

CA 101

BSN Spring Learning Series
February 2026



Timeline and Evolution

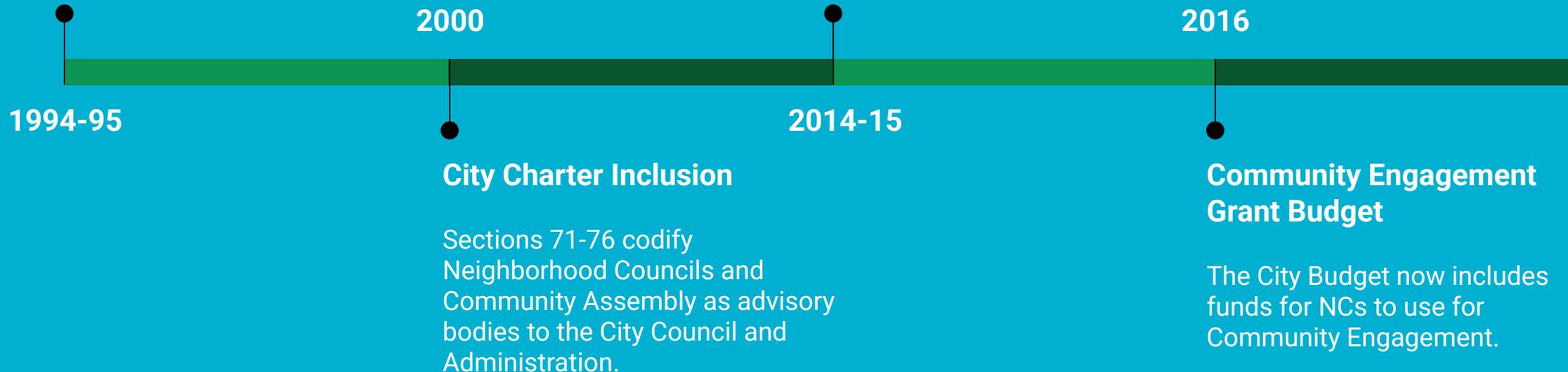
Mayor Jack Geraghty

Established Neighborhood Councils and Community Assembly.

Office of Neighborhood Services established.

CA Strategic Planning

Through two CA Retreats and committee work, the CA adopted its Purpose, Vision and Goals



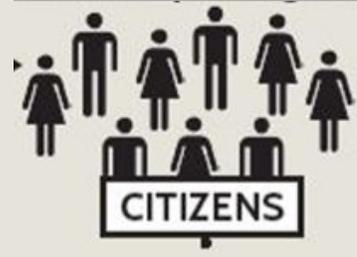
The Core Purpose of the CA

What does this mean to you?

“Provide a vehicle to empower neighborhood councils’ participation in government”

<https://my.spokanecity.org/neighborhoods/community-assembly/>

**How does
it all fit
together?**



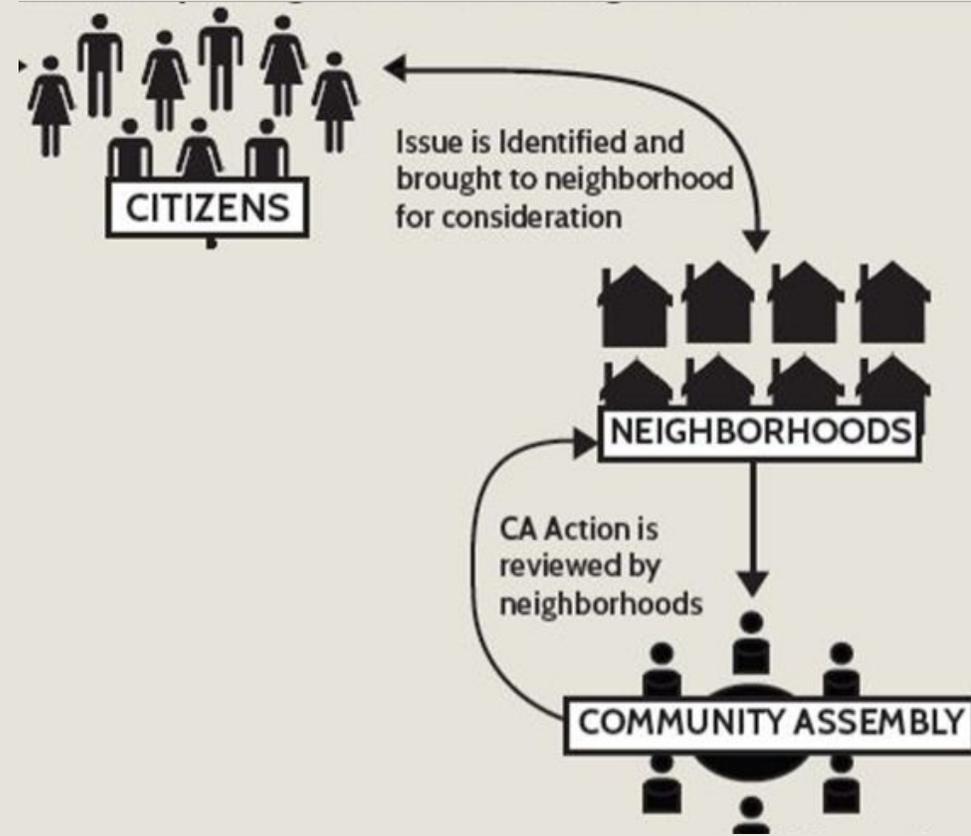
How does it all fit together?



