



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 105

SEPTEMBER 2, 2015

Issue 35



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

MICHAEL A. ALLEN (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

CANDACE MUMM (DISTRICT 3)

JON SNYDER (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****August 24, 2015****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Stuckart and Council Members Allen, Fagan, Mumm, Snyder, and Stratton were present. Council Member Waldref arrived at 3:32 p.m.

City Administrator Theresa Sanders, Council's Policy Advisor Brain McClatchey, and City Clerk Terri Pfister were also present on the dais.

**Advance Agenda Review**

Council received input from staff on the August 31, 2015, Advance Agenda items.

**First Reading Ordinance C35299**

Council President Stuckart requested a motion to defer First Reading Ordinance C35299—relating to land use application notification and appeal procedures—so that First Reading occurs on September 14 and final reading on September 21, during Town Hall meeting. Subsequently, the following action was taken:

**Motion** by Council Member Snyder, seconded by Council Member Waldref, **to defer** First Reading Ordinance C35299 to September 14 and Final Reading on September 21, during Town Hall meeting; **carried unanimously.**

**First Reading Ordinance C35300**

Council Member Snyder stated he put Ordinance C35300 on (the agenda) for consideration because he has gotten so much feedback from folks that have been responding to things that actually are not in the draft ordinance, so he wanted to have the ordinance out there so everybody could see what it is and respond to it and to give the Council plenty of time to give it extra consideration and time for other proposals to be put forward. He stated he arbitrarily picked the second week of January to defer the Ordinance to and noted the Council is not committed to passing this version of the ordinance and the Council is not even committed to considering it the second week of January; but he indicated he thought that would be a good time to get past the budget process and also make sure that anyone who wanted a chance to react to this ordinance had the opportunity to do so. Subsequently, the following action was taken:

**Motion** by Council Member Snyder, seconded by Council Member Stratton **to defer** First Reading Ordinance C35300—relating to earned sick and safe leave in the City of Spokane; creating a new Title 18 to the Spokane Municipal Code—to January 11, 2016; **carried unanimously.**

**Action to Approve August 31, 2015, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the August 31, 2015, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Snyder, seconded by Council Member Fagan, **to approve** the Advance Agenda for Monday, August 31, 2015 (as amended); **carried unanimously.**

**Final Reading Ordinance C35285**

Council President Stuckart referred to the docket and as sponsor requested the deferral of Final Reading Ordinance C35285—relating to compliance with local, state, and federal labor laws and standards on city procurement of goods, services and works—from September 14 to September 28. Subsequently, the following action was taken:

**Motion** by Council Member Allen, seconded by Council Member Snyder, **to defer** Final Reading Ordinance C35285 from September 14 to September 28; **carried unanimously.**

### ADMINISTRATIVE SESSION

#### Current Agenda Review

The City Council considered the August 24, 2015, Current Agenda.

### CONSENT AGENDA

**Upon motion by Council Member Allen, seconded by Council Member Waldref, the City Council unanimously approved Staff Recommendations for the following:**

Renewal of Value Blanket Orders with:

- a. Goodyear Commercial Tire & Service Center (Spokane, WA) for Goodyear Duraseal Tires, estimated annual expenditure—\$116,852.50 (incl. tax) (OPR 2015-0743 / BID 4023-14)
- b. Battery Systems of Spokane for miscellaneous automotive batteries—\$44,000 (incl. tax). (OPR 2015-0744 / BID 4028-14)
- c. Wingfoot Commercial Tire Systems, LLC (Spokane Valley, WA) for miscellaneous tire related services—\$200,000 (incl. tax). (OPR 2015-0745 / BID 3964-13)

Blanket Order with Connell Oil (Spokane, WA) for miscellaneous lubricants for multiple City Departments, of which Fleet is the main user, using Washington State Contract #02411—estimated annual usage \$150,000 (incl. tax). (OPR 2015-073)

Purchase of retread tires on an as-needed basis from Wingfoot Tires, Inc. (Spokane, WA) using Washington State Contract #00113—\$165,000 (incl. tax). (OPR 2015-0731)

Purchase of three 1500 GPM Custom Pumpers from Pierce Manufacturing (Appleton, WI) for the Fire Department—\$1,890,872 (incl. tax, options & discounts). (OPR 2015-0732 / BID 4147-15)

Two-year Contract with Clean Energy (Newport Beach, CA) for the on-going maintenance of the new Compressed Natural Gas Fueling Facility—estimated annual expenditure for first year: \$100,000; second year: \$138,000. (OPR 2015-0733 / BID 4156-15)

Loan Agreement and documents with West 315 LLC, (Spokane, WA) for construction of West 315, a 33-unit apartment building at 315 West Mission—\$200,000 HOME funds (Emerson Garfield Neighborhood). (OPR 2015-0734)

Contract with Dundee Concrete and Landscaping LLC, (Mead, WA) to replace the media material in a Bio Filter at the Riverside Park Water Reclamation Facility—total \$80,068.42 (incl. tax). (OPR 2015-0735 / SW 14-15)

Consultant Agreement with Taylor Engineering, Inc. (Spokane WA) to provide professional design and construction engineering services for improvements to an existing portion of Rowan Avenue—not to exceed \$435,000. (OPR 2015-0736 / ENG 2014152)

Contract with SCS Engineers (Bellevue, WA) to provide Revised Closure and Post-Closure Plan and Update with Financial Assurances for the Northside Landfill—\$55,800 (incl. taxes). (OPR 2015-0737 / RFP 4110-15)

Contract with Echochem Analytics (League City, TX) to provide procurement, installation and support during certification of the Continuous Emissions Monitoring System—\$357,500 (plus tax). (OPR 2015-0738 / RFP 4160-15)

Contract with Helfrich Brothers Boiler Works (Lawrence, MA) for installation of superheater pendants during the Fall 2015 outage on one unit and the Spring 2016 outage for another unit—total estimate \$1,000,000 (without tax). (OPR 2015-0739 / BID 4161-15)

Contract with Halme Construction (Spokane, WA) to construct a Landfill Gas Biofilter System and perform minor road and drainage repairs at the Southside Landfill—\$96,579.95 (incl. tax). (OPR 2015-0740 / BID 4151-15)

Consultant Agreement with Maul Foster Alongi chosen through the RFQ process to implement an EPA Brownfield Grant for Area-Wide Planning—\$180,000. (OPR 2015-0741 / BID 4133-15)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through August 17, 2015, total \$5,998,764.14 (Check Nos. 513638-513987; ACH Payment Nos. 19773-19904), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$8,714,192.16. (CPR 2015-0002)
- b. Payroll claims of previously approved obligations through August 15, 2015: \$6,354,552.44. (CPR 2015-0003)

City Council Meeting Minutes: August 10, 2015 and August 13, 2015. (CPR 2015-0013)

### **Executive Session/Council Recess**

The City Council adjourned at 4:00 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Regular Legislative Session, with Council President Stuckart and Council Members Allen, Fagan, Mumm, Snyder, Stratton, and Waldref present. Council's Policy Advisor Brian McClatchey and City Clerk Terri Pfister were also present on the dais.

## **LEGISLATIVE SESSION**

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

### **Roll Call**

Council President Stuckart and Council Members Allen, Fagan, Mumm, Snyder, Stratton, and Waldref were present.

### **MOMENT OF SILENCE**

Council President Stuckart called for a moment of silence for the fallen firefighters, all those that are dealing with the fires at their homes, and all those that are still out fighting the fires.

### **PROCLAMATION**

August 28-30 *Gathering at the Falls Powwow*

Council Member Stratton read the proclamation and presented it to Shane Garcia, Powwow Chairman for the Gathering at the Falls Powwow. The 2015 Gathering at the Falls Powwow celebrates the event's 23<sup>rd</sup> year in Riverfront Park where it has shared its cultural heritage and history with citizens and visitors of our City by inviting all people from around the region to join the Tribes in attendance. The proclamation urges all citizens to join in this celebration with all peoples of the American Indian Community of the Spokane Region.

