



Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 104

DECEMBER 31, 2014

Issue 53



MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

MICHAEL A. ALLEN (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

CANDACE MUMM (DISTRICT 3)

JON SNYDER (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

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The Official Gazette

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Minutes

NOTICE**NO MEETING MINUTES OF SPOKANE CITY COUNCIL
Monday, December 22, 2014**

The Monday, December 22, 2014 regularly scheduled City Council meeting was not held. Therefore, no meeting minutes will be published for this date.

Planning Community Economic Development**October 6, 2014 Meeting Minutes**

Meeting called to order at 10:31 AM

Attendance:

- PCED Members present: Chairperson Mumm, Council Members: Karen Stratton, Jon Snyder, Mike Fagan, and Amber Waldref
- Staff present: Jan Quintrall, Scott Chesney, Mark Serbousek, Mike Werner, Heather Trautman, Eldon Brown, Dan Buller, Andrew Worlock, Inga Note, Kris Becker, Jacque West, Jo Anne Wright, Dave Steele, Mike Piccolo, James Richman, Adi McGee

Approval of Minutes:

Council Member Fagan motion to approve minutes; M/S Council Member Waldref; motion carried.

Consent Items/Informational Updates:**Discussion:****Load Rating of the Maple Street Bridge**

- Program the City has been using is no longer supported; City is in the process of updating software
- Maple Street Bridge is a steel bridge and unable to run the load rating on that type of bridge at this time – need to hire consultant
- 1998 was last time load rating was run on this bridge
- Safety ratings run every two years; at this time some fire trucks and other large trucks are unable to go over some of our bridges; this information will determine whether we can have larger trucks cross the bridge than is currently allowed

Street Vacation – 60 feet between Parcels 25201.9024/9025

- Eldon presented map and showed area – no questions from Council

Council Update:**School Zone Pilot Program**

- Mobile speed units and fixed speed units available; mobile speed units are more costly as they require an officer in the unit
- Very similar to photo-red/red-light camera program; citations with fixed speed units are non-moving violations like those issued with photo-red cameras
- Fixed speed units tie into flashing speed zone signs; pilot would likely look to a school that already has one of these units
 - Arlington and Stevens Elementary Schools do not have the flashing signs; however, Longfellow Elementary does have the flashing signs and may be a good candidate
- Consider utilizing traffic calming dollars to add the flashing school zone signs at a potential pilot school; signs cost approximately \$9000
- Council requests more data regarding emphasis around Arlington, Stevens, and Longfellow Elementary schools,

as well as Gary Middle School; also asking for school walkability statistics to determine how many students walk compared to being driven by parents

- Staff will research and return to PCED with requested information noting that further research to determine locations that will provide the most safety for students would be included in the scope of work for ATS
- This project would be implemented only for safety purposes, and it is crucial the City move ahead with that as the primary focus

Traffic Calming Project Discussion

- Each Council District was allotted approximately \$100,000 in Traffic Calming dollars, the Spokane Police Department received \$100,000 for an additional Traffic Enforcement Officer, and the remaining funds were set aside into a "flex" account for overflow projects or to supplement projects that needed additional funds
- This process has not been done in three years; projects being funded were discussed
- Council Member Snyder proposed balancing the numbers so that funding is equalized between the three Districts, with the possibility of more focus on the Targeted Investment Area
- There are substantial funds available to manage the current overages within each District; Council Member Snyder suggests allowing projects to move forward
- Council Member Mumm noted that District 2 has spent the most, District 1 is second in spending, and District 3 has spent the least thus far
- Staff will total up all projects to date and pending then forward to Council for review
- Council and staff discussed a traffic/pedestrian light on Greene St. near SCC
- Council agreed that the projects applied for on the current list will move ahead; projects in the Targeted Investment Area will be further discussed as they come up; will also work to rebalance funding between Districts, focusing flex dollars on the Targeted Investment Area

Staff Update:

Willar Property Acquisition

- This is the last of the significant pieces of property needed for the Riverside Extension Phase II; three other small pieces remain
- Willar owns the property and has a parking agreement with 2nd Harvest; the City is resolving the parking agreement with 2nd Harvest and purchasing the entire parcel from Willar
- City is paying for assessed value of property as well as damages to the organization - cost is not inclusive of only the dirt but mitigates loss of revenue to business operations out of property as well

