

Spokane Neighborhoods Community Assembly
“Provide a vehicle to empower Neighborhood Councils’ participation in government.”



Meeting Agenda for Thursday, December 4, 2025
 5:30 to 7:30 p.m., Liberty Park Library
 Proposed Agenda Subject to Change

Please review previous month’s minutes:
 *Community Assembly Minutes: November 4, 2025



Administrative

| <u>Agenda Item</u> | <u>Time</u> | <u>Action</u> | <u>Page</u> |
|--|--------------|---------------|-------------|
| 1. Permission to record meeting. | 1 min (5:30) | Intro | - |
| 2. Introductions (Facilitator) | 2 min (5:31) | Intro | - |
| 3. Proposed Agenda (Facilitator) | 2 min (5:33) | Approve | 2 |
| • Including Core Values, Purpose, Rules of Order | | | |
| 4. Approve/Amend Minutes (Facilitator) | 5 min (5:35) | Approve | 8 |
| 5. Admin Committee Action Items (Luke Tolley)..... | 5 min (5:40) | Oral Report | - |

Updates/Announcements

| | | | |
|---------------------------------|---------------|--------------|---|
| 6. Up to 3 min per sign-up..... | 15 min (5:45) | Oral Reports | - |
|---------------------------------|---------------|--------------|---|

Agenda Items

| | | | |
|---|---------------|--------------|----|
| 7. City Council Update (CP Betsy Wilkerson)..... | 15 min (6:00) | Oral Report | - |
| 8. ONS Update (Heather Hamlin) | 15 min (6:15) | Oral Report | 13 |
| 9. STA Division Street BRT and Station Art (Carly Cortright). | 15 min (6:30) | Oral Report | 15 |
| 10. Public Safety Committee Proposal (Tyler Tamoush) | 15 min (6:45) | Oral Report | - |
| 11. Other Committee Reports | 35 min (7:00) | Oral Reports | - |
| a. Liaison Committee New Plan Comm Liaison (Lorna Walsh) . | 10 min | Vote | 28 |
| b. Admin Committee Slate of Officer (Luke Tolley) | 15 min | Oral Reports | |
| c. Committee Reports..... | 10 min | Oral Reports | |
| 12. Actionable Items Review/Future Considerations (Luke Tolley) | 5 min (7:35) | Oral Report | - |

Other Written Reports

Committee Reports, Agendas, Minutes, etc.

| | |
|---|----|
| • Administrative Committee | 29 |
| • Budget Committee | |
| • Building Stronger Neighborhoods Committee (BSN)..... | 31 |
| • Communications Committee | 34 |
| • Community Assembly/Community Development Committee (CA/CD)..... | 39 |
| • Land Use Committee..... | |
| • Liaison Committee | 40 |
| • Neighborhood Safety Committee | 42 |
| • Policies and Procedures Committee (P&P)..... | |
| • Pedestrian, Traffic, and Transportation Committee (PeTT)..... | 44 |

Liaisons and CA Representation on Outside Boards and Committees Reports (Liaison Committee)

| | |
|---|----|
| • Community Housing and Human Services (CHHS) Liaison Report..... | |
| • Climate Resilience Sustainability Liaison Report | |
| • Design Review Board Liaison Report | |
| • Housing Action Subcommittee Liaison Report | |
| • Plan Commission Liaison Report..... | 47 |
| • Transportation Commission..... | 48 |
| • Urban Forestry-Citizen Advisory Committee Representative Report | |

** IF YOU CAN'T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE! **

Community Assembly Core Values and Purpose

CORE PURPOSE:

Provide a vehicle to empower neighborhood councils' participation in government.

BHAG (Big Hairy Audacious Goal):

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

CORE VALUES:

- **Common Good:** Working towards mutual solutions based on diverse and unique perspectives.
- **Alignment:** Bringing together the independent neighborhood councils to act collectively.
- **Initiative:** Being proactive in taking timely, practical action.
- **Balance of Power:** Being a transparent, representative body giving power to citizens' voices.

VIVID DESCRIPTION:

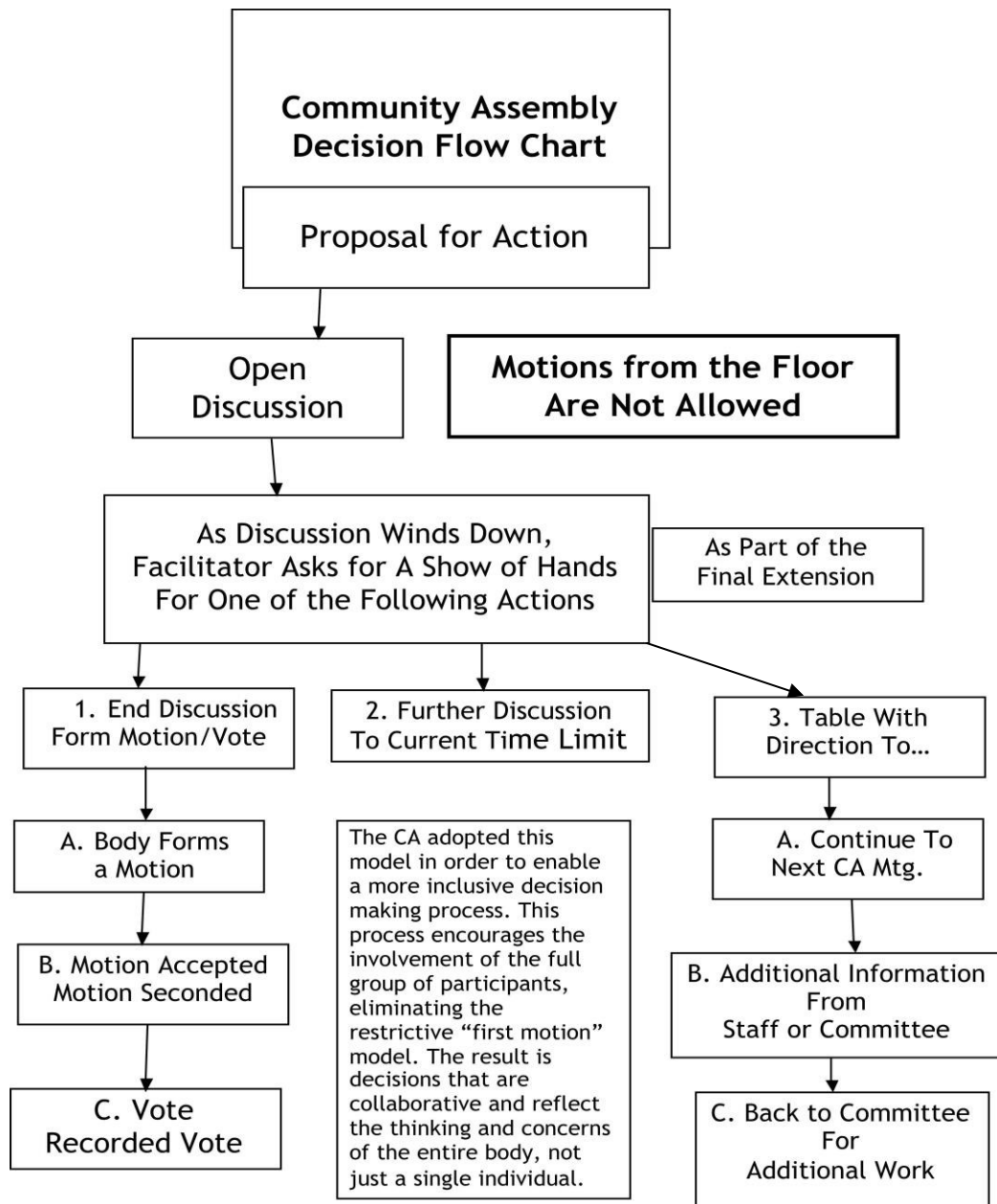
The Community Assembly fulfils its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.

Presentation and decision-making process:

1. To speak at a meeting, a person must be recognized by the facilitator. Only one person can be recognized at a time. Each speaker has two minutes. When all who wish to speak have been allowed their time, the rotation may begin again.
2. When a proposal for action is made, open discussion shall occur before a motion is formed by the group.
3. Presentation timetable protocol
 - a) When a presenter has one minute left in the time allotted, the facilitator shall raise a yellow card and give a verbal notice.
 - b) Should any representative wish to extend the time of the presentation or comment/question period, they may make a motion to extend the time by five (5) minutes.
 - c) An immediate call shall be made for a show of hands in support of the extension of time. With a simple majority (50% plus 1) concurring, the time shall be reset by the amount of time requested.
 - d) Extensions shall be limited to two (2) or until a request fails to show a simple majority approval.
 - e) When the allotted time has expired, a red card and verbal notice shall be given.
 - f) As part of a final time extension request, the facilitator shall request a show of hands by the representatives to indicate which of the following actions the group wants to take:
 - o End discussion and move into forming the motion and voting,
 - o Further discussion,
 - o Table discussion with direction,
 - o Request time to continue discussion at next CA meeting,
 - o Request additional information from staff or CA committee, or
 - o Send back to the appropriate CA committee for additional work.



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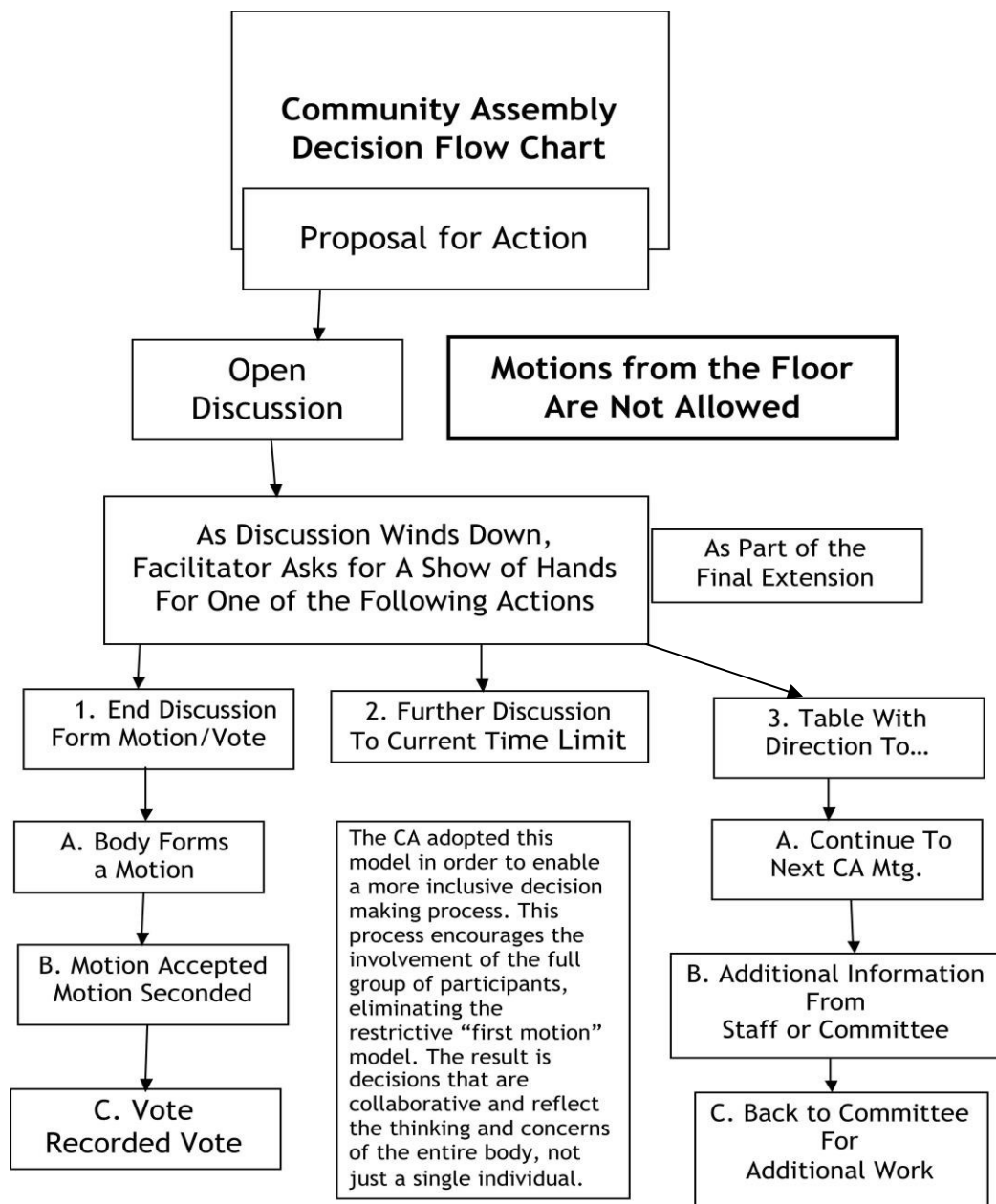
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Community Assembly Draft Minutes

