

Spokane Neighborhoods Community Assembly
“Provide a vehicle to empower Neighborhood Councils’ participation in government.”



Meeting Agenda for Thursday, October 2, 2025
 5:30 to 7:30 p.m., Liberty Park Library
 Proposed Agenda Subject to Change
 Please review previous month’s minutes:
 *Community Assembly Minutes: September 4, 2025



Administrative

<u>Agenda Item</u>	<u>Time</u>	<u>Action</u>	<u>Page</u>
1. Permission to record meeting.	1 min (5:30)	Intro	-
2. Introductions (Facilitator)	2 min (5:31)	Intro	-
3. Proposed Agenda (Facilitator).....	2 min (5:33)	Approve	1
• Including Core Values, Purpose, Rules of Order			
4. Approve/Amend Minutes (Facilitator).....	5 min (5:35)	Approve	5
5. Admin Committee Action Items (Luke Tolley).....	5 min (5:40)	Oral Report	-

Updates/Announcements

6. Up to 3 min per sign-up	15 min (5:45)	Oral Reports	13
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Agenda

7. City Council Update (CP Betsy Wilkerson)	15 min (6:00)	Oral Report	-
8. ONS Update (Heather Hamlin)	5 min (6:15)	Oral Report	-
9. Spokane Reg Transportation Council- Long Range Planning (Jason Lien).	15 min (6:20)	Oral Report	14
10. Together Spokane Q&A (Garrett Jones).....	10 min (6:35)	Q&A	34
11. Approve Communications Comm P&P (Paul Kropp).....	5 min (6:45)	Vote	35
12. Liaison Committee- Approve CRSB, Recruit for Plan Comm (Paul Kropp)	10 min (6:50)	Vote	36
13. Admin Nominations Committee (Tina Luerssen)	5 min (7:00)	Oral Report	-
14. CA/CC Workgroup Report (Mary Winkes)	5 min (7:05)	Oral Report	-
15. CA/CD (Andy Hoyer).....	10 min (7:10)	Oral Report	47
16. Budget Committee (Laura Johnson)	15 min (7:20)	Oral Report	49
17. Other Committee Reports	10 min (7:35)	Oral Report	-
18. Actionable Items Review/Future Considerations (Luke Tolley).....	5 min (7:40)	Report	-

Other Written Reports

Committee Reports, Agendas, Minutes, etc.

• Administrative Committee	53
• Budget Committee	
• Building Stronger Neighborhoods Committee (BSN).....	54
• Communications Committee	59
• Community Assembly/Community Development Committee (CA/CD)	
• Land Use Committee.....	
• Liaison Committee	62
• Neighborhood Safety Committee	63
• Policies and Procedures Committee (P&P)	
• Pedestrian, Traffic, and Transportation Committee (PeTT).....	86

Liaisons and CA Representation on Outside Boards and Committees Reports (Liaison Committee)

• Community Housing and Human Services (CHHS) Liaison Report.....	
• Climate Resilience Sustainability Liaison Report	
• Design Review Board Liaison Report	
• Housing Action Subcommittee Liaison Report	88
• Plan Commission Liaison Report.....	90
• Transportation Commission.....	91
• Urban Forestry-Citizen Advisory Committee Representative Report	94

** IF YOU CAN'T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE! **

Community Assembly Core Values and Purpose

CORE PURPOSE:

Provide a vehicle to empower neighborhood councils' participation in government.

BHAG (Big Hairy Audacious Goal):

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

CORE VALUES:

- **Common Good:** Working towards mutual solutions based on diverse and unique perspectives.
- **Alignment:** Bringing together the independent neighborhood councils to act collectively.
- **Initiative:** Being proactive in taking timely, practical action.
- **Balance of Power:** Being a transparent, representative body giving power to citizens' voices.

VIVID DESCRIPTION:

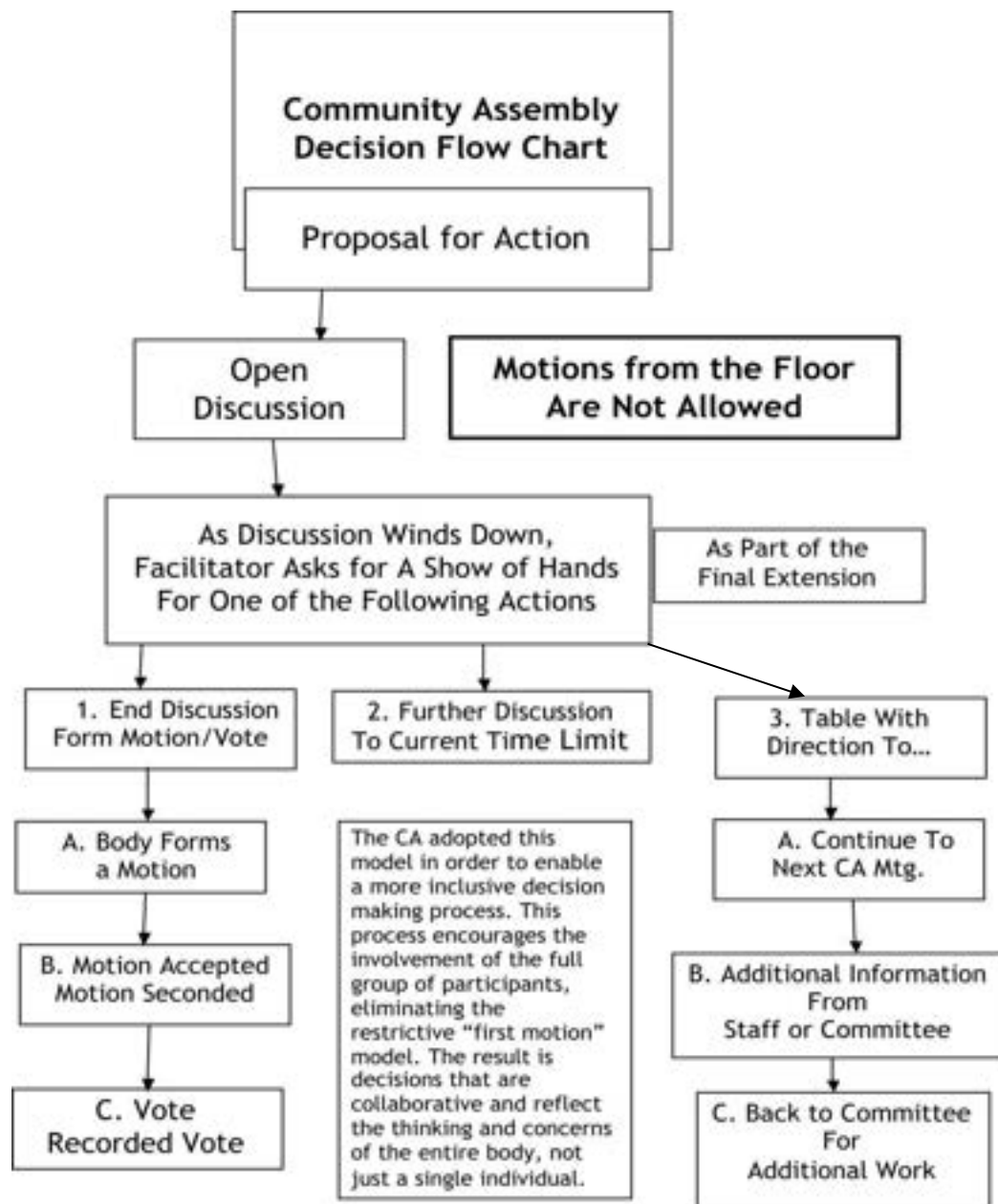
The Community Assembly fulfils its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.

Presentation and decision-making process:

1. To speak at a meeting, a person must be recognized by the facilitator. Only one person can be recognized at a time. Each speaker has two minutes. When all who wish to speak have been allowed their time, the rotation may begin again.
2. When a proposal for action is made, open discussion shall occur before a motion is formed by the group.
3. Presentation timetable protocol
 - a) When a presenter has one minute left in the time allotted, the facilitator shall raise a yellow card and give a verbal notice.
 - b) Should any representative wish to extend the time of the presentation or comment/question period, they may make a motion to extend the time by five (5) minutes.
 - c) An immediate call shall be made for a show of hands in support of the extension of time. With a simple majority (50% plus 1) concurring, the time shall be reset by the amount of time requested.
 - d) Extensions shall be limited to two (2) or until a request fails to show a simple majority approval.
 - e) When the allotted time has expired, a red card and verbal notice shall be given.
 - f) As part of a final time extension request, the facilitator shall request a show of hands by the representatives to indicate which of the following actions the group wants to take:
 - o End discussion and move into forming the motion and voting,
 - o Further discussion,
 - o Table discussion with direction,
 - o Request time to continue discussion at next CA meeting,
 - o Request additional information from staff or CA committee, or
 - o Send back to the appropriate CA committee for additional work.



Community Assembly Draft Minutes

Prepared by: Heather Hamlin, Office of Neighborhood Services

September 4, 2025, in-person at Liberty Park Library

Meeting called to order at 5:33 p.m. by Luke Tolley

Present: Fran Papenleur—Audubon-Downriver, Christopher Savage—Balboa South Indian Trail, Luke Tolley—Bemiss, Helena Taavao – Cliff/Cannon, Krista Anderson—Chief Garry Park, Sandy Wicht-Comstock, Debby Ryan—East Central, Linda Carroll—Emerson-Garfield, Tina Luerssen-Grandview-Thorpe, Laura Johnson—Hillyard, Stephanie Watson - Latah-Hangman, Carol Tomsic—Lincoln Heights, Mary Winkes—Manito-Cannon Hill, Tyler Tamoush- Minnehaha, Hilary Michalowicz—Nevada Heights, Sara Bauer—North Hill, Dan Knechtel - North Indian Trail, Gail Cropper - Northwest, Ann Haggett-Peaceful Valley, Lorna Walsh – Riverside, Bill Doley—Rockwood, Angel Troutt—Shiloh Hills, Kris Neely—Southgate, Kathy Hagy—West Hills, and Charles Hansen—Whitman, Cliff/Canon,

Not Present: Browne's Addition, Five Mile Prairie, Logan, West Central.

City Staff Present: Heather Hamlin, (Office of Neighborhood Services/ONS), Jon Snyder (Director of Transportation & Sustainability), Abigail Martin (Manager of Neighborhood Connectivity), Council President Wilkerson (City Council President), Giacobbe Byrd (City Council Office).

Guests: Paul Kropp (Liaison Committee), Sue Arnesen (West Hills), Glenn Banks (Cliff-Cannon), Kris Hansen (Cliff-Cannon), Andy Hoyer (Southgate), Scott Mills (Cliff-Cannon), Shawn Terjeson (Lincoln Heights, Comms Committee), Barbara Ann Bonner (Logan), additional guest (Logan).

ADMINISTRATIVE:

1. Permission to record meeting

1.1 Approve Meeting Recording: Debby Ryan moved; Lorna Walsh seconded. Motion passes. 22-approve, 0-abstain, 1-deney.

2. Introductions

3. Amend/ Approve Proposed Agenda: Linda Carroll moved, Lorna Walsh seconded, Motion passes. 23-approve, 0-abstain, 0-deney.

- Motion: Amend proposed agenda to move #12 earlier in the agenda; Comprehensive Plan – Neighborhoods Chapter Collective Response (Mary Winkes).

4. Approve minutes: Tina Luerssen moved, Linda Carroll seconded, motion passes, 22-yes, 1-abstain, 0-no.

- Motion: Amend proposed July minutes with two spelling edits. 1. Carroll 2. Otterstrom

5. Admin Committee Action Items

- Luke: Kelly Cruz is resigning as CA facilitator to focus on his health. Working on next steps.

OPEN FORUM:

6. Updates/Announcements

- Fran: Sharing announcements on behalf of Yvonne Trudeau with Parks Foundation. Grants go live Sept 15. The maximum amount was \$8k, it's been cut to \$6k. No single day events. It's for programs and capital projects. Deadline for applications is Nov30- a bit longer than in history.

Applications from NCs continue to increase and Parks Foundation loves that! There is a great workshop at the Spokane Neighborhood Summit hosted by Amy Lutz on Grant writing 101.

- Kris: Urban Forestry committee met on Tuesday. There were two resignations and there are two spots open for volunteers right now. If you like trees, join them. This group meets once a month at the Finch Arboretum. Amber Ramierz with Urban Forestry reported recently on the \$6 million grant to city/conservation district. Grants now have a shadow over them- it appears that the administration will freeze them again. A new group called Friends of the Tree has been formed locally. They presented at last Urban Forestry meeting. Finch Tree Trot and Fall Leaf Festival needs volunteers- look on Urban Forestry page for more info. Working to hire one more person on seasonal urban forestry group. Nick Jeffries does a fantastic fuel reduction presentation. There are numerous projects still in the works for Fall. Urban Forestry also hired three interns part time. Two from Spokane County Conservation District and one from WSU
- Luke: P&P has been working year-round. If any committees have updates, please send them to Paul. Any edits will be compiled and voted on. Are there other volunteers that can help on this committee? Let Paul or Luke know. CA meeting is quite rigid- there are topics that would be beneficial to cover outside of this meeting. Is there any interest in an additional connection?
 - Bill: This is an alternate to an annual all-day retreat. This allows us to get into more details that we are able to at this meeting
 - Krista: If there was a consistent meeting and time that would be helpful.
 - Tyler: How would you choose the dates for this?
 - Luke: Admin has helped schedule in the past. Perhaps a poll or would be helpful to sync calendars.
 - Mary: Consider the 5th Wednesday since CC/CD isn't using that day anymore.

AGENDA ITEMS:

7. City Council Update (Council President Wilkerson)

- Perhaps CA doesn't meet in Aug in 2026. Scheduled summer break?
- Climate Resiliency and Sustainability Board- amendment made "a qualified neighborhood council member". "Term is for three years". First reading Sept 15, final reading Sept 22.
- Response to H.O.M.E. ordinance. Chief Hall did a training bulletin for CP and provided resources. Luke will disseminate to all. Police share how this is impacting them.
- For school age kids, under the federal McKinney act, schools are required to support youth. If their family lives in a motel, campground, car, park, abandoned building, bus or train station, there are resources available.
- Council meeting dates for 2026. Your council is supposed to be part-time. It is not. Working on survey to see what dates might work best for ongoing council meetings. It will come out early next week.
- Policies and procedures are tedious. Give Giacobbe or Chris Wright a call if you need assistance.
- Town Hall scheduled for District 3 on Monday, Sept 29 at 6pm at the West Central Community Center.
- The budget situation at City Hall is very real. The only thing left to cut is people and we don't want that. Loss of resources.
- Luis Garcia (Code Enforcement) says "the face of camping is changing. It's not tents, it's RVs now". Code Enforcement will need to work on this reality and what options are available.
- Questions
 - Tyler: Ongoing discussion about moving council dates from Monday. Why is this back again?

- CP Wilkerson: Monday is hard. Have we asked the community and ourselves is this the best day of the week? We want this decided before the election cycle. If the community says Monday is still the best date, then it is.
- Tyler: Word on the street is that the H.O.M.E. training bulletins were not circulated within police department until after the vote was taken.
- Gail: McKinney Vento comments- She drove a school bus for three years for these youth. Other than school bus drivers, there is another driving program called Hop-Jump-Skip. Like a personal Uber service but for these kiddos.
- Krista: About the budget, there is partially funded Capital projects on the list. Is this budget deficit why?
 - CP Wilkerson - no, it's grant funded. Those projects are timed to when the money comes in. There are also legality issues often with neighbors on these projects
 - Mary- This is given to us at Plan Commission too. Still going to find additional funding. They know it's not completely funded but still list the projects
- Barbara Ann- why are the C.O.P.S. shops closing? Why was the Executive Director fired?
- Move to extend discussion by 5 minutes, first extension. Fran motioned; Christopher Savage seconded. Motion passes: 24- approve, 0- deny, 0- abstain.
 - Fran- are we on a biennium budget? In the second year?
 - CP Wilkerson - Yes and yes. Revenue is not coming in as projected. Adjusting budget for year two.

8. ONS Update (Heather Hamlin)

- So far this season, ONS and Streets have deployed 30 mobile speed feedback trailers for two week periods of time, and have 7 still to be deployed. The season will end on Oct 3 and a report including data collected will be shared with CA and Neighborhood Councils in November.
- 51 attendees have registered for the Spokane Neighborhood Summit to be held on Saturday, Oct 25 from 8 am - 1:30 pm. Registration opened up last week and space is already 43% filled. If you or your neighbors are interested in attending, encourage them to register as soon as possible. Registration closes on Sunday, Oct 12. Don't miss out on the pre-Summit tour of the Spokane Police academy- scheduled for Wednesday, Oct 22 from 5:30 - 6:30 pm. More info on the flyer provided.
- The District 3 Town Hall will take place on Monday, Sept 29 at 6pm at the West Central Community Center. If your district 3 neighborhood council would like to table from 5:30 - 6pm, email Amber Groe by Sept 24.

9. Traffic Calming Projects Process (Jon Snyder, City of Spokane)

- Jon: Traffic Calming continues to grow. Here's the history
 - 2009 - red light camera revenue received
 - 2011 - first traffic calming cycle at City of Spokane
 - 2022 - NCs would apply for projects. Nothing on arterials- just residential streets. 130+ projects added to list.
 - Changes from last year
 - State law changed
 - Traffic calming changed to Safe Streets for All
 - Federal grant received at end of 2023- \$9 million from federal and \$3million from city.
 - Some existing projects from NC were included in these grant funded projects

- Transportation Commission was formed. It's not quite a year old. Council wanted Trans Comm to review projects and provide a full list for consideration.
 - 27 x '27- Council said we need a safe system city-wide. We want safe connections between neighborhoods.
 - Safety- 22 people died and over 100 serious injuries on our roadways. It's doubled in the past 10 years.
 - WA State numbers have been increasing too. For the first time in 8 years, the safety numbers went down at the state level
- Timeline 2025
 - Sept 17- Present large list of potential projects for Transportation Commission feedback. Public hearing that anyone can provide comments at. Show initial list, talk about how they are analyzing and hear public comment
 - Oct 7- Deadline for neighborhood councils to provide written comment
 - Oct 15- Present narrowed, medium sized list for Transportation Commission feedback
 - Nov 12- Final Transportation Commission hearing and vote. Final list will be forwarded to Council for action
 - Nov 24- Council first reading
 - Dec 1- Council final reading and vote
 - If the city can get this new list wrapped up in 2025, they'll get the best price for projects. Hoping to give them to the bid process in Fall so projects can get going in Spring.
 - City plans to reevaluate this new process at the end to see what changes (if any) need to be made for the following year. This is a transition year.
- Attachments include list of projects. The word doc fleshes out the projects more. The timeline includes Abbey Martin's email address.
 - Laura- If there was a project on the list that did not get done, will it make it on the new list?
 - Jon- It could be. Only highest priority items were on list.
 - Andy- Can red light traffic camera catch me speeding away?
 - Jon- No for photo red it's only one direction.
 - Carol- Jon comes to Pedestrian, Transportation, and Traffic (PeTT) Committee. Thank you. What's going to sell my NC transportation projects?
 - Jon- Safety is number one. Connectivity is number two. Demographics is number three. Are we serving underserved communities? Has this NC received investments in the recent past?
 - Bill- Are you only considering projects on this list? We don't want some of these projects?
 - Jon- Happy to get feedback on new projects to put on the list. Please let Abbey Martin (ammartin@spokanecity.org) know. We built in a long lead time for this.
 - Linda- Programming of red lights. There are street derbies near her home. Sharp to Garland is a racing segment. Is it possible to reprogram some of the street lights to deter this?
 - Jon- Yes, it's something to look into. Police feel that red light traffic cameras don't deter racing. They hid their license plates, etc. Mayor wants to bring back Police Transportation Group.
 - Anne- Should we push inexpensive or expensive projects through for my NC?
 - Jon- Advocate for the project that is important regardless of project price.
 - CP Wilkerson- There is one red light traffic engineer at the city of Spokane. Jon will elevate Linda Carroll's inquiry.

- Move to extend discussion by 5 minutes, first extension. Fran P. motioned; Christopher Savage seconded. Motion passes: 24- approve, 0- deny, 0- abstain.
- Paul- for this cycle under consideration, when will the budget constraints become apparent on these projects?
 - Jon- CM Zappone is trying to supersize the construction season to get these projects going. Additional revenue from red light cameras will assist with revenue (if vendor can provide)
- Chris- #27 Why is there no price or reduction in price.
 - Jon- Inga Note is not here tonight. When there is missing information it's because they are gathering details still. Hesitant to list a price that is misleading.
- Fran- All NCs need to look at this list. The number of projects is inequitable between the three districts. The goal is to balance the dollars between districts.
- Dan- Sept 17 meeting will be held at Council Chambers from 4-6pm. There is remote comment available as well!

10. Comp Plan Neighborhood Chapter Review (Mary Winkes)

- Mary: Bill, Stephanie, Linda, Laura, and Mary met three times to incorporate everyone's concerns. Read the redlining of changes. One whole section was suggested for deletion, but group added it back in.
 - Carol- likes the changes about neighborhood planning
- Paul- If the assembly takes an action to forward this, I have a follow up question after.
- Tyler- recused himself due to his conflicting role on the Plan Commission
- Move to send comp plan neighborhood chapter review revisions to city staff (Kevin and Spencer) as draft #3, Lorna motioned; Sara seconded. Motion passes: 24- approve, 0- deny, 1- abstain.
 - Page 27- neighborhood facilities "we don't need to size specific on the buildings".
 - Mary and Linda- This was intentional. The original problem was that the thing that they thought needed to be defined was already defined in the glossary
 - CP Wilkerson - Why did you put smaller in this sentence instead of no size?
 - Linda- Trying to distinguish between large public buildings and the smaller ones.
 - Mary- The ones that have not been defined in the neighborhood are like the community centers, senior centers.
 - Laura- Larger facilities were defined elsewhere. We didn't want smaller facilities overlooked.
- Paul- Deadline was involved. Why?
 - Mary- Kevin is working on this first. His work is piling up. He wanted this done early so it didn't overlap with other work. Suggested we get this to him by October.
 - Paul- What do you expect the Planning Department's response to be? Commenting on it? Replying received? Agreeing to suggestion.
 - Mary- I can't speculate. There is no process for anyone giving comments beyond what their committees are doing right now.
 - Luke- Tirrell and/or Kevin may be joining CA next month or the month after to provide more information.

11a., 11b., 11c. Policies & Procedures (P&P) (Paul Kropp) TOPIC: Vote to accept amendments to P&P as distributed in July. Each as amended is in the packet in front of you.

- Paul- Vote to accept amendments to P&P as distributed in July. Each as amended is in the packet in front of you. There's an action item at the bottom of the page.
- Move to approve the four P&P amendments distributed to the neighborhood councils for review in July, Dan motioned; Tina seconded. Motion passes: 22- approve, 0- deny, 2- abstain.
- Tina- document says majority consensus
 - Krista- it speaks to the intent
 - Paul- could be word smithed
 - Luke- we don't wordsmith at the table. Would need to kick it back to Committee.
 - Tyler- members vs. nonmembers
 - Krista- participation is open to all. Voting is only open to members.
- Move to refer the Communication Committee's proposed policies and procedures to the neighborhood councils for review in order to prepare for a vote to approve at the October CA meeting, Dan motioned; Lorna seconded. Motion passes: 24- approve, 0- deny, 0- abstain.
- Move to nominate Sandra "Sandy" Wicht for the CA's reserved position on the Park Park's Development and Volunteer Citizen Advisory Committee (DV-CAC) and directs CA to communicate this action to the Park Board officials, Laura motioned; Debby seconded. Motion passes: 24- approve, 0- deny, 0- abstain.

