



# Official Gazette

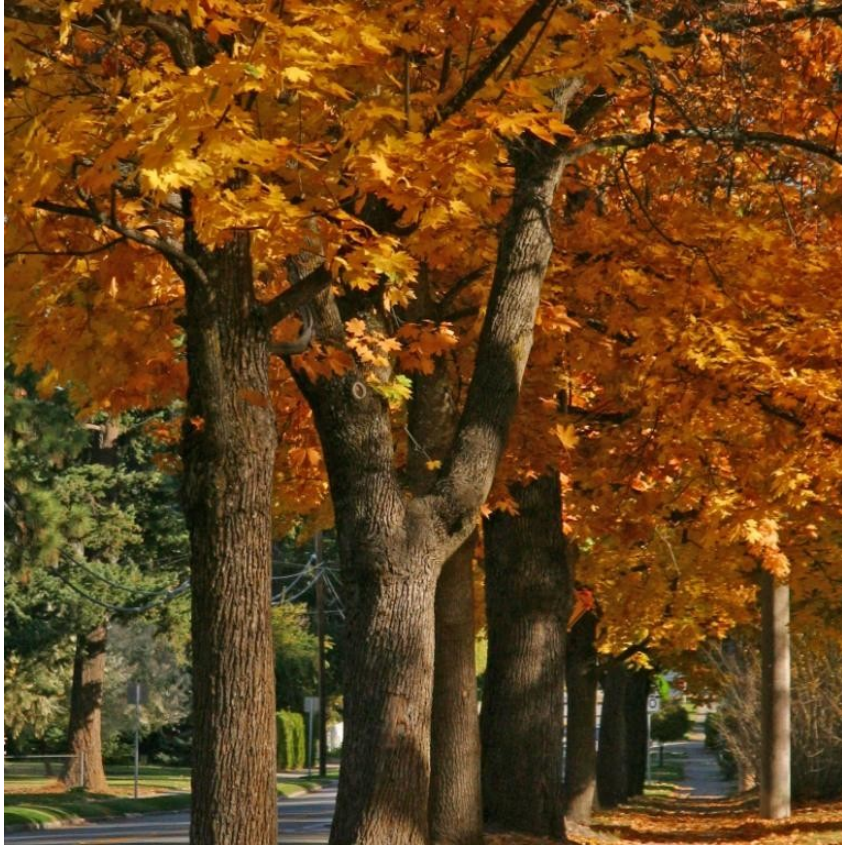
City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 104

OCTOBER 29, 2014

Issue 44



## MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

MICHAEL A. ALLEN (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

CANDACE MUMM (DISTRICT 3)

JON SNYDER (DISTRICT 2)

KAREN STRATTON (DISTRICT 3)

AMBER WALDREF (DISTRICT 1)

## The Official Gazette

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# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, October 20, 2014****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Stuckart and Council Members Allen, Fagan, Mumm, Snyder, Stratton, and Waldref were present.

City Administrator Theresa Sanders, Assistant City Attorney Mike Piccolo, and City Clerk Terri Pfister were also present on the dais.

**Advance Agenda Review**

Council received input from staff on the October 27, 2014, Advance Agenda items.

**Action to Approve October 27, 2014, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the October 27, 2014, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Fagan, seconded by Council Member Waldref, **to approve** the Advance Agenda for Monday, October 27, 2014, **carried unanimously**.

**ADMINISTRATIVE SESSION****Current Agenda Review**

Council considered the Consent Agenda items.

**CONSENT AGENDA****Upon motion of Council Member Waldref, seconded by Council Member Allen, Council unanimously approved Staff Recommendations for the following:**

Authorization to increase the administrative reserve on the contract with N & N Excavation (Spokane, WA) for Euclid Avenue from Mayfair Street to Crestline Street Water Main Replacement—increase of \$43,527.64 for a total administrative reserve of \$242,402.26 or 12.2% of the contract price. (PRO 2013-0010)

Low Bid of Bacon Concrete, Inc. (Colbert, WA) for Connect to Transit, Hardscape Improvements Phase 2—\$383,774. An administrative reserve of \$38,377.40, which is 10% of the contract price, will be set aside. (PRO 2014-0035)

Consultant Agreements for Land Surveying On-Call Services with (Various Neighborhoods):

- a. Simpson Engineers, Inc. (Spokane Valley, WA)—not to exceed \$150,000. (OPR 2014-0685)
- b. TD&H Engineering, Inc. (Spokane, WA)—not to exceed \$150,000. (OPR 2014-0686)

Supplemental Agreement No. 2 with Coffman Engineers (Spokane, WA) for On-Call Support Structural Design Services—increase of \$100,000. Total Contract Amount: \$350,000. (OPR 2012-0700)

Contract/Consultant Agreement with Wilbur Fletcher, Inc. (Dayton, WA) for interior and exterior coating inspection at the 9th Avenue and Pine Street Reservoir Repainting Project—\$49,665. (OPR 2014-0687)

Willar Property acquisition related to Phase II of the Riverside Extension Street Project—not to exceed \$200,000, including all closing costs. (OPR 2014-0688)

Contract Amendment No. 8 with Community-Minded Enterprises (CME) (Spokane, WA) to provide CME 2014 Capital Funding for capital expenditures for community access programming on the Comcast Cable channel—up to \$88,000. (Deferred from October 13, 2014, Agenda). (OPR 2006-0976)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through October 13, 2014, total \$7,399,305.13 (Check Nos. 498283-498821; ACH Payment Nos. 15502-15575), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,876,520.75. (CPR 2014-0002)
- b. Payroll claims of previously approved obligations through October 11, 2014: \$5,834,585.95 (Payroll Check Nos. 525836-526067). (CPR 2014-0003)

Technical Services Contract with Imprezzio, Inc. (Taken separately) (OPR 2014-0689)

Council Member Mumm noted she will be abstaining from the vote because a close family member is employed with Imprezzio. Subsequently, the following action was taken:

**Upon 6-0 Voice Vote (Council Member Mumm abstaining),** the City Council **approved** the Technical Services Contract with Imprezzio, Inc. (Spokane, WA) to assist with legacy data migration portion of the Law CAD RMS Replacement Project—\$100,000 (plus tax, if applicable). (Relates to Emergency Budget Ordinance C35165). (OPR 2014-0689)

#### **Current Agenda Review (continued)**

Resolution 2014-0101 Establishing Underwriting Guidelines for the Spokane Internal Lending Program (SILP)

**Motion** by Council Member Fagan, seconded by Council Member Waldref, **to suspend** the Council Rules; **carried unanimously.**

**Motion** by Council Member Waldref, seconded by Council Member Allen, **to add** Resolution 2014-0101 to the Council's (6:00 p.m. Legislative) Agenda; **carried unanimously.**

#### **Executive Session/Council Recess**

The City Council adjourned at 3:47 p.m. and reconvened at 6:00 p.m. for the Regular Legislative Session, with Council President Stuckart and Council Members Allen, Fagan, Mumm, Snyder, Stratton, and Waldref present. City Clerk Terri Pfister was also present. Assistant City Attorney Mike Piccolo arrived at 6:13 p.m.

### **LEGISLATIVE SESSION**

#### **Pledge of Allegiance**

The Pledge of Allegiance was lead by Council President Stuckart.

#### **Roll Call**

On roll call, Council President Stuckart and Council Members Allen, Fagan, Mumm, Snyder, Stratton, and Waldref were present.

#### **READING BY SPOKANE'S POET LAUREATE**

Thom Caraway, Spokane's Poet Laureate, read two pieces from an anthology of poems called *Railtown Almanac*, which represents over 80 Spokane poets. He noted the book is coming out on November 1, and there will be a series of launch events at book stores and in City and County libraries throughout November and December. Mr. Caraway read the following two pieces from the book: "Spokane" by Elizabeth Hanson, a Cheney High School student, and "River Song" by John Allen Taylor, a recent Spokane college graduate.

#### **PROCLAMATIONS**

October 20-24, 2014 *Spokane Teeth Week*

Council Member Stratton read the proclamation and presented it to an individual representing Spokane Teeth Week. The proclamation encourages all citizens to learn about the connection between oral health and overall health and understand the simple steps that can be taken to prevent oral disease and unleash the power of good oral health.

October 2014 *Filipino-American History Month*

Council President Stuckart read the proclamation and presented it to Rey Pascua, President of the Yakima Valley Filipino-American community, who was accompanied by several individuals.

### **COUNCIL SALUTATION**

Council Member Snyder read a Council Salutation in recognition of Murray K. Huppert who will be receiving the American Heritage Award from the Anti-Defamation League on November 8, 2014, in New York City. The American Heritage Award was established to honor leaders and businesses in the professional world who personify the ideals of this Nation.

There were no **Appointments**.

### **CITY ADMINISTRATION REPORTS**

#### **Spokane Transit Authority (STA) Moving Forward**

Susan Meyer, STA CEO, provided introductory remarks. She recognized the Council's support for STA's Central City Line, which is a project that the City, STA, and others have been working on since 2010. Ms. Meyer then introduced Karl Otterstrom, STA's Director of Planning, who provided a presentation covering STA's Moving Forward Implementation Plan, which is a 10-year proposed plan to sustain and grow transit service throughout the region. For more information, visit [www.stamovingforward.com](http://www.stamovingforward.com) or call (509) 343-1659.

#### **Washington State University (WSU) Spokane Master Plan**

Rusty Pritchard, Senior Planner and Facilities Capital Planner, for Washington State University here in Spokane, provided an overview of the WSU Spokane Master Plan update.

### **COUNCIL COMMITTEE REPORTS**

#### **Planning, Community, and Economic Development Committee**

Council Member Mumm reported on the PCED Committee meeting held earlier today (October 20). Minutes of the PCED Committee meetings are filed with the City Clerk's Office and are available for review following approval by the PCED Committee.

#### **Public Safety**

Council Member Snyder reported on the Public Safety Committee meeting held earlier today (October 20). Minutes of the Public Safety Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Public Safety Committee.

### **OPEN FORUM**

**Mr. Mark Schumacher** presented concerns regarding the prison in Airway Heights and stated it has never been legally vetted and has never gone through the EPA process for public discourse.

**Mr. Rick Bocook** commented on chalk art and he feels it should be left alone, and he stated it is Art Month.

**Mr. Gabriel Elliot** commented on the signs of spirituality and meditation group, as well as made other remarks.

**Mr. George McGrath** commented on taxes.

### **LEGISLATIVE AGENDA**

#### **EMERGENCY BUDGET ORDINANCES**

##### **Emergency Budget Ordinance C35165**

Upon consideration of Emergency Budget Ordinance C35165, there was an opportunity for public testimony, with no individuals requesting to speak. During Council commentary, Council Member Mumm noted she will be abstaining from the vote on this matter as she has a close family member that works for the business (Imprezio). Subsequently, the following action was taken:

**Upon 6-0 Roll Call Vote (Council Member abstaining),** the City Council **passed Emergency Budget Ordinance C35165** amending Ordinance No. C35062 passed the City Council November 25, 2013, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2014, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2014, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Spokane Regional Emergency System Fund

FROM: Intergovernmental Law Enforcement Services and Interfund Law Enforcement Services, \$108,700;

TO: IT/Data Services, same amount.

[This action establishes a budget for technical services contract with Imprezzio for legacy data migration portion of the Law CAD RMS Replacement Project.] (Relates to Consent Agenda Item OPR 2014-0689).

**For Council action on Emergency Budget Ordinance C35161, see section of minutes following "Resolutions."**

## **EMERGENCY ORDINANCES**

### **Emergency Ordinance C35166**

Subsequent to an opportunity for public testimony, with no individuals requesting to speak, and the opportunity for Council commentary, with none provided, the following action was taken:

**Upon Unanimous Roll Call Vote,** the City Council **passed Emergency Ordinance C35166** relating to local improvement districts; establishing Consolidated Local Improvement District No. 223 and a consolidated local improvement district bond redemption fund; fixing the amount, form, date, interest rate and maturity of the Consolidated Local Improvement District No. 223 Installment Note; providing for the purchase of that Note by the City from funds on deposit in the Spokane Investment Pool; fixing the interest rate on local improvement district assessment installments; and declaring an emergency.

### **Emergency Ordinance C35170**

Council President Stuckart requested a one-week deferral of Emergency Ordinance C35170 authorizing the issuance and sale of water and wastewater system revenue bonds of the City in the principal amount of not to exceed \$210,000,000 for the purposes of improving the health of the Spokane River and protecting the region's aquifer by acquiring, constructing and installing certain additions and betterments to the City's water and wastewater system; delegating authority to the designated representative to determine the manner of sale of the bonds, approve the number of series, tax status of each series, and other terms of the bonds under the conditions set forth herein; and declaring an emergency. Subsequently, the following action was taken:

**Motion by Council Member Fagan,** seconded by Council Member Allen, **to defer** Emergency Ordinance C35170 for one week (to October 27, 2014); **carried unanimously.**

## **RESOLUTIONS**

### **Resolution 2014-0101**

Council Member Waldref provided an overview of Resolution 2014-0101, along with Finance Director Gavin Cooley. Subsequent to public testimony from one individual and Council and staff comment, the following action was taken:

**Upon Unanimous Roll Call Vote,** the City Council **adopted Resolution 2014-0101** establishing underwriting guidelines for the Spokane Internal Lending Program (SILP).