EBO – BDS Systems and Services Manager

- Upgrade of the former Office Manager position to System and Services Manager; changing the position to an Exempt position
- Chairperson Mumm inquired if there would be a nationwide search for the position
 - A nationwide search was done for the Planning Operations Manager and resulted in two highly qualified candidates; staff intends to hire the other candidate
 - The reclassification was being discussed with the Office Manager who resigned; however, an opportunity arose for that person and she resigned. The resignation of that person opened the door for the reclassification to this position
- Council Member Snyder noted that Council wants more Planners and more planning capacity; he asked how adding this position and the Planning Operations Manager will get them the planning capacity that the City needs
 - This position would manage the clerical staff within the Business and Development Services Division; the person would manage the clerical staff organizing, streamlining and cross-training clerical staff to create a stronger support system for Planning, Engineering, Streets, and the Construction Office, as well as managing the bidding that comes out of Engineering
- This position differs from the Engineering Operations Manager in that he or she will be managing the clerical staff that supports the professional staff within the Division; the Engineering Operations Manager manages the Professional staff within Engineering

EBO Request for Hillyard Precinct

- Remodel of the Hillyard Precinct is moving forward
- Large garage door will be removed, brick façade will be added, shed will be removed, fence will be removed
- Inside there will be conference rooms added, office space added, public meeting space, indoor parking for critical vehicles, and a place for IT
- Designer's estimate was \$400,000, and the low bid came in at \$354,767.55
- Currently validating contractor to ensure they can complete the work at the bid price

- Council Member Fagan asked if the north sidewalk was going to be redone – Engineering is working on a sidewalk project in the area; however, that work is on the opposite side of the street
- Secured external parking will be provided for officers; cost savings found due to utilizing repurposed fence from the front of the property to enclose that area
- Project will be funded using Disposition Revenues Fund; not the General Fund

Annexation Plan for the South Hill

- Staff reviewed an application for a Moran Prairie Annexation –brought forward by a single property owner - that was reviewed by Council in 2011; it was tabled indefinitely
- Implications of annexation would include six and a half years of mitigation to District 8, assuming our current Fire Department would not serve the area, as well as a decrease in utility income
- The mitigation agreement with Fire District 10 was discussed; as that is in perpetuity; the mitigation in that District expires if we annex more than 60 percent of that District
 - Even if we annexed all of the UGA for District 10 we would be unable to reach the 60 percent threshold
- Jan Quintrall noted that we are in agreement with the County to hold all annexation at this time as we work on the UGA and this was further discussed with Council

Plan of Spokane/Neighborhood Planning Update

- Council is looking for a timeline for an action piece for the neighborhoods
 - Information sent to North Hill was an informational piece, and tool kits will be forthcoming as well
- BergerABAM is coming back in early December to present again, by the end of the year a draft plan is intended
- Chairperson Mumm reiterated continuous communication between Planning and Development and the neighborhoods regarding BergerABAM information
- Staff is continuing customary communication via meetings; however, is also building more robust online communication presence with the neighborhoods utilizing Shaping Spokane and other outreach methods to ensure a well-rounded approach
- Intend to come to Council in January with a working draft of the three neighborhoods' documents, an analytical piece for the Centers and Corridors document, and a summary of the chapters that were done through the focus groups in 2014; intention is to have a full working draft by the end of June 2015
- Council asked if it was possible for the neighborhood plan to move more swiftly as there is need to get things done for construction season – yes, that is feasible and Staff can work to make that happen

Plan Commission Transportation Subcommittee Plan

- Plan Commission voted to establish this committee to include four Plan Commission Members; Brian McClatchey has not asked Planning and Development for any support
- Chairperson Mumm suggested that Brian send a letter of invitation to Council regarding this committee; Staff will work to assist in this endeavor; Chairperson Mumm offered her assistance in this process as well

