



# Official Gazette

## City of Spokane, Washington

Statement of City Business, including a Summary of the Proceedings of the City Council

Volume 103

**APRIL 24, 2013**

Issue 17



### MAYOR AND CITY COUNCIL

MAYOR DAVID A. CONDON

COUNCIL PRESIDENT BEN STUCKART

COUNCIL MEMBERS:

MICHAEL A. ALLEN (DISTRICT 2)

MIKE FAGAN (DISTRICT 1)

NANCY McLAUGHLIN (DISTRICT 3)

STEVE SALVATORI (DISTRICT 3)

JON SNYDER (DISTRICT 2)

AMBER WALDREF (DISTRICT 1)

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# Minutes

**MINUTES OF SPOKANE CITY COUNCIL****Monday, April 15, 2013****BRIEFING SESSION**

The Briefing Session of the Spokane City Council held on the above date was called to order at 3:30 p.m. in the Council Chambers in the Lower Level of the Municipal Building, 808 West Spokane Falls Boulevard, Spokane, Washington.

**Roll Call**

On roll call, Council President Stuckart and Council Members, Fagan, McLaughlin, and Waldref were present. Council Member Snyder arrived at 3:33 p.m., Council Member Allen arrived at 3:34 p.m., and Council Member Salvatori arrived at 3:36 p.m.

City Administrator Theresa Sanders, Assistant City Attorney Mike Piccolo, and City Clerk Terri Pfister were also present on the dais.

**Advance Agenda Review**

Council received input from staff on the April 22, 2013, Advance Agenda items.

**Action to Approve April 22, 2013, Advance Agenda**

Following staff reports and Council inquiry and discussion regarding the April 22, 2013, Advance Agenda items, the City Council took the following action (pursuant to Council Rule 2.1.2):

**Motion** by Council Member McLaughlin, seconded by Council Member Waldref, to approve the Advance Agenda for Monday, April 22, 2013, carried unanimously.

**ADMINISTRATIVE SESSION****Current Agenda Review**

The City Council considered the April 15, 2013, Current Agenda items.

Letter Urging County Commissioners to delay Urban Growth Area Expansion (CPR 2013-0016)

The following item appeared on the Council's Consent Agenda for suspension of the Rules: Letter urging the Spokane County Commissioners to delay the effective date of the Urban Growth Area expansion. Council Member Snyder noted he is fine with this matter waiting until April 22 for consideration. Therefore, no action was taken on this matter.

Letters of Support for U.S. Housing and Urban Development Capacity Building for Community Development and Affordable Housing Program (CPR 2013-0016)

**Motion** by Council Member Fagan, seconded by Council Member Waldref, to suspend the Council Rules; **carried unanimously.**

**Motion** by Council Member Fagan, seconded by Council Member Salvatori, to add Item No. 9 to the Agenda—Letters of Support for U.S. Housing and Urban Development Capacity Building for Community Development and Affordable Housing Program, commonly referred to as Section 4; **carried unanimously.**

**CONSENT AGENDA**

**Upon motion of Council Member Waldref, seconded by Council Member Fagan, Council unanimously approved Staff Recommendations for the following:**

Low bids of:

- a. Shamrock Paving, Inc. (Spokane, WA) for Rockwood Boulevard from Cowley Street to Southeast Boulevard and Upper Terrace Road from Rockwood Boulevard to 17th Avenue—\$2,222,222.22 (plus tax). An administrative reserve of \$222,222.22 (plus tax), which is 10% of the contract price (plus tax), will be set aside. (PRO 2013-0007 / ENG 2010125)
- b. Bacon Concrete, Inc. (Colbert, WA) for 2013 Utility Cut Sidewalk Repair Program—\$121,311. An administrative reserve of \$12,131.10, which is 10% of the contract price, will be set aside. (PRO 2013-0008 / ENG 2013062)

Amendment to contract with Patterson Buchanan Fobes Leitch & Kalzer, Inc., P.S. (Seattle, WA) for outside counsel services in legal matter of Bradley N. Thoma v. City of Spokane—increase of \$50,000. (OPR 2012-0361)

Spokane Area Workforce Development Council Modification No. 1 to contract with Inland Empire Electrical Training Trust (Spokane, WA) for project funds with the Washington State Department of Transportation—award increase of \$19,934.45 and extend contract through August 31, 2013. Total Award—\$48,154.45. (OPR 2012-0868)

Consolidated Homeless Grant Award contract amendments with:

- a. Washington State Department of Commerce—increase of \$293,483 revenue. (OPR 2012-0019)
- b. Catholic Charities (Spokane, WA)—increase of \$262,667.74. (OPR 2012-0546)

Community, Housing and Human Services Board recommendation to enter into contract with Transitions (Spokane, WA), a non-profit agency, from May 1, 2013 through June 30, 2014—\$65,000. (OPR 2013-0270)

Report of the Mayor of pending claims and payments of previously approved obligations, including those of Parks and Library, through April 8, 2013, total \$6,566,059.19 (Warrant Nos. 465778-466175; ACH Payment Nos. 10101-10158), with Parks and Library claims approved by their respective boards. Warrants excluding Parks and Library total \$6,523,969.62 (CPR 2012-0002)

Set Hearings before City Council for Monday, April 22, 2013, on:

- a. Proposed Initiative 2012-4 petitions filed by Spokane Moves to Amend (SMAC) pertaining to a Spokane Municipal Code amendment to add a Voter Bill of Rights for clean and fair elections and government ordinance that prohibits corporate lobbying, corporate involvement in initiatives, and corporate donations to candidates for elected office. (LGL 2012-0049 / IP 2012-4)
- b. Proposed Initiative 2012-3 petitions filed by Envision Spokane pertaining to an amendment to the City Charter to add a Community Bill of Rights, which secures the right of neighborhood residents to approve re-zonings proposed for major new development, recognizes the right of neighborhood residents to reject development which violates the City Charter or the City's Comprehensive Plan, expands protections for the Spokane River and Spokane Valley-Rathdrum Prairie Aquifer, provides constitutional protections in the workplace, and elevates Charter rights above rights claimed by corporations. (LGL 2012-0045 / IP 2012-3)

Letters of Support for U.S. Housing and Urban Development Capacity Building for Community Development and Affordable Housing Program commonly referred to as Section 4. (CPR 2013-0016)

### **Executive Session/Council Recess**

The City Council adjourned to an Executive Session at 3:49 p.m. for approximately five minutes to discuss potential litigation. Assistant City Attorney Sam Faggiano was present during the Executive Session. The Council reconvened at 6:00 p.m. for the Legislative Session, with Council President Stuckart and Council Members Allen, Fagan, McLaughlin, Salvatori, Snyder, and Waldref present. Assistant City Attorney Mike Piccolo and City Clerk Terri Pfister were also present.

## **LEGISLATIVE SESSION**

### **Moment of Silence**

Council President Stuckart referenced the events in Boston as a result of the marathon bombing. He noted our hearts and prayers go out to all those in Boston. He noted he saw a quote by Fred Rogers and feels it is very telling: "When I was a boy and I would see scary things in the news, my mother would say to me: Look for the helpers. You'll always find people who are helping." Council President Stuckart called for a moment of silence in observance of the tragic events in Boston.

### **Pledge of Allegiance**

The Pledge of Allegiance was led by Council President Stuckart.

**Roll Call**

Council President Stuckart and Council Members Allen, Fagan, McLaughlin, Salvatori, Snyder, and Waldref were present.

**SPECIAL PRESENTATION**

The Barbershop Quartet called In Harmony sang the *National Anthem*. In addition, they performed another song for the City Council.

**MAYORAL PROCLAMATIONS**

**April 7-13, 2013** *Barbershop Harmony Week*

Council President Stuckart presented the proclamation to members of the Barbershop Harmony Society. The proclamation encourages citizens to join in the special observation.

