

Spokane Neighborhoods Community Assembly
“Provide a vehicle to empower Neighborhood Councils’ participation in government.”



Meeting Agenda for Thursday, April 3, 2025
5:30 to 7:30 p.m., Liberty Park Library
Proposed Agenda Subject to Change

Please review previous month’s minutes:
*Community Assembly Minutes: March 6, 2025



Administrative

<u>Agenda Item</u>	<u>Time</u>	<u>Action</u>	<u>Page</u>
1. Introductions (Facilitator)	3 min (5:30)	Intro	-
2. Proposed Agenda (Facilitator)	2 min (5:33)	Approve	1
• Including Core Values, Purpose, Rules of Order			
3. Approve/Amend Minutes (Facilitator)	5 min (5:35)	Approve	5
4. Admin Committee Action Items (Luke Tolley)	5 min (5:40)	Oral Report	-

Updates/Announcements

5. Up to 3 min per sign-up	15 min (5:45)	Oral Reports	-
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Agenda

6. City Council Update (CP Wilkerson)	10 min (6:00)	Oral Report	-
7. Parking Space Minimums Resolution (CM Dillon)	20 min (6:10)	Oral Report	16
8. Admin Committee Updates (Luke Tolley)	20 min (6:30)	Vote	17
<i>CA/CC recap, hybrid meetings moderator, Neighborhoods workgroup alternates, Plan2046 ad hoc committee</i>			
9. Climate Resilience & Sustainability Board (Kathryn Alexander)	15 min (6:50)	Oral Report	-
10. CRSB Liaison Request (Paul Kropp)	10 min (7:05)	Vote	32
11. CA Committee Updates (Committee Chairs/Reps)	15 min (7:15)	Oral Report	-
12. Actionable Items Review/Future Considerations/Survey (Luke Tolley)	5 min (7:30)	Report	-

Other Written Reports

Committee Reports, Agendas, Minutes, etc.

• Administrative Committee	34
• Budget Committee	37
• Building Stronger Neighborhoods Committee (BSN)	41
• Communications Committee	
• Community Assembly/Community Development Committee (CA/CD)	45
• Land Use Committee	46
• Liaison Committee	47
• Neighborhood Safety Committee	49
• Policies and Procedures Committee (P&P)	
• Pedestrian, Traffic, and Transportation Committee (PeTT)	51

Liaisons and CA Representation on Outside Boards and Committees Reports

• Community Housing and Human Services (CHHS) Liaison Report	
• Design Review Board Liaison Report	
• Plan Commission Liaison Report	54
• Urban Forestry-Citizen Advisory Committee Representative Report	56
• Housing Action Subcommittee Liaison Report	58
• Transportation Commission Liaison Report	59

Please take our post-meeting survey to provide feedback to the Admin Committee on how meetings go and how they can be improved. Go to this link <https://forms.gle/2SjhB1qCfaWXuFPX6> or scan the QR code with your phone’s camera.



** IF YOU CAN’T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE! **

Community Assembly Core Values and Purpose

CORE PURPOSE:

Provide a vehicle to empower neighborhood councils' participation in government.

BHAG (Big Hairy Audacious Goal):

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

CORE VALUES:

- **Common Good:** Working towards mutual solutions based on diverse and unique perspectives.
- **Alignment:** Bringing together the independent neighborhood councils to act collectively.
- **Initiative:** Being proactive in taking timely, practical action.
- **Balance of Power:** Being a transparent, representative body giving power to citizens' voices.

VIVID DESCRIPTION:

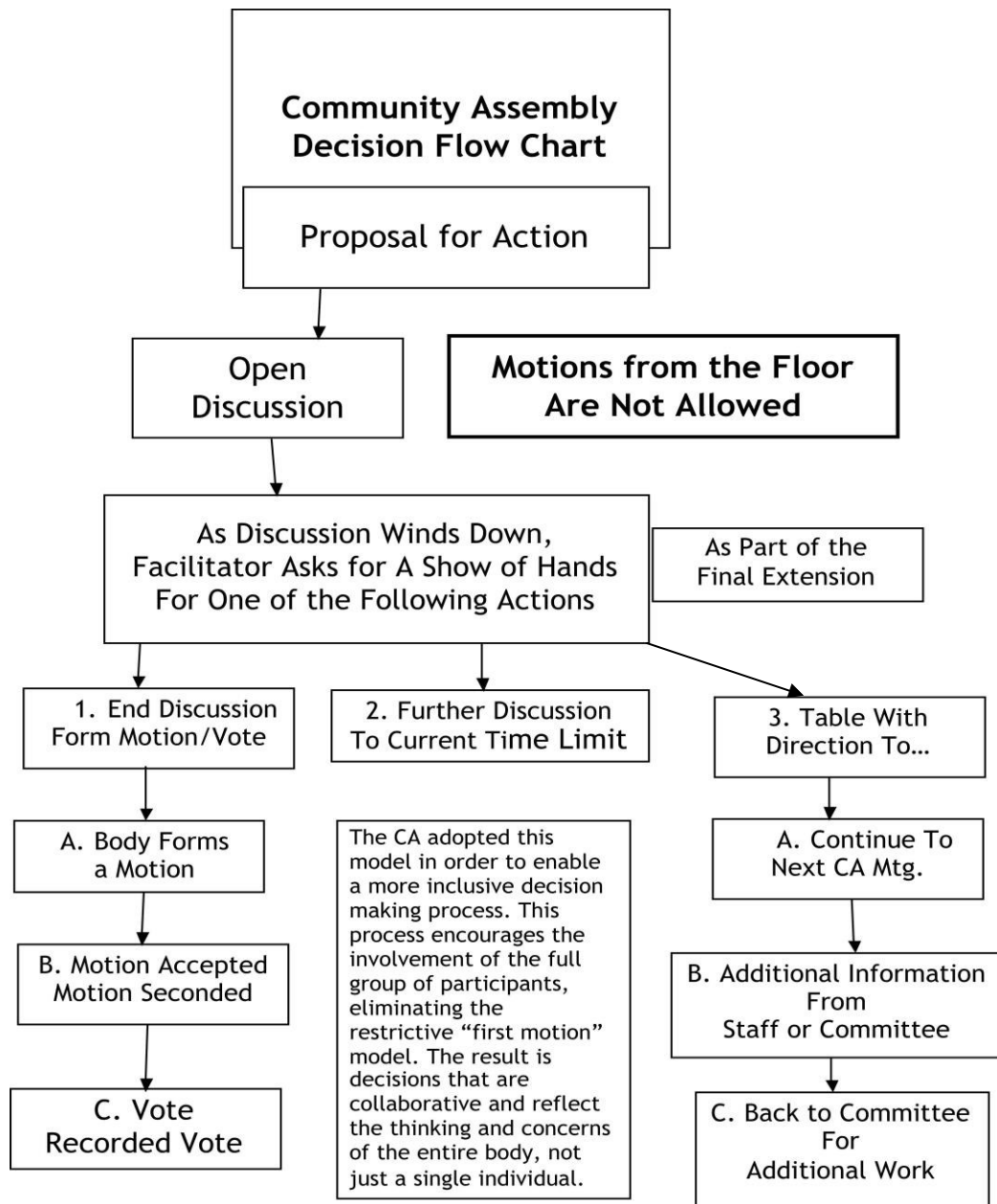
The Community Assembly fulfils its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.

Presentation and decision-making process:

1. To speak at a meeting, a person must be recognized by the facilitator. Only one person can be recognized at a time. Each speaker has two minutes. When all who wish to speak have been allowed their time, the rotation may begin again.
2. When a proposal for action is made, open discussion shall occur before a motion is formed by the group.
3. Presentation timetable protocol
 - a) When a presenter has one minute left in the time allotted, the facilitator shall raise a yellow card and give a verbal notice.
 - b) Should any representative wish to extend the time of the presentation or comment/question period, they may make a motion to extend the time by five (5) minutes.
 - c) An immediate call shall be made for a show of hands in support of the extension of time. With a simple majority (50% plus 1) concurring, the time shall be reset by the amount of time requested.
 - d) Extensions shall be limited to two (2) or until a request fails to show a simple majority approval.
 - e) When the allotted time has expired, a red card and verbal notice shall be given.
 - f) As part of a final time extension request, the facilitator shall request a show of hands by the representatives to indicate which of the following actions the group wants to take:
 - o End discussion and move into forming the motion and voting,
 - o Further discussion,
 - o Table discussion with direction,
 - o Request time to continue discussion at next CA meeting,
 - o Request additional information from staff or CA committee, or
 - o Send back to the appropriate CA committee for additional work.



Community Assembly Draft Minutes

Prepared by: Office of Neighborhood Services

March 6, 2025, in-person at Shadle Park Library

Meeting called to order at 5:32 p.m. by Luke Tolley

Present: Fran Papenleur—Audubon-Downriver, Christopher Savage—Balboa South Indian Trail, Luke Tolley—Bemiss, Krista Anderson—Chief Garry Park, Pam Schermerhorn—Cliff/Cannon, Sandy Wicht-Comstock, Debby Ryan—East Central, Patti Marland-Stevens—Emerson-Garfield, Tina Luerssen-Grandview-Thorpe, Laura Johnson—Hillyard, Carol Tomsic—Lincoln Heights, Tyler Tamoush- Minnehaha, Scot Webb—North Hill, Ranae Hager—Northwest, Mary Winkes—Manito-Cannon Hill, Hilary Michalowicz—Nevada Heights, Ranae Hager- Northwest, Ann Haggett- Peaceful Valley, Bill Doley—Rockwood, Jael Stebbins—Shiloh Hills, Andy Hoyer—Southgate, Amanda Maule—West Central, and Kathy Hagy—West Hills, and Charles Hansen—Whitman.

Not Present: Browne’s Addition, Five Mile Prairie, Latah-Hangman, Logan, North Indian Trail

City Staff Present: Pollyanne Birge, [Office of Neighborhood Services (ONS)], Betsy Wilkerson (City Council President), Jacobbe Byrd (City Council Office), Jon Snyder (Director of Transportation and Sustainability).

Guests: Paul Kropp (Liaison Committee), Sue Arnesen (West Hills), Elizabeth Goldsmith (Comstock), Kris Neely (Southgate, Urban Forestry), Bill Heaton (Land Use Committee), Steven Seim (Brown’s Addition), and Scott Mills (Cliff Cannon), Zeke Smith (Empire Health Foundation), Shawn Terjeson (Lincoln Heights, Comms Committee)

ADMINISTRATIVE AGENDA ITEMS:

1. Introductions

1.1 Approve Agenda: Proposed agenda change: number 8, instead of the Parking space minimum resolution, agenda item to next month, instead Zeke Smith from Empire Health Foundation to talk about the scattered site model. Tyler moved, Laura second, 23-approve, 0-abstain, 0-deny. Note from Facilitator, reminder of rules about speaking.

2. Approve Minutes: Tina moved; Laura seconded. Motion passes. 21-approve, 2-abstain, 0-deny.

4. Admin Committee Action Items:

- Luke Tolley: An action item for me was to invite newly appointed Transportation Director John Snyder to March meeting and he’s here. The slides from Tirrell’s presentation were sent out. Also follow up about the “neighborhood” chapter in the Comp Plan and the parking requirements feedback taken in.

5. Updates/Announcements

- Paul Kropp: At table there is a flyer with the dates for the future forums for the Plan Spokane sessions. Important to note as well: Climate planning forum April 22nd. If you want to weigh in, need to come and participate.
- Fran Papenleur: Grants review for Parks Foundation—pleased that we’ve finished round of evaluations. Really pleased that 5 NC applied all got awards—small awards (\$1,500-8K) Audubon-

Downriver, Lincoln Heights, Peaceful Valley, Grandview Thorpe, Minnehaha. Yvonne Trudeau will come to talk to CA in the future to discuss the awardees, applications in September.

- Kris Neeley: Urban Forestry—Tree Equity program grant and how much has been used—\$200K, but 28M still held up in DC. There was also a motion to approve three \$400K purchase orders for tree pruning services. Note the upcoming Arbor Day celebration on Spokane Forestry website. <https://my.spokanecity.org/urbanforestry/>
- Jael Stebbins: Resolution from ReImagine Spokane, for adaptive traffic calming measures through Safer Streets for All for fatal incidents within 48 hours.
- Mary Winkes: At the last Planning Committee meeting, Tirrell Black presented on Comp Plan update—Spencer was talking about putting together committees for review/input and how they might be set up (talk about revisions, put multiple chapters together, etc.) Spencer mentioned the Neighborhood chapter, and Mary suggested CA volunteers to review those. She will get on a future agenda to talk about it when details emerge.

AGENDA ITEMS:

6. City Council Update (Council President- Betsy Wilkerson)

- A lot going on at the Federal level that will impact us all. Mayor has done a list—\$44M, whether that is CBGD or HUD or other projects—we will start feeling it, now just monitoring. Be aware, this will impact our city budget, all the services we need, to be a safe, strong city will be impacted. Just the reality of where we are at right now. We are in a proactive state—lucky to be in WA. We’ve seen different cycles and survived them—can’t say won’t be painless—keep the faith, but there are still things we can do to show up for our neighborhoods.
- District 1 Town Hall Meeting on Monday, March 17th at the NE Community Center. We are trying a new format and I want to hear back from all of you if it’s working. It’s a pilot, so if it doesn’t work—we can certainly pivot. We want to make the Townhalls fit the need—after the one in March, we can reevaluate.
- Then Joint Community Assembly and City Council meeting is 3/31 at City Hall Council briefing Center—big enough for a lot of us, but not everyone so the committee chairs will be at the table for their report-outs.
- Peter Kageyama: Adaptive Designs—open to public, other cities have done this—outside our area who has been to many places and will have ideas for our city.
- Parks Levy—if haven’t invited them to CA—I encourage you to do so.
- Tyler Tamoush: Parks initiative is a Levy and it’s a School Bond? CP Wilkerson: Yes—it’s two separate ones, but they are running together.
- Jael: For the March 17th Townhall, can we bring up other topics that were from the survey? CP Wilkerson: Yes—it’s ok! The meeting will be structured but not super structured.
- Washington Legislature is still going on—bills still moving, encouraged all to track them.

