

Spokane Neighborhoods Community Assembly
“Provide a vehicle to empower Neighborhood Councils’ participation in government.”



Meeting Agenda for Thursday, September 3, 2026
 5:30 to 7:30 p.m., Shadle Park Library
 Proposed Agenda Subject to Change

Please review previous month’s minutes:
 *Community Assembly Minutes: July 9, 2026



Administrative

<u>Agenda Item</u>	<u>Time</u>	<u>Action</u>	<u>Page</u>
1. Permission to record meeting.	1 min (5:30)	Intro	-
2. Introductions (Facilitator)	2 min (5:31)	Intro	-
3. Proposed Agenda (Facilitator).....	2 min (5:33)	Approve	1
• Including Core Values, Purpose, Rules of Order			2
4. Approve/Amend Minutes (Facilitator).....	5 min (5:35)	Approve	5
5. Admin Committee Action Items (Luke Tolley).....	5 min (5:40)	Oral Report	

Updates/Announcements

6. Up to 3 min per sign-up	10 min (5:45)	Oral Reports	-
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Agenda Items

7. City Council Update (Betsy Wilkerson).....	20 min (5:55)	Oral Report	-
8. PlanSpokane 2046 (Spencer Gardner).....	20 min (6:15)	Presentation	-
9. Break.....	10 min (6:35)		
10. Emergency Streets Pilot Program (Nicole White).....	15 min (6:45)	Presentation	-
11. Waste to Energy (Chris Averyt)	15 min (7:00)	Presentation	11
12. Committee Reports	50 min (7:15)		-
a. CA Admin (Luke Tolley).....	10 min	Oral Report	-
b. Neighborhood Safety (Elizabeth Goldsmith)	5 min	Oral Report	-
c. Liaison (Paul Kropp).....	5 min	Oral Report	18
d. Land Use (Mary Winkes).....	10 min	Oral Report	19
e. Plan Commission Liaison (Linda Carroll)	10 min	Oral Report	20
f. Other.....	10 min	Oral Report	-
13. Actionable Items Review/Future Considerations (Luke Tolley).....	5 min (8:05)	Oral Report	-

Other Written Reports

Committee Reports, Agendas, Minutes, etc.

• Administrative Committee.....	22
• Budget Committee.....	26
• Building Stronger Neighborhoods Committee (BSN)	met/no report
• Community Assembly/Community Development Committee (CA/CD)	did not meet/no report
• Land Use Committee.....	met/no report
• Liaison Committee.....	28
• Neighborhood Safety Committee.....	29
• Neighborhood Work Group.....	did not meet/no report
• Pedestrian, Traffic, and Transportation Committee (PeTT)	36

Liaisons and CA Representation on Outside Boards and Committees Reports (Liaison Committee)

• Community Housing and Human Services (CHHS) Liaison Report.....	37
• Climate Resilience Sustainability Liaison Report.....	38
• Housing Action Subcommittee Liaison Report.....	did not meet/no report
• Plan Commission Liaison Report.....	44
• Transportation Commission Liaison Report.....	46
• Urban Forestry-Citizen Advisory Committee Liaison Report.....	56

**** IF YOU CAN’T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE! ****

Community Assembly Core Values and Purpose

CORE PURPOSE:

Provide a vehicle to empower neighborhood councils' participation in government.

BHAG (Big Hairy Audacious Goal):

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

CORE VALUES:

- **Common Good:** Working towards mutual solutions based on diverse and unique perspectives.
- **Alignment:** Bringing together the independent neighborhood councils to act collectively.
- **Initiative:** Being proactive in taking timely, practical action.
- **Balance of Power:** Being a transparent, representative body giving power to citizens' voices.

VIVID DESCRIPTION:

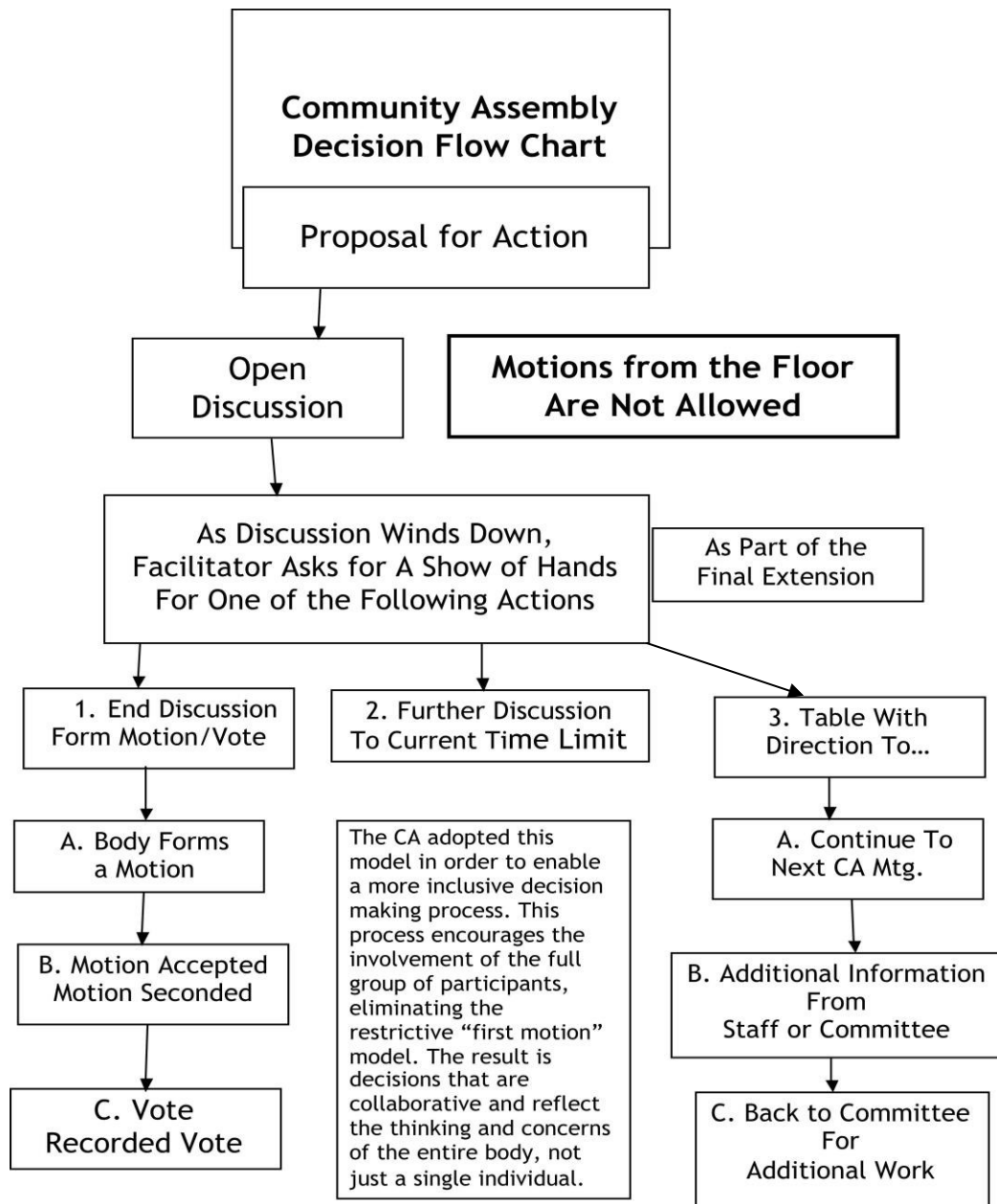
The Community Assembly fulfils its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.

Presentation and decision-making process:

1. To speak at a meeting, a person must be recognized by the facilitator. Only one person can be recognized at a time. Each speaker has two minutes. When all who wish to speak have been allowed their time, the rotation may begin again.
2. When a proposal for action is made, open discussion shall occur before a motion is formed by the group.
3. Presentation timetable protocol
 - a) When a presenter has one minute left in the time allotted, the facilitator shall raise a yellow card and give a verbal notice.
 - b) Should any representative wish to extend the time of the presentation or comment/question period, they may make a motion to extend the time by five (5) minutes.
 - c) An immediate call shall be made for a show of hands in support of the extension of time. With a simple majority (50% plus 1) concurring, the time shall be reset by the amount of time requested.
 - d) Extensions shall be limited to two (2) or until a request fails to show a simple majority approval.
 - e) When the allotted time has expired, a red card and verbal notice shall be given.
 - f) As part of a final time extension request, the facilitator shall request a show of hands by the representatives to indicate which of the following actions the group wants to take:
 - o End discussion and move into forming the motion and voting,
 - o Further discussion,
 - o Table discussion with direction,
 - o Request time to continue discussion at next CA meeting,
 - o Request additional information from staff or CA committee, or
 - o Send back to the appropriate CA committee for additional work.



Community Assembly Draft Minutes

Prepared by: Heather Hamlin, Office of Neighborhood Services

July 9, 2026, in-person at Shadle Park Library

Meeting called to order at 5:33 by Luke Tolley

ATTENDANCE:

AFFILIATION	CA REP/CA ALT REP	ADDITIONAL GUESTS
Audubon-Downriver	Fran Papenleur	Kirsten Angell
Balboa South Indian Trail	-----	
Bemiss	Luke Tolley	
Browne's Addition	Steven Seim	
Chief Garry Park	Krista Andersen	Santiago Rodriguez
Cliff/Cannon	Helena Taavao	
Comstock	Sandy Wicht	Elizabeth Goldsmith
East Central	Debby Ryan	
Emerson-Garfield	Linda Carroll	
Five Mile Prairie	-----	
Grandview-Thorpe	Tina Luerssen	David Raganen, Elaina Maupin
Hillyard	Laura Johnson	Jeff Braunschweig
Latah/Hangman	-----	
Lincoln Heights	Carol Tomsic	Shawn Terjeson
Logan	Barbara Ann Bonner	Doug Tompkins
Manito-Cannon Hill	-----	
Minnehaha	TK Kern	
Nevada Heights	Cheryl Jennett	
North Hill	Todd Simmons	
North Indian Trail	Rhett Redshaw	
Northwest	Gail Cropper	
Peaceful Valley	Kathy Thamm	
Riverside	Jennifer Stalwick	
Rockwood	Bill Doley	
Shiloh Hills	Jael Stebbins	
Southgate	Andy Hoyer	Paul Kropp
West Central	-----	Kerry Brooks
West Hills	Stephen Cummins	
Whitman	Charles Hansen	
City of Spokane		Heather Hamlin (ONS)
Presenting Organizations		Carly Cortright (STA), Emily Pobin (STA)

ADMINISTRATIVE:

1. Approve Meeting Recording: Debby moved; Andy seconded. Motion passes. 17-approve, 0-abstain, 0-deny.

2. Introductions

3. Approve Amended Agenda: Andy moved; Rhett seconded. Motion passes. 23-approve, 0-abstain, 0-deny.

- CP Wilkerson will not be joining us today.
- Amend 15.b. to reflect that there will be a vote today.

4. Approve June Minutes: Elizabeth would like to amend the formatting on #13 on previous minutes- it's a separate section from Andy's update.

- Andy moved; Debby seconded. Motion passes. 24-approve, 0-abstain, 0-deny.

5. Admin Committee Action Items

- None discussed, Luke will circle back at end of meeting.

UPDATES/ ANNOUNCEMENTS:

6. Updates/Announcements

- Paul Kropp- Liaison Committee will not be meeting in July or August. There is still an opening for one CA liaison role with Urban Forestry Citizen Advisory Committee. The last pages of this month's CA packet reflect minutes from the last meeting.
- Fran- Spokane Parks Foundation will be hosting two more pool parties on July 22 6:30pm at AM Cannon and August 6th at Hillyard. Expect food and giveaways sponsored by Molina and Innovia.

AGENDA ITEMS:

7. City Council Update (Council President CP Wilkerson)

- Not in attendance today.

8. ONS Update (Heather Hamlin)

- Disposal passes distributed to reps in attendance. All passes are signed out. If your NC did not pick up this pass today, Amber will be in touch with your NC leadership soon. Passes cannot be distributed or redeemed until August 4th. See [Disposal Pass FAQ](#) for more information.
- June marked one year with the City of Spokane in the Director role with ONS. Thank you to CA and NCs for welcoming me into your spaces, for getting me up to speed, and in some cases for having those hard conversations. Let's continue to learn and grow together!
- Expect the mid-year ONS analysis update at August meeting. Will share some of the fun, innovative practices seen over the past year attending NC meetings, and general health of our NC/CA system.

9. STA Prop 1 (Carly Cortright)

- This will be on the ballot August 4th. STA does not serve entirety of Spokane County, org serves seven municipalities or a population of 481,000 residents.
- Vision Statement for STA: connecting everyone to opportunity.
- This ballot measure is to renew 2/10 of 1% (or roughly \$30 million each year) in funding to STA. This is not a new tax, it's an existing tax set to expire 12/31/2028. If approved again, the tax will not sunset until 2048.
- Renewal tax equates to \$.02 on every \$10.00 purchase and will be used to maintain service implemented over last 10 years. A small percentage goes toward new service implementation through 2035.
- STA Moving Forward (2017-2026)

- Org able to finish 26 of the 27-projects identified in last strategic plan. Only item not delivered is service in North Idaho. That project needs a partner and Kootenai County was not interested.
- Additional wins:
 - City Line project came in \$14 million under budget. STA used those funds to further other projects.
 - New transit center was built to increase capacity and improved access.
 - Service grew by over 35% (passing original goal)
 - Route 4 carries more than 1 million passengers each year. Mostly electric buses for a quieter ride.
 - Zero debt! STA uses this philosophy. We save up everything up front, so we don't have to pay back interest.
- Connect 2035: STA's New 10-year Strategic Plan
 - Goal 1- Elevate the customer experience:
 - Launch Division Street Bus Rapid Transit, implement bus stop upgrades, design mobility-on-demand pilot, sustain new Transit Ambassador
 - Goal 2- Lead and collaborate with community partners to enhance the quality of life in our region:
 - Expand access for low-income riders, partner with cities to support more housing near transit, transit passes with events, expand EV charging
 - Goal 3- Strengthen our capacity to anticipate and respond to the demands of the region:
 - Invest in bus drivers and mechanics with better facilities, improve real time information, enhance vehicles and use data to improve safety
 - Increase transparency and accountability
- Move to extend discussion by 5 minutes, first extension. Barbara Ann motioned; Linda seconded. Motion passes: 24- approve, 0- deny, 0- abstain.

