

**Spokane Neighborhoods Community Assembly**

**“Provide a vehicle to empower Neighborhood Councils’ participation in government.”**



Meeting Agenda for Thursday, April 2, 2026  
 5:30 to 7:30 p.m., Shadle Park Library  
 Proposed Agenda Subject to Change



Please review previous month’s minutes:  
 \*Community Assembly Minutes: March 5, 2026

**Administrative**

<u>Agenda Item</u>	<u>Time</u>	<u>Action</u>	<u>Page</u>
1. Permission to record meeting .....	1 min (5:30)	Intro	-
2. Introductions (Facilitator) .....	2 min (5:31)	Intro	-
3. Proposed Agenda (Facilitator).....	2 min (5:33)	Approve	1
• Including Core Values, Purpose, Rules of Order .....			2
4. Approve/Amend Minutes (Facilitator).....	5 min (5:35)	Approve	5
5. Admin Committee Action Items (Luke Tolley).....	5 min (5:40)	Oral Report	-

**Updates/Announcements**

6. Up to 3 min per sign-up .....	15 min (5:45)	Oral Reports	-
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**Agenda Items**

7. City Council Update (CP Betsy Wilkerson) .....	10 min (6:00)	Oral Report	-
8. ONS Update (Heather Hamlin) .....	5 min (6:10)	Oral Report	-
9. Together Spokane Update (Nick Hamad).....	30 min (6:15)	Presentation	13
10. City of Spokane Planning Preferred Growth Alternative (Spencer Gardner) ....	20 min (6:45)	Presentation	49
11. Committee P&P Guidance (Paul Kropp).....	5 min (7:05)	Oral Report	65
12. Other Committee Reports .....	20 min (7:10)	Oral Reports	-
a. BSN (Tina Luerssen) .....	5 min	Oral Report	-
b. Budget (Laura Johnson).....	5 min	Oral Report	-
c. Additional Reports .....	10 min	Oral Reports	-
13. Actionable Items Review/Future Considerations (Luke Tolley).....	5 min (7:30)	Oral Report	-

**Other Written Reports**

*Committee Reports, Agendas, Minutes, etc.*

• Administrative Committee .....	67
• Budget Committee .....	70
• Building Stronger Neighborhoods Committee (BSN).....	73
• Communications Committee .....	
• Community Assembly/Community Development Committee (CA/CD) .....	(did not meet in March)
• Land Use Committee.....	(did not meet in March)
• Liaison Committee .....	74
• Neighborhood Safety Committee.....	
• Neighborhood Work Group.....	(did not meet in March)
• Policies and Procedures Committee (P&P).....	
• Pedestrian, Traffic, and Transportation Committee (PeTT).....	75

*Liaisons and CA Representation on Outside Boards and Committees Reports (Liaison Committee)*

• Community Housing and Human Services (CHHS) Liaison Report.....	77
• Climate Resilience Sustainability Liaison Report .....	
• Design Review Board Liaison Report.....	(did not meet in March)
• Housing Action Subcommittee Liaison Report .....	
• Plan Commission Liaison Report.....	
• Transportation Commission Liaison Report.....	83
• Urban Forestry-Citizen Advisory Committee Liaison Report.....	

**\*\* IF YOU CAN’T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE! \*\***

# Community Assembly Core Values and Purpose

## ***CORE PURPOSE:***

Provide a vehicle to empower neighborhood councils' participation in government.

## ***BHAG (Big Hairy Audacious Goal):***

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

## ***CORE VALUES:***

- **Common Good:** Working towards mutual solutions based on diverse and unique perspectives.
- **Alignment:** Bringing together the independent neighborhood councils to act collectively.
- **Initiative:** Being proactive in taking timely, practical action.
- **Balance of Power:** Being a transparent, representative body giving power to citizens' voices.

## ***VIVID DESCRIPTION:***

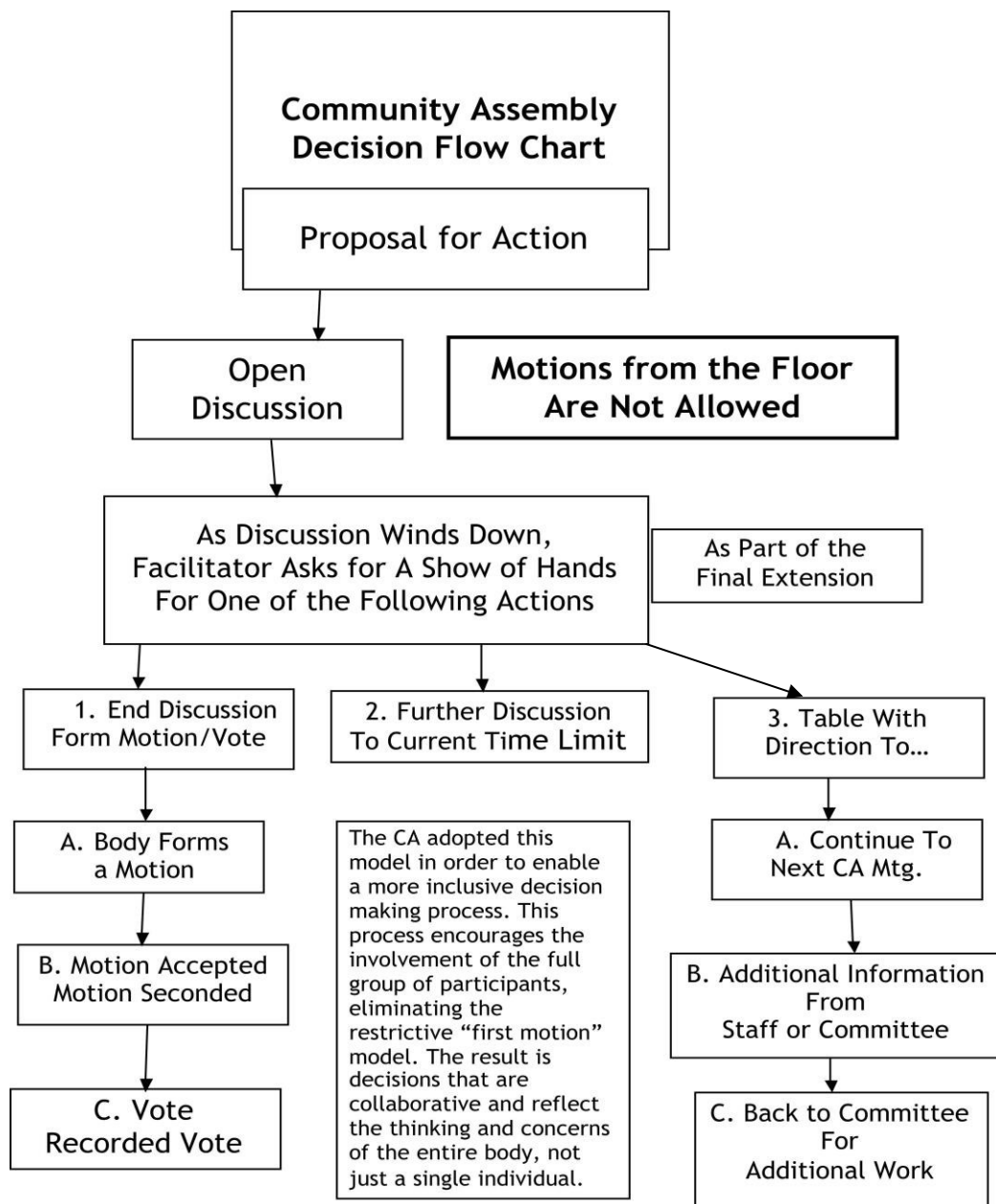
The Community Assembly fulfils its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.

## **Presentation and decision-making process:**

1. To speak at a meeting, a person must be recognized by the facilitator. Only one person can be recognized at a time. Each speaker has two minutes. When all who wish to speak have been allowed their time, the rotation may begin again.
2. When a proposal for action is made, open discussion shall occur before a motion is formed by the group.
3. Presentation timetable protocol
  - a) When a presenter has one minute left in the time allotted, the facilitator shall raise a yellow card and give a verbal notice.
  - b) Should any representative wish to extend the time of the presentation or comment/question period, they may make a motion to extend the time by five (5) minutes.
  - c) An immediate call shall be made for a show of hands in support of the extension of time. With a simple majority (50% plus 1) concurring, the time shall be reset by the amount of time requested.
  - d) Extensions shall be limited to two (2) or until a request fails to show a simple majority approval.
  - e) When the allotted time has expired, a red card and verbal notice shall be given.
  - f) As part of a final time extension request, the facilitator shall request a show of hands by the representatives to indicate which of the following actions the group wants to take:
    - o End discussion and move into forming the motion and voting,
    - o Further discussion,
    - o Table discussion with direction,
    - o Request time to continue discussion at next CA meeting,
    - o Request additional information from staff or CA committee, or
    - o Send back to the appropriate CA committee for additional work.



## Community Assembly Draft Minutes

Prepared by: Amber Groe, Office of Neighborhood Services

March 5, 2026, in-person at Shadle Park Library

Meeting called to order at 5:30 p.m. by Luke Tolley

### ATTENDANCE:

AFFILIATION	CA REP/CA ALT REP	ADDITIONAL GUESTS
Audubon-Downriver	Fran Papenleur	
Balboa South Indian Trail	-----	
Bemiss	Luke Tolley	Jarrel Cooler, Kathryn Alexander
Browne's Addition	Ryan Jerman	
Chief Garry Park	Krista Anderson	
Cliff/Cannon	Jake Walters	Scott Mills
Comstock	Sandy Wicht	Elizabeth Goldsmith
East Central	Debby Ryan	
Emerson-Garfield	Linda Carroll	
Five Mile Prairie	Robert Churchill	
Grandview-Thorpe	Tina Luerssen	Molly Hoback
Hillyard	Laura Johnson	Jeff Braunschweig
Latah/Hangman	Stephanie Watson	Duane Huesers, Eme Ray
Lincoln Heights	Carol Tomsic	Shawn Terjeson
Logan	Barbara Ann Bonner	
Manito-Cannon Hill	Mary Winkes	Fernando Diaz
Minnehaha	-----	
Nevada Heights	Hilary Michaelowicz	
North Hill	Todd Simmons	
North Indian Trail	Dan Knechtel	Rhett Redshaw
Northwest	Gail Cropper	
Peaceful Valley	Kathy Thamm	
Riverside	Jennifer Stalwick	
Rockwood	Bill Doley	
Shiloh Hills	Cliff Winger	
Southgate	Andy Hoye	Paul Kropp
West Central	Emily Gwinn	
West Hills	Maggie Thornton	Stu Lee
Whitman	Charles Hansen	
City of Spokane		Amber Groe (ONS), Betsy Wilkerson (City Council President), Jacobbe Byrd (City Council Director)
Presenting Organizations		Lois Bollenback (Spokane Regional Transportation Council), Johnny Edmundson (Growing Neighbors)

### ADMINISTRATIVE:

**1. Approve Meeting Recording:** Robert Churchill moved; Dan Knechtel seconded. Motion passes. 21-approve, 0-abstain, 0-deney.

## **2. Introductions**

**3. Approve Amended Agenda:** Robert Churchill moved; Cliff Winger seconded. Motion passes. 23-approve, 0-abstain, 0-deney.

- **Amendment:** Move the Budget Committee report to 6b. on the agenda.

**4. Approve Minutes:** Barbara Ann Bonner moved; Debby Ryan seconded. Motion passes. 23-approve, 0-abstain, 0-deney.

- January minutes will be tabled for approval at the April meeting.

## **5. Admin Committee Action Items**

- Luke Tolley: Two appointments that were approved at last month's meeting were submitted. The Land Use Committee document was submitted. The CA/CD request was submitted.

## **UPDATES/ ANNOUNCEMENTS:**

### **6. Updates/Announcements**

- Maggie Thornton: Big topic in the West Hills neighborhood currently is a development on the corner of Sunset and Government Way. The development is St. Agnes Haven, a partnership between Catholic Charities and Frontier Behavioral Health. Some questions have come up from West Hills neighbors on whether or not the development is violating the Scattered Site Ordinance. The neighborhood is working alongside City Council and staff to better understand how developments follow the City ordinances.
- Robert Churchill: Wanted to make other neighborhoods aware that there were some incidents of people are going through the Five Mile Neighborhood and knocking on resident's doors midday asking to use internet.

## **AGENDA ITEMS:**

### **6b. Budget Committee (Laura Johnson)**

- If you need to use the Community Engagement Grant (CEG) funds for any early spring event, like a spring clean-up, please be sure to sign up for the earliest training so that you can get your application in, in time .
  - You are encouraged to attend the upcoming workshop: Neighborhood Equipment and How to Use It! On Saturday, April 18, 10 - 11 am @ N. Foothills Dr. Storage Unit. Please RSVP for the workshop by April 10 at <https://tinyurl.com/SpringLearningSeries26> so we can plan accordingly.
- If your neighborhood council (NC) decides to use the CEG for the Neighborhoods USA (NUSA) Conference, there will be a requirement for an oral or written report after the event. More information about NUSA in the Building Stronger Neighborhoods committee report section of the minutes.
- The Budget Committee updated the CEG policies to allow NCs to use funds to pay to rent a location for meetings if there are no other free options in their neighborhood. This is an exemption for NCs who do not have any other option for locations to meet and must be pre-approved.

- 2026 Community Engagement (CE) Grant Trainings are scheduled for the following dates. Please RSVP to Gabby Ryan, [gryan@spokanecity.org](mailto:gryan@spokanecity.org). CE Grant applications due by Sunday, June 14, 2026.
  - Monday, March 16, 5:30–6:30 p.m. (Virtual)
  - Wednesday, April 1, 5:30–6:30 p.m. (Virtual)
  - Wednesday, April 22, 5:30–6:30 p.m. (Virtual)
  - Saturday, June 6, 10:30–11:30 a.m. (In-person)

## 7. City Council Update (Council President [CP] Wilkerson)

- City Council voted to approve [ORD C36738](#) which changes the day of the regular City Council legislative session from Mondays to Wednesdays and amend Spokane Municipal Code. If you would like more information, you can reach out to Giacobbe Byrd ([gbyrd@spokanecity.org](mailto:gbyrd@spokanecity.org)).
- The updated schedule for City Council, which begins in July will be:
  - Committees will meet on Tuesdays at noon in Council Chambers (and online).
  - Agenda review will take place on Tuesdays at 3:30 p.m. in Council Chambers (and online).
  - Legislative session will take place on Wednesdays at 6 p.m. in Council Chambers (and online).
- CP Wilkerson noted that time for public comments have not been cut. This was a priority for City Council members.
- CP attended a joint meeting with Spokane County and the Airport Board recently focused on PFAS in the west plains. There was an order from the Department of Ecology that came out and we are working together on how to move forward and meet that order. Some decisions about what water will be provided to the residents in the interim were discussed.
- The City of Spokane is moving forward with creating its own 911 call center. By September, the City will be receiving our own 911 calls, subject to equipment arriving on time.
- On April 1, there will be a Regional Council of Governments Meeting (public meeting) The meeting will take place from 8:30am-10:30am (8:00am doors open) at CenterPlace Regional Event Center. A potential agenda topic will be the Safe and Healthy Task Force.
- City Council passed ORD C36846 related to Immigration and Custom and Enforcement (ICE). CP Wilkerson clarified that the Spokane Police Department (SPD) will not be assisting or interfering with ICE work. A brief explanation of the ordinances was provided. City Council is not trying to go against federal laws, simply trying to protect residents.
- City Council voted on ORD C36820, related to kratom. An herbal drug sold over the counter that is being used locally by youth. The ordinance does not ban the use of it. It simply cannot be sold within the City of Spokane limits. Related, Spokane Valley's Council voted on Tuesday evening to ban the sale of kratom in Spokane Valley.
- Budgets are tight. City Council received recent presentation requests from the Library, Spokane Transit Authority (STA), and Spokane Public Schools (SPS) requesting funding. There is future potential of a request for a Safe and Healthy Spokane tax.
- District 3 Town Hall is scheduled for Thursday, March 26 from 5:00 – 6:00 pm at the NW Museum of Arts and Culture, Auditorium (2316 W 1st Ave #100, Spokane, WA 99201). The primary topic of the town hall will be sidewalks.
- Robert Churchill: Compliments to the Chief of Police for safe practices over the last year related to officer involved shootings.
- Elizabeth Goldsmith: Question about the status of the Waste to Energy Facility (WTE).

- CP Wilkerson: Because of changes under the Climate Commitment Act that was passed two-years ago, the City of Spokane was going to be fined by Ecology or have to transport waste to a landfill. We've worked with the legislature to get 4-year extension to either come up with an alternative or new technology to continue to make the Waste to Energy Facility a viable solution for waste removal.
- Move to extend discussion by 5 minutes, first extension. Tina Luerssen motioned; Jake Walters seconded. Motion passes: 25- approve, 0- deny, 0- abstain.
- Carol Tomsic: Thank you for the ICE related ordinances and kratom related ordinances.
- Dan Knechtel: Mayor Brown recently attended North Indian Trail NC meeting and mentioned the possibility about departments loaning funds to and from each other. Can you share more about that?
  - CP Wilkerson: These are called S.I.P. loans (Spokane Investment Pool). We charge interest on these to make money through this process.
- Luke Tolley: Have neighborhoods who meet on Wednesdays been engaged?
  - Amber Groe: City Council members have been talking with their neighborhood councils about it at recent meetings and requesting feedback. Also went out in the February ONS News You Can News Newsletter and shared by ONS liaisons at meetings.

## 8. ONS Update (Amber Groe)

- Two ONS programs launched on March 2:
  - City of Spokane homeowners can receive a FREE motion detecting, solar light to illuminate the darkened areas around their home for safety. Interested homeowners can visit <https://tinyurl.com/SpokaneLights> to request a light. Once approved, pick up will take place at City Hall (808 W Spokane Falls Blvd.) Available while supplies last. About 2,000 lights were requested in the first three days of the program. Lights are still available, there may be a delay between when you request and when you are notified to pick up the light.
  - Disposal Passes cover \$30 in disposal fees at the Waste to Energy Facility and are available to City of Spokane residents in person at the Spokane 3-1-1 counter at City Hall or online at: <https://tinyurl.com/DisposalPass>. Residents can request one disposal pass every 30 days, while funds are available.
    - Fall passes will be printed and handed out to NCs at the July CA meeting.
- Move to extend discussion by 5 minutes, first extension. Krista Anderson motioned, Carol Tomsic seconded. Motion passes: 25- approve, 0- deny, 0- abstain.
- ONS will be transitioning NC WordPress websites to a new template this year. Information currently published on WordPress webpages will be transitioned as long as it is not incorrect information (outdated City Council, Mayor, etc.). Neighborhoods will be transitioned in a staggered timeline – not all at once. Once ONS has fully transitioned your webpage, we will reach out and share the updated WordPress handbook. All websites should be transitioned to the new template by September. Three example websites include: [Shiloh Hills](#), [Latah-Hangman](#), and [Five Mile Prairie](#).

## 9. Spokane Regional Transportation Council (SRTC) (Lois Bollenback)

- SRTC was established by the federal government in regions that are growing to ensure that different transportation related entities are working together.
- The [SRTC board meets monthly](#) and talk about transportation issues, decide on priorities, manage transportation performance measures, and more.

- Completed Planning Activities Include: Horizon 2050 – Long-range Plan, Regional Safety Action Plan, Smart Mobility Plan, Resiliency Plan, Division Connects, and Upcoming Activities Include: Regional Truck Parking, Funding, ITS Architecture, I-90+.
- SRTC helps to identify where gaps might be and how to advocate for changes.
- A Bridge Condition Report was shared [can be found on page 4 of the PowerPoint Presentation].
- Latah Bridge matters to this community, but it has a lot of competition for funding. About 40,000 bridges across the country are in competition for similar project funding.
- One of the questions that is being explored is, how does the City rehab the Latah bridge so that we can continue to use it fully for a life extension of ~50 years. Weight restrictions would be lifted, upgrades to mobility and safety would be made.
- The rendering of the bridge design is available in the presentation on slide 6.
- Overview of funding opportunities and challenges were presented.
- Transportation usually operates under 5 year acts. Currently coming to the close of current act.
- SRTC is hopeful that the projects within the current act list, will move forward, but there is always uncertainty in this process.
- Move to extend discussion by 5 minutes, first extension. Barbara Ann Bonner motioned, Andy Hoyer seconded. Motion passes: 25- approve, 0- deny, 0- abstain.
- Latah Bridge is identified as one of the highest priorities regionally.
- Stu Lee: When the bridge is under construction will it be closed completely? Lois can't answer the question; it would be a question for City staff/engineers. There is always a plan for traffic mitigation and planning during construction.
- Discussion about bridge inspection ensued.
- Dan Knechtel: We have a lot of development that is impacting transportation in and around our neighborhood. Sometimes it feels like the groups working on the projects aren't talking to each other. Can I reach out to you to possibly help with that? Lois: Yes.