Cell Towers in Residential Areas

- The ordinance for cell towers written and adopted in 2005; Tami Palmquist detailed the current zoning and code regulations for cell towers in residential areas
- The City's cell tower code has not been revised since it was adopted and is not in the work plan for revisions at this time
- Council Member Snyder asked what the City's obligations were to follow State and Federal regulations and what can we change
- The City has never done any technology planning which leaves us unaware of gaps in cell phone and broadband coverage; this is something that should be researched and done
- Council determined the need for revisions in this ordinance as well as review of City infrastructure as a whole; requested moving this discussion to Plan Commission
- James Richman suggested bringing in an expert to do a citywide study that might be able to help us understand the trends within our borders so that we can ensure coverage within the gaps

Adjournment:

- **Next Agenda:**
 - School Zone Speed Pilot Program
 - Centers and Corridors Design Guidelines (11/3)
- Council Member Fagan reminded all to attend the Market Street Festival on Friday Night and all day Saturday

Next PCED meeting is scheduled for October 20, 2014

Planning Community Economic Development

October 20, 2014 Meeting Minutes

Meeting called to order at 10:30 AM

Attendance:

- PCED Members present: Chairperson Mumm, Council President Stuckart; Council Members: Jon Snyder, Karen Stratton, Mike Fagan, and Amber Waldref
- Staff present: Jan Quintrall, Scott Chesney, Mike Taylor, Gavin Cooley, Kris Becker, Jacque West, Eldon Brown, Carly Cortright, Dave Steele, Mike Werner, Adam McDaniel, Rae-Lynn Barden, Blaine Stum, Skylar Oberst, Sheila Morley, Heather Trautman, Julie Happy, Jerrie Allard, Adi McGee

Approval of Minutes:

- Council Member Fagan motion to approve minutes; M/S Council Member Stratton; motion carried.

Council Update:

Avista Gas Facility Replacement Program

- Michael Whitby from Avista presented information to Council regarding upgrade of Aldyl A pipe throughout the City of Spokane
 - 20-year program; 256 miles of Aldyl A pipe in the City of Spokane
 - Replacement began in 2012; projects contracted with NPL through 2017 for replacement
 - After working through initial challenges on permitting, Avista and the City have streamlined the permitting process to projects to move forward with few disruptions
 - Work season is April through October; currently working in Indian Trail area through early 2015
 - Mr. Whitby presented methods used to complete work; Avista utilizes Keyhole Cut technology when possible as it is the least invasive and allows for multiple replacements in a single day
 - Public outreach and communication includes town hall meetings, customer letters, EVP calls, door hangars, personal contact, and a web page dedicated to this project; Avista is also relighting appliances which requires customer contact prior to initiating service in the area
 - Mr. Whitby noted that communication with the City can be a challenge at times; Council inquired if the City of Spokane could do anything to better coordinate with Avista
 - Coordination with City of Spokane, Spokane County, and Spokane Valley is important to this project – it is not specific to City of Spokane - Avista looking at creating an online map-based coordination tool that these agencies could utilize for long-term planning of coordinated projects; would be ideal if real-time long-term City project coordination was available for Avista to plan with
 - Mike Taylor noted that the City is exploring software that will provide information regarding future projects but it would likely take several years to integrate the information between the City and outside agencies
 - Projects are focused within areas that have a large concentration of pipe needing replacement

Comprehensive Plan Change

- Council Member Snyder filed a resolution to ask for Comprehensive Plan amendment in 2015 cycle; wants to have all of Council review and determine consensus on whether the City has proper zoning for mobile home parks and manufactured housing before moving forward
- Comprehensive Plan Amendment process is well-rounded and allows sufficient notice to all parties
- Council discussed general changes this would entail and noted that the resolution would give time for the detailed discussion this process requires to ensure a proper balance is established
- This would put this in the Comp Plan Amendment Process as it would come from an individual instead of the Comp Plan Update; however, Council is concerned with the time-frame of the zoning changes and land-use changes during the Comprehensive Plan Update
 - Current changes for Comprehensive Plan Update are scoped for July 2015; however this item is not included in the scope of work for the update
 - Adding this item in to the Comprehensive Plan Update could push zoning updates into 2016; if this item is put into the regular cycle it will be acted on by the end of 2015
- Staff is currently processing two applications within the 2015 Comprehensive Plan cycle;
- Council will move forward with resolution to add to Comprehensive Plan cycle for 2015

Staff Update:

My Spokane Survey

- Surveys are generated by e-mail; due to repeat responses on surveys sent after each contact, surveys are now being sent once every six months
- Currently sending three surveys: My Spokane, Parks Registration, and Graffiti website
- Customer issues were discussed
- CM Mumm suggested focus grouping websites before going live

Warming Center Update

- Goes into effect at 20 degrees or below
- Awarded contract to Salvation Army so warming center will be sited in one location
- Council asked if transportation issues were considered when determining the Salvation Army as the singular provider for 2015
 - Salvation Army has been in the program since 2006, serving single men and couples with children in 2014
 - Staff received no feedback that having to go to the Salvation Army was challenging for citizens; Council noted that they received definitive feedback to the contrary – indigent populous reported at Council Meetings and during other outreach that the desired location for warming centers is Downtown and that the Salvation Army is too far away
- Salvation Army was one of two applicants; other applicant would only serve single women
- In 2014 Staff was able to coordinate with House of Charity and others to provide bus passes in severe weather; however, funding for bus passes is not in the budget for 2015
- Approximately \$1400 additional funding would be needed for 2015 budget to provide bus passes
- Council discussed additional funding provided by Council Member Salvatori's budget that allowed warming centers to be opened at 24 degrees instead of 20; Council President Stuckart will follow-up on funds transfer to ensure 2014 budget is balanced
- Approximate cost to run the program is \$28,000 when opening at 24 degrees; however, program budget is \$15,000
- Jonathan Mallahan assured Staff that funds within the division will be made available to fund entire program for 2014 if department budget is unable to withstand necessary increase
- Cost to open centers every night would be approximately \$80,000; however, that estimate is based on utilizing multiple locations
- Bus passes are not in 2014 or 2015 budget

Ridpath Loan

- City's participation is down from \$3,000,000 to \$600,000
- City was considering a HUD Section 108 Loan but is moving to an Urban Development Action Grant (UDAG) due to the reduced amount needed to fund the project
- The UDAG program is a discontinued HUD program; however, the City has approximately \$900,000 available under that program – Jerrie Allard is working with HUD at this time to ensure the City is compliant
- 200 of 250 units will be low-income MFTE projects; funds would be advanced and paid back out of tax credits over time
- Loan will be on a surplus cash-flow note; if unable to pay on schedule, loan will be refinanced instead of project going into default
- Policy for use of these funds will be in place when we utilize the UDAG funds; Ridpath, Targeted Investment Area, and other projects will utilize these funds
 - UDAG seeded with \$900,000, \$600,000 goes to Ridpath, leaving \$300,000 for other projects; ultimately, this fund can become our revolving Economic Development loan fund for projects
- Items coming forward - resolution for \$600,000 lending criteria and requirement for letter of credit
- Letter of Credit poses a challenge – Staff suggests rescinding or amending SMC 07.16.030 subparts A and B regarding the Letter of Credit and establishing criteria that will allow funding
- Staff and Council will work to get these changes made so that project will not be held-up by City funding
- Project is currently delayed until February 2015 due to FHA loan process
- Jerrie Allard expects work with HUD to be completed by November 12, 2014; City Staff intent is to move forward on SMC changes by December 8, 2014

Former Visitors Information Center Lease

- Four members on RFP for Visitor's Center, all four people ranked proposals identically
- University of Washington is the applicant that received the vote of all four reviewers and would be receiving the lease if approved by Council
- University of Washington would provide a walkable location with brand recognition and a large facility in the U-District

- Second highest ranked applicant proposed a drive-through bank; however there is not a drive-through currently on the property and one would need to be installed – once installed having a new lease/owner remove a drive-through is unlikely
- Third applicant proposed a food and beverage facility
- No lease written with University of Washington at this time; Staff requests approval to write lease and move forward with contract
- University of Washington uncertain at this time whether Staff will relocate to Spokane or local individuals will staff the facility; they are however excited to get the project approved and start development and will likely have staffing growth with time
- Parking meters will be removed

