

**Community Assembly
Meeting Minutes
November 1, 2018**

1. Proposed Agenda

- a. Introductions
- b. Amend agenda to reflect absence of Council President Ben Stuckart
- c. Approved as amended

2. Approve/Amend Meeting Minutes

- a. Approved

3. Reports/Updates/Announcements

- a. Andy Hoyer, Southgate
 - i. [Upcoming County Plan Commission item regarding connectivity](#)
- b. Paul Kropp, PeTT chair
 - i. Next PeTT committee meeting will be a workshop on Traffic Calming
 - ii. Council Member Beggs will be there
 - iii. Note that correct date for the meeting is Tuesday, November 27th
- c. Kathryn Alexander, Bemiss
 - i. Noted that Colleen Gardner, Chief Garry Park, is fine but was in a traffic accident (which Council President was also in) and will not be in attendance this evening.

4. City Council

- a. No report

5. Admin

- a. Tina Luerssen, Grandview/Thorpe
 - i. We're seeing a lot of participation- 25 representatives here! That also means that we have a lot of eligible candidates for Admin. The Admin committee has asked that those eligible and willing to serve on the committee give a spiel about their involvement
 - ii. Information relayed from candidates: Greg Francis (Rockwood), Kathryn Alexander (Bemiss), Kelly Lotze (via CA alternate from Browne's Addition), Ken Cruz (West Central), Luke Tolley (Hillyard), Mindy Muglia (Nevada Heights), Seth Knutson (Cliff/Cannon), Tom Powell (Emerson-Garfield)
 - iii. Ballots passed out and CA reps asked to vote for five total candidates
- b. Andy Hoyer, Budget chair
 - i. There will be money for Awards from the CA's Community Engagement grant
- c. Tina Luerssen, Grandview/Thorpe
 - i. Admin committee wants to remind you they will be discussion topics for the CA/CC meeting at the East Central Community Center on November 29th at 5:30pm

- d. Andy Hoyer, Budget chair
 - i. Vote needed to spend money on awards
 - ii. Discussion to move from \$350 for awards to \$300

Motion:

Allocation not to exceed \$300 for the 2018 awards from the Community Engagement budget.

For: 22

Against: 0

Abstain: 3

- e. Luke Tolley, Hillyard
 - i. Should CA/CD committee be ad-hoc? Currently it's a committee caught between a City department and this body. With the district model coming, there might not be much for the committee to do
 - ii. Kathryn Alexander (CA/CD chair) provided recent history of the committee and noted that the application cycle has shifted so not much has happened in this calendar year, but there are changes coming with the new allocation model being at the district level
 - iii. Questions and clarification that the application window has shifted and is now from October 1, 2018 through April of 2019 for the 2018 cycle. This will shorten the gap from application to implementation
 - iv. Discussion
 - v. Heather Trautman, Director of Neighborhood and Planning Services, stated that there could be clarified accountability from CHHS staff and that could happen both at the CA and at the neighborhood council level
 - vi. Luke Tolley restated questions from Admin. committee meeting: Should we request from CHHS where we've been; where we are; and where we're going?
 - vii. Straw poll: Yes to pursuing this line of questioning with CHHS (details to be worked out later, simply voting on whether interested in continuing this conversation)
 - Yes: 18
 - No: 2
 - Abstentions: 5

6. Liaison Committee report

- a. Paul Kropp, Liaison chair
 - i. Up until today, liaison committee didn't have CHHS liaison applicant but today we do. We'll go through the process and Liaison committee will hope to be on agenda for the December meeting
 - ii. Will work on a card for Plan Commission Liaison that is hurt

- iii. Fran Papenleur, Audubon/Downriver, attended the CHHS board meeting and encouraged neighborhood leadership to attend a CHHS board meeting- they meet first Wednesday of every month in Council Briefing Center- get in touch with Tim Sigler if you're interested in the agenda (tsigler@spokanecity.org)
- iv. Greg Francis, Rockwood, will be filling in for Patricia Hansen in the Plan Commission Liaison role so as to keep the group informed

