

**Spokane Neighborhoods Community Assembly**

**“Provide a vehicle to empower Neighborhood Councils’ participation in government.”**



Meeting Agenda for Thursday, November 7, 2024  
 5:30 to 7:30 p.m., The Hive  
 Proposed Agenda Subject to Change



Please review previous month’s minutes:  
 \*Community Assembly Minutes: October 3, 2024

**Administrative**

<u>Agenda Item</u>	<u>Time</u>	<u>Action</u>	<u>Page</u>
1. Introductions (Facilitator) .....	3 min (5:30)	Intro	-
2. Proposed Agenda (Facilitator).....	2 min (5:33)	Approve	1
• Including Core Values, Purpose, Rules of Order			
3. Approve/Amend Minutes (Facilitator).....	5 min (5:35)	Approve	5
4. Admin Committee Action Items (Randy McGlenn).....	5 min (5:40)	Oral Report	12

**Open Forum**

5. Reports/Updates/Announcements .....	10 min (5:45)	Oral Reports	-
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**Agenda**

6. City Council Update (CP Wilkerson) .....	10 min (5:55)	Oral Report	-
7. ONS Update (Dawn Kinder and Erin Hut) .....	10 min (6:05)	Oral Report	13
8. City Transportation Initiatives Update (Spencer Gardner).....	20 min (6:15)	Oral Report	-
9. CHHS Liaison Report (Leslie Hope) .....	15 min (6:35)	Oral Report	14
10. Neighborhoods Workgroup (Fran, Tina, Tyler).....	5 min (6:50)	Oral Report	-
11. Meeting Decorum P&P (Paul Kropp) .....	5 min (6:55)	Vote	15
12. Remaining CE Grant Funds (Gail Cropper).....	10 min (7:00)	Vote	18
13. Admin Committee Elections (Randy McGlenn) .....	5 min (7:10)	Vote	20
14. CA Committee Updates (Committee Chairs) .....	10 min (7:15)	Oral Report	-
15. Roundtable Discussion.....	10 min (7:25)	Open Discussion	-
16. Actionable Items Review .....	5 min (7:35)	Report	-

**Other Written Reports**

**Committee Reports, Agendas, Minutes, etc.**

• Administrative Committee .....	21
• Budget Committee .....	23
• Building Stronger Neighborhoods Committee (BSN).....	25
• Communications Committee .....	28
• Community Assembly/Community Development Committee (CA/CD) .....	
• Land Use Committee.....	29
• Liaison Committee .....	30
• Neighborhood Safety Committee .....	35
• Policies and Procedures Committee (P&P).....	
• Pedestrian, Traffic, and Transportation Committee (PeTT).....	38

**Liaisons and CA Representation on Outside Boards and Committees Reports (Liaison Committee)**

• Citizens Transportation Advisory Board (CTAB) Liaison Report .....	
• Community Housing and Human Services (CHHS) Liaison Report.....	
• Design Review Board Liaison Report .....	
• Plan Commission Liaison Report.....	40
• Urban Forestry-Citizen Advisory Committee Representative Report .....	
• Housing Action Subcommittee Liaison Report .....	
• Park Board Development and Volunteer Committee Representative Reports.....	

**\*\* IF YOU CAN'T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE! \*\***

# Community Assembly Core Values and Purpose

## ***CORE PURPOSE:***

Provide a vehicle to empower neighborhood councils' participation in government.

## ***BHAG (Big Hairy Audacious Goal):***

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

## ***CORE VALUES:***

- **Common Good:** Working towards mutual solutions based on diverse and unique perspectives.
- **Alignment:** Bringing together the independent neighborhood councils to act collectively.
- **Initiative:** Being proactive in taking timely, practical action.
- **Balance of Power:** Being a transparent, representative body giving power to citizens' voices.

## ***VIVID DESCRIPTION:***

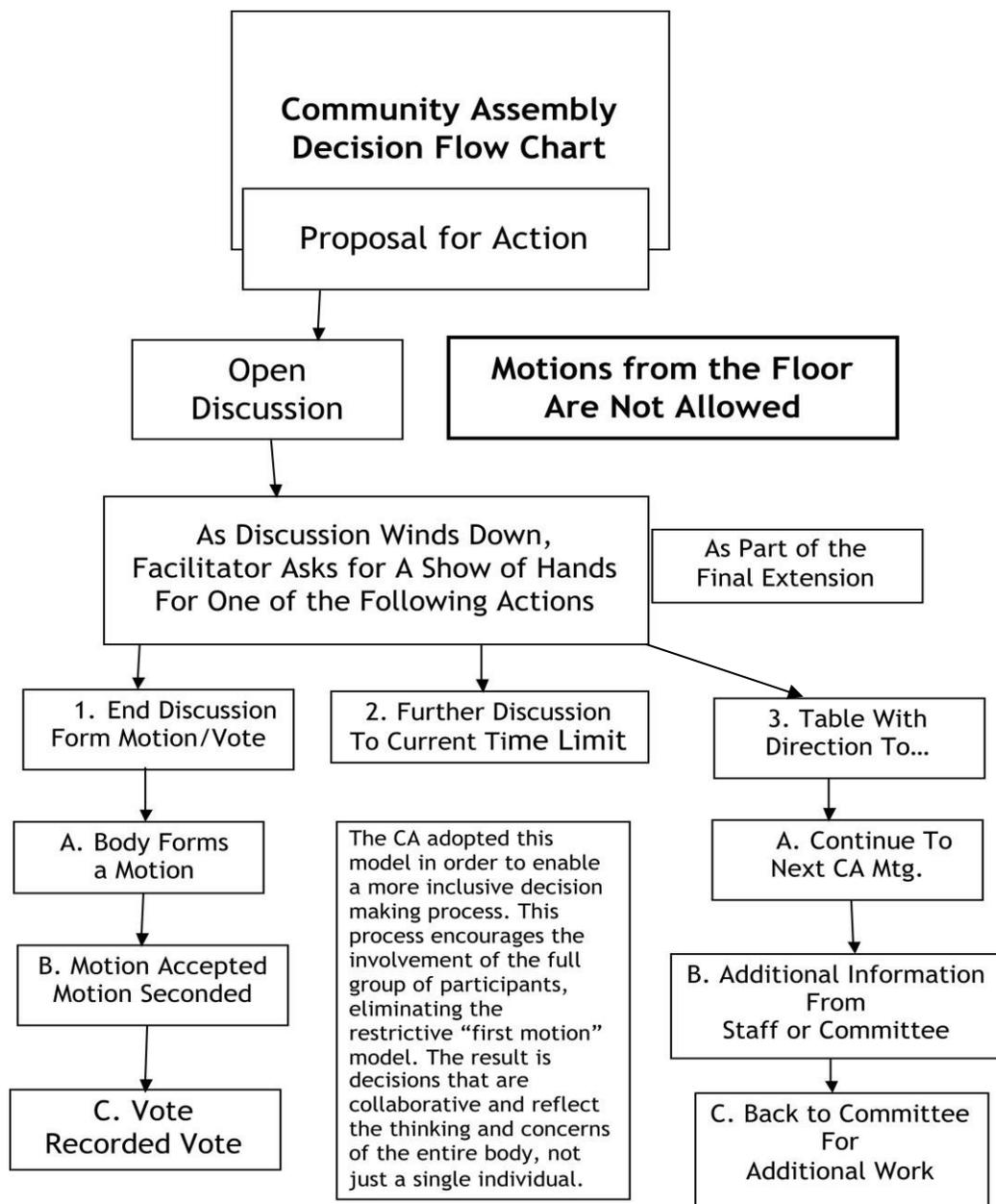
The Community Assembly fulfils its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.

## **Presentation and decision-making process:**

1. To speak at a meeting, a person must be recognized by the facilitator. Only one person can be recognized at a time. Each speaker has two minutes. When all who wish to speak have been allowed their time, the rotation may begin again.
2. When a proposal for action is made, open discussion shall occur before a motion is formed by the group.
3. Presentation timetable protocol
  - a) When a presenter has one minute left in the time allotted, the facilitator shall raise a yellow card and give a verbal notice.
  - b) Should any representative wish to extend the time of the presentation or comment/question period, they may make a motion to extend the time by five (5) minutes.
  - c) An immediate call shall be made for a show of hands in support of the extension of time. With a simple majority (50% plus 1) concurring, the time shall be reset by the amount of time requested.
  - d) Extensions shall be limited to two (2) or until a request fails to show a simple majority approval.
  - e) When the allotted time has expired, a red card and verbal notice shall be given.
  - f) As part of a final time extension request, the facilitator shall request a show of hands by the representatives to indicate which of the following actions the group wants to take:
    - o End discussion and move into forming the motion and voting,
    - o Further discussion,
    - o Table discussion with direction,
    - o Request time to continue discussion at next CA meeting,
    - o Request additional information from staff or CA committee, or
    - o Send back to the appropriate CA committee for additional work.



# Community Assembly (CA) Draft Minutes

Prepared by: Office of Neighborhood Services

**October 3, 2024, in-person at The Hive**

**Meeting called to order at 5:33 p.m. by Randy McGlenn**

**Present:** Fran Papenleur-Audubon-Downriver, Luke Tolley-Bemiss, Sandi Wicht-Comstock, Doug Trudeau - East Central, Jackie Treat-Emerson-Garfield, Tina Luerssen-Grandview-Thorpe, Laura Johnson-Hillyard, Ed Bruya-Latah-Hangman, Carol Tomsic-Lincoln Heights, Tyler Tamoush-Minnehaha, Dalin Tipton- North Hill, Dan Knechtel-North Indian Trail, Gail Cropper-Northwest, Mary Winkes-Manito/Cannon Hill, Marc Whitman-Peaceful Valley, Lorna Walsh-Riverside, Bill Doley-Rockwood, Jael Stebbins- Shiloh Hills, Andy Hoye- Southgate, Randy McGlenn-West Central, and Charles Hansen-Whitman

**Not Present:** Balboa/South Indian Trail, Browne's Addition, Chief Garry Park, Cliff-Cannon, Five Mile Prairie, Logan, Nevada Heights, and West Hills.

