



# Official Gazette

City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 103

AUGUST 7, 2013

Issue 32



## MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

MICHAEL A. ALLEN (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

NANCY McLAUGHLIN (DISTRICT 3)

STEVE SALVATORI (DISTRICT 3)

JON SNYDER (DISTRICT 2)

AMBER WALDREF (DISTRICT 1)

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# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, July 29, 2013****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Stuckart and Council Members Allen, Fagan, McLaughlin, Salvatori, and Snyder were present. Council Member Waldref arrived at 3:34 p.m. City Administrator Theresa Sanders, Assistant City Attorney Mike Piccolo, and City Clerk Terri Pfister were also present on the dais.

**Advance Agenda Review**

Council received input from staff on the August 5, 2013, Advance Agenda items.

Low Bid of L & L Cargile, Inc. (PRO 2012-0040 / LID 2012066)

Engineering Services Director Kyle Twohig requested the withdrawal of the Low Bid of L & L Cargile, Inc. Council Member Snyder inquired as to why it is being withdrawn. Mr. Twohig responded that this is a resolution based LID which does not have the express support that Council has requested on these projects. Staff would like to remove it from consideration to see if they can get the support and then hopefully come back to the Council. Subsequently, the following action was taken:

**Motion** by Council Member Snyder, seconded by Council Member Fagan, **to remove** Item 3(a)—L & L Cargile, Inc. for Liberty Avenue from Oak Street to Ash Place and Ash Place from Dalton Avenue to Liberty Avenue—from consideration off of next week's agenda; **carried unanimously.**

Low Bid of Bacon Concrete, Inc. (PRO 2013-0023 / ENG 2012043/44/45)

Engineering Services Director Kyle Twohig briefed Council on the Low Bid of Bacon Concrete, Inc. for 2012 Traffic Calming Projects. Council Member Snyder requested that a list of what those (traffic calming) projects are be included in the Council's packet for next week.

Resolutions 2013-0056, 2013-0057, 2013-0058, 2013-0059 Requesting Spokane County to Hold a Special Election on November 5, 2013 (Advisory Votes Regarding Envision Spokane Initiative and Spokane Moves to Amend Initiative)

Upon review of Resolutions 2013-0056, 2013-0057, 2013-0058, and 2013-0059, Assistant City Attorney Mike Piccolo noted the next court date on these initiatives is August 23. He stated he has drafted (revised) language for the resolutions to clarify that after the filing deadline of August 6, the resolutions will request the County Auditor to remove the four advisory measures if at some stage before they go to print the two propositions [No. 1 (Envision) and No. 2 (Spokane Moves to Amend)] are removed.

**Action to Approve August 5, 2013, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the August 5, 2013, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member Fagan, seconded by Council Member McLaughlin, **to approve** the Advance Agenda for Monday, August 5, 2013 (as revised); **carried unanimously.**

## ADMINISTRATIVE SESSION

### Current Agenda Review

Council reviewed items on the July 29, 2013, Current Agenda for any changes and/or additions.

#### Memorandum of Understanding with Avista Utilities (OPR 2013-0549)

**Motion** by Council Member McLaughlin, seconded by Council Member Fagan, **to defer** for one week (to August 5, 2013) the Memorandum of Understanding between the City of Spokane and Avista Utilities for the parking lot on the north side and adjoining City Hall owned and maintained by the City of Spokane (in order for City staff and Avista to work out some final details in the MOU); **carried unanimously**.

## CONSENT AGENDA

**Upon motion of Council Member Waldref, seconded by Council Member McLaughlin, Council unanimously approved Staff Recommendations for the following:**

Low Bid of Cameron-Reilly, LLC (Spokane, WA) for 2013 Community Development Sidewalk Project—\$441,929, including Change Order No. 1 for an increase of \$51,878.52. An administrative reserve of \$44,192.90, which is 10% of the contract price, will be set aside. (PRO 2013-0020 / ENG 2013039)

Local Agency Participating Agreement, Work by State, Agreement No. GCB1227, with the Washington State Department of Transportation for the Flint Road and Sunset Highway (US 2) Traffic Signal Project—\$99,458.57. (OPR 2013-0547 / ENG 2012120)

Community Revitalization Financing Tax Increment Area Agreement between the City of Spokane and Spokane County. (OPR 2013-0548)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through July 23, 2013, total \$5,809,965.80, (Check Nos. 472696-473068; ACH Payment Nos. 11156-11207, with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$5,596,959.08. (CPR 2012-0002)
- b. Payroll claims (Payroll Check Nos. 514904-515313) of previously approved obligations through July 20, 2013: \$5,789,885.00. (CPR 2013-0003)

### Executive Session/Council Recess

The City Council adjourned at 4:24 p.m. No Executive Session was held. The City Council reconvened at 6:00 p.m. for the Regular Legislative Session, with Council President Stuckart and Council Members Allen, Fagan, McLaughlin, Salvatori, Snyder, and Waldref present. Assistant City Attorney Mike Piccolo and City Clerk Terri Pfister were also present on the dais.

## LEGISLATIVE SESSION

### Words of Inspiration

There were no Words of Inspiration.

### Pledge of Allegiance

The Pledge of Allegiance was led by Council President Stuckart.

### Roll Call

Council President Stuckart and Council Members Allen, Fagan, McLaughlin, Salvatori, Snyder, and Waldref were present.

### MAYORAL PROCLAMATIONS

Thursday, July 26, 2013 *Americans with Disabilities Act Awareness Day*

Council President Stuckart read the proclamation and presented it to Lisa Rozier, Chair of the Human Rights Commission. The proclamation urges citizens to join in this special observation.

August 5-11, 2013      *Stop on Red Week 2013*

Council Member Snyder read the proclamation and presented it to Officer Theresa Fuller, who was accompanied by parents who lost a 17-year old son to a red light runner in 2009. The proclamation encourages all residences to promote a safe driving environment by stopping at all red lights.

There were no **City Administration Reports**.

There were no **Council Committee Reports**.

## OPEN FORUM

**Mr. George McGrath** spoke regarding a local musician named Joshua Belliaro who is one of ten finalists in a music competition. He encouraged citizens to vote for Joshua at [www.streetjelly.com](http://www.streetjelly.com).

**Mr. Rick Bocook** commented on a no trespassing sign near door of River Park Square, and stated he doesn't think it is right to place the sign by a mall door and feels its discriminatory, insulting, and oppressive.

## LEGISLATIVE AGENDA

### EMERGENCY BUDGET ORDINANCE

#### Emergency Budget Ordinance C35019

Subsequent to the opportunity for public testimony and Council comment, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Emergency Budget Ordinance C35019** amending Ordinance No. C34947 passed the City Council December 10, 2012, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2013, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2013, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

FROM: Various Accounts, \$34,000;

TO: Deputy Director, Rg. 53, Tactical and Strategic Initiatives, same amount.

(This action budgets for the Deputy Director position, Tactical and Strategic Initiatives, in the Police Department, effective August 4, 2013.)

There were no **Emergency Ordinances**.

There were no **Resolutions**.

### FINAL READING ORDINANCES

#### Final Reading Ordinance C35014 Relating to Initiatives

City Attorney Nancy Isserlis provided an overview of Final Reading Ordinance C35014 relating to initiatives, and she responded to Council inquiries. She noted the proposed ordinance does the following three things: (1) it removes any perception of taint or bias in the (legal) review process and takes the City Attorney's Office completely out of it in terms of rendering an opinion about the legal validity of the initiative itself and places that responsibility with the Hearing Examiner; (2) it will provide guidance to the initiative proponents and the voters through independent and quick review by the Hearing Examiner regarding the legal validity, in addition to giving helpful information to the initiative proponents and helpful information to the voters in general; and (3) it is nonbinding, and the decision to proceed will remain exclusively with the initiative proponents.

Council Member Waldref made inquiries for the record. She noted in the ordinance it refers to a formal written opinion, and she inquired what that means and what kind of weight that has. Ms. Isserlis responded that within the required time period, the initiative will be forwarded to the Hearing Examiner's Office, and he or she will issue what she would call a letter ruling or analysis of the ballot measure and whether it properly falls within the scope of the initiative power. Ms. Waldref asked if Ms. Isserlis feels the way it is written in the ordinance that "a formal written opinion" won't be misinterpreted. She further stated what she heard is that this would be in a sense like an AG's letter that doesn't hold any legal weight but is an analysis of the issue. Ms. Isserlis stated she hopes it will be a very thorough analysis, and she would expect the Hearing Examiner to really analyze the initiative and prepare a thoughtful, readable opinion for the public and the initiative sponsors.

