

**Spokane Neighborhoods Community Assembly**  
**“Provide a vehicle to empower Neighborhood Councils’ participation in government.”**



Meeting Agenda for Thursday, October 3, 2024  
 5:30 to 7:30 p.m., The Hive  
 Proposed Agenda Subject to Change  
 Please review previous month’s minutes:  
 \*Community Assembly Minutes: September 5, 2024



**Administrative**

<u>Agenda Item</u>	<u>Time</u>	<u>Action</u>	<u>Page</u>
1. Introductions (Facilitator) .....	3 min (5:30)	Intro	-
2. Proposed Agenda (Facilitator) .....	2 min (5:33)	Approve	1
• Including Core Values, Purpose, Rules of Order			
3. Approve/Amend Minutes (Facilitator).....	5 min (5:35)	Approve	5
4. Admin Committee Action Items (Randy McGlenn) .....	5 min (5:40)	Oral Report	-

**Open Forum**

5. Reports/Updates/Announcements .....	10 min (5:45)	Oral Reports	86
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**Agenda**

6. City Council & Mayor Update (CP Wilkerson and Mayor Brown) .....	15 min (5:55)	Oral Report	-
7. Community, Housing, Human Svcs. Updates (Arielle Anderson) .....	15 min (6:10)	Open Discussion	-
8. ONS Update (Dawn Kinder).....	10 min (6:25)	Oral Report	-
9. P&P Updates (Paul Kropp) .....	10 min (6:35)	Vote	12
<i>Hybrid CA Meeting Rules and Intro to Meeting Decorum</i>			
10. Liaison Committee-Transportation Commission (Paul Kropp) .....	10 min (6:45)	Vote	20
11. Liaison Contd.- Climate Resilience & Sustainability Board (Paul Kropp)....	10 min (6:55)	Vote	20
12. Remaining CE Grant Funds (Gail Cropper) .....	15 min (7:05)	Vote	22
13. CA Committee Updates (Committee Chairs) .....	10 min (7:20)	Oral Report	24
14. Roundtable Discussion.....	10 min (7:30)	Open Discussion	25
15. Actionable Items Review .....	5 min (7:40)	Report	-

**Other Written Reports**

***Committee Reports, Agendas, Minutes, etc.***

• Administrative Committee .....	26
• Budget Committee .....	28
• Building Stronger Neighborhoods Committee (BSN).....	30
• Communications Committee .....	
• Community Assembly/Community Development Committee (CA/CD) .....	
• Land Use Committee.....	33
• Liaison Committee .....	34
• Neighborhood Safety Committee .....	36
• Policies and Procedures Committee (P&P).....	12
• Pedestrian, Traffic, and Transportation Committee (PeTT).....	81

***Liaisons and CA Representation on Outside Boards and Committees Reports (Liaison Committee)***

• Citizens Transportation Advisory Board (CTAB) Liaison Report .....	
• Community Housing and Human Services (CHHS) Liaison Report.....	83
• Design Review Board Liaison Report .....	
• Plan Commission Liaison Report.....	84
• Urban Forestry-Citizen Advisory Committee Representative Report .....	
• Housing Action Subcommittee Liaison Report .....	85
• Park Board Development and Volunteer Committee Representative Reports.....	

\*\* IF YOU CAN'T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE! \*\*

# Community Assembly Core Values and Purpose

## ***CORE PURPOSE:***

Provide a vehicle to empower neighborhood councils' participation in government.

## ***BHAG (Big Hairy Audacious Goal):***

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

## ***CORE VALUES:***

- **Common Good:** Working towards mutual solutions based on diverse and unique perspectives.
- **Alignment:** Bringing together the independent neighborhood councils to act collectively.
- **Initiative:** Being proactive in taking timely, practical action.
- **Balance of Power:** Being a transparent, representative body giving power to citizens' voices.