10. Commission Comments on Comp Plan (Linda Carroll)

- Possible actions regarding May 2026 draft Comprehensive Plan recommended in comments below:
 - Restore from the 2017 update of the Comprehensive Plan:
 - the consistent role of citizen volunteers and Neighborhood Councils
 - emphasis on quality of life and of the role of the neighborhood as a human community and of the natural world in the lives of Spokane residents
 - valuing of a "well-educated citizenry" as the basis of a globally-competitive labor force and "Libraries as an Educational Resource."
 - chapter name "Land Use"
 - Add:
 - the advisory role of the Neighborhood Council in decisions concerning larger developments and greater intensity, in the location of "Urban Hubs," in the "Sub-Area Planning Framework" (p. 20), and in the Transportation Chapter in TR-2.2 Effective Community Engagement
 - Remove:
 - workforce (dehumanizing)
 - Develop:
 - the role of higher education and health care in the life and economy of Spokane

- means of compensating for the effect of building multi-family dwellings on the demolition of current housing and home ownership
- Questions
 - Andy- “Mixed use will occur in all neighborhoods”. This should give us all pause.
 - Paul- I suggest forwarding this to Plan Commission and City Council.
 - Heather- Just noting that workforce is a term used across local, state and federal areas.
 - Krista- I think even if we’re 100% not set on wordsmithing, it’s okay to approve as a whole.
- Motion to approve as written by Bill. Second by Barbara Ann. Motion passes: 24-approve, 0-deny, 0-abstain. Luke, as CA Admin Chair, will forward to City Council and Plan Commission within one week.

11. Comp Plan Transportation Chapter (Doug Tompkins)

- As a group we reviewed the full chapter and provided feedback. We reviewed the current chapter against the chapter in 2017 plan and found many inconsistencies.
- We want to forward these recommendation to Mayor, City Council and Planning.
- Fran- Does PeTT also support these recommendations?
 - Carol- No, our committee has not discussed this document but did review the Transportation Chapter.
- Krista- Are there any deadlines coming up that make this urgent?
 - Linda- Around the end of July
- Move to extend discussion by 5 minutes, first extension. Andy motioned; Bill seconded. Motion passes: 23- approve, 1- deny, 0- abstain.

12. CRSB Liaison Request (Santiago Rodriguez)

- Shared mission of CRSB: to provide advice and recommendations to the Mayor, City Council and community on the actions necessary to achieve the community’s sustainability and climate goals.
- Resolution in front of board regarding legislative action considered at state level which we should also emphasize at city level. We propose that the city creates complementary legislation for the following emphasis areas:
 - Heat pumps and weatherization- support state funding for installation of heat pumps, weatherization improvements and energy-efficient measures.
 - Sidewalk funding and infrastructure- support creation of a sidewalk utility program or other sustainable funding mechanism for sidewalk construction, maintenance and improvements.
 - Microgrids and community solar- support increased access to microgrids and community solar projects.
 - Plug-in solar- support policies and incentives that expand access to plug-in solar tech and distribute renewal energy systems.
 - Clean energy economy and workforce development- support investments in clean energy industries, workforce training and job development opportunities.
 - Construction funding for key clean energy upgrades for city buildings- support capital funding for City to assist with compliance and advance municipal clean energy projects, including City Hall and Northeast Community Center.
- CRSB meeting scheduled to vote on August 13. Share your feedback on these legislative topics by August 12. Email the CA Liaison to the committee, Santiago Rodriguez at srodriguezanderson@spokanecity.org
- Questions
 - Todd- Is this for City Council to take this legislative agenda to Olympia?

- Santiago- Yes
- Krista- Do you want ongoing feedback or suggestions even after this month?
 - Santiago- Yes! Our CRSB and CA meetings are only one week apart. Please keep an eye on the CRSB agenda for topics of interest.
- Fran- It's a fairly new board. Thank you for being so involved and bringing the information in to CA!

13. Break

14. Neighborhood Workgroup Reps/Alts (Luke Tolley)

- **Previous Alt Reps will move into Rep role for this workgroup. D1 rep is now Angel Troutt (Hillyard), D2 Rep is Andy Hoyer (Southgate), D3 rep is Todd Simmons (North Hill).**
- Motion to approve slate of Alt Rep workgroup members as follows: D1 Luke Tolley (Bemiss), D2 Bill Doley (Rockwood), D3 Linda Carroll (Emerson-Garfield). Second by Barbara Ann. Motion passes: 24-approve, 0-deny, 0-abstain. Luke, as CA Admin Chair, will forward new list of alts/rep and email addresses to Jackson Deese with City Council.

OTHER COMMITTEE REPORTS:

15.a .Neighborhood Safety (Elizabeth Goldsmith)

- Recent public safety committee meeting. Video and timestamps of highlights will be provided at a later date. Please see August agenda packet for this information.
- A combo Neighborhood Safety/PeTT/Safety Committee in the planning stage. Carol, Cliff and Elizabeth are working on it together.
- In June when Neighborhood Safety committee met, the small group voted on two themes for the rest of the year and foreseeable future: Sidewalks/pedestrian safety and communication.
- High level summary between officers, park ranger, private security:
 - Spokane Police Department is fully commissioned, armed, can cite, detain, book into jail. Responses are jurisdictional, usually only within City, including a mutual aid agreement with SCSO.
 - Spokane County Sheriff's Office handles County. Their response is also jurisdictional with a mutual aid agreement. County had one park ranger up until several weeks ago- he just retired. Sheriff's office is not sure if they will identify another park ranger to take work or if workload will be distributed among other sheriffs.
 - Private security firms are not commissioned through SPD or SCSO - cannot write tickets, book people into jail, meant to be a deterrent or another pair of eyes. They have to call in to 911 for police support like normal residents.
 - Spokane Parks is hoping to staff up to 14-16 Park Rangers. Their authority for Parks comes through Police Department and park officers must go through special training. They can cite for low level park offenses but cannot book people into jail (special/limited commission).
 - Safety Committee had lengthy conversation about P&P. CA will review and talk about this in August and vote on it in September.
 - The next Safety Committee meeting is Thursday, October 22 at 6pm. Location is TBD.
 - Send specific questions to Elizabeth Goldsmith at goldsmithteam@msn.com

15.b. Budget (Laura Johnson)

- Five neighborhoods did not participate in the program this year. Leaves just over \$4000 in excess funds to replenish inventory closet and plan for future.

- Proposal to spend roughly \$1000 on: 7 yard games, 2 portable speakers (PA systems). Two tents/canopies have already been purchased.
- Roughly \$1300 left. Please reach out to Gabby, Heather or Laura if you have suggestions on best use of funds.
- ROLL CALL VOTE>> Andy motions, Debby seconded.
- Andy- On September 22nd every NC will send in their actual expenditures and we will have additional excess funds to deliberate over.
- Laura- Zoom Pro license has increased to roughly \$190. Keep that in mind with your NC CE grant budget.
- Luke- Note that 501c3 orgs are eligible to receive 50% discount on annual Zoom subscription. Look into this for NCs that are also 501c3s.
- Motion to approve slate of Inventory Closet purchases as recommended by Budget committee. Motioned by Andy and second by Debby. Motion passes: 23-approve, 0-deny, 1-abstain. (Balboa/South Indian Trail, Five Mile Prairie, Latah-Hangman, Manito/Cannon Hill, West Central did not have reps in attendance. Lincoln Heights rep abstained)
 - Andy- please tell your NCs and folks that submitted CE grant applications that they did a great job!

15.c. Communications (Krista Anderson)

- For much of 2025, this committee struggled to maintain a quorum. The committee decided to go dark for the time being.

15.d. Other

- PeTT (Carol Tomsic)- Annie Deasy, Construction Relations Manager with the City spoke at the recent PeTT meeting.
 - Find the city's obstruction notices are listed each week at the [top of the site here](#): Street Notices and Closures - City of Spokane, Washington. New info is in red!
 - Regional partners (WADOT, County, City, Spokane Valley, etc.) are all [sharing projects here](#). This is a great new tool: Spokane Region Travel Information Map. It's real time with road work, detours, live camera feeds and more. Note: if it's a very quick project or a private it may not be added here.

Actionable Items Review/ Future Considerations (Luke Tolley & Heather Hamlin)

- Luke will:
 - Nudge Spencer Gardner for FLUM letter response.
 - Submit Transportation Chapter comments from Land Use to ONS Director, Planning Director and Council President.
 - Submit Neighborhood Workgroup reps and email addresses to Jackson Deese in City Council Office.
 - Submit Linda's comments to ONS Director, Planning Director, Plan Commission and Council President.
- Admin will:
 - Continue ONS + CA MOU discussion at upcoming CA Admin meeting.
 - Look at CE grant process- should we continue to have this through Budget?
- Heather will:
 - Update CA table tent from TK Kerns to TK Kern.

Meeting adjourned at 7:40pm. Next meeting will be held Thursday, August 6.

2026 WTE Legislative Outcome

Chris Averyt

**Director of Strategic Initiatives
and Development**

City of Spokane Public Works



Previous Climate Commitment Act Impacts

- WTE responsible for purchasing allowances to offset Non-Biogenic Emissions
- Facility Emits Roughly **100,000 MTCO₂/Year**
- Allowance purchases to start in 2028, based off 2027 emissions
- Purchases are in an auction environment, with auction prices expected to increase annually
- Recent auction results have varied between **\$65-\$71/MT**
- Cost to the City of Spokane would be **\$6.5M-\$7.1M**