**COUNCIL APPOINTMENTS****Historic Landmarks Commission (CPR 1981-0122)**

**Motion** by Council Member McLaughlin, seconded by Council Member Waldref, **to approve** (and thereby confirm) the following appointments to the Historic Landmarks Commission; **carried unanimously**;

- Appointment of Wendy Budge to serve a three-year term to begin immediately and expire on December 31, 2015.
- Appointment of Randall Wilson to serve a three-year term to begin immediately and expire on December 31, 2015.

**CITY ADMINISTRATION REPORT****Ombudsman Monthly Report – March 2013**

Police Ombudsman Tim Burns shared highlights of the Police Ombudsman's work for March 2013. During March, six complaints were received. Four were for inadequate response, one for unlawful entry, and one was a procedural complaint. To date, there have been 24 complaints received through March 2013. This is down 11 from 2012, or a reduction of 31 percent. There were an additional five complaints received in the Office in March that were referred to the appropriate jurisdiction. Since January, there have been eight complaints referred. The Office was contacted 94 times in March. Since January 1, the Office has been contacted a total of 283 times. This is an increase of 59 contacts or a 26 percent increase for the first quarter of 2013. Contacts and outreach are up and complaints are down.

During the month, four completed investigations were certified as timely, thorough, and objective. There were no declined or appealed certifications during the reporting period. The Ombudsman noted he participated with Internal Affairs staff in the interviewing of six officers, three complainants, and two witnesses. He further noted he independently interviewed four complainants. There were no critical incidents that occurred during the reporting period. No complaints were resolved through the mediation process and no formal recommendations were made to the Office of the Chief during the reporting period.

As part of the Ombudsman's annual goal for 2013, the Office has begun an attempt to increase its public outreach to areas where it was not effective previously. Mr. Burns noted that in March, the Office of Police Ombudsman presented the annual report for 2012 to 5 of the 27 neighborhood councils and the Office is aggressively pursuing to get to all of them in a timely manner while the information is still relevant. Mr. Burns advised the Office has hired a new intern, Patrick Smith, who is a senior at Eastern Washington University. He further advised that during the month of March, the Office staff attended the PJAL's Peace and Economic Justice Conference.

Mr. Burn's referenced the preliminary taser usage analysis report and noted as a result of a conversation with the City Administration he is checking with benchmark cities to see how the City of Spokane numbers relate as compared to Boise, Seattle, and Eugene. He further advised that during the month he also met with staff at Skills'kin to discuss some training they offer which is called "Right Response Training." Mr. Burns stated he would be participating in a one-day training to see how that training may be helpful.

**Greater Spokane Incorporated (GSI) – First Quarter Report**

Rich Hadley, President and Chief Executive Officer, and Robyn Toth, Vice President-Business Development, presented the first quarter report for GSI. Mr. Hadley provided an overview of the 2012-2013 Strategic Objectives, 2013 Results, and First Quarter Successes. In addition, he provided an overview of recruitment statistics, Q1 Business Assistance, and Q1 Projects. He also spoke regarding *Select Spokane Magazine*, a site selector's guide to the Spokane Region. Ms. Toth provided an overview of the Q1 Win, Successes, and Results for 2013. She also provided an overview of the 2013 Projects.

**COUNCIL COMMITTEE REPORTS****Planning, Community, and Economic Development (PCED)**

Council President Stuckart reported on the Planning, Community, and Economic Development meeting held earlier today (April 15). Minutes of PCED meetings are filed with the City Clerk's Office and are available for review following approval by the PCED Committee.

**Public Safety Committee**

Council Member McLaughlin reported on the Public Safety Committee meeting held earlier today (April 15). Minutes of the Public Safety Committee meetings are filed with the City Clerk's Office and are available for review following approval by the Public Safety Committee.

**OPEN FORUM**

**Mr. Rick Bocook** spoke about Police and rights of people.

**Mr. Hank Chiappetta** spoke about Downtown Spokane and feels one part of it is set up for 12 to 13 percent of the people who live here and who can afford to shop there. In addition, he spoke regarding homeless kids. He suggested the idea be generated that we should invite people to come downtown to set up businesses rather than drive them off.

**Mr. Richard Olberding** spoke regarding Civil Service and rank and file personnel in Police and Fire.

**Ms. Sandy Smith** spoke regarding the Spokane C.O.P.S. contract and the good that Spokane C.O.P.S. has done.

**Mr. George McGrath** commented on the Boston (marathon bombing) tragedy. In addition, he commented on Second Amendment Rights.

**Mr. Mike Rowles** commented on last Monday's Council meeting and stated he would like an apology. Council President Stuckart noted he watched the meeting last week and doesn't remember doing anything offensive, but noted that he was very sorry if he did anything that offended Mr. Rowles.

**LEGISLATIVE AGENDA****EMERGENCY BUDGET ORDINANCES****Emergency Budget Ordinance C34974**

Subsequent to the opportunity for public testimony and Council comment, with no individuals requesting to speak, the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **passed Emergency Budget Ordinance C34974** amending Ordinance No. C34947 passed the City Council December 10, 2012, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2013, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2013, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund

FROM: Various Accounts, \$593,365;

TO: Various Accounts, same amount.

(This action budgets for the reorganization of the Police Department.)

**Emergency Budget Ordinance C34976**

Subsequent to an overview of Emergency Budget Ordinance C34976 by Council President Stuckart, public testimony, and Council discussion and debate, with staff response and input, the following action was taken:

**Upon a 3-4 Roll Call Vote (Council Members Allen, Fagan, McLaughlin, and Salvatori voting "no")**, the City Council **rejected Emergency Budget Ordinance C34976** amending Ordinance No. C34947 passed the City Council December 10, 2012, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2013, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2013, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund:

FROM: Unassigned Fund Balance, \$353,150;

TO: Various Accounts, same amount.

(This action would have created 10 new Police Officer positions and provides funding for the remainder of the year.)

**Emergency Budget Ordinance C34975**

Subsequent to public testimony and Council and staff comment, the following action was taken:

**Upon a 6-1 Roll Call Vote (Council President Stuckart voting “no”), the City Council passed Emergency Budget Ordinance C34975** amending Ordinance No. C34947 passed the City Council December 10, 2012, and entitled, "An Ordinance adopting the Annual Budget of the City of Spokane for 2013, making appropriations to the various funds, departments and programs of the City of Spokane government for the fiscal year ending December 31, 2013, and providing it shall take effect immediately upon passage," and declaring an emergency and appropriating funds in:

General Fund:

FROM: Contingency Reserves, \$1,112,464;

TO: Various Accounts, same amount.

(This action appropriates funds in the Police Department to implement recommendations from the Use of Force Commission.)

There were no **Emergency Ordinances**.

## RESOLUTIONS

### **Resolution 2013-0024 Amending the City of Spokane Sustainability Action Plan (Deferred from March 25, 2013, Agenda)**

Upon consideration of Resolution 2013-0024, Council Member Allen suggested an amendment to replace the last two paragraphs in the resolution with the following language: "Any future actions relating to the implementation of the recommendations contained within the Plan shall only occur after a thorough financial analysis and environmental effectiveness analysis that measures the CO2e avoided or reduced. The City Council, as a legislative body, shall review the results of the analysis and where appropriate take subsequent legislative action after public input and council deliberation." Subsequently, the following action was taken:

**Motion** by Council Member McLaughlin, seconded by Council Member Salvatori, to so move (to amend the last two paragraphs by replacing them with the language as presented by Council Member Allen); **carried unanimously**.

