Community Assembly
Meeting Minutes
August 1, 2019

1. **Introductions**
2. **Proposed Agenda**
   - Switch agenda item 6 to 5.
     - Approve
3. **Approve/Amend Minutes (Facilitator)**
   - Approve

**Open Forum**

4. **Reports/Updates/Announcements**
   - Night Out Against Crime – AM Cannon Park
   - West Quadrant TIFF – request to discuss at CA
   - Strong Towns Group - $500 contribution from CA
     - Event on September 10, evening at Gonzaga Law School
     - [https://www.strongtowns.org/eventspage/2019/9/10/spokane-wa](https://www.strongtowns.org/eventspage/2019/9/10/spokane-wa)
   - Plan Commission
     - Hearing on impact fees
     - Hearing on renaming East Central Community Center
     - City is taking applications for Plan Commission membership
       - Clarification – the City is always taking applications for all boards and committees
5. **City Street Arterial Map (Inga Note)**
   - Presentation: Update of City arterial street code
   - CA asked questions and discussed proposed changes
6. **City Council - City Councilmember Lori Kinnear**
   - District 1 and 2 – paving streets based on road criteria
   - District 2 CDBG meeting – discuss projects for application for February
   - Meeting on public shelter on East Sprague – looking for collaboration between County and Spokane Valley, continue to meet with citizens on topic
   - Urban density
   - Questions
     - Potential shelter along East Sprague – Has the City put money into it that would be lost?
     - How many neighborhoods showed up at the District 2 CA/CD meeting? All but 4
     - CDBG Schedule: December 30th – CHHS opens NCDC, Jan 13-17 trainings through CHHS, Feb 21 district letter, April 3 – district packets due
       - Suggestion to review proposal for CA/CC schedule to coordinate
     - No update on opioids lawsuit
7. **CA/CD Policies and Procedures (Kathryn Alexander)**
   - Discussed policies and procedures
• Suggestion to make alternates voting members
• Discussed role of committee – already discussed this in great detail at previous CA meetings
• Call for vote
  • Motion: Approve the CA/CC committee policies and procedures as presented.
    o 13 yay
    o 1 nay
    o 5 abstentions
• CA/CD schedule to align CA/CD and CHHS decision-making
  o Tentative August 19 meeting
    ▪ Concern – half of NCs do not meet in August, so not able to select representatives
• Discussed whether NCDP funds should be spent in their district or anywhere in the City.
  o Important question to bring back to NCs for a vote
  o Clarification – Are NCs asking to determine a different approach?
• George Dahl – Focus of the program is to leverage resources to greatest benefit to community as a whole
  o CA desire to allow funds to be spent anywhere in the city

8. Liaison Committee (Paul Kropp)
• Discussed liaison committee updates
• Request: Set term of office for Plan Commission liaison
  o Suggestion – 3 years, renewable one time for 3 years
  o Requires a vote for renewal
• Renewal process: Extend recommendation by CA to Administration and City Council
• Motion: Set term of 3 years for Plan Commission Liaison, renewable one time for 3 years
  o Yay: passed unanimously
• Suggest development of position profile for each of the liaison positions
• Appointed temporary select committee to draft a Plan Commission liaison position profile: Kathryn Alexander, Andy Hoye, Melody Dunn
• Requesting current CA representative to join Liaison Committee: Andy Hoye
• Lessons learned from liaison survey: will make it anonymous next time

9. Neighborhood & Planning Services Update
• Introduction of Annica Eagle, new Community Programs Coordinator: aeagle@spokanecity.org, 509-625-6156
• Introduction of other new staff: Taylor Berberich, Urban Designer
• Presentation on North Bank Plan Subarea Planning Process – Melissa Wittstruck
  o CA Discussion:
    ▪ Suggest additional focus on history and Tribes, cultural destinations, housing (affordable housing)

10. Roundtable Discussion
• Sylvia St. Claire – Discussed West Quadrant TIFF purpose and boundaries, and recent project voting process
  o Karen Kearney – suggest CA write a letter of support on behalf of neighborhoods
  o Suggest West Central to request agenda item to Admin Committee
o Vickie Munch – Suggest Community Assembly send a representative to the upcoming West Quadrant TIF meeting(s) before initiating any group action
o Suggest more information be provided about West Quadrant TIFF – summary information on TIFF purpose and share out to NCs; annual report will be coming out Planning will provide summary of committee to CA in advance of September meeting
o Meeting time: First Wednesday of each month at 4-5:30 p.m. at City Hall, 808 W. Spokane Falls Blvd., First Floor, Tribal Conference Room
  • Reminder that primary ballots due next Tuesday, August 6
  • Heather Trautman – Transforming Neighborhoods: Strategies for Vacant and Abandoned Properties half day seminar on August 15
    o ONS to send out email out to neighborhoods

Community Assembly Representatives Roll Call:

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<th>In Attendance:</th>
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<td>Comstock</td>
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