#### 10. Growing Neighbors (Johnny Edmundson)

- We started in this area [Shadle] and now work across the City and even in the County.
- You're invited to participate in our upcoming [Garden Connections event](#) on Saturday, March 21 from 10 – 11 am at your local gardens. After the garden visits, we will host a seed sharing meet up at Shadle Park Library 11:30 am.
- Discussion about Parks Department partnership ensued.
- Growing Neighbors has a composting program. We recently partnered with Washington State University (WSU) Extension to place composting stations across the City. Ideally, everyone would be able to compost locally. Starting a pilot composting program at Garfield Elementary.
- Andy Hoyer: are public gardens fenced to protect theft of produce?
  - Johnny: We're trying to keep them as open as possible so people want to come in. Have not had any trouble with theft or vandalism.
- Growing Neighbors hosts farmers market booths to give away produce. We just ask that folks can give what they can.
- Krista Anderson: how do you determine locations for gardens?
  - Johnny: it's very organic. It's often people who offer up space and are interested.
- Carol Tomsic: Do you offer lessons on how to garden?
  - Johnny: yes, I offer a lot of onsite consulting. We also encourage communal gardening- built a team of people to garden with.
- Our hope is to equip neighborhood councils and other community groups to build teams and make community gardens possible.

- Mary Winkes: Do you work with the culinary programs at community colleges?
  - Johnny: We have some connections but would love any connections you have.
- Other programs available: little free pantry program, workshops and demonstrations, community events, and more!

#### **OTHER COMMITTEE REPORTS:**

##### **11. Urban Forestry- CAC Liaison Report (Kathryn Alexander)**

- Invitation to attend and upcoming free workshop: March 28 from 10 a.m. – noon at Finch Arboretum. The workshop is focused on pine beetles. If you have pine trees you should participate. Urban Forestry is taking down about 400 trees, unfortunately due to beetle issues.
- Urban Forestry is designating an English Oak as a Heritage Tree at St. John's Episcopal. If you are interested in attending a visit to go see the tree, contact Kathryn at [kathrynalexander2017@gmail.com](mailto:kathrynalexander2017@gmail.com). There is no current date and time. Details are being worked on.
- Arbor day is last day in April. Look out for local events
- In the state house, there is no funding allocated for the Community Urban Forrestr program. That is not true in the state senate. That means that there is an opportunity for people to provide input and comments (this is the time to do it- very important). [HB2267](#) was referenced. If you need more information, contact Kathryn.
- Urban Forestry has used recent funding for maintenance. We are trying to manage money as best as we can, but the more funding the better.
- In 2022, the state required the city reduce green waste to landfill (aka food waste). Please do your best to limit disposing of food waste in brown bins. Kathryn shared some topics about reducing food waste, including using biodegradable bags to put food waste in the green bin to keep your green bin tidy. Right now, most of our wet food waste is going into the brown bin and it can't be burned at the WTE.
- Johnny Edmundson: Recommended [Bokashi method](#) of composting, where you can compost most all food waste.
- You're invited to attend a film screening and Q&A event at the Magic Lantern on April 21 at 5:30 p.m. The film is [Regenerating Life](#). Tickets are \$25.

##### **12. Transportation Commission Liaison Report (Cliff Winger)**

- Cliff provided a handout to CA reps which included information about traffic calming updates.
- A reminder for neighborhoods to submit traffic calming concerns and feedback on the 2022 DOWL list of projects by March 31, 2026 to the City's 311 team (call or [online](#)). This is the priority deadline for feedback to be considered for the upcoming funding cycle. Feedback submitted to 311 after March 31 will be considered for the next cycle of traffic calming projects which would not be implemented until 2030.
- The [City's Traffic Calming website](#) was updated to include a breakdown of the status of traffic calming projects for cycle 15. There are three lists available: 1. Recommended for consideration 2. Funded 3. Not currently being considered.
- Thank you to Cliff for his work on requesting these status lists and to the City for this quick and thorough response.
- See Cliff's handout for contacts related to traffic and student safety.
- Mary: suggestion to request Abbey to present at next month's meeting.
  - Luke added it as an action items for follow up.

### 13. Additional Reports (Committee Chairs) –

- **Admin (Luke Tolley):** Presented a template for CA Committees to use to share information and/or meeting minutes in the CA packets. The outline can be found on page 29 of the agenda packet. It will also be sent out with the March CA minutes and posted on the [City's Community Assembly webpage](#) under "Items of Interest". Standardizing reports will help limit lengthy agenda packets in the future and organizing information so that it is consistent. The template is a suggestion and not a requirement.
- **Building Stronger Neighborhoods (BSN) (Tina Luerssen):** Committee goals were reviewed and approved at the most recent meeting. You can find them on the [Committee webpage](#). [Neighborhoods USA \(NUSA\)](#) is an annual conference for neighborhood council-like groups to gather together and learn about prospering organizations. It's like the Neighborhood Summit, but it's a national conference and spans two days. The Budget Committee has approved that neighborhood councils may use Community Engagement Grant funding to pay for members to attend. Tina and others have attended NUSA before and recommended for neighborhoods to consider sponsoring a member. This year's conference is scheduled for May 28 – 29 and completely virtual. The early bird [registration](#) priced at \$125/person ends April 30. In March, BSN hosted their first workshop of the Spring Learning Series- CA 101. A recording will be available soon. The next workshop is on Saturday, March 21 from 10 – 11 am at the Shadle Park Library. The workshop is "Neighborhood Translation and Cultural Access Services Language" by Jael Stebbins and Council Member Sara Dixit. The final workshop is in April on Saturday, April 18 from 10 -11 am at the N. Foothills Dr. Storage Unit. It is titled Neighborhood Equipment and How to Use It. The April workshop will be a hands-on exploration of CA and NC equipment. Please [RSVP for upcoming workshops](#).
- **Community Assembly/ Community Development (CA/CD) (Andy Hoyer):** 2025 projects are beginning to roll out soon. Delays on funding from the federal government have impacted the project timelines and implementation. The Community Housing and Human Services (CHHS) board will be announcing a final decision on 2026 CDBG funding soon. Andy provided follow up on the vote from last meeting and which projects are moving forward in the selection process. More information will be shared by the CHHS board next week.
- **Land Use Committee (LUC) (Mary Winkes):** No meeting in March. Instead, several members of the committee have volunteered to review the transportation chapter of the [Comprehensive Plan](#) which will be discussed at the regular April LUC meeting. LUC has finished their update to committee policies and procedures and goals for this year. They can be found on the [Committee webpage](#). Mary is working on a roster of official representatives who can vote at the LUC meetings, as listed in the LUC bylaws.
- **Neighborhood Workgroup (Mary Winkes):** At the most recent meeting, it was requested that neighborhood councils be better represented in the [Neighborhood Chapter](#) of the Comprehensive Chapter. City Council will review the suggested changes submitted by the CA subcommittees. Mary's believes that as a result of the conversation at the most recent Neighborhood Workgroup meeting, City Council members will review and vote on the draft Comprehensive Chapters individually instead of all together. City Council will have the CA parking resolution on their [Urban Experience Committee](#) agenda on Monday, March 16 at noon. Mary encouraged NCs and CA reps to testify at the committee meeting. Mary is also working with Giacobbe to publish an agenda prior to the workgroup meetings in the future.
- **Linda Carrol:** Provided a clarification about previous misinformation provided about the Department of Commerce.

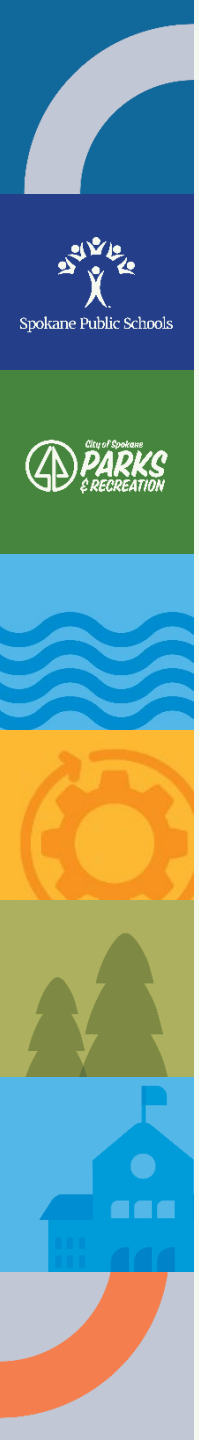
- Andy: Shared gratitude to Mary and LUC on behalf of the CA for continuing to steward the parking resolution. Discussion ensued about the follow up from the initial resolution submission.
- Luke: PnP committee and Admin committee are working together to standardize a procedure for CA committees to regularly update PnPs.

**14. Actionable Items Review/ Future Considerations (Luke Tolley)**

- Luke will invite Abbey Martin to present at the April meeting.
- Mentioned that Nick Hamad is interested in presenting next month.
- Next month will also feature a ballot on behalf of the Safety Committee.

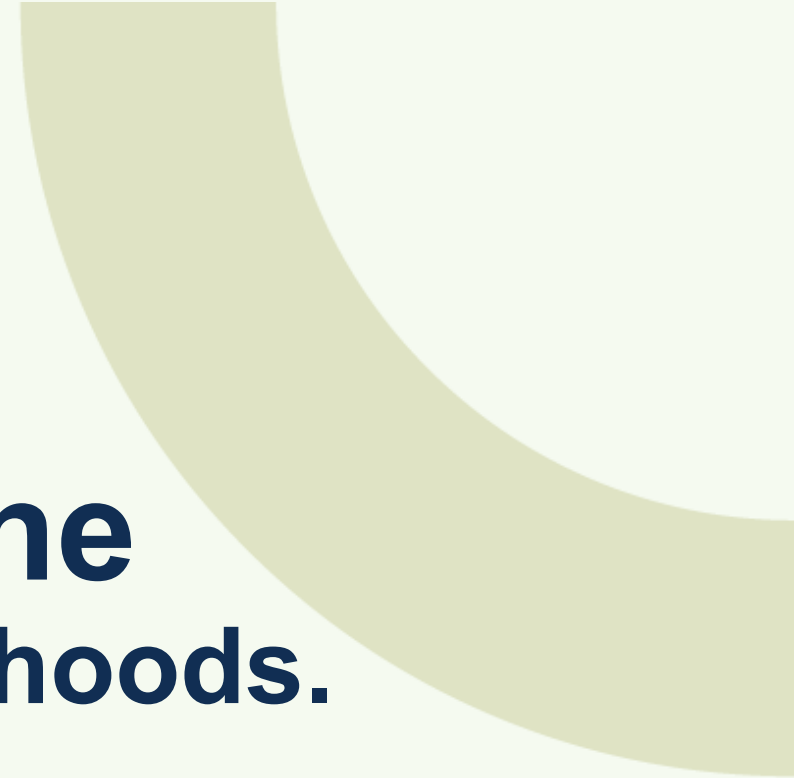
General approval to end the meeting. No formal vote was taken.

***Meeting adjourned at 7:22PM. Next meeting will be held Thursday April 2.***



# **Together Spokane Parks. Schools. Neighborhoods.**

**Park Capital Project Prioritization Framework &  
2026 Park Capital Project List**





Spokane Public Schools



THANK YOU  
SP

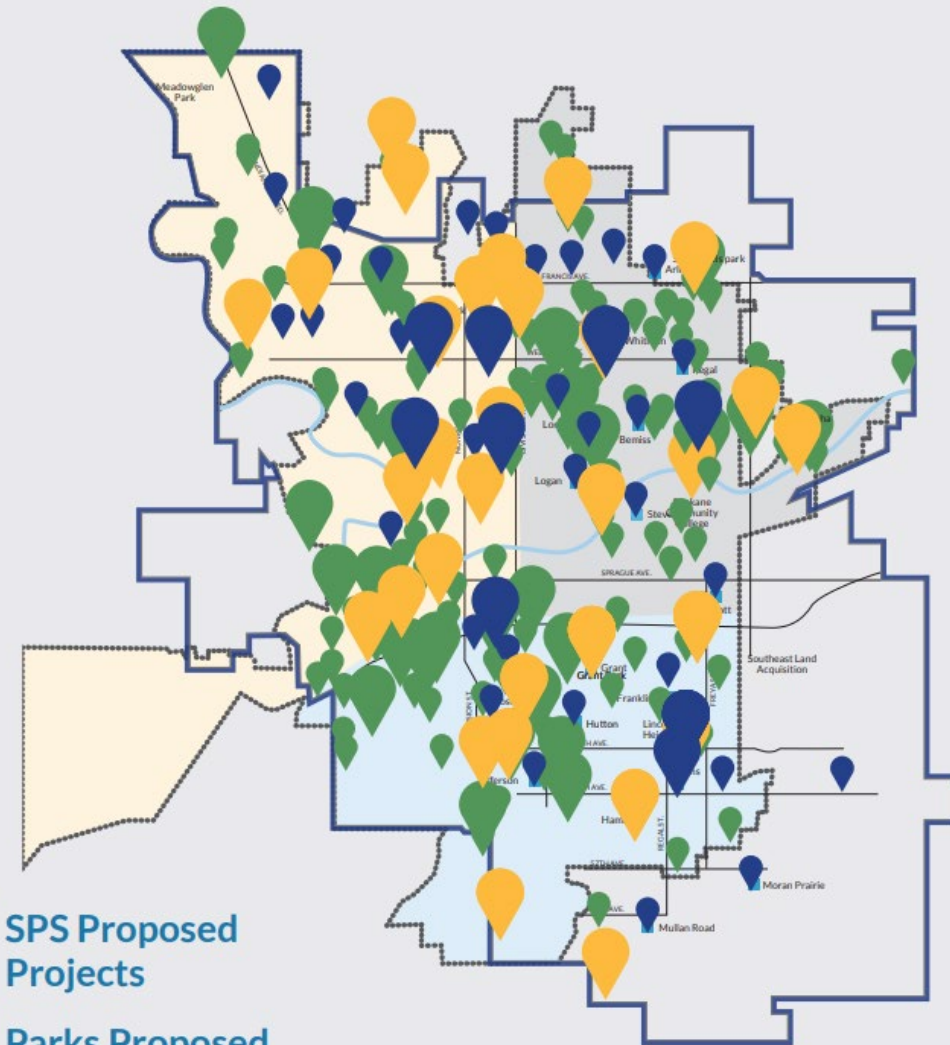
Community Members Expect Action  
Quickly...In their neighborhood.  
*We all want our parks to be better!*



# So Now What?

## Agenda

- *Outreach Process To Date*
- *Levy funding reminder*
- *How does Parks prioritize projects*
- *2026 Project List & Locations*
- *Bidding Update*
- *Design / Project Outreach*
- *Q&A*



- SPS Proposed Projects
- Parks Proposed Projects
- Partnership Proposed

# Outreach Process & Where We're At



Master Plan: identified top community priorities for park improvements, built through extensive outreach (2021-2023)



Levy Package: combined top community-requested projects into funding package, partnered with Spokane Public Schools for efficiencies (2023-2025)



Prioritization/Planning: condition assessments, equity investment zones, needs/level of service, and funding opportunities. Annual work plan approved by boards. (2025 – ongoing)



Design Outreach & Engagement: Levy projects will be designed through neighborhood input (2026 – 2046)

# Levy Funding - Revenue Allocation

- **\$12M / year avg. revenue** (not \$240M at once)
- **\$9.6M revenue expected in 2026**
  - \$4.8M in May
  - \$4.8M in November

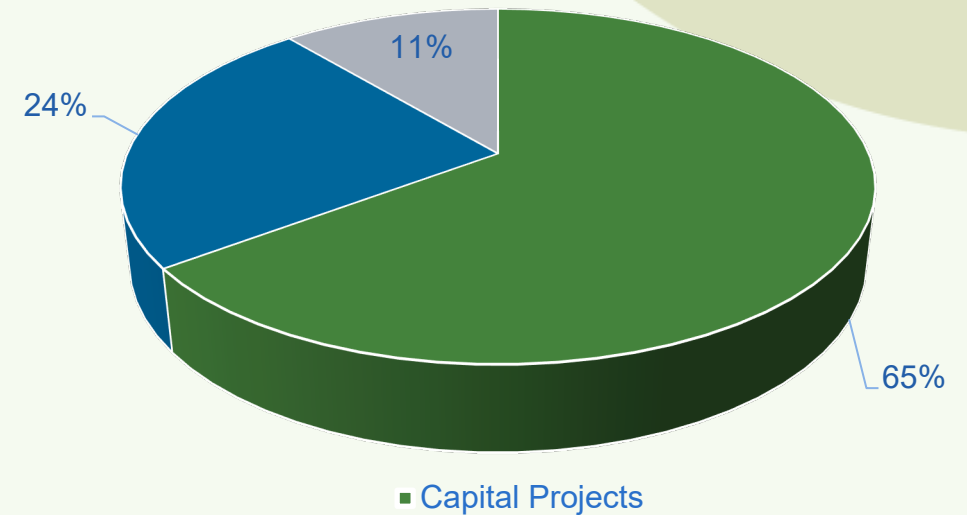
Levy is best for 'ongoing, steady investments'.

# Levy Funding - Expense Allocation

## Board Direction

- *Prioritize projects early in levy*
- *3 year operational 'ramp-up'*
- *\$7.0M capital projects*
- *\$1.3M operations*
- *\$1.3M fund balance*

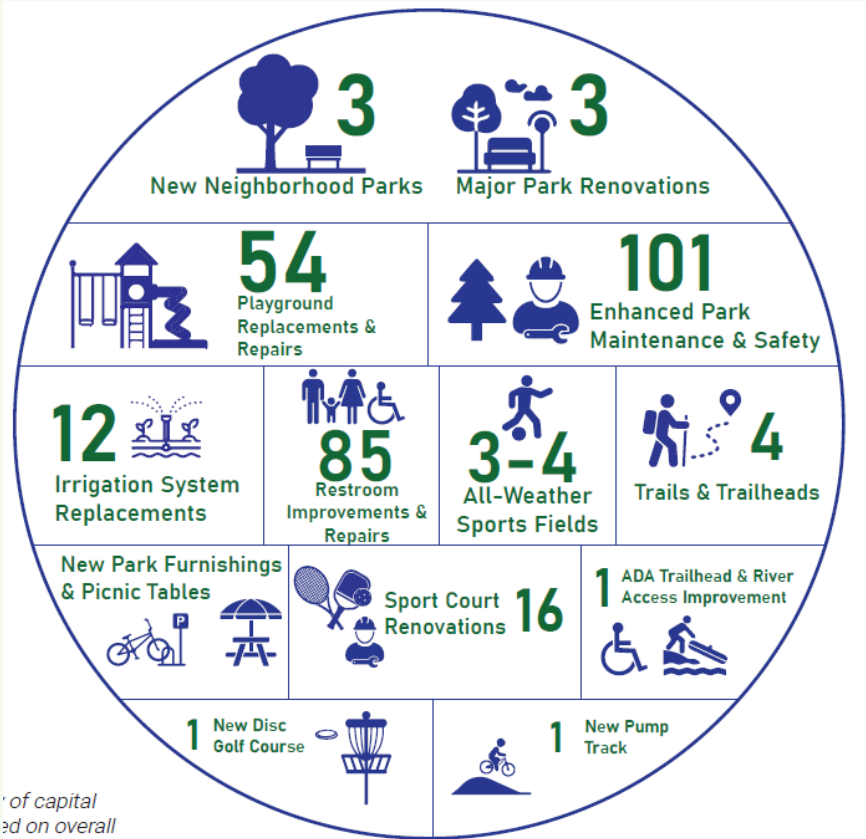
Levy Revenue Allocation



Levy is best for 'ongoing, steady investments'

# How do We Prioritize Projects?

- Program Manual Outlines:
  - Approved types of expenses
  - Allocation to projects / operations



of capital  
ed on overall



**HEALTHY PARKS,  
HEALTHY NEIGHBORHOODS**  
Citywide Park Renovation & Improvement

A Part of Together Spokane  
Parks. Schools. Neighborhoods.