**City Staff Present:** Annie Deasy, [Office of Neighborhood Services (ONS)], Dawn Kinder [Neighborhood Housing and Human Services (NHHS)], Mayor Lisa Brown, City Council President Betsy Wilkerson, Giacobbe Byrd (City Council), Chief Julie O'Berg (Spokane Fire Department), Chief Kevin Hall (Spokane Police Department).

**Guests:** Paul Kropp (Liaison Committee), Kris Neely (Southgate Alternate Representative and Liaison to the Urban Forestry Committee), Kelly Cruz (Admin Committee), and Olivia Waldron (Cliff-Cannon).

## ADMINISTRATIVE AGENDA ITEMS:

### **1. Introductions**

**1.1 Approve Meeting Recording:** Vote for meeting did not occur.

**1.2 Amend Agenda:** Remove Items 7 and 8 and extend discussion time for Chief O'Berg, Chief Hall and Mayor Brown.

**2. Approve Amended Agenda:** Randy McGlenn moved, Tyler Tamoush seconded. Motion passes. 22-approve, 0-abstain, 0-deny.

**3. Approve Minutes:** Dan Knechtel moved, Dalin Tipton seconded. Motion passes 21-approve, 1-abstain, 0-deny.

### **4. Admin Committee Action Items**

Laura Johnson: Admin Nominations Committee had six nominees that will be brought to CA for a vote next month. Some nominees that were eligible declined consideration. The nominees are Sandy Wicht (Comstock), Bill Doley (Rockwood), Fran Papenleur (Audubon Downriver), Luke Tolley (Bemiss), Lorna Walsh (Riverside), and Tina Luerssen (Grandview Thorpe). Fran Papenleur expressed disappointment that representatives declined because it is an opportunity for leadership and SNLA graduates. Randy McGlenn said that he declined because he served two years on that committee and wanted to give other representatives the opportunity to join and commitments with school and family.

## OPEN FORUM:

### **5. Reports/Updates/Announcements**

- Paul Kropp: There is a vacant position on the Urban Forestry Citizens Advisory Committee. Information was sent out in an email. The position is still open and application deadline is Oct. 25.
- Kris Neely: Urban Forestry Citizens Advisory Committee update since the committee met Tuesday and the report is not in the packet. The list of trees that need to be removed was shared. Prioritizing tree work before winter. Trees that have roots encroaching on street corners that cause issues for bus drivers. If you know of a tree like that, please contact the City's Urban Forestry department. Trees are continued to be planted on golf courses. There is a \$6 million grant that will benefit 19 underserved and low-canopy neighborhoods. Kris asked that for a presentation on the grant, how funds will be used and the selection process, be given to the CA.
- Tyler Tamoush: On Neighbor Day, Tyler and his wife noticed the bridge was graffitied during the time that volunteers were picking up trash. The graffiti took place in daylight. Tyler and his wife went grocery shopping and noticed the bridge had quite a bit of graffiti. Tyler went to take a photo of the graffiti and noticed there was a vehicle was behind them. The young men followed them down the alleyway. Tyler's wife backed up a bit and the young men left. Tyler wanted to spread awareness, be vigilant, watch surroundings. If you see something, say something.
- Sandy Wicht: Sandy wanted to call attention to the Traffic Calming Resolution to Simplify the Scope of Projects that Comstock submitted to City Council on page 25 in the packet. Comstock received a response very quickly from Giacobbe and City Council is better communicating with the neighborhood councils. Sandy also mentioned that in The Inlander's Neighborhood edition, most of the items that neighborhoods mentioned needing was traffic calming.
- Mary Winkes: Planning recently reached out to ONS and requested the most recent distribution list for Neighborhood Council Representatives. So, if you are not receiving the Comp Plan amendment emails, it may be good to confirm your email is on that list.

## AGENDA ITEMS:

### **6. City Council & Mayor Update (Council President (CP) Betsy Wilkerson and Mayor Lisa Brown)**

- CP Wilkerson: Recently was in Olympia working with Governor Peck at a stability workshop. CP Wilkerson was honored (While holding The Inlander Neighborhood edition) A shout out to the volunteers in this room! Thank you, thank you, thank you! If you are not getting response that you need on the tree issue, reach out to me or Giacobbe and they will facilitate who you would like to have come and speak to you. CP then introduced Chief Hall.
- Chief Hall: Gave a little background on himself, professional history, and why he wanted to be the Chief of Police in the City of Spokane.
- Chief O'Berg: Gave background on her professional background, how long she has been a fire responder and being appointed Chief of Police after being the interim Chief.
- CP Wilkerson: Both Chiefs will come back as soon as they are invited, and CA can ask them what is going on out on the streets and with behavioral health. A budget question was asked and Giacobbe said that he would share the preliminary budget. CP Wilkerson explained that we are financially struggling. The City has always been able to find money but there is no money to be found. The American Rescue Plan Act (ARPA) dollars are gone and the City has some new challenges. So, we will be coming before you with the Public Safety Sales Tax Proposal that is \$1 of \$1,000 and those funds are absolutely necessary. The expectations that are being placed on us as a City will not happen without the sales tax. During COVID our Police and Fire Departments

had not had a contract in four years. When the contract came forward, backpay was included. City Council hired a new budget director who is very good at pinching pennies. There are 29 positions on the line that are being looked at being eliminated. Homeless Ordinances Was the funding for COPS program deferred indefinitely? Giacobbe: COPS had a sole source designation resolution that was deferred indefinitely to get more information from COPS, but that had nothing to do with the contract with them.

- Kelly Cruz: The Neighborhood Resource Officers (NROs) are very critical. I volunteer at the COPS program and when the NROs went away, the volunteers were left in the lurch. Can we at least get one NRO per district? Chief Hall said that (he was not advocating one way or another, just providing the facts) much of the sales tax funding will go toward funding seven (7) NRO positions and the Police Department is looking at how that will be structured, whether it be in council or in precincts. Will they be commissioned police officers? The NROs will be an expansion of the Police Department.
- Ed Bruya: COPS shops are also used to check in. Some neighborhoods are not excited about that. Spokane Police will look at where the physical location is. There is a large probation/parole footprint at the COPS shops and they are looking at what is best for the neighborhoods and how to best serve the community in a centered way.
- Carol Tomsic: Having officers that attend the neighborhood council meetings is very important.
- Chief O'Berg: stated the facts about how the sales tax funds would be used to shore up the Capital Fleet Budget, fire trucks and engines. The average best practice replacement for a truck 15 years and engine is 10-12 years. Fire is currently looking at replacing a truck with 250,000 miles on it with a 15-year-old truck because the Fire Capital Fleet budget took a hit a few years back. The cost to replace a new truck to replace is about \$2 million and engine is about \$1.5 million.
- CP Wilkerson: Recently saw a truck that needed to be towed and it was not her best visual. People want to see a working fire truck, not one that has a tow truck in front of it. Public safety is Fire and Police working hand in hand, it is not just one or the other.
- Mayor Brown: Spokane has grass roots democracy that is unique and is special and important. We have been working our way out of our budget woes and the bargaining units have been helpful in working our way out of our deficit. When Mayor took office the City was about \$25 million and now the estimate is down to about \$8 million and she is hopeful that with a few other things that are being worked on the revenue and expenditure lines can come together within the next two year budget period. Mayor then opened it to comments or questions.
- Tyler: Is there going to be enough left over even if the sales tax passes? Mayor: the short answer is, "No." Sales tax does generally grow and with capital investments City will utilize the revenue to pay back the loans. The City wants the loans to be paid back by the time the capital item loses its usefulness. On the court side, the City is focusing on keeping people out of the jail, like therapeutic drug court or specialty courts, ankle monitoring.
- Dalin Tipton: Concerns from neighbors about the impacts from having facilities like Jewels Helping Hands in the neighborhood and how future developments of properties including the recent sale of the Garland Theater will affect things like parking and access to businesses. It does not seem that the neighborhood councils seem to be on the backfoot to respond during the open comment period. Mayor: Planning and Development Services is where the applications and permit applications are received. Sometime the land will be bought with initial statement of use and it sits for a really long time and then it seems there is a lot of movement and it feels like wait, we were not aware. Mayor will take it back to the team and see what can do to improve things with neighborhoods. The other issue was people struggling with affordable housing,

homelessness or transitional housing specifically on the recovery side and on their way to the next place. That has a gap in our system. Dawn Kinder is on the agenda tonight and I will let them talk about what the plan is there.

- Laura: Austin Texas has a program with tiny homes, can Spokane do something like that. Mayor is interested in that and if there is a way to carve out something. But the
- Trent Resource and Assistance Center (TRAC) shelter, long term Police and not enough funds to fund through the year. Team renegotiated a downsizing and extending the contract to a smaller model. Soon you will hear about the navigation shelter which will track people as individuals and providers—what is the intervention and what was the cost and how the individuals that have exited are doing. We look at number of people served, but we want to ultimately have people transition into stable housing.
- Dawn Kinder: Please let Annie ([adeasy@spokanecity.org](mailto:adeasy@spokanecity.org)) and I know that you want to be added to the scattered shelter sites email discussions. The City is having those conversations and let us know if you want to be included.
- Mayor: The City is working with faith communities partly because of the capital cost that the City incurred at TRAC with having to put in showers, plumbing. Working with existing non-profits helps reduce the capital cost and we can just provide the services.
- Dan Knechtel: How do you feel communication has been since taking office with the County and neighboring cities. Mayor: At the staff level there are some really good things happening like a new dashboard system and money for the Firefighters behavioral health unit.
- Kelly: Providence closed their youth psychiatric units due to lack of doctors. This is a concern because it will cause real issues. Maybe there is a way to work with the legislature moving forward to find funding because we will be looking at another decade of real issues. Mayor: We are talking with Representative Ricelli and Providence about withdraw of those services and family medicine residency services because they are part of the next generation.
- Mayor: Thanked everyone and said she looks forward to coming back and sharing with everyone.