CDBG Allocations to Neighborhoods

- Heather Trautman presented information regarding how neighborhoods can apply for CDBG dollars as well as where to find a sample application
- Information on how allocations were dispersed presented; HUD changed requirements for funding assignment now relying on an annual census
 - Staff reviewed a census map with Council and explained how funding was determined, noting that low- to moderate income is only one way funding is determined
 - Neighborhoods are allowed to utilize funds within their own area or combine funds with other neighborhoods to facilitate larger qualifying projects
 - This methodology was recommended by the neighborhoods as a part of the two-year transition plan that will facilitate moving the program into a more permanent structure
- 2014/2015 is a transition year with the program changing in 2016; this program was determined by the neighborhoods as part of the two-year transitional period
- This goes before City Council and is part of 2015 action plan that was approved by Community Assembly; can do a workshop with Council on how to move into 2016 year
- Council requested that Staff change census map to a heat map so that it is easier to read
- Committee felt that this method would be the most beneficial for the transitional phase; Neighborhoods are working on partnerships and collaborative projects moving forward
- Staff explained the determination process to Council
- Data review is based on census tracts and not averaged over entire area of neighborhood; therefore, an area like Kendall Yards would not skew the data for the West Central Neighborhood
- Chairperson Mumm suggested that Council assist by attending neighborhood meetings in those neighborhoods where advocacy is limited to ensure project applications are forthcoming where they are needed most

EBO – BDS Systems and Services Manager

- Council asked if recruitment for internal applicants had resulted in any qualified candidates
 - Cannot interview or promote this position until EBO is approved by Council and the job is officially added; will promote the position to internal candidates once EBO is approved

Adjournment:

- **Next PCED meeting is scheduled for November 3, 2014**

Planning Community Economic Development

November 3, 2014 Meeting Minutes

Meeting called to order at 10:33 AM

Attendance:

- PCED Members present: Chairperson Mumm, Council President Stuckart; Council Members: Karen Stratton, Jon Snyder, Mike Fagan, and Amber Waldref
- Staff present: Jan Quintrall, Scott Chesney, Mark Serbousek, Teresa Fuller, Julie Happy, Eldon Brown, Ali Brast, Kris Becker, Sheryl McGrath, Adam McDaniel, Richard Rush, Rae-Lynn Barden, Lori Kinnear, Adi McGee

Approval of Minutes:

- Council Member Snyder motion to approve minutes; M/S Council President Stuckart; motion carried.

Consent Items/Informational Updates:**Discussion:****MFTE Conditional Contract – Kendall Yards Highline Phase 4**

- New mixed-use building in Kendall Yards
 - Proposing 24 residential rental units above retail units, with half of those units being affordable

Council Update:**School Zone Speed Pilot Program**

- Statistical analysis of schools currently using 20 MPH flashing signs showed that the following schools would benefit from the program
 - Longfellow Elementary (271 incidents)
 - Finch Elementary (65 incidents)
 - Roosevelt Elementary (29 incidents)
 - Hamblen Elementary (29 incidents)
 - Lincoln Heights Elementary (18 incidents)
- Staff recommends ATS do studies on top two schools – Longfellow and Finch
- Finch Elementary is currently closed for renovation; however, it will reopen after winter break so study can commence
- Staff will move forward with top two schools – one in District 1 (Longfellow) and one in District 3 (Finch); ATS will bill red light funds for the surveys
- City will determine speed calibration for when citation will be issued
- Citation for speeding in a school zone is based on amount over the limit driver is going
- Staff will follow-up in early 2015

Centers and Corridors Design Guidelines Draft Language

- Initial draft distributed to Community Assembly, neighborhoods, roundtables are set up, scheduled for Plan Commission workshop on November 12, 2014
- Council Member Waldref reviewed changes within the draft language to include transitional zoning, the difference between “should” and “shall” within the language, drive-through windows, building façades, and landscaping standards
 - Council discussed two-sided drive-through windows and several existing businesses were mentioned as examples that would not conform to the new code; it was determined that further discussion was needed on this topic with the goal being a livelier, pedestrian-friendly streetscape
- Council will be discussing C4 zoning at the Joint City Council Plan Commission Quarterly meeting on November 6, 2014
 - Consider transitional store fronts with anchor store behind smaller stores along street frontages to exhibit more articulation to attract customers
- Council Member Fagan requested that code specify that landscaping cannot be located directly in front of store entrances as it impedes customer access, especially when bikes and skateboards are utilizing the sidewalk
 - Council noted that approval of two new police officers to police bikes and skateboards on sidewalks in Downtown; however, those officers were never hired by the administration
- Council Member Waldref will locate visual examples of potential changes – what can and cannot be built/rebuilt in the area - and return with report and Plan Commission response on December 1, 2014

