

Community Assembly Meeting Minutes

December 6, 2018

1. Proposed Agenda

- a. Approved

2. Approve/Amend Meeting Minutes

- a. Approved

3. Reports/Updates/Announcements

- a. Charles Hansen, Whitman
 - i. At the last City Council/Community Assembly (CA/CC) meeting several folks had questions on CDBG and project status, please refer to the [December CA packet](#), and page 48 for a list of projects.
- b. Fran Papeleur, Audubon/Downriver
 - i. 5 at large vacancies for the Community Housing and Human Services (CHHS) Board, please share this information with your neighborhoods. More information on the CHHS Board can be found at this link:
<https://my.spokanecity.org/bcc/boards/community-housing-and-human-services-board/>
- c. Tina Luerssen, NUSA 2019
 - i. The NeighborhoodsUSA 2019 conference is currently seeking nominations for their 2019 awards. Please consider the great work your neighborhood has done to possibly receive an award. Applications must be received no later than February 1, 2019. For a list of award categories please visit this link: <http://www.nusa.org/nusa-awards/award-application/>

4. City Council

- a. Ben Stuckart, City Council President
 - i. Public Safety Levy discussion: each year thousands of property crimes go unsolved and the most common complaint SPD hears is property crime and needing additional police officers. This bond, if passed, would allow SPD to be more proactive about community policing and hire more property crime officers. Council President would like to make sure before he leaves office that he is able to give voters the opportunity to decide on this issue. If you have additional questions on this levy proposal please email Council President at, bstuckart@spokanecity.org.

5. Plan Commission Liaison Update

- a. Patricia Hansen, Plan Commission Liaison
 - i. Patricia has been dealing with some health issues, due to this Greg Francis has been taking notes for Patricia at the Plan Commission. Patricia is interested in hearing from the CA - does the group support her current approach? The group has an informal show of hands to show Patricia they support this direction that she has taken.

6. Liaison Committee Report

- a. Paul Kropp, Liaison Committee
 - i. Melody Dunn has applied for the CHHS Board position and the Liaison Committee recommends the Community Assembly nominate Melody to the position. Melody has

been working to be a better rep for the best representative in this position she can be and feels she is able to process complicated information and will be a good fit.

Motion:

The Community Assembly accepts the Liaison Committee's selection of Melody Dunn for nomination to the Community Housing and Human Services Board liaison member position provided by the municipal code at SMC 04.34A.030 for an initial three-year term and requests the Administration Committee to forward her application material to the office of the mayor and the office of the city council.

Approve: 19

Oppose: 1

Abstention: 1

7. Policies and Procedures Committee

- a. Kathryn Alexander, Bemiss
 - i. To review the policy and procedures (P&P) please refer to the [December CA packet](#) on page 24.
 - ii. Katie Myers with ONS will get P&P updated on webpage as well as committee goals once all are finalized at the January CA meeting.

8. NRO Workshops Placeholder Request

- a. Colleen Gardner, Chief Garry Park
 - i. In April 2018 Colleen asked to use the placeholder at City Council to bring back a report on the NRO workshops.
 - ii. Colleen provided feedback she has received on the NRO workshops and an overview. This program has been a huge success.

Motion:

Allow Colleen to use the placeholder at City Council to bring back a report on this.

Approved: Unanimously approved

9. Budget Committee

- a. Andy Hoyer, Budget Committee member
 - i. Please refer to the [December CA packet](#), page 44 to review the budget committee's reallocation.
 - ii. Recap: if the remaining 2018 engagement grant is spent as outlined below there will be between \$250 and \$1000 left over at the end of the year.

Motion:

Allocate \$750.00 for a new popcorn machine and \$150.00 for printing updated CA Handbooks.

Roll Call Vote: (19 approve, 2 abstentions).

Approve: Bemiss, Chief Garry Park, Cliff Cannon, East Central, Emerson Garfield, Five Mile Prairie, Grandview Thorpe, Logan, Minnehaha, Nevada heights, North Hill, North Indian Trail, Northwest, Riverside, Rockwood, Southgate, West Central, West Hills, and Whitman.