Move to extend discussion by 5 minutes, first extension. Debby Ryan motioned; Dalin seconded. Motion passes: 21-approve, 1-abstain, 0-deny. Move to extend discussion by 5 minutes, second extension. Tina Luerssen motioned. Andy Hoyer seconded. Motion passes 23-approve, 0-abstain, 0-deny.

**~~7. Community Housing & Human Services Update (Arielle Anderson)~~** Removed from agenda (see #1.2)

**~~8. ONS Update (Dawn Kinder)~~** Removed from agenda (see #1.2)

- Dawn: Made herself available to answer scattered sites or inclement weather plan questions, and asked anyone who wanted to be added to distribution list to raise their hands so we could take their name down to them to the list. The RFP opened on Monday for potential inclement weather/popup shelter sites that are not 24/7 but offer beds. Doug Trudeau: Will the sites have showers? Dawn: A requirement is that the facility has a shower on-site. CHHS has met with some non-profits, inclement weather and churches who have expressed an interest in operating a scattered site shelter.
- Kathy Thomson: Do you engage with immediate neighbors that around the site within a two or three block area. This is new for us to try this model. The goal is that the facility engages with the neighborhood and neighborhood councils.

- Dan: Will the scattered sites replace TRAC? Dawn: No, not to replace but to maximize services. TRAC has been operating at 250 since April and now they are down to 100. We will never get the beds back. The goal is to get eight (8) scattered sites opened up.
- Luke Tolley: Can you speak to the requirements that the providers are not allowed to do? Dawn: All locations are government funded. There is no religious component and low barrier. Low barrier does not mean no accountability but there are rules like not using drugs, alcohol or being physically aggressive.
- Andy Hoye: Request For Proposals (RFP) for Community Development Block Grant (CDBG) money. Dawn: we are meeting with people and looking to have an RFP go out in April.
- Tyler: are churches being compensated? Dawn: Churches will be compensated.
- Doug: How will we close the gap? Dawn: funding.
- Chief O’Berg: CARES Program is expanding from program person of one staff member. CARES works with medically vulnerable and elderly. With the expansion we will be able to focus on unhoused, medically assisted care unit and stay with client and work side-by-side and have places to go.
- Laura Johnson: Is there a simplified location if we see someone in need? Dawn: there are several shelters, Truth Ministries, House of Charity, Union Gospel Mission (UGM), Jewels Helping Hands, the addition of the scattered sites, and the Housing Navigation Center, which may be better because it places people in a more permanent housing situation.
- Dan: Can you tell us about the VA (Veteran’s Affairs) Homeless Program? Dawn: Many veterans have been housed this last month.
- Tyler: Is there space that is funded for youth? Dawn: Crosswalk is fully funded and Volunteers of America (VoA). 3-1-1 is a great resource to refer someone to a shelter.

Move to extend discussion by 5 minutes, first extension. Andy motioned; Tyler seconded. Motion passes: 23-approve, 0- abstain, 0-deny.

## 9. Policies and Procedures (P&P) Update and Vote (Paul Kropp)

- Paul: Discussed the hybrid meeting procedures distributed in the agenda packet of the September Community Assembly meeting and referred to the neighborhood councils for their consideration to be included in the Addendum section of the Community Assembly’s Policies and Procedures for reference. The Hybrid Meeting Rules were reviewed, and Tina requested that a small change to Item 1 made to the proposed P&Ps to the procedures for addressing meeting misconduct. Item 1Eii be stricken from rules to have remote attendees removed permanently. Andy said this would be a good time to have discussion about affecting the status of representative with a neighborhood council and need clear distinction about removing a person from office or removing them from a meeting. Paul will come back next month for a vote with on the decorum for conduct so that representatives can take this back to their neighborhood councils.

Move to extend discussion by 5 minutes, first extension. Dan motioned; Lorna seconded. Motion passes: 22-approve, 1- abstain, 0-deny.

Motion to approve the Hybrid Meeting rules, provided the language from 1.E.ii is removed. Dan moved; Lorna Walsh seconded. 22-approve, 0-abstain, 1-deny. Motion passes. (Edited to reflect accurate/missed info.)

#### **10. Liaison Committee-Transportation Commission Vote (Paul Kropp)**

- Paul: Reminded the reps that part of the CAs Strategic Plan calls to ensure that CA has a seat at each table. As part of that, the Liaison Committee recommends that the CA initiate its Transportation Commission liaison membership (non-voting) with a three-year term that is renewable once and recommended that a vote be taken to authorize the Liaison Committee to prepare recruitment documentation for this liaison membership with an application deadline of Nov. 22.

Motion to have Liaison Committee position on Transportation Committee. Bill Doley moved; Tyler seconded. Motion passes. 23-approve, 0-abstain, 0-deny.

#### **11. Liaison Committee- Climate Resilience & Sustainability Board Vote (Paul Kropp)**

- Paul: Followed-up on a recent discussion of the new Climate Resilience and Sustainability Board advisory body from the September meeting. The Liaison Committee has prepared a suggestion for the CA to consider if they decide to recommend the city council include a CA liaison membership to the board. The CA may appoint a qualified council member to serve as a liaison to the Board. This is one of the most important boards because it is part of the Comp Plan. Tina expressed concerns about capacity for CA positions and making sure that you can fulfill the duties if ask for a seat. CA representatives will take this item back to their neighborhood councils and sell it and see if there is interest.

Motion to approve Liaison Committee to Position for Sustainability Board. Dan moved; Lorna seconded. Motion passes. 21-approve, 2-abstain, 0-deny.

#### **12. Remaining CE Grant Funds Vote (Gail Cropper)**

- Gail Cropper: Gave an update on the remaining \$9,000 in CE Grant funds and requested the CA consider using the funds to purchase six (6) barricades that could be used for block party events, popcorn machine, Zoom add-on features to make hybrid meetings easier and trainings for Neighborhood Councils, entering into a contract in 2024 with Gonzaga's School of Leadership Studies so the money could be carried over and used in 2025. There was discussion about the contract and what trainings would be offered. It was decided to table the item and come back next month with clarification on the contract including cost and details for the training.

Move to extend discussion by 5 minutes, first extension. Debby motioned; Lorna seconded. Motion passes: 23-approve, 0- abstain, 0-deny. Move to extend discussion by 5 minutes, second extension. Dan motioned. Andy seconded. Motion passes 23-approve, 0-abstain, 0-deny.

#### **13. CA Committee Updates (Committee Chairs)**

- Gail/Budget: Budget needs a Chair and Secretary for the Budget Committee.
- Tina/Building Stronger Neighborhoods (BSN): BSN received a lot of great proposals for workshops for the [Summit](#) but were not selected. Those workshops will be tacked on to a meeting and discuss the possible trainings in February on things like Parliamentary Training, How to Create a Friends of Parks Group, Toastmasters about Public Speaking on the third Saturdays beginning in early spring. The Summit is Saturday, Nov. 2, from 8 a.m. to 1:30 p.m. at the Fire Training Center. Molly, previous Assistant City Administrator and member of the team who created ONS), is the keynote lunch speaker. Sign up, get folks involved. Nominations form is online for the [CA](#)

[Neighborhood Awards](#). Nominations are due November 15, and everyone will be celebrated at an awards ceremony on Saturday, Dec. 14.

- [Andy/Community Development](#): Dawn came to a Liaison Committee meeting, and I strayed from topic and asked her about the CDBG money coming back to the CA and she was sympathetic to that.
- [Paul/Liaison](#): Pass.
- [Tyler/Safety](#): Thank you to Laura Johnson and Debra Howard for their service and reactivation of the Neighborhood Safety Committee. I have taken on Chair again, the other two positions were unopposed, Olivia Waldron (Cliff-Cannon) as Vice-Chair and Debra Howard (Manito-Cannon Hill) Secretary. Samantha Hennesey, [shennesey@srhd.org](mailto:shennesey@srhd.org), attended and talked about the Walk Audit and the request form is attached to the agenda if you want to fill one out for your neighborhood. Review the Homeless Ordinances are listed in the Roundtable Homeless Discussion and get back to me if you cannot attend a Safety Committee meeting. City Council is asking for feedback. Public Safety Roundtable that will be an hour and a half that will include Chief Hall, judges and attorneys to be held the last Wednesday in January to kick off the year.

#### 14. Roundtable Discussion

- [Gail](#): The digital copy of The Inlander Neighborhood edition has more detail than the printed version.
- [Doug](#): respond to the surveys if you want to change things.
- [Fran](#): How many people have signed up for the Summit? 43 and there are 80 seats.
- [Tyler](#): starting an internship with Amber, Pollyanne and Office of Civil Rights to create 60-second videos on unrecognized leaders doing amazing things in the community, send them my way. With the 25<sup>th</sup> Anniversary coming up they want to put together something for that.
- [Jae!](#): Shiloh Hills participated in Spokane Neighbor Day had a bunch of volunteers from the LDS church help clean the vacant lots and three encampments. It was awesome. A drug house that had over 200 calls that the neighborhood is working on getting that cleaned up as well. The sit and lie ordinance is just downtown and Council Member Bingle want to expand the ordinance. Shiloh Hills has encampments and safety in our neighborhood and parks after dark is really important.
- [Kelly](#): There was a traffic revision in West Central on Broadway Ave. that allows two-way traffic for two blocks by Maple. It is a little confusing because there is a yellow line down the center of the street. Just be aware in the area of the Maple St. Bridge.
- [Randy](#): There is an open position on Parking Committee

#### 15. Actionable Items Review

- No action items for Randy.

Motion to adjourn the meeting did not occur.

***Meeting adjourned at 7:53 p.m. Next meeting will be held Thursday, Nov. 7.***



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Council President Betsy Wilkerson  
Spokane City Council  
808 W. Spokane Falls Blvd.  
Spokane, WA 99201

18 October 2024

Dear Council President Wilkerson,

I am writing on behalf of the Spokane Community Assembly (CA) to respectfully request a community member, selected in accordance with our policies and procedures, represent the CA on the Climate Resilience and Sustainability Board.

