provided other remarks.

Sarah Rykken remarked on quotes made by Margaret Sanger and commented on Planned Parenthood and abortion.

George McGrath commented on Planned Parenthood and the dissecting and selling of baby parts.

Gabriel Elliot announced there is a meditation on Sundays at the Unity Center at 29th and Bernard for peace, unity, and love under will. He noted this Sunday is Maharaja's birthday. In addition, he provided other remarks.

Annie Griffin provided thanks for having the courage to stand up and sue Monsanto for the poisoning of our rivers with PCBs, and she commented on GMOs and their effects, as well as provided other remarks in relation to the matters.

LEGISLATIVE AGENDA

EMERGENCY BUDGET ORDINANCES

Emergency Budget Ordinance C35301

Subsequent to public testimony from one individual and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart absent), the City Council **passed Emergency Budget Ordinance C35301** amending, Ordinance No. C35185 passed the City Council November 24, 2014, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2015, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2015, and providing it shall effect immediately upon passage," and declaring an emergency and appropriating funds in:

Accounting Services Fund
FROM: Interfund Finance, \$29,500;
TO: Various Accounts, same amount.

(This action creates an additional accounting position to support the Parks and Recreation Division.)

Emergency Budget Ordinance C35302

Subsequent to an overview by Council President Pro Tem Snyder and the opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart absent), the City Council **passed Emergency Budget Ordinance C35302** amending, Ordinance No. C35185 passed the City Council November 24, 2014, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2015, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2015, and providing it shall effect immediately upon passage," and declaring an emergency and appropriating funds in:

Water/Wastewater and Integrated Capital Management Fund
FROM: Sewer Fund – Unappropriated Reserves, \$83,493;
TO: Sewer Fund – Various Accounts, same amount.

(This action streamlines the funding for the positions focused on the implementation of the Next Level of Treatment GC/CM Capital Projects at the Riverside Park Wastewater Reclamation Facility.)

There were no **Emergency Ordinances**.

RESOLUTIONS

Resolution 2015-0095

Subsequent to an overview of Resolution 2015-0095 by Council President Pro Tem Snyder, public testimony from two individuals, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart absent), the City Council **adopted Resolution 2015-0095** providing for the regular meeting times for the City Council Committees and Study Session.

Resolution 2015-0097

Subsequent to an overview of Resolution 2015-0097 by Utilities Division Director Rick Romero, the opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart absent), the City Council **adopted Resolution 2015-0097** approving the appointment of Katherine Miller as Director for Integrated Capital Management Department.

Resolution 2015-0098 (OPR 2015-0794)

Subsequent to an overview of Resolution 2015-0098 by Bruce Brurud of the Wastewater Management Department, Council commentary, and the opportunity for public testimony, with none provided, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart absent), the City Council **adopted Resolution 2015-0098** declaring the Sierra Monitor Corporation Sentry IT Gas Monitoring System as a sole source provider and authorizing its purchase from Branom Instrument Company of Spokane—\$240,000, not including taxes if applicable, without public bidding.

Resolution 2015-0099 and Resolution 2015-0100

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart absent), the City Council **adopted** the following resolutions:

RES 2015-0099 Setting hearing before the City Council for October 12, 2015 for the vacation of a portion of Grandview Avenue as requested by City Staff. (Grandview/Thorpe Neighborhood)

RES 2015-0100 Setting hearing before the City Council for October 5, 2015 for the vacation of the west 25 feet of Pearl Street from the north line of Sharp Avenue to the south line of the alley between Sinto Avenue and Sharp Avenue and the west 25 feet of Pearl Street from the north line of Sinto Avenue to the south line of the alley between Mission Avenue and Sinto Avenue as requested by Vincent Dressel. (Logan Neighborhood)

Resolution 2015-0101

Subsequent to an overview by Business and Developer Services Division Director Scott Simmons, public testimony from one individual, and City Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart absent), the City Council **adopted Resolution 2015-0101** regarding amendments to the City's Economic Development Strategy.