Ms. Waldref stated the second question is about the legal validity. She noted the way it was described is that it is a nonbinding legal opinion and is something that can be decided at a local level in the initiative process. She inquired if that is clear when we say we are looking for the legal validity (a nonbinding legal opinion). Ms. Isserlis commented the ordinance in no way will prevent someone from going to court if there is an issue involving the legal validity of an initiative. She further commented it simply is an opportunity for a hearing examiner who typically tends to be trained in the law to render a legal opinion about whether or not the ballot initiative is appropriate. In addition, Ms. Isserlis stated the initiative sponsors can salute that (the hearing examiner's opinion) and say "thank you very much," or they can decide to go about measures on their own, but it is nonbinding.

Ms. Isserlis responded in the affirmative to a further inquiry by Council Member Waldref as to whether she is comfortable with the language "as to the legal validity and effect of the proposed measure." Ms. Waldref also inquired if this is something that can be decided upon a local level by an initiative process, and Ms. Isserlis responded that she believes that's the right nomenclature to use.

Ms. Isserlis responded to additional Council inquiries. Public testimony was then received and Council commentary held. Council Member Fagan commented in opposition to the ordinance. He stated in his opinion the hearing examiner is more closely aligned with the City Council than anybody else, so he doesn't see how the ordinance will dispel the feeling of taint or bias. Subsequently, the following action was taken:

**Upon 6-1 Roll Call Vote (Council Member Fagan voting "no"), the City Council passed Final Reading Ordinance C35014** relating to initiatives; amending SMC Sections 2.02.030, 2.02.040 and 2.02.055 and repealing SMC Section 2.02.050.

**Final Reading Ordinances C35016 (LID 2009163 / PRO 2010-0037) and C35017 (LID 2010042 / PRO 2012-0008) Confirming Assessments and Assessment Rolls**

Upon consideration of Final Reading Ordinances C35016 and C35017, Council President Stuckart noted the Council received responses to its inquiries on these LIDs and thanked Engineering Services Director Kyle Twohig for his quick and detailed response. Subsequent to the opportunity for public testimony and Council comment, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed** the following Final Reading Ordinances:

**ORD C35016** Approving and confirming the assessments and assessment roll for local Improvement District No. 2009163 for street, water and sewer improvements of Dalke Avenue from Freya Street to Florida Street and street improvements of Myrtle Street from Dalke Avenue to Francis Avenue, and levying and assessing the amounts thereof, according to benefits, against the several lots, tracts and parcels of land and other property as shown on said roll; providing for the collection of said assessments and the issuance of local improvement installment notes or bonds to pay the cost and expense of said improvement; fixing the date of issue of said installment notes or bonds; and providing for delinquency penalties.

**ORD C35017** Approving and confirming the assessments and assessment roll for Local Improvement District No. 2010042 for street improvements of 14th Avenue from Cuba Street to Havana Street and Cuba Street from 14th Avenue to 13th Avenue, and levying and assessing the amounts thereof, according to benefits, against the several lots, tracts and parcels of land and other property as shown on said roll; providing for the collection of said assessments and the issuance of local improvement installment notes or bonds to pay the cost and expense of said improvement; fixing the date of issue of said installment notes or bonds; and providing for delinquency penalties.

**FIRST READING ORDINANCE**

The following First Reading Ordinance was read for the First Time with further action deferred:

**ORD C35018** Relating to the City of Spokane's use of surveillance equipment; requiring City departments to obtain City Council approval prior to acquiring certain surveillance equipment; requiring departments to propose protocols related to proper use and deployment of certain surveillance equipment for Council review, requiring departments to adopt written protocols that address data retention, storage and access of any data obtained through the use of certain surveillance equipment, and adopting a new Chapter 1.08 to Title 1 of the Spokane Municipal Code.

There were no **Special Considerations**.

There were no **Hearings**.

**SECOND OPEN FORUM**

**Mr. Gabriel Elliott** commented on the “first peoples” and past presidents.

**ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 7:01 p.m.

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**NOTICE OF REPUBLICATION  
OF  
JULY 15, 2013, MINUTES OF SPOKANE CITY COUNCIL**

This is notification that the Spokane City Council meeting minutes for July 15, 2013, are being republished in this issue of the *Official Gazette* (August 7, 2013). Due to an inadvertent clerical oversight, the minutes previously published in the July 24, 2013, issue (Vol. 103, Issue 30) of the *Official Gazette* were missing an action of the City Council as it relates to replacing previously filed versions of Ordinance C35008 and Ordinance C35010 with newly revised versions of the ordinances. This oversight has been corrected and the action appears below under “Administrative Session” – “Current Agenda Review.”

**MINUTES OF SPOKANE CITY COUNCIL**

**Monday, July 15, 2013**

**BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Stuckart and Council Members Allen, Fagan, McLaughlin, Salvatori, and Snyder were present. Council Member Waldref arrived at 3:34 p.m. City Administrator Theresa Sanders, Assistant City Attorney Mike Piccolo, and City Clerk Terri Pfister were also present on the dais.

**Advance Agenda Review**

Council received input from staff on the July 22, 2013, Advance Agenda items.

Low Bid of Hoffman Contractors, Inc. (OPR 2013-0526)

Upon review of the Low Bid of Hoffman Contractors, Inc. for Riverside Park Water Reclamation Facility Package B-Digester Gas, Solids Process Equipment, and Standby Power Improvements, Council Member Salvatori and Council President Stuckart requested the matter be moved to the Legislative Session for consideration during next week's (July 22) meeting.



Low Bid meeting specifications of Wingfoot Commercial Tire Systems, LLC (OPR 2013-0528)

On behalf of staff, City Administrator Theresa Sanders requested a 30-day deferral on the Low Bid meeting specifications of Wingfoot Commercial Tire Systems, LLC, for miscellaneous retread tires and tire-related services, pending review of some vendor comments regarding the bidder process. Subsequently, the following action was taken:

**Motion** by Council Member McLaughlin, seconded by Council Member Waldref, **to defer** the Low Bid meeting specifications of Wingfoot Commercial Tire Systems, LLC, for 30 days (to August 26, 2013); **carried unanimously**.

Resolution 2013-0060 Providing for Intergovernmental Transfer of Surplus Property

**Motion** by Council Member Allen, seconded by Council Member Snyder, to suspend the Council Rules; **carried unanimously**.

**Motion** by Council Member Fagan, seconded by Council Member Allen, to add Resolution 2013-0060—providing for the Intergovernmental Transfer of surplus City property (land adjacent to Joe Albi Stadium)—to the July 22, 2013, (Legislative) Agenda; **carried unanimously**.

Resolutions 2013-0056, 2013-0057, 2013-0058, and 2013-0059 Requesting the Spokane County Auditor to hold a Special Election (Advisory Votes—Regarding Envision Spokane Initiative and Spokane Moves to Amend Initiative)

Council Member Allen requested to delay Resolutions 2013-0056 through 2013-0059 as there is a court date set for July 26th, so these resolutions may or may not be necessary. Subsequently, the following action was taken:

**Motion** by Council Member Allen, seconded by Council Member McLaughlin, **to postpone** Resolutions 2013-0056 through Resolution 2013-0059, to the July 29, 2013, Agenda; **carried unanimously**.

Final Reading Ordinance C34990 Relating to On-Street Parking Regulations

Council President Stuckart requested a motion to table Ordinance C34990 indefinitely. He noted there were concerns brought up by the Police Department regarding event parking. Subsequently, the following action was taken:

**Motion** by Council Member Allen, seconded by Council Member Fagan, **to table** Ordinance C34990—relating to on-street parking regulations—indefinitely; **carried unanimously**.

**Action to Approve July 22, 2013, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the July 22, 2013, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member McLaughlin, seconded by Council Member Fagan, **to approve** the Advance Agenda for Monday, July 22, 2013, (as modified); **carried unanimously**.

**ADMINISTRATIVE SESSION****Current Agenda Review**

Council reviewed items on the July 15, 2013, Current Agenda.

Emergency Ordinance C35008 and Final Reading Ordinance C35010

Council President Stuckart requested a motion to replace the language on Emergency Ordinance C35008 (relating to marijuana use) and to replace the language on Final Reading Ordinance C35010 (relating to parking non-passenger vehicles in residence zones) with the newly revised versions of the respective ordinances, which have been distributed to the City Council. Subsequently, the following action was taken:

**Motion** by Council Member Waldref, seconded by Council Member Fagan, to replace (the previously filed versions) with the new language (for) Ordinance C35008 and (Ordinance) C35010; **carried unanimously**.

**CONSENT AGENDA**

**Upon motion of Council Member Fagan, seconded by Council Member Waldref, Council unanimously approved Staff Recommendations for the following:**

Low Bid of Red Diamond Construction, Inc. (Spokane, WA) for 15th Avenue from Lindeke Street to Cochran Street and Cochran Street from 16th Avenue to 15th Avenue—\$160,417.65. An administrative reserve of \$16,041.76, which is 10% of the contract price, will be set aside. (PRO 2012-0050 / LID 2012099)

Contract Amendments/Extensions, to increase funds and extend Housing and Essential Needs program grant award through December 31, 2013, with:

- a. Washington State Department of Commerce—increase of \$1,050,078 revenue. (OPR 2011-0739)
- b. Salvation Army (Spokane, WA)—increase of \$1,050,078. (OPR 2011-0855)

(Both items relate to Emergency Budget Ordinance C35012.)