Prepared by: Heather Hamlin, Office of Neighborhood Services

November 6, 2025, in-person at Liberty Park Library
Meeting called to order at 5:33 p.m. by Tina Luerssen

ATTENDANCE:

| AFFILIATION | DESIGNATED REPRESENTATIVE | GUESTS |
|---------------------------|----------------------------------|--|
| Audubon-Downriver | Fran Papenleur | |
| Balboa South Indian Trail | ----- | |
| Bemiss | ----- | |
| Browne's Addition | ----- | |
| Chief Garry Park | Krista Andersen | |
| Cliff/Cannon | Jake Walters | |
| Comstock | Sandy Wicht | Elizabeth Goldsmith |
| East Central | ----- | |
| Emerson-Garfield | Linda Carroll | |
| Five Mile Prairie | Robert Churchill | |
| Grandview-Thorpe | Tina Luerssen | |
| Hillyard | Laura Johnson | Jeff Braunschweig |
| Latah-Hangman | Stephanie Watson | Duane Hueses |
| Lincoln Heights | Carol Tomsic | |
| Logan | Barbara Ann Bonner | |
| Manito-Cannon Hill | Mary Winkes | |
| Minnehaha | Tyler Tamoush | |
| Nevada Heights | Hilary Michalowicz | |
| North Hill | Laura Newman | |
| North Indian Trail | ----- | Rhett Redshaw |
| Northwest | Gail Cropper | |
| Peaceful Valley | ----- | |
| Riverside | Lorna Walsh | Jennifer Stalwick |
| Rockwood | ----- | |
| Shiloh Hills | ----- | |
| Southgate | Kris Neely | Andy Hoyer, Paul Kropp |
| West Central | Christian Koch | |
| West Hills | ----- | Sue Arneson, Kathy Hagy |
| Whitman | Charles Hansen | |
| | | |
| City of Spokane | Heather Hamlin (Director, ONS) | Betsy Wilkerson (Council President), Giacobbe Byrd (City Council Office Director) |
| Presenting Organizations | | Madeline Arrendondo (STA), Tirrell Black (City of Spokane), Clint Harris (City of Spokane Streets) |

ADMINISTRATIVE:

1. Motion to Record Meeting: Robert moved; Barbara Ann seconded. Motion passes: 19-approve, 0-abstain, 0-deny.

2. Introductions

3. Motion to Amend/ Approve Proposed Agenda: Robert moved; Lorna seconded. Motion passes: 19-approve, 0-abstain, 0-deny. No edits needed.

4. Motion to Approve Minutes: Andy moved; Linda seconded. Motion passes: 15-yes, 4-abstain, 0-no. No edits needed.

5. Admin Committee Action Items

OPEN FORUM:

6. Updates/Announcements

- Kris: Urban Forestry is busy- Spokaneopy, Fall Leaf Festival and Tree Trot were successful. Fuel reductions on Qualchan Golf Course and the bluff. Over 400 trees and stumps were removed recently. North Hill and Emerson Garfield will have more trees taken out before snow. Beginning residential right of way pruning soon. If you have a tree issue with the right of way, call Katie at Urban Forestry.
- Paul: Liaison Committee updates. Plan Commission Liaison role will be vacated by Mary Winkes at the end of the year. The Plan Commission Liaison application is open until November 14. Please encourage applicants within your NC.
- Elizabeth: Garden flags done through Comstock were ordered on Amazon for \$7/each. Think about this for fundraising. If you order now, they are scheduled to arrive by December 1st
- Mary- Submitted potential suggestions for neighborhood chapter for comp plan. 2/3 of what the workgroup suggested was adopted. Our work was not in vain. What would you like the Neighborhood Workgroup to discuss at the upcoming meeting? If there are suggestions, reach out to Giacobbe with City Council.

AGENDA ITEMS:

7. Admin Committee Vote (Tina Luerssen)

- Tina: There are six on the nominees on the ballot, please select five candidates. Please fold your ballot in half. Sandy will pick up your ballots now. Both Sandy and Tyler will count and let us know results at end of meeting.

8. City Council Update (Council President Betsy Wilkerson)

- Betsy- Thank you for allowing Chris Wright to attend in her place last month. Good to be back. Summit was great. HOME Ordinance (obstruction) is in effect. We got the right people in the room to talk about this ordinance and the changes. Here's what we considered- is it necessary, understandable and enforceable? Mayor declared a City emergency- council will vote on amendment on November 10. The City is facing a financial deficit. We were broke before Covid but there was an influx in Covid dollars. People are the biggest expense. Council will be looking at revenue, where proposed budget cuts are. The proposed parking lot tax would fund street repair and neighborhood traffic calming projects. Council would like to work with ONS Director and CA Admin on brief education during 2026. You play an important role and we want you to have all the tools to advocate.

- Paul- Will the housing action subcommittee be defunct now that the HEART program is in effect?
 - Betsy- We are wrestling with this question right now. The subcommittee never panned out the way we thought it would. Some thought it was skewed toward nonprofits or developers. It never filled the role that we saw it to fill.

9. ONS Update (Heather Hamlin)

- Heather: Summit accolades! What a great event. The Summit has not been a line item historically. We have asked administration and council to provide funding for the Summit in 2026 and it is under consideration. Zine reprints are also not funded. We have made this request as well.
 - CA meeting schedule for 2026- moving meetings to Shadle Park Library. January and July meetings will be held on the second Thursday of the month due to holiday. ONS is unable to hire the open position- we have committed to an ONS liaison at your NC meetings quarterly in 2026. ONS will work with Giacobbe/Council and LAs on an annual calendar. Solidify our commitment to meetings so you know when to expect guests at your NC meeting.
 - Discussions with Streets and SPD on mobile speed feedback trailers for 2026.
 - Discussions with NHHS on CDBG grant process for 2027. Pre-planning!

10. STA Title VI Changes (Madeline Arrendondo)

- Madeline: Associate Transit Planner with Spokane Transit
- Title VI Program within STA is required to be updated every three years. What is Title VI of the Civil Rights Act of 1964? No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
- 16.4% of PTBA Demographics at minorities and 12.5% are low income. 2.8% identify as limited English proficient (LEP). These languages have been identified and vital documents are translated into: Spanish, Russian, Vietnamese, Ukrainian, Marshallese, Arabic.
- STA's major service change policy: In developing annual plans and service changes, STA will assess whether changes impact cost and ridership by 5% or more. STA will also assess if a service change affects minority (disparate impact) and low income (disproportionate burden) populations that exceeds the overall population by 10% or more. There have been no major service changes that meet the threshold since 2022.
- The draft of the 2026-2029 Title VI Program is available for review at: <https://www.spokanetransit.com/projects/title-vi-non-discrimination-policy-and-program/>. Please provide feedback soon, there is also a public hearing during the 11/20 STA Board Meeting.

11. Winter Ops Plan City of Spokane (Clint Harris)

- Clint- 24/7 monitoring thanks to radio operators. Crews run 7 days a week, 20 hours per day. Same people who pave the streets, sweep the streets. There are satellite facilities up North, Nelson, Havana and West Plains. By having offsite facilities they can refill and get back out on the routes without traffic.
- Full city plow can be done in three days. Remember to park on the odd side of the street during a full city plow!
- If less than 3", we do a maintenance plow during normal business hours. Not every snowstorm is the same. Conditions and people available are ever changing. Streets department is flexible.

- Cul-de-sacs require separate crews
 - Sandy- What's a protected bike lane and how is it different from a normal bike lane?
 - Clint- Barrier vs non barrier
 - Krista- Will the city clear sidewalks on bridges?
 - Clint- Yes. Though the Parks Dept has an agreement to maintain the Post Street Bridge.

12. Plan Spokane (Tirrell Black)

- Tirrell- The State mandates a periodic update to the Comp Plan every 10 years. The Comp Plan is looking and growth and development from 2026-2046.
- Climate Planning is a new element to the comprehensive plan. Instead of adding a 15th chapter they are spreading climate integration into the other 14 chapters. Finished phase 1 of climate planning- the risk and vulnerability assessment. Results are now live on planspokane.org Note: the GIS map. Phase 2 will be writing the policy and the specific risks we have in Spokane.
- There are 14 chapters- The shoreline chapter will not be amended, it falls under a different set of state laws and will be updated in 2031.
- Environmental impact statement expected mid-December. City will take comments until mid-February. These must have three options:
 1. Stay the Course (no action)
 2. Growth Alternative (distributed and balanced) more housing along transit lines.
 3. Growth Alternative 3 (center city and regional hubs) center city includes downtown, u district and medical district. Would like to see more housing in city center.
- **Motion to extend discussion** by 5 minutes, first extension. Laura J. moved; Laura N. seconded. Motion passes: 20- approve, 0- deny, 0- abstain.
 - Linda- Transit in Spokane is better than I've seen anywhere else. Anything that the city can do to build moderate size apartment buildings? Specifically
 - Andy- Growth option 1 vs Growth option 2 shows a difference in job creation. Why?
 - Tirrell- The state gets employment numbers that they must meet. We used SRTC's predictions on this employment projection. We also used Employment Security's estimate.
 - Paul- When does comment period end for EIS?
 - Tirrell- mid-December is environmental impact statement and then mid-February provides a 60 day comment period. Weigh in at planspokane@spokanecity.org. or attend an in-person feedback session.
- **Motion to extend discussion** by 5 minutes, second extension. Kris moved; Laura J. seconded. Motion passes: 19- approve, 1- deny, 0- abstain.
 - Carol- If you are not on the email list you are missing a lot of stuff. The Plan Spokane newsletter is sent at least monthly- go to planspokane.org to sign up for it.