## ***VIVID DESCRIPTION:***

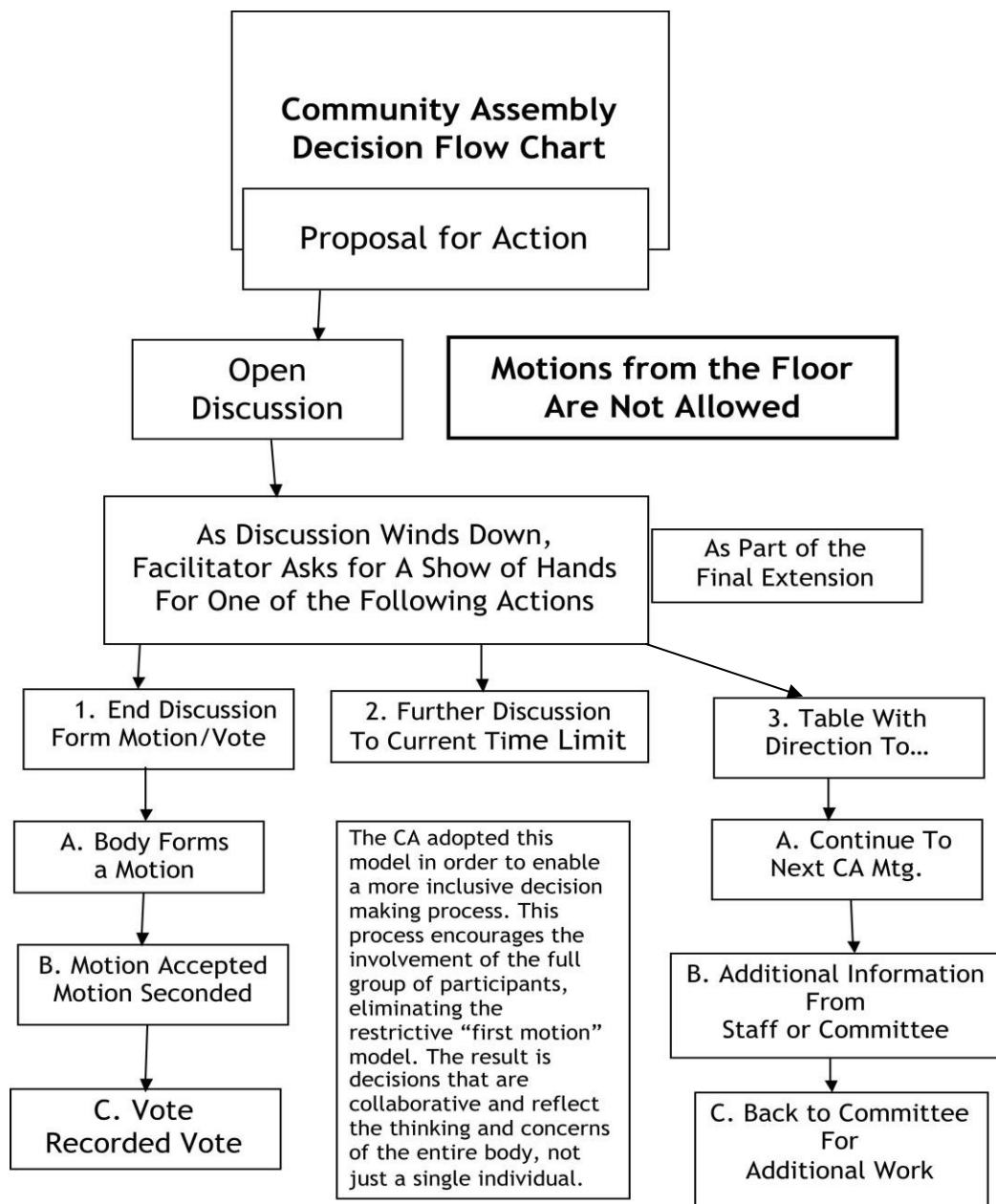
The Community Assembly fulfils its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.

## Presentation and decision-making process:

1. To speak at a meeting, a person must be recognized by the facilitator. Only one person can be recognized at a time. Each speaker has two minutes. When all who wish to speak have been allowed their time, the rotation may begin again.
2. When a proposal for action is made, open discussion shall occur before a motion is formed by the group.
3. Presentation timetable protocol
  - a) When a presenter has one minute left in the time allotted, the facilitator shall raise a yellow card and give a verbal notice.
  - b) Should any representative wish to extend the time of the presentation or comment/question period, they may make a motion to extend the time by five (5) minutes.
  - c) An immediate call shall be made for a show of hands in support of the extension of time. With a simple majority (50% plus 1) concurring, the time shall be reset by the amount of time requested.
  - d) Extensions shall be limited to two (2) or until a request fails to show a simple majority approval.
  - e) When the allotted time has expired, a red card and verbal notice shall be given.
  - f) As part of a final time extension request, the facilitator shall request a show of hands by the representatives to indicate which of the following actions the group wants to take:
    - o End discussion and move into forming the motion and voting,
    - o Further discussion,
    - o Table discussion with direction,
    - o Request time to continue discussion at next CA meeting,
    - o Request additional information from staff or CA committee, or
    - o Send back to the appropriate CA committee for additional work.