### **COUNCIL SALUTATION**

#### **Apprenticeship Program**

Council President Stuckart read a Council Salutation on behalf of City Council recognizing the value of apprenticeship programs for addressing the future skilled worker shortage as a result of an aging workforce. The Salutation recognizes Michael Harris, a citizen of the City of Spokane and a graduate of Mt. Spokane High School. Michael is a third-year apprentice with the United Association of Journeyman and Apprentices of the Plumbing and Pipefitting Union, Local 44, Spokane, Washington. He has received Top Apprentice Achievement Awards by the Local 44, Washington State Association of United Plumbers and Pipefitters, UA District 5, including the twelve Western states. The United Association of Journeyman and Apprentices of the Plumbing and Pipefitting Industry of the United States – Canada has honored Michael Harris with their International Best Copper Project 2015 Award. The City of Spokane honors Michael Harris and salutes all of the many apprentices growing our skilled work force.

### **CITY ADMINISTRATION REPORT**

#### **Spokane Clean Air Agency**

Julie Oliver, Executive Director at Spokane Regional Clean Air Agency, noted she has been reaching out to the various jurisdictions the Agency serves to share information about the agency and what they do and why. She provided a

presentation on the Agency, how it's governed, what it does and why, how it's funded, and fiscal stewardship; and she responded to Council inquiries. Council President Stuckart inquired if shelters should be opened up for people to go indoors who don't have a place to go when the air is unhealthy. Ms. Alder indicated there are some jurisdictions that open what they call clean air shelters. Council President Stuckart indicated he would like to talk further with Ms. Oliver about the topic outside of this meeting.

## COUNCIL COMMITTEE REPORTS

### Public Works Committee Meeting

Council Member Waldref reported on the Public Works Committee meeting held earlier today (August 24). Minutes of the Public Works Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Public Works Committee.

## OPEN FORUM

**Mara Sptizer, Julia Payne, Kenny Barney, Valerie Whaley, David Brookbank, Billy Sexton, and Alfredo Llamedo** addressed social justice issues pertaining to the treatment of people who are homeless in the City of Spokane, criminalizing the homeless and punishing those who are less fortunate, and they provided various statistics on the matter.

**Rick Bocook** commented on the transit shelter ordinance and feels it is inhumane and also remarked on the sit and lie ordinance and panhandling law.

**Sarah Rykken** commented on Planned Parenthood and the Founder Margaret Sanger, and she remarked on videos that have come out that have sparked a debate on whether we need Planned Parenthood; and she stated we don't need Planned Parenthood.

**Joan Medina** stated she attended the record breaking Worldcon at Spokane's Convention Center. She noted Worldcon is an annual convention for celebrating all things science fiction and fantasy. She noted there were panels to discuss various issues related to climate change and commented on the smoke. She also commented on the homeless not having a place to go during times of extreme heat or air quality crises like we're having now.

**Henry Valder** commented on discrimination against the homeless and their service animals. He commented it is National Service Week and remarked on the fires, as well as provided other remarks.

## LEGISLATIVE AGENDA

### EMERGENCY BUDGET ORDINANCE

#### Emergency Ordinance C35296

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Emergency Ordinance C35296** amending, Ordinance No. C35185 passed the City Council November 24, 2014, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2015, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2015, and providing it shall effect immediately upon passage," and declaring an emergency and appropriating funds in:

Fire/EMS Fund

FROM: Transfer from General Fund, \$195,000;

TO: Various Accounts, same amount.

(This action adds additional revenue and expenses in the Fire/EMS Fund for 12 hire ahead firefighters.)

There were no **Emergency Ordinances**.

## RESOLUTIONS

### Resolution 2015-0090

Subsequent to public testimony from one individual, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2015-0090** approving settlement of claim from Patron Properties and Patrick DeVries relating to an incident that occurred on or about March 25, 2015—\$338,403.16.

#### **Resolution 2015-0091**

Subsequent to an overview by Council Member Allen, public testimony, and Council commentary, the following action was taken:

**Upon 6-1 Roll Call Vote (Council Member Mumm voting “no”)**, the City Council **adopted Resolution 2015-0091** stating the policy of the City of Spokane that it will not mandate the installation of fire suppression systems in single-family residential buildings in the City of Spokane.

#### **Resolution 2015-0092**

Subsequent to public testimony from one individual, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2015-0092** authorizing a State Revolving Fund loan of approximately \$91,000 to assist the Hideaway Mobile Home Park connect to City water following a failing water well.

### **FINAL READING ORDINANCES**

#### **Final Reading Ordinance C35198**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and the opportunity for Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35198** vacating an un-named portion of right-of-way, 60 feet by 447.97 feet, approximately 650 feet north of 8018 West Sunset Highway in Section 20, T25N, R42E, W.M., Spokane, Washington as requested by Rodney Black and John McCormack. (First Reading held December 8, 2014)

#### **Final Reading Ordinance C35294**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and the opportunity for Council commentary, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35294** amending C32780 vacating the south 60 feet of Syndicate Boulevard from the west line of vacated Ferrall Street to the west line of Sycamore Street, and from the east line of Sycamore Street to five feet south of the south line of Mission Avenue.

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

### **SECOND OPEN FORUM**

**Alan McDowell** commented on bringing “honey to the table” and remarked on workers discounting his political work, business work, college degree, locations lived, and awards and provided other remarks.

**John Ahern** expressed concerns regarding Planned Parenthood and the Founder Margaret Sanger.

**George McGrath** presented remarks in opposition to Planned Parenthood.

**Gabriel Elliot** asked that everyone take note of the meditation class that is held every week at the Unity Spiritual Center, South Spokane, and provided other remarks.

**David Bilsland** recommended changing the transient shelter ordinance and stated people need a safe place to sleep.

**ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:48 p.m.

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**STUDY SESSION MEETING MINUTES  
SPOKANE CITY COUNCIL  
Thursday, August 20, 2015**

A Joint Meeting of the Spokane City Council and Library Board of Directors was held on the above date at 3:30 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Pro Tem Snyder and Council Members Allen, Fagan, Mumm, and Waldref were present. Council President Stuckart and Council Member Stratton were absent.

The following topics were discussed:

- Water Plan
- Legislative Agenda Recap
- Fire Suppression System – State Building Code Change

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:41 p.m.

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**Planning Community Economic Development**

**April 20, 2015 Meeting Minutes**

Meeting called to order at 10:32 AM

**Attendance:**

- PCED Members present: Acting Chairperson Stratton; Council President Stuckart; Council Members: Mike Allen, Jon Snyder, Mike Fagan, and Amber Waldref
- Staff present: Scott Simmons, Jonathan Mallahan, Richard Rush, Dave Steele, Kyle Twohig, Lori Kinnear, Sheryl McGrath, Adam McDaniel, Skyler Oberst, Rae-Lynn Barden, Blaine Stum, Adi McGee, Louis Meuler, Mark Serbousek, Nathan Gwinn, Brandon Blankenagel, Katherine Miller, Julie Happy, Andrew Worlock, Rod Minark, Mike Taylor; Marlene Feist, Rob Crow

**Approval of Minutes:**

- Council Member Allen motion to approve minutes; M/S Council Member Fagan; motion carried

**Council Update:****Northwest Neighborhood Council Split**

- Council Member Stratton distributed a map and updated the Committee on the Neighborhood Council boundaries for each Neighborhood; new Neighborhood names will be Audubon/Downriver and Shadle/Loma-Vista
- Information will be publicized and public meeting will be held; Northwest Neighborhood Bylaws will be used as template for new neighborhood Bylaws
- Neighbors have agreed to maintain boundary line at Wellesley Ave., leaving Shadle Park and Shadle High School in the Audubon/Downriver Neighborhood at this time; new Neighborhoods must maintain boundaries for one year; may revisit boundaries in one year and reconsider names

