

## **Call for Workshop Proposals - 2025 Spokane Neighborhood Summit**

The City of Spokane's Office of Neighborhood Services is proud to host the third annual Spokane Neighborhood Summit on October 25, 2025.

By providing participants with the tools and training to improve their neighborhoods, the Summit will focus on community identified priorities and enhance strategic planning efforts for all 29 Spokane neighborhoods. Core drivers for the Summit include:

1. Provide neighborhood council leaders with capacity building based on the needs of their neighborhood.
2. Bring together neighborhood council leaders from across the City of Spokane where they form a connected regional identity.
3. Disrupt status-quo approaches and practices that are hindering neighborhood council growth and development.

How do we get this accomplished? By reaching out to our subject matter experts like yourselves—we need your help! The Office of Neighborhood Services and the Community Assembly's Building Stronger Neighborhoods Committee is seeking proposals from neighborhood leaders to present workshops on a wide range of topics related to neighborhoods. Please email your workshop proposal(s) any questions you may have to the following email address: [spokaneneighborhoods@gmail.com](mailto:spokaneneighborhoods@gmail.com)

**\*\*Proposals are due no later than Thursday, July 10, 2025 by 11:59 p.m.\*\***

If you are interested in presenting a workshop, please review the information below. Priority consideration will be given to proposals that address topics related to the following conference tracks:

1. **Diverse, Equitable, and Inclusive Communities** (Diversity, Equity and Inclusion, Youth engagement, etc.)
2. **Technical Assistance, Technology, and Communication** (Website, Social Media, Bylaws, Communication, etc.)
3. **Safe, Healthy, and Beautiful Neighborhoods** (Public safety efforts, Clean-up, Transportation, Emergency preparation, Code Enforcement, etc.)
4. **Civic Engagement and Community Impact** Advocacy, Engaging with City Council, City departments, Partnering with local organizations, Writing resolutions, etc.)
5. **Empowering Neighbors and Engaging Neighborhoods** (Leadership development, Working with inactive neighborhoods, Community engagement/ Activation, etc.)

## Workshop Expectations/ Information

All workshops will take place on Saturday, October 25 between 9:25 a.m. and 12:15 p.m. at the Gonzaga John J. Hemmingson Center (702 E Desmet Ave.). Workshops can be 45 minutes, 60 minutes, or 90 minutes in length. The Summit venue will be equipped with a computer, wifi, drop down screens, and a projector. Presenters will receive more information about the venue upon approval of their workshop.

All presenters are required to provide attendees with a relevant handout that is meant to be a practical guide for participants to apply what they learned in your workshop directly to their neighborhood council.

Ideally, we would like to record workshops on video for participants to access after the event. Priority consideration will be given to presenters willing to record their workshop.

## Proposal Outline

All workshop proposals should include the following information and must be received no later than Thursday, July 10, 2025 by 11:59 p.m. to [spokaneneighborhoods@gmail.com](mailto:spokaneneighborhoods@gmail.com)

1. Session presenter(s) name, email and phone
2. Workshop title
3. Description - should be 300 words maximum.
4. Maximum amount of participants (if you don't have a capacity for participation, please include "no maximum of participants")
5. Length of time of session - 45 minutes, 60 minutes, or 90 minutes
6. Which conference track best represents your workshop (select one of the following):
  - Diverse, Equitable, and Inclusive Communities
  - Technical Assistance, Technology, and Communication
  - Safe, Healthy, and Beautiful Neighborhoods
  - Civic Engagement and Community Impact
  - Empowering Neighbors and Engaging Neighborhoods
7. Which learning level would best describe your workshop (select one of the following):
  - Beginner (1-2 years as a neighborhood council member)
  - Intermediate (3-5 years as a neighborhood council member)
  - Advanced (5+ years as a neighborhood council member)
8. What style of facilitation would you use to describe your workshop?
  - Presentation, Hands-on workshop, Panel discussion, or Other (please describe)

## Questions?

Please direct all inquiries, questions and/or any concerns you may have to Community Programs Coordinator, Amber Groe at [agroe@spokanecity.org](mailto:agroe@spokanecity.org) or 509-625-6156.