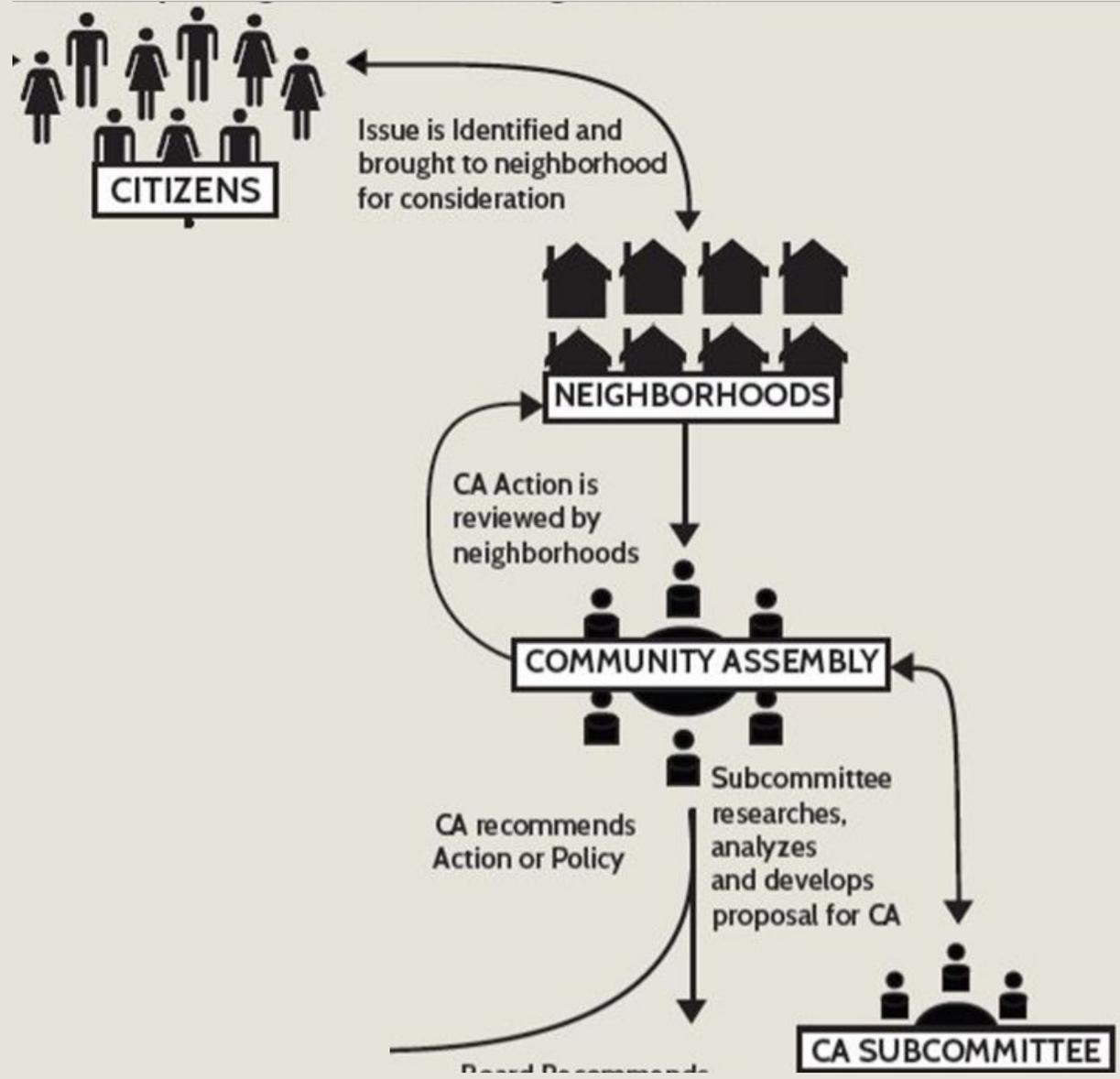
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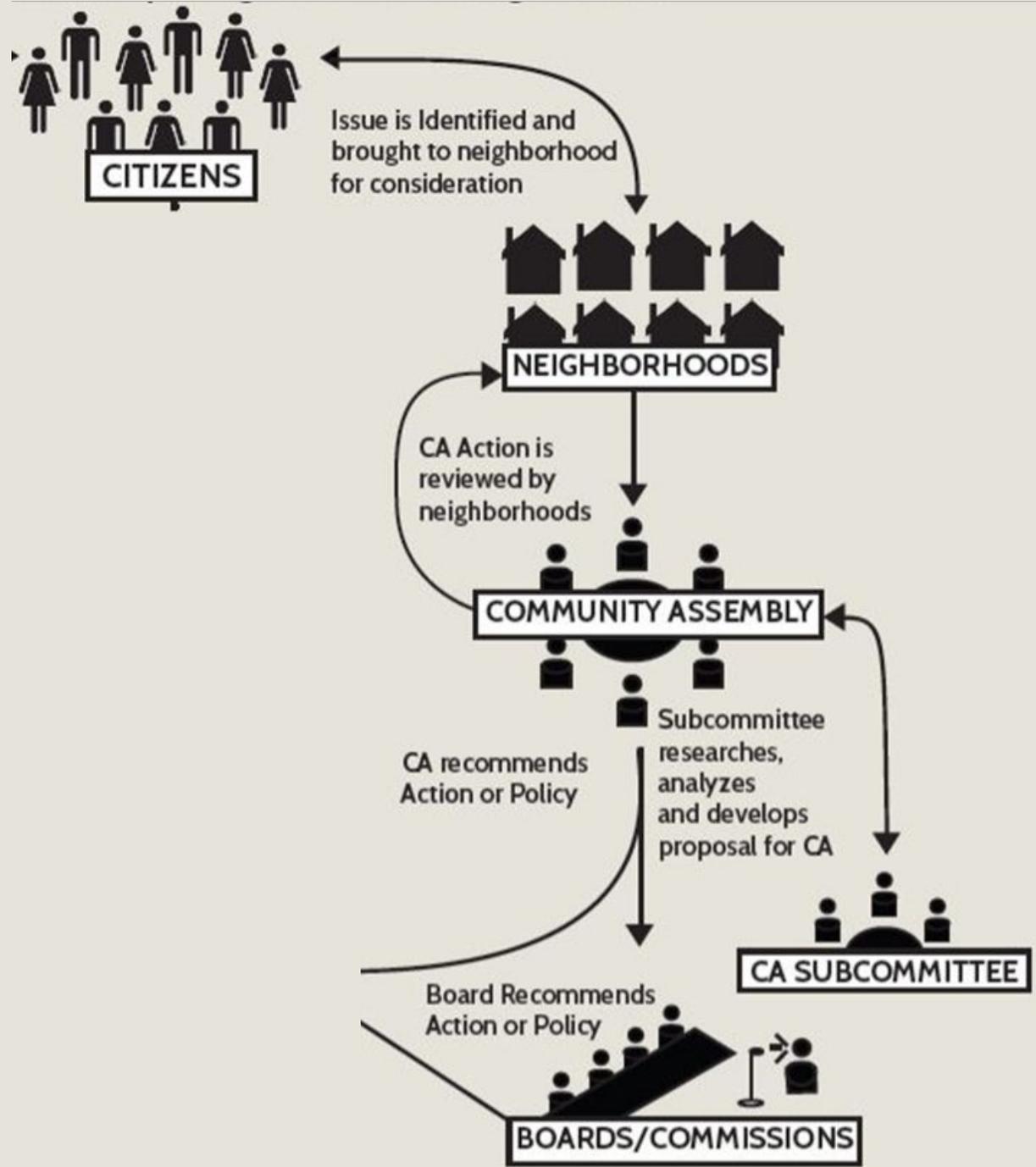