**Excess Street Bond Money – Potential ADA Ramp Projects**

- Non-compliant ADA ramps throughout the City is extensive, especially in Downtown; Council Member Snyder's proposal is to utilize portion of excess Street Bond funds to pay for ADA ramps that are not being replaced by grants or other funds
- Council and Staff to create master list of priority projects as well as funding estimate; none of these projects will be included in Street Levy projects
- Connections between schools and parks a priority
- Staff will forward the current project list to Council for review and will follow-up at next Public Works Meeting



**Staff Update:****Amending the Ordinance Vacating Montgomery Ave. from Northwest Blvd. to Maple St.**

- Originally vacated in 1988; applicant requesting to amend the vacation to allow for development of the property
- All utilities agree with vacation request

**Vacation of a Portion of Pearl St.**

- Eldon Brown presented three options for Council review
  - Option 1: leaves 50 feet of ROW
  - Option 2: leaves 75 feet of ROW
  - Option 3: vacates only the corner of Sharp and Pearl
- Council discussed the available options; applicant may be able to move forward with option two or three but requested more information on option 2

**Vacation of a Portion of Wall St. between Spokane Falls Blvd. and Main Ave.**

- Vacation request for the west 17 feet of Wall St. between Main Ave. and Spokane Falls Blvd.; abutting property owners are in support of this vacation
- Stormwater pipe planned for Downtown CSO tank and Wall St. looks to be best location at this time; Staff proposes to integrate the installation of the stormwater pipe with the other construction planned on Wall St. by Urban Outfitters as well as a proposed “gateway” into Riverfront Park
- Need to review Street Vacation process and look to create policy for determining approval/denial
- Staff reviewed the hearing schedule with Council; will be on schedule for May 4, 2015

**South University District Integrated Planning Study Update**

- Andrew Worlock presented a concept drawing of the intended University District Campus after the bridge is built and the live-work area is complete
- Right-of-way purchases for the building of the bridge are in process and environmental assessments have begun
- Statement of City of Spokane Commitments to the South Bridge Landing reviewed and discussed with Council
  - Council requested addition of connection to Ben Burr Trail and option of other property owners to participate to Statement of Commitments – Staff will expand the area of the MOU
- Council asked if a revolving loan fund involving Brownfields would be beneficial to projects such as this one – possibly; however, in this instance, if the property continues to be privately owned it would likely not be useful

**Right of Way Property Acquisitions related to the University-District Pedestrian Bridge**

- Dave Steele presented maps detailing the parcels to be purchased
- Purchase includes 19 parcels to be acquired by three separate entities
- Cost will be approximately \$1.9 million

**Tenant Improvements for new University of Washington Administrative Center**

- Former Visitor’s Center Tenant Improvement; Ramey Construction selected approval request will be forwarded to Council
- City will be reimbursed for full cost of improvements by WSU upon completion of the work

**Community Center Contracts**

- Council President Stuckart inquired into the status of the new director for the East Central Community Center
  - ECCO posted the position and received multiple applications; blind review of applications complete and candidates narrowed to eight and interviewed
  - Four final applications will be interviewed at Town Hall; if sufficient candidate cannot be determined will request extension from Council
  - ECCO Board’s engagement of community and the need to heal past wounds discussed; the Board as a whole is responsive to the need to better engage the community and to bring services at no cost

**Council Update (continued):****The Zone Resolution**

- Council Member Waldref presented information on The Zone Resolution and will be asking for support in the creation of the Promise Zone in northeast Spokane
- Council and Staff discussed the Promise Zone and the CHHS Board involvement in the process; Council Member Waldref will engage the CHHS Board and notify them of the resolution that is coming forward
- Council to present budget and policy priorities at Study Session in June



**Staff Update (continues):****CHHS 2015 Consolidated Plan**

- Rob Crow discussed the Consolidated Plan for Community Housing and Human Services
- Council approval is scheduled for April 27, 2015
- Five Year Plan utilizes five specific strategies; does not specify any geographic area which allows flexibility
- Council asked Staff to look into rental properties to determine how the City can ensure safe and affordable rental housing for citizens
- Council requested Staff add a sixth strategy that asks the Board to prioritize Targeted Investment Area
- Study Session regarding CHHS scheduled in coming weeks

**Adjournment:**

- **Next PCED meeting is scheduled for May 18, 2015**

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**Planning Community Economic Development****May 18, 2015**

Meeting Minutes: Meeting called to order at 10:32 AM

**Attendance:**

- PCED Members present: Chairperson Mumm; Council President Stuckart; Council Members: Karen Stratton, Jon Snyder, Mike Fagan, and Amber Waldref
- Staff present: Scott Simmons, Eldon Brown, Kris Becker, Ali Brast, Tirrell Black, Boris Borisov, Katherine Miller, Julie Happy, Joanne Wright, Mike Taylor, Skyley Oberst, Adam McDaniel, Lori Kinnear, Rae-Lynn Barden, Blaine Stum, Amanda Winchell, Mark Serbousek,

**Board Briefing**

Council Member Fagan; motion to approve April 20<sup>th</sup>, 2015 minutes; M/S Council Member Waldref; motion carried.

**Staff Update:**

1. School Zone Traffic Cameras
  - Police Department is requesting sign off on School Zones Traffic Cameras contract to proceed.
  - Questions asked and Answered
  - Based on the discussion Council Member Snyder requested the following before signing the contract
    - ATS to lower the quote listed
    - Add Steven's Elementary Flashers to the Contract

**Council Update:**

1. Regulation of Activities: Employee Attire Ordinance
  - Council Member Fagan Proposed an Employee Attire Ordinance.
  - Questions Asked and Answered
  - Based on the discussion Council Member Mumm requested
    - Further information on who will enforce this ordinance,
    - Location of sign placement
    - Application process

**Staff Update (continued):**

2. Downtown Structural Sidewalk Project
  - Dave Steele presents the structural sidewalk vault remediation policy.
  - Questions asked and answered
  - Based on the discussion Council Snyder advises to
    - Work with legal to define the City's liability
3. Federal Lobbying Contract Extension with GSI
  - Julie Happy provides an update on the Contract Extension
  - Questions asked and answered

4. Neighborhood Retail Parking Standards
  - Boris Borisov provides a presentation on Neighborhood Retail Parking Standards
  - Questions asked and answered
5. Lincoln Heights ULI Study
  - Tirrell Black briefed Council on Urban land Institute's (ULI) visit to Lincoln Heights
  - Questions asked and answered
6. Pilot Urban Utility Installation Program
  - Eldon Brown presented the Pilot Urban Utility Installation Program.
  - Questions asked and answered

#### **Meeting Adjourned at 11:41**

- **Next PCED meeting is scheduled for June 1, 2015**

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### **Planning Community Economic Development**

#### **June 1, 2015**

Meeting Minutes: Meeting called to order at 10:30

#### **Attendance**

- Board Members Present: CM Fagan, CM Allen, CP Stuckart, CM Mumm, CM Stratton, Scott Simmons, CM Snyder, CM Waldref
- Board Members Not Present:
- Staff Present: Rae-Lynn Barden, Tami Palmquist, Eldon Brown, Inga Note, Mark Serbousek, Teri Stripes, Andrew Worlock, Boris Borisov, Blaine Stum, Lori Kinnear, Adam McDaniel, Debra Robole, Kris Becker, Brian McClatchy, Louis Meuler, James Richman