12. CA Admin Nominations Committee (Tina Luerssen)

- Tina- Every year in Sept we form the Nominations Committee. Committee reviews attendance records to determine which reps are eligible. We reach out to all reps eligible to gauge interest and bring back names to October CA meeting. We vote in November and then they take their seats.
 - Eligibility- currently serving as CA rep or CA alt. Commit to serving one-year terms. Can be three consecutive terms. One year break then eligible again. Must have attended 6 CA meeting in the last two years. This
 - Nominations Committee to assist Tina
 - District 1- Tyler
 - District 2- Sandy
 - District 3- Dan
 - Five positions on Admin committee. Only two are termed out.
 - Fran- think about serving on this Admin committee. Interesting and you learn a lot.

13. CA Committee Updates

- **BSN**- Tina- Summit registration is open. Great info on website, excellent workshops. This year it will be held at Gonzaga University at Hemmingson Center. Free parking, including ADA parking. Volunteers needed: Andy, Angel (plus daughter), Stephanie volunteered. Summit is completely free and open to anyone in your neighborhood. Great knowledge to be shared. Please share with your neighbors!
 - Tina- preparing for 2025 good neighbor awards and ceremony. On the website, you can nominate folks for this award annually. Also accepting nominations for orgs or businesses within your neighborhood for this award. Jeanette Harris award too. Lifetime achievement award too. Nominate away! Those links will be coming from ONS and the due date is in November.
 - Tyler- would a school be eligible?
 - Tina: yes
 - If we get too many nominations from one neighborhood, those will be passed back to the NC to decide who should be spotlighted.

- Saturday, Dec 13 Good Neighbor Awards for nominees and those that nominated them attend.
- BSN working with CE Budget on funding. New needs have been identified. Certificates are nice, but maybe a tumbler gift would be better received.
- **Budget- Laura-** We want to spend the money as fast as we can so we can vote on the remaining pool of funds at the end of the year. Want to make the awards a tumbler instead this year. CA votes to order tumbler. Ask is \$1500. We want to order immediately.
 - Receipt deadline for CE grants is September 22 at 8am
 - **Debby-** How much is really left? We were informed of \$2900 in July.
 - **Laura-** could be more. Being conservative with the \$1500 ask.
 - Move to approve \$1500 in CE grant funds for purchase of tumblers, Luke motioned; Debbie seconded. Motion passes: Roll Call Vote 22- approve, 0- deny, 2- abstain.
- **Comms- Krista & Shawn-** They will bring NCs together to act collectively. This idea of an annual report through CA is a calling card. This is what City Council will see. It's an ask from all 29 neighborhood councils. This idea is pulled from the ONS annual report. "That's great but we want the credit". We want photos, stories, statistics to drive attendance. Our question to you "is this something that we all support?" Is this something that you will promote to your council? Can we count on you getting this material into our hands by early January 2026.
 - **Kris-** We would even take a copy of the CE grant, photos from NC meetings, anything with hard number or record keeping.
 - Move to extend discussion by 5 minutes, first extension. Fran motioned; Debby seconded. Motion passes: 24- approve, 0- deny, 0- abstain.
 - **Carol-** on our Facebook page, we had a high number of likes after the last event. We have photos to share.
 - **Luke-** I love that you're doing this now so it's not a rush. Where do we send this info?
 - **Shawn-** we're putting together a tri-fold flyer with details. There is no comms specific email. Please email Shawn or Krista directly.
 - **Fran-** It's an outstanding idea. Always accused of not tooting our own horns.
 - **Angel-** What to send?
 - **Krista-** End project will be a static report. Not sure how to view/share videos. Refining acceptance criteria as we go. The tagline is "what's your win".
- **Other-**
 - **Luke-** To get added to the CA agenda, email Luke and Heather prior to next CA Admin meeting. We also edit agenda onsite the day of CA as needed.
 - **CA-CD- Andy Hoyer-** Heather Page helps administer CDBG funding through the CHHS Department. The mayor wants to have another pool of funds set aside for CDGB projects. She reached out to Andy to set up a preliminary meeting. More details forthcoming. The CA/CD Committee could use additional members, please contact Andy or Fran if interested
 - **Safety- Tyler:** Chief Hall presented. Crime is down. (Tyler does doorbelling on campaigns and said folks report that they just aren't calling it in). If you hear your neighbors aren't calling, encourage them to call things into Crime Check and 9-1-1.
 - Move to extend discussion by 5 minutes, first extension. Carol motioned; Dan seconded. Motion passes: 24- approve, 0- deny, 0- abstain.
 - Is there anyone willing to step up as Safety Chair or Safety Secretary? Tyler may change employment, and his participation could be a conflict.

- If no one steps up, it may be dissolved as it was historically. Final vote to be held in November.
- Liaison- Paul- Recruiting for vacant plan commission CA spot. Mary's term expires December 31, 2025. This is the most time demanding liaison position.
 - CRS Board- open for recruiting as well
 - This is open to all neighborhood council reps now- not just CA reps and alts

15. Actionable Items Review/ Future Considerations/Survey

- Luke Tolley will:
 - Send link to the CA liaison application on the city website
 - Luke to send draft of comp plan to Kevin and Spencer
 - P&P and ONS to provide updated copy of new P&P onto website
 - Pass along Sandy's nominations for DVCAC Parks
 - Bug Gabby for CE grant budget
 - Add Communications to October CA agenda
 - Expect Together Spokane on October CA agenda

Motion to adjourn the meeting. No formal vote to end the meeting was taken.

Meeting adjourned at 7:43PM. Next meeting will be held Thursday, Oct 2.

We have established a fundraising committee and are currently soliciting donations for both short- and long-term continuance of the COPS program. Our goal is to raise \$50,000 to \$60,000 before the end of this year. This will insure the program will continue through March of 2026.

But, then we must work for long-term funding.

We no longer have any paid staff members as they were terminated by necessity. Every one of us is a volunteer. We have gotten rid of most of our vehicles to keep our insurance costs to a minimum. We are operating on a razor-thin budget.

Our key costs are insurance, rent for our shops, utilities and supplies such as bathroom supplies and the bare essentials.

I would be happy to answer any other questions you have. My cell phone is (509) 993-7143.

Thank you.

Ron Hardin
President
COPS NW

HORIZON
2050



Spokane Metropolitan
Transportation Plan

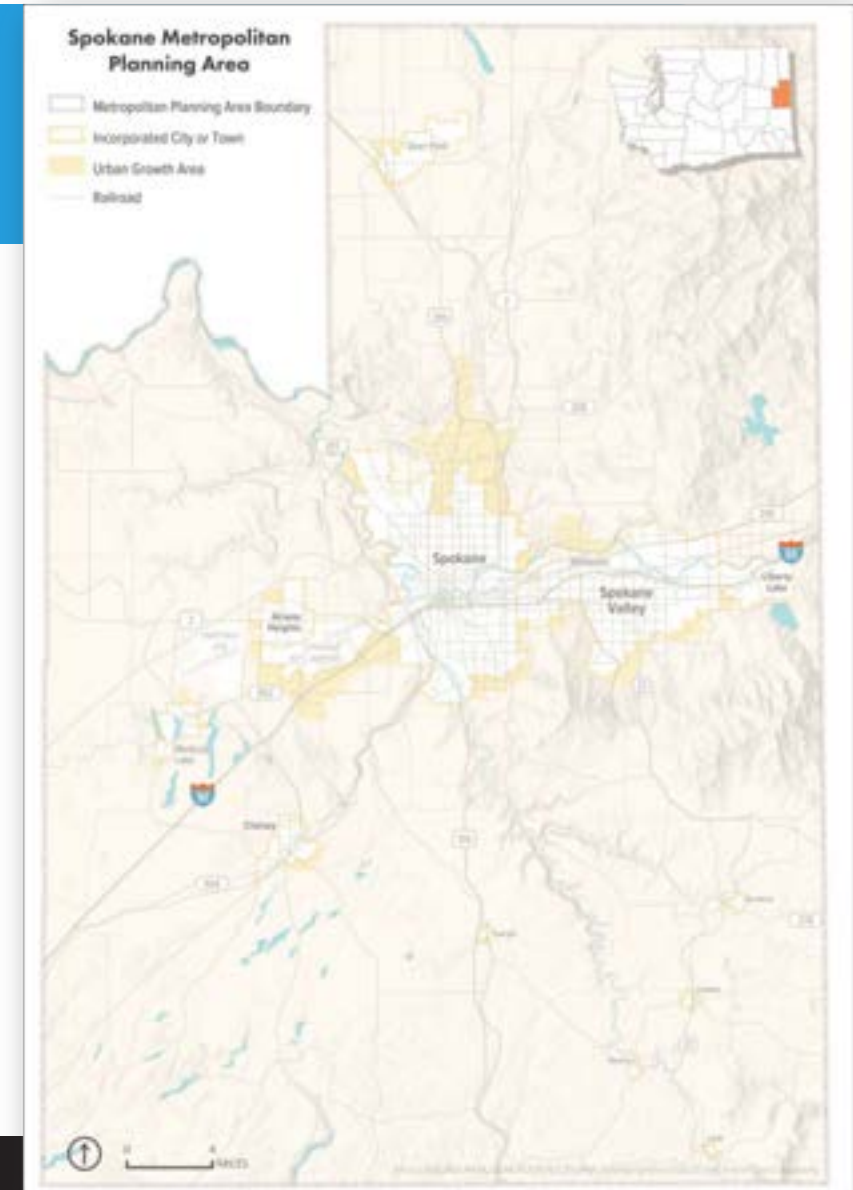
Spokane Community Assembly
Jason Lien, SRTC
October 2, 2025



Spokane
Regional
Transportation
Council

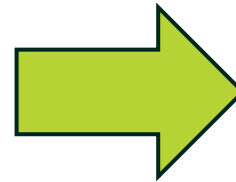
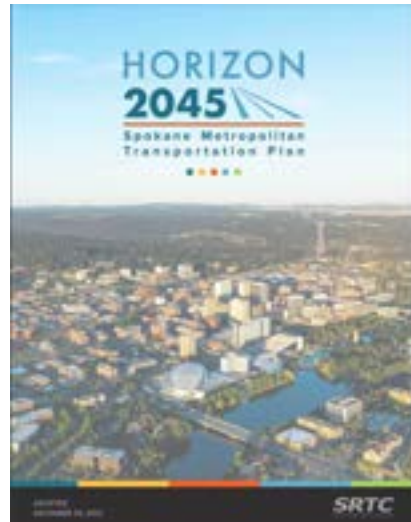
What is SRTC?

- **Metropolitan Planning Organization (MPO):** an agency created by federal law to provide local input into the implementation of federal transportation funds.
- **Regional Transportation Planning Organization (RTPO):** to facilitate coordination among state and local jurisdictions for transportation and comprehensive planning.



Metropolitan Transportation Plan Update

Blueprint of strategies, projects, & programs for the regional transportation system



HORIZON
2050
Spokane Metropolitan
Transportation Plan

Metropolitan Transportation Plan Update

- Key Aspects:
 - Long-Term Vision
 - Regional transportation needs
 - Coordinated planning process
 - Fiscally Constrained



Timeline

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Public Outreach												
Draft H2050												
Adopt H2050												



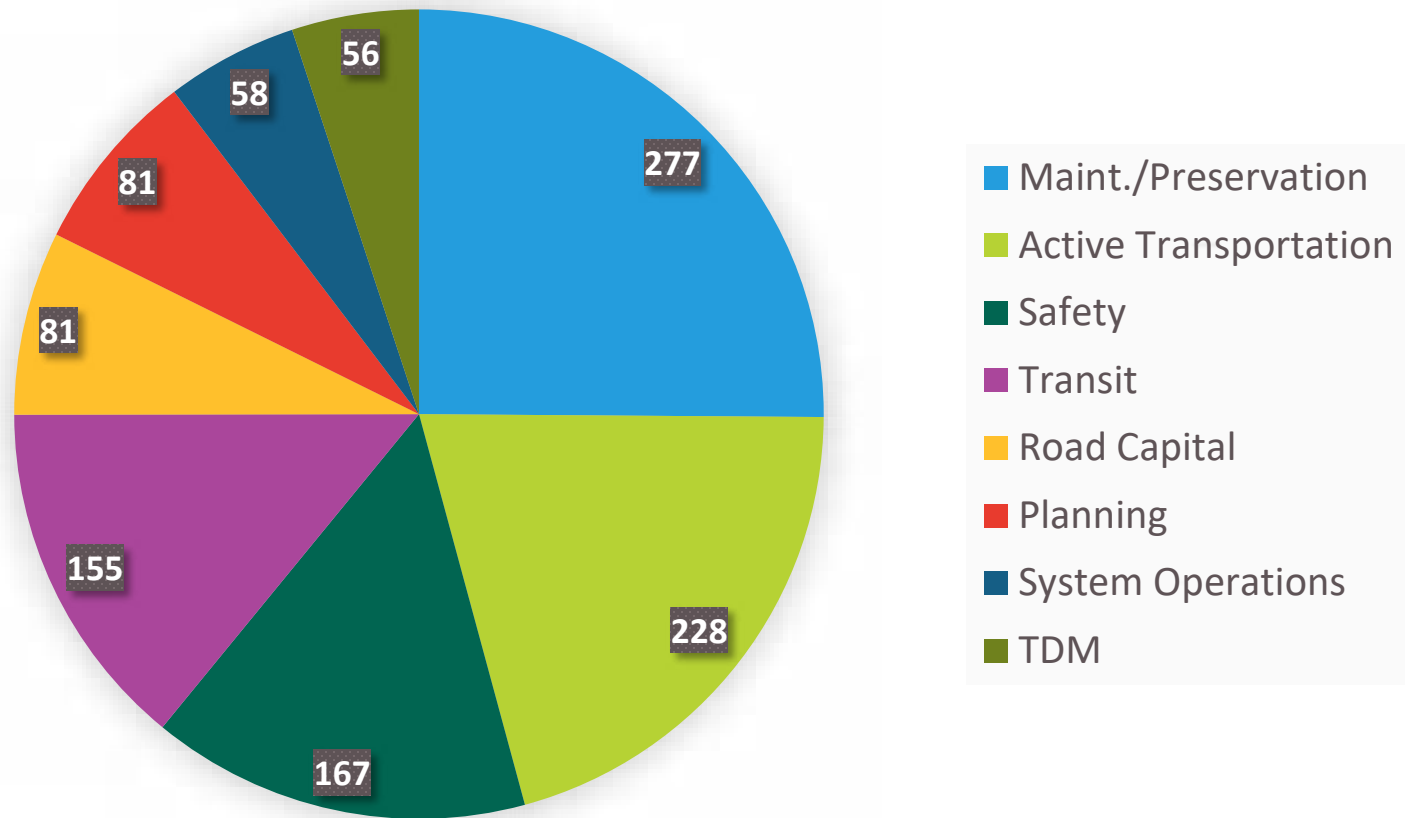
Public Outreach

- Online Survey
- Workshops
- Community Events



Convenient
Safer
Rail
Options
Congestion
Numbers
Friendly
Efficient
Transportation
Public
Faster
Connected
CARS
Light
Accessible
Lane
Buses
Safety
Less-Congested
Infrastructure
Lanes
Multimodal
Travel
Spokane
Maintained
Green
Equitable
Innovative
Stop
Safe
Car
Sustainable
People
City
Bike
Technology-Focused
Energy
Multi-Modal
Bus
Roads
Walkable
Clean
Transit
Better
Energy-Efficient

Public Poster Exercise



Major Themes

- Maintenance / Preservation
- Funding challenges
- Safety & Security
- Technology opportunities
- Multimodal system



Growth Forecasts

Needs Assessment

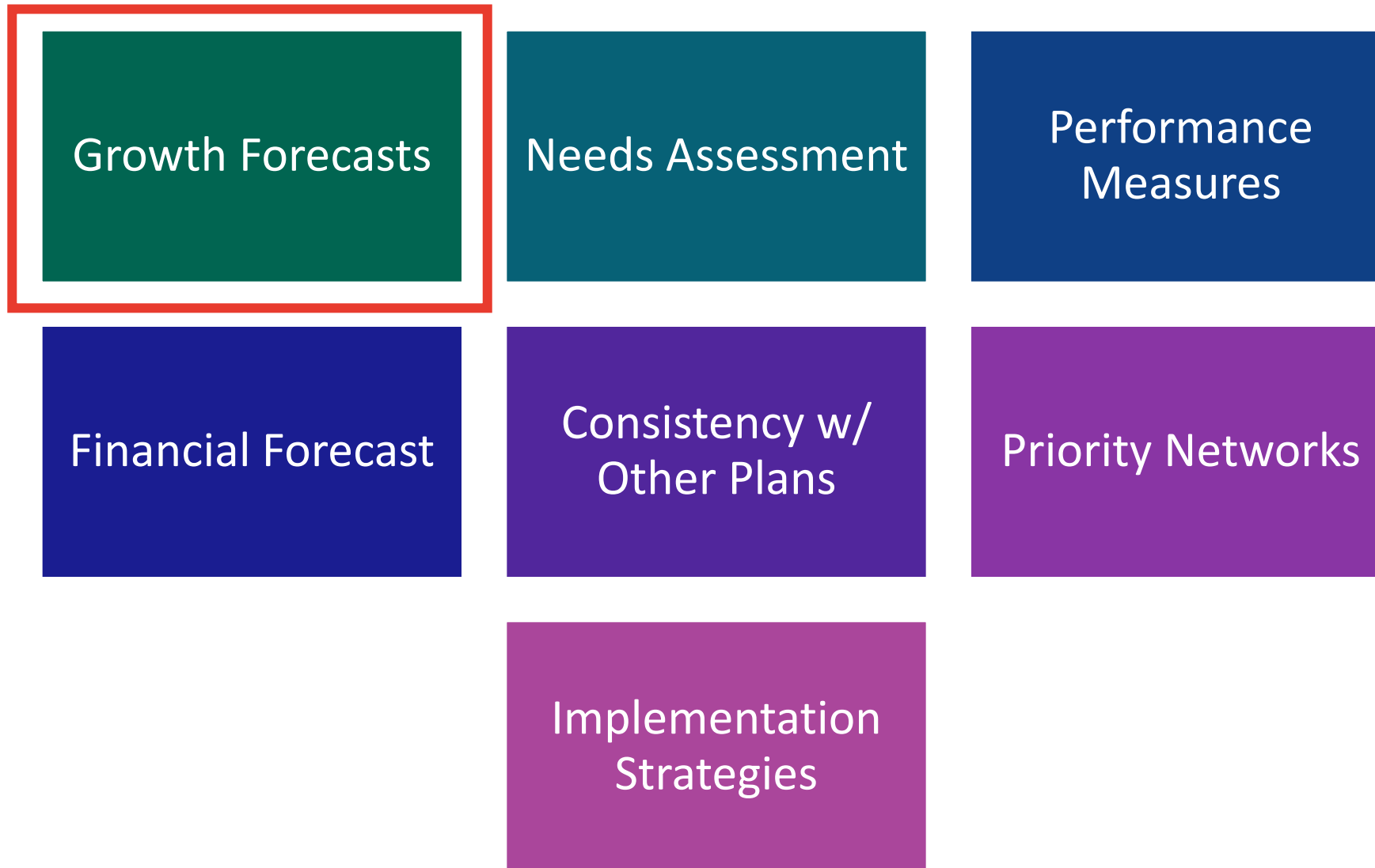
Performance
Measures

Financial Forecast

Consistency w/
Other Plans

Priority Networks

Implementation
Strategies



HORIZON 2050

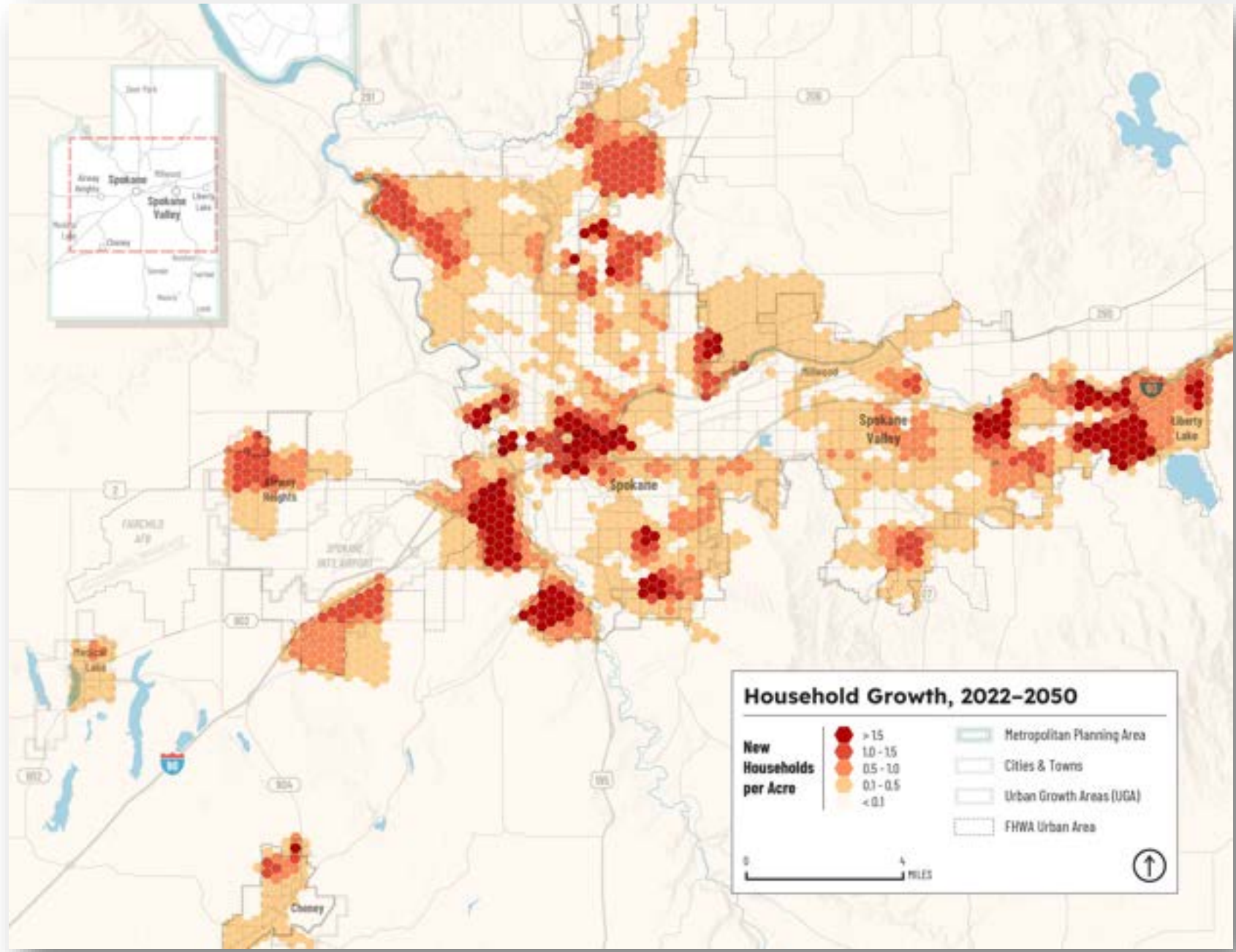
BY THE NUMBERS

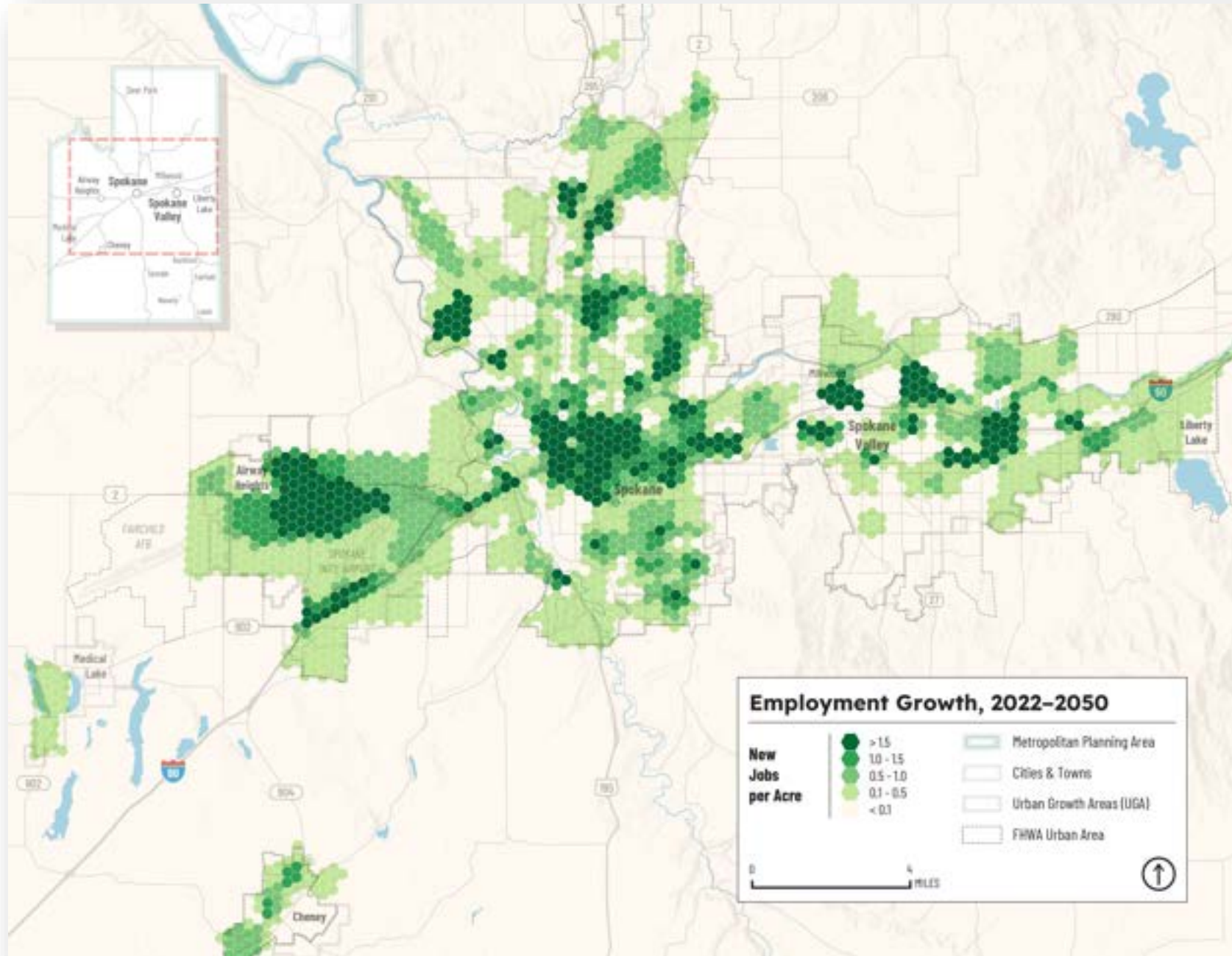
By 2050, the Plan Forecasts:



\$15.6 Billion

available for transportation investment





Technology Trends

- Autonomous/Connected Vehicles
 - Personal & Freight
 - V2I / V2V communication
- Transportation System Management
 - Increasingly connected (Internet of Things)
 - Advanced data analytics
 - Predictive models / AI
- Electrification & Alternative Fuels

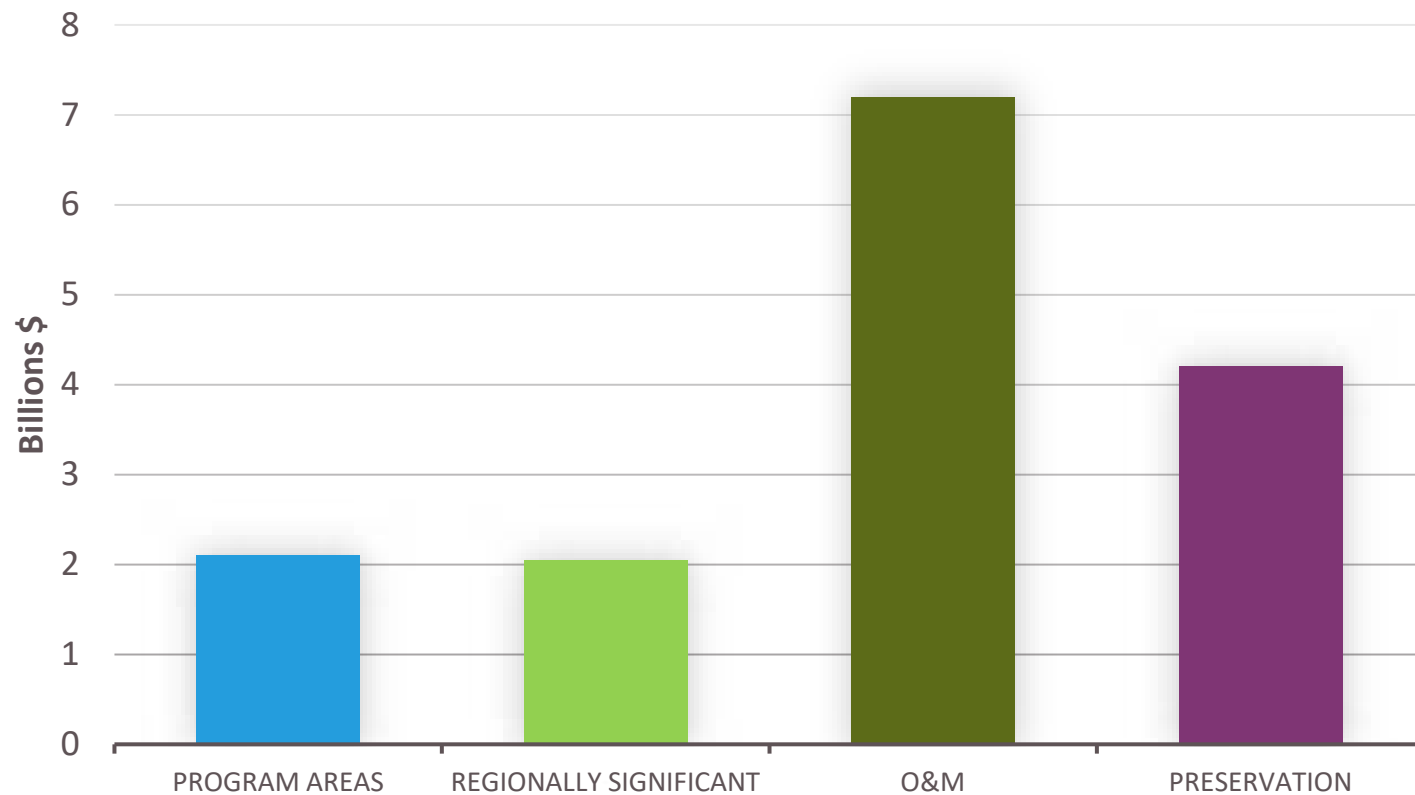


Horizon 2050 Content

- Chapter 1-2 – Current Conditions
- Chapter 3 – Future Conditions
- Chapter 4
 - Financial Forecast
 - Capital projects and program areas



Expenditure Categories of Need



\$15.6B through 2050

Timeline / Next Steps

	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Public Outreach												
Draft H2050												
Adopt H2050												



Thank You

Jason Lien

jlien@srtc.org

509.343.6370



HORIZON
2050 
Spokane Metropolitan
Transportation Plan



Spokane Regional
Transportation Council

Join a Transportation Citizens Committee!

Both Member & Alternate Positions Open

Join other citizens on the Spokane Regional Transportation Council's (SRTC) Transportation Advisory Committee. This group discusses and votes on transportation efforts, making recommendations to the SRTC Board for a final decision. **You do not need to be an expert to participate.** All are welcome to apply to make an impact on our region!

APPLICATIONS DUE NOV. 28

Learn More Below | Applications open on October 13





Schools. Parks. Neighborhoods

WHAT IS PROPOSED?

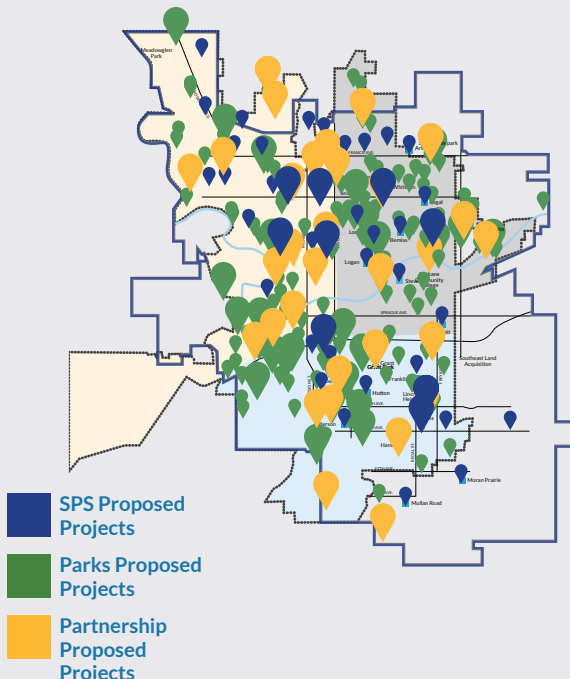
Spokane Public Schools (SPS) and Spokane Parks and Recreation (Parks) have joined a range of community partners to present this shared vision for the future of our city's parks, schools, and neighborhoods.

Spokane is experiencing historic participation in youth activities, adult recreation, and community programs. At the same time, many school buildings and park facilities are aging and need upgrades to function well and sustain increasing demand.

Working together, we're proposing a plan to improve parks and schools in every neighborhood to address the top needs we've heard from the community.

Together Spokane proposes two separate ballot measures – a parks levy and a school bond – that align to accomplish more than 200 projects across our community.

If both measures pass, we will complete 30+ additional projects that neither entity could have accomplished alone.



WHAT WILL IT COST?

The proposed Parks ballot measure is a \$240 million 20-year levy, while the proposed SPS bond measure is a \$200 million construction plan that would be paid off over 20 years.

The cost of both initiatives combined is 29 cents per \$1,000 of assessed property value in the first year with an average increase of between 2%-3% per year calculated through 2030.

Homeowners can calculate the monthly increase to their tax bill at [TogetherSpokane.org/Cost](https://togetherspokane.org/cost).

Spokane Parks and Spokane Public Schools have developed individual Q&A specific to the separate proposed ballot measures:

- spokaneschools.org/2025bond
- spokaneparks.org/levy

HOW CAN WE DO MORE TOGETHER?

If Parks and SPS were to do government as usual – in our silos with non-aligned ballot measures – we could achieve around 170 projects citywide for a taxpayer cost of 31 cents per \$1,000 of assessed home value.

Together, we can accomplish more than 30 additional projects with fewer tax dollars – a local property tax rate of 29 cents per \$1,000 of assessed home value in the first year.

This is made possible by:

- Coordinating facilities and programming for more access
- Joint funding and land use for efficient development
- Attracting more project partners to contribute private funds

As of July 2025, private partners have committed about \$11 million to infrastructure and/or programming for one or more projects. Find a list at [TogetherSpokane.org/Partnerships](https://togetherspokane.org/partnerships).

WHAT'S THE TIMELINE?

Spokane voters will consider separate but aligned ballot measures as part of a November 4, 2025 ballot.

If both initiatives pass, major joint projects and schools projects would break ground within the first 5 years, while Parks projects would be completed over 20 years.

Learn more at [TogetherSpokane.org](https://togetherspokane.org)

Information current as of July, 2025



Older Adults



Parks and schools belong to everyone in our community, including residents who do not have children or whose children have grown.

Secure, well-maintained parks offer safe, beautiful spaces for a range of activities, and a quality school system ensures that the next generation is prepared to successfully enter the workforce and further strengthen our community.

Together Spokane aims to improve parks, schools and neighborhoods across the city, providing a value proposition that enhances the quality of life for all who call Spokane home.

Find projects in your neighborhood and throughout the city at [TogetherSpokane.org](https://togetherspokane.org).

Featured Projects

New Trades High School



Establish a school where students can graduate with a high school diploma, a two-year degree, and other career and technical education certificates.

Restroom & Playground Upgrades



Repair or replace every restroom and every playground across Spokane Parks, a top community request.

Madison School & Rec Center



Co-locate a new Madison Elementary School with a Boys & Girls Club and rec facility that includes 16 pickleball courts next to Franklin Park.

Indoor Aquatics Center



Renovate Spokane Community College facility to expand Parks programming and offer swimming lessons for 2nd grade students.

Enhanced Security & Maintenance



Improved routine cleaning and care of all 90+ parks through more maintenance staff, and additional Special Commission Park Rangers to serve all neighborhoods.

Shadle Park Indoor Tennis Center



Partner with the United States Tennis Association PNW to construct an indoor tennis facility for Shadle Park High School students and community members.

Community Access to HS Auditoriums



Update auditorium spaces to offer consistent performing arts experiences for students and more community access for events.

Other Projects

- Three New Neighborhood Parks
- Three Major Park Renovations
- School District Property Consolidation
- Outdoor Learning Centers

Learn About All 200+ Projects Citywide at [TogetherSpokane.org](https://togetherspokane.org)



ACTION: Approve the Communications Committee's proposed policies and procedures that were distributed to the neighborhood councils for review at the September Community Assembly meeting and the deletion of one word.

Communications Committee Policies and Procedures

October 2025

Mission Charge:

Serve as an information conduit to the residents, organizations and businesses of the city of Spokane to share and amplify the work of the Community Assembly and neighborhood councils as they address citywide neighborhood issues

Membership and Attendance:

- In addition to representatives of neighborhood councils, committee participation and membership shall be open to all interested Spokane residents and representatives of agencies, businesses, government, organizations and property owners.
- Attendance records will be kept in order to establish membership status for the purpose of official voting.
- Membership status is defined as recorded attendance at a majority of committee meetings during the previous six months.

Voting and Quorum:

- The committee will operate by consensus for its publicity work.
- A minimum representation of committee members from three separate neighborhood councils will constitute a quorum for the purpose of voting on a recommendation to the Community Assembly.
- A quorum being present, the text for an official committee recommendation to the Community Assembly will be formulated and agreed to by a majority ~~consensus~~ of all those attending a meeting before the chair proceeds to a vote.
- Once the text for a recommendation is determined, it is put to a vote of those individuals in attendance who represent neighborhood councils. A majority vote passes the recommendation; a tie vote fails. The number of yeas and nays will be included with the text that is passed.

Officers and Terms:

Chair, Vice-Chair, and Secretary

Calendar year term with elections in September.

Meeting Schedule:

2nd Monday of each month from 5:30 pm to 7:00 pm in person. Additional meetings may be called as necessary.

Reports:

The committee's chair will report once per quarter, or more often, to the Community Assembly.

Community Assembly
LIAISON COMMITTEE

REPORT

On September 20 and 22 the Liaison Committee interviewed two worthy applicants from neighborhood councils in city council District 1 and District 3 for the Community Assembly's liaison member position on the city's Climate Resilience and Sustainability Board (CRS Board).

It is understood the position has a term of a maximum three (3) years, pursuant to municipal code provisions.

Upon due consideration, the Liaison Committee recommends the following:

ACTION

The Community Assembly:

- **Nominates Santiago Rodriguez-Anderson of the Chief Garry Park Neighborhood Council to the mayor for service as its liaison on the Climate Resilience and Sustainability Board for a term of three (3) years, and**
- **Directs the chair of the Administrative Committee to convey the nomination with its supporting documentation to the office of the mayor within the next seven (7) calendar days.**

Done by affirmative vote this date: October 2, 2025

TRANSMITTAL

Mayor Lisa Brown <mayor@spokanecity.org>

Adam McDaniel, Office of the Mayor <amcdaniel@spokanecity.org>

COPY

Heather Hamlin, Office of Neighborhood Services <hhamlin@spokanecity.org>

Giacobbe Byrd, City Council Office <gbyrd@spokanecity.org>

ATTACHMENTS

Community Assembly Application

City Volunteer Board/Commission Application

Resume

COMMUNITY ASSEMBLY
CLIMATE RESILIENCE AND SUSTAINABILITY BOARD
LIAISON APPLICATION

Page 1

NAME: Santiago Rodríguez-Anderson

EMAIL: rodriguezexpat@gmail.com

PHONE: 503-757-6982

INSTRUCTIONS: In a separate document please respond to each of the topics below, complete the information on the bottom of this page, and sign the statement on the second page.

A. Educational History

Describe your higher education background, higher education major(s) and degree(s), and any other formal education or certifications earned.

B. Employment History

Outline your employment history and discuss any employment positions held and skills employment has provided that relate to this position.

C. Involvement in the Community

List the community projects, and/or community, civic, trade or professional organization in which you have been active.

Highlight the organizations that have provided the opportunity to experience and to learn in matters that relate to this position.

Discuss the community projects that have provided the opportunity to experience and learn in matters related to this position.

D. Skills and Special Interests

Discuss any further skills, interests and/or other experiences gained that relate to this position.

Neighborhood Council Connection

Which neighborhood council do you relate to? Chief Garry Park

Do you maintain voting member status in this neighborhood council? Yes X No

Please supply a neighborhood council reference.

Name: Luc Jasmine

Phone: 509-981-9219 Email: luc.jasmine@gmail.com

Affirmation of Duties and Responsibilities

Please sign and date the affirmation statement on the second page.

Application Submission

Email the completed application items to both: Paul Kropp, Liaison Committee Chair
pkropp@fastmail.fm
Gabby Ryan, Neighborhood Services
gryan@spokanecity.org

NAME: Santiago Rodríguez-Anderson

Please refer to the city's provisions for the Climate Resilience and Sustainability Board in the Spokane municipal code at SMC 04.41. A PDF file with the text of SMC 04.41 is posted on the Community Assembly web page:

<https://my.spokanecity.org/neighborhoods/community-assembly/>

Affirmation

I am aware of the purposes and functions of the Climate Resilience and Sustainability Board as set forth in Spokane's municipal code in SMC 04.41 and its adopted Rules of Procedure.

I understand the Community Assembly's liaison position on the Climate Resilience and Sustainability Board is a non-voting membership, entails a substantial time commitment, and is an appointment by the Community Assembly to a single three year term of service.

I understand liaisons to the Climate Resilience and Sustainability Board's serve by appointment from their respective bodies pursuant to SMC 04.41.020 Membership, and may participate in the board's activities in a no-voting role pursuant to the commission's Rules of Procedure, Rule 8.6 Liaisons.

I understand the Climate Resilience and Sustainability Board's mission, pursuant to SMC 04.41.060, is to:

- *Provide advice and recommendations to the mayor, city council, and community on the actions necessary to achieve the community's sustainability and climate goals consistent with the city's Comprehensive Plan, the Sustainability Action Plan, and the environmental stewardship policies of the city as adopted by the city council;*
- *Serve as the Climate Policy Advisory Team for the GMA-required 2026 Climate Element addition to the Comprehensive Plan;*
- *Consider research and best practices to make recommendations on climate and sustainability policies, programs, and projects;*
- *Consult with city divisions and departments and relevant boards, committees, and commissions to recommend to the mayor and council funding and program opportunities that advance resiliency, sustainability, and the goals and policies of the Climate Element of the Comprehensive Plan;*
- *Identify opportunities for the city to collaborate with tribal, regional and statewide partners to advance the principles and strategies of the Sustainability Action Plan and Climate Element of the Comprehensive Plan;*
- *Provide recommendations and guidance for incorporating environmental and climate justice into city operations to limit the impacts and costs of climate change in vulnerable and overburdened communities;*

I understand the Community Assembly's Climate Resilience and Sustainability Board (CRSB) liaison is expected to (a) submit written reports on the meetings of the CRSB for inclusion in the Community Assembly's monthly agenda packet, (b) provide a verbal report at CRSB meetings on Community Assembly activities relevant to the work and duties of the CRSB, (c) provide an annual in-person report to the Community Assembly, and (d) meet at least annually with the Community Assembly's Liaison Committee.

Signature: Santiago Rodríguez-Anderson

Date: 9/3/2025

Santiago Rodríguez-Anderson

CA CRSRB Liaison Application Supplement

A - Education and Credentials

- M.S., Mechanical Engineering, Portland State University
- B.S., Mechanical Engineering, Portland State University
- Professional Engineer, Mechanical Engineering, State of Washington

Undergraduate Mechanical Engineering program focused on thermodynamics, fluid mechanics, heat transfer, and building sciences (HVAC). Master's program focused on advanced building sciences and urban climate studies.

B- Employment History

- Senior Engineer and Consultant at [SBW Consulting Inc.](#) (2014 to Present)
 - Body of work includes:
 - Evaluated impact and process of multiple utility energy efficiency programs
 - Developed Building Performance Standards for Washington, Oregon, City of Seattle
 - Designed and delivered Small Business and Multifamily energy efficiency programs on behalf of utilities
 - Reviewed Public Utility conservation potential assessments for the Office of the Washington State Auditor
 - Work Reference: Faith DeBolt, Principal, SBW Consulting
 - 206-970-1746
 - fdebolt@sbwconsulting.com
 - **Relevant skills:** Project management, development and review of energy and environmental policy, data analysis, reporting
- Lab Manager, Teaching Assistant, Researcher at Portland State University (2010-2014)
 - Body of work includes
 - Teaching and grading assignments for Building Energy Modeling (ME 422/522)
 - Managing research operations for the Green Building Research Laboratory
 - **Relevant Skills**
 - Research, data analysis, public speaking, project management
- For more, see attached resume

C- Community Involvement

- Chief Garry Park Neighborhood Council: Vice chair, Welcome coordinator
- Spokane Neighborhood Leadership Academy: Class of 2025
- North American SEM Collaborative (Formerly Northwest SEM Collaborative): Member
- American Council for an Energy Efficient Economy: Member, Journal Contributor
- American Society of Heating Refrigeration and Air conditioning Engineers: Member
- Sustainability Ambassadors of the Puget Sound: Coach

Activities in the neighborhood council have given me experience in city politics and process while also allowing me lead and give my community a voice. Projects include:

- CDBG project – Awarded 15k to repair a fence in Chief Garry Park
- Engaging with neighborhood members and city council on climate and energy issues that impact our community such as water conservation and state building performance standards
- Engaging with city leadership to improve city management of housing issues
- Facilitating community feedback to the city of Spokane

Activities in professional organizations help me stay engaged on salient issues of energy conservation and public policy.

D – Skills and Special Interests

Energy Efficiency and Environmental Policy – Invested in the process of developing robust policy with a public feedback process. Skills were developed from my many years as a consultant for electric and gas utilities and government regulators. Interest developed from many years living in developing nations without strong policies.

Data analysis – Analysis of large data sets in excel and software packages (R, Python). Skills were developed from my background as an engineer and as a consultant.

Reporting – Documenting process and sharing results. Skills were developed from many years as a consultant doing research for clients.

2025 BIO and RÉSUMÉ

- **Santiago Rodríguez-Anderson, PE - Senior Engineer, SBW Consulting.** Santiago has twelve years of experience with modeling and verification for energy efficiency measures in applications ranging from high performance residential buildings, data centers, wafer fabs, and industrial processes. His prior projects include comprehensive commercial and industrial impact evaluations, industrial energy market analysis, commercial and residential energy efficiency measure implementation, energy model design and review, field and laboratory testing of innovative technologies, comprehensive residential energy and environment metering, custom application design, technical reference manuals, regional energy savings potential audits, and regional benchmarking and performance studies. Past clients include Bonneville Power Administration, Energy Trust of Oregon, Northwest Energy Efficiency Alliance, Washington State Auditor's Office, Washington State Department of Commerce, Avista, Seattle City Light, Puget Sound Energy, Pacific Gas & Electric, NYSERDA, and others. He has a B.S. and M.S. in Mechanical Engineering from Portland State University with a focus on building science and is a registered mechanical engineer in Washington State.

Profile

Santiago has twelve years of experience with modeling and verification for energy efficiency measures in applications ranging from high performance residential buildings, data centers, wafer fabs, and industrial processes. His prior projects include comprehensive commercial and industrial impact evaluations, industrial energy market analysis, commercial and residential energy efficiency measure implementation, energy model design and review, field and laboratory testing of innovative technologies, comprehensive residential energy and environment metering, custom application design, technical reference manuals, regional energy savings potential audits, and regional benchmarking and performance studies. Past clients include Bonneville Power Administration, Energy Trust of Oregon, Northwest Energy Efficiency Alliance, Washington State Auditor's Office, Washington State Department of Commerce, Avista, Seattle City Light, Puget Sound Energy, Pacific Gas & Electric, NYSERDA, and others. He has a B.S. and M.S. in Mechanical Engineering from Portland State University with a focus on building science and is a registered mechanical engineer in Washington State.