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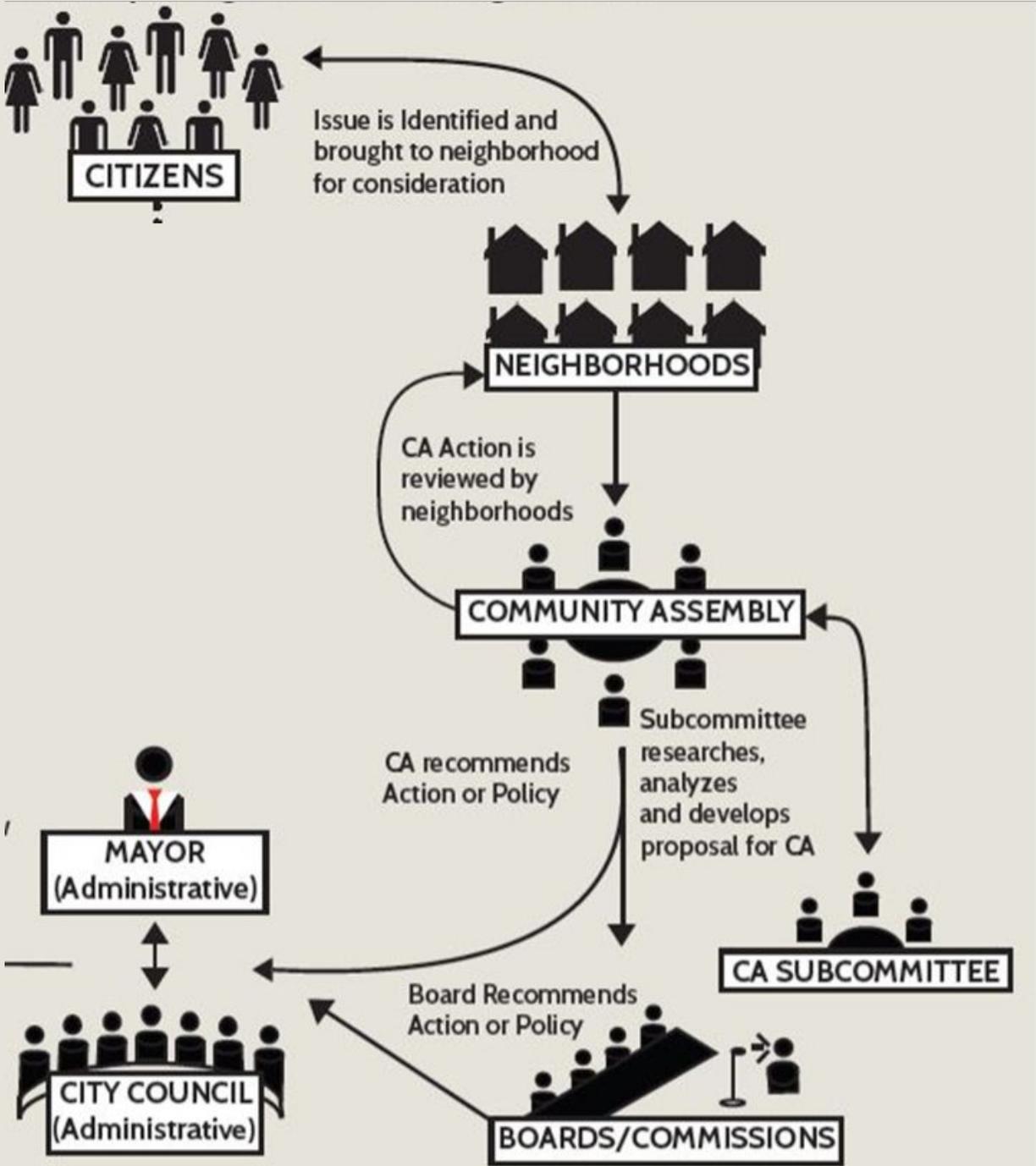