7. Director of Transportation and Sustainability Intro (Jon Snyder)

- Some of you may know me from when I was a Spokane City Council Member about 10 years ago. It is so great coming back to the City of Spokane and seeing such good cooperation with staff and CA—and how healthy this group is. It’s fun to be back! About my new position, about 16 years ago I saw a woman on power wheelchair on the Boone, not the sidewalk—why is she in the street? She said while there is a curb ramp to get on the block, there wasn’t a ramp on the other side. I was naïve about the transportation system, and it really alerted me to fact bunch of folks aren’t getting what they need. It made me very interested in how the entire transportation environment could serve everyone in the city. Been in state government for 9 years, come back because proposition too good to refuse. Folks on City Council and Administration were really interested in

how to make a safer route system that creates more transportation options for everyone. I think why the position was conceptualized as Transportation and Sustainability is because you can't really separate the two. Transportation in the near term will mostly likely continue to be one of the largest emissions of particulates in our air and you can't really address that without addressing transportation. Sustainability, we talked a little about this with the City's Comp Plan—now required by state law during Gov. Inslee tenure. Instead of putting it into its own chapter we are weaving it into everything we do. This touches on a lot of things we face—wild fire smoke to water access, so I'm really excited about getting to work. Two things I've been tasked with, being and the secretary for Climate Resilience and Sustainability board and facilitate the Transpiration Commission. I'm excited about the folks doing these roles—they are very representative of the city and are a diverse group of voices that maybe we haven't seen in these bodies before. Great time for the city, looking back 10 years, we are really building things here with public benefit, for public action for public good. Like the Library! Public trusts the library and city to do these projects.

- Tyler: Transportation Commission—what is the overall goal? Director Snyder: One of the overall goals take transportation advisory work that was occurring in a bunch of different areas and combine it together in the commission and consolidate it. I think that is good because different eyes see different things and how all the puzzle pieces fit together.
- Jael: What are your thoughts on the resolution from ReImagine Spokane? Director Snyder: I'm open to the discussion—asking for funding from Safe Streets from Now fund is compelling idea and that we work quickly on things. Concept we yet haven't done at the city—fatality reviews? What we see if they are going so slightly down, but we need to thoroughly look at each incident and ask what happened here.
- Krista Anderson: Something that regularly comes up—better sidewalks—costly to install and not clear data base. Transportation Commission also don't have history of focusing on sidewalks and pedestrian transportation. How can this Commission take this on? Perhaps a sidewalk inventory? How to best advocate? Director Snyder: Love all the pressure you can put on to me to sidewalks. We've never mapped the condition, just the gaps— but that is in the works.
- ***Motion to extend, first extension 5 minutes.*** Tina moved; Scott W. seconded. Motion passes.
- Mary Winkes: Some of the neighborhoods have already done an audit and walked the entire Neighborhood, street by street and listed them. Where do they send this information? Director Snyder: Send it to Director Snyder: jsnyder@spokanecity.org
- Debby Ryan: Spokane Regional Health District mapping? Been talking to them about coming to Transportation Commission about walking audit, and it feels like the wheels are turning.
- Paul Kropp: For many years I chaired the PeTT committee chair, and now finally we are fully operational and need to keep it going.
- Tyler: Walk audit program, Samantha found grant money based on some of the walk audit based on last year's walk, something like \$350,000—how is that money is spent? Director Snyder: I'll ask that the Transportation Commission investigates that.
- Amanda Maule: Sidewalks are the responsibility of property owner and not public money? Can you parse that out for me and help me understand? Director Snyder: A while ago when talking to a city attorney about fix sidewalks he suggested we just needed to start suing! Cities are getting away from that—and starting to look at it as a shared/public responsibility. Mayor and Council have heard how important this issue is for you all and are working on it. But yes, as it stands it is the responsibility of the property owner.

8. Scattered Sites (Zeke Smith, Empire Health Foundation)

- Empire Health Foundation: Contracted in Oct. to help facilitate and set up the scattered site model that the Mayor/CC has supported with resources. There are a few buckets of funding that go into that ARPA, Federal dollars and STG (state). Contracted to act as intermediary to work with providers stand up scattered site shelters. What we mean by that is smaller shelters, the agreement—won't house more than 30 individuals, and the "scattered" piece that these will be disbursed through the city and not concentrated in any certain area.
- Started in Oct. and building from what we've had. The city closed TRAC, which was a congregate warehouse model. We started working on supported shelters which the city partially funded. The City funded those sites for 50%, Empire Health Foundation, picked up the other 50%. First couple months—wanted really to focus on the individuals from the TRAC center. At the core of this model is the housing navigation center, which is at the Cannon Street facility and managed by the nonprofit, Revive. Been working with Browne's Addition Neighborhood Council for several months on that program. Acts as a front door for folks to access to services, referrals to other shelters. There are some challenging, the space is small and maybe not really equipped for that, but it is a city facility and available, and we've had great partnership with the Browne's Addition NC.
- Pilot project—1) City's looking for input what is working, what isn't. 2) We have funding through the city through June 30th, City is working hard, but there hasn't been any money identified to support this, but working through the state legislative process?
- Three existing shelters we have supported in opening and a few others opening in the next last couple months: Healing Hearts medical respite center at the Westminster Church, which has 30 beds and in the Cliff Cannon neighborhood. These folks are referred from Providence and are medically fragile with no housing.
- Providing support to expand with Family Promise in Chief Gary Park area. Existing facility, so just expand what is available with existing provider.
- New site, night-by-night: Compassionate Addiction Treatment moved to 3rd and Arthur in East Central. They are serving up to 20 adults who are actively engaged in recovery. Was at East Central NC last month to have that conversation.
- Some in the process of standing up: another location in church on North side for women specially, can serve 30 people and is a night-by-night facility and be by referral. Instead of just opening the doors at a specific time and perhaps getting that congregation of folks waiting, the provider is being thoughtful on how to minimize that impact. Hope House is changing their structure, won't be operating a shelter like they have been, but focusing more intensively on respite.
- Another shelter with different operator for women and children affected by DV, with 18 beds. We won't be talking about address because of the population serving.
- Lastly, reentry program for folks getting out of incarceration and have several houses in the County for that population in particular. We will have that conversation with the neighborhood council closer to opening.
- We received \$5.8M to spend through June 30th, some flexibility with the ARPA resources, so trying to manage that a little bit. We've allocated \$4.5M to our service partners. Pilot for a client assistant funds, some additional support to get into next place like the first month's rent, deposit requirements, or into sobering treatment. These are often called "diversion funds" and is part of our coordinated entry system for sobering or other behavioral health.
- We will be gathering all this information to be able to see what is working, what isn't working and how we plan from there. We also have materials where we've documented the process for

standing up scattered sites including permit changes, and how we are engaging neighborhood leadership, etc.

- For the first time bringing other providers together every week, good place to see where services can be most strategic. That is also the mechanism to talk about where we can coordinate and see where the gaps and opportunities are. We've also had property owners and churches who've said they want to be part of the solution as well. We are getting clear about which provider will be at what property providing which services. That is based on what the property owner is willing to do as well as the site—for instance, is a school nearby? That helps shape who might be the right provider. Then we figure out how to meet that with the need in the community, as we move forward, we hope to have more and more data. Then we work with them closely to help them craft a budget, know about the permitting, etc. We then discuss this with the Community Housing and Human Services department at the City to see that it aligns with what they are thinking. Then we talk about the building permit process, which Mayor Brown has developed a specific permit for emergency use for shelter. We are also engaging with NCs, which means we reach out and ask to talk to the for Good Neighbor Agreements, between the NC and the providers, and the providers are very interested in these as well. Or it could look like a community engagement meeting at the shelter location.
- This is a pilot projects and I think this is opportunity to support and build the kind of system we need, and if we do that, all must come to the table: philanthropy, business, and neighborhoods as well. The benefit of this model is that no one neighborhood is responsible for all the services. I know this is a complicated conversation, but one that is important.
- Question: If you think beyond the pilot, I'm interested in your thoughts on how neighborhoods can be part of the solution, what is the best way for communication, how do we support the neighborhoods and those that are housed and our unhoused neighbors. A note that we are always interested in going to Neighborhood Council meetings, even if we are not siting a shelter in that neighborhood.
- Andy Hoyer: About TRAC are we still paying Larry Stone now? CP Wilkerson: The City broke the lease with a one-time payment.
- Debby: What percentage are seniors? Zeke Smith: Can't say with specificity, we have access to the data but trying to get better info. It really depends on what type of shelter for the medical respite facilities, they are predominantly senior. At Truth Ministries, there are many seniors as well.
- Mary: Can we see a template of good a neighborhood agreement I don't think we've seen one yet? To see what is useful and see what is helpful? Zeke Smith: I will send the template but realize that it will need to be tailored to each facility.
- Mary: The Shalom Ministries food program had over 400 come for a meal recently and it seems that other downtown resources for meals are gone? Something has to happen, we did a fundraiser, but those funds won't last long, especially with grocery/egg prices. Zeke Smith: City Gate closed downtown within 6 weeks which probably has a big impact because they have food programs. DBA is pretty adamant about pushing these facilities out, but no one is offering to open something new.
- Pam: I'm from Cliff Cannon and you appreciate coming to our NC meeting, but the timing was difficult, and then we didn't meet for a month. I know there was some resistance from some in our neighborhood but by the time you came, the shelter was already open. I know that Westminster is a medical respite, so it has a smaller impact. But you were already up and running and for some people, they felt it was a bit late? I don't know what the timeline is to open them, how much lag do you have to start communication earlier? Zeke Smith: Great point our goal is we

get to have those conversations before the site opens, like we've been able to do in several other locations. It's also a little tough because we have basically been trying to open up in the middle of winter, but one of the things I'm committed to which the city is as well is backing up that process. That's why my question was really about, let's think about next year, it's a similar conversation we are having with our faith-based community here—what is working and are there other churches that want to be part of the solution, let's start those conversation now. That also gives us the space to talk to neighborhoods.

- ***Motion to extend, first extension 5 minutes.*** Tyler moved; Laura seconded. Motion passes.
- Tyler: You wanted input and I just wanted to give some after my tour at the Cannon Street Revive offices, I don't know if Empire Health has a say on how each org is allowed to spend money? I was there in December, so I'm not sure where they are now on, but the Cannon Street looked like what you might think a shelter looks like, it's pretty depressing. If I was in this situation where I trying to get into a better situation, I would want the place to look a little livelier. I felt like Revive wasn't doing that for them, and when I toured their offices, it was like the Taj Mahal, it was really nice, I felt like there wasn't any funding equity balance. Maybe paint a mural or planter boxes outside of the facility? They are supposed to be lifting them up and that wasn't what I saw on the tour. Zeke Smith: I think it's good feedback and I also support making things livelier. I appreciate this and will take this input back to the group.
- Fran: Just a comment, I speak for the Inner NW neighborhoods, with the Salvation Army increment beds go opened up to the heart burn of a couple council members, there are several in North: Knox Presbyterian, Jewels' Helping Hands up in North Hill and then Morning Star—we got enough love in the inner city NW neighborhoods how about spreading it elsewhere, those are within two or three miles of one another. Zeke Smith: I understand, I live in that area and I'm glad we are contributing.
- Kris Neely: I have some concerns about the CHHS RFP selection, there didn't seem to be consistency for or of data collection and that needs to change. Lack of clarity on who owned the data, inconsistency in vendor selection, selection process wasn't a blind process, and it really should be. This whole issue is important to me, because I know what it is like to homeless. Zeke Smith: Yes, as you know, I don't work at CHHS, and I know they have made a number of improvements to their process and may still have a way to go. You're preaching to the choir.
- Krista: I think suggesting a multi-year plan makes it able to fund these shelters in a more strategic way. Part of why otherwise able to keep Crosswalk Shelter and Family promise stay open and do work they do. Both provide ancillary services to community, so if there is a way, to make this multi-year, that makes sense. (* Recording was a bit garbled, so I might have missed a few words)
- ***Motion to extend, first extension 5 minutes.*** Tyler moved; Andy seconded. Motion passes.
- Zeke Smith: It's a good call out, we need sustainable funding, but it's not going to be only on state and federal dollars for this work but will also need to have local resources to support this because this will be more sustainable. It's not on the Council, but all of us.
- Tyler: Josh Leech from Revive mentioned they are fully capable for operating without federal dollars because they have an umbrella of things they operate. Zeke Smith: They get funding from another other grants, but one they do get FCS, which is Medicare, which is Federal.
- Laura Johnson: When pick sites for shelter, is it mostly just wherever you can go or do you map out where there are bus stops, where there are grocery stores, the library? Are those things taken it into consideration, or do they just go with where there is availability of property owners? Zeke Smith: We have those considerations, but not in a planful way for the most reason is we are often using existing facilities, and looking for providers who are interested in housing folks. Moving forward we know having a more proactive approach makes sense.