Resolution 2015-0102

Subsequent to an overview by Council Member Waldref; the opportunity for public testimony, with none provided; and Council commentary, the following action was taken:

Upon Unanimous Roll Call Vote (Council President Stuckart absent), the City Council **adopted Resolution 2015-0102** regarding the Citizen Transportation Advisory Board reviewing and prioritizing residential street projects.

For Council Action on Resolution 2015-0096, see section of minutes under 3:30 p.m. Administrative Session.

For City Council Action on Resolution 2015-0103 (which was on the Council's Legislative Agenda under "Special Considerations" with a request for suspension of the rules), see section of minutes under 3:30 p.m. Administrative Session.

There were no **Final Reading Ordinances**.

FIRST READING ORDINANCES

The following ordinances were read for the first time, with further action deferred:

ORD C35299 Relating to land use application notification and appeal procedures; amending Spokane Municipal Code Sections 17G.050.140 Effect of Notice, 17G.050.310 Right of Appeal, 17G.060.090 Determination of a Complete Application, 17G.060.120 Public Notice – Types of Notice, 17G.060.190 Notice of Decision, and Table 17G.060-3 Type of Public Notice Required / Project Permit Review Process. (Deferred from August 31, 2015, Agenda)

ORD C35303 Relating to permit fees for short term rentals; amending Spokane Municipal Code Sections 08.02.066 and 17C.316.040. (Establishes fees for processing Type A and Type B licenses.)

SPECIAL CONSIDERATIONS

Resolution 2015-0103 Regarding in Camera Review by the Ethics Commission

For City Council action on Resolution 2015-0103, see section of minutes under 3:30 p.m. Administrative Session.

There were no **Hearings**.

SECOND OPEN FORUM

Alan McDowell commented on being stopped on the Palouse Highway by a man claiming to be a private investigator and he stated he asked him why the State hasn't hired PIs to be the first line of defense against fraudulent psych doctors wrongfully claiming true information as delusions. In addition, he provided various other remarks.

ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:18 p.m. The City Council's 6:00 p.m. Legislative Session on September 21, 2015, will be a Town Hall Session at the Northeast Community Center, 4001 N. Cook Street. The September 21, 2015, 3:30 p.m. Briefing Session will be held in City Council Chambers.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, September 10, 2015**

A Meeting of the Spokane City Council was held on the above date at 3:30 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Allen, Fagan, Snyder and Stratton were present. Council Members Mumm and Waldref were absent.

The following topics were discussed:

- Cell Towers
- ARU program update

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:17 p.m.

**STUDY SESSION MEETING MINUTES
SPOKANE CITY COUNCIL
Thursday, September 17, 2015**

A Meeting of the Spokane City Council was held on the above date at 3:33 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Pro-Tem Snyder and Council Members Fagan and Waldref were present. Council President Stuckart and Council Members Allen, Mumm and Stratton were absent.

Although a quorum of Council was not present, the following topics were discussed:

- 2016 Budget Revenue Estimates and Projections

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:30 p.m.

**CITY OF SPOKANE
CIVIL SERVICE COMMISSION MEETING
MINUTES
September 15, 2015**

Ms. Cheryl Beckett, Chair, called the regular meeting to order at 9:30 a.m. Present were Ms. Beckett, Mr. Craig Hult, Mr. Mark Lindsey and Ms. Kathryn Sewell. Ms. Phyllis Gabel had an excused absence.

Adoption of Amended Agenda:

Ms. Beckett called for a motion to adopt the amended agenda to add Agenda Item V - Request for Indefinite Leave of Absence.

Mr. Mark Lindsey made a motion to adopt the agenda and Ms. Kathryn Sewell seconded it and the motion passed unanimously.

Agenda Item I.

Approval of Minutes:

Ms. Beckett introduced the minutes from the regular meeting of July 21, 2015. There had been a few corrections that were requested, which were made by the Chief Examiner and included in the minutes presented. Hearing no additional changes or corrections to the minutes, Ms. Beckett asked for a motion to approve the minutes. Mr. Lindsey made a motion to approve the minutes, Mr. Craig Hult seconded the motion and it passed unanimously.