**For Council action on Resolution 2014-0099, see section of minutes below.**

**For Council action on Resolution 2014-0100, see section of minutes following consideration of "Emergency Budget Ordinance C35161 and Resolution 2014-0099."**

## **EMERGENCY BUDGET ORDINANCES and RESOLUTIONS (continued)**

### **Emergency Budget Ordinance C35161 and Resolution 2014-0099 (both deferred from October 13, 2014, Agenda)**

Council President Stuckart provided an overview of Emergency Budget Ordinance C35161 and Resolution 2014-0099 relating to the Radio Frequency Identification System for the Spokane Public Library. Subsequent to public testimony from one individual and Council commentary and debate and comments and response by Library Director Andrew Chane and Finance Director Gavin Cooley, the following action was taken:

**Upon 5-2 Roll Call Vote (Council Members Allen and Fagan voting “no”), the City Council passed/adopted the following:**

- **Passed Emergency Budget Ordinance C35161** amending Ordinance No. C35062 passed the City Council November 25, 2013, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2014, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2014, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

Asset Management Fund

FROM: Interfund Loan Proceeds, \$500,000.

TO: Capitalized Software, same amount.

(This action budgets loan proceeds from the Spokane Investment Pool for the Radio Frequency Identification System for the Spokane Public Library.)

- **Adopted Resolution 2014-0099** relating to contracting indebtedness; providing for the issuance of up to \$500,000 principal amount of a Limited Tax General Obligation Bond, 2014 Series A, of the City for general City purposes to provide funds with which to pay the cost of acquiring capital assets for public purposes (Radio Frequency Identification System for the Spokane Public Library); fixing the date, form, maturity, interest rate, terms and covenants of the bond; authorizing the sale and delivery of the bond to the City, and providing for other matters properly relating thereto.

#### **Resolution 2014-0100**

Council Member Snyder provided an overview of Resolution 2014-0100 regarding the City of Spokane's 2015 Washington Legislative Agenda. Public testimony was received and Council commentary ensued. The following action was taken:

**Motion** by Council Member Fagan, seconded by Council Member Allen, **to amend** this particular Legislative Agenda so it reads "Medical School Start-ups," as opposed to "WSU Medical School Start-up Funds," and then we amend that statement to read: "Secure \$2.5 million to begin accreditation process for the new WSU Medical School, including support for expansion of the University of Washington WWAMI program in Spokane," so that both of these do carry equal weight or equal priority;" **rejected 2-5 (Council President Stuckart and Council Members Mumm, Stratton, Snyder, and Waldref voting “no”).**

Following commentary by Council President Stuckart, the following action was taken:

**Upon 6-1 Roll Call Vote (Council Member Fagan voting “no”), the City Council adopted Resolution 2014-0100** regarding the adoption of the City of Spokane's 2015 Washington State Legislative Agenda.

#### **FINAL READING ORDINANCES**

##### **Final Reading Ordinance C35163**

Subsequent to a brief overview of Ordinance C35163 by Council President Stuckart; an opportunity for public testimony, with no individuals requesting to speak; and the opportunity for Council commentary, with none provided, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35163** relating to imprest accounts, amending SMC Sections 7.03.060, 7.03.090, 7.03.162, 7.03.190, and 7.03.300, repealing SMC Sections 7.03.111, 7.03.130, 7.03.135, 7.03.136, 7.03.140, 7.03.160, 7.03.167, 7.03.220, 7.03.240, and 7.03.250, and adding a new section to be numbered 7.03.200.

##### **Final Reading Ordinance C35164**

Council President Stuckart provided an overview of Final Reading Ordinance C35164 which takes the Police Department's current policies regarding anti-biased policing and makes it into City law. He noted this ordinance is important as it gives an avenue to complain to the Ombudsman; it clarifies what the policies are of the Police Department; and it protects the City in the future as City law is how we're guided and policies can always change. Subsequent to public testimony from two individuals and Council commentary, the following action was taken:

Upon 5-2 Roll Call Vote (Council Members Allen and Fagan voting “no”), the City Council passed Final Reading Ordinance C35164 relating to biased-free policing; adopting a new Section 3.10.040 to Chapter 3.10 of the Spokane Municipal Code.

For Council action on Final Reading Ordinance C35135, see section of minutes under “Hearings.”

#### FIRST READING ORDINANCES

The following Ordinance were read for the First Time with further action deferred:

- ORD C35167** Relating to use of immigration status information; adopting a new Section 3.10.050 to Chapter 3.10 of the Spokane Municipal Code.
- ORD C35168** Relating to the United Native Americans of Spokane Public Development Authority; amending SMC Sections 4.25A.020, 4.25A.040, 4.25A.050, 4.25A.080 and 4.25A.020 and amending the charter of the Authority.
- ORD C35169** Relating to lobbying by officers and employees; amending SMC Section 2.03.010.

There were no **Special Considerations**.

#### HEARINGS

##### **Final Reading Ordinance C35135 Relating to the Establishment of an Abandoned Property Registration Program (Deferred from September 8, 2014, Agenda)**

The City Council held a hearing on Final Reading Ordinance C35135. Council Member Waldref provided an overview of the ordinance. Public testimony was received and Council commentary held. Subsequently, the following actions were taken:

**Motion** by Council Member Waldref, seconded by Council Member Fagan, **to add** into Section B.1, under definition of “Abandoned Property,” that “Property acquired by Spokane County at a tax foreclosure sale under chapter 84.64 RCW is not to be included within the definition of “Abandoned Property,” just for clarification purposes; **carried unanimously**.

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35135, as amended**, relating to the establishment of an abandoned property registration program; adopting new Sections 8.02.0675 to Chapter 8.02 and 17F.070.520 to Chapter 17F.070 of the Spokane Municipal Code.

##### **Hearing on Possible Revenue Sources for the 2015 Budget (FIN 2014-0001)**

The City Council held a hearing on possible revenue sources for the 2015 Budget. Management and Budget Director Tim Dunivant noted this hearing is required before the Council can consider the property tax levy for the ensuing year. He further noted the property tax ordinance needs to be filed with the County Assessor and County Commissioners no later than November 30<sup>th</sup>. Mr. Dunivant provided a presentation on the revenue sources for 2015. Council President Stuckart commented that a figure the Council keeps hearing is employee raises – whether that’s step increases, COLAs, longevity – across the system of \$1.7 million, which is about one percent of the budget. He noted there is still about 2.75 percent of growth in the expense side, and he inquired if there’s any way to isolate that down. Mr. Dunivant indicated he could try to pinpoint things and provide to Council. Following Council inquiry and comment, and response by Mr. Dunivant, the following action was taken:

**Motion** by Council Member Allen, seconded by Council Member Waldref **to continue** (the Hearing to October 27); **carried unanimously**.

No individuals spoke during the **second Open Forum**.

#### ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 9:30 p.m.

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**SPECIAL MEETING MINUTES  
SPOKANE CITY COUNCIL  
Thursday, October 23, 2014**

A Special Meeting of the Spokane City Council was held on the above date at 3:08 p.m. in the City Council Briefing Center, Lower Level – City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council Members Allen, Stratton, and Waldref were present. Council Member Fagan arrived at 3:18 p.m. and Council President Pro Tem Snyder arrived at 3:24 p.m. Council President Stuckart and Council Member Mumm were absent.

The following topics were discussed:

- 2015 Budget – Solid Waste/Regional Solid Waste

The meeting was open to the public but was conducted in a study session format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:10 p.m.

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**Planning Community Economic Development**

**September 15, 2014 Meeting Minutes**

Meeting called to order at 10:31 AM

- Chairperson Mumm introduced new Council Member representing District 3, Karen Stratton, to those attending the meeting

**Changes to Meeting:**

- Staff requests moving item 4 under *Staff Update* on Agenda “Award of the 2013 Traffic Calming Projects”, to Item 1; approved by Council

**Attendance:**

- PCED Members present: Chairperson Mumm, Council President Stuckart, Council Members: Jon Snyder, Mike Fagan, Amber Waldref, and Karen Stratton
- Staff present: Scott Chesney, Jan Quintrall, Megan Duvall, Boris Borisov, Andrew Worlock, Kyle Twohig, Mark Serbousek, Jonathan Mallahan, Teri Stripes, Ali Brast, Richard Rush, Lori Kinnear, Rae-Lynn Barden, Blaine Stum, Mike Piccolo, Heather Trautman; Paul Trautman, Gerald Okihara, Jerrie Allard, Sheryl McGrath, Adi McGee

**Approval of Minutes:**

- Council Member Snyder motion to approve minutes; M/S Council Member Waldref; motion carried.

**Consent Items/Informational Updates:**

**Consent:**

1. Brownfield Consultant Contract – The YARD
2. Annual Blanket Order for Liquid Deicer (Magnesium Chloride)

**Discussion:**

**MFTE Conditional Contract – 940 N. Ruby**

- Council Member Snyder asked about the conditional status of the contract
  - All MFTE projects begin as a conditional contract before the project is permitted; once the project is completed the final contract is put in front of Council
  - Applicant does not need to decide whether project is affordable until the end of the project; with the new rules, it is unlikely that this project will be an affordable project
- Boundaries for MFTE projects in this area discussed

**Council Update:**

**United Native American Public Development Authority (UNAPDA)**

- Brian McClatchey, Jacob Johns, and Annie Ost Joined the table
- Has been determined that PDA as established has not been serving people as it was meant to; need to serve native Americans regardless of tribal affiliation
- Three requests before Council for the PDA
  - Amend the Charter so that the PDA is set up to succeed



- Reconstitute the Board, as all Board members have termed out
- Reopen the application period to allow for broader scope of applicants for the Board
- Board members should reside in Spokane – those who live out of the area or on reservations are often unable to attend meetings
- Council Member Mumm asked if the group had determined an action plan or long-term goals to achieve once initial three steps have been accomplished
  - PDA would focus on the creation of a Cultural Center or Longhouse; intent is to have a local gathering place for native crafts, possibly a large workshop or carving center, and other cultural aspects so these can be taught and shared with the community
  - They want to share the cultural aspects of Native American life and the Urban Native American life within the City of Spokane with their families as well as the citizens in Spokane
- Council Member Snyder asked what the PDA may need from City Staff to move this endeavor forward
  - Brian McClatchey noted the Northeast Public Development Authority (NEPDA) and the one City staff member that supports that group; UNAPDA is looking to mirror the process of the NEPDA initially and gradually move away from City staffing support as the PDA grows stronger
- Council Member Snyder asked what membership requirements would be
  - There is a non-discrimination clause and no requirement of tribal affiliation, only an interest and a drive to move the PDA forward is required of a Board member
- Council Member Waldref supports the UNAPDA and offered her experience and ideas on getting this off the ground
- Council Member Stratton asked if outlying tribes have been notified that this will be happening
  - Brian McClatchey has done some outreach to tribes in the surrounding areas to give them information regarding the potential changes in the UNAPDA
- Council President Stuckart will contact the Mayor's Office to get the Boards and Commissions positions open/posted and will notify Brian McClatchey when it is official; posting will last for 30 days
- Council President Stuckart will move this forward to Council Agenda for vote next week

#### **Staff Update:**

##### **Award of the 2013 Traffic Calming Projects**

- To maintain project schedule, Council President Stuckart is proposing the addition of this item to the 3:30 Consent Agenda for September 15, 2014 so they can vote on the projects and move them forward to construction
- Bids came in \$85,000 over what was budgeted; Council needs answers to several questions before to the briefing:
  - Why the Engineering estimates were so far under actual project prices and how will we address that going forward?
    - Staff will be doing scoping and estimates at the front-end of the project to allow more accurate estimates for Council, as well as managing the process at the back-end of the projects with the contract management to ensure continuity
    - Considering separating the bids by area or project type in 2015, partially due to mobilization cost increases
  - Why are the projects coming in for approval so late in the season?
    - Staff became aware with timing on design and worked to get design done timely; Streets took on the crosswalk projects instead of putting them out to bid to assist with bringing this in sooner
    - With this bid most of the projects should be able to be constructed this fall; moving forward staff has reviewed time-tables and has begun modifications so that the project materials can be to engineering and design in the fall and winter, allowing for the bids to go out sooner
- Council Member Snyder suggested staff appoint a dedicated person to manage the funds and contracts on these projects going forward
  - There is a proposed position in the 2015 budget planned for Integrated Capital Management that will be assigned to those duties provided Council approves
- Council is generally in favor of moving this forward today; however, several noted frustration at the missed deadline and the overage in the budget
- Jan Quintrall addressed Council requesting Staff be celebrated for coming in under budget or for completion early on projects as much as they are admonished for being over or finishing late, as the former happens much more often than the latter; she expressed to Council that she will work with Staff to revisit the Traffic Calming Project process so this does not happen again
  - Council Member Fagan noted that the issue seems to be that the projects coming in late or with overages are the ones that should be reasonably simple and shouldn't have the errors in the first place
- The new project/program manager position with Integrated Capital Management should alleviate these issues

### **Historic Preservation Update**

- Scott Chesney introduced new Historic Preservation Officer (HPO) Megan Duvall to the PCED Committee
- The Historic Preservation contract with Spokane County was Tabled as Council wanted to discuss further before moving forward
- Under the previous arrangement, the County chose two Landmarks Commission Members and had to concur on two more; when the County refused to approve Commissioners during the last selection-cycle, the Commission was prevented from attaining a quorum and could not do business for City or County properties
- City has considered Fee for Service model similar to that of the Hearing Examiner's process for outside jurisdictions; language for fee-for-service model has been drafted and the majority of nominations are within City limits
- County has suggested they will allocate more funds to the Historic Preservation program in 2015; however, extra funding may not add value if it means the County can delay Commissioner approvals and stop the Landmarks Commission from doing business for City citizens
  - HPO Megan Duvall noted that both the City and County of Spokane are individual Certified Local Governments (CLG); if the City takes the County language out of its ordinance, the County will need to amend their ordinance to have a County only preservation program
  - The County could choose to contract with Fee for Service; National Parks Service would determine whether County would retain CLG status while utilizing Fee for Service model – the City's status would remain intact as the primary entity supporting the HPO and the Commission
  - If a city/county is not a CLG, they cannot go to the state or federal government and request grants on their own; organizations that contract with a CLG must go through the contracted CLG for grant funding, which may be what happens if the City separates and the County loses CLG status
  - Council Member Snyder noted that the County is currently out of compliance with Growth Management Act, requiring them to ask the City to apply for grant funding on their behalf –the City is already in that situation with the County in another aspect of business
- County used to provide \$30,000 for the Historic Preservation program, reducing it to \$20,000 and then \$5,000; they offered to raise the amount back up but the contribution uncertain
- Cheney is a CLG, Spokane Valley is drafting an ordinance and considering creating a CLG
- Council President Stuckart and Council Member Snyder are both in favor of a Fee for Service agreement with the County; Council Member Mumm suggested we look to Spokane Valley to discuss a partnership
- Council will move the Fee for Service ordinance forward to the Agenda

