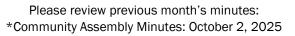
Spokane Neighborhoods Community Assembly "Provide a vehicle to empower Neighborhood Councils' participation in government."



Meeting Agenda for Thursday, November 4, 2025 5:30 to 7:30 p.m., Liberty Park Library Proposed Agenda Subject to Change





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	Agenda Item	<u>Time</u>	<u>Action</u>	<u>Page</u>
	Demoissing to according with a	4 main (F-20)	Latas	
L.	Permission to record meeting.		Intro	-
2.	Introductions (Facilitator)	, ,	Intro	-
3.	Proposed Agenda (Facilitator)	. 2 min (5:33)	Approve	1
	Including Core Values, Purpose, Rules of Order			
	Approve/Amend Minutes (Facilitator)		Approve	8
). •	Admin Committee Action Items (Luke Tolley)	. 5 min (5:40)	Oral Report	-
	lates/Announcements	45 : (5.45)	0.15	
S .	Up to 3 min per sign-up	. 15 min (5:45)	Oral Reports	-
ge	enda Items			
	Admin Committee Vote (Tina Luerssen)	. 5 min (6:00)	Vote	-
-	City Council Update (CP Betsy Wilkerson)	. 15 min (6:05)	Oral Report	-
	ONS Update (Heather Hamlin)	. 5 min (6:20)	Oral Report	-
0.	STA Title VI Changes (Madeline Arredondo)	. 15 min (6:25)	Oral Report	19
1.	City of Spokane Winter Ops Plan (Clint Harris)	. 10 min (6:40)	Oral Report	29
2.	Plan Spokane (Tirrell Black)	. 15 min (6:50)	Oral Report	32
3.	Other Committee Reports	. 20 min (7:05)	Oral Reports	-
	a. Public Safety (Tyler Tamoush) 10 min			45
	b. Committee Report 10 min			
4.	Actionable Items Review/Future Considerations (Luke Tolley)	. 5 min (7:25)	Report	-
)th	er Written Reports			
С	ommittee Reports, Agendas, Minutes, etc.			
_	Administrative Committee			
	Budget Committee			
	Building Stronger Neighborhoods Committee (BSN)			
	Communications Committee			
	Community Assembly/Community Development Committee (CA/CD)			
	Land Use Committee			
	Liaison Committee			
	Neighborhood Safety Committee			
	Policies and Procedures Committee (P&P)			
	Pedestrian, Traffic, and Transportation Committee (PeTT)			
1	iaisons and CA Representation on Outside Boards and Committees Reports			
	Community Housing and Human Services (CHHS) Liaison Report	=		88
	Climate Resilience Sustainability Liaison Report			
	•			
	Design Review Board Liaison Report			
	Design Review Board Liaison Report Housing Action Subcommittee Liaison Report			
	Housing Action Subcommittee Liaison Report			
				98

Community Assembly Core Values and Purpose

CORE PURPOSE:

Provide a vehicle to empower neighborhood councils' participation in government.

BHAG (Big Hairy Audacious Goal):

Become an equal partner in local government. (This will be further expounded upon in the Vivid Description. What does this mean to you?)

CORE VALUES:

- **Common Good**: Working towards mutual solutions based on diverse and unique perspectives.
- **Alignment**: Bringing together the independent neighborhood councils to act collectively.
- **Initiative**: Being proactive in taking timely, practical action.
- **Balance of Power**: Being a transparent, representative body giving power to citizens' voices.

VIVID DESCRIPTION:

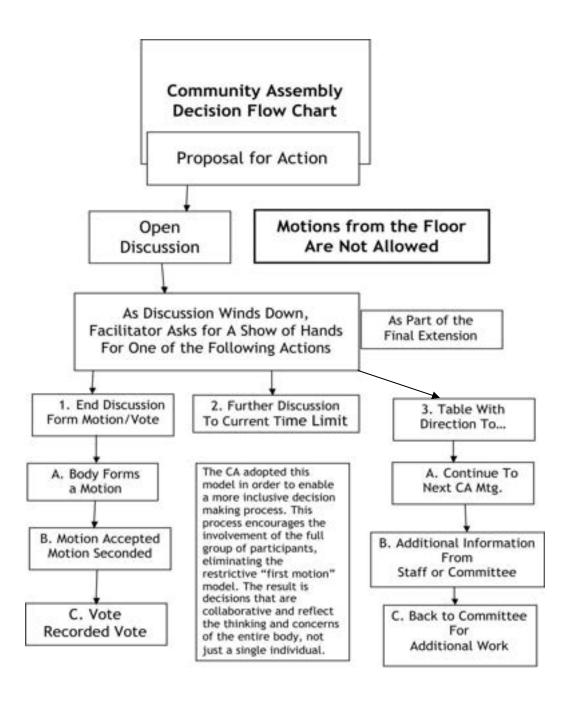
The Community Assembly fulfils its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.

Presentation and decision-making process:

- 1. To speak at a meeting, a person must be recognized by the facilitator. Only one person can be recognized at a time. Each speaker has two minutes. When all who wish to speak have been allowed their time, the rotation may begin again.
- 2. When a proposal for action is made, open discussion shall occur before a motion is formed by the group.
- 3. Presentation timetable protocol
 - a) When a presenter has one minute left in the time allotted, the facilitator shall raise a yellow card and give a verbal notice.
 - b) Should any representative wish to extend the time of the presentation or comment/question period, they may make a motion to extend the time by five (5) minutes.
 - c) An immediate call shall be made for a show of hands in support of the extension of time. With a simple majority (50% plus 1) concurring, the time shall be reset by the amount of time requested.
 - d) Extensions shall be limited to two (2) or until a request fails to show a simple majority approval.
 - e) When the allotted time has expired, a red card and verbal notice shall be given.
 - f) As part of a final time extension request, the facilitator shall request a show of hands by the representatives to indicate which of the following actions the group wants to take:
 - o End discussion and move into forming the motion and voting,
 - Further discussion.
 - o Table discussion with direction,
 - Request time to continue discussion at next CA meeting,
 - Request additional information from staff or CA committee, or
 - o Send back to the appropriate CA committee for additional work.



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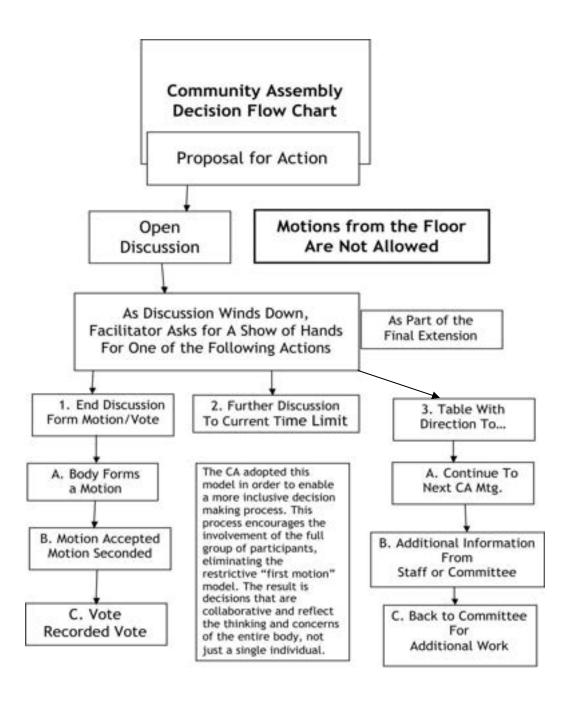
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Community Assembly Draft Minutes

Prepared by: Heather Hamlin, Office of Neighborhood Services

October 2, 2025, in-person at Liberty Park Library Meeting called to order at 5:32 p.m. by Luke Tolley

ATTENDANCE:

AFFILIATION	DESIGNATED REPRESENTATIVE	GUESTS
Audubon-Downriver	Fran Papenleur	
Balboa South Indian Trail		
Bemiss	Luke Tolley	
Browne's Addition		
Chief Garry Park	Krista Andersen	Santiago Rodriguez
Cliff/Cannon	Helena Taavao	Glenn Banks, Jake Walters
Comstock	Bruce Milsap	Elizabeth Goldsmith
East Central	Doug Trudeau	
Emerson-Garfield	Linda Carroll	
Five Mile Prairie	Robert Churchill	
Grandview-Thorpe	Tina Luerssen	
Hillyard	Laura Johnson	Jeff Braunschweig, Trish
Latah-Hangman	Ed Bruya	Stephanie Watson
Lincoln Heights	Carol Tomsic	Arlene
Logan	Barbara Ann Bonner	Robin Ainsworth
Manito-Cannon Hill		
Minnehaha		
Nevada Heights	Hilary Michalowicz	
North Hill	Laura Newman	
North Indian Trail	Dan Knechtel	Rhett Redshaw
Northwest	Gail Cropper	
Peaceful Valley	Ann Haggett	
Riverside	Lorna Walsh	
Rockwood	Bill Doley	
Shiloh Hills	Angel Troutt	
Southgate	Kris Neely	Andy Hoye, Paul Kropp
West Central		
West Hills		Sue Arneson, Kathy Hagy
Whitman	Charles Hansen	
City of Spokane	Heather Hamlin (Director, ONS)	Garrett Jones (Director, Parks & Rec), Chris Wright (City Council Policy Advisor)
Presenting Organizations		Jason Lien (Principal Transportation Planner, SRTC)

ADMINISTRATIVE:

1. Motion to Record Meeting: Robert moved; Barbara Ann seconded. Motion passes. 21-approve, 0-abstain, 0-deny.

2. Introductions

- **3. Motion to Amend/ Approve Proposed Agenda:** Robert moved, Lorna seconded, Motion passes. 21-approve, 0-abstain, 0-deny. No edits needed.
- **4. Motion to Approve Minutes:** Andy moved, Linda seconded, motion passes, 21-yes, 0-abstain, 0-no. No edits needed.

5. Admin Committee Action Items

• <u>Luke</u>: Tasks completed. Notified Parks Dept. Development & Volunteer Citizen Advisory Committee (DV/CAC) of Sandy Wicht's appointment and emailing the revised neighborhood chapter of the Comprehensive Plan to Kevin and Spencer (City Planning).

OPEN FORUM:

6. Updates/Announcements

- <u>Dan:</u> Spoke with Ron Harding with (Community Oriented Policing Services) COPS Northwest. They are establishing the fundraising committee. No paid staff members, have no vehicles, operating at a bare minimum.
- <u>Elizabeth:</u> City Council President Betsy Wilkerson visited the Comstock Neighborhood Council (NC). She was wonderful. All NCs should invite her to attend. Friends of Parks groups- Sandy has been attending and will serve on the DV/CAC committee well. There's an event tomorrow (10/3) at the MAC between 5:30-7:30PM hosted by City Council Members, Parks Board members, and School Board members to field questions about Together Spokane or whatever else is on your mind.
- <u>Fran:</u> Draw your attention to end of the packet which includes the recent Parks Foundation information. It's open season to submit your application for Parks Foundation grants. Maximum award up to \$6k, application is available <u>online</u>. At the <u>Summit</u>, there's a workshop on grant writing 101 hosted by Heather Page, Amy Lutz, Sean Terjeson (registration required by 10/12).

AGENDA ITEMS:

7. City Council Update (Chris Wright, City Council Policy Advisor)

- <u>Chris-</u> Please note the budget timeline printed in front of you. You've heard that we are having budget difficulties at the city. Take note of October 27th- the mayor's proposed budget released on this date. If your NCs or CA would like to share comments, come testify. Note: November 3 and November 10-- these are budget hearings where your voice could be heard. The following week Council plans to adopt budget. Hard deadline is November 24. Could stretch it until December if needed- but not the plan with CM Lambdin rolling off the council November 25.
 - No questions.
- County has asked the city to remove itself from SREC. Longstanding issues for many years. So far,
 the city has been focusing on setting up their own emergency communication (PSAP). Breakup
 has been contentious-- unsure what next step is. State approval and lots of steps needed. It's an
 expensive proposition either way. Considerable figure and will weigh heavily on the city budget.
 - <u>Ed</u>- Did Betsy send you here instead of her showing up to give us a report? She was supposed to be here tonight? What happened?
 - Chris- She had some issues she had to deal with and couldn't make it tonight.
 - O Dan- You mentioned expensive proposition for the city. Any ballpark numbers?

- Chris- Some figures were shared during earlier City presentations. Millions of dollars. Significant.
- O Dan- What's the loss of service while they are figuring it out?
 - They are promising us no loss of service. Referenced Fire Chief Oberg's testimony which is recorded.
 - <u>Ed</u>- Where are those gaps? They haven't told you? What do you mean you don't know where the gaps are? Where are the gaps? You said gaps. Okay. What are the gaps?
 - <u>Luke</u>- Wait. Let him answer and understand that he is the Policy Advisor for the City Council. He's just filling in.
 - Ed- Yet Betsy chose not to show up.
 - <u>Luke-</u> She's been here almost every other meeting. I'm not sure what issue you have but it's with her and not with Chris it sounds like.
 - Ed- No it's not.
 - <u>Heather</u>- We will be cordial, please.
 - Ed- I've been cordial. Chris, is it broad enough that you don't know?
 - <u>Chris-</u> There could be communication gaps because of the software.
 Ability to identify potential responding team- who is close, nearby and could respond.
 - <u>Luke-</u> Who is the appropriate person to talk to about this?
 - Chris- Fire and Police Chief. Maggie Yates, Deputy City Administrator.
- Fran- At Public Safety Committee meeting on September 22, there is an extensive presentation recorded on City Cable 5 for people that want more details, information on gaps in coverage.
- <u>Elizabeth-</u> Citizens can testify at monthly Public Safety Committee to give your opinion on a legislative item on the agenda. Council can ask questions during.
- o Paul- All committee meetings are recorded and available online on Vimeo.
- o <u>Carol-</u> Glad the City continues to work on this difficult issue.

8. ONS Update (Heather Hamlin)

- NC Benchmarking- ONS Audit complete. Very high level, who's active, who has open leadership positions, who meets quarterly/monthly, are you meeting in-person or hybrid? Heather offered to provide a quick snapshot at November meeting.
- Mobile Speed Feedback Trailers are in their final week. Data is headed to NCs this Fall.
 - <u>Elizabeth</u>- Please let city know that Comstock would rather have permanent speedbumps rather than the temporary mobile speed feedback trailers next year.
- Solid waste disposal passes need to be redeemed by the end of the month (10/31).
- Later in the meeting, Laura will talk through some proposed guidelines for ONS Inventory Closet third-party usage.
 - <u>Elizabeth</u>- We in Comstock would like the option to not have MSFTs if it means that we could get more permanent solutions installed - particularly on High Drive.
 - Heather- Noted. MSFTs are paid for there is no cost associated with these. You
 are referring to adaptive transportation projects. I can pass along the
 information.
 - o Lorna- Would you like a copy of the Riverside Annual Report?

 Heather- Yes. We talk about how awesome our NCs are behind their backs. ONS wants to sing your praises from the rooftops.

9. Spokane Regional Transportation Council (SRTC)- Jason Lien

- <u>Jason:</u> SRTC is an MPO (metropolitan planning org) and a RTPO (regional transportation planning org) created by federal law to provide local input in the implementation of federal transportation funds. They also facilitate coordination among state and local jurisdictions for transportation and comprehensive planning.
 - A blueprint of strategies, projects, and programs for the regional transportation system is compiled into Horizon 2050, a long-range transportation plan.
 - Goals: long term vision, regional transportation needs, coordinated planning process, fiscally constrained.
 - o Timeline:
 - Large part of 2025 was spent on public outreach. Conducted online surveys, workshops, and community events.
 - Major themes from outreach: maintenance/preservation, funding challenges, safety and security, technology opportunities, multimodal system
 - One troubling trend SRTC is trying to address is traffic deaths on the rise for the last few years.
 - Draft plan to be released next week after board meeting. Will be available at SRTC.org
 - There will then be a 30-day public comment period and then adopting the doc in December 2025.
 - O By 2050, the plan forecasts an additional 120,000 additional residents (equates 670,000 people) into Spokane County, 75,000 new jobs, and \$16.1 billion available for transportation investment. Where will these people live and where will they work?
 - Maps shown showing anticipated areas of resident and employment growth throughout County. We can model travel behavior with this knowledge. Where are the demands on the transportation system?
 - Expected revenue over next 25 years is \$16.1 billion. Most of the will be spent on maintenance, operations and preservation. Keeping all roads maintained.
 - Watch for new plan, Horizon 2050, to be released October 10 at SRTC <u>website</u>. A 30-day comment period begins at this time.
 - The Spokane Regional Transportation Council's (SRTC) Transportation Advisory
 Committee has both member and alternate positions open for a two-year term. This
 group discusses and votes on transportation efforts, making recommendations to the
 SRTC Board for a final decision. You do not need to be an expert to participate.
 Applications due November 28
 - Additional questions or comments can be directed to Jason Lien, jlien@srtc.org.
 - Andy- It's disturbing to hear that fatal accidents are up. Is this because of increased population?
 - <u>Jason-</u> No, this is due to driver behavior. Also need to focus on education and enforcement.
 - <u>Tina</u>- When can residents review?
 - Jason- adoption not until December 10
 - Doug- Will the final doc address issues about specifics like replacing access on Hwy 195 or is it more generic?

- <u>Jason-</u> Some specifics are included. That one is a regional project included in the long-range plan and requiring significant investment.
- Bob- Are there any plans to build something like the North South Corridor on the south side of the interstate?
 - <u>Jason-</u>No, not at this time. Long range forecasts are revisited every five years. If significant analysis shows something different, we would adjust plans.
- Barbara- I hear that we'll have a light rail between Moses Lake and CDA someday.
 - <u>Jason-</u> No specific project for light rail at this time. We are actively looking to preserve right of way in that area in case transit service would like to use land in the future.
- **Motion to extend discussion** by 5 minutes, first extension. Dan moved; Laura J. seconded. Motion passes: 21- approve, 1- deny, 1- abstain.
 - <u>Carol</u>- A lot of transportation is looking at land use and the city too. Is that something we will see more of?
 - <u>Jason</u>- Land use planning occurs at a local level. As an agency, we do not have the authority. We have advisory role to say whether there is transportation infrastructure to support it.
 - Dan K.- 16.1 billion dollars. What are your revenue sources? Is it static each year? Must be hard to forecast?
 - <u>Jason</u>- It's looking at past trends based on history (15 years) and then we build that out. It's a bit more conservative and also adjusted for inflation.
 Federal, state and local sources of transportation dollars.
 - Fran- Pie chart question...what's TDM?
 - <u>Jason</u>- Transportation Demand Management- like Commute Smart NW.