OTHER REPORTS:

13. Other Committee Reports

- Tyler- Public Safety
 - Chief Hall built this by neighborhood. 911 calls are trending down since January 2022. Crime check calls are trending upward from 2022-2025 across all districts. Officer initiated calls are trending upward across all districts from 2022-2025
- **Motion to extend discussion** by 5 minutes, first extension. Fran moved; Laura J. seconded. Motion passes: 20- approve, 0- deny, 0- abstain.

- Linda- Question about the number of crimes and numbers of people living in districts. Are there roughly the same number of people in all three districts? Yes.
- Laura- IS there a law coming where they need to wear helmets while riding lime scooters and bikes?
 - Mary- it exists. Its unenforceable.
- **Motion to extend discussion** by 5 minutes, second extension. Barbara Ann moved; Carol seconded. Motion passes: 20- approve, 0- deny, 0- abstain.
- Laura- Budget Committee
 - Shared CE Engagement recap and a picture of the new Inventory Closet. Generator and projector will be stored at City Hall through winter. Will reevaluate when weather warms up.
- Tina- BSN
 - Spring series is back in 2026. February, March and April. More details coming soon!
 - Good neighbor award deadline is December 10. Event is December 13 at the Fire Training Center.
- Andy- CA/CD
 - \$400k set aside for CDBG funds (not related to parks!).
 - Neighborhoods will need to assign one point person. ONLY one person per neighborhood. Must partner with 501c3 nonprofit organizations.
 - Refer to CA packet and watch for NHHS email to be sent tomorrow
 - Application will be filed by 501c3, NOT neighborhood council.
- Krista- communications. Please send your photos, attendance number, etc.
 - Heather- please coordinate with CA Budget so NCs are not being asked the same questions. Don't duplicate efforts
 - Laura & Krista- Yes, we will coordinate.
- Paul- Ad-hoc Committee and P&P Updates
 - If you have edits for your committee P&Ps in 2026, let's line them up now. Planning to finish work in December and report to CA in January.
- Carol- PeTT
 - Refer to packet for census tracts identified and details on how the transportation projects are funded. Upcoming meeting will feature Eldon Brown RE: street vacations, and CIP 2026-2031 (funding by neighborhood).

14. Actionable Items Review/ Future Considerations/Survey

- 2026 Admin Committee will include:
 - Laura Johnson, Hillyard
 - Krista- CG Park
 - Cliff- Shilow Hills
 - Luke Tolley- Bemiss
 - Lorna Walsh- Riverside
- Incoming and outgoing Admin committee is requested to attend December meeting.

No formal vote to end the meeting was taken.

Meeting adjourned at 7:40PM. Next meeting will be held Thursday, December 4.

Office of Neighborhood Services

Neighborhood Council Benchmarking

| | As of 7/31/2025 # | As of 7/31/2025 % |
|--|-------------------------|-------------------------|
| NEIGHBORHOOD COUNCILS (NCs) | | |
| Active NCs (not dark) | 28/29 | 97% |
| NC chair roles filled | 27/29 | 93% |
| NC vice chair positions filled | 21/29 | 72% |
| NC clean up coordinator roles filled | 26/29 | 90% |
| NCs with bylaws posted online | 29/29 | 100% |
| <i>*On average, NC bylaws were last updated in October 2056- with some going back to 1997 and the newest updated in 2025.</i> | | |
| NCs utilizing city provided website | 24/29 | 83% |
| NCs hosting Facebook page | 21/29 | 72% |
| NCs hosting Facebook group | 5/29 | 17% |
| NCs noted as low needs (ONS staff time) | 15/29 | 52% |
| NCs noted as medium needs (ONS staff time) | 6/29 | 21% |
| NCs noted as high needs (ONS staff time) | 6/29 | 21% |
| NCs noted as low engagement (NC residents) | 14/29 | 48% |
| NCs noted as medium engagement (NC residents) | 3/29 | 10% |
| NCs noted as high engagement (NC residents) | 11/29 | 38% |
| <i>* ONS staff discussed general observations across the 29 Neighborhood Councils to help us align support, training, and communication. These are internal impressions, not formal ratings.</i> | | |
| # of NC meetings scheduled for 2026 | 243 | |
| # of NC meetings scheduled that ONS will be attending | 135/243 | 56% |
| NC offering hybrid meetings | 9/29 | 31% |
| NCs meeting monthly | 22/29 | 76% |
| NCs meeting bi-monthly | 3/29 | 10% |
| NCs meeting quarterly | 3/29 | 10% |
| <i>*NCs meet on average 9 times/annually. One NC is dark and three NCs meet together each month</i> | | |
| NCs meeting in January | 24/29 | 83% |
| NCs meeting in February | 25/29 | 86% |
| NCs meeting in March | 26/29 | 90% |
| NCs meeting in April | 24/29 | 83% |
| NCs meeting in May | 26/29 | 90% |
| NCs meeting in June | 22/29 | 76% |

| | | |
|--------------------------|-------|-----|
| NCs meeting in July | 19/29 | 66% |
| NCs meeting in August | 13/29 | 45% |
| NCs meeting in September | 27/29 | 93% |
| NCs meeting in October | 24/29 | 83% |
| NCs meeting in November | 24/29 | 83% |
| NCs meeting in December | 17/29 | 59% |

| COMMUNITY ASSEMBLY | # | % |
|---|----------|----------|
| CA rep positions filled | 27/29 | 93% |
| CA rep alternate positions filled | 16/29 | 55% |
| # of CA + CA Committee meetings scheduled for 2026 | 120 | |
| # of CA Committees | 9 | |
| <i>*Admin, Budget, Building Stronger Neighborhoods, Communications, Land Use, Liaison, Neighborhood Safety, PeTT, Community Development</i> | | |
| Committees offering hybrid meetings | 4/9 | 44% |
| Committees meeting monthly | 7/9 | 78% |
| Committees meeting bi-monthly | 1/9 | 11% |
| Committees meeting ad-hoc | 1/9 | 11% |
| <i>*Committees meet on average 9 times/annually</i> | | |
| CA Liaison Positions Held on City Administrative Agencies | 6/6 | 100% |
| <i>*Plan Commission, Design Review Board, Urban Forestry Tree Committee- DVC, CHHS, Transportation, Climate Resilience and Sustainability Board</i> | | |