# Community Assembly (CA) Draft Minutes

Prepared by: Office of Neighborhood Services

**September 5, 2024, in-person at Liberty Park Library**  
**Meeting called to order at 5:36 p.m. by Gabby Ryan**

**Present:** Fran Papenleur-Audubon-Downriver, Luke Tolley-Bemiss, Krista Anderson- Chief Garry Park, Pam Schermerhorn- Cliff/Cannon, Sandi Wicht- Comstock, Doug Trudeau - East Central, Jackie Treat-Emerson-Garfield, Tina Luerssen-Grandview-Thorpe, Laura Johnson-Hillyard, Carol Tomsic-Lincoln Heights, Tyler Tamoush- Minnehaha, Dalin Tipton- North Hill, Gail Cropper-Northwest, Marc Whitman-Peaceful Valley, Bill Doley-Rockwood, Jael Stebbins- Shiloh Hills, Andy Hoyer- Southgate, Randy McGlenn-West Central, Charles Hansen- Whitman

**Not Present:** Balboa/South Indian Trail, Browne's Addition, Five Mile Prairie, Latah-Hangman, Logan, Manito-Cannon Hill, Nevada Heights, North Indian Trail, Riverside, and West Hills.

**City Staff Present:** Amber Groe, [Office of Neighborhood Services (ONS)], Gabby Ryan, (ONS), Dawn Kinder [Neighborhood Housing and Human Services (NHHS)], Paul Dilon (District 2 City Council Member), Abbey Martin (City Council, Manager of Neighborhood Connectivity Initiatives), Giacobbe Byrd, Director, City Council Office), Ginny Ramos (City Council – District 2 Legislative Assistant).

**Guests:** Paul Kropp (Liaison Committee), Kris Neely (Southgate Alternate Representative and liaison to the Urban Forestry Committee), Elizabeth Goldsmith (Alt Rep)- Comstock, Sean Terjeson (Lincoln Heights), Scot Cramer-Chief Garry Park, [missed first name/ didn't sign in] Hanesworth- Chief Garry Park, Yvonne Trudeau (Spokane Parks Foundation)

## ADMINISTRATIVE AGENDA ITEMS:

### 1. Introductions

**1.1 Approve Meeting Recording:** Laura Johnson moved; Tina Luerssen seconded. Motion passes. 16-approve, 1-abstain, 0-deny.

**1.2 Amend Agenda to remove item # 8 –** Randy McGlenn moved, Tina seconded. Motion passes. 16-approve, 1-abstain, 0-deny.

**2. Approve Amended Agenda:** Tyler Tamoush Moved, Laura seconded, motion passes 15-approve, 1-abstain, 0-deny.

**3. Approve/Amend minutes:** Tina moved, Laura seconded, motion passes, 15-approve, 1-abstain, 0-deny.

- Edit to the previous month's meeting minutes: Item #13 under CA committee updates, mistake about Randy representing PeTT, corrected for CA.

### 4. Admin Committee Action Items

- Randy McGlenn: The requests from the Liaison Committee for appointments of the two positions have been submitted to the Mayor's office. Responses have been included in the packet and Randy is happy to answer any questions.

- October is the month for nominations for the CA Admin Committee. CA will be reviewing eligible applicants and reaching out to those eligible. Eligibility includes that representatives must have attended six meetings within the last 2 years. Members on the nominations committee cannot serve on the Admin Committee. Looking for a minimum of three people to serve on the nominations committee. Interested members:
  - Laura Johnson (Hillyard)
  - Pam Schermerhorn (Cliff-Cannon)
  - Jael Stebbins (Shiloh Hills)
- Laura will serve as the chair of the nominations committee. Andy, Randy, Luke, Tina will provide guidance, if needed.
- The Admin Committee serves the CA in several ways. The Admin Chair is the conduit of communication between the CA and the City. The committee puts together the agenda, which helps to provide direction to the CA.