10. Together Spokane (Garrett Jones)

- <u>Garrett:</u> In Parks & Rec, we do a master plan update every 10 years. We went to ask the community about trends, gaps, needs. Plan came together about what we're needing.
 - First time Parks has shifted from a bond to a levy. Bond is capital expenses only. Levy includes maintenance and improvements too.
 - Building off partnership with Spokane Public Schools (like we did in 2018). School Bond failed in 2024.
 - Together Spokane is a school bond and a park levy. Can approve all school and parks projects plus 30 additional projects through this.
 - Elizabeth- How are you planning to spend this money to make the parks safer?
 - <u>Garrett-</u> Multifaceted approach. Engagement with community and neighborhood. We brought special commissioned park rangers back recently. We'd go to a precinct district model increasing rangers from the 4 that we have today- striving for a proactive approach.
 - <u>Linda-</u> What are the parameters on what kinds of partners are permitted?
 - <u>Garrett-</u> it's on mission alignment. We have about \$15 million in outside committed funding. Alignment on community, recreations, programs an investment.
 - <u>Linda-</u> Are there any for profit partners?
 - Garrett- No

- Ed- On the flip side, how is the Park's Department protecting the city charter to ensure that outside interests having undue influence on our Parks Board which is mandated by our charter. School district is not mandated by charter. Where is the protection so we don't have all this money with no direction. Something like "yeah, we're partnering, but we're the boss".
 - <u>Garrett-</u> Again, two separate ballot measure legally. Parks and schools. If one fails, we can't do the 30 joint projects. We've had a standing joint use agreement between schools and parks since 1970s. First in the state, model across the state. From the Parks Board standpoint, a big piece of this is transparency and trust in government. Parks Board is separate from City Council. Separate budget. Levy would be a separate budget for Parks Department.
 - <u>Ed-</u> Kind of like the new downtown stadium as a joint effort between Spokane Public Schools and Spokane Public Facilities District?
 - Garrett- Yes.
- Dan- If this doesn't pass, what will we miss out on?
 - <u>Garrett-</u> In your neighborhood in North Indian Trail? A Lot. Outside funding is a big piece of this. We would capture an additional \$20 million that we wouldn't have otherwise. Here's an example. Think of Meadow Glen Park- we're fortunate to own 16 acres there. When we went to the state for matching funding, we will receive \$2 million dollars. The whole project is \$8-\$10 million.
 - Garrett- The same thing for the schools. They would miss out on \$80 million in funding that would then go to other districts across the state.
- Guest- If you wanted to create a park out of personal property, how could we go about this?
 - <u>Garrett-</u> Email me at gjones@spokanecity.org. Our goal is that every citizen of Spokane would be within a 10-minute walk to a park or an open space. Latah/Hangman Valley needs a park and an Elementary School. Shiloh Hills needs land for a park. There is a gap in the NE for families to access park. A lot of the land in our Parks Department has been donated or purchased from private landowners over the years. That's a nod to the naming.
- Doug- If we pass this, will the money make it to Parks or get funneled away?
 - Garrett- It has to legally. We're a program revenue budget. Separate budget by charter mandate. Receive minimum of 8% of general fund. Parks is 2% of overall city budget. Levy is different than a bond. It's pay as you go. About \$11 million per year. Maintenance staff would increase 50% of it's time to invest back into neighborhood parks.
- <u>Carol-</u> I get comments from others about homeless in the Parks and that it's not safe.
 - <u>Garrett</u>- We're hoping to be proactive- not reactive about engaging youth in programming early. Parks won't solve all the problems across the city but it's a big step.
- **Motion to extend discussion** by 5 minutes, first extension. Dan moved; Carol seconded. Motion passes: 23- approve, 0- deny, 0- abstain.

- <u>Ed</u>- Is it similar to the structure that the school district had with Spokane Public Facilities District. There's some joint work. One builds infrastructure and the other maintains. I come from the board, it was the first of its kind and a success.
- Garrett- Yes, it's a partnership project. I'll give an example. Demand around field time for youth and adult sports is high. Low light, unpredictable weather in Spring and Fall. Think of Dwight Merkel facility where we'd be doubling capacity for all weather fields. Spokane Public Schools owns the land, they pay the capital from the bond. Levy dollars would then maintain and program the field. They build the asset and Parks would maintain it.
- Guest- How can the kids access it?
 - <u>Garrett-</u> Through partnerships and programs. Think of Hooptown USA youth basketball program. Started with 900 kiddos, partnerships with orgs increased attendance to 4,000 kiddos. During registration, families have options for payment. Can opt to pay full price, a reduced rate (no hoops to jump through), or visit the school counselor to get a voucher and participate for free.
 - <u>Garrett-</u> It's no longer just a school. It's a community center with a school inside of it. New philosophy. Communities should be able to use the facilities! Madison Elementary could house the Boys and Girls Club.

11. Approve Communications Committee P&P (Paul Kropp)

- <u>Paul-</u> Consider a vote to approve the Communications Committee's proposed policies and procedures distributed to the neighborhood councils for review at the September Community Assembly meeting and the deletion of the word 'consensus'.
- Motion to Approve Proposed Communications P&P: Andy moved, Tina seconded, Motion passes. 23-approve, 0-abstain, 0-deny. No edits needed.
- Paul- Recruiting volunteers for P&P Committee.
 - Andy and Krista- Volunteer to assist

12. Liaison Committee (Paul Kropp)

- <u>Paul-</u> Nominate Santiago Rodriguez Andersen to Climate, Resilience, Sustainability Board (CRSB) as the CA Liaison.
 - Andy- Both liaisons were highly skilled. It was a difficult choice.
 - <u>Luke-</u> In addition to our one liaison position on the CRSB, there are also two open at large positions.
- Motion to Nominate Santiago as Liaison to the CRSB: Lorna moved, Linda seconded, Motion passes. 19-approve, 3-abstain, 0-deny. No edits needed, as follows: Nominate Santiago Rodriguez-Anderson of the Chief Garry Park Neighborhood Council to the mayor for service as its liaison on the Climate Resilience and Sustainability Board for a term of three (3) years and direct the chair of the Administrative Committee to convey the nomination with its supporting documentation to the office of the mayor within the next seven (7) calendar days.
- Paul- Plan Commission Nomination is open. Mary Winkes rolling off 12/31/25. Recruitment happens at NC level. If CA wants to have someone to the mayor's office by the end of the year, the deadline for applicants is November 14.

13. Admin Nominations Committee (Tina L.)

• Tina- Last month we started the conversation about Admin committee nominations.

- 30 were eligible based on meeting attendance over past two years- some are no longer the current representatives. If anyone is interested in being added to the ballot, speak up now. There are six candidates that have agreed to be on the ballot.
- This month we bring you names. Next month we will print ballots and folks will vote for the five who will be on the Admin Committee.
 - Ed- What is the commitment?
 - <u>Tina-</u> one meeting a month for Admin and commitment to serve for one year. Admin reviews agenda requests, serves as a point of contact for CA. Can serve for a maximum of three one year terms.
 - Andy- Thanks to all for your interest. It speaks to the growth of this group.
- Interested folks: Luke Tolley, Krista Anderson, Laura Johnson, Lorna Walsh, Bill Doley, Cliff Winger, Ed Bruya

14. CC/Neighborhoods Workgroup Report (Laura Johnson)

- <u>Laura-</u> March 30, 2026 at 4:30 is a tentative date for the joint CA/CC meeting. We did discuss in detail with council in attendance. Cathcart expressed displeasure with the last one.
 - Fran-Did Cathcart not like the CC Neighborhoods workgroup meeting or the "annual CA/CC meeting?
 - <u>Laura-</u> the Annual connect structure. Therefore, we suggested topics, questions, and maybe a survey.
 - <u>Fran- Will the CA/CC meeting be a duplicate of the CC/Neighborhoods workgroup? I like</u> the prior format of the CA/CC meeting, where all neighborhood leaders can attend with the full City Council, which lends to good interaction. Since the workgroup's tasks seem to be winding down, perhaps we should look to see if the workgroup is duplicating the CA/CC meeting.
 - Andy- I think Fran is right. We now have a process for CA to present formal recommendation to both Council and Mayor.
 - o Linda-Can we clarify dates on the City Budget timeline provided?
 - <u>Laura & Heather-</u> Mayor will release mid-bi modifications on October 27. There is a City Council legislative session on November 3 with a budget hearing. You can sign up for public comment. Again on November 10, there is a City Council legislative session with a budget hearing. You can sign up for public comments. The City hopes to vote on the 2026 mid-bi modifications at the November 17 City Council legislative session. If needed, the vote can be pushed to November 24 as a backup (or later into December if absolutely necessary).
- Motion to extend discussion by 5 minutes, first extension. Tina moved; Carol seconded. Motion passes: 18- approve, 0- deny, 2- abstain.
 - <u>Laura-</u>Cathcart suggested that CA has a joint meeting with the transportation commission
 - <u>Carol-</u>I think it's a good idea for CA to meet with the Transportation Commission. They will vote on the traffic calming.
 - <u>Heather-</u> Cliff already fills the role as the liaison on the Transportation Commission. Is this setting precedent?
 - Paul- I like this idea. We can discuss what happens next in 2028-29. The way to engage is to start sooner.
 - Ed-I remember showing up here pre-Covid when this group was totally dysfunctional. We were all fighting for a direct avenue to the mayor and council. I'm not going to make this into something but the fact that the mayor and Betsy didn't show up tonight to this meeting I find as insulting. The fact that we fought hard to get them to come here. So don't forget the fact that what we fought for on that part of it in the sense that what is

our power we want to have and I think we don't want to give up what we have been fighting for. Think about how long it took to have them recognize us. So don't forget that part.

- Lorna- In fairness, Betsy has been here for almost every meeting. I think we need
 to have a little grace that she missed a meeting.
- Ed- It was a bad political day, I get it. That's fine. I'm just saying that if we're going to beat doors down to make sure these people show up we should be their priority.

15. CA/CD (Andy Hoye)

- Andy- The shutdown means that the Parks 2025 funding is on hold. HUD contract changed and is
 waiting on mayor signature still. \$400,000 set aside to distribute through CDBG funding. Tell your
 councils to start brainstorming. Partnership is vital. Must be an experienced nonprofit. They will
 be signing the contract directly. Will come out as an email from the Admin committee- something
 like here are examples of robust nonprofits that you can partner with.
 - Fran- Two informative meetings with Heather Page. We are operating on the premise that
 we will get the funds. Start thinking about nonprofits. Eligibility based on census block
 groups.
 - Heather- Parks is still in the mix as a partner to NCs just like the last funding round.

16. Budget Committee (Laura Johnson)

- <u>Laura-</u> Third party collaborations can be difficult for NCS and the inventory closet. There were 80 rentals so far this year. Please take this sheet back to your NCs to review and tweak. Plan to vote in November CA meeting.
 - o Bill- These are called supplementary rules. Are there other rules?
 - Andy- Yes, the other rules are in the Community Engagement grant documentation.
 - Carol- My NC will need more information. What happened?
 - <u>Heather-</u>One recent issue was with Innovia/Launch Northwest's program, All It Takes Is One. They are hosting block parties in District 1 this fall and expected access to the Inventory Closet items. It was not well received within the ONS team or the NC meeting. NCs feel like they can't say no to these requests at times.
 - Linda- There are liability and financial issues.
 - Laura- Yes, when the NC signs, they become liable for the items.
- <u>Laura-</u> Unallocated Community Engagement funds are used to support all neighborhoods. Budget has worked with ONS to produce this list of considerations.
 - \$7,014.23 estimated amount remaining
 - \$700 3 more tents and weights
 - \$3500 14 months of storage unit space for inventory closet items
 - \$300 snow cone machine
 - \$900 8 more barricades
 - \$296.84 2 more sandwich boards
 - \$740 qty: 400 zine reprints
 - \$86.42 4 city maps vinyl banners
 - \$500 NC social media ads
 - Stephanie- Please be mindful of purchasing inventory items local if possible. Buy local always.

• Motion to Approve \$7,014.23 in CE grant funds as outlined above: Andy moved; Bill seconded. Motion passes: Roll Call Vote 18- approve, 0- deny, 2- abstain (Latah/Hangman Valley and Lincoln Heights).

OTHER REPORTS:

17. Other Committee Reports

- Kris- Urban Forestry Committee has an open spot for someone who owns a commercial company. An update on the tree equity grant (funds from previous federal administration) for tree planting in Spokane. Latest moves in federal govt may impact this grant money. October 13 planting begins. They've removed 350 out of the 450 identified dead trees. There are 40 downtown trees available for property owners- reach out if folks are interested. Seasonal goal of planting 250 trees and the team is right on track! If your neighborhood wants more trees in city right of way, please contact Katie at Urban Forestry.
- <u>Tina-</u> Building Stronger neighborhoods reports that there are less than 30 spots available for the Spokane Neighborhood Summit. Register soon! Good Neighbor Awards are back this December and <u>nominations are now open</u>. In the event that there are more than three nominations from your neighborhood, the committee will send them back to the neighborhood to choose recipients.

18. Actionable Items Review/ Future Considerations/Survey

- Luke Tolley will:
 - Send CRSB nominee to Mayor's Office
 - o Get NC level audit info for CE grant to share at November CA meeting.

No formal vote to end the meeting was taken.

Meeting adjourned at 7:32PM. Next meeting will be held Thursday, November 6.

CA Vote Tracker Date: October 4, 2025

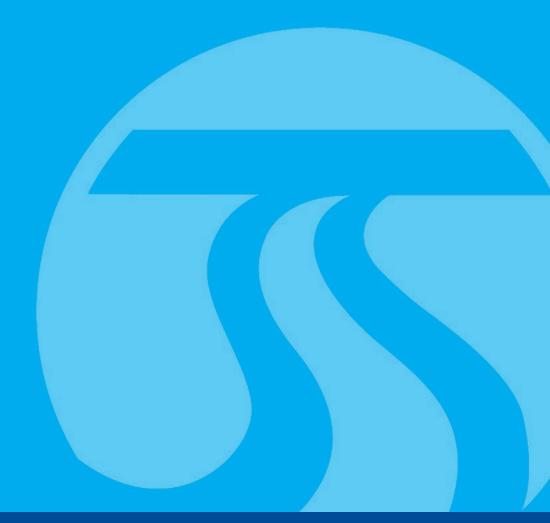
Voting Topic: Budget Request in Packet

		Approve	Oppose	Abstain
1.	Audubon/Downriver	х		
2.	Balboa/SIT			
3.	Bemiss	х		
4.	Browne's Addition			
5.	Chief Garry Park	х		
6.	Cliff/Cannon	х		
7.	Comstock	х		
8.	East Central			
9.	Emerson/Garfield	х		
10.	Five Mile Prairie	х		
11.	Grandview/Thorpe	x		
12.	Hillyard	х		
13.	Latah/Hangman Valley			х
14.	Lincoln Heights			х
15.	Logan	x		
16.	Manito/Cannon Hill			
17.	Minnehaha			
18.	Nevada Heights	x		
19.	North Hill	x		
20.	North Indian Trail	х		
21.	Northwest			
22.	Peaceful Valley	x		
23.	Riverside	х		
24.	Rockwood	х		
25.	Shiloh Hills			
26.	Southgate	х		
27.	West Central			
28.	West Hills			
29.	Whitman	Х		



2026 – 2029 Title VI Program

November 2025
City of Spokane
Community Assembly



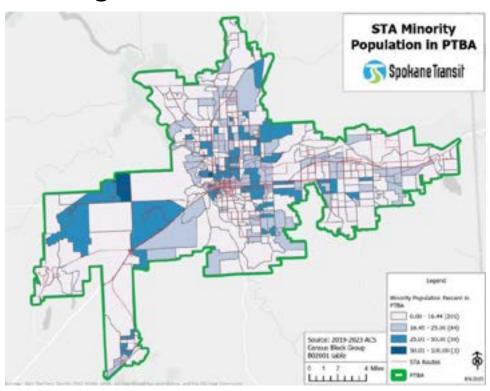
What is Title VI?

- According to Section 601 of Title VI of the Civil Rights Act of 1964:
 - No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.
- STA's 2023 Title VI Program is required to be updated every three years
 - Adopted by Board of Directors on March 16, 2023
 - Expires on February 1, 2026

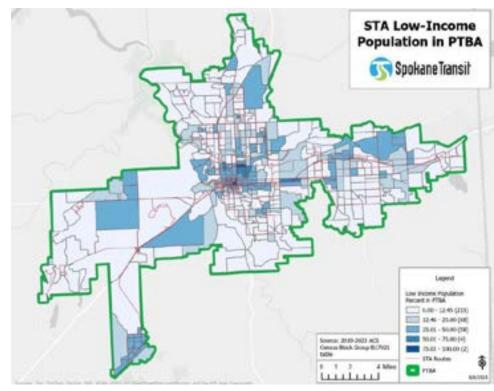


PTBA Demographics

 16.4% - Estimated percent minority residing within the PTBA



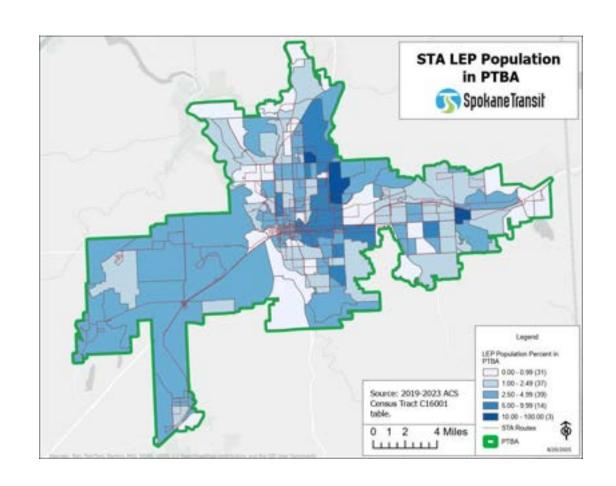
 12.5% - Estimated percent lowincome residing within the PTBA



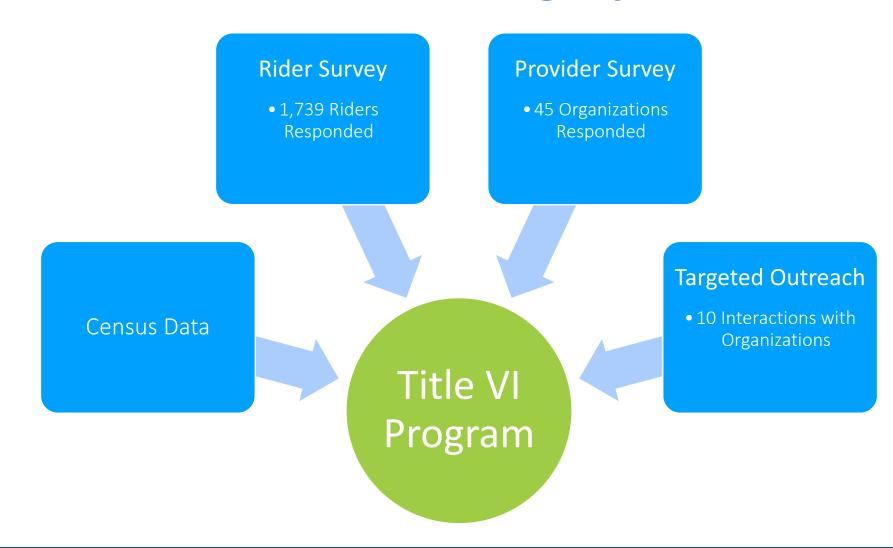
These percentages set the baseline for applying disparate and disproportionate burden policies when analyzing new facility locations, major service changes, and fare changes.