- Amanda: I would love to collaborate with you on data collection because I know if you make the data tell the story you can get the money. What's controllable and what's not—I'd love to help.
- Luke: Thank you Zeke for reaching out to us and being proactive.

9. City Council Workgroup Update (Tina Luerssen)

- We met this afternoon, and talked about the structure of the workgroup, so I don't formal notes, but last meetings minutes are in you packet. A little history, Former City Council President Breanne Beggs wanted to increase communication with City Council and departments and CA, and he asked for 3 reps from CA to be part of it, 1 from each district (with alternate). Fran/Tyler/Tina—primary. Mary, Laura and Kathy have been the alternate. It's been two years, the question was raised, we did this without setting any terms, it's a work group, not a committee. Should we consider this a standing committee? Is this an ad hoc Committee? Do we have goals for this group? Are we going to sunset this at some point? And the consensus was we've been improving communication processes, we established a new resolution process for responding from City Council to neighborhood resolutions. Now we are working through the format for CC/CA and Town Hall meetings, I think if we continue to have these conversations, let's keep it going. One suggestion was maybe as a CA to set term limits which also to gives that opportunity to others. We could stagger the terms, so not whole group of new groups of people coming in.
- Tyler: I don't plan on doing it next year, maybe could be Laura primary, then we can fill the alternate for District 1.
- Mary: I think that makes sense because the alternatives have been following along, so they have background and understanding coming in and we can back fill with new alternates. Good ideas.
- Debby: I agree, because you need some continuing as leadership. If you're stepping into a new role, you will need some experience.
- Krista: Let's thinking about not changing out when the other CC roles are also cycling out?
- Tina: I will put that on the next CA meeting agenda so we can talk further about that.
- Tina: We also talked about town hall structure; we are starting with District 1 on the 17th. Also, NCs are asked table at the town hall and have a rep there with materials so when folks who come to the meeting they can make the connection. Town Hall structure used to be NCs gave presentation about what they have been doing and any issues in their neighborhoods. Now City Council is encouraging NCs to come to regular CC meetings to do that. So, we've been asked to build a list of NCs that are interested. If you NC isn't interested in coming to CC presenting about what you are doing and any issues, that's ok, but this is a great opportunity. The CC said they would set some time aside on agenda to happen at their legislative session. Reach out to someone one admin or workgroup, and we will build that list and work with Giacobbe to schedule those on the agenda. Joint CA/CC is Monday, March 31st in the Council Briefing Center from 5pm-6:30pm, then go into their regular meeting. They want to hear from committee chairs which is great because that is where things are happening, that is where those resolutions are made, etc. Every Committee Chair is asked to be present and prepared to speak with CC members about your priorities, your goals, your current work, your successes, what council can do to help, and have a bit of dialogue. We have 9 standing committees and only 90 mins, so keep that in mind. CC Klitzke suggested not having a council member report out point out as there usually is at a CA/CC because they should be reporting that out at our neighborhood meetings already.
- Luke: It looks like we have virtually every CA committee represented here tonight, perhaps even every chair, do we know of any Chairs that are not here? There will be additional information

coming out as well, but the more we make it clear about if your chair can't be there, maybe a Vice Chair, or someone else can be.

- Paul: Will there be advance materials? If so, I can do that.
- ***Motion to extend, first extension 5 minutes.*** Debby moved; Dream seconded. Motion passes.
- Fran: At the CA/CC meeting in the Briefing Center the Chairs will have the seats at the conference table, but there is a peanut gallery as well, so everyone is still invited.
- Mary: When are the other Town halls? Tina: District 2 is June 9th at the MLK Center and District 1 Sept. 15th at West Central Community Ctr.
- Laura: What is the format for the content? Do you want us to present at grievance/one highlight or what kind of them should be bring? Tina: Show your highlights of what you're doing. Always good to show them what you're doing with the CE grant, show them that it is a good investment. But also, look at our street that is torn up.
- Carol Tomsic: I thought they said no PowerPoints when folks present? Tina: That is for the town hall, the PowerPoints would be for when folks present at CC/CA.
- Tyler: My understanding is that it will be like a traditional town hall with a panel up front with City Council and Chief Hall and Chief O'Berg. These will be the topics the neighborhoods are voting on are the topics we discuss and there are others you can bring up and then they will touch upon any questions and comments.
- Luke: I asked Gabby to send that communication out, that might have gotten held off for this meeting. Since District 1 is next week, we are going to focus on that. They have a document that lays out everything about these special meeting and it will be shared.
- Fran: What wonderful communication we have with City Council that we haven't had for years, it's really great.
- Tina: It is great, but we did mention today that there is a link missing with no Director, we haven't had that position at the table. We have our elected officials, and we have our volunteers, we don't have the link of the staff support. Erin Hut did log in today, but was off camera and didn't say anything. We are hoping with a new Director in place that person will make it a priority to be there.
- Tina: I was asked to sit on the interview panel for CA for the ONS Director and Tyler was also. She said she wanted someone from District 3 but don't know if that has been confirmed with anybody. But if you have questions, concerns, issues, you want us to bring up in that panel, please reach out to Tina/Tyler.
- Luke: Didn't they put out save the date on when those will be? Tina: March 19th. The initial phone interviews were this week.
- Mary: We used to vote on who would serve in those roles.
- Tina: Yep, this is a request that Erin sent directly to a handful of people. —has to go through here.
- Mary: Not that I question it, but it would be good if it comes back to CA and selected by this group.
- Luke: We can give Erin that feedback.

10. Hybrid CA Meetings (Shawn Terjeson)

- About a year ago, the CA Comms Committee given a charge make a report on the format of a hybrid meeting. We spent some time to think that through. For a platform we chose Zoom. Why? They won the COVID wars, it is simple to use, and we already have an account with them. Voting will be an issue because we want our online members to be able to vote too. Attached is the report with the CA Hybrid rules approved of last December. In that document there is a lot of discussion about how voting can happen. So, you will want to refer to that to know your

options to do that. Recording meetings, we have talked about recording the meetings for minutes, but the moment you record a public meeting, it becomes part of the public record, so you have to store that meeting on a hard drive, and it has to be accessible to the public. I talked to ONS about handling that and they said the City Clerk would handle that, so we need to talk to the City Clerk. At the end of the report, there is information from the City Attorneys about recording meetings and storing them; and they were just tickled that we may not record the meetings. Whichever way we go, someone will have to contact the Clerk's office. Facilitators, someone will run the hybrid meeting. We suggest we don't pick a representative or an alternative, because it is a very focused job. It needs to be someone from neighborhood, but not a representative. It is a high turnover job, so we will constantly want to be looking for new people. The documents are in tonight's agenda packet and so for when it comes up next month, I encourage you to read those, and you'll be a super expert. Also, the reasons why we are getting all these stories from you is next year we will publish this in our annual report.

- Amanda: West Central Council adopted bylaws written by the neighborhood council, voted in January. I can give you information about how that went.
- Luke: This has been a big lift from Comms, so Admin is going to take it on from this point. Of course we will still need your expertise, but hopefully in the next meeting and after that we will be able to use Zoom. Your homework is that we need that volunteer to facilitate the Zoom.

11. CHHS Liaison Appointment (Paul Kropp)

- Sara Bower is the CHHS Liaison Appointment recommendation. That is my briefing, the packet suggested language, but that is your job to craft language to reflect that you accept the Liaison's Committee's recommendation.
- Luke: Can I just commend Paul for making this easy on us for putting what needs to be done at bottom of page. Bottom of page 44.
- Andy: I'm on the Liaison Committee and she is delightful and perfect for us.
- **Motion to accept as written**: Andy moved; Bill seconded. Motion passes. 22-approve, 1-abstain, 0-deny

13. CA Committee Updates (Committee Chairs/Reps)

- Neighborhood Safety Committee: Tyler: Please refer to the minutes to know what happened last month. I want to bring up a couple things: Walk audits, Samantha Hennesy joined us last meeting and she said she did 5 walk audits last year. Her goal is to extend to maybe 6 or 7 this year she still has 15 applications for walk audits from neighborhoods. They did Bemis, Riverside, Spokane Valley, Hillyard and Minnehaha, that information is in the packet. NROs are back, one for Northeast, one for Northwest and one for South and are attending upcoming NC meetings. Chief Hall approached me after the Safety Panel and been some talks, Susan Mensching, who was the CA rep for West Hills at one point, she is also the Chair of Police Advisory Committee, and the idea of CA Safety Committee absorbing the Police Advisory Committee? Not sure how that would work, but I'll bring it to the Admin Committee. I know CC Zappone had brought that up at the Public Safety meeting during his written report because he is the liaison for City Council for the Police Advisory Committee. It's really early in talks, I don't know how that would work. It would not be a hostile takeover of the committee; we'd have to see where that goes. Chief Hall is supportive. April/May cancelled but pick back up in June.
- Andy: COPS shop? They were supposed to make an announcement on March 1st on where the allocations went, for that RFP? Cathcart said they would push that announcement it a week or two.

- Liaison Committee: Paul: The report for the Transportation Committee meeting, it's in your packet—you really should seek it out, it is a very comprehensive report from someone who has already been there and knows what he's talking about and at the end, he has some questions. Liaison committee flying under the banner of the long-range plan which is to petition CC to add seats on certain bodies. Back in fall, we said let's do transportation, then climate resiliency sustainability. Check your packet for those things that are coming back to you. See what is coming. Fran: When Randy McGlenn was still Chair, he submitted a resolution for a seat at the table for the climate resiliency in October. Paul never got a copy, Fran will send.
- CA/CD Committee: Andy: We are responsible to help with Parks RFP, look at every application before scored by the committee. Deadline is March 14th. These are kind of extensive and there will be competition.
- BSN Committee: Tina: Training Spring Learning series descriptions. Next one is Empowered Communication in two weeks. Please register so we know who is coming. April BSN is at West Central Comm Center so we can set up the big screen because it is on the CA inventor and how to use it, so you feel comfortable using the equipment. Strengths Finder training was scheduled for this weekend is for not happening because we only 9 people signed up and have space for 50, so that will be later this spring, so please spread the word to your neighborhoods.
- Luke: Amber announced that ONS is working on a publication project.
- Pollyanne: Thanks! It was Avista money that we got for a zine (publication) project for civic education, and we are having the release party on April 17th. The mayor will be there, we have some music, comedy, I'll be speaking (oh, gosh!). The zine is art-based and is focused on how the city works, we get a lot of question about what the acronyms are, really about how to get folks civically involved.
- Budget Committee: Andy: The upcoming CE Grants trainings are mandatory, so be sure to send someone. Make sure Gabby has an rsvp from you.
- Laura: We had about 15 folks there at the first meeting, so that was encouraging.

14. Actionable Items Review/Future Considerations (Luke Tolley)

- Getting that informational doc from Zeke as well as the template for good neighbor agreement.
- I'll reach out to Dawn Kinder and Arielle Anderson, some of our feedback was more city stuff, so it might not be a bad idea to have another session with them soon.
- For the next meeting, how do we engage the Neighborhoods chapter and neighborhood issues in general with the Comp Plan update.
- Love the idea about inviting the Parks and Schoolboard coming to talk about the Together Spokane, a cool synergy thing we haven't seen for a while.
- We will have a discussion about rotating out the different members of the work group.
- Really interested in having more conversations about the CA Safety Committee absorbing the Police Advisory Committee.
- Follow up on that Client Resiliency resolution.
- Tina: Forward Sara's approval for CHHS approval.
- Tina: We took to heart what you said last time to not have two big topics in one meeting.
- Laura: Wanted to commend Luke at the last spring learning series we had a guy get very aggressive and Luke handled him very well.
- Dream: ReImagine put a resolution to the council for City Council to direct resources from Safer Streets Now withing 48 hours of a fatality. More info at: spokanereimagine.org

- Tyler: About the aggressive meeting attendees, there was an incident at Riverside, and I wanted to mention that Amber mentioned that Maggie Yates, Chief Hall and ONS interested in working on a de-escalation class, for those types of situations.

Meeting adjourned at p.m. Next meeting will be held Thursday, 7:42 2025, at the

A Resolution by the Community Assembly of Spokane

Presented before the Community Assembly on the 6th day of February in the year 2025

Regarding the Request for review and revision of eliminated parking space minimums of City of Spokane Ordinance C36556.

Whereas Spokane City Council elected to remove on-site parking minimums for new construction starting September 2024;

Whereas residents of Spokane neighborhoods subsequently expressed concern to the Land Use Committee of ramifications of this ordinance forcing residents and clients to park on the street consisting of but not limited to:

- Restricting access to existing structures and driveways and easements
- Obstructing emergency and maintenance vehicles
- In the absence of sidewalks, compelling pedestrians to walk further into streets
- Encouraging property theft and prowling
- Compelling elderly and disabled residents to risk dangerous extended walks
- Assume the mass transit system is comprehensive where it is not
- Relying on parking enforcement with inadequate workforce and authority
- Promoting development from outside Spokane, diminishing local accountability
- Falling short of providing affordable housing below \$1,000 rent per month.

Whereas there is an absence of assessing the above impact of this in Spokane neighborhoods; now, therefore, be it

Resolved, that the Community Assembly:

Requests the City of Spokane implement this Ordinance in a graded fashion over 5 years starting with smaller businesses and progressing to larger businesses before smaller to larger residential units:

- Assessing the impact of this on safety, crime, property values, access and land use
- Assessing ability of Parking Enforcement to enforce parking regulations
- Assessing ability of Spokane Transit Authority to ensure reliable mass transit
- Finally, assess economic impact of middle housing costs and local land development, as well as impact in the above categories in total.