Initial program adopted by Park Board in October 2023.  
Updated program (this document) adopted in April 2025.




# Project Prioritization Framework



- **Park Condition**
  - Maintenance needs
  - Physical condition
  - Performance
- **Needs & LOS**
  - Previous community input
  - System analysis
  - System gaps
- **Equity Investment**
  - Geographical spread
  - Previous investment
- **Opportunity**
  - Donations / Partnerships / Grants
  - Community initiatives & funding

# Detailed Project Prioritization

 <b>Park Capital Project Prioritization</b>					
Rating Criteria	Description	Scale	Weighting	Weighted Scale	
<b>PARK CONDITIONS</b>				<b>25 pts possible</b>	<b>25%</b>
<b>Risk to Health, Safety, Environment</b>	Physical safety hazard present. Use of asset of facility may cause failure resulting in harm to user.	0-5	2	0-10	
<b>Asset condition, annual repair costs</b>	Improvement in parks and facilities that are in failing to poor condition. Investment required to retain asset or restore asset for continued use.	0-5	2	0-10	
<b>Historical Capital Investment</b>	Level of historical park/facility investment	0-5	1	0-5	
<b>NEEDS &amp; LEVEL OF SERVICE</b>				<b>35 pts possible</b>	<b>35%</b>
<b>Community Identified Need</b>	Asset or amenity identified as community desire by public input & survey. Improvement is a Tier 1, Tier 2, or Tier 3 community desire.	0-5	2	0-10	
<b>Technical Assessment Identified Need</b>	Asset or amenity identified in technical system review as needed. Improvement enhances maintenance & operation service delivery or recreational program service delivery, yielding cost savings or revenue increase.	0-5	1	0-5	
<b>O&amp;M or Programming Service Improvement</b>	Improves level of park service by adding new recreation or park amenity on existing City land.	0-5	2	0-10	
<b>Service Level Increase Using Ex. Land</b>	Improves level of park service by adding new recreation or park amenity on existing City land.	0-5	2	0-10	
<b>EQUITY INVESTMENT</b>				<b>15 pts possible</b>	<b>10%</b>
<b>Social &amp; Environmental Equity Zone</b>	Improvement is within established social & environmental equity zones (N/A, low, med, high).	0-5	1	0-5	
<b>Geographic Park Gap</b>	Improvement enhances neighborhood park access and is within identified park gap	0-5	2	0-10	
<b>OPPORTUNITIES</b>				<b>25 pts possible</b>	<b>25%</b>
<b>Master Plan Strategic Project</b>	Identified as strategic project is most recent park master plan update.	0-5	2	0-10	
<b>Unique Partnership Opportunity</b>	Grant, partnership or sponsorship opportunity available to improve public park service.	0-5	1	0-5	
<b>Unique Environmental Benefit</b>	Environmentally unique, valuable, or sensitive opportunity.	0-5	1	0-5	
<b>Unique Cultural Benefit</b>	Provides historic or artistic benefit to community.	0-5	1	0-5	
<b>total points possible</b>				<b>100</b>	

# 2026 Projects - Goals

1. Widespread minor repair & improvement
2. Prioritize highest rated community desires
  - Playgrounds – Restrooms – Sport Courts
3. Significant investment in each council district
4. Leverage existing grants & partnerships
5. Begin construction on the 1<sup>st</sup> ‘major project’

*Establish the  
‘new normal’*

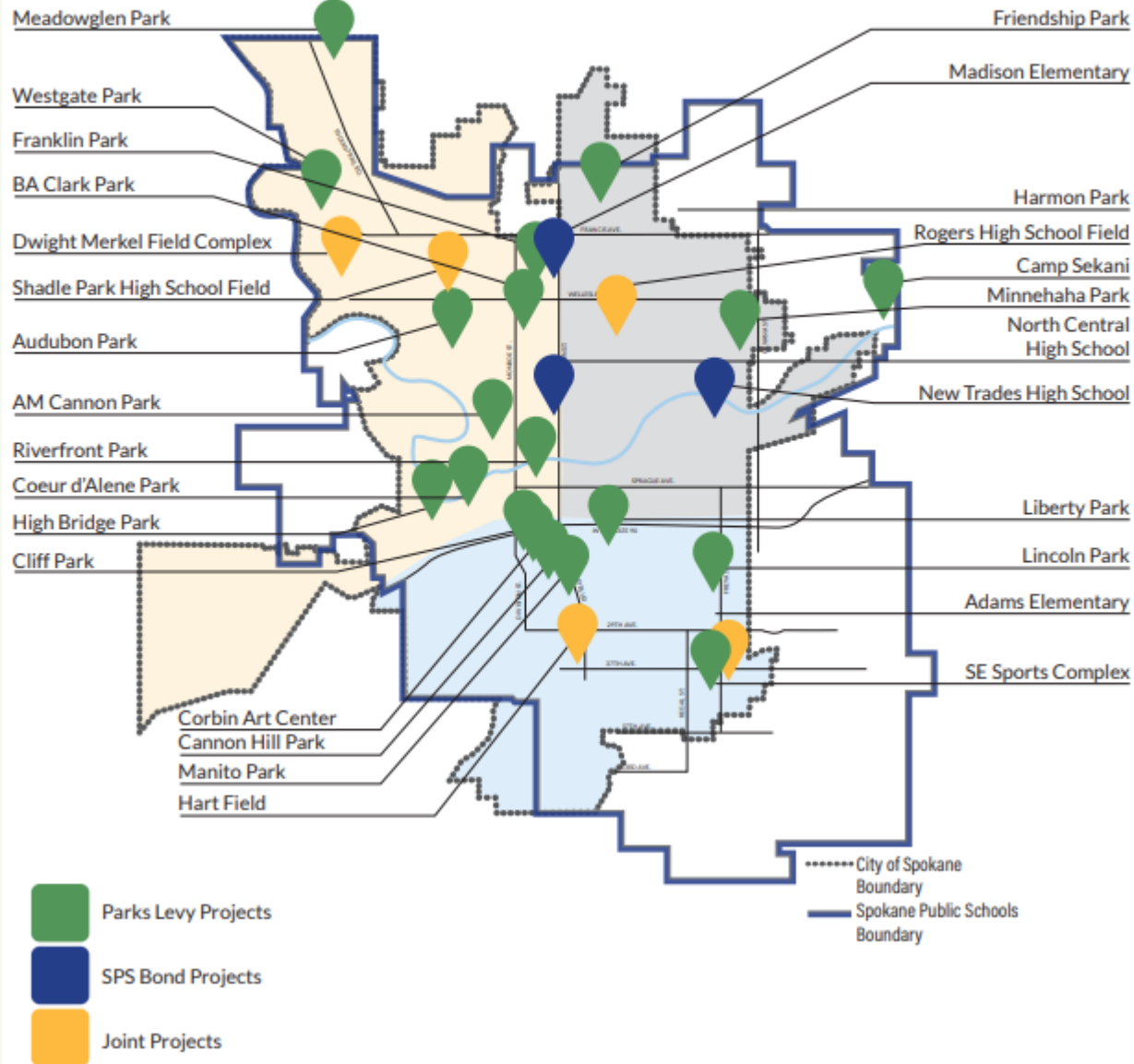
*Minor Repairs*

–

*Design*

–

*Construction*



# 2026 Widespread Minor Improvements

- Citywide New Playground Chips



# 2026 Minor Repairs

- Citywide broken playground component replacement



# 2026 Minor Repairs

- 2 new wide area mowers



# 2026 Minor Repairs

- 3 Aquatic Center Deck Repairs +
- 3 Aquatic Center Pump & Control System Repairs



# 2026 Minor Repairs

- Japanese Garden Roof Replacement



- *Also:*  
Corbin Art Center  
Veranda Repair



# 2026 Minor Repairs

- Misc. Concrete & Wood Repairs



# 2026 Capital Improvements

*play | restroom | sport court*

## 2 sport court replacements

- Whittier Park
- Riverfront



# 2026 Capital Improvements



Spokane Public Schools



## 3 restroom renovations

- BA Clark
- Camp Sekani
- Southeast Sports

## 1-2 restroom or playground renovations (*neighborhood preference*)

- *Friendship*
- *Westgate*

## Design for 3-4 playground & restroom replacements

- Coeur d'Alene Park
- Harmon Park
- Lincoln Park



# 2026 Projects

## 3 new parking lots / trailheads

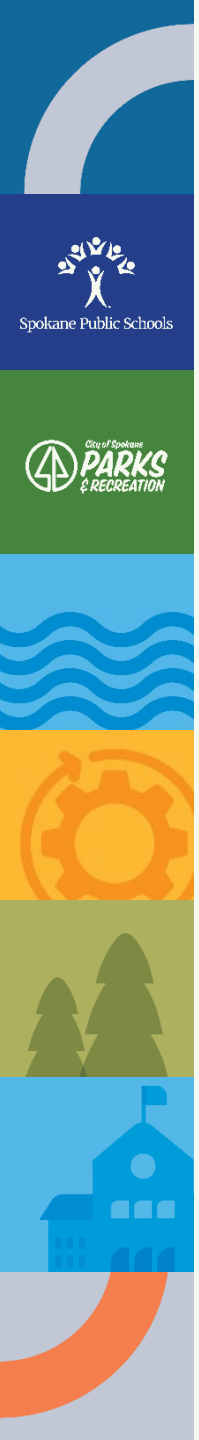
- Beacon Hill
- Riverfront
- Southeast Sports Complex



# 2026 Projects

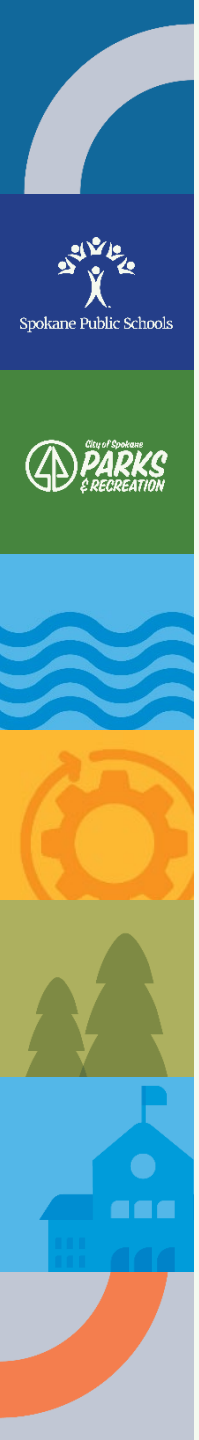
1 new park pathway

- Franklin



# 2026 Projects

- 1 irrigation replacement  
Cannon Hill
- + 1 irrigation design



# 2026 Projects

- 1 new dog park



# 2026 Projects • 1 new disc golf course



# 2026 Projects

- 1 landscape renovation



# 2026 Projects

- 1 new park at Meadowglen!
- 1 major renovation design

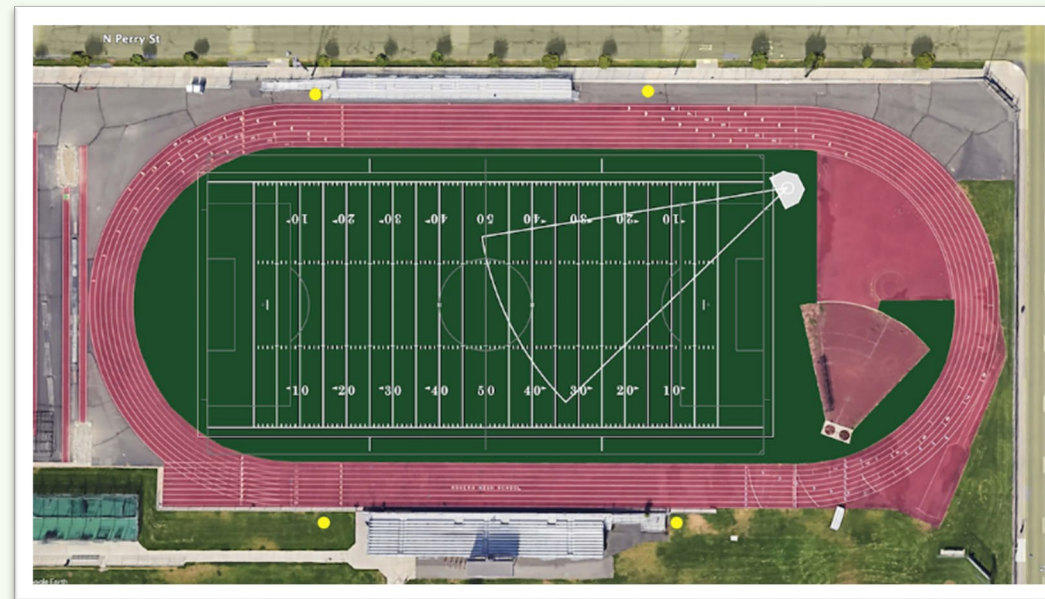
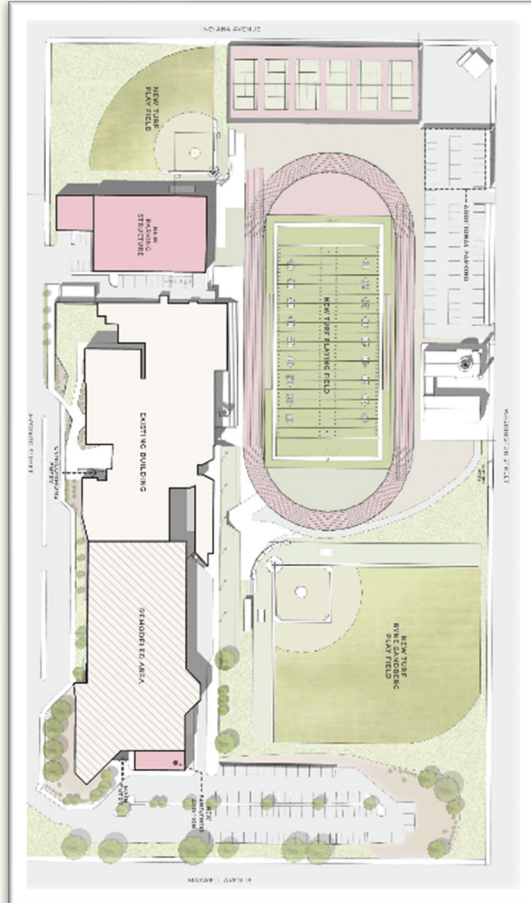


# 2026 Projects

1-3 citywide all-weather fields with practice lights

- Shadle Park
- 1-2 other locations to be determined

Design work on Dwight Merkel expansion





**Together  
Spokane**



These are Phase 1 projects, starting between 2026 and the first half of 2027



# Park Levy Projects

## **New Park at Meadowglen**

### **Restroom Renovations:**

- Westgate Park\*
- Friendship Park\*
- BA Clark Park
- Camp Sekani
- Southeast Sports Complex

### **High Bridge Park Disc Golf Course Renovation**

### **Playground Renovations:**

- Westgate Park\*
- Friendship Park

## **Sport Court Renovations:**

- Whittier Park
- Riverfront Park

### **Maintenance & Safety Enhancements, Increased Maintenance & Ranger Staff**

All 100+ parks

### **Franklin Park Pathway Improvements**

### **Parking Lot Repairs:**

- Camp Sekani
- Southeast Sports Complex
- Riverfront park

### **Citywide Playground Surface and Damage Repair**

Citywide according to highest need

## **New Irrigation at Cannon Hill Park**

### **Park Repairs:**

- Cliff Park (upper portion)
- Corbin Art Center (veranda)
- Japanese Garden (pergola roof)
- Liberty Park (shelter roof)
- Aquatic Centers

### **Project Planning**

- A.M. Cannon Park
- Audubon Park
- Coeur d'Alene Park
- Harmon Park
- Lincoln Park
- Minnehaha Park

\*either a playground or a restroom



# SPS Bond Projects

**Adams Elementary Rebuild**

**North Central High School  
Modernization**

**New SPS Trades High School**



# Joint Parks & SPS Projects

**New All-Weather Field  
with Lights:**

Shadle Park High School  
TBD: Up to two other fields

**Annual Minor Park and School  
Improvements**

**Major Sports Complex  
Expansion:**

Dwight Merkel Sports Complex Expansion

**Madison School and Recreation  
Center at Franklin Park**

**Safety Enhancements & Added  
Rangers**

All 100+ Parks

Learn more at [TogetherSpokane.org](https://TogetherSpokane.org)