The CA recognizes that climate change is an issue that affects us all and that our community must take an active role in minimizing the impact of climate change and promote good environmental stewardship.

Staying informed and taking an active role in the discussion of environmental policy is essential to fostering a collaborative effort and improving awareness within our community. That is why it is important that the CA be actively engaged in the highest capacity possible as a voting member on this board.

The CA values the City Administration's and City Council's commitment to our neighborhoods and respectfully and humbly requests your approval to contribute on this immensely important and impactful board.

Sincerely,

A handwritten signature in black ink that reads 'Randy McGinn II'. The signature is fluid and cursive, with a double underline at the end.

Randy McGinn II  
Chair, Administrative Committee  
Community Assembly

CC: Mayor Brown

# SPOKANE NEIGHBORHOOD SUMMIT

NOVEMBER 2, 2024

**27 out of 29 neighborhood councils were represented at the 2024 Spokane Neighborhood Summit!**

The second annual Spokane Neighborhood Summit was a great success thanks to our neighborhood community leaders, event volunteers, and sponsors.

- 83 participants
- 27 out of 29 neighborhoods represented
- 20 presenters
- 9 workshops

The 2024 Spokane Neighborhood Summit only used \$500 of City funds to support the event. The event was possible, mostly through donations and sponsorships from community partners including: Spokane City Credit Union; Idaho Central Credit Union; Community Assembly.



**SPONSORED BY:**



# CHHS Report for October 2024

Submitted by  
Leslie Hope CHHS Liaison to CA  
Board Vice Co-Chair  
Human Services Committee Member  
[LHope@SpokaneCity.Org](mailto:LHope@SpokaneCity.Org)

August minutes will be provided on the Spokane City website as soon as they accepted by the board and posted to the following website. [Community Housing and Human Services Board - City of Spokane, Washington \(spokanecity.org\)](https://www.spokanecity.org/Community-Housing-and-Human-Services-Board)

## **2020 CDBG Project Update**

Family Promise – Parking Lot Safety and Beautification – Received two bids, lowest bid should be announced today!

Transitions – Educare Roof – Roof has been completed, waiting on a metal cap to arrive to finalize the project.

Transitions – Women’s Hearth Improvements – Have not heard anything recently if the windows arrived or not. Project manager is requesting update on the project.

ECCC – Window and Sign Replacement – executed the amendment for a change in scope to allow for additional technology upgrades (security cameras and installing split air-unit air conditioning in food bank).

SNAP - Patrician Apt Rehab – Contract term has been extended but not much work recently.

Pacific Apt Rehab – Project about halfway completed, expected to be finished by 12/31/2024.

Alexandria Apt Rehab – With the Affordable Housing Committee for consideration to extend. SNAP requested an appeal to extend the contract due to property management company change and staff turnover. As well as receiving additional partners to assist with the increase of cost for the project.

# Policy for Conduct at Community Assembly Meetings

## 1. Rules of Decorum for the Good Order of Meetings

The following topics identify rules of meeting etiquette for the Community Assembly and its standing committees with the goal of maintaining order during meetings such that members treat each other, and guest speakers, with respect. The Community Assembly must be able to address matters that deserve vigorous debate, making it important to acknowledge the need for ground rules so that all discussions are productive and safe for all participants.

These rules are meant to foster effective communication, respectful interactions, and efficient decision-making for the Community Assembly and its committees. By following these guidelines, all participants can maintain an environment that promotes active engagement, inclusivity and successful outcomes.

### **ACTIVE & RESPECTFUL LISTENING**

Listen attentively to others, giving them your full focus and avoiding interruptions. Demonstrate understanding and show respect for their perspectives. Allow one person to speak at a time without interruption, which promotes clarity and ensures that everyone's voice is heard.

### **OPEN-MINDEDNESS**

Maintain an open mind and be receptive to different perspectives and ideas in order to encourage innovation and collaboration.

### **INCLUSIVE LANGUAGE**

Use respectful and courteous language when addressing fellow meeting participants. Be mindful of your language choices to ensure everyone feels included and valued. Avoid making assumptions about gender, race, religion, or other sensitive topics.

### **AVOID PERSONAL ATTACKS**

Focus on discussing ideas rather than confronting individuals. Be respectful even if you disagree with someone's viewpoint. Avoid personal attacks, sarcasm, or offensive language.

### **GIVE EVERYONE THE CHANCE TO SPEAK**

Encourage equal participation by ensuring that all members have an opportunity to share their thoughts. Avoid monopolizing the conversation or allowing others to dominate.

### **STAY ON TOPIC**

Keep the discussion focused on the agenda items and goals of the Assembly. Avoid tangential topics or introducing unrelated matters.

### **CONSTRUCTIVE CRITICISM**

Provide feedback or critique someone's ideas or proposals in a constructive and respectful manner. Focus on the issue at hand and offer suggestions for improvement when necessary.

### **BE MINDFUL OF TIME**

Respect everyone's time by keeping your contributions within reasonable limits. Avoid unnecessarily prolonging discussions or derailing the agenda.

## **2. Disrespect for Decorum and the Good Order of Meetings**

The conduct of Community Assembly meetings will foster a civil, safe and productive environment for neighborhood council representatives and others to discuss and collectively advocate for the concerns and interests of the city's neighborhoods.

Should individual participants in Community Assembly meetings deliberately and repeatedly violate the meeting's rules of good order by showing disrespect for other individuals verbally or disrupting the conduct of the meeting itself, such misconduct is not to be tolerated and may be subject to a vote of censure.

### **DISRESPECT OF INDIVIDUALS**

The following may be cause for a vote of censure:

- Repeated and intentional verbal behavior directed at one or more persons that demeans, humiliates, intimidates, or threatens.

### **DISRUPTION OF MEETINGS**

The following may be cause for a vote of censure:

- Repeated and intentional conduct to interrupt or interfere with speakers or the facilitator.
- Repeated attempts to raise matters unrelated to the adopted meeting agenda or the common interests of the neighborhood councils.

## **3. Censure for Misconduct at Meetings**

A resolution of censure is an expression by Community Assembly of strong disapproval of an individual's conduct at one or several Community Assembly meetings.

### **COMPLAINTS**

Complaints regarding violations of the Community Assembly's rules of decorum and standards of conduct herein by CA Representatives must be submitted, in writing, to either:

- The CA Administrative Committee
- The Director of the Office of Neighborhood Services (ONS)
- Complaints regarding CA Liaisons or standing committee participants shall be submitted to the Liaison Committee to be reviewed in accordance with the Liaison Committee's Policies and Procedures.

### **INITIAL REVIEW**

- Upon receipt, the Administrative Committee will convene in an Executive Session to collect and evaluate the evidence supporting the allegations.
- Should the respondent refuse to discuss with the administrative committee, that will be documented.
- The Administrative Committee may request the party filing the complaint, to provided supporting evidence.
- Following the review, the Administrative Committee may:
  - a) Schedule a discussion with the respondent within ten (10) calendar days to understand their perspective.
  - b) Vote to dismiss the complaint, notifying the submitter and the Director of ONS of the decision.

## **CONSIDERATION**

- After gathering information from all involved parties, the Administrative Committee will hold another Executive Session to reach a decision on the next steps:
  - a) Vote to dismiss the complaint, communicating the decision to all parties involved and the Director of ONS.
  - b) Vote to forward the complaint to the CA along with a recommended course of action.

## **RECOMMENDATION**

- The action that may be recommended by the Administrative Committee is:
  - a) The issuance of a letter of reprimand and censure by the CA, explaining the violation and outlining expectations for future conduct with reference to standards for meeting decorum.

## **VOTE BY COMMUNITY ASSEMBLY**

- Complaints recommended for action by the Administrative Committee will be presented for a two-thirds (2/3) vote at the next regular CA meeting and, If ratified, the final disposition and actions taken will be documented and communicated to:
  - a) All parties involved.
  - b) The Neighborhood Council of the affected member.
  - c) The Director of ONS.

## **APPEAL**

- The member subjected to censure may request the CA reconsideration within 60 days of notification.
- Upon receipt of an appeal the CA must form a special committee to review the appeal. Members of this committee:
  - Must not be involved in the initial complaint.
  - Must not be part of the Administrative Committee.
  - Must not have provided testimony in the original proceedings.
- The special committee will:
  - Review all relevant materials.
  - Pose clarifying questions if additional information is required.
  - Vote to either recommend to the CA to uphold or repeal the CA's original decision.
- The appeal process must be completed within 30 days of its initiation.