By the authority of the voting members of the Community Assembly.

Signed, Luke Tolley, Chair, Administrative Committee

on _____



Chapter 11

Neighborhoods

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11.1 Introduction

The Future of Spokane's Neighborhoods

The neighborhoods chapter contains goals and policies that set the direction for citywide neighborhood growth and development. They establish basic principles that apply to all neighborhoods, ensuring an overall growth pattern that represents the interests and desires of the entire community.

Policies pertaining to neighborhood design and preservation are included in Chapter 8, Urban Design and Historic Preservation, DP 6, Neighborhood Qualities, and DP 7, Local Determination. Policies pertaining to land use can be found in Chapter 3, Land Use, LU 3.2, Centers and Corridors, LU 3.3, Planned Neighborhood Centers, LU 3.4, Planning for Centers and Corridors, and LU 3.5 Mix of Uses in Centers.



This chapter's goals and policies are intended to enable Spokane to be a cohesive network of individual neighborhoods by providing residents with a wide range of choices of housing locations and options; the preservation of distinctive neighborhood character; attractive and safe streetscapes; transportation options; quality schools; inviting gathering places; proximity to a variety of public services; cultural, social, recreational, and entertainment opportunities; and finally, a sense of place and community – a city citizens can proudly call home – a city of neighborhoods.



11.2 Vision and Values

Spokane volunteers working to develop the 2001 Comprehensive Plan identified important themes in relation to Spokane's current and future growth. A series of visions and values was crafted for each element of the Comprehensive Plan that describes specific performance objectives. From the Visions and Values document, adopted in 1996 by the City Council, the Comprehensive Plan's goals and policies were generated.

Vision

"Spokane's neighborhoods will be safe, inclusive, diverse, and livable with a variety of compatible services. Existing neighborhoods will be preserved or enhanced and new distinctive neighborhoods, including the downtown area, will be established so that a sense of community is promoted."

Values

"The things that are important to Spokane's future include:

- Preserving or enhancing older neighborhoods that make Spokane unique;
- Developing new neighborhoods that have individual character and identity;
- Encouraging the development of neighborhoods that feel like small towns, that provide a variety of compatible services, and that have schools and community centers;
- Preserving or enhancing inner city neighborhoods;
- Recognizing downtown Spokane as a mixed-use neighborhood with a diversity of housing; and
- Ensuring safe, relaxing, attractive, livable, enjoyable, economically diverse neighborhoods."



11.3 Goals and Policies

Goals and policies provide specificity for planning and decision-making. Overall, they indicate desired directions, accomplishments, or aims in relation to the growth and development of Spokane. Additional materials for this chapter are located in the Draft Comprehensive Plan/EIS, Volume 2, Chapter 25, Neighborhoods.

N 1 THE DOWNTOWN NEIGHBORHOOD

Goal: Recognize downtown Spokane as the primary economic and cultural center of the region and improve its viability as a desirable neighborhood in which to live and conduct business.

Policies

N 1.1 Downtown Development

Develop downtown Spokane as the primary economic and cultural center of the region and provide a variety of housing, recreation, and daily service opportunities that attract and retain neighborhood residents.

Discussion: Enhancing downtown Spokane as a vital and desirable neighborhood in which to live attracts a diverse and stable resident population. The vitality of the downtown neighborhood is key to the success of preserving the quality of life in city neighborhoods, particularly those neighborhoods that are close to the city core. Healthy neighborhoods provide the downtown area with a market support base for its retail, services, restaurants, and entertainment sectors.

N 2 NEIGHBORHOOD DEVELOPMENT

Goal: Reinforce the stability and diversity of the city's neighborhoods in order to attract long-term residents and businesses and to ensure the city's residential quality, cultural opportunities, and economic vitality.

Policies

N 2.1 Neighborhood Quality of Life

Ensure that neighborhoods continue to offer residents transportation and living options, safe streets, quality schools, public services, and cultural, social, and recreational opportunities in order to sustain and enhance the vitality, diversity, and quality of life within neighborhoods.

Discussion: Spokane enjoys a rich variety of living opportunities within its individual neighborhoods, each with its unique character. Maintaining and enhancing our neighborhood assets is key to providing stability within neighborhoods and Spokane citizens with a prolonged sense of pride.



N 2.2 Neighborhood Centers

Develop neighborhoods that enable citizens to live, work, shop, socialize, and receive other essential services within their neighborhood.

Discussion: Mixed-use Neighborhood Centers in designated areas throughout the city provide neighborhood services as well as economic and cultural opportunities that are centrally located, easily accessible, and affordable.

N 2.3 Special Needs

Ensure that neighborhood-based services are available for special needs and located in proximity to public transit routes in order to be accessible to local residents.



Discussion: Special needs services can include child/adult care services, long-term care for special needs, special needs housing, and other related services which recognize self-direction and participation by all residents and/or recipients of the services.

N 2.4 Neighborhood Improvement

Encourage revitalization and improvement programs to conserve and upgrade existing properties and buildings.



N 2.5 Neighborhood Arts

Devote space in all neighborhoods for public art, including sculptures, murals, special sites, and facilities.

Additional information on Neighborhood Centers is found in Chapter 3, Land Use. Additionally, policies related to housing options – including neighborhoods and Neighborhood Centers – are included in Chapter 6, Housing.

N 3 NEIGHBORHOOD FACILITIES

Goal: Maximize the usefulness of existing neighborhood facilities and services while minimizing the impacts of major facilities located within neighborhoods.

Policies

N 3.1 Multipurpose Use of Neighborhood Buildings

Work with neighborhoods to develop a strategy for the multipurpose use of existing structures and the extension of services within neighborhoods for neighborhood activities.



Discussion: Rather than constructing new buildings for neighborhood services and activities, the city should make better use of existing buildings and parks. The city should extend facility hours, hire additional staff, or provide the opportunity for neighborhood volunteers to staff the facilities. The City of Spokane and neighborhoods can also partner with private resources to acquire needed space for neighborhood activities such as performances, exhibitions, classes, and neighborhood meetings.

N 3.2 Major Facilities

Use the siting process outlined under "Adequate Public Lands and Facilities" (LU 6) as a guide when evaluating potential locations for facilities within city neighborhoods, working with neighborhood councils and/or interest-specific committees to explore mitigation measures, public amenity enhancements, and alternative locations.



Discussion: Traffic and noise are just two negative impacts of locating a major facility within a neighborhood. The city needs to examine the benefits of centralizing these large facilities so that neighborhoods are not negatively impacted. The city can look to mitigation measures or a public amenity in exchange for major facility siting. In addition, the fact that property is city-owned is not a sufficient reason for choosing a site for a large facility, and alternative locations should be explored. The Land Use Policy 6.11, "Siting Essential Public Facilities," describes the siting process contained in the "Spokane County Regional Siting Process for Essential Public Facilities." This process should also be applied to siting decisions relative to essential public facilities of a local nature within neighborhoods, such as libraries, schools, and community centers.

N 4 TRAFFIC AND CIRCULATION

Goal: Provide Spokane residents with clean air, safe streets, and quiet, peaceful living environments by reducing the volume of automobile traffic passing through neighborhoods and promoting alternative modes of circulation.

Policies

N 4.1 Neighborhood Traffic Impact

Consider impacts to neighborhoods when planning the city transportation network.

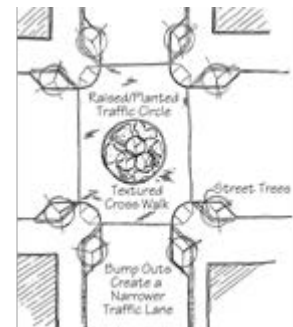


Discussion: City growth has impacted many older, established neighborhoods, particularly those that are close to the city core. The primary impact to these established neighborhoods is from traffic passing through them from new developments. Streets are often widened to accommodate the additional traffic, which produces more traffic, air pollution, and safety concerns.

N 4.2 Neighborhood Streets

Refrain, when possible, from constructing new arterials that bisect neighborhoods and from widening streets within neighborhoods for the purpose of accommodating additional automobiles.

Discussion: Though designed to increase convenience to outlying housing, the addition of major arterials is compromising older neighborhoods. In addition to increasing traffic congestion, reducing air quality, and posing safety hazards, arterials that pass through neighborhoods physically divide, disrupt, and diminish the character and social fabric of the neighborhood.



N 4.3 Traffic Patterns

Alter traffic patterns and redesign neighborhood streets in order to reduce non-neighborhood traffic, discourage speeding, and improve neighborhood safety.

Discussion: When arterials become congested, drivers look for alternative routes and often use neighborhood streets for short-cuts. This habit has increased the volume of automobile traffic in city neighborhoods and has caused increased safety, noise, and air pollution concerns for neighborhood residents. To help deter the inappropriate use of neighborhood streets by non-neighborhood traffic, the city should take steps to alter traffic patterns and redesign neighborhood streets by implementing a program that includes large street trees, bicycle lanes, sidewalks, traffic circles, stop signs, and narrower streets.

N 4.4 Neighborhood Business Traffic

Ensure that the size of a neighborhood business is appropriate for the size of the neighborhood it serves so that trips generated by non-local traffic through the neighborhood are minimized.

Discussion: Neighborhood businesses should be of the size and type to fit neighborhood character and to serve the needs of neighborhood residents. Larger businesses within neighborhoods often attract community and regional traffic. By limiting the size of businesses within neighborhoods, fewer trips are generated through the neighborhood by non-local traffic.



N 4.5 Multimodal Transportation

Promote a variety of transportation options to reduce automobile dependency and neighborhood traffic.

N 4.6 Pedestrian and Bicycle Connections

Establish a continuous pedestrian and bicycle network within and between all neighborhoods.

N 4.7 Pedestrian Design

Design neighborhoods for pedestrians.

Discussion: Neighborhoods become more stable, desirable living environments through the use of basic community building design principles that include more transportation options, convenience, safety, social interaction, and aesthetically pleasing streetscapes.



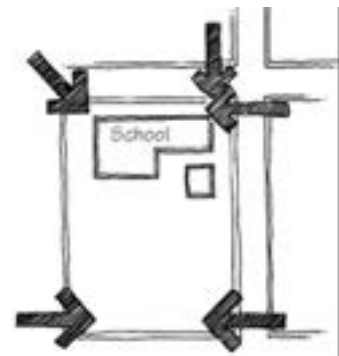
N 4.8 Sidewalk Program

Develop a sidewalk program to maintain, repair, or build new sidewalks in existing neighborhoods, and require sidewalks in new neighborhoods, concurrent with development.

N 4.9 Pedestrian Safety

Design neighborhoods for pedestrian safety.

Discussion: Pedestrian safety can be achieved through such means as adequate pedestrian lighting and landscape design, sidewalk systems, pathways, building access that is visible from the street, and open views.



N 4.10 School Walking and Bus Routes

Coordinate with local school districts, private schools, and colleges to determine which bus and walking routes to and from neighborhood schools provide the highest degree of pedestrian safety.

Additional policies related to transportation as it affects neighborhoods are included in Chapter 4, Transportation.



N 5 OPEN SPACE

Goal: Increase the number of open gathering spaces, greenbelts, trails, and pedestrian bridges within and/or between neighborhoods.

Policies

N 5.1 Future Parks Planning

Utilize neighborhood groups to work with the City of Spokane Parks and Recreation Department to locate land and develop financing strategies that meet the level of service standards for neighborhood parks and/or open space.

Discussion: Parks, squares, or other open space within neighborhoods provide neighborhood families with areas for recreation and gives neighbors the opportunity to gather and socialize, reinforcing a sense of home and community. A public-private collaboration to find supplemental funding for parks on an individual neighborhood basis is a possible way to ensure that neighborhoods have adequate open space. Another use of open space is for the development of community gardens, which can also serve as a tool for developing a sense of community.

N 5.2 Parks and Squares in Neighborhood Centers

Include a park and/or square in each neighborhood center.

N 5.3 Linkages

Link neighborhoods with an open space greenbelt system or pedestrian and bicycle paths.

Discussion: Linking neighborhoods allows for reduced automobile use and increased opportunities for alternative forms of transportation.



N 6 THE ENVIRONMENT

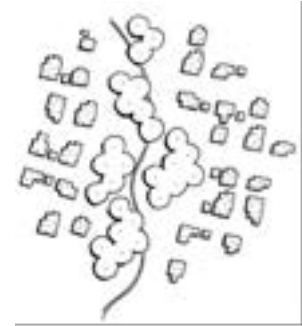
Goal: Protect and enhance the natural and built environment within neighborhoods.

Policies

N 6.1 Environmental Planning

Protect the natural and built environment within neighborhoods.

Discussion: Efforts must continue to be made to preserve the environment when introducing new projects into established neighborhoods, when developing new neighborhoods, and as a daily exercise in maintaining a clean living environment for health, safety, and aesthetic purposes.



N 6.2 Code Enforcement

Enforce the city codes for public nuisances impacting neighborhood properties.

Discussion: It is the duty of local government to pursue compliance with codes with a proactive code enforcement program.

See Policy LGC 6.1, Enforcement of Land Use and Development Codes. Refer to the Spokane Municipal Code, Section 10.08.010, "Litter and Rubbish," and Section 10.08.030, "Nuisance," for applicable regulations.