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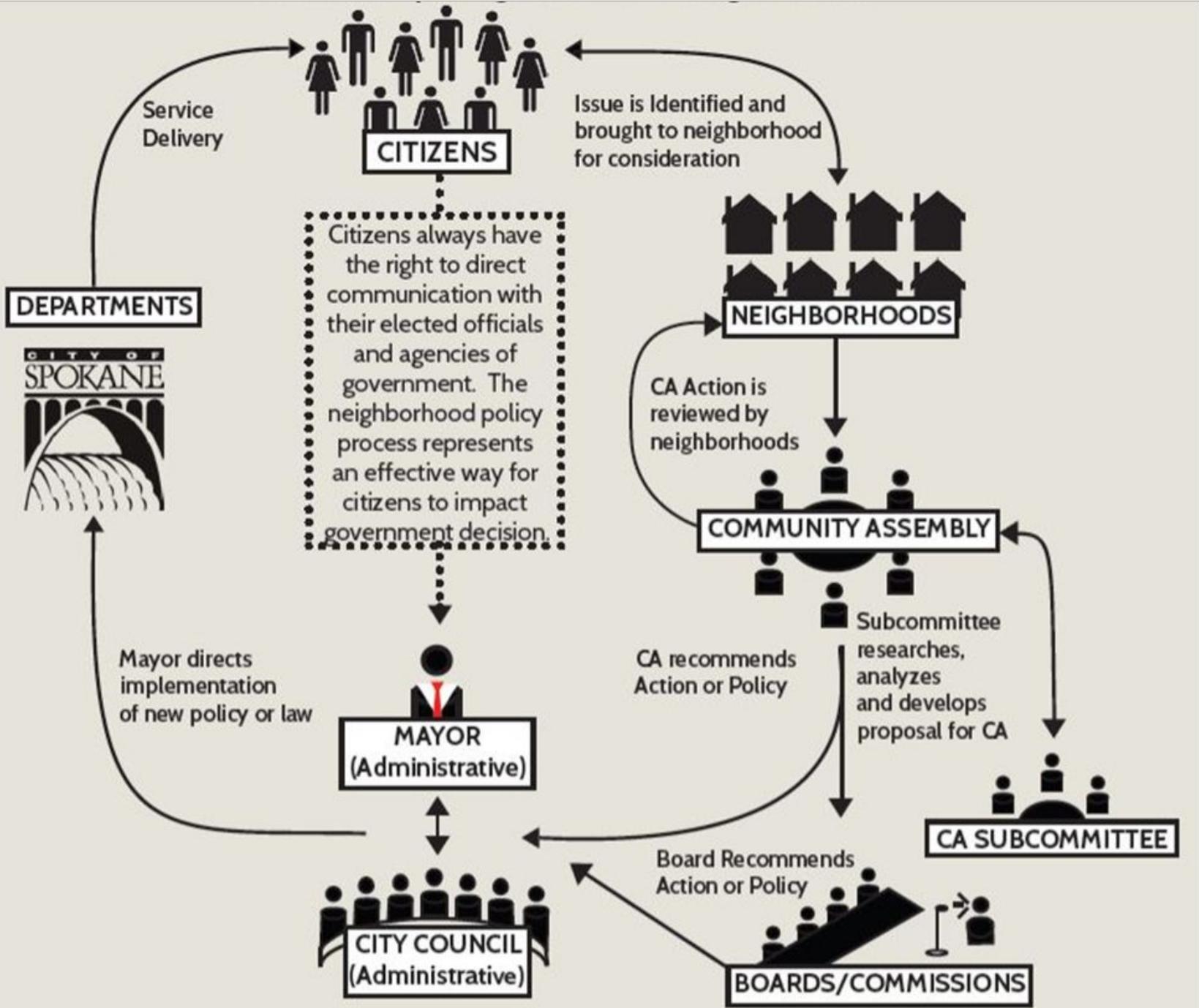
How does it all fit together?