Contract with Merchant First (Reno, NV) for credit card transaction processing services in conjunction with the Duncan Parking Technologies, Inc. contract (OPR 2013-0460)—\$112,500. (OPR 2013-0512)

Contract with Parkeon (Moorestown, NJ) for multi-space parking meters—\$63,000. (OPR 2013-0513)

Report of the Mayor of pending:

- a. Claims and payments of previously approved obligations, including those of Parks and Library, through July 8, 2013 total \$3,315,403.96 (Check Nos. 471890-472221; ACH Payment Nos. 11009-11081), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$3,273,851.58. (CPR 2013-0002)
- b. Payroll claims of previously approved obligations through July 6, 2013: \$6,248,936.30 (Payroll Check Nos. 514486-514900). (CPR 2013-0003)

#### **Executive Session/Council Recess**

The City Council adjourned to an Executive Session at 3:56 p.m. for approximately 30 minutes to discuss labor negotiations. Assistant City Attorney Erin Jacobson was present during the Executive Session. The City Council reconvened again at 6:00 p.m. for the Regular Legislative Session, with Council President Stuckart and Council Members Allen, Fagan, McLaughlin, Salvatori, Snyder, and Waldref present.

### **LEGISLATIVE SESSION**

#### **Words of Inspiration**

There were no Words of Inspiration.

#### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

#### **Roll Call**

Council President Stuckart and Council Members Allen, Fagan, McLaughlin, Salvatori, Snyder, and Waldref were present.

### **CITY ADMINISTRATION REPORT**

#### **Monthly Police Ombudsman Report**

Police Ombudsman Tim Burns presented the highlights of the Police Ombudsman monthly report, which he also presented during the Public Safety Committee meeting held earlier today. The reporting period is for June 1 to June 30, 2013. In June, the Office was contacted a total of 91 times. Since January, the Office has been contacted 588 times. In June, the Office received 15 potential complaints; and, since January 1, the Office has processed 68 complaints. In June, 5 additional complaints were referred to their appropriate jurisdiction of authority. Since January 1, there have been 20 complaints that have been referred. In June, the Office received a total of 15 complaints: 7 for inadequate response, 3 for demeanor, 1 for harassment, 1 for excessive force, 1 for procedural issues, 1 for alleged conspiracy, and 1 for perjury.

In June, six completed Internal Affairs investigations were certified as timely, thorough, and objective. There was one completed investigation that was not certified on a technical basis in that it was not timely. In June, Mr. Burns noted he participated with Internal Affairs staff in the interviewing of 22 officers and 5 witnesses. He further noted he independently interviewed 9 complainants. Mr. Burns stated he, along with Internal Affairs staff, participated collaboratively in one closing interview with a former complainant. There were no critical incidents reported during the reporting period. No complaints were resolved through the mediation process during the reporting period, and there were no recommendations made to the Office of the Police Chief during the reporting period.



Mr. Burns stated that during the month of June, the Office continued its efforts to present the 2012 Annual Police Ombudsman Report to the neighborhoods. The report has been presented to 24 of the 27 neighborhood councils. During the reporting period, the Office received one commendation for an officer's performance Downtown.

Upon the request of Council Member Snyder, Mr. Burns provided an overview of why the one investigation was not certified. Mr. Burns noted it was an investigation that came in October 2012, and it was an alleged excessive force complaint and an inadequate response complaint. The excessive force component was that an officer placed hands on a woman during an investigation follow-up at the hospital. The results of the investigation revealed that actually it was a hospital security person. The inadequate response part of the complaint was regarding a traffic accident that lead to the law enforcement initial contact. Mr. Burns noted his investigation certification revealed that the investigation was thorough and objective, but it wasn't timely in that it took about seven months from the point of receiving to completion, and part of that was based simply on the fact that staff has turned over in the Internal Affairs Unit at the end of last year and the beginning of this year as a result of promotions and so it was one that got unnecessarily delayed as far as he was concerned.

## **COUNCIL COMMITTEE REPORTS**

### **Planning, Community, and Economic Development (PCED) Committee**

Council President Stuckart reported on the PCED Committee meeting held earlier today (July 15). Minutes of the PCED Committee meetings are filed with the City Clerk's Office and are available for review following approval of the PCED Committee.

### **Public Safety Committee**

Council Member McLaughlin reported on the Public Safety Committee meeting held earlier today (July 15). Minutes of the Public Safety Committee meetings are filed with the City Clerk's Office and are available for review following approval of the Public Safety Committee.

There were no **Council Appointments**.

## **OPEN FORUM**

**Mr. Henry Valder** stated he is moving. He commented on marijuana dispensaries, homeless vets, and other matters.

**Mr. George McGrath** spoke regarding the (George) Zimmerman trial (that took place in Florida). He requested the Council enact a resolution in support of the jury for that trial.

## **LEGISLATIVE AGENDA**

### **EMERGENCY BUDGET ORDINANCE**

**Emergency Budget Ordinance C35012 and Emergency Budget Ordinance C35013** Subsequent to the opportunity for public testimony and Council comment, with no citizens or Council Members requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote** the City Council **passed** the following **Emergency Budget Ordinances** amending Ordinance No. C34947 passed the City Council December 10, 2012, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2013, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2013, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

**ORD C35012** Human Services Grants Fund  
FROM: Department of Commerce, \$1,050,078;  
TO: Contractual Services, same amount.

(This action budgets additional grant funds for administration of the Housing and Essential Needs Program.) (Relates to OPR 2011-0739 and OPR 2011-0855)

**ORD C35013** Under Freeway Parking Fund  
FROM: Unappropriated Reserves, \$115,000;  
TO: Contractual Services, same amount.

(This action budgets for new parking meter implementation.)

**EMERGENCY ORDINANCE****Emergency Ordinance C35008**

The City Council considered Emergency Ordinance C35008—an interim ordinance relating to marijuana use, medical cannabis collective garden regulatory licensing and state-licensed marijuana producers, processors and retailers. Council Members Snyder and Fagan, as the sponsors, provided an overview of the ordinance. Public testimony was received and Council and staff comment held. Subsequently, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Emergency Ordinance C35008**—an interim ordinance relating to marijuana use, medical cannabis collective garden regulatory licensing and state-licensed marijuana producers, processors and retailers; amending SMC Sections 1.05.170 and 4.04.020; adopting a new Section 8.02.0233 to chapter 8.02 SMC; adopting new Chapters 10.49 and 10.50 to Title 10 SMC and new Chapter 17C.347 to Title 17C of the Spokane Municipal Code; providing for a public hearing within sixty days and declaring an emergency.

**RESOLUTIONS****Resolution 2013-0054 and Resolution 2013-0055**

Subsequent to the opportunity for public testimony and Council comment, with no citizens or Council Members requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted** the following Resolutions:

**RES 2013-0054** Setting Formation Hearing before the Hearing Examiner for August 13, 2013, on LID No. 2013080 at 1:30 p.m. for improvements of the alley between Princeton Avenue and Heroy Avenue from Addison Street to Standard Street. (PRO 2013-0018 / LID 2013080)

**RES 2013-0055** Setting Formation Hearing before the Hearing Examiner for August 13, 2013, on LID No. 2013113 at 2:30 p.m. for the street, storm, sewer and water improvements in Poplar Street from 16th Avenue to 15th Avenue and 15th Avenue from U.S. 195 to Latah Creek Park. (PRO 2013-0019 / LID 2013113)

**FINAL READING ORDINANCES****Final Reading Ordinance C35009**

Subsequent to the opportunity for public testimony and Council comment, with no citizens or Council Members requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35009** relating to the Northeast Public Development Authority; amending Ordinance No. C34813.

**Final Reading Ordinance C35010**

Subsequent to the opportunity for public testimony and Council comment, with no citizens or Council Members requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Final Reading Ordinance C35010** relating to parking non-passenger vehicles in residence zones; amending SMC Section 16A.61.562. (Removes undefined standard of "habitual parking" replacing with a precise and measurable guideline.)

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

There were no **Hearings**.

No individuals spoke during the **second Open Forum**.

**ADJOURNMENT**

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 6:54 p.m.

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**PCED COMMITTEE MINUTES****Monday, June 3, 2013**

Council President Ben Stuckart called the meeting to order at 11:00 a.m.