Public testimony was then received on the resolution, as amended. Council discussion ensued and the following action was taken:

**Motion** by Council Member Snyder, seconded by Council Member Waldref, to add "where applicable" at the end of the first sentence of Council Member Allen's language, so it reads "...financial analysis and environmental effectiveness analysis that measures the CO2e avoided or reduced where applicable;" **carried unanimously**.

Further Council comment was held, after which the following action was taken:

**Upon Unanimous Roll Call Vote**, the City Council **adopted Resolution 2013-0024, as amended**, regarding amendments to the City of Spokane Sustainability Action Plan.

## FINAL READING ORDINANCE

### **Final Reading Ordinance C34972 Relating to Business Licensing**

Council Member Snyder provided an overview of Final Reading Ordinance C34972. Subsequent to Council debate, the following action was taken:

**Motion** by Council Member Allen, seconded by Council Member McLaughlin, to defer Final Reading Ordinance C34972 to May 13 (so that it can go back to the next Finance Committee meeting on May 8); **carried 4-3 (Council President Stuckart and Council Members Snyder and Waldref voting “no”)**.

There were no **First Reading Ordinances**.

There were no **Special Considerations**.

## HEARINGS

### **Hearing Regarding Moratorium on Establishment of Medical Cannabis Collective Gardens and Licensed Dispensaries (ORD C34968)**

The City Council held a public hearing regarding a moratorium on the establishment of medical cannabis collective gardens and licensed dispensaries as set forth in Ordinance C34968. No individuals requested to speak during the hearing. Council Member Snyder provided an overview of ideas that he and Council Member Fagan are considering, as follows:

- Treat marijuana access points the same as retail marijuana shops under I-502.
- Restrict medical marijuana points from being able to locate in neighborhood retail zones so they are not so close to residential areas.
- Change the business license classification for medical marijuana access points.
- The concept of home delivery of medical marijuana and what impacts it would have to patients who live in neighborhoods within the restricted footage requirements and is this something the City wants to consider.

Council President Stuckart commented on the ideas and noted he does not want to be overly restrictive and believes alcohol is worse for our community than marijuana. He further stated that we need to not restrict it so much that the secondary illegal market stays open; rather we want to make the regular market work as smoothly and operational as possible so we don't keep the illegal market in place. Additional Council comment was held.

Council President Stuckart then noted the hearing is closed. No action was taken or required by the City Council on the matter.

## SECOND OPEN FORUM

**Mr. Ralph Harvey** spoke regarding a tent city.

**Mr. Gabriel Elliott** spoke regarding council member elections.

## ADJOURNMENT

There being no further business to come before the City Council, the Regular Legislative Session of the Spokane City Council adjourned at 8:24 p.m.

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## MINUTES OF SPOKANE CITY COUNCIL Thursday, April 11, 2013

A Special Meeting of the Spokane City Council was held on the above date at 3:30 p.m. in the City Council Briefing Center, Lower Level - City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington. Council President Stuckart and Council Members Allen, Fagan, McLaughlin, Salvatori, Snyder and Waldref were present.

The following topics were discussed:

- Parking System Update
- Changing the City's Fiscal Year to Coincide with the State's Fiscal Year

The meeting was open to the public but was conducted in a workshop format. No public testimony was taken and discussion was limited to appropriate officials and staff.

The meeting adjourned at 4:50 p.m.

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## PUBLIC SAFETY COMMITTEE MINUTES January 14, 2013 - 10:30 a.m.

Attendees: Chair Nancy McLaughlin, Council Member Waldref, Council Member Salvatori, Council Member Snyder, SPD Chief Straub, Fire A/Chief Schaeffer, SPD A/C Meidl, Bob Lincoln, Officer Fuller, Melissa Nystrom, Judge Shelley Szambelan, Angela Golden, Tim Dunivant, Carly Cortright, Cindy Marshall, Sue Raymon-Fire Secretary, Carla Stamatoplos-SPD Secretary.

Council Member Fagan arrived at 11:30 a.m.

Chair Nancy McLaughlin opened the meeting at 10:36 a.m.

## Approval of Minutes

Council approved the Public Safety Minutes of December 17, 2012 as published.

## SPOKANE POLICE DEPARTMENT

### 2013 Spokane Police Department Reorganization – Chief Frank Straub

Chief Straub advised that he looked at the business practices of the organization and ways to improve efficiency in the core three things SPD has to accomplish in 2013.



Priority one: Crime reduction; Over the past three years there has been a 38% increase. That is unacceptable and is something we should not tolerate as a police department, let alone the City. We need to have the right people in the right seats to focus police resources not just to respond to crime after it happens, but before crime happens.

Priority two: Improve Business Practices; When the Mayor took office he articulated a plan to reengineer and improve the business practices in the police department, focusing around professional standards. The Council then passed a resolution articulating other engineering objectives and professional standard objectives for the police department; the Ombudsman consistently produces recommendations for the Police Department; and the Use of Force Commission made recommendations. We need to move forward on those expeditiously; we need to be accredited by the end of 2013; we need to look at body cameras; and we need to look at how we train our police officers.

Priority three: Community Relations; SPD can no longer have a breach between the department and the community we serve. We decided it was important to make some structural changes to realign the organization for a very aggressive focus yet a legitimate responsive group that is focused on reducing crime and eliminating crime hotspots. We need to use better data to focus our resources and have crime strategy meetings. That is why we created our tactical and strategic group headed by Commander Joe Walker. We found that information was not being shared between task forces and patrol and investigations as efficiently as we felt possible; so the bulk of our investigative and patrol operations are assigned to Commander Brad Arleth. Many of the other issues and recommendations have been moved to the Chief's office. We will be hiring a civilian communications director which should be accomplished very quickly.

The Business Services Division was created to handle our day to day operations; Purchasing, Fleet, the Records Division, the Property Room and Police Communications (Dispatch). This enables us to have police officers focus on police work and civilian staff focus on business operations. Council questions and discussion followed.

#### **2013 Crime Check Interlocal Agreement – Carly Cortright**

Ms. Cortright reported that this renewal request for the interlocal agreement for the City/County Spokane Crime Reporting Center for \$655,900.00. The contract is increasing by 3%, plus an additional \$62,500.00 for the processing of auto theft reports. The interlocal will be effective January 1, 2013 – December 31, 2013. The allocation of costs for the base budget (not including the 1/10th of 1 percent Emergency Communications Sales and Use Tax) are sixty four (64) percent to the CITY, plus a fee for auto theft reports and thirty six (36) percent to the Sheriff. The City's allocation equates to \$655,900.00 and the Sheriff's allocation equates to \$324,516.00. Of the City's amount, \$593,400.00 is the base fee and \$62,500.00 is the fee for auto theft reports. Crime Check consists of county employees. An adjustment to the budget has been made to offset these costs. SPD is seeking Council approval of the contract renewal. Council questions and discussion followed.

#### **SRDTF Contract Amendment – Carly Cortright**

Ms. Cortright reported that the Spokane Police Department has maintained on-going participation in the Spokane Regional Drug Task Force by dedicating two SPD commissioned officers to the effort. These officers are funded by the task force through the Sheriff's office at a level of approximately 75%. The task force is made up of commissioned personnel from the Spokane Police Department, Spokane County Sheriff's Office and the Washington State Patrol. This is a request for a grant amendment and extension for reimbursement of \$191,341 in salaries, benefits and overtime. Regular salary reimbursement will increase by \$56,021 and overtime reimbursement will increase by \$18,125 for a total increase of \$74,146. The term of the grant contract will extend the due date to June 30, 2013; it had expired on December 31, 2012. SPD is seeking approval of the contract amendment. Council questions and discussion followed.