**2024 CE Grant Expenditures**

<b>Neighborhood/Committee</b>	<b>Amount Requested</b>	<b>Amount Spent/Reimb.</b>	<b>Items Requested</b>
<i>Audubon/Downriver</i>	850.00	850.00	Zoom, Garden Supplies
<i>Balboa/South Indian Trail</i>	0.00	0.00	N/A
<i>Bemiss</i>	850.00	790.59	Concert fees, marketing, food.
<i>Browne's Addition</i>	850.00	850.00	Marketing Materials, Concert Fees
<i>Chief Garry Park</i>	850.00	258.79	Zoom, Marketing Materials, Food
<i>Cliff Cannon</i>	850.00	850.00	Postcards
<i>Comstock</i>	850.00	601.54	Marketing Materials, Food
<i>East Central</i>	700.00	212.58	Zoom, Marketing Materials, Food
<i>Emerson/Garfield</i>	850.00	850.00	Concert Fees
<i>Five Mile Prairie</i>	0.00	0.00	N/A
<i>Grandview Thorpe</i>	850.00	850.00	Marketing Materials, Food, Movie Night
<i>Hillyard</i>	850.00	160.99	Tabling fees, Food, Marketing
<i>Latah Hangman</i>	0.00	0.00	N/A
<i>Lincoln Heights</i>	850.00	850.00	Zoom, Pole Banners, Tabling Fees, Food
<i>Logan</i>	0.00	0.00	N/A
<i>Manito Cannon Hill</i>	850.00	841.40	Marketing, Concert Fees, Event Supplies
<i>Minnehaha</i>	850.00	694.33	Marketing, Event Insurance, Food, Games
<i>Nevada Heights</i>	850.00	618.00	Movie Night, Marketing
<i>North Hill</i>	850.00	474.29	Zoom, Food, Marketing, Concert Fees
<i>North Indian Trail</i>	850.00	850.00	Concert Fees
<i>Northwest</i>	180.00	174.29	Zoom License
<i>Peaceful Valley</i>	850.00	555.86	Event Entertainment, Food, Marketing
<i>Riverside</i>	850.00	0.00	Tabling fees, Food, Marketing
<i>Rockwood</i>	850.00	369.38	Zoom, Marketing , Food, Event Supplies
<i>Shiloh Hills</i>	0.00	0.00	N/A
<i>Southgate</i>	850.00	174.29	Zoom, Food, Movie Night
<i>West Central</i>	850.00	850.00	Zoom, Mailer
<i>West Hills</i>	850.00	337.19	Marketing, Food, Mailer
<i>Whitman</i>	0.00	0.00	N/A
<i>Building Stronger Neighborhoods</i>	1350.00	1350.00	Good Neighbor and Summit Supplies
<i>Admin Committee</i>	174.29	174.29	Zoom license for CA
<i>Budget Committee</i>	1189.64	1189.64	Inventory Supplies
<b>Total Amt Requested</b>	<b>21443.93</b>	<b>15777.45</b>	
<b>Total Amt Remaining</b>	<b>3556.07</b>	<b>9222.55</b>	

<b>End of Year Proposed Expenditures</b>		
<b><i>Requested By/For:</i></b>	<b><i>Amount Requested</i></b>	<b><i>Items Requested</i></b>
CA Inventory Closet	300.00	New popcorn machine
	768.33	Type 2 Barricades for Road Closures (4 barricades) Replace lost traffic cones for roads closures (5 cones)
BSN Committee	2000.00	Clifton StrengthsFinder Training from Gonzaga
	6098.72	2025 Spokane Neighborhood Summit
<b><i>Total Amount Requested</i></b>	<b>9167.05</b>	
<b><i>Amount Remaining to Spend</i></b>	<b>9222.55</b>	<i>\$55.50 additional funds found remaining after reimbursements issued, increasing total funds left.</i>

## **Topic: Administrative Committee Eligible Nominees for 2025 Committee Position**

*The following Community Assembly Representatives are eligible to serve on the CA Admin Committee for 2025:*

- Bill Doley, Rockwood
- Sandy Wicht, Comstock
- Tina Luerssen, Grandview-Thorpe
- Fran Papenleur, Audubon-Downriver
- Luke Tolley, Bemiss
- Lorna Walsh, Riverside

### Timeline:

Elections will take place during the November Community Assembly meeting, in which all reps present will be given a ballot for them to select 5 members to serve on the Admin Committee. Votes are submitted anonymously and tallied during the meeting. The top 5 nominees with the most votes will be selected as the 2025 Admin Committee. Their positions will begin in December 2024, during the scheduled Admin Committee meeting.



## Administrative Committee Meeting

Tuesday, 29 October 2024, 4:00-5:15pm

City Hall, Sister Cities Room and via Zoom

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**Present:** Randy McGlenn, Chair (West Central); Luke Tolley, Vice Chair (Bemiss); Fran Papeleur, Secretary (Audubon-Downriver). Excused: Scot Webb, CA Admin (North Hill).

**On Zoom:** Tina Luerssen, CA Admin (Grandview/Thorpe); Guest Paul Kropp, Liaison Committee Chair.

**City Staff Present:** Special guests Mayor Brown; Erin Hut, Director of Communications and Marketing, Mayor's Office; Dawn Kinder, NHHS Director; Gabby Ryan, ONS Staff Support.

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### Welcome

The CA Admin Chair Randy McGlenn opened the meeting; all present were introduced. September committee meeting minutes approved.

### New Business – City Update

Mayor Lisa Brown and Communications Director Erin Hut, joined the meeting to make two major announcements:

- 1) The Office of Neighborhood Services (ONS) will be moved out of the current Neighborhoods, Housing, and Human Services (NHHS) division and into the Communications division.
- 2) The Community Development Block Grant (CDBG) program for neighborhood councils will be reinstated with a \$400,000 allocation.

Erin will attend the November CA meeting to make a formal announcement regarding ONS, and field questions. Dawn will announce the CDBG allocation. Arielle Anderson or Melissa Morrison from CHHS will give a detailed presentation at the December CA meeting.

### Other Updates

- 1) The CC/Neighborhoods Workgroup – Fran said the Workgroup will be meeting the following day (October 30). Report will be provided at the November CA meeting. It is hoped to get an update from the CC Policy Advisor regarding CA request to add a liaison for the Community Assembly on the Climate Resilience & Sustainability Board.
- 2) Budget Committee – Gabby reported that the Budget Committee met October 28, and will bring forth the following recommendations for CA approval (which will close the \$9K CEG surplus): a new popcorn machine, barricades and traffic cones, *Clifton Strengths Finder* training/books, and funding for 2025 Neighborhood Summit.
- 3) Liaison Committee – Paul said that Leslie Hope will be relinquishing her CA liaison position on the CHHS Board beginning January, as she is now Vice Chair of that board, in addition to other responsibilities.

### New Request

Spencer Gardner, Director of Planning Services, requested 15 minutes at CA to provide an update on city transportation initiatives, including a “27 by 27” off-arterial bike/pedestrian network plan, and possibly on the 2026 comprehensive plan periodic update project.

### Other Items

- 1) NC Meeting Space – Dawn announced that the Spokane School District (SPS) has waived the insurance/event fees for neighborhood councils.
- 2) COPS– Fran noted that the COPS contract renewal is up for review. She suggested that NCs submit letters in support of the COPS program, and perhaps the CA would consider a resolution.

### November CA Agenda - DRAFT

- City Update – Mayor’s Office Communications Director Erin Hut
- City Transportation Initiatives – Spencer Gardner, Director of Planning Services
- CA Liaison Report – Leslie Hope, CHHS Board
- Special Committees Updates:
  - *Policy & Procedures* – Meeting Decorum Rules (Paul Kropp) – Vote
  - Admin Committee Election (Randy McGlenn) – Vote
  - Budget Committee – spending recommendations (Gail Cropper) – Vote
- Standing Committee Updates (Safety, BSN, Communications, PeTT, etc.)  
(Note: chairs wishing to give brief updates can sign up prior to meeting, and will be allotted 5-10 minutes on the agenda, unless otherwise requested.)
- Roundtable

*(Post-Meeting Note: Council President Wilkerson will not be attending due to a Homelessness Roundtable scheduled that same evening. A written report will be provided.)*

### Adjournment

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Meeting adjourned 5:10 pm. *NOTE: Admin Committee meeting time is 4:00 – 5:15 pm, location City Hall, Sister Cities Room.*

## CA Budget Committee Minutes

**Date:** Monday, October 28<sup>th</sup>, 2024

**Location:** Virtual via Zoom

**Time:** 7:00pm

**Those in Attendance:** Gail Cropper (Chair), Tyler Tamoush (Secretary), Amy Marsh (Member), Laura Johnson (Member), Gabby Ryan (ONS), Jael Stebbins (Shiloh Hills) **Absent:** Andy Hoye (Vice Chair)

**Meeting Called to order at 7:02pm**

**Quorum?** Yes

**Welcome:** Gail called meeting to order. Asked for approval of agenda.

**Approval of Agenda:** Tyler moved. Amy Seconded. Approved.

**Approval of Meeting Minutes for September:** Tyler moved. Laura Seconded. Approved.

**Old Business – 7:10pm**

- Discussed 2025 Budget Committee membership. Andy Hoye mentioned he will step in as Chair. Fran Papenleur expressed that she will be joining the Budget Committee. Laura Johnson will remain on committee. Jeff Braunschweig from Hillyard will be joining. Jael Stebbins has expressed interest and will get back to us to confirm if she can commit to the committee.

**New Business – 7:25pm**

- Discussed who will complete the summary of Budget Committee Activities over the course of 2024. Tyler will complete that task.
- Will set forth goals for 2025 to present to CA at December 5<sup>th</sup> meeting.

**Gabby Ryan – ONS 7:35pm**

- Discussed what to do with remainder of CE Grant funding.
- Laura Johnson brought to our attention the recommendations given by BSN.
- It was decided by the Budget Committee to invest the remainder of the funds back into Neighborhood Councils and the Community Assembly. Money to spent as follows given majority vote by CA...
  1. **New Popcorn Machine - (\$300)**
  2. **Barricades for block parties/neighborhood events - (4 barricades for \$480.83)**
  3. **Replace lost traffic cones - (\$280 for 4 cones)**
  4. **Clifton Strengths Finder training/books - (up to \$2,000)**
  5. **2025 Summit Costs Requested by Amber Groe - (\$6,098.72)**
- **Tyler motioned to approve the spending of remaining CE Grant funds on what is listed above. Amy seconded. Approved unanimously. Total to be spend \$9,167.50.**
- Discussed changing internal policy on how much of CE Grant funding can be spent on food. It was suggested to be increased up to \$300 instead of \$100.
- **Next Meeting will be held Monday, November 25<sup>th</sup>, 2024 via Zoom.**
- **Tyler motion to adjourn. Amy Seconded. Approved.**
- **Adjourned at 8:25pm**

## **Community Assembly Committee: Building Stronger Neighborhoods**

Saturday, 10/19/24, 9am-10:30am, The Hive/Zoom.