Meaningful Access for Limited English Populations

- Identified 2.8% of PTBA population as Limited English Proficient (LEP)
- Safe Harbor Provision and Four Factor Analysis identified languages requiring the translation of vital documents:
 - Spanish
 - Russian
 - Vietnamese
 - Ukrainian
 - Marshallese
 - Arabic



Regional and Rider Demographics



Completed Outreach

Date	Audience
Apr 28 – May 9, 2025	Rider Census
Jul 14 – Jul 25, 2025	Provider Survey
Jul 25, 2025	SRTC Equity Work Group
Aug 16, 2025	Unity in the Community
Sep 10, 2025	STA Citizen Advisory Committee (CAC)
Sep 20 – Sep 21, 2025	Valleyfest
Sep 26, 2025	SRTC Equity Work Group
Oct 16, 2025	Public Notice
Oct 25, 2025	El Mercadito









Major Service Change Policy



In developing annual plans and service changes, STA will assess whether changes impact cost and ridership by 5% or more



STA will also assess if a service change affects minority (disparate impact) and low-income (disproportionate burden) populations that exceeds the overall population by **10% or more**



There have been no major service changes that meet the threshold since 2022

Draft 2026-2029 Title VI Program

- The draft 2026-2029 Title VI Program is available at:
 - https://www.spokanetransit.com/projects/ /title-vi-non-discrimination-policy-andprogram/



Next Steps

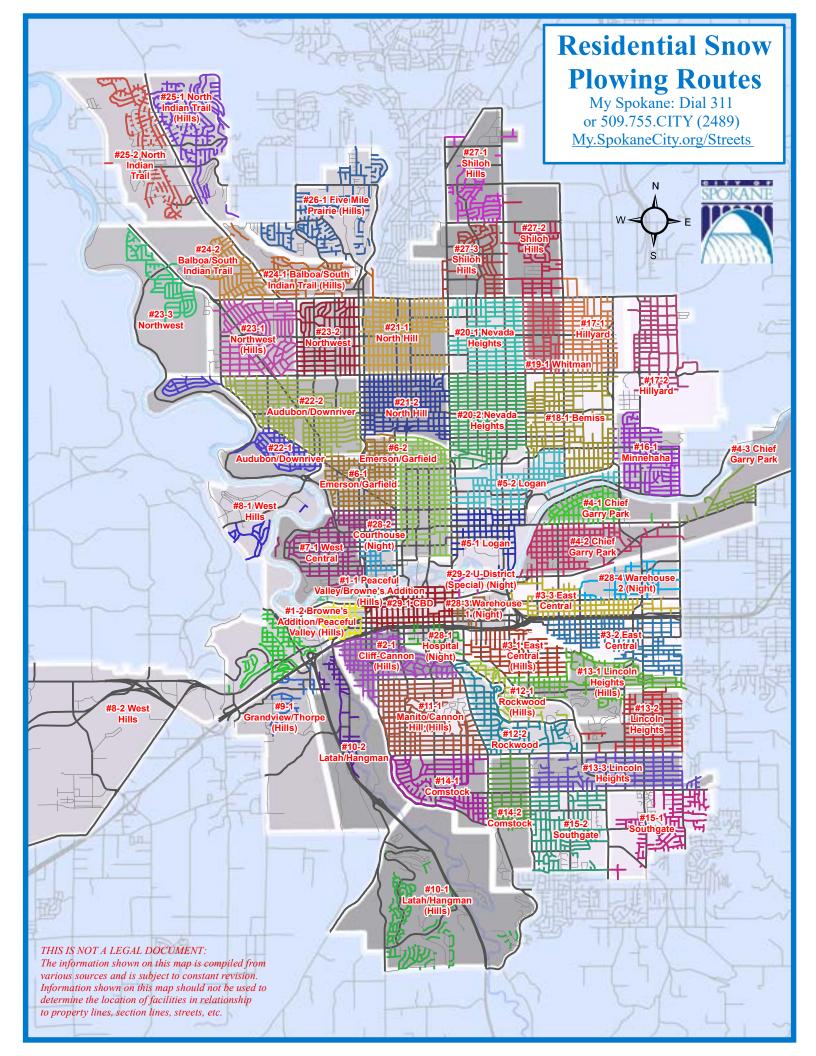
Date	Meeting	Description
Nov 12, 2025	STA Citizen Advisory Committee	Draft plan, upcoming public hearing
Nov 20, 2025	Board of Directors	Public Hearing
Dec 3, 2025	Planning & Development Committee	Recommend adoption
Dec 18, 2025	Board of Directors	Adoption and resolution

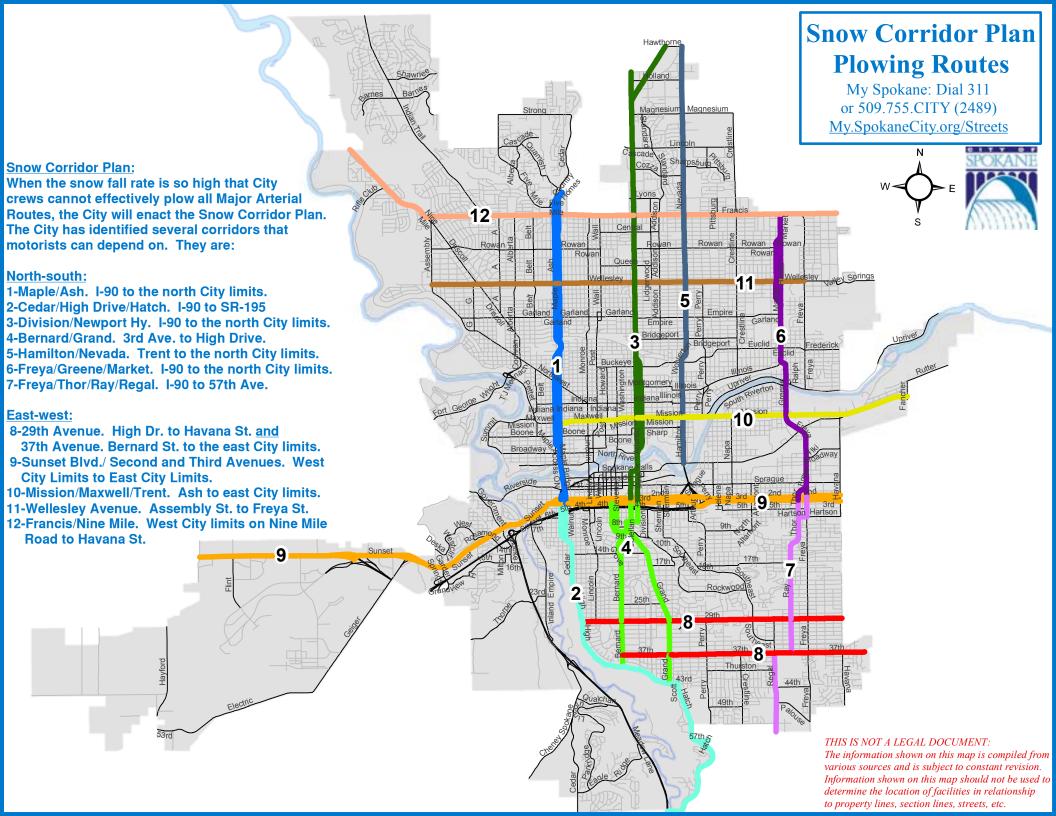


Thank you!

Madeline Arredondo
Associate Transit Planner
marredondo@spokanetransit.com









Inside: Residential Plow Route Map

Plowing

The City prioritizes plow routes by arterials, hills, hospitals, and school routes. It is common during ongoing snow storms that crews will need to revisit these areas before they get to residential streets.

Maintenance vs. Full-City Plow

When it snows at least a couple of inches, crews will perform maintenance plow work in residential areas primarily during regular day shifts during the week. During a larger snowfall of four inches or more, crews transition to 24/7 operations to complete a Full-City plow. Typically this takes about three days and progress can be tracked on the City's online map.

Driveway Berms

City equipment includes **snow gates to reduce driveway berms in residential areas.** The gates **do not eliminate berms**, however, dramatically reduce them on residential streets. **Snow gates are not used on arterial streets** for driveways.

How You Can Help

Please **DO NOT** push or throw snow into the streets or arterials from sidewalks and driveways. This is dangerous for drivers and slows down City response.

Sidewalks

Residents and businesses are responsible for keeping sidewalks clear. Pedestrians and those with disabilities need a 36" path. We ask a path be cleared even when there are no sidewalks and to clear ADA ramps at intersections.

Parking

Residents are asked to park on the ODD NUMBER ADDRESS side of the street during snow season. Why? This allows the plows to create enough space for emergency response vehicles. Downtown parking is prohibited between midnight and 6 a.m. and vehicles may be towed.



Winter Prep Checklist

Mark off all that apply

- RV, utility trailer, boat, and basketball hoop is moved off of the street.
- Shovels are ready, the snow blower is working, and ice melt and sand are on-hand
- Snow removal company is scheduled if I will be gone or don't want to clear the snow.
- I have made a plan to park on the oddnumbered side of the street or arranged for offsite parking if necessary.
- I have reached out to neighbors who need help
 - with snow removal and coordinated a plan or volunteered to help.
- I know what residential snow plow route I live in.

Get the Latest Snow Info My.SpokaneCity.org/Streets

FAQ & Full-City Progress Map











Spokane311.org Use The App 24/7

Inside: Residential Plow Route Map

Snow Response Plan

Snow response is a collaboration between the City and the community. Working together, we can make winter conditions better for everyone. As a reminder, this is what you can expect:

Snow season operations are November 15-March 15

Weather conditions are monitored 24 hours a day, 7 days a week

Priorities are arterials, hills, hospital and school routes

Materials are located throughout the City for efficiency

Full-City plow during heavier snowfalls takes about 3 days

Snow gates are used to reduce driveway berms in residential areas

Crews work to keep snow away from sidewalks when possible



Periodic Update to the City's Comprehensive Plan

Community Assembly November 6, 2025

Tirrell Black, AICP, City of Spokane Planning tblack@spokanecity.org





Topics

- November Workshops
- Draft Chapters to Review
- Climate Planning
- Draft EIS Growth Alternatives Potential Land Use Changes
 - To meet "Housing by Income Band" needs state mandate
 - Climate Goals (resilience and GHG reduction)
- Next Steps:
 - Draft Environmental Impact Statement (mid-December)
 - Growth Alternative Information
 - More engagement in January 2026



November 4, 2025







Nov 5 District 2

5-6:30 pm

Ferris High School Nov 12 District 1

5-6:30 pm

Yasuhara Middle School

SAVE THE DATE

PlanSpokane 2046 Community Workshop Series





Nov 18 District 3

5-6:30 pm

Salk Middle School Nov 19 Citywide

12-1:30 pm

Central Library

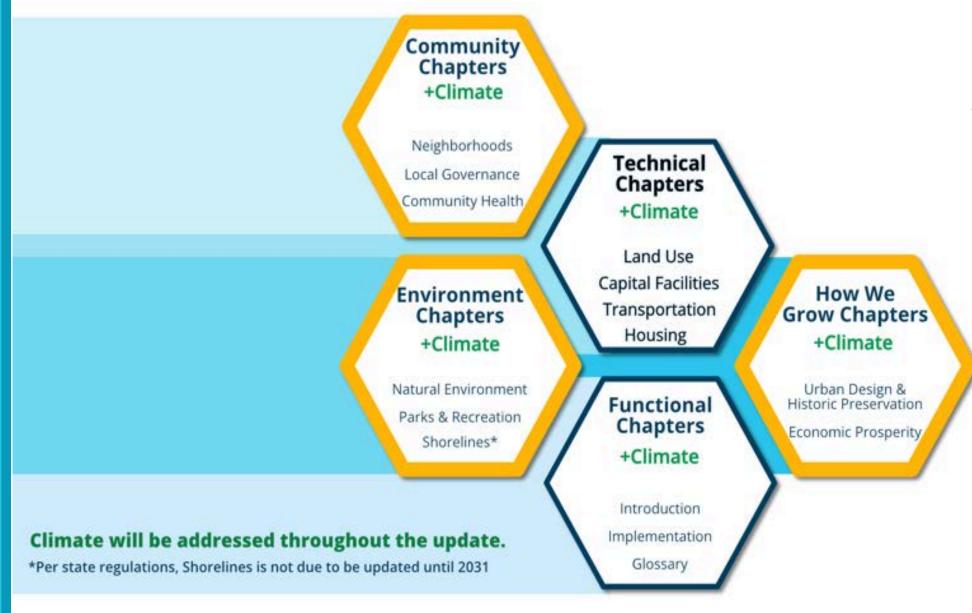






3

Many Chapters Have Been Updated



Seven draft chapters now available for Public Comment:

- 1. Community Chapters
- 2. Environment Chapters
- 3. How We Grow Chapters

Find The Chapters At PlanSpokane.org under Chapter Review





November 4, 2025

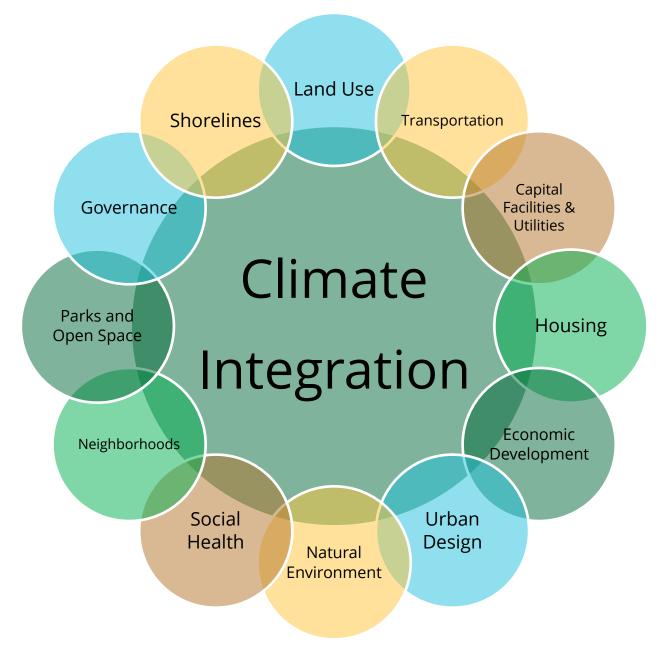
Climate Planning



Newly required element for the Comprehensive Plan, with the goals of:

- Mitigating greenhouse gas emissions
- Building community resilience
- Maximizing economic, environmental, and social co-benefits
- Prioritizing environmental justice to avoid worsening environmental health disparities

Learn more at my.spokanecity.org/climateplanning



5

Climate Planning



Steps to Integrate Climate into Comprehensive Plan



Updated: July 1, 2025



Draft Environmental Impact Statement (DEIS)

- Expected mid-December 2025
- City will take comments on Draft EIS until mid-February 2026
- Three alternatives for changes to Land Use Plan Map/Growth Patterns
- Preferred Alternative expected March 2026
 - Preferred Alternative can be a combination of studied alternatives
 - Must meet state Housing Goals and Population Estimate
 - Should support Climate Goals especially around Vehicle Miles Traveled (VMT)



EIS Topics per Scoping

Earth, water quality, and water resources

Air quality and greenhouse gas emissions

Plants and animals, including critical areas and habitat

Land use patterns and urban form, including historic and cultural resources

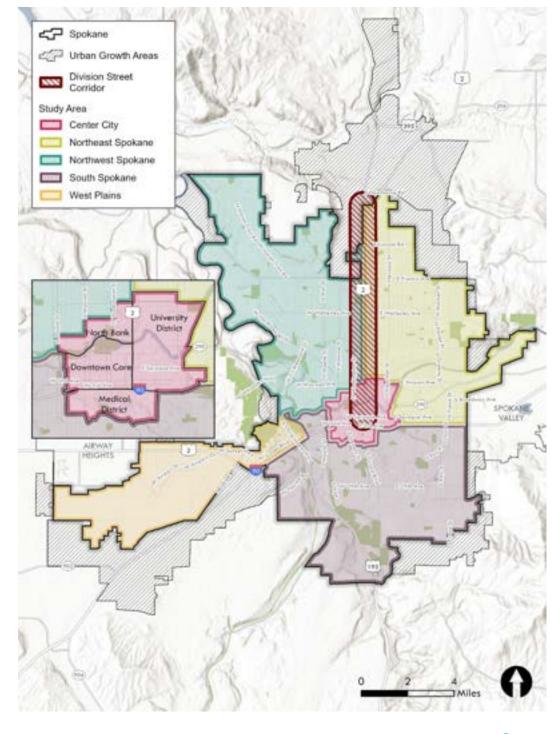
Relationship to plans, policies, and regulations

Population, employment, and housing

Transportation, including multiple modes and city and state facilities

Public services: police, fire /EMS, parks, schools, libraries, solid waste

Utilities: power, water, wastewater, and stormwater

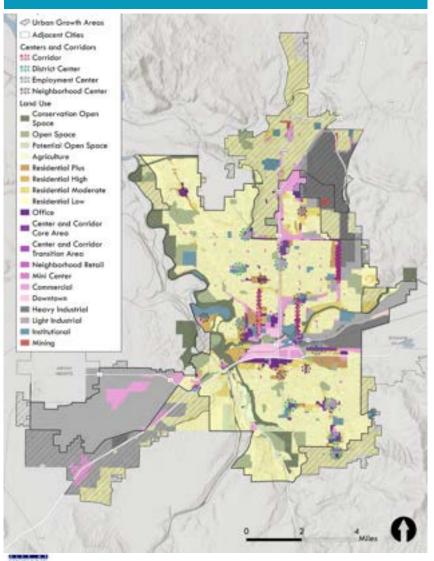




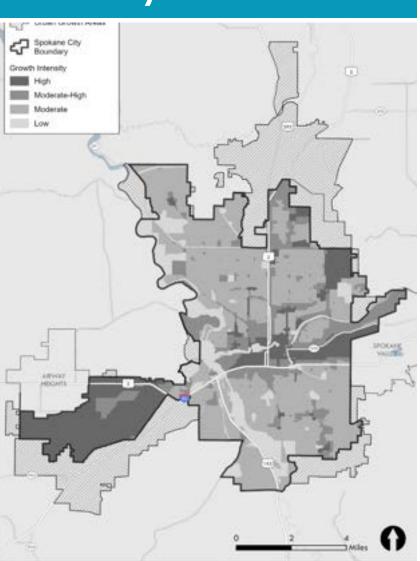
8

Alternative 1: Stay the Course (no action)