Agenda Item II.

Staff Activities:

The Chief Examiner, Ms. Gita George-Hatcher reported the following statistics for the months of July and August:

July:

Announcements issued:	6	Classifications revised:	5
Examinations:	57	Classifications new/deleted:	0/0
Requisitions received:	25	Requisitions certified:	24
Class Surveys completed:	1		

Requisitions pending:	56	Class Surveys in progress:	14
Requisitions canceled:	0		

Average days from department initiation of request to receipt in Civil Service:	3.0
Average days from requisition receipt to certification:	2.3
Percentage certified within 24 hours:	100%
Average days from department initiation to completion of hire:	39.25

August:

Announcements issued:	8	Classifications revised:	3
Examinations:	77	Classifications new/deleted:	2/0
Requisitions received:	37	Requisitions certified:	33
Class Surveys completed:	1		

Requisitions pending:	72	Class Surveys in progress:	11
Requisitions canceled:	3		

Average days from department initiation of request to receipt in Civil Service:	14
Average days from requisition receipt to certification:	0.8
Percentage certified within 24 hours:	100%
Average days from department initiation to completion of hire:	40.64

Ms. George-Hatcher handed out copies of the revised classifications, the 2016 preliminary budget and informational brochures to the Commission for their information and review.

Ms. George-Hatcher thanked Pamela Clarke, Clerk II, for working on the brochures and also informed the Commission that she had been nominated for the employee of the quarter in August. She thanked Ms. Clarke for all of her hard work for the department. Ms. George-Hatcher also thanked the rest of the Civil Service staff for their ongoing great work.

Police Officer testing through Public Safety Testing is on track. Preliminary free testing date will be sometime in January 2016. Ms. George-Hatcher stated that applicants will be able to apply and test for Police Officer for the City of Spokane beginning in October.

Agenda Item III.

Classification Resolution:

Ms. George-Hatcher reported that there was labor and management concurrence on the classifications to be adopted as follows:

- Integrated Medical Services Manager SPN 926
- Compliance/Tax Auditor SPN 125

Mr. Hult put forth a motion to adopt the classifications as presented, Ms. Sewell seconded the motion and it passed unanimously.

level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Christine Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ccavanaugh@spokanecity.org. Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish September 16 & 23, 2015

General Notices

Resolution No. 2015-0095

A resolution providing for the regular meeting times for the City Council Committees and Study Session.

WHEREAS, RCW 42.30.070 provides that the governing body of a public agency, such as the City Council, shall provide the time for holding regular meetings by ordinance or resolution; and

WHEREAS, the City Council has established its regular meeting time for the City Council meetings pursuant to SMC 2.01.010; and

WHEREAS, in addition to the regular City Council meetings, the City Council also holds regular standing committee meetings, a weekly study session and other regular committee meetings as necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF SPOKANE that, pursuant to RCW 42.30.070, regular meetings of the City Council's standing committees, study sessions and ad hoc committees is as follows:

1. Community, Health, and Environment Committee – First Monday of each month at 10:30 a.m.
2. Finance and Technology Committee – First Monday of each month at 1:30 p.m.
3. Planning and Economic Development Committee – Third Monday of each month at 10:30 a.m.
4. Public Safety Committee – Third Monday of each month at 1:30 p.m.
5. Public Works Committee – Second and fourth Monday of each month at 1:30 p.m.
6. Study Session – Each Thursday of each month at 3:30 p.m.

Unless noted otherwise on the agenda posted on the City of Spokane's website, each meeting will be held in the City Council Briefing Center, lower level of City Hall at W. 808 Spokane Falls Blvd.

BE IT FURTHER RESOLVED that all standing committee meetings, the study sessions and all ad hoc meetings shall be conducted as a meeting of the full council in which a quorum of the City Council may be present.

