Community Assembly Meeting Minutes

March 7, 2019

1. Proposed Agenda
   a. Amend agenda: Kathryn Alexander is requesting time to discuss the updated CA/CD Policy & Procedure with the CA body.
      i. Approved as amended.

2. Approve/Amend Meeting Minutes
   a. Approved

3. Open Forum
   a. Greg Francis, Plan Commission updates
      i. Crestline update: emergency map amendment currently be considered - Workshop on this on March 13th from 2-4pm and a hearing on March 23rd at 4pm in the Council Chambers. This will go from Plan Commission to City Council.
   b. Andy Hoye, Budget Committee
      i. 26 out of 29 neighborhoods utilized the engagement grant last year. This year the deadline is May 23rd. For the reallocation round please do not ask for cost overruns, it does not work. Can ad-hoc committees ask for funding? Please think about this.
   c. Cliff Winger, Shiloh Hills
      i. The book ‘How to Kill a City’ – the author may come to Spokane to speak sometime. More details hopefully coming soon on this topic.
   d. Fran Papenleur, CHHS Board Update
      i. Melody Dunn is officially the CA liaison. CHHS has gone to a 5 year funding cycle and 62 project proposals came in December 2018 with an estimate of around 32 million dollars available. Please reach out to Fran Papenleur with additional questions.
   e. Paul Kropp, Liaison Committee Report
      i. Urban Forestry advisory committee – Paul will be back at the next CA for a recommendation to the CA body.

4. City Council Updates
   a. Councilmember Breean Beggs, District 2
      i. Library School Bond – projects are getting underway, expanding options for all.
      ii. Tax payers approved Prop 1 for public safety, some of this funding will be used for pairing Social Workers with Police Officers.
      iii. Parking study coming to an end.
      iv. Coming back in May will be the bike share and scooters. You will not be allowed to ride your scooter on sidewalks in the downtown area.
      v. Councilmember Beggs has been working on a new partnership with Spokane COPS in identifying broken sidewalks and other obstructions for preferred routes to school and reporting them to Code Enforcement.
      vi. Speed zone resolution coming to City Council on Monday to address speed zones around schools and parks.
      vii. Discussions around parking limit changes are happening with City Council now.
      viii. Gonzaga Leadership Program: Gonzaga is interested in this work with the neighborhoods, more details coming soon.
5. Admin Committee
   a. Kelly Lotz and Heather Trautman
      i. CA Facilitator: Shauna Harshman has left the City and will no longer be facilitating the
         CA meetings. Bart Logue has volunteered to fill in this month. Kevin Freibott in Planning will
         be the new Facilitator for the CA going forward.
      ii. Land Use committee Goals Vote:

         Land Use Committee Goals can be found in the February 2019 CA Packet on page 93.

         Motion: Approve the Land Use Committee 2019 goals as written in the February CA packet:

         Approve: 25
         Abstentions: 1
         Oppose: 0

      iii. CA Packet and Timeline: discussion around packet and timeline. Packet has been
           coming out on the Tuesday before the CA. The Admin committee feels like this has been
           working but sometimes it has been too large to digest two days prior to the CA meeting. Going
           forward the large attachments will not be included in the packet but will now be a link that takes
           you to the City webpage with the content. The Admin committee will continue this discussion at
           the next Admin meeting.

      iv. Committee Liaison Reports - Open Discussion: Are draft meeting minutes acceptable to
           have in the packets going forward? Some CA reps support draft minutes and some support
           final voted on minutes.

6. Building Stronger Neighborhoods (BSN) Updates
   a. Tina Luerssen, BSN Committee
      i. NUSA Applications: Ad Hoc committee met and received 6 applications. Dist. 1 had 3
         applicants, district 2 had 2 applications and district 3 had 1 applicant. The committee had three
         top choices (one from each district).

         Discussion:

         Participants for NUSA from each of the 3 city council districts

         6 applicants – able to have a primary for each district and an alternate

         Motion:

         District 1- Mindy Muglia, Alt. Lindsey Shaw
         District 2: Shae Blackwell, Alt. Kelly Lotze
         District 3: EJ Iannelli, Alt. Alexander Knox (dist. 1)*

         *Note: Because there was only 1 application received from Dist. 3, we are unable to choose an alt. from
         that District. We chose to assign an applicant from Dist. 1 as the alt. for Dist. 3.

Oppose:

Abstention: Browne’s Addition, Lincoln Heights, Nevada Heights, North Indian Trail, West Central.

Motion Passes.

   ii. Spring Retreat Date Options at the West Central Community Center - BSN will be back with a solid date and also send out the date via email after the March BSN meeting. The topic of the retreat will be the BSN Toolkit.

Straw Poll vote results:

Thursday April 30th 6:30-8:30pm (18 votes)
Tuesday April 25th 6:30-8:30pm (18 votes)
Saturday April 20th 1-3pm (14 votes)

7. CA Procedural Review
   a. Luke Tully, Hillyard

8. Neighborhood & Planning Services Updates
   a. Heather Trautman, Neighborhood & Planning Services

9. CA/CD Committee Policy & Procedure Discussion
   a. Kathryn Alexander, CA/CD Committee
      i. The committee is requesting that the CA vote to approve the amended/updated CA/CD committee Policy and Procedure document that has been included in the April CA Packet. This would need to be brought back next month for a final vote. After an open discussion it was identified that the final version document was not in the March CA packet. ONS will send out/email the final version to the CA and the CA/CD committee and then a vote will take place at the April CA to approve or oppose the updated CA/CD Policy and Procedure.

10. Roundtable Discussion
    a. Colleen Gardner, Chief Garry Park
       i. Thanks to Gabby Ryan for getting Colleen’s email in the Friday Update.
    b. Andy Hoye, Southgate
i. Will the Admin committee be reviewing the contents of the CA packet going forward? The admin will be having this conversation at their next meeting on this topic.

c. Ken Cruz, West Central
   i. If your neighborhood council is a non-profit you can utilize the postage benefit when doing neighborhood mailers. Please reach out to Ken for more information.

d. Luke Tully, Hillyard & Admin Committee
   i. How does the group want to receive the CA Committees meeting notes? Good conversation for the Admin committee to have going forward.

e. Carol Tomsic, Lincoln Heights
   i. PeTT has done a great job with the committee notes that are submitted for the packet.

f. Kathryn Alexander, Bemiss
   i. Meeting minutes do not need to be standardized for all committees.

26 Reps Present


Not in Attendance: Balboa/SIT, Latah/Hangman Valley.