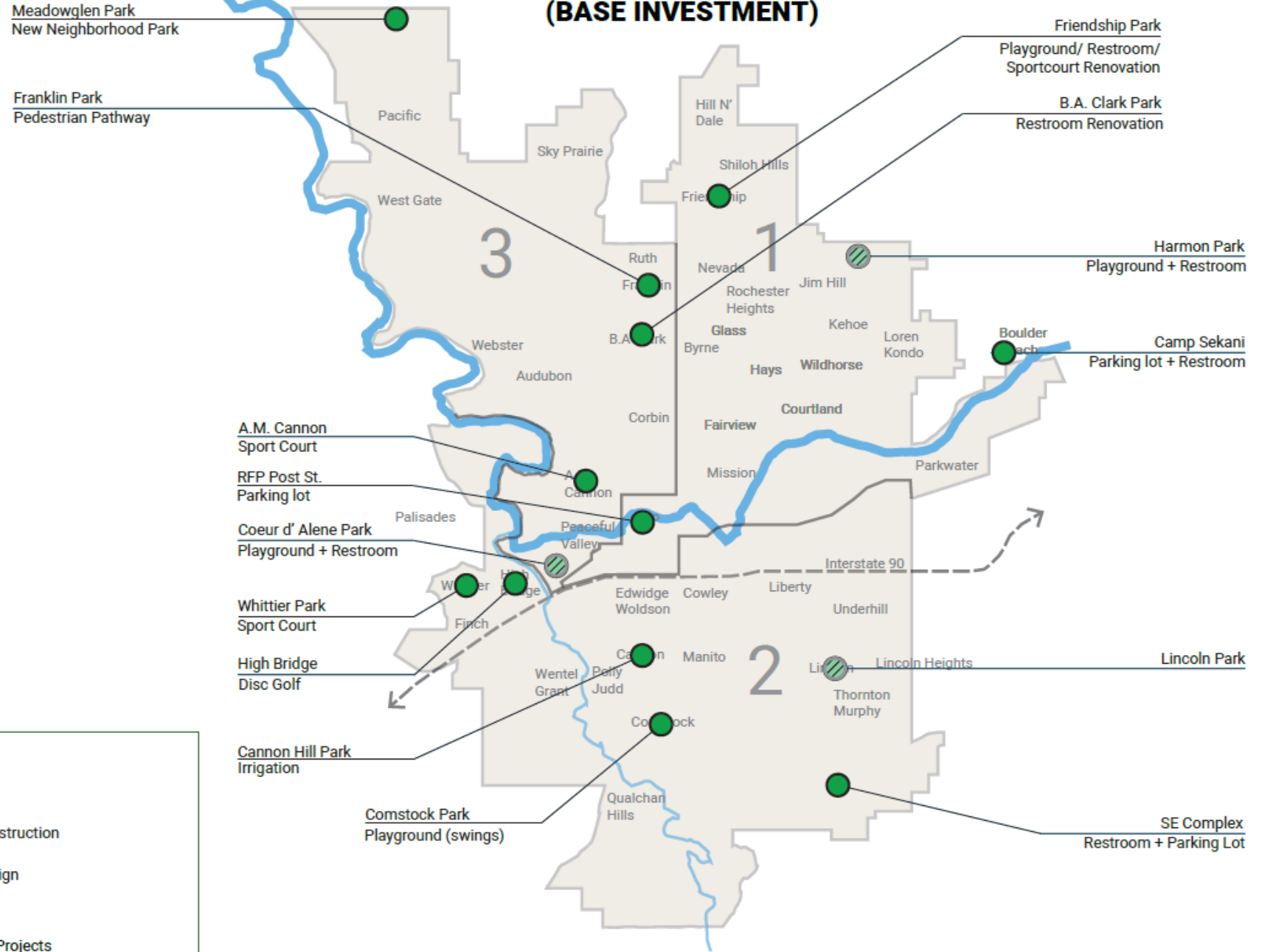
Information current as of March, 2026



# Project Map



## PROJECT LOCATIONS - PLANNED 2026 PARK CAPITAL (BASE INVESTMENT)



**LEGEND**

City of Spokane Parks Projects

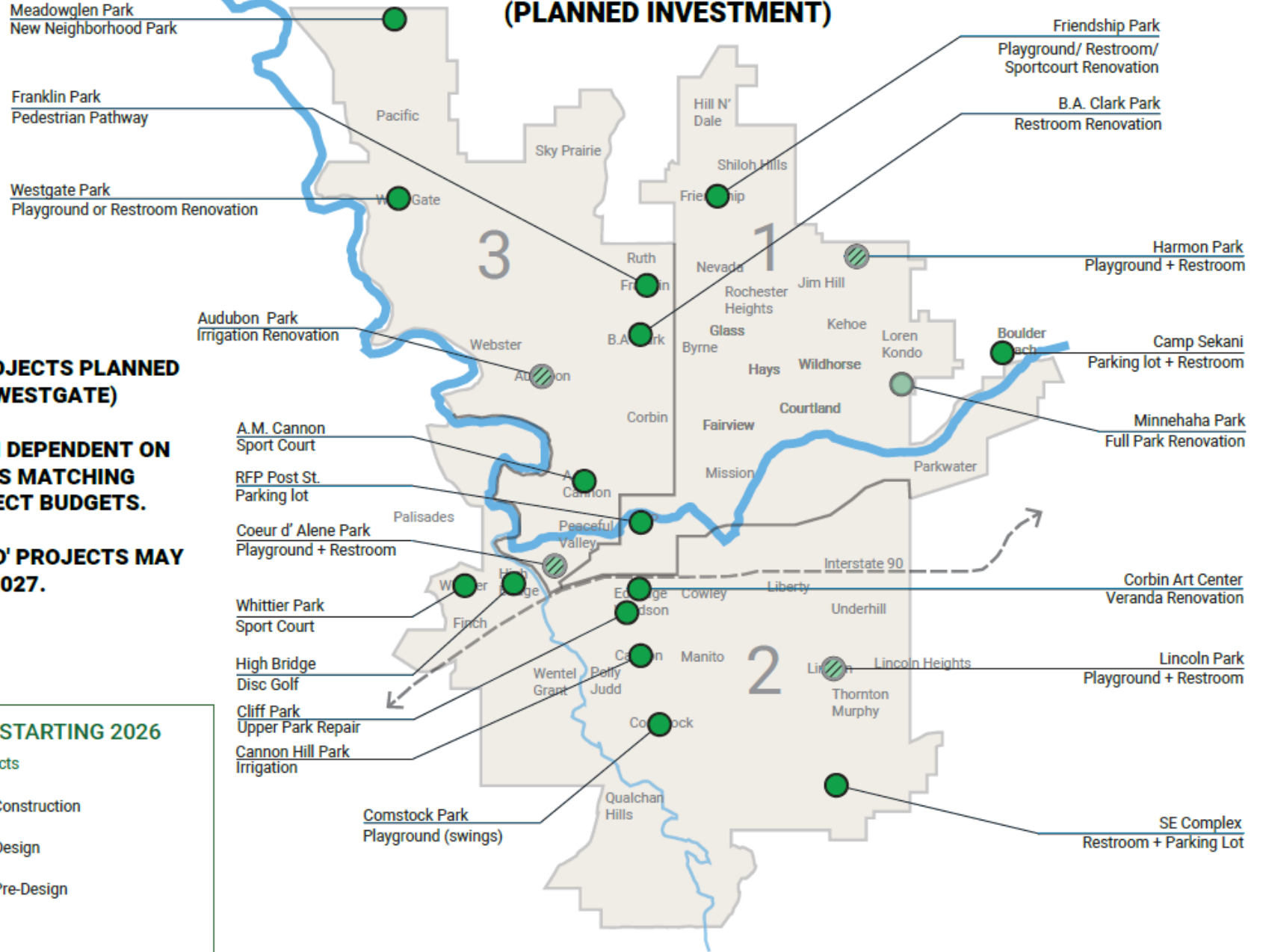
- Parks Levy Construction
- Parks Levy Design

**NOT SHOWN**

- Annual Minor Park Capital Projects
- Citywide Playground Surface + Damage Repair

# Project Map

## PROJECT LOCATIONS - PLANNED 2026 PARK CAPITAL (PLANNED INVESTMENT)



### NOTE:

- **3 ADDITIONAL PROJECTS PLANNED (CORBIN, CLIFF & WESTGATE)**
- **IMPLEMENTATION DEPENDENT ON ACTUAL BID COSTS MATCHING ESTIMATED PROJECT BUDGETS.**
- **POTENTIAL 'ADDED' PROJECTS MAY BE DEFERRED TO 2027.**

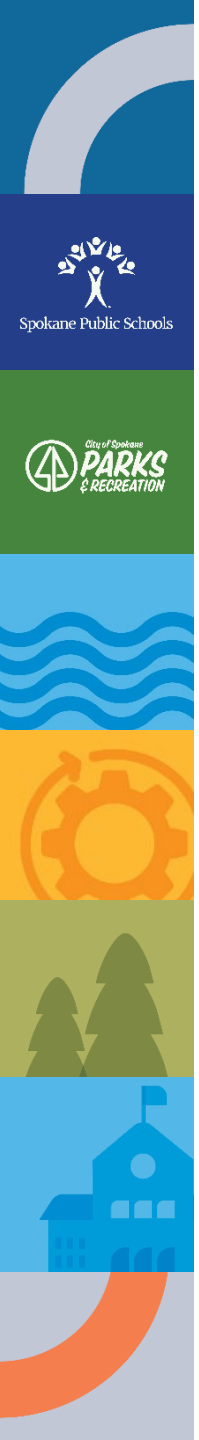
### PARKS PROJECTS STARTING 2026

City of Spokane Parks Projects

- Parks Levy Construction
- ▨ Parks Levy Design
- Parks Levy Pre-Design

### NOT SHOWN

- Annual Minor Park Capital Projects
- Citywide Playground Surface + Damage Repair

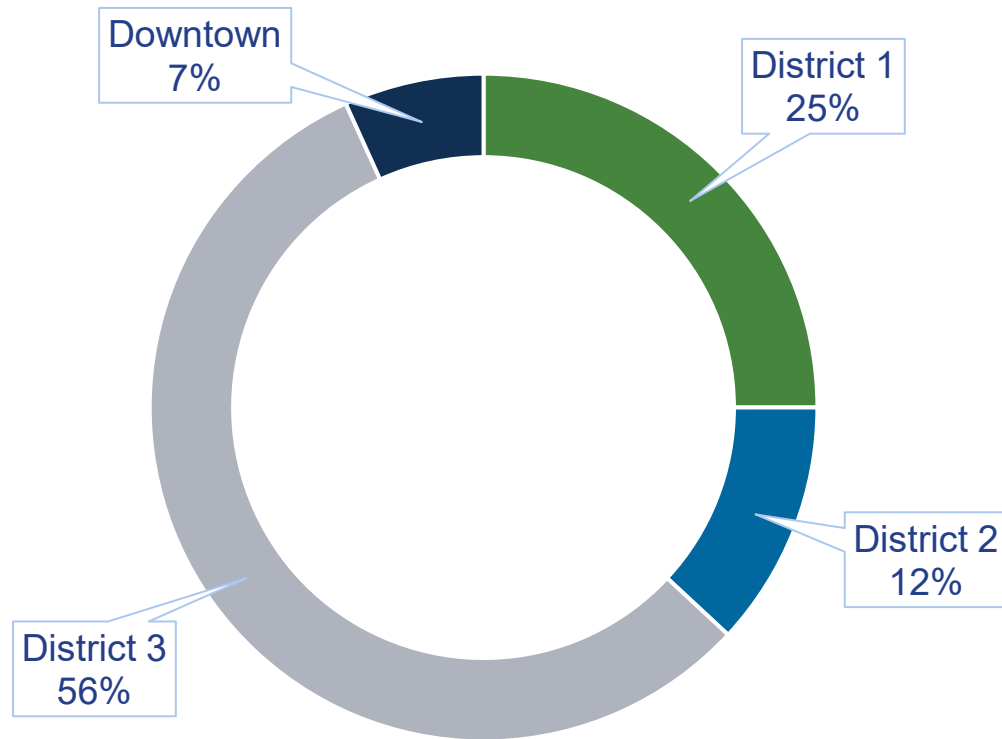


# District Investment

**+/- \$12M in 2026 investment**

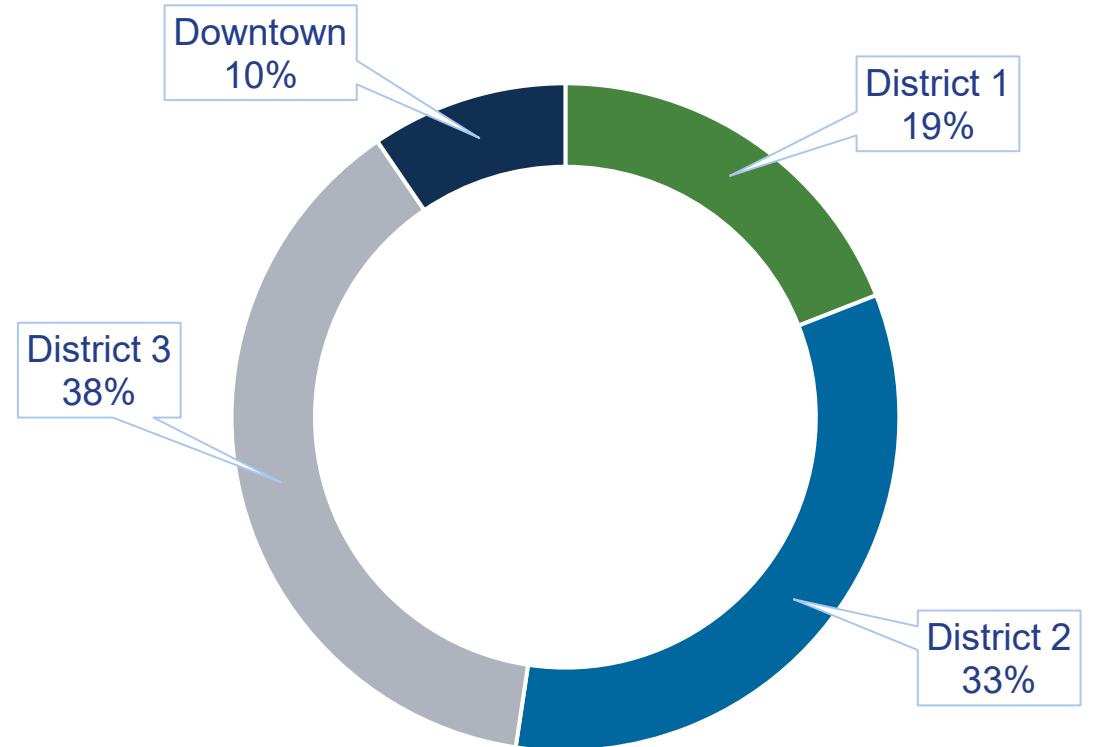
\$7M levy + \$3.5M grants + \$1.5M local

## Project Value



■ District 1 ■ District 2 ■ District 3 ■ Downtown

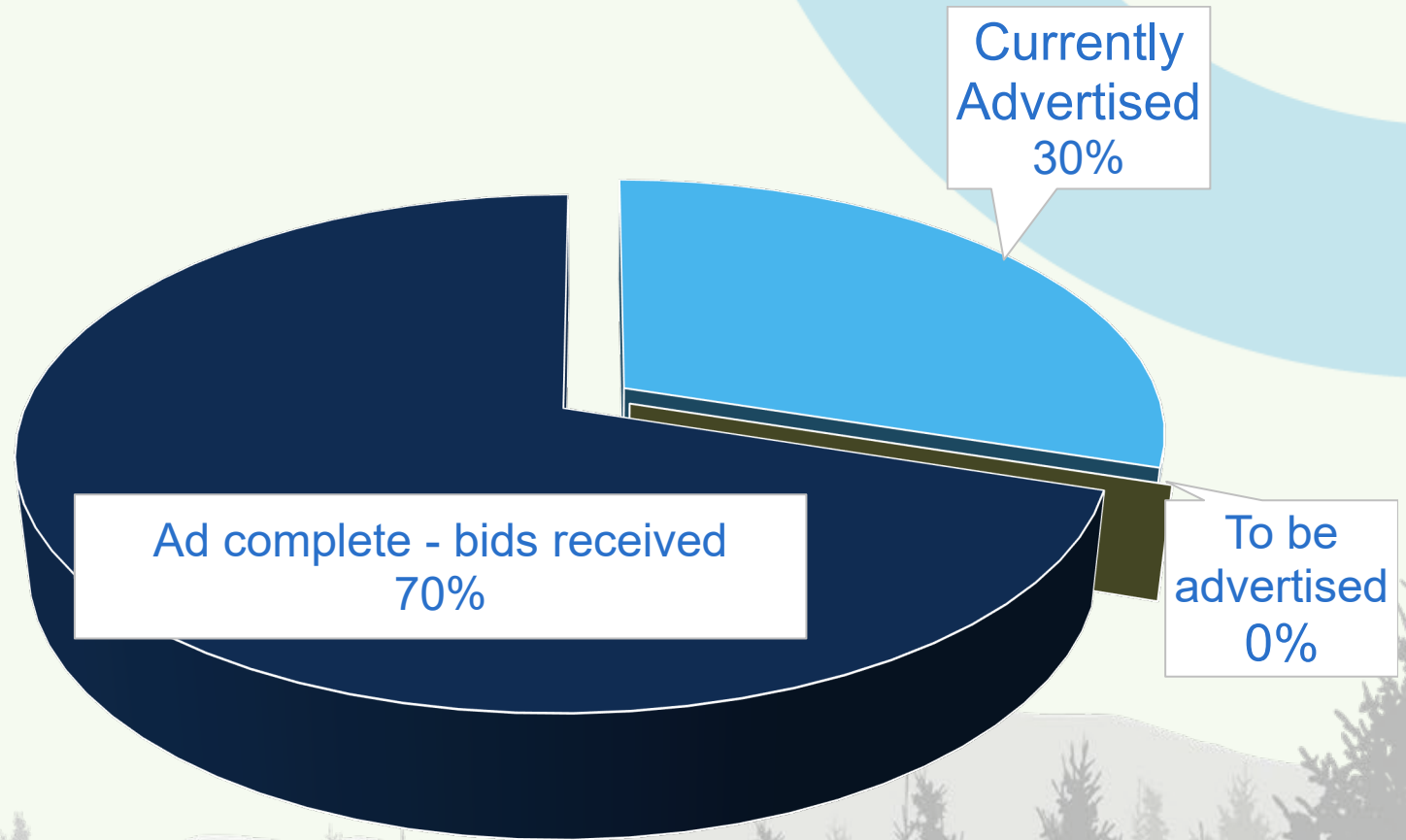
## Project Quantity



■ District 1 ■ District 2 ■ District 3 ■ Downtown

# Spring Construction Bidding

- 10 Construction Bids planned (Jan-May)
- 3 current 'on ad'
- 0 remaining to ad
- 7 bids received



2026 Spring Bidding Progress

■ Currently Advertised ■ To be advertised ■ Ad complete - bids received ■



# 2026 Work Progress & Next Steps

- **December 2025**

- Park Board Adopted 2026 Project List

- **January 2026 - April 2026:**

- Bid & contract 'shovel ready' work
- Hire A&E, begin design for additional projects
- Begin hiring recruitment

- **May 2026**

- First Levy funding arrives, begin implementation

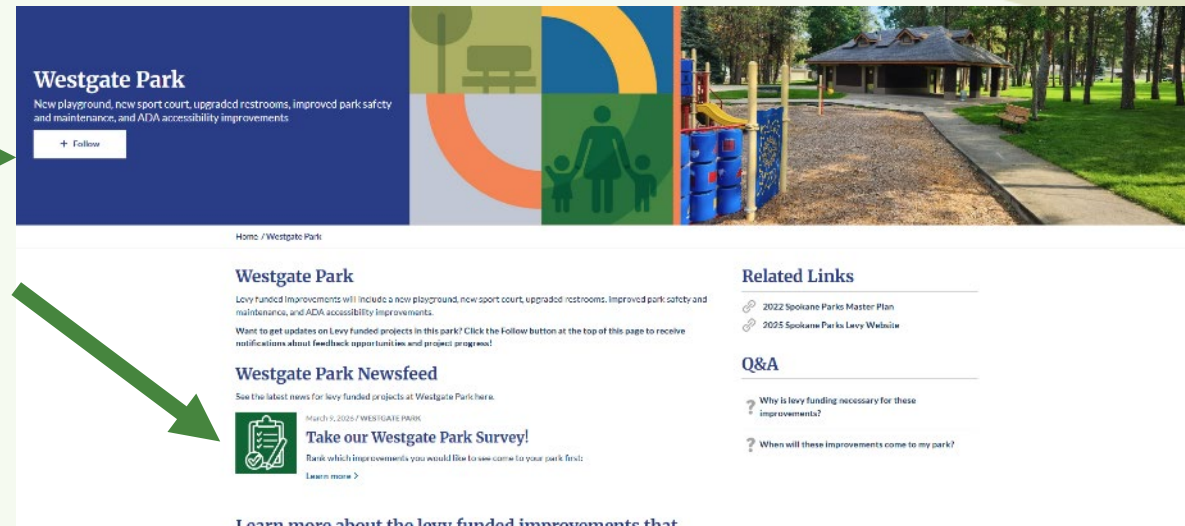
- **Fall 2026**

- 2027 Projects adopted by Park Board

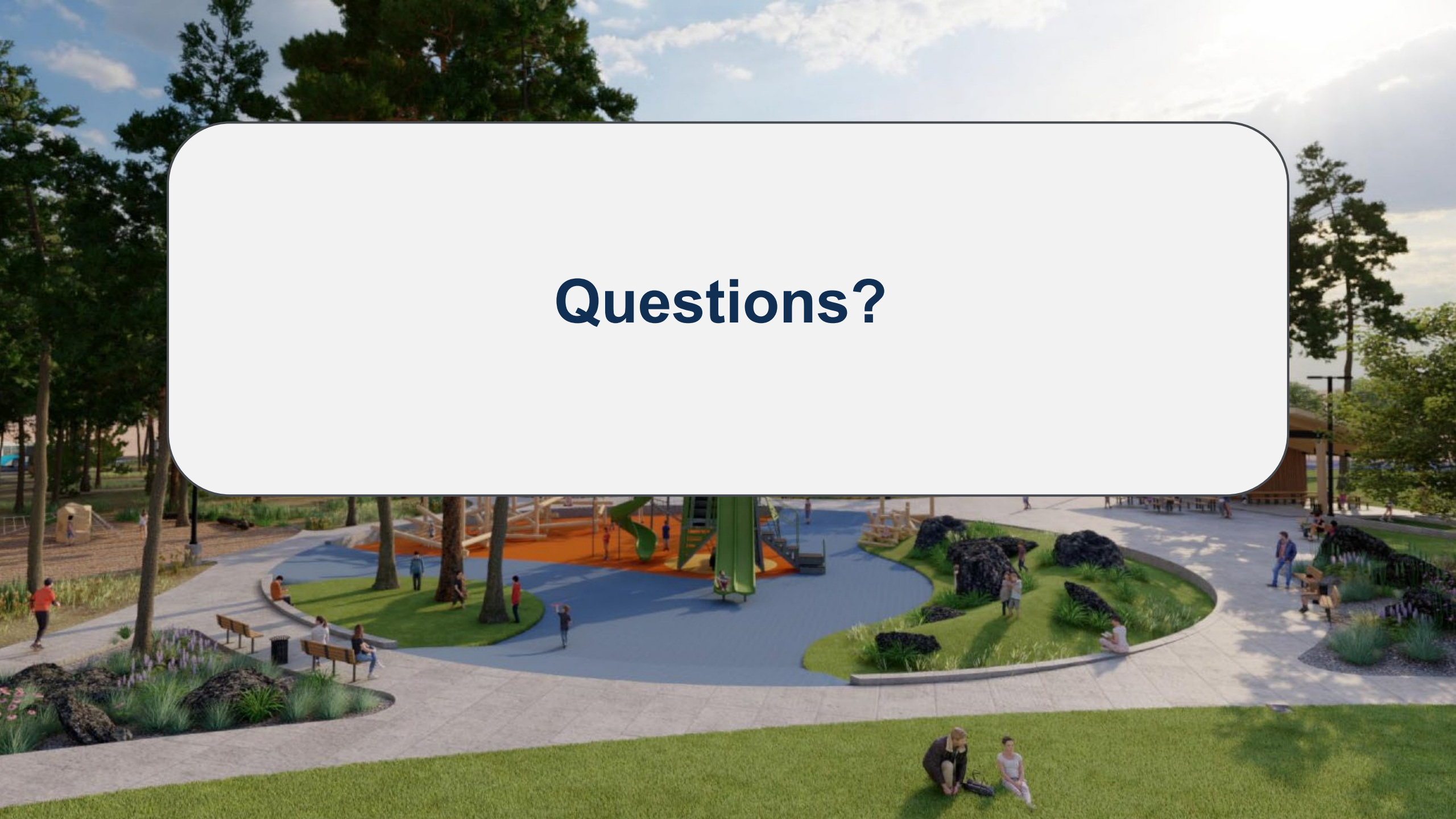


# Design Outreach & Engagement

- Before we design park features – additional neighborhood outreach
  - Share concepts to spur discussion
  - In-person: dot exercises and comment cards
  - Online: survey and voting options
- TogetherSpokane.org updates:
  - Navigate to your favorite park(s)
  - Click the “follow” button to receive notices and input opportunities for that park, like this survey opportunity at Westgate
- Tiered communications approach
  - Input/engagement opportunities for a full park renovation or new playground
  - Vs. more simple notification for a roof replacement