Education, Credentials, and Affiliations

- M.S., Mechanical Engineering, Portland State University
- B.S., Mechanical Engineering, Portland State University
- Professional Engineer, Mechanical Engineering, State of Washington

Professional Positions

- Energy Engineer (2014-Present), SBW Consulting, Bellevue, WA
- Laboratory Manager (2013-14), Portland State University, Portland OR
- Research/Teaching Assistant (2011-13), Portland State University, Portland OR

Selected Professional Experience

- *Avista, Multifamily Energy Excellence Program (2/24 – Present)*. Managed Program to deliver Deep retrofit, direct install, and O&M savings to Multifamily customers.
- *Seattle Office of Sustainability and Environment, Building Emissions Performance Standards (BEPS) analysis and support (4/23 – Present)*. Provided analysis to support rulemaking for BEPS in the city of Seattle.
- *Pacific Gas & Electric, Energy Efficiency Technical Review (12/23 –Present)*. Reviewed energy efficiency projects for PG&E programs to ensure compliance with engineering and code standards.

- ***Washington State Auditor's Office, Conservation Potential Assessments (3/21 – Present).*** Lead reviews and provided subject matter expertise for Washington state public utility energy efficiency plan portfolios to verify compliance with WAC 194-37 and SB 5116 2019.
- ***Bonneville Power Administration, Impact Evaluation (12/20 – Present).*** Designed studies and managed data collection for custom C/I/AG programs in BPA service territory.
- ***Washington State Department of Commerce, WA State Building EUIs (9/23 – 9/24).*** Developed Washington State Commercial Building Benchmark energy use indices to support rulemaking for HB 1257.
- ***Oregon Department of Energy, Benchmarking analysis and rulemaking support (7/24 – 9/24).*** Developed building performance benchmarks for the state of Oregon and supported rulemaking.
- ***Energy Trust of Oregon, Measure Development (1/22 – 9/24).*** Reviewed measure development support documents for costs and savings and coherence with ETO and OPUC policies.
- ***Avista, Multifamily Direct Install (5/15 – 1/24).*** Prepared engineering and analysis documents and managed trade ally partnerships to support ongoing Multifamily direct install and supplemental lighting program.
- ***Avista, Small Medium Business Direct Install Lighting Pilot (5/15 – 1/24).*** Managed data and cost effectiveness calculations for LED fixture direct install program.
- ***Seattle City Light, Small Business Energy Services (9/21 – 3/23).*** Managed measure implementation for small business direct install energy efficiency services. Prepared engineering and analysis documents.
- ***Bonneville Power Administration Lighting, Custom Project, and SEM evaluation (6/13 – 11/17).*** Lead day to day efforts for data collection. Prepared budgets, research plans, staffing plan and data collection methods.
- ***Washington State Auditor's Office, Conservation Potential Assessments (1/12 – 12/13).*** Lead reviews and provided subject matter expertise for Washington state public utility energy efficiency plan portfolios to verify compliance with WAC 194-37 and SB 5116 2019.
- ***NYSERDA, Residential Heat Pump Study (1/20 – 2/22).*** Reviewed research plans and M&V analysis for residential Heat Pump studies.
- ***Energy Trust of Oregon, Streamlined Technical Analysis Studies (TAS) (11/19 – 2/20).*** Reviewed custom energy projects in a streamlined energy savings program.
- ***California Public Utility Commission, Custom Industrial Agricultural and Commercial (CIAC) (1/19 – 2/22).*** Evaluated custom measures for impact evaluations.
- ***Energy Trust of Oregon, Production Efficiency Evaluation (11/19 – 2/20).*** Evaluated gas and electric energy savings measures for Energy trust of Oregon Streamlined program. Interviewed program participants in Streamlined, custom, and strategic energy management programs.

- ***Bonneville Power Administration, Residential Heat Pump Study (5/18 – 9/19).*** Managed and performed fieldwork to test heat pump performance and new install practices in a sample of 95 homes in the BPA service territory.
- ***Energy Trust of Oregon, Extended Capacity Heat Pump Study (11/18 – 11/19).*** Managed metering installation and data retrieval for residential heat pump study.
- ***PacifiCorp, Annual Verification of Savings (4/15 – 7/15 and 3/17 – 4/18).*** Evaluated commercial, industrial, and residential deemed and custom savings programs for PacifiCorp (Multiple reviews).
- ***Bonneville Power Administration, Measure Cost Effectiveness Testing (12/16–12/18).*** Ran regional cost effectiveness model analysis on data collected from a variety of customer programs.
- ***RTF / Northwest Power and Conservation Council Industrial Research (4/17 – 9/17).*** Developed econometrically driven energy models for a variety of industrial manufacturing sectors including: Wood and Paper Pulp, Hi-Tech Chip Fabrication, Transportation and Miscellaneous Manufacturing.
- ***Seattle City Light, Energy Efficiency Calculator Upgrades (12/16 – 5/17).*** Updated energy efficiency calculators to be in compliance with the 2015 Seattle Energy Code. Revised energy efficiency calculators to improve function and clarity.
- ***RTF / Northwest Power and Conservation Council 7th Power Plan Update (12/15 – 1/16).*** Developed application software to inventory and reformat measure workbooks to be compatible with the 7th power plan cost effectiveness simulations.
- ***Puget Sound Energy, Biennial Electric Conservation Achievement Assessment (1/11 – 6/12).*** Evaluated custom lighting energy savings program for commercial marijuana growers.
- ***Bonneville Power Administration, 7th power plan UES update (12/16 – 1/18).*** Brought 6th plan UES measures into compliance with RTF/ Northwest Power and Conservation Council's 7th power plan for evaluation and comparison purposes.
- ***Pacific Gas & Electric, Residential Energy End Use Test Bed (2/14 – 12/16).*** Installed detailed energy metering and for the purpose of analyzing detailed energy disaggregation software.
- ***Bonneville Power Administration, Site Specific Savings Impact Evaluation (9/15 – 10/17).*** Evaluated custom energy savings projects within Seattle City Light, Tacoma Power, and Snohomish County PUD No.1 service territories.
- ***Bonneville Power Administration, Advanced Rooftop Controls Calculator (12/15 – 6/16).*** Programmed portions of an Advanced Rooftop Controls Calculator for calculating energy savings in post install metering for rooftop units.
- ***Hayden Meadows Walmart, /PSU Green Roof Study (6/13 – 6/14).*** Installed sensor array and managed data collection measuring surface temperatures, surface conductive heat flux, stratified air temperatures, soil moisture, soil temperature, and local weather for collaborative study.

- **Portland State University, Trekhaus (5/10 – 6/14).** Installed a 100+ sensor data collection system and analyzed data for the GBRL Trekhaus residential Passive House study in Portland Oregon.
- **Portland State University, Indow Windows Research (6/12 – 6/14).** Tested and evaluated thermal properties of windows and window inserts.
- **Portland State University, GBRL Fee for Service Research (5/10 – 6/14).** Testing radiant properties, thermal conductivities, Illumination levels, sound levels, and other properties of interest for building materials manufacturers.
- **Portland State University, Building Sciences Teaching Assistant (9/13 – 6/14).** Gave lectures and graded papers for Building Sciences and Building Energy Modeling courses at the Portland State University Maseeh College of Engineering.
- **Portland State University, Architecture Laboratory Teaching Assistant (9/13 – 6/14).** Trained Architecture students to use a variety of building science techniques for better architectural design.

Selected Publications

- “Is Simple Better: Can Programs Get More Done by Simplifying Calculations?,” *2022 ACEEE Summer Study on Energy Efficiency in Buildings: Proceedings*, American Council for an Energy-Efficient Economy, 2022.
- “To Count or Not to Count, Now That is the Question: Accounting for Pandemic Related Effects in Programs,” *Poster-2022 ACEEE Summer Study on Energy Efficiency in Buildings: Proceedings*, American Council for an Energy-Efficient Economy, 2022.
- “Should the Counterfactual Baseline for Performance-Based Savings Stay the Same After Five or More Years?,” *2020 ACEEE Summer Study on Energy Efficiency in Buildings: Proceedings*, American Council for an Energy-Efficient Economy, 2020.
- “What’s Your Current Practice Baseline? The Heat Pump Edition.,” *2019 IEPEC Conference Proceedings*, International Energy Program Evaluation Conference, 2019.
- “Sensible Air to Air Heat Recovery Strategies in a Passive House,” *2015 Dissertations and Theses, Paper 2123*, Portland State University, 2015.
- “In Situ Evaluation of Vanguard Technologies for High Performance Residential Buildings,” *2013 ASME Heat Transfer Summer Conference: Proceedings*, The American Society of Mechanical Engineers, 2013.
- “Capillary driven flow in micro scale surface structures,” *Microelectronic Engineering, Volume 86, Issues 4-6, April – June 2009, Pages 1317 – 1320*, Microelectronic Engineering Journal, 2009.

Advance Notice – 2026 CDBG Funding and Approved \$400K CA Set-Aside

(From the CA/CD Committee)

Beginning approximately in mid-November, the CHHS Department will open the Request For Proposal (RFP) phase that enables Neighborhoods to request CDBG Funding for qualifying capital improvement projects. For 2026, the uses will not be limited to parks. A general list of qualifying projects is below.

One significant difference between 2026 and last year is that the Neighborhoods will need to “partner” with an established, experienced non-profit organization. *Details of that partnership will be forthcoming soon*, but identifying contractors and managing the project itself will fall to the non-profit/Neighborhood partnership. However, original ideas will ultimately come from the Neighborhood Councils.

Completed responses to the RFP are due January 15, 2026, and will be scored by the Affordable Housing Committee of the CHHS Board as before. Their recommendation is sent to the CHHS Board which reviews it and sends a formal recommendation to the City Council.

The CHHS Department will provide technical assistance to the Neighborhoods throughout this process, like last year. *This includes an early ruling as to whether or not a given idea actually qualifies for a CDBG award.* The CA/CD Committee will provide overview and general suggestions for filing the grant request form, after a general “go ahead” is given by the CHHS Department.

Neighborhoods must also assign one individual who will become the “CDBG contact person” for proposed projects. Neither the CHHS Department nor the CA/CD Committee will give advice and direction to multiple people from one neighborhood.

Neighborhoods should begin thinking about projects that might qualify. The “Service Area” must be low-income as determined geographically by HUD census guidelines, OR the project must serve a “limited clientele” that meets low-income requirements, even if the building is in a neighborhood that does not qualify.

The required “partnership” might be with the owners or managers of a qualifying facility, if they are an experienced non-profit organization willing to share in administrative responsibilities throughout the project.

Contacts for the CHHS Department are Heather Page at hpage@spokanecity.org and Carlos Plascencia at cplascencia@spokanecity.org.

Contacts for the CA/CD Committee are Andy Hoyer at ahoyer@comcast.net and Fran Papenleuer at papenleurf@yahoo.com.

CDBG Eligible Activities

Acquisition, construction, reconstruction, or rehabilitation for the following:

Public Facilities & Improvements

- Community/neighborhood centers
- Homeless & domestic violence shelters
- Childcare, youth, and senior centers
- Health clinics & facilities for persons with disabilities
- Parks, playgrounds, recreation areas
- Infrastructure: streets, sidewalks, water/sewer, drainage, broadband

Housing Activities

- Rehabilitation of single- or multi-family units
- Lead hazard control & accessibility improvements
- Acquisition for affordable housing

Examples of Previous Year's Projects

- HVAC Replacement's at Shelter's & Community Centers
- Rehabilitation at Transitional Housing Complex
- Acquisition of homes for Transitional Housing
- Childcare safety improvements at Community Center's
- Childcare Facility Expansion Project
- Mental Health Facility Upgrades
- Roof Replacement Projects
- Food Bank Expansion Project
- Covered Walkway project at Community Center

2025 COMMUNITY ENGAGEMENT GRANT FUNDS VOTE



3 more tents &
weights: ~\$700



Estimated amount
remaining: \$6,918.95



10'X25'
Unit

14 months rent for
storage unit/inventory
closet: ~\$3500

Suggested expenditures:
\$5,400



8 Barricades:
~\$900

Snowcone
machine: ~\$300



INVENTORY CLOSET NEED

Time at PVCC ends 10/31, new inventory closet location needed.



**10'X25'
Unit**

14 months rent for
storage unit/inventory
closet: ~\$3500

Self Storage of Spokane
322 E. North Foothills Dr.
Spokane, WA, 99207

Gate Hours:
6am – 9pm (7 days a week)
Unit is a drive-up unit.

Estimated amount of CE Grant funds remaining: \$6,918.95

2025 COMMUNITY ENGAGEMENT GRANT FUNDS VOTE

Unallocated CE Funds: \$6,918.95

Suggested expenditures from Budget: \$5,400.00

Suggested expenditures from ONS: \$1,536.84

Estimated amount remaining: -\$17.89

CA Budget Suggestions: \$5,400.00

*Qty: 3 more
tents & weights
~\$700*

*14 months rent for
storage unit/inventory
closet ~\$3500*

*Snowcone
machine ~\$300*

*Qty: 8 Barricades
~\$900*

ONS Suggestions: \$1,536.84

*Qty: 2 A-Frame
Sandwich Boards
\$296.84*

*Qty: 400 Zine
reprints for NC
usage \$740*

*Neighborhood Council
Social Media Ads \$500*

These are some supplementary rules that the Budget Committee came up with regarding the checkout of items from the Neighborhood Resource Closet. These suggestions came about because of issues that arose out of dealing with third-party collaborations. We wanted to help Neighborhood Councils maintain some autonomy when dealing with Third Party collaborations:

1. Because the Closet is for Neighborhood Councils, and they are held accountable for the borrowed items. Third-party borrowers must recognize the Neighborhood Council on event marketing materials and ask if the Neighborhood Council would like to table at said event
2. The third-party borrowers must help with the loading and unloading of the items if the council wishes them too.
3. Neighborhood Councils maintain the right to vote on whether or not they wish to approve the borrowing of materials by the third party in question.
4. Neighborhood Councils should be given a minimum of 30 days' notice to coordinate the request.



Administrative Committee Meeting Notes

Tuesday, September 23rd 2025, 4:00 - 5:30 pm
City Hall and virtually on Zoom

Present in person: Lorna Walsh (Riverside - Admin), Bill Doley (Rockwood - Admin Vice Chair), Tina Luerssen (Grandview/Thorpe - Admin Secretary), Fran Papenleur (Audubon/Downriver - CA/CD Vice Chair), Laura Johnson (Hillyard/CA Budget Co-Chair), Heather Hamlin (ONS). **Virtual:** Luke Tolley (Bemiss - Admin Chair), Paul Kropp (Southgate - CA P&P and Liaison Cmte Chair), Sandy Wicht (Comstock - Admin), Duane Huesers (Latah-Handman)

August 2025 minutes M/S/P unopposed.

City Updates: Fran asked whether the budget constraints will affect backfilling the vacant CPC position. Heather noted that the current staff has been able to handle the workload, and she has requested a review of their compensation for equity. Considering pulling Special Permits back into ONS as an alternative to hiring, this would bring a headcount back to the department.

10/2 Admin Agenda Discussion

1. Action items from September CA
 - a. Send Neighborhoods chapter of the Comp Plan as presented by Mary Winkes and ad-hoc committee and approved by CA: to Kevin, copied to Spenser and Council President - sent 9/23/25.
 - b. Sandy Wicht's Appointment to Parks Subcommittee - sent 9/23/25.
 - c. Requests to ONS:
 - i. Budget Committee Spreadsheet in Packet
 - ii. Finalized updated P&P on website
2. Discussion/Requests for October CA agenda
 - a. P&P
 - i. Communications Committee's P&P proposal for its initial standing committee P&P, as presented at September CA. Vote to approve.
 - ii. Recompilation of CA P&P document into 2025 edition. Bill is working with Paul on formatting and finalization. Ask at CA for other volunteers to complete the work by Feb 2026.
 - b. SRTC - Spokane Regional Transportation Council Overview and Long-Range Plan (10-20 mins). Jason Lein requested to present about the org and how the community can get involved with regional planning. Luke will reach out to Jason with a request to keep the presentation brief and actionable, with time allowed for Q&A
 - c. Clint Harris, Streets Director, City's snow fall prep, could wait until Nov. or Heather could cover in her City report.
 - d. Together Spokane - Garrett Jones requested 10 minutes. This has gone to quite a few NCs already plus Town Halls. Request no presentation - just attend and answer questions.
 - e. Comms Committee - working on a flyer, is it prepared? Unknown at this point.
 - f. CA/CC Workgroup Report (meeting 9/24)

- g. Admin Nominations Committee - present Candidates for November vote
- h. Committee requests - separate into agenda items as requested, with a “catch-all” slot for any other committees that did not reach out to request time.
- i. Liaison: Approve CRS Board liaison nominee - received 2 great candidates, selected Santiago Rodriguez from CGP to forward for CA approval. Fran had a candidate from A-D who reached out directly to Jon Snyder and was told that there was no position available.
- j. Budget: Committee meeting last night included a question about 3rd-party organizations being allowed to check out items from resource closet. There was a non-profit who completed the reservation form to check out items without NC approval. A few NCs needed additional days to complete their reimbursements, Budget allowed that until 9/25. Soft tally last night shows around \$19k spent. Proposal to fund resource closet storage unit ~\$3500/14 months, request for additional 8 barricades ~\$900, 3 additional canopies/weights ~\$700, snow cone machine ~\$300. Gabby should have a clean spreadsheet available for CA. Possible church storage option in West Central. ONS requests consideration of 2 additional A-frames ~\$300 to use for roll-off events, Zine stock \$1.85/ea ~\$740/400 copies, social media ads from City of Spokane - target neighborhoods with ads for NC meeting ~\$500.
- k. CA/CD: 10 minutes for CDBG update on funds available.

Proposed 10/2 agenda: M/S/P unopposed.

- 7. City Council Update 15m CP Wilkerson
- 8. ONS Update 5m Heather Hamlin
- 9. SRTC 15m Jason Lein
- 10. Together Spokane Q&A 10m Garret Jones
- 11. P&P Comms Comm vote 5m Paul Kropp
- 12. Liaison Committee 10m Paul Kropp
 - a. CRSB nominee vote
 - b. Plan Commission liaison recruiting
- 13. Nominations Cmte 5m Tina Luerksen
- 14. CA/CC Workgroup 5m Mary Winkes
- 15. CA/CD Committee update 10m Andy Hoye
- 16. Budget Committee update 15m Laura Johnson
- 17. Other Committee Reports 10m
- 18. Actionable Items Review 5m

Admin Committee Business

- 1. Absent NCs: Logan just voted on Barbara Ann for their rep. This leaves only Five Mile as our “inactive” NC at CA.

Future CA Agenda Items Nov 6th requests:

- 1. Establish annual P&P Review Committee in November?
- 2. Committee and CA P&P proposed amendments submitted in February 2026 for CA review.

3. Tirrell Black requested to return in November
4. CA Retreat?
5. STA Title XI Program request
6. Admin Committee Elections in November

Annual CA calendar: Reminders for Committee P&P updates in **October**, Form P&P Committee in **November**, annual liaison update schedule.

Next Admin Committee meeting Tuesday, October 28th at City Hall/Zoom 4:00-5:30PM.

Community Assembly Committee: Building Stronger Neighborhoods

Meeting Minutes

Saturday, September 20th 2025 9:00-10:30 AM

Gonzaga University - Hemmingson Center

1. Welcome/Introductions (Meet at CCL Bus Stop)
 - a. In attendance: Tina Luerssen (Grandview-Thorpe), Dan Brown (North Hill), Sandy Wicht (Comstock), Fran Papenleur (Audubon), Luke Tolley (Bemiss), Laura Johnson (Hillyard), Jeff Johnson (Hillyard), Krista Anderson (Chief Garry Park). City Staff: Amber Groe
 - b. Approve August 2025 Meeting Notes: Moved, seconded and approved unopposed.
2. Walking Tour of the Hemmingson Center
 - a. Summit will be on the 2nd and 3rd floors of Hemmingson, including the east Ballrooms on 3 and the south classrooms on 2.
 - b. It was suggested we invite Cindy Donahue to speak about the SNLA and possibly Kyla Parkins the community partnership coordinator from GU's Center for Community Engagement.
 - c. Registration closes on Oct 12. Registrations will be opened up to the larger public on 10/1. We currently have around 90 registrants and a max of 120 participants.
 - d. Our meeting will be 1 week before the Summit at The Hive. That will give us a chance to dial in any last minute details.
3. 2025 Good Neighbor Awards
 - a. Celebration Sat 12/13/25 at Fire Training Center, 9-10:30am (set/clean-up volunteers). We'll need volunteers to set up and break down, we'll sign those up after Summit
 - i. Laura on awards
 - ii. Food: Gabby won't be able to handle the food because she has other commitments. Sandy will take on moving the food. Laura will help.
 1. Laura will bring Keurig and tea stuff
 - b. Laura hasn't heard back yet from Gabby on an update for the cups. They were out of stock with the vendor but are predicted to be back in stock next month. They have a budget meeting on Monday to discuss this and the glass awards. Allocation passed at the CA meeting for \$800 for tumblers, \$300 for other awards and the remainder for food (total NTE \$1500). Tumbler Design: Use the same logo as they're using for the Summit swag as long as we have permission.
 - c. Eligibility for Awards: Tina told the neighborhoods at CA about the 3 max per NC and if there are more we'll kick them back to the NC to decide which 3 get the awards.
 - d. Marketing for Awards and Celebration: The email is out, we all need to share on social media
4. BSN Committee Business
 - a. 2026 Reservations: Amber looked into finding spots for us

- i. 1/10 - (One week early due to MLK day) - The Hive, Studio E
 - b. Feb/Mar/Apr - Shadle Events Room will also do Spring Learning Series, 8:30-11
 - c. May SNLA Graduation is 3rd Saturday, we will attend in lieu of BSN meeting.
Sidenote: There's funding this year for one of the SNLA projects.
 - d. 6/13 - (One week early due to Juneteenth) - June-November back in Studio E
 - e. December, 12/12 - pre-reserved 3 Hive Event Spaces but may reschedule to Fire Training Center.
2. P&P - No updates needed
3. Neighborhood Updates:
- a. Grandview-Thorpe - Neighborhood Block Party last Sunday - they had about 100 people which is outstanding. They had a contest for the best brownies in the neighborhood. They included kiddos for the judging and scorekeeping. A neighbor donated gift cards and Tina's son made origami crowns for the winners which got a ton of social media engagement.
 - i. They also had Molly Marshall lead a walk this morning on the Trolley Trail so more folks will be familiar with what's there.
 - b. Hillyard - This past Thursday evening, the neighborhood celebrated the Historic Hillyard Business District's designation as a Creative District at their 3rd Thursday Art Walk Event. It was a great success.
 - i. Last weekend the Hillyard Built Cornhole Tournament benefited an amazing non-profit that supports youth in the neighborhood.
 - ii. On Oct 11 there is going to be an amazing event in Hillyard at the Hill House called *Kwu Kcnixw*. It will be an unforgettable evening with NY Times bestselling author Sherman Alexie, music by Inchelium's Tony Louie, artist booths, a silent auction, and raffles. All proceeds support the Inchelium Language & Culture Association. More info <https://www.ncaliwmcitxw.com/event-details/kwu-kcnwixw>
 - c. Audubon-Downriver - Movie night was a smashing success. They wished they had more volunteers and a second popcorn machine. They will have a fall festival on 10/18 in the park. They had a great roll off event this month. They've also had fire scares along the river that have come all the way up to the road.
 - d. Chief Garry Park - they had a party in the park in July - over 100 hot dogs given out, all the mascots from the local teams came, they had a good anchor activity for people, especially kids, to make art. More recently they're getting momentum on the Tuffy's Trail and riverfront in the neighborhood being better managed and made into park better and usable.
 - i. 10/24 Luc Jasmine's block party at community garden
 - ii. Youth involvement: The Washington State Legislature has a page program where HS students can go work in the state hall. Maybe neighborhoods could start sponsoring kids. That would boost both kids and NCs up.
 - e. Comstock had a great turn out for the symphony concert, especially considering how hot it was. They helped raise quite a bit of money for the Spokane Symphony.