#### **Briefing Session:**

Minutes from the May 18, 2015 meeting approved unanimously

1. New Business
  - None

#### **Council Update:**

1. Draft Incentives Matrix: Council President Stuckart, Teri Stripes, Andrew Worlock and Boris Borisov
  - Presentation and overview given
  - Questions asked and answered
  - Based on discussion Council Members request:
    - Defined ordinances for
      - Permitting due at occupancy
      - Community empowerment zone changes to match our priorities
      - Right of way improvements prior to public investment
      - Brown field program
    - Provide a formalized report

#### **Meeting Adjourned at 11:26**

PCED meeting is scheduled for **June 15, 2015**

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### **Planning Community Economic Development**

#### **June 15, 2015**

Meeting Minutes: Meeting called to order at 10:38

#### **Attendance**

- PCED Members Present: Chairperson Mumm, Council President Stuckart; Council Members: Mike Allen, Amber Waldref, Karen Stratton, Jon Snyder,

- Board Members Not Present:
- Staff Present: Scott Simmons, Megan Duvall, Kris Becker, Eldon Brown, Ed Lukas, Louis Meuler, Melissa Owen, Boris Borisov, Heather Trautman, Dave Steele, Kyle Twohig, Andrew Worlock, Stephanie Bishop

**Briefing Session:**

Minutes from the June 1, 2015 meeting approved unanimously

**Consent Items:**

1. Emergency Budget Ordinance – Megan Duvall
2. Greyhound Lines Lease Extension at Intermodal – Dave Steele
3. SRTC Lease Extension at Intermodal
4. Property ROW Dedication – Dave Steele
  - No Questions on these items
5. Kendall Yards 5th Addition - Andrew Worlock
  - Questions asked and answered
  - Based on discussion Council Members request:
    - Suspend rules for this item at Council Meeting
6. Extension for GSI Contract – Business Recruitment – Council President Stuckart for Julie Happy
  - Questions asked and answered
  - Based on discussion Council Members request:
    - Send out three month report
7. STA Lease Extension for Under-Freeway Parking – Dave Steele
  - Questions asked and answered
  - Based on discussion Council Members request:
    - Send terms of Contract to Council prior to briefing
    - Add parking options to a Committee Agenda – discuss alleviation of parking into neighborhood

**Council Update:**

1. Proposal for Photo Red Funds – Council Member Snyder
  - Presentation and overview given
  - Questions asked and answered
  - Based on discussion Council Members request:
    - Photo-Red Sub-Committee to determine thresholds prior to August
    - Create list of talking points and briefing paper for Neighborhoods

**Staff Update:**

1. Larry H. Miller Street Vacation – Eldon Brown and Kris Becker
  - Presentation and overview given
  - Questions asked and answered
  - Based on discussion Council Members request:
    - Take Action on Partial Vacation at Hearing on June 22, 2015
2. CDBG Neighborhood Program – George Dahl
  - Presentation and overview given
  - Questions asked and answered
  - Based on discussion Council Members request:
    - Send the decision criteria and final allocation methodology to Council
    - Staff to meet with the Plan Commission Transportation Subcommittee
3. Building Incentives – Andrew Worlock and Council President Stuckart
  - Presentation and overview given
  - Questions asked and answered
  - Based on discussion Council Members request:
    - Feedback on incentive fund evaluative tool
    - Create funding matrix

Next PCED meeting is scheduled for **July 20, 2015**

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## Planning Community Economic Development

**July 20, 2015**

Meeting Minutes: Meeting called to order at 10:33

### Attendance

- PCED Members Present: Chairperson Mumm, Council President Stuckart; Council Members: Mike Allen, Amber Waldref, Jon Snyder, Mike Fagan
- Council Members Not Present: Karen Stratton
- Staff Present: Scott Simmons, Heather Trautman, Suzanne Tresko, Louis Meuler, Inga Note, Kris Becker, Eldon Brown, Carly Cortright, Andrew Worlock, Teri Stripes, Brandon Blankenagel, Lori Kinnear, Brian McClatchey, Skyler Oberst, Rae Lynn Barden, Julie Neff, Adi McGee

### Briefing Session:

Minutes from the June 15, 2015 meeting approved unanimously

### Consent Items:

1. Landscape Certification Requirements – Tami Palmquist
  - Questions asked and answered

### Council Update:

1. STA Central City Line Steering Committee – Chairperson Mumm/Karl Otterstrom, Don Skillingstad, Kathleen Weinand - STA
  - Presentation and overview given
  - Questions asked and answered
  - Based on discussion Council Members request:
    - Contact Larry Krauter with Spokane Airport to discuss possibility of him serving on this committee

### Staff Update:

1. Short Term Rental Fees – Kris Becker
  - Presentation and overview given
  - Questions asked and answered
  - Based on discussion Council Members request:
    - Monitor fee in comparison with other cities and the response of the stakeholders; consider changes if needed
2. Amending the Ordinance Vacating Syndicate from Ferrall to Sycamore - Eldon Brown
  - Presentation and overview given
  - Questions asked and answered
3. Special Events Beer Garden Pilot Update – Carly Cortright
  - Presentation and overview given
  - Questions asked and answered
  - Based on discussion Council Members request:
    - Present to Plan Commission and prepare amended Special Events Ordinance
4. Amendment to Geiger Contracts – Heather Trautman
  - Presentation and overview given
  - Questions asked and answered
5. Spokane County: Wayfinding & Gateway Feature Placement & Design Plan – Julie Neff/Glen Swantak - Merge
  - Presentation and overview given
  - Questions asked and answered
  - Based on discussion Council Members request:
    - Note that Districts within the City must be approved by Council
    - Consider settings when determining signage and surrounding foliage and other detail
    - Determine long-term maintenance agreement
    - Consider adding directional signage to Business Districts
    - Discuss adding bicycle layer to this plan

6. Economic Development Resolution – Scott Simmons/Andrew Worlock
- Presentation and overview given
  - Questions asked and answered
  - Based on discussion Council Members request:
    - Continue discussion regarding MFTE

Next PCED meeting is scheduled for **August 17, 2015**

# Hearing Notices

## Notice for a Public Hearing and 15 Day Public Comment Period

**Public Hearing Date:** Wednesday, September 2, 2015  
**Time:** 4:00 P.M.  
**Location:** City Council Briefing Center - City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA, 99201

The City of Spokane's Community, Housing and Human Services (CHHS) Board will hold a public hearing to provide information and invite public comment on the draft of the 2014 Consolidated Annual Performance Evaluation Report (CAPER).

This draft report is open to public comment beginning August 31, 2015 through September 15, 2015.

### **PUBLIC COMMENT**

The public may comment on the CAPER at the Public Hearing or may forward their comments to the CHHS Department at the above address, call 625-6325 or email [spokanechhs@spokanecity.org](mailto:spokanechhs@spokanecity.org). Information relative to this report is available online at <https://my.spokanecity.org/chhs/documents/>. Paper copies can be obtained from the CHHS Department during business hours (weekdays 8:00 A.M. - 5:00 P.M.).

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Council Briefing Center in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Christine Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or [ccavanaugh@spokanecity.org](mailto:ccavanaugh@spokanecity.org). Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**NON-ENGLISH SPEAKING:** The Consolidated Plan process intends, to the maximum extent feasible, to accommodate the needs of non-English speaking residents. Individuals requesting an interpreter should contact the CHHS Department. All accommodation requests should be made 72 hours prior to the public hearing, however, if a request is made within 72 hours, every reasonable effort will be made to provide an interpreter.

For further information, contact the Community, Housing and Human Services Department at 625-6325.

Publish September 2 & 9, 2015

# General Notices

## **HOME FUNDS APPLICATIONS AVAILABLE**

The City of Spokane seeks applicants for funding that can be used to acquire, rehabilitate, or construct rental properties within the City limits that are affordable to low-income households.

**About \$1,000,000 in Federal HOME funds** will be available as low-interest loans through the City of Spokane's Multifamily Housing Program. In exchange for low-cost loans with the potential for payment deferral and/or debt forgiveness, property owners must agree to rent restrictions and to rent to low-income tenants for at least 5 years for projects involving rehabilitation or acquisition, or 20 years for new construction projects. The funding should supplement financing from other sources.