**Questions?**



# City of Spokane Periodic Update

# Preferred Alternative

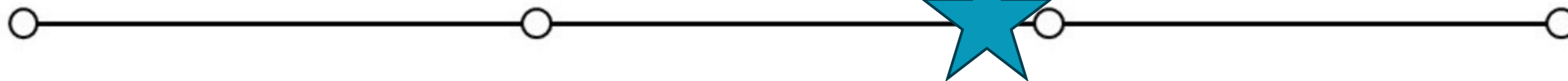
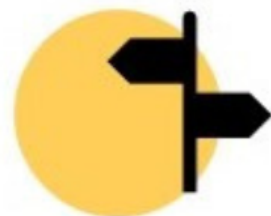
## Community Assembly

April 2, 2026



# Planning Process and What to Expect

Planning started in 2024 and will continue throughout 2026



## Visioning

- Community vision
- Environmental Impact Statement (EIS) Scoping

## Growth Alternatives Review

- Draft Environmental Impact Statement (EIS) reviewing growth options
- Draft amendments to the Comprehensive Plan

## Preferred Alternative Selection

- Community & Decision Makers pick desired growth options
- Final Environmental Impact Statement (EIS) based on selection

## Final Adoption

- Final Comprehensive Plan amendments
- Final Plan adoption

# Engagement

2025 was a busy year for community engagement...



Over 3,400 total  
community  
responses



Over 50 City Boards  
and Commissions  
workshops



Over 20 community  
tabling events and  
meetings



**PLAN SPOKANE**  
Resilient | Connected | Livable | 2046



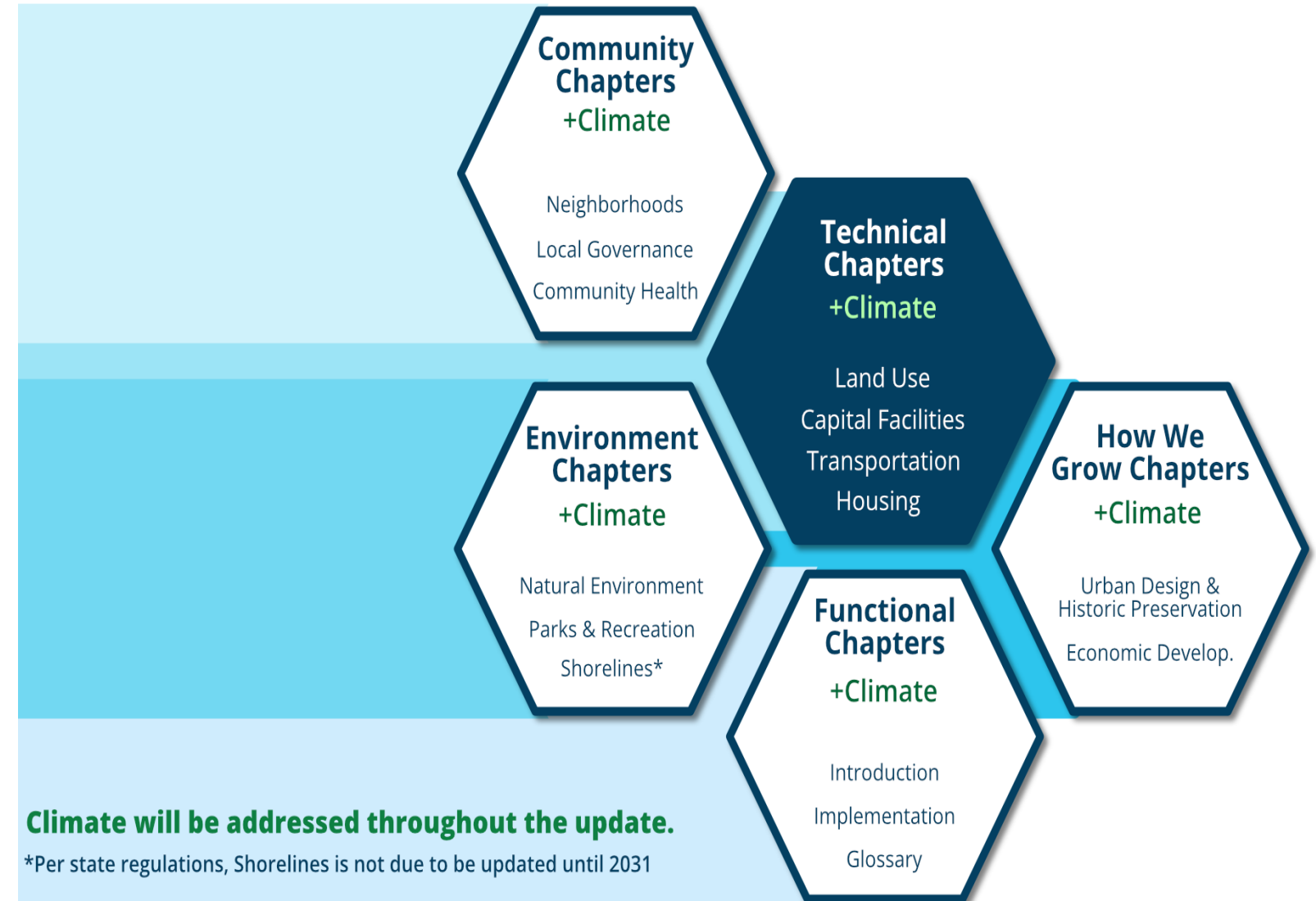
**PLAN SPOKANE**  
Resilient | Connected | Livable | 2046

April 15, 2026

# Draft Chapters

- Seven “Non-Technical” Chapters are currently available for public comment
- Transportation, Capital Facilities & Utilities, and Land Use Chapters are currently being drafted, will be available later this Spring
- Find the documents at [my.spokanecity.org/planspokane/chapter-review](https://my.spokanecity.org/planspokane/chapter-review) or by going to PlanSpokane.org and selecting the Chapter Review button

For public comments, we encourage the public to include the Chapter name and Goal/Policy number(s) as applicable.



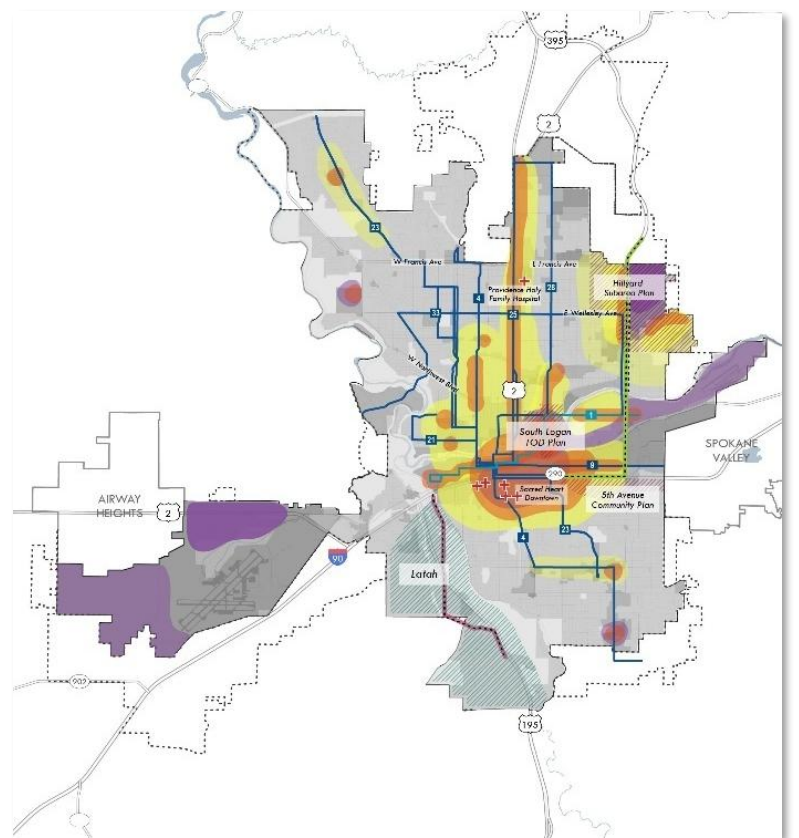
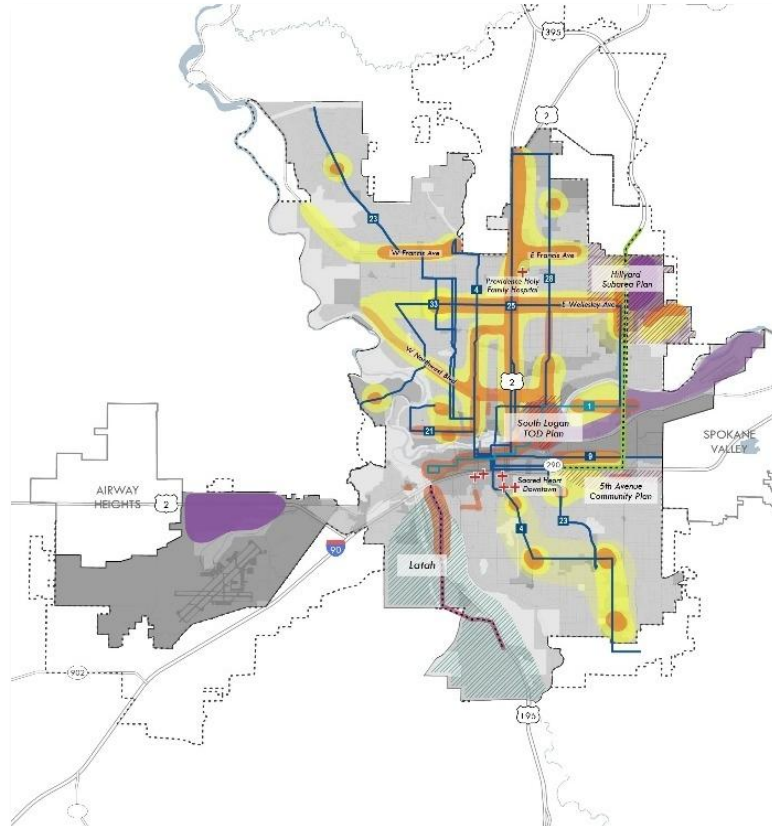
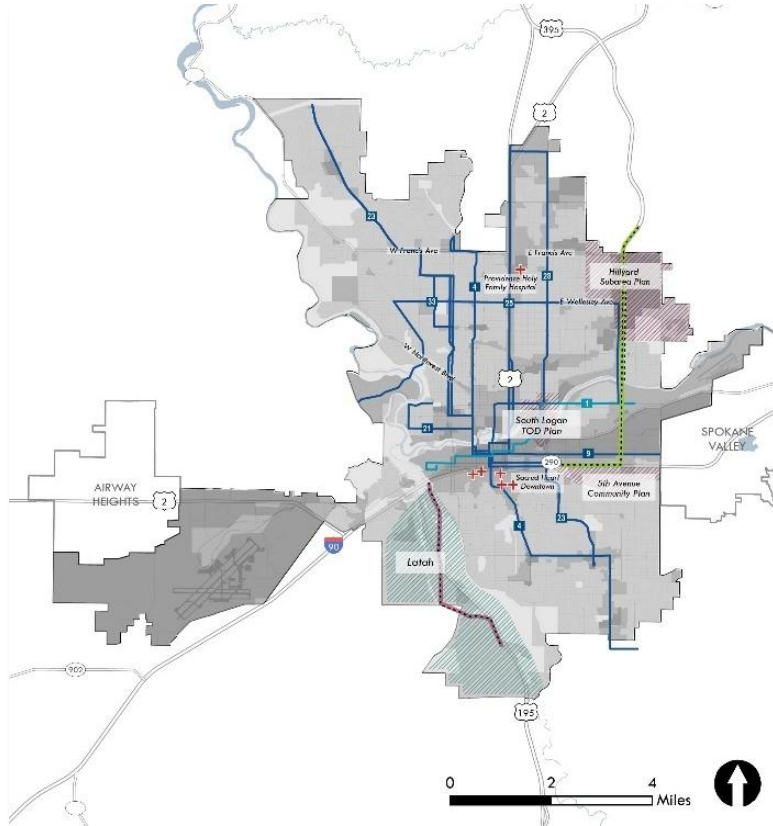
# **Draft EIS & Alternative Growth Strategies**

# Alternatives








## Alternative 1: Stay the Course

## Alt 2: Distributed & Balanced




## Alt 3: Center City & Regional Hub



### Key Features

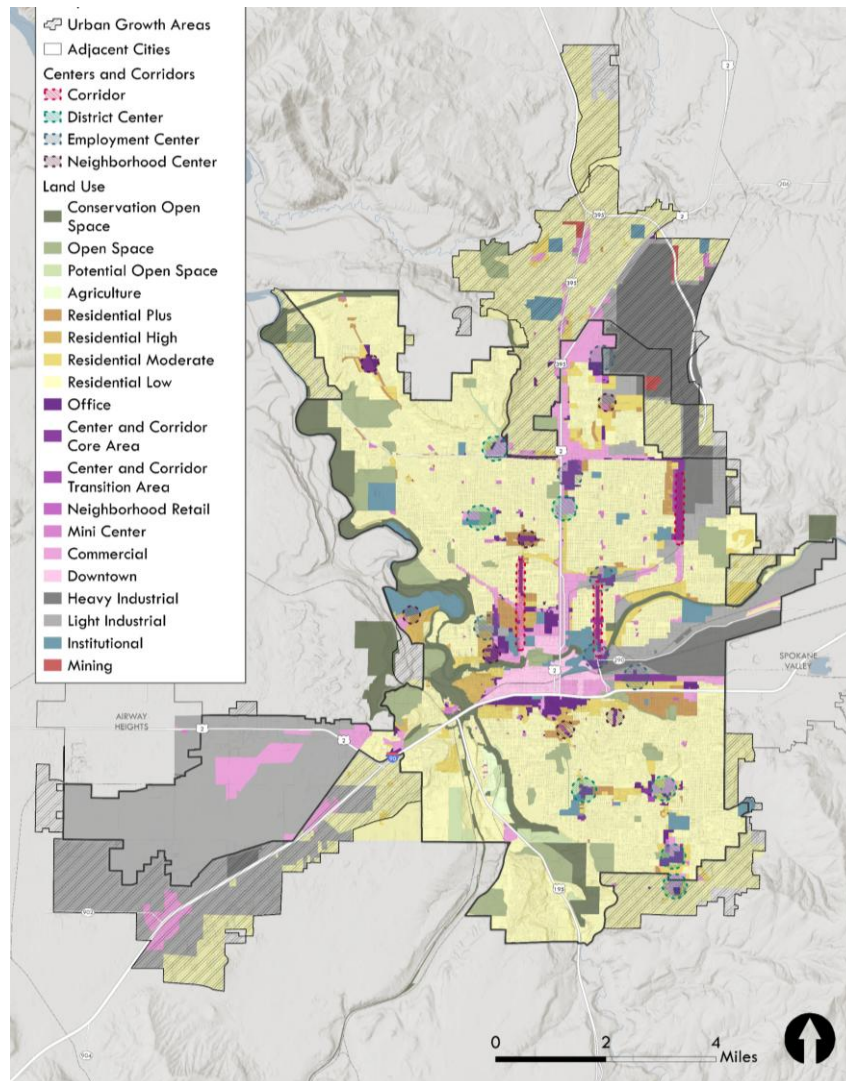
-  Subarea Planning
-  Additional Infrastructure Study
-  Transit Routes, Selected
-  North Spokane Corridor/ US 395
-  Children of the Sun Trail
-  Inland Empire Way + connections
-  Hospitals

### Growth Intensity

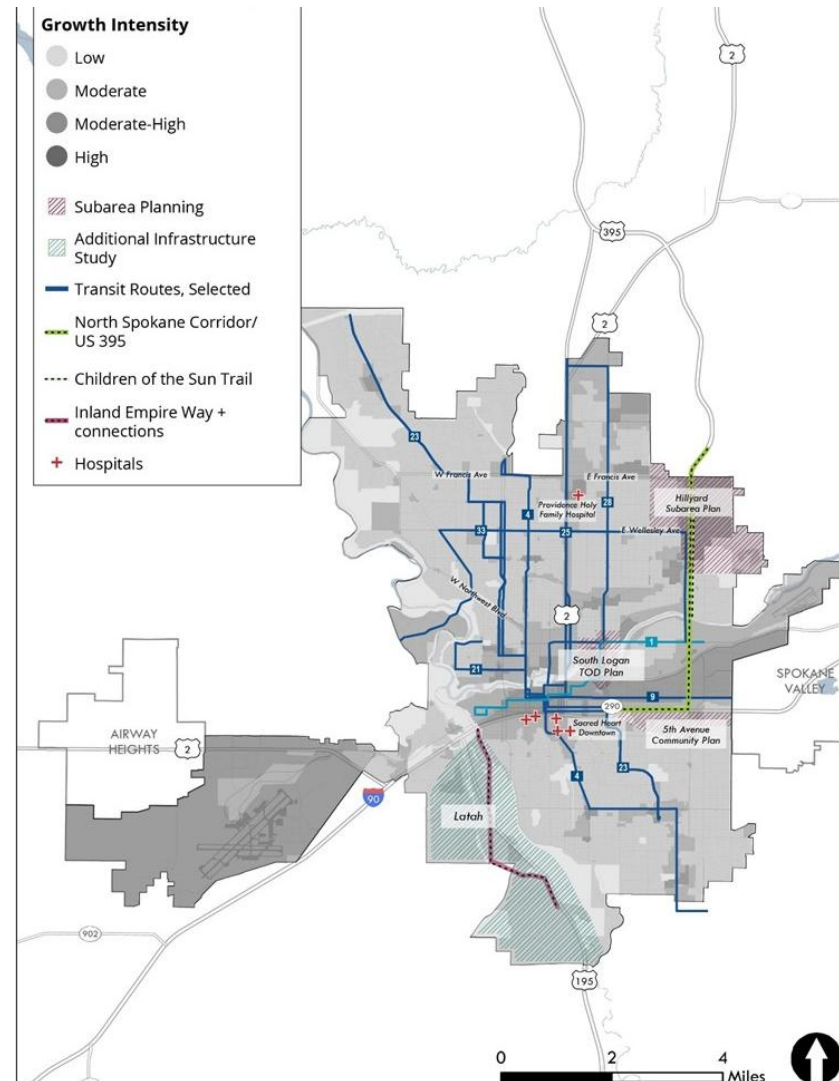
-  Low
-  Moderate
-  Moderate-High
-  High
-  High Density Housing
-  Moderate Density Housing
-  Mixed-use/Commercial
-  Employment/Industrial Light
-  Employment/Industrial Heavy