1. Introductions:
  - a. Attendance: Charles Hansen (Whitman), Jael Stebbins (Shiloh Hills), Clay Elliot (Emerson-Garfield), Sandy Wicht (Comstock), Luke Tolley (Bemiss), Tina Luerssen (Grandview-Thorpe), Andy Hoyer (Southgate), Laura Johnson (Hillyard)
    - i. Amber Groe - City of Spokane, Office of Neighborhood Services
  - b. Sept Meeting Minutes: Thank you Sandy for standing in. It was moved, seconded and approved to accept the meeting minutes as written.
2. ONS Report (Amber Groe)
  - a. Spokane Neighborhood Summit
    - i. Registration closes next week. Only 3 positions open. Waiting list will start once they fill up.
    - ii. Workshops are evenly stacked. Lots of interest in land use which was a bit of a surprise, but it's a hot topic these days.
    - iii. Swag is coming into the office. Amber shared the planned swag
    - iv. They'll be showing a slideshow, send Amber info to put into the slide show to promote neighborhood and CA stuff.
    - v. Volunteer positions are well staffed.
    - vi. Tina outreach to NCs that haven't RSVP'd, can we help? Jael willing to outreach by email and/or phone. Registration closes tomorrow, but if we get more folks from those NCs, we can fit them in, move them to the front of the waitlist.
    - vii. There will be an evaluation form for both the workshops and the full event.
3. CA Communications Committee Update (Sandy)
  - a. They are working on re-starting the committee with a lot of new members and leadership.
  - b. Paul Kropp attended their meeting and assisted them with advice for policies and procedures.
  - c. They're working with ONS to update the Marketing Tool Kit, section by section with subject matter experts.
  - d. Krista will be the new Chair, Laura will be the new Vice Chair, and Sandy will be Secretary. They asked ONS to please update the leadership on the website.
4. Good Neighbor and CA Awards Planning (Tina)
  - a. Nominations form: Live online, 18 submitted so far. We'll have a QR code at the Neighborhood Summit. <https://my.spokanecity.org/neighborhoods/community-assembly/awards/>
  - b. Let's send out another email a week before the deadline.
  - c. Deadline Friday 11/15 so we can review on 11/16 to narrow down if needed with help of NC executive committees.
  - d. Need to order awards and frames, Amber will work with Gabby. We got money approved by the budget committee.
  - e. Ceremony/Logistics:
    - i. 12/14/24 At The Hive in A/B/C combined. 9am-11am.
    - ii. Sandy shopping for food and drink, \$350 budget.
    - iii. We will have a powerpoint with nominees and synopsis of nomination like last year. Luke and Tina will work on that.
    - iv. Amber will send out a media kit for posting on social media.
    - v. Laura mentioned we had some challenges with the name tag/sign-in last year and suggested looking at some other ideas about how to do that. Maybe we can make them ahead of time.
5. Spring Learning Series Conversation (Tina)

- a. We previously discussed potentially asking those who submitted Neighborhood Summit presentation applications to offer up their presentations/trainings at a different time.
  - b. Amber has reserved the Hive in Feb and March to allow for 10:30-11:30 training after our regular meetings.
    - i. Dan Brown is planning to do his in February on parliamentary procedure.
    - ii. Others:
      - 1. Brown's Addition: How to have a "Friends of the Park" group. Have not been able to reach them for scheduling.
      - 2. Nancy Shatto, Toastmasters Director, Empowered Communication the Toastmasters Way, tentatively scheduled for March.
    - iii. Ideas for future:
      - 1. Laura - How to use the things in a CA inventory
      - 2. Jael - How to get your neighborhood a 501c3 status
      - 3. Jael - How to write grants
      - 4. Andy - Negotiation the non-negotiable, how to have those challenging conversations.
      - 5. Luke - Consensus based decision making
      - 6. Clifton Strengthsfinder, it's about \$20 per person, in blocks of 25 books.
    - iv. Let's promote these at the Neighborhood Summit.
  - c. Remaining Community Engagement grant funding:
    - i. We talked a lot about training and are trying to figure out how to encumber the money in time to have a paid trainer for next year.
    - ii. The easiest way to do that is likely to tack on to SNLA. We could possibly open up more seats from certain trainings. We could do another CliftonStrengths StrengthsFinder for neighborhood members/ reps. This would be a big positive.
      - 1. Andy communicated some concerns about the tracking of SNLA participants.
    - iii. Laura discussed the ideas of incentives for participation and things like pizza parties. They may not have a great return on investment.
    - iv. Andy suggested it might be a goodwill and good-steward-of-tax-dollars gesture to not spend the money in solidarity with the rest for the City's financial challenges. Amber shared some insight on the budgeting processes and how the Admin and city council are looking at budgets with microscopes and this could lead to the feeling that we don't need that money going forward. Laura also suggested to a lot of agreement that the restrictions and challenging process is what makes it harder to get the dollars spent by the neighborhoods. Tina offered to bring this conversation to the CA/CC work group (Neighborhoods 3.0? 3.2? 3.14?) to offer the money back, but encouraging them to not take the dollars away from future budgeting discussions.
    - v. Conclusion/consensus:
      - 1. Laura moved, Jael seconded: BSN suggests the Budget Committee up to \$1200 for 50 Clifton Strength packets for BSN to offer up training in 2025. Motion passed unopposed.
      - 2. Luke moved, Laura seconded: BSN suggests to the Budget Committee that the CA decline to spend the remainder of the CE funds in solidarity with the rest of the City's financial challenges as good stewards of tax dollars and ask CA to draft a letter communicating such. Motion passed unopposed.
6. Neighborhood Updates & Topics for November Meeting 2025
- a. Next Meeting:
    - i. Review and narrow down community award nominations next meeting
    - ii. Recap Neighborhood Summit.

- iii. We will start setting BSN goals for next year
  - b. It's high school craft fair season!
  - c. Shiloh Hills had an organizing and prioritizing meeting and are trying to build capacity. They got commitment from Spokane International Academy to attend meetings. She also is working with neighbors who are individuals that don't use English as their first language and found a poster to help with that. Manzanita House and SNAP can be amazing resources.
  - d. NECC farmers market and street fair next two Mondays 3pm to 6pm. They'll also have a legal clinic for those that might need help.
  - e. Browne's Addition is hosting their SpookWalk tours next week:  
<https://friendsofcdapark.square.site/>
  - f. Grandview-Thorpe NC's 10 year tenured chair is looking to be replaced and they hope to have some new folks who will step up. We discussed some of the other leadership changes in some other NCs.
  - g. Hillyard, Whitman and Bemiss is working with one of the agencies that the Northeast Community Center to adopt an Afghani family new to the area to help them get established.
  - h. Amber shard Neighborhoods who may be in need of on-going support from BSN:
    - i. Five Mile Prairie (expected new chair in the new year)
    - ii. Latah Hangman (expected new chair in the new year)
    - iii. Nevada Heights (may be going dormant)
7. Meeting closed 10:30 AM

Next BSN Meeting – Sat., November 16th 2024, 9:00AM-10:30AM.

Location - The Hive/Zoom.

2024 BSN Committee Goals:

1. Coordinate with Gonzaga for continued Neighborhood Leadership Academy work.
2. Continue NC outreach, helping Neighborhoods to build capacity.
3. Increase advertising of NC events and activities.
4. Coordinate with ONS for Neighborhood Training activities.
5. Propose end-of-year Community Engagement Grant fund usage.
6. Share NC "best practices" with Spokane NC leaders.
7. Update Online Toolkit.

Committee Chair: Tina Luerksen, Grandview-Thorpe. [MacLuerksen@gmail.com](mailto:MacLuerksen@gmail.com).

Committee Support: Amber Groe, [AGroe@spokanecity.org](mailto:AGroe@spokanecity.org). (509) 625-6156.

Committee Vice-Chair: Dave Lucas, Rockwood.

Committee Secretary: Luke Tolley, Bemiss.

Communications Committee

Meeting September 9 2024 Monday

Central Library Conference Room

Krista - Chief Garry Park

Laura - Hillyard

Tyler – Minnehaha

Sandy – Comstock

Annie – ONS

**Old Business:**

Policies and Procedures tabled until October Meeting

Elections were held:

Krista – Chair

Laura – Vice Chair

Sandy – Secretary

Tyler is working on updating the on line Tool Kit with Gabby (ONS). He is also going through the Neighborhood Safety Brochure as much information is no longer relevant.

MOU for using Public Schools discussed. City is working on it to see if it's possible.

Is the C.O.P.S. program going away. Okay to use their offices for meetings.

**To Do List**

Policies & Procedures (September Elections) 3 separate Neighborhood council members constitute a Quorum

Venue Change

Hybrid Meetings

Mission Statement

Newsletter is a conduit between Neighborhood Councils and the Community Assembly. It's a resource to help the NC's navigate information to neighbors.

Flow Chart "Family Tree" of City jobs

City of Spokane website is information overload. Need to assist NC's with navigating.

## Draft Minutes: 10/24/2024 Land Use Committee

**LUC Members Present:** Bill Heaton (Emerson Garfield), Doug Tompkins (Logan/Exec), Amber Groe (ONS), Chuck Milani (Lincoln Heights/Exec), Pat Nault (Latah-Hangman), Bob Scarfo (Manito-Cannon Hill), Pat Schermerhorn (Cliff Cannon), John Alder

Hybrid format with in-person attendees at West Central Community Center.

Meeting called to order at 5:31PM

Meeting Chair: Bill Heaton

Note Taker: Chuck Milani

Introductions were completed and the current agenda for this meeting was approved.

Minutes from September were also approved.

Bill reviewed the 6 emergency comprehensive plan changes that are being considered this year. Changes can be reviewed on the City web site: [2023/2024 Proposed Comprehensive Plan Amendments - City of Spokane, Washington](#). These changes don't seem to have a lot of push back from the public.

At the next meeting (Dec 12th) there will be the election of next year's board of the Land Use Committee. New members are encouraged to volunteer.

A discussion was held on the future of the Land Use Committee. Spokane Planning department involvement has been limited due to the revision of the total comprehensive plan. Areas to consider exploring are infrastructure, rental costs, affordable housing and the importance of adding ADU units. Also, continue discussing the parking rules that have arisen because of recent City changes. Does having only quarterly meetings make sense?