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CA Meeting Structure

First Thursday
5:30-7:30pm
Shadle Park Library*

Agenda

- Requests for agenda time are submitted to Admin Committee for review. Agenda times are assigned by Admin, and require a vote to extend discussion by 5 minutes.
- Updates & Announcements allows for anyone to sign up to speak for 3 minutes.

Participation

- One elected/appointed CA Representative from each active NC is seated at the table.
 - If the Representative is present, they have voting privileges (no waiting period).
- Non-voting attendees are welcome, with seating around the room.
- Meetings are facilitated by Admin Chair, with guidelines in place to allow everyone the opportunity to speak.

How the CA Works

- Committee Recommendations
 - Up down vote
- Rules of Order
 - Recognized speakers (table or audience), 2 mins x 1 in order
 - Time Protocol 5 mins x 2 max
- Decision Making



How the CA Works

- Decision Making

Proposal for
action



How the CA Works

- Decision Making

Proposal for
action

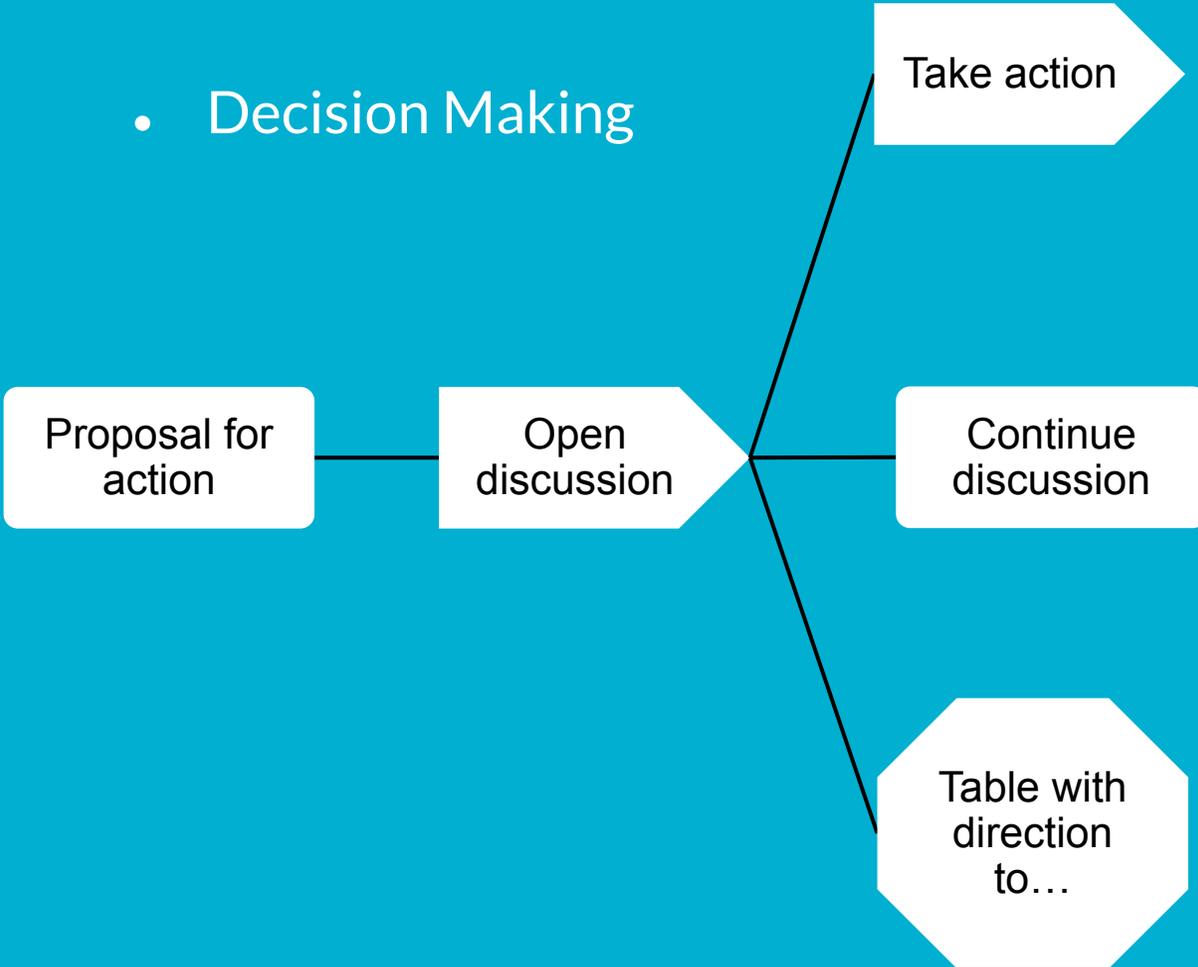
Open
discussion



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graph LR; A[Proposal for action] --> B[Open discussion]
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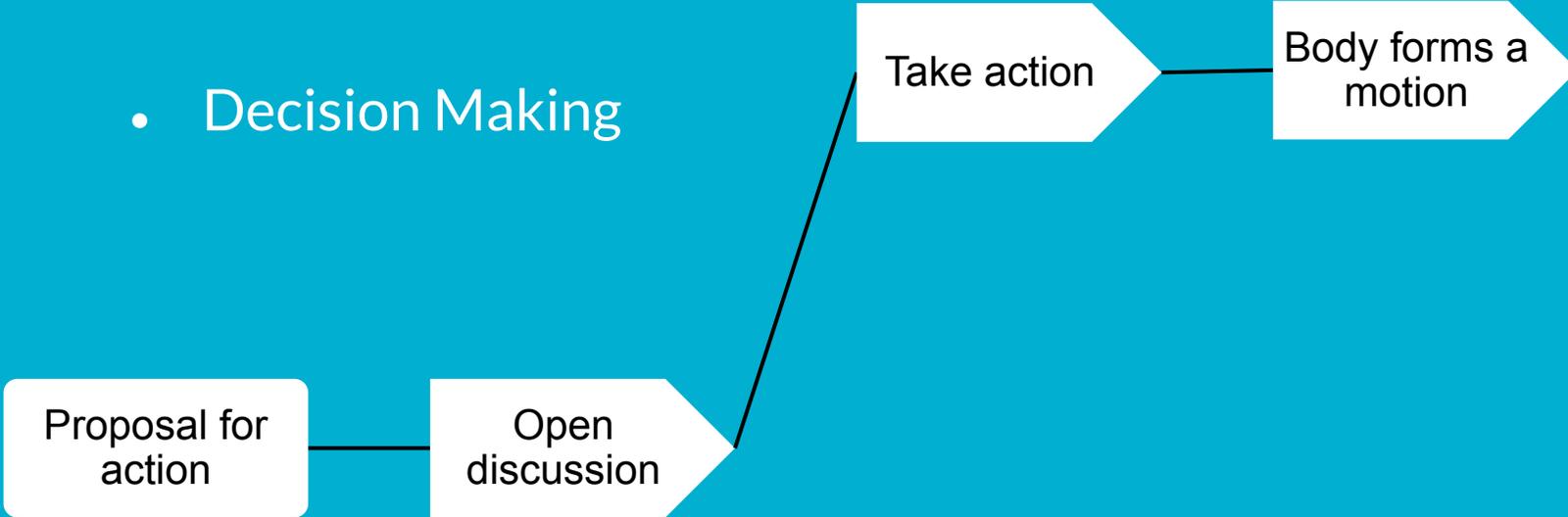
How the CA Works