Land Use Plan



Intensity

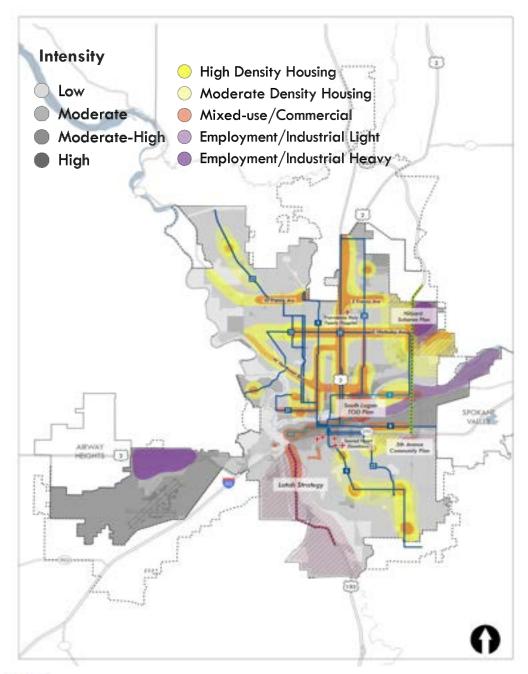


Growth Targets/Strategies

- Does not update Plan/Code
- Meets population target +25,157
- Provides capacity to meet total housing target +21,738 units
 - Results in 63% single unit / 37% multi-unit share
- Does NOT meet affordable housing targets
 - 0-80% Area AMI: Insufficient-4,365 units
 - Additional low-rise and midrise housing needed
- Adds 34,850 jobs (SRTC)



Growth Alternative 2

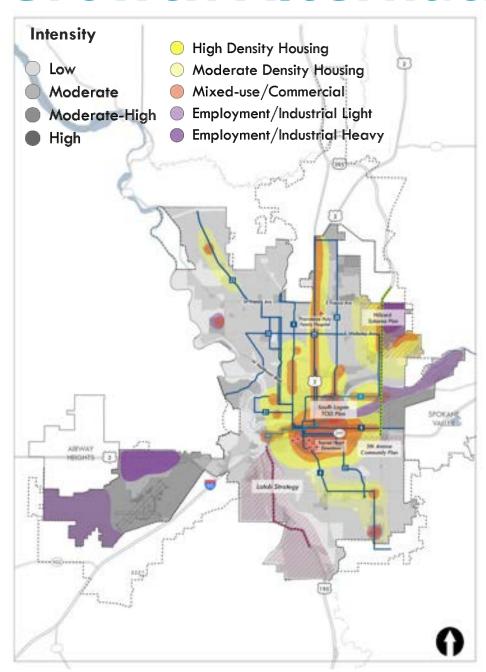


Distributed and Balanced

- Mixed-use Transit-Oriented Development along frequent transit corridors.
- Meets all income levels.
- Denser housing in proximity to transit.
 Inclusion of new mixed-use zones.
- Share of housing types
 - Results in 59% single-unit / 41% multi-unit share overall
 - 25% of <u>new</u> units expected to be single-unit,
 75% expected to be multi-unit
- Adds 24,939 jobs (State ESD Projection)



Growth Alternative 3



Center City and Regional Hubs

- Focuses growth in downtown, regional hubs, and areas with greatest investment in transit and transportation.
- Provides housing at all income levels with priority for denser housing along bus rapid transit.
- Share of housing types:
 - Citywide 59% single-unit / 41% multi-unit
 - 25% of new units expected to be single-unit,
 75% expected to be multi-unit
- Adds 38,848 jobs (moderate-high projection)









Nov 5 District 2

5-6:30 pm

Ferris High School Nov 12 District 1

5-6:30 pm

Yasuhara Middle School

SAVE THE DATE

PlanSpokane 2046 Community Workshop Series





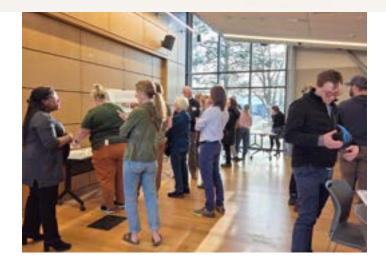
Nov 18 District 3

5-6:30 pm

Salk Middle School Nov 19 Citywide

12-1:30 pm

Central Library







12



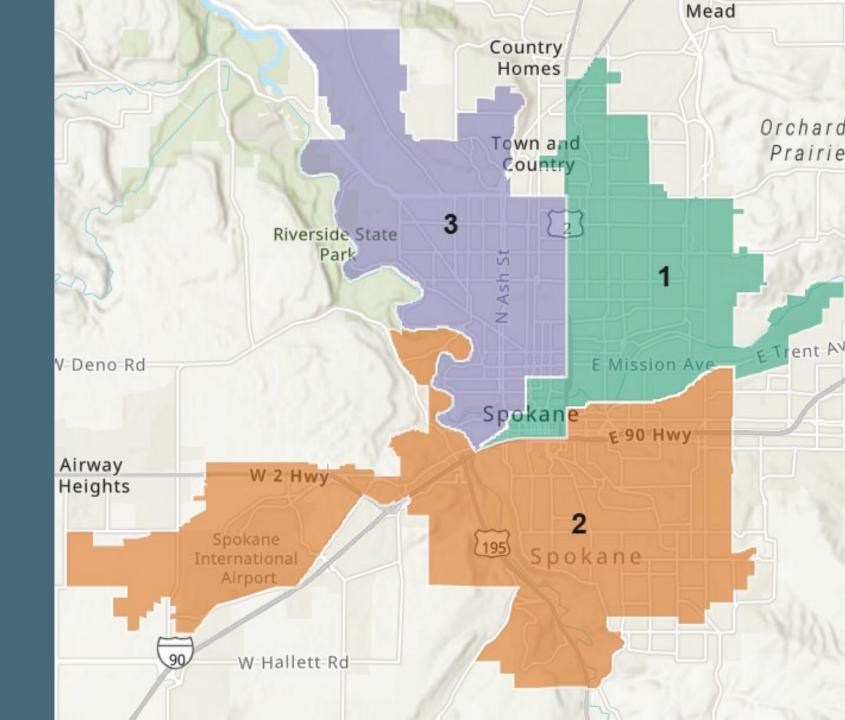




SPOKANE POLICE

August 2025 – Council Districts

COUNCIL DISTRICTS



NEIGHBORHOODS

District 1

Bemiss

Chief Garry Park

Hillyard

Logan

Minnehaha

Nevada Heights

Riverside

Shiloh Hills

Whitman

District 2

Cliff/Cannon

Comstock

East Central

Grandview/Thorpe

Latah/Hangman

Lincoln Heights

Manito/Cannon Hill

Rockwood

Southgate

West Hills

District 3

Audubon/Downriver

Balboa/South Indian Trail

Browne's Addition

Emerson/Garfield

Five Mile Prairie

North Hill

North Indian Trail

Northwest

Peaceful Valley

West Central

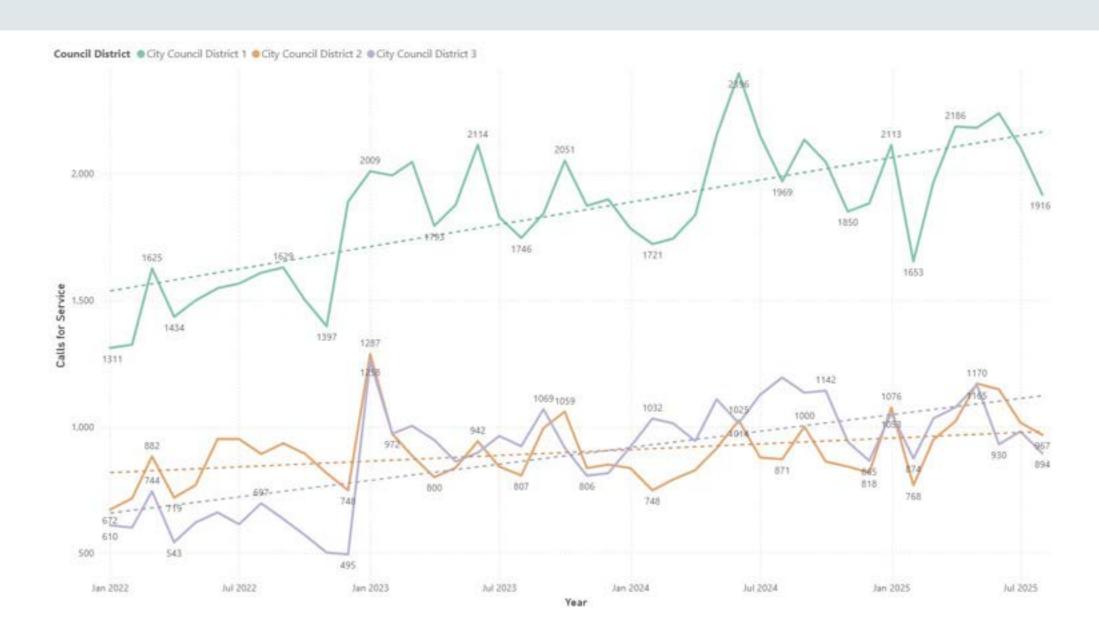
911 CALLS JANUARY 2022 THROUGH AUGUST 2025



CRIME CHECK CALLS JANUARY 2022 THROUGH AUGUST 2025



OFFICER INITIATED CALLS JANUARY 2022 THROUGH AUGUST 2025

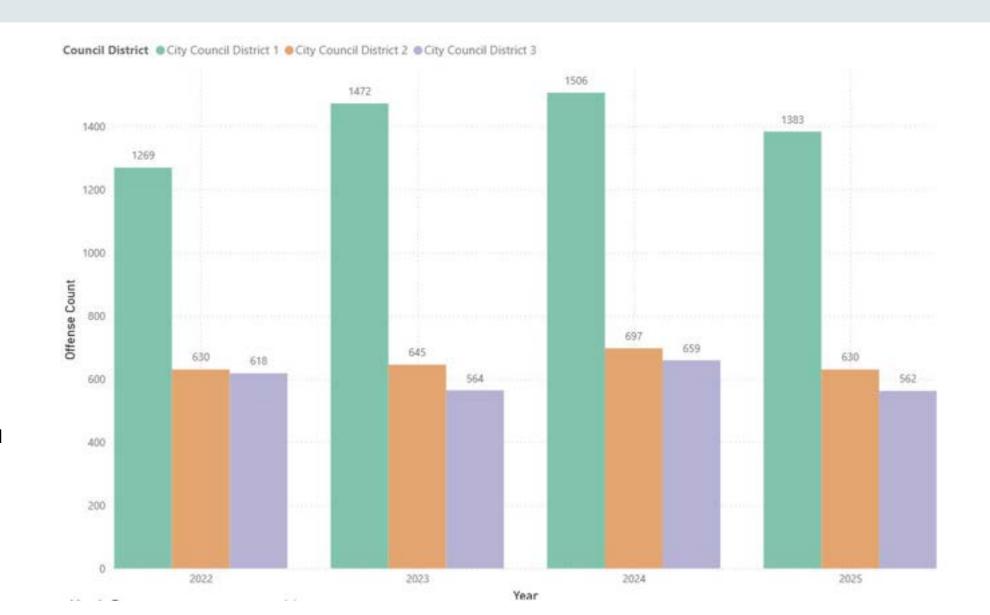


CRIME AGAINST PERSONS OFFENSES - JANUARY THROUGH AUGUST

National Incident Based Reporting System (NIBRS) Crime Against Persons Data Includes:

Assault,
Homicide,
Manslaughter,
Sex Offenses,
Human Trafficking,
and Abduction.

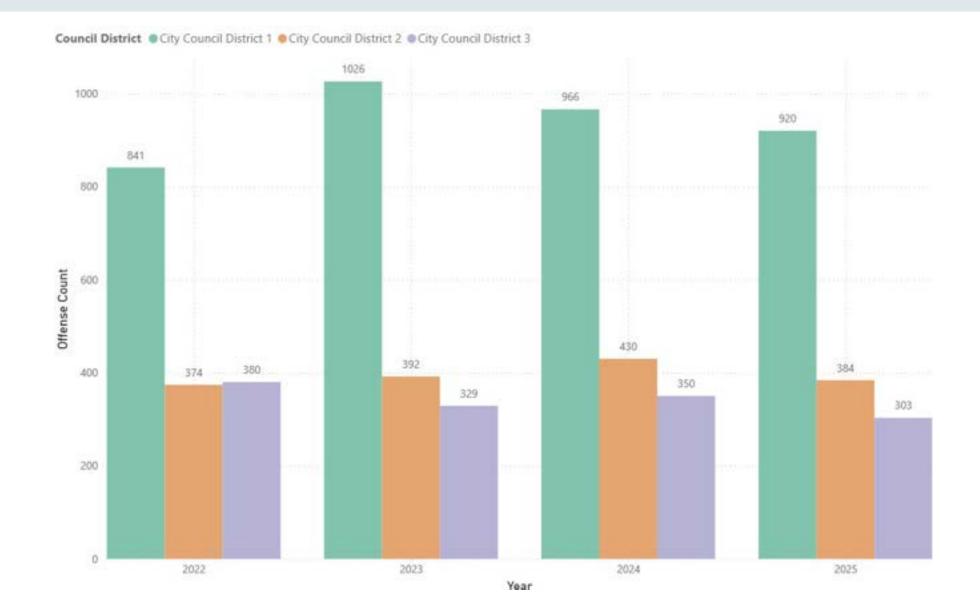
Offenses are counted by the number of victims impacted. Domestic Violence is not included in this data.



AGGRAVATED AND SIMPLE ASSAULT OFFENSES - JANUARY THROUGH AUGUST

The most prevalent Crime Against Persons in Spokane is Assault.

Domestic Violence is not included in this data.



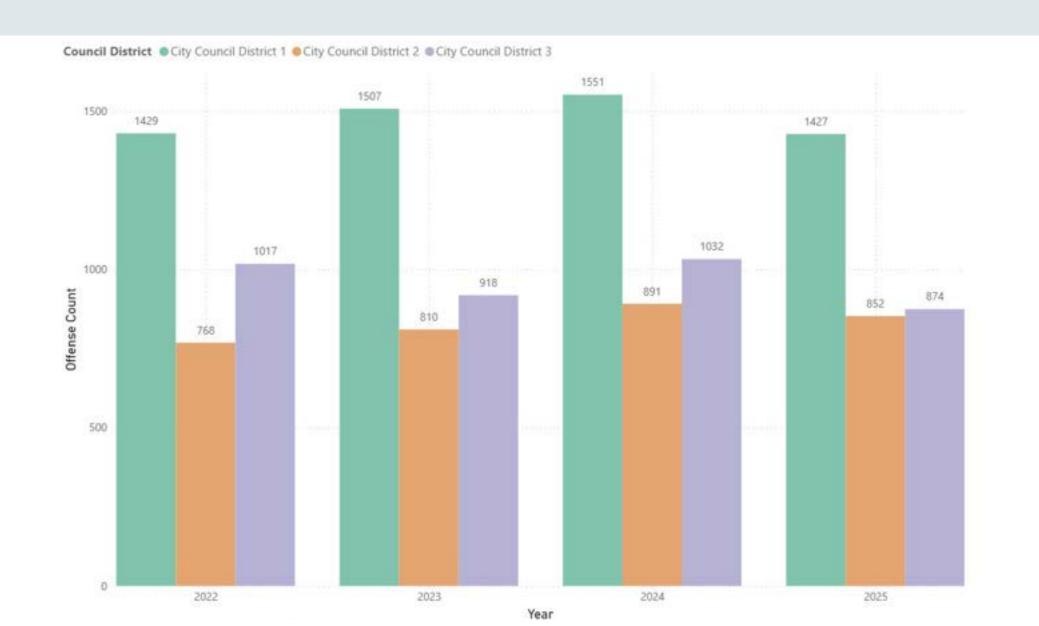
VIOLENT CRIME TRENDLINE JANUARY 2022 THROUGH AUGUST 2025

Offenses include:

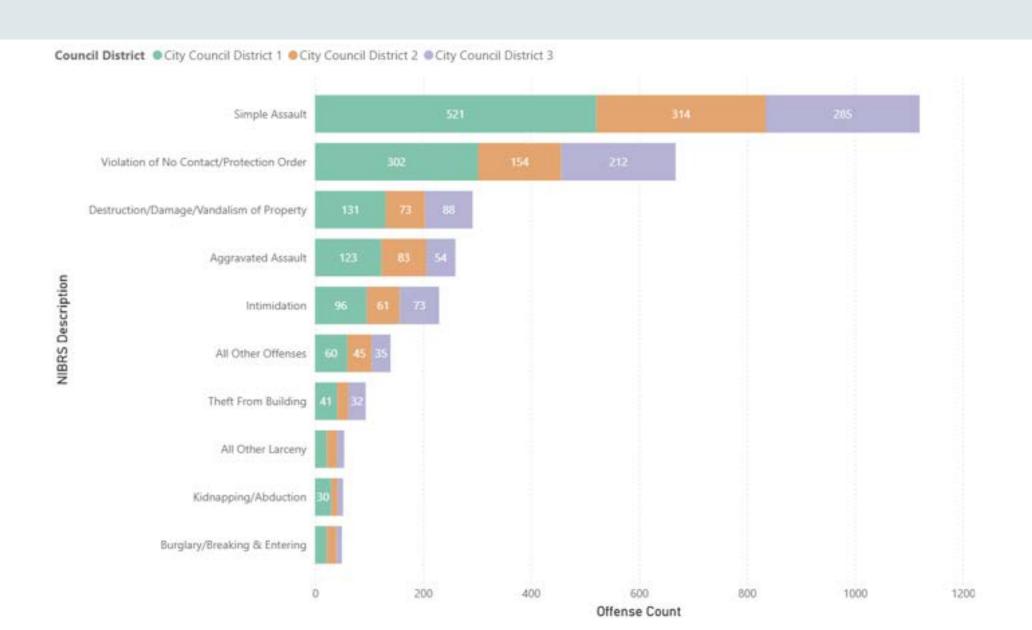
Murder
Manslaughter
Sexual Assaults
Robbery
Aggravated Assault
Simple Assault