Members in Attendance: Ben Stuckart, Jon Snyder, Amber Waldref, Mike Fagan, Mike Allen, Steve Salvatori, and Nancy McLaughlin

Staff present: Jan Quintrall, Scott Chesney, Terri Stripes, Debra Robole, Ken Brown, Katherine Miller, Brandon Blankenagel, Mark Serbousek, Mike Taylor, Eldon Brown, Ray-Lynn Barden, Susan King, Sheryl McGrath, Mark Papich, Allen Schmelzer, Kristine Williams, John Gomez, Kyle Twohig, Michael Myers, Dave Steele, Bob Forsythe, Andrew Worlock, John Mallahan, Julie Happy, Leroy Eadie, Mike Werner

Recording Secretary: Brenda Corbett

**I. APPROVAL OF MINUTES**

Meeting minutes for the May 20, 2013 meetings were approved as presented.

**II. COUNCIL UPDATE:**

1. Bridge Inventory – Council Member Snyder presented this topic for discussion regarding the inspection of two bridges located in Riverfront Park; Committee determined that it is necessary to explore options for addressing this issue prior to the Park Board going out for a bond. The Park Board has not included bridge assessment, inspection or replacement in the upcoming bond proposal. Staff strategy is to work with Capital Programs to replace truss bridges, as funding becomes available; important to have that dialog with the Park Board as funding sources need to be identified. Concern was voiced regarding the bridge on Post Street; Mark Serbousek stated that the Post Street Bridge is safe for vehicular travel; that City-wide, all vehicular bridges are inspected in prescribed cycles.

**STAFF ACTION:** Determined that it is better to understand the entire City wide bridge system, with coordination between Mark Serbousek and Leroy Eadie to determine what gaps might exist in the Riverfront Park bridge system and report back to the Committee.

**III. STAFF UPDATE:**

1. Larry H Miller Lexus Project Update – Scott Chesney briefed the Committee, regarding the Toyota redevelopment. The LHM Group will be preparing a master plan that will include vacations of portions of City streets and alleys and the formation of a TIF district to finance streetscape improvements along 3rd Avenue, 2nd Avenue and Jefferson and Adams Streets; currently they request the City to close Madison Street between 3rd Avenue and Freeway Avenue (1 block) for the duration of the project (approximately 1 year). One week advance notice of the closure will be provided to the public and outside agencies in accordance with City procedure. As this area is intended to eventually become their campus, it is hoped that this request can be accommodated.

**STAFF ACTION:** Staff to request applicant to provide a traffic study to validate prior to closure to determine if any impacts exist in that vicinity.

2. HUD Award – Jerrie Allard reported on the Department of Housing and Urban Development (HUD) through the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act to fund 28 separate grants administered by the City. The Department is seeking City Council consideration to enter into contract for \$2,976,339. Once approved, we will enter into contacts and disperse funds accordingly.
3. HUD McKinney Vento Program Update – Jerrie Allard reported the Community, Housing and Human Services Board seeks City Council's consideration to enter into contract with Catholic Charities, St. Margaret's Shelter and the YWCA to provide ten new permanent supportive housing units for chronically homeless households with children. The contract start date is anticipated to be July 1, 2013.
4. Single Head Parking Meter RFP Recommendation – Dave Steele briefed the Committee on the recommendation of a hardware vendor to provide new single space parking meter equipment and software system update, will be bringing a contract forward later this month. The purchase and installation of these meters will mark an important step in modernizing the City's parking.

**STAFF ACTION:** Staff will be working with other cities regarding this type of system and will continue to test/validate its accuracy. October should be the end of the testing; Council reminds Staff of strict timeline prior to the main shopping season.

5. Haven Street Improvements Timeline – Mark Serbousek provided follow-up information regarding the Rowan, Everett, and Queen and Wabash crosswalk inquiry of Council. The Committee determined that the North East Youth Center traffic counts warrant pursuing the crosswalk and to proceed with that designation.

**STAFF ACTION:** Move ahead with the Queen/Haven crosswalks; take back to the neighborhood.

6. Local Improvement District Implementation Proposal – Michael Myers presented a revamped strategy for LIDs regarding resolution/petition LIDs and reported on the tabled projects to the Committee. Council determined that a lack of a response to the petitions/resolutions is not to be considered a yes vote and that Staff will need to continue to engage citizens for support of the proposals to make the project successful.

**STAFF ACTION:** Rebecca Street to be reassessed utilizing this criteria.

Respectfully submitted by:  
Brenda Corbett, Planning & Development

# Hearing Notices

## NOTICE OF PLAN COMMISSION PUBLIC HEARING AND SEPA DETERMINATION

Notice is hereby given that there will be **four** public hearings before the City of Spokane Plan Commission on **Wednesday, August 14, 2013**, with the first hearing beginning at 3:00 p.m. in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, WA. The hearings will be held in consecutive order, and once the Plan Commission is finished with one hearing, it will continue on to the next hearing. This notice relates to the first hearing that will take place on the matter of a Comprehensive Plan Land Use Map Change File Z1200043COMP (Northwest Cancer Care). Any person may submit written comments on the proposed actions or call for additional information at:

Planning & Development Services  
Attn: Tirrell Black, Assistant Planner  
808 West Spokane Falls Boulevard  
Spokane, WA 99201-3333  
Phone (509) 625-6185  
[tblack@spokanecity.org](mailto:tblack@spokanecity.org)

Agent: Mike Stanicar, [mstanicar@bwarch.com](mailto:mstanicar@bwarch.com); 509-838-4511

Documents relating to this proposal at: [www.spokaneplanning.org](http://www.spokaneplanning.org)

**Location:** The proposal is generally bordered to the west by S. Sheridan Street, to the north by 5th Avenue, to the east by Hatch Street (with additional parcels located east of Hatch Street with frontage on 5th avenue) and to the south by Hartson Avenue. Parcel numbers are: 35201.5303-.5306; 35201.5345; 35202.4801-4805, .4808-.4812, .4814-.4819, .4824-.4828.

**Description of Proposal:** The application is for a Comprehensive Plan text and map amendment to clarify supporting policy text and change the Land Use Designation of the subject property(s) from Residential 15-30 to Office. The approximate combined size is 3.3 acres.

**SEPA:** A DNS was issued under WAC 197-11-340(2); the lead agency will not act on this proposal for at least 14 days. Comments regarding this DNS must be submitted no later than 5:00 p.m, August 13, 2013 if they are intended to alter the DNS.

**Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.**

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may contact Gita George-Hatcher 48 hours before the meeting date at (509) 625-7083, 808 W. Spokane Falls Blvd., Spokane WA, 99201, or [ggeorge-hatcher@spokanecity.org](mailto:ggeorge-hatcher@spokanecity.org). Persons who are deaf or hard of hearing may contact Ms. George-Hatcher at (509) 625-7083 through the Washington Relay Service at 7-1-1.

**NOTICE OF PLAN COMMISSION PUBLIC HEARING  
AND SEPA DETERMINATION**

Notice is hereby given that there will be **four** public hearings before the City of Spokane Plan Commission on **Wednesday, August 14, 2013**, with the first hearing beginning at 3:00 p.m. in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, WA. The hearings will be held in consecutive order, and once the Plan Commission is finished with one hearing, it will continue on to the next hearing. This notice relates to the second hearing that will take place on the matter of a Comprehensive Plan Land Use Map Change File Z1200044COMP (Carlberg). Any person may submit written comments on the proposed actions or call for additional information at:

City of Spokane Planning  
Attn: Tirrell Black  
808 West Spokane Falls Boulevard  
Spokane, WA 99201-3333  
(509) 625-6185  
[tblack@spokanecity.org](mailto:tblack@spokanecity.org)

Agent: Dwight Hume, [dhume@spokane-landuse.com](mailto:dhume@spokane-landuse.com); 509-435-3108

Documents relating to this proposal at: [www.spokaneplanning.org](http://www.spokaneplanning.org).

**Location:** The parcel addresses are 614 E. 31st Avenue; 603, 607, and 611 E. 32nd Avenue. (NW 1/4 of Section 32, T25N, R42.W.M.) The parcel numbers are 35322.1602; 35322.1607; 35322.1606; and 35322.1605.

**Description of Proposal:** This proposal is to change the land use of two parcels from "Office" to "CC Core" and to change the land use on two additional parcels from "Residential, 4 to 10 units per acre" to "CC Core". The approximate combined size of the four lots is .64 acres. The applicant owns two additional parcels in this vicinity that are designated "CC Core" on the City of Spokane Land Use Map. If approved, the zoning for all four parcels would be Centers & Corridors, Type 1 – District Center (CC1-DC).

**SEPA:** A DNS was issued under WAC 197-11-340(2); the lead agency will not act on this proposal for at least 14 days. Comments regarding this DNS must be submitted no later than 5:00 p.m., August 13, 2013 if they are intended to alter the DNS.

**Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.**

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may contact Gita George-Hatcher 48 hours before the meeting date at (509) 625-7083, 808 W. Spokane Falls Blvd., Spokane WA, 99201, or [ggeorge-hatcher@spokanecity.org](mailto:ggeorge-hatcher@spokanecity.org). Persons who are deaf or hard of hearing may contact Ms. George-Hatcher at (509) 625-7083 through the Washington Relay Service at 7-1-1.