Staff Update:**Vacation of Pearl Street**

- Vacation encompasses Pearl St. from Sharp Ave. to Sinto Ave., and again from Sinto Ave. to the alley between Sinto Ave. and Mission St. which is a dead-end into a previously vacated portion
- Council discussed the vacation area and noted that it is very close to the University District where parking is limited and future development is highly probable
- Council Member Snyder indicated that his support for the vacation of this location is doubtful as the City has been working to revitalize this area and as it grows more vibrant it will have need for more roadways; making it a through street is more the direction he would like to see as avoiding congestion is key
- Council Member Mumm noted that there are currently improvements pending along Sharp Ave. and adding angled parking along Pearl St. would better benefit the area than a street vacation
- Council Member Waldref suggested possibly continuing the previous vacation that would make the right of way on Pearl St. between Sinto Ave. and Pearl St. 75 feet the entire way instead of 75 feet part of the way and 100 feet the remainder, but the full vacation is unlikely

Adjournment:

- **Future Topics of Discussion**
 - **Special Events Ordinance Revision**
 - **Executive Session - Bridge**
 - **Plan Commission Transportation Subcommittee**
 - **Historic Garages**
 - **Short Term Rentals Update**
 - **Ownership and Infill Housing Strategies**
 - **Centers and Corridors**
- **Next PCED meeting is scheduled for December 1, 2014**

Planning Community Economic Development

November 17, 2014 Meeting Minutes

Meeting called to order at 10:32 AM

Attendance:

- PCED Members present: Chairperson Mumm, Council President Stuckart; Council Members: Karen Stratton, Jon Snyder, Mike Fagan, and Amber Waldref
- Staff present: Jan Quintrall, Louis Meuler, Jonathan Mallahan, Mike Werner, Kyle Twohig, Hunt Whaley, Megan Duvall, Jacqueline Luenow, Carly Cortright, Eldon Brown, Mike Taylor, Brandon Blankenagel, Tami Palmquist, Blaine Stum, Adam McDaniel, Rae-Lynn Barden, Sheryl McGrath, Skyler Oberst,

Approval of Minutes:

- Council Member Snyder motion to approve minutes; M/S Council President Stuckart; motion carried.

Consent Items/Informational Updates:

Consent:

- On Call Road Graders and Dump Trucks

Discussion:

Detection System Upgrade Project

- Funded by a CMAQ Grant
- First upgrade sequence of several intersections, others to follow; Council requests update via e-mail on total intersections that will be upgraded to this technology

EBO for Asset Management

- Move to December 1, 2014 Meeting

Council Update:

Discussion – Jefferson Lot returning to City Management

- City and STA have agreed to a six-month no-cost extension that will take current contract through end of school year; STA, City and EWU will engage in collaborative effort during that time to find best solution for all parties
- Council asked Staff to consider State's intention for the parking lot moving forward – it is meant for public benefit
- The lot is used by approximately 10 percent of riders
- Funding for lot improvements and security will be part of the discussion; however, no decisions have been made as the group is very early in the process
- Extension of lease was not on Council Agenda for approval as it was no-cost; Staff will forward to Council Member Waldref as Chair of STA

NACTO Resolution

- Endorses the City working towards making Transportation Standards align with WSDOT and multiple cities and states
- NACTO also has a bikeways plan that might be included; Chairperson Mumm could add an amendment to include that
- Cost for membership is approximately \$7000
- This is an opportunity to address some of the traffic calming issues we have been working to fix
- Council Member Mumm will draft guidelines and move forward

Transportation Benefit District Ordinance

- Amendment to the TBD Ordinance that will allow Citizen's Transportation Advisory Board (CTAB) the flexibility to fund sidewalk projects within the Six-year Street Plan

City-County Historic Preservation Update

- Two changes made to City-County agreement:
 - County will appoint two Commission Members and the other nine will be approved only by the City
 - County will pay a base fee of \$5000 per year for basic services and other services will be provided on fee-for-service basis
- County has not responded to amended agreement; HPO Megan Duvall will follow-up with County as Council would like to move forward by end of 2014