DOMESTIC VIOLENCE OFFENSES - JANUARY THROUGH AUGUST



TEN MOST FREQUENT DOMESTIC VIOLENCE OFFENSES - 2025



PROPERTY CRIME TRENDLINE JANUARY 2022 THROUGH AUGUST 2025

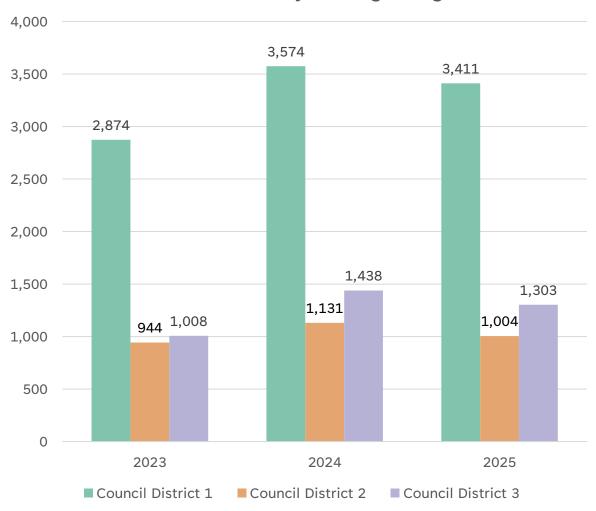
Offenses include:

Arson
Burglary
Counterfeiting/Forgery
Fraud
Identity Theft
Motor Vehicle Theft
Stolen Property
Theft (all types)
Vandalism



ARRESTS (BOOKINGS AND NON-CUSTODIAL)

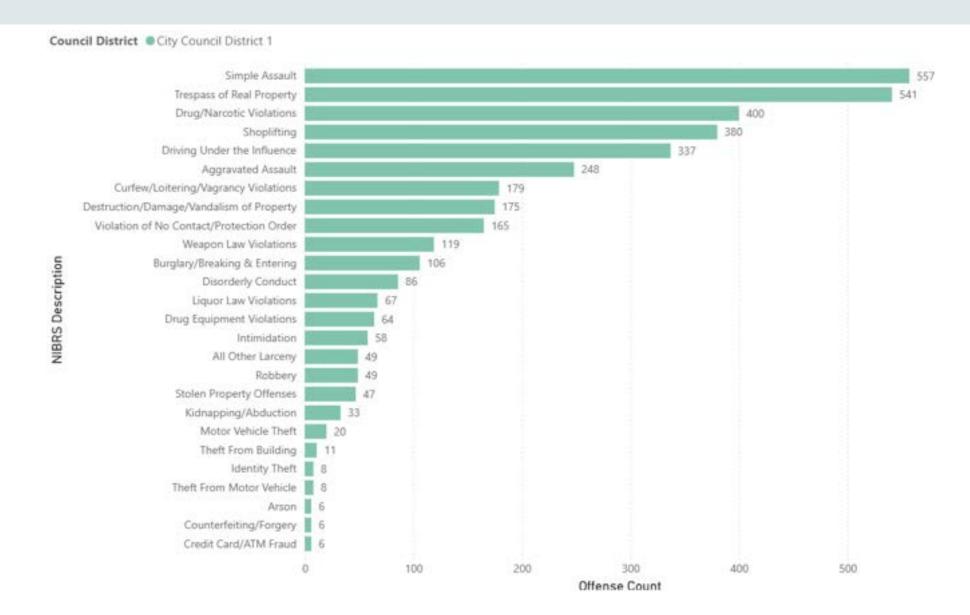
Arrests – January through August



District 1

ARRESTS BY TYPE - 2025 (BOOKINGS AND NON-CUSTODIAL)

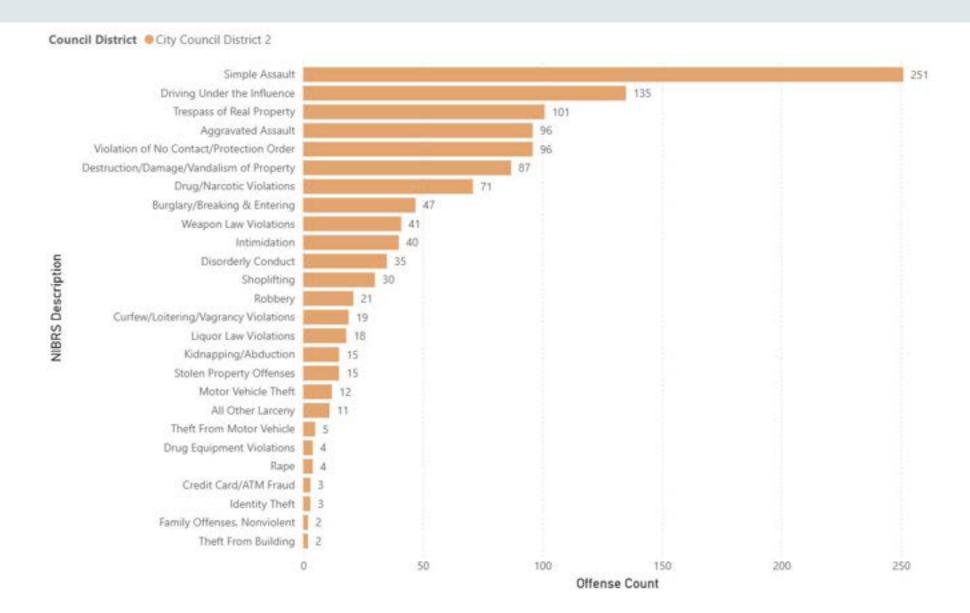
NOTE: Chart does not include large aggregate categories (ex: All Other Offenses, Not-Reportable, etc.)



District 2

ARRESTS BY TYPE – 2025 (BOOKINGS AND NON-CUSTODIAL)

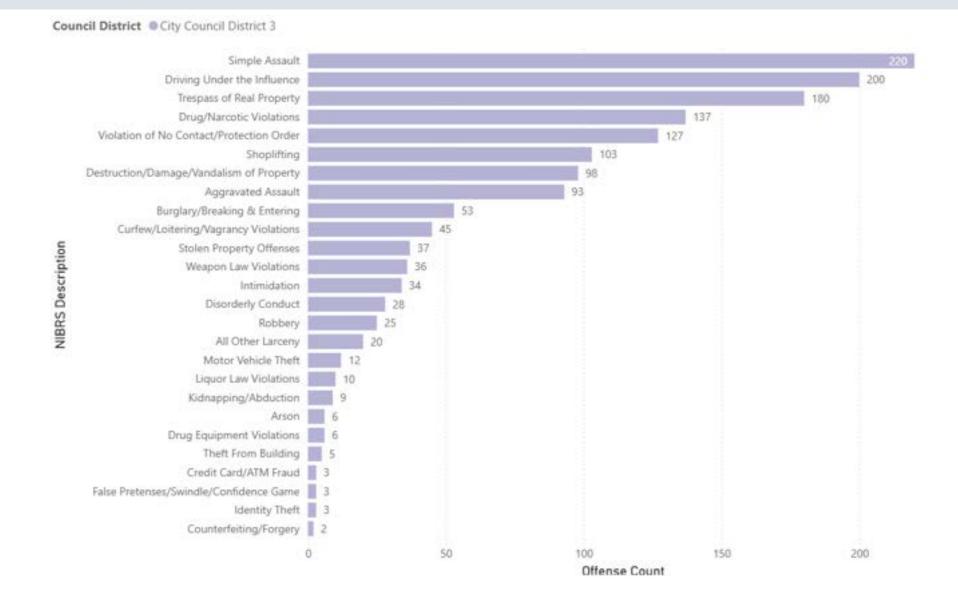
NOTE: Chart does not include large aggregate categories (ex: All Other Offenses, Not-Reportable, etc.)



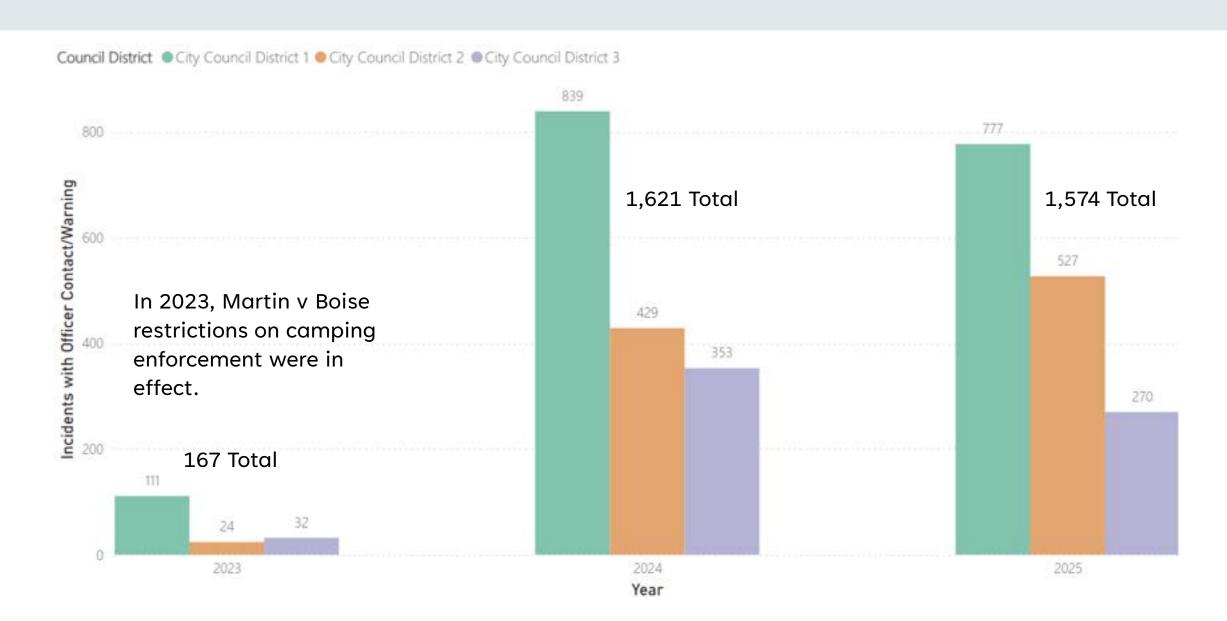
District 3

ARRESTS BY TYPE - 2025 (BOOKINGS AND NON-CUSTODIAL)

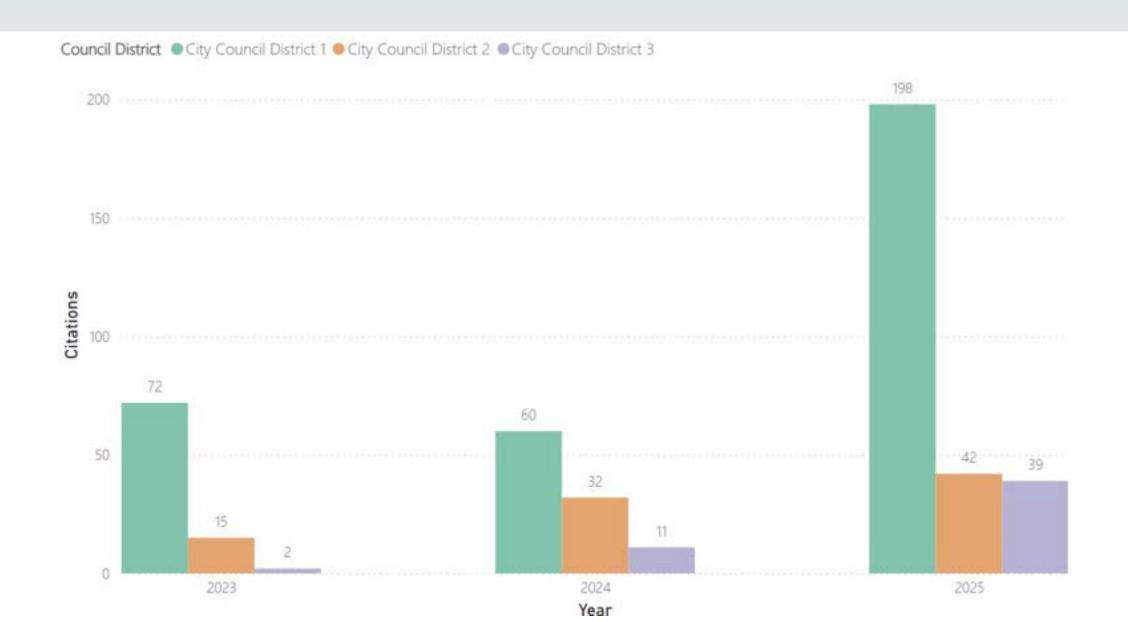
NOTE: Chart does not include large aggregate categories (ex: All Other Offenses, Not-Reportable, etc.)



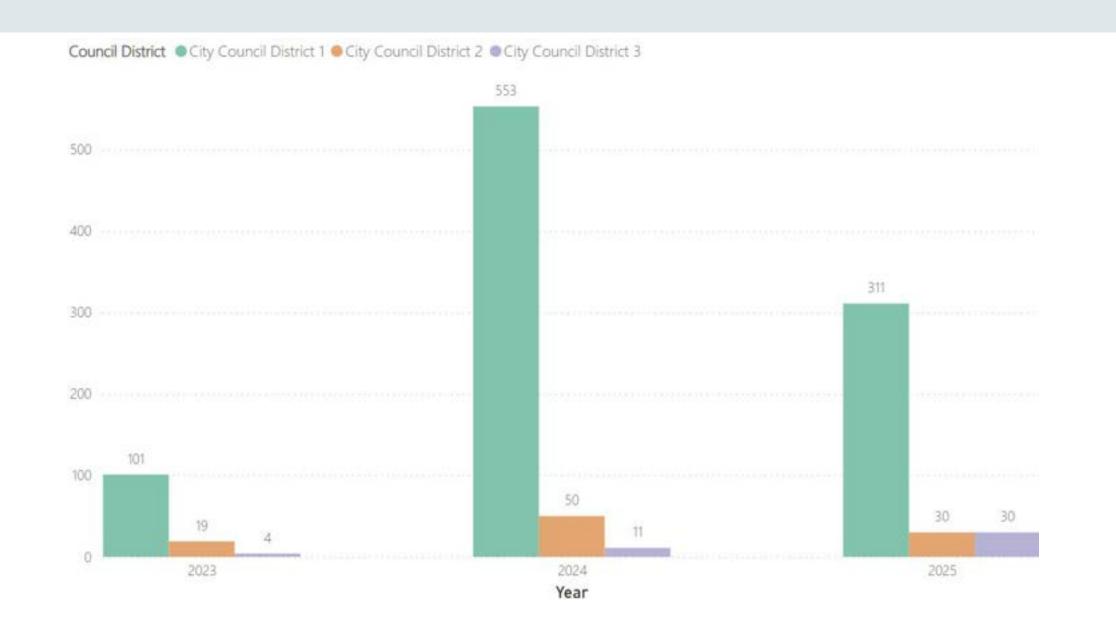
CAMPING CALLS FOR SERVICE WITH OFFICER CONTACT/WARNING ISSUED JANUARY THROUGH AUGUST



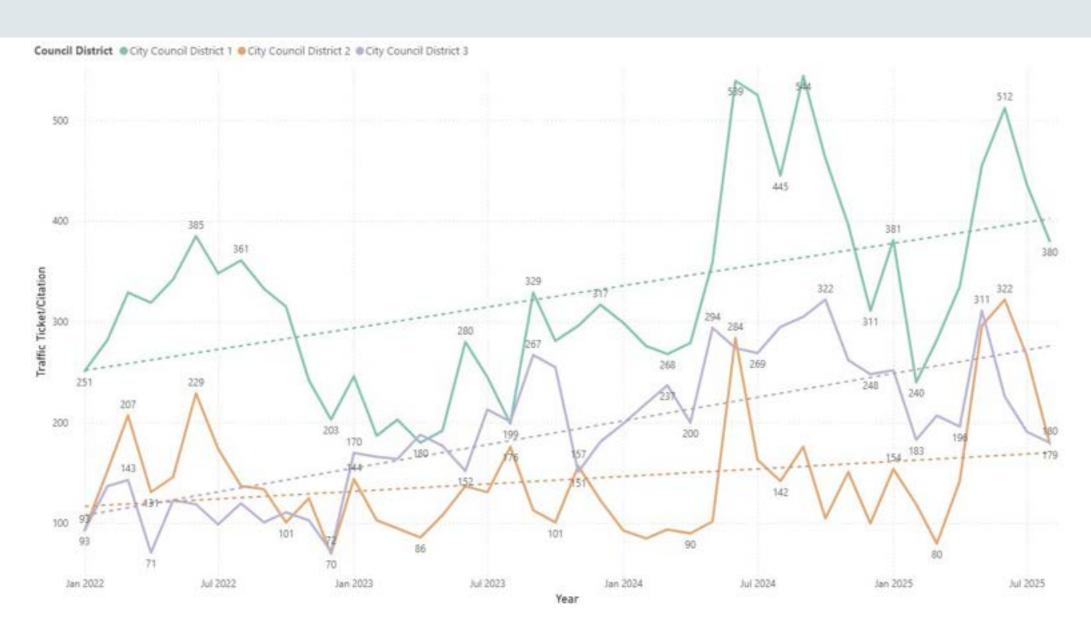
UNLAWFUL CAMPING CITATIONS - JANUARY THROUGH AUGUST



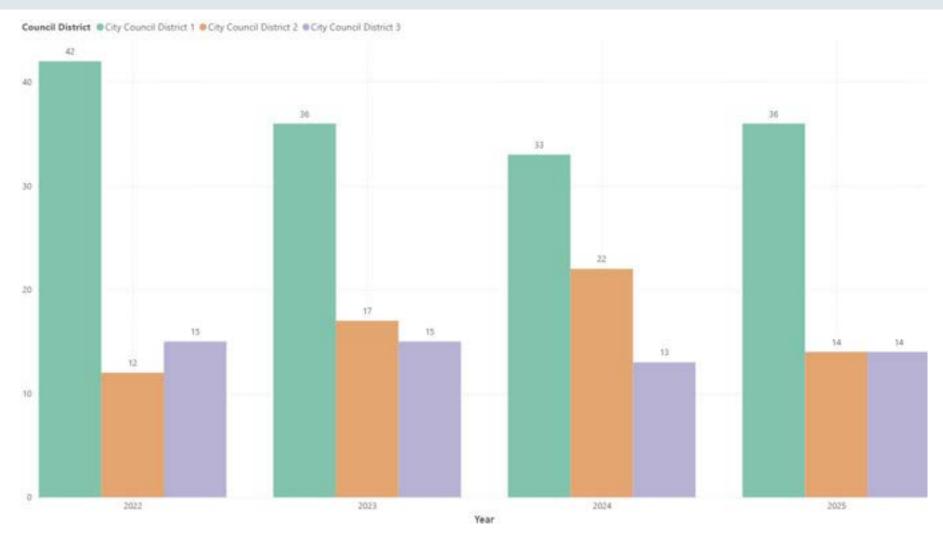
PEDESTRIAN INTERFERENCE CITATIONS - JANUARY THROUGH AUGUST



TRAFFIC CITATIONS AND INFRACTIONS JANUARY 2022 THROUGH AUGUST 2025

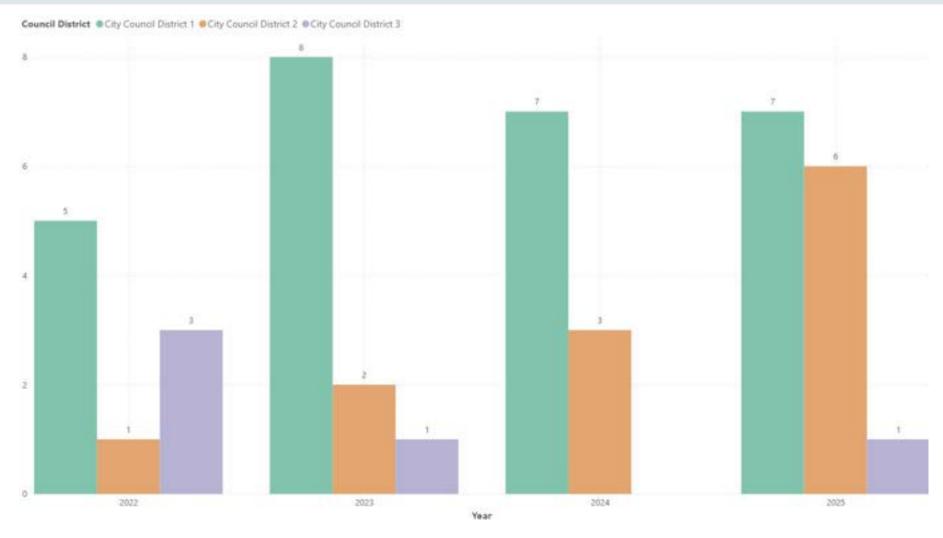


SERIOUS COLLISIONS - JANUARY THROUGH AUGUST



Collisions include those reported to SPD. Collisions reported to Washington State Patrol are not included in our data.