OPEN FORUM:

**5. Reports/Updates/Announcements**

- Paul Kropp: Urban Forestry Citizen Advisory Committee has a vacant position. Paul will be sending an email to CA reps within the week to provide more information about the position and what it entails.
- Fran Papenleur: The CA Admin Committee provides a lot of guidance and leadership to the CA. Please review the Policies and Procedures section (PnP) on the Administration Committee found in the CA Handbook. Open Public Meetings Act (OPMA) training is a 43-minute video that provides a lot of really good information. The training was very helpful and good. CA members are required to watch lessons 1-3:
  - Lesson 1: <https://www.atg.wa.gov/lesson-1-open-government-overviews-and-general-principals>
  - Lesson 2: <https://www.atg.wa.gov/lesson-2-open-public-records-act-basics-rcw-4256>
  - Lesson 3: <https://www.atg.wa.gov/lesson-3-open-public-meetings-act-rcw-4230>
- Kris Neely: Attended the Urban Forestry Citizens Advisory Committee meeting yesterday. The Committee appointed Logan Callen to the board. Katie Urban Forester provided a report. Justyce Brant provided a report on behalf of SpoCanopy, several other presentations took place.

AGENDA ITEMS:

**6. City Council Update (Council Member Dillon and Abbey Martin)**

- CM Dillon: Shifting into budget time. A recent study session outlining City Council's priorities. A common thread amongst council priorities included: Returning Neighborhood Resource Officers (NROs), increased capital improvements to the Spokane Fire Department fleet, and sustainable funding for municipal courts. This list is not comprehensive of shared priorities for City Council, and these outcomes are not guaranteed. Council members will continue to discuss priorities and then draft numbers for budgets in October.
- CM Dillon mentioned the upcoming Safety Levy and that there will be more information about that coming out soon.
- Council is working to safeguard traffic calming funding to ensure that the funding meant for traffic calming goes towards traffic calming.

- The Spokane Homeless Coalition press conference took place today with Lili Navarette and Council President Betsy Wilkerson. Roundtables about this topic will be upcoming to garner more community feedback. Roundtables will take place on Sept. 10 and Oct. 1.
- Council President is currently working on a project for civic health.
- Ordinance about removing the parking requirements for development was brought up. The ordinance was sponsored by Council Members Dillon, Klitzke, and Zappone. Andy Hoye mentioned that there was a groundswell of opposition. CM Dillon mentioned that feedback is always welcomed.
- How has the City worked to garner feedback from the community about the public safety sales tax? City Council recently voted on including it on the ballot, so it is recently confirmed and will continue to be discussed prior to the vote.
- Tyler: what's the likelihood that NROs are coming back to the neighborhoods if the sales tax passes? CM Dillon: There is a lot of support for NROs- where there is a will, there is a way.
  - Move to extend discussion by 5 minutes, first extension. Randy motioned, Andy Hoye seconded. Motion passes: 16- approve, 0- deny, 1- abstain.
- Abbey: City Council has been working with the Neighborhoods 3.0 group to strengthen procedures and processes when working together. Information was shared via the August CA packet.
- Abbey shared information about the Transportation Commission. The Commission is an advisory body, like the Plan Commission. Membership details are included in the PowerPoint Presentation found in the September CA minutes.
  - Move to extend discussion by 5 minutes, second and final extension. Tyler motioned, Fran seconded. Motion passes: 16- approve, 0- deny, 1- abstain.
- There was a large pool of applicants for the Transportation Commission. Final interviews are happening for members now. The first meeting of the commission will occur sometime in October. Reach out to Abbey Martin ([ammartin@spokanecity.org](mailto:ammartin@spokanecity.org)) if you have any questions.