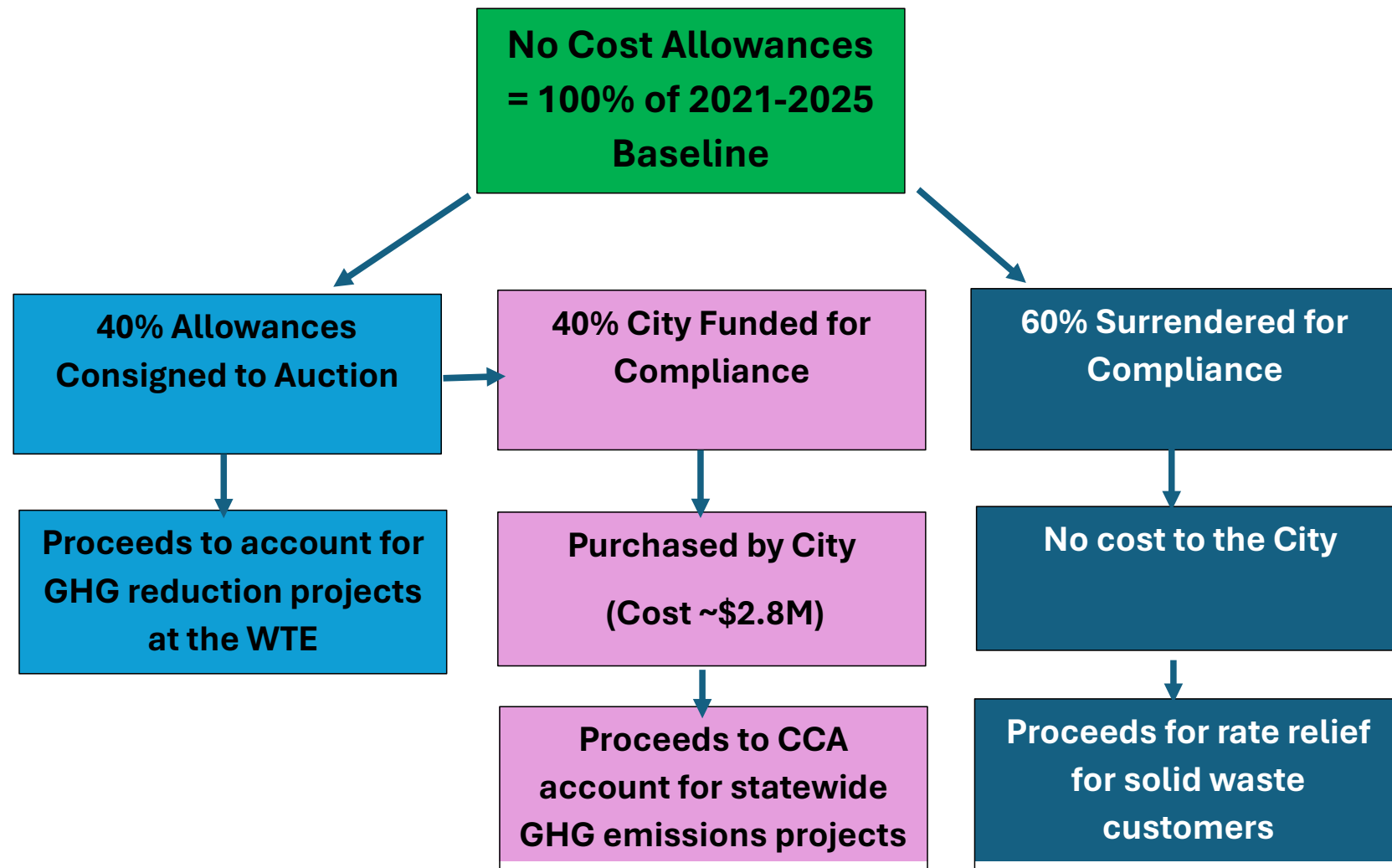


2026 Adopted Legislation (HB 2416)

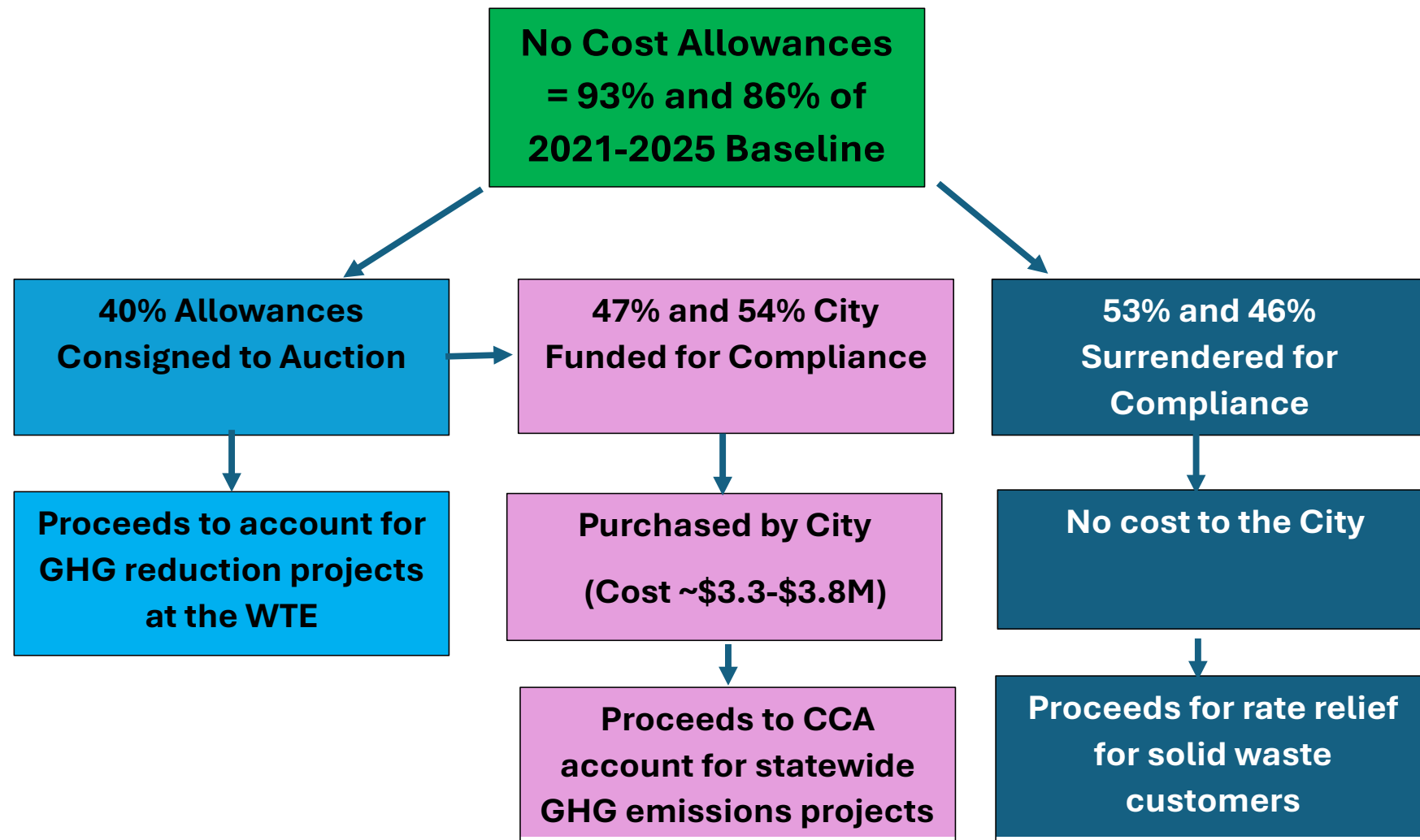
- Requires WTE Facility to submit two plans to Ecology and Commerce by 2030:
 - Greenhouse Gas Emissions Reduction
 - Waste Reduction and Material Recovery
- Provides no cost allowances for 2027-2030
 - 100% for 2027 and 2028, 93% for 2029, and 86% for 2030
 - Remaining no cost allowances are split between consignment and rate relief accounts
 - **40%** held in **consignment account** for facility decarbonization projects
 - **60%** provided for **rate relief**



2027 and
2028
Cost/Revenue
Flow



2029 and
2030
Cost/Revenue
Flow



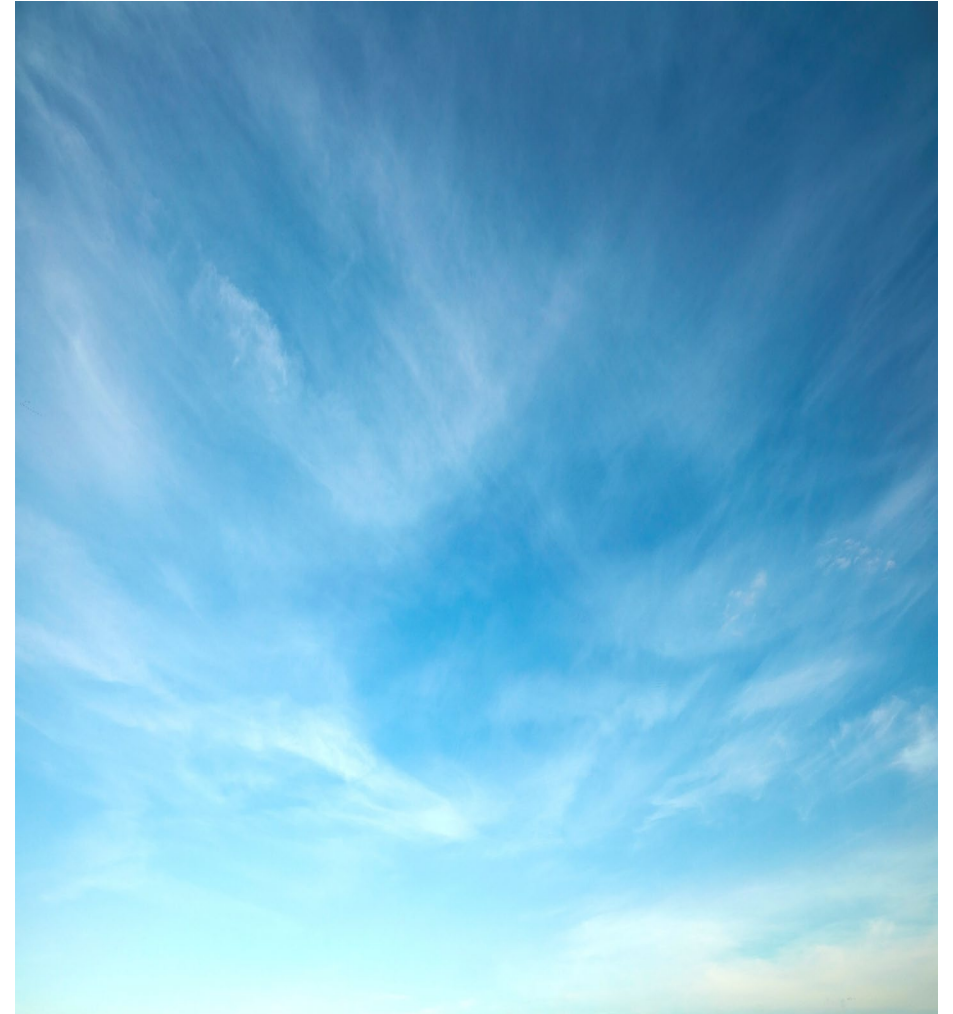
Rate Impacts

- Current rate proposal for 2027 to fund CCA Auction Allowances:
 - **\$2.75/month** for **residential** solid waste customers
 - **\$9.00/month** for **commercial** solid waste customers



Summary

- Legislation provides **\$3.4-\$4.2M/year avoided cost** for our ratepayers
- Majority of money paid into the program provides for **direct investments** into **Waste to Energy GHG reductions** rather than a statewide account
- Work to begin on materials recovery and GHG emission reduction plans
- Significant challenges remain: **rate impacts, capital funding sources, 2031 cliff** when program ends





LIAISON COMMITTEE

Report by the Chair

August 31, 2026

Recent Meetings

- The Liaison Committee's regular second Tuesday of the month meetings were cancelled in July and August due to a lack of pressing business.

CHHS Board Resignation

- On August 18 the Liaison Committee chair received an email notice of resignation from the CA's CHHS Board liaison member, Sara Bauer (North Hill Neighborhood Council). The chair replied the same day with the assurance that for volunteers the right life balance always comes first and stepping back from civic duties can never be faulted when adjustments need to be made (Cc: to committee members).

Recognition of CHHS Board Service

- Liaison Committee members by email poll agreed to request the Community Assembly recognize Sara Bauer's service by adopting an action as drafted for consideration here:

The Community Assembly hereby acknowledges Sara Bauer's resignation from the CHHS Board with thanks for her service to the neighborhoods and the Community.

Position Vacancy: Community Housing and Human Services Board (CHHS)

- Application information and material are in place for the now vacant CA CHHS Board liaison member position on the Spokane Neighborhoods web page for CA liaisons.

The application deadline is October 23.

<https://my.spokanecity.org/neighborhoods/community-assembly/liaisons/>

- Recruitment for applicants should be on the agenda of every neighborhood council meeting in September and October.

Please note: This position is unique in that it is a full voting membership.

Position Vacancy: Urban Forestry Citizen Advisory Committee (UF-CAC)

- Application information and material are here too on the CA Liaisons web page:

<https://my.spokanecity.org/neighborhoods/community-assembly/liaisons/>

To date there have been no applicants for the second position on the UF-CAC.

And again, recruitment for applicants should be on the agenda of every neighborhood council meeting this fall.

Paul Kropp

TO: Mayor Brown, City Council and Planning Department

FROM: Community Assembly

DATE: September 3, 2026

RE: Resolution

Whereas in August Spokane suffered one of the most destructive and expensive fires in Washington history, with over 800 homes destroyed, some 65,000 people displaced, over 7,700 acres burned, and over \$1 billion in estimated damages, and

Whereas Spokane faces a very long road to recovery from a fire of this magnitude, and

Whereas Spokane is predicted to suffer additional wildfires in the coming years, and

Whereas whenever and wherever such large disasters have occurred, projected population growth has been affected,

Therefore be it resolved that the city seek an extension of a minimum of six months' duration to allow the city to react thoughtfully to its changed circumstances by conducting activities including:

- identification and employment of an appropriate expert or experts on effects of major disasters on population and building, followed by a review and revision of the city's expected population growth, based on population expert's expertise,
- evaluation of the appropriateness of the current draft Comprehensive Plan to the city's changed circumstances, including a possible revision of the total need for high density given new population estimates,
- thoughtful conversations between the planning department and all neighborhood councils regarding the neighborhood FLUMs including a reassessment of proposed high-density zones (including resiliency) in and around neighborhood parks, natural features (e.g., the river gorge), green spaces and WUIs,
- greater measures in the draft plan to adapt to climate change and its effects and to reduce them, and
- the adaptation of BuildSpokane's development code to Spokane's new reality.

Thank you.

Report of the Liaison to the Plan Commission

Community Assembly meeting of September 3, 2026

The most important news is that the latest version of the Comprehensive Plan and the Future Land Use Map (FLUM) implementing its recommendations were released in early August. This opened the public comment period, which must close at the date of the Hearing on them. While that date has not yet been set, potential dates discussed at the August 26 Plan Commission meeting range from mid-October to mid-November.

It is vital for Neighborhood Councils to review the FLUM for their neighborhood and the relevant chapters of the Comprehensive Plan, especially Chapter Three Growth Strategy (formerly Land Use; while I have not yet completed reading and commenting on the August version, the comments to the May version of this chapter remain largely valid except that Neighborhood Councils have been added to the bodies to be consulted in GS 2.7). It describes the nine new land use types into which the former nineteen were compressed. Both may be accessed at the PlanSpokane page on the City of Spokane website (input PlanSpokane into your search engine). At this point, the designations are still proposals and public comment may result in modifications.

Recommendations for new land designations appear on the map with bands of different colors; the color key is given on the FLUM. The most important designations for most neighborhoods are

- **Residential Low**, joining the old R1 and R2, allows 6 to 10 dwellings per acre by including middle housing and allows small commercial spaces (although the 2026 Development Code Assessment allows up to 20)
- **Residential High** achieves 15 to 40 dwellings per acre with “larger multi-unit developments (e.g. apartment buildings) alongside more intense middle-housing types” and allows larger commercial and service entities
- **Mixed Use** allows 10 to 45 residential units per acre and combines a wide array of possible uses and development types including non-residential opportunities and services, housing, open spaces, public amenities, and some lighter industrial uses that aid in employment, education, or the creative economy.