ADOPTED by the City Council this 14th day of September, 2015.

2015-2016 Annual Comprehensive Plan Amendments Notice of Application Deadline

The City of Spokane will be accepting applications for the annual Comprehensive Plan Amendment Cycle up until October 31, 2015, per SMC 17G.020.010. All applications that are certified complete by November 30th, 2014 will be considered concurrently during the upcoming amendment cycle. Applications must be submitted no later than October 31st, 2015 if the applicant is seeking application certification by November 30th, 2015. Applications that are certified complete after November 30th, 2015 will be docketed for consideration during future amendment cycles.

The City of Spokane's Comprehensive Plan addresses many facets of city life, including land use, transportation, capital facilities, housing, economic development, natural environment and parks, neighborhoods, social health, urban design, historic preservation, and leadership. The City of Spokane is committed to conducting an annual process to consider

Agenda Item IV.**Appeal of Denial to Apply for Promotional Position after Closing Date:**

The Chief Examiner provided the background for the appeal. However, the employee, Mr. Kenneth Applewhaite, Senior Police Officer did not appear for testimony and Ms. Sewell brought forth a motion to deny the appeal. It was seconded by Mr. Hult and passed unanimously.

Agenda Item V.**Request for Indefinite Leave of Absence:**

Ms. Katherine Miller, Principal Engineer requested an indefinite leave of absence under Rule X, Section 4 (f) from the classified service to accept appointment as the Integrated Capital Management Director which is a position exempt from Civil Service and appointed by the Mayor. Ms. Beckett called for a motion and Mr. Hult moved to grant the leave. The motion was seconded by Ms. Sewell and passed unanimously.

Agenda Item VI.**Other Business:**

There being no additional business to come before the Commission, the meeting was adjourned at 9:41 a.m.

Hearing Notices

**NOTICE OF CITY COUNCIL PUBLIC HEARING
PROPOSED AMENDMENT TO SPOKANE MUNICIPAL CODE
SECTION 08.02.066 and 17C.316.040
(Proposed Ordinance No. C35303)**

Notice is hereby given that there will be a public hearing before the City of Spokane City Council on **September 28, 2015, at 6:00 p.m.** in the City Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington, to receive public testimony on a proposed ordinance to add a fee for Short Term Rentals to the Spokane Municipal Code.

Description of Proposal: An ordinance relating to permit fees for short term rentals; amending Spokane Municipal Code Sections 08.02.066 and 17C.316.040.

Written comments and oral testimony at the public hearings for these proposed actions will be made part of the public record. Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the City Council.

Any person may submit written comments on the proposed actions or call for additional information at:

*Planning & Development Department
Attn: Tami Palmquist, Associate Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3329
Phone (509) 625-6157
tpalmquist@spokanecity.org*

More information on the process: The City Council will be briefed on this proposal on Monday, September 14, 2015 at 3:30 p.m. There is no public testimony at the briefing. The 1st Reading of the ordinance before City Council is scheduled for Monday, September 14, 2015 at 6pm. Generally, no presentations are made at the 1st reading, and no public testimony is taken at the 1st reading. The 2nd reading and public hearing for the proposed amendment is scheduled for Monday, September 28, 2015, at 6:00 p.m. At this meeting there will be opportunity for public testimony. The public may also submit written comment to the City Council at citycouncil@spokanecity.org. The City Council reserves the right to continue this public hearing.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower

amendments to the comprehensive plan. The GMA specifies that amendments to a comprehensive plan cannot be made more frequently than once per year. The purpose for this is two-fold: it gives the plan stability over time, avoiding spontaneous changes in response to development pressures, and it groups all proposed amendments in a common process for consideration, providing the opportunity to examine their collective effects on the plan.

Plan Commission consideration of each amendment proposal will be conducted at public workshops held during the public comment period, typically in the summer. Applicants will be afforded the opportunity to address the Plan Commission during the workshop regarding their application. The City Council considers the amendment proposals, staff report, and Plan Commission’s amendment recommendations within the context of its budget discussions, and acts on the amendment proposals prior to or at the same time as it adopts the City budget, usually mid/late fall.