## **7. Spokane Parks Foundation (Yvonne Trudeau)**

- The Parks Foundation has been operating for 73 years and offers community grants program that are available to neighborhood councils.
- The Parks Foundation is separate from the Parks Department. They are a non-profit that focusing on filling the gaps to help our parks thrive.
- If there is a need for a project in your park, please consider submitting a parks foundation grant.
- Grant priorities for this year include:
  - increase park and recreation services to underserved areas or populations
  - promote and provide inclusivity and accessibility for all individuals
  - offer long-term significant benefits to the community
  - enhance the quality of parks and quality of life for the community
  - are from a private or non-profit organization or community group
  - have not received prior funding from the Spokane Parks Foundation
  - demonstrate active and committed community involvement
  - demonstrate collaboration with other community funding
- Your project does need to be approved by the City's Parks and Rec Department before approval
- Applications open on Sept. 15 and are due Nov. 30
- \$1k – 8k grants are typically the totals for grants awarded. Recipients find out if they receive an award in March the following year (2025).

- If you have an event in a park and need insurance in a park – the Parks Foundation does carry insurance and can offer that for neighborhood councils. [ONS is currently looking into this process to be able to share information out with all neighborhoods.]
- Great parks make a great city and build community!
  - Jael Stebbins: Does a neighborhood council have to be a 501c3 to receive a grant? *No.*
  - Laura: Can a grant be used to repair something, or does it have to be a new build? *It can be either. Parks and Rec does need to approve it.*
  - Carol Tomsic: Would a community garden in a park be funded? It sounds like that could be funded. *Refer to grant criteria for specific project(s).*
  - Sean Terjeson: Have you ever given a grant to mitigate an invasive species? *Not to my knowledge. Refer to grant criteria for specific project(s).*
  - Tina: How do you go about getting parks and rec department for approval? *Recommendation to reach out to Nick Hamad ([nhamad@spokanecity.org](mailto:nhamad@spokanecity.org)) in the City's Parks and Rec Office. Yvonne can always connect an NC with the right contact.*
  - Krista Anderson: Would you fund sidewalk accessibility along parks? *Yes, we have funded a similar project near Fish Lake.*
  - Gail Cropper: Yvonne is happy to attend neighborhood councils to present. She attended Northwest in 2023.

**~~8. Plan Commission Liaison Report (Mary Winkes)~~** Removed from agenda (see #1.2)

**9. Transportation Commission Liaison Authorization (Paul Kropp)**

- Paul referred members to page 14 of the Sept. CA agenda packet and specifically referenced the opportunity for CA to nominate a member to the Transportation Commission.
- Paul recommended that CA take action to recommend a member.
- Andy: How long is a term?
- Paul: The liaison position has no term- the appointee position does have a term. It is recommended that the liaisons serve the same term as appointees of the commission.
- Discussion about the topic ensued.
- Motion that the Community Assembly (CA) do nominate a representative of the assembly to serve as a liaison to the Transportation Commission and ask the Liaison Committee to utilize the typical process of the CA to fill the position.
  - Luke made a motion and Andy seconded. Motion passes with 18-approve, 0-deny, 0-abstain.

**10. Hybrid CA Meeting Rules (Paul Kropp & Randy McGlenn)**

- Randy: No vote on this tonight- just looking for discussion and questions and request that CA members take the language proposed for CA Hybrid meeting rules to their neighborhood councils to ask for feedback. The language around rules can be found on page 16 of the September CA agenda packet. Once finalized, the rules will enable CA to host hybrid meetings.
- The language in the rules is generalized so that it fits the evolving needs of CA (i.e. what specific platform CA will use it not included because it may change). This language is a starting point and can be fine-tuned in the future if necessary. The rules is anticipated to go before CA for a vote in October.
- Tina: Question about #2 on the rules- referencing the removal of a CA member attending remotely. Tina recommended that the point be removed from the hybrid rules document and included instead in the general CA PnP document. #2 will be stricken from the document.



- Discussion ensued about striking ‘procedural’ information in the rules document. Agreement that the PnP committee needs to look this over before final approval/adoption.
- Discussion about how the rules document is a work in progress. Reminder to take to neighborhoods and provide feedback for now.

### **11. Building Stronger Neighborhoods Update (Tina Luerssen)**

- The Spokane Neighborhood Summit is happening on Saturday, Nov. 2, 2024 from 8 a.m. – 1:30 p.m. Registration for the event will be available next week. An email will come out from ONS with information about how to register.
- The Building Stronger Neighborhoods Committee is now accepting nominations for CA Awards. Recommendation for each neighborhood to submit 3 Good Neighbor Awards. Neighborhood should prioritize and decide on who to nominate. There may be ongoing opportunities to highlight good neighbors throughout the year via the ONS monthly newsletter.
- The CA Awards Celebration will take place on Saturday, Dec. 14 from 9 – 11 a.m. at the Hive.
- Move to extend discussion by 5 minutes, first extension. Tyler motioned; Andy seconded. Motion passes: 15-approve, 0- abstain, 0-deny.