7. Plan Commission Liaison Report

- a. Greg Francis, Rockwood (filling in for Patricia Hansen)
 - i. Infill hearing is coming up on November 14th at 4pm in the Lower Level of City Hall
 - ii. Please be engaged and make others aware, here:
<https://my.spokanecity.org/projects/infill-housing-strategies-infill-development/>

8. NRO Workshops- Placeholder request

- a. No report (previously mentioned absence)

9. Policies and Procedures committee

- a. Kathryn Alexander, Bemiss
 - i. Need to vote on changes, refer to page 12 of the packet
 - ii. Andy Hoyer submitted for Budget committee
 - iii. Need to get remaining committees into next month's packet, please submit to Kathryn Alexander, will then vote in January on remaining committees' policies and procedures

Motion:

Vote on accepting changes reflected in August 2018 Policies and Procedures, including the Liaison committee's Policies and Procedures.

Yes: 21

No: 1

Abstain: 3

10. Building Stronger Neighborhoods

- a. Fran Papenleur, Audubon/Downriver
 - i. Summary of the retreat in packet, page 38
 - ii. Service panel, public panel
 - iii. Katie Myers, ONS, sent out recap e-mail
- b. Tina Luerssen, Grandview/Thorpe

- i. Resources toolkit is coming soon!

11. Neighborhood and Planning Services

- a. Heather Trautman, Director
 - i. Recap on year in Traffic Calming
 - ii. Funding comes from people running red lights and people who speed in school zones
 - iii. No final decision about which projects from Cycle 8 will be moving forward but kudos to these neighborhoods for getting applications in
- <https://static.spokanecity.org/documents/neighborhoods/getinvolved/presentations/2018/11/nov-2018-ca-presentation.pdf>

12. Roundtable

- a. Tina Luerssen, Grandview/Thorpe
 - i. New Admin committee: Tom Powell (Emerson-Garfield), Greg Francis (Rockwood), Luke Tolley (Hillyard), Kelly Lotze (Browne's Addition), Mindy Muglia (Nevada Heights)
 - ii. Next meeting will be Tuesday, November 27, City Hall 1st floor conference room (Lilac), at noon
- b. Heather Trautman, Director Neighborhood and Planning Services
 - i. Follow up on Parks collaboration and fee waivers: \$3,050 fees waived, 13 neighborhoods participated, 26 events
 - 1. Need to see about whether this can include Special Events
 - 2. Seems like is possible to repeat and will reach out to Parks dept about making a pamphlet with information about the program
 - ii. Please check out the City's new Housing website, showcasing the variety of initiatives the City is working on regarding this important issue:
<https://my.spokanecity.org/housing/>
- c. Fran Papenleur, Audubon/Downriver
 - i. Shout out to Tina Luerssen for her great leadership!
- d. Andy Hoyer, Southgate
 - i. Shout out to Shauna Harshman for her work on behalf of the Admin committee
- e. Mary Winkus, Manito/Cannon Hill
 - i. Please also ask Parks about including Block Party permitting in the program
- f. Kathryn Alexander, Bemiss
 - i. Next meeting is December, are we celebrating?
 - ii. Tina Luerssen will send out a Sign Up Genius
- g. Vickie Munch, Riverside
 - i. Riverfront Park is our neighborhood's only park- Please reach out to your City Council representatives because we want people's voices to be heard. The Plan Commission made their recommendation and now it's up to City Council to make a final decision on the Building Heights for Spokane Falls Boulevard hopefully in December

In Attendance:

Audubon/Downriver
Bemiss
Browne's Addition
Cliff/Cannon
East Central
Emerson-Garfield
Grandview/Thorpe
Hillyard
Latah/Hangman Valley

Lincoln Heights
Logan
Manito/Cannon Hill
Minnehaha
Nevada Heights
North Hill
North Indian Trail
Northwest
Peaceful Valley

Riverside
Rockwood
Shiloh Hills
Southgate
West Central
West Hills
Whitman

Not in Attendance:

Balboa/South Indian Trail
Chief Garry Park
Comstock
Five Mile Prairie