#### **Renewal of SRECS Interlocal Agreement between County/City for Management of the CAD/RMS/JMS – Bob Lincoln**

Mr. Lincoln reported that SRECS is seeking Council approval for a renewal of the Interlocal Agreement between the City and the County for the management and use of the CAD/RMS/JMS system. The system has been in place for 15 years. The agreement is for 2010 through the end of 2014; however in 2010, due to an error, the city contracts were not signed. The county contracts have been signed. The contract has been in effect and runs through December 2014. Nothing is changing; he is just getting signatures on the city contracts. Council questions and discussion followed.

#### **Photo Red Update – Officer Fuller and Cindy Marshall**

1040 violations were issued in December. A total of 46,271 citations have been issued since the beginning of the program, November 1, 2008 through January 9, 2013. 15,750 tickets were issued in 2012. Through October of this year payment statistics are 62.2%. The program has collected over \$4,115,688 from November 1, 2008 through today. Out of 10,383 citations that have gone to hearing in front of a commissioner, only 1627 have been found not committed. Officer Fuller advised that the contract expires in November, and Council will be looking at whether or not to renew the Red Light contract with ATS.

Officer Fuller reported that SPD is moving forward with our contract with Thinking Cap for the anti-red light running campaign. Officer Fuller met with Marvin Reguindin to discuss the campaign and determine the best way to provide him with the materials and statistics necessary to move forward. Officer Fuller will be coordinating with PIO DeRuwe on that as well. The contract is for \$10,000 and if it goes well, we may be asking for more at a later date.



Cindy Marshall reported that they are looking at moving all of the customer service operations to Municipal Court instead of ATS. Primarily, ATS would do the back end office processing before the tickets came to Officer Fuller. ATS would be reviewing them and sending to Officer Fuller for final approval. Municipal Court would then take over processing affidavits and things of that nature. Ms. Marshall reported that Municipal Court will be accepting payments as they currently go to a drop box that ATS processes. All phone calls and requests they get want to address to a judge, the citizens want to talk to someone in Spokane. Overall, Municipal Court can provide better customer service for no additional cost and may or may not need to add another employee. Currently, citizens can call and give a credit card number. Officer Fuller advised that if another employee were to be added it would come out of the Photo Red fund as operational expenses. She advised that most of the complaints she gets are complaints about sending a check to Arizona. This would also help to dispel the myth that tickets are issued out of Arizona. Ms. Marshall reported that Municipal Court is working on taking on-line payments from credit cards/debit cards. Council questions and discussion followed.

## **MUNICIPAL COURT**

### **Municipal Court's Jury Management Contract – Acting Presiding Judge Szambelan**

The two components of the 2013 Jury Management contract are jury fees, the set amount of money plus mileage each juror receives; and administrative costs which are shared with the District and Superior Courts. The amount requested is the same as last year. There were no questions or discussion by the committee.

## **COUNCIL ADMINISTRATION REQUESTS**

### **Firearms Safety Resolution – Council Member Snyder**

The first of the two major areas to the Firearms Safety Resolution is unlawful possession of a firearm by a juvenile. Currently, a minor in possession of an unlawful firearm could easily have up to five occurrences before seeing any detention time. Cease Fire Washington, Citizens Committee for the Right to Keep and Bear Arms, and the King County Prosecutors Office have joined together to request a change in State law.

Council Member Snyder consulted Mary Muramatsu from City Legal, who ran it by her counterparts at the County Prosecutors Office. They agreed it would be a valuable change.

The other change has to do with Representative Jamie Pedersen's change regarding civil commitment of violent offenders using firearm. If they are not competent to stand trial and they may pose a threat to public safety, there should be more options for their civil commitment. This is something Representative Pedersen is working to pursue at the Legislature.

The only other request is that the Legislature use this sentence in the wake of the Newtown, Connecticut shooting to look at improvements that support school safety, enact meaningful measures for improving firearm safety and reducing firearm violence and also restricting, not necessarily banning, the sale of high capacity magazines which were used to such deadly effect in that incident.

Council Member Salvatori applauded Council Member Snyder's work. He noted the vagueness of the third paragraph dealing with restricting sales of high capacity magazines and enacting meaningful measure to improve firearm safety and firearm violence causes him concern. Council Member McLaughlin agreed that was a concern for her also. She wanted to know what the proposed changes are that Jamie Pedersen is bringing forward and whether or not there is bipartisan support. Council Member Snyder will look into who signed the bill.

Council Members Salvatori, Fagan and Waldref also voiced their opinions and concerns. Council Member Fagan asked that the Council consider the economic impact of the resolution to the City of Spokane. When asked his opinion, Chief Straub expressed his thoughts about Council Member Snyder's resolution and on gun safety.

## **Ombudsman Report – Melissa Nystrom**

Ms. Nystrom read the information provided on the attached Ombudsman Report for December 2012. This included complaints, contacts, referrals, investigations, interviews, critical incidents, and recommendations. Additionally, she reported the office will be releasing the 2012 annual report next month. Committee Chair McLaughlin thanked and commended Ms. Nystrom for her work, but requested that Mr. Burns personally attend the Public Safety Committee meetings so the committee could have personal contact with him. Ms. Nystrom will relay the message.

## **ADJOURNMENT**

Chair McLaughlin adjourned the meeting at 11:40 p.m.

## **Attachments:**

OPO Briefing Paper

2013 Crime Check Interlocal Agreement Briefing Paper

SRDTF Contract Amendment Briefing Paper

Renewal of SRECS Interlocal Agreement between County/City for Management CAD/RMS/JMS Briefing Paper

Photo Red Update Briefing Paper

Respectfully submitted by:  
Sue Raymon, Fire Administrative Secretary  
Carla Stamatoplos, Police Administrative Secretary

(Attachments are on file for review in the Office of the City Clerk.)

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**PUBLIC SAFETY COMMITTEE MINUTES**  
**March 18, 2013 1:30 p.m.**

Attendees: Chair Nancy McLaughlin, Council President Stuckart, Council Member Allen, Council Member Fagan, Council Member Waldref, Council Member Salvatori, Council Member Snyder, Fire Chief Williams, Fire A/C Schaeffer, SPD Chief Straub, SPD A/Chief Meidl, SPD Carly Cortright, Monique Cotton, Gerry Gemmill, Mike Piccolo, Barbara Burns, Officer Fuller, Erin Jacobsen, Debra Roble, Rocco Roncarati, Melody Westmoreland, Tim Burns, Melissa Nystrom, James Caddey, Rae Lynn Conger, Susan King, Angela Golden, Tim Conner, Sue Raymon, Secretary, Carla Stamatoplos, Secretary.

Chair Nancy McLaughlin opened the meeting at 1:30 p.m.

Chair McLaughlin left the meeting at: 1:57 p.m. and returned at 3:00 p.m. Council Member Fagan ran the meeting in her absence.

**APPROVAL OF MINUTES**

The January 14, 2013 minutes were approved as revised.

**SPOKANE FIRE DEPARTMENT**

**Upcoming Council Agenda Items – Chief Williams**

Chief Williams clarified that the agenda item regarding the Escape System bid that the Council deferred on Monday is being rebid. It's anticipated the bids will be back late March to early April and then the Fire Department will bring the item back to Council.

The second item is for a contract with Infor Public Sector – formerly known as EnRoute Emergency Systems, LLC to provide annual CAD/RMS maintenance. The Fire Department is in the process of upgrading its CAD and expects to go live the first week of May. One of the benefits of the upgrade is a significant decrease to the annual maintenance cost; from \$99,000 (without tax) last year to \$61,550 (including tax) this year. Maintenance of the system is necessary for compliance with the Fire Department's contracts to provide Fire/EMS dispatch services for fourteen fire agencies in Spokane County. This will be brought forward as an agenda item between now and the next meeting.

**Community Detox Resolution – Chief Schaeffer**

The upcoming agenda item is a resolution declaring Community Detox Services as a sole source for emergency service van patrol to transport publicly intoxicated individuals. The program has been very effective in decreasing 9-1-1 use for Police and Fire. The contract is not to exceed \$200,000 for a two year period.