### **12. ONS Update (Dawn Kinder)**

- Spokane Neighbor Day will take place on Saturday, Sept. 28. Thirteen neighborhoods are hosting events – 250 volunteers will be in the community.
- Dawn and Gabby Ryan (ONS) has been working to preserve SNLA (Spokane Neighborhood Leadership Academy) funding for 2025 and 2026. The City will set aside \$20 - \$25k to preserve funding for the two years mentioned.
- Upcoming, Pollyanne Birge (ONS) will be working on a project for residential lighting, and she will be working with neighborhood councils on that. The program will primarily fund solar flood lighting.
- Asphalt Art is continuing to be installed across neighborhoods.
- Programming efforts for the 25<sup>th</sup> Anniversary of the Office of Neighborhood Services are ongoing. Projects for the anniversary include:
  - Civic Engagement Zine (an educational pamphlet about how to engage in local government).
  - A Neighborhood Video Project and Neighborhood Profile project assisted by two EWU (Eastern Washington University) students.
    - A survey requesting neighborhood suggestions related to this project work will be going out soon.

### **13. Neighborhoods 3.0 Workgroup Update (Fran Papenleur)**

- This group was created to improve communication between City Council and CA. City Council members include CM Dillon, Klitzke and Cathcart. The group also includes equal district representation from neighborhood members. The group meets every 4-6 weeks.
- Discussions have taken place regarding meeting decorum and the related policy and procedures. Our CA Policies and Procedures committee is working on that.
- Neighborhood Engagement concerns have been discussed. Although we are grateful for the \$850 from the Community Engagement Grant (CE Grant), we have discussed that level funding has been a concern and that it is difficult to afford increasing costs to engage neighbors.
- Tyler: Concern about insurance for neighborhood councils was brought up in the meeting. Chris Wright (City Council- Policy Advisor) is looking into it from the City Council side.

- Move to extend discussion by 5 minutes, first extension. Fran motioned; Andy seconded. Motion passes: 15-approve, 0-deny, 0-abstain.
- Fran provided additional information about the timeline for the ONS Director and their role. CA will have a rep on the new Sustainability Committee. Giacobbe can speak to the Sustainability Committee but recommended that he may need more time to do that, possibly be given time on the October CA meeting agenda.
- Paul: As chair of the Liaison Committee, Paul is prepared to add CA to the roster of the Sustainability Committee. Do we want to ask the city to have a CA representative on the sustainability committee?
- Giacobbe Byrd: If you are interested in more funding for CE Grant, you should formally request that to City Council through the process that we've worked to create.

#### 14. CA Committee Updates (Committee Chairs)

- Andy: Talked with Heather about potentially receiving CDBG funding set aside for CA. It's in progress and nothing final to report.
- Gail: The Budget Committee did not meet in August. The position for chair and secretary will end in December. If you are interested, please reach out to Gail Cropper ([glcropper@yahoo.com](mailto:glcropper@yahoo.com)). With Gail stepping out, there will not be representation from district 3. Next meeting will be Monday, Oct. 28. Elections will take place at the December meeting. See [neighborhood meeting calendar](#) for more information.
- The date to submit CEG receipts for reimbursement and Reprographics orders (printing) to Gabby Ryan ([gryan@spokanecity.org](mailto:gryan@spokanecity.org)) is Sept. 22, 2024.
- If you can think of something that would be a great way to spend down remaining CEG funding, and would benefit all 29 neighborhoods, share it with the budget committee.
- Paul: The Parks Board has its own committee called the Tree Committee. The Tree Committee is written into city code and is a very interesting effort. The committee meets occasionally and irregularly. There are several arborist members, members of the conservation district, and others who serve on the committee. Please join us – the Liaison Committee will be sending out an email about the committee. Please recruit during the fall.
  - Move to extend discussion by 5 minutes, first extension. Tyler motioned; Andy seconded. Motion passes: 15- approve, 0- deny, 0- abstain.
- Tyler: Elections are coming up for the Safety Committee. If you would like to join you just need to be a neighborhood council member or CA rep. Available positions would include: Chair, Vice-Chair and Secretary.