4. Next Month's Agenda
 - a. Finalize plans for Summit
 - b. 2026 meeting schedule finalization
 - c. Good Neighbor Awards planning
 - d. Spring Learning Series
5. Adjourn.

Next Meeting, October 18th, 2025, 9am at The Hive or on Zoom.

2025 BSN Committee Officers:

Committee Chair: Tina Luerksen, Grandview-Thorpe. MacLuerksen@gmail.com

Committee Support: Amber Groe, AGroe@spokanecity.org (509) 625-6156

Committee Vice-Chair: Dave Lucas, Rockwood

Committee Secretary: Luke Tolley, Bemiss

BSN Committee Mission Statement:

"Build stronger neighborhoods by promoting the growth of Neighborhood Councils through training, education, and engagement opportunities, with input from the Neighborhood Councils."

Community Assembly Communications Committee Meeting Minutes

Date: August 11, 2025

Time: 5:30 PM

Location: West Central Community Center

Call to Order

Krista called the meeting to order at 5:30 PM.

Attendees

- Krista Anderson – Chief Garry
- Laura Johnson – Hillyard
- Shawn Terjeson – Lincoln Heights
- Pollyanne Birge – Office of Neighborhood Services
- Sandy Wicht – Comstock
- Paul Kropp – Guest from Southgate

Quorum

A quorum was confirmed.

Policies & Procedures

Paul led discussion on the revised Policies & Procedures (June 2025), highlighting the section on voting. He recommended using sign-in sheets to simplify tracking qualified voters. As a standing committee, the group is required to follow CA rules.

Motion: Shawn moved to accept the June 2025 Policies & Procedures revision.

Second: Laura seconded.

Vote: Passed unanimously.

Other Business

Paul left the meeting.

Community Updates

- Southgate: A new mural has been installed at the corner of the soccer field near 46th.
- Audubon/Downriver: Successfully halted a townhouse development at a delicate environmental site.
- Comstock: Fundraising through sales of logo-branded swag.

- Krista and Shawn noted that at the July meeting, they were the only attendees. They brainstormed ideas to start “touting wins” for NCs and CAs. The group feels this will be valuable for recruitment by showing that neighborhood advocacy is active and making an impact.

ONS Update

Pollyanne reported that new websites for all NCs are in development. The sites will use an updated version of WordPress that is more user-friendly, with rollout expected by late September. Amber has been working closely with the tech team.

Training will be provided for the new software. The committee stressed the importance of at least three people in each NC having usernames and passwords to avoid issues with information being lost or not passed on.

Communications Committee

The Communications Committee is preparing an Annual Report for 2025. Input will be requested from committees, neighborhood councils, and the Community Assembly. The committee also plans to request a slot on the CA agenda to gauge interest.

The purpose is to highlight good news, wins, brags, and positive stories that showcase the work and impact of neighborhood advocacy.

Plans also include developing a demo tri-fold flyer titled “What’s Your Win.” Other potential themes include:

- Wins & Brags
- Navigating Your Neighborhood
- Dreams & Goals

All materials will remain non-political in nature.

Elections for 2026

The committee agreed to have nominations in October and elections in November to follow the CA.

Adjournment

The meeting was adjourned at 7:00 PM.

Draft Meeting Notes – CA Liaison Committee Meeting – 9/9/25 – S Hill Library 2:00PM

Present: Paul Kropp, Chair, Southgate; Andy Hoye, Recorder, Southgate; Lorna Walsh, Riverside; Bonnie McInnis, West Central; Fernando Diaz, Liaison to DRB, guest

Quorum was established, we approved August meeting notes.

First reading of Liaison appointment authorization and procedures will occur by the City Council next Monday.

We reviewed the Attendance chart – Sara Bauer did attend all the CHHS Board meeting since her appointment. Kathryn Alexander has been less communicative. Kris Neely gave his verbal report of the UFCAC meeting at the last CA meeting. We may need to do an “early days” check-in with Sara, possibly via Zoom.

The “brochure” is ready for posting. We noted The Park Board DVC Liaison was approved by the CA at the last meeting.

A draft of the “reporting chart” Lorna is keeping was reviewed – minor changes will happen, including removing the CTAB column.

The HAS is only informational ... CC President said she was not sure what was going on about its continuing. Paul will call Kathryn Alexander.

We decided that November 14 will be the deadline applications for the PC position. CRSB too if no applications are in by Sept 12. We agreed with the new affirmations for the PC which were significant, including meeting with the CA Land Use Committee and other duties.

Fernando said he would weigh the personal options regarding being a full-time member in good standing to the PC, vs. the CA Liaison non-voting position. He observed that the DRB was generally inactive.

Meeting adjourned at 3:07 PM

Submitted by Andy Hoye
Adjustments by Paul Kropp

Draft Minutes – CA Liaison Committee Meeting – 9/20/25 – 3PM – Liberty Park Library

Present: Paul Kropp, Southgate, Chair; Andy Hoye, Southgate, Recorder; Lorna Walsh, Riverside; Bonnie McInnis, West Central; Santiago Rodriguez, Chief Garry Park – guest

Mr. Rodriguez had applied for the position of CA Liaison to the Climate Resiliency and Sustainability Board. The interview was conducted in 30 minutes.

Submitted by Andy Hoye

#

Draft Minutes – CA Liaison Committee Meeting – 9/22/25 – 1PM – Liberty Park Library

Present: Paul Kropp, Southgate, Chair; Andy Hoye, Southgate, Recorder; Lorna Walsh, Riverside; Bonnie McInnis, West Central; Molly Hoback, Grandview-Thorpe – guest

Ms. Hoback had applied for the position of CA Liaison to the Climate Resiliency and Sustainability Board. The interview was conducted in 30 minutes. There was a discussion of both candidates and we reached a consensus to recommend that CA nominate Mr. Rodriguez. We noted that both candidates were excellent, and the decision was not easy or automatic.

Paul will notify the candidates and prepare the recommendation to the CA.

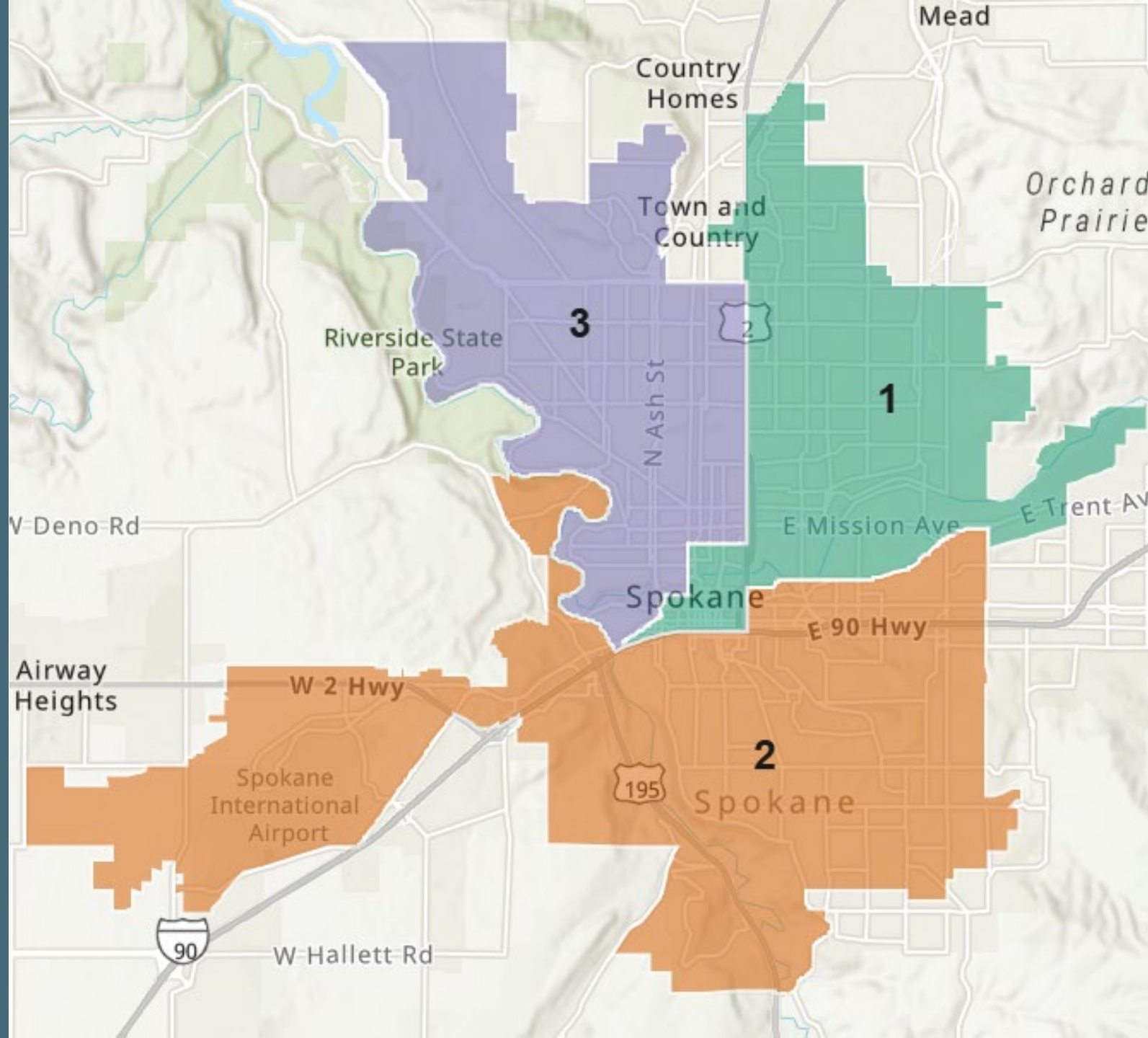
Submitted by Andy Hoye



SPOKANE POLICE

August 2025 – Council Districts

COUNCIL DISTRICTS



NEIGHBORHOODS

District 1

Bemiss
Chief Garry Park
Hillyard
Logan
Minnehaha
Nevada Heights
Riverside
Shiloh Hills
Whitman

District 2

Cliff/Cannon
Comstock
East Central
Grandview/Thorpe
Latah/Hangman
Lincoln Heights
Manito/Cannon Hill
Rockwood
Southgate
West Hills

District 3

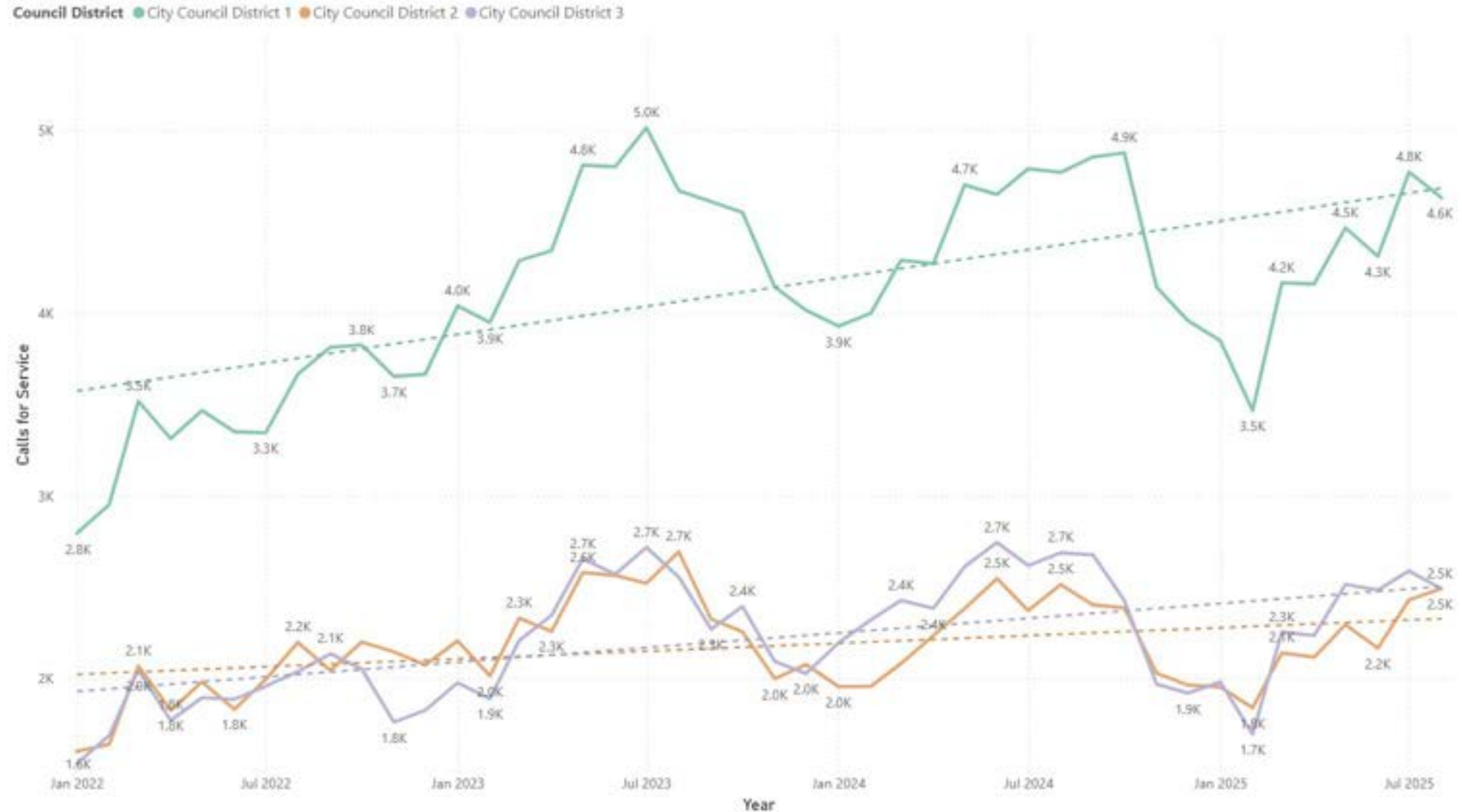
Audubon/Downriver
Balboa/South Indian Trail
Browne's Addition
Emerson/Garfield
Five Mile Prairie
North Hill
North Indian Trail
Northwest
Peaceful Valley
West Central

911 CALLS JANUARY 2022 THROUGH AUGUST 2025

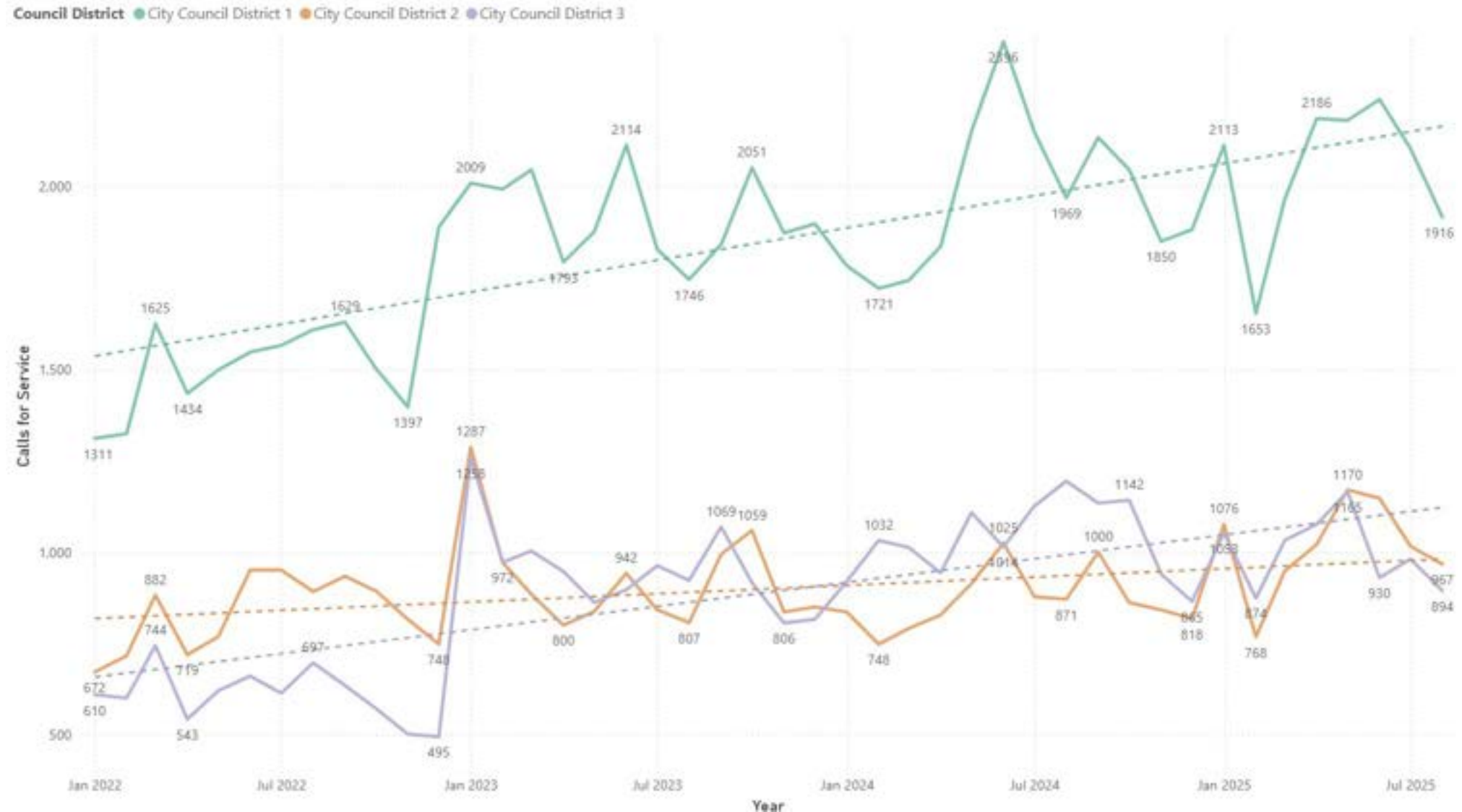


CRIME CHECK CALLS

JANUARY 2022 THROUGH AUGUST 2025



OFFICER INITIATED CALLS JANUARY 2022 THROUGH AUGUST 2025

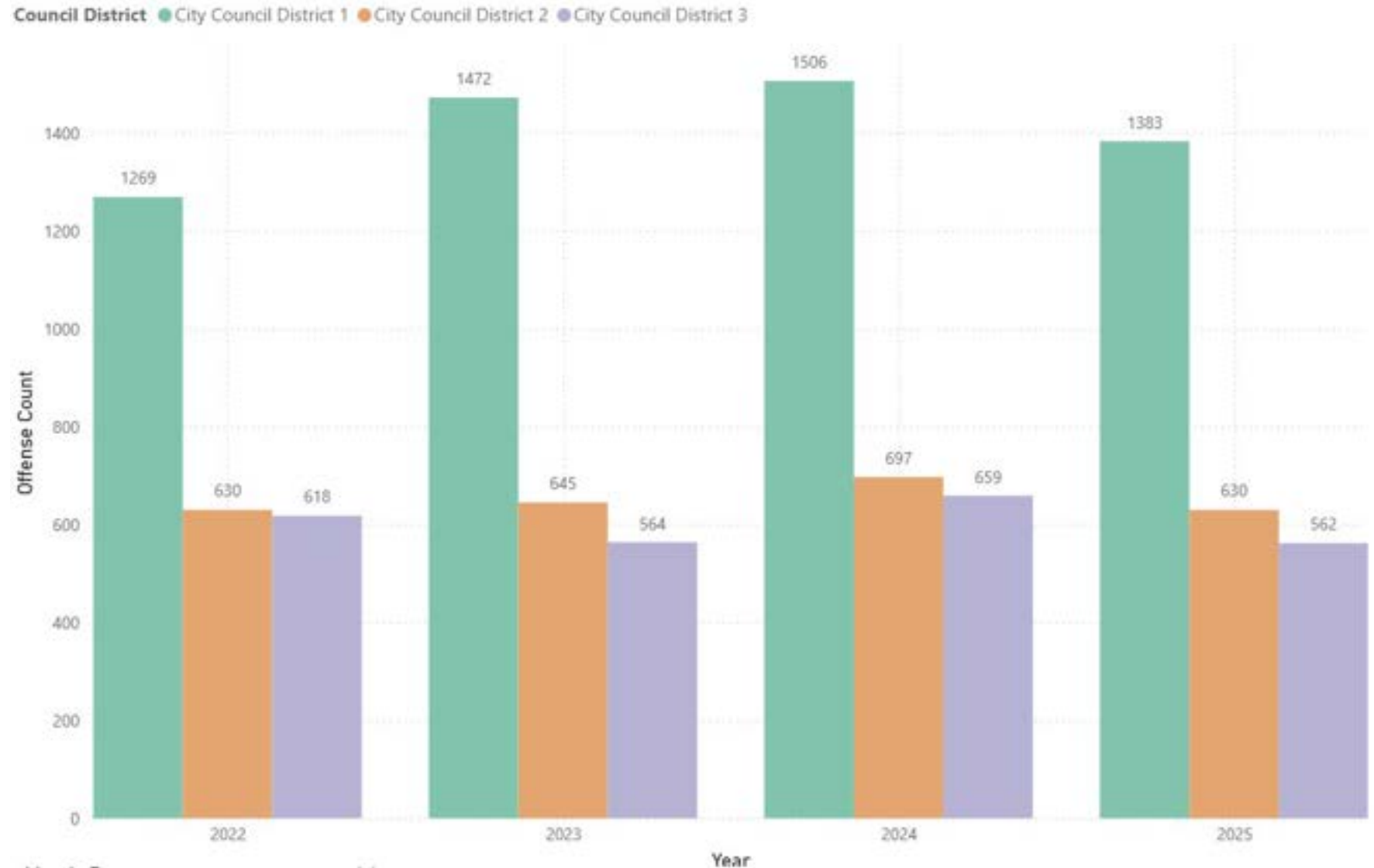


CRIME AGAINST PERSONS OFFENSES – JANUARY THROUGH AUGUST

National Incident Based Reporting System (NIBRS) Crime Against Persons Data Includes:

Assault,
Homicide,
Manslaughter,
Sex Offenses,
Human Trafficking,
and Abduction.