**Ambulance Contract Schedule Review – Chief Schaeffer and Barbara Burns**

Chief Schaeffer distributed a draft of the timeline to go through the re-bid process for private ambulance service to respond to 9-1-1 EMS calls within the City limits and Barbara Burns walked through it with the Council. She also explained the procedures under State law for going to a single provider ambulance service and mapped the process the City would take.

Due to the creation of the Fire Task Force Commission, the Council discussed the pros and cons of extending the current ambulance contract until recommendations of the Task Force can be heard. Discussion included syncing the Local 29 contract expiration date with the Ambulance contract expiration date. Other details pertaining to the amount of additional staff work for the City, potential impact to patient transport cost and ambulance providers were considered.

Direction was given to Chief Williams from the PSC to extend the contract one year.

**Stats Review – Chief Williams**

Chief Williams reviewed statistics from 2012 and the YTD performance of the deployment changes made at the beginning of 2013 through a PowerPoint presentation (attached). He reported that during the last 25 years as population increased, the Fire Department's on-duty strength decreased. As it relates to incidents, the biggest growth was in EMS calls, while fire incidents stabilized. Chief Williams indicated the stabilization of fire incidents is attributed with the added modern building and fire codes. Chief Williams noted the significant improvement in incident process time was due to the Automated Voice and Modified Dispatch System implemented in August of 2011. It was asked, and Chief Williams explained, how objectives were established in the Spokane City Comprehensive Planning process.

The Cardiac Etiology Survival Rate is a newly reported category. This calculation is based on the number of VF/VT Cardiac Arrest patients who survive sudden cardiac death and walk out of the hospital to lead a normal life. The objective is 50% and the SFD is at 51.2%, which is up about 25% from 5-7 years ago. Council Member Allen mentioned it would be helpful to have the total number of calls added to the slide.

An area in which the objective has not been met for a number of years is Full Alarm Assignment on a Structure Fire. This objective has been historically a challenge for the organization due to several anecdotal factors; company closures, decreased staffing on apparatus, increased volume and resulting out of service time and increased traffic.

Chief Williams also reviewed changes made in 2013 transitioning to smaller units and the impact of those changes. The decision to use smaller units was fueled by increase in incident volumes, mileage increases, concern from elected officials and the public about using large vehicles versus small, as well as a recommendation from the Abaris study. The smaller units are saving mileage on larger apparatus as well as being easier to get around, park and respond in traffic. There was further conversation and questions by the Council regarding use and cost of smaller rigs.

Council Member Snyder requested a copy of the PowerPoint presentation.

In looking at the seven years of statistics, Council Member Fagan applauded Chief Williams and Chief Schaeffer for the marked improvements even though the numbers of personnel have decreased. Chief Schaeffer attributed it to the people in the field making the difference.

## **SPOKANE POLICE DEPARTMENT**

### **Use of Force Recommendations – Costs to Implement – Chief Straub**

Chief Straub advised that the vast majority of the Use of Force Committee recommendations are the responsibility of the police department; however, some UOF Commission recommendations are under the purview of the mayor's office and city legal. The Chief explained that each section on the briefing paper refers to a Use of Force Committee recommendation with the costs of each recommendation. For equipment, the requests are approximately \$886,000, the largest portion of this request. The Chief addressed several immediate steps for some of the Use of Force Committee recommendations.

### **Batons**

The Chief explained there are three styles of batons and advised that the expandable baton has better advantages. This baton is less obtrusive, easier to carry and also is less threatening. In order to supply all officers with standardized batons, SPD would need to purchase 190 expandable batons. Cost-\$25,000.

### **Firearms Training System**

Chief Straub advised that one of the most important recommendations is a new weapons training system. We are currently reviewing the Vertra system, which provides a 360 training environment. This virtual training system allows training on all levels of force; from OC spray to batons, Tasers, handguns, and patrol rifles. It is an interactive training environment; it not only trains on force against a person, but also force against the officer. This system will also be used to train officers to de-escalate situations. This system meets many of the requirements the Use of Force Commission recommended. Cost-\$151,000.

### **Tasers**

Standardized Tasers are an issue right now. We are looking to standardize the Tasers. Some Tasers that officers are carrying are 10 years old. Taser recommends replacing the platform every 5 years to ensure reliability. The new Tasers have a dual-laser sight so officers know where the prongs will strike if deployed and shows if the prongs have been effective or not. Cost-\$110,600.

### **In-Car Cameras**

Chief Straub advised that the purchase of in-car cameras does not negate body cameras. Chief Straub advised that SPD is committed to body cameras. However, they are a work in progress. Placement, battery packs, data storage on iCloud or servers, as well as changing technology, are concerns that must be explored before making a major investment in a system. We don't want to be locked into a purchase now unless we can get upgrades, replacements, or discounts on them. SPD is negotiating with vendors because as technology improves, we don't want to be locked into purchasing systems that change every six months.

In-car cameras have well-developed technology and have been deployed throughout the country for many years with policies and procedures already in place. The Chief advised that we have over 100,000 documented citizen contacts yearly and approximately one third of those contacts are traffic stops. All traffic stops would be captured by in-car cameras. It is critically important to have those stops recorded. This would also assist in disproportionate minority representation and internal affairs complaints. SPD would need to purchase 70 in-car cameras for patrol and K-9 cars. Annual costs would be approximately \$150,000 with a total of \$600,000 for initial purchases.

Question: Council Member Snyder asked about hiring officers. Chief Straub advised through retirements, we will be down to 265 officers in June 2013. SPD can hire the ten officers we will lose through retirements. We are in the process of looking at recruits. Due to crime rates and changes in geography, SPD needs a minimum of 25 new officers. 300 officers would be appropriate staffing; it would allow more officers in patrol and more detectives in the investigative division. The Use of Force recommendations are clear; we have to change the culture of SPD. In order to do that, we must offer crisis and de-escalation training for officers. However, under the current budget we don't have the money to meet these recommendations, or to purchase necessary equipment and training, or to hire new officers. If a levy were passed, it would potentially fund 25 officers. We can hire officers but we don't have contingency plans on how to sustain the numbers. Because approximately ten officers per year will retire, we need to have a commitment every year to have an academy class, to prevent peaks and valleys in the number of officers on the agency, etc. in order to have efficient and effective service to the city. We are also looking at putting more officers out in the community for district based policing. We are researching locations. Council questions and discussion followed.

### **Technology**

Chief Straub advised another issue our department is facing is our outdated technology. The Chief and the Sheriff are looking at replacing our current technology for Dispatch and Records (CAD/RMS). These management systems are close to the breaking point. Our CAD system can possibly be funded by 1/10 of 1%, but there is no money allocated for RMS. Our RMS system is broken which causes delays in the retrieval and copying of documents.

Question: Council Member Snyder asked about CIT Training. Chief Straub advised that last week, we concluded our spring CIT training session, with about 40 people attending, including; police officers, all neighborhood conditions officers, several sergeants, lieutenants and captains, sheriff deputy's, mental health practitioners, DOC personnel and downtown ambassadors. That class was a 40-hour class, and consisted of classroom presentations, field trips and presentations by citizens challenged by mental health, physical disabilities or diseases like Alzheimer's. We will have another class in September 2013. Chief Straub advised that he has talked with the director of the WSCJTC regarding training all new officers in CIT as part of the Basic Law Enforcement Academy. The Chief advised that regardless of what the WSCJTC decides, every new SPD officer will be trained in CIT and De-escalation techniques. We are also looking at multiple levels of certification for CIT officers. The Chief advised that SPD is talking with Community Mental Health groups about the possibility of advanced CIT training for interested officers. These officers would be certified mental health counselors and will attend annual training.