#### 15. Roundtable Discussion

- Doug: ~~Chief Garry Park is holding an emergency meeting next Tuesday (9/10) about the incoming Compassionate Addiction Treatment (CAT) facility.~~ The site does border a residential area, it is one of the poorest school district in the state, and there are 5 additional non-profits in the area doing similar work. The neighborhood is concerned about how this will impact their community. Additional concerns were expressed about proposed location and the communication of this move from the City. While CAT is currently located at Second Ave. and Division St. it is proposed to move to 1819 E. Springfield Ave. Additional meeting will be held on Sept. 13 at 5:00 p.m. at the Wesco Building (2025 E. Trent Ave.). **Update from City: The City of Spokane is no longer pursuing the purchase of the property on E. Springfield for the relocation of Compassionate Addiction Treatment.**

- Krista: The service is needed. Not ideal from how the neighborhood found out about it and the timeline for the treatment center moving. In general, having a clear policy and defined timeline would be helpful in the future. This is an example of the process not working well.
- Randy: Would Chief Garry Park want CA to write a letter to City Council and the Mayor to advocate for a potential pause on this project?
  - Because the location is at the boarder of two neighborhoods, it gets overlooked a lot.
- Tyler: Maybe we can add this to the upcoming Safety Committee meeting, we can discuss this and write a letter?
- Bill: This may be affecting other neighborhoods, but we are now being asked by the Spokane Public Schools (SPS) to provide insurance to meet there.
  - Gabby: Patrick Striker (previous ONS Director) did get SPS to waive event use fees, but SPS is currently not interested in waiving insurance.
- Move to extend discussion by 5 minutes, first extension. Andy motioned, Laura seconded. Motion passes: 15- approve, 0- deny, 0- abstain.
- Kris: Community Housing and Human Services (CHHS) has a board that decides on Request for Funding Proposals (RFPs) that utilize state and federal funding that benefits homelessness initiatives. If you want to know more, get involved.
- Andy: If you want to make a difference about how funding gets applied, join the Affordable Housing subcommittee.

#### **16. Actionable Items Review**

- No action items for Randy.

Motion to adjourn the meeting. (Unclear) motioned; (unclear) seconded. Motion passes.

***Meeting adjourned at 7:41 p.m. Next meeting will be held Thursday, Oct. 3.***

## NOTE

Community Assembly Meeting  
October 3, 2024

2024 Ad Hoc Policies and Procedures Committee

Agenda Item No. 9

For action:

(1) Discuss and vote on the hybrid meeting procedures distributed in the agenda packet of the September Community Assembly meeting and referred to the neighborhood councils for their consideration to be included in the Addendum section of the Community Assembly's Policies and Procedures for reference and implementation as required.

(Four pages below, "Hybrid Meeting Rules.")

Then ...

(2) Note and refer to the neighborhood councils for their consideration this month the Ad Hoc P&P Committee's recommendation to establish a decorum policy for conduct at Community Assembly meetings with procedures for addressing meeting misconduct.

(Three pages below, "Policy for Conduct at Community Assembly Meetings.")

It is expected this policy proposal will be considered for adoption at the November CA meeting.

# Hybrid Meeting Rules

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The purpose of these rules are to act as a supplement to the standard rules and process for board meetings and to provide guidance when hybrid meetings are to take place. These rules are not to be used in any way that would otherwise contradict existing standing rules.

## 1) Policy

- a) It is encouraged that all CA representatives and alternates (hereby referred to as members) attend in-person as much as possible for the benefit of everyone involved. Understanding that our members may have other access needs and circumstances that may limit or prohibit them from attending in-person, it is the intent to make meetings more accessible for all through a video conferencing medium.
- b) One of the admin committee members charged with assisting the meeting facilitator must be logged-on to the conferencing software and hosting the meeting so that they may monitor the members and guests online for requests to be recognized and to assist with voting in accordance with CA standing rules.
- c) The CA shall choose a video conferencing platform that meets the needs of the organization. This may include supplemental applications to facilitate voting, collaboration, and other use needs determined by the CA.
- d) The CA may choose whether or not to extend accessibility of remote attendance to the public. The public shall always have the access to attend in-person.
- e) Decorum
  - i) All remote participants are expected to adhere to the rules of decorum as set by the standing rules of the CA.
  - ii) Remote attendees may be removed from the meeting or not extended access to the video conferencing medium in future meetings should they violate the rules of decorum through disruptive or offensive behavior in accordance with CA standing rules.

