

# 2020 Neighborhood Council Traffic Calming Project Application

Application opens January 1<sup>st</sup>, 2020  
Application due **ON or BEFORE** April 1, 2020

## INSTRUCTIONS/DISCLAIMER

Please refer to the [Traffic Calming Toolbox](#) to help identify potential projects. This application shall include pictures, maps and any other information that will help to identify the potential project you are applying for.

All traffic issues will be subject to review by City of Spokane staff and are subject to engineering standards.

Each neighborhood council may submit two (2) applications, this can be a combination of residential and/or arterial proposals. HOWEVER, not every application submitted may be chosen or may be funded in the year submitted. Please submit one project per application.

If a neighborhood council wants an older application from a previous year to be reconsidered, that was not selected, please contact Annica Eagle (509.625.6156, [aeagle@spokanecity.org](mailto:aeagle@spokanecity.org)). This is to confirm the neighborhood still wishes to pursue a previous unfunded project. All previously submitted applications are saved on file.

School related projects will now be submitted through a separate application process/program, the School Safety Program. **For questions please contact Annica Eagle with the contact information listed above.**

A neighborhood can phase a project over multiple years to complete a project, and if funds are available City Council may choose to fund an entire project in one funding year.

Due to the competitiveness of this process, a neighborhood council may want to consider cost effectiveness while selecting a proposed project.

Application Date (mm/dd/yyyy):    \_\_/\_\_/\_\_\_\_

Council District:     1     2     3

Neighborhood Council

Neighborhood: \_\_\_\_\_

Project Rank: If you are submitting two applications please rank your application priority, there can only be one number 1 project in your neighborhood. 1  2

## Neighborhood Applicant Contact Information

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_

Zip: \_\_\_\_\_ Email: \_\_\_\_\_

## Project Type

\_\_\_\_ RESIDENTIAL \_\_\_\_ ARTERIAL

\* NOTE: for sidewalk proposals neighborhoods will need to obtain signatures for SIDEWALK projects ONLY for the properties that will have sidewalk directly in front of them. The signatures show notification of the proposed project, not consent.

Contact Annica Eagle, [aeagle@spokanecity.org](mailto:aeagle@spokanecity.org) to obtain the necessary address list and a map of the affected properties. The signature forms must be turned in to Annica Eagle at the time you submit your application.

## Project Identification

Each project must be submitted as a separate application and must clearly be only one identifiable project.

Each potential project shall identify the location and surrounding significant features such as schools, STA stops, and pedestrian generators (shopping center, park, library, etc.).

A detailed project site map is required. ATTACHMENTS ARE ENCOURAGED

### PROJECT LOCATION:

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**PROJECT IDENTIFICATION SUMMARY:**

(One sentence describing your project i.e. "sidewalk on Helena from Olympic to Crown" or "traffic circles on Montgomery at Madison and at Cedar")

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**PROJECT DESCRIPTION:**

(Refer to the Traffic Calming Toolbox for examples of potential projects)

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***Neighborhood Approval***

Approval and signature of the Neighborhood Council chairperson is required as well as an attached copy of approved minutes of the Neighborhood Council meeting identifying the formal approval by counted vote (Yay or Nay) of the submitted project.

Neighborhood Chair Signature: \_\_\_\_\_

If the project falls on the boundary between your neighborhood and another neighborhood please inform the neighborhood chair to receive acceptance from the Neighborhood Council for project requested:

Bordering Neighborhood: \_\_\_\_\_

Bordering Neighborhood Chair Signature: \_\_\_\_\_

- **BORDERING NEIGHBORHOOD?** Attach copy of approved minutes of the bordering Neighborhood Council identifying the formal approval by counted vote (Yay or Nay) of the submitted project.