### **CHHS Single Family Rehab Program Manager Contract**

- Contract with Kiemele & Hagood to assist local homeowners with SFR home rehab will be coming forward to Council
- Not an extension on current contract; opted to create new contract due to streamlining of processes – extension would require significant modification and new contract more efficient
- One respondent to RFP – this concerns Council; in January 2015 the updated approach will be implemented and staff believes more applicants will be responsive to RFPs
- The distinction between vendors and contracted services as defined by the City for contractual agreements were explained and discussed
- Council Member Fagan asked if financials of applicants on the waiting list are updated prior to work being approved – CHHS does not request an application of eligibility until they are ready to move forward on application as HUD applications/financials are only valid for six months
- Defaults on this program are equal to defaulting on a first mortgage; staff recalls only two properties foreclosing in approximately the past 40 years on these properties – in most cases CHHS steps in to provide proper type of assistance to get the homeowner back on track
- CDBG funds within the contract are for lead based paint testing on homes; funding amount is sufficient to provide services for approximately 23 homes
- This lead based paint remediation is not related to the *Lead Based Spokane* program; CDBG program is for lead based paint inspection and risk assessment
- Council Member Mumm asked if any of the components for competitive bid could be separated for lower pricing – that approach is not economical as multiple RFPs take up staff time, utilizing contract manager allows for balanced approach that is cost effective
- Council Member Mumm asked if HUD was concerned about the way the City is procuring competitive pricing – the concern is that services have been grouped together; this will be remedied in January 2015

### **Shaping Spokane – My Neighborhood Profiles**

- Soft launch of program starting September 15, 2014; a new way to get citizens involved in Neighborhood Planning efforts
- Staff wants to include neighborhood profiles in the Comprehensive Plan Update; give those coming from outside the area or outside the neighborhood a map of why each neighborhood in Spokane is Special

- This will be “shaped” by citizen input through an interactive mapping tool online, or information can be submitted via the brochure
- This is *not* neighborhood planning, this is an opportunity for each neighborhood to create a profile and tell us what is important to them; individuals who are not familiar with the planning process can get involved and relay to us why they love their neighborhoods in a manner that is in line with today’s fast-paced world
- Shaping Spokane group is working with Neighborhood Councils and Neighborhood Services to create the tools for this effort; distribution of information is going out through Library newsletter, working with Spokane Public Schools, social media, as well as local coffee shops and other areas to get the information out
- This a new way to get input from those who would normally not be involved in the traditional neighborhood planning process and/or cannot attend meetings, etc. - we are going out and meeting our neighborhood communities where they already socialize and congregate to get the information
- Once the information is compiled from the mapping tool and starter kit, a profile will be drafted and this will be added to the Comprehensive Plan as the neighborhood profile; does not replace previous or current neighborhood planning efforts – is a profile of the neighborhood that will show information coming from a broader group of neighborhood residents. This supplements the input we receive from Neighborhood Councils.
- Council President Stuckart asked staff to provide the budget for Shaping Spokane once the process is complete as well as detail the measurement for success on the project – how many responses mean success?
- Council Member Mumm suggested an update on the brochures to add better contact information
- This is not part of the process with BergerABAM; Council requested staff provide an update on the process with BergerABAM at the next PCED Meeting
- Staff will have a final product back to Council by the end of 2014
- Council Member Mumm requested staff look at pulling the adopted neighborhood plans out of the appendix, instead putting them into the neighborhood chapters so that they are all part of the Comprehensive Plan
- Staff showed a video that can be viewed here: <http://vimeo.com/105807743>

**Adjournment:**

- Next agenda: BergerABAM Contract Update
  - **Next PCED meeting is scheduled for October 6, 2014**
- 

## Planning Community Economic Development

**October 6, 2014 Meeting Minutes**

- Meeting called to order at 10:31 AM

**Attendance:**

- PCED Members present: Chairperson Mumm, Council Members: Karen Stratton, Jon Snyder, Mike Fagan, and Amber Waldref
- Staff present: Jan Quintrall, Scott Chesney, Mark Serbousek, Mike Werner, Heather Trautman, Eldon Brown, Dan Buller, Andrew Worlock, Inga Note, Kris Becker, Jacque West, Jo Anne Wright, Dave Steele, Mike Piccolo, James Richman, Adi McGee

**Approval of Minutes:**

- Council Member Fagan motion to approve minutes; M/S Council Member Waldref; motion carried.

**Consent Items/Informational Updates:****Load Rating of the Maple Street Bridge**

- Program the City has been using is no longer supported; City is in the process of updating software
- Maple Street Bridge is a steel bridge and unable to run the load rating on that type of bridge at this time – need to hire consultant
- 1998 was last time load rating was run on this bridge
- Safety ratings run every two years; at this time some fire trucks and other large trucks are unable to go over some of our bridges; this information will determine whether we can have larger trucks cross the bridge than is currently allowed

**Street Vacation – 60 feet between Parcels 25201.9024/9025**

- Eldon presented map and showed area – no questions from Council

**Council Update:****School Zone Pilot Program**

- Mobile speed units and fixed speed units available; mobile speed units are more costly as they require an officer in the unit
- Very similar to photo-red/red-light camera program; citations with fixed speed units are non-moving violations like those issued with photo-red cameras
- Fixed speed units tie into flashing speed zone signs; pilot would likely look to a school that already has one of these units
- Arlington and Stevens Elementary Schools do not have the flashing signs; however, Longfellow Elementary does have the flashing signs and may be a good candidate
- Consider utilizing traffic calming dollars to add the flashing school zone signs at a potential pilot school; signs cost approximately \$9000
- Council requests more data regarding emphasis around Arlington, Stevens, and Longfellow Elementary schools, as well as Gary Middle School; also asking for school walkability statistics to determine how many students walk compared to being driven by parents
- Staff will research and return to PCED with requested information noting that further research to determine locations that will provide the most safety for students would be included in the scope of work for ATS
- This project would be implemented only for safety purposes, and it is crucial the City move ahead with that as the primary focus

**Traffic Calming Project Discussion**

- Each Council District was allotted approximately \$100,000 in Traffic Calming dollars, the Spokane Police Department received \$100,000 for an additional Traffic Enforcement Officer, and the remaining funds were set aside into a "flex" account for overflow projects or to supplement projects that needed additional funds
- This process has not been done in three years; projects being funded were discussed
- Council Member Snyder proposed balancing the numbers so that funding is equalized between the three Districts, with the possibility of more focus on the Targeted Investment Area
- There are substantial funds available to manage the current overages within each District; Council Member Snyder suggests allowing projects to move forward
- Council Member Mumm noted that District 2 has spent the most, District 1 is second in spending, and District 3 has spent the least thus far
- Staff will total up all projects to date and pending then forward to Council for review
- Council and staff discussed a traffic/pedestrian light on Greene St. near SCC
- Council agreed that the projects applied for on the current list will move ahead; projects in the Targeted Investment Area will be further discussed as they come up; will also work to rebalance funding between Districts, focusing flex dollars on the Targeted Investment Area

**Staff Update:****Willar Property Acquisition**

- This is the last of the significant pieces of property needed for the Riverside Extension Phase II; three other small pieces remain
- Willar owns the property and has a parking agreement with 2nd Harvest; the City is resolving the parking agreement with 2nd Harvest and purchasing the entire parcel from Willar
- City is paying for assessed value of property as well as damages to the organization - cost is not inclusive of only the dirt but mitigates loss of revenue to business operations out of property as well

**EBO – BDS Systems and Services Manager**

- Upgrade of the former Office Manager position to System and Services Manager; changing the position to an Exempt position
- Chairperson Mumm inquired if there would be a nationwide search for the position
  - A nationwide search was done for the Planning Operations Manager and resulted in two highly qualified candidates; staff intends to hire the other candidate
  - The reclassification was being discussed with the Office Manager who resigned; however, an opportunity arose for that person and she resigned. The resignation of that person opened the door for the reclassification to this position
- Council Member Snyder noted that Council wants more Planners and more planning capacity; he asked how adding this position and the Planning Operations Manager will get them the planning capacity that the City needs

- This position would manage the clerical staff within the Business and Development Services Division; the person would manage the clerical staff organizing, streamlining and cross-training clerical staff to create a stronger support system for Planning, Engineering, Streets, and the Construction Office, as well as managing the bidding that comes out of Engineering
- This position differs from the Engineering Operations Manager in that he or she will be managing the clerical staff that supports the professional staff within the Division; the Engineering Operations Manager manages the Professional staff within Engineering

#### **EBO Request for Hillyard Precinct**

- Remodel of the Hillyard Precinct is moving forward
- Large garage door will be removed, brick façade will be added, shed will be removed, fence will be removed
- Inside there will be conference rooms added, office space added, public meeting space, indoor parking for critical vehicles, and a place for IT
- Designer's estimate was \$400,000, and the low bid came in at \$354,767.55
- Currently validating contractor to ensure they can complete the work at the bid price
- Council Member Fagan asked if the north sidewalk was going to be redone – Engineering is working on a sidewalk project in the area; however, that work is on the opposite side of the street
- Secured external parking will be provided for officers; cost savings found due to utilizing repurposed fence from the front of the property to enclose that area
- Project will be funded using Disposition Revenues Fund; not the General Fund

#### **Annexation Plan for the South Hill**

- Staff reviewed an application for a Moran Prairie Annexation –brought forward by a single property owner - that was reviewed by Council in 2011; it was tabled indefinitely
- Implications of annexation would include six and a half years of mitigation to District 8, assuming our current Fire Department would not serve the area, as well as a decrease in utility income
- The mitigation agreement with Fire District 10 was discussed; as that is in perpetuity; the mitigation in that District expires if we annex more than 60 percent of that District
  - Even if we annexed all of the UGA for District 10 we would be unable to reach the 60 percent threshold
- Jan Quintrall noted that we are in agreement with the County to hold all annexation at this time as we work on the UGA and this was further discussed with Council

#### **Plan of Spokane/Neighborhood Planning Update**

- Council is looking for a timeline for an action piece for the neighborhoods
  - Information sent to North Hill was an informational piece, and tool kits will be forthcoming as well
- BergerABAM is coming back in early December to present again, by the end of the year a draft plan is intended
- Chairperson Mumm reiterated continuous communication between Planning and Development and the neighborhoods regarding BergerABAM information
- Staff is continuing customary communication via meetings; however, is also building more robust online communication presence with the neighborhoods utilizing Shaping Spokane and other outreach methods to ensure a well-rounded approach
- Intend to come to Council in January with a working draft of the three neighborhoods' documents, an analytical piece for the Centers and Corridors document, and a summary of the chapters that were done through the focus groups in 2014; intention is to have a full working draft by the end of June 2015
- Council asked if it was possible for the neighborhood plan to move more swiftly as there is need to get things done for construction season – yes, that is feasible and Staff can work to make that happen

#### **Plan Commission Transportation Subcommittee Plan**

- Plan Commission voted to establish this committee to include four Plan Commission Members; Brian McClatchey has not asked Planning and Development for any support
- Chairperson Mumm suggested that Brian send a letter of invitation to Council regarding this committee; Staff will work to assist in this endeavor; Chairperson Mumm offered her assistance in this process as well

#### **Cell Towers in Residential Areas**

- The ordinance for cell towers written and adopted in 2005; Tami Palmquist detailed the current zoning and code regulations for cell towers in residential areas
- The City's cell tower code has not been revised since it was adopted and is not in the work plan for revisions at this time
- Council Member Snyder asked what the City's obligations were to follow State and Federal regulations and what can we change

- The City has never done any technology planning which leaves us unaware of gaps in cell phone and broadband coverage; this is something that should be researched and done
- Council determined the need for revisions in this ordinance as well as review of City infrastructure as a whole; requested moving this discussion to Plan Commission
- James Richman suggested bringing in an expert to do a citywide study that might be able to help us understand the trends within our borders so that we can ensure coverage within the gaps

Adjournment:

- **Next Agenda:**
  - School Zone Speed Pilot Program
  - Centers and Corridors Design Guidelines (11/3)
- Council Member Fagan reminded all to attend the Market Street Festival on Friday Night and all day Saturday
- **Next PCED meeting is scheduled for October 20, 2014**

# Hearing Notices

## NOTICE OF CITY COUNCIL PUBLIC HEARING PROPOSED COMPREHENSIVE PLAN AMENDMENT LAND USE MAP CHANGE PROPOSED ORDINANCE C35156

Notice is hereby given that there will be a public hearing on proposed Ordinance C35156 before the City of Spokane City Council on **Monday, November 17, 2014, at 6:00 p.m.** in the City Council Chambers, Lower Level of City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. The City Council held a previous hearing on the matter on September 29, 2014, at which time it remanded the ordinance back to the Plan Commission. The Plan Commission considered the matter as a result of the remand and requested the ordinance be returned with no change to the City Council for action. This public hearing is for a private application for a Comprehensive Plan Land Use Map Change (proposed Ordinance C35156). The Planning Department file number is Z1300069.