Division Street Bus Rapid Transit

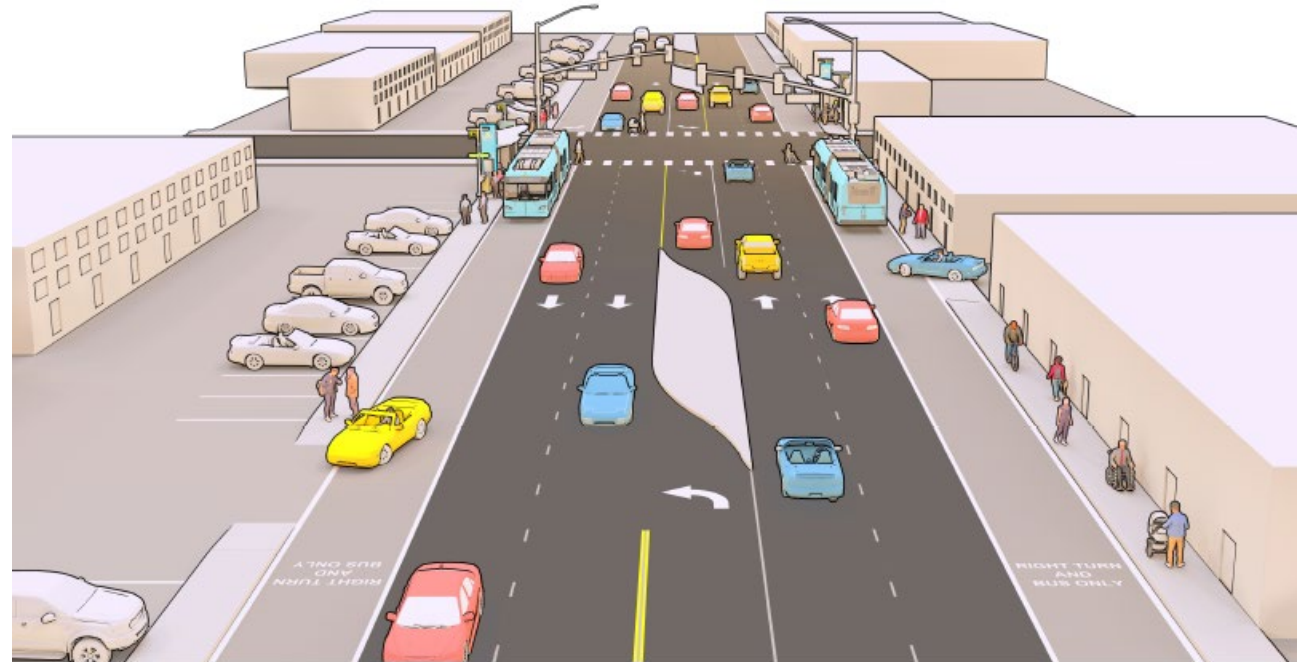
Community Assembly

December 4, 2025



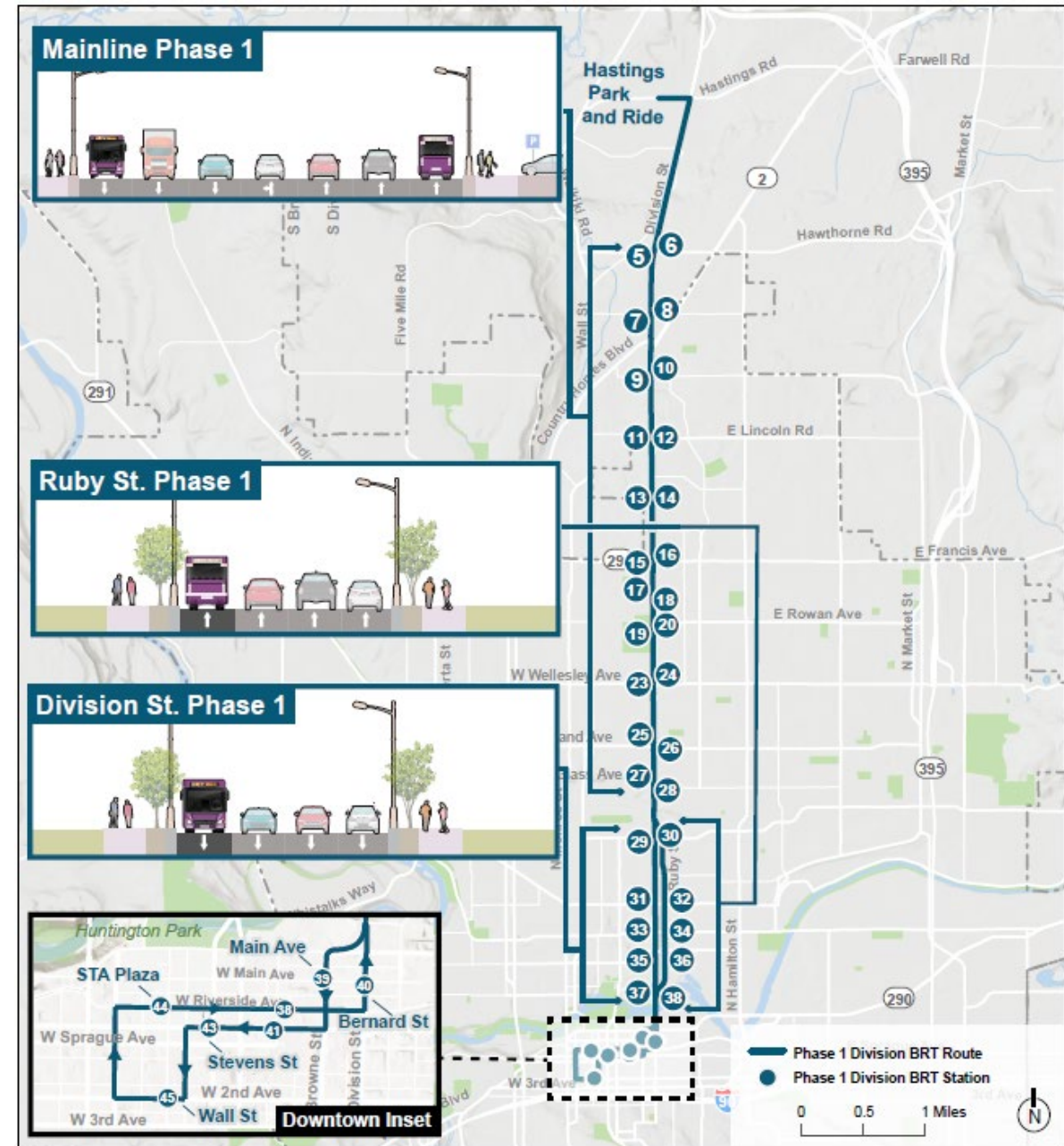
Division St. BRT Overview

- Route is 10-miles long
- 43 uniquely branded stations
- 15-minute or better service
- Zero emission 60-foot buses
- Business access and transit (BAT) lanes (Division/Ruby)
- Transit signal priority (TSP)



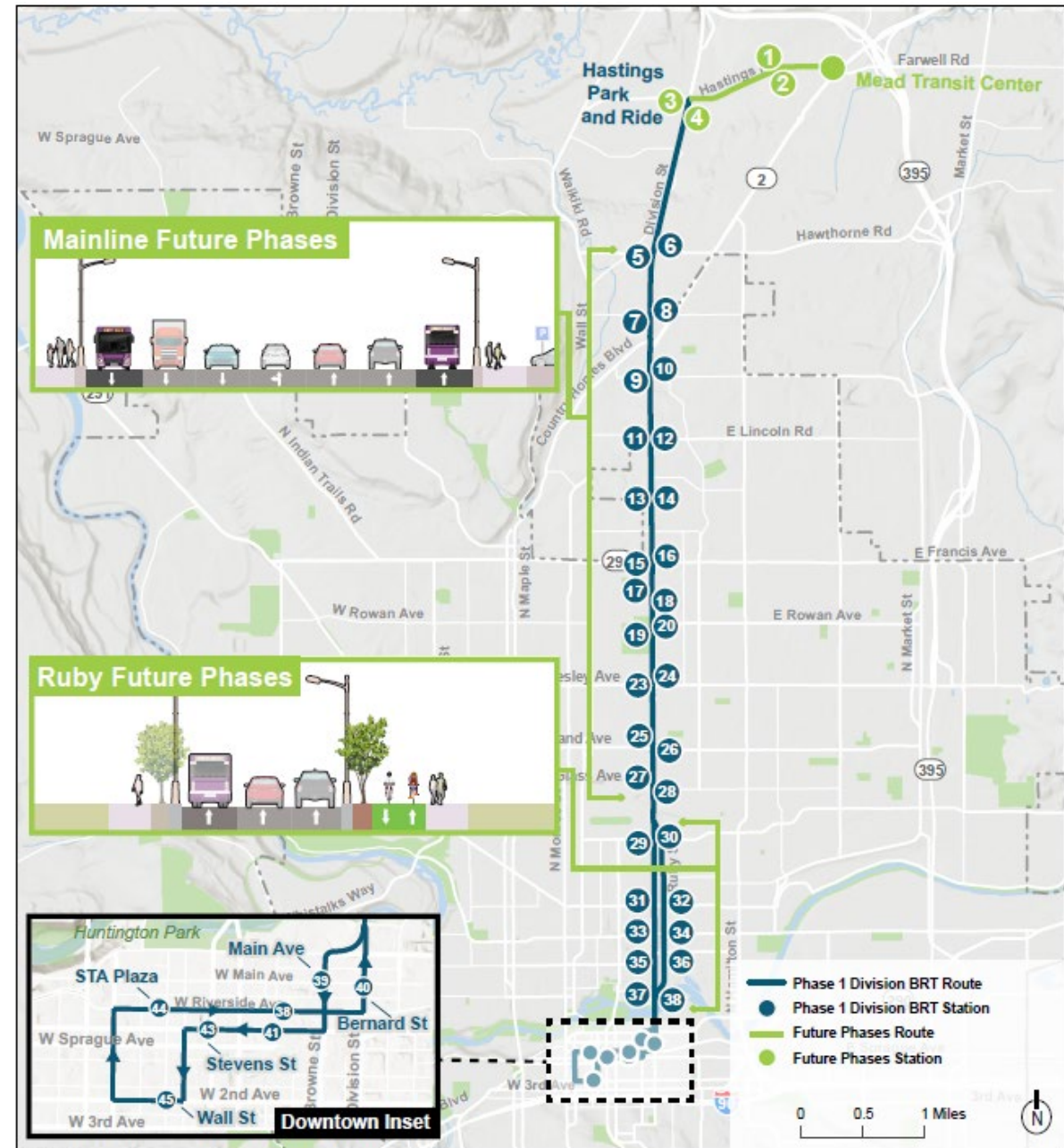
Phase 1 - Minimum Operable Segment (MOS)

- Construct stations from downtown to Hawthorne Road
- Hasting Park and Ride operates as interim northern terminus
- Ruby St. stations moved to the west side
- Implement BAT lanes through the couplet only
- Construct pedestrian/ADA improvements along the alignment



Future Phases

- Build future transit center in Mead area
- Build stations north of Hawthorne Road and extend the route to Mead transit center
- Extend BAT lanes north from the couplet to the Division “Y”
- Build ped/bicycle facility on Ruby Street
- Increase service frequency




Project Update

- Civil design has transitioned to the 60% design phase
- Station architectural design ongoing
- Finalizing traffic impact analysis
- Ongoing coordination with Federal Transit Administration
- Property acquisitions and construction easement areas have been identified



Project Outreach

- Neighborhood council meetings along corridor in early 2026
- Outreach to specific property owners and businesses along the route
- Website updates
 - spokanetransit.com/divisionBRT
- Project Interactive Map
 - tinyurl.com/divisionBRT




Ruby @ Indiana


Station 32

The Division Street Bus Rapid Transit (BRT) project will convert the existing Route 25 to BRT service, with new stations and roadway modifications that will provide faster, safer, and more reliable bus service. This summary highlights the features and opportunities relevant to future BRT stations.


This station will...




Connect to bike-friendly transportation facilities, such as the bike lane on Indiana Avenue



Approximately 42% of households within a 0.25 mile walkshed of the project area are considered very low income

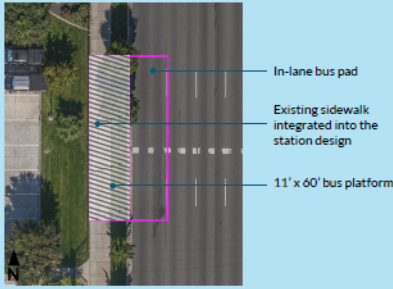


Update and improve the existing Route 25 bus stop at this intersection by adding amenities while considering the adjacent property, existing vegetation, and access needs




Provide access to nearby destinations such as Salvation Army, Washington Trust Bank, and various eateries, retail, and services

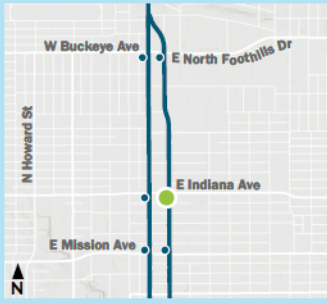
Station Features




Draft station drawing - design in progress



Street view of the station location, looking north (Google Street View)





Division BRT alignment, E Mission Ave to W Buckeye Ave/E North Foothills Dr



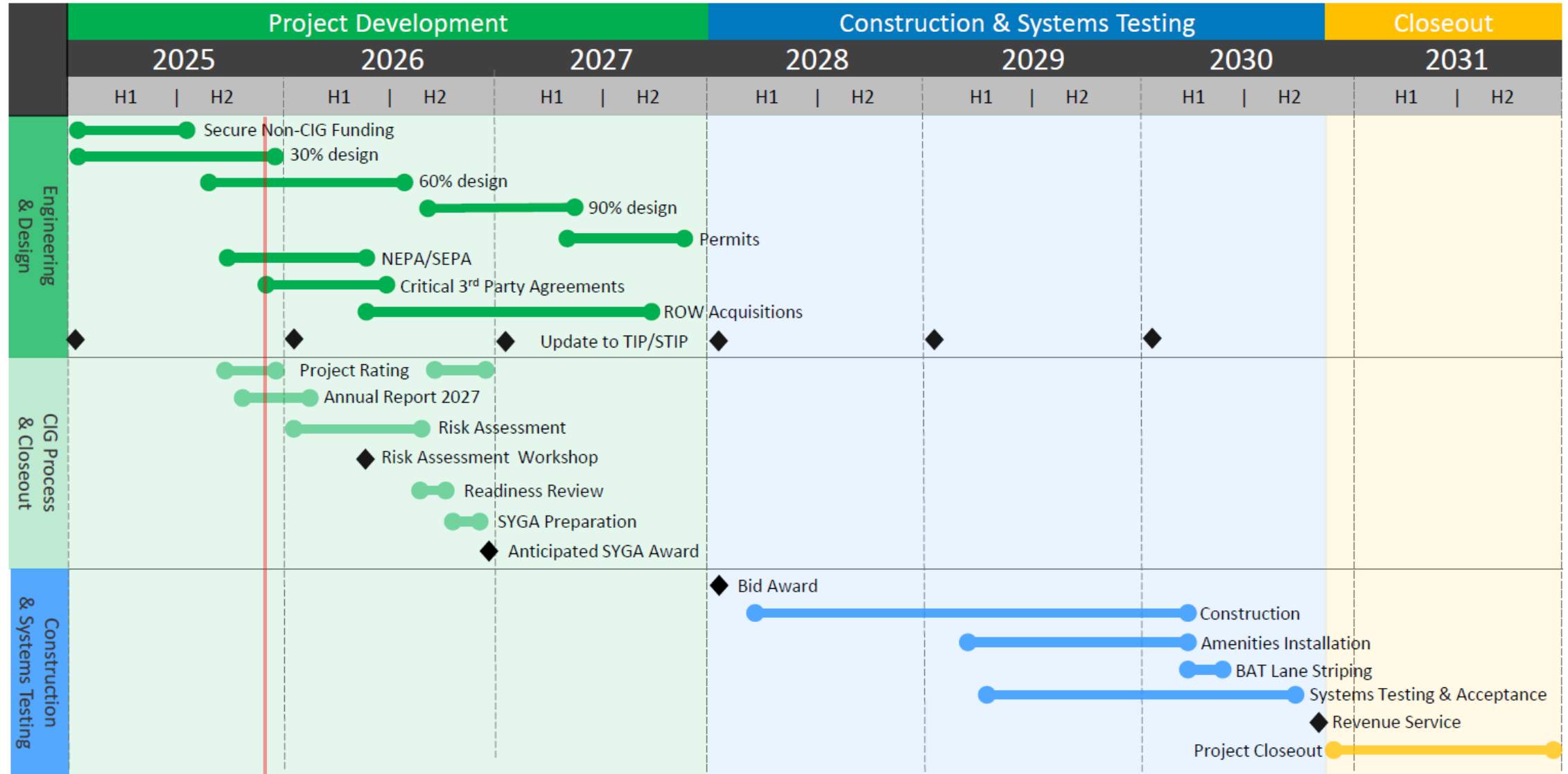
Draft corridor rendering - Ruby couplet between Buckeye/North Foothills and North River