Projects must meet at least one of the program priorities: housing affordable to households earning 30% or less of the area median income (\$19,350 for a family of four); housing units that are affordable to households with incomes at or below 50% AMI (\$32,350 for a family of four) and are located within a City Council Targeted Investment Area and/or in areas designated as Centers and Corridors in the City's Comprehensive Land Use Plan; housing units with 3 or more bedrooms that are affordable to large households earning 50% or less of the area median income; and/or housing units that provide Permanent Supportive Housing for chronically homeless. Rent restrictions, tenant income limits, and other requirements apply.

Applications for funding consideration may be submitted by non-profit housing organizations, the Spokane Housing Authority, and Community Housing Development Organizations, as well as for-profit developers and building owners.

Application materials are in Word and Excel and are available on the City's website at <https://my.spokanecity.org/chhs/>, by contacting the City's Community, Housing & Human Services Department - City Hall, 808 West Spokane Falls Boulevard, Rm. 650, or by calling 625-6325. **Completed applications will be accepted until Wednesday, September 9, 2015 at 5:00 P.M.** Contact Melora Sharts at 625-6325 or [msharts@spokanecity.org](mailto:msharts@spokanecity.org) for questions regarding the application.

Minority and women applicants are encouraged to apply.

Publish August 5, 12, 19, 26, and September 2, 2015.

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### **2015-2016 Annual Comprehensive Plan Amendments Notice of Application Deadline**

The City of Spokane will be accepting applications for the annual Comprehensive Plan Amendment Cycle up until October 31, 2015, per SMC 17G.020.010. All applications that are certified complete by November 30th, 2014 will be considered concurrently during the upcoming amendment cycle. Applications must be submitted no later than October 31st, 2015 if the applicant is seeking application certification by November 30th, 2015. Applications that are certified complete after November 30th, 2015 will be docketed for consideration during future amendment cycles.

The City of Spokane's Comprehensive Plan addresses many facets of city life, including land use, transportation, capital facilities, housing, economic development, natural environment and parks, neighborhoods, social health, urban design, historic preservation, and leadership. The City of Spokane is committed to conducting an annual process to consider amendments to the comprehensive plan. The GMA specifies that amendments to a comprehensive plan cannot be made more frequently than once per year. The purpose for this is two-fold: it gives the plan stability over time, avoiding spontaneous changes in response to development pressures, and it groups all proposed amendments in a common process for consideration, providing the opportunity to examine their collective effects on the plan.

Plan Commission consideration of each amendment proposal will be conducted at public workshops held during the public comment period, typically in the summer. Applicants will be afforded the opportunity to address the Plan Commission during the workshop regarding their application. The City Council considers the amendment proposals, staff report, and Plan Commission's amendment recommendations within the context of its budget discussions, and acts on the amendment proposals prior to or at the same time as it adopts the City budget, usually mid/late fall.

A pre-application conference is required prior to application. If you have any questions or concerns regarding the Comprehensive Plan Amendment process or would like to schedule a pre-application conference, please contact staff at (509) 625-6300 or [tblack@spokanecity.org](mailto:tblack@spokanecity.org).

A pre-application conference is required prior to application. If you have any questions or concerns regarding the Comprehensive Plan Amendment process or would like to schedule a pre-application conference, please contact staff at (509) 625-6300 or [tblack@spokanecity.org](mailto:tblack@spokanecity.org).

Publish: August 19 & 26, September 2, 9, 16, 23, & 30 and October 7 & 14, 2015

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# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C35198

An ordinance vacating an un-named portion of right of way, 60 feet by 447.97 feet, approximately 650 feet north of 8018 West Sunset Highway in Section 20, T25N, R42E, W.M., Spokane, Washington as requested by Rodney Black & John McCormack.

WHEREAS, a petition for the vacation of an un-named portion of right of way, 60 feet by 447.97 feet, approximately 650 feet north of 8018 West Sunset Highway in Section 20, T25N, R42E, W.M., Spokane, Washington, has been filed with the City Clerk representing 100% of the abutting property owners, and a hearing has been held on this petition before the City Council as provided by RCW 35.79; and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; -- NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That the un-named portion of right of way, 60 feet by 447.97 feet, approximately 650 feet north of 8018 West Sunset Highway in Section 20, T25N, R42E, W.M., Spokane, Washington as requested by Rodney Black & John McCormack is hereby vacated. Parcel number not assigned.

Section 2. That this ordinance shall not become effective until the owners of parcel north of the area to be vacated have deeded to the City of Spokane the north 30 feet of the property north of the vacated right-of-way.

**Passed by City Council August 24, 2015**

**Delivered to Mayor August 25, 2015**

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## ORDINANCE NO. C35294

An ordinance amending C-32780 vacating the south 60 feet of Syndicate Boulevard from the west line of vacated Ferrall Street to the west line of Sycamore Street, and from the east line of Sycamore Street to five feet south of the south line of Mission Avenue.

WHEREAS, a petition for the vacation of the south 60 feet of Syndicate Boulevard from the west line of vacated Ferrall Street to the west line of Sycamore Street, and from the east line of Sycamore Street to five feet south of the south line of Mission Avenue has been held on this petition before the City Council as provided by RCW 35.79 and

WHEREAS, the City Council has found that the public use, benefit and welfare will best be served by the vacation of said public way; - NOW, THEREFORE,

The City of Spokane does ordain:

Section 1. That the south 60 feet of Syndicate Boulevard from the west line of vacated Ferrall Street to the west line of Sycamore Street, and from the east line of Sycamore Street to five feet south of the south line of Mission Avenue is hereby vacated. Legal R43 T25 S15 NW 1/4. Parcel number not assigned.

Section 2. An easement is reserved and retained over and through the entire vacated area, **except for the south 20 feet of vacated Syndicate Boulevard from the east line vacated Freya Street to the west line of Lot 5 Block 180 of Syndicate Addition**, for the utility services of Avista Utilities and Comcast Broadband to protect existing



and future utilities, and no structure or other obstructions shall be erected or placed within the easement area without the prior written approval of the Engineering Operations Manager.

**Passed by City Council August 24, 2015  
Delivered to Mayor August 25, 2015**

**ORDINANCE NO C35296**

An ordinance amending Ordinance No. C-35185, passed the City Council November 24, 2014, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2015, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2015, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2015 budget Ordinance No. C-35185, as above entitled, and which passed the City Council November 24, 2014, it is necessary to make changes in the appropriations of the Fire/EMS Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Fire/EMS Fund, and the budget annexed thereto with reference to the Fire/EMS Fund, the following changes be made:

|       |             |  |                   |
|-------|-------------|--|-------------------|
| FROM: | 1970-35121  | Fire/EMS Fund                                |                   |
|       | 99999-39710 | Transfer from General Fund                   | <u>\$ 195,000</u> |
| TO:   | 1970-35120  | Fire/EMS Fund                                |                   |
|       | 22200-09310 | Firefighter<br>(12 new hire-ahead positions) | 138,000           |
|       | 22200-52110 | Medicare                                     | 2,000             |
|       | 22200-52210 | Retirement                                   | 8,000             |
|       | 22200-52310 | Medical                                      | 42,000            |
|       | 22200-51640 | Deferred Compensation                        | 5,000             |
|       |             |  | <u>\$ 195,000</u> |

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to create twelve hire-ahead Firefighter positions needed to maintain current staffing levels, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**Passed by City Council August 24, 2015  
Delivered to Mayor August 25, 2015**

# Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

**NEIGHBORHOOD AND HOUSING SPECIALIST SPN 301  
(AMENDED)  
Open Entry Examination**

**DATE OPEN:** Monday, August 10, 2015  
**DATE CLOSED:** Applications will be accepted until further notice. (Amended)  
**SALARY:** \$57,461 annual salary, payable bi-weekly, to a maximum of \$70,574

**Summary of Work**

Performs professional administrative and field work developing and implementing public participation programs and enforcing legal codes while responding to complex complaints and inquiries.