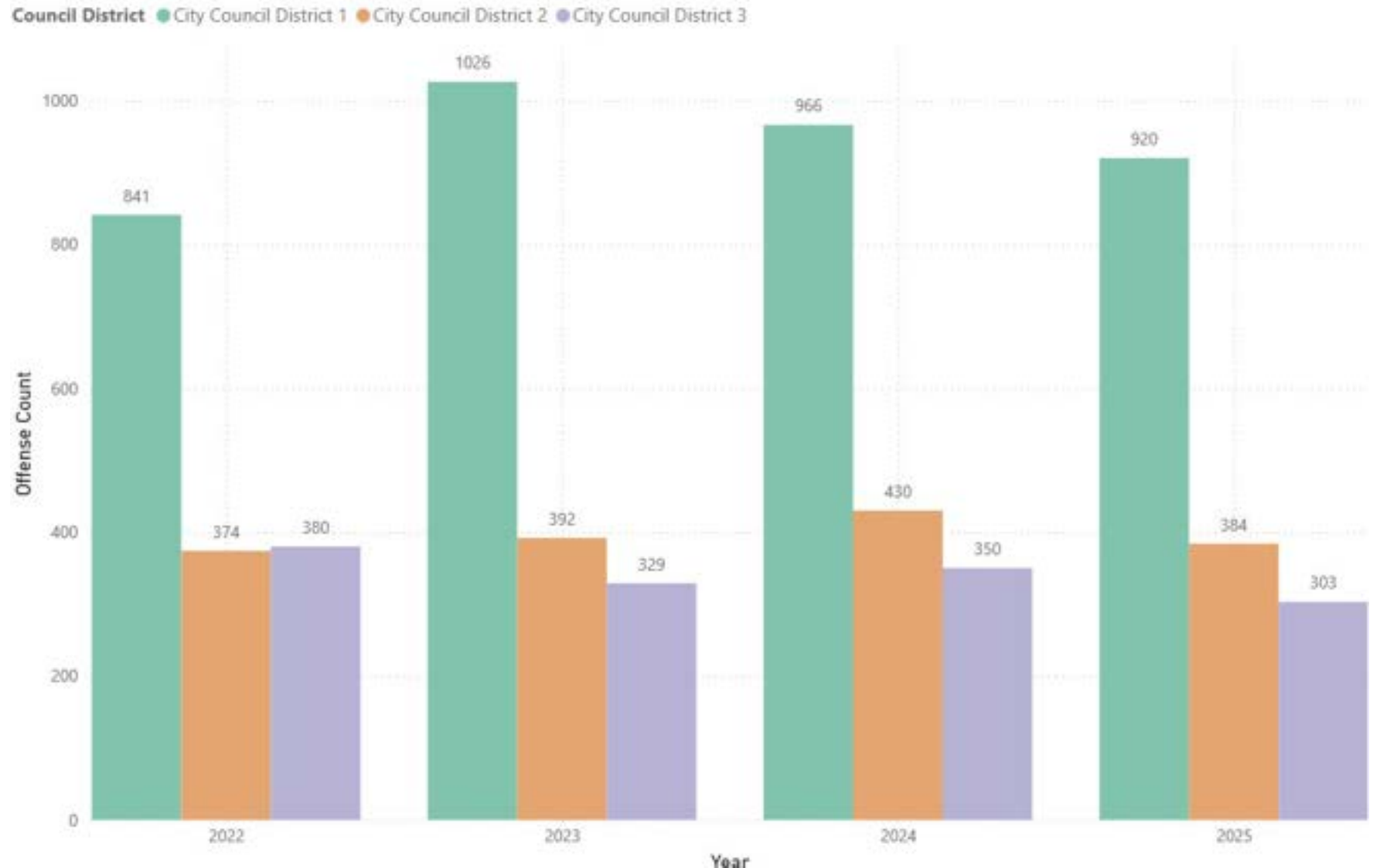
Offenses are counted by the number of victims impacted. Domestic Violence is not included in this data.



AGGRAVATED AND SIMPLE ASSAULT OFFENSES – JANUARY THROUGH AUGUST

The most prevalent Crime Against Persons in Spokane is Assault.

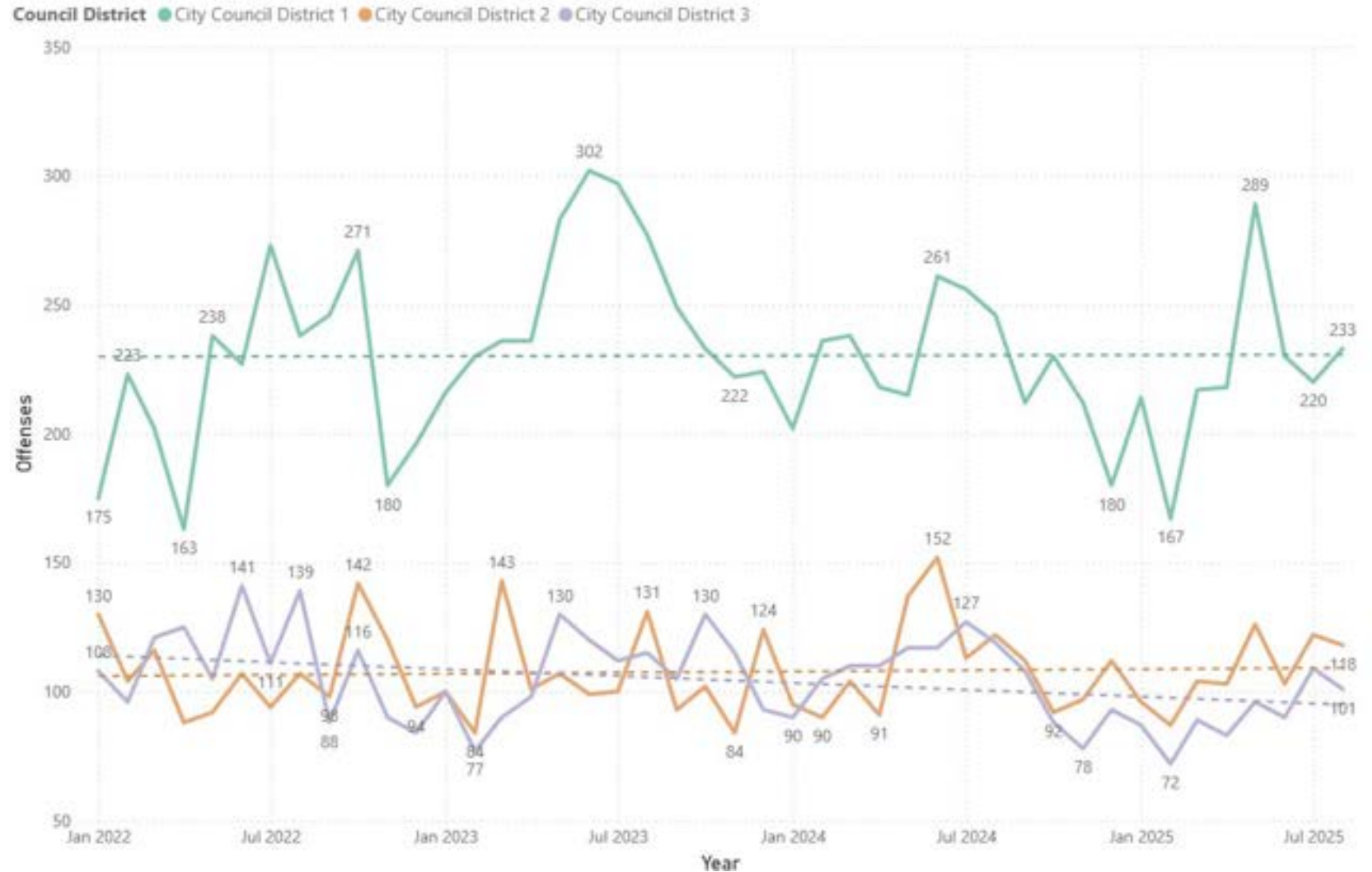
Domestic Violence is not included in this data.



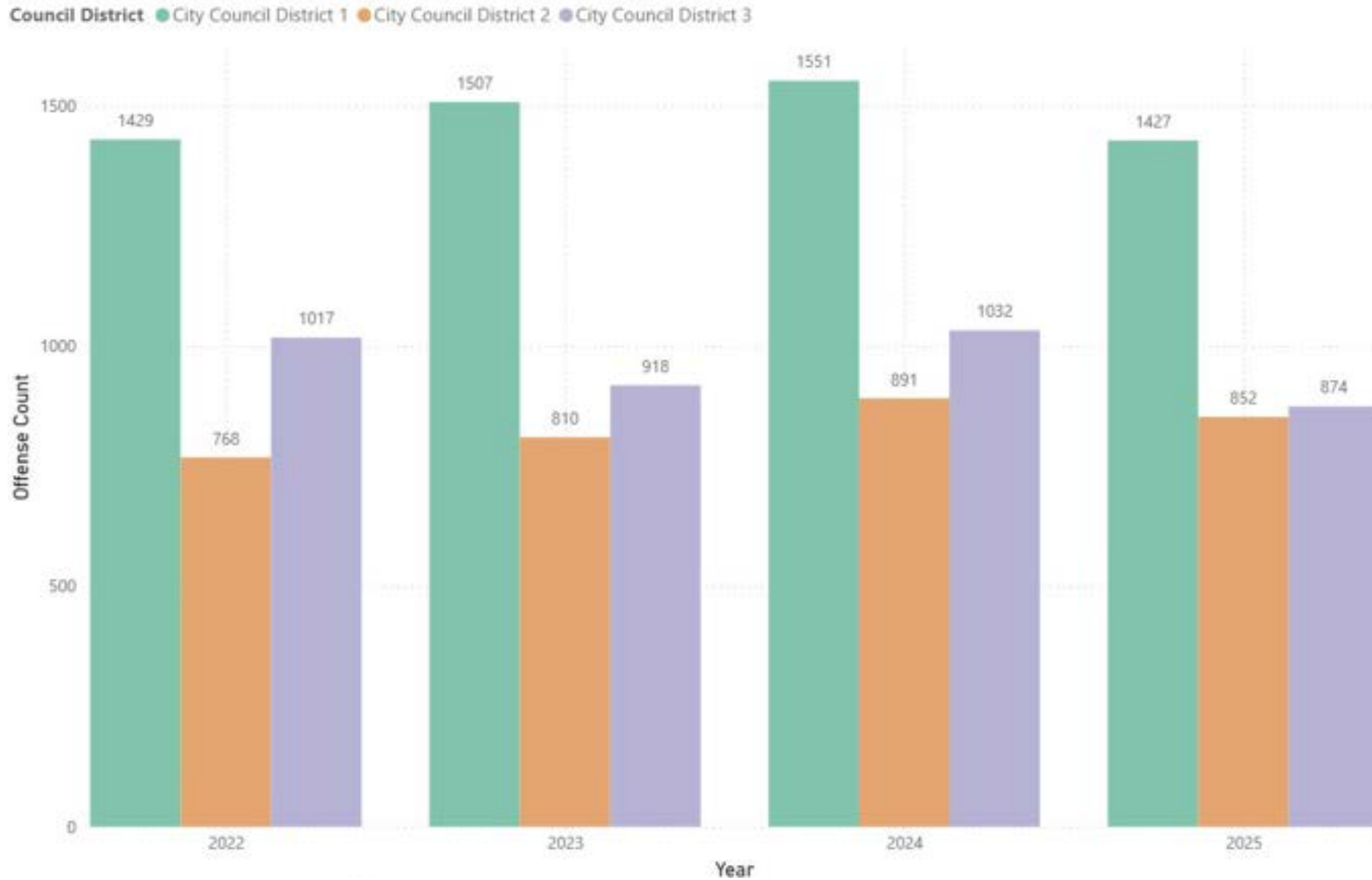
VIOLENT CRIME TRENDLINE JANUARY 2022 THROUGH AUGUST 2025

Offenses include:

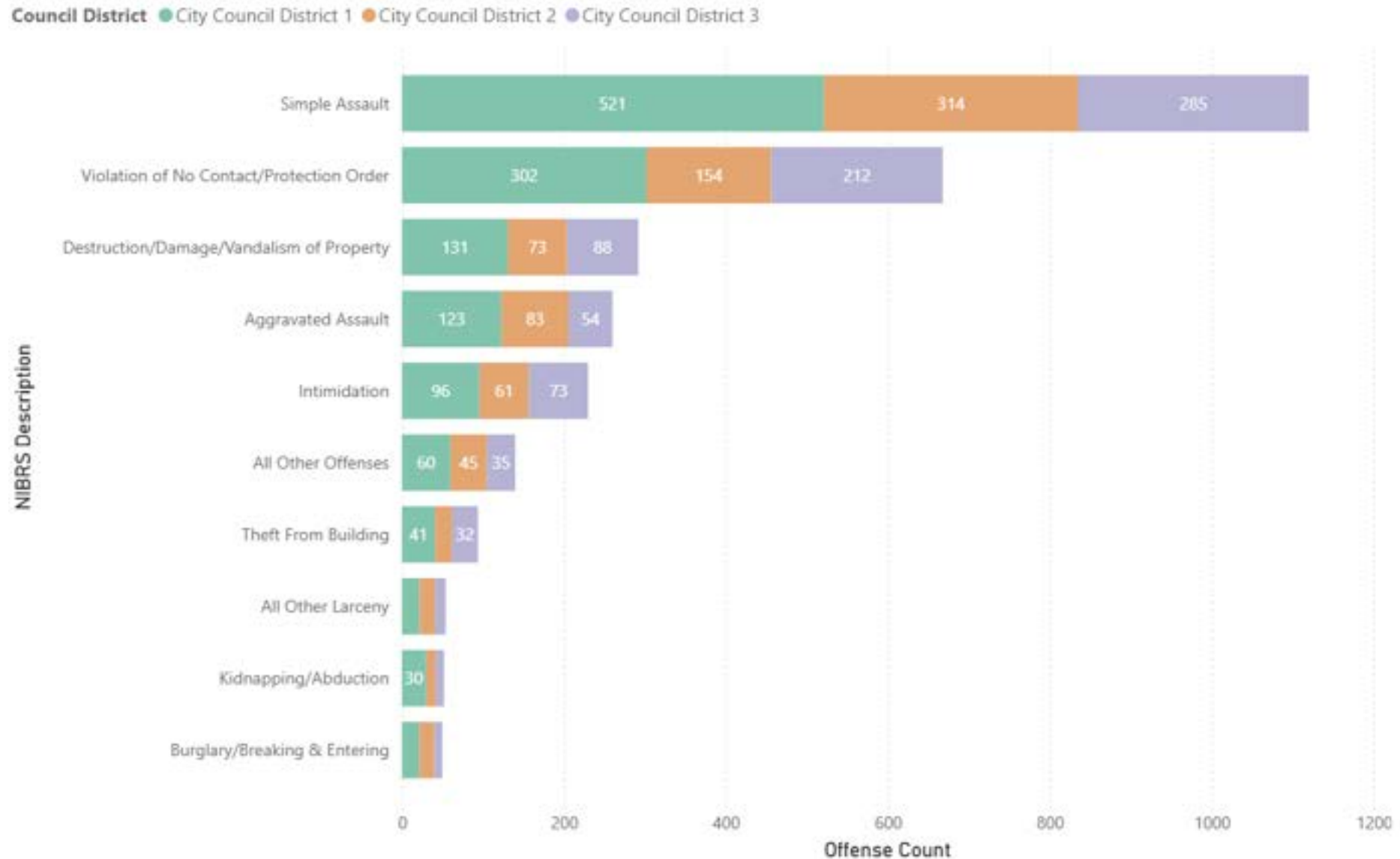
Murder
Manslaughter
Sexual Assaults
Robbery
Aggravated Assault
Simple Assault



DOMESTIC VIOLENCE OFFENSES – JANUARY THROUGH AUGUST



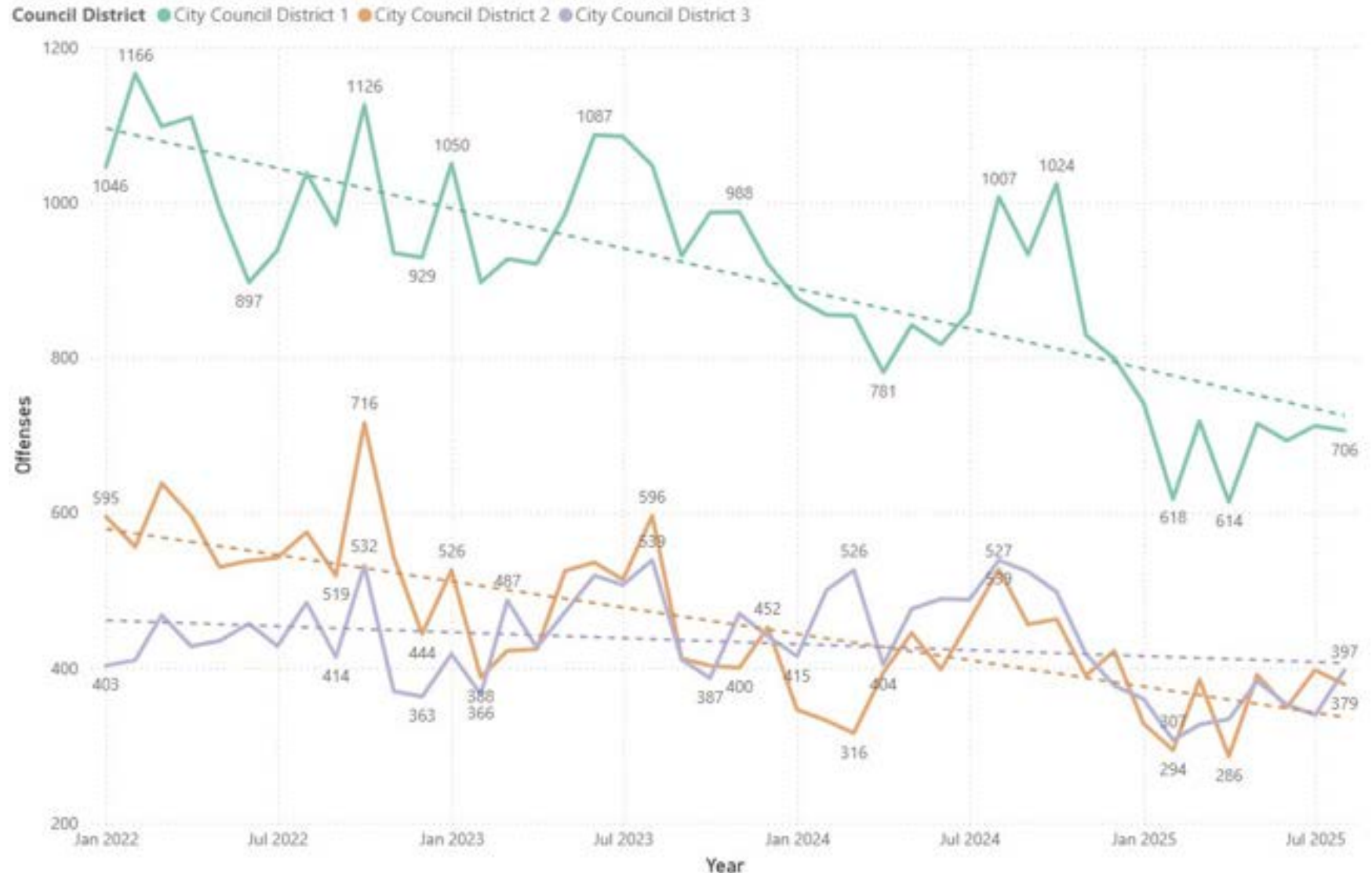
TEN MOST FREQUENT DOMESTIC VIOLENCE OFFENSES – 2025



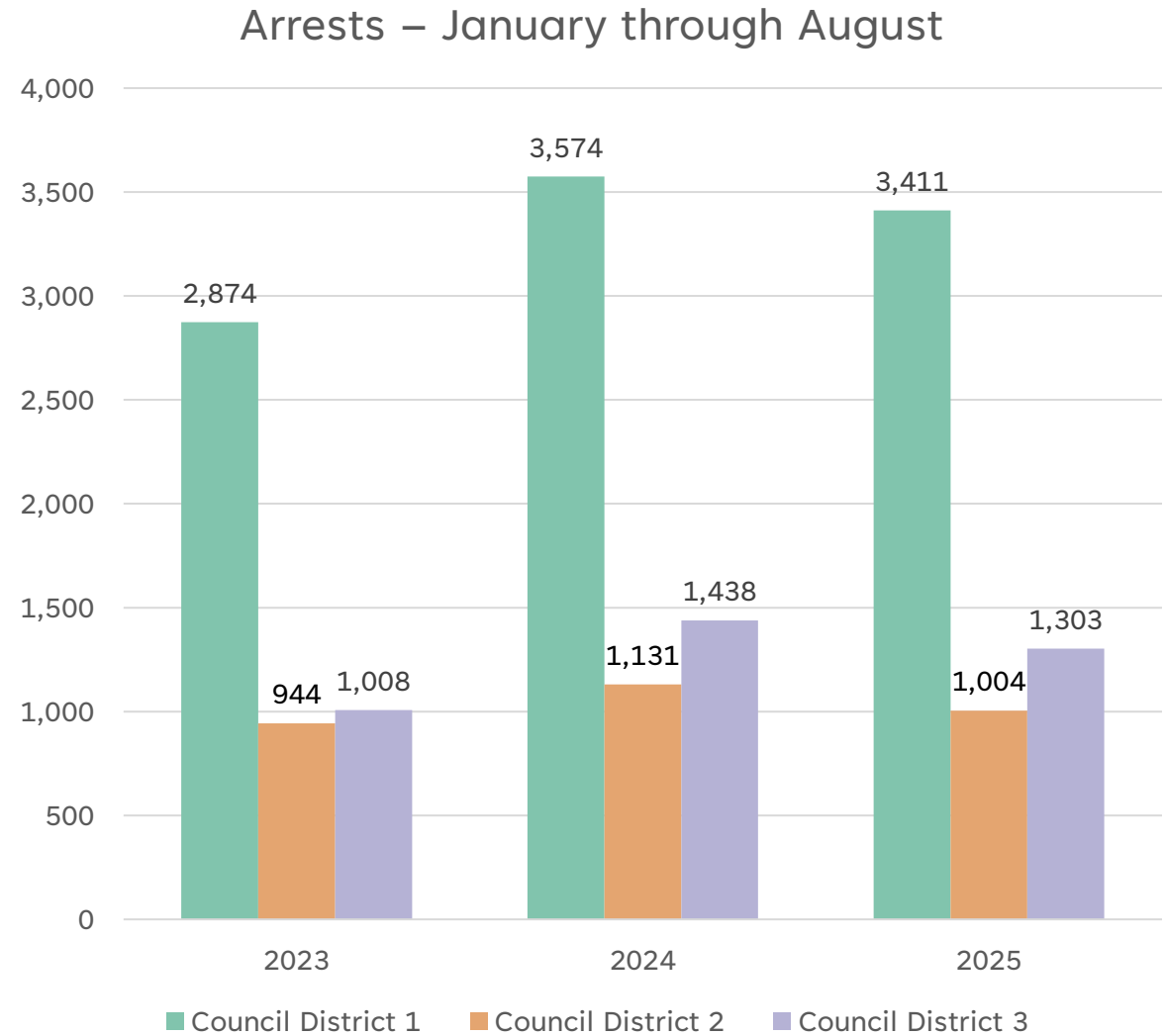
PROPERTY CRIME TRENDLINE JANUARY 2022 THROUGH AUGUST 2025

Offenses include:

- Arson
- Burglary
- Counterfeiting/Forgery
- Fraud
- Identity Theft
- Motor Vehicle Theft
- Stolen Property
- Theft (all types)
- Vandalism