FATAL COLLISIONS - JANUARY THROUGH AUGUST



Collisions include those reported to SPD. Collisions reported to Washington State Patrol are not included in our data.

THANK YOU







A Budget Committee Meeting Minutes

Date: October 20, 2025

Time: 7:01 PM

Format: Hybrid (Zoom.™ .West.Central.Community.Center's.Don.Kelly.Room?7@69.N.Belt.

St_i)

Chair: Andy Hoye

Co-Chair: Laura Johnson **Notetaker:** Jael Stebbins **ONS Liaison:** Gabby Ryan

Attendees:

- Gabby Ryan (ONS)
- Laura Johnson (Hillyard, Co-Chair)
- Jeff Braunschweig (Hillyard, Member)
- Dan Brown (Member)
- Andy Hoye (Southgate, Chair)
- Linda Carroll (Emerson-Garfield, Member)
- Jael Stebbins (Shiloh Hills, Notetaker)
- Trish Edgar, Third Thursday Creative District.

1. Approval of Minutes

- Motion to approve minutes: Andy moved, Dan seconded.
- Vote: All in favor.

2. ONS Updates (Gabby Ryan)

- All reimbursement requests have been sent for signatures.
- **West Central Zoom License:** Renewed at the beginning of October; reimbursement scheduled for next month.
- New Equipment Purchased:

- Three pop-up tents
- Sno-cone machine (arriving tomorrow)
- Smart keypad entry for the storage facility
- Eight barricades
- PA speakers (purchased using saved funds; existing library set incompatible with movie screen)

Storage Unit:

- o 15-month lease signed last Friday
- Size: 10x25, located next to Yoke's on Foothills Blvd
- Moving day: Thursday, 11 AM until finished
- Half the closet already checked out moving will be easier
- o Moving company will shrink-wrap shelving
- Gabby will organize items Monday, 10 AM-12 PM
- Laura to purchase garbage cans for cleanup supplies
- o Storage facility is patrolled; Gabby will receive alerts if door is left unsecured

Additional Notes:

- **Generator Checkout:** Laura suggested specific rules be established.
- PA Speaker Cables: Original cables missing; repurposed cables used from ONS stock.
- **Popcorn Supplies:** Neighborhoods are responsible for their own popcorn; Gabby suggested allocating from the food budget.
- If funds remain after BSN Committee purchases Good Neighbor Awards, Gabby will buy sno-cone supplies.
- Gabby provided charts summarizing neighborhood expenditures this closes out the **CE Grants** for the year.

3. Good Neighbor Awards Discussion

- Mugs/Tumblers will feature a map of the neighborhoods.
- Order Details: 150 tumblers planned; sample ordered to review quality.
- Crystal Awards: Pending BSN budget breakdown.

PROPOSED BSN BUDGET

TUMBLERS	150	711.57
CRYSTAL AWARDS	2	230.77
REFRESHMENTS		557.66
TOTAL REQUEST		1500.00

4. End-of-Year Reporting

- Gabby's expenditure spreadsheet will serve as the primary record.
- Andy suggested a summary status report in December and a comprehensive year-end report in January.
- Motion: Provide a comprehensive report in January or February 2026.
 - Moved by Jael, seconded by Jeff.
 - Vote: All in favor.

Action Item:

- Budget Committee suggestions to be sent to Laura by January 10.
- Each liaison contacts their five neighborhoods for photos of events and items used from the resource closet.

5. New Business

A. Meeting Schedule Changes

1. Meeting Time Change:

- o Motion to move meeting start time to 6:00 PM starting January 2026.
- Moved by **Dan**, seconded by_____.
- Vote: All in favor.

2. Meeting Day Change:

- Motion to move meetings to the 4th Thursday of each month, starting January 2026.
- Moved by Jael, seconded by Linda.
- Vote: All in favor.

B. Policies & Procedures (P&Ps)

- Laura proposed updating officer structure to allow for more flexibility.
- Motion: Revise Section 3 ("Officers") to read:
 - »There.shall.be.a.minimum.of.a.Chair?Vice.Chair?and.Notetaker?with.additional. positions.appointed.by.the.Chair.as.needed
 - Moved by Andy, seconded by Jeff.
 - Vote: All in favor.

C. 2026 Board Nominations

- Officers (effective January 2026):
 - o Chair: Laura Johnson
 - o Vice Chair: Dan Brown
 - Notetaker: Andy Hoye
 - o ONS Liaison: Gabby Ryan (continuing)
 - Motion by Laura, seconded by Jeff.
 - o **Vote:** All in favor.

D. 2026 Goals

Goals to be announced in January 2026.

E. Resource Closet

• Rules for checking out supplies have been provided to the CA and will be included in Budget Committee handouts moving forward.

6. Meeting adjourned at 8:07 PM.

Community Assembly Committee: Building Stronger Neighborhoods

Meeting Minutes

Saturday, October 15th 2025 9:00-10:30 AM

Hybrid on Zoom and in-person at The Hive, Events C

1. Welcome/Introductions

- a. In attendance: Tina Luerssen (Grandview-Thorpe), Dave Lucas (Rockwood), Dan Brown (North Hill), Fran Papenleur (Audubon-Downriver), Sandy Wicht (Comstock), Amber Groe (ONS)
- b. Zoom: Charles Hansen (Whitman), Steve Mohr (Audubon-Downriver)

2. Spokane Neighborhood Summit

- a. Summit is at capacity
- b. Final Volunteer Duty schedule will be emailed on Monday.
- c. Child Care on second floor (Only 3 children signed up. Need to evaluate after the Summit for next year).
- d. Cory Groe taking photos
- e. Amber is designing table tents promoting SNLA and Good Neighbor Awards

3. Good Neighbor Awards

- a. Vote on cup design: Option #3 with the NC map received the most number of votes.
- b. Crystal trophies: Tina, Laura and Gabby will decide for all of us.
- c. Looking for set/clean up volunteers.

4. BSN Committee Business

- a. 2026 Meetings 3rd Saturday at The Hive Studio E, except:
 - i. May meeting will be the SNLA Graduation/project presentations
 - ii. February, March and April we will have the Spring Learning Series at Shadle Park Library after the normal Committee meetings.
- b. June is moving up to the 2nd Saturday, rather than Juneteenth weekend.
- c. December meeting will be on the 2nd Saturday for Good Neighbor Awards.

5. Budget committee update

- a. Inventory Checkout Procedures Gabby is reviewing process due to missing/damaged items
- b. Management Software for check-out process?

6. Ideas for Spring Learning Series

- a. February 21, 2026 will be CA 101 presented by Luke Tolley and Tina Luerssen
- b. March 21 2026 (Possible) Translation and Cultural Access presented by Jael Stebbins
- c. How to Use the CA Inventory April 18 2026

7. Neighborhood Updates

- a. Audubon/Downriver held their roll off event at Glover, it was a big success. Fall Festival is today.
- b. Rockwood has a great turnout at their Block Party. They had a Taco Truck that offered a certain number of free meals, and then for purchase. Used yard games from the resource closet.
- c. Comstock delivered checks to Spokane Parks Foundation and Spokane Symphony from their summer tabling events. Sandy informed the committee of the BeethoVan, a portable self contained performance vehicle.

2025 BSN Committee Officers

Committee Chair: Tina Luerssen (Grandview / Thorpe)macluerssen@gmail.com

Committee Support: Amber Groe (ONS) agroe@spokanecity.org 509-625-6156

Committee Vice Chair: Dave Lucas (Rockwood)

Committee Secretary: Luke Tolley (Bemiss)

2025 MISSION STATEMENT

Build stronger neighborhoods by promoting the growth of Neighborhood Councils through training, education and engagement opportunities, with input of Neighborhood Councils.

Communications Committee

Meeting October 13 2025 Monday

West Central Community Center

Krista - Chief Garry Park

Laura Johnson-Hillyard

Sandy Wicht – Comstock

Shawn Tejeson -Lincoln Heights

Pollyanne Burgesss- ONS

Meeting called to order 530PM

Recap of last month's topics

Traffic calming

Volunteers for CA committee's

Zine reprint

Web Template

Annual Report Discussion

Individual Neighborhood Updates

Laura

Hillyard received their Creative District Designation

Continuing with Third Thursday various events inside at the Hill House

October 25

Trunk or Treat 11AM-2PM

Pie Eating contest at Park 3PM Hillyard Heritage Museum

Pirate Booty Pub Crawl starts at 5PM

Two new businesses opening on Market Street

New Street Banners by Marion Merica soon to be installed

Date: November 6, 2025

To: The Community Assembly and all Spokane Neighborhood Councils

Fr: Andy Hoye, Co-Chair, CA/CD Committee **Re**: Upcoming CDBG Allocation to Neighborhoods

This memo is a preliminary notice, preceding a formal email to be distributed tomorrow, November 7, by the CHHS Department. Any variations between what appears below and that email notice should be ignored – the email notice will be primary.

\$400,000 has been dedicated for use by the Neighborhood Councils for qualifying capital projects for Program Year 2026. Last year, this set-aside was only for use in City Parks. For 2026, the uses have been broadened, see below.

Some important differences:

- 1) The Neighborhood Councils will need to partner with a 501-c-3 non-profit organization.
- 2) The Non-profit will submit the formal application to the CHHS Department.
- 3) Two applications may be submitted, but priorities must be clear.
- 4) One individual must be specified as the primary contact.
- 5) A project may be proposed for a building which is not in a qualifying neighborhood if the service area includes a qualifying population served.

The CA/CD Committee will assist Neighborhoods, but only after general approval of the application has been granted by the CHHS Department. The CA/CD Committee is simply not familiar, nor authorized to direct Neighborhoods in the details of their application. We can make suggestions regarding formatting, wording, and general content of the application after it is prepared in draft form for submission. We recognize our responsibility to be neutral, supporting no "favorites", but providing equal support to all applicants. Please direct all inquiries to me, Andy Hoye, at ahoye@comcast.net.

The following information is provided as a "draft" of the Notice of Funds Available to be formalized by the CHHS Department tomorrow.

+ + + + + + +

REQUEST FOR PROPOSALS

The City of Spokane, through the Community, Housing, and Human Services (CHHS) Department is seeking Public Facilities and Improvements, Neighborhood Improvements, and Multi-Unit Rental Housing Acquisition/Rehabilitation proposals for Program Year 2026. These activities are referred to as "capital" projects. Successful proposals must address the 2026 CDBG funding priorities and must meet the guidelines articulated in this Request for Proposals (RFP).

Those interested in submitting a proposal for consideration must meet with City Staff for technical assistance before January 9, 2026; and complete the application and all required documents by 5:00 pm on Thursday, January 15, 2025, through the Neighborly application portal.

CDBG Public Facilities/Improvements, Neighborhood Improvements, and Multi-Unit Rental Housing Acquisition/Rehabilitation funds, totaling an estimated \$1,600,000.00, are being awarded during this funding round. The funds will be distributed as follows:

\$1,200,000 Capital activities for any CDBG Eligible Applicant

\$400,000 Capital activities for Neighborhood Councils

Period of Performance	July 1, 2026 - June 30, 2027 The contract term may change if the funding approval or contract process is delayed.
Fund Source	U.S. Department of Housing and Urban Development, Community Development Block Grant
Designated Funding	Capital Activities for any CDBG Eligible Applicant
Designated Funding	Capital Activities for Neighborhood Councils

NOFA Contact

Questions related to this funding notice should be directed to the Community, Housing, and Human Services Department.

Carlos Plascencia, Program		
Professional	cplascencia@spokanecity.org	509-625-6321
Heather Page, HCD Program Manager	hpage@spokanecity.org	509-625-6578

Timeline

Activity / Process	Date		
Advance notice sent out via e-mail	Friday, November 7, 2025		
Publish the Public Notice	Friday, November 14, 2025		
Applications Available	Friday, November 14, 2025		
*Neighborhood Allocation Virtual TA Workshop	Tuesday, November 18, 2025, 2:00 PM		
*General CDBG Capital Projects Virtual TA Workshop	Tuesday, December 2, 2025, 3:00 PM		
*Neighborhood Allocation Virtual TA Workshop	Wednesday, December 10, 2025, 3:00 PM		
Individual TA Sessions	November 24, 2025 – January 9, 2026		
Applications Due	Thursday, January 15, 2026		
Acknowledgement Letter sent out to all applicants	Tuesday, January 20, 2026		
Staff reviews completed and sent to AHC Committee	Thursday, January 27, 2026		
AHC Committee Application Review	Tuesday, February 10, 2026 (est)		
AHC Recommendations Reviewed by CHHS Board	Wednesday, March 4, 2026		
CHHS Board Recommendations Presented to Council Committee	Monday, March 9, 2026		
Council Finalizes Funding Recommendations	Monday, March 30, 2026		
Notify Applicants of Funding Decisions	Friday, April 3, 2026		

ELIGIBLE ACTIVITIES

In the PY2026 CDBG funding round, the following activities are eligible for consideration.

Capital Projects	Definition
Public Facilities/	Acquisition, construction, reconstruction, rehabilitation, or
Improvements,	installation of public improvements or facilities. Facilities must be
Neighborhood	publicly owned or traditionally provided by the government, or
Improvements	owned by a nonprofit, and operated to be open to the general
	public.

Housing Activities	Acquisition, reconstruction, rehabilitation of multi-unit rental
	structures. Two or more units, LMI households occupies at least 51
	percent of the units.

Examples of Public Facilities and Neighborhood Improvements	
Community/neighborhood centers	
Homeless and domestic violence shelters	
Childcare, youth, and senior centers	
Health clinics & facilities for persons with disabilities	
Parks, playgrounds, recreation areas	
Infrastructure: streets, sidewalks, water/sewer, drainage, broadband	

NEIGHBORHOOD COUNCILS

- 1. Projects approved by Neighborhood Councils are the only projects eligible to apply for the Neighborhood Allocation of \$400,000. Neighborhood Councils will review ideas generated by the neighborhood and decide which project to put forward for consideration.
- The Neighborhood Council will designate a primary contact person for the project.
- Neighborhood Councils may submit only one application for consideration.
- Neighborhood Councils will demonstrate approval of a project by providing signed Neighborhood Council meeting minutes that include a positive vote for the application.
- Two projects may be submitted from each Council, listed by priority.
- The non-profit applicant will upload the meeting minutes as part of the application for funding.
- 2. Once Neighborhood Councils identify a project for submission, they must then consider potential non-profit partners for the application.
- 501(c)3 non-profit status is required for CDBG capital projects.
- The non-profit partner will be the applicant and recipient for the funds, and responsible for CDBG compliance.
- The Fig Tree, a local publication, provides a directory of resources by activity type for Spokane. If neighborhoods aren't sure what non-profits exist in their community, the Fig Tree is great place to start. www.thefigtree.org.

CA Land Use Minutes. Meeting Date 10/23/2025

Recorder: William Heaton (substitute)

Attendees: In Person and Zoom. William Heaton, LUC President, Emerson-Garfield; Doug Tompkins, LUC Vice President, Logan; Molly Marshall, LUC Exec. Member at Large, Grandview-Thorpe; Mary Winkes, CA/Plan Commission Liaison, Cliff Cannon; Amber Groe, ONS Rep.; Fran Papenleur, Audubon-Downriver; Charles Hansen, Whitman; Mary Stohr, Rockwood; Craig Harmond, Rockwood; Tom Bender, Minnehaha; Guest: Kevin Freibott, C of S Planning. Excused: Chuck Milani

Call to Order: 5:30 PM

Agenda: Change(s): Kevin Freibott attending by Zoom replaces Bill Heaton for presenting Land Use forum for 2026/0-46. 1st: Doug T 2nd: Mary W. All in favor

Minutes of August 28: Corrections: Ordinance C36556 is the ordinance cited per discussion. Date corrected to 8/28 for meeting. Spelling: "Canyon" replaced by "Cannon"; "McViker" replaced by "Landa-McVicker". Rephrase: "sometimes enough" in text replaced by "often not enough". General rephrasing: a clear majority of participants in the August meeting reacted to the concerns about the parking ordinance to the effect of "grave concern" about parking minimum removal, and the redirection away from the immediate agenda of the City Council into an inactive languishing status.