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**NOTICE OF PLAN COMMISSION PUBLIC HEARING  
AND SEPA DETERMINATION**

Notice is hereby given that there will be **four** public hearings before the City of Spokane Plan Commission on **Wednesday, August 14, 2013**, with the first hearing beginning at 3:00 p.m. in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, WA. The hearings will be held in consecutive order, and once the Plan Commission is finished with one hearing, it will continue on to the next hearing. This notice relates to the third hearing that will take place on the matter of a Comprehensive Plan Land Use Map Change; File Z1200045COMP (Alton). Any person may submit written comments on the proposed actions or call for additional information at:

Planning & Development  
Attn: Andrew Worlock  
808 West Spokane Falls Boulevard  
Spokane, WA 99201-3333  
Phone (509) 625-6991  
[aworlock@spokanecity.org](mailto:aworlock@spokanecity.org)

Agent: Dwight Hume, [dhume@spokane-landuse.com](mailto:dhume@spokane-landuse.com); 509-435-3108

Documents relating to this proposal at: [www.spokaneplanning.org](http://www.spokaneplanning.org)

**Location:** The property consists of two lots totaling approximately 12,400 square feet located at the southeast corner of the Fiske Street and 29th Avenue intersection. The assigned addresses are 3102 and 3108 E 29th Avenue in the City and County of Spokane, WA, in the NW 1/4 of Section 34, T25N, R43 E.W.M. The parcel numbers are 35342.0301 and 35342.0302.

**Description of Proposal:** This proposal is to change the land use designation of the subject property from "Residential 15-30" to "General Commercial." If approved, the parcel would be zoned Center and Corridor, Type 2, District Center (CC2-DC) and could be developed with future development consistent with the retail, business, service and other uses permitted within that zoning category. No specific development proposal has been offered at this time.

**SEPA:** A DNS was issued under WAC 197-11-340(2); the lead agency will not act on this proposal for at least 14 days. Comments regarding this DNS must be submitted no later than 5pm, August 13, 2013 if they are intended to alter the DNS.

**Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.**

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may contact Gita George-Hatcher 48 hours before the meeting date at (509) 625-7083, 808 W. Spokane Falls Blvd., Spokane WA, 99201, or [ggeorge-hatcher@spokanecity.org](mailto:ggeorge-hatcher@spokanecity.org). Persons who are deaf or hard of hearing may contact Ms. George-Hatcher at (509) 625-7083 through the Washington Relay Service at 7-1-1.

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### NOTICE OF PLAN COMMISSION PUBLIC HEARING AND SEPA DETERMINATION

Notice is hereby given that there will be four public hearings before the City of Spokane Plan Commission on **Wednesday, August 14, 2013**, with the first hearing beginning at 3:00 p.m. in the City Council Chambers, Lower Level of City Hall at 808 West Spokane Falls Boulevard, Spokane, WA. The hearings will be held in consecutive order, and once the Plan Commission is finished with one hearing, it will continue on to the next hearing. This notice relates to the fourth hearing that will take place on the matter of a Comprehensive Plan Land Use Map Change File Z1200046COMP (Sonneland). Any person may submit written comments on the proposed actions or call for additional information at:

Planning Services Department  
Attn: Ken Pelton, Senior Planner  
808 West Spokane Falls Boulevard  
Spokane, WA 99201-3333  
[kpelton@spokanecity.org](mailto:kpelton@spokanecity.org)  
509-625-6300

Agent: Stacy Bjordahl, Parsons/Burnett/Bjordahl/Hume, LLP, 509-252-5066

**Location:** This proposal is for a total area of roughly 9.8 acres located generally at the southwest corner of 29th & Southeast Boulevard. The project is bound on the west by Martin Street. (N 1/2 Section 33, T 25N, R 43E). A map is available at [www.spokaneplanning.org](http://www.spokaneplanning.org).

**Description of Proposal:** This proposal is to change the land use map designation of parcels from "Office" and "Residential, 4 to 10 units per acre" to "CC Core" (approximately 9.8 acres in size). If approved, the applicant has requested zoning for all "CC Core" land use designated parcels be Centers & Corridors, Type 2 – District Center (CC2-DC). Maps and documents are available for review at [www.spokaneplanning.org](http://www.spokaneplanning.org).

**SEPA:** A non-project MDNS was issued under WAC 197-11-340(2); the lead agency will not act on this proposal for at least 14 days. Comments regarding this MDNS must be submitted no later than 5pm, August 13, 2013 if they are intended to alter the MDNS.

**Only the applicant, persons submitting written comments and persons testifying at a hearing may appeal the decision of the Plan Commission and City Council.**

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may contact Gita George-Hatcher 48 hours before the meeting date at (509) 625-7083, 808 W. Spokane Falls Blvd., Spokane WA, 99201, or [ggeorge-hatcher@spokanecity.org](mailto:ggeorge-hatcher@spokanecity.org). Persons who are deaf or hard of hearing may contact Ms. George-Hatcher at (509) 625-7083 through the Washington Relay Service at 7-1-1.

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# General Notices

## CITY OF SPOKANE WASHINGTON CALL FOR PAYMENT OF CONSOLIDATED LOCAL IMPROVEMENT DISTRICT BONDS

Pursuant to RCW 34.45.050 NOTICE is hereby given that the City of Spokane, Washington calls for the payment of the following consolidated Local Improvement District Bonds **August 15, 2013**.

CLID	BOND NO.	RATE	MATURITY
<b>214</b>	<b>120-125</b>	<b>4.75%</b>	<b>8/15/2017</b>

Interest will cease to accrue on these bonds **August 15, 2013**.

July 26, 2013

PAM DOLAN  
DIRECTOR OF ACCOUNTING

Publish: August 7 and 15, 2013

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## CITY OF SPOKANE WASHINGTON CALL FOR PAYMENT OF CONSOLIDATED LOCAL IMPROVEMENT DISTRICT BONDS

Pursuant to RCW 34.45.050 NOTICE is hereby given that the City of Spokane, Washington calls for the payment of the following consolidated Local Improvement District Bonds **August 15, 2013**.

CLID	BOND NO.	RATE	MATURITY
<b>216</b>	<b>126-127</b>	<b>4.6%</b>	<b>08/15/2019</b>
<b>216</b>	<b>128-154</b>	<b>4.8%</b>	<b>08/15/2019</b>

Interest will cease to accrue on these bonds **August 15, 2013**.

July 26, 2013

PAM DOLAN  
DIRECTOR OF ACCOUNTING

Publish: August 7 and 15, 2013

# Ordinances

These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.

## ORDINANCE NO. C35014

AN ORDINANCE relating to initiatives; amending SMC sections 2.02.030, 2.02.040 and 2.02.055; and repealing SMC section 2.02.050.



The City of Spokane does ordain:

Section 1. That SMC section 2.02.030 is amended to read as follows:

**2.02.030 Filing of Initiative Measure**

- A. In order to facilitate the processing of a proposed initiative measure, a petitioner shall file the proposed measure with the city clerk.
- B. The proposed measure must contain the mailing address of the petitioner and telephone number of the petitioner or petitioner's representative.
- C. The city clerk must immediately transmit a copy of the proposed measure to the city attorney.
- D. Within two weeks after receiving the measure, the city attorney prepares, after consultation with the petitioner(s), a ballot title and summary of the measure and files them with the city clerk.
  - 1. The ballot title shall consist of:
    - a. a statement of the subject measure;
    - b. a concise description of the measure; and
    - c. a question.
  - 2. The statement of the subject measure must be sufficiently broad to reflect the subject of the measure, sufficiently precise to give notice of the measure's subject matter, and not exceed ten words.
  - 3. The concise description must be a true and impartial description of the measure's essential contents, clearly identify the proposition to be voted on, to the extent reasonably possible, not create prejudice either for or against the measure and not exceed seventy-five words. When practicable, the question posed by the ballot title is written in such way that an affirmative answer to the question and an affirmative vote on the measure would result in a change in the law.
  - 4. The summary of the measure should be a clear and concise statement not to exceed one hundred fifty words.
  - 5. The ballot title and the summary of the measure shall not be argumentative or likely to create prejudice for or against the measure.
- E. In addition to preparing the ballot title and summary of the measure, the city attorney shall review the proposed measure for such matters as form and style. The city attorney shall edit the measure as necessary to correct obvious typographical errors, conform the language to Spokane Municipal Code format and style, or eliminate ambiguity. Any such editorial revisions are made on a separate sheet from the measure as submitted and clearly identified. All editorial revisions shall be provided to the sponsor and the city clerk at the same time the city attorney files the ballot title and summary of the measure with the city clerk.
- F. Upon receipt of the ballot title and summary of the measure from the city attorney, the city clerk assigns a number by which the measure is identified. The city clerk affixes the ballot title and summary to the original of the proposed measure or the measure as revised pursuant to this section, inscribes the identifying number upon it and retains it in the official file.
- G. The city clerk must immediately furnish a copy of the proposed measure with its ballot title and summary to the sponsor and prepare a report to the city council for the next agenda.
- ~~((H. Upon receipt of the measure from the city clerk with the assigned number, the initiative sponsors may begin collecting signatures.))~~

Section 2. That SMC section 2.02.040 is amended to read as follows:

**2.02.040 Council Action on Initiative Measure**

- A. Upon receiving the report regarding an initiative from the city clerk, the city council may ((:))  
((A.)) pass the measure as proposed or submit the initiative measure to the voters on its own motion((,-or)).

