

Neighborhood Notification

Business and Development Staff Presentation 12/28/15



Major Changes

- ▶ Neighborhood Chairs and Community Assembly Representatives will receive Notice of Application for the following types of applications:
 - ▶ Demolition Permits
 - ▶ Type I Permits w/ SEPA
 - ▶ Type II Permits
 - ▶ Type III Permits

*See Table 17G.060-3 (provided) for a list of specific applications included.



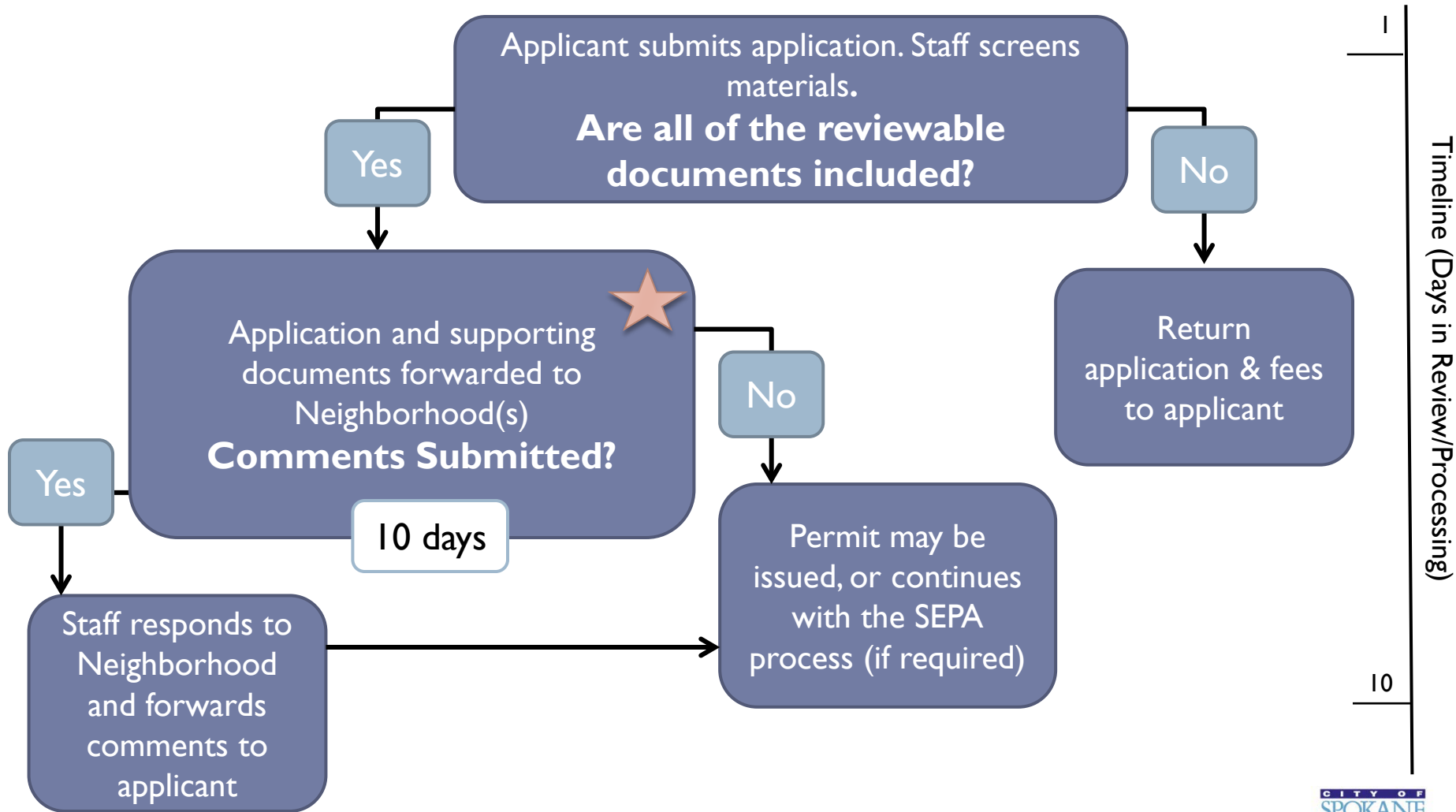
Pre-Application

Pre-Development Meetings

- ▶ Departments represented:
 - Planning
 - Building
 - Fire
 - Engineering
 - Streets/Traffic
 - Water/Sewer
 - Health Department (if applicable)
- ▶ Provides the applicant with City, County, and State regulatory requirements, the application process, and procedural submission requirements
- ▶ The comprehensive set of notes are available to the public through Citizen Access Online.
- ▶ Pre-Development meetings are not project approvals