- Decision Making



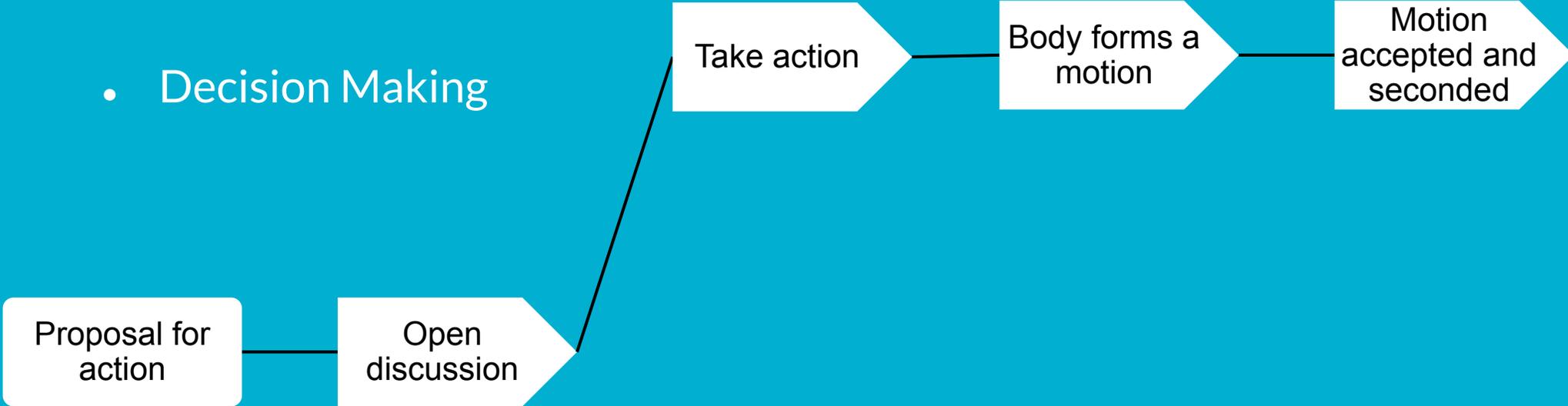
How the CA Works

- Decision Making



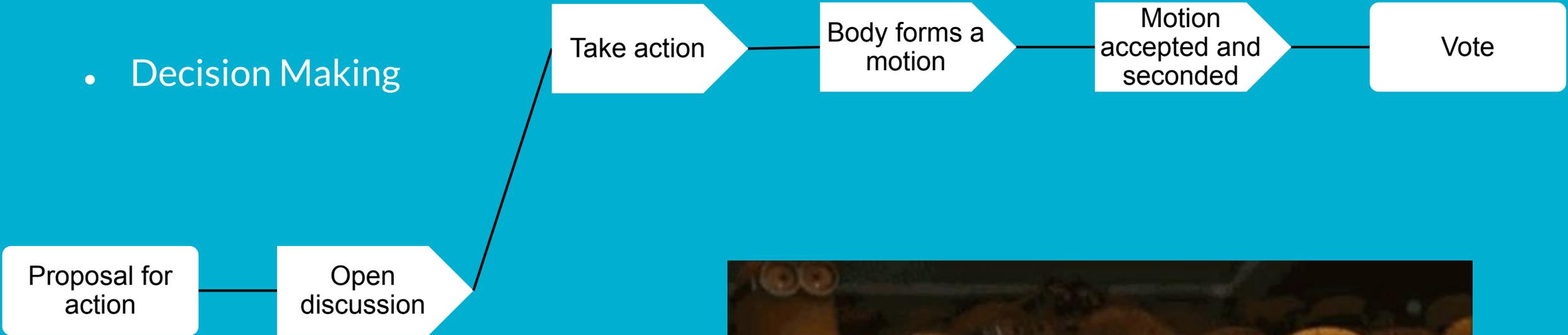
How the CA Works

- Decision Making



How the CA Works

- Decision Making



How the CA Works

- Decision Making

Proposal for
action

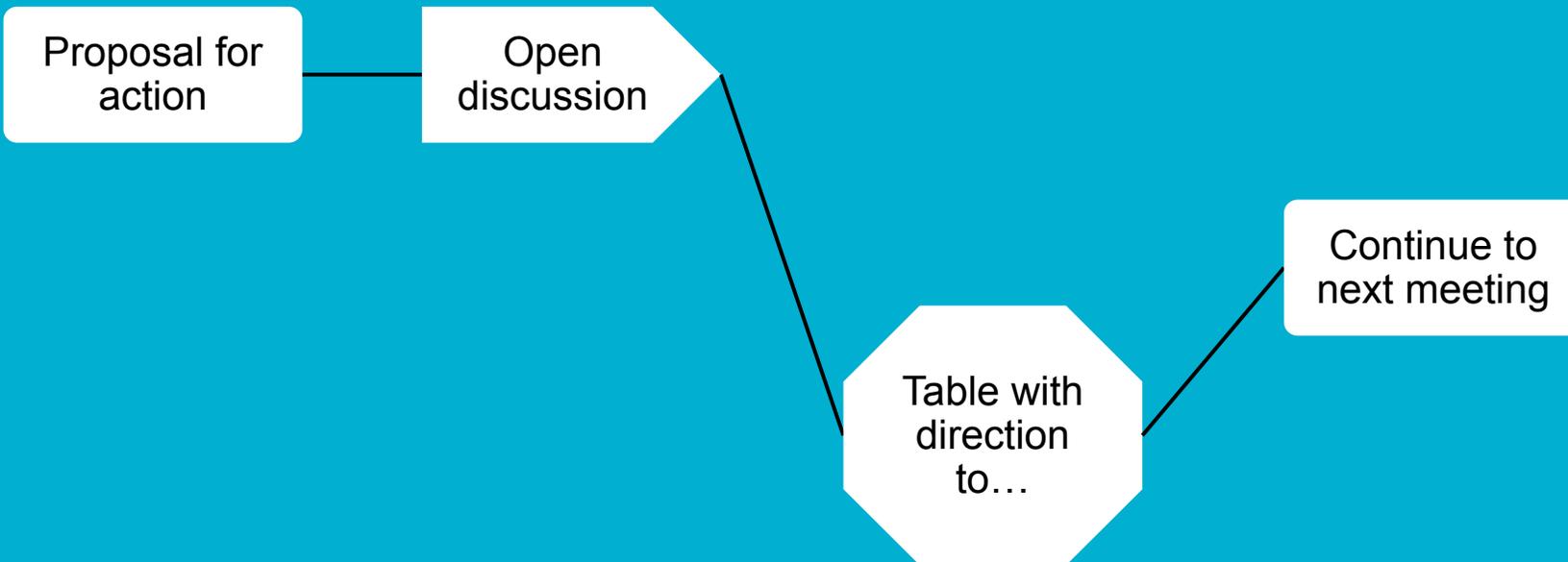
Open
discussion

Table with
direction
to...