For more information, visit www.spokanetransit.com/divisionbrrt or email divisionbrrt@spokanetransit.com

Division Street BRT Station Summary

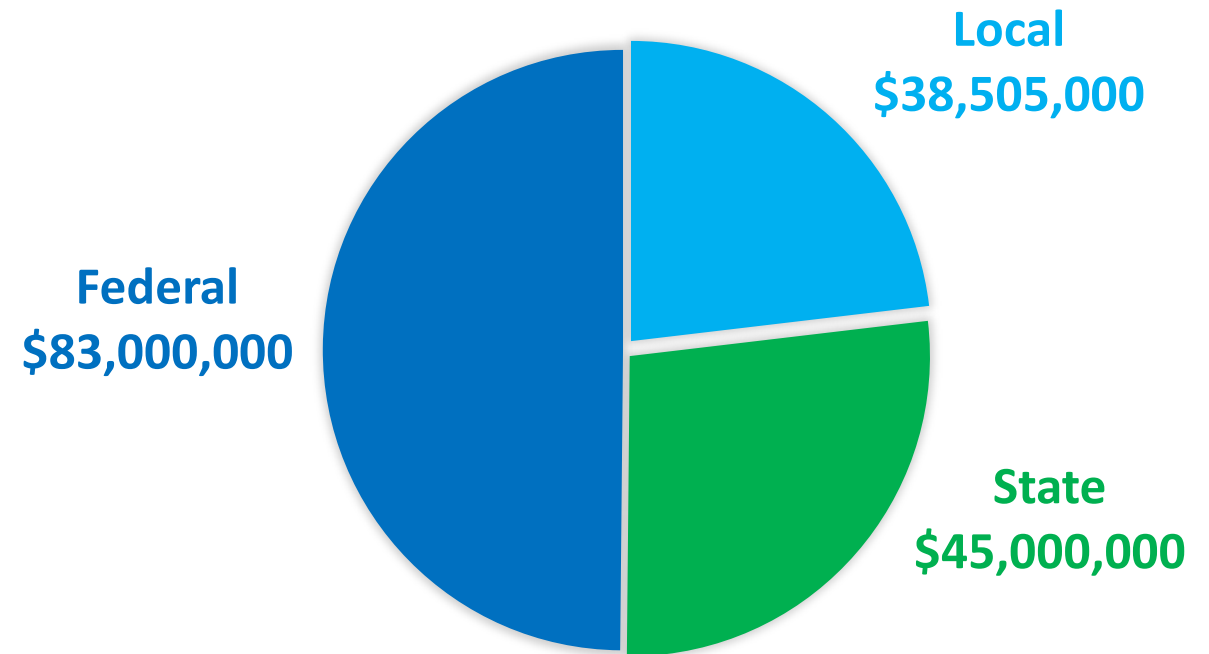



Project Schedule



Funding Sources

| Source | Amount | Status |
|-------------------|----------------------|-----------|
| Local | \$38,505,000 | Secured |
| State | \$21,794,000 | Secured |
| | \$23,206,000 | Allocated |
| Federal | \$1,000,000 | Secured |
| | \$82,000,000 | Proposed |
| TOTAL COST | \$166,505,000 | |

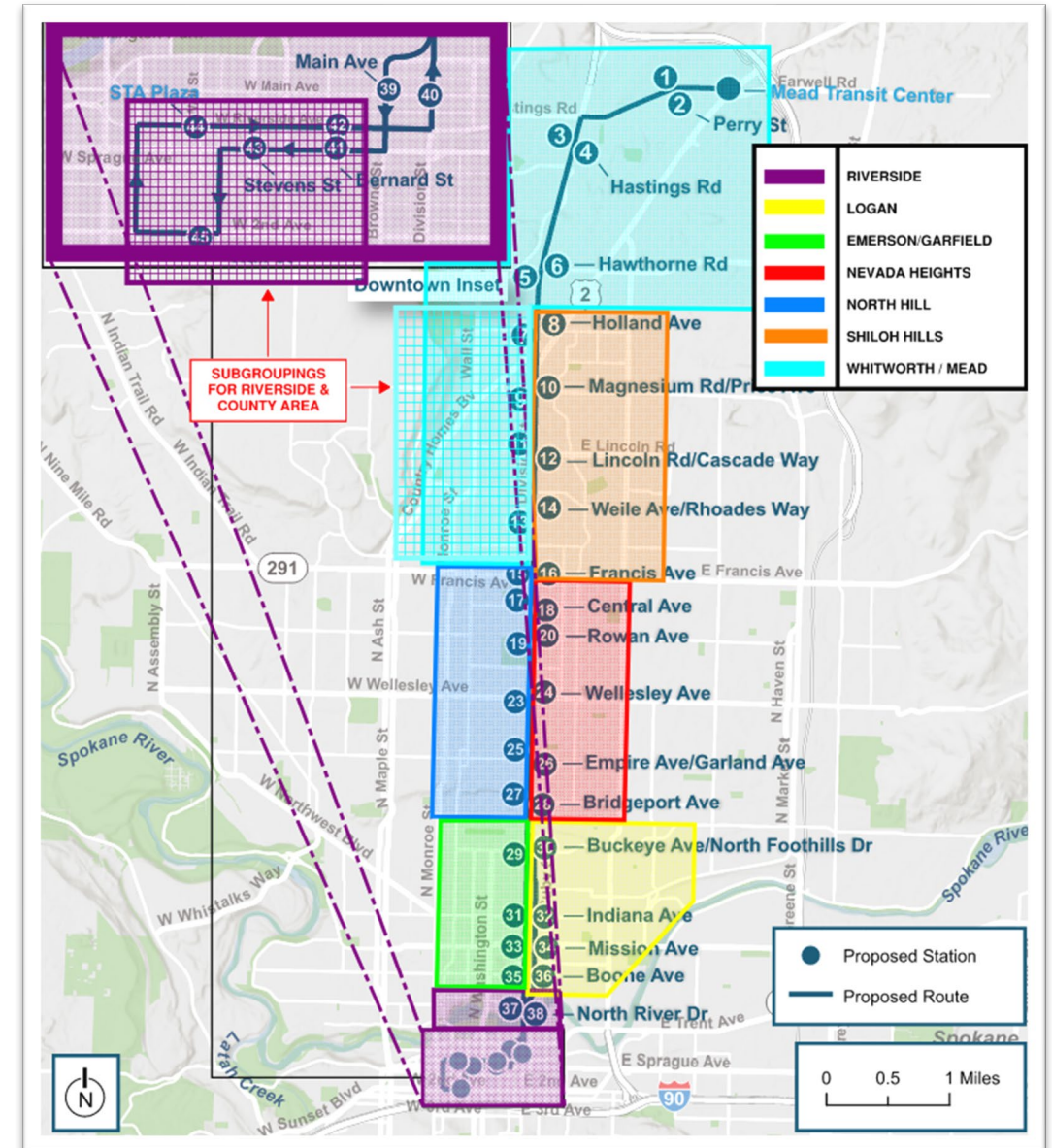


Coordination with Spokane Arts

- Develop artwork to integrate into the Division BRT Stations, like City Line
- Contract with Spokane Arts
- Issue “call for artists,” select artists, and review/approve station artwork

Scoping & Station Mapping

- Nine (9) station groups
- Represent the various neighborhoods along the corridor
 - Riverside (2 Areas)
 - Whitworth/Mead (2 Areas)
 - Shiloh Hills
 - North Hill
 - Nevada Heights
 - Emerson/Garfield
 - Logan
- Spokane Arts will develop “place statements” and issue prospectus



Spokane Arts Project Schedule

| Milestone | Date |
|---|-------------------|
| Contract Execution with Spokane Arts | January 2026 |
| Establish Review Committee | March 2026 |
| Official Project Kick-Off | April 2026 |
| Prospectus/RFQ | July 2026 |
| Selection and Assignment of Artists | August 2026 |
| Initial Designs Received & Presented to Neighborhoods | Sept. – Dec. 2026 |
| Approve Final Designs | March 2027 |
| Project Completion | April 2027 |

Learn about the project

Email:

divisionbrt@spokanetransit.com

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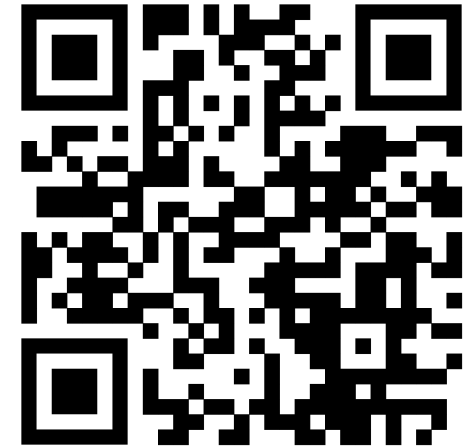


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Learn More:

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Scan this QR Code to Learn More



Questions?

Community Assembly
Liaison Committee

MEMO

November 18, 2025

RECOMMENDATION

Today, upon the conclusion of interviews with two applicants and after due consideration and discussion, by majority vote the committee agreed to recommend Linda Carroll of the Emerson/Garfield Neighborhood Council for nomination by the Community Assembly to its liaison member position on the Spokane Plan Commission that becomes vacant at the end of December.

ACTION

By affirmative vote this day, the Community Assembly hereby

- *Selects Linda Carroll of the Emerson/Garfield Neighborhood Council for nomination to the liaison member position on the Spokane Plan Commission provided in SMC 04.12.040 for a four (4) year term beginning on or after January 1, 2026, and*
- *Requests the chair of the Administrative Committee to convey the nominee's application and supporting material to the office of the mayor for review and consent as soon as practicable and no later than December 11.*

Done December 4, 2025



Administrative Committee Meeting Notes

Tuesday, November 25th 2025, 4:00 - 5:30 pm

City Hall and virtually on Zoom

Present in person: Luke Tolley (Bemiss - Re-elected Admin), Lorna Walsh (Riverside - Re-elected Admin), Bill Doley (Rockwood - Outgoing Admin), Sandy Wicht (Comstock - Outgoing Admin), Fran Papenleur (Audubon/Downriver - CA/CD Vice Chair), Krista Anderson (Chief Garry Park - Incoming Admin), Laura Johnson (Hillyard - Incoming Admin), Heather Hamlin (ONS). **Virtual:** Tina Luerksen (Grandview/Thorpe - Outgoing Admin), , Paul Kropp (Southgate - CA P&P and Liaison Cmte Chair), Ann Haggett (Peaceful Valley - guest), Tyler Tamoush (Minnehaha - CA Safety Committee), Cliff Winger (Shiloh Hills - Incoming Admin)

October 2025 minutes M/S/P unopposed.