Question: Council Member Fagan asked if there are personnel needed for administrative purposes that are not on the list. Carly Cortright advised that we may need an FTE for public disclosure and another FTE to conduct background technical computer aspects for in-car cameras and body cameras. That might change if we go to cloud storage. These personnel costs will be included in the 2014 budget if necessary.

### **Intersection Safety Briefing Paper (Photo Red) – By Officer Teresa Fuller**

1077 violations were issued in January and 984 issued in February. 49,625 citations have been issued since the beginning of the program, Nov. 1, 2008 through March 14, 2013. 15,750 tickets were issued in 2012.

Payment statistics are 70.2% so far for 2012 and continuing to rise. The program has collected over \$4,336,485 from November 1, 2008 through March 14, 2013. Out of 10,925 citations that have gone to hearing in front of a commissioner, only 1695 have been found not committed.

SPD is moving forward with a contract with Thinking Cap for the anti-red light running campaign. Officer Fuller met with Marvin Reguindin to discuss what the campaign will look like and how best to provide him with the materials and statistics necessary to move forward. SPD is also reviewing and editing the current contract for renewal in November 2013. When the Council approves the new contract, the ordinance will also have to be adjusted as it is set to expire with the contract.

### **COUNCIL REQUESTS**

#### **Knitting Factory Issues – Chief Straub**

Chief Straub reported that Part 1 crimes downtown are down 19% year to date; this is a direct correlation to officers working night and day in the area. Seven officers and three sergeants are assigned to the downtown area which has proven effective in reducing crime. They work both day and night; Monday through Saturday there is a contingent of officer's downtown day and night, with the exception of Sunday evening.

The Chief reported that the problems with the Knitting Factory have been resolved. Knitting Factory staff is working with SPD by creating a good partnership with us. Chief Straub advised that he also met with DJ's citywide and had a good conversation with them about messaging and working with SPD. Council requested the breakdown of crime statistics. Chief Straub advised that the information would be sent to them. (AC Meidl forwarded the requested information)

#### **Citations for Marijuana – Council Member Snyder**

CM Snyder advised his perception from constituents is that marijuana usage is up. CM Snyder advised that he would like information upfront on enforcement and what steps the city might need to take as far as penalties to promote compliance. Council questions and discussion followed.

Chief Straub recommended that Council look at the documents that Mary Muramatsu and Officer Hewitt have already completed on this issue.

#### **Revised Ordinance Re: SMC 3.01A Department Descriptions**

Council Chair McLaughlin advised that the first reading for the revised ordinance will be read at the Council meeting tonight. The Council will be voting on April 8, on this revised ordinance. The concerns are that it doesn't undermine civil service. Erin Jacobsen advised that currently there are two exempt positions in police and fire. The ordinance would change the six or seven critical executive leadership positions to non-civil service positions; however they would still be represented by union or respective bargaining units. Mike Piccolo advised that the city charter puts the responsibility to create departments on the City Council. The Council would have to make the decision to change the city charter. Council President Stuckart advised that the Charter is very clear, the citizens have spoken in the past; the Charter protects from the spoils system. Council questions and discussion followed.

#### **ADMINISTRATION REQUESTS**

##### **Office of Police Ombudsman Ordinance-OPO Proposed Suggestions – Tim Burns**

Due to time constraints, Council Chair McLaughlin asked Mr. Burns to present his monthly report at the Council meeting tonight. Mr. Burns agreed to do so. Council Chair McLaughlin asked Mr. Burns to get the OPO Ordinance and OPO Proposed Suggestions on the April PSC agenda. Council Chair McLaughlin advised that the OPO report would be first on the agenda for next month.

#### **ADJOURNMENT**

Council Chair McLaughlin adjourned the meeting at 3:15 p.m.

#### **Attachments:**

Use of Force Commission Recommendations Implementation Costs  
Intersection Safety (Photo Red) Briefing Paper  
OPO Ordinance  
OPO Reports  
OPO-Police Student Handbook  
Briefing on Fire Department Items  
Briefing Paper – Contract with Infor Public Sector  
PowerPoint Presentation – 2012 Stats Review  
Ambulance Contract Timeline

Respectfully submitted by:

Sue Raymon, Fire Administrative Secretary

Carla Stamatoplos, Police Administrative Secretary

(Attachments are on file for review in the Office of the City Clerk.)

# Ordinances

**These ordinances are published in this issue of the *Official Gazette* pursuant to passage by the Spokane City Council. It should be noted that these ordinances may be subject to veto by the Mayor. If an ordinance is vetoed by the Mayor, the Mayoral veto will be published in a subsequent issue of the *Official Gazette*.**

#### **ORDINANCE NO. C34974**

An ordinance amending Ordinance No. C-34947, passed the City Council December 10, 2012, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2013, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2013, and providing it shall take effect immediately upon passage", and declaring an emergency

WHEREAS, subsequent to the adoption of the 2013 budget Ordinance No. C-34947, as above entitled, and which passed the City Council December 10, 2012, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, this ordinance has been on file in the City Clerk's Office for five days; - Now, Therefore,

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0680-xxxxx	General Fund	
	xxxxx-09190	Police Major (from 2 to 0 positions)	201,190
	xxxxx-02780	Police Comms Center Manager (from 1 to 0 positions)	96,225
	xxxxx-00890	Sr. Police Planner (from 1 to 0 positions)	55,531
	xxxxx-09110	Police Corporal (no change in # of positions)	57,356
	xxxxx-09040	Police Officer First Class (no change in # of positions)	55,772
	xxxxx-09020	Senior Police Officer (no change in # of positions)	120,105
	xxxxx-52110	Social Security	3,570
	xxxxx-52210	Retirement	3,616
			<u>593,365</u>
TO:	0680-xxxxx	General Fund	
	xxxxx-09190	Police Commander (from 0 to 2 positions)	200,226
	xxxxx-09160	Police Lieutenant (from 10 to 12 position)	161,388
	xxxxx-09150	Police Sergeant (from 0 to 1 position)	64,661
	xxxxx-08340	SPD Business Services Manager (from 0 to 1 position)	57,060
	xxxxx-07650	Division Communications Manager (from 0 to 1 positions)	45,777
	xxxxx-00390	Program Professional (from 0 to 1 position)	31,000
	21100-52110	Social Security	7,190
	21100-52210	Retirement	6,612
	21100-52230	Pension Leoff II	4,228
	21100-52400	Industrial Insurance	81
	21100-52310	Medical Insurance	8,917
	21100-52330	Life Insurance	396
	21100-52320	Dental Insurance	1,383
	21100-52340	Disability Insurance	218
	28100-52230	Pension Leoff II	4,228
			<u>593,365</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget for a department reorganization, the need for which could not reasonably have been anticipated at the time of adoption of the 2013 budget, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**PASSED by the City Council on April 15, 2013.**

(Delivered to the Mayor on the 22nd of April 2013.)

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### ORDINANCE NO. C34975

An ordinance amending Ordinance No. C-34947, passed the City Council December 10, 2012, and entitled, "An ordinance adopting the Annual Budget of the City of Spokane for 2013, making appropriations to the various funds, departments, and programs of the City of Spokane government for the fiscal year ending December 31, 2013, and providing it shall take effect immediately upon passage", and declaring an emergency.

WHEREAS, subsequent to the adoption of the 2013 budget Ordinance No. C-34947, as above entitled, and which passed the City Council December 10, 2012, it is necessary to make changes in the appropriations of the General Fund, which changes could not have been anticipated or known at the time of making such budget ordinance; and

WHEREAS, the independent Use of Force Commission released its final report in March 2013. With its charge of broadly considering the issue of police use of force, the Commission has developed 26 recommendations divided into four topical areas: culture, Spokane Police Department policies and practices, civilian oversight, and City administration; and

WHEREAS, the report was not released until after the adoption of the annual budget, these expenditures are unavoidable and don't require continuing allocation; -- NOW, THEREFORE,

The planned uses are properly envisioned uses of the Contingency Reserve Account under SMC 7.03.010 (D)(1).