- B. ~~((provide for legal review of the procedural and substantive validity of the proposed measure by the city attorney, if requested by the sponsor.)) If the city council does not take either action set for in subsection (A), the initiative and the ballot title and summary of the measure shall be forwarded by the city clerk to the city hearing examiner who shall issue a formal written opinion as to the legal validity and effect of the proposed measure. Within fourteen days of receiving the initiative measure from the city clerk, the hearing examiner shall file his written opinion with the city council and the city clerk with a copy provided to the initiative measure sponsor.~~
- C. Within seven days of receipt of the hearing examiner's written opinion, the initiative measure sponsor shall notify the city clerk in writing of the sponsor's decision to proceed with collecting signatures for the initiative measure or to revise the initiative measure based upon the hearing examiner's written opinion. If the sponsor elects to proceed with gathering signatures, the time period to collect and file petition signatures set forth in SMC 2.02.055 shall begin to run from the date the sponsor's written decision is filed with the city clerk. If the sponsor elects to revise the initiative measure, the city council shall discontinue processing the originally filed initiative measure. The initiative sponsors may file a revised initiative measure, which shall be submitted to the city clerk's office pursuant to SMC 2.02.030.

Section 3. That SMC section 2.02.050 is repealed.

**((2.02.050 Review of Initiative Measure by City Attorney**

- A. ~~If directed by the city council, the city attorney reviews the proposed measure for appropriate subject matter and legal validity and effect.~~
- B. ~~Within ten calendar days the city attorney files a written report of review with the city clerk and the city council expressing a formal opinion as to the legal validity and effect of the measure being proposed and at the same time provides a copy of the report of review to the filer of the proposed measure.~~
- C. ~~If the report of review suggests significant changes in the text of the proposed measure, the city council may request the city attorney to prepare an alternate version of the ballot title and summary of the measure to be used in the event the sponsor elects to modify the proposal in accordance with the city attorney's report.))~~

Section 4. That SMC section 2.02.055 is amended to read as follows:

**2.02.055 Petition Signatures**

- A. Prior to circulation for signatures, an initiative petition shall have received an assigned number from the city clerk's office and a written opinion from the hearing examiner regarding the legal validity and effect of the proposed measure.
- B. Signed petitions must be filed with the city clerk within three hundred sixty-five days ~~((after the approval by the city council of the ballot title and summary of the measure))~~ from the date the sponsor files a written decision to proceed with the signature gathering pursuant to SMC 2.02.040. If the three hundred sixty-fifth day lands on a Saturday, Sunday, or a legal holiday, the petitions may be filed on the next succeeding day which is not a Saturday, Sunday, or a legal holiday.
- C. The sponsor of the initiative may submit additional petition signatures at any time during the three hundred sixty-five day period until a sufficient number of signatures have been validated to place the measure on a ballot; however, if the additional petition signatures are submitted later than one-hundred twenty calendar days prior to the next election, the measure, if otherwise valid, will be placed on the ballot at the next appropriate election pursuant to section 82 of the City Charter.
- D. Petition signatures collected after the three hundred sixty-five day period will not be counted towards a previously filed initiative.
- E. A person who has signed an initiative petition may withdraw his or her signature from a petition by submitting to the city clerk a written request for the withdrawal of the signature up to the time the city clerk is directed by the city council to validate the signatures.

**PASSED by the City Council on July 29, 2013.**

(Delivered to the Mayor on the 2nd day of August 2013.)

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**ORDINANCE NO. C35016**

An ordinance approving and confirming the assessments and assessment roll for **Local Improvement District No. 2009163 for Street, Water and Sewer Improvements of Dalke Avenue from Freya Street to Florida Street and Street Improvements of Myrtle Street from Dalke Avenue to Francis Avenue**, and levying and assessing the amounts thereof, according to benefits, against the several lots, tracts and parcels of land and other property as shown on said roll; providing for the collection of said assessments and the issuance of local improvement installment notes or bonds to pay the cost and expense of said improvement; fixing the date of issue of said installment notes or bonds; and providing for delinquency penalties.

THE CITY OF SPOKANE DOES ORDAIN:

Section 1. That the assessments and assessment roll of **Local Improvement District No. 2009163** as the same now stands, be and the same hereby are, in all things approved and confirmed.

Section 2. That each of the lots, tracts and parcels of land and other property shown upon said roll is hereby declared to be specially benefited by said improvement in at least the amount charged against the same, and that the assessment appearing against each lot, tract or parcel of land and other property is in proportion to the several assessments appearing upon said roll. There is hereby levied and assessed against each such lot, tract and parcel of land, and other property described in said roll, the amount finally charged against the same thereon.

Section 3. That the City Clerk is hereby directed to certify and transmit said assessment roll to the City Treasurer for collection pursuant to state law and the ordinances of the City of Spokane.

Section 4. That said assessments shall become due and payable on **September 15, 2013**, and thereafter shall bear interest at an effective rate of three-fourths of one percent in excess of the rate at which installment notes or bonds may be sold as authorized in the next following section of this ordinance. All or any portion of any assessment may be paid without penalty or interest at any time before said date. Any portion of any assessment not paid as aforesaid shall be paid to the City Treasurer in **ten** equal annual installments, the first of which shall be due, payable and delinquent on **September 15, 2014** and on the same day in each year thereafter, together with interest thereon. All delinquent installments, consisting of principal and interest, shall bear interest at the aforesaid rate to the date of payment of foreclosure sale and, in addition, the total of the foregoing shall be subject to a penalty, the rate and calculation of which shall be as by general ordinance prescribed.

Section 5. That the **15th day of October, 2013** is hereby fixed as the date of issue of the installment notes or bonds required to be issued on account of said improvement; provided, a later date may be fixed by resolution of the City Council. No installment notes or bonds shall be issued in excess of the cost and expense of said improvement, or before the expiration of fifty (50) days from and after the date of the first publication of notice by the City Treasurer that said roll is in his/her hands for collection.

Section 6. The City Council hereby declares its official intent under Treasury Regulation Section 1.150-2 on behalf of the City to issue bonds to finance that portion of the improvements ordered by Section 1 of **Ordinance No. C34699**, that are to be paid from assessments. The Council reasonably expects that, (a) the City will reimburse expenditures for the improvements with proceeds of such bonds, and (b) the maximum principal amount of such bonds will be **\$381,167.03**.

Section 7. This ordinance shall take effect and be in force from and after its passage.

**PASSED by the City Council on July 29, 2013.**

(Delivered to the Mayor on the 2nd day of August 2013.)

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**ORDINANCE NO. C35017**

An ordinance approving and confirming the assessments and assessment roll for **Local Improvement District No. 2010042 for Street Improvements of 14th Avenue from Cuba Street to Havana Street and Cuba Street from 14th Avenue to 13th Avenue**, and levying and assessing the amounts thereof, according to benefits, against the several lots, tracts and parcels of land and other property as shown on said roll; providing for the collection of said assessments and the issuance of local improvement installment notes or bonds to pay the cost and expense of said improvement; fixing the date of issue of said installment notes or bonds; and providing for delinquency penalties.

## THE CITY OF SPOKANE DOES ORDAIN:

Section 1. That the assessments and assessment roll of **Local Improvement District No. 2010042** as the same now stands, be and the same hereby are, in all things approved and confirmed.

Section 2. That each of the lots, tracts and parcels of land and other property shown upon said roll is hereby declared to be specially benefited by said improvement in at least the amount charged against the same, and that the assessment appearing against each lot, tract or parcel of land and other property is in proportion to the several assessments appearing upon said roll. There is hereby levied and assessed against each such lot, tract and parcel of land, and other property described in said roll, the amount finally charged against the same thereon.

Section 3. That the City Clerk is hereby directed to certify and transmit said assessment roll to the City Treasurer for collection pursuant to state law and the ordinances of the City of Spokane.

Section 4. That said assessments shall become due and payable on **September 15, 2013**, and thereafter shall bear interest at an effective rate of three-fourths of one percent in excess of the rate at which installment notes or bonds may be sold as authorized in the next following section of this ordinance. All or any portion of any assessment may be paid without penalty or interest at any time before said date. Any portion of any assessment not paid as aforesaid shall be paid to the City Treasurer in **ten** equal annual installments, the first of which shall be due, payable and delinquent on **September 15, 2014** and on the same day in each year thereafter, together with interest thereon. All delinquent installments, consisting of principal and interest, shall bear interest at the aforesaid rate to the date of payment of foreclosure sale and, in addition, the total of the foregoing shall be subject to a penalty, the rate and calculation of which shall be as by general ordinance prescribed.