Bob Scarfo gave an update on the memory garden. Some funding has been approved so that the project can move to the next step.

The meeting was closed at 6:11PM

No meeting in November – Next meeting on December 12, 2024.

## Draft Notes – CA Liaison Committee Meeting – October 8, 2024 – SH Library

Present: Paul Kropp, Southgate, Chair; Andy Hoye, Southgate, Recorder; Bonnie McInnis, West Central, Annie Deasy, ONS

We discussed the DRB position and noted that we had not heard about the status of the nomination – Annie will check soon.

We reviewed an interesting document on how to conduct meetings via Zoom – there was a section that suggested that the Chair could mute a member on Zoom or remove that member from the meeting via Zoom. That decision could be appealed, and a majority would rule. The source was Jurassic Parliament, based in Seattle.

We approved the minutes for meetings on September 10 and 27.

We noted that the Transportation Commission Liaison was approved by the CA and that the position was open for applications. The Affirmation statement will include attendance at the CA transportation Committee meetings, aka the PeTT Committee, and other standard requirements.

Kathryn Alexander has inquired about the UFCAC open position. She has current credentials and projects in that area of interest. We are agreed an appointment to this position will start a new term of office.

We noted no CA liaison position terms expiring in 2024, but several expiring at the end of 2025 (Plan Commission and one UF-CAC).

We decided to have check-ins with Mary Winkes at the November meeting if possible and Paul would check with Lindsay Shaw for a good time for a check-in with her. There will be no further check-ins this year.

The Liaison Committee will continue to meet at 2:00 PM on the second Tuesday of the month at the South Hill Library.

Andy did confirm for Paul the CA Minutes for its August meeting confirming that the CA did instruct the Admin Committee to forward alternate wording regarding the Transportation Commission to the CC.

Paul has postponed his resignation as Chair for a few months.

We noted that February might be a good time for the CA to review the 2026 Comp Plan Periodic Update, with time for Mary and someone from Planning...to take 30 minutes.

Paul will design a plan for the sequence of 2025 Liaison Reports to the CA for discussion in November. We hope that Fernando Diaz will be approved for the DRB Liaison position and could introduce himself in January.

Submitted by Andy Hoye

Edited by Paul Kropp

**Agenda Sheet for City Council:****Committee:** PIES **Date:** 10/21/2024**Committee Agenda type:** Discussion**Date Rec'd**

10/22/2024

**Clerk's File #**

ORD C36600

**Cross Ref #****Project #****Council Meeting Date:** 11/04/2024**Submitting Dept**

CITY COUNCIL

**Bid #****Contact Name/Phone**

ABIGAIL 625-6246

**Requisition #****Contact E-Mail**

AMMARTIN@SPOKANECITY.ORG

**Agenda Item Type**

First Reading Ordinance

**Council Sponsor(s)**

BWILKERSON ZZAPPONE

**Agenda Item Name**

0320 – ORDINANCE AMENDING TRANSPORTATION COMMISSION PROVISIONS

**Agenda Wording**

Ordinance amending SMC 04.40 to clarify that liaison positions on the newly-created Transportation Commission are selected by their representative organizations, and repealing SMC 12.01 relating to the Citizens Streets Advisory Commission (CSAC).

**Summary (Background)**

The City Council created the Citizens Streets Advisory Commission (CSAC) in 2004 to review construction of city streets. The duties of the CSAC have been subsumed into the duties of the newly created Transportation Commission, and due to an oversight the sections of the code relating to the CSAC were not repealed. The proposed ordinance also clarifies that liaison positions on the Transportation Commission are selected by their represented organizations.

Lease? NO

Grant related? NO

Public Works? NO

**Fiscal Impact**

Approved in Current Year Budget? N/A

Total Cost

\$

Current Year Cost

\$

Subsequent Year(s) Cost

\$

**Narrative**

No fiscal impact

**Amount****Budget Account**

Select

\$

#

Select

\$

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## Committee Briefing Paper

### Public Infrastructure, Environment & Sustainability Committee

<b>Committee Date</b>	10.21.2024
<b>Submitting Department</b>	Office of the City Council
<b>Contact Name</b>	Abigail Martin
<b>Contact Email &amp; Phone</b>	<a href="mailto:ammartin@spokanecity.org">ammartin@spokanecity.org</a> x6426
<b>Council Sponsor(s)</b>	Council President Wilkerson
<b>Select Agenda Item Type</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion    Time Requested: 5 minutes
<b>Agenda Item Name</b>	0320 – Ordinance Amending Transportation Commission Provisions
<b>Proposed Council Action</b>	<input checked="" type="checkbox"/> Approval to proceed to Legislative Agenda <input type="checkbox"/> Information Only
<b>Summary (Background)</b>  *use the Fiscal Impact box below for relevant financial information	<p>The City Council recently enact Ordinance C36517, creating the Transportation Commission. The proposed ordinance is intended to make two technical amendments.</p> <p>First, in 2004 the City Council adopted Ordinance C33507 creating the Citizens Streets Advisory Commission (CSAC) to review the “plans, cost, timeliness, appropriate use of materials and technology” relating to construction of city streets. The functions and duties of the CSAC have been subsumed into the functions and duties of the newly created Transportation Commission, and due to an oversight, the sections of the Spokane Municipal Code relating to the CSAC were not repealed as part of Ordinance C36517. This proposed ordinance corrects that oversight.</p> <p>Second, the proposed ordinance amends SMC 04.40.050 to clarify that liaison positions are selected by the organizations they represent and not nominated by the Mayor or subject to confirmation by the City Council.</p>
<b>Fiscal Impact</b> <b>Approved in current year budget?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> N/A Total Cost: <u>N/A</u> Current year cost: Subsequent year(s) cost:	
<b>Narrative:</b> <u>N/A</u>	
<b>Funding Source</b> <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A Specify funding source: Select Funding Source* Is this funding source sustainable for future years, months, etc? <a href="#">Click or tap here to enter text.</a>	
<b>Expense Occurrence</b> <input type="checkbox"/> One-time <input type="checkbox"/> Recurring <input checked="" type="checkbox"/> N/A  Other budget impacts: (revenue generating, match requirements, etc.) N/A	
<b>Operations Impacts</b> (If N/A, please give a brief description as to why) <ul style="list-style-type: none"> <li>• What impacts would the proposal have on historically excluded communities?</li> </ul>	

## **ORDINANCE NO. C36600**

An ordinance relating to oversight of transportation infrastructure, amending Section 04.40.050 of the Spokane Municipal Code, and repealing sections 12.01.200 through 12.01.210 of the Spokane Municipal Code.

**WHEREAS**, the Transportation Commission was formed by the City Council via adoption of Ordinance C36517, codified as Chapter 04.40 of the Spokane Municipal Code and effective August 2, 2024; and

**WHEREAS**, Section 04.40.050 SMC includes several liaison positions on the Transportation Commission, which positions were intended to be non-voting and selected by the organizations represented by the liaisons; and

**WHEREAS**, the City Council wishes to amend the Spokane Municipal Code to confirm that liaison positions are selected by the organizations they represent and not nominated by the Mayor or subject to confirmation by the City Council; and

**WHEREAS**, in 2004 the City Council adopted Ordinance C33507 creating the Citizens Streets Advisory Commission (CSAC) to review the “plans, cost, timeliness, appropriate use of materials and technology” relating to construction of city streets; and

**WHEREAS**, the functions and duties of the CSAC have been subsumed into the functions and duties of the newly created Transportation Commission; and

**WHEREAS**, due to an oversight, the sections of the Spokane Municipal Code relating to the CSAC were not repealed as part of Ordinance C36517.

**NOW THEREFORE**, the City of Spokane does ordain:

**Section 1.** Article VII, Sections 12.01.200 through 12.01.210 of the Spokane Municipal Code, relating to the Citizens Streets Advisory Commission, is repealed.

**Section 2.** That Section 04.40.050 of the Spokane Municipal Code be amended to read as follows:

### Section 04.40.050 Liaison Members

- A. Representatives of the following agencies with transportation interests within the city of Spokane may join the Transportation Commission as members in liaison roles: Spokane Transit Authority, Spokane Regional Transportation Council, Washington

State Department of Transportation, Spokane Regional Health District, Parking and Business Improvement Area, Downtown Spokane, Partnership, University District Public Development Authority, the Northeast Public Development Authority, the West Plains / Airport Area Public Development Authority (S3R3 Solutions), and Spokane Public Schools. Additional liaisons representing agencies not listed in this section may be admitted upon majority vote of the Commission.

- B. The City Council shall appoint up to three city council members to serve as liaisons to the Transportation Commission.
- C. The Community Assembly may ~~((nominate a member of the assembly))~~ select an individual to serve as ~~((a))~~ its liaison to the Transportation Commission.
- D. Liaison members shall be non-voting members ~~((in))~~ of the Transportation Commission ~~((business))~~.
- E. Liaison members shall be selected by the agency or body represented on the Transportation Commission and shall not be subject to mayoral appointment or council approval of their appointment.
- F. The Community Assembly and any agency with a representative serving as a liaison to the Transportation Commission may ~~((identify))~~ select an alternate ~~((member of the assembly or agency))~~ to serve in the absence of the designated liaison.

**Section 3. Severability.** If any section, subsection, sentence, clause, phrase or word of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality thereof shall not affect the validity or constitutionality of any other section, subsection, sentence, clause, phrase or word of this ordinance.

**Section 4. Clerical Errors.** Upon approval by the city attorney, the city clerk is authorized to make necessary corrections to this ordinance, including scrivener's errors or clerical mistakes; references to other local, state, or federal laws, rules, or regulations; or numbering or referencing of ordinances or their sections and subsections.