Z1300069 (R Properties LLC) is in the vicinity of Haven Street and Wellesley Avenue. The proposal is to change the land use map from "Office" to "CC-Core".

Documents relating to this amendment are available for viewing at: [www.spokanecity.org](http://www.spokanecity.org) under the topic Business & Development projects.

Written comments and oral testimony at the public hearing for this proposed action will be made part of the public record. Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the City Council.

Any person may submit written comments on the proposed actions or call for additional information at:

*Planning & Development Department  
Attn: Tirrell Black, Assistant Planner  
808 West Spokane Falls Boulevard  
Spokane, WA 99201-3329  
Phone (509) 625-6185  
tblack@spokanecity.org*

The public may also submit written comment to the City Council at [citycouncil@spokanecity.org](mailto:citycouncil@spokanecity.org). The City Council reserves the right to continue this public hearing.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of

picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Christine Cavanaugh at (509) 625-6383, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [ccavanaugh@spokanecity.org](mailto:ccavanaugh@spokanecity.org). Persons who are deaf or hard of hearing may contact Ms. Cavanaugh at (509) 625-6383 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# General Notices

**NOTICE OF ELECTION  
TO BE HELD NOVEMBER 4, 2014  
FOR QUALIFIED ELECTORS TO CONSIDER  
PROPOSITION NO. 2 (PARKS BOND)  
AS PROVIDED IN RESOLUTION NO. 2014-0084**

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**RESOLUTION NO. 2014-0084**

A RESOLUTION of the City of Spokane, Washington, providing for the form of the ballot proposition and specifying certain other details concerning submission to the qualified electors of the city at a special election to be held therein on November 4, 2014, of a proposition for the issuance of its general obligation bonds in the aggregate principal amount of not to exceed \$64,300,000, or so much thereof as may be issued under the laws governing the indebtedness of the City for the purpose of providing funds to finance capital improvements to Riverfront Park and the Parks system

WHEREAS, the City of Spokane, Washington (the "City") is a first-class charter city duly organized and existing under and by virtue of the Constitution and the laws of the state of Washington and the Charter of the City; and

WHEREAS, the City of Spokane Park Board (the "Park Board") by Resolution dated June 20, 2014 requested the City Council to consider the financing of proposed improvements to Riverfront Park through the issuance of an unlimited tax general obligation bond; and

WHEREAS, Riverfront Park was created for the grounds for Expo 74 and opened to the public as a park in 1978; and

WHEREAS, Riverfront Park, after nearly 40 years as the central and iconic public gathering space for the City of Spokane, is in need of major capital improvements; and

WHEREAS, the Park Board and Parks Department staff have engaged in master planning to identify suitable capital improvements for Riverfront Park; and

WHEREAS, the master planning process for Riverfront Park included extensive deliberations among Park Board members, the Riverfront Park Advisory Committee, Parks Department staff, and numerous professionals, as well as public input, culminating in the "Riverfront Park Master Plan 2014"; and

WHEREAS, with voter approval, the City issued its general obligation bonds in 1999 to purchase new playgrounds and parks (the "1999 Parks Bonds"); and

WHEREAS, with voter approval, the City issued its general obligation bonds in 2008 to finance various Parks system improvements, including, but not limited to, improvements to the Albi Sports Complex, the reconstruction of multiple neighborhood swimming pools and the construction of strategically located splashpads throughout the Parks system (the "2008 Parks Bonds"); and

WHEREAS, the Parks Department staff and Park Board, in conjunction with the Mayor and key City of Spokane finance staff, have developed a plan to finance priority capital improvements in Riverfront Park and other improvements to the Parks system through debt service savings and the issuance of a voter-approved general obligation park bond of

up to \$64,300,000 (the "Riverfront Park Bonds") while maintaining a debt service levy rate at approximately the same rate as is currently levied to pay debt service on the 2008 Park Bonds and the 1999 Bonds (\$0.34/\$1000 assessed valuation in 2014) resulting in no net increase in the debt service levy for park bonds over the life of the Riverfront Park Bonds; and

WHEREAS, the City Council believes the Riverfront Park Bonds, if approved by the citizens of Spokane, will provide funding for the highest priority capital improvements to Riverfront Park, including infrastructure repair, safety enhancements, modern community event space, and other major improvements to Riverfront Park and the Parks system (the "Project"); and

WHEREAS, subject to voter approval, in order to provide financing for the Project it is deemed necessary and advisable that the City issue and sell its general obligation bonds in the principal amount of not to exceed \$64,300,000 (the "Bonds"); and

WHEREAS, the constitution and laws of the State of Washington provide that the question of whether or not the City may issue the Bonds be submitted to the qualified electors of the City for their ratification or rejection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Spokane, that:

Section 1. Findings. The City Council hereby finds and declares that it is in the best interests of the inhabitants of the City to carry out the plans hereinafter provided at the time or times and in the order deemed most necessary and advisable by the City Council or the Park Board as authorized by the City Charter.

Section 2. Capital Improvements. The City Council approves of the Park Board's plan of capital improvements to Riverfront Park and the Parks system as generally set forth in Tier 1 of the Riverfront Park Master Plan and other capital improvements to the Parks system (the "Improvements"), including, but not limited to:

- Improvements to the Riverfront Park grounds, infrastructure, entrances and playgrounds;
- Renovation, improvement and installation of event facilities, lighting enhancements, roofing and energy efficient systems in the U.S. Pavilion/Event Center and Parks administration facility;
- Improvements to the Loeff Carrousel Building including, but not limited to, improved ADA accessibility, installation of energy efficient heating and cooling systems and enhancement of visitor facilities;
- Improved parking access and facilities;
- Improvements to the mechanical, electrical, concession, ticketing and public use facilities of the Skyride and Ice Rink;
- Improvements to the Riverfront Park shelters, installation of security cameras, emergency phones, and improved lighting and signage throughout Riverfront Park.

The costs of all necessary architectural, engineering, and other consulting services, inspection and testing, administrative and relocation expenses, on and off-site utilities, site acquisition, related improvements and other costs incurred in connection with the making of the foregoing Improvements shall be deemed a part of the costs of such Improvements. Such Improvements shall be complete with all necessary furniture, and equipment and appurtenances.

Pursuant to Article V of the City Charter and upon issuance of the Bonds, the Park Board shall determine the application of available moneys so as to accomplish, as nearly as may be, all of the Improvements described or provided for in this section. The Park Board shall determine the exact extent and specifications for construction of structures or other improvements.

If the Park Board determines that it has become impractical to accomplish any of such Improvements or portions thereof by reason of state or local circumstances, including changed conditions, incompatible development, lack of additional state funding, or costs substantially in excess of those estimated, the Park Board shall not be required to accomplish such Improvements and may apply the Bond proceeds or any portion thereof to other portions of the Improvements, or to other Park system capital improvements, as the Park Board may determine is necessary. Alternatively, the Park Board may request the Council to apply the unspent Bond proceeds or any portion thereof to payment of principal of or interest on the Bonds, as the Council may determine is necessary.

In the event that the proceeds of sale of the Bonds, plus any other moneys of the Park Board legally available, are insufficient to accomplish all of the Improvements provided by this section, the Park Board shall use the available funds for paying the cost of those Improvements for which the Bonds were approved deemed by the Park Board most necessary and in the best interest of the Parks system.



If available funds are sufficient from the proceeds of Bonds to accomplish all of the Improvements authorized above and proceeds of Bonds remain available, and state or local circumstances require, the Park Board shall use such funds to pay the principal of or interest on the Bonds or acquire, construct, equip, modernize and make other capital improvements to Riverfront Park or the Park systems, all as the Park Board may determine is necessary.

Section 3. Authorization of Bonds. For the purpose of providing the funds necessary to pay the costs of financing the Project, together with incidental costs of acquisition and outfitting, and costs related to the issuance and sale of the Bonds, the City shall issue and sell its general obligation bonds in the aggregate principal amount of not to exceed \$64,300,000 (the "Bonds"). The Bonds shall be issued in an amount not exceeding the amount approved by the electors of the City and not exceeding the amount permitted by the constitution and laws of the State of Washington. The balance, if any, of the cost of the Project shall be paid out of any other legally available funds. The Bond proceeds shall not be used for anything other than a capital purpose.

Section 4. Details of Bonds. The Bonds shall be issued in such amounts and at such time or times as found necessary and advisable by the City Council and as permitted by law. The Bonds may be issued in one or more series and shall bear interest payable at a rate or rates authorized by the City Council. The Bonds shall mature in such amounts and at such times within a maximum term of 20 years from date of issue, all as authorized by the City Council and as provided by law. The Bonds shall be general obligations of the City and, unless paid from other sources, both principal of and interest on the Bonds shall be payable out of annual tax levies to be made upon all the taxable property within the City without limitation as to rate or amount and in excess of any constitutional or statutory tax limitation. The exact date, form, terms, options of redemption, maturities, covenants and manner of sale of the Bonds shall be as hereafter fixed by ordinance or ordinances of the City Council. After voter approval of the Bond proposition and in anticipation of the issuance of such Bonds, the City may issue short-term obligations as authorized by Chapter 39.50 RCW.

Section 5. Election. It is hereby found and declared that the best interests of the inhabitants of the City require the submission to the qualified electors of the City of the proposition of whether the City shall issue the Bonds at a special election to be held on November 4, 2014. The Spokane County Auditor, as *ex officio* supervisor of elections in Spokane County, Washington is hereby requested to call and conduct the special election to be held within the City and to submit to the qualified electors of the City the proposition set forth below. The City Clerk is hereby authorized and directed to certify the proposition to said officials in the following form:

**CITY OF SPOKANE  
PROPOSITION NO. 2**

**RIVERFRONT PARK GENERAL OBLIGATION BONDS - \$64,300,000**

The City Council of the City of Spokane passed Resolution No. 2014-0084 approving a plan to finance the renovation, improvement and modernization of the aging infrastructure of Riverfront Park, including the Loeff Carrousel building, U.S. Pavilion, Ice Rink, Skyride and Park facilities without a net increase in the current annual tax levy for Parks. This proposition authorizes the City to finance the renovation of Riverfront Park buildings, facilities and infrastructure; enhance security and safety facilities; improve parking, lighting, heating and cooling systems; and improve other capital facilities of Riverfront Park and the Parks system. General obligation bonds would be issued in a maximum principal amount of \$64,300,000, maturing within 20 years from date of issue, and repaid from an annual excess levy on real property, all as provided in the Resolution. Should this proposition be:

APPROVED? .....

REJECTED?.....

Certification of this proposition by the City Clerk to the Spokane County Auditor, in accordance with law, prior to the date of the election, and any other acts consistent with the authority, and prior to the effective date, of this resolution, are hereby ratified.

Section 6. Severability. In the event that any provision of this resolution shall be held to be invalid, such invalidity shall not affect or invalidate any other provision of this resolution or the Bonds, but they shall be construed and enforced as if such invalid provision had not been contained herein; provided, however, that any provision which shall for any reason be held by reason of its extent to be invalid shall be deemed to be in effect to the extent permitted by law.

Section 7. Effective Date This resolution shall become effective immediately upon its passage and publication, as required by law.

Adopted this 28th day of July 2014.

Publish: October 15, 22, and 29

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**NOTICE OF ELECTION  
TO BE HELD NOVEMBER 4, 2014  
FOR QUALIFIED ELECTORS TO CONSIDER  
PROPOSITION NO. 1 (STREET LEVY)  
AS PROVIDED IN RESOLUTION NO. 2014-0085**

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**RESOLUTION NO. 2014-0085**

A resolution regarding a sustainable, 20-year levy lid lift for improved and integrated streets, terminating the existing \$0.57 property tax assessment for repayment of the 2004 Street Bond, and resulting in no increase in the 2015 tax rate for property owners.