# Alternative 1: Stay the Course (no action)

## Land Use Plan



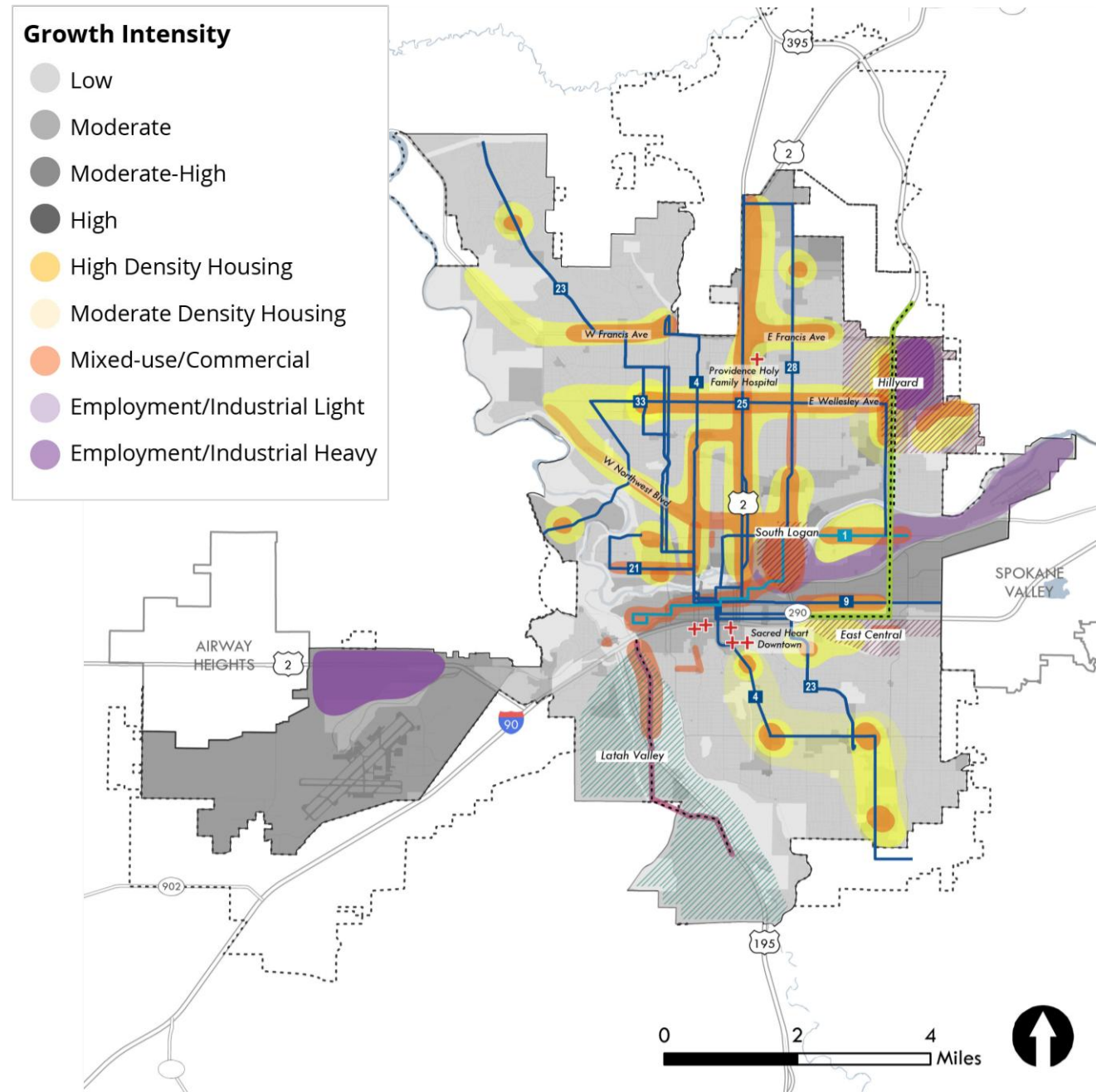
## Intensity



## Growth Targets/Strategies

- Does not update Plan/Code
- Meets population target +25,157
- Provides capacity to meet total housing target +21,738 units
  - Results in 63% single unit / 37% multi-unit share
- Does NOT meet affordable housing targets
  - 0-80% Area AMI: **Insufficient -4,365 units**
  - Additional low-rise and mid-rise housing needed

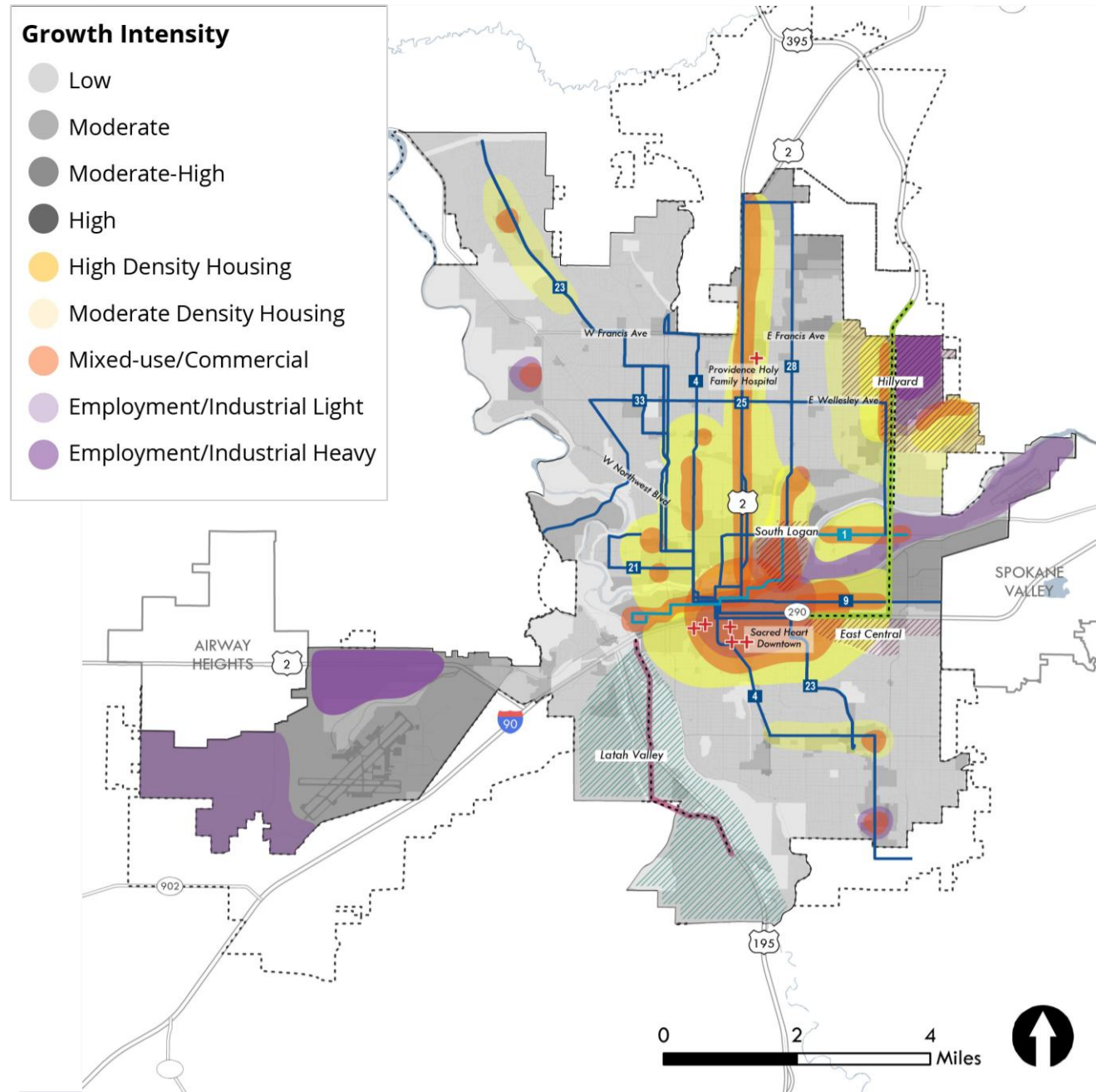
# Growth Alternative 2



## Distributed and Balanced

- Mixed-use Transit-Oriented Development along frequent transit corridors.
- Meets all income levels.
- Denser housing in proximity to transit. Inclusion of new mixed-use zones.
- Share of housing types
  - Results in 59% single-unit / 41% multi-unit share overall
  - 25% of new units expected to be single-unit, 75% expected to be multi-unit

# Growth Alternative 3



## Center City and Regional Hubs

- Focuses growth in downtown, regional hubs, and areas with greatest investment in transit and transportation.
- Provides housing at all income levels with priority for denser housing along bus rapid transit.
- Share of housing types:
  - Citywide 59% single-unit / 41% multi-unit
  - 25% of new units expected to be single-unit, 75% expected to be multi-unit

	Alternative 1 Stay the Course	Alternative 2 Distributed & Balanced	Alternative 3 Center City & Regional Hubs
Housing / population growth*	<ul style="list-style-type: none"> <li>▶ 21,739 new housing units from 2022-2046 (about 21% more housing units than present)*               <ul style="list-style-type: none"> <li>▶ 25,157 new residents from 2022-2046</li> </ul> </li> </ul>		
Housing mix	<ul style="list-style-type: none"> <li>▶ <b>63%</b> of the City's total housing as single unit housing</li> </ul>	<ul style="list-style-type: none"> <li>▶ <b>59%</b> of the City's total housing as single unit housing</li> </ul>	<ul style="list-style-type: none"> <li>▶ Same as Alternative 2</li> </ul>
Housing Targets	<ul style="list-style-type: none"> <li>▶ Meets total target</li> <li>▶ <b>Does not meet 0-80% Affordability</b></li> </ul>	<ul style="list-style-type: none"> <li>▶ Meets total housing target and all affordability levels</li> <li>▶ Provides more capacity in low rise and mid-rise</li> <li>▶ Large capacity for single-family and missing middle housing to promote housing ownership</li> </ul>	<ul style="list-style-type: none"> <li>▶ Same as Alternative 2</li> </ul>

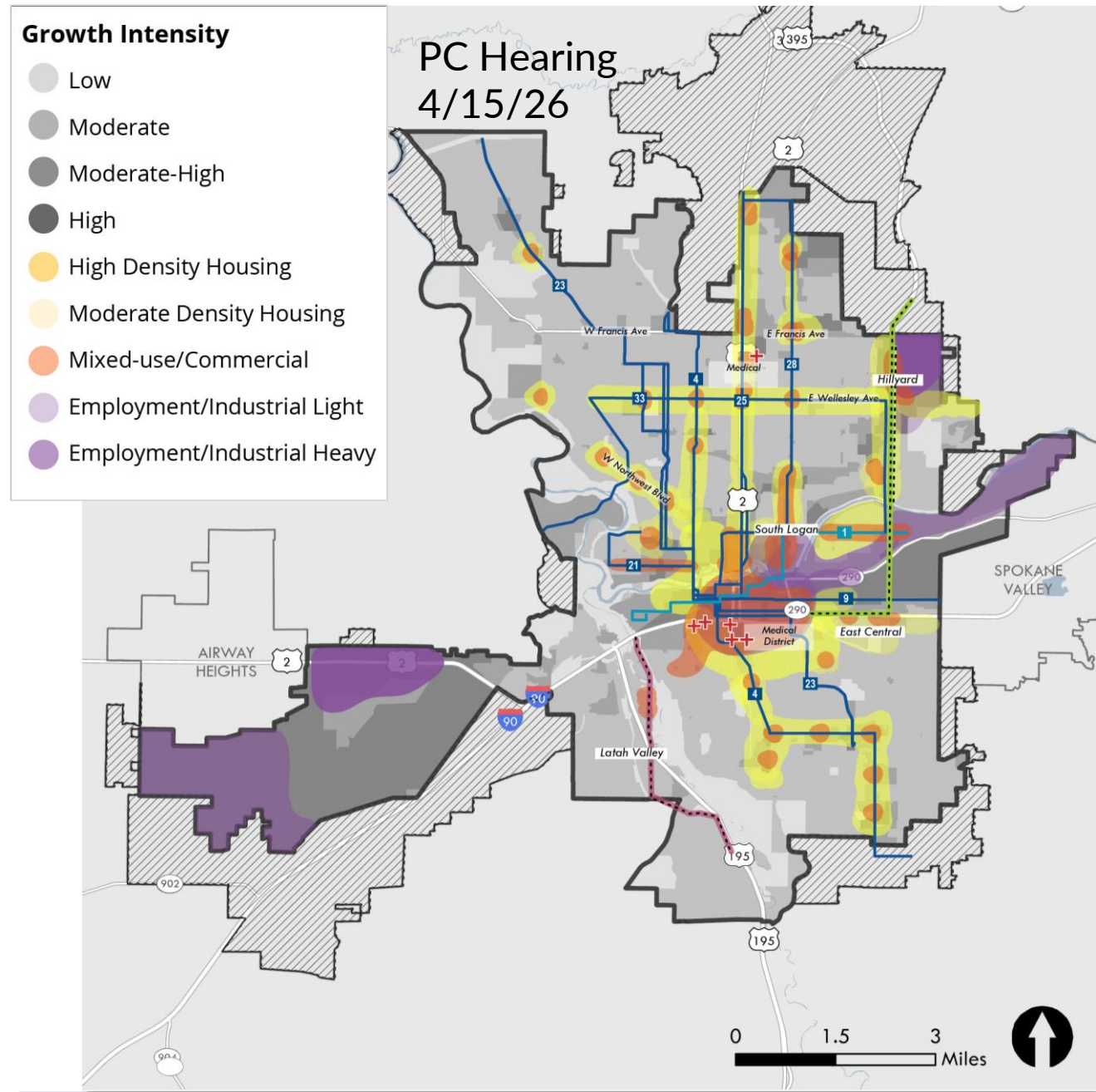
*\*This is the 2020-2046 housing growth target minus the units already added from 2020 to 2022. Population is adjusted to 2022-46 instead of 2023-46 using state data for a consistent 2022 base year.*

**Preferred Alternative**

# What is a Preferred Alternative?

- Commonly developed to facilitate the development of a plan and to respond to public, agency, and Tribal input.
- A preferred alternative:
  - Would be in the range of Draft EIS Alternatives
  - Often mixes and matches features of other alternatives
  - More optimally meets proposal SEPA objectives
  - Would be evaluated in the Final EIS
  - Would be a basis for specific changes to the Land Use Plan and Zoning Map

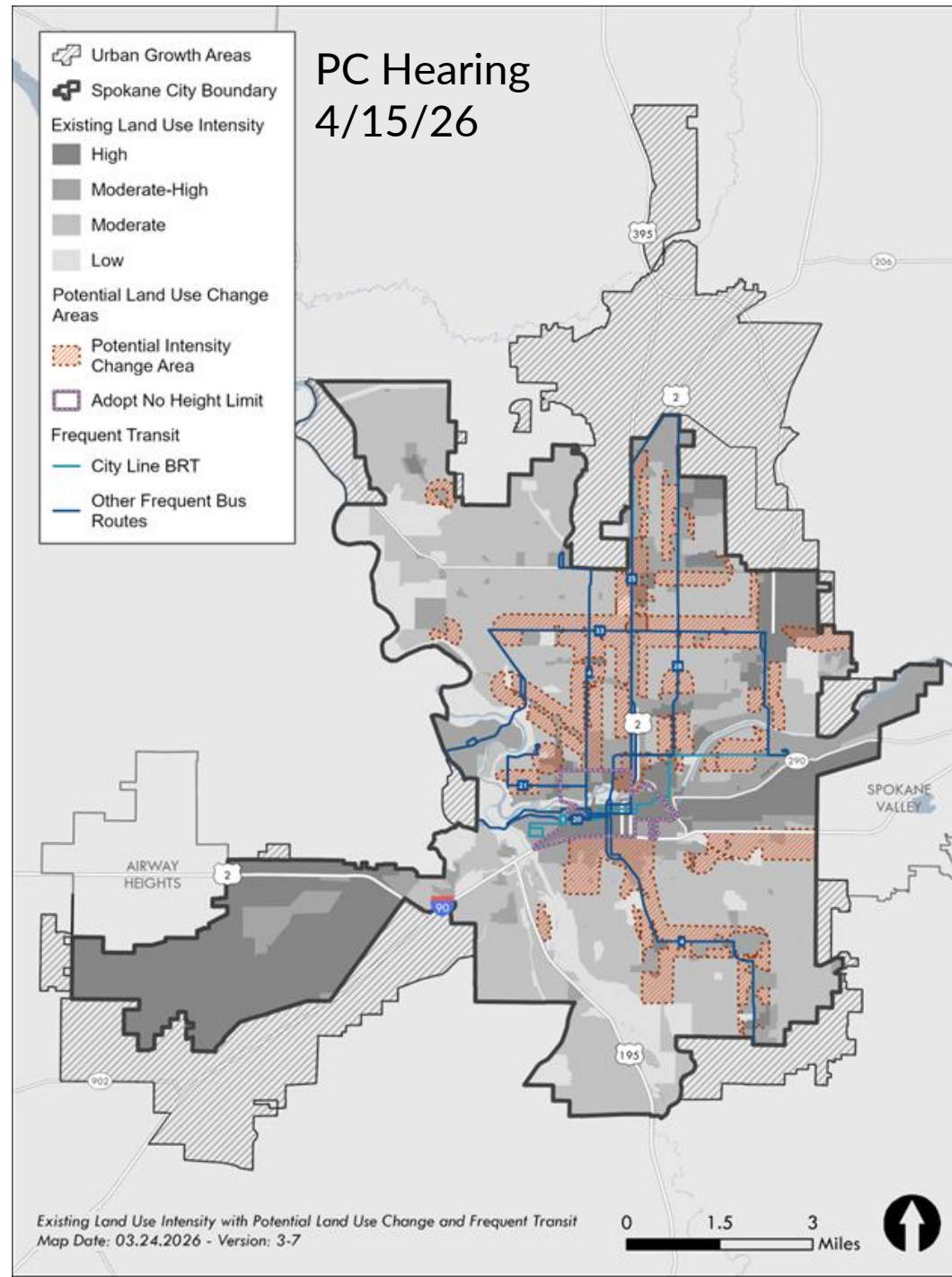
# DRAFT Preferred Alternative



## Features of the Draft Preferred Alt

- Blends features of Alternatives 1, 2 and 3
  - Focus mixed use on hubs like Downtown and selected corridors
  - Areas of moderate and high-density housing and mixed use along frequent transit routes
  - Incorporates subarea plans
  - Beyond hubs and corridors, retains current growth intensity in most neighborhoods, recognizing middle housing efforts

# DRAFT Potential Intensity Change Areas



## Potential Intensity Change Area

- Identifies areas where the City would take a closer look at land use and zoning
  - Aligns with Vision and Periodic Update goals
  - Recognizes investments in transit and transportation
  - Provides for walkable areas with access to services for residents
  - Responds to engagement in PlanSpokane 2046 and subarea planning processes
  - Provides housing capacity at all affordability levels (*need roughly 200-400 acres of developable area at 30 units per acre*)
  - Responds to 2/25 & 3/11 PC meetings

April 15, 2026

# Plan Commission Public Hearing

## April 14, 2026, 2pm, City Hall

- **Action:**

- Make a recommendation to City Council on “Preferred Alternative” map
- This gives staff and community understanding of where Land Use Plan Map changes should be made.
- This is a “step in the process” – Final Action by Plan Commission and City Council is expected late 2026
- Plan Commission will make a recommendation to City Council
- City Council hearing not yet scheduled, but likely in early May 2026
- Public Testimony can be written or at the hearing
  - **PlanSpokane@SpokaneCity.Org**

# PlanSpokane Interactive StoryMap

Collection

## PlanSpokane 2046

This story map provides background on the City of Spokane PlanSpokane 2046 Periodic Update and the Draft Environmental Impact Statement.