Staff Update:**SHLC Determination of Eligibility for 1023/1027 W. 3rd Ave. and Larry H. Miller Project Update**

- HPO Megan Duvall reviewed the Demolition Ordinance for Council
- SHLC reviewed properties as a preliminary Determination as requested by Larry H. Miller (LHM), not due to a Demolition Permit Application
- Demolition Ordinance does have exceptions that will allow demolition of a property even if it is determined eligible and these were reviewed
- Historic Preservation officer reviewed the new option and concept the City worked out with LHM; two buildings will be demolished in support of an adjacent rehabilitation of a contributing structure
- The rehabilitation would be eligible for both the local tax credit and the federal tax credit
- LHM proposing brand of "Auto District" for the new campus that will include Honda, Toyota, and Lexus
- Proposing Street Vacation of Madison St. that will include with pedestrian and bikeways through the area
 - Council Member Snyder noted that signals will have to be maintained at 2nd Ave. and 3rd Ave. at Madison if it will be maintained as pedestrian/bicycle friendly or there will be no way to cross

Ridpath Update/National Development Council Contract Extension

- The National Development Council (NDC) is a National Non-Profit that worked with the City to restructure this project so that the funding has been reduced from \$1.8 million down to \$600,000 in retired UDAG funding
- Redevelopment of the Ridpath will include 180 micro-apartments in Downtown for low- to moderate income individuals
- Funding total is \$22 million and includes multiple sources
- Staff will return to December 1, 2014 PCED meeting to provide more information on funding

Hillyard Harvest Festival Pilot Program Update

- Will start planning in January 2015
- Fencing is too permanent, taping is proposed for 2015 event
- No entrance fee next year
- Will be first week in October in 2015

Council convened into Executive Session**Green St. Bridge Update**

- Executive Session

Adjournment:

- Next PCED meeting is scheduled for December 1, 2014
-

Hearing Notices

NOTICE OF CITY COUNCIL PUBLIC HEARING HAMILTON FORM BASED CODE SUBAREA PLAN PROPOSED LAND USE MAP CHANGE AND ZONING MAP CHANGE (Proposed Ordinances C35211 and C35212)

Notice is hereby given that there will be a public hearing before the City of Spokane City Council on **January 12, 2015, at 6:00 p.m.** in the City Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. This hearing may be continued to a later date. This public hearing is for an application by the City of Spokane for the Hamilton Form Based Code Subarea Plan, which is an amendment to the Comprehensive Plan as set forth in Comprehensive Plan Land Use Plan Map Amendment File No. Z1400055COMP. The affected geographic area is centered on the Hamilton Street corridor, bordered by Desmet Ave. to the south and the alley between Augusta Ave. and Nora Ave. to the north. The east/west boundaries vary. A project map and full project details can be found at: <https://beta.spokanecity.org/projects/logan>.

The Form Based Code replaces existing zoning and design guidelines within the affected geographical area. This code regulates land development by setting controls on building form, coupled with performance-based parameters relative to building use and density. The entire project area is approximately 36.15 acres.

The Hamilton Form Based Code Subarea Plan falls into two actions:

Ordinance C35211: amends the City's Comprehensive Plan Land Use Plan Map from "Residential 4-10" to "Centers & Corridors Core"; and amends the Zoning Map to Context Areas CA1, CA2, CA3, and CA4 Form Based Code Zoning Categories for property located within the boundaries of the Hamilton Form Based Code Subarea Plan.

Ordinance No. C35212: implements the Hamilton Form Based Code Subarea Plan by amending Spokane Municipal Code Title 17C Land Use Standards by adopting a new chapter 17C.123 Form Based Code Zones; amending SMC 17C.200 Landscaping & Screening; amending SMC 17C.230 Parking & Loading; and amending SMC 17A.020. Definitions.

Written comments and oral testimony at the public hearings for these proposed actions will be made part of the public record. Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the City Council.