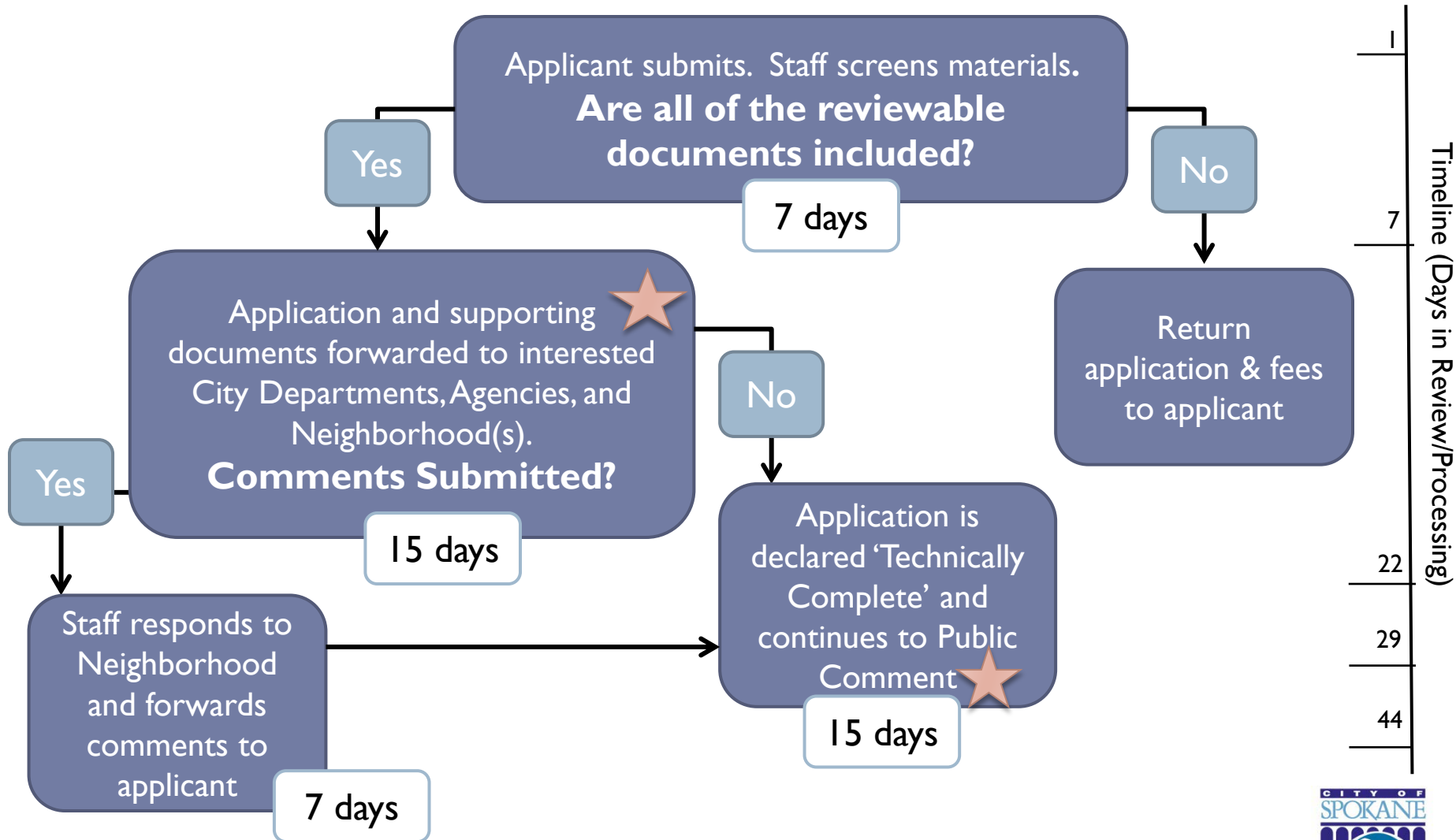
Demolition Permit Notification Process