Click "Get Started" to view in order or select a topic on the right to learn more.



View the maps and more information about the Preferred Alternative  
Find the link at [my.spokanecity.org/planspokane/draft-eis](https://my.spokanecity.org/planspokane/draft-eis) or by going to PlanSpokane.org and selecting the Draft EIS button

Rationale for guidelines or guidance for the adoption of CA standing committee P&P revisions.  
Paul Kropp  
March 24, 2026

The CA's amendment provisions in P&P Policy X do not prohibit standing committees from adopting interim, minor prudential adjustments to their operating rules at any time. But one would imagine such changes should be subject thereafter to review and permanent adoption during the CA's policy and procedure amendment review cycle at the end of each calendar year.

A wholesale, major revision for a standing committee's goals and operation can be proposed at any time as well. One would imagine innovation or reconsideration should be welcomed. Thus, the CA should be ready with a process to deal with a new or substantially different vision for the duties or functioning of one of its established standing committees.

It would seem such a proposal should be treated essentially as the establishment of a new standing committee in accordance with the provisions of Policy V. Committees.

Thus, a proposal for a substantial or extensive standing committee P&P revision should require either endorsement by a majority vote of the presently constituted standing committee or by a set of individual neighborhood council members representing at least three different neighborhood councils.

Then the proposal should be vetted for adoption as soon as possible thereafter by an ad hoc review committee established by the Assembly to ensure conformance with the basic elements of a standing committee's objectives and operation after due notice to the neighborhood councils and their representatives.

---

## **V. Committees<sup>1</sup>**

- A. *The function of CA committees shall be to research or address issues that may impact neighborhoods or issues designated by the CA and report their findings and proposed recommendations to the CA for appropriate action.*

## **X. Amendments**

- A. *Establish an ad hoc CA Policies and Procedures (P&P) Review Committee in November of each year.*
- B. *Present a written report including any amendments to the approved policies and procedures to the CA in February of each year.*
- C. *A vote to approve any amendments shall occur at the following regularly scheduled meeting.*
- D. *Amendments require a 2/3 affirmative vote.*
- E. *The formal amendment process described herein does not apply to the Committee P&P documents.*

<sup>1</sup> Note: The provision for a standing committee P&P document in V. Committees at K. ("Standing Committee Policies and Procedures") appears to apply only to an initial set of P&Ps for "inclusion in the main document" as an addendum.

Community Assembly Administration Committee  
February 2026

Guidance for the administration of Assembly Policy X. Amendments.

For standing committees, Assembly Policy X. Amendments and Policy V. Committees apply as follows:

- Standing committees are encouraged to review, consider and propose operational adjustments to their policies and procedures annually no later than the end of October in alignment with the timing for the consideration of amendment proposals to the Assembly's policies and procedures that is specified in Policy X.
- Interim adjustments to a standing committee's policies and procedures dictated by changed circumstances or to facilitate the committee's operation may be adopted by committee resolution and employed after the resolution and its revisions are documented in a committee report included in the agenda packet of a monthly Assembly meeting.
- Any such interim modifications are subject thereafter to the Assembly's annual policy and procedure amendment review and evaluation provided in Policy X.
- A major restatement or revision proposal for the policies and procedures of a standing committee may be considered by the Assembly at any meeting,

Provided that

- The proposal's text and a petition for review and approval is presented to the Administrative Committee for the scheduling of its consideration by the Assembly that has been either
  - Approved by a vote at a regular monthly meeting of the committee and the meeting's agenda and the text of the proposal was noticed at least a week in advance to all neighborhood council leadership and Assembly representatives and alternates,
  - or
  - Endorsed and signed by members of at least three different neighborhood councils,

And

- The proposal has been reviewed by an ad-hoc review committee appointed by the Assembly to assess the proposal's consistency with the standards for the elements of a standing committee's governing document as provided in the Assembly's policies and procedures, and is recommended for approval as proposed or with modifications.

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DRAFT for discussion  
Ver I / rpk



# COMMITTEE REPORT

## ADMIN COMMITTEE

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**Meeting Date: 03/24/2026**

**IN ATTENDANCE: Krista Anderson, Luke Tolley, Laura Johnson, Cliff Winger, Elizabeth (Comstock), Heather Hamlin (ONS), Fran Papenleur, Lorna Walsh**

Prior minutes: None from February, January minutes re-sent.

1. City updates: no novel updates at this time
2. April Agenda:
  - a. March general CA meeting follow up: None for agenda
  - b. Continued items for CA Agenda:
    - i. CC/CA Workgroup: Role transitions coming up in May-June, will be in discussion during admin update portion of general meeting
    - ii. Committee P&P Procedure Discussion:
    - iii. Abby Martin, traffic calming update: tentatively scheduled for May
    - iv. Nicholas Hamad, Together Spokane update
  - c. Committee & Liaison Reports
    - i. Neighborhood safety committee: bringing ballot for ideas for speakers, following up on prior concerns, update on meeting from 3/28 (will be delivered as written report;
    - ii. Admin: CC/CA workgroup update
    - iii. BSN & Spring learning series
    - iv. Budget & training series
    - v. No other 5+ minute reports anticipated at this time
  - d. New items for CA Agendas
    - i. Downtown Spokane Partnership, update on DT Spokane & on Spokane Safe & Healthy Spokane Task Force – put towards May general CA meeting
    - ii. Planning, City, Preferred Growth Alternatives (long term planning, zoning, and land use in Spokane guided by the Growth Management Act), Tirrel Black with the City of Spokane presenting – wants to present in April so that there's a chance for neighborhood input before the April meeting when a choice is adopted
    - iii. Possible June guest Spokane Solid Waste re: waste-to-energy plant
3. Admin Committee Business
  - a. Old Business:
    - i. Amending Committee P&P
    - ii. CA/TC Joint Meeting – Heather will pursue
  - b. Parked issues from prior meetings: still parked for the time being
    - i. General CA Meeting Facilitation
    - ii. Hybrid Meetings
    - iii. Retreat Discussion

Agenda adopted for April general meeting. Meeting adjourned 4:35pm.

**NEXT MEETING** - Next meeting will be held VIRTUALLY on April 28, 2026.

## **Budget Committee Meeting Notes for March 23<sup>rd</sup> 2026**

**Location:** West Central Community Center. Hybrid was unavailable

Meeting called to order 6ish

**Attendance was as follows:** Chair Laura Johnson Hillyard, Vice Chair Dan Brown North Hill, Member Jeff Braunschweig Hillyard, Member Linda Carroll Emerson Garfield. Secretary Andy Hoyer Southgate was absent excused.

[MSC-motioned, seconded, carried]

**Introductions/ Quorum reached/Last month's minutes approved.**

**ONS Updates were as follows:** The first virtual grant training workshop went really well. There was appx 20+ people that attended. It was so popular that people outside the eligibility zone (Spokane Valley) attended the workshop.

Because so many people attended the first workshop and 5+ have already RSVP'd to the other trainings we decided to cut out the 4/22 training. It was MSC'd by Linda and Jeff.

We had some questions about what people could use their grants on during the workshop. One example was:

1. Could a neighborhood council use the grant monies to buy cloud storage for their communications? Gabby was going through the I.T dept for that answer. They were out of town.
2. There was a discussion about Mail Chimp and how some neighborhood councils might benefit from a class on it. Possibly using a library to host a workshop at.

**Each liaison had neighborhoods that attended the first training. They were as follows:**

**Jeff Braunschweig**-Bemiss and Grandview-Thorpe

**Andy Hoyer**-Manito/Cannon Hill, and Minnehaha

**Dan Brown**-Latah/Hangman, North Indian Trail, Nevada Heights, and Southgate

**Linda Carroll**-Cliff Cannon, Comstock, Hillyard, North Hill, and Riverside

**Laura Johnson**-Chief Garry Park, Northwest, West Central, West Hills, and Whitman

It was then discussed that we should follow up with the neighborhoods that did not attend and give a gentle nudge.

There was only one grant handed in by the 23<sup>rd</sup> and that was from the Hillyard neighborhood. Gabby had some tech problems and was unable to share it with the group. It

was MSCd by Linda and Jeff that Gabby would send out the grant the next day through an email to each liaison and they would go through it for approval.

We discussed the upcoming Spring Learning Series that was to be held at the Foothills Storage Unit where the CA Resource Closet is currently housed. Gabby informed us that she would not be available for the workshop. Because of her unavailability We decided that Dan and I would put something together and host the workshop with BSN. Tina agreed to that. Gabby reminded us that the storage unit does not have electricity, Dan, Jeff and I wondered if we picked up the generator and charged it would it be useful for the demo?

Laura said she would get time on the CA agenda to remind everyone about going to the CE grant training and to remind everyone to RSVP to the 4/18 Spring Learning by 4/10 so that Gabby has a headcount to give to the facility, so we don't look like an apocalyptic zombie horde charging the gates.

At the end of the meeting there was some discussion about the NUSA conference and what the attendance would look like for that. More questions than answers arose from that.

Meeting adjourned at 7:15ish



# COMMITTEE REPORT

## BUILDING STRONGER COMMITTEE

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**Meeting Date: 3/21/2026, 9am, Shadle Park Library**

**Meeting called to order by: Tina Luerssen**

### IN ATTENDANCE:

Tina Luerssen (Grandview-Thorpe), Dan Brown (North Hill), Fran Papenleur (Audubon-Downriver), Luke Tolley (Bemiss), Laura Johnson (Hillyard), Jeff Braunschweig (Hillyard), Charles Hansen (Whitman), Sandy Wicht (Comstock), Hillary Michalowicz (Nevada Heights), Jake Walters (Cliff Cannon), Dave Lucas (Rockwood), City Staff: Amber Groe, Cyndi Donahue (Gonzaga University)

### PREVIOUS MEETING MINUTES VOTE:

Motion to approve meeting minutes, made by Dave Lucas. Motion carries, 11- Yes, 0-No, 0-Abstain

### MINUTES:

1. Welcome/Introductions:
  - a. CE Grant Discussion:
    - i. Do we want to apply for an entry fee and host a room full of people at a library? Yes.  
Who: Luke & Fran would be willing to host. Tina will fill out the application to the Budget committee.
      1. It was moved, seconded, and approved unopposed to request no more than \$300 to cover as many as 2 registration fees.
      2. Luke will get the registration and setting up the hosting
2. Spokane Neighborhood Leadership Academy (SNLA) Conversation-Cyndi Donahue
  - a. Continued engagement from program participants: We know there is an expectation of at least a year of NC participation from the participants. Cyndi communicated that for the last 3 years when she's been doing it she's worked with ONS to track the participants of both the participants and those who don't make the cut. Jake shared that he's seen most of his graduating class he has seen at various neighborhood related things. Dave shared that in Rockwood the participants have taken leadership positions. Fran shared that Audubon-Downriver has had mixed results, not as much participation as she's like to see and requested that ONS share the list of participants to track and reach out to. Laura pointed out that many of the past participants have received Good Neighbor Awards.
  - b. Cyndi shared that last year they worked to pair up mentors to help with the challenges of getting on board in an NC. They are now planning multiple years of support. She shared that they are looking for ways to use the application process to get people more educated about the NC program.
  - c. Tina requested more info about what is requested of the participants as far as participation in the NCs, but Jake and Hilary shared that they felt they were required and in both cases helped revitalize their NCs and become leaders.

- d. Cyndi shared that the money they used to use for grocery cards for the participants is now being used for implementation of the final projects and they are required to work with their NCs on their projects.
  - e. Cyndi believes the program has improved and evolved over the years. Previously it was more of an “education” program and now it’s more focused on participation. She reaches out to the chairs multiple times during the process. Laura requested the curriculum and Cyndi agreed she could do that via ONS.
  - f. Cyndi also suggested that the best way to foster participation is for NCs to build relationships with those new folks (e.g. invite them to coffee, have an onboarding conversation, etc.)
  - g. Jake checked the SNLA website and did express that the expectation could be stronger and more emphatically communicated.
  - h. Tina suggested some SNLA tie-ins to the Spokane Leadership Summit (SLS), maybe the projects could be presented during the lunch or as a keynote. Cyndi thought that would work well. Tina proposed BSN work with ONS to look at the data and try to figure out how to impact that. Cyndi did warn of potential privacy issues to tread lightly with.
  - i. BSN thanks Cyndi for connecting with us.
3. ONS Updates (Amber Groe)
- a. Spokane Neighborhood Summit:
    - i. Amber learned that our budget is a little less than we thought it would be. Last year we had a lot of funding, but this year will be a little tighter because of the budget situation with the City. Amber and Heather have looked at what this looks like in the future. She clarified it’s going to impact our venue choices because of price. Last meeting we discussed the CCS options and ESD101 but she’s thinking we might need to go back to the Hemmingson Center. Cyndi with GU is able to get that venue for free. Amber’s been working with Cyndi to try to finalize and tie things down. She hopes to bring us full details at the next meeting. She did make it clear that we are miles ahead of the schedule of most previous years, nothing to worry about there.
    - ii. Luke asked about help with grant finding and fundraising and Amber clarified that the funding is okay and we still have great sponsors like SCCU. Her and Heather are more looking at us advocating with the City Council and Admin next year to make clear the impact and return on investment makes this something worth investing in. Last year the Community Assembly put Community Engagement (CE) grant funding into the event to bolster it, this year most of it will come from the City’s general fund. Laura (as Budget Chair) suggested we might have some extra CE funding that we could potentially allocate.
    - iii. The date will be either the weekend before or after Halloween.
4. Neighborhood Updates and Topics for Next Meeting
- a. Next Meeting Topics:
    - i. The next meeting will be at Yokes on Foothills in their cafe area prior to the Spring Learning Series (SLS) on the inventory closet at the storage facility next door.
  - b. Neighborhood Updates:
    - i. Spend more time on neighborhood updates, more of a conversational meeting.

- ii. Global Hearth Food Market at the Gathering House starting on May 5th in Garland.
- 5. Adjourn for SLS 10-11AM

Next Meeting: 4/18/26 at Yokes on Foothills, Meeting 9-10AM followed by SLS

2025 BSN Committee Officers:

Committee Chair: Tina Luerssen, Grandview-Thorpe. [MacLuerssen@gmail.com](mailto:MacLuerssen@gmail.com)

Committee Support: Amber Groe, [AGroe@spokanecity.org](mailto:AGroe@spokanecity.org) (509) 625-6156

Committee Vice-Chair: Dave Lucas, Rockwood

Committee Secretary: Luke Tolley, Bemiss

BSN Committee Mission Statement:

*“Build stronger neighborhoods by promoting the growth of Neighborhood Councils through training, education, and engagement opportunities, with input from the Neighborhood Councils.”*

# BUILDING STRONGER NEIGHBORHOODS

# SPRING LEARNING SERIES

*Unlocking Opportunities for Neighborhood Leaders to Learn and Grow in 2026*



1

## CA 101: WHAT, WHY, HOW

**Saturday, Feb. 21 10 - 11 a.m. @ Shadle Park Library & Zoom**

The Community Assembly (CA) and its committees are a great resource for Neighborhood Councils to work with. Learn the history of when and how the CA was established, how it has evolved over the years, and what the heck it's even there for. Develop an understanding of the way CA agendas are written, how to attend and participate in meetings, and the successful outcomes that the CA has had with our City Council and Administration. Where shall we go from here?



2

## NEIGHBORHOOD TRANSLATION & CULTURAL ACCESS SERVICES

**Saturday, March 21 10 - 11 a.m. @ Shadle Park Library & Zoom**

This workshop focuses on tools to provide neighborhood translation services that can support a diverse neighborhood council membership. Join this program to discuss practices for language inclusion.



3

## NEIGHBORHOOD EQUIPMENT AND HOW TO USE IT!

**Saturday, April 18 10 - 11 a.m. @ Inventory Closet (N. Foothills Dr.)**

Join the Building Stronger Neighborhoods Committee and as they explore what treasures are contained within the equipment inventory for neighborhoods. Did you know you can reserve a movie screen, a projector, a popcorn machine, tables and chairs, pop-up tents, and more? Join us for this hands on adventure to learn about what's available and how to use it.



## CA Liaison Committee Meeting – March 10 2026 – S Hill Library and Zoom

Present: Paul Kropp, Southgate, Chair; Andy Hoye, Southgate, Recorder; Bonnie McInnis, West Central; Fernando Diaz, guest

We moved, seconded and passed approval of the notes for the February meeting as minutes for the record..

We reviewed the liaison member attendance and CA reporting charts by Paul and Lorna.

Paul spoke to Sara Bauer (CHHS Board liaison) who missed the March board meeting, but did attend earlier meetings. We are working to get better recording of the CHHS Board meetings and Agendas.

The CRS Board met twice recently.

At the initiative of the City of Spokane Director of Planning, the city council has adopted amendments to the city code to fold the function of the Design Review Board into the Plan Commission as a subcommittee. The details of how that will play out as regards a CA liaison(s) will be worked on. For the moment, we will consider Fernando Diaz to be a CA liaison in some capacity.

Linda Carroll was appointed as the CA liaison member of the Plan Commission on March 9 by the CC. Cliff Winger, TC liaison, is working with City staff to prepare a status sheet of all traffic calming projects.

Katherine Alexander (CA's member on the Urban Forestry Citizen Advisory Committee) did give a report at the CA as requested by the Liaison Committee, but did not mention the significant thinning of Ponderosa pine trees due to pine beetle infestations. We noted no response from the neighborhoods to the unfilled position on the UF-CAC.

The brochure is still on hold pending final work with Lorna.

We considered a few of the Boards and Commissions with openings. The chair at some point will ask the CA if they want a direct liaison to the Park Board.

Submitted by Andy Hoye

Edited by Paul Kropp



# COMMITTEE REPORT

## PeTT COMMITTEE

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**Meeting Date: 3/24/2026 at 6:00pm on ZOOM**

**Meeting called to order by: Chair, Carol Tomsic**

**IN ATTENDANCE:** Carol Tomsic-Chair-Lincoln Heights, Mary Winkes-Manito/Cannon Hill, Elizabeth Goldsmith-Comstock, Marilyn Lloyd-Lincoln Heights, Anna Vamvakias-Chief Garry Park, Bill Meeks-Grandview Thorpe, Brian Muegge-West Central, Charles Hansen-Whitman, David Eagle-Chief Garry Park, Gene Brake-Emerson/Garfield, Ryan Jerman-Browne's Addition, Chuck Carter-Manito/Cannon Hill, Heather Hamlin-Office of Neighborhood Services, Colin Quinn-Hurst, Senior Planner, City of Spokane, Tyler Kimbrell-Senior Planner-City of Spokane, Cliff Winger-Shiloh Hills & Community Assembly liaison to Transportation Commission, Drew Redman-STA, Eric Lowe-Spokane Reimagine

**MINUTES:** Attendees introduced themselves and their neighborhood affiliations.

**Transportation Chapter- Colin Quinn-Hurst, Senior Planner City of Spokane.** Colin announced an update to the Transportation Chapter regarding PlanSpokane 2046. The project page is listed Planspokane.org. Integrating HB 1181 (climate requirements) adding multimodal level-of-service, Vision Zero emphasis, and a new sustainable funding goal. Updating processes and timeline with internal reviews and Transportation and Plan Commission board input. Public draft release in May, maps and appendices in July and a multi-year update to be adopted by the end of 2026. Safety is prioritized as Goal 1-promote healthy communities and prioritize vulnerable users, to implement Vision Zero policy and action plans to eliminate fatal and serious-injury crashes by 2042. Discussed sustainable funding and achieving climate goals to support targeted reductions in vehicle miles travel and reductions in greenhouse gas emissions. Heather announced a District 3 Town Hall meeting on "Where the Sidewalks begin" on Thursday 3/26 5-6pm focused on sidewalks at the MAC including discussions of funding and how projects are analyzed, etc. It is for District 3, but all the city's neighborhoods are invited. Provided link to follow Plan Commission agendas at <https://static.spokanecity.org/documents/bcc/commissions/plan-commission/agendas/2026/03/plan-agenda-2026-03-25.pdf>,

**Bicycle Advisory Board – Tyler Kimbrell, Senior Planner-City of Spokane.** Tyler presented the Bicycle Master Plan and Bicycle Priority Network updates. Focus on safety, equitable coverage, and grant-priority routes. The Bicycle Advisory Board (BAB) meets every Tuesday at 6pm at City Hall. They provide recommendations to the Transportation Commission, the Mayor and City Council for revisions to the City Bicycle Master Plan. They review projects and policies and host two public rides per year (May and Aug/Sep). Current year May ride is South Hill. Vision is to make riding a bicycle a safe and integral part of daily life in Spokane. They accept additional public route suggestions through 3-1-1 or direct contact with the BAB for review. He showed the updated Bicycle Master Plan map comparing priority vs expanded network routes. Integration of Master Plan map prioritizes safety and accessibility for all ages and abilities and established five operational policies-increase bicycle mode share, to complete the bikeway network, provide end-of-trip bicycle storage, to encourage employer shower/locker facilities and develop a collaborative program between a variety of city departments and agencies. Network to be resolved in the next few months. <https://my.spokanecity.org/projects/bicycle-priority-network/>

**Agency Updates- Drew Redman-STA.** Drew reported the investigation into the viaduct incident reopened after some new information was reported regarding communication between drivers and dispatch prior to the

accident. Accident responsibility remains unclear (driver vs software). Transit operations underwent a routing review and upcoming service change for May including routes 27, 28 and 31. The Park and Ride bike lockers in some locations are being replaced with riders surveyed about new locker location preferences.