A pre-application conference is required prior to application. If you have any questions or concerns regarding the Comprehensive Plan Amendment process or would like to schedule a pre-application conference, please contact staff at (509) 625-6300 or tblack@spokanecity.org.

A pre-application conference is required prior to application. If you have any questions or concerns regarding the Comprehensive Plan Amendment process or would like to schedule a pre-application conference, please contact staff at (509) 625-6300 or tblack@spokanecity.org.

Publish: August 19 & 26, September 2, 9, 16, 23, & 30 and October 7 & 14, 2015

Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

ORDINANCE NO C35301

An ordinance amending Ordinance No. C-35185, passed the City Council November 24, 2014, and entitled, “An ordinance adopting the Annual Budget of the City of Spokane for 2015, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2015, and providing it shall take effect immediately upon passage”, and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2015 budget Ordinance No. C-35185, as above entitled, and which passed the City Council November 24, 2014, it is necessary to make changes in the appropriations of the Accounting Services Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Accounting Services Fund, and the budget annexed thereto with reference to the Accounting Services Fund, the following changes be made:

FROM:	5600-30210	Accounting Services Fund	
	99999-34914	Interfund Finance	<u>\$ 29,500</u>
TO:	5600-76350	Accounting Services Fund	
	14230-01110	Accountant II (from 0 to 1 position)	22,300
	14230-52110	Social Security	1,700
	14230-52210	Retirement	1,800
	14230-52310	Medical	3,000
	14230-52320	Dental	200
	14230-52330	Life Insurance	100
	14230-52340	LTD	100
	14230-51640	Deferred Compensation	300
			<u>\$ 29,500</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to create a new Accountant position for the Parks & Recreation accounting team, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council September 14, 2015
Delivered to Mayor September 18, 2015

ORDINANCE NO C35302

An ordinance amending Ordinance No. C-35185, passed the City Council November 24, 2014, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2015, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2015, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2015 budget Ordinance No. C-35185, as above entitled, and which passed the City Council November 24, 2014, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Water/Wastewater and Integrated Capital Management fund, and the budget annexed thereto with reference to the Water/Wastewater and Integrated Capital Management fund, the following changes be made:

From		
Mike Taylor		
Undesignated Retained Earnings Fund Balance	4300-99999-99999-28810-99999	49,937
Lars Hendron		
Undesignated Retained Earnings Fund Balance	4300-99999-99999-28810-99999	<u>39,502</u>
		<u>\$83,439</u>

To		
Mike Taylor		
Salary	4320-43200-35141	32,200
FICA	4320-43200-35141-52110	2,463
Retirement	4320-43200-35141-52210	2,496
Medical	4320-43200-35141-52310	5,250
Dental	4320-43200-35141-52320	350
Life Insurance	4320-43200-35141-52330	192
Disability	4320-43200-35141-52340	100
Industrial Insurance	4320-43200-35141-52400	40
Deferred Comp	4320-43200-35141-51640	840
Retirees Insurance	4320-43200-35141-54602	7
Lars Hendron		
Salary	4320-43200-35141-02340	28,386
FICA	4320-43200-35141-52110	2,172
Retirement	4320-43200-35141-52210	2,200
Medical	4320-43200-35141-52310	5,250
Dental	4320-43200-35141-52320	350
Life Insurance	4320-43200-35141-52330	169
Disability	4320-43200-35141-52340	88
Industrial Insurance	4320-43200-35141-52400	40
Deferred Comp	4320-43200-35141-51640	840
Retirees Insurance	4320-43200-35141-54602	7
		<u>\$83,439</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to provide consistency and full focus on

the implementation of the Next Level of Treatment GC/CM Capital Projects at the Wastewater Treatment Facility, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council September 14, 2015
Delivered to Mayor September 18, 2015**

Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

**JOB OPPORTUNITY
CITY OF SPOKANE
APPLICATION ANALYST SPN 164
(AMENDED)
OPEN & PROMOTIONAL EXAMINATION**

DATE OPEN: Monday, February 9, 2015
DATE CLOSED: Sunday, Sept. 20, 2015, at 11:59 p.m. (Amended)
SALARY: \$53,431 annual salary, payable bi-weekly, to a maximum of \$65,500
OFFICE HOURS: 8:00 a.m. to 5:00 p.m. – Monday through Friday, except holidays

DUTIES:

Performs professional applications programming, systems analysis, and systems support work for City business information enterprise applications. Designs, writes, tests, and maintains applications software according to technical specifications and functional requirements. Generates code for multiple applications using a variety of programming languages and programming tools, such as C#, Java, JavaScript, PHP, etc. Debugs source code to correct program errors. Prepares documentation, such as technical specifications or user instructions, for one or more modules of well-established applications software. Provides post-implementation ongoing support that involves establishing troubleshooting procedures. Supports a full range of applications development and support activities for major software projects.

OPEN REQUIREMENTS: (All requirements must be met at the time of application.)

Graduation from an accredited four-year college or university with a degree in an information technology related field; OR a two-year (associate) degree from an accredited college in an information technology related field and two years of information technology related experience.

PROMOTIONAL REQUIREMENTS: (All requirements must be met by date of examination.)

Five years of experience in the classification of Desktop Computer Specialist (SPN 142).

REQUIRED ADDITIONAL DOCUMENTS: (Must be received in our office by the closing date.)

Copies of required additional documents may be emailed to civilservice@spokanecity.org.

- Copy of unofficial college transcripts
- DD Form 214 (Member-4) or NGB Form 22, if applicable (See RCW 41.04.010 as to how Veterans Preference is applied.)

EXAMINATION:

The examination will consist of a Training and Experience Evaluation form, and for promotional applicants, a promotional evaluation. Weights are assigned as follows: for open applicants, Training and Experience Evaluation form 100%; for promotional applicants, Training and Experience Evaluation form 80% and promotional evaluation 20%.

NOTE: Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

TO APPLY:

To apply, go to: www.spokanecity.org/jobs.

For more information, call Civil Service Commission at 509.625.6160.

**Refuse Collector III SPN 553
(AMENDED)
Promotional Only Examination**

DATE OPEN: Monday, August 24, 2015
DATE CLOSED: Sunday, September 06, 2015 @ 11:59 p.m.
SALARY: \$39,045 annual salary, payable bi-weekly, to a maximum of \$56,188

Summary of Work

Performs semi-skilled and minor supervisory work as lead worker on a refuse collection crew.

Minimum Qualifications

(These must be met at time of test.)

Experience: Two years of experience in the classification of Refuse Collector II (SPN 550).

License: Must possess a valid Class "B" Commercial Driver's License with air brake endorsement.

Examination Details:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and promotional evaluation, with weights assigned as follows:

- Written test 80%
- Promotional Evaluation 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

WRITTEN TEST DETAILS: (AMENDED)

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Wednesday, Sept. 23, 2015, at 2 p.m.** The approximate duration of the test is 2 hours.

Self-schedule written test date and time: Upon acceptance of your application, you will receive an e-mail with complete instructions to self-schedule your test session. Additional sessions may be added depending on the number of applications accepted.

The written test may include such subjects as: Refuse Collection; Driving Regulations; Safety & First Aid; Interpersonal Relations.

PROMOTIONAL EVALUATION DETAILS

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

How to Apply

APPLICATIONS MUST BE FILED ONLINE AT: <http://my.spokanecity.org/jobs>

Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the Subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: 509.625.6077

For more information, call Civil Service Commission at 509.625.6160.

**POLICE SERGEANT SPN 915
Promotional Only Examination**

DATE OPEN: Monday, September 21, 2015
DATE CLOSED: Sunday, October 04, 2015 @ 11:59 p.m.
SALARY: \$95,004 annual salary, payable bi-weekly, to a maximum of \$106,404

Summary of Work

Performs first-level supervisory field or office police work.