Many of the zones proposed for Residential High are located on transit routes, typically running for multiple blocks along the thoroughfare and extending about two blocks into the neighborhood beyond.

After studying the FLUM for their neighborhood, Neighborhood Councils may make recommendations to the Plan Commission. To count as a public comment and therefore be considered as input to the final version of the Comprehensive Plan, the comment must be made in one of three ways:

- on the interactive map by attaching pins
- by email to PlanSpokane@spokanecity.org
- on a comment postcard available at City Hall

Issues important to neighborhoods will vary--residents know their neighborhood best and are in the best position to propose modifications. The recent fire has drawn attention to questions such as evacuation, proximity to fire-prone areas, and density and how they

may combine, such as evacuation through/from a fire-prone zone with added density. Historic preservation may be important as well. If a Neighborhood Council sees a certain issue as especially important, they may also send a copy of the comments to their District Council members. Individual residents are also encouraged to follow these steps, as the interactive map allows the user to zoom to an individual address and make a comment to that address.

My Neighborhood Council held a special meeting to which we invited the entire neighborhood. In the first half of the meeting, Planning Department staff members gave a presentation of the Comp Plan and FLUM. They and non-NC-members then left and in the second half of the meeting Neighborhood Council voting members discussed issues and voted to recommend modifications.

The Planning Department did not respond to the Community Assembly request made in June for greater community involvement in the development of the FLUM. The Plan Commission has yet to discuss the comments on the May version of the Comprehensive Plan made by Community Assembly in July. That calls for Neighborhood Councils to redouble efforts to provide input as the updating process nears its final stage.

Respectfully submitted,

Linda Carroll
Community Assembly Liaison to the Plan Commission

CA Admin Committee Notes

8/25/2026

Present: Committee members: Luke Tolle, Bemiss, Laura Johnson, Hillyard, Krista Anderson, Chief Garry Park, Cliff Winger, Shiloh Hills; absent committee member Lorna Walsh. ONS: Heather Hamlin. Non-members present: Paul Kropp, Elizabeth Goldsmith, Fran Papenleur, Terry Deno, Mary Winkes

Meeting called to order: 4:02 pm

Meeting adjourned: 5:36 pm

Next meeting: Tuesday, September 22, 4:00 pm over zoom

Meeting content:

1. Welcome and Introductions, discussion of cancellation of August CA general meeting due to wildfire
2. Approve previous month's minutes: passed unopposed
3. City Updates:
 - a. Heather: Working on presentation to share at future CA meeting re 1-year recap of her role at ONS. "Nothing urgent on the city side right now"
 - b. Moved to October to make room for other agenda items in September general meeting
4. September Agenda
 - a. Action Items from July Meeting Follow Up
 - i. No meeting in August
 - b. Continued Items for CA Agenda
 - i. Planning Department - Spencer Gardner - Plan Spokane (FLUM) 20 minutes
 1. FLUM: Future Land Use Map
<https://storymaps.arcgis.com/collections/35f3c11c88084960bfa02e8f6af606a8>
 - ii. Traffic Calming Update - Nichole White/John Snyder 10-15 minutes
 - iii. Tim Thomas, Build Spokane (Development Regulations) - in October

1. Not available in September
- iv. Code Enforcement, Luis Garcia 15 mins, pushed to October
- v. City of Spokane Solid Waste (Jill Reeves) 15 mins
 1. Has been asking for time since early spring
- vi. SPD asking for time in November
- c. Committee & Liaison Reports
 - i. Admin
 1. Packet Submission: Monday at noon for inclusion
 2. Use Templates for committee reports:
<https://my.spokanecity.org/neighborhoods/community-assembly/> has the file on the right-hand side of the page
 3. Meetings: CA-City Council Workgroup, may be on hold – follow up with Council President Wilkerson re status
 4. No MOU: Rights & responsibilities, see prior month's minutes for discussion notes send Heather Hamlin any ideas that arise
 5. Form Admin nomination committee for upcoming CA Admin elections
 6. P&P annual review: May be time to call for volunteers for a new ad hoc P&P committee
 - ii. Neighborhood Safety
 1. Ask for speaker topics at general CA meeting
 2. P&P revision: Holding off for now until ad hoc P&P committee convened
 - iii. Budget
 1. General update
 2. Reminder: Reimbursement requests due September 21st & Gabby will be unavailable to answer questions the 2 weeks prior
 - iv. BSN

1. General update, neighborhood summit, handbook update, end of year celebration update

v. Land Use

1. Possible new business from upcoming meeting 8/27
2. Resolution concerning Safeguarding Neighborhood Livability
3. Observations and concerns regarding the current draft of Chapter 3: Growth Strategy

vi. Liaison

1. CHHS Board Vacancy and Thank you to Sarah Bauer

vii. Plan Commission Liaison

1. FLUM update (Future Land Use Map); map available here <https://storymaps.arcgis.com/collections/35f3c11c88084960bfa02e8f6af606a8>

d. New Items for CA Agenda

i. Fire recovery for neighborhoods?

1. How things are going
2. Invite Zach Zappone, Kitty Klitzke for information, understand they will likely be unable to attend
3. Invite neighborhood council members who may not be CA members
4. North Indian Trail will have Baumgartner & Conroy at neighborhood meeting, big topic will be evacuation; 65k people evacuated in 3 hours with some folks stuck sleeping in cars; it took Terry 3 ½ hours to get from his home to his son's home on the other side of town

5. Admin Committee Business

a. Old Business

- i. Safety Committee P&P – see note on ad hoc P&P committee
- ii. Road map for Roles and Responsibilities vs MOU

b. New Business

i. Land Use approach to Comp Plan Update

1. Identified challenges:

- a. Density of information
- b. Frequency of communication
- c. Clarity of requests
- d. Specificity of action & feedback
- e. Continuity of engagement: responding to letters and carrying conversations forward between meetings
- f. Reputation and reliability

6. Future CA Agenda Items

- a. Quarterly - City Council/Neighborhoods Workgroup report, include Giacobbe's notes in the packet
- b. October - don't overload but still busy with catch-up from August
 - i. DSP - Emily Cameron: Upcoming Events – 15 minutes
 - ii. Tim Thomas, Build Spokane (Development Regulations) - in October
 - iii. CHHS - Arielle Anderson
 - iv. CA Admin Committee nominations
- c. November
 - i. NSC Speaker
 - ii. CA Admin Committee elections
- d. December

7. Draft Agenda approved as written



COMMITTEE REPORT

BUDGET COMMITTEE

Meeting Date: 08/24/2026

Meeting called to order by: Chair: Laura Johnson Hillyard

IN ATTENDANCE: Vice Chair: Dan Brown North Hill, Secretary: Andy Hoye Southgate, Jeff Braunschweig (via Phone) Hillyard, Linda Carroll Emerson-Garfield, and Hunter DePriest Emerson-Garfield with ONS Liaison Gabby Ryan

PREVIOUS MEETING MINUTES VOTE: No Previous minutes

Motion to ____ meeting minutes, made by _____. Motion carries, _- Yes, _-No, _-Abstain

MINUTES:

Meeting convened at 6:02

Introductions were made: We welcomed our guest Hunter DePriest the new chair of Emerson-Garfield.

ONS updates were as follows:

Gabby noted that 3 neighborhood councils had submitted receipts for their grants so far. They were North Indian Trail \$850, Browne's Edition \$850, and Peaceful Valley \$400. She is working with Shiloh Hills and Lincoln Heights on special projects-printing and banners.

Gabby let us know that she would be out of office Sept 10-21. As we know, it can be a pressing situation to make sure the neighborhoods get their reimbursements in on time. Laura proposed that we each take our group of neighborhoods that we liaise with and send out reminder emails from us as well. We feel this may help be an extra reminder. We also understand that since Gabby will be unavailable that maybe we can answer questions the neighborhoods might have. Laura will also go to the CA meeting and give out a reminder to the group.

Because of the fires that stormed across Spokane, several neighborhoods cancelled and rescheduled events that they had going on in August. Which makes the next upcoming weekends busy.

Resource Closet updates:

Almost all the old canopies have been replaced with new and better built ones. Hopefully the new ones will hold up better and last longer.

The supply of popcorn that someone generously donated to the Resource Closet has been depleted. Moving forward, it would be preferable if neighborhoods want to use the popcorn machine that they buy the pre-measured packets that contain oil, kernels, and butter to use in the machines. There are at least three stores that carry them (URM, Cash and Carry, and Chefs Store). We have found that the machines do better with those.

We discussed what constitutes "equipment" and how it pertains to what needs to go into the Resource Closet and what can be kept by the neighborhood. We realized that is something that we would look into more in the future to ensure that neighborhoods would be able to use the CE grants to their fullest extent possible. We agreed as a group that anything that improves accessibility at meetings or events put on by neighborhoods should be allowed. The "items" that sparked the discussion were handheld microphones for meetings and walkie-talkies for clean-ups/large events.

Laura would give a reminder to everyone at CA that when you use the Resource Closet, make sure that it is locked, and please send a pic to Gabby showing that it is indeed locked. It was also noted that it would help us when securing grant monies if we had pictures of the events that the Resource Closet helped sponsor. It helps to show the people that bestow the grant monies to us the great things we are doing to engage with our neighborhoods and the community in general.

New Business:

The last agenda item that was discussed was **Sharing Zoom Accounts**. The following was the information given to us by ONS:

1. Zoom security makes it hard to have multiple users.
2. Separate Gmail accounts need to be set up for specific and exclusive use for Zoom.
3. A person will need to have a separate agreement with the second neighborhood to share the actual cost.
4. The accounting department would not accept two separate receipts for the shared Zoom Account.

Roundtable:

There was a discussion on whether or not we achieved our goals for this year, and it was agreed that we had. We discussed looking at the tenures of the members of the committee. Andy said he would see how that compared with the By-laws.

NEXT MEETING

Next meeting will be held on _9/28_ at ___6pm___.

Motion to adjourn made by Laura ___ at 7:00ish



LIAISON COMMITTEE

Report by the Chair

August 31, 2026

Recent Meetings

- The Liaison Committee's regular second Tuesday of the month meetings were cancelled in July and August due to a lack of pressing business.

CHHS Board Resignation

- On August 18 the Liaison Committee chair received an email notice of resignation from the CA's CHHS Board liaison member, Sara Bauer (North Hill Neighborhood Council). The chair replied the same day with the assurance that for volunteers the right life balance always comes first and stepping back from civic duties can never be faulted when adjustments need to be made (Cc: to committee members).

Recognition of CHHS Board Service

- Liaison Committee members by email poll agreed to request the Community Assembly recognize Sara Bauer's service by adopting an action as drafted for consideration here:

The Community Assembly hereby acknowledges Sara Bauer's resignation from the CHHS Board with thanks for her service to the neighborhoods and the Community.

Position Vacancy: Community Housing and Human Services Board (CHHS)

- Application information and material are in place for the now vacant CA CHHS Board liaison member position on the Spokane Neighborhoods web page for CA liaisons.

The application deadline is October 23.

<https://my.spokanecity.org/neighborhoods/community-assembly/liaisons/>

- Recruitment for applicants should be on the agenda of every neighborhood council meeting in September and October.

Please note: This position is unique in that it is a full voting membership.

Position Vacancy: Urban Forestry Citizen Advisory Committee (UF-CAC)

- Application information and material are here too on the CA Liaisons web page:

<https://my.spokanecity.org/neighborhoods/community-assembly/liaisons/>

To date there have been no applicants for the second position on the UF-CAC.

And again, recruitment for applicants should be on the agenda of every neighborhood council meeting this fall.

Paul Kropp



COMMITTEE REPORT

NEIGHBORHOOD SAFETY COMMITTEE

Updated for September 3, 2026 CA Meeting

(Originally Prepared for the August, 2026 CA Meeting)

Chair's Report – Elizabeth Goldsmith

Hello, everyone. Thank you for your continued support of the NSC – we appreciate it!

At the request of the Admin Committee, I have provided below the approved June NSC meeting minutes and the draft combined text (old/new) of the policies and procedures (P&P). Recently, I received an analysis from Paul Kropp regarding the below P&P draft and will be sharing that with the NSC soon. My hope is that we will arrive at a final draft for your consideration in the coming months.

September Update: I have received comments from the NSC on the analysis and discussed the status of the NSC's P&Ps with the Admin Committee on the August 25th Admin Call. At this time, because the CA is reviewing some of its governing documents, the NSC was asked to "hold" on presenting the P&Ps for a short time. It was also discussed that an ad hoc committee may be convened to review the P&Ps. We will continue to stay in contact with the Admin Committee on this matter and will keep you informed.

As referenced in the July CA meeting minutes, please see the below links to the July Public Safety update, with time stamps:

<https://www.youtube.com/watch?v=mcjSFeWC9PE>

SPD Captain Richards begins at 3:40

Deputy Fire Chief Grummons begins at 18:05

Steve Williams - SREC to SUN begins at 23:40

Also, there is a detailed traffic enforcement report in the meeting agenda packet beginning on page 9 located here:

<https://static.spokanecity.org/documents/bcc/committees/public-safety-and-community-health/agendas/2026/07/psch-agenda-2026-07-09.pdf>

On August 18th, during the Urban Experience Committee meeting, Mayor Brown and several other public safety officials made presentations on the fire response. Please view the video here – the Mayor begins at 16:45. <https://vimeo.com/1219388407>

*Please note that the next Public Safety update is September 1st (no August update). This meeting takes place after the CA Agenda Packet deadline, so links will be provided as soon as possible thereafter.