Section 5. That the **15th** day of **October, 2013** is hereby fixed as the date of issue of the installment notes or bonds required to be issued on account of said improvement; provided, a later date may be fixed by resolution of the City Council. No installment notes or bonds shall be issued in excess of the cost and expense of said improvement, or before the expiration of fifty (50) days from and after the date of the first publication of notice by the City Treasurer that said roll is in his/her hands for collection.

Section 6. The City Council hereby declares its official intent under Treasury Regulation Section 1.150-2 on behalf of the City to issue bonds to finance that portion of the improvements ordered by Section 1 of **Ordinance No. C34692**, that are to be paid from assessments. The Council reasonably expects that, (a) the City will reimburse expenditures for the improvements with proceeds of such bonds, and (b) the maximum principal amount of such bonds will be **\$166,930.10**.

Section 7. This ordinance shall take effect and be in force from and after its passage.

**PASSED by the City Council on July 29, 2013.**

(Delivered to the Mayor on the 2nd day of August 2013.)

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**ORDINANCE NO C35019**

AN ORDINANCE amending Ordinance No. C-34947, passed the City Council December 10, 2012, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2013, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2013, and providing for immediate effectiveness", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2013 budget Ordinance No. C-34947, as above entitled, and which passed the City Council December 10, 2012, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0680-11500	General Fund	
	21100-00390	Program Professional, rg 41	31,000
		(from 1 to 0 position)	
	21100-59956	Reserve for Service Advancement	<u>3,000</u>
			<u>34,000</u>
TO:	0680-11500	General Fund	
	21100-09060	Deputy Director, Rg 53	<u>34,000</u>
		Tactical and Strategic Initiatives	
		(from 0 to 1 position)	

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget for a department reorganization, effective August 4, 2013, the need for which could not reasonably have been anticipated at the time of adoption of the 2013 budget, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**PASSED by the City Council on July 29, 2013.**

(Delivered to the Mayor on the 2nd day of August 2013.)

# Policies and Procedures

## CITY OF SPOKANE ADMINISTRATIVE POLICY AND PROCEDURE

**ADMIN 0620-13-57 / LGL 2005-0020**

**EFFECTIVE DATE: January 1, 2004**  
**REVISION EFFECTIVE DATE: July 30, 2013**

### **TITLE: EMPLOYEE RECOGNITION PROGRAM**

#### 1.0 GENERAL

1.1 The City of Spokane's Employee Recognition Program is for the purpose of creating an organizational culture that recognizes and rewards employees for consistent outstanding performance and special efforts and accomplishments. This program provides for formal quarterly and annual recognition and reflects the City's mission statement to deliver efficient and effective services that facilitate economic opportunity and enhance quality of life.

1.2 All regular full time or part time City employees may be considered for this recognition.

#### 1.3 TABLE OF CONTENTS

- 1.0 GENERAL
- 2.0 DEPARTMENTS/DIVISIONS AFFECTED
- 3.0 REFERENCES
- 4.0 DEFINITIONS
- 5.0 POLICY
- 6.0 PROCEDURE
- 7.0 RESPONSIBILITIES
- 8.0 APPENDICES

#### 2.0 DEPARTMENTS/DIVISIONS AFFECTED

This policy and procedure shall apply to all City divisions and departments.

### 3.0 REFERENCES

None

### 4.0 DEFINITIONS

None

### 5.0 POLICY

#### 5.1 Statement of Policy.

- 5.1.1 It is the policy of the City of Spokane to encourage employees to provide good customer service, teamwork, cooperation, productivity, and creativity in the performance of their jobs. To this end, the Employee Recognition Program is being created to provide employees with recognition for providing professional, friendly, and ethical service to customers whether external or internal.
- 5.1.2 This program does not supplant or replace the City's Employee Suggestion Program or the Service Pin Program.
- 5.1.3 The Mayor's Cabinet will review and select the Employee of the Quarter / Year.

#### 5.2 Types of Recognition.

- 5.2.1 The Employee of the Quarter / Year will be recognized in the following manner:
  - a. Letter of Appreciation / Award presented by the Mayor to the employee with a copy to be placed in the employee's personnel file.
  - b. The employee's photo placed in locations at City Hall with a caption bearing the title "Employee of the Quarter / Year," with the employee's name, title and department.
  - c. Article about the recognition in the employees' newsletter.
  - d. Encourage the employee's department to recognize the employee.
  - e. Other recognition in the form of gift baskets, etc.

#### 5.3 Criteria For Recognition.

- 5.3.1 The Employee of the Quarter / Year may be judged on any of the City Values:
  - a. Trust – we are committed to earn, maintain, and enhance the trust of each other and the community.
  - b. Integrity – we conduct our work in an atmosphere of honesty, respect, and courtesy.
  - c. Quality – we will provide excellent service in a cost-effective manner.
  - d. Teamwork – we nurture successful working relationships with all our partners.
  - e. Accountability – we take responsibility for our actions.
  - f. Openness – our actions are transparent to all our citizens and ourselves.
  - g. Innovation – we encourage and support new ideas and creative approaches.
  - h. Diversity – we embrace and respect the uniqueness of our employees and citizens.
  - i. Community – we believe in our employees and our citizens.

## 6.0 PROCEDURE

- 6.1 Nominations for Employee of the Quarter / Year may be submitted by the supervisor or a coworker of the employee but must be sent through the Department Director and the Human Resources Director.
- 6.2 The nominations must be submitted utilizing the nomination form provided by the Human Resources Department.
- 6.3 The nomination shall state what the employee has accomplished to deserve this recognition and how it relates to the City value(s).
- 6.4 The nominations may be sent via fax, email or inter-office routing to the Department Director and the Human Resources Director.
- 6.5 The Mayor's Cabinet will be provided with all the nominations to review at the end of the quarter / year and will then meet to make its determination of the Employee of the Quarter / Year.

## 7.0 RESPONSIBILITIES

The Office of the Mayor and the Human Resources Department shall be responsible for administering this policy.

## 8.0 APPENDICES

None

### APPROVED BY:

Barbara Burns                      July 2, 2013  
Assistant City Attorney

Heather Lowe                      July 15, 2013  
Director – Human Resources

Theresa Sanders                      July 15, 2013  
City Administrator

# Job Opportunities

**The City of Spokane is an Equal Employment Opportunity Employer**

## **STREET MAINTENANCE FOREPERSON SPN 564 PROMOTIONAL ONLY EXAMINATION**

**DATE OPEN:** Monday, August 12, 2013  
**DATE CLOSED:** Friday, August 23, 2013  
**SALARY:** \$47,355 annual salary, payable bi-weekly, to a maximum of \$71,931  
**OFFICE HOURS:** 8:00 a.m. to 5:00 p.m. – Monday through Friday, except holidays

### **DUTIES:**

Performs supervisory work directing the operations of one or more crews engaged in street and bridge maintenance. Employee has routine contact with other employees and the public as part of their regular duties. Duties are performed under varying weather conditions. Employee is "on call" for emergencies or snow removal operations.

### **PROMOTIONAL REQUIREMENTS:** (All requirements must be met by date of examination.)

Completion of two years of service with the City in the classification of Street Maintenance Operator II or Bridge Maintainer II. Applicants must possess a valid Class "A" Commercial Driver's License (CDL).



**EXAMINATION:**

The examination will be conducted on the 4th floor of City Hall in the Civil Service Test Room on Tuesday, September 10, 2013, at 9:00 a.m. Approximate duration of the test is 2 hours. The examination will consist of a written test and a promotional evaluation. Weights are assigned as follows: written test 80% and promotional evaluation 20%.

The written test may include such subjects as: General Street/Bridge Maintenance and Equipment Operation; Safety; Supervision and Administration; Reading Comprehension.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

Because this is a promotional only recruitment, it is not posted on the City's website. **To apply**, you may send an e-mail to: [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org), no later than 5:00 p.m. on the closing date, requesting your name be added to the Promotional Examination list. **Please include:** 1) your full name, 2) present classification, 3) department and phone number, 4) driver's license number and expiration date, if required; OR go to the Civil Service office on the 4th floor of City Hall during office hours to sign up on the Promotional Examination list.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 31st day of July 2013.

MARY DORAN  
Chair

GLENN KIBBEY  
Chief Examiner

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**AMENDMENT**  
**GARDENER II SPN 687**  
(Announcement of 07/17/2013)

The above titled announcement is hereby amended to read:

**OPEN REQUIREMENTS:** Completion of five years of full-time experience in the propagation and/or maintenance of flowers, plants, turf, and trees in a large scale greenhouse, nursery, park, grounds, or garden environment. As associate degree in horticulture may substitute for up to two years of experience requirement. Applicants must possess a Pesticide Applicator's license and must obtain a Public Pesticide Operator's license within one year of appointment. Applicants must possess a valid driver's license.