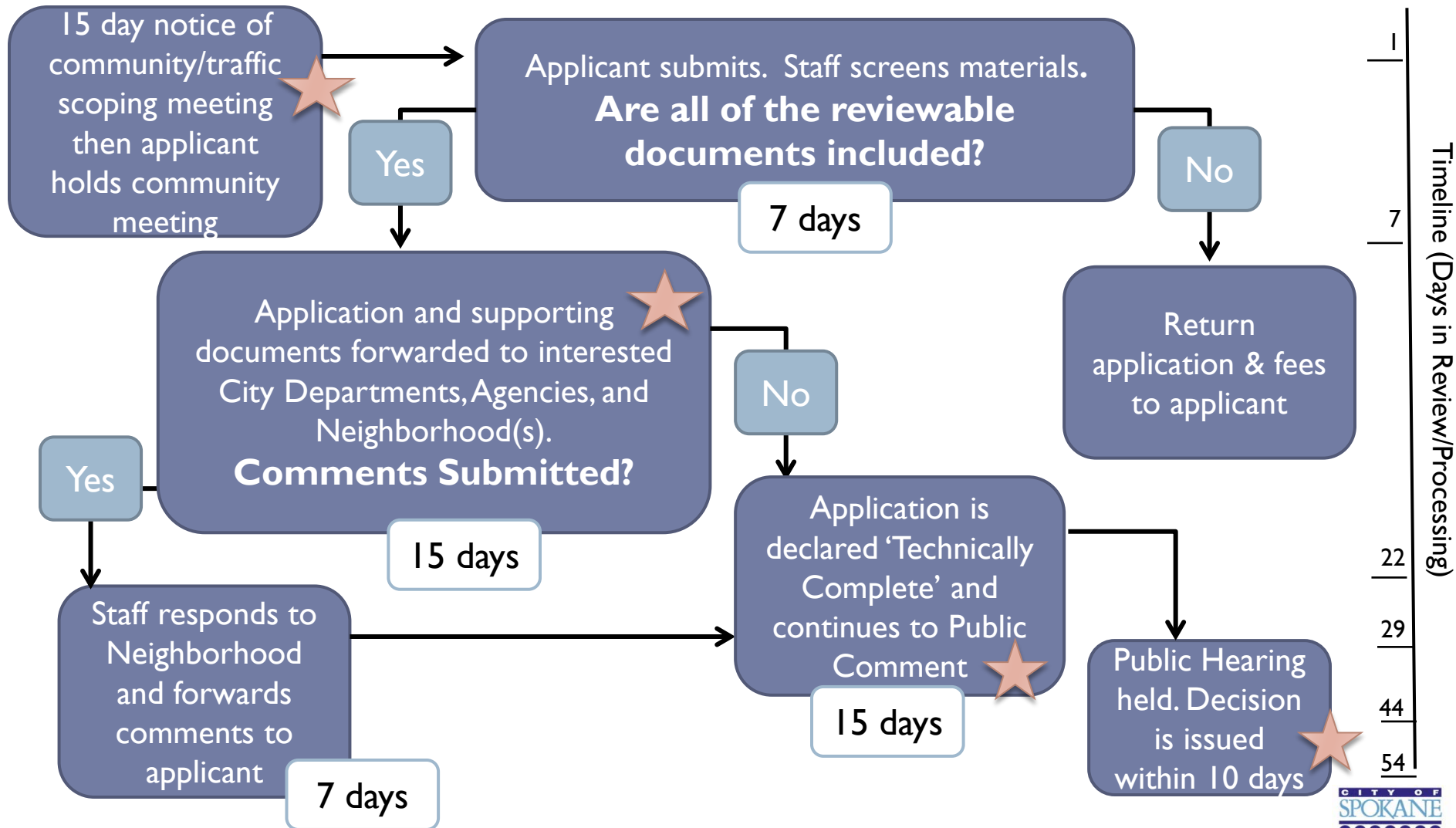
★ Indicates stages when Neighborhoods can provide comments