N 6.3 Open Space and Nature Corridors

Identify and protect nature and wildlife corridors within and between neighborhoods.

N 6.4 Maintenance of City Property

Ensure that city land, property, and infrastructure within neighborhoods are adequately maintained to protect the public health, safety, and welfare.

Discussion: It is imperative that the city maintains its property within neighborhoods at a level that serves as a good example to citizens. Properly caring for city property protects the health, safety, and welfare of its citizens while improving aesthetic values and quality of life.



N 7 SOCIAL CONDITIONS

Goal: Promote efforts that provide neighborhoods with social amenities and interaction and a sense of community.

Policies

N 7.1 Gathering Places

Increase the number of public gathering places within neighborhoods.

Discussion: Increasing the number of public gathering places in neighborhoods encourages neighborhood socialization, resulting in a more cohesive and safe neighborhood. A park, plaza, or a favorite retail establishment within a mixed-use neighborhood center can serve as a gathering place. Sites outside a center, such as a neighborhood park, church, or community center are also suitable for neighborhood meetings and social gatherings.

N 7.2 City Hall Outreach

Encourage City Hall outreach efforts in neighborhoods.

Discussion: Outreach efforts might include such activities as providing neighborhoods with public information regarding neighborhood and city announcements, newsletters, or other information. The city will work with neighborhoods to determine the need, if any, and the preferred venue for outreach activities.

N 8 NEIGHBORHOOD PLANNING PROCESS

Goal: Ensure a sense of identity and belonging for each neighborhood throughout the city and the adjacent Urban Growth Area through a neighborhood planning process that is all-inclusive, maintains the integrity of neighborhoods, implements the comprehensive plan, and empowers neighborhoods in their decision-making.

Policies

N 8.1 Inclusive Neighborhood Planning

Ensure that neighborhood planning is conducted through the cooperation and contributions of all interested parties, including institutions, organizations, and individuals of all ages, whether resident, property owner, business owner, or employee.

Discussion: The City of Spokane Planning and Development Services, Office of Neighborhood Services, Community Assembly, and Neighborhood Councils will participate in community outreach efforts to help ensure neighborhood representation during neighborhood planning. Sufficient resources will be used in



the process to allow accessible, full and fair participation by citizens, making special efforts to accommodate participation by everyone.

N 8.2 Neighborhood Planning Process

Ensure that the neighborhood planning process carries out the city's firm commitment to neighborhood planning, involves simultaneous consideration of city and neighborhood goals and strategies, and includes representatives of both the city and neighborhood working together.

Discussion: While many of the complex issues and opportunities facing the city can be effectively addressed at a citywide level, others need more specific solutions. In addition, neighborhoods may face issues and opportunities different from other parts of the city. Neighborhood planning helps to address individual neighborhood issues and opportunities in order to maintain and enhance the City of Spokane's quality of life.

The city is committed to continuing its long tradition of neighborhood planning activities that implement the comprehensive plan, even though the planning process is not static – it evolves over time to reflect both the need for additional neighborhood planning and city resources.

N 8.3 City Participation in Neighborhood Planning

Require neighborhoods to coordinate and consult with the City of Spokane Planning and Development Services when conducting neighborhood planning.

Discussion: It is important that neighborhoods coordinate with the city when developing their plans to ensure that the plans do not conflict with the comprehensive plan or federal, state, and/or local regulations. Only those neighborhoods that coordinated with the city will have reasonable assurance of neighborhood plan review, adoption, or action by the city. The city will provide staff to coordinate and consult with the neighborhoods to ensure that neighborhood goals, policies, and implementation measures are viable.

N 8.4 Consistency of Plans

Maintain consistency between neighborhood planning documents and the comprehensive plan.

Discussion: Neighborhood planning shall be conducted within the framework of the comprehensive plan, and further, the Growth Management Act requires that these plans be consistent with the comprehensive plan.



N 8.5 Neighborhood Planning Coordination

Require neighborhoods to coordinate planning and review of individual neighborhood plans so that neighborhood projects have minimal negative impacts on other neighborhoods.

Discussion: Neighborhoods need to work cooperatively with each other to ensure that visions and plans do not conflict. In the past, solutions to one neighborhood's traffic, safety, air pollution, noise, and design problems may have negatively impacted another neighborhood. Spokane should be defined as a city of neighborhoods with interwoven plans and policies.

N 8.6 Neighborhood Planning Recommendations

Consider recommendations from neighborhood planning in the context of the city as a whole.

Discussion: Incorporate neighborhood planning recommendations into city prioritization processes for capital expenditures or other decision-making, only after any required studies, analyses, review, public process, and proper procedure have been performed in a city-wide context.

N 8.7 Agreement for Joint Planning

Agree with the county, affected neighborhoods, and interested stakeholders on a consistent process for developing neighborhood plans within the city's unincorporated Urban Growth Area.

N 8.8 Neighborhood Planning Outside the City

Use the City of Spokane and Spokane County planning processes when conducting planning in neighborhoods within the city's unincorporated UGA.

Discussion: It is anticipated that neighborhood plans shall be completed for neighborhoods within the city's unincorporated UGA.

N 8.9 Consistency of Plans Outside the City

Maintain consistency between the city's unincorporated UGA neighborhood plans and the City of Spokane and Spokane County Comprehensive Plans.

Discussion: The city and county will work with these neighborhoods to help them develop a document that is consistent with both comprehensive plans, yet achieves the goals of the neighborhood. It is expected that this process will result in the development of one neighborhood plan, even though the neighborhood may be in both jurisdictions.



CA Liaison Committee
March 27, 2025

Discussion Item / Discussed and Approved

Proposal

For the April 3 Community Assembly Meeting
Re Liaison Position
Climate Resilience and Sustainability Board

The Community Assembly should:

- Direct the Administrative Committee to forward a request to the city council for the addition of a Community Assembly liaison position with the Climate Resilience and Sustainability Board at SMC 04.41.020, **exactly as below in underline:**

SMC 04.41.020 Membership

D. The City Council may appoint a city council member to serve as a liaison to the Board.

E. The Community Assembly may appoint a qualified neighborhood council member to serve as its liaison to the Board.

- Direct the Liaison Committee to post on the city's Community Assembly web page, no later than April 8, the application material for a Community Assembly liaison position to serve at meetings of the city's Climate Resilience and Sustainability Board (CRSB), with an application deadline of May 23, 2025.
- Request each Community Assembly Representative and alternate to initiate recruitment this month for applicants for the CRSB liaison position at neighborhood council meetings and on their communication platforms.

References included below:

- SMC 04.41.020 (CSRB) Membership
- CRSB Rules of Procedure, Rule 8.6 Liaisons

Section 04.41.020 Membership

- A. The Climate Resilience and Sustainability Board shall consist of up to fifteen (15) voting members committed to achieving the goals of SMC Chapter 15.05 and implementing the policies and recommendations of the Sustainability Action Plan and the Climate Component of the Comprehensive Plan.
- B. The Climate Resilience and Sustainability Board membership will consist of diverse and broad representation including but not limited to:
 - 1. members of impacted communities facing disproportionate environmental and health disparities;
 - 2. individuals with expertise in public health, emergency management, climate planning, or sustainability and resiliency initiatives;
 - 3. business leaders and entrepreneurs with experience implementing sustainability and resiliency initiatives; and
 - 4. students of secondary and postsecondary education institutions within the city of Spokane.
- C. Climate Resilience and Sustainability Board members shall be at least sixteen years of age.
- D. The City Council may appoint a city council member to serve as a liaison to the Board.

CITY OF SPOKANE CLIMATE RESILIENCE AND SUSTAINABILITY BOARD RULES OF PROCEDURE RULE 8.6 LIAISONS

8.6.1 Liaisons provide regular reports to the Board and share information about Climate Resilience and Sustainability Board business with their respective bodies.

8.6.2 Liaisons may participate in workshop discussion and in deliberations. Liaisons do not vote or make motions.

Adopted December 12, 2024



Administrative Committee Meeting Notes

Tuesday, 25 March 2025, 4:00 - 5:30 pm
City Hall and via Zoom

Present in person: Sandy Wicht (Comstock - Admin), Luke Tolley (Bemiss - Admin Chair), Bill Doley (Rockwood - Admin Vice Chair), Tina Luerssen (Grandview/Thorpe - Admin Secretary), Gabby Ryan (ONS), Fran Papenleur (Audubon/Downriver), Sarah Rose (Northwest), Erik Lowe (Spokane Reimagined). **Virtual:** Lorna Walsh (Riverside - Admin), Paul Kropp (Southgate - Liaison Cmte Chair), Dream City (Shiloh Hills).

February 2025 minutes M/S/P unopposed.

City Updates No update yet on ONS Director, interviews have been completed. Annie Deasy has accepted a job in the Engineering department and will no longer be with ONS. Safe Streets For All is likely moving to Jon Snyder's responsibility, NCs and Committees are being redistributed between other staff. Once Director is in place, discussion will be held whether to backfill this CPC. 4/17/25 Lilac City Live, BSN will likely have a Neighborhoods table.

April CA Agenda. April 3rd at Liberty Park Library.

Agenda Requests:

1. Action items from March CA:
 - a. CHHS Liaison recommendation was sent to required parties.
 - b. Luke will follow up with Zeke from Empire Health Foundation to distribute the requested items.
 - c. NC presentations at CC - Comstock wants to present in October. Admin will work to draft a list of interested NCs and schedule.
 - d. Neighborhood Safety Committee absorbing Police Advisory Board?
 - e. Resolution about CA Liaison on Climate & Sustainability Board - appears the request never was submitted to Council.
2. Parking Requirements follow-up. CMs Dillon and Klitzke will be at April CA for discussion. Fran thinks that Bill Heaton was going to modify the Land Use Committee Resolution, to include State requirements. None of us have seen an update. Possible vote on Resolution?
3. Admin Committee report: Hybrid Moderator, CA/CC Recap, CC Workgroup Alternates (vote), Comp Plan Update ad hoc committee (possible vote), Reimagine Spokane introduction. 20 minutes
 - a. Comprehensive Plan Neighborhoods Chapter (11) ad hoc committee. Bill noted that NC maps need to be updated in the appendix Neighborhood Profiles - is this appendix being retained with the update? Can NCs review their own Profile/Map and bring forward to Planning? Comp Plan update deadline is mid-2026, likely moving to end-2026. Gabby will put links in the Packet to this specific chapter, and Plan Spokane.
 - b. Reimagine Spokane: grassroots group advocating for better transportation/safety in Spokane. Proposing that the City take action after any traffic fatality, i.e. white "vigil cones" placed at the site, until incident is reviewed and traffic calming installed. Two pedestrian fatalities within a few days recently, one by SFCC, one by Glover MS. Reimagine Spokane's

request was to install adaptive traffic controls immediately after any fatality - response from City was “too ambitious”. This updated proposal is a way to notify, calm traffic, and act as a “memorial” until other infrastructure can be installed. Current process - SPD investigation, street is cleared, no further details. 22 traffic fatalities in Spokane last year, 3 more than homicides. RS feels that the City is not taking this as seriously as it should; they want to “force the City’s hand” to make improvements. Cones are inexpensive and able to implement immediately, and can provide the City with capital to be more proactive. Dream spoke on behalf of Shiloh Hills NC, they had a traffic calming project completed and are unhappy with the timeline (5 years) and resulting project. This proposal was presented to the Transportation Commission at public comment last week. Sarah & Erik are meeting with Jon Snyder next week. This proposal has not been brought to CA PeTT or Safety Committee, nor voted on by any NCs yet. CA Reps will likely want time to bring back to their NC for input prior to a vote on this Resolution. Luke suggested using Updates/Announcements for RS to bring proposal to CA, and plan to have future presentation at CA if requested.

4. Liaison Committee Requests

- a. 15 minutes for Kathryn Alexander’s update on Climate & Resiliency Board (board member).
- b. CRSB Liaison Request to include CA Liaison position on Board (this was voted/approved at October 2024 CA), and begin recruitment for Liaison. October 2024 letter from Randy was never (sent?) received/responded to by CC.

5. Committee Updates. 15 minutes.

Admin Committee Business

Town Hall Meeting Recap: 3-hour “open forum”, didn’t focus on Neighborhoods. A survey was distributed for topic requests. Council President will likely report at CA.

CA/CC Meeting 3/31/25: Tina created slides and will contact Chairs for info.

Park Board DVC Liaison: Lindsey Shaw has earned a Parks Board spot, vacating her Liaison role. The Liaison committee will make a recommendation for next steps regarding this vacancy.

CA Survey: Send link with CA Packet and have QR code at the meeting.

Roundtable: Revisit as time allows on future CA agendas.

CA Policies & Procedures: Carry forward to April Admin meeting.

Goals: To be revisited at the April Admin meeting.

Future CA Agenda Items May requests:

1. Reimagine Spokane
2. ONS Staffing Update

Approve 4/3/25 CA Agenda M/S/P:

CC Update (CP Wilkerson) 10m

Parking Space Minimums Resolution (CM Dillon) 20m

Admin Committee Updates - CA/CC recap, hybrid meetings moderator, Neighborhoods Workgroup

alternates, Plan2046 ad hoc committee (Luke Tolley) 20m
Climate Resilience & Sustainability Board (Kathryn Alexander) 15m
CRSB Liaison Request (Paul Kropp) 10m
CA Committee Updates (Chairs) 15m
Actionable Review/Future Considerations (Luke Tolley) 5m

Annual CA calendar: Reminders for Nominations Committee in **September**, annual liaison update schedule, Committee P&P updates in **October**.