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### CALL FOR BIDS

#### COMBINED SEWER OVERFLOW BASIN 34-3 CONTROL FACILITY

#### Engineering Services File No. 2011145

This project consists of the construction of approximately 950 linear feet of combined sanitary and storm sewer, an approximate 65' x 354' (outside dimensions) 1,030,000 gallons cast-in-place concrete control facility (tank), utility adjustments, service connections, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids **until 1:00 p.m., August 19, 2013** for the above project located in Spokane, Washington, in accordance with the Contract Documents on file in the office of the Director, Engineering Services Department. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, nondiscrimination in federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

A certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

A pre-bid conference will be held at the project site. Meet at the cul-de-sac at 21st Court and Ray Street, Spokane, WA at 9:30AM on Thursday August 8, 2013.

**Note regarding specifications:** This project is using WSDOT's 2010 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2010 specifications prior to bidding the project.

Publish: July 31, August 7 and 14, 2013

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## CALL FOR BIDS

### 9TH AVENUE AND PINE STREET RESERVOIR REPAINTING

Engineering Services File No. 2013129

#### NOTE: THIS PROJECT HAS A TWO WEEK BID PERIOD

This project consists of the repainting of a 7 MG, 18.5' high, 260' diameter steel reservoir and removal of existing decorative steel roof components.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids **until 1:00 p.m., August 12, 2013** for the above project located in Spokane, Washington, in accordance with the Contract Documents on file in the office of the Director, Engineering Services Department. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

**Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com).** The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

A certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

A pre-bid meeting is not planned but bidders are encouraged to visit the project site. Contact Dan Buller at 625-6391 to arrange a site visit if desired. The tank is readily accessible by way of public roads (approx. 300' west of the intersection of 9th Ave. and Cowley St.).

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Publish: July 31 and August 7, 2013

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### REQUEST FOR QUALIFICATIONS

#### ARCHAEOLOGICAL SERVICES

The City of Spokane Department of Engineering Services is soliciting interest from consulting firms with expertise in Archaeological and Preservation Services to provide Cultural and Historic Resources Studies in accordance with Section 106 of the National Historic Preservation Act and the Washington State Department of Archaeology & Historic Preservation (DAHP). The successful applicant shall meet qualification standards as established by the Washington State Office of Archaeology and Historic Preservation.

#### **PROJECT DESCRIPTION**

The work performed by the Consultant will consist of various projects, yet to be determined, on an on-call basis over a two (2) year period of time beginning October 31, 2013. In addition, there will be an option for a third year based on mutual consent. Estimated individual project fees are expected to range from \$4,000 to \$10,000 and shall be negotiated for each project, with most projects expected to be in the lower end of the range. Total expenditures over the two or three year life shall not exceed \$250,000. The successful consultant shall be prepared to provide documented expertise in the following areas:

- Cultural and Historic Resources Study Reports
  - o Conduct records searches
  - o Survey the project APE by walking the area and documenting cultural resources
  - o Excavate shovel tests
  - o Document cultural resources through the completion of the appropriate state cultural resource forms, field notes, and photography
  - o Prepare a professional report of findings to satisfy cultural resources identification requirements
  - o Provide information for designing mitigation measures if cultural areas are anticipated to be affected
- Personnel to assist with the project design to avoid affecting cultural areas, as necessary
- Work closely with Spokane Tribal members as coordinated by the City of Spokane Project Manager

Contact Engineering Services at (509) 625-6700, for a copy of the complete Request for Qualifications.

**SUBMITTAL**

The submittal should document the consultant's expertise and experience in the above areas including project lists, resumes, and other relevant information.

Submittals should include the following information: firm name, phone and fax numbers; name of principal-in-charge and project manager(s) for various areas of work itemized above; and number of employees anticipated to conduct the work.

Submittals will be evaluated and ranked based on the following criteria and weighed as noted:

- |                                                                                                                                               |     |
|-----------------------------------------------------------------------------------------------------------------------------------------------|-----|
| • Qualifications of key personnel                                                                                                             | 20% |
| • Expertise and approach to the tasks as described above                                                                                      | 20% |
| • Ability and commitment to respond to work request above, including experience with the City of Spokane                                      | 15% |
| • Familiarity with the permitting process through DAHP                                                                                        | 15% |
| • Past performance and ability to work with the City of Spokane, other government agencies, and Tribal interests in a cultural sensitive area | 25% |
| • Any other information having a bearing on the decision to award the contract                                                                | 5%  |

Submittal shall be limited to five (5) pages, excluding project lists and resumes.

The City of Spokane recognizes there is a need to provide the maximum practicable opportunity for increased participation by minority and women-owned business enterprises (MBEs and WBEs). The City therefore establishes the following laudatory goals for this contract:

MBE	6%
WBE	3%
or a combined total of	9%

Selection of the successful applicant will **not** be based on meeting these laudatory goals.

Please submit six (6) copies of your Statement of Qualifications to the Purchasing Department, Fourth Floor City Hall, 808 West Spokane Falls Boulevard, Spokane, WA 99201-3316, by **August 19, 2013**, no later than 1:00 p.m. The submittal shall be clearly labeled "Proposal for Archaeological Services" on the outside of the submittal package. No submittals will be accepted after that date and time and shall be returned unopened to the respondent. Any questions regarding this RFQ should be directed to Gary Nelson at (509) 625-6700.

Publish: July 24, 31, August 7 and 14, 2013

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**1/2-TON EXTENDED CAB PICK-UP**  
Fleet Services Department

**BID #3961-13**

Sealed bids will be opened at 1:15 p.m., **MONDAY, AUGUST 12, 2013** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **TWO (2) 1/2-TON EXTENDED CAB PICK-UPS** for the City of Spokane Fleet Services Department.

Detailed specifications and proposal forms are available from the City of Spokane Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Bid proposal forms may be submitted to City Purchasing **until 1:00 p.m. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) original copy to:**

Purchasing  
4th Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked: **"1/2 TON EXTENDED CAB PICK-UP, BID #3961-13 DUE 8/12/13"**.

Thea Prince  
Purchasing Division

Publish: July 31 and August 7, 2013

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## REQUEST FOR QUALIFICATIONS

### DESIGN-BUILD SERVICES FOR NELSON SERVICE CENTER PROJECT Asset Management Department

#### RFQ #3962-13

Sealed Statement of Qualifications (SOQ) documents will be acknowledged at the 1:15 p.m. public bid opening on **MONDAY, AUGUST 19, 2013**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **DESIGN-BUILD SERVICES FOR NELSON SERVICE CENTER PROJECT** for the City of Spokane Asset Management Department.

The Request for Qualifications document is available by contacting Connie Wahl, City of Spokane Purchasing, 4th Floor, City Hall, 808 West Spokane Falls Blvd, Spokane WA 99201 at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

Statement of Qualifications (SOQ) documents should be submitted to City of Spokane Purchasing **no later than 1:00 p.m. on Monday, August 19, 2013**. Statement of Qualifications (SOQ) documents must be sent sufficiently ahead of time to be received by the required date and time. The City of Spokane is not responsible for Statements of Qualifications (SOQ) documents delivered late.

**Submit one (1) paper original, one (1) paper copy, and one (1) reproducible digital copy (thumb drive, CD, or DVD) of the Statement of Qualifications (SOQ) document to:**

City of Spokane - Purchasing  
4th Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane, Washington 99201

The right is reserved to reject any and all Statement of Qualifications (SOQ) documents and to waive any informalities in the Statement of Qualifications (SOQ) documents.

All response packages are to be clearly marked with: **"RFQ #3962-13, DESIGN-BUILD SERVICES FOR NELSON SERVICE CENTER PROJECT, DUE 8/19/2013"**

Connie Wahl, C.P.M., CPPB  
City of Spokane Purchasing

Publish: July 31 and August 7, 2013

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## REPLACING ASPHALT ON THE SOUTH PARKING LOT AT FRANKLIN PARK Parks & Recreation Department

#### BID #3963-13

Sealed bids will be opened at 1:15 p.m., **MONDAY, AUGUST 26, 2013**, in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **REPLACING ASPHALT ON THE SOUTH PARKING LOT AT FRANKLIN PARK** for the City of Spokane Parks & Recreation Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

There will be a pre-bid conference on Thursday, August 15, 2013 at 1:00 pm at the South parking lot at Franklin Park.

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 p.m. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) original of response to:**

Division of Purchasing  
City of Spokane  
4th Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked: **“REPLACING ASPHALT ON THE SOUTH PARKING LOT AT FRANKLIN PARK, BID #3963-13, DUE 8/26/13”**.

Thea Prince  
Purchasing Division

Publish: August 7 and 14, 2013

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