



## Post Your Permits

Building permits and trade permits **must** be posted at a single, conspicuous location on your job site.

Posting permits at a single, conspicuous location allows inspectors to verify the total scope of work to be inspected and will help keep your project on schedule.

## Ensure Your Address Is Visible

**This is a safety issue for property owners, site workers, and inspectors.**

It takes away any need for guesswork by emergency response teams in event of an injury or accident.

If you have any questions please contact the office of Planning and Development

**509-625-6300**

**My** Spokane

**ADDRESS MUST BE POSTED BEFORE INSPECTION**

INTERNATIONAL FIRE CODE  
SECTION 5 PREMISES  
IDENTIFICATION

**505.1 ADDRESS NUMBERS**

New and existing buildings shall have approved address numbers, building numbers or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of 4 inches high with a minimum stroke width of 1/2 inch.

**505.2 STREET OR ROAD SIGNS**

Street and roads shall be identified with approved signs. Temporary signs shall be installed at each street intersection when construction of new roadways allows passage by vehicles'. Signs shall be of approved size, weather resistant and be maintained until replaced by permanent signs.

INTERNATIONAL RESIDENTIAL CODE  
(F) SECTION R321 SITE ADDRESS

**R321.1 PREMISE IDENTIFICATION**

Approved numbers or addresses shall be provided for all new building in such a position as to be plainly visible and legible from the street or road fronting the property.

SPOKANE MUNICIPAL CODE

**TITLE 17D City-wide standards  
Chapter 17D.050 Roadway naming  
Section 17D.050.050 Display of  
Address**

A. Every owner and occupant of a building shall affix to the building and maintain thereon the address number assigned to the building so that such number is clearly legible from the fronting street.

**WAC 296-46B-901**

(1) When an electrical work permit is required by chapter 19:28 RCW or this chapter, inspections may not be made, equipment must not be energized, or service connected unless:

- (a) A valid electrical work permit is completely and legibly filled out and readily accessible;
- (b) The classification or type of facility to be inspected and the exact location of the electrical work to be performed are clearly shown on the electrical work permit;
- (c) The address where the inspection is to be made clearly identifiable from the street, road or highway that serves the premises; and
- (d) Driving directions are provided for the inspectors' use.

(2) An electrical work permit is valid for only one specific address.

**PERMIT MUST BE POSTED ON SITE**

INTERNATIONAL FIRE CODE  
SECTION 105 - PERMITS

**105.3.5 Posting of Permit.**

Issued permits shall be kept on the premises designated therein at all times and shall be readily available for inspection by the fire code official.

INTERNATIONAL RESIDENTIAL CODE  
SECTION 105 - PERMITS

**R105.7 Placement of Permit**

The building permit or copy thereof shall be kept on site of the work until the completion of the project.

INTERNATIONAL BUILDING CODE  
SECTION 105 - PERMITS

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**WAC 296-46B-900**

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- (b) The classification or type of facility to be inspected and the exact location of the electrical work to be performed are clearly shown on the electrical work permit;
- (c) The address where the inspection is to be made clearly identifiable from the street, road or highway that serves the premises; and
- (2) An electrical work permit is valid for only one specific address.

(3) Except as provided in subsection (8) of this section, a valid electrical work permit must be posted on the job site at a readily accessible and conspicuous location prior to beginning electrical work and at all times until the electrical inspection process is completed.