WHEREAS, the City of Spokane, Washington (the "City") is a first-class city duly organized and existing under and by virtue of the Constitution and the laws of the state of Washington and its City Charter; and

WHEREAS, the City has the authority to enact a regular annual property tax levy and such other levies as may be approved by the electorate, subject to applicable limitations thereon, as required by law; and

WHEREAS, Chapter 84.55 RCW reflects a limitation that the annual rate of increase of the dollar amount of the regular property tax levy set by the City Council may not exceed the lesser of the rate of inflation or one percent, all as further reflected in Chapter 84.55 RCW; and

WHEREAS, RCW 84.55.050 permits an election to authorize a levy above the limit factor specified in Chapter 84.55 RCW, upon majority approval by the voters, subject to any otherwise applicable statutory dollar rate limitation, said election to be held not more than twelve (12) months prior to the date on which the proposed levy is to be made; and

WHEREAS, Spokane citizens consistently identify street repair as a top priority; and

WHEREAS, street construction provided for under the City's 2004 Street Bond is concluding, while debt payments are scheduled to continue until 2030; and

WHEREAS, citizens currently pay property taxes totaling .57 cents per \$1,000 of assessed property valuation toward repayment of that 2004 Street Bond debt; and

WHEREAS, street repair needs are perpetual, and ongoing investment is critical to maintain the streets repaired under the 2004 Bond and to continue to improve the condition of the overall street system; and

WHEREAS, the City Council desires to continue to invest in City streets by submitting to the voters a proposition to authorize an additional regular property tax levy equivalent to the 2004 Street Bond debt service levy of \$0.57 per \$1,000 of assessed value in 2015 that citizens pay today and to have that additional regular levy amount remain in place for 20 years; and

WHEREAS, upon approval of the property tax levy lid lift for street improvements and repair, the City would no longer levy the existing \$0.57 per \$1,000 of assessed valuation for repayment of the 2004 Street Bond; and

WHEREAS, separately, the City has identified an opportunity for strategic refinancing of that remaining debt at a lower cost, using other Street Fund resources; and

WHEREAS, ultimately, the changes would generate additional funding of approximately \$5 million annually for new investments in streets; and

WHEREAS, the City will focus these dollars on improvements on arterials, including both complete rehabilitation of streets and maintenance work, and will use an integrated approach that incorporates all uses of the right of way to leverage dollars and gain greater community benefits; and

WHEREAS, prioritization of street projects will be completed using the process developed in the Link Spokane update to the City's Comprehensive Plan that considers all needs within the right of way, including transportation and utility needs, holistically; and

WHEREAS, the prioritization process will include a variety of factors including, but not limited to, pavement condition, traffic volumes, pedestrian plan including Safe Routes to School, bike plan, high performance transit network, safety and collision concerns, integration with utilities, stormwater management, and economic development opportunities including those in identified centers and corridors; and

WHEREAS, pursuant to Section 84 of the City Charter, the City Council, of its own motion, may submit to popular vote for adoption or rejection at any election, any proposed ordinance or measure. -- Now, Therefore,

BE IT RESOLVED by the City Council of the City of Spokane that:

Section 1. The Spokane County Auditor is hereby requested pursuant to RCW 84.55.050 and RCW 29A.04.330 to hold a special election on November 4, 2014, in conjunction with the scheduled general election for the purpose of submitting to the voters of the City of Spokane for the approval or rejection of a proposition to the qualified electors of the City asking whether the City shall levy regular property taxes in excess of the limitation established in RCW 84.55.010 to provide funding for street improvements.

The proposition to be submitted to the qualified voters of the City for their approval or rejection is to authorize increasing the City's regular property tax levy by \$0.57 per \$1,000 of assessed valuation, to a total regular property tax levy rate of approximately \$3.60 per \$1,000 if this proposition is approved, for collection beginning in 2015.

If this proposition is approved, the City Council will be authorized to adopt, in accordance with its regular budget process, an increased regular property tax as described herein. If this proposition is approved, the City Council will not levy property taxes for the payment of debt service on the 2004 Street Bonds so that the net property tax rate per \$1,000 for collection in 2015 does not increase.

Section 2. For the purposes identified below, the City Council seeks voter approval under RCW 84.55.050(1) for a levy lid lift, as follows:

(a) Purpose. The amounts collected from the levy lid lift authorized by the Proposition shall be used to fund street improvements, repairs, maintenance and complete rehabilitation of streets using an integrated approach that incorporates all uses of the right of way to leverage dollars and gain maximum community benefits.

(b) Levy Lid Lift Effective in 2015. The Proposition authorizes a maximum increase in the City's total levy rate to the maximum rate otherwise allowed for collection in 2015 under ch. 84.55 RCW plus not to exceed .57 per \$1,000 of assessed value. The total regular property tax rate produced is estimated to be approximately \$3.60 per \$1,000 of assessed value if the Proposition passes, based on estimated 2015 assessed values.

(c) Increase Authorized through 2035. Pursuant to RCW 84.55.050(4), the dollar amount of the maximum authorized levy under ch. 84.55 RCW for collection in 2015 shall be used for the purpose of computing the limitations for subsequent levies in 2016 and each subsequent year up to and including 2035, and such funds shall be limited to the purposes described in Section 2(a) above.

Section 3. The City Clerk of the City of Spokane is hereby authorized and directed to deliver a certified copy of this resolution and the following proposition to the Spokane County Auditor, as ex officio Supervisor of Elections for the City, no later than August 5, 2014, in substantially the following form:

**CITY OF SPOKANE  
PROPOSITION NO. 1  
LEVY FOR IMPROVED & INTEGRATED STREETS**

THE SPOKANE CITY COUNCIL ADOPTED RESOLUTION NO. 2014-0085, APPROVING A LEVY PROPOSITION TO IMPROVE AND REPAIR THE CITY'S STREETS AND TERMINATE THE USE OF THE EXISTING \$0.57 PROPERTY TAX ASSESSMENT FOR REPAYMENT OF THE 2004 STREET BOND. THIS PROPOSITION WOULD AUTHORIZE A PROPERTY TAX LEVY LID LIFT COMMENCING IN 2015 OF \$0.57 PER \$1,000 OF ASSESSED VALUATION,

RESULTING IN NO NET INCREASE IN THE 2015 TAX RATE. THE LEVY FUNDS WOULD BE USED TO PAY FOR STREET REPAIRS AND IMPROVEMENTS AND WOULD BE THE BASIS FOR SUBSEQUENT LEVIES FOR 20 YEARS, ALL AS PROVIDED IN THE RESOLUTION.

SHOULD THIS PROPOSITION BE:

Approved   
 Rejected

Section 4. If any one or more of the provisions of this resolution shall be declared by any court of competent jurisdiction to be unconstitutional or invalid for any reason, then such provision shall be null and void, and shall be deemed separable from the remaining provisions of this resolution, and shall in no way affect the validity of the other provisions of this resolution.

Section 5. The City Clerk is hereby designated as the person to whom the County Auditor shall provide notice pursuant to RCW 29A.36.080.

Section 6. The City Attorney is authorized to make such minor adjustments to the wording of the proposition as may be necessary to effectuate the intent of the resolution or upon recommendation of the Spokane County Auditor, as long as the intent of the proposition remains clear and consistent with the intent of this resolution as approved by the City Council.

Section 7. This resolution shall take effect and be in full force immediately upon its passage.

Adopted this 28<sup>th</sup> day of July 2014.

Publish: October 15, 22, and 29

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### Notice of Application and SEPA Review

Notice is hereby given that the City of Spokane's Planning & Development Services Department is seeking public input on its proposal to amend the Comprehensive Plan by adopting the Hamilton Form Based Code Subarea plan.

Location: The affected geographic area is centered on the Hamilton Street corridor, bordered by Desmet Avenue to the south and the alley between Augusta Avenue and Nora Avenue to the north. The east/west boundaries vary. Full project information, plan documents, and maps can be found at: <https://beta.spokanecity.org/projects/logan/>.

Any person may submit written comments on the proposed action or call for additional information:

Planning & Development Services  
 Attn: Boris Borisov  
 808 West Spokane Falls Boulevard. 3<sup>rd</sup> Floor  
 Spokane, WA 99201-3333  
 Phone (509) 625-6300  
[bborisovv@spokanecity.org](mailto:bborisovv@spokanecity.org)

Description of Proposal: The Form Based Code replaces existing zoning and design guidelines within the affected geographical area. This code regulates land development by setting controls on building form, coupled with performance-based parameters relative to building use and density. The entire project area is approximately 37.6 acres.

This proposal falls into two actions:

1. Comprehensive Plan Amendment to Land Use Plan Map: The Land Use designations of the affected geographic area will be amended from R 4-10 to CC Transition and from Institutional to CC Transition. (See Exhibits 2 and 3 at provided link above).
2. (a) Amending Spokane Municipal Code Title 17C Land Use Standards by adopting a new chapter 17C.123 Form Based Code Zones (See Exhibit 1 at provided link above ); (b) amending SMC 17C.200 Landscaping & Screening, SMC 17C.230 Parking & Loading, and SMC 17A.020.010 Definitions; and (c) amending the City of Spokane Zoning Map and replacing CC1, CC2, RSF, and RTF zones with CA1, CA2, CA3, and CA4 Form Based Code Zoning Categories (See Exhibits 4 and 5 at provided link above).

**SEPA:** These proposals will be reviewed under the State Environmental Policy Act (SEPA) under Spokane Municipal Code Section 17E.050. Comments will be accepted on environmental issues and any environmental documents related to the proposed action. An environmental checklist is also available for review at the provided link above.

**Comment Deadline:** This notice initiates a public comment period. Written comments on this application and any environmental issues related to it may be submitted via mail or email to the Planning Services Department address listed above by no later than **November 25, 2014**.

**Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.**

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

## ORDINANCE NO. C35135

AN ORDINANCE relating to the establishment of an abandoned property registration program; adopting new sections 8.02.0675 to chapter 8.02 and 17F.070.520 to chapter 17F.070 of the Spokane Municipal Code.

WHEREAS, pursuant to the powers conferred in the Chapter 35.80 RCW, the City of Spokane seeks to reduce the number of vacant, abandoned or foreclosed buildings, homes or properties, and, through collection of a registration fee which would finance the monitoring of these properties, to proactively deter vandalism and detect decay, thereby protecting the quality/value of the building, home or property, and the integrity of the area in which it is located; and

WHEREAS, the City Council believes properties which are, or are soon to be, vacant, foreclosed, or subject to foreclosure proceeding, have an adverse and deleterious impact on the vitality and livability of the areas in which they are located, and on the general well-being of the City and its residents under RCW 35.80.010; and

WHEREAS, the City Council is aware of a significant number of these properties within the City of Spokane, which are owned and/or controlled by entities and /or individuals who are reluctant to voluntarily incur the cost and expense of adequately maintaining these properties to the standard found in the areas surrounding the property; and

WHEREAS, consistent monitoring of these properties would act as a deterrent to vandalism, and provide timely notice of decay, thereby protecting the value of the property and the area in which it is located; and

WHEREAS, the City Council believes it necessary that certain registration and maintenance requirements be imposed on the owners of these properties in order to minimize, if not eliminate, some of the adverse effects those properties have on the City and its residents; and

WHEREAS, under SMC 8.02.067, owners of buildings, homes or properties which are identified as substandard, unfit, abandoned or otherwise nuisances are assessed for charges incurred by the City in the enforcement of this code, separate from and in addition to an annual hearing processing fee, assessed until the building, home or property is no longer substandard, unfit, abandoned or otherwise a nuisance; -- Now, Therefore,

The City of Spokane does ordain:

Section 1. That there is adopted a new section 17F.070.520 to chapter 17F.070 of the Spokane Municipal Code to read as follows:

### **17F.070.520 Abandoned Property Registration Program**

A. Purpose

It is the purpose and intent of this section to establish an abandoned property registration program in order to protect the community from becoming blighted as a result of abandoned properties that are not properly secured and maintained. This section requires the lender or other responsible parties of properties that have been abandoned to register those properties with the City as set forth in this section.

B. Definitions

As used in this chapter, the following terms have the meanings indicated unless the context clearly indicates otherwise:

1. "Abandoned Property" means a property that is vacant and (1) is under a current notice of default and/or notice of trustee's sale; (2) is the subject of a pending tax assessor's lien sale; (3) has been the subject of a foreclosure sale where the title was retained by the beneficiary of a deed of trust involved in the foreclosure; (4) has been transferred under a deed in lieu of foreclosure/sale or (5) is subject to a contract forfeiture. Property acquired by Spokane County at a tax foreclosure sale under chapter 84.64 RCW is not to be included within the definition of "Abandoned Property".
2. "Evidence of vacancy" means any condition that on its own or combined with other conditions present would lead a reasonable person to believe that the property is vacant and not occupied by authorized persons. Such conditions include, but are not limited to, overgrown and/or dead vegetation; accumulation of newspapers, circulars, flyers and/or mail; past due utility notices and/or disconnected utilities; accumulation of trash, junk, and/or debris; statements by neighbors, passersby, delivery agents, or government employees that the property is vacant; and for residential properties, the absence of window coverings such as curtains, blinds, and/or shutters; the absence of furnishings and/or personal items consistent with residential habitation.
3. "Lender" means any person who makes, extends, or holds a real estate loan agreement and includes, but is not limited to, mortgagees; beneficiaries under deeds of trust; underwriters under deeds of trust; vendors under conditional land sales contracts; trustees and a successor in interest to any mortgagee, beneficiary, vendor or trustee and any other lien holder on the property. The term also includes any mortgagee, beneficiary or trustee that accepts a deed in lieu of foreclosure.
4. "Owner" means any natural person, partnership, association, corporation or other entity having legal title in real property including any borrower.
5. "Property" means any unimproved or improved, residential or commercial real property, or portion thereof, situated in the City, and includes the buildings or structures located on the property regardless of condition.
6. "Responsible party" means any person, partnership, association, corporation, or fiduciary having legal or equitable title to or any interest in any real property, including but not limited to an owner, borrower, and lender as defined in this section.

C. Registration of Abandoned Properties.

The lenders or other responsible parties of real property which has been abandoned shall register that property with the City of Spokane Department of Building Services within thirty (30) day of the property becoming abandoned or of receiving notice from the City of the requirements of this section. The content of the registration shall include:

1. Proof of ownership, or financial interest, such as a lien or loan,
2. The name and contact information of the owner, lender or responsible party or the agent of the respective entity;
3. The name and contact information for the local property manager responsible for maintaining the property; and
4. Documentation which demonstrates the property is vacant, foreclosed, pending foreclosure, or subject to foreclosure, trustee's sale, tax assessor's lien sale or other legal proceedings.