Chair Luke thanked Bill, Tina and Sandy for their service on 2025 Admin, and welcomed Laura, Krista and Cliff as incoming 2026 Admin members.

City Updates: Heather reported that they are working on communications and streamlining.

2026 Officer Elections: Chair: Luke Tolley. Vice Chair: Lorna Walsh. Secretary: Krista Anderson. M/S/P unopposed.

12/4 Admin Agenda Discussion

1. Action items from November CA
 - a. ONS Audit information is ready to present. 15 minutes.
 - i. Active/inactive NCs; elected leaders; bylaws; needs of ONS staff time; engagement level; meeting schedules; website usage; representation on boards/comms., etc.
 - ii. This is a point-in-time snapshot.
 - b. Old-school CA potluck meeting in December - this was requested to revisit.
2. Discussion/Requests for December CA agenda
 - a. Carly Cortright, STA - Division Street bus line and art
 - i. Requesting 15 minutes
3. Peaceful Valley Request - STA proposals for 2026 includes deleting bus service to Peaceful Valley. STA is basing these decisions primarily on what the STA Transit Survey shows (Revisions).
 - a. Peaceful Valley wants CA to be aware, and encourage folks to take the survey.
 - b. Suggestion to present this in Announcements at CA for information, not discussion.
 - c. Context - STA is looking at ridership, consolidating where logical and adding where needed.
4. Committees
 - a. Safety Committee - Tyler requested 10 minutes. New leadership voted in: Elizabeth Goldsmith, Sandy Wicht.
 - i. Idea/request to integrate Safety Committee with CA, bring in a Safety speaker to CA quarterly. The Safety Committee would meet less frequently.
 - ii. Concern raised about 8 other CA committees that may want equal opportunity. In the past, Admin coordinated with all committees to highlight one each month

throughout a year.

- b. Liaison Committee - 10 minutes for vote on candidate
- 5. CA Workgroup meeting - scheduled for next week

Proposed 12/4 agenda: M/S/P unopposed.

- 7. City Council Update 15m CP Wilkerson
- 8. ONS Update 15m Heather Hamlin
- 9. STA 15m Carly Cortright
- 10. Safety Committee 15 minutes Elizabeth Goldsmith
- 11. Liaison Committee 10 minutes Lorna Walsh
- 12. Admin Committee officers 5 minutes Luke Tolley
- 12. Other Committee Reports 10 minutes
- 13. Actionable Items Review 5m

Admin Committee Business

- 1. Previous Topics of Discussion
 - a. CA P&P - needs updated on website (2022 version). Bill is working on this.
 - b. Facilitation - Kelly resigned from the role, Luke has been filling in and is happy to continue.
 - c. Hybrid Meetings - Requires volunteer support to run the Zoom and co-facilitate. Potential to broadcast without interactive option - continue discussion.
 - d. NC Attendance and Notification - Tina is willing to continue tracking attendance.
 - i. All NCs have been represented in at least 1 CA meeting in the past 3 months!
 - e. Retreat Discussion
 - f. Goals
 - g. Zoom Admin meetings in 2026?

Future CA Agenda Items Jan 8th requests:

- 1. Committee and CA P&P proposed amendments submitted in February 2026 for CA review.
- 2. Neighborhoods Workgroup
- 3. Safety Committee follow-up

Annual CA calendar: Reminders for Committee P&P updates in **October**, Form P&P Committee in **November**, annual liaison update schedule.

Next Admin Committee meeting **Thursday, December 18th** virtually on Zoom 4:00-5:30PM. M/S/P.

Community Assembly Committee: Building Stronger Neighborhoods

Meeting Minutes

Saturday, November 15th 2025 9:00-10:30 AM

The Hive

1. Welcome/Introductions

- a. In attendance: Tina Luerssen (Grandview-Thorpe), Dan Brown (North Hill), Sandy Wicht (Comstock), Fran Papenleur (Audubon), Luke Tolley (Bemiss), Laura Johnson (Hillyard), Jeff Johnson (Hillyard), Krista Anderson (Chief Garry Park). City Staff: Amber Groe
- b. Approve October 2025 Meeting Notes: Moved, seconded and approved unopposed with 2 small edits.
- c. Spring Learning Series
 - i. February 21, 2026 CA 101, by Luke Tolley and Tina Luerssen (at Shadle Park Library). It would be nice to have this recorded, maybe we could do a recorded version for future new folks interested in CA.
 - ii. March 21 2026 (tentative) Translation and Cultural Access, by Jael Stebbins, needs to be confirmed (at Shadle Park Library)
 - iii. April 18 2026 How to Use the CA Inventory (at the storage location)
 - iv. Back up plan in case March needs another:
 1. Dan could do parliamentary procedure as back up in March

1. Spokane Neighborhood Summit

- a. Recap and Evaluations - Amber shared the feedback study results
- b. Reflection - 27 neighborhoods were there, 116 individuals

| | |
|---|--|
| <p>What did we intend to happen?</p> <ol style="list-style-type: none">1. To provide neighborhood council leaders with capacity building based on the needs of their neighborhood.2. To bring together neighborhood council leaders from across the City where they form a connected regional identity3. To disrupt status-quo approaches and practices that are hindering NC grow and development4. Create a space where neighbors can have fun together | <p>What actually did happen?</p> <ol style="list-style-type: none">1. Engagement and community connection, good conversations and meeting new people2. Bring leaders together3. Some disrupting norms4. Fun |
| <p>What should we sustain about what happened?</p> <ol style="list-style-type: none">1. The welcome table was great2. Location and room layout/organization3. Keep challenging and disrupting, looking critically4. New and different things - food systems was SUPER popular5. Keep things general to community organizing, not just neighborhood council specific6. Good networking time, more, more, more7. Food/refreshments were good, but hand held foods like tacos are awkward to | <p>What can we improve about what happened?</p> <ol style="list-style-type: none">1. Add, "not from City of Spokane" to the where people come from ask in the demographic questions2. Maybe more facilitated networking, start the Bingo as a group or at welcoming3. Let's open up the session voting to everyone will open up the options to more people4. Working with City government was a, "yawner"5. We need more of value of advanced/experienced leaders6. More people who are not already heavily engaged, more cross over from tangential groups like business districts and parent-teacher groups7. Food and vendor fair in one location8. Longer, go all day, add mixer/after-party/happy hour9. Vendors could have coordinated near-by events10. More intentional connection to the NCs11. Could we recruit more people to CA committees more effectively there too? Tables at the resource fair |

- a. Amber will share [her notes](#) of above as well.

- b. Other feedback
 - i. We discussed a lot of options for how to split the day up, maybe some combination of theory first session and then interactive the second session
 - ii. People wanted to be able to go to other sessions/many sessions.
- 12. 2025 Good Neighbor Awards - Sat 12/13/25 at Fire Training Center
 - a. Celebration set-up/clean-up volunteers (program 9-10:30am)
 - i. Friday the 12th for set-up, will need help breaking down after. The committee should arrive at 8:30 to finalize the setup.
 - ii. Laura will work with Gabby to get the food to and from.
 - b. Status of awards orders - we have to get info to Gabby next week to get them ordered.
 - c. Review nominations: We've had 43 submissions
 - i. Vote on Jeanette Harras: **Redacted to maintain surprise**
 - ii. Lifetime Achievement winners: **Redacted to maintain surprise**
 - iii. General: No neighborhoods had more than 3
 - 1. Tina will contact awards winners with specific invitations
 - 2. Luke will do slide show, will reach out for pictures from nominators
 - iv. Luke moved and Sandy seconded that we give the entire BSN committee also receive cups for their hard work making all this happen. Motion passed unopposed.
- 13. Neighborhood Updates:
 - a. We ran out of time to cover specific neighborhoods, Tina suggested we email
 - i. Emerson-Garfield is having tree lighting 11/30 as is Audubon, their first one on 12/6.
 - b. 12/13/25 Good Neighbor Awards Ceremony at the Fire Training Center 9-10:30am
 - c. BSN 1/10/26 (1 week early, due to MLK holiday), The Hive/Zoom
 - i. BSN officer elections for 2026
 - ii. Review 2025 and discuss 2026 committee goals
- 14. Adjourn.

Next Meeting, January 10th, 2025, 9am at The Hive or on Zoom. Good Neighbor Awards takes the place of the December meeting.

2025 BSN Committee Officers:

Committee Chair: Tina Luerssen, Grandview-Thorpe. MacLuerssen@gmail.com

Committee Support: Amber Groe, AGroe@spokanecity.org (509) 625-6156

Committee Vice-Chair: Dave Lucas, Rockwood

Committee Secretary: Luke Tolley, Bemiss

BSN Committee Mission Statement:

"Build stronger neighborhoods by promoting the growth of Neighborhood Councils through training, education, and engagement opportunities, with input from the Neighborhood Councils."

Communications Committee
Meeting November 10, 2025 Monday
West Central Community Center

Krista - Chief Garry Park

Laura Johnson- Hillyard

Sandy Wicht – Comstock

Jeff B - Hillyard

Pollyanne Burgess- ONS

Meeting called to order 540PM

We have a quorum.

Need to hold elections. Will wait for Shawn to show up.

Individual Neighborhood Updates

Laura - Hillyard

Looking for child care operator for the building NEPDA (Northeast Public Development Authority) bought Haven & Wellsley. Suggesting a space for kids that are older.

Indoor activities for the next Creative District – recommending Chris Bovey to be included.

New half bus route Freya east of the North Spokane Corridor Wellsley & Rebecca.

City representative coming to talk about Market St & Haven about making them two ways again. Hope to help with speeding.

Sandy – Comstock

Upcoming Fall Festival at the Manito United Methodist Charge will be handing out water and coffee. We have some new swag. Bake sale and craft show.

Need new charity to donate to. Will be discussing at our next NC meeting.

Neighborhood Summit recruit artists

Art competition specialty logos maybe using kids?

Krista – Chief Garry Park

Halloween treat map pretty successful

Long Term use QR Code donated stable URL.

Only one neighborhood meeting to get feedback to make the deadline to apply for a CDB grants. Trying to be as broad as possible but still narrow enough to get approved. Need to identify priorities in the neighborhood.

Challenges in getting riverbank managed. Requested help from the Parks Foundation. It's not declared as parkland so not in the foundations purview. It is definitely city property. SCC heading west.

ONS Updates

Going forward ONS representatives will go to their respective Neighborhood Councils quarterly. Also some changes in liaison assignments.

New Zine ideas talked about at **The Summit or was it the CA?** Budget and Planning. Council President Wilkerson and ONS Director Hamlin both in favor. Funding is a consideration.