The Office of the Ombudsman provided their annual report at the July 15th legislative session. You can see the presentation here at 15:20. <https://vimeo.com/1210379665>

The After Action Report from the Latah Valley evacuation drill may be reviewed here:

<https://my.spokanecity.org/emergencymanagement/> There is also excellent emergency preparedness information on this site.

I asked Sarah Nuss for a brief summary of the report highlights – here is the information she shared:

- **Evacuating early makes a difference**

One of the biggest lessons from the drill is that leaving early helps everyone. When people evacuate as soon as they receive an alert (rather than waiting until conditions worsen) it reduces congestion, allows emergency vehicles to move more freely, and improves overall community safety.

- **Alerts work best when people are prepared before the emergency**

The drill showed that emergency alerts are only one part of the process. Residents who already knew their evacuation routes, had a plan, and had signed up for Alert Spokane were more confident and able to act more quickly. Preparedness before wildfire season is just as important as the response itself.

- **Every neighborhood has unique challenges**

The exercise reinforced that each wildfire-prone neighborhood has different road networks, traffic patterns, and community needs. That's why these neighborhood-specific evacuation drills are so valuable, they help identify local issues before a real wildfire occurs.

- **Community participation directly improves emergency planning**

Every person who participated helped improve Spokane's wildfire planning. Traffic observations, survey responses, and resident feedback are already being used to refine evacuation plans, public messaging, and future drills. This was more than an exercise; it was an opportunity to shape how the city prepares for future emergencies.

- **Preparedness is a shared responsibility**

Wildfire evacuation isn't something government can do alone. Successful evacuations depend on neighbors helping neighbors, households having a plan, and residents staying informed. Building a wildfire-resilient community is a partnership between emergency responders and the people who live in these neighborhoods.

Here is a link to an E-Ride Guide I received from SPD that was developed by the state's transportation and safety commission: <https://wtsc.wa.gov/wp-content/uploads/2026/01/E-Ride-Guide.html>

The Sheriff's Citizen Advisory Board (CAB) will be meeting on September 8th at 5:30pm at Felts Field to learn about Air 1 and the county's air support unit. The CAB is also welcoming new members so if you are interested in the Sheriff's office and county related public safety topics, visit this link and consider joining the Board. <https://www.spokanecounty.gov/1472/Citizens-Advisory-Review-Board>

The next NSC meeting will be Thursday, October 22 at 6pm. The location is not yet determined.

Please stay in touch – we always enjoy hearing from you!

Elizabeth



NEIGHBORHOOD SAFETY COMMITTEE
MINUTES

Saturday, June 27, 2026 – 10am – 11:15am
Liberty Park Library

Attendees: Elizabeth Goldsmith – Chair – Comstock
Sandy Wicht – Secretary – Comstock
Debra Howard – Manito/Cannon Hill

Elizabeth called the meeting to order at 10:00am.

Elizabeth shared opening comments related to the goals of the meeting, which were to finalize the draft version of the policy and procedure document and generally, to agree on the goals/theme of the committee.

It was requested that for all meeting documents, that acronyms be written out fully and then abbreviated thereafter. The group agreed.

Elizabeth shared a series of important updates with the group on the following topics:

Indian Canyon Road Follow Up

Sheriff's Citizen's Advisory Board (CAB)

<https://www.spokanecounty.gov/1472/Citizens-Advisory-Review-Board>

National Night Out Events

Staffing Updates

C36883 – Street Racing Ordinance

EBikes/EMotos – June 11th

SREC to SUN Migration

Traffic Unit

Traffic Concerns Reporting Checklist – email Elizabeth if you would like an e-copy

Real Time Crime Lab – ALPR

Avista Requests

<https://www.myavista.com/about-us/construction-services/streetlights-and-yard-lights>

Cameras in County Parks

After Action Report – Latah Valley Evacuation Drill
<https://my.spokanecity.org/emergencymanagement/>

Fire Department – Latah Valley
Fire Signs – Bluff/Other Locations
Fire Preparedness Information (see above emergency management link)

Ballot Results – Speaker at CA

Elizabeth will follow up on the status of SPD's review of machine issued citations and the review process.

The policies and procedures document was reviewed and includes minor changes from the prior version:

- Mission and purpose statement shortened
- Participation/voting requirements – discussed and confirmed
- Officer clarification – leaving at 2 for now
- Meeting frequency/dates – minimum of 3 meetings per year (Spring, Summer Fall) – days and times to be varied.

Elizabeth was asked to confirm the policy and procedure document submission and approval process.

The group discussed the committee's goals and theme. Several topics were discussed and the group agreed that pedestrian safety (sidewalks, crossing guards, speed humps) and increased communication (newsletters, emails, print, social) would be the primary themes/goals.

A question was asked about what the specific process is for a resolution that is created by the safety committee. Elizabeth will research. The group agreed that our efforts and therefore, our goals, need to be for things that are actionable, measurable and achievable.

The meeting adjourned at 11:15am.

The next meeting will be Thursday, October 22nd at 6pm. Location TBD.



NEIGHBORHOOD SAFETY COMMITTEE
POLICIES AND PROCEDURES
JUNE, 2026 – DRAFT FOR REVIEW

NOTE: The OLD text is from the current P&P document approved in February, 2026. The NEW text is from June, 2026 and has been approved by the Neighborhood Safety Committee for the Community Assembly's consideration.

OLD:

Mission / Purpose Statement: *The Community Assembly Neighborhood Safety Committee will research issues involving neighborhood safety as directed by the Community Assembly and requested by city departments or committee members, and provide recommendations and resources on these issues to the Community Assembly, the neighborhood councils and the community.*

NEW:

Mission and Purpose

The purpose of the Community Assembly's Neighborhood Safety Committee (NSC) is to be a reliable resource for information and education on matters related to public safety.

Through collective action, the NSC's overarching objective is to have a positive impact on the community by connecting residents to resources and providing accurate, prompt and thorough information both proactively and reactively.

OLD:

Membership: *Committee participation is open to members of neighborhood councils in good standing with the Community Assembly, as well as interested community residents, property owners, and representatives of government agencies, businesses, and private organizations.*

Meeting attendance will be taken in meeting records and the names of individuals attending committee meetings will be recorded according to their city neighborhood council area and listed as either self-identified neighborhood council representative or alternate, or other.

NEW:

Participation

Participation in the NSC is open any member of the public.

OLD:

Voting and Quorum: *A minimum representation from three separate neighborhood councils will constitute a quorum for voting purposes.*

A quorum being present, the text for an official committee action, position statement or recommendation to the Community Assembly will be formulated and agreed to by a majority of all those attending a meeting before the chair proceeds to a vote.

Once the text for an action, statement or recommendation to the Community Assembly is determined, it is then put to a vote of those individuals in attendance who are neighborhood council members. A majority vote passes the recommendation; a tie vote fails. The number of yeas and nays will be included with the text that is passed.

NEW:

Attendance, Voting and Quorum

Meeting attendance will be taken and recorded in the meeting minutes. First and last name, neighborhood, and any relevant role within the City or County will be noted.

There is no minimum requirement for attendance at a prior meeting to cast an official vote.

For the purposes of official voting, a quorum is required, which is defined as representation from three different neighborhoods within the City of Spokane.

In person attendance is not required to cast an official vote. Official votes may be communicated with the Chair directly by phone or email. Proxy votes will not be accepted.

A simple majority vote passes, a tie vote fails. The number of yeas and nays will be recorded in the minutes and with the text in question.

OLD:

Officers and Terms: *The committee may have up to two officers in addition to an elected Chair: Vice-Chair and Secretary. Elections will be in October for a term of one year beginning at the end of the meeting at which the election is held.*

NEW:

Officers and Terms

The NSC may have multiple officers as needed beyond the minimum requirement of two (Chair and Secretary or Vice Chair). Elections will be held in October, with a term of one year, or at a date as determined by the Chair based on the needs of the committee.

OLD:

Meeting Schedule: *The committee meets the last Wednesday of each month, unless otherwise notified. Additional meetings may be called as necessary.*

NEW:

Meeting Schedule

The NSC will meet a minimum of 3 times per year in person, and more frequently as needed in a remote, individual, in person, or small group setting. The NSC meetings may be conducted as part of another larger meeting or event.

OLD:

Reports: *The committee's chair will report once per quarter, or more often, to the Community Assembly.*

NEW:

Reports

The Chair or designee will report to the Community Assembly in writing (as part of the agenda packet or in email form), or verbally, approximately once per quarter, or more often as needed or requested.

Pedestrian, Traffic and Transportation (PeTT) CA Meeting 8/25/26 at 6 pm on Zoom

We could not hold the scheduled PeTT meeting on 8/25/26 due to technical difficulties with Zoom. We will see you next month at the meeting on 9/22/26 at 6 pm on Zoom.

Here are a few updates from our scheduled speakers.

Drew Redman, STA

- The **Fairground Shuttle** runs from SCC, starting Sept. 11 and ends Sept. 20
 - Passengers can get a \$5 off entry coupon from the driver if they intend to pay cash to enter the fair
- Rides are free to a cooling center during extreme heat
- We started a **SEE SAY app** for people to discreetly report poor behavior on buses, graffiti, etc.
- The **Citizen Advisory Committee** has openings if anyone is interested
- September 20 is the start of a service change
 - Route 36 will extend north on Freya just past Francis; this will discontinue an interline with Route 35
 - Minor schedule adjustments will occur on Routes 1, 6, 7, 34, 35, 43, 65, 66, 98, and 124
 - Saturday frequency increased to every 30 minutes on Route 63
 - One extra afternoon bus on Routes 6/66

Cliff Winter, CA liaison to Transportation Commission

His Transportation Commission (TC) Report is in the September CA Agenda. The detailed report has information on the **Liberty Park land bridge** by WSDOT and the **Road-Diet** report; these two items were not on the TC agenda. All other reported items were on the TC agenda.

Abbey Martin, former Manager of Neighborhood Connectivity, recommended PeTT stay tuned to ongoing conversations from Transportation Commission on the Transportation Benefit District (TBD) car tab enforcement and compliance. She was scheduled to talk about this subject at our meeting prior to her resignation.

Our other agenda speakers have been tentatively rescheduled for our September meeting.

Erik Lowe, Spokane Reimagined. Week Without Driving
Paul Kropp. Draft Transportation Chapter Recommendation Vote

We greatly appreciate all the members that waited for the host to join and apologize for the inconvenience.

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The meeting location is wheelchair accessible and equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mLOWmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date

CHHS Board Meeting Minutes

June 3rd, 2026

Roll Call: (4:01 PM)

Board Members: Wes Anderson, Barb Lee, Flor Castañeda, Elaine Mansoor, Karen Ssebanakitta, Ashley Erickson, David Edwards, Leslie Hope, Maura Lammers, Ali Mogaddasi, Joe Ader, George Dahl, Patricia Kienholz, Kristin Larson

City of Spokane Staff: Arielle Anderson, Keri Cederquist, Carlos Plascencia, Lili Navarrete, Jon Klapp, Nicolette Ocheltree, Paradis Pourzanjani, Sebastian Pedinielli

Community Members: N/A

1. March 4, 2025, agenda reviewed, amended and passed:

- Karen Ssebanakitta moved to add a committee membership recommendation to the Action Items on the agenda. David Edwards seconded motion. Motion passed unanimously. Motion to approve amended agenda moved by Kristin Larson, seconded by Karen Ssebanakitta. Passes unanimously.

2. Minutes Approval

- Minutes approval deferred as they were not available at the time of packet review.

3. Public Comment

- David Edwards asked guest attendees if there were any public comments – none.

4. Board Education

- Heather Page provided board education on Capital and Development Projects previously funded. Presentation included summaries of funding amount and project accomplishments/progress updates.

5. Action Items

- Recommendation to advance (to the Mayor) Jeremy Press Taylor's appointment to the CHHS Board. Karen Ssebanakitta provided context on Jeremy's background and interest. Karen moved and Wes Anderson seconded the motion to advance. Motion passed unanimously
- Karen Ssebanakitta provided context on the recommendation to appoint Sarah Spier to the Human Services Committee. Karen Moved and Wes Anderson moved to appoint Sarah. Motion passes unanimously.
- 2026 Heart Development Funding Recommendations were provided by Patricia Kienholz . Patricia gave an overview of the funding available, the review process, and the decision making process. Projects recommended for funding are:

MiA - Mujeres in Action	Casa MiA	1990 E. Devoe Ave	New Construction	\$160,000	87
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Cochran Management, LLC	Great Northern	4747 N. Haven St	New Construction	\$1,900,000	86
Spokane Housing Ventures/Catholic Housing Ventures	Wilton Apartments Rehabilitation	156 S. Browne St	Rehabilitation Leading to New Units	\$450,000	80
Ministry Housing Investment Group	MHIG Apartments I	506 W. Sinto Ave	New Construction	\$641,134	77

- A question was asked relating to the project which applied and did not receive a funding recommendation. Patricia provided context that the Northwest Cooperative Development Center project did not present as close to project-execution-readiness as other projects that applied. Patricia expressed that this project was encouraged to reapply again.
- Karen Ssebanakitta moved and Wes Anderson seconded the motion to approve the funding recommendations as presented

6. Discussion Items

- David Edwards provided context relating to scheduling challenges with the CHHS Board meeting date/time which will conflict with a new meeting schedule adopted by the Spokane City Council. General availability for alternative dates/times were discussed. A follow up will come at a later time, however the July CHHS board meeting will be at the usual time and place.