Amended minutes approved: 1st: Mary W. 2nd: Doug T; Abstained: Fran P All in favor otherwise.

Presentation: Kevin Freibott Spokane Planning. Land Use in revised comprehensive plans

Website: PlanSpokane.org has abundant information for 2026 and 2046 planning

Discussion centered on comparing and contrasting Land Use {technical details and large concepts and elements} and zoning {specific plats or properties}

Upcoming Workshops but Council Districts: 1-11/5, Ferris; 2-11/22 Yasuhara Middle School; 3-Salk Middle School; Citywide:11/19 Central Library.

Current approach reflects valued concepts of Building Opportunities for Housing and the subsequent BOCA, but everything must still reflect state mandates, specifically HB 1110 (middle housing)

The greatest overarching problem: changes in zoning are required to follow an amendment to the overall comprehensive plan, requiring time and expense and frustration.

Kevin emphasized topics to address: 1) focus on neighborhoods and needs of individual properties: 2) allow zoning changes in a specific place or property; 3) Centers and Corridors to allow "mixed use" 4) Improve protection of open spaces (define and have a policy) 5) draw in designated interests such as representation of need for lower income housing or equity 6)Reduce number of Land Use categories from 22 to 9.

He addressed Next Steps: 1) November workshops (cited above); 2) Draft environmental impact statement (EIS) by 12/2025; 3) Choose one of the following 3 alternative strategies, overall {I Status Quo, II Distributed and Balanced-emphasize TOD and housing across all income levels, III Focus on small specific areas eg. Downtown, "hubs"}

Member opinions: Mary Storr-EIS needs to follow through with promise to respect plant and animal environmental concerns, including protection of older stately trees and brush and continue with provisions to allow people of differing incomes to have a place to live.

Molly Marshall: Representation for CP Chapter revisions needs to reflect true public input. Kevin responded that the Workshops are an avenue for this. Also, Planning department is working on an instructive video for land use and CP update.

Mary Winkes: height restrictions and transitions between building heights need to be observed to protect aesthetics and property value and quality of life investments by established residents.

Old Business: Tom Bender received copies of the last meeting's Power Point presentations.

Bill addressed prior concern for construction at 5th and Walnut-this is SPARC consolidating 3 facilities into one. Construction footprint has shrunk in overall impact in last 2 months

Lincoln Heights: Carol Landa-McVicker emailed Bill about a positive update for Mount Vernon development. Wetland restrictions are being respected and two older houses have been moved to sites there originally set for excessive multifamily development.

New Business: Nominations Executive Board are open and all should be prepared for a vote at meeting of December 11. As per Bylaws, Bill does not plan to serve a third time, and he is selling his Emerson-Garfield Property 10/31 and will no longer be the E-G Land Use LU rep. Doug is willing to be VP again. Mary completes her liaison role 12/31/2025 but is not keen of being president.

Other: Amber Groe will be transferred to another service for Spokane City; this is her last CA LU stint! Gratitude for her hard work and cheer and best wishes extended all-around!!

No other new business or discussion.

Motion to adjourn at 6:59 PM. 1st: Mary W 2nd: Doug-all in favor

Next Meeting: December 11, 2025 5:30 PM WC Community Ctr.

Respectfully Submitted: William Heaton, temporary recorder.

Draft Notes - CA Liaison Committee Meeting - 10/14/25 - S Hill Library +Zoom

Present: Paul Kropp, Southgate, Chair; Andy Hoye, Southgate, Recorder; Lorna Walsh, Riverside; Heather Hamlin, ONS; Angell Trout, Shiloh Hills, Bonnie McInnis – absent/excused

Approved minutes of previous meeting

Reviewed Attendance and Reports grids – will add CRS column.

Planned to meet with Sara Bauer soon to discuss her efforts

Brochure text is ready for printing – Angell and Lorna will work on hardcopy forms. (Contact data for Angell was circulated as needed.)

We noted no applications for the PC position have been received yet.

We are working on an addition to the committee's P&P to include formal "action statements" into the nomination recommendations for liaison positions to the Mayor. We decided to leave "shall" in the text. No final review of the action statement by the LC is required, Chair is sufficient.

We agreed the next LC meeting will be November 10 because the regular meeting day falls on Veterans' Day, the 11th.

We noted that CA Committees must submit their changes to their P&P by December.

Submitted by Andy Hoye Edited by Paul Kropp

Pedestrian, Traffic and Transportation (PeTT) CA Meeting 10/28/25 at 6:00pm on Zoom

Attendance: Carol Tomsic-Chair-Lincoln Heights, Rod Moore-Riverside, Paul Kropp-Southgate, Mary Winkes-Manito/Cannon Hill, Charles Hansen-Whitman, Rita Connors-Southgate, Carlie Hoffman, David Eagle-Chief Garry Park, Gene Brake-Emmerson Garfield, Jeff Mergler-Comstock, Ann-on Salish Land, Ryan Jerman-Brownes Addition, Chuck Carter-Manito/Cannon Hill, Jon Snyder-City of Spokane-Director of Transportation and Sustainability, Heather Hamlin-City of Spokane-Office of Neighborhood Services, Abbey Martin-City of Spokane, Colin Quinn-Hurst-City of Spokane, Sam Guzman-STA.

The meeting is called to order by Carol Tomsic. Agenda updated to include discussions with Jon Snyder and Colin Quinn-Hurst.

Jon Snyder, City of Spokane -Director of Transportation and Sustainability to update on how they calculate the neighborhood census track to qualify for state traffic calming funds. He showed us the Safe Streets for All presentation and described the local and state municipal codes which show a representation of historically underprivileged areas with low-income households under \$34,000 referred to as MHI census areas with high accident history. He showed a map of those neighborhoods and that the city will spend \$312,000 in those areas. Mary questioned the safety camera areas revenue and Jon clarified it is a terminology issue between city and state. David asked if the census track compares to the whole neighborhood per capita income. Jon explained his interpretation of the household income versus individual income. Jon said the council passed a resolution last week for the \$5.5 million total. Some to the 27 by 2027 program, some projects not associated, and some as adaptive quick build projects. Abbey has the specifics of the breakdown. Carol asked if the census track is just a portion of the total annual spending and Jon said at a minimum, they must spend 8% or \$312,000.

Abbey Martin, City of Spokane, works as advisor to the City Council to discuss how the list of traffic calming projects is prioritized. She shared a list of current projects by district with funding requests, adjusted funding and adaptive or reduced design strategy. These projects came from a neighborhood council workshop and were refined by the Transportation Commission who will consider the list and adapt in 2026 with construction anticipated in 2027. The next round of public comments and refining of goals and priorities. Transportation Commission is further consolidating this list with another public hearing in November and a December vote by City Council for committed projects. The City Council committed \$3.8 million to complete the 27 by 2027 network for hard construction and \$400,000 for adaptive design. Paul pointed out that the City Council passed a resolution last year that they wanted 27 by 2027 to be fully funded in the next cycle. Abbey commented that it passed by a 7-0 vote making pedestrian travel and bicycled safety to be a priority. Mary commented about a 27 by 2027 adaptive design discussion that needs some more explanation. She wrote a letter to the Transportation Commission stating that she wants the Dow Report of neighborhood projects to remain active. Abbey has that letter and included it in the October agenda for the Transportation Commission and provided a link to the 27 by 2027 project list. Https://my.spokanecity.org/neighborhoods/programs/traffic-calming/. Mary said she never got a response as "received". Carol said she was pleased that so many neighborhood councils responded with comments.

Colin Quinn-Hurst- update on the 27 by 2027 Urban Network Revisit projects. City Council adopted a resolution to complete a 27-mile network for biking and walking that included all neighborhoods and as many neighborhood councils as possible. Indicating that the number one complaint is that the current walking and biking network is not complete. Their goal is to follow-up on bike priority network projects and schedule a community bike ride once it is complete. Paul asked how the 27 but 2027 impacts pedestrian traffic. Colin said it is like other networks where parts are complete while some come to an intersection with no crosswalks. These crossing improvements will allow for better pedestrian traffic using adaptive devices such as beacons. Colin showed a map of project location options and asked for feedback. Ryan said he had heard where the east/west connections within downtown. Colin said they submitted a application from the State proposing to use Jefferson to get to Riverside making it a protected lane and making that lane safer. They are still working on best systems for use and are trying different options. Carol thanked Colin for researching grants that can be used for funding these projects. Jeff called out about his recent trip to Europe and what systems they are using an asked Colin if we are considering those traffic calming systems. Colin said European style systems are well known for their engineering and the city studies those processes.

Sam Guzman-STA. STA has finished their September service change and the 2026 draft proposal will be published on their website next Wednesday. Encouraged everyone to take their current survey. Carol asked about the new bus benches put around town and if they are STA benches. Sam said they were put there by Reimagine Spokane independently. Sam said they need to be in a safe area, so they don't obstruct pedestrian traffic right of way. Ryan commented about stops in Portland where a seat was used instead of a bench. Sam will investigate a stand-alone bench as a future project. Paul commented about the sidewalk ordinance and data is being collected for future projects. Carol wants to have this as a future meeting topic. The Washington State house and senate are working on legislation for funding.

Abbey shared these links/information post meeting:

2026 construction	Adaptive traffic calming projects (TBD)	\$525,000
2027 construction	27x27 projects	\$3,850,000
2027 construction	Permanent traffic calming projects	\$1,400,000

Neighborhood Traffic Calming Program - City of Spokane, Washington

<u>Transportation Commission - City of Spokane, Washington Transportation Commission</u>

27 x 2027 | Engage Spokane

There is also an upcoming meeting from 6-7pm on Thursday, November 6th at Shadle Library for community participation on their preferred crossing of Francis via the 27x2027 network. The original consideration is Fotheringham/Francis, but additional options are Cannon/Francis and Belt/Francis. Staff will be available to answer any questions and gather input for the Transportation

Commission's November meeting and decision making. District 3 Council Members will also be there!



Safe Streets For All Candidate Projects

Community Assembly, Pedestrian Transportation and Traffic Committee 10/28/2025





Spokane Municipal Code 4.40.090

In performing its duties under SMC 4.40.080, the Transportation Commission shall consider the effect of its policy and funding recommendations on community members with disabilities and shall consider the effect on historically underrepresented geographic areas or marginalized communities, including communities of color and areas of the City of Spokane that have been subject to a disproportionate lack of investment in transportation infrastructure and programs.





Revised Code of Washington 46.63.220 (13)

(i) The automated traffic safety camera program revenue used by a county or city with a population of 10,000 or more for purposes described in (a)(i) of this subsection must include the use of revenue in census tracts of the city or county that have household incomes in the lowest quartile determined by the most currently available **census data** and areas that experience rates of injury crashes that are above average for the city or county. Funding contributed from traffic safety program revenue must be, at a minimum, proportionate to the share of the population of the county or city who are residents of these low-income communities and communities experiencing high injury crash rates. This share must be directed to investments that provide direct and meaningful traffic safety benefits to these communities. Revenue used to administer, install, operate, and maintain automated traffic safety cameras, including the cost of processing infractions, are excluded from determination of the proportionate share of revenues under this subsection (13)(b);..."





Census Tracts: Median Household Income (MHI)

Median Household Income	% of Households
Less than \$10,000	6.40%
\$10,000 to \$14,999	3.80%
\$15,000 to \$24,999	7.70%
\$25,000 to \$34,999	8.10%
\$35,000 to \$49,999	11.80%
\$50,000 to \$74,999	18.70%
\$75,000 to \$99,999	13.50%
\$100,000 to \$149,999	14.70%
\$150,000 to \$199,999	7.70%
\$200,000 or more	7.50%

Source: U.S. Census Bureau, U.S. Department of Commerce. "Income in the Past 12 Months (in 2023 Inflation-Adjusted Dollars)." American Community Survey, ACS 1-Year Estimates Subject Tables, Table S1901, https://data.census.gov/table/ACSST1Y2023.S1901?g=160XX00US5367000.



Census Tracts: MHI< \$35,000



	Census Tract	MHI	Population			
Ì	35	\$16,308.00	4,341			
	111.03	\$29,724.00	3,173			
	36.02	\$31,792.00	2,629			
	36.01	\$33,887.00	2,857			
		Total	13,000			

Spokane Population (ACS 2023): 228,989 % of Population with MHI <\$35,000: 5.68%

Budget: \$5.5 million

Low MHI Allocation: \$312,400





Candidate Projects in Low MHI Census Tracts

Project Title	District	Projected Cost		
Riverside: LPI - Signal Timing Modifications	1	\$25,000.00		
2nd Ave at Cannon St: Curb Extensions	3	\$262,000.00		
Spruce St Stairs; Rebuild	3	\$350,000.00		





Questions?





Jon Snyder, Director of Transportation and Sustainability jsnyder@spokanecity.org

CHHS MINUTES WERE PASSED BY CHHS BOARD ON OCTOBER 1, 2025 CHHS Board Meeting Minutes

September 3, 2025

Called to Order: (4:03 PM)

Board Attendance	Jan 8	Feb 5	Mar 5	Apr 2	May 7	Jun 4	Jul 2	Aug 6	Sep 3	Oct 1	Nov 5	Dec 3
Hollis Stahl	х	х	х	х	Х	Х	Х	Х	х			
Barb Lee	Х				Х	Х	Х	Х	х			
Caroline Yu	Х	Х	Х	Х	Х	Х	Х	х				
David Edwards (Co-Vice Chair)	Х	Х	Х	Х	X	Х	Х	Х	Х			
Flor Casteneda	Х	Х	Х	Х	Х	X	Х	Х	х			
Maura Lammers									х			
George Dahl (County, non-voting)	Х	X*	Х	Х	X	X	Х		х			
Gloria Manz (CoC, non-voting)		Χ*	Х	Х		Х		Х				
Eric Robinson (CoC, non-voting)									х			
James Randall	Х	Х	Х	Х		Х	х	Х				
Karen Ssebanakitta (Chair)	Х	Х	Х	х	Χ	Χ	х	Х	х			
Leslie Hope (Co-Vice Chair)	Х	Х	Х	Х		Χ	Х		х			
Shelby Lambdin (City Council, non-voting)								X	X			
Wes Anderson (Veterans)	Х	Х	Х	Х	X	Х	Х	Х	х			
Sara Bauer (Community Assembly)					x	Х	Х		X			

City of Spokane Staff:

Heather Page

Carlos Plascencia

Kimberly Babb

Arielle Anderson

Nicolette Ocheltree

Jon Klapp

Aziz Rahmaty

Dawn Kinder

Keri Cederquist

Amanda Martinez

Lilo

Community Members:

Ana Trusty

Jill Yotz

September 3, 2025, agenda reviewed and adopted:

- Motion to accept agenda:
 - o Motion: Wes Anderson, seconded by Leslie Hope; motion carried

August 6, 2025, minutes reviewed and passed:

- Motion to accept with changes to add Council member Shelby Lambdin in attendance;
 - a. Motion: Wes Anderson, seconded by Leslie Hope; motion carried

Board Education

• MiA Presentation – Ana Trusty and Jill Yotz

Public Hearing

CAPER (Consolidated Annual Performance Evaluation Report) – H Page

Action Items

- Human Service Committee Recommendations
 - o Inclement Weather RFP
 - o Daytime Navigation Center RFP
 - Street Outreach RFP
 - Motion to approve all three recommendation: Leslie Hope, second Sara Bauer; motion carried

• CHHS Director's Report

- Newsletter will go out end of day 9/5/25
 - Spotlight for Meals on Wheels
- RFP updates Tiny Homes timeline extended, correspondence sent. Homeless prevention and 1590 and HOME Housing related services all also currently out
- Appreciation for the heavy work the committee does
- 2026 PIT count preparation is beginning

Committee & Partner Update

- AHC: skipped meeting August due to quite month, will have meeting in September. Annual Action Plan conversation started. RFP also upcoming in next few months.
- Human Services: Three vacancies, but Board is full. RFPs to review in September and October.
- City Council: Highlighted Urban Experience Committee meeting. Last meeting Public Dollars for Public Benefit and Safe and Welcome in Spokane ordinances passed. District 3 townhall on 9/29, this will be third town hall meeting. New way to sign up for public comment protocol is also rolling out, more robust. Allows you to sign up to speak and then get updates.
- Spokane County: Releasing RFP for Disaster Recovery Grant coming out 9/5 and working on CAPER.
- CoC PIT count upcoming and RFP committee will be meeting soon to have preliminary meeting for next round of projects.
- Regional Collaborative: did not meet last month

• Veterans Committee: No updates, planning on meeting with Rep Baumgarten's legal aid next week

• Closing Announcements

- CHHS board members hope to be confirmed before next meeting
- Arielle will be presenting at the Homeless Coalition tomorrow, regarding the PIT count

Adjourn 5:46 PM

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Monday, September 8, 2025

General Updates

2026 Point-in-Time Count

The Point in Time Count and Survey (PIT) is a yearly, nationwide event with a mission: to identify and better serve households experiencing homelessness. The data collected during this event helps secure millions of dollars in funding for vital resources, informs policy at every level, and guides how our community allocates resources. This data is sent to the U.S. Department of Housing and Urban Development (HUD) and the Washington State Department of Commerce, giving them a snapshot of people experiencing both sheltered and unsheltered homelessness in Spokane County.

With summer winding down and January a mere 4 months away, planning for the 2026 Point-in-Time (PIT) Count is starting to ramp up. The 2026 PIT will take place in January (exact dates TBD). A kick-off planning meeting will be held in September and volunteer recruitment and training expected to start sometime in November. If you're interested in participating in the 2026 PIT, please reach out to Jon Klapp at jklapp@spokanecity.org. To learn more about the PIT and to view the 2025 Point-in-Time Count Report, visit Point-in-Time Count - City of Spokane, Washington.



The Spokane Homeless Coalition has a New Website!

The Spokane Homeless Coalition is comprised of over 200 agencies, meal sites, churches, and ministries in the Greater Spokane Area dedicated to serving those in need in the community. The Spokane Homeless Coalition meetings are open to the public and are held on the first Thursday of every

https://www.spokanehomelesscoalition.com/

Health Care Authority Awards Additional Funding for Street Medicine Program

Last year, the Washington State Health Care Authority (HCA) awarded the City of Spokane \$1 million to fund a pilot street medicine program for unsheltered individuals in the community from July 2024 to June 2025. The City of Spokane contracted with CHAS to be the provider of this program as they had already been operating a street medicine program in the community. With those additional funds, the CHAS Street Medicine Team was able to expand their hours and increase staffing. This meant more boots on the ground medical care for those who are unsheltered. In addition to this, this additional funding also formalized the already successful street medicine program led by CHAS and allowed our community to track data to legitimize efficacy. The data collected from July 2024 to December 2025 proved the pilot program to be a success with 1,353 clients served during that period. Of the treatments administered, 342 were for wound care services, 312 were for medications to treat infections, and 110 were for medications to treat opioid use disorder. 186 referrals were made for behavioral health, 462 Naloxone kits have been distributed, and 20,579 hygiene supplies were distributed.