D. Minimum Property Maintenance Requirements.

The lender or responsible party shall be required to:

1. maintain and keep properties free of conditions including, but not limited to:
  - a. weeds, dry brush, dead vegetation, trash, junk, debris, building materials and junk vehicles,
  - b. accumulation of newspapers, circulars, flyers, notices (except those required by federal, state, or local law), and discarded personal items including, but not limited to, furniture, clothing, or large and small appliances, and
  - c. graffiti, tagging, or similar markings by removal or painting over with an exterior grade paint that matches and/or coordinates with the color of the exterior of the structure,
2. secure ponds, pools and hot tubs and ensure that they do not become a public nuisance,
3. secure the property to prevent access by unauthorized persons, including, but not limited to, the following: the closure and locking of windows, doors (walk-through, sliding and garage), gates, and any other opening of such size that it may allow a child or any other person to access the interior of the property and structure(s). Securing also includes boarding as applicable. Material used for boarding shall be painted with an exterior grade paint that matches and/or coordinates with the color of the exterior of the structure,
4. take any other action necessary to prevent giving the appearance that the property is abandoned, and
5. monitor property as necessary to prevent the creation of a nuisance.

E. City Monitoring of Property.

Upon registration, the City will provide regular monitoring of the property including, but not limited to, periodic site visitation, which will not exceed the City's rights of access as well as notification to lender or responsible party if the property begins to exhibit characteristics established in RCW 35.80.010. The City's monitoring of the property does not relieve the lender or other responsible party from monitoring the property under subsection D.

F. Waiver for City to Abatement – Trespass of Unauthorized Individuals.

As part of the property registration, the lender or responsible party may waive any objection to the City to enter onto the property for purposes of abating a condition that would constitute an unfit or substandard building as established in RCW 35.80.010. The cost of the abatement shall be charged against the property pursuant to SMC 8.02.067. The City shall notify the owner, lender or responsible party five days prior to the City taking abatement action in order to allow the owner, lender or responsible party to abate the condition first unless such abatement constitutes an emergency and must be abated immediately.

The lender or responsible party shall provide written authorization to the police department to issue a trespass order against any unauthorized individual from the property.

G. Local Property Manager/Agent

The lender or responsible party shall provide the City with the name and contact information of the local property manager or agent who has the authority to act to respond to complaints regarding the property and to remedy any substandard or unfit conditions found on the property.

H. Annual Abandoned Property Registration Fee.

The lender or responsible party shall pay the annual abandoned property registration fee as set forth in SMC.8.02.069.

I. Building Official's Substandard or Unfit Building Declaration

If an abandoned property that has been properly registered with the Director of Building Services pursuant to this section is subsequently determined to be a substandard or unfit building by the Building Official pursuant to SMC 17F.070.400-.450, the abandoned property registration fee will not be imposed if the property is subject to the other fees set forth in SMC 8.02.067. If the property is removed from the Building Official's review agenda and the property is not occupied, the abandoned property registration shall be imposed.

J. Policies and Procedures

The City may develop policies to implement the procedure set forth above, which are consistent with and do not conflict with the provisions of this section, the Spokane Municipal Code, or the Revised Code of Washington.

K. Violation

Any person, firm or entity who fails to register an abandoned property pursuant to this section shall be subject to a class 1 civil infraction. Each day shall constitute a separate violation. Failure to maintain the property may result in the issuance of a criminal misdemeanor violation under SMC 10.08.030 for maintaining a nuisance property.

Section 2. That there is adopted a new section 8.02.0675 to chapter 8.02 of the Spokane Municipal Code to read as follows:

**8.02.0675 Annual Abandoned Property Registration Fee**

There shall be an annual fee for an abandoned property registration under SMC 17F.070.520 in the amount of two hundred dollars (\$200.00).

Passed by City Council October 20, 2014

Delivered to Mayor October 27, 2014

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**ORDINANCE NO. C35161**

An ordinance amending Ordinance No. C-35062, passed the City Council November 25, 2013, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2014, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2014, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2014 budget Ordinance No. C-35062, as above entitled, and which passed the City Council November 25, 2013, it is necessary to make changes in the appropriations of the Asset Management Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Asset Management Fund, and the budget annexed thereto with reference to the Asset Management Fund, the following changes be made:

From:	5901-79190	Asset Management Fund	
	99999-38111	Interfund Loan Proceeds	\$ 500,000
To:	5901-79190	Asset Management Fund	
	94000-56403	Capitalized Software	\$ 500,000

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget for a Radio Frequency Identification system for the Spokane Public Library, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council October 20, 2014

Delivered to Mayor October 27, 2014

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**ORDINANCE NO. C35163**

An ordinance relating to imprest accounts, amending SMC sections 07.03.060, 07.03.090, 07.03.162, 07.03.190, and 07.03.300, repealing SMC sections 07.03.111, 07.03.130, 07.03.135, 07.03.136, 07.03.140, 07.03.160, 07.03.167, 07.03.220, 07.03.240, and 07.03.250, and adding a new section to be numbered 07.03.200.



The City of Spokane does ordain:

Section 1. That SMC section 07.03.060 is amended to read as follows:

**07.03.060 City Clerk**

~~((A. There is established in the city clerk department a deposit account with the United States Postal Service in an amount not to exceed two hundred dollars to provide for the payment of second class postage for mailing of the *Official Gazette* and other publications.))~~

~~A.((B)). There is established in the city clerk department an imprest fund in an amount not to exceed one hundred dollars to be used in making change for the payment of ((notarization and)) document copying services. No purchases will be made.~~

Section 2. That SMC section 07.03.090 is amended to read as follows:

**07.03.090 Fire Department**

There is established in the fire department an imprest fund in an amount not to exceed seven ~~((five))~~ hundred dollars to be used for making change, for the payment of postage due on incoming mail, and for the purchase of small incidental office supplies in the ordinary course of operation.

Section 3. That SMC section 07.03.111 is repealed:

**07.03.111 Municipal Court – Witness and Juror Fees**

There is established in the department of the clerk of the municipal court a witness and juror's fee revolving fund in the form of an imprest cash fund in an amount not to exceed one thousand two hundred fifty dollars to cover payment of witness and juror's fees. The fund is kept in a bank account selected by the clerk of the municipal court, and all checks shall be signed by the clerk of the municipal court.

Section 4. That SMC section 07.03.130 is repealed:

**07.03.130 Street Department**

There is established in the streets department an imprest fund in an amount not to exceed three hundred dollars for use of the parking enforcement section.

Section 5. That SMC section 07.03.135 is repealed:

**07.03.135 Risk Management – Workers' ~~((Worker's))~~ Compensation**

There is established in the workers compensation fund an imprest checking account in an amount not to exceed one hundred twenty-five thousand dollars to provide for the operation of the self-insured workers compensation program.

Section 6. That SMC section 07.03.136 is repealed:

**07.03.136 Human Resources – Self Funded Medical Dental Benefits Fund**

There is established in the self-funded medical dental benefits fund an imprest checking account in an amount not to exceed three hundred thousand dollars to provide for the payment of medical and dental claims.

Section 7. That SMC section 07.03.140 is repealed:

**07.03.140 Planning Department**

There is established in the planning department an imprest fund in an amount not to exceed one hundred fifty dollars for use in making change in dealings with the public involving the sales of various publications and the charging of fees for services rendered.

Section 8. That SMC section 07.03.160 is repealed:

**07.03.160 Public Works and Utilities**

There is established in the public works and utilities division an imprest fund in an amount not to exceed two hundred dollars.

Section 9. That SMC section 07.03.162 is amended as follows:

**07.03.162 Streets**

~~((A. There is established in the street department a petty cash fund in the sum of two hundred dollars to cover small purchases of supply items in the course of official City business.))~~

A((B)). There is established in the street department, traffic operations section, an imprest fund in an amount not to exceed five hundred dollars to be used by the electronic service center, traffic control maintenance, and the signs and markers divisions for the purchase of electronic replacement parts for emergency repairs and for other minor purchases.

Section 10. That SMC section 07.03.167 is repealed:

**07.03.167 Records and Reprographics**

There is established in the records and reprographics department an imprest fund in an amount not to exceed one hundred fifty dollars for use in making small cash purchases to complete jobs.

Section 11. That SMC section 07.03.190 is amended as follows:

**07.03.190 My Spokane ~~((Treasurer's Office))~~**

A. There is established in the My Spokane ~~((treasurer's))~~ Office an imprest fund in an amount not to exceed four thousand dollars to be used as the cashier's change fund as part of their normal operations.

~~((B. Pursuant to recommendation of the state auditor, there is established in the treasurer's office an imprest fund in an amount not to exceed eleven thousand dollars for use in the processing of nonsufficient funds checks returned to the City.))~~

~~((C. See SMC 7.03.130.))~~

Section 12. That SMC section 07.03.220 is repealed:

**07.03.220 Purchasing**

There is established in the purchasing department an imprest fund in an amount not to exceed five hundred dollars for use in making small cash purchases and payment of shipping charges.

Section 13. That SMC section 07.03.240 is repealed:

**07.03.240 East Central Community Center**

There is established in the east central community center an imprest fund in an amount not to exceed three hundred dollars for use in making small cash purchases and other small miscellaneous payments.

Section 14. That SMC section 07.03.250 is repealed:

**07.03.250 Weights and Measures**

There is established in the office of weights and measures an imprest fund in an amount not to exceed one hundred dollars for use in purchasing various commodities at retail outlets in order to ascertain the accuracy of the weighing devices.

Section 15. That SMC section 07.03.300 is amended as follows:

**Public Safety Advance Travel Expense Revolving Funds**

- A. There are established advance travel expense revolving funds in the amount of twenty-two thousand five hundred dollars to be used for advance payments of travel expenses for Police/Fire City officers and employees on official business.
- B. Each fund is kept on deposit in a local bank. The chief of police is custodian of one account in the amount of fifteen thousand dollars, and the fire chief is custodian of another account in the amount of seven thousand five hundred dollars.
- C. The finance director authorizes travel advances and adopts the rules and regulations for authorization, documentation, accounting and recovery of unspent advances, in accordance with state statutes and regulations.

Section 16. That a new section be added to ch. 07.03, to be numbered SMC section 07.03.200 to read as follows:

**07.03.200 Accounting**

- A. There is established in the accounting department an imprest cash fund in an amount not to exceed one thousand dollars for use in making small cash purchases and other small miscellaneous payments.
- B. There is established in the accounting department an imprest fund in an amount not to exceed eleven thousand dollars for use in the processing of nonsufficient funds checks returned to the City.
- C. There is established in the accounting department an imprest fund in an amount not to exceed seven thousand dollars to be used for advance payments of travel expenses for City officers and employees on official business (excluding Police/Fire).

Passed by City Council October 20, 2014

Delivered to Mayor October 27, 2014

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**ORDINANCE NO. C35164**

AN ORDINANCE relating to biased-free policing; adopting a new section 3.10.040 to chapter 3.10 of the Spokane Municipal Code.

WHEREAS, it is the intent of the City Council to codify in the Spokane Municipal Code provisions pertaining to the current Spokane Police Department policies and procedures related to biased-free policing; and

WHEREAS, the City of Spokane is committed to providing services and enforcing laws in a professional, nondiscriminatory, fair and equitable manner as evidenced by Spokane Police Department Policy Manual No. 402; and

WHEREAS, the Spokane Police Department is committed to providing law enforcement services to the community with due regard for the racial, cultural, or other differences of those served as set forth in Spokane Police Department Policy Manual No. 402; - - Now, Therefore,

The City of Spokane does ordain:

Section 1. That there is adopted a new section 3.10.040 to chapter 3.10 of the Spokane Municipal Code to read as follows:

**3.10.040 Biased-Free Policing**

- A. The City of Spokane is committed to providing services and enforcing laws in a professional, nondiscriminatory, fair and equitable manner.
- B. Spokane Police Department Officers and all officers commissioned under the Spokane Police Department shall be prohibited from engaging in bias-based profiling.
- C. Bias-based profiling is defined as an “act of a member of the Spokane Police Department or a law enforcement officer commissioned by the Spokane Police Department that relies on actual or perceived race, national origin, color, creed, age, citizenship status, gender, sexual orientation, gender identity, disability, socio-economic status, or housing status or any characteristic of protected classes under federal, state or local laws as the determinative factor initiating law enforcement action against an individual, rather than an individual’s behavior or other information or circumstances that links a person or persons to suspected unlawful activity.”
- D. The Spokane Police Department shall maintain policies consistent with this section.

Passed by City Council October 20, 2014

Delivered to Mayor October 27, 2014

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**ORDINANCE NO. C35165**

An ordinance amending Ordinance No. C-35062, passed the City Council November 25, 2013, and entitled, “An ordinance adopting the Annual Budget of the City of Spokane for 2014, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2014, and providing it shall take effect immediately upon passage”, and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2014 budget Ordinance No. C-35062, as above entitled, and which passed the City Council November 25, 2013, it is necessary to make changes in the appropriations of the Miscellaneous Grants Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk’s Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the Spokane Regional Emergency System Fund, and the budget annexed thereto with reference to the Spokane Regional Emergency System Fund, the following changes be made:

From:	1510-12100	Spokane Rgl Emerg Comm Sys Fund	
	99999-33821	IG Law Enforcement Services	\$ 40,253
	1510-12100	Spokane Rgl Emerg Comm Sys Fund	
	99999-34921	IF Law Enforcement Services	\$ 68,447
To:	1510-12100	Spokane Rgl Emerg Comm Sys Fund	
	21270-54209	IT/Data Services	\$ 108,700

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to begin data migration prior to the selection of a new CAD/RMS vendor, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

Passed by City Council October 20, 2014

Delivered to Mayor October 27, 2014

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**ORDINANCE NO. C35166**

AN ORDINANCE of the City of Spokane, Washington, relating to local improvement districts; establishing Consolidated Local Improvement District No. 223 and a consolidated local improvement district bond redemption fund; fixing the amount, form, date, interest rate and maturity of the Consolidated Local Improvement District No. 223 Installment Note; providing for the purchase of that Note by the City from funds on deposit in the Spokane Investment Pool; fixing the interest rate on local improvement district assessment installments; and declaring an emergency.