**Cliff Winger-Transportation Commission.** Cliff announced that over 200 unique areas have been identified from the 3-1-1 survey of traffic calming projects. Formerly identified items from the DOWL Report and listed corrections will raise potential sites to nearly 300. Submissions close on 3/31. They are working on a prioritization method to sort the projects. Submitted and current projects will be posted soon on the City website Traffic Calming page.

**Erik Lowe-Spokane Reimagined.** Explained the Emergency Streets protocol which treats fatal crashes as public-health emergencies and triggers temporary roadway safety measures to be deployed within 48 hours reducing speeds to 20 mph for two-week installations. City of Spokane received funding from WA State Traffic Safety Commission regarding this program and Spokane Reimagine is collaborating.

**Mary Winkes-Chair of the Community Assembly Land Use committee.** Working to assemble a subcommittee to review Transportation and Land Use Comprehensive Plan chapter changes and current review timing so members can give feedback before the Plan Commission and City Council reviews. Wants to add committee members (e.g. David E and Ana V) to the Land Use/Transportation committee distribution list and asked for email addresses so they can receive releases and updates. Mary noted local implementation and maintenance concerns regarding sidewalk inventory and funding, parking program funding and maintenance capacity. Many affected residents may not attend meetings so the committee will serve as the neighborhood eyes and ears. Roundtable- Carol noted she would like to invite transportation staff/subject matter speakers to a future meeting discussion on controlled crossings.

## **NEXT MEETING**

Next meeting will be held on 4/28/2026 at 6:00pm VIRTUAL ONLY.

# CHHS Board Meeting Minutes

March 4, 2026

Roll Call: (4:01 PM)

**Board Members:** Wes Anderson, Barb Lee, Flor Castañeda, Elaine Mansoor, Karen Ssebanakitta, Ashley Erickson, David Edwards, Leslie Hope, Maura Lammers, Ali Mogaddasi, Joe Ader, George Dahl, Kristin Larson

**City of Spokane Staff:** Arielle Anderson, Kimberly Babb, Keri Cederquist, Lili Navarrete, Jon Klapp, Nicolette Ocheltree, John Gammal, Aziz Rahmaty, Paradis Pourzanjani, Linda Thrash, CM Kate Telis, CM Sara Dixit

**Community Members:** N/A

## 1. February 4, 2025, minutes reviewed and adopted:

- David Edwards asked for a motion to approve the February minutes, Kristin Larson motion to approve, Maura Lammers second, passed unanimously.

## 2. March 4, 2025, agenda reviewed and passed:

- David Edwards asked for a motion to postpone action items 2 and 3 to agenda. Karen Ssebanakitta second; Wes Anderson objects, passes with majority.

## 3. Public Comment:

- David Edwards asked guest attendees if there were any public comments – none.

## 4. Board Education

- Andrew Hoyer presentation of an “Overview of Neighborhood Councils and Community Assembly. Andrew Hoyer provided an overview of Spokane’s Neighborhood Council system and the Community Assembly, including its formal recognition in November 2000 through an amendment to the City Charter. Spokane currently has 29 neighborhood councils that represent residents and community interests. Andy shared his personal experience becoming involved after attending a large Southgate Neighborhood Council meeting in the early 2000s, where strong community opposition influenced the outcome of a proposed Walmart development. He later joined the Southgate Neighborhood Council around 2010 and now serves as co-chair and as a representative to the Community Assembly, which convenes monthly with representatives from all neighborhood councils to coordinate concerns and provide recommendations to City Council.

Andy also discussed the Community Assembly’s funding history and impact. Since receiving initial City support in 2015, annual funding has grown to \$25,000, which is distributed among neighborhoods to support community events and projects. He highlighted examples of neighborhood councils influencing zoning, development, and policy decisions, as well as their collaboration with City Council. Additionally, he noted the role of CDBG funding in supporting neighborhood-led projects, often in partnership with nonprofit organizations or City departments. Looking ahead, Andy anticipates additional neighborhood project applications in 2026, supported by continued CDBG set-aside funding.

## 5. Action Items

- Human Services Committee Membership (Pam Watts) – Karen Ssebanakitta shares background of Pam Watts, reached out last Fall interested in volunteering, a current passion for youth, Karen would like to recommend Pam to fill one of the vacancies on the HSC. Karen makes motion to approve Pam Watts to the HSC. Kristin Larson seconds, no comments, Joe Ader objects, motion carries with majority vote.
- 2026 CDBG Capital to include skipped
- 2026 CDBG Neighborhood Allocation skipped
- 2026 HOME Applications – David shares the Affordable Housing Committee reviewed 6 applicants, AHC recommendations, Take up the Cause full funding amount (CHDO), Proclaim Liberty full funding amount, VOA partial funding, Trinity Housing partial funding, Vesalenko full funding, Foundation for the Challenge lowest scoring project and no funding recommended, David Edwards makes motion to accept funding decisions, Maura Lammers seconds, passes unanimously.
- 2026 Annual Action Plan Open Comment Period – Heather Page shares PowerPoint presentation on Annual Action Plan. Comment Period opened from March 4 through April 4<sup>th</sup>, 30-day comment period. David Edwards makes motion, Karen Ssebanakitta seconds, passes unanimously.
- Budget Amendments Recommended by AHC – Take up the Cause, was awarded 749k in 2024, after HUD review it was determined project was new construction, requesting an additional 59K, request is an increase of 8%, AHC recommendation, David Edwards motion to approve amendment, Maura Lammers seconds, passes unanimously. The Salvation Army request of \$45k additional funding for food bank project, AHC recommends additional funding. David Edwards motion to approve, Wes Anderson seconds, Leslie Hope opposes, passes majority.

## 6. Discussion Items

- CHHS Board Joint Retreat with CoC - David Edwards shares he reached out to Joe Ader if any chance the CoC and CHHS board could join and have a joint retreat. Both boards have affirmed the request. Not a lot of details yet, April 3 planning meeting to discuss details. Hold the date of May 1<sup>st</sup> for the joint retreat.
- Board Membership – Kristin Larson attends first in person meeting as a board member and shares background of her past experiences serving her community.

## 7. CHHS Director's Report

- Arielle Anderson highlights the benefit of COC and CHHS joint retreat, going over the 5-year plan to end and prevent homelessness, how is it relevant to the work we do here. Newsletter includes how much money has been spent to date for inclement weather. Request for any feedback on additional information board would like to see in the newsletter. Encourages people onto the data page for updates. Discussion on HHS new branding name.

## 8. Committee & Partner Update

- Affordable Housing Committee – David Edwards shares they will have regular Tuesday meeting next week.
- Human Services Committee – Karen Ssebanakitta, recruiting members to get fully staffed.
- Continuum of Care – Joe Ader, no updates.
- Spokane Valley – no rep present
- Veterans – Wes Anderson, no updates

- City Council – Sarah Dixit, A few weeks ago passed the eviction prevention program. On Monday, we passed two immigration ordinances, one dealing with city property and the other one around zoning (prevents future ICE detention centers), Kratom ban, moving legislative Monday meetings to Wednesday and will begin taking effect in July. Nicolette Ocheltree shared John Alder passed away, HEART funding priorities to include all eligible uses in Heart funds and additional guidance on scoring.
- Spokane County – George Dahl, no updates.

## 9. Closing Announcements

- Next meeting: **April 1, 2025.**

**Adjourn 5:25 PM**

DRAFT

# CHHS Board Meeting Minutes

February 4, 2026

Roll Call: (4:02 PM)

**Board Members:** Wes Anderson, Barb Lee, Flor Castañeda, Elaine Mansoor, Sara Bauer, Karen Ssebanakitta, Ashley Erickson, David Edwards, Leslie Hope, Maura Lammers, Ali Mogaddasi, Joe Ader, George Dahl

**City of Spokane Staff:** Arielle Anderson, Kimberly Babb, Keri Cederquist, Lili Navarrete, Jon Klapp, Nicolette Ocheltree, Sebastian Pedinielli

**Community Members:** Barry Barfield, Eric Robison, Jeffery Head, Elaine Mansoor, Kristin Larson (appointed 2/9/2026), Dante Jester,

## 1. February 4, 2026, agenda reviewed and adopted:

- David Edwards asked for a motion to approve the February agenda, Leslie Hope moved, Wes Anderson second. Karen Ssebanakitta, moved a motion to amend the action agenda to discuss a member proposal for the Affordable Housing Committee. David Edwards second, all approved.

## 2. December 3, 2025, minutes reviewed and passed:

- David Edwards asked for a motion to approve the minutes from December 3, 2025, Wes Anderson moved; Leslie Hope second, passed unanimously.

## 3. Public Comment:

- David Edwards asked guest attendees if there were any public comments – none.

## 4. Board Education

- Gonzaga University; Institute for Climate, Water, & the Environment– Dante Jester presenter. Data highlighted impacts from the 2021 Northwest Heat Dome, increased heat-related deaths, and a 353% rise in days with moderate or worse air quality. The Spokane Community Resilience Collaborative, formed in 2024 with 17 partners, is advancing a citywide resilience plan focused on education, equitable access to cooling and air filtration, neighborhood-based support, policy improvements, and resilience hubs. Next steps include releasing Resilience Plan 2.0, expanding public education, piloting additional hubs, and pursuing implementation funding.
- Arielle Anderson explained HHS's role and activations for heat related inclement weather; library, splashpads, city-funding for Meals on Wheels to support the elderly, and the day-time navigation center.
- Possible Neighborhood Council involvement as leaders in heat check-in and/or fire evacuation planning discussion followed.

## 5. Action Items

- Patricia Kleinholz, current Chair of AHC, board application:  
*David Edwards moved motion to refer her application to the Mayor's office, Leslie Hope second, passed unanimously.*

## 6. Discussion Items

- Updated Funding Schedule: HHS Director Arielle Anderson requested that discussion of the 2026 funding schedule be moved to next month. She noted the challenges experienced in 2025 due to the large number of RFPs released. The next RFP to be issued will be for HEART (1590) Capital funding. The department's internal schedule, which is not yet finalized, was presented to the group for reference.
- Recruitment to Board and Committees: David Edwards reminded the group that Kristin Larson's board application is pending a City Council vote on February 9, 2026. Council Member Sara Dixit has been confirmed as the City Council representative to the board. The CHHS By-Laws were approved by the City Council and there is now an open board position for a non-voting representative from the City of Spokane Valley.
- Conflict of Interest: All board members are current on the 2026 COI form. David Edwards requested committee members/chairs submit COIs before the next RFP.

## 7. CHHS Director's Report

- HUD NOFO update: the city joined the multi-community litigation against HUD to return to the 2-year CoC cycle awarded in 2023. The current administration pivoted and allowed communities with non-renewals and YHDP funding to rely on those previous applications. HHS is anticipating the next NOFO in June (one-year cycle anticipated).
- The PIT Count has concluded. Eric Robison provided a recap of Homeless Connect, reporting 2,000 attendees and 125 participating service providers. Through legal aid services, 87 bench warrants were recalled. WSU vets services assisted 86 individual pet owners. Pet Savers distributed 165 spay/neuter vouchers and administered 100 pet vaccinations. CHAS Health treated dozens of patients. Final event numbers will be released soon. Strong coordination between Homeless Connect, PIT Count teams, and City staff was noted. PIT data is pending analysis but is expected to be available earlier than last year.
- Newsletter link in agenda.
- HHS staff is currently monitoring 2025 grant subrecipients in partnership with Spokane County.

## 8. Committee & Partner Update

- Affordable Housing Committee – David Edwards, committee is reviewing CDBG and HOME applications, 13 applications for general CDBG Capital, 4 applications from the Neighborhood set-aside, and 4 HOME applications. Committee scores are due on February 9, 2026.
- Human Services Committee – Karen Ssebanakitta, committee has been on hiatus after a very busy Fall RFP cycle. The committee could use more members, but they have not been successful in recruitment. David asked the group to help network for potential members for both committees.
- Continuum of Care – Joe Ader, NOFO updates and the PIT were the focus of the last board meeting.
- Spokane Valley – Eric Robison, conversations with the Spokane Valley Advisory Board on how to use 1406 funding, approximately 1.5 million dollars available.
- Veterans – Wes Anderson – no update until the PIT Count numbers are available.
- City Council - Sebastian Pedinielli, Legislative Assistant to Sara Dixit, introduced CM Dixit as the CHHS representative and provided an update on her campaign goals and priorities. The Spokane City Council recently passed an Eviction Diversion Ordinance. Additional

housing policies under consideration include a winter eviction moratorium and right to repair/right to cooling measures. The Council is also considering changing its regular meeting day to Wednesday. She is meeting with the Governor to discuss a potential immigrant protection zone ordinance that would prohibit federal immigration agents from operating on City-owned or City-managed properties. Nicolette Ocheltree reviewed the upcoming City Council resolution outlining 2026 HEART (1590) funding priorities.

- Spokane County – George Dahl, no updates.
- Regional Homeless Collaborative – Leslie Hope, Collaborative did not meet.

## **9. Closing Announcements**

- Next meeting: **March 4, 2025.**

**Adjourn 5:25 PM**

DRAFT



## Transportation Commission (TC) Report March 2026 by Cliff Winger <[cwinger@spokanecity.org](mailto:cwinger@spokanecity.org)>

Link to TC’s web page is at: <<https://easyurl.net/SPK.TranCom>>

**TC March Agenda** <<https://static.spokanecity.org/documents/bcc/commissions/transportation-commission/agendas/2026/03/transport-agenda-2026-03-18.pdf>>

**ALL PRESENTATIONS** are listed on the TC web page linked [above](#).

► EMAIL: <[transportationcommission@spokanecity.org](mailto:transportationcommission@spokanecity.org)> or <[erabdsadmin@spokanecity.org](mailto:erabdsadmin@spokanecity.org)> ◀

**Subscribe to TC Notices:** <<https://spokanecity.wufoo.com/forms/transportation-commission-email-notification-list/>>

**TC representatives:** District 1: Joni Harris - [joniharris@spokanecity.org](mailto:joniharris@spokanecity.org); District 2: Grant Shipley, President [gshipley@spokanecity.org](mailto:gshipley@spokanecity.org); District 3: Kaylee Jackman [kjackman@spokanecity.org](mailto:kjackman@spokanecity.org).

Interested in submitting a traffic calming project request for 2027? [Submit your request to 311](#) using the Safe Streets Survey (Traffic Calming) option.

**Market/Haven Conversion Study:** Gonzaga University study for North East Public Development Authority in the **Bemiss** and **Hillyard** neighborhoods. (E Columbia south to E Rockwell)

See presentation on TC webpage [here](#). These GU students did a good job. Other neighborhoods may wish to review for project design studies in their neighborhood. **Contact** Rhonda Young ([youngr1@gonzaga.edu](mailto:youngr1@gonzaga.edu))

**Summer Arterial Street Maintenance Update:** See presentation on TC webpage [here](#). The projects for 2026 are listed on the page 7 of the presentation. Project map for 2026-2032 is on page 9 of the presentation.

**Contact** Clint Harris ([ceharris@spokanecity.org](mailto:ceharris@spokanecity.org))

**Traffic Calming Projects: Network & DOWL list:** See presentation on TC webpage [here](#). Neighbors may be interested in the [Draft DOWL Candidate Traffic Calming Projects for Consideration](#). Also look at the [Traffic Calming](#) (Safe Streets for All: SS4A) webpage with links to the traffic calming [3-1-1 survey](#) (from 4/1/26) for 2027 consideration. Links for “[Consideration for Cycle 15](#)” - “[Funded and Coming Your Way!](#)” & “[Not Currently Being Considered](#)” are on the Traffic Calming web page. (See [Agenda](#) pages 6-10)



SS4A

Projects to be considered this year, 2026 will come from three sources: 3-1-1 survey posted before March 31, 2026, DOWL projects not yet completed, and network projects (that interconnect such as bike/pedestrian)

Staff will prioritize these projects using three criteria: [Connectivity](#) (pedestrian generators e.g. parks, school, etc.) [Safety](#) from the Spokane Regional Transportation Council’s list of [High Injury Network](#) locations (see GIS map halfway down: *Emphasis Areas*), and Equity ([Washington Environmental Health Disparities](#))

Staff will select thirty (30) projects to send to the DOWL consultants for additional scoping, study and solution design. (See page 6 of the [presentation](#) for full explanations of the criteria)

**Note:** The Internet reports that 44% of pedestrian crashes and 52% of bike crashes were unreported when comparing hospital vs. police data. “Official crash data” likely captures only about half of pedestrian and bike incidents

Network projects are listed on page 8, DOWL projects are listed on page 10-12 of the [presentation](#).

At the meeting there were 226 reported submissions to the 3-1-1 survey, 60 in District 1, 102 in District 2, and 64 in District 3 (128 unique locations).

**Contacts:** Jon Snyder, ([jsnyder@spokanecity.org](mailto:jsnyder@spokanecity.org)) - Inga Note, ([inote@spokanecity.org](mailto:inote@spokanecity.org)) & Colin Quinn-Hurst ([cquinnhurst@spokanecity.org](mailto:cquinnhurst@spokanecity.org))

**6-year Street Plan Update:**(See [Agenda](#) pages 11-13) The presentation is [here](#). Street Program Update for 2027 to 2032

- May 11 City Council - PIES - Draft Program
- June 16 City Council Hearing & Program Adoption
- Early July Submit Adopted program to WSDOT and SRTC

Eleven new projects: 8 Grant funded, 3 Local Funding, 1 Traffic Impact Fee Program project

**Projects:** ► Monroe St. Bridge Rehab (Unfunded - pursuing grants), ► 29th Ave: High Dr. to Grand & Sprague: Cook to Freya G&O, ► Ash/Maple: Bridge to NW Blvd. & Monroe-Boone to NW Blvd G&O, ► Alberta St: Gordon to Longfellow Sidewalk, ► Centennial Trail Study - Upriver Dr: Center St to Boulder Beach, ► Mission Ave: Napa to Greene G&O, ► Crestline St: Illinois to Francis Chip Seal (Tentative pending SRTC approval), ► Riverside Ave: 1st Ave-Sprague Ave. Bridge Decks Rehab, ► Driscoll: Garland-Rowan Chip Seal, ► Grand Blvd: 14th Ave - 29th Ave. G&O (includes striping reconfig & ped Xings), ► Nevada/Magnesium Intersection Improvements (Impact Fee)

See map of these new projects on page 11 of the [presentation](#).

**Contact** Kevin Picanco ([kpicanco@spokanecity.org](mailto:kpicanco@spokanecity.org))

**Next Meeting:** April 15, 2026, 1600 hours at City Hall, Council Chambers

**You may email the Transportation Commission at** <[transportationcommission@spokanecity.org](mailto:transportationcommission@spokanecity.org)>



*Trans Comm.*