**PASSED** by the City Council on \_\_\_\_\_.

## CA Neighborhood Safety Committee Minutes

**When:** Wednesday, October 30<sup>th</sup>, 2024 – 6:00pm – 7:00pm

**Where:** 2904 E Sprague, The Hive – Events Room C

### **Those in Attendance:**

- Tyler Tamoush – Chair (Minnehaha)
- Amber Groe – (ONS)
- Olivia Generao-Waldron – (Cliff/Cannon)
- Doug Trudeau – (East Central)
- Debra Howard – (Manito/Cannon Hill)
- Ted Stevens – (Emerson Garfield)
- Tom Bender – (Minnehaha)
- Charles Hansen – (Whitman)

### **Meeting Minutes**

**6:00pm** – Began Meeting. Introductions. Approval of last month's minutes and meeting agenda.

Motioned and Seconded on both items by Tyler and Debra. Approved.

#### **6:05pm – Discussed Goals for 2025**

- Pedestrian safety on sidewalks and street crossings: promotion for a public safety campaign possibly led by police department.
- If a new jail is proposed again, allow neighborhoods' feedback on design and how jail space will be used. Should we rent out space to other agencies or reserve use just for our county?
- We want to understand the funding mechanisms used by state legislators to determine how monies collected at the state level are filtered down to cities and counties.

- There is concern about the amount of human and animal feces appearing downtown (and in neighborhoods).
- Some feel that crime should be a focus of public safety.
- If Prop 1 passes: How will the community court be changed?

#### **6:22 - Discussion about Public Safety Panel**

- January 29<sup>th</sup>, 2025, 5:30pm to 7pm at the Hive Events Rooms B & C
- Please Email Tyler any questions to be asked of panel members by the Safety Committee. This will be discussed again at our November meeting. A question can be generated for each panel member by us.
- November 13, Wed. 11 AM to NOON the Mayor will have a virtual town hall meeting about the CORE Pilot Program. Link will be sent out when received.

#### **Meeting adjourned at 7 PM.**

- The Safety Committee will meet next on **Monday November 25, 2024**, at the Hive, 2904 E Sprague, 6pm to 7pm.

# COMMUNITY ASSEMBLY NEIGHBORHOOD SAFETY

## COMMITTEE

# PUBLIC SAFETY PANEL

Come and engage in a Q&A session with your public safety leaders, judicial experts, and city legislative leadership. We will cover topics such as general public safety, crime, policy, and our judicial system. Come with questions! This is a **volunteer-led event.**

### Panel Information:

- Chief Kevin Hall
- Sheriff John Nowels
- Chief Julie O'Berg
- Preston McCollam - Chief  
County Prosecutor
- Brandon Casey - Casey Law  
Offices
- Spokane City Council President  
and Members
- Jeff Johnson - Spokane C.O.P.S.



**YOU MUST REGISTER TO ATTEND.**

**SCAN QR CODE OR CLICK HERE TO REGISTER**

**ONLY 100 SEATS AVAILABLE**

**ANYONE IS WELCOME AND ENCOURAGED TO ATTEND**

**WEDNESDAY, JANUARY 29TH, 2025**

**@ The Hive - 2904 E Sprague Events Rooms B & C**

**5:30pm - 7:00pm**

**EMAIL ANY QUESTIONS TO  
COMMUNITYSAFETY.NSC@GMAIL.COM**

## Pedestrian, Traffic and Transportation (PeTT) CA Meeting

10/22/24 at 6:00pm on Zoom

Attendance: Carol Tomsic-chair, Lincoln Heights, Pam Schermerhorn-Cliff/Cannon, Rod Moore-Riverside, Carlie Hoffman-Emmerson Garfield, Chuck Carter-Manito/Cannon Hill, Charles Hansen-Whitman, Rita Connors-Southgate, Cathy Gunderson-Chief Garry, Marilyn Lloyd-Lincoln Heights, Eric Hogle, Drew Redmond-STA, Jennifer Soto- Spokane Public Schools, Coli Quinn-Hurst-City Planner, Annie Deasy-City of Spokane Staff Liaison.

The meeting is called to order by Carol Tomsic.

Carol introduced Jennifer Soto-Safety and Risk Management Specialist at Spokane School District. Her presentations' focus was on the safety of student walkers including outreach to Spokane Public Schools and as liaison to City of Spokane. Her responsibilities are integral to student bussing and route safety and work in communication with parents to mitigate problems. Discussion of informational safe signs, location of crossing guards, placement of bus stops and identifying those needing crosswalk lighting. Confirmed new crossing at 57<sup>th</sup> and Crestline or Cook with grant money and are waiting for a decision now. They evaluate the needs for bus stops annually and may change from one side of the road to the other depending on where the students are living. They try to be creative with informational signage but must stay within the rules. More crossing guards are needed and informed us that they are paid for 30 minutes in the mornings and 30 minutes in the afternoon. They are considering adding crossing flags at busy roads to allow students to self-cross like downtown Pullman. [jenniferso@spokaneschools.org](mailto:jenniferso@spokaneschools.org)

Colin Quinn-Hurst, City Planner. Update on West Central Infrastructure Project. Generally, the project is ¾ of the way completed and received some additional money from the City Council to keep it going. They created a tax increment finance – TIF district based on property values in the West Central neighborhood. The funds grow as property tax increases from year to year. They have a team of consultants including neighborhood reps evaluating existing and ready projects. The scope of the work is to slow traffic, identify 8-12 buildable projects for completion each year using TIF funds, support economic development, and engage with the neighborhood. Input for potential projects include an intensive public outreach schedule and an online survey which is still open. They then define and prioritize projects. He showed us several top priorities including Boone traffic calming, Dean traffic calming, Chestnut traffic calming, Nettleton traffic calming, Broadway bike lanes, misc. sidewalk infill and work on the Elm Greenway. Also, a list of lower priorities and projects not pursuing. He discussed funding, transportation improvement projects and economic benefits of a multimodal infrastructure. They are scoring walkability of current infrastructure and stated a 1-point increase in neighborhoods walk score equates to a .5% increase in property values. Currently, West Central has a walkability score of 65 which offers upside potential. He compared Riverside neighborhood walkability with a score of 91. He pointed out the TIF doesn't fund construction but gets them ready for construction. <https://my.spokanecity.org/projects/west-central-infrastructure-project/>

CA Transportation Commission Liaison Position- Carol noted that there is a non-voting CA liaison position open until 11/22/24 on the Transportation Commission and encouraged everyone to think about applying. They meet on the third Wednesday of the month. Charles Hansen has already said

he will attend the meetings and Carol said to think about representing PeTT's as a CA liaison.  
<https://my.spokanecity.org/neighborhoods/community-assembly/>

Drew Redmond, Associate Transit Planner. Drew announced that STA CEO Susan Myers will retire after 19 years, and the position is open. Other items include a voter ballot drop box being installed inside the STA Plaza and that STA is transitioning to renewable diesel for its fleet. Regarding the upcoming holidays, they don't anticipate reduced hours or stops during Thanksgiving or Christmas. The new scheduling updates on the STA app with Google Maps are "work in progress" and to give the drivers a few minutes on either side of the estimated arrival times. He said the plaza downtown has a ballot drop off box. The high school students using buses before and after school is introducing a new generation to public transportation.

Roundtable- Annie gave an update on the Sidewalk Improvement and Repair Pilot program passed by the City Council in July. There was a study session on 10/17/24 on the \$500,000 allocation. The challenge is prioritizing and actual construction. The allocation will most likely be used for program design and data collection rather than construction because the \$500,000 would essentially only build five blocks of sidewalks. Annie encouraged everyone to watch the 45-minute video for more details. The city will coordinate input of the data collected into report format.  
<https://www.facebook.com/spokanecitycouncil>

## **Plan Commission (PC) Liaison Report**

**Community Assembly Report, November 7, 2024**

**Filed by Mary M. Winkes, CA Liaison to the PC**

### **Plan Commission, October 9, 2024, 2:00 p.m., in person and via Microsoft Teams**

1. Design Review and Design Standards Update
2. BOH Follow-Up (affects the following SMC sections: 17A.020.060 17C.111.205, 210, 220, 235, 310, 315, 320, 325, 335, 420, 450 17C.230.020, 100, 110, 120, 130, 140 17G.080.040, 065 17H.010.040)

Motion to go to Hearing for this item on November 13, 2024, was approved unanimously.

### **Hearing, October 9, 2024, 4:00 p.m., in person and via Microsoft Teams**

1. Citywide CIP Hearing--Kevin Freibott
2. Protection of Historic Buildings in Downtown and Center And Corridor Areas (SMC 17D.100.230)-- Megan Duvall
3. 3. 2024 Comprehensive Plan Amendments--Kevin Freibott

Hearing deliberation and voting was somewhat complicated and best reviewed in the Hearing minutes available: <https://static.spokanecity.org/documents/bcc/commissions/plan-commission/minutes/2024/10/plan-commission-minutes-2024-10-09.pdf>

### **Plan Commission, October 23, 2024, 2:00 p.m. in person and via Microsoft Teams**

1. Selection of Transportation Commission Liaison –discussion of offering a liaison from the PC to the TC. The selection of a liaison will take place in November.
2. BOH Follow-Up (amending the following SMC sections: 17A.020.060 17C.111.205, 210, 220, 235, 310, 315, 320, 325, 335, 420, 450 17C.230.020, 100, 110, 120, 130, 140 17G.080.040, 065 17H.010.040)  
17H.010.040 has been pulled for now.
3. Urban Mobility Network Proposal Overview –27 by 27. A 27-mile route proposed to be completed by 2027.  
<https://spokanereimagined.org/wp-content/uploads/2024/10/27-by-2027.pdf>
4. 2025 Plan Commission Work Plan—Commissioners provided input included the need to add WUI and evacuation plans. The work plan will be reviewed once again in November before going to City Council.

4. **View the [Plan Commission 2023 – A Year in Review](https://static.spokanecity.org/documents/bcc/commissions/plan-commission/general-documents/pc-2023-year-in-review.pdf) (PDF 13.0 MB):**  
<https://static.spokanecity.org/documents/bcc/commissions/plan-commission/general-documents/pc-2023-year-in-review.pdf>

**For Plan Commission complete information, including agendas, minutes and other documents see: <https://my.spokanecity.org/bcc/commissions/plan-commission/>**

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