7. CHHS Director's Report

- Arielle Anderson provided several updates
- Program Manager for CHHS Homeless Services team is being recruited for and will be filled in the coming weeks
- Monitoring of subrecipients is concluding. This process was conducted in tandem with Spokane County which provided significant benefit to both staff, as well as the agencies being monitored.
- HUD's Continuum of Care Notice of Funding was released and is being worked through by staff. The plan is for a local competition to be released sometime the week following this board session.
- HHS staff has been working along with the City's Web team to create a consolidated, public facing resource page for eviction prevention resources.
- David Edwards asked about preparedness for hot weather's impacts on Spokane. Arielle described the importance of utilizing various means to support street outreach team and housing navigation center supports

8. Committee & Partner Update

- Affordable Housing Committee – no additional items following the funding recommendation presentation given earlier
- Human Services Committee – Inclement weather and HHOS funding processes will be coming soon

- Continuum of Care – Joe Ader gave an update on a new stipend policy/rate for participants with lived experience. A few CoC projects de-obligated a portion of their funds due to spending challenges. Two focus areas for CoC subcommittees will be support for seniors and the way to support individuals who have been barred from multiple shelter sites in Spokane.
- Spokane Valley – no rep present
- Veterans – Wes Anderson, no updates
- City Council – Nicholette Ocheltree provided an update on a few upcoming community meetings
- Spokane County – George Dahl, no updates.

9. Closing Announcements

- Next meeting: **July 1st, 2026.**

Adjourn 5:16 PM

CRSB Community Assembly Liaison Report — August 13, 2026

Spokane Climate Resilience and Sustainability Board | Hybrid Meeting | 2:00–5:00 PM

Santiago Rodriguez-Anderson

CRSB Community Assembly Liaison

srodriguezanderson@spokanecity.org

Workshop Items

1. Data Centers

Presenters: Alex Scott, City Administrator; Flavio Coppola, Bloomberg Associates / Climate Mayors

The Board received an introductory workshop on data-center growth and related municipal regulatory considerations. The presentation followed the City of Spokane’s adoption of a one-year data-center permitting moratorium in July 2026. As part of the moratorium, City Council assigned policy and regulatory review to both CRSB and the Planning Commission.

Discussion covered potential impacts on electricity and water demand, utility infrastructure and affordability, land use, noise, emergency response, and local economic benefits. Examples from other jurisdictions included zoning or special-use-permit requirements; disclosure of water and energy use; review of grid reliability, fire, access, and noise impacts; community-benefit agreements; protections against shifting infrastructure costs to residents; and local-hiring provisions.

Additional CRSB workshops are expected during fall 2026, with potential recommendations to City Council and the Mayor anticipated in early 2027.

Reference: City of Spokane CRSB Agenda Packet — Data Centers Introductory Workshop; Climate Mayors, “Governing in a Time of Data Center Growth.”

2. Tree Preservation Ordinance

Presenter: Council Member Dillon

Council Member Dillon presented an updated Tree Preservation Ordinance incorporating suggestions from the Board’s March 12, 2026 discussion. The proposal seeks to preserve trees, enhance Spokane’s urban canopy, provide additional protections for certain trees, and encourage planting and care of trees in public rights-of-way.

The ordinance would amend urban-forestry provisions and establish a new chapter governing trees on private property. Major elements include permit requirements for removal of heritage trees; heritage-tree protection before land disturbance during development; standards for

public-right-of-way pruning, removal, planting, and replacement; and a class 1 civil infraction for violations. It also encourages replacement planting and drought-tolerant species.

For new construction, the ordinance proposes tree-retention incentives through reductions in residential water-service or commercial water-meter charges. Incentives are based on tree size and property size, with additional credit for Ponderosa Pines; each point equals a one-percent charge reduction, up to 50 points.

Reference: City of Spokane CRSB Agenda Packet — Tree Protection Ordinance.

3. Heating, Cooling, Weatherization Draft Ordinance

Presenter: Adam McDaniel

The Board reviewed a draft ordinance to expand cooling, heating, and weatherization services for vulnerable Spokane residents. The proposal would expand eligible uses of the Legal Services, Habitability, and Relocation Fund to support services that improve public health, safety, and housing habitability.

The ordinance aligns with the Spokane Extreme Heat Resilience Plan and Ordinance C36877, establishing a right to cooling. It would authorize use of the fund for cooling, heating, weatherization, program capacity-building, education, and outreach for eligible residents. City Council was scheduled to consider the ordinance on September 2, 2026.

Reference: City of Spokane CRSB Agenda Packet — Heating, Cooling, Weatherization Draft Ordinance; Spokane Extreme Heat Resilience Plan.

4. Proposed Commercial Water Consumption Structure

Presenter: Marlene Feist

Public Works returned to CRSB with its proposed update to the commercial water-consumption rate structure as part of the City's 2027–2028 utility-rate proposals. The proposal is intended to promote lower water use and advances objectives in the Comprehensive Plan, Water System Plan, Sustainability Action Plan, and the City's environmental-stewardship commitments.

Staff expects to place rate ordinances before City Council in September or October 2026, with new rates proposed to take effect January 1, 2027. The Water Department also expects to present proposed Water Conservation Master Plan updates at the September CRSB meeting.

Reference: City of Spokane CRSB Agenda Packet — Proposed Commercial Water Consumption Structure.

Hearing Item

5. CRSB Recommendations to Council for 2027 Legislative Agenda

Presenters: Nicole White; Jon Snyder

The Board held a hearing on Resolution No. 2026-003, establishing CRSB legislative emphasis areas for potential inclusion in the City of Spokane's 2027 State Legislative Agenda. The Board approved the legislative recommendations before the end-of-August deadline for consideration in the City's fall legislative-agenda process.

The approved emphasis areas support state action related to:

- Heat pumps, weatherization, and energy efficiency for underserved communities
- Sidewalk funding and pedestrian infrastructure
- Microgrids and community solar
- Plug-in solar and distributed renewable energy
- Clean-energy economy and workforce development
- Funding for City clean-energy upgrades, including City Hall and the Northeast Community Center

The hearing materials also identified potential amendments concerning municipal clean-energy-upgrade funding, biogenic-waste reduction including composting, the City's Waste-to-Energy Facility and Climate Commitment Act compliance, and participatory-budgeting projects that reduce greenhouse-gas emissions in East Central.

The Community Assembly Liaison entered Community Assembly feedback into the public record. Linda Carroll, Emerson-Garfield's representative, supported the legislative proposals as measures to help moderate and cope with increasing heat and drought associated with global warming. The Minnehaha Neighborhood Council supported the sidewalk-utility and pedestrian-safety goals while urging direct funding and implementation priority for underserved Minnehaha corridors. Its feedback also identified paving unpaved neighborhood roads as a related accessibility, environmental, and climate-resilience priority.

Reference: City of Spokane CRSB Agenda Packet — Resolution No. 2026-003, CRSB Recommendations to Council for 2027 Legislative Agenda.

Adjournment

Next regularly scheduled CRSB meeting: Thursday, September 10, 2026.

Anticipated September item: Proposed updates to the Water Conservation Master Plan.

Report of the Liaison to the Plan Commission

Community Assembly meeting of September 3, 2026

The most important news is that the latest version of the Comprehensive Plan and the Future Land Use Map (FLUM) implementing its recommendations were released in early August. This opened the public comment period, which must close at the date of the Hearing on them. While that date has not yet been set, potential dates discussed at the August 26 Plan Commission meeting range from mid-October to mid-November.

It is vital for Neighborhood Councils to review the FLUM for their neighborhood and the relevant chapters of the Comprehensive Plan, especially Chapter Three Growth Strategy (formerly Land Use; while I have not yet completed reading and commenting on the August version, the comments to the May version of this chapter remain largely valid except that Neighborhood Councils have been added to the bodies to be consulted in GS 2.7). It describes the nine new land use types into which the former nineteen were compressed. Both may be accessed at the PlanSpokane page on the City of Spokane website (input PlanSpokane into your search engine). At this point, the designations are still proposals and public comment may result in modifications.

Recommendations for new land designations appear on the map with bands of different colors; the color key is given on the FLUM. The most important designations for most neighborhoods are

- **Residential Low**, joining the old R1 and R2, allows 6 to 10 dwellings per acre by including middle housing and allows small commercial spaces (although the 2026 Development Code Assessment allows up to 20)
- **Residential High** achieves 15 to 40 dwellings per acre with “larger multi-unit developments (e.g. apartment buildings) alongside more intense middle-housing types” and allows larger commercial and service entities
- **Mixed Use** allows 10 to 45 residential units per acre and combines a wide array of possible uses and development types including non-residential opportunities and services, housing, open spaces, public amenities, and some lighter industrial uses that aid in employment, education, or the creative economy.

Many of the zones proposed for Residential High are located on transit routes, typically running for multiple blocks along the thoroughfare and extending about two blocks into the neighborhood beyond.

After studying the FLUM for their neighborhood, Neighborhood Councils may make recommendations to the Plan Commission. To count as a public comment and therefore be considered as input to the final version of the Comprehensive Plan, the comment must be made in one of three ways:

- on the interactive map by attaching pins
- by email to PlanSpokane@spokanecity.org
- on a comment postcard available at City Hall

Issues important to neighborhoods will vary--residents know their neighborhood best and are in the best position to propose modifications. The recent fire has drawn attention to questions such as evacuation, proximity to fire-prone areas, and density and how they

may combine, such as evacuation through/from a fire-prone zone with added density. Historic preservation may be important as well. If a Neighborhood Council sees a certain issue as especially important, they may also send a copy of the comments to their District Council members. Individual residents are also encouraged to follow these steps, as the interactive map allows the user to zoom to an individual address and make a comment to that address.

My Neighborhood Council held a special meeting to which we invited the entire neighborhood. In the first half of the meeting, Planning Department staff members gave a presentation of the Comp Plan and FLUM. They and non-NC-members then left and in the second half of the meeting Neighborhood Council voting members discussed issues and voted to recommend modifications.

The Planning Department did not respond to the Community Assembly request made in June for greater community involvement in the development of the FLUM. The Plan Commission has yet to discuss the comments on the May version of the Comprehensive Plan made by Community Assembly in July. That calls for Neighborhood Councils to redouble efforts to provide input as the updating process nears its final stage.

Respectfully submitted,

Linda Carroll
Community Assembly Liaison to the Plan Commission

Transportation Benefit District Annual Report 2025



[Pavement Rating - City of Spokane, Washington](#)

**Abigail Martin, Transportation Benefit
District
(TBD) Administrator
2025**

History

Spokane's Transportation Benefit District was formed in 2011 pursuant to a state law that laws local cities to create special districts to help fund transportation infrastructure through local car tab fees. In its enabling legislation, the City Council designated itself as the governing board of the TBD, and shortly thereafter created the Citizens Transportation Advisory Board, which shifted with new legislation in 2024 that established Spokane's Transportation Commission and assumed those duties. The Transportation Commission continues to abide by Chapter 8.16 of the Spokane Municipal Code (SMC) governing the use of TBD funds. Specifically, city law provides the monies are to be used specifically for projects that serve to:

Reduce risk of transportation facility failure and improve safety, decrease travel time, increase daily and peak period trip capacity, improve modal connectivity, and preserve and maintain optimal performance of the infrastructure over time to avoid expensive infrastructure replacement in the future.

- Chapter 8.16.060.B., Spokane Municipal Code

Projects funded by the TBD must be identified in the 6-year Pavement Maintenance Program element of the City's 6-year Comprehensive Street Program. The 6-year Pavement Maintenance Program establishes the work components of the program, including: pothole repair, sub-grade repair, crack sealing, skin patching, thick overlay, grind/overlay, and utility cut patching, in addition to other maintenance programs such as leaf pick-up, snow removal, street sweeping, street grading, restriping, weed control, and pavement maintenance and repair for the City's 760 lane miles of arterial streets and 1,460 lane miles of residential streets.

Over the years the program has chosen to implement projects that benefit residential streets. Pursuant to SMC 8.16.060.A, about 10% of the funds generated by the TBD are directed to implement the pedestrian program of the 6-year Comprehensive Street Program, namely sidewalks.

TBD Board Members

Council President

Betsy Wilkerson

At Large

Council Member	Michael Cathcart	District 1
Council Member	Zack Zappone	District 3
Council Member	Paul Dillon	District 2
Council Member	Kitty Klitzke	District 3
Council Member	Kate Telis	District 2
Council Member	Sarah Dixit	District 1

Council Members Jonathan Bingle (District 1), Shelby Lambdin (District 2), and Lili Navarrette (District 2) also served as Board Members related to their role on the City Council at the time.