Any person may submit written comments on the proposed actions or call for additional information at:

*Planning & Development Department
Attn: Boris Borisov, Assistant Planner
808 West Spokane Falls Boulevard
Spokane, WA 99201-3329
Phone (509) 625-6156
bborisov@spokanecity.org*

More information on the process: The City Council will be briefed on the Hamilton Form Based Code Subarea Plan on Monday, January 5, 2014 at 3:30 p.m. There is no public testimony at the briefing. The 1st Reading of the ordinances relating to the Hamilton Form Based Code Subarea Plan before City Council is also scheduled for Monday, January 5, 2015. Generally no presentations are made at the 1st reading, and no public testimony is taken at the 1st reading. The 2nd reading and Public Hearing for the proposed amendments is scheduled for Monday, January 12, 2015. At this meeting there will be opportunity for public testimony. The public may also submit written comment to the City Council at citycouncil@spokanecity.org. The City Council reserves the right to continue this public hearing.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Christine Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or

ccavanaugh@spokanecity.org. Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Publish December 24 & 31, 2014 and January 7, 2015

Notice for Bids

Supplies, Equipment, Maintenance, etc.

CITY OF SPOKANE

REQUEST FOR QUALIFICATIONS PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES

The City of Spokane requests Statements of Qualifications annually from licensed architects, landscape architects, and engineers including environmental, hydrological and geotechnical, who are interested in working with the City on future projects.

Firms qualifying within the last three years may meet the annual submittal requirement by email confirmation unless updating information.

The City will use submittals for two purposes:

- 1) A resource file for all City-contracted professional services regardless of cost in accordance with RCW 39.80.030.
- 2) To establish a list of firms from which the City may select for projects where the estimated cost of the professional service is less than \$50,000. Use of the list by City staff will not be mandatory and departments may advertise separately for upcoming individual projects if desired.

Statements of Qualifications are encouraged from disadvantaged, minority and women-owned firms.

To request a submittal package please email City of Spokane Purchasing at purchasinghelp@spokanecity.org

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

CITY OF SPOKANE SOLICITATION FOR VENDOR LIST

This notice is pursuant to the Revised Code of Washington 39.04.190 and the Spokane Municipal Code 7.06.190.

The City of Spokane, Washington has established and encourages the use of a Vendor List to facilitate the purchase of materials, supplies, and equipment between \$1,000.00 and the 2014 public bid limit of \$47,400.00. The City of Spokane also encourages the use of this Vendor List for the purchase of general service and repairs between \$10,000.00 and \$47,400.00 and for personal services between \$10,000.00 and \$47,400.00.

All interested Vendors who wish to have their names placed on the list should register online at www.spokanecity.org/services/purchasing.

Questions may be directed to City of Spokane Purchasing at purchasinghelp@spokanecity.org

Connie Wahl, C.P.M., CPPB
City of Spokane Purchasing

CITY OF SPOKANE
SMALL WORKS ROSTER

In accordance with RCW 39.04.155 and as authorized by the City Council, the City of Spokane is accepting applications for its Small Works Roster for public works projects estimated to cost less than \$300,000.

A Small Works Roster application is available upon request by emailing purchasinghelp@spokanecity.org. Applications can be emailed, mailed, or faxed.

The application can also be picked up by interested contractors at:

City of Spokane Purchasing
Fourth Floor – City Hall
808 West Spokane Falls Boulevard
Spokane, WA 99201

REQUEST FOR QUALIFICATIONS
RIVERFRONT PARK BOND LIGHT & SOUND STUDY
CITY OF SPOKANE – PARKS & RECREATION

RFP #4085-14

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, JANUARY 12, 2015**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **RIVERFRONT PARK BOND LIGHT & SOUND STUDY** for the City of Spokane Parks & Recreation Department.

The Request for Proposals document is available by contacting Thea Prince, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at purchasinghelp@spokanecity.org.

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, January 12, 2015**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

Submit Five (5) Copies of the Proposal as follows: One (1) paper original, three (3) paper copies and one (1) reproducible digital copy (thumb drive or CD) in Acrobat format of the Proposal to:

City of Spokane - Purchasing
4th Floor – City Hall
808 W. Spokane Falls Blvd.
Spokane, Washington 99201

The right is reserved to reject any and all Proposals and to waive any informalities in the Proposals. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:
“BID #4085-14 Riverfront Park Bond Light & Sound Study, DUE 1/12/15”

Thea Prince
City Purchasing

December 24 & 31, 2014