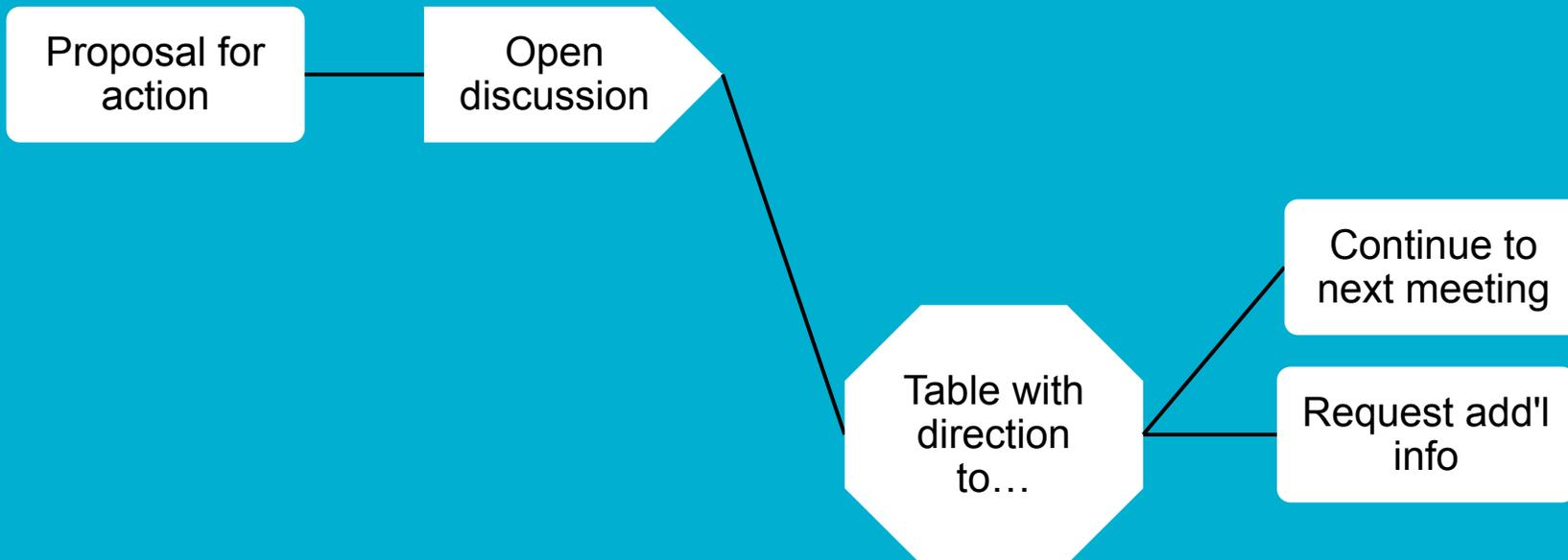
How the CA Works

- Decision Making



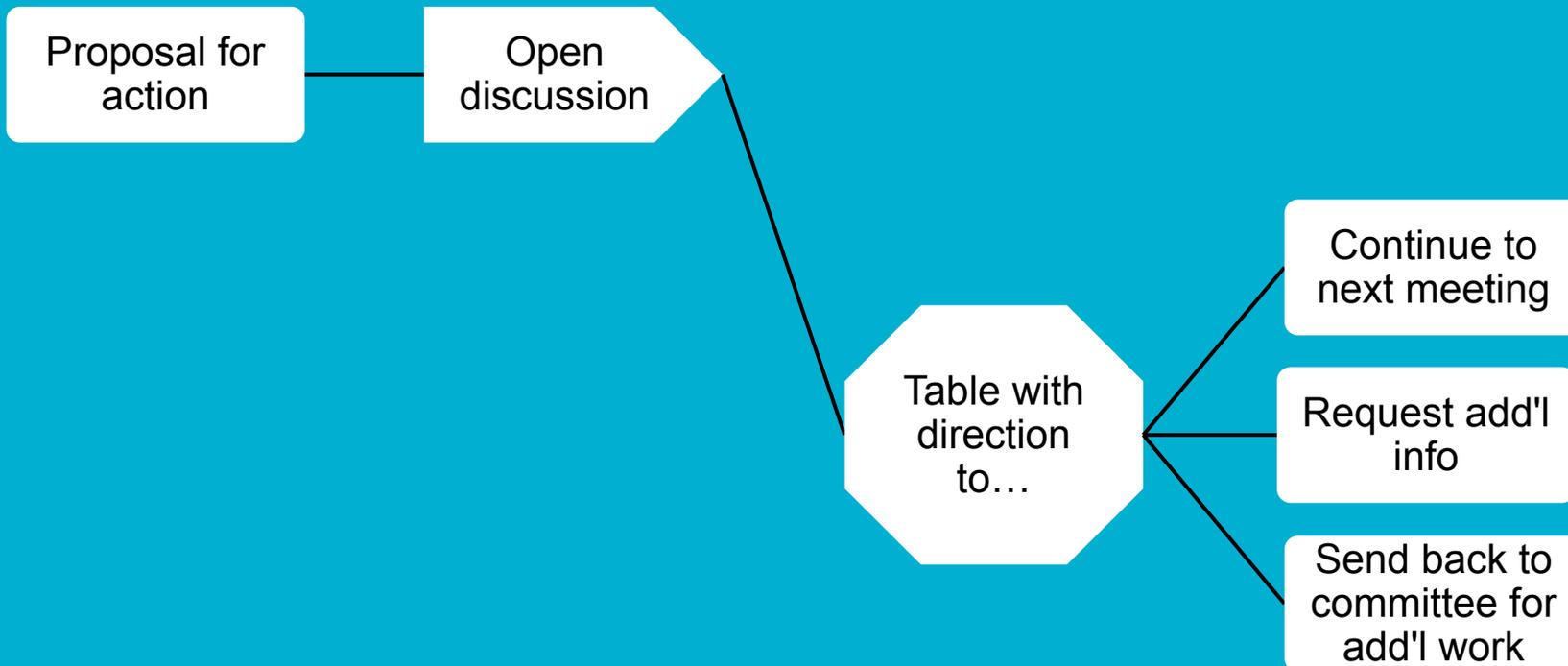
How the CA Works

- Decision Making



How the CA Works

- Decision Making



How the CA Works

- Decision Making

Proposal for
action

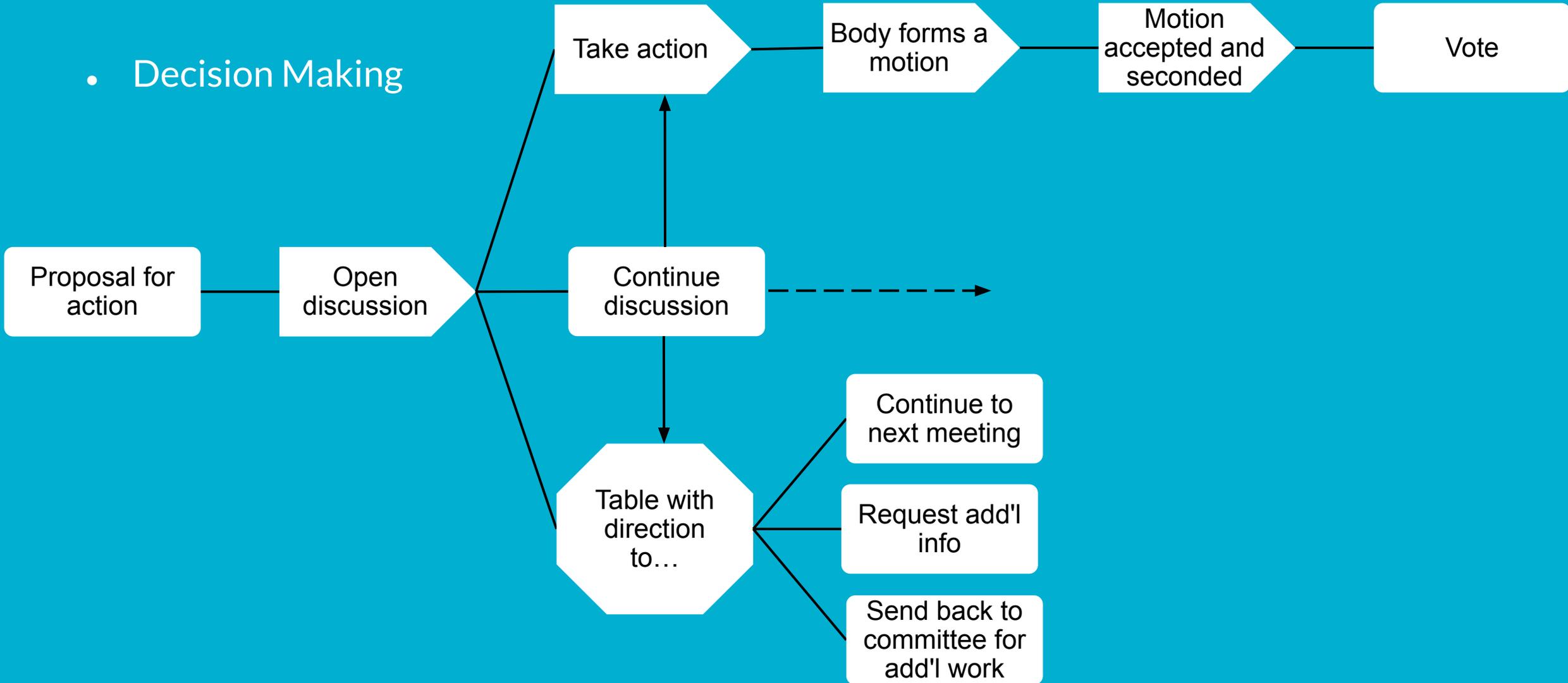
Open
discussion

Continue
discussion



How the CA Works

- Decision Making



Commitment & Participation

How do you communicate to/from/with your NC?

- ▶ Follow Your NC's bylaws
- ▶ Represent your NC at the CA, and report back information/actions to NC
- ▶ Represent the CA at the Table and in committees
- ▶ Be an Ambassador



CA Committees

Not just CA Reps - Anyone can participate in Committees and represent their NC!

- **Administrative Committee** (elected from current CA Reps/Alternates) - *CA Leadership Team*
- **Budget Committee** - *Community Engagement Grant Program*
- **Building Stronger Neighborhoods (BSN) Committee** - *Neighborhood Training & Recognition*
- **Communications (Comms) Committee** - *Promotion of NC Program*
- **Community Development (CA/CD) Committee** - *Input for City CHHS program funding*
- **Land Use Committee** - *City Planning and Development*
- **Liaison Committee** - *Review and Coordinate CA Liaisons*
- **Neighborhood Safety Committee** - *Crime Prevention and Safety*