2025 Completed Local Access Projects

Project Name	Council District	Work Type	Project Length	Lane Miles	Project Area
Wilding from Standard to Lincoln Et Al	1 - NE	Chip	1.55	3.1	32,953
Queen - Crestline to Stone	1 - NE	Grind	0.12	0.25	2,969
Sinto - Hamilton to Superior	1 - NE	Grind	0.15	0.3	3,555
Chestnut St Et Al	2 - S	Chip	1.84	3.68	33,649
20th/McClellan - Bernard to 19th	2 - S	Grind	0.16	0.33	2,870
Christmas Tree/Rockwood Pine	2 - S	Grind	0.37	0.74	6,550
Magnolia - Pacific to Sprague	2 - S	Grind	0.14	0.28	3,700
Augusta from Monroe to Howard Et Al	3 - NW	Chip	1.33	2.66	23,926
Elm - Central to Francis	3 - NW	Grind	0.25	0.51	4,453
Upton - A to Nettleton	3 - NW	Grin	0.34	0.69	6,050

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Annual fund collection over time

Funds collected 2011	\$522,382.20	
Funds collected 2012	\$2,520,311.82	
Funds collected 2013	\$2,547,688.44	
Funds collected 2014	\$2,786,148.50	\$2,138,222.22
Funds collected 2015	\$2,741,101.64	\$174,033.76
Funds collected 2016	\$2,889,405.93	\$165,949.27
Funds collected 2017	\$2,957,528.89	\$1,071,035.25
Funds collected 2018	\$3,065,198.38	\$17,363.78
Funds collected 2019	\$3,067,544.60	(\$833,527.13)
Funds collected 2020	\$3,350,186.86	\$2,240,884.83
Funds collected 2021	\$3,429,482.95	\$225,352.11
Funds collected 2022	\$3,372,672.17	(\$185,027.70)
Funds collected 2023	\$3,381,612.28	(\$1,752,380.21)
Funds collected 2024	\$3,320,619.64	(\$1,156,859.29)
Funds collected 2025	\$3,186,152.41	\$277,067.36
Total Revenue To Date:	\$43,138,036.71	\$2,382,114.25

Expenditures over time

	<u>2011-2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
Admin	\$18,090.24	\$12,975.86	\$16,595.30	\$21,042.61
Grind & Overlay	\$2,217,286.00	\$1,100,166.90	\$1,427,323.61	\$971,615.27
Chip Seal	\$2,015,184.92	\$535,184.97	\$758,693.92	\$708,628.61
Crack Seal	\$901,295.73	\$532,113.06	\$464,996.07	\$97,469.18
Mirco Overlay/Slurry Seal	\$0.00	\$0.00	\$0.00	\$0.00
Sidewalk	\$739,776.49	\$334,861.20	\$55,847.76	\$38,754.68

Other*	\$346,675.36	\$51,765.89	\$0.00	\$48,983.29
Total:	\$6,238,308.74	\$2,567,067.88	\$2,723,456.66	\$1,886,493.64

	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
Admin	\$19,855.52	\$16,377.46	\$9,127.06	\$9,764.61	\$8,226.73
Grind & Overlay	\$995,665.91	\$1,553,434.65	\$183,315.82	\$1,517,719.15	\$2,386,040.72
Chip Seal	\$1,432,386.41	\$1,165,309.07	\$40,295.01	\$1,612,018.35	\$894,401.04
Crack Seal	\$27,079.54	\$279,524.31	\$145,980.36	\$21,638.74	\$0.00
Mirco Overlay/Slurry Seal	\$0.00	\$0.00	\$0.00	\$0.00	\$180,726.58
Sidewalk	\$294,939.96	\$394,415.48	\$317,620.88	\$42,989.99	\$88,304.80
Other*	\$277,907.26	\$492,010.76	\$412,962.90	\$0.00	\$0.00
Total:	<u>\$3,047,834.60</u>	<u>\$3,901,071.73</u>	<u>\$1,109,302.03</u>	<u>\$3,204,130.84</u>	<u>\$3,557,699.87</u>

	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>Total</u>	<u>%</u>
Admin	\$25,132.15	\$33,288.90	\$5,943.84	\$196,420.28	0.48%
Grind & Overlay	\$4,031,033.62	\$1,821,448.71	\$1,771,166.96	\$19,976,217.32	49.01%
	\$472,764.56	\$2,586,775.68	\$1,082,743.46	\$13,304,386.00	32.64%
	\$0.00	\$0.00	\$0.00	\$2,470,096.99	6.06%
	\$9,511.92	\$0.00	\$0.00	\$190,238.50	0.47%
	\$595,550.24	\$35,965.64	\$49,230.79	\$2,988,257.91	7.33%
	\$0.00	\$0.00	\$0.00	\$1,630,305.46	4.00%
	<u>\$5,133,992.49</u>	<u>\$4,477,478.93</u>	<u>\$2,909,085.05</u>	<u>\$40,755,922.46</u>	100.00%

	<u>Active Project Allocations (original project budget per RES)</u>	<u>Expenditures to Date</u>	<u>Estimated Remaining Obligation</u>	<u>Design Phase (project not bid nor awarded)</u>
2025 Chip Seal	\$1,629,518	\$1,091,354	\$0	\$0 (completed in 2025)
2026 Chip Seal		\$126,009		
2025 Grind & Overlay	\$1,896,123	\$1,766,961	\$102,448	\$0 (completed)

				early 2026, but numbers reflect as of 2025 year end)
2026 Grind & Overlay		\$11,004		
Driscoll/Alberta/Cochran Sidewalks	\$640,000	\$466,102	\$0	(completed)
Haven Sidewalks	\$0	\$0	\$0	(completed)
North Hillyard Sidewalks	\$0	\$49,432	\$40,000	\$905,000 (new sidewalk project 100% funded by TBD- 2024 design with 2025 construction)
Admin cost			\$0	
Total:	<u>\$4,165,641</u>	<u>\$3,510,862</u>	<u>\$142,448</u>	<u>\$905,000</u>

<u>Funds Collected</u>	<u>Funds Spent</u>	<u>Obligations</u>	<u>Funds rolled to 2026</u>
\$43,138,037	\$40,755,922	\$142,448	<u>\$2,239,666</u>

<u>Funds rolled to 2026</u>	<u>Estimated 2026 Rev</u>	<u>2026 Program Recommendation s</u>	<u>Funds rolled to 2027</u>
\$2,239,666	\$3,000,000	\$4,055,000	<u>\$1,184,666</u>

<u>Funds rolled to 2027</u>	<u>Estimated 2026 Rev</u>	<u>2027 Program Recommendation s</u>	<u>Funds rolled to 2028</u>
\$1,184,666	\$3,000,000	\$0	<u>\$4,184,666</u>

	<u>2026</u>	<u>2027</u>
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	<u>Recommendations</u>	<u>Recommendations</u>
Grind & Overlay	\$1,600,000 (need to reduce to \$1.6M for CIP from \$2,636,017M)	
Chip Seal	\$1,550,000 (need to reduce to \$1.5M for CIP from \$1,703,736)	
Crack Seal	\$0	
Infill Sidewalk	\$905,000	
Reconstruction	\$0	
Mirco Overlay	\$0	
Pave Unpaved Roadway	\$0	
New Sidewalk Prog	\$0	
Admin	\$0	
Street Dept Contribution	\$0	
<u>Total:</u>	<u>\$4,055,000</u>	<u>\$0</u>

Geographic layout of last five years of projects by type

Completed Local Access Street Maintenance

UPDATED AS OF FEBRUARY 2025

The information contained within this document is under constant revision as scheduling changes.

Legend

- Reconstruct
- Grind & Overlay
- Chip Seal
- Slurry Seal
- Crack Seal

Printed: 2/27/2025

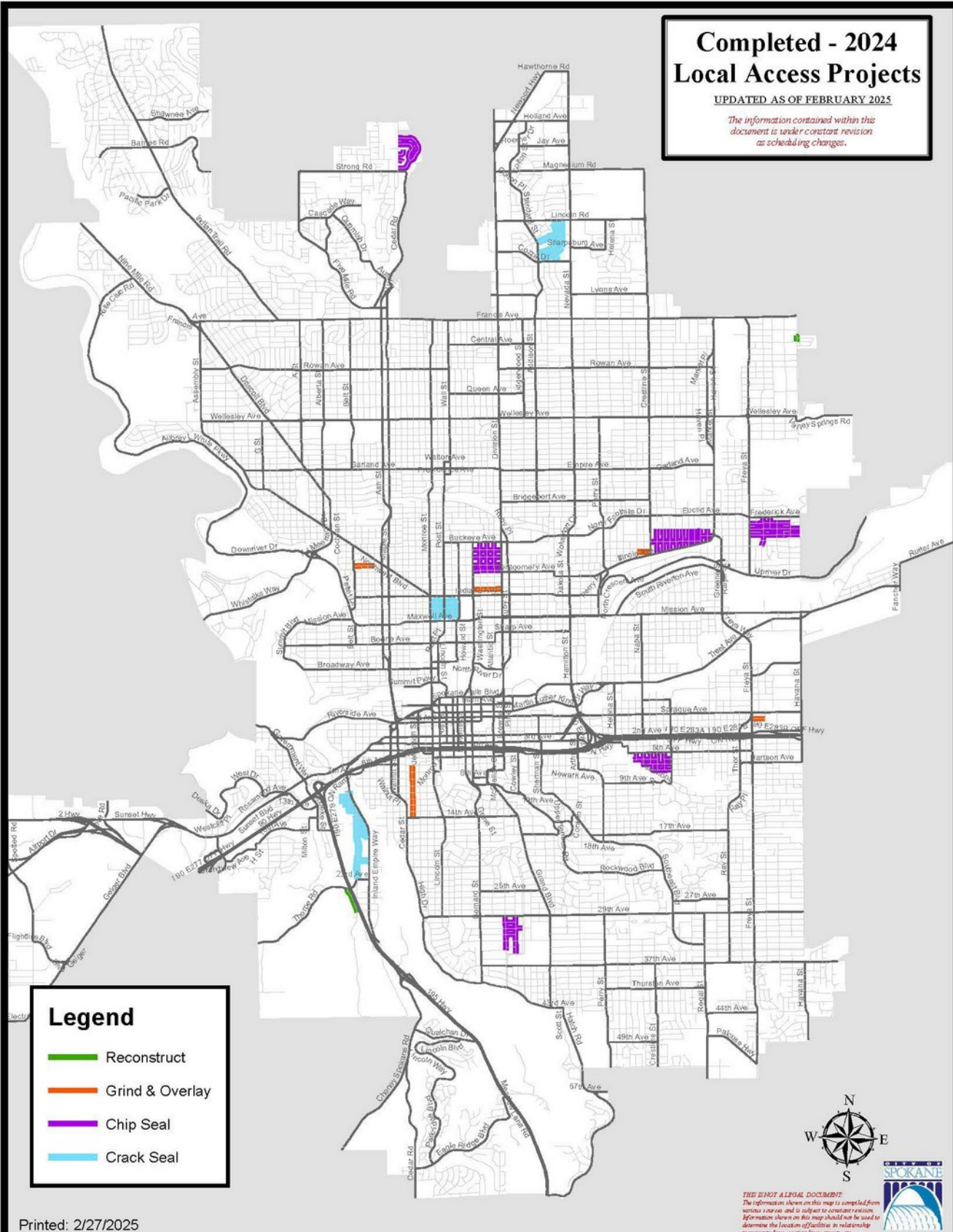


THIS IS NOT A LEGAL DOCUMENT.
The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.

Completed - 2024 Local Access Projects

UPDATED AS OF FEBRUARY 2025

The information contained within this document is under constant revision as scheduling changes.



Legend

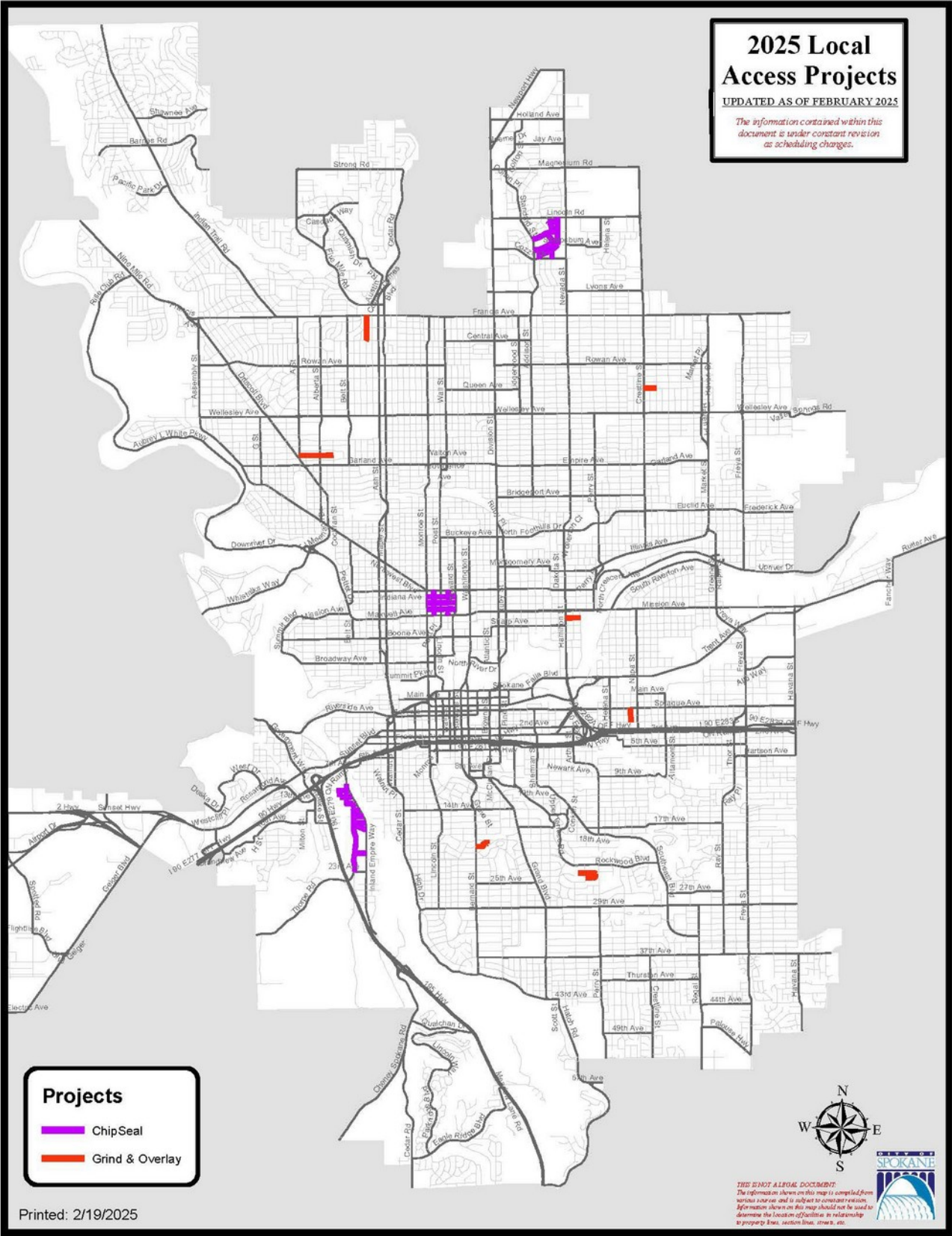
- Reconstruct
- Grind & Overlay
- Chip Seal
- Crack Seal



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The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.