Oppose: none

Abstention: Audubon/Downriver and Lincoln Heights.

Funding Approved.

Motion:

Allocate \$50 for the balance of the cost on the awards and to commit to this being a onetime expenditure of this type. \$50 for CA Rewards.

Roll Call Vote: (10 approve, 4 oppose, 7 abstentions).

Approve: Audubon/Downriver, Bemiss, Cliff Cannon, East Central, Emerson Garfield, North Hill, Riverside, West Central, West Hills and Whitman,

Oppose: Chief Garry Park, Grandview Thorpe, North Indian Trail, and Rockwood.

Abstention: Five Mile Prairie, Lincoln Heights, Logan, Minnehaha, Nevada Heights, Northwest, and Southgate.

Funding Approved.

10. Administrative Committee

- a. Tina Luerssen, Grandview Thorpe
 - i. Appointment of Officers - Kelly Lotz will be chair, Greg Francis will be vice chair, and Luke Tully will be secretary. Mindy Muglia is also a committee member.
 - ii. CA/CC meeting last week: dates for CA/CC 2019 year are in the packet. Meeting will take place on the 5th Thursdays except for the October meeting will be on Wednesday to not conflict with Halloween. CP Stuckart was there to talk about his levy proposal. CP said that Council will be approving 25K for the 2019 CA grant program year. Also discussed frustrations with CDBG funds and seeking more clarification (in packet).

11. Round Table

- a. Heather Trautman, Director of Neighborhood & Planning Services
 - i. Abbey Martin will be leaving ONS – please feel free to reach out and congratulate her. She will be working with Gonzaga continuing service and community work. Her last day will be December 14, 2018. Other news: yes, should Council approve the budget next week that 25K will be allotted to the community engagement grant.
- b. Mike Fagan, District 1 Councilmember
 - i. Mike wanted to take an opportunity to say thank you for your service and Merry Christmas and Happy New Year!
- c. Kathryn Alexander, Bemiss

- i. There has been discussions to put Gonzaga students with Neighborhood councils to assist in neighborhood marketing.
- d. Mark Davies, North Indian Trail & Budget Committee member
 - i. The budget committee is down to three people and we need two more volunteers for the budget committee, please consider serving on this committee.

12. 2018 CA Awards

- Colleen Gardner received the Lifetime Achievement Award.
- Charles Hansen received the Jeannette Harris Award.
- Fran Papenleur received a Spirit of the CA Award.
- Tina Luerssen received a Spirit of the CA Award.
- Paul Kropp received a Spirit of the CA Award.
- Carol Tomsic received a Spirit of the CA Award.
- Pilgrim Luthern Church received a Good Neighbor Award.
- Charles Robeson (Audubon) received a Spirit of the CA Award.
- Marlene Mauer (Bemiss) received a Spirit of the CA Award.
- Donna Fagan (Bemiss) received a Spirit of the CA Award.
- Shirley Shirkey (Bemiss) received a Spirit of the CA Award.
- Gretchen Chomas (Bemiss & Audubon) received a Retreat Award.
- Ted Teske (Southgate) received a Spirit of the CA Award.
- Karen Sutula (Retreat Committee) received a Spirit of the CA Award.
- Mike Husted (North Indian Trail) received a Spirit of the CA Award.
- "Community Assembly Representative" pins were distributed to all CA reps.

21 Reps Present

In Attendance: Audubon/Downriver, Bemiss, Chief Garry Park, Cliff/Cannon, East Central, Emerson/Garfield, Five Mile Prairie, Grandview Thorpe, Lincoln Heights, Logan, Minnehaha, Nevada Heights, North Hill, North Indian Trail, Northwest, Riverside, Rockwood, Southgate, West Central, West Hills, and Whitman.

Not In Attendance: Balboa/SIT, Browne's Addition, Comstock, Hillyard, Latah/Hangman Valley, Manito Cannon Hill, Peaceful Valley, and Shiloh Hills.