Next Admin Committee meeting Tuesday, April 22nd at City Hall/Zoom 4:00-5:30PM.

Meeting Minutes

Date: Monday, May 24, 2025

Time: 7:02 PM

Location: Virtual

Attendees:

- Jael Stebbins
 - Gabby Ryan
 - Laura Johnson
 - Jeff Braunshweig
 - Andy Hoyer
 - Dan Brown
-

1. Call to Order

The meeting was called to order at 7:02 PM.

2. Approval of Minutes

- **Motion:** Andy motioned to approve the minutes.
 - **Second:** Motion approved unanimously.
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3. Update on Workshop Attendance (who has not attended)

- **Balboa Neighborhood:** Doubtful that they will apply for funds due to capacity issues; may go dark.
- **Cliff Cannon:** Attended but is stepping down and will no longer be part of the Neighborhood Council.
- **Comstock:** Has not attended any workshops.
- **Emerson Garfield:** Has not attended yet.
- **Five Mile Prairie:** Has not attended.

- **Minnehaha:** Had not responded as of meeting opening but RSVP'd during March 24th meeting.
 - **Nevada Heights:** Gabby has spoken to Hilary.
 - **Rockwood:** Bill will attend the April 2nd meeting.
 - **Northwest:** Gail is stepping down as chair but attended the training. Northwest will likely apply for a Zoom license. Both Northwest and Cliff Cannon attended, but the attendee may not be the one to apply for the grant.
 - **All others have attended. Two grants have been returned.**
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4. Discussion on Meeting Attendance & NC Leadership Changes

- Jael asked if Gabby had bandwidth to meet with any neighborhoods experiencing last-minute leadership changes.
 - **Laura's suggestion:** Liaisons can make decisions based on the information gathered from Neighborhood Councils about what was shared by the attendees. The end-of-April meeting will accommodate newly appointed officers and may be via zoom or cancelled depending upon whether it is needed.
 - **April 2nd meeting:** Will be in person at Shadle Park.
 - **Motion:** Jael motioned that if 5 or fewer Neighborhoods remain to attend, the last meeting will be offered virtually.
 - **Second:** Jeff seconded the motion. The motion passed unanimously.
 - **Action:** Laura will announce at the CA meeting whether the meeting will be in person or virtual.
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5. W-9 and Vendor Setup Concerns

- **W-9 Form:** The city accountant confirmed that vendors can be set up in software so that 1099 tax reporting is not triggered, although a W-9 will still be required. ACH is recommended over waiting for checks to arrive.
- **W-9 Access:** The form can be accessed through IRS.gov, and Gabby can send it to those who need it.
- **Charles (Ones):** Per Gabby, he is already set up as a vendor and has a W-9 on file.

- **Bands as Vendors:** Bands can also be set up as vendors with the City of Spokane.
 - **Notification:** Gabby sends W-9 forms along with other documents, including ACH forms, when sending out notifications to Grantees.
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6. Neighborhood Applications

- **Shiloh Hills:** Submitted an application for \$650 to cover costs for fliers, which is related to the “zine.” It was suggested that the request be updated to \$650 for marketing materials instead of fliers.
 - **Motion:** Laura motioned to approve the Shiloh Hills grant on the condition that the request for fliers be changed to marketing materials.
 - **Second:** Motion passed unanimously.
 - **Audubon/Down River:** Requested funds for flyers, banners, and brochures for neighborhood council events. The grant language implied sponsorship of small businesses, which needs modification to clarify request is actually for marketing materials.
 - **Motion:** Andy motioned to send the Audubon/Down River grant back to the CE Grant coordinator, requesting that the verbiage be simplified for revision and resubmission.
 - **Second:** Motion passed unanimously.
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7. Workshop & Grant Considerations

- **W-9 and Reimbursement Information:** Gabby sends W-9s out in August along with reimbursement information to neighborhoods.
 - **Additional Needs for Workshops:** Gabby did not raise any further needs for keeping workshops running smoothly.
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8. Roundtable Discussion

- **BSN Toolkit:** There was a suggestion to include Canva, MailChimp, and WordPress subscriptions in allowable grant funds. Gabby proposed that either the Budget Committee or Liaison Committee apply for the grant to allow others to use it.

- **Southgate Website Payment:** Andy inquired if Southgate should be paying for their WordPress subscription. Gabby clarified that the City of Spokane Charter mandates that each neighborhood be afforded a website domain.
 - **Action:** Jael to approach Cliff Cannon NC at SNLA class to see if they can attend one of the upcoming meetings. Jael to introduce Jeff to Robert Churchill at Five Mile NC to see if he can attend a workshop so Five Mile NC can apply for grant. Andy to get with Minnehaha.
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9. Adjournment

The meeting was adjourned at 8:20 PM.

Next Meeting: April 28, 2025, at 7pm Location: TBD & Virtual

Minutes prepared by: Jael Stebbins

Community Assembly Committee: Building Stronger Neighborhoods

Meeting Minutes

Saturday, March 15th 2025 9:00-10:30 AM

Hybrid on Zoom and in-person at The Hive, Events C

1. Welcome/Introductions and Committee Business

- a. In attendance: Tina Luerssen (Grandview-Thorpe), Dan Brown (North Hill), Charles Hansen (Whitman), Sandy Wicht (Comstock), Luke Tolley (Bemiss), Fran Papenleur (Audubon), Krista Anderson (Chief Garry Park), Laura Johnson (Hillyard), and Dave Lucas (Rockwood). City Staff: Amber Groe
- b. Approve Feb 2025 Meeting Notes: Moved, seconded and approved unopposed.
- c. Vice Chair confirmation Dave Lucas, Rockwood. Dave accepts. It was moved, seconded and approved unanimously that Dave be elected as Vice Chair.
- d. CA/CC Meeting 3/31/25, Council Briefing Center, 5pm - New format this year. Not the casual, more CA style meeting but rather the neighborhoods work group and City Council asked us to instead have the Committee Chairs report out on what they're doing as part of an official join CC session.
 - i. What topics should Tina bring up?
 1. Toot our horn on the trainings - Neighborhood Summit and Spring Learning Series, help with reaching out and communications to get more people involved (in our committee and NCs in general)
 2. Increase awareness - budget vs. value, especially SNS.
 3. Interconnection/intersection of committees, us with Comms, Budget, etc.

2. ONS Report

- a. 2025 SNS Workshops- (Saturday October 25, 2025)
 - i. Requested Themes from 2024
 1. Community Engagement, Leadership Development, and Cross NC Collaboration
 2. Grant Writing & Fundraising
 3. Working with the City (ONS, Departments (Planning), City Council)
 4. Diversity, equity, and Inclusion/ Belonging
 5. Public Safety (law enforcement, SFD, public health)
 6. Social Media and Technology, Website, and Communications
 7. Young leaders (youth engagement)
 - ii. Potential Tracks:
 1. Diverse, Equitable, and Inclusive Communities (Diversity, Equity and Inclusion, youth engagement)
 2. Technical Assistance, Technology, and Communication (Website, Social Media, Bylaws, Communication, etc.)
 3. Safe, Healthy, and Beautiful Neighborhoods (public safety efforts, clean-up, COPS/ Avista, transportation, traffic, emergency preparation, Code Enforcement)

4. Civic Engagement and Community Impact (advocacy, engaging with City Council, City departments, partnering with local organizations, writing resolutions, etc)
5. Empowering Neighbors and Engaging Neighborhoods (activation, leadership development, working with inactive neighborhoods, community engagement/ activation, etc)Diverse, Equitable, and Inclusive Communities (DEI)
6. Technical Assistance, Technology and Communication (Website, Social Media, Bylaws, Communication, etc.)
7. Safe, Healthy, and Beautiful Neighborhoods (public safety efforts, code enforcement, clean up, COPS/Avista, transp, traffic, emergency prep
8. Civic Engagement (advocacy, engaging with City Council, City departments, partnering with local organizations, writing resolutions, etc.)
9. Empowered Neighbors, Neighborhoods and Community Engagement
- iii. Workshop Indicators:
 1. Beginner/ 101 (1-2 years), Intermediate/ 200 (3-5 years), Advanced/ 300 (5+ years)
 2. How interactive it is: Skill-Building Workshops, Expert Panels, Case Study Presentations
 3. What's next? If you wanted to connect to a group or a mentor about a specific topic... Connecting attendees back to their neighborhood?
 4. How are we ensuring the workshops are interactive?
- iv. Potential Resource Fair Attendees:
 1. Avista Utilities, Energy Assistance
 2. City of Spokane - Planning and Economic Development
 3. Spokane 311
 4. Spokane C.O.P.S.
 5. Spokane Transit Authority
 6. Aging and Long Term Care Ea Wa
 7. The Lands Council / SpoCanopy
 8. Water Wise- City of Spokane Water Department
 9. City of Spokane Parks & Recreation
 10. Gonzaga University School of Leadership / SNLA
 11. The Washington Poison Center
 12. Community Assembly
 13. Toastmasters
 14. Spokane Parks Foundation
 15. SCCU
3. Spring Learning Series/BSN Trainings (Tina)
 - a. Recap Parliamentary Procedure with Dan:

- i. Luke still working on recording
 - ii. Tina mentioned that Zoom recordings can produce meeting summaries
 - iii. In the future we should give more time between the end of the meeting and the beginning of the speaker and the room layout be figured out especially for the location of the camera and speaker.
 - iv. For more conversational speakers, we should probably have a facilitator.
 - v. Dan was surprised how confused people were about the options for rules of order and how meetings are run. People are hungry for these kinds of discussions.
 - vi. Let's plan for the same thing next year so we can promote them at SNS.
 - b. Today! Empowered Communication with Toastmasters. Had 15 folks sign up.
 - c. April 19th CA Inventory - WCCC, we'll be indoors if the weather is bad.
 - d. CliftonStrengths workshop - Wed May 7, 6-7:30pm at WCCC, space for 50 people, ideally 2 folks from each neighborhood, first come first serve for those first 2 folks and others will go on a waiting list.
4. Topics from February Meeting:
- a. Tracking engagement for grants and report outs: Comms Committee really would like us to effectively track our participation and engagement so we can present what we do in the best light. Amanda from West Central is a data guru and could be a good recruit to help with metrics.
 - b. Helping NCs update Facebook/social media accounts: There was a lot of discussion last meeting about challenges with hand off, institutional knowledge, etc. when neighborhood leadership changes. Similarly there is interest in having a cohort to discuss rules of order, bylaws, how we do things, etc.
 - c. Comms Committee - Not a lot of news. Fran wondered how we were recruiting for a technical facilitator. We did ask the neighborhood councils to bring back potential facilitators that would volunteer. Amber offered to put it in the ONS newsletter for April.
5. Neighborhood Updates and Topics for Next Meeting (at West Central Community Center)
- a. Next Meeting
 - i. Neighborhood Summit Planning (speaker recruitment, table recruitment, etc.)
 - ii. CA/CC Meeting recap
 - iii. Training Series, topic ideas
 - b. Neighborhood Updates:
 - i. Grandview Thorpe: They are seeing improvements to fire response. Red Cross is setting up safe spaces training and Emergency Management will be doing a pilot project to practice evacuation due to the limited exit routes being so limited in their neighborhood. They are also trying to engage with Latah/Hangman through their transition in leadership
 - ii. Hillyard et al.: Laura got the CDBG grant application turned in for the Harmon Park Pavillion Shelter repair. Music at the Oaks is scheduled

- (July 18, July 25) and she had less challenges with the Parks form which was nice. Charles won resident of the year from The Zone
- iii. Comstock is also worried about fire evacuation issues. They also have someone passionate about getting people to clean up after their dogs in the parks.
 - iv. Emerson Garfield relocating farmers market to Emerson Park. June will be the grand reopening. They're also working on the interaction of Washington and Buckeye and the challenges. City is working well with them. They also won an appeal on the mini-mart going in at Howard and Mansfield. They were waiting for some legislation to play out. The developer had to restart the process as Type 3 instead of type 2.
 - v. Audubon/Downriver: Ash Place Development slated for 21 townhouses on top of Drumhiller Springs Park, they put forth a statement that they're not opposed to the development but think 21 is too many.
 - vi. Chief Garry Park also submitted a CDBG grant application for park improvements (bathrooms, fences, etc.) and shade structures at Stone Park.
 - vii. Latah/Hangman put in a CDBG application for park improvements as well.
 - viii. Rockwood: Dave is out as Chair and they now have a Secretary and a webmaster which is really huge. They're working on the asphalt are project also.
 - ix. ONS: Lilac City Live marketing is starting. It's the year of the neighborhood theme. Live music, interviews, roll out of Zine, electric photo land, April 17th 7-9 pm.

6. Adjourn for Empowered Communication Workshop

Next Meeting, March 19, 2025, 9am at West Central Community Center

2025 BSN Committee Officers:

Committee Chair: Tina Luerssen, Grandview-Thorpe. MacLuerssen@gmail.com.

Committee Support: Amber Groe, AGroe@spokanecity.org. (509) 625-6156

Committee Vice-Chair: Dave Lucas, Rockwood

Committee Secretary: Luke Tolley, Bemiss

BSN Committee Mission Statement:

"Build stronger neighborhoods by promoting the growth of Neighborhood Councils through training, education, and engagement opportunities, with input from the Neighborhood Councils."