THE CITY OF SPOKANE DOES ORDAIN:

Section 1. RECITALS.

1.1 The City Council of the City of Spokane, Washington (the "City"), heretofore has created Local Improvement Districts Nos. 2011162, 2011163, 2011165, 2012041, 2012049, 2012059, (the "LIDs") for various purposes.

1.2 RCW 35.45.160 authorizes the establishment of consolidated local improvement districts for the purpose of issuing bonds only and provides that if the governing body of any municipality orders the creation of such consolidated local improvement district, the money received from the installment payment of the principal of and interest on assessments levied within the original local improvement districts shall be deposited in a consolidated local improvement district bond redemption fund to be used to redeem outstanding consolidated local improvement district bonds.

1.3 RCW 35.45.150 provides that in addition to issuing bonds in payment of the cost and expenses of any local improvement, a city may issue installment notes payable out of the relevant local improvement fund, and such notes are legal investments for any available surplus fund of the issuing city.

1.4 The City desires to provide a market-rate return on a portion of the funds it regularly invests while making those funds available on an interfund loan basis to finance the repayment of the installment note authorized herein; and

1.5 Pursuant to RCW 35.45.150, the City has determined to issue its Consolidated Local Improvement District No. 223 Installment Note in the aggregate principal amount not to exceed \$600,141.64 and finds it is in the best interest of the City that such note be purchased by the City from funds on deposit in the City Treasury's pooled cash portfolio and available for investment.

Section 2. CONSOLIDATION OF LOCAL IMPROVEMENT DISTRICTS.

For the purpose of issuing bonds only (including issuance of an installment note under RCW 35.45.150), those local improvement districts of the City established by the following ordinances, respectively, the 30-day period for making cash payment of assessments without interest in each local improvement district having expired in the case of the assessment for each local improvement district, are consolidated into a consolidated local improvement district to be known and designated a Consolidated Local Improvement District No. 223.

Local Improvement District ("LID") No.	Created by Ordinance No.	Assessment Balance After 30-day Prepayment Period
2011162		\$17,821.79
2011163		\$32,297.99
2011165		\$176,422.25
2012041		\$198,978.54
2012049		\$12,744.64
2012059		\$31,103.70
2012099		\$130,772.73

Section 3. NOTE FUNDS.

There is created and established in the office of the Chief Finance Officer of the City (the "Finance Officer") for Consolidated Local Improvement District No. 223 a consolidated local improvement district bond redemption fund, which shall consist of a special account within the City's previously established Special Assessment Debt Fund, and shall be known and designated as the Local Improvement Fund, CLID No. 223 Note Redemption Account (the "Note Fund") All money presently on hand representing collections pertaining to installments of assessments and interest thereon in each of the local improvement districts listed in Section 2 shall be transferred to and deposited in the Note Fund, and all collections pertaining to assessments on the assessment rolls of those local improvement districts when hereafter received shall be deposited in the Note Fund to repay any principal outstanding of the Consolidated Local Improvement District No. 223 Note (defined hereafter).

#### Section 4. AUTHORIZATION AND DESCRIPTION OF THE NOTE.

The Consolidated Local Improvement District No. 223 Installment Note (the "Note") shall be issued pursuant to RCW 35.45.150 in the total principal amount not to exceed \$600,141.64 being the total amount on the assessment rolls of the LIDs remaining uncollected after the expiration of the respective 30-day interest-free prepayment periods for assessments on those assessment rolls. The Note shall be dated its date of delivery; shall mature on November 1, 2026; shall bear interest from its date (or the most recent date to which interest has been paid) at the Spokane Investment Pool ("SIP") Internal Lending Rate (as defined below); shall be in fully registered form; and shall be numbered R-4. For purposes of this ordinance and the Bond, the "SIP Internal Lending Rate" means an interest rate formula for the interfund lending of funds from the Spokane Investment Pool, calculated on the closing date as follows: (Yield for U.S. Treasury bond of Similar Maturity) + (Spread for Liquidity and Costs of Administration of .75%) = SIP Internal Lending Rate. The Note shall bear interest at the SIP lending rate, computed on the basis of a 360-day year of twelve 30-day months, payable annually beginning November 1, 2015.

#### Section 5. APPOINTMENT OF NOTE REGISTRAR, REGISTRATION AND TRANSFER OF NOTE.

5.1 The Finance Officer of the City is appointed Note Registrar for the Note. The Note shall be issued to the City of Spokane (the "Registered Owner") as payee for the benefit of the Spokane Investment Pool, only in registered form as to both principal and interest and shall be recorded on books or records maintained by the Note Registrar (the "Note Register"). The Note Register shall contain the name and mailing address of the Registered Owner. The Note may not be assigned or transferred by the Registered Owner. When the Note has been paid in full, both principal and interest, it shall be surrendered by the Registered Owner to the Note Registrar, who shall cancel the Note.

5.2 The Note Registrar shall keep, or cause to be kept, at its office, sufficient books for the registration of the Note. The Note Registrar is authorized, on behalf of the City, to authenticate and deliver the Note in accordance with the provisions of the Note and this ordinance, to serve as the City's paying agent for the Note and to carry out all of the Note Registrar's powers and duties under this ordinance. For purposes of this Note, the provisions of this ordinance shall constitute a system of registration for the City's notes and obligations. The Note Registrar shall be responsible for the representations contained in the Note Registrar's Certificate of Authentication on the Note.

#### Section 6. PAYMENT OF THE NOTE.

Both principal of and interest on the Note shall be payable solely out of the Note Fund, and from the Local Improvement Guaranty Fund of the City, consistent with RCW 35.45 .150 and chapter 35.54 RCW, and shall be payable in lawful money of the United States of America. Interest on the Note, and any prepaid principal thereon, shall be paid by check, draft or electronic or interfund transfer on the interest payment date to the Registered Owner at the address appearing on the Note Register. The final installment of principal and interest on the Note at maturity or prior repayment is payable at the office of the Note Registrar in Spokane, Washington, upon presentation and surrender of the Note.

#### Section 7. PREPAYMENT PROVISIONS.

The City reserves the right to prepay principal of the Note prior to its stated maturity on any interest payment date, at par plus accrued interest to the date fixed for prepayment, whenever there shall be sufficient money in the Note Fund to prepay the principal of the Note over and above the amount required for the payment of the interest then due on the Note. No notice of prepayment to the Registered Owner is required. Interest on the principal of the Note so prepaid shall cease to accrue on the date of such prepayment.

#### Section 8. FAILURE TO REDEEM THE NOTE.

If the Note is not redeemed when properly presented at its maturity or earlier prepayment date, the City shall be obligated to pay interest on the Note at the same rate provided therein from and after its maturity date until the Note, both principal and interest, is paid in full or until sufficient money for its payment in full is on deposit in the Note Fund and the Note has been called for payment by giving notice of that call to the Registered Owner.

**Section 9. FORM AND EXECUTION OF THE NOTE.**

9.1 The Note shall be printed, lithographed or typed on good Note paper in a form consistent with the provisions of this ordinance and state law (including RCW 35.45.150), shall be signed by the Mayor and attested by the City Clerk, either or both of whose signatures may be manual or in facsimile, and the seal of the City or a facsimile reproduction thereof shall be impressed or printed thereon.

9.2 Only the Note bearing a Certificate of Authentication in the following form, manually signed by the Note Registrar, shall be valid or obligatory for any purpose or entitled to the benefits of this ordinance:

**CERTIFICATE OF AUTHENTICATION**

This Note is the fully registered City of Spokane, Washington, Consolidated Local Improvement District No. 223 Installment Note described in the Note Ordinance.

          [*SPECIMEN*]

9.3 The authorized Certificate of Authentication shall be conclusive evidence that the Note so authenticated has been duly executed, authenticated and delivered and is entitled to the benefits of this ordinance.

**Section 10. PURCHASE AND SALE OF THE NOTE.**

The City shall purchase the Note from funds available for investment on deposit in the Spokane Investment Pool at a price of par. The proper City officials are authorized and directed to do everything necessary for the prompt delivery of the Note and for the proper application and use of the proceeds of the sale thereof.

**Section 11. FIXING INTEREST RATE ON ASSESSMENTS.**

The interest rate on the installments and delinquent payments of the LIDs are revised and fixed at the rate of the SIP Internal Lending Rate.

**Section 12. RATIFICATION.**

All actions heretofore taken by the Council, the Mayor, and the City's officers and employees, with respect to the LIDs, are hereby ratified and approved.

**Section 13. VALIDITY.**

If any provision of this ordinance shall be declared by any court of competent jurisdiction to be invalid, then such provision shall be null and void and shall be separable from the remaining provisions of this ordinance and shall in no way affect the validity of the other provisions of this ordinance, of the Bonds or of the levy or collection of the taxes pledged to pay and retire the Bonds.

**Section 14. DECLARATION OF EMERGENCY.**

The Council hereby designates this ordinance as a public emergency ordinance and finds and declares that it is necessary for the immediate preservation and protection of public health, public safety, and public property and the public peace and immediate support of City government and its existing public institutions due to the need to meet, in a timely fashion, the needs of the residents in the LIDs for a determination of interest rates in those LIDs, and the need of the City to invest funds in the Spokane Investment Pool in an expeditious fashion.

Passed by City Council October 20, 2014

Delivered to Mayor October 27, 2014

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# Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

**JOB OPPORTUNITY  
CITY OF SPOKANE  
HUMAN RESOURCES ANALYST I SPN 048  
OPEN ENTRY EXAMINATION**

**DATE OPEN:** Monday, October 27, 2014

**DATE CLOSED:** Applications will be accepted until the close of business on Friday, November 7, 2014. Applicants who have filed a basic application will have until the 5:00 p.m. on Monday, November 10, 2014, to return the Training and Experience Evaluation form. **Applicants must submit their T&E by the deadline posted in order to receive an invitation to the written exam.**

**SALARY:** \$58,881 annual salary, payable bi-weekly, to a maximum of \$72,307

**OFFICE HOURS:** 8:00 a.m. to 5:00 p.m. – Monday through Friday, except holidays

**DUTIES:**

Performs routine professional and analytical work related to the administration of human resources management programs. Serves as the primary point of contact for employee programs, including but not limited to equal employment opportunity (EEO), Family and Medical Leave Act (FMLA), and the Americans with Disabilities Act (ADA). Assists with the preparation of notices and participates in pre-disciplinary hearings. Assists in the coordination of employee recruitment, selection and placement program of non-classified positions exempt from Civil Service. Performs related work as required

**OPEN REQUIREMENTS:** (All requirements must be met at the time of application.)

Graduation from an accredited four-year college or university with a degree in Personnel/Human Resources, Public Administration, Industrial Relations, or a related field of study; AND, two years of experience in various phases of human resources administration. Applicants must possess a valid driver's license or otherwise demonstrate ability to get to and from multiple work locations as required.

**REQUIRED ADDITIONAL DOCUMENTS:** (Must be received in our office by the closing date.)

Copies of required additional documents may be emailed to [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org).

- Copy of unofficial transcripts
- DD Form 214 (Member-4) or NGB Form 22, if applicable (See RCW 41.04.010 as to how Veterans Preference is applied.)

**EXAMINATION:**

The written examination will be conducted in the Civil Service Test Room (4th floor, City Hall) on Thursday, November 20, 2014, at 9:00 a.m. Approximate duration of the test is 2 hours 30 minutes. The written test may include such subjects as: HR Principles & Practices; Legal Compliance; Employee & Labor Relations; Compensation; Interpersonal Communication; Statistics. Weight is assigned as follows: written test 80% and the Training and Experience Evaluation form 20%.

**TO APPLY:**

To apply online or download and print an application, go to: [www.spokanecity.org/jobs](http://www.spokanecity.org/jobs). To request an application be mailed to you, call the Civil Service office at (509) 625-6160. If mailing your application, submit to Civil Service Commission: 808 W. Spokane Falls Blvd., Spokane, WA 99201-3315, post marked no later than the closing date stated above.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of October 2014.

MARY DORAN  
Chair

GITA GEORGE-HATCHER  
Chief Examiner



**JOB OPPORTUNITY  
CITY OF SPOKANE  
SOCIAL RESPONSE MANAGER (FULL TIME) SPN 065  
OPEN ENTRY EXAMINATION**

**DATE OPEN:** Monday, October 27, 2014

**DATE CLOSED:** Applications will be accepted until further notice.

**SALARY:** \$45,288 annual salary, payable bi-weekly, to a maximum of \$55,206

**OFFICE HOURS:** 8:00 a.m. to 5:00 p.m. – Monday through Friday, except holidays

**DUTIES:**

Performs responsible professional work in the management of programs that utilize volunteers and interns within the Fire Department. Manages the Community Assistance Response Team. Responds to calls from the Combined Communication Center. Through interns, assesses and facilitates fulfilling client needs; provides advocacy and follow-up services as needed. Requires ability to communicate effectively, both orally and in writing, including public presentations to groups. Employee will be required to work irregular hours.

**OPEN REQUIREMENTS:** (All requirements must be met at the time of application.)

Graduation from an accredited four-year college or university with a master's degree in social work, and two years of professional experience in social services or emergency response program planning, administration and coordination. Applicants must possess a valid driver's license.

**REQUIRED ADDITIONAL DOCUMENTS:**

- Valid driver's license
- A copy of unofficial college transcripts
- DD 214 Member-4, if applicable (See RCW 41.04.010 as to how Veteran's Preference is applied.)

**EXAMINATION:**

The examination will consist of a Training and Experience Evaluation form. Weight is assigned as follows: Training and Experience Evaluation form 100%.