**Minimum Qualifications**

(These must be met at time of test.)

**Education:** Graduation from an accredited four-year college or university with a degree in public administration, social science, law enforcement, planning, or a closely related field

**Experience:** One year of experience enforcing legal codes; and one year of experience developing and implementing public participation programs.

**Substitutions:** An American Association of Code Enforcement certification or certification from the ICC as a Zoning Inspector will substitute for the enforcement experience requirement.

**License:** Applicant must possess a valid driver's license.

**Additional note:** Must obtain a limited law enforcement commission within one year of date of employment.

**Examination Details:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a Training and Experience (T&E) Evaluation, which consists of a Supplemental Questionnaire, with weights assigned as follows:

- T&E Evaluation 100%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**T&E EVALUATION DETAILS**

The T&E Evaluation is designed to evaluate the relevance, level, recency, progression, and quality of the applicant's education and training, and to elicit sufficient job-related information to evaluate the amount and quality of the applicant's previous experience, as well as any other information deemed important to performing the duties of the position.

**TIP:** It is more efficient to develop your responses in a word processing document and then paste them into the online questionnaire to be submitted. The questions are located online in the tab marked "Supplemental Questions" on the job announcement.

- The Supplemental Questionnaire is the Civil Service examination for this position and must be completed online at the time of application.
- Responses should be consistent with the information on your application and are subject to verification. "See Resume" or "See Application" are not qualifying responses and will not be considered.
- Changes or corrections to your responses cannot be made once your application packet has been submitted. Duplicate applications will be disqualified.
- Failure to complete all of the questions or incomplete responses will result in a lower score; therefore, it is advantageous for you to provide a full and complete response to each supplemental question.
- Resumes or questionnaires uploaded as attachments to the application will not be accepted in lieu of completing each question online.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

**How to Apply**

**APPLICATIONS MUST BE FILED ONLINE AT:** <http://my.spokanecity.org/jobs>

Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with **Job Title – Applicant Name** in the Subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: 509.625.6077

**For more information, call Civil Service Commission at 509.625.6160.**

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**Refuse Collector III SPN 553  
Promotional Only Examination**

**DATE OPEN:** Monday, August 24, 2015  
**DATE CLOSED:** Sunday, September 06, 2015 @ 11:59 p.m.  
**SALARY:** \$39,045 annual salary, payable bi-weekly, to a maximum of \$56,188

**Summary of Work**

Performs semi-skilled and minor supervisory work as lead worker on a refuse collection crew.

**Minimum Qualifications**

(These must be met at time of test.)

**Experience:** Two years of experience in the classification of Refuse Collector II (SPN 550).

**License:** Must possess a valid Class "B" Commercial Driver's License with air brake endorsement.

**Examination Details:**

Applicants must meet the minimum qualifications and pass the examination for this position to be eligible for hire. The examination will consist of a written test and promotional evaluation, with weights assigned as follows:

- Written test 80%
- Promotional Evaluation 20%

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**WRITTEN TEST DETAILS:**

The written test will be conducted in the Civil Service Test Room (4th floor, City Hall) on **Tuesday, September 15, 2015 at 2:00 p.m.** The approximate duration of the test is 2 hours.

**Self-schedule written test date and time:** Upon acceptance of your application, you will receive an e-mail with complete instructions to self-schedule your test session. Additional sessions may be added depending on the number of applications accepted.

The written test may include such subjects as: Refuse Collection; Driving Regulations; Safety & First Aid; Interpersonal Relations.

**PROMOTIONAL EVALUATION DETAILS**

Pursuant to Civil Service Rule VI, Section 9, an evaluation of an employee's job performance [in the form of a Performance Appraisal Review (PAR)] shall be a subject in all promotion exams. The PAR should be administered by the employee's supervisor within the past year.

- The employee's most recent PAR is the Promotional Evaluation for this position.
- If the most recent PAR is expired (older than one year), the employee's payroll clerk and supervisor are notified. The supervisor is responsible for submitting an updated PAR to the HR department for approval prior to the closing date.
- If an updated PAR is not received by the closing date, the most recent PAR on file will be used, regardless of date administered.

Qualified applicants are encouraged to apply immediately. All applicants must complete and submit a City of Spokane employment application online by 11:59 p.m. on the filing cut-off date.

**How to Apply**

**APPLICATIONS MUST BE FILED ONLINE AT:** <http://my.spokanecity.org/jobs>

Copies of required additional documents may be attached to your application or submitted via any of the following:

- Email: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org) with Job Title – Applicant Name in the Subject line of the email
- In person or mail to: Civil Service Commission, 4<sup>th</sup> Floor-City Hall, 808 W. Spokane Falls Blvd., Spokane, WA 99201
- Fax: 509.625.6077

**For more information, call Civil Service Commission at 509.625.6160.**

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# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### CALL FOR BIDS

#### **Addison/Standard Bicycle and Pedestrian Corridor Engineering Services File No. 2013162**

This project consists of the construction of approximately 1,050 square yards of cement concrete sidewalk, 675 square yards of cement concrete driveway, 19,000 sf of removal of existing pavement markings, 29,000 sf of pavement markings, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., September 14, 2015 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file in the office of the Director, Engineering Services Department. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

Publish: August 19, 26 and September 2, 2015

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### CALL FOR BIDS

#### **Union Basin Stormwater Improvements Engineering Services File No. 2013221**

#### **NOTE: THIS PROJECT HAS A TWO WEEK BID PERIOD**

This project consists of the construction of approximately 6,500 cubic yards of excavation and embankment, 9,000 square yards of swale construction, 45 drainage structures, 1500 square yards of 5-inch thick HMA pavement, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., September 14, 2015 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file in the office of the Director, Engineering Services Department. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within FIVE (5) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

*It is anticipated that this project will be funded in part by the Washington State Department of Ecology. Neither the State of Washington nor any of its departments or employees are, or shall be, a party to any contract or any subcontract resulting from this solicitation for bids.*

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

**\*\*\*\*It is the City's intent that this project be started this fall with as much of the work as possible being complete prior to any suspension for weather.**

**\*\*\*\*Time is of the essence due to the length of the construction window and/or the time of year in which the project is being constructed. Please note that various award phase steps have shorter than normal time frames as detailed in section 1-03.3, 1-08.4, and 1-08.5.**

Publish September 2 and 9, 2015

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# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### CITY OF SPOKANE, WASHINGTON

### INFORMAL REQUEST FOR PROPOSALS

**DESCRIPTION:** STATE COURT RECEIVER FOR PROPERTIES IN SPOKANE IN VARIOUS STAGES OF DISTRESS

**DEPARTMENT:** CODE ENFORCEMENT DEPARTMENT

**DUE DATE:** September, 18, 2015, no later than 1:00 PM

#### 1. INTRODUCTION

##### 1.1 BACKGROUND

THE CITY OF SPOKANE'S CODE ENFORCEMENT DEPARTMENT IS SEEKING SERVICES TO ACT AS STATE COURT RECEIVER FOR PROPERTIES IN SPOKANE IN VARIOUS STAGES OF DISTRESS, AND/OR TO ACT ON BEHALF OF PROPERTIES INVOLVED IN POSSIBLE CRIMINAL VIOLATIONS OF THE LAW, OR THAT HAVE NO PARTY READY, WILLING AND ABLE TO CARE FOR THE PROPERTY.

##### 1.2 PERIOD OF PERFORMANCE

The proposed contract is estimated to begin on September 15, 2015 and run through September 14, 2016. The City's Code Enforcement Department will refer properties on an as-needed basis to Consultant to handle in a Receivership capacity.