Date: April 3, 2025

To: All Neighborhood Councils

Fr: Andy Hoyer, Co-Chair, CA/CD Committee

Re: CDBG Parks Applications

The CA/CD Committee reviewed all the applications before the final form was sent to the CHHS Department. We were very impressed with the effort by everyone: articulate, clear and persuasive. We believed there were very few changes needed, and communicated with any neighborhood we felt could benefit from minor edits. As of this day, a committee of the CHHS Board is deciding how to fairly allocate \$400,000 from the \$2,300,000 requested from twelve neighborhoods.

So, please understand that many requests will be denied.

Speaking as a private citizen of Spokane, whose family roots here extend back to 1905, I was embarrassed by the sad neglect shown me by the many photographs of deteriorating park facilities. I will personally be a strong supporter of the Parks bond anticipated to be on the fall ballot.

Draft Minutes: 02/27/2025 Land Use Committee

LUC Members Present: Bill Heaton (Emerson Garfield), Doug Tompkins (Logan/Exec), Amber Groe (ONS), Chuck Milani (Lincoln Heights/Exec), Pat Nault (Latah-Hangman), Pam Schermerhorn (Cliff Cannon), Tom Bender (Minnehaha), Fran Papenleur (Audubon-Downriver), Mary Winkes (Manito-Canyon Hill), Claudia Lobb (Grandview-Thorpe), Charles Hansen (Whitman), Carol Tosic (Lincoln Heights), Bob Turner (Manito-Cannon Hill), Bob Scarfo (Manito-Cannon Hill), Tirrell Black (City of Spokane)

Hybrid format with in-person attendees at West Central Community Center.

Meeting called to order at 5:33PM

Meeting Chair: Bill Heaton

Note Taker: Chuck Milani

Introductions were completed and the current agenda for this meeting was approved with the addition of Thrope Road land sale and the Latah Creek moratorium.

Minutes from December were also approved with a spelling correction of Thorpe Road.

Tirrell Black AICP, Spokane Planning Department gave a Spokane Comprehensive Plan Overview. The update is a periodic update which is to be done in 2026. Changes discussed were the addition of Climate impacts which may be added to one of the current 14 chapters. The plan also needs to be updated because of new laws that have been passed by the State. An Environmental Impact study will also be completed. A web site "Shaping Spokane" is available to help keep citizens updated with the changes.

Bill Heaton gave an update on the revised parking resolution that the land use committee will be presenting to the Community Assembly to address the proposed changes that the city proposed to parking requirements for new construction. Also, as a resolution, information on Senate Bill 1584 will be added which could change some of the proposed changes by the city. While Senate Bill 1584 is a step forward, it still does not fix all the concerns the city plan has.

Bob Scarfo gave an update on the Memory Garden. While it appeared that an agreement with the parks department had been reached for the zoo area of Manito Park, the parks board voted against it. Currently there is no agreement on a site, but work continues to find a way to complete the project. Information given shows that about 10% of our population has Dementia.

The meeting was closed at 7:14PM. Next meeting is April 24, 2025

Draft Notes – CA Liaison Committee – March 27, 2025 – via Zoom – 1 PM

Present: Paul Kropp, Southgate, Chair; Andy Hoye, Southgate, Recorder; Lorna Walsh, Riverside; Bonnie McInnis, West Central

Note: Meeting deferred to today because a quorum was not available at our regular meeting date this month.

We approved the February 11 minutes.

We noted that the brochure for the Liaison Committee is on hold.

Erin Hut is the temporary ONS liaison to our committee, as Annie Deasy has taken a city position in a different division.

Erin Hut confirmed by email the status of the Bauer nomination as liaison to the CHHS Board was before the mayor on Monday of this week.

Kris Neely, Liaison to the UFCAC, will have a check-in at our April meeting.

We reviewed some confusion at the October CA meeting, and decided in this meeting to go forward with the wording of the chair's recommended phrasing and actions regarding a liaison for the Climate Resiliency and Sustainability Board.

Noting that Lindsay Shaw is now a full member of the Park Board, Paul was to speak to Jennifer Ogden, DVC chair, regarding when the Liaison Committee and the CA should proceed to recruit applicants for the liaison position on the Park Board's "merged" Development and Volunteer Committee (DVC) and its Citizen Advisory Committee (DV/CAC).

Meeting adjourned at 1:30 PM

Notes provided by Andy Hoye
Edited by Paul Kropp

Subject: Resignation as CA liason to the Parks DVCAC
From: "Lindsey Marie Shaw" <lshawspokane@gmail.com>
Sent: 3/26/2025 7:07:44 AM
To: "Paul Kropp" <pkropp@fastmail.fm>

Hello,

I write this letter of resignation with great pride. I believe it was through this liason position that I had opportunity to grow repore with key Parks Board members. As of March 3, 2025 I'm the newest face on the Parks Board. I will still be attending DVCAC meetings in a new capacity and look forward to hearing a new voice from CA come into that space. I believe in our shared community experience having impact on how we move forward.

Thank you to the CA and CA liason committee for this opportunity to advocate and grow.

In community,

Lindsey Shaw
Logan Neighborhood
509-990-9775
Spokane Parks Board

Community Assembly Safety Committee Meeting Minutes for:
March, 26, 2025 at 6 PM at
The Hive, 2904 East Sprague Ave. Room C
Topic: Homelessness

Members Present:

Tyler Tamoush, Minnehaha, Chair; Olivia Waldron, Cliff Cannon, Vice Chair; Debra Howard, Manito/Cannon Hill, Secretary; Ron Davenport, Emerson/Garfield; Ted Stevens, Emerson/Garfield; Doug Trudeau, East Central; Charles Hansen, Whitman; Christopher Savage, Balboa/South Indian Trail; Glenn Banks, Cliff/Cannon; Helena Taavao, Cliff/Cannon.

Others Present:

Nicolette Ocheltree, City of Spokane, Manager of Housing and Homelessness Initiatives; Jeff Johnson, Spokane C.O.P.S.; Barbara Woodbridge, East Spokane Business Assoc.; Amber Groe, City of Spokane, Office of Neighborhood Services; Jake Swartz, ESBA; Arielle Anderson, City of Spokane, Director Community Housing, and Human Services.

1. The agenda was approved with the addition of a new item.
2. Tyler asked the group to view and possibly approve a mission statement and goals for the Community Assembly Safety Committee. After the viewing, members from each neighborhood represented voted unanimously to accept the mission statement and committee goals. There were no abstentions.
3. Arielle Anderson talked some about the scattered site model being used to house the homeless. She said that there would be a site opening on Knox Avenue in the near future. It will be a 30, bed site for women only. Clients must be referred to get a place there. Hope House is closing their emergency shelter and will be changing to a transitional housing model which will include case management. As has not been done consistently in the past, homelessness programs will be evaluated to determine success and that data gathered will drive policy decisions. It has been observed that the sooner permanent housing is gained the higher the success for the individual is. When clients have to wait to get housing and services, they are less likely to move forward with their lives and needed services. Now when facility siting occurs, a good neighbor agreement is signed and a neighborhood meeting about the facility will be held.
4. Nicolette Ocheltree talked about the need for Fentanyl treatment beds. She echoed a statement made by Arielle that funding is a problem from the city, state and national governments.
5. There were comments from neighborhood members including: changing the name from scattered site model to something that sounds less disorganized or not united.; It was asked if it is possible to force folks into treatment programs sites such as the Union Gospel Mission?; Others mentioned that they want to City and County to offer folks transportation back to where their families or earlier life connections are; A better run Camp Hope 2.0 was suggested; Finally, attendees wondered what portion of the homeless are from other places and come here because we offer generous programs.

6. Arielle and Nicolette replied that clients cannot be forced into programs because of legal considerations. Additionally, the Mission is a high barrier shelter and program. Which makes entry off limits to those currently using substances.; Part of the problem with getting clients into treatment programs is that when clients are “ready” to accept help that there may not be treatment options and housing immediately available. This causes clients to fall away from being “ready” to accept help. Arielle reminded attendees that there will always be a few homeless persons that for a number of reasons will never enter a shelter or be ready to accept treatment. The folks from the East Spokane Business Assoc. shared doubts that a 2.0 Camp Hope could work partly because there were too many folks in one spot. Plus, the garbage and detritus left in the neighborhood by folks traveling to and from Camp Hope was an ongoing concern; Arielle added that the Camp Hope site is now a cleanup site because of contamination left there during the time the camp was in place. Arielle said that the last point in time count found that about 75% of homeless persons come from Spokane area with about 25% coming from Idaho which has very poor services for the homeless.

The meeting was adjourned just after 7 PM.

Pedestrian, Traffic and Transportation (PeTT) CA Meeting

3/25/25 at 6:00pm on Zoom

Attendance: Carol Tomsic-chair, Lincoln Heights, Pam Schermerhorn-Cliff/Cannon, Rod Moore-Riverside, Carlie Hoffman-Emmerson Garfield, Chuck Carter-Manito/Cannon Hill, Charles Hansen-Whitman, Cathy Gunderson-Chief Garry Park, Marilyn Lloyd-Lincoln Heights, Anna Vamvakias, Chief Gary Park, Bill Meeks- Grandview/Thorpe, Rita Connor-Chief Gary, Rod Moore-Riverside, David Eagle-Chief Gary Park, Jon Snyder-Director of Transportation and Sustainability-City of Spokane, Smanatha Hennessy, Spokane Regional Health District, Cliff Winger-Shiloh Hills, Transportation Commission, Drew Redmond-STA, Erik Lowe-representative - Spokane Reimagine

The meeting is called to order by Carol Tomsic.

Carol welcomed Jon Snyder-new Director of Transportation and Sustainability – City of Spokane. jsnyder@spokanecity.org Jon was a former City Council member from 2009-2016. His time on council was among other things focused on biking and walking, sustainability, street ordinance, and traffic calming. He worked for Gov Jay Inslee for nine years with a similar focus on language for large bills on pedestrian and bicycle safety legislation. He is now Mayor Brown's new Director of Transportation and Sustainability. He is a firm believer that neighborhoods should have a strong voice. He is currently listening to and taking feedback from staff on adaptive project solutions. Jon is open for email communications for current and future projects with limited dollars. He has respect for the council's role in setting priorities. Carlie Hoffman asked about Jon's vision for the red-light fund. She had recently been to a workshop on this topic that included City traffic engineering and neighborhood representatives. Jon talked about the process beginning focused on five areas of traffic calming but as the years evolved, the money was planned for many different projects. It was discussed that the neighborhoods come up with a problem and we collaborate for a solution. Carlie said the workshop where Councilmembers Klitzke and Zappone were much more constructive. Jon is working on this next process. Cathy Gunderson asked about the sidewalk study that Zappone had staff working on. She asked where it is now and what the plan was. Jon doesn't have timelines for future projects but will be working on this along with street paving projects. Bill Meeks asked about the expansion of housing along US95 and what the city is going to do for streets and sidewalks. Jon said parts of this were zoned for residential in 1908. He said the mayor's priority is safety but can't pull time and energy away from the city's current projects. He noted the Sunset Bridge is a current priority. Some of this US95 housing process is tied up in legal and appeal process. He said we will see housing there along with transportation improvement. Rod Moore asked about the intersection of Spokane Falls Blvd, Monroe, Monroe Bridge, Main and Riverside city walk audit and traffic engineering. Jon is aware of the project and will provide updates as they are available. David Eagle asked about sidewalk repair and maintenance as a homeowner responsibility. He said the use of pavers as replacements are a better option both in cost and energy efficiency than the use of Portland cement which has been seen as a contributor to greenhouse gas emissions. Jon will consider this for future discussions. He closed by saying he plans to tackle these issues head on. The Transportation and Sustainability Commission meets from 4-6pm every third Wednesday except this April which will meet 4/9 with the planning commission.

Carol introduced Samantha Hennessy, Health Program Specialist, Spokane Regional Health District. She reported on the Walk Audit Pilot Program. The 2024 accomplishments included five walk audits completed including two open to the public and three internal. They partnered on two grants to help with pedestrian safety which included a Safe Streets for All Pedestrian Safety Campaign with the Spokane Regional Transportation Council for \$388k. Also partnered with the Environmental Protection Agency Community Change Grant for the Zone, Northeast Community Center and Northeast Public Development Authority. Funding sidewalk connections to transit stops along Wellesley in the Hillyard Neighborhood, crossings on Haven Street, and building a neighborhood greenway for walking and bicycling parallel to Wellesley Avenue. She listed several items created for the actual walk audit including safety and several administrative templates. Their current work includes sharing audit summaries, program evaluations, and creating a 2025 walk audit schedule. She mentioned the Manito/Cannon Hills walk audit that is presently circulating through various city planning offices. She said she admires the work but wants to create a more detailed report of walk audits and will be posting it online soon. They have 15 walk audit requests still pending for 2024 and one for 2025. The neighborhoods completed include Bemiss, Riverside, Spokane Valley, Hillyard and Minnehaha. Listed nine pending requests by location include Chief Garry Park, Hillyard, Logan, Minnehaha, Riverside, East Central, Rockwood, North Indian Trails and Manito/Cannon Hills. Listed by jurisdiction one in Airway Heights, three in Spokane Valley, and one in Cheney. There are 29 total neighborhoods, and she needs help in completing. Code enforcement should be reported to 311. Carlie asked them to post scheduled walk audits online so they can encourage participation, especially for businesses along the route. Carol closed by complementing Samantha for her accomplishments.

Introduction of Cliff Winger, Transportation Commission member. Cliff stated that they are a member of the National Association of Traffic Commission Officers. Jon Snyder is also on this commission. Still in the infancy stage, their goal is to get all of the departments to work together. An example is the intersection at Spokane Falls Blvd, Monroe, Monroe Bridge, Riverside and Main across from the library is unsafe. Some of the problems are signal related and some are unsafe walkways and sidewalks. Councilmember Klitzke is active in this area.