Minimum Qualifications

(These must be met at time of test.)

- **Experience:** Completion of five years as a commissioned police officer with the City of Spokane.
- **Fitness:** All applicants must be certified by the police physician as physically fit to perform the duties.
- **Certifications:** All applicants must possess a valid driver's license.

Examination Details:

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The Police Sergeant examination will consist of a written test, training and experience evaluation form (T&E), and oral board. Weights are assigned as follows: written test 40%, T&E 20%, oral board 40%.

Only the top 12 candidates as initially determined by the results of the written exam will advance to complete the T&E and oral board.

WRITTEN TEST DETAILS: The written test will be conducted in the Civil Service Test Room located at Spokane City Hall on Tuesday, Oct. 13, 2015, at 9:00 a.m. The approximate duration of the test is 2-1/2 hours.

The written test will be based upon the [2015 bibliography for Police Sergeant](#) (link to Word document).

Upon acceptance of your application, we will send you an e-mail inviting you to appear for the test at the final date, time, and location.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

All candidates will be notified of their statuses following the written exam. The top 12 will receive the T&E and further instructions with their notifications. **Oral board examinations will be held during the week of Nov. 2-6, 2015.**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

How to Apply

APPLICATIONS MUST BE FILED ONLINE AT: <http://my.spokanecity.org/jobs>

Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: civilservice@spokanecity.org with Job Title – Applicant Name in the Subject line of the email
- In person or mail to: Civil Service Commission, 4th Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: 509.625.6077

For more information, call Civil Service Commission at 509.625.6160.

Notice for Bids

Supplies, Equipment, Maintenance, etc.

REQUEST FOR INFORMATION

GARMENT/LINEN LAUNDRY AND SUPPLY SERVICES

City of Spokane Purchasing

RFI #4150-15

The City of Spokane is requesting information regarding Garment/Linen Laundry and Supply Services. Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 5, 2015**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **GARMENT/LINEN LAUNDRY AND SUPPLY SERVICES for City of Spokane Purchasing.**

The Request for Information document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, October 5, 2015**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be reviewed.**

Submit one (1) paper original, two (2) paper copies, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

All response packages are to be clearly marked with:

“RFI #4150-15, GARMENT/LINEN LAUNDRY AND SUPPLY SERVICES, DUE 10/5/2015”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: Gazette dates: September 23 & 30, 2015

REQUEST FOR BIDS

TRAFFIC SIGNAL STANDARDS AND LUMINAIRES City of Spokane Engineering Department

BID #4173-15

Sealed Bids will be opened at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 5, 2015**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **BID #4173-15, TRAFFIC SIGNAL STANDARDS AND LUMINAIRES** for the City of Spokane Engineering Department.

The City of Spokane in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, or sex in consideration for an award. The Request for Bids document is available by contacting Thea Prince, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201, purchasinghelp@spokanecity.org.

Bid Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be tabulated.**

Submit one (1) original copy of the bid to:

**City of Spokane – Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all bids and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“BID #4173-15, TRAFFIC SIGNAL STANDARDS AND LUMINAIRES, DUE 10/05/15”.

Thea Prince
City of Spokane Purchasing

Publish: September 23 & 30, 2015

**REQUEST FOR INFORMATION
Waste to Energy Beneficial Ash Reuse**

**City of Spokane Solid Waste Disposal Department
Waste to Energy Facility**

RFI #4178-15

Sealed responses will be acknowledged at 1:15 p.m., **MONDAY, OCTOBER 12, 2015** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **Waste to Energy Beneficial Ash Reuse** for the City of Spokane Solid Waste Disposal Department – Waste to Energy Facility.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Submittal Instructions:

Request for Information responses may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Responses must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for responses delivered late.