Contract renewals or extensions, if any, shall be at the sole discretion of the City. The contract may be extended for four (4) additional one-year contract periods, subject to mutual agreement, with the total contract period not to exceed five (5) years.

#### 2. SCOPE OF SERVICES

##### 2.1 SCOPE OF SERVICES

SERVICES TO PROVIDE A STATE COURT RECEIVER FOR PROPERTIES IN SPOKANE THAT ARE IN VARIOUS STAGES OF DISTRESS, AND/OR TO ACT ON BEHALF OF PROPERTIES INVOLVED IN CRIMINAL VIOLATIONS OF THE LAW, THAT HAVE NO PARTY READY, WILLING AND ABLE TO CARE FOR THE PROPERTY. THE CITY WILL PAY RECEIVERSHIP EXPENSES, TO BE RECOMPENSED FROM THE RECEIVERSHIP IF FUNDS ARE GENERATED FROM THE SALE OF A PROPERTY.

PROPOSERS SHALL HAVE EXPERIENCE IN THE AREAS OF RECEIVERSHIP, BANKRUPTCY, LANDLORD-TENANT LAWS AND AT LEAST EXTENSIVE KNOWLEDGE OF DEBTOR AND CREDITOR LAW. THE CITY'S CODE ENFORCEMENT DEPARTMENT NEEDS TO FILE RECEIVERSHIP'S IN STATE COURT FOR PROPERTIES IN VARIOUS STAGES OF DISTRESS, AND THOSE SUBJECT TO "DO NOT OCCUPY" ORDERS. PROPOSERS MUST BE CAPABLE OF SERVING AS A STATE COURT RECEIVER AND THE CITY SHALL REFER CASES ON AN AS-NEEDED BASIS TO CONSULTANT FOR THEIR SERVICES TO ACT ON BEHALF OF THOSE PROPERTIES IN NEED OR IN STATE COURT.

### 3. GENERAL INFORMATION

#### 3.1 IRFP COORDINATOR

The IRFP Coordinator is the sole point of contact in the City for this procurement. All communication between the Proposer and the City upon receipt of this IRFP shall be with the IRFP Coordinator, as follows:

|                |                                |
|----------------|--------------------------------|
| Name           | City Attorney – Nancy Isserlis |
| Department     | City Attorney’s Office         |
| Phone Number   | (509) 625-6287                 |
| E-Mail Address | nisserlis@spokanecity.org      |

Any other communication will be considered unofficial and non-binding on the City.

#### 3.2 SUBMISSION OF PROPOSALS

- A. PROPOSALS MAY BE SUBMITTED BY HAND OR MAIL.
- B. Place one (1) copy of the Proposal in a sealed envelope. On the front of the envelope, place the following information:

PROPOSAL TITLE  
DUE: DUE DATE  
PROPOSER’S NAME

- C. Mail or hand deliver one (1) copy of the Proposal, as follows:

City of Spokane,  
Attn. Nancy Isserlis  
City Attorney’s Office  
5th floor – City Hall  
808 West Spokane Falls Boulevard  
Spokane, WA 99201

#### 3.3 ACCEPTANCE PERIOD

Proposals shall remain in effect for a minimum of ninety (90) days from the due date for receipt of Proposals for acceptance by the City.

#### 3.4 RESPONSIVENESS

Failure by the Proposer to comply with any part of the IRFP may result in rejection of the Proposal as non-responsive. The City also reserves the right, however, at its sole discretion to waive minor administrative irregularities.

#### 3.5 COSTS TO PROPOSE

The City will not be liable for any costs incurred by the Proposer in preparation of a Proposal submitted in response to this IRFP, conduct of a presentation, or any other activities related to responding to this IRFP.

#### 3.6 EVALUATION PROCEDURE

Responsive Proposals will be evaluated based on the requirements stated in this solicitation. The evaluation process is designed to award this procurement not necessarily to the Consultant of least cost, but rather to the Consultant whose Proposal best meets the requirements of this IRFP. The City, at its sole discretion, may elect to select the top-scoring firms as finalists for an oral presentation. The IRFP Coordinator may contact the Proposer for clarification of any portion of the Proposer’s Proposal.



### 3.7 ACCEPTANCE / REJECTION OF PROPOSALS

Contract award, if made, will be to the Proposer submitting the most favorable Proposal. The City reserves the right at its sole discretion to reject any and all Proposals received without penalty and to not issue a contract from this IRFP.

## 4. PROPOSAL CONTENTS

### 4.1 PREPARATION OF PROPOSAL

Proposals shall be submitted on eight and one-half by eleven inch (8" 1/2 x 11") paper. Include the Letter of Submittal, Technical and Management Proposal, Cost Proposal and other information as requested in this solicitation.

### 4.2 LETTER OF SUBMITTAL

The Letter of Submittal shall be signed and dated by a person authorized to legally bind the Consultant to a contractual relationship, e.g., the president or executive director if a corporation, the managing partner if a partnership, or the proprietor if a sole proprietorship. The Letter of Submittal should include the following information about the Consultant.

1. Name, address, principal place of business, telephone number, and fax number/e-mail address of legal entity or individual with whom contract would be written.
2. Legal status of the Consultant (sole proprietorship, partnership, corporation, etc.).
3. Acknowledgement that the Consultant will comply with all terms and conditions set forth in the Request for Proposals, unless otherwise agreed by the City.

### 4.3 TECHNICAL AND MANAGEMENT PROPOSAL

The Proposal shall contain a comprehensive description of services including the following elements:

1. PROJECT APPROACH / METHODOLOGY – Include a complete description of the Consultant's proposed approach and methodology for the project.
2. WORK PLAN – Include all project requirements and the proposed tasks, services, activities, etc. necessary to accomplish the scope of the project. Convey sufficient detail to show the Consultant's knowledge of the subjects and skills necessary to successfully complete the project. Include any required involvement of City staff. The Consultant may also present any creative approaches that might be appropriate and may provide any pertinent supporting documentation.
3. PROJECT MANAGEMENT
  - PROJECT TEAM STRUCTURE / INTERNAL CONTROLS - Provide a description of the proposed project team structure. Include who within the firm will have prime responsibility and final authority for the work.
  - STAFF QUALIFICATIONS / EXPERIENCE – Identify staff who will be assigned to the potential contract, indicating their responsibilities and qualifications, and include the amount of time each will be assigned to the project. The Consultant shall commit that staff identified in its Proposal will actually perform the assigned work.
4. EXPERIENCE OF THE CONSULTANT - Indicate the receivership, bankruptcy and or creditor/debtor law experience the Consultant has in the area of the proposed contract work.
5. REFERENCES - List names, addresses, telephone numbers, and fax numbers/e-mail addresses of three (3) business references for whom work has been accomplished and briefly describe the type of service provided. The Consultant shall grant permission to the City to contact the references. Do not include current City staff as references. The City may evaluate references at the City's discretion.

### 4.4 COST PROPOSAL.

The fee shall include all costs required to perform the services necessary to accomplish the objectives of the contract. Identify all costs including expenses to be charged for performing the services. List staff costs and any

expenses necessary to accomplish the tasks and produce the deliverables under the contract. Consultants are required to collect and pay Washington state sales tax, if applicable.

## 5. CONTRACT TERMS

### 5.1 CITY OF SPOKANE BUSINESS REGISTRATION.

Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid business license. The Consultant shall be responsible for contacting the State of Washington Business License Services at <http://bls.dor.wa.gov> or 1-800-451-7985 to obtain a business registration. If the Consultant does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

### 5.2 ANTI-KICKBACK.

No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this contract shall have or acquire any interest in the contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the contract.

### 5.3 NONDISCRIMINATION.

No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Contractor agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Contractor.