f) Recordings

- i) Meetings conducted over the video conferencing medium shall be recorded unless such capabilities are not available.
- ii) Notice shall be given that the meeting is recorded on all CA agendas and public notices.
- iii) Meeting recordings shall be made accessible and provided to ONS for the purpose of archiving in accordance to all federal, state, and local laws and regulations.

**2) Roll Call**

a) Roll call shall commence using one of the two following methods:

- i) Call out names from a roster of members and acknowledge for the record, present or absent.
  - (1) When a member's name is called, the meeting facilitator shall wait for a moment for the person to respond "present".
    - (a) It is recommended that the meeting facilitator wait at least 5 seconds to allow remote members the time to un-mute their microphone.
  - (2) If the member responds present, the Secretary shall mark the member present.
  - (3) If there is no response, the meeting facilitator shall call the name a second time.
  - (4) If there is no response after a moment the name is called a second time, the meeting facilitator shall announce the member as "absent" and be recorded as such by the secretary.
  - (5) This process shall continue until all names are called.
  - (6) Upon completion of all names being called the meeting facilitator shall ask if any person has not been called and wait a moment for anyone to respond.
    - (a) It is recommended to do this twice.
  - (7) If any members call out that they have not been called, they shall be recorded as present.
- ii) Have all members introduce themselves.
  - (1) Starting with all members present in-person, the meeting facilitator shall call for each member to introduce themselves and the neighborhood they represent to be recorded by the Secretary.

- (2) Once all members in-person have been recorded, the meeting facilitator shall begin calling the names of members present remotely in the order they appear in the conferencing application to introduce themselves and the neighborhood they represent to be recorded by the Secretary.
- (3) Upon completion of all names called, the meeting facilitator shall then ask if anyone has not been called and wait a moment for anyone to respond.
  - (a) It is recommended to do this twice.
- (4) If any members call out that they have not been called, they shall be recorded as present.
- b) Upon completion of Roll-Call, the Secretary shall call out any names that are not on the roster of members to determine if they are a member or guest in accordance with CA standing rules.

**3) Recognition by the meeting facilitator.**

- a) Members and guests wishing to be recognized by the meeting facilitator shall use a method approved by the CA for requesting recognition by in-person and remote attendees.
  - i) This may include the following but not limited to raising a hand, or putting a comment in chat requesting to comment or question.
  - ii) The person charged with monitoring the remote members shall apprise the meeting facilitator of anyone remote requesting recognition.
- b) The meeting facilitator shall alternate between in-person and remote requests as queued.
- c) The meeting facilitator shall continue to alternate between in-person and remote attendees until discussion is closed or time expired by standing rules.
- d) In the event that only in-person or remote requests are queued, the meeting facilitator shall call on the attendees queued until an attendee from the other group requests recognition.
  - i) At which point, the meeting facilitator shall call one more person (if one is waiting) from the present group being called (in-person or remote) and then return to alternating groups.

- ii) It is recommended that after three in-person members have spoken consecutively that the meeting facilitator ask if anyone remote has anything to add to the discussion and recognize them immediately, returning to alternating groups.

#### **4) Voting**

- a) As permitted by standing rules, voice votes may be called. The meeting facilitator shall pause at least 5 seconds to accommodate responses by remote attendees. It is imperative that a call for in favor, against, and abstain votes be called for each voice vote to ensure that all possible vote outcomes are recorded.
- b) In the event that the meeting facilitator cannot conclude the outcome of a voice vote, or a call for division is made, the meeting facilitator shall proceed to a counted vote.
- c) Counted votes:
  - i) Counted votes should be done remotely and in-person as simultaneously as possible. It is recommended that the admin committee chair or Secretary assist in counting votes to that purpose.
  - ii) Remote votes may be counted by online poll, raised hands or other method approved by the CA.
  - iii) In-person counted votes shall be conducted as set forth in standing rules of the CA.
- d) Secret ballots: In the event that a secret ballot is required, the following process may be used.
  - i