Submit six (6) copies - Original paper Response, four (4) paper copies, and One (1) reproducible digital (thumb drive or CD) in Adobe Acrobat format copy to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all responses and to waive any informalities in the bidding. **Only firm responses with signatures reviewed.**

Envelopes containing responses are to be marked:

“WASTE TO ENERGY BENEFICIAL ASH REUSE, RFI #4178-15, DUE 10/12/15”.

Thea Prince
Purchasing Department

Publish: September 23 & 30, 2015

REQUEST FOR QUALIFICATIONS

CULTURAL RESOURCE CONSULTANT SERVICES FOR 2015-2017 FEDERAL AID PROJECTS

City of Spokane Engineering Services

RFQ #4179-15

Sealed Statement of Qualification Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 5, 2015**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for Cultural Resource Consultant Services for 2015-2017 Federal Aid Projects for the City of Spokane Engineering Services Department.

The Request for Qualifications document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at purchasinghelp@spokanecity.org.

Statement of Qualification Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, October 5, 2015**. Statement of Qualification Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statement of Qualification Proposals delivered late. **Only firm Statement of Qualification Proposals with signatures will be evaluated.**

Submit one (1) paper original, three (3) paper copies, and one (1) reproducible digital copy (CD or thumb drive) of the Statement of Qualification Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Statement of Qualification Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“RFQ #4179-15 CULTURAL RESOURCE CONSULTANT SERVICES FOR 2015-2017 FEDERAL AID PROJECTS, DUE 10/5/2015”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: September 16 & 23, 2015

**REQUEST FOR QUALIFICATIONS
GEOTECHNICAL ENGINEERING FOR 2015-2017 FEDERAL AID PROJECTS**

City of Spokane Engineering Services

RFQ #4180-15

Sealed Statement of Qualification Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 5, 2015**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for Geotechnical Engineering for 2015-2017 Federal Aid Projects for the City of Spokane Engineering Services Department.

The Request for Qualifications document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at purchasinghelp@spokanecity.org.

Statement of Qualification Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, October 5, 2015**. Statement of Qualification Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statement of Qualification Proposals delivered late. **Only firm Statement of Qualification Proposals with signatures will be evaluated.**

Submit one (1) paper original, three (3) paper copies, and one (1) reproducible digital copy (CD or thumb drive) of the Statement of Qualification Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Statement of Qualification Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“RFQ #4180-15 GEOTECHNICAL ENGINEERING FOR 2015-2017 FEDERAL AID PROJECTS, DUE 10/5/2015”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: September 16 & 23, 2015

UPRIVER DAM SPILLWAY REHABILITATION PHASE II
City of Spokane Water & Hydroelectric Services Department

BID #4181-15

Sealed bids will be opened at 1:15 p.m., **MONDAY, OCTOBER 26, 2015** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **UPRIVER DAM SPILLWAY REHABILITATION PHASE II** for the City of Spokane Water & Hydroelectric Services Department.

A **MANDATORY** pre-bid conference will be held on Thursday, October 15th, 2015 at 9:00 a.m. at 2701 N. Waterworks Avenue, Spokane, WA 99212, in the lunch room.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at purchasinghelp@spokanecity.org

Submittal Instructions:

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

Submit one (1) paper original of the Proposal to:

**Division of Purchasing
City of Spokane
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

“UPRIVER DAM SPILLWAY REHABILITATION PHASE II, BID #4181-15, DUE 10/26/15”.

Thea Prince
Purchasing Department

Publish: September 23 & 30, 2015

REQUEST FOR PROPOSALS

GRAPHICS AND OFFSET PRINTING SERVICES

City of Spokane Communications Department

RFP #4182-15

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, OCTOBER 5, 2015**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **GRAPHICS AND OFFSET PRINTING SERVICES** for the City of Spokane Communications Department.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, October 5, 2015**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit one (1) paper original, two (2) paper copies, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:

**City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

“RFP #4182-15, GRAPHICS AND OFFSET PRINTING SERVICES, DUE 10/5/2015”

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

Publish: September 23 & 30, 2015