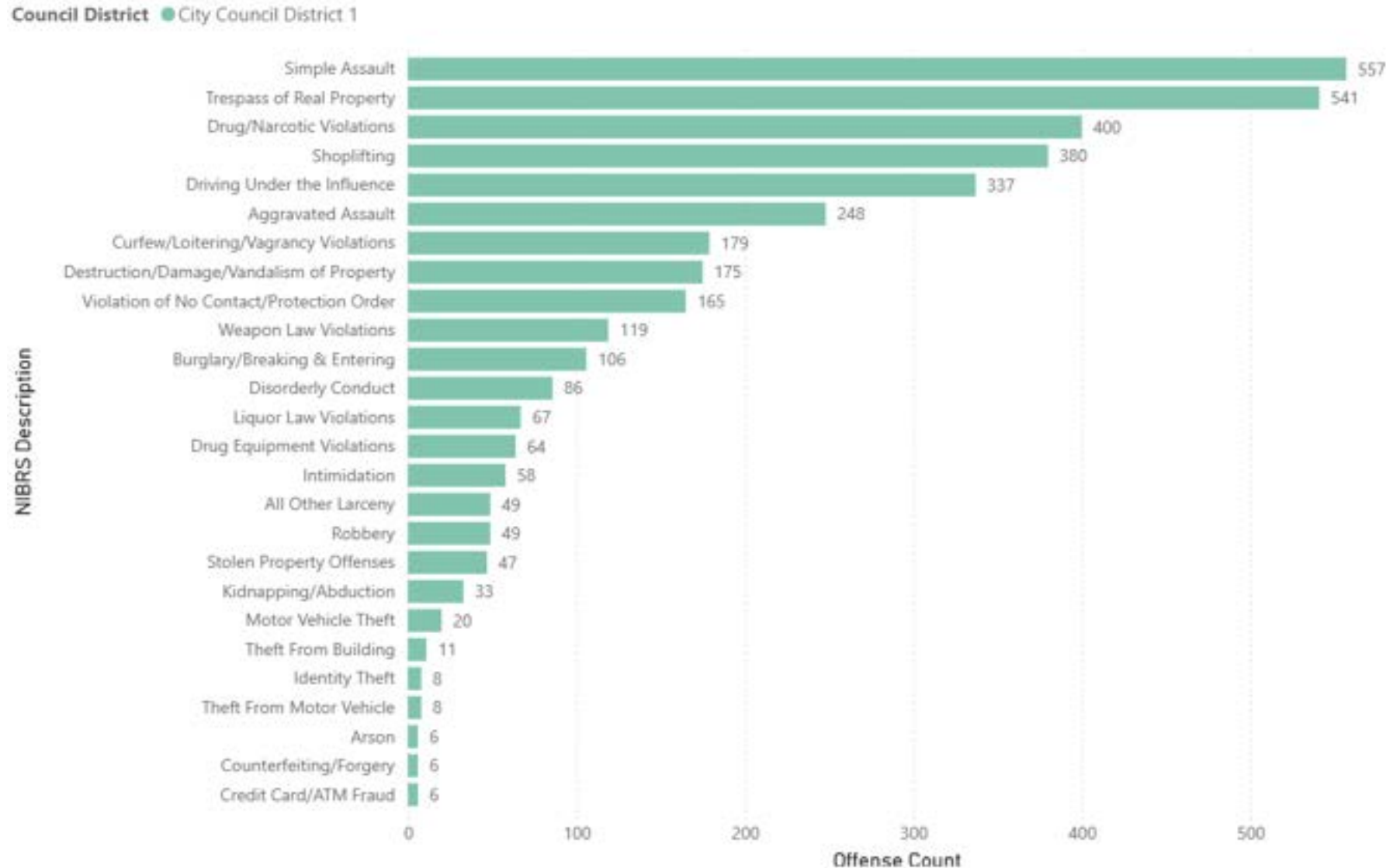
ARRESTS (BOOKINGS AND NON-CUSTODIAL)



District 1

ARRESTS BY TYPE – 2025 (BOOKINGS AND NON-CUSTODIAL)

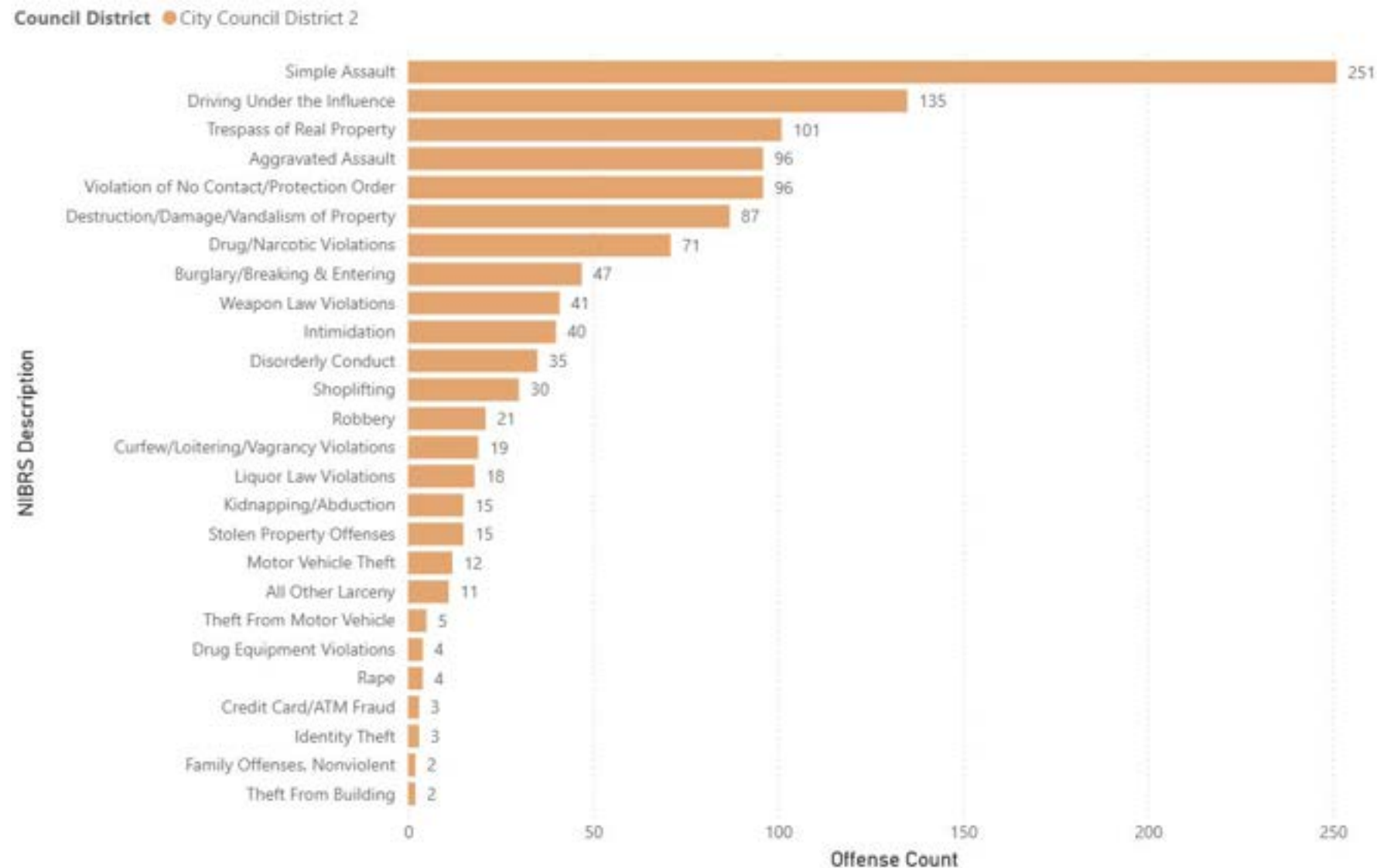
NOTE: Chart does not include large aggregate categories (ex: All Other Offenses, Not-Reportable, etc.)



District 2

ARRESTS BY TYPE – 2025 (BOOKINGS AND NON-CUSTODIAL)

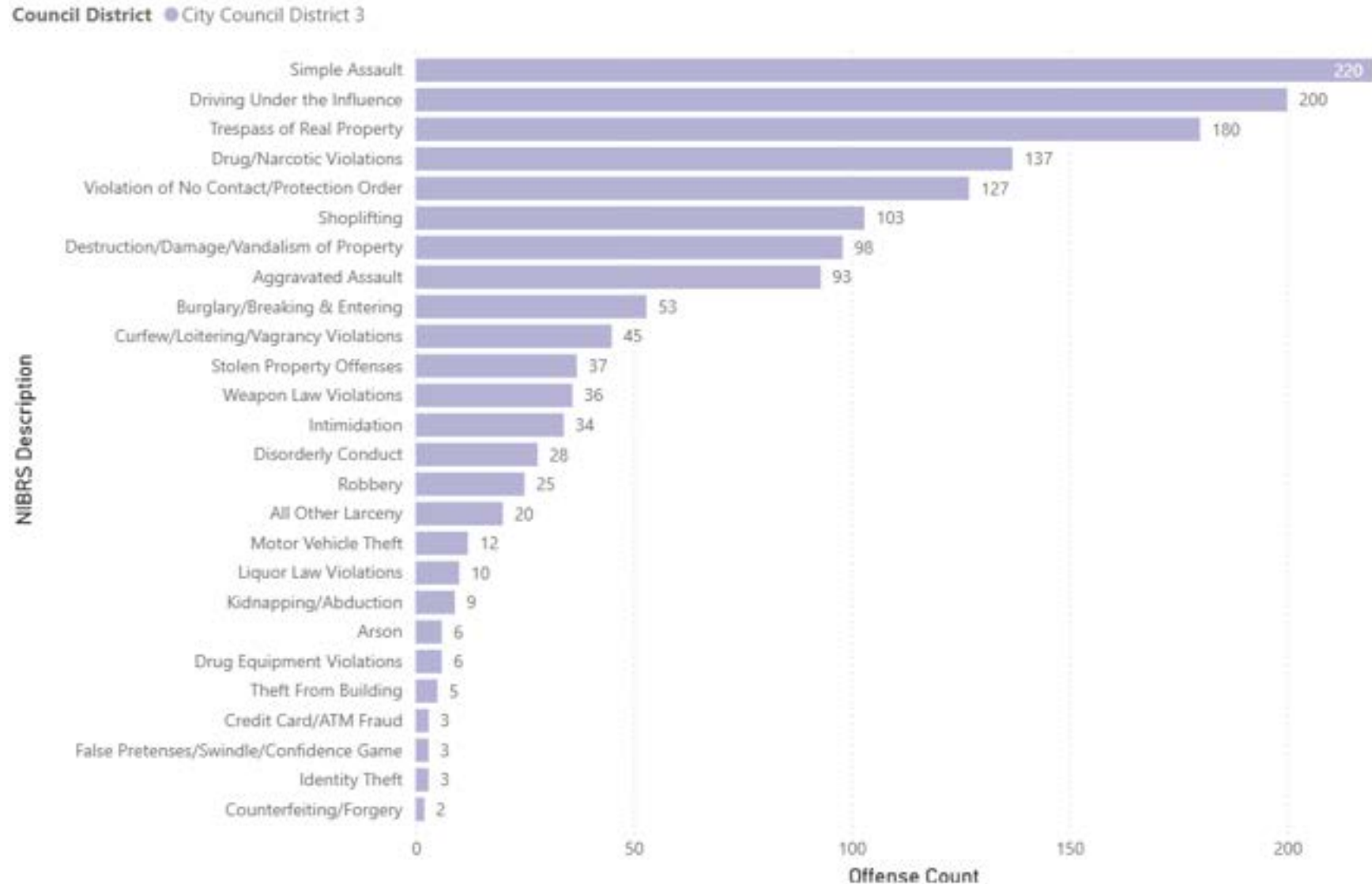
NOTE: Chart does not include large aggregate categories (ex: All Other Offenses, Not-Reportable, etc.)



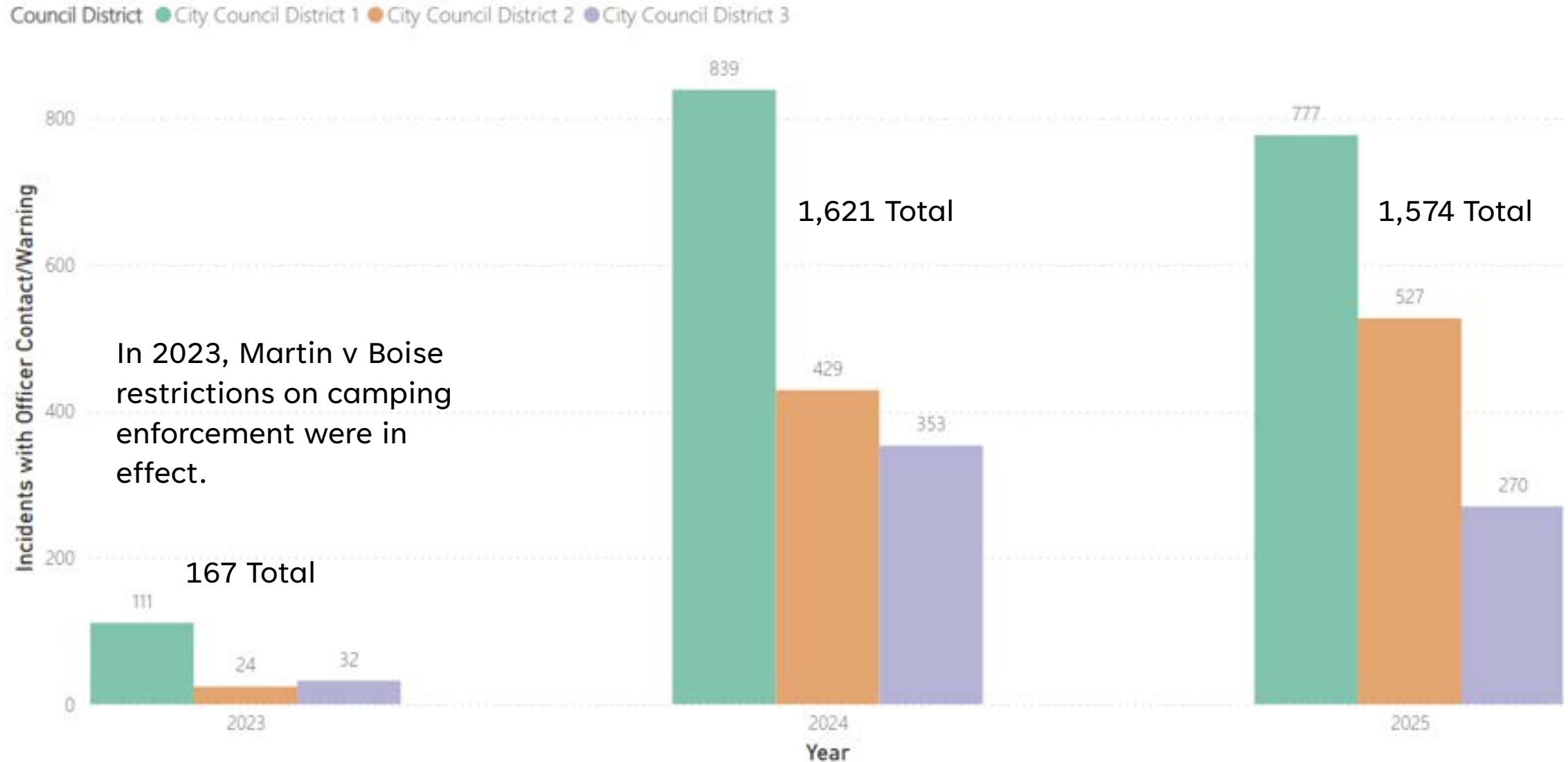
District 3

ARRESTS BY TYPE – 2025 (BOOKINGS AND NON-CUSTODIAL)

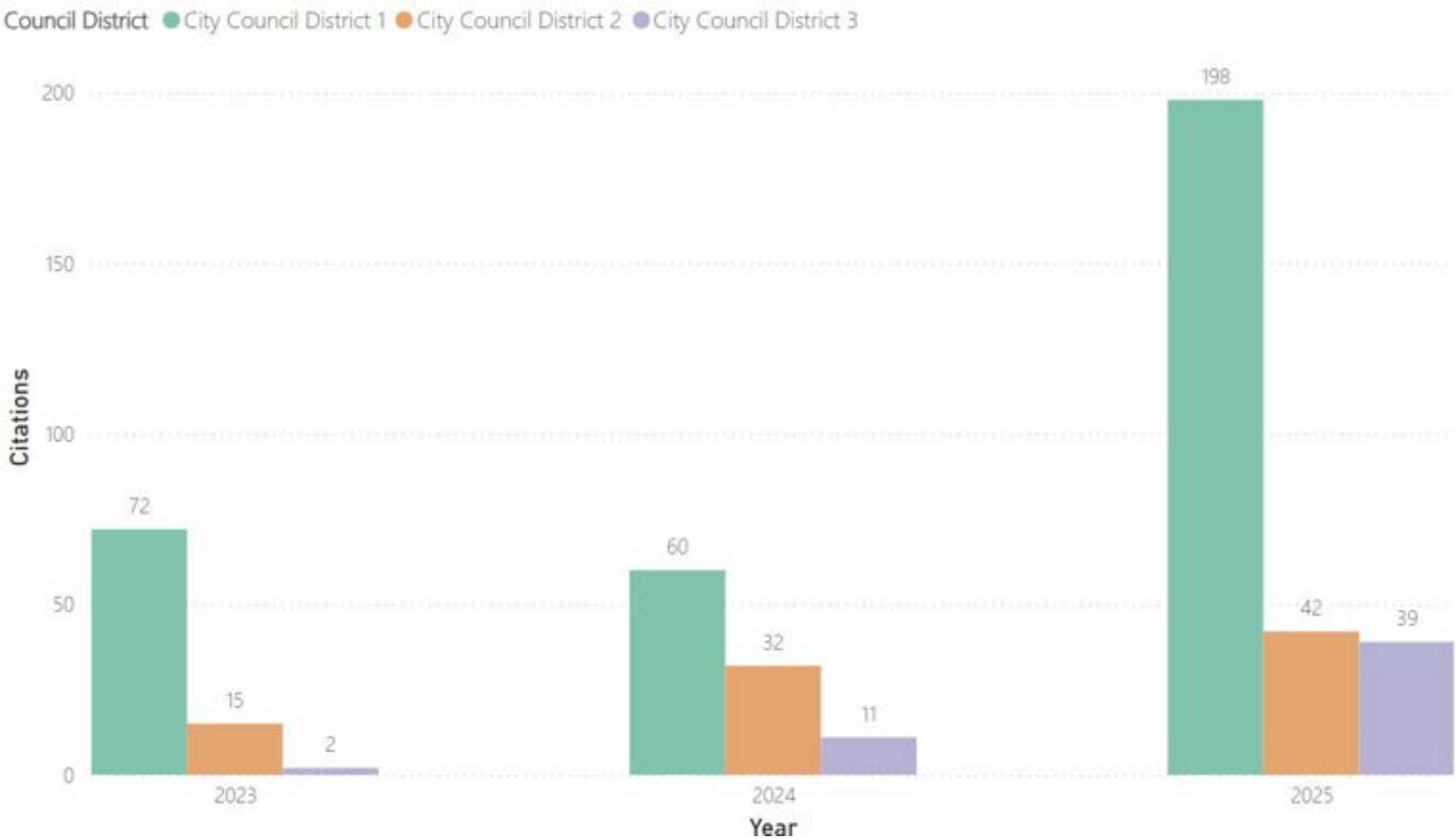
NOTE: Chart does not include large aggregate categories (ex: All Other Offenses, Not-Reportable, etc.)



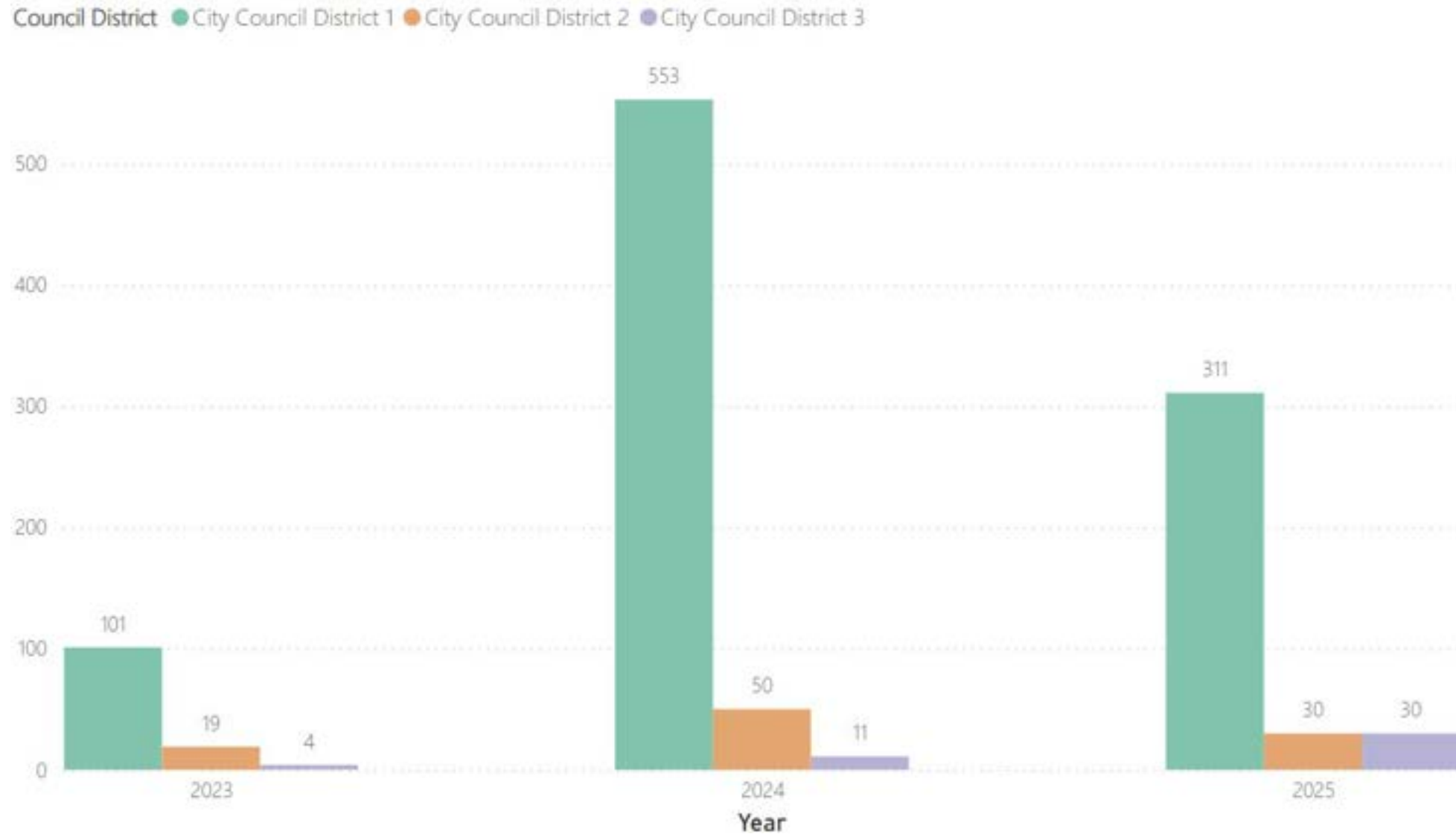
CAMPING CALLS FOR SERVICE WITH OFFICER CONTACT/WARNING ISSUED JANUARY THROUGH AUGUST