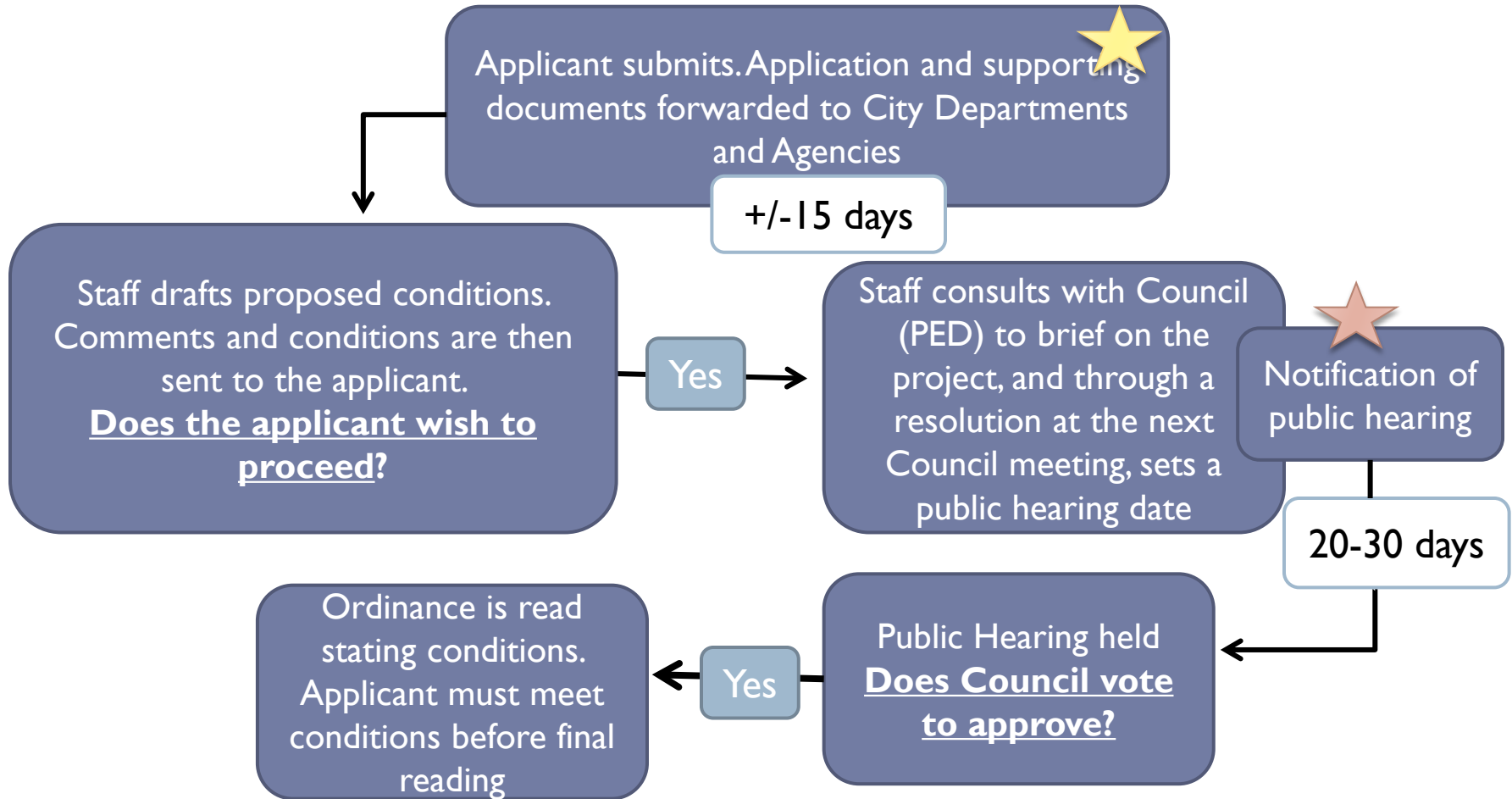
Type II Application Notification Process



Type III Application Notification Process



Alley and Street Vacations



Indicates stages when Neighborhoods are receiving additional notification



Neighborhood Council Responsibility

▶ Research

- ▶ All City Project List - My.spokanecity.org/projects
- ▶ Citizen Access Online – aca.spokanepermits.org

▶ Commenting on a Project

- ▶ Comments should be consolidated and submitted as once voice, and forwarded through the Neighborhood Chair.
- ▶ Comments need to relate to decision criteria, evidence, information from studies, etc.

▶ Keep Neighborhood Contacts Current



Contact Information

- ▶ **Development Services Center**
 - ▶ City Hall 3rd Floor – 8am-5pm

- ▶ **Planning | 625-6188**
- ▶ **Building | 625-6114**
- ▶ **General Questions | 625-6300**