- **Pedestrian, Transportation and Traffic (PeTT) Committee** - *Traffic Calming and Safe Streets*

<https://my.spokanecity.org/neighborhoods/community-assembly/standing-committees/>

Liaisons represent the CA and all NCs

- Climate Resilience and Sustainability Board (CRSB)
- Community, Housing, and Human Services (CHHS) Board
- Design Review Board (DRB)
- Parks Development and Volunteer (DVC) Committee
- Parks Urban Forestry Citizen Advisory Committee (UF - CAC)
- Plan Commission (PC)
- Transportation Commission (TC)

*Vetted by the CA Liaison Committee, approved by CA, and forwarded to the appropriate body for confirmation.
Liaisons, like CA Committee Members, do not need to be a CA Rep - positions are open to anyone in the NC.*

Resources to know about

CA Rep Handbook: <https://my.spokanecity.org/neighborhoods/community-assembly/>

BSN Toolkit: <https://my.spokanecity.org/neighborhoods/resources/>

Annual NC/CA Training Opportunities:

- SNLA - Spokane Neighborhood Leadership Academy (January - May)
- BSN Spring Learning Series (February - April)
- ONS Trainings: Clean-Up Program, Community Engagement Grant (Spring)
- Spokane Neighborhood Summit (October)
- Request One!

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Questions?

