

Community Assembly Meeting Minutes

October 1, 2020 via WebEx web conference

Meeting called to order at 5:30pm by Kevin Freibott

Attendance:

- **Neighborhood Councils Present:** Audubon/Downriver, Balboa/South Indian Trail, Bemiss, Chief Garry Park, Cliff/Cannon, East Central, Five Mile Prairie, Grandview/Thorpe, Hillyard, Latah/Hangman, Lincoln Heights, Logan, Manito/Cannon Hill, Nevada-Heights, North Hill, North Indian Trail, Peaceful Valley, Riverside, Rockwood, Shiloh Hills, Southgate, West Hills, and Whitman.
- **Neighborhood Councils Absent:** Browne's Addition, Comstock, Emerson/Garfield, Minnehaha, Northwest, and West Central.
- **City Staff present:** Kevin Freibott, Annie Deasy, Carly Cortright, Garrett Jones, Fianna Dickson, and Shauna Harshman.
- **Visitors:** Council Member Lori Kinnear and Paul Kropp (PeTT and Liaison Committee).

Administrative Agenda:

1. Introductions

- The facilitator asked for permission to record the meeting for Annie Deasy (CA Admin Committee Liaison) to provide accurate minutes. This request was approved (15-approve, 2-deny, 0-abstain) and the recording was begun. The Facilitator asked for all CA Reps to identify themselves and their NC in a poll for attendance.

2. **Proposed Agenda:** Mark Davies moved, Greg Francis 2nd to approve the proposed agenda. Motion passes with 17-approve, 1- abstain.

3. **September Minutes:** Greg Francis moved, Mark Davies 2nd to approve September minutes. Motion passes with 18-approve, 1-abstain.

4. Open Forum:

- Andy Hoye, Southgate. Candidate Forum will be held at their next Neighborhood Council meeting On Wednesday, Oct. 14, at 7p.m. on with Mary Kuney and David Green. Community Assembly awards will be an agenda item for the next meeting and is thinking about not doing awards this year.

Legislative Agenda:

5. **City Council Report:** Council Member Kinnear introduced Garrett Jones, Parks Director. Council Member Kinnear and Garret gave a presentation on park amendments or changes because neighborhoods expressed a concern about events that had undue impact to parks. They went over an ordinance relating to parks rules and regulations that would codify policies of what is and what is not allowed for events that are and are not tied to obtaining a permit for park events. There were questions and answers that followed.

6. **Office of Neighborhood Services Director Update:** Carly Cortright. Carly announced that she was named the Director of Neighborhood Services and gave her professional and educational background. She ensured that she is committed to a collaborative relationship with the CA and improving communication, as well as, making some immediate changes but those will last long-term. There were questions and answers.

Dump Pass Update: Annie gave a presentation on the dump pass online distribution, how many have been requested, how many have been redeemed, and many tons have been disposed of. It was requested that the dump passes that were requested online final report included the percentage of passes requested versus percentage of passes redeemed. There were questions and answers.

7. **Comp Plan Update:** Kevin Freibott, Planning. The plan commission voted for all of the Comp Plan Amendments some were recommended for approval and some were not. The tentative City Council Hearing Date is November 16, and public testimony will be taken. No questions.

8. **Liaison Committee Update:** Paul Kropp, Liaison Committee. Greg read the resignation letter from Melody Dunn as she accepted a new job and is not able to fulfill the duties required for the CHHS liaison position for the CHHS board. Paul announced that applications for that now open position are due by Oct. 23, and all the materials will be posted to the City's website by Friday. He asked that the CA representatives share at their neighborhood council meetings. In closing he thanked Melody and praised her for the good job that she did serving as the CHHS liaison. There were questions and answers.

9. **Budget Committee Update:** Mark Davies, Budget Chair. Mark shared the CE Grant spreadsheet and we have \$17,500. Mindy mentioned her application for D&O Insurance wasn't noted on the spreadsheet. Annie said she didn't receive the application and requested Mindy email it again because she sometimes has issues receiving emails. All neighborhoods are eligible for a zoom account (make sure it's set up in the neighborhood name as well as the email) and all reallocation requests are approved. All orders and receipts are due by Nov. 13. There were questions and answers.

Admin Committee Update: Greg Francis. The next CA/CC meeting is on October 29. If you have any agenda items please send them to Greg Francis by next Admin Committee

meeting which is Oct. 27. There is a fifth Thursday on Dec. 31, we would normally meet on Dec. 31. The first 5th Thursday is on Jan. 29. Greg is suggesting not having a CA/CC meeting in Dec.

Last month's CA meeting we discussed the issue of personal information was included in the committee meeting minutes that later were redacted. Admin would like each committee to review their own committee minutes before they submit them to be included in the packet. The Admin Committee is not going to review the packet.

Committees need to be working on their 2021 Goals. Please submit them to the CA before the Dec. meeting.

Nominating committee to select next year's Admin Committee. You can not serve on Admin Committee if you're on the nominating committee. A poll would be created based on the ballots. Mindy from Nevada-Heights, Mark from N. Indian Trail, and Lindsey from Logan.

10. Roundtable Discussion:

Paul apologized on behalf of Kathy Lang that the design review board report will not be distributed until November.

A resident in the Logan neighborhood had a tree from the parking strip fall and the estimate is about \$3,000. They were seeking funds to help with that and asked if anyone knew who they could contact. Kathryn suggested that she contact Shauna, the new transportation person for City Council and/or George Dahl to see if CDBG funds may be available.

Meeting Adjourned.

Next Community Assembly scheduled for **Thursday, November 5, 2020.**