As a result of last year's success, HCA has renewed funding for two additional years from July 2025 to June 2027 with a total award amount of \$1,432,000 (\$716,000 for each program year). The draft amendments will be presented to City Council for consideration at the September 8th Urban Experience Committee. We look forward to continuing our partnership with CHAS as they continue to serve our community.





Inclement Weather Updates

In June of 2025, the Spokane City Council approved Ordinance C36692, changing the requirements for inclement weather activation from a temperature measure to a heat index and wind chill measure. Prior to this, SMC 18.05.020 specified the criteria for inclement weather activation when the temperature reached 32 degrees Fahrenheit or lower or reached 95 degrees Fahrenheit or higher for 2 consecutive days or more according to the National Weather Service. With the adoption of Ordinance C36692, SMC 18.05.020 is repealed and replaced by SMC 02.04.045, effective July 30, 2025, which dictates that inclement weather activation criteria is met when the wind chill is forecasted to be 32 degrees Fahrenheit or lower and when the heat index is predicted to be 95 degrees Fahrenheit or higher for 2 consecutive days or more according to the National Weather Service. This new criterion takes into account humidity, and how hot or cold the weather feels, making it a better indicator of inclement weather. Given these new guidelines, the City of Spokane Community, Housing, and Human Services (CHHS) Department released the 2026 Inclement Weather Plan, available to view here.

As part of the 2025 Inclement Weather Plan, CHHS purchased critical supplies, including water, snacks, electrolytes, and sunscreen, for street outreach providers to distribute to unsheltered individuals in the community during periods of extreme heat. City libraries are available as cooling and clean air centers during regular hours in the day and may extend hours during extreme heat events.



Data Spotlight

SRHD Community Dashboard on Homelessness

Spokane Regional Health District (SRHD) uses data from HMIS to maintain a public facing dashboard on homelessness in the community. You can view the dashboard **here!**



HMIS Quarterly Performance Reports

Quarterly Performance Reports for HMIS projects are available on the CHHS website at **HMIS Reports - City of Spokane**, **Washington**.

Partner Shoutout



Meals On Wheels Spokane

The Meals on Wheels Spokane program has been delivering hot, nutritious meals to elderly, homebound seniors in Spokane since 1967. Meals on Wheels Spokane is the only Meals on Wheels program in Washington state to also have a senior center attached to their facility (Mid-City Concerns). With the help of more than 500 volunteers, Meals on Wheels Spokane serves over 600 meals daily and almost 215,000 meals each year. The objective of Meals on Wheels Spokane is to provide the proper nutrition to those individuals who cannot meet the need on their own. This service allows individuals to remain in their own homes and reduce premature out of home placement. It also allows a patient to leave a hospital, nursing care or rehab earlier, thereby encouraging the convalescing process in the familiar surroundings of the person's own home. This service is available to people of all income levels, either on a temporary or permanent basis without regard to race, color, religion, gender, national origin, handicap or political affiliation.

Mid-City Concerns Senior Center is open Monday - Friday 8:30 am to 3 pm, providing hot lunches to Senior Center members 60 years of age and older. In addition to providing meals, the Senior Center provides assistance to seniors including referrals for other needed services. The Senior Center also offers various activities including Arts & Crafts, Karaoke, Bingo, and more.

In addition to providing services to seniors, Meals on Wheels Spokane also provides services to their pets. Meals on Wheels Spokane understands that for many seniors, pets are not just companions, but family. Often times, seniors share their own limited meals to ensure their pets are fed. That's why Meals on Wheels Spokane launched two critical pet programs designed to protect the health and well-being of bot seniors and their pets:

- For Paws Sake provides supplemental pet food and basic supplies.
- **Nose to Toes** in partnership with SpokAnimal C.A.R.E.S., delivers basic veterinary services such as nail trims, vaccinations, and wellness exams, often right in the client's home. For pets requiring additional care, Meals on Wheels Spokane arranges transportation to and from the SpokAnimal clinic.

To help sustain and grow these invaluable programs, Meals on Wheels Spokane has introduced a new way to give back: **Shop With Purpose**. Shop with Purpose offers a line of mission-driven merchandise - featuring t-shirts, mugs, and more, and 100% of profits go directly to supporting these pet programs.

To get involved or to learn more about Wheels on Wheels Spokane, visit https://www.mowspokane.org/.

Liberty Park Expansion Project

The grand opening for the Liberty Park Expansion project was held on June 13, 2025. This affordable housing development was funded in part by the City using \$4 million in 1590 funds. The expansion added 54 new units to the existing Liberty Park Apartment complex in an effort to meet the growing demand for affordable housing in the Spokane area as the region faces a housing crisis. Applications are now being accepted and leases have begun.





Funding Opportunities

RFP Recommendations for the CHHS Board & City Council

Street Outreach Program RFP

On September 3, 2025, the CHHS Board approved the recommendations from the Human Services RFP Committee to award Catholic Charities of Eastern Washington the Street Outreach contract. The CHHS department released an RFP in July for the City's first coordinated street outreach program. The Street Outreach Program will address four primary bodies of outreach work in a coordinated and geographically assigned approach. This new approach to outreach within the City of Spokane is intended to foster improved coordination with public safety, increased access to shelter beds for those living/sleeping outside, expedited response time to calls for outreach, and targeted engagement with unhoused populations. This project will be funded by the Consolidated Homeless Grant (CHG) awarded by Commerce with a total award

amount of \$1.8 million from October 1, 2025, to March 31, 2027. The RFP application cycle closed on July 31st with a total of eight (8) applications received.

Daytime Housing Navigation Center RFP

On September 3, 2025, the CHHS Board approved the recommendations from the Human Services RFP Committee to award Jewels Helping Hands, in partnership with Providence, the contract for the Day Drop-In Housing Navigation Center (HNC). The CHHS department released an RFP in July seeking an experienced and eligible organization to operate a Day Drop-In Center that will serve as the first point of contact for community members experiencing homelessness and who are seeking emergency shelter and other services. This daytime drop-in center will be the referral clearing house to efficiently and appropriately connect households to various emergency shelters in the City. The awarded agency will be expected to coordinate with community partners that will bring critical services on site during business hours and ensure individuals accessing assistance at the HNC can address a myriad of needs in one location including, but not limited to, medical, behavioral health, documentation, veterinarian care (or animal documentation), coordinated entry and other housing services. The Housing Navigation Center, located at 527 S. Cannon has utilized 30 emergency shelter beds during the pilot contract running from Fall of 2024-Summer of 2025. This RFP announced a change in scope transitioning to a daytime navigation center for any households without minor children in our community. It is anticipated this site would operate seven (7) days a week from approximately 8am-6pm. This project will be funded by the Consolidated Homeless Grant (CHG) awarded by Commerce with a total award amount of \$1.72 million from October 1, 2025, to March 31, 2027. The RFP application cycle closed on July 31st with a total of three (3) applications received.

2026 Inclement Weather RFP

The CHHS department released an RFP in July seeking applications from homeless service providers relating to inclement weather human services funding for the calendar year of 2026. With \$1 million allotted per year for inclement weather emergency services and surge capacity, CHHS sought cost effective strategies to ensure life safety sheltering and resources are available during extreme weather. The intent of the RFP was to contract with providers who have existing overnight staffing and are serving similar populations and can provide a minimum of 10 beds per location during inclement weather events in compliance with SMC 02.04.045. The RFP application cycle closed on July 31st with a total of three (3) applications received; the Human Services Committee met at the end of August to review the candidates and selected Catholic Charities and The Salvation Army as their top recommendations.

<u>Current RFPs Open for Application</u>

2025 Behavioral Health & Housing Related Supportive Services RFPs
 CHHS has announced two (2) RFPs for funds that support behavioral health and housing related supportive services projects: \$766,560 in HOME-ARP funds and \$2.5 million in HB1590 funds.
 The City of Spokane's priority is to increase the offering of behavioral health and housing related supportive services that lead to housing stability through these RFPs. The period of performance for these projects are from November 1, 2025 to October 31, 2027.

• 2025 Homelessness Prevention RFP

CHHS is seeking proposals from qualified agencies to deliver homelessness prevention services for households at risk of homelessness within Spokane city limits. The City seeks to encourage proposals from a broad range of organizations—both with established experience in Homelessness Prevention and those that advance new and innovative approaches to Homelessness Prevention, particularly strategies that strengthen early intervention and reduce the need for costly emergency responses. Proposals may include, but are not limited to, collaborations between Homelessness Prevention providers and legal aid organizations—or similar entities—that can provide timely legal guidance, negotiation support, and advocacy to households facing imminent eviction. Projects should demonstrate how these partnerships will be integrated into service delivery to quickly address legal barriers, stabilize housing, and connect households to longer-term resources. The City is especially interested in models that can serve

as replicable pilots, showing measurable outcomes in preventing displacement and improving housing stability through coordinated legal and housing-focused assistance. We encourage new and innovative approaches to how Homelessness Prevention funds are connected to households who are precariously housed. All funded activities must operate within the parameters of the local Coordinated Entry System, ensuring that households are served in alignment with community priorities. Funding is available through the Washington State Department of Commerce Consolidated Homeless Grant (CHG) for a total amount of \$2.94 million from October 1, 2025 - June 30, 2027.

The application cycle for these RFPs closes on Tuesday, September 30, 2025 by 5 pm. For more information, visit **CHHS Funding Opportunities - City of Spokane, Washington**.

CHHS Board

Citizens are encouraged to attend **CHHS Board** meetings held on the first Wednesday of every month from 4-6 p.m. Meetings are held at Spokane City Hall in the City Council Briefing Center. Virtual/hybrid options are available by emailing **spokanechhs@spokanecity.org** or navigate to the Teams Link embedded on every CHHS agenda located **here**. Public comment is allowed on items relevant to the CHHS Board during the first 10 minutes of each meeting. Agendas are posted online before each meeting.



Did you know?

Know the Number Flyer Outlines Service Lines

To assist the community with which number to call during different service-related needs, the City built the "Know the Number" flyer.

The flyer provides details on how and when to call, as well as what the services should be utilized for. Read the **blog post** for more information.

View and Share the Flyer





Consider Giving to Give Real Change

One way to give toward homeless efforts in the community is the City-operated **Give Real Change** program started several years ago.

You can give through your online utility bill or by contacting **311** at City Hall.

The funding has been used to support the annual Spokane Connect (formally Homeless Connect) event, Point-in-Time Count and allows the City to give flexible funds to providers.

We want your feedback and tidbits!

- For general inquiries to CHHS, email spokanechhs@spokanecity.org.
- To reach the Homeless Management Information System (HMIS) team, email hmis@spokanecity.org.
- For submittals for consideration in the next CHHS Update, email CHHSUpdate@spokanecity.org.



Subscribe to the CHHS Update

You are receiving this email because you signed up via the **CHHS Department website**, have been identified as an individual or stakeholder in the discussion, or expressed interest in receiving updates from the City of Spokane. Please feel free to share this email with others who may be interested. Updates are also posted on the **CHHS website**. To unsubscribe, please see link below. Follow the City of Spokane on **social media!**



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Plan Commission (PC) Liaison Report

Community Assembly Report, November 6, 2025

Filed by Mary M. Winkes, CA Liaison to the Plan Commission

Plan Commission, October 8, 2025, 2:00 p.m., in person and via Microsoft Teams

I was on vacation and unable to attend the meeting. For information regarding this meeting see the Commission minutes at: https://mv.spokanecity.org/bcc/commissions/plan-commission/

Plan Commission, October 22, 2025, 2:00 p.m., in person and via Microsoft Teams

- 1. PlanSpokane 2046: Review of Alternatives, Status Report on Draft EIS—due to be completed in Dec. 2025
- 2. PlanSpokane 2046: Discussion of potential land use category changes

Hearing, October 22, 2025, 4:00 p.m., in person and via Microsoft Teams

1. Z25-499COMP—Capital Improvement Program

https://static.spokanecity.org/documents/budget/2026/draft-2026-2031-citywide-capital-improvement-program.pdf

2. Co-Living SMC Update

Co-living housing is a low-cost housing option in which each resident has a small, private, lockable unit and residents share kitchen spaces and other common amenities. Individual units usually include kitchenettes and private bathrooms. Other names for co-living housing include single-room occupancy, congregate housing, rooming houses, boarding houses, residential suites, micro-units, eco-flats, and eco-units. The City is required to allow co-living housing in areas where at least 6 multifamily units are permitted as per HB 1998.

Recommendation was to adopt these regulations as required by the new state law.

Both items were presented, no public comment was given and they were recommended to the City Council unanimously.

Joint Meeting of Plan Commission and Climate Resilience and Sustainability Board, October 29, 2:00 p.m. in person and via Microsoft Teams

Topics discussed:

PlanSpokane 2046 Overview

Comprehensive Plan Periodic Update & EIS Process

Growth Alternatives Overview

Climate Planning Overview

Greenhouse Gas Emissions Reduction

Climate Resilience

PC/CRSB Integration & Process

Policy Discussion

Climate Framework for Land Use and Transportation

Next Steps

Climate Policy Integration

Proposed Joint Meeting: January 28, 2026

For Plan Commission complete information, including agendas, minutes and other documents see: https://my.spokanecity.org/bcc/commissions/plan-commission/

For complete information regarding the city's progress toward the developing of the 2026 Comprehensive Plan see: https://my.spokanecity.org/planspokane/about/

The current comprehensive plan can be found at:

https://my.spokanecity.org/shapingspokane/comprehensive-plan/

Transportation Commission (TC) Report October 2025 by Cliff Winger cwinger@spokanecity.org

The short link to Transportation Commission's web page is here: < https://easyurl.net/SPK.TranCom>

Note: Contact Cliff Winger at email above for any questions, suggestions, comments about the City of Spokane Transportation. These notes for the CA will attempt to give brief descriptions and links to information in the TC agenda and project pages.

TC October Agenda https://static.spokanecity.org/documents/bcc/commissions/transportation-commission/agendas/2025/10/transport-agenda-2025-10-15.pdf All Presentations are listed on the TC web page linked above.

Your TC representative: <u>District 1</u>: Joni Harris - <u>joniharris@spokanecity.org</u>; <u>District 2</u>: Grant Shipley, President <u>gshipley@spokanecity.org</u>; <u>District 3</u>: Kaylee Jackman <u>kjackman@spokanecity.org</u>.

Spokane Safe Streets for All (Traffic Calming)

Hearing: Traffic Calming Project Select for Cycle 14 (2027)

Preliminary Narrowed List of Candidate Traffic Calming Projects 2025 – Pre-decisional are on page 20 of the October TC Agenda.

Decisions will be made dependent on funds available. Not all of these listed projects will be funded for Cycle-14.

ALL WRITTEN PUBLIC COMMENTS ARE DUE ON OR BEFORE NOVEMBER 11, 2025!

Contact Director of Transportation Jon Snyder (jsnyder@spokanecity.org) or Abbey Martin (ammartin@spokanecity.org) with neighborhood and personal public comments.

Oral public comments can be made at the November 19th TC meeting either in person at City Hall or on the Microsoft Teams virtual platform.

1. <u>STA Service Revision</u> – This presentations can be read <u>here</u>.

Note: STA service on Route 20 through Peaceful Valley Neighborhood is proposed to be discontinued. Route 36 will extend on east of the NSC to the URM facility. Routes 23 & 223 will make changes on Belt/Welllesley.

Contact Emily Poole (epoole@spokanetransit.com)

2. <u>Grand Boulevard Design</u> – $(14^{th}$ to $29^{th})$ Traffic volume is approximately 15,000 vehicles/weekday. The presentation is <u>here</u> and in the <u>agenda</u> on pages 6 – 14. This is a proposal for re-striping the boulevard causing a "*road diet*." This arterial has 12% truck traffic (1 of 8 vehicles) The STA Route 4 runs every fifteen minutes on this street.

Contact Brian Brisendine (<u>bbrisendine@spokanecity.org</u>) & Inga Note (<u>inote@spokanecity.org</u>)

3. Spokane Falls Boulevard Rebuild – This section of the current one-way arterial west from Division to Lincoln needs repairs for underground utilities. This is a <u>planning study</u> to select a street reconstruction configuration for Spokane Falls Blvd. Options include two-way and bicycle lanes. Contact Kevin Picanco (<u>kpicanco@spokanecity.org</u>) & Lorena Croucher (<u>lcroucher@spokanecity.org</u>)

Transportation Commission (TC) Report October 2025 - Page 2

- 4. TBD Large Vehicle Exemption Proposal to extend car tab Transportation Benefit District fee up to vehicles weighing five tons. The presentation is here, and would affect larger pickup truck or SUVs not currently paying for local access road maintenance. (commercial vehicles may be exempt)

 Contact Director Jon Snyder (jsnyder@spokanecity.org)
- 5. Residential Street Rebuild Inventory Once streets cannot be maintained through simple sealing or grinding top pavement and overlaying with new asphalt, the street must be rebuilt, which is two to four times more expensive than a grind and overlay. Estimated costs range from \$60 to \$115 million. The presentation here list the status of road inventory and costs of maintenance.

 Contact Clint Harris (ceharris@spokanecitv.org)
- 6. Shared Streets Ordinance Shared streets are 10 MPH and are shared by pedestrians, micromobility, and motor vehicles. Three areas were suggested. Two locations included STA routes and STA asked to reconsider those locations. The third location is Fiske St north of 11th leading to the Ben Burr Trail. Discussion stated that Fiske Street is already shared since it is essentially a drive way with limited motor vehicle traffic. The Commission voted to table the Shared Street Ordnance until the November 19 meeting to resolve the comments by STA and possibly find more suitable streets. Maps and ordnance are posted here.

See NACTO for background of the shared street concept: https://nacto.org/publication/urban-street-design-guide/streets/residential-shared-street

Contact Director Jon Snyder (<u>isnyder@spokanecity.org</u> and Inga Note (<u>inote@spokanecity.org</u>)

Suggested article on a pedestrian's take of our car centric culture:

https://www.cnu.org/publicsquare/2025/10/14/pedestrian's-reckoning-car-centric-culture
This article advocates for urban planning that prioritizes pedestrian-friendly, community-focuses

This article advocates for urban planning that prioritizes pedestrian-friendly, community-focused street designs to address safety, social cohesion, and human connection, challenging the entrenched carcentric culture.