Highlights for year end:

Comstock Make a Splash donation

Audubon Downriver raised funds on their own for a climbing well in honor of Jess Roskelly. **I need to check with Pollyanne as I can't find any reference to it on line.**

Nevada Heights almost went dark a few months ago. Organized a blood drive on their own.

Highlight what the NC's after action report.

Heather was disappointed in the survey responses.

Little wins as well.

Elections

Krista voted in as Chair

Shawn was elected Vice Chair pending his approval.

Sandy voted in as note taker.

Final Committee Items

Set template to help neighborhood discuss the activities of the past year.

Send everything to swicht606@gmail.com

No December meeting. Use the time reach out to the list of assigned Neighborhood Councils.

Still waiting on an update on WordPress release.

January possible second meeting/workday.

Year In Review deadline 1st Quarter 2026.

Set 2026 Meeting schedule and reserve room..

Recap goals from 2025

Set new goals for 2026

Neighborhoods:

- [Audubon-Downriver](#) - Sandy
- [Balboa/South Indian Trail](#) - Sandy
- [Browne's Addition](#) – Sandy
- [Emerson/Garfield](#) – Sandy
- [Five Mile Prairie](#) - Sandy
- [North Hill](#) -Laura
- [North Indian Trail](#) - Laura
- [Northwest](#) - Laura
- [Peaceful Valley](#) - Laura
- [West Central](#) - Laura

- [Cliff/Cannon](#) - Krista
- [Comstock](#) - Sandy
- [East Central](#) -Krista
- [Grandview/Thorpe](#) - Krista
- [Latah/Hangman](#) - Krista
- [Lincoln Heights](#) - Krista
- [Manito/Cannon Hill](#) - Krista
- [Rockwood](#) - Sandy
- [Southgate](#) – up for grabs
- [West Hills](#) – up for grabs
- [Bemiss](#) - Laura
- [Chief Garry Park](#) - Krista
- [Hillyard](#) - Laura
- [Logan](#) - Jeff
- [Minnehaha](#) - Jeff
- [Nevada Heights](#) - Jeff
- [Riverside](#) - Jeff
- [Shiloh Hills](#) - Jeff
- [Whitman](#) - Laura

What we're asking:

1. What were your events in 2025?
2. What were your wins in 2025?
3. How many people attended these events? Estimates/guesses are fine!

4. How many people volunteered?
5. Did you partner with any nonprofits, businesses, organizations, schools, or other groups?
6. How many new members or new leaders did your neighborhood get in 2025?
7. Please share pictures of events, meetings, and other neighborhood functions!
8. What grants did your neighborhood apply for? What is your neighborhood trying to make happen?
9. Please brag a bit - in one or two paragraphs, what is the story of 2025 for your neighborhood?

Suggestion from Pollyanne: Make a google form for this survey, so people can upload their videos/photos there and put their survey responses in & to help us wrangle all the responses.

Neighborhood Councils,

The City of Spokane, through the Community, Housing, and Human Services (CHHS) Department is seeking proposals for Public Facilities and Improvements, Neighborhood Improvements, and Multi-Unit Rental Housing Acquisition/Rehabilitation for Program Year 2026. These activities are collectively referred to as “capital” projects.

An estimated \$1,600,000 in federal funds will be available through this Request for Proposals (RFP). Of this amount, an estimated \$400,000 is allocated to Neighborhood Improvements projects proposed by non-profits on behalf of Neighborhood Councils. The remaining \$1,200,000 is available to fund any eligible Public Facilities and Improvements, Neighborhood Improvements, and Multi-Unit Rental Housing Acquisition/Rehabilitation proposals submitted by an eligible non-profit for consideration.

The full CDBG RFP, application, additional resources and application requirements are available on the CHHS website beginning Friday, November 14, 2025, under the title, “**2026 CDBG Capital Projects Request for Proposals**” at:

<https://my.spokanecity.org/chhs/funding-opportunities/chhs/>

Page 7-8 of the RFP details the requirements for applications to receive funding from the Neighborhood Allocation. <https://static.spokanecity.org/documents/chhs/funding-opportunities/chhs/2025-11-14/2026-cdbg-capital-projects/2026-cdbg-capital-projects-rfp.pdf>

All applicants for CDBG funding must meet with CHHS staff for technical assistance. The last day to receive technical assistance is January 9, 2026. Technical Assistance options are detailed in the Requests for Proposals.

Applications are due at 5:00 pm on Thursday, January 15, 2026.



HEATHER PAGE, M.S. | CITY OF SPOKANE | HCD PROGRAM MANAGER, COMMUNITY HOUSING AND HUMAN SERVICES
509.625.6578 | hpage@spokanecity.org | spokanecity.org

Monday 9:00-5:00, Tuesday 8:00-5:00, Wednesday 9:00-5:00
Thursday-Friday 8:00-5:00 remotely



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Draft Notes – CA Liaison Committee Meeting - 11/10/2025 – S Hill Library and Zoom

Present: Paul Kropp, Southgate, Chair; Andy Hoye, Recorder, Chair; Lorna Walsh, Riverside; Bonnie McInnis, West Central – no other arrivals via Zoom

MSC to approve minutes of last meeting.

Reviewed Attendance chart, noting addition of “NI” for No Information

Reviewed CA Packet reports

Noted Brochure is still being revised with help from Angel.

Noted we plan to review expiration dates of current liaison terms.

Noted that the Mayor is reviewing the CA recommendation of Santiago to become the Climate Resiliency Liaison.

Noted we have two applications for the PC liaison position and are working on plans to interview them asap.

Our meeting with Sara Bauer on October 17 was pleasant and useful.

We discussed the history and future of the Housing Action Subcommittee and noted that by recent ordinance action the city council has taken on all the responsibilities the HAS formerly was tasked by resolution.

We planned to create a set of specific questions to be asked to both PC liaison position candidates. Andy was to send out four possible questions as a “start” with other committee members encouraged to create some. (After the meeting, we determined that Thursday or Friday, 11/20 and 11/21 from 3:30 – 5:00 would work for all committee members for these interviews. Paul was to contact them.)

We reviewed the Liaison Committee’s P&Ps and concluded that a new “Section H” be added concerning how the formal recommendations were to be established (majority vote) and how they would be presented to the CA (by the Chair.) We agreed that “will” is a preferred word to “shall” in Section F. We agreed that these changes will be presented to the AD Hoc Committee on Policies and Procedures.

We noted that the LC table present in the current CA P&Ps needs updating.

We agreed that we will continue to plan for an Liaison Committee meeting on December 9.

Submitted by Recorder Andy Hoye

Edited by Chair Paul Kropp

Special Meeting – CA Liaison Committee – November 18, 2025

Downtown Public Library

Topic: Interview and Recommend a CA Liaison to the Plan Commission

Present: Paul Kropp, Southgate, Chair; Andy Hoyer, Southgate, Recorder; Bonnie McInnis, West Central; Lorna Walsh, Riverside; Kris Neely, Southgate, Candidate; Linda Carroll, Emerson-Garfield, Candidate

We spent 45 minutes with each candidate, noting that both had strong credentials. The final decision was by majority vote to recommend Linda Carroll for the position.

The chair will prepare a recommendation statement for the December Community Assembly meeting.

Notes submitted by Andy Hoyer, supplemented by Paul Kropp

Community Assembly

Safety committee Meeting Minutes for November 24, 2025

The Hive, 2904 E Sprague Ave, 6 to 7 PM

Topics: Committee leadership for next year; Spokane Police update, Walk Audit update

Members Present: Tyler Tamoush, Chair, Minnehaha; Debra Howard, Secretary, Manito/Cannon Hill; Sandy Wicht, Comstock; Ron Davenport, Emerson/ Garfield; Charles Hansen, Whitman; Elizabeth Goldsmith, Comstock; Rick Scott, Spokane Valley; Samantha Hennessy, Balboa, Walk Audit presenter, Spokane County.

Others Present: Amber Groe, Office of Neighborhood Services

1. Agenda topics were noted.
2. Elizabeth Goldsmith volunteered to be committee chair for next year with Sandy Wicht volunteering to be Secretary. After a motion to accept their nomination and a second, they were elected unanimously by all eligible voting members. There was discussion about the possibility of changing the number of meetings to quarterly from monthly and integrating the meetings with the Community Assembly meeting on those dates. The Admin Committee will be consulted about this.
Elizabeth and Sandy want to continue to encourage good relationships with city leaders including police, fire and city council. They are regular attendees at many city committee meetings.
They welcome thoughts about topics to be covered. One idea would be to integrate students into park and library programs so that their college application letters could include these activities. It could also serve as an entry point for noncollege bound students to become more involved in their community. Another idea would be to allow residents to remove their “bad” sidewalks than just have grass to the street. Rather than doing the repair. While acknowledging that there is an expense to repair and maintaining sidewalks, tools could be put in place to help repair occur. Concern was expressed about safety for both able-bodied and less able-bodied persons and children using the street as their traffic path while moving through neighborhoods and elsewhere in the city.
3. Samantha Hennessy reports that 10 of 12 walk audits have been completed with the results available. The last 2 will be completed soon. The funding for this program has now ended but it is hoped that a plan can be created to allow individuals or neighborhoods to conduct their own audits.
Things that can make streets and sidewalks safer include landscaping, lighting, graffiti removal and speed enforcement. Better outreach and communication may help change residents’ perception about safety.
Samantha mentioned that on both the state and city lever that there is some movement on gathering data about sidewalk conditions. Data has been gathered on foot and possibly could be done with drones. The City provided a one time \$500,000 dollar grand from the traffic calming fund to work on this. Interns surveyed 860 miles of sidewalks this past summer.

Both groups will be looking at options for long term funding of these programs as well as how to prioritize the fixing of sidewalks. Public input will be crucial for this.

4. There was no update from the police department.
5. The next meeting will be scheduled by the incoming chair.
6. Happy Thanksgiving!

Pedestrian, Traffic and Transportation (PeTT) Meeting Draft Minutes
Tuesday, November 25, 2025, at 6 pm
Zoom

Attendance

Eldon Brown/Principal Engineer, Rod Moore/Riverside, Charles Hansen/Whitman, Sam Guzman/STA, David Eagle/Chief Garry Park, Ann Hagget/Peaceful Valley, Gene Brake/Emerson Garfield, Carlie Hoffman/Bemis, Emily Poole/STA, Ryan Jerman/Browne's Addition, Cliff Winger/Shiloh Hills, Carol Tomsic/Lincoln Heights, Anna Vanvakias/Chief Garry Park

Introductions

The meeting was called to order by chair, Carol Tomsic

Attendees introduced themselves and their neighborhood connections

Eldon Brown, Principal Engineer, Street and Public Right of Way Vacation

Eldon introduced himself. He said the first thing the city does in a right of way vacation request is to talk to the applicants and make sure it's not on a bicycle route. He said a vacation requires 66 & 2/3 frontage approval minimum of resident support/signature. Support of 100 percent is preferred. Parcel number signatures are verified, and comments are requested from agencies including utilities and neighborhood councils. Then, a draft vacation report is completed with any recommended conditions. Then, the requested vacation is added to an agenda of the city council urban experience committee. Signs are posted on the right-of-way, and a city council hearing is scheduled. The pros and cons are looked at, such as public benefit and the right-of-way being added to the tax rolls. The applicant must pay for land. The cost is based on county assessed land value and plat length of time. The vacation ordinance has a first and final city council reading. At the time of the final reading all conditions and payments must have been met by the applicant. It is also required that all curbs be gone to eliminate access and that it doesn't look like a street anymore. The mayor signs the vacation about a week after the city council approves the vacation. The street vacation is final 30 days after the mayor signs. Eldon answered questions. It was mentioned that vacations can be quite contentious. A reverse of a vacation was discussed. A vacation to connect two private properties was discussed. A property swap was used on Martin Luther King instead of a street vacation. Right-of-ways are protected. The city council has authority to decline a vacation.