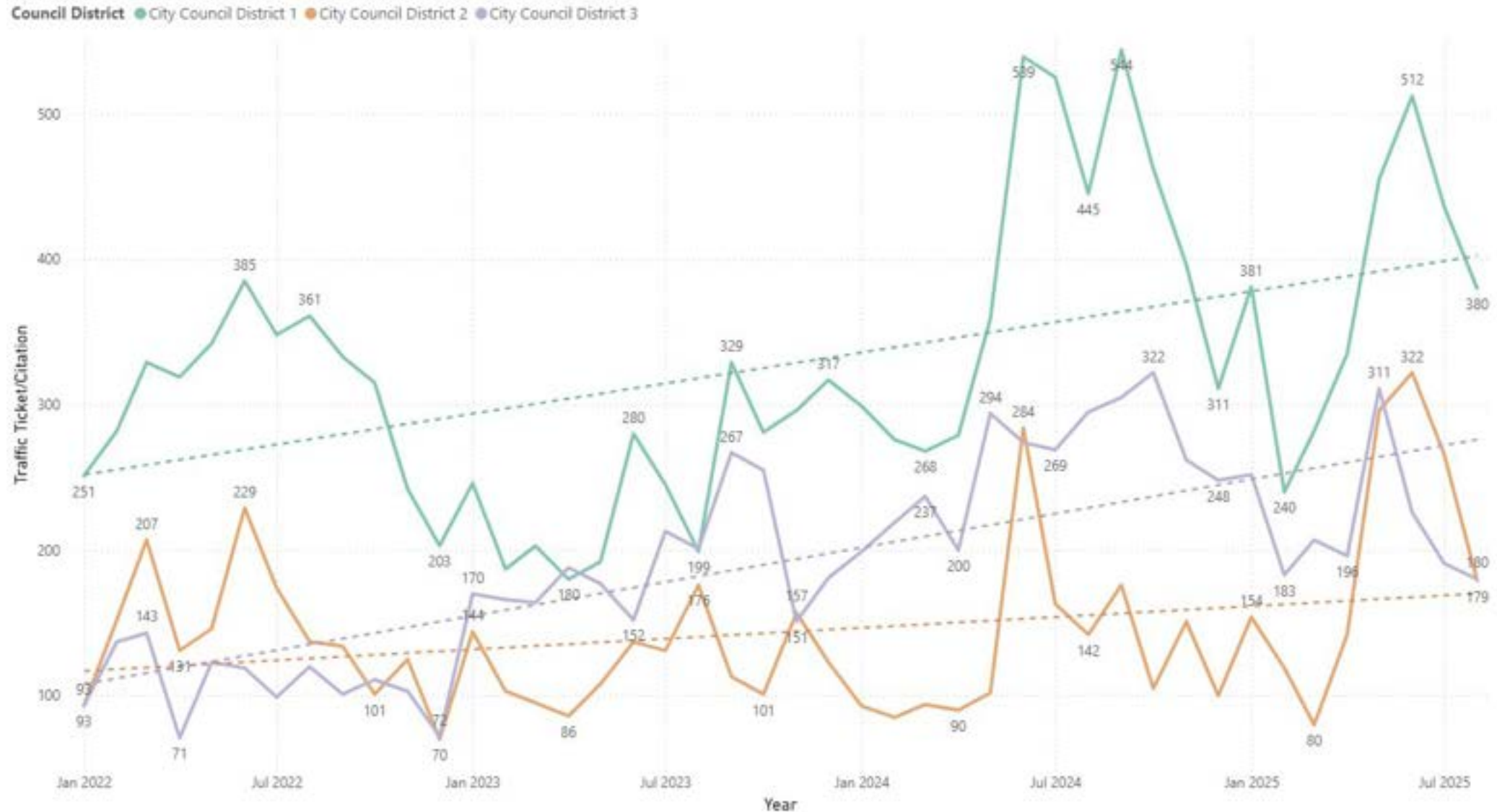
UNLAWFUL CAMPING CITATIONS – JANUARY THROUGH AUGUST



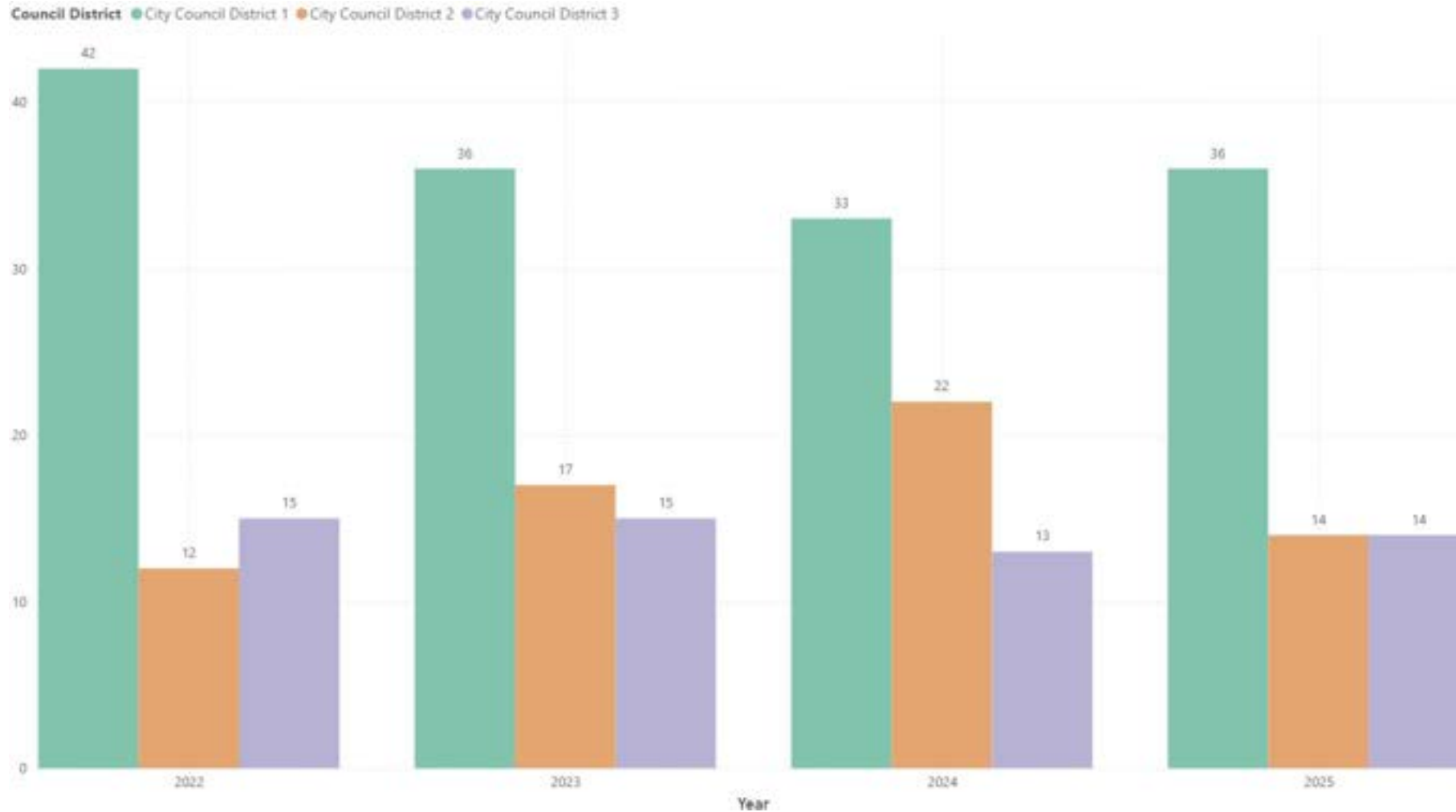
PEDESTRIAN INTERFERENCE CITATIONS – JANUARY THROUGH AUGUST



TRAFFIC CITATIONS AND INFRACTIONS JANUARY 2022 THROUGH AUGUST 2025

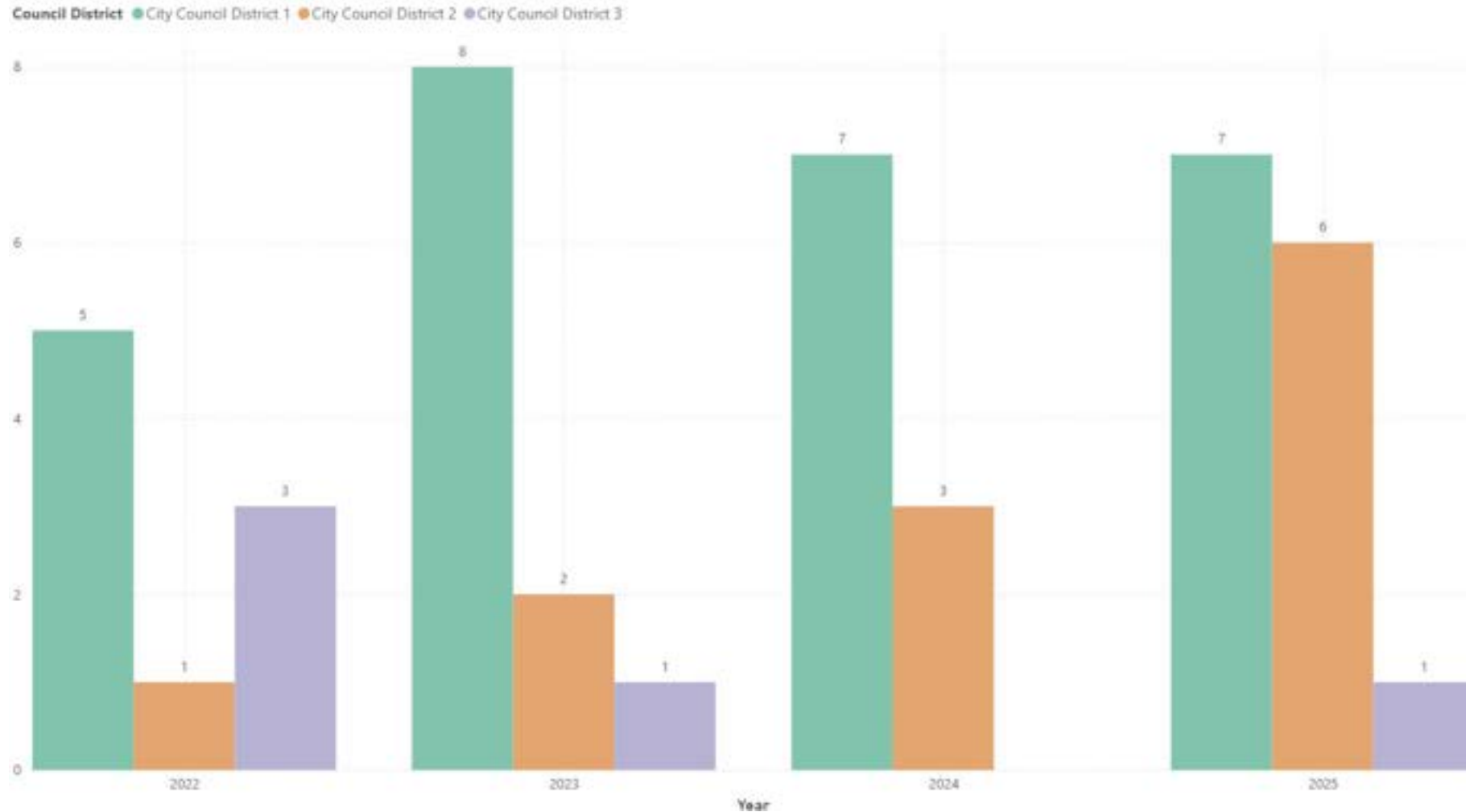


SERIOUS COLLISIONS – JANUARY THROUGH AUGUST



Collisions include those reported to SPD. Collisions reported to Washington State Patrol are not included in our data.

FATAL COLLISIONS – JANUARY THROUGH AUGUST



Collisions include those reported to SPD. Collisions reported to Washington State Patrol are not included in our data.

THANK YOU



Pedestrian, Traffic and Transportation (PeTT) CA Meeting 9/23/25 at 6:00pm on Zoom

Attendance: Carol Tomsic-Chair-Lincoln Heights, Rod Moore-Riverside, Chuck Carter-Manito/Cannon Hill, Charles Hansen-Whitman, David Eagle-Chief Garry Park, Gene Brake-Emmerson Garfield, Cliff Winger-Shiloh Hills and Transportation Commission, Colin Quinn-Hurst-City of Spokane, Drew Redmond-STA.

The meeting is called to order by Carol Tomsic.

Colin Quinn-Hurst-Senior Planner, City of Spokane. Division Street Transit Oriented Development Project. cquinnhurst@spokanecity.org Colin introduced the updated planning process for the Division Street Transit Oriented Development Project once the North Spokane Corridor freeway is completed. Update to where they are at and what is coming next, including several community engagement meetings with first Wednesday 10/22 at Wonder Building from 5-8pm. This project started in 2024 with community surveys and workshops to imagine Division Street differently. Concurrent planning project partners with Division Connects, Transit Oriented Development (TOD) Framework Study, Housing Action Plan, Shaping Spokane, City of Spokane Zoning Code, and Spokane County Code and Ordinances and Comprehensive Plan. STA has been instrumental with future bus transit planning and could include transit lanes and light rail. What is going on behind the curb is that when the transit centers open, we are ready as a community to invest. Land use that supports transit, transit-oriented development including mixed use and residential at the transit center with all cluster services. This would develop a corridor wide vision, node-specific economic analysis, provide transit-oriented land use recommendations and tasks to enhance connectivity and multimodal infrastructure, establish a development policy framework, integrate community needs and desires, and provide implementation roadmap. Development interviews to discover the available land and zoning requirements at each node. How to enhance connectivity with current transit to these streets to get to the station without having to drive. How to integrate a policy framework into comprehensive plan. Feedback and community comments are key to this process. Looking especially at public-private opportunities. It's a tough sell to imagine Division without all that traffic but there will be a significant amount of traffic loss on Division once the North South Corridor opens. It will fill back up if we don't make a change while there is capacity. Examples of early days of Northtown Mall when it was more open air and walkable. Similar now to Kendall Yards, Monroe and Garland with future potential near Rowan. Explained DivisionConnects study and selection matrix areas including eleven projected nodes. The south couplet near Gonzaga, north couplet, Garfield Empire, Northtown, Rowan, Francis, Lincoln/Cascade, the Y, Whitworth, Mead and Northgate. The county feedback recommends moving from the Y node to the new Meadworks project. Each node will include a scoring scale based on housing density, range of landowners, education, major employers and transportation. Carol noted that the nodes are interesting and encouraged more neighborhood comments. Gene asked if they were still taking input about nodes. Colin said to look at the existing conditions report on the website discussing information about current vacant lots and opportunities. He added the North Monroe project is a great example of visualizing what it could look like where negative comments went away after the project was completed. Carol asked if the corridor is delayed, will the planning continue and that having buses on Division is needed. Drew said a phased approach will start in 2028. Carol talked about the limited crosswalks on Division as a significant safety issue. David Eagle commented that since Division is a state highway, not all intersections are crosswalks. Colin confirmed they are working on crosswalk improvements on Division and it's a high priority to improve crosswalks near transit stops.

Adaptive Design Conversation- Carol announced that Jeff Mergler is traveling and won't be present tonight. She previously reminded us to look at the Traffic Calming Project Selection list and make changes or comments by the next Transportation Commission meeting 10/7/25.

Agency Updates- Drew Redman- STA. The September service changes started last weekend. More service in the Perry District and route changes into Liberty Lake. New double-decker buses are now in service to Cheney and go downtown to the University District. The 2026 draft preliminary service revisions are in progress and STA will be doing outreach next month and November. Next month a low-income fare will be introduced. Transit ambassadors are in bright green shirts on the buses now. The Week Without Driving Challenge is 9/29 through 10/5. You're entered to win a 31-day bus pass and STA gift bag every time you tap a registered Connect card or scan an eConnect QR code at the fare box. Carol commented about construction rerouting bus 35 coming further up Ray and the Southside Community center likes it as well.

Cliff Winger- Transportation Commission. His reports to the CA monthly with his comments and links and encouraged PeTT's to get copies. He sent out a notice regarding traffic calming and Safe Streets for All to the 29 neighborhood councils to get comments in writing by 10/7 or come to the Transportation Commission meeting 10/15 and make a public comment. Go to Transportation Commission website for projects. Look for comments from the 9/17 meeting on projects and summaries. Disadvantaged neighborhoods can get priority from traffic calming cameras. Check with Jon Snyder or Abbey Martin if you have questions on your projects. It was said some critical intersections should be communicated by PeTT's for projects not on the list. Carol will follow up with Cliff for specifics of these very unsafe intersections. Go back to your neighborhood councils to look at this list and make sure your needed projects are included.

Meeting was adjourned at 6:59 pm

Housing Action Subcommittee Report

August 21, 2025

Submitted by Kathryn Alexander, CA Liaison

The agenda was focused on the changes being made by Council Persons Wilkerson and Cathcart, they can be found on the Housing Action Subcommittee page of the City of Spokane website:

<https://static.spokanecity.org/documents/bcc/committees/urban-development/housing-action-subcommittee/agendas/2025/08/has-agenda-2025-08-21.pdf>

What is important to note is that these amendments reallocate most of the responsibilities of the HAS to the Council. This will mean that the HAS will have to rethink it's role and mission.

Housing Action Subcommittee Report

September 18, 2025

Submitted by Kathryn Alexander, CA Liaison

Maren Murphy talked about the implications of racism in the Comp Plan in zoning and land-use and touched on Multi income developments and suggested that neighborhoods pay attention to these areas and make comments in sufficient time to get them into Comp Plan consideration. Here slides are here”

<https://static.spokanecity.org/documents/planspokane/housing-needs/draft-racially-disparate-impacts-analysis-2025-09-05.pdf>

Zach Zapone's assistant presented his legislation for using price-fixing computer programs in real estate pricing. We had a strong conversation about supporting small mom and pop landlords versus the bigger entities that this legislation is actually targeting. This is preemptive legislation. The whistleblower protection is necessary because inside information will be needed to discover these issues.

Plan Commission (PC) Liaison Report

Community Assembly Report, October 2, 2025

Filed by Mary M. Winkes, CA Liaison to the Plan Commission

Plan Commission, September 10, 2025, 2:00 p.m., in person and via Microsoft Teams

Commision Workshops

1. PlanSpokane 2046: Chapter Review

For the latest drafts, see: <https://my.spokanecity.org/planspokane/chapter-review/>

2. Division TOD

For the latest, see: <https://my.spokanecity.org/projects/division-street-transit-oriented-development/>

Hearing, September 10. 2025, 4:00 p.m., in person and via Microsoft Teams

1. Hillyard Subarea Plan

<https://my.spokanecity.org/projects/hillyard-subarea-plan/>

The Commission recommended the plan to City Council.

Plan Commission, September 24, 2025, 2:00 p.m., in person and via Microsoft Teams

I will be on vacation during the week of September 21. Please see the minutes for this meeting at the Plan Commission website cited below.

For Plan Commission complete information, including agendas, minutes and other documents see: <https://my.spokanecity.org/bcc/commissions/plan-commission/>

For complete information regarding the city's progress toward the developing of the 2026 Comprehensive Plan see:

<https://my.spokanecity.org/planspokane/about/>

The current comprehensive plan can be found at:

<https://my.spokanecity.org/shapingspokane/comprehensive-plan/>

Transportation Commission (TC) Report September 2025 by Cliff Winger
<cwinger@spokanecity.org>

The short link to Transportation Commission's web page is here: <<https://easyurl.net/SPK.TranCom>>

Note: Contact Cliff Winger at email above for any questions, suggestions, comments about the City of Spokane Transportation. These notes for the CA will attempt to give brief descriptions and links to information in the TC agenda and project pages.

TC September Agenda <<https://static.spokanecity.org/documents/bcc/commissions/transportation-commission/agendas/2025/09/transport-agenda-2025-09-17.pdf>>

Your TC representative: District 1: Joni Harris - joniharris@spokanecity.org; District 2: Grant Shipley, President gshipley@spokanecity.org; District 3: Kaylee Jackman kjackman@spokanecity.org.

Spokane Safe Streets for All (Traffic Calming)

Hearing: Traffic Calming Project Select for Cycle 14 (2027)

Summary of this hearing was submitted to the 29 neighborhoods.

Most Important: this program is transitioning from a 29 neighborhood traffic-calming initiative to a comprehensive city-wide safety program.

The new priorities will focus on "Safe Streets for All" and will emphasize traffic safety by considering: the reduction of deaths and injuries, enhancing safety for ALL users, incorporating diverse demographics, improving connectivity, utilizing adaptive designs, and eliminating neighborhood identification from the project. The City Council may mandate equal funding allocations for each City Council District.

See Director Snyder's [presentation](#).

ALL WRITTEN PUBLIC COMMENTS ARE DUE ON OR BEFORE OCTOBER 7, 2025!

Contact Director of Transportation Jon Snyder (jsnyder@spokanecity.org)

1. Spokane City's **Transportation Projects Status Update** by Kevin Picanco

<<https://static.spokanecity.org/documents/bcc/commissions/transportation-commission/presentations/2025/09/17/transportation-projects-status-update.pdf>>

The asphalt strike is over and projects can continue. Some projects will be moved out to finish in 2026 and a few 2026 projects may be moved out to 2027. This is because of work loads in design and construction.

Contact: Kevin Picanco (kpicanco@spokanecity.org)

2) **SRTC Draft Metropolitan Transportation Plan 2050** by Jason Lien

Web page: <<https://srtc.org/our-work/core-plans-and-programs/metropolitan-transportation-plan>>

Presentation link: <<https://static.spokanecity.org/documents/bcc/commissions/transportation-commission/presentations/2025/09/17/srtc-draft-metro-transportation-plan-update.pdf>>

Good graphs on pages 8 – 10.

Plan draft will be released in October 2025

Contact: Jason Lien (jlien@srtc.org)

3) **Shared Streets:** See NACTO for background of this concept: <<https://nacto.org/publication/urban-street-design-guide/streets/residential-shared-street>>

Photo concepts are in the Agenda pages 16 & 17. Full presentation [here](#). Several downtown areas were discussed. This could be a good “Third Place” or “Third Space” idea for neighborhoods.

Contacts: Engineer Inga Note (inote@spokanecity.org) and Planner Colin Quinn-Hurst (cquinnhurst@spokanecity.org)



A Shared Street

4) **Comprehensive Plan Update, Transportation Chapter 4**

This update holds significant importance as it serves as the foundational document for both current and future elected officials and staff at City Hall, guiding them in making essential decisions regarding our transportation network.

New organization:

Policies will be listed under each goal, as opposed to the existing format that presents all goals which is followed by policies. The vision statements will be expanded to incorporate concepts like a robust, well-maintained system, a multi-modal transportation network that ensures safe and efficient mobility for everyone, promotes economic vitality, and encourages a healthy, livable environment. Several samples were included in the presentation that can be viewed [here](#). (Timeline is also included in the presentation.)

Contact Planner Colin Quinn-Hurst (cquinnhurst@spokanecity.org) or (climateplanning@spokanecity.org) and (climateplanning@spokanecity.org)

Project page <<https://my.spokanecity.org/planspokane>>

Sign-up for the Plan Spokane newsletter: <<https://lp.constantcontactpages.com/sl/uPeFNhR>>

Dear Friends,

We are pleased to announce that the Spokane Parks Foundation 2026 grant cycle is now open.

The goal of our Community Grants program is to fund community-driven initiatives and park department programs that enhance public parks and support outdoor recreational activities throughout Spokane County. I've attached a copy of our 2026 grant application for your use. Applications are due by midnight on November 30th, 2025, and should be emailed directly to yvonne@spokaneparksfoundation.org

Please note, our grants committee has reviewed and updated our grants award criteria. Changes from prior years include:

- Our maximum 2026 grant award per project or program is \$6,000.
- Due to the large number of requests in recent years, and to stay aligned with our mission, our focus will be on funding park projects and outdoor recreational programs. Sponsorship of festivals and events in 2026 will not be considered under our Community Grants program.

Spokane Parks Foundation Grant Award Criteria (www.spokaneparksfoundation.org/grants)

Please carefully review all of the following information to determine eligibility prior to submitting your grant application.

The Spokane Parks Foundation provides resources for vibrant, healthy and accessible park projects and outdoor recreation programs that take place in parks throughout Spokane County. Priority will be given to applications for park projects or programs that:

- increase park and recreation services to underserved areas or populations
- promote and provide inclusivity and accessibility for all individuals
- offer long-term significant benefits to the community
- enhance the quality of parks and quality of life for the community
- are from a private or non-profit organization or community group
- have not received prior funding from the Spokane Parks Foundation
- demonstrate active and committed community involvement
- demonstrate collaboration with other community funding

Grants must be used within a twelve (12) month period of time unless an extension is requested and approved.

Spokane Parks Foundation will not consider funding requests for the following projects or activities:

- routine maintenance
- events or festivals
- administration, salaries and operations
- debt retirement
- lobbying activities
- conferences, workshops, symposia
- endowments
- individuals
- programs with religious content
- replacement of lost/expired government funding

Grant are made to eligible organizations that meet one of the following criterion:

- tax-exempt under Internal Revenue Code Section 501(c)(3)
- a recognized Native American Tribe

- a public agency
- an unincorporated group or organization that has a 501(c)(3) fiscal sponsor

If you have any questions at all, please feel free to reach out by email or phone at 509-280-1664. I look forward to hearing from you!

Warmly,

Yvonne

Yvonne Trudeau, Executive Director
Spokane Parks Foundation
Post Office Box 8127
Spokane, WA 99203
Phone: (509) 280-1664
Email: yvonne@spokaneparksfoundation.org



Tree Advisory for the Park Board Meeting Report

July 1, 2025

Kathryn Alexander, CA Liaison

Urban forestry Report:

- ☐ Continuing with tree removal
- Working on Finch accessibility
- Presenting to the Spokane Conservation District, including tree climbing demonstrations
- Federal grants are moving forward, pause allowed for additional planning, so additional work is being planned on
- Hiring a seasonal employee to help with tree watering for new plantings and community engagement
- ☐ Strong focus on downtown tree replacement, only 7% of city is covered by trees
- ☐ Downtown forestry is paid for by Parks, not city
- ☐ Planning on fundraiser for the Willow Play Ground. Hoping to make this an annual event, Tree Trot.