The City of Spokane does ordain:

Section 1. That in the budget of the General Fund, and the budget annexed thereto with reference to the General Fund, the following changes be made:

FROM:	0100-99999	General Fund	
	99999	Contingency Reserve	<u>\$ 1,112,464</u>
TO:	0680-11600	General Fund	
	21221-51215	Overtime-Uniform	4,950
	21100-54201	Contractual Services	66,500
	21100-54401	Travel	7,265
	21100-54902	Registration/Schooling	24,735
	21221-53502	Minor Equipment	147,397
	21221-54820	Software Maintenance	141,310
	21400-51215	Overtime-Uniform	5,280
	21400-54201	Contractual Services	40,000
	94000-56401	Machinery/Equipment	164,137
	94000-56409	Computer/Micro Equipment	54,350
	94000-56412	TVs/Audio Visual Equipment	456,540
			<u>\$ 1,112,464</u>

Section 2. It is, therefore, by the City Council declared that an urgency and emergency exists for making the changes set forth herein, such urgency and emergency arising from the need to budget for implementing recommendations from the Use of Force Commission, the need for which could not reasonably have been anticipated at the time of adoption of the 2013 budget, and because of such need, an urgency and emergency exists for the passage of this ordinance, and also, because the same makes an appropriation, it shall take effect and be in force immediately upon its passage.

**PASSED by the City Council on April 15, 2013.**

(Delivered to the Mayor on the 22nd of April 2013.)

# Job Opportunities

The City of Spokane is an Equal Employment Opportunity Employer

## ADMINISTRATIVE SECRETARY SPN 025 OPEN & PROMOTIONAL EXAMINATION

**SALARY:** \$47,564 annual salary, payable bi-weekly, to a maximum of \$57,942  
**DATE OPEN:** Monday, April 22, 2013  
**DATE CLOSED:** Applications will be accepted until the close of business on Friday, May 3, 2013  
**OFFICE HOURS:** 8:00 a.m. to 5:00 p.m. – Monday through Friday, except holidays



**DUTIES:**

Performs responsible secretarial and general administrative work directly for the Division Director or Department Head of a large department. Requires ability to establish and maintain good public/employee relations in a service-oriented environment and supervise office staff.

**OPEN REQUIREMENTS:** (All requirements must be met at the time of application.)

Graduation from a standard high school, or its equivalent and completion of three years experience in a responsible stenographic or secretarial position; AND, ability to type accurately at the rate of 250 keystrokes (50 words) per minute.

**PROMOTIONAL REQUIREMENTS:** (All requirements must be met by date of examination.)

Completion of at least two years experience with the City in a Clerk III, Secretary II, or higher clerical classification, and ability to type accurately at the rate of 250 keystrokes (50 words) per minute.

**EXAMINATION:**

The examination will be conducted on the 4th floor of City Hall in the Civil Service Test Room on Thursday, May 16, 2013, at 9:00 a.m. Approximate duration of the test is 2 1/2 hours. The examination will consist of a written test, keyboarding performance test, and, for promotional applicants, a promotional evaluation. Weights are assigned as follows: for open applicants, written test 100%; keyboarding performance test pass/fail, and for promotional applicants, keyboarding performance test pass/fail, written test 80%, and promotional evaluation 20%. Candidates will be notified when to appear for the keyboarding performance test.

The written test may include such subjects as: Writing Conventions; Office Management, Policy & Procedures; Supervision & Training; Human Relations; Budgets & Mathematics; Understanding & Interpreting Written Material.

**NOTE: Selection of a Senior Administrative Assistant, Rule V, Section 5, Rules of the Civil Service Commission applies for those positions reporting directly to division directors: "All candidates who attain a passing score on the examination shall be certified for the vacancy in the order of their final rating."**

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

To apply online or download and print an application, go to [www.spokanecity.org](http://www.spokanecity.org). **Current City employees who apply promotionally may send an e-mail no later than 5:00 pm on the closing date requesting your name be added to the Promotional Examination list to Civil Service Internet Mailbox which is [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org). Please include: 1) your full name, 2) present classification, 3) department and phone number; OR go to the Civil Service office on the 4th floor of City Hall during office hours to sign up on the Promotional Examination list. Please verify if application is needed under PROMOTIONAL REQUIREMENTS.** To request an application packet be mailed to you, call the Civil Service office at (509) 625-6160. If mailing your application, submit to Civil Service Commission, 808 W. Spokane Falls Blvd., Spokane, WA 99201-3315.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 16th day of April 2013.

MARY DORAN  
Chair

GLENN KIBBEY  
Chief Examiner

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**PROFESSIONAL PLAN EXAMINER SPN 332  
OPEN ENTRY EXAMINATION**

**SALARY:** \$68,068 annual salary, payable bi-weekly, to a maximum of \$83,457

**DATE OPEN:** Monday, April 22, 2013

**DATE CLOSED:** Applications will be accepted until further notice. Applicants who have filed a basic application will have to complete and submit the Training and Experience Evaluation form to be considered further.

**OFFICE HOURS:** 8:00 a.m. to 5:00 p.m. – Monday through Friday, except holidays

**DUTIES:**

Performs responsible supervisory work and/or specialized professional plan examination work in connection with reviewing plans and specifications of proposed buildings and structures for conformance with City Building Codes and accepted engineering practices. Assists other divisions and departments on matters related to interpretation and enforcement of the codes. Employee may be required to respond to emergency incidents to provide advice/recommendations affecting safety.

**OPEN REQUIREMENTS:** (All requirements must be met at the time of application.)

Possession of a certificate of registration as a licensed Architect in the State of Washington. Applicants from other states must possess a certificate of registration as a licensed Architect and must obtain a certificate of registration as a licensed Architect in the State of Washington within one year of the date of hire. All applicants must possess a valid driver's license or evidence of equivalent mobility.

**EXAMINATION:**

The examination will consist of a Training and Experience Evaluation form. Weight is assigned as follows: Training and Experience Evaluation form 100%.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**NOTE:** Under continuous testing policy, additional examinations may be scheduled with results merged into one eligibility list according to final ratings.

**TO APPLY:**

To apply online or download and print an application, go to [www.spokanecity.org](http://www.spokanecity.org). To request an application packet be mailed to you, call the Civil Service office at (509) 625-6160. If mailing your application, submit to Civil Service Commission, 808 W. Spokane Falls Blvd., Spokane, WA 99201-3315.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 17th day of April 2013.

MARY DORAN  
Chair

GLENN KIBBEY  
Chief Examiner

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**WATER SERVICE FOREPERSON SPN 523  
PROMOTIONAL ONLY EXAMINATION**

**SALARY:** \$49,527 annual salary, payable bi-weekly, to a maximum of \$75,042  
**DATE OPEN:** Monday, April 22, 2013  
**DATE CLOSED:** Applications will be accepted until the close of business on Friday, May 3, 2013.  
**OFFICE HOURS:** 8:00 a.m. to 5:00 p.m. – Monday through Friday, except holidays

**DUTIES:**

Performs supervisory work directing the taps and meters operation, or the construction, maintenance and repair of the municipal water system.

**PROMOTIONAL REQUIREMENTS:** (All requirements must be met by date of examination.)

Completion of at least two years with the City in the classification of Water Service Specialist (SPN 521). Must obtain a Water Distribution Manager II Certificate within one year of appointment. Positions other than those assigned to meter shop or ARB functions require possession of a Class "A" CDL and only those on the eligible list possessing the Class "A" CDL will be certified.