<https://myspokane.org/bcc/commissions/transportation-commission/>

Introduction of Drew Redman, Spokane Transit Authority for a transit update. The current survey is now active until the end of the month. <https://app.maptionnaire.com/q/6vip8zv8yal7>

He said that in-person rider surveys are currently being conducted. The Mirabeau Transit Center is newly opened with still some minor things to complete. Carol asked how construction will affect the current stops. They try to anticipate projects in advance to find an acceptable alternative but sometimes they don't get advanced communication and have to improvise. Drew said the easiest way to communicate feedback is through normal customer service channels.

Roundtable discussion. Carol reported the changes to the PeTT's Policy and Procedure are in the works. She will type up the changes and get out to everyone. Once it is approved, will be sent on to the CA.

Erik Lowe Erik is a representative - Spokane Reimagine, a non-partisan safe streets advocacy group. He has a proposal resolution that he would like to present to our committee asking the mayor to implement traffic controls that have resulted in two recent pedestrian fatalities. Carol will forward out the resolution to our committee.

Carlie Hoffman reported she will be moving to another neighborhood before the next meeting. Carol encouraged her to stay active in PeTT's and that she does not need approval from her new neighborhood committee to attend our meetings.

Plan Commission (PC) Liaison Report

Community Assembly Report, April 3, 2025

Filed by Mary M. Winkes, CA Liaison to the Plan Commission

Plan Commission, March 12, 2025, 2:00 p.m., in person and via Microsoft Teams

1. Division TOD Study – Existing Conditions and Public Outreach

<https://my.spokanecity.org/projects/division-street-transit-oriented-development/>

Help Shape Division Street survey

<https://my.spokanecity.org/news/stories/2025/02/06/help-shape-division-street/>

2. Introduction to Comp Plan Chapter Review

<https://my.spokanecity.org/planspokane/about/>

3. Potential Cannon Hill Park Addition Historic District

Neighbors in the Cannon Hill Park area are proposing an historic district

4. Bike Priority Network

<https://my.spokanecity.org/projects/bicycle-priority-network/>

Final presentation before taking the network to hearing.

Plan Commission, March 26, 2025, 2:00 p.m., in person and via Microsoft Teams

1. Climate Planning Community Survey Results

<https://static.spokanecity.org/documents/planspokane/climate-planning/community-climate-survey-results-and-analysis-feb-2025.pdf>

2. ADU updates (HB 1337) SMC 17C.300

Minimal updates are being done in accordance with HB1337. These changes are being funded by a grant. The changes will be completed in time to claim the last grant payment.

3. Addressing Standards (SMC 17D.050A.100)

As more residents are added to each block inside the city, they need to be assigned addresses. What standards will be used? What accommodations need to be made when the current buildings' numbering leave not room to insert a number in the sequence.

Hearing, March 26, 2025, 4:00 p.m., in person and via Microsoft Teams

1. Bike Priority Network

<https://my.spokanecity.org/projects/bicycle-priority-network/>

The Plan Commission made a resolution to recommend this to the City Council. There were no comments from the public, The resolution passed unanimously.

For Plan Commission complete information, including agendas, minutes and other documents see:

<https://my.spokanecity.org/bcc/commissions/plan-commission/>

For complete information regarding the city's progress toward the developing of the 2026 Comprehensive Plan see:

<https://my.spokanecity.org/planspokane/about/>

The current comprehensive plan can be found at:

<https://my.spokanecity.org/shapingspokane/comprehensive-plan/>

City of Spokane Citizen Advisory Committee to the Urban Forestry Tree Committee Report

March 4, 2025

Kathryn Alexander, CA Laision

Urban forestry will be hiring this season.

There is considerable work being done on removing trees that have beetle infestation. Beetle removed trees have had I have been completed in Audubon and Manito Park, with 18 trees removed in Audubon alone. The next work will be done in Comstock and Riverfront Parks.

Arbor Day Celebration planning is in process. The community event will be held on Saturday April 26th at Finch Arboretum.

Street tree pruning and thinning project is being done on a center median island on Wieber Drive in the Indian Trail area.

Urban forestry will be transitioning to planting soon and is gearing up for spring planting with a tree order expected to be delivered soon.

It was suggested to look at the whole ecosystem for Fuels Reduction work, not just the fire aspect and if possible.

The City of Spokane Urban Forestry was awarded a \$6 million dollar grant for increasing tree planting, all work is to be done within a federal boundary on city properties, including parks, public right-of-way, and schools.

Removals have been prioritized for year one with 25% of the removals completed. Work is currently paused however once work resumes it is anticipated to have the other 75% of removals completed within six months. Pruning will take place in years two through five and planting will be done throughout the five-year period. The program is currently on pause due to the grant being federally funded and Urban Forestry is waiting for clarification before work can resume. Back up plans are being looked at and a long-term sustainable urban forestry program is being considered for long term success of the program.

Volunteer opportunities: Arbor Day planning is underway and will be held on April 26 th. A tree fun run is being considered as a fundraiser for Finch Arboretum in the future and UF will be meeting with the Recreation Department to discuss the idea further. The compost fair will now only take place in the spring. Ideas regarding what could replace the compost

fair in the fall are being considered such as a compost or mulch give away. On-Track Academy's Tree Hero Event will be on April 19th and include a seedling give away. This will be their 5 th year holding the event. UF was invited to have an Arbor Day/Arboretum booth at My Fresh Basket right before the Arbor Day event. UF will provide information on the Arbor Day Celebration and invite people to the event and provide information on the Willow Nature Playground. The new Touch and See trail is being completed and a ribbon cutting may take place at the Arbor Day Celebration or may be held as a separate event. A beautiful painting of the Willow tree was donated by Melissa McConnell and is hanging in the lobby of the Woodland Center.

The next regularly scheduled meeting is 3 p.m. April 1, 2025

Housing Action Subcommittee Report

March 20, 2025

Submitted by Kathryn Alexander, CA Liaison

Attended: 12 and 2 staff

Comprehensive Plan Periodic Update:

House Bill 1220 concerns planning and accommodating for free housing affordability. Another issue that came up is affordable public housing and tax discounts. When developers get discounts for building affordable housing those discounts are time-limited, typically 15 to 25 years. As those discounts disappear, we're losing affordable housing. It would be good if this discrepancy was addressed in some substantial way.

Shaping Spokane Together: Accessible Housing - Presentation by Michelle Pappas

One of the important aspects of Michelle's presentation was her focus on universal design. Universal design is important particularly in the affordable housing realm for the following reasons. When we finally build affordable housing if it's not built in a manner that allows people to age in place or to deal with life changing situations in advance we're affectively pushing people out of housing instead of providing housing for them. Universal design allows for housing to be built once and then to be utilized under a wide range of conditions in situations. This means that we can provide housing for people one time instead of having to provide housing for them over and over and over again and situations change. Universal design allows us to make much better use of the money we spend and allows us to build our repertoire of affordable housing overtime because house and can be used in a variety of circumstances.

1590 Report: We have spent \$500,000 of the allotted \$800,000 for weather impact..

Out Next Meeting: April 17 at 9:30 am in the Tribal Meeting room.

Transportation Commission Report March 2025 by Cliff Winger <cwinger@spokanecity.org>

The short link to Transportation Commission's web page is here: <<https://easyurl.net/SPK.TranCom>>

Mission Statement/Purpose: The purpose of the Transportation Commission (TC) is to provide advice and recommendations to the Mayor and City Council on the plans and programs necessary to achieve a safe and equitable multimodal transportation system consistent with the Comprehensive Plan, the policies of the City as adopted by the City Council, and within the parameters set forth in state and local law.

Note: Contact Cliff Winger at email above for any questions, suggestions, comments about the City of Spokane Transportation. These notes for the CA will attempt to give brief descriptions and links to information in the TC agenda and project pages; if project pages do not exist, the contact email for the lead staff member will be provided. Many projects involve maps and/or engineering design/draft; if possible, the link to these documents will be given.

Cliff Winger met in person with Transportation Director Jon Snyder at City Hall. We discussed the issue of liaisons and commissioners interacting at the TC meetings. This month, March 2025, the arrangement was very much improved with the liaisons separated from the public and staff and the liaisons were allowed to make comments to the commissioners.

Mr. Snyder and I discussed communications from the 29 neighborhoods to the TC. There are three (3) commissioners who each represent their Council District. You can contact me, Cliff Winger at the email above or call me at 509.325.4623 to communicate issues in your neighborhood. You may also contact your TC commissioner directly:

City Council District One: Joni Harris <joni.harris@spokanecity.org>

City Council District Two: Grant Shipley, TC President <gshipley@spokanecity.org>

City Council District Three: Kaylee Jackman <kjackman@spokanecity.org>

You may also contact any other commissioner or Mr Snyder whose contact information is on the TC web page <<https://easyurl.net/SPK.TranCom>>

Cliff Winger contacted Commissioners Harris and Callary (Americans with Disability Act Expert) concerning pedestrian safety at the crossing(s) of Monroe and Spokane Falls Blvd/Main/Riverside just west of the Central Library for the Riverside (Downtown) Neighborhood Council. This issue was also presented to the TC in the liaison remark portion of the meeting.

Public Hearing: Commute Trip Reduction Plan

This plan is described in the TC agenda:

<<https://static.spokanecity.org/documents/bcc/commissions/transportation-commission/agendas/2025/03/transport-agenda-2025-03-19.pdf>> on pages 7-40. This plan was recommended for City Council to approve. It will appear on a future City Council agenda. (This plan is an update plan for fifty three work sites.)

The discussion asked an open ended question: 'If we reduce commute traffic, are we encouraging more motor vehicle traffic to fill the less congested highways?'

Project Contact: Mr Tyler Kimbrell <tkimbrell@spokanecity.org>

Division BRT: <<https://www.spokanetransit.com/division-street-brt/>>

Mr Otterstrom, Interim Co-CEO & Chief Planning and Development Officer, stated that the BRT (Bus Rapid Transit) is part of the NSC <<https://wsdot.wa.gov/construction-planning/major-projects/north-spokane-corridor>> as multimodal public transit. (The Children of the Sun Trail is another multimodal part of the NSC)

Mr Otterstrom was in Olympia last week, and reported that the (future years) funding is on hold. This holding period may be as little as two (2) years, or longer.

Because the Division BRT is a project connected with the NSC, the two projects were planned for completion near 2030. (There are complicated funding issues from the Federal Government, the State and local sources.)

STA is planning to do the best they can and move forward on the Division Bus Rapid Transit line. There may or not be BAT (Business Access & Transit) lanes as the transit line moves forward. Since the legislative session in Olympia is not finished, outcomes for planning the Division BRT are being reevaluated.

2020 CTAB overview: <<https://my.spokanecity.org/streets/maintenance/transportation-benefit-district/>> Contact Ms Abbey Martin <ammartin@spokanecity.org>

The CTAB (Citizen Transportation Advisory Board) has been folded into the Transportation Commission (TC).

The six year local access street plan was discussed. This plan had been approved by City Council. This year street maintenance projects for 2031 will have to be determined by the TC. Each neighborhood should contact their TC commissioners (listed above) for streets in your neighborhood that need resurfacing. Contact Ms Martin for projects approved for 2025-2030.

Since inflation in materials and labor to maintain streets is reducing the number of streets that can be repaired, the TC discussed increasing the \$20.00 license tab fee. It was noted that the west side has a \$50 fee. The commissioners agreed that rather than increasing the license tab fee, enforcement of the current licensing fees needs to come first.

ADA Ramp Designs: Mr Dan Buller <dbuller@spokanecity.org>

For reference see <<https://archive.ada.gov/pcatoolkit/chap6toolkit.htm>>

Unfortunately in real life, all the American with Disability Act requirements cannot be instituted at each intersection either because of conflicting rules, or conditions at the street corner. Mr Buller explained, as an example, that a storm drain is not allowed in the pedestrian path (a hazard to sight impaired individuals) so if this is moved, the street must be dug up for a new connection costing tens of thousands of dollars more than the about ten thousand per new ramp. (This may be multiplied for each of the four corners of an intersection. If old traffic signals need to be moved, it may increase a project by a quarter million dollars!)

The City of Spokane does its best to be in compliance with the Federal mandates and save tax payer monies.

Contact your TC commissioner listed above, or Commissioner Raychel Callary (ADA expert) <rcallary@spokanecity.org> for ADA issues in your neighborhood.

Safety Camera Locations: Contact Ms Abbey Martin <ammartin@spokanecity.org> or Mr William Helman <whelman@spokanecity.org>.

Mr Helman is working to come up with a framework to place traffic cameras throughout the City. The criteria is based on an older traffic calming framework (giving points to certain safety issues) and adding into this criteria: equity and the location of traffic calming projects completed since 2011, when the traffic calming program began. The project will post an overlay on the City's GIS (Geographic Information System) map to make better decisions by City Council.

The commissioners discussed that "tickets" (traffic infraction) may not be equitable for neighbors, such as for students in the "U" District, but intersections may also be frequented by drivers from all three Council Districts (or drivers outside City limits). The rhetorical question is how to make locations fair?

The next Transportation Commission meeting is April Ninth (9th) 2025 with the Plan Commission at two o'clock (2:00) in the Council Briefing Center, 808 W. Spokane Falls Blvd., in Spokane City Hall