**NOTE:** Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

**TO APPLY:**

To apply online or download and print an application, go to [www.spokanecity.org](http://www.spokanecity.org). To request an application packet be mailed to you, call the Civil Service office at (509) 625-6160. If mailing your application, submit to Civil Service Commission, 808 W. Spokane Falls Blvd., Spokane, WA 99201-3315, post marked no later than the closing date stated above.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of October 2014.

MARY DORAN  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**JOB OPPORTUNITY  
CITY OF SPOKANE  
FIRE PREVENTION INSPECTOR SPN 318  
OPEN ENTRY EXAMINATION**

**DATE OPEN:** Monday, October 27, 2014

**DATE CLOSED:** Applications will be accepted until the close of business on Friday, November 7, 2014. Applicants who have filed a basic application will have until 5:00 p.m. on Monday, November 10, 2014, to return the Training and Experience Evaluation form.

**SALARY:** \$46,750 annual salary, payable bi-weekly, to a maximum of \$70,866

**OFFICE HOURS:** 8:00 a.m. to 5:00 p.m. – Monday through Friday, except holidays

**DUTIES:**

Performs technical inspection work in the promotion and enforcement of effective fire prevention standards, practices, and methods. Prepares reports, citations, and other documents necessary to maintain records of inspections and enforcement activities. Prevents dangerous conditions related to storage and handling of hazardous materials; provides information to emergency response personnel in accordance with the fire code. Responds to incidents to serve in the incident command system in other than an operational capacity. Requires considerable knowledge of pertinent laws and ordinances, mechanical installations, institutional fire evaluation plans, and public relations. Must be able to enforce fire prevention laws and ordinances in a firm but courteous manner. May appear in court, as required. Performs related work as required.

**OPEN REQUIREMENTS:** (All requirements must be met at the time of application.)

High school diploma or equivalent, and at least five years' experience as a fire inspector, building inspector, life safety/environmental inspector, or in a related field such as fire service or fire alarm/suppression system inspection, installation, or design. Coursework from an accredited four-year college or university with major course work in architecture, engineering, construction management, fire science, or a related field may be substituted on a year for year basis for up to four years of the experience requirement. All applicants must possess a valid driver's license.

**REQUIRED ADDITIONAL DOCUMENTS:** (Must be received in our office by the closing date.)

Copies of required additional documents may be emailed to [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org).

- Verification of valid driver's license
- DD Form 214 (Member-4) or NGB Form 22, if applicable (See RCW 41.04.010 as to how Veterans Preference is applied.)

**EXAMINATION:**

The examination will consist of a Training and Experience Evaluation form. Weight is assigned as follows: Training and Experience Evaluation form 100%.

**TO APPLY:**

To apply online or download and print an application, go to: [www.spokanecity.org/jobs](http://www.spokanecity.org/jobs). To request an application be mailed to you, call the Civil Service office at (509) 625-6160. If mailing your application, submit to Civil Service Commission: 808 W. Spokane Falls Blvd., Spokane, WA 99201-3315, post marked no later than the closing date stated above.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of October 2014.

MARY DORAN  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**JOB OPPORTUNITY  
CITY OF SPOKANE  
WTE POWER PLANT OPERATOR SPN 572  
OPEN ENTRY EXAMINATION**

**DATE OPEN:** Monday, October 27, 2014

**DATE CLOSED:** Applications will be accepted until further notice.

**SALARY:** \$49,527 annual salary, payable bi-weekly, to a maximum of \$75,042

**OFFICE HOURS:** 8:00 a.m. to 5:00 p.m. – Monday through Friday, except holidays

**DUTIES:**

Performs supervisory and technical work monitoring and controlling boiler, turbine and auxiliary waste to energy plant equipment from the control room on an assigned shift. Maintains safe, efficient and productive boiler operation, maximizes power generation and manages in-plant power consumption. Requires a thorough knowledge of the operation, maintenance and control of steam-generating power plants. Duties occasionally require climbing ladders, stairs and catwalks, operating fire extinguishing equipment, exposure to large machinery and confined spaces.

**OPEN REQUIREMENTS:** (All requirements must be met at the time of application.)

High school diploma or equivalent; and four years of experience in the operation of a solid waste combustion facility or in occupations concerned with the design, start-up, operation, or maintenance of engines, boilers, turbines, air

compressors or related machinery which supply power, heating, or cooling service to an industrial, maritime, or commercial process or facility. Completion of 90 quarter or 60 semester credits from an accredited college or university in courses closely related to physical science or engineering may substitute for one year of the required experience.

NOTE: All applicants must obtain a valid Provisional Certification under the ASME QRO Certification for Operators of Resource Recovery Facilities program, as well as required local, state and federal licenses, within the probationary period.

**REQUIRED ADDITIONAL DOCUMENTS:** (Must be received in our office by the closing date.)

Copies of required additional documents may be emailed to [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org).

- Copy of unofficial college transcripts
- DD Form 214 (Member-4) or NGB Form 22, if applicable (See RCW 41.04.010 as to how Veterans Preference is applied.)

**EXAMINATION:**

The examination will consist of a Training and Experience Evaluation form. Weight is assigned as follows: Training and Experience Evaluation form 100%.

NOTE: Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

**TO APPLY:**

To apply online or download and print an application, go to: [www.spokanecity.org/jobs](http://www.spokanecity.org/jobs). To request an application be mailed to you, call the Civil Service office at (509) 625-6160. If mailing your application, submit to Civil Service Commission: 808 W. Spokane Falls Blvd., Spokane, WA 99201-3315, post marked no later than the closing date stated above.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of October 2014.

MARY DORAN  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

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**JOB OPPORTUNITY  
CITY OF SPOKANE  
WTE SHIFT SUPERVISOR SPN 573  
OPEN ENTRY EXAMINATION**

**DATE OPEN:** Monday, October 27, 2014

**DATE CLOSED:** Applications will be accepted until further notice.

**SALARY:** \$66,377 annual salary, payable bi-weekly, to a maximum of \$98,950

**OFFICE HOURS:** 8:00 a.m. to 5:00 p.m. – Monday through Friday, except holidays

**DUTIES:**

Performs responsible supervisory work related to the safe, proper, and efficient operation and maintenance of the waste to energy plant. Directs and supervises operations group and other personnel to ensure the plant is operated and maintained in a clean, safe and efficient manner. Employee must have thorough knowledge of the operation, maintenance and control of steam generating power plants. Duties require concentrated attention and occasionally require climbing ladders, stairs and catwalks, operating fire extinguishing equipment, exposure to large machinery and confined spaces.

**OPEN REQUIREMENTS:** (All requirements must be met at the time of application.)

High school diploma or equivalent; and six years of experience in the operation of a solid waste combustion facility or in occupations concerned with the design, start-up, operation, or maintenance of engines, boilers, turbines, air compressors or related machinery which supply power, heating, or cooling service to an industrial, maritime, or commercial process or facility. Completion of 90 quarter or 60 semester credits from an accredited college or university in courses closely related to physical science or engineering may substitute for two years of the required experience. All applicants must obtain a valid Operator Certification under the ASME QRO Certification for Operators of Resource Recovery Facilities program, as well as required local, state and federal licenses, within the probationary period.

**REQUIRED ADDITIONAL DOCUMENTS:** (Must be received in our office by the closing date.)

Copies of required additional documents may be emailed to [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org).

- DD Form 214 (Member-4) or NGB Form 22, if applicable (See RCW 41.04.010 as to how Veterans Preference is applied.)

**EXAMINATION:**

The examination will consist of a Training and Experience Evaluation form. Weight is assigned as follows: Training and Experience Evaluation form 100%.

**NOTE:** Additional examinations shall be administered as applications are received with results merged into one eligible list according to final ratings, pursuant to the Merit System Rules of the Civil Service Commission: Rule IV, Section 13 – Continuous Examinations.

**TO APPLY:**

To apply online or download and print an application, go to: [www.spokanecity.org/jobs](http://www.spokanecity.org/jobs). To request an application be mailed to you, call the Civil Service office at (509) 625-6160. If mailing your application, submit to Civil Service Commission: 808 W. Spokane Falls Blvd., Spokane, WA 99201-3315, post marked no later than the closing date stated above.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 22nd day of October 2014.

MARY DORAN  
Chair

GITA GEORGE-HATCHER  
Chief Examiner

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

**CALL FOR BIDS****FRANCIS AVENUE – DIVISION TO ECL, ITS DEVICES & COMMUNICATION INFRASTRUCTURE****Engineering Services File No. 2011076**

This project consists of the construction of approximately 20 cubic yards of Structure Excavation Class A Including Haul, 20 cubic yards of concrete class 4000P, 1700 pounds of reinforcing steel, 2 Cantilevered Sign Structures, 2 Variable Message Signs, 6 CCTV systems, fiber optic cables and splicing, fiber optic based Ethernet, sidewalk repair, trenching, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids until 1:00 p.m., November 17, 2014 for the above project located in Spokane, Washington, in accordance with the Contract Documents on file in the office of the Director, Engineering Services Department. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

Cash, cashier's check, a certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

The City has a new policy regarding addenda. Refer to the Notice to Prospective Bidders Regarding Bid Phase Questions.

**Note regarding new specifications:** The City of Spokane is using WSDOT's 2014 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2014 specifications prior to bidding the project.

Publish October 29, November 5, and 12, 2014

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

**Business Insurance  
Spokane Public Library**

**Bid # 02-1014-100**

Contact Penny Brown at [pcbrown@spokanecity.org](mailto:pcbrown@spokanecity.org) for additional information.

**Submittal Instructions:**

Insurance quotes may be submitted to the Library **until 5:00 P.M. on the date due**. Proposals must be sent sufficiently ahead of time to be received by the due date and time. Spokane Public Library is not responsible for proposals delivered late.

**Submit one (1) original copy of response to:**

**Spokane Public Library  
906 W. Main Avenue  
Spokane, WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer/carrier when considering insurance policies. **Only firm quotes with signatures will be tabulated.**

Envelopes containing quotes are to be marked:  
**"Library Business Insurance, DUE 11/27/14".**

Penny C. Brown  
Spokane Public Library

Publish: October 29 & November 5, 2014

**REQUEST FOR PROPOSALS****QUARTERLY CRANE/HOIST/TROLLY AND LIFELINE PREVENTATIVE MAINTENANCE INSPECTIONS  
AND UNSCHEDULED SERVICE CALL REQUESTS  
CITY OF SPOKANE - WASTE TO ENERGY FACILITY****BID #4075-14**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, NOVEMBER 3, 2014**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **QUARTERLY CRANE/HOIST/TROLLY AND LIFELINE PREVENTATIVE MAINTENANCE INSPECTIONS AND UNSCHEDULED SERVICE CALL REQUESTS** for the City of Spokane Waste to Energy Facility.

The Request for Proposals document is available by contacting Thea Prince, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, November 3, 2014**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the Proposals. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“BID #4075-14 QUARTERLY CRANE/HOIST/TROLLY AND LIFELINE PREVENTATIVE MAINTENANCE INSPECTIONS AND UNSCHEDULED SERVICE CALL REQUESTS, DUE 11/3/14”**

Thea Prince  
City Purchasing

October 22 & 29, 2014

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**REQUEST FOR PROPOSALS****ELECTRICAL TECHNICAL & MAINTENANCE SUPPORT  
CITY OF SPOKANE - WASTE TO ENERGY FACILITY****BID #4077-14**

Sealed Proposals will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, NOVEMBER 3, 2014**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **ELECTRICAL TECHNICAL & MAINTENANCE SUPPORT** for the City of Spokane Waste to Energy Facility.

The Request for Proposals document is available by contacting Thea Prince, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Proposal documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, November 3, 2014**. Proposals must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Proposals delivered late. **Only firm Proposals with signatures will be evaluated.**

**Submit one (1) paper original and one (1) reproducible digital copy (thumb drive or CD) of the Proposal to:**

**City of Spokane - Purchasing  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201**

The right is reserved to reject any and all Proposals and to waive any informalities in the Proposals. Special attention will be directed to the qualifications of the Proposer when considering this contract.

All response packages are to be clearly marked with:

**“BID #4077-14 ELECTRICAL TECHNICAL & MAINTENANCE SUPPORT, DUE 11/3/14”**

Thea Prince  
City Purchasing

October 22 & 29, 2014

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**COLLECTION AGENCY SERVICES  
City of Spokane**

**BID #4078-14**

Sealed proposals will be acknowledged at 1:15 p.m., **MONDAY, NOVEMBER 17 2014** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **COLLECTION AGENCY SERVICES** for the City of Spokane.

The Request for Proposals document is available by contacting Thea Prince, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

**Submittal Instructions:**

Proposal documents may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) paper original and one (1) reproducible digital copy (thumb drive, CD, or DVD) of the Proposal to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**“COLLECTION AGENCY SERVICES, BID #4078-14, DUE NOVEMBER 17, 2014”**

Thea Prince  
Purchasing Division

October 29 & November 5, 2014

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**LIME TRANSPORT SERVICES  
Waste to Energy Facility**

**BID #4079-14**

Sealed proposals will be acknowledged at 1:15 p.m., **MONDAY, NOVEMBER 10 2014** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **LIME TRANSPORT SERVICES** for the City of Spokane Waste to Energy Facility.

The Request for Proposals document is available by contacting Thea Prince, City of Spokane Purchasing, 4<sup>th</sup> Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

**Submittal Instructions:**

Proposal documents may be submitted to the Purchasing Division **until 1:00 P.M. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) paper original of the Proposal to:**

**Division of Purchasing  
City of Spokane  
4<sup>th</sup> Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201**

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked:

**“LIME TRANSPORT SERVICES, BID #4079-14, DUE NOVEMBER 10, 2014”**

Thea Prince  
Purchasing Division

October 29 & November 5, 2014

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