**EXAMINATION:**

The examination will be conducted on the 4th floor of City Hall in the Civil Service Test Room on Thursday, May 9, 2013, at 9:00 a.m. Approximate duration of the test is 2 hours. The examination will consist of a written test and a promotional evaluation. Weights are assigned as follows: written test 80% and promotional evaluation 20%.

The written test may include such subjects as: Water Distribution, Repairs, Main Installations & Meters; Supervision & Training; Records & Reports; Safety; Public & Employee Relations.

**NOTE:** Electronic calculators are recommended for the examination and will be furnished by the City. Candidates are encouraged to familiarize themselves with the calculators prior to the examination.

Upon request, at time of application, the City will provide alternative accessible tests to individuals with disabilities that impair manual, sensory or speaking skills needed to take the test, unless the test is intended to measure those skills.

**TO APPLY:**

Because this is a promotional only recruitment, it is not posted on the City's website. **To apply, you may send an e-mail no later than 5:00 pm on the closing date requesting your name be added to the Promotional Examination list to Civil Service Internet Mailbox which is [civilservice@spokanecity.org](mailto:civilservice@spokanecity.org).** Please include: 1) your full name, 2) present classification, 3) department and phone number, 4) driver's license number and expiration date; **OR**

go to the Civil Service office on the 4th floor of City Hall during office hours to sign up on the Promotional Examination list. Please verify if application is needed under PROMOTIONAL REQUIREMENTS.

By order of the SPOKANE CIVIL SERVICE COMMISSION, dated at Spokane, Washington, this 18th day of April 2013.

MARY DORAN  
Chair

GLENN KIBBEY  
Chief Examiner

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**AMENDMENT**  
**DEPUTY FIRE CHIEF SPN 941**  
Announcement of March 25, 2013

The above titled announcement is hereby amended to read:

**DATE CLOSED:** Applications will be accepted until the close of business on April 26, 2013.

# Notice for Bids

## Paving, Sidewalks, Sewer, etc.

### EUCLID AVENUE FROM MAYFAIR STREET TO CRESTLINE STREET WATER MAIN REPLACEMENT

Engineering Services File No. 2012086

**NOTE: THIS PROJECT HAS A TWO WEEK BID PERIOD**

This project consists of the construction of approximately 7,800 linear feet of 30 inch water main, 400 linear feet of 12 inch water main, 2,380 linear feet of 6 inch water main, 21,100 square yards of 2-inch thick HMA pavement, 3,530 square yards of 3-inch thick HMA pavement, 6,030 square yards of 4-inch thick HMA pavement, 1,700 cubic yards of crushed rock, 350 linear feet of storm sewer, 7 drainage structures, 800 square yards of sidewalk, sundry utility adjustments, and other related miscellaneous items.

The City of Spokane Purchasing Department, Fourth floor, City Hall, 808 West Spokane Falls Boulevard, Spokane WA 99201-3316, will receive sealed bids **until 1:00 p.m., May 6, 2013** for the above project located in Spokane, Washington, in accordance with the Contract Documents on file in the office of the Director, Engineering Services Department. The bids will be publicly opened and read at 1:15 p.m. in the City Council Chambers.

Copies of the Contract Documents are available at [www.cityofspokaneplans.com](http://www.cityofspokaneplans.com). The Planholders list is also available at this website. Additional project information including the Engineer's estimated cost range for the project, bid results (after bid opening), as well as information about other City projects are available by following the appropriate links at the following website: [www.spokaneengineering.org/bid-information](http://www.spokaneengineering.org/bid-information).

The City of Spokane, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d to 2000d-4 and Title 49, Code of Federal Regulation, Department of Transportation, subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted Programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively ensure that in any contract entered into pursuant to this advertisement, disadvantaged business enterprises as defined at 49 CFR Part 26 will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin, or sex in consideration for an award.

Bids shall be submitted on the forms provided in accordance with the provisions of the Specifications. Irregular bid proposals will be rejected in accordance with the specifications.

A certified check or surety bond in the sum of five percent (5%) of the Total Project Bid must accompany the copy of the bid filed with the City Clerk. Successful bidder shall execute the Contract within TEN (10) calendar days after receiving the Contract. Should the successful bidder fail to enter into such contract and furnish satisfactory performance bond within the time stated herein, the bid proposal deposit shall be forfeited to the City of Spokane.

The City of Spokane will normally award this Contract or reject bids within FORTY FIVE (45) calendar days after the time set for the bid opening. If the lowest responsible Bidder and the City of Spokane agree, this deadline may be extended. If they cannot agree on an extension by the 45-calendar day deadline, the City of Spokane reserves the right to Award the Contract to the next lowest responsible Bidder or reject all Bids.

The City has a new policy regarding addenda. Refer to the Notice to Prospective Bidders Regarding Bid Phase Questions.

In accordance with SMC 7.06.500 and RCW 39.04.350(1), the low bidder shall complete the Supplemental Bidder Responsibility Criteria form located in Appendix C. Failure to promptly submit the form including supporting documentation if required may delay award of the Contract.

Note regarding new specifications: The City of Spokane is using WSDOT's 2012 Standard Specifications. Bidders should allow sufficient time to familiarize themselves with the WSDOT 2012 specifications prior to bidding the project.

Publish: April 24 and May 1, 2013

# Notice for Bids

## Supplies, Equipment, Maintenance, etc.

### MEDIUM VOLTAGE MOTOR CONTROL CENTER – NEW LINCOLN HEIGHTS PUMP STATION Water Department

**BID #3937-13**

Sealed bids will be opened at 1:15 p.m., **MONDAY, MAY 6, 2013** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for a **MEDIUM VOLTAGE MOTOR CONTROL CENTER – NEW LINCOLN HEIGHTS PUMP STATION** for the City of Spokane Water Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

#### **Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Division **until 1:00 p.m. on the date of opening**. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

#### **Submit one (1) original and one (1) copy of response to:**

Division of Purchasing  
City of Spokane  
4th Floor – City Hall  
808 W. Spokane Falls Blvd.  
Spokane WA 99201

The right is reserved to reject any and all proposals and to waive any informalities in the bidding. Special attention will be directed to the qualifications of the proposer when considering this contract. **Only firm proposals with signatures will be tabulated.**

Envelopes containing proposals are to be marked: **“MEDIUM VOLTAGE MOTOR CONTROL CENTER – NEW LINCOLN HEIGHTS PUMPS STATION, BID #3937-13, DUE MAY 6, 2013”**

Thea Prince  
Purchasing Division

Publish: April 24 and May 1, 2013

**LINCOLN HEIGHTS PUMP STATION PUMPS – 400HP (RE-BID)**

Water Department

**BID #3938-13**

Sealed bids will be opened at 1:15 p.m., **MONDAY, MAY 13, 2013** in the Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201, for **LINCOLN HEIGHTS PUMP STATION PUMPS–400HP (RE-BID)** for the City of Spokane Water Department.

Detailed specifications and proposal forms are available from City Purchasing, by contacting Thea Prince at [purchasinghelp@spokanecity.org](mailto:purchasinghelp@spokanecity.org).

**Submittal Instructions:**

Bid proposal forms may be submitted to the Purchasing Division until 1:00 p.m. on the date of opening. Proposals must be sent sufficiently ahead of time to be received by the opening date and time. City of Spokane is not responsible for proposals delivered late.

**Submit one (1) original and one (1) copy of response to:**

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Envelopes containing proposals are to be marked: **“LINCOLN HEIGHTS PUMP STATION PUMPS 400HP (RE-BID), BID #3938-13, DUE MAY 13, 2013”**

Thea Prince  
Purchasing Division

Publish: April 24 and May 1, 2013

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