Sam Guzman, Associate STA Planner, Proposed 2026 Transit Revisions

Sam said STA is looking for feedback on the 2026 transit revisions. She encouraged us to take an online survey on the transit revisions. They also get feedback from the operators of the buses. An example of operator feedback is the changes to Route 12. It was hard for the operators to maneuver around a curb. Route 20 is being changed due to a ridership decline. It is also being

changed from every 15 minutes to every 30 minutes. The route will also eliminate service to Peaceful Valley. It will also lose its interlink with Route 33. Riders will have to get off the bus to ride Route 33 instead of staying on the bus. The revenue hours saved with the reductions will be used to extend service to Route 36. Route 23 will realign and shift to Belt. Route 36 will extend service into Hillyard. Route 20 will be coupled with Route 36 for a one-seat ride. Sam said flyers have been up at the affected bus routes. The survey will close on 12/15. The final report to the board will be in February of 2026. Sam answered questions. It was mentioned that Peaceful Valley is a low-income neighborhood and the Spruce Street Stairs are closed so access to the revised bus route is not optimal. An early morning route and an evening rush hour route were proposed as an alternative.

Ann Haggett, a resident and the Community Assembly representative for Peaceful Valley said the neighborhood is a small community with 275 living units so there is never going to be a big ridership. Ann said every pedestrian route is uphill, including the Cedar and Spruce Street stairs. It has an ageing population and according to the census, no reliable vehicles. She said walking out of Peaceful Valley is uphill on Main. She said Riverside already has the City Line. Ann also noted that the City's Comprehensive Plan, Neighborhood Chapter, 2.1 and 4.5 goals ensure living and transportation options and promote a variety of transportation. Ann also said there were no businesses in Peaceful Valley.

Sam said Ann's feedback is exactly what STA wants. She urged Ann to have the residents fill out the survey and make sure the residents write in comments.

A Mobility on Demand in Peaceful Valley was suggested. Sam said Peaceful Valley was not in the pilot, but it could expand. An STA partnership with a shuttle service connected to a Zipline being installed in Peaceful Valley was discussed. Sam said the Zipline company is proposed to use their own shuttle with electric vehicles. Sam said the 2026 transit revisions are not driven by money but are a ridership reallocation to expand into Hillyard. It was stated that ridership is a small percentage of STA income. It was noted that Riverside neighborhood supports Peaceful Valley. Sam asked Rod what route he usually took from Riverside. He stated that it depends on which way one is going as to which route is used on Riverside and the City Line is used if one is going westward.

<https://www.spokanetransit.com/projects/2026-service-revisions/>
<https://www.surveymonkey.com/r/7XW6FSC>

Sam Guzman, Associate STA Planner, Agency Update.

Sam also gave an agency update. She said premium subscriptions on the Transit app are free. She also said there will be free Santa photos at the STA transit center on 12/14/25 from 10 am to noon. An STA planner will be Santa and someone in communications will be an elf.

Cliff Winger, Community Assembly liaison to the Transportation Commission, Agency Update.

Cliff said the Draft Final Project List – Cycle 14 Safe Street for All for 2026-2027 Construction we approved by the Transportation Commission. An extra project on Lidgerwood was added in case a project on the list received a grant. He said the Transportation Chapter is being revised. He said a reduction in vehicle miles traveled will be added. Climate resiliency will be added. The final chapter draft will be completed by March of 2026. We can submit comments and make public comments at upcoming Plan Commission meetings, Transportation Commission meetings and City Council meetings. He said the Sidewalk Ordinance is still on its way. It should be completed by summer of 2026. Cliff said the Transportation Commission will look at the Shared Street Ordinance at their 1/21/26 meeting.

<https://my.spokanecity.org/bcc/commissions/transportation-commission/>
<https://my.spokanecity.org/planspokane/>

Roundtable

The chair and secretary are calendar year commitments. It was mentioned that Carol and Chuck are willing to continue their positions next year, although Chuck was absent. Carol said a vote on a chair and secretary for the next calendar year will be taken at the next meeting.

Carol said the December meeting is the day before Christmas Eve and asked if everyone wanted to cancel the December meeting. Carol said she didn't want to be the only one at the meeting. She said she had received emails saying people were not able to attend tonight's meeting due to Thanksgiving commitments. There was a consensus to cancel the December meeting.

David Eagle's presentation on Permeable Asphalt was deferred from 12/23/25 to our 1/27/26 meeting.

Meeting was adjourned.

Next meeting will be 1/27/26 at 6 pm on Zoom.

Plan Commission (PC) Liaison Report

Community Assembly Report, December 10, 2025

Filed by Mary M. Winkes, CA Liaison to the Plan Commission

Plan Commission, November 12, 2025, 2:00 p.m., in person and via Microsoft Teams

1. SRTC Horizon 2050 Overview

<https://srtc.org/our-work/core-plans-and-programs/metropolitan-transportation-plan/>

2. 2026/27 Plan Commission Work Plan

<https://static.spokanecity.org/documents/bcc/commissions/plan-commission/agendas/2025/11/plan-agenda-2025-11-12.pdf>

See page 10 of 54 in the above agenda packet.

3. Plan Spokane 2046: Report Back on Public Engagement and Draft EIS Timeline

<https://citizenportal.ai/articles/6838073/Spokane/Spokane-County/Washington/>

4. Introduction to the Critical Areas Ordinance Update

<https://citizenportal.ai/articles/6838066/Spokane/Spokane-County/Washington/>

Plan Commission, November 26, 2025, 2:00 p.m.—canceled

For Plan Commission complete information, including agendas, minutes and other documents see: <https://my.spokanecity.org/bcc/commissions/plan-commission/>

For complete information regarding the city's progress toward the developing of the 2026 Comprehensive Plan see: <https://my.spokanecity.org/planspokane/about/>

The current comprehensive plan can be found at:
<https://my.spokanecity.org/shapingspokane/comprehensive-plan/>

Transportation Commission (TC) Report November 2025 by Cliff Winger <cwinger@spokanecity.org>

The short link to Transportation Commission's web page is here: <<https://easyurl.net/SPK.TranCom>>

Note: Contact Cliff Winger at email above for any questions, suggestions, comments about the City of Spokane Transportation. These notes for the CA will attempt to give brief descriptions and links to information in the TC agenda and project pages.

TC November Agenda <<https://static.spokanecity.org/documents/bcc/commissions/transportation-commission/agendas/2025/11/transport-agenda-2025-11-19.pdf>> All Presentations are listed on the TC web page linked above. ► **EMAIL:** <transportationcommission@spokanecity.org> ◄

Your TC representative: District 1: Joni Harris - joniharris@spokanecity.org; District 2: Grant Shipley, President gshipley@spokanecity.org; District 3: Kaylee Jackman kjackman@spokanecity.org.

Spokane Safe Streets for All (Traffic Calming)

Hearing: Traffic Calming Project Select for Cycle 14 (2027)

Recommendations by the TC for City Council's adoption are on page 11 of the November [TC Agenda](#) or...

| District 1 | District 2 | District 3 |
|--|--|--|
| Standard St; St Thomas More Way: Infill sidewalks, 20MPH when flashing signs | Ray St; 17th Ave - 29th Ave: PHB at Ray/23rd or Ray/24th | 2nd Ave; Cannon St : Bump outs |
| Center St; Illinois Ave : Protected Bike Lane | 11th Ave; Southeast Blvd - Ben Burr Trail: Neighborhood Greenway & Protected Bike Lane | Ash St/Maple St; Francis Ave to Maple St Bridge: Traffic Study for Speed Reduction |
| Cook St; Illinois Ave - Francis Ave: Neighborhood Greenway | 27th Ave; Jefferson St - Hatch St: Neighborhood Greenway | Buckeye Ave; Washington St : Intersection Improvements - signal modifications |
| Longfellow/Rich; Belt St - Market St: Neighborhood Greenway | Adams/Jefferson; 4th or 5th - 27th Ave: Neighborhood Greenway | Francis Ave; Fotheringham - Cannon St: Pedestrian Crossings? (TBD) |
| ALTERNATE (if grant Rec'd.): N Lidgerwood St in Nevada Heights: Ped crossing safety (TBD) | Hatch; 27th Ave - Southeast Blvd: Neighborhood Greenway & Protected Bike Lane | Spruce St Stairs : Rebuild |
| | | Longfellow/Rich; Belt St - Market St: Neighborhood Greenway |

You may contact your City Council representatives before Council makes their final decision.

Staff: Director of Transportation Jon Snyder (jsnyder@spokanecity.org) or Abbey Martin (ammartin@spokanecity.org) with neighborhood and personal comments.

You may also contact Integrated Capital Management's Engineer Inga Note (inote@spokanecity.org)

1. **Comprehensive Plan Transportation Chapter Review Team** – This presentations can be read [here](#).

Note: The Comprehensive Plan is the overriding document that guides future decisions by the City of Spokane. [Chapter 4, Transportation](#) is an important document concerning our transportation infrastructure.

Key themes: Transportation choices, health and safety, livable streets, public benefits, fiscal responsibility... giving our city a balanced transportation approach. **Final draft scheduled early March 2026**

These final changes will be recommended by the Plan Commission and approved by City Council

Contacts: Colin Quinn-Hurst (cquinnhurst@spokanecity.org), Director Gardner (sgardner@spokanecity.org) or Director Snyder (jsnyder@spokanecity.org)

2. **Sidewalk Pilot Project** was funded by \$500,000 pilot budget from the Traffic Cameras. View the presentation [here](#).

- Planning and data collection (used lidar and software for GIS mapping)
 - Data collection/processing – sidewalk infill (complete)
 - Data collection – sidewalk and ADA ramp condition (complete)
 - Data post processing/quality control (in progress, ~20%)
- Define total Need and Cost Estimates
- Policy alternative development (in progress)
- Recommended Program Design (not started)

Program design recommendation to City Leadership by summer 2026

Contact: Kevin Picanco (kpicanco@spokanecity.org)

3. **Shared Streets Ordinance** This hearing has been rescheduled until the January 21st TC meeting.

Some neighborhoods may wish a shared street in their neighborhood. For further information see the NACTO shared street concept: <<https://nacto.org/publication/urban-street-design-guide/streets/residential-shared-street>> and this presentation from the October TC meeting [here](#).

Contact: Director Jon Snyder (jsnyder@spokanecity.org) and Inga Note (inote@spokanecity.org)

You may email the Transportation Commission at <transportationcommission@spokanecity.org>