Printed: 2/27/2025

Geographic layout of projects scoped for/underway for 2025





**Special Meeting of the
City of Spokane Park Board Urban
Forestry Tree Committee & Urban Forestry
Citizen Advisory Committee
3:00 p.m. Tuesday June 30, 2026
Katie Sorensen – Urban Forester**

UFTC Committee Members:

- X Lindsey Shaw – Chair
- X Lee Williams
- X Kris Neely

UFCAC Committee Members:

- X Kris Neely - Chair
- X Tim Kohlhauff
- X Guy Gifford
- Cindy Deffe (Absent – Excused)
- Matt Stewart (Absent – Excused)
- Justyce Brant (Absent – Excused)
- X Ben Kappen
- X Logan Callen
- Kathryn Alexander (Absent – Excused)
- X Kelsi Caston
- X Eduardo Castillo

Park staff:

Katie Sorensen

SUMMARY

- No Action was taken on the Heritage Tree Nomination Review – 34 W 18th Ave.
- A monthly staff report was provided by Katie Sorensen.
- Katie Sorensen shared information regarding fire damage at Sekani.
- A joint field trip with UFCAC and UFTC was discussed for August.

The next regularly scheduled UFCAC meeting is 3:00 p.m. Tuesday, August 4, 2026.

The next regularly scheduled UFTC meeting is 4:15 p.m. Tuesday, August 4, 2026.

MINUTES

The meeting was called to order at 3:03 p.m. by Urban Forestry Citizen Advisory committee chair Kris Neely who opened the meeting with introductions.

Public Comment: None.

Action Items: [Heritage Tree Nomination Review – 34 W 18th Ave](#)

Katie Sorensen presented the Heritage Tree Nomination for 34 W 18th Ave. The Catalpa tree was nominated by the property owners. They believe the tree was planted when the neighborhood was first established in 1913 and believe the tree to be 113 years old. It has significant size with a circumference of 158 inches. The property owners said the tree is an example of living history and provides many ecosystem services.

Action on the Heritage Tree Nomination was deferred to the August meeting so committee members can further review the nomination.

Discussion Items:

1. Ceremonies, Appointments, Announcements

- There are two openings on the UFTC committee.

Committee and Reports:

1. Community Assembly – No report.
2. Staff Report – Katie Sorensen
 - Grant Update
 - A seasonal employee was hired to help put scope of work pruning packages together that will be given to pruning contractors.
 - Additional contractors will be added for tree pruning and removals. The bid process is ongoing with a pre-bid meeting taking place last week.
 - All 30 parks within the grant area will have trees pruned by the end of this year.
 - A seasonal employee is helping with education and outreach, providing supplemental watering and water buckets when needed, and providing watering commitment reminders.
 - The Urban Forestry crew continues to remove beetle killed trees with a few more found at Manito, Hamblen, Coeur d' Alene, and Lincoln Parks. These beetle killed trees will be removed over the next few weeks.

- **DAR Never Forget Garden**
 - Urban Forestry is working with the Daughters of the American Revolution (DAR) to plant ornamental flowering cherry trees at Riverfront Park around the Vietnam Memorial. The flowering cherry trees will be planted around the plaza area, and some in raised planters will be in the distance by an overlook.
 - Riverfront Park staff designed the planting plan and Never Forget Garden, which is a flower bed in the same area
 - The DAR group will commit to volunteer days to help weed the area annually.
 - Some funds will be provided by DAR for plant material and hardscape, as well as volunteer labor for installation.
- One seasonal employee was hired for the tree crew, and Urban Forestry is looking for one more.
- Urban Forestry is coordinating a field day in conjunction with Pacific Education Institute, for high school students through the summer 2026 YESS programs. Participants receive high school credit, a stipend for the 100-hour program, and receive hands on skills and learning experiences. They will tour Finch Arboretum, participate in a tree ID workshop, the Urban Forestry crew will show various tree work, they will tour the fire area at Finch Arboretum and talk about fuels reduction and restoration, receive an overview of Urban Forestry for hands on experience, and volunteer at the Arboretum.
- The HVAC system is being updated at Finch Arboretum, and work should be completed soon.

It was asked how planting is coming through the grant. The goal is to plant 250 trees each spring and fall. Currently planting is a little behind with about 200 trees planted each spring and fall. The Lands Council is contracted to do outreach and sign up, and a seasonal employee is also helping to get the word out and putting up signage.

Old Business: None

New Business:

1. Sekani Fire Damage – Katie Sorensen

Katie walked Sekani with Parks, Fire and DNR leadership to observe the fire damage from a recent fire that significantly affected the Northeast and Northwest portion of the site.

The ground was very barren. While it was a devastating and tragic fire event, Katie advised it was a low fire and that the fuels reduction work done last year on the city property likely helped to keep the fire lower and slower and prevent the fire from going into the crowns of the trees. At first look at the site, it appears some trees may survive, as the fire didn't get to the crowns, but the trees are stressed and may now be more susceptible to beetles.

The Washington State Department of Natural Resources (DNR) will do an analysis to learn more about how the tree thinning may have helped. There was also discussion about the DNR monitoring post fire land re-growth.

Urban Forestry will invite Dana Brennan, an entomologist with the DNR, out to the site to see if she can give specific recommendations and will continue to consult with her to protect the trees.

The area will remain closed. The area was scheduled to be closed for parking lot renovation in two weeks anyhow.

The removal of a very small volume of high-risk trees by the trails will be done and Nick Jeffries with the Fire Department is working with the DNR to help drop several risk trees to the ground.

A post fire restoration plan will be worked on, and access and repair work will be done.

The last burn at Sekani was very intense but had good natural regeneration with some seedlings planted. Urban Forestry may put some native overseeding on the area to hold things in place. The Evergreen Mountain Bike Alliance, Spokane Ponderosa and possibly other organizations and volunteers will likely plant seedlings.

Guy Gifford with the DNR noted that criteria to look at regarding soil after a fire is whether it has a high, moderate, or low soil profile. He indicated if you can look under your feet and recognize the burnt material it has a light severity burn on the soil, if can semi recognize the material it has a moderate severity burn on the soil and if can't recognize the material at all or is only ash it has a high severity burn on the soil.

A video to tell the story about Fuels Reduction work, etc. may be made.

Guy Gifford with the DNR noted that treatments to the area in 2000, 2015, and 2025 show long term commitment to management of the area and that the commitment of forest management over 25 years set the area up for success. He would like to see this information shared also if a video is made.

2. Field Trip for August meeting – Katie Sorensen

The committees discussed locations for a possible field trip in August. Katie suggested Polly Judd Park to see the native restoration project being done there. She advised Steve Nittolo with Urban Forestry has done lots of invasive and weed removal. Steve has the Native Plant Society and other groups helping with lots of planting and helping to weed and water the plants. Other possible locations discussed were the Camp Sekani fire area, the Riverfront Park cherry plantings at the Vietnam Memorial and the Riverfront native plant project.

Standing report items:

1. Financial Report - Report not available. Kaite advised the budget is in a good place with no big projects except for the HVAC system at Finch Arboretum which was a planned expense. Some special project funding may potentially be used this fall to do some planting outside of the grant area.

Adjournment: The meeting adjourned at 3:45 p.m.

The next regularly scheduled UFCAC meeting is 3:00 p.m. Tuesday, August 4, 2026.

The next regularly scheduled UFTC meeting is 4:15 p.m. Tuesday, August 4, 2026.



Heritage Tree Nomination Form

Nominator Information

Name: Virginia Lemmex
 Address: 34 W 18th Ave
Spokane, 99203
 Phone: (Day) 425-283-3978
 (Eve) 425-283-3978
 Email Address glemmex@gmail.com

(Property owner must agree to nomination)

Name: Virginia Lemmex
 Address: 34 W 18th Ave.
Spokane 99203
 Phone: (Day) 425-283-3978
 (Eve) 425-283-3978

Property/Tree Owner Information

Designated Neighborhood: Manito/Cannon Hill

Location (Street Address): 34 W 18th Ave

Species of Tree (Common or Botanical Name): Catalpa speciosa

Single/Collection of trees (If Collection, How Many Trees): Single tree

Size: Height (approx.) 60 (feet)

Crown (approx.) measure distance of total spread from one side to other: 50 to 60 (feet)

Circumference (distance around trunk at 4.5 feet from ground): 158 (inches)

Age of Tree (If Known/Estimate): c. 113 yrs

Condition (check all that apply and explain any issues on back of page:

☒

Healthy

☐

Diseased

☐

Pruning/Structural problems

List any historical fact About the Tree (Documented/Estimated)

Was planted during the development of Manito/Cannon Hill neighborhood in 1913

What is most noteworthy about the tree/trees that meets the criteria (check all that apply).

☒

Size

☒

Public

☒

Visibility

☐

Rare Horticultural Value

☒

Aesthetic Qualities

☒

Historical

Explain why you think the tree/trees should be nominated for heritage distinction - use another piece of paper, if necessary. Please include a photograph (black & white or color) and a simple tree location map.

Please see enclosed page.

Submit Nomination Form and Owner's Consent to the Spokane Urban Forestry Program

Spokane Urban Forestry Program • 808 W Spokane Falls Blvd • Spokane, WA 99201 • 509.363.5495

www.spokaneurbanforestry.org

Reasons for Nominating *Catalpa speciosa* for Heritage Distinction

First, the tree has lived through quite a bit of Spokane's growth and development. It was planted c.1913 when our neighborhood was first being established to bring Spokaneites to the Manito Park area. The tree continues to flourish and stands to welcome locals as well as visitors to the Park at the Northwest corner of W18th Ave and Browne St.

The Catalpa is in full view of everyone who drives or walks down the street or is strolling around the Duck Pond. It is stunning when in full bloom- a tree filled with large heart-shaped leaves and fragrant clusters of white, orchid-like flowers. Those who walk by or come to visit the Park often snap a photo and stop to ask, "What kind of tree is this? I've never seen a tree like this before". This tree adds priceless beauty to our street that residents and visitors appreciate and enjoy.

A large tree like this contributes to better air quality, provides shade, shelters birds and squirrels, for example, and helps lower the ambient temperature. In all, a valuable contributor to our health and wellbeing as well as the ecosystem in which we live.

While it may not be a rare tree in the Spokane area, this particular specimen is quite large and is in good health. It is an example of living history—one can only imagine all this tree has witnessed and survived throughout its life.

Thank you for considering our nomination of *Catalpa speciosa* as a Spokane Heritage Tree.

Property Owner Agreement Form

HISTORIC AND HERITAGE TREE PROGRAM

In exchange for the City's designation of the subject tree as a Heritage Tree, the Property Owner agrees to protect, maintain and care for the Heritage Tree located on his or her property. Property Owner agrees to abide by conditions set forth in the City of Spokane Code, Section 12.02.916, particularly:

- A. "A Heritage Tree or collection of trees is retained by the property owner and does not become the property or responsibility of the City – unless the tree(s) are city owned."
- B. "The property owner is responsible for all maintenance and liability issue pertaining to the tree or trees."
- C. Prior to removal of a Heritage Tree, a property owner must notify the Urban Forest Tree Committee/Urban Forest Program. The City **strongly encourages** all Heritage Tree property owners to retain these significant tree(s)
- D. If a property owner removes a heritage Tree or collection of trees, the plaque or identification marker shall be returned to the Urban Forest Program.

Property Owner understands that sponsorships or assistance for care of the tree may be available from the City's Urban Forestry Program. In addition, if the Property Owner may want any advice, it can be offered at no cost by the City Urban Forestry Program (509.363.5495).

Property Owner as owner of the Catalpa speciosa (species) tree now being considered for this distinction, hereby consent to its being designated a Heritage Tree by the Urban Forestry Committee of Spokane, Washington.

Tree Location (Address, Tax Lot): 34 W. 18th ave Spokane 99203

Signed: Virginia Hemmex, Property Owner

Date: 5/22/26

Submitted by Urban Forestry Tree Committee: _____ (Date)

Approved by Urban Forestry Program: _____ (Date)

Approved by Director, Parks and Recreation: _____ (Date)

Filed with Urban Forestry Program and Website: _____ (Date)

Submit Nomination Form and Owner's Consent to the Spokane Urban Forestry Program

Spokane Urban Forestry Program • 808 W Spokane Falls Blvd • Spokane, WA 99201 • 509.363.5495

www.spokaneurbanforestry.org