### 5.4 INSURANCE COVERAGE

During the term of the contract, the Consultant shall maintain in force at its own expense, each insurance coverage noted below:

- A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers; and
- B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,500,000 each occurrence for bodily injury and property damage. It shall provide that the City, its officers and employees are additional insureds but only with respect to the Consultant's services to be provided under this contract; and
- C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.
- D. Professional Liability Insurance with a combined single limit of not less than \$2,000,000 each claim, incident or occurrence. This is to cover damages caused by the error, omission, or negligent acts related to the professional services to be provided under this contract. The coverage must remain in effect for at least three (3) years after the contract is completed.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without thirty (30) days written notice from the Consultant or its insurer(s) to the City. As evidence of the insurance coverages required by this contract, the Consultant shall furnish acceptable insurance certificates to the City at the time it returns the signed contract. Insuring companies or entities are subject to City acceptance and must have a rating of A- or higher by Best. The Consultant shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

**REQUEST FOR PROPOSALS****PURCHASE OR LEASE OF COPIERS AND PRINTERS****City of Spokane Information Technology Department****RFP #4130-15**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, SEPTEMBER 14, 2015**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **PURCHASE OR LEASE OF COPIERS AND PRINTERS** for the City of Spokane Information Technology Department.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, September 14, 2015**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, seven (7) paper copies, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFP #4130-15, PURCHASE OR LEASE OF COPIERS AND PRINTERS, DUE 9/14/2015”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: August 26 & September 2, 2015

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**REQUEST FOR PROPOSALS****MAPPING AND NOTIFICATION SOFTWARE SYSTEM****City of Spokane Planning and Development Services Department****RFP #4149-15**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, SEPTEMBER 14, 2015**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **MAPPING AND NOTIFICATION SOFTWARE SYSTEM** for the City of Spokane Planning and Development Services Department.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, September 14, 2015**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, two (2) paper copies, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFP #4149-15, MAPPING AND NOTIFICATION SOFTWARE SYSTEM, DUE 9/14/2015”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: August 26 & September 2, 2015

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## REQUEST FOR PROPOSALS

### GRAPHICS AND OFFSET PRINTING SERVICES

City of Spokane Communications Department

**RFP #4153-15**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **TUESDAY, SEPTEMBER 8, 2015**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **GRAPHICS AND OFFSET PRINTING SERVICES** for the City of Spokane Communications Department.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Tuesday, September 8, 2015**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, two (2) paper copies, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFP #4153-15, GRAPHICS AND OFFSET PRINTING SERVICES, DUE 9/8/2015”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: August 19 & 26, and September 2, 2015

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**REQUEST FOR PROPOSALS****QUICK COPY SERVICES****City of Spokane Communications Department****RFP #4154-15**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, SEPTEMBER 14, 2015**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **QUICK COPY SERVICES** for the City of Spokane Communications Department.

The Request for Proposals document is available by contacting Connie Wahl, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, September 14, 2015**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original, two (2) paper copies, and one (1) reproducible digital copy (CD or thumb drive) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:  
**“RFP #4154-15, QUICK COPY SERVICES, DUE 9/14/2015”**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: August 26 & September 2, 2015

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**UPDATED  
REQUEST FOR QUALIFICATIONS**

**RIVERFRONT PARK REDEVELOPMENT - ARCHITECTURAL AND ENGINEERING SERVICES FOR  
YEAR ROUND RECREATIONAL RINK & SKYRIDE FACILITY**

**City of Spokane Parks & Recreation Department**

**BID #4166-15**

Sealed Proposals will be acknowledged at 1:15 p.m., **MONDAY, SEPTEMBER 14, 2015** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **RIVERFRONT PARK REDEVELOPMENT ARCHITECTURAL AND ENGINEERING SERVICES FOR YEAR ROUND RECREATIONAL RINK & SKYRIDE FACILITY** for the City of Spokane Parks & Recreation Department.

The Request for Qualifications document is available by contacting Thea Prince, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit Thirteen (13) Copies of the Proposal as follows: One (1) paper original, eleven (11) paper copies and one (1) reproducible digital copy (thumb drive or CD) in Adobe Acrobat format of the Proposal to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**“RIVERFRONT PARK REDEVELOPMENT ARCHITECTURAL AND ENGINEERING SERVICES FOR YEAR ROUND RECREATIONAL RINK & SKYRIDE FACILITY, BID #4166-15, DUE 9/14/15”.**

Thea Prince  
Purchasing Department

Publish: September 2, 2015

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### REQUEST FOR QUALIFICATIONS

#### **POWERHOUSE #1 AIR HANDLING SYSTEM DESIGN CITY OF SPOKANE – WATER & HYDRO ELECTRIC SERVICES DEPT.**

#### **RFQ #4167-15**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, SEPTEMBER 21, 2015**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **POWERHOUSE #1 AIR HANDLING SYSTEM DESIGN** for the City of Spokane Water & Hydro Electric Services Department.

The Request for Qualifications document is available by contacting Thea Prince, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, September 21, 2015**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit Five (5) Copies of the Proposal as follows: One (1) paper original, three (3) paper copies and one (1) reproducible digital copy (thumb drive or CD) in Adobe Acrobat format of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the Proposals. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“RFQ #4167-15 POWERHOUSE #1 AIR HANDLING SYSTEM DESIGN, DUE 9/21/15”**

Thea Prince  
City Purchasing

Publish: August 26 & September 2, 2015

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**GOODYEAR CONVEYOR BELT****City of Spokane Solid Waste Disposal Department  
Waste to Energy Facility****BID #4168-15**

Sealed bids will be opened at 1:15 p.m., **TUESDAY, SEPTEMBER 8, 2015** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for one (1) or more **GOODYEAR CONVEYOR BELTS** for the City of Spokane Solid Waste Disposal Department – Waste to Energy Facility.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) paper original of the Proposal to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:  
**“GOODYEAR CONVEYOR BELT, BID #4168-15, DUE 9/8/15”.**

Thea Prince  
Purchasing Department

Publish: September 2, 2015

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**REQUEST FOR QUALIFICATIONS****WTE System Control Panel (SCP) Upgrade****City of Spokane Solid Waste Disposal Department – Waste to Energy Facility****RFQ #4169-15**

Sealed Statement of Qualification Proposals will be acknowledged at the 1:15 p.m. public bid opening on **TUESDAY, SEPTEMBER 8, 2015**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **WTE System Control Panel (SCP) Upgrade** for the City of Spokane Solid Waste Disposal Department – Waste to Energy Facility.

The Request for Qualifications document is available by contacting Thea Prince, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Statement of Qualification Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Tuesday, September 8, 2015**. Statement of Qualification Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statement of Qualification Proposals delivered late. **Only firm Statement of Qualification Proposals with signatures will be evaluated.**



**Submit one (1) paper original, three (3) paper copies, and one (1) reproducible digital copy (CD or thumb drive) of the Statement of Qualification Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Statement of Qualification Proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:  
**“RFQ #4169-15, WTE System Control Panel (SCP) Upgrade, DUE 9/8/2015”**

Thea Prince  
City of Spokane Purchasing

Publish: August 19, 26 and September 2, 2015

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### **Bag House Fabric Filter Tapered Bags**

**City of Spokane Solid Waste Disposal Department  
Waste to Energy Facility**

**BID #4171-15**

Sealed bids will be opened at 1:15 p.m., **MONDAY, SEPTEMBER 14, 2015** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **BAG HOUSE FABRIC FILTER TAPERED BAGS** for the City of Spokane Solid Waste Disposal Department – Waste to Energy Facility.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org)

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Department **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) paper original of the Proposal to:**

Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:  
**“BAG HOUSE FABRIC FILTER TAPERED BAGS, BID #4171-15, DUE 9/14/15”.**

Thea Prince  
Purchasing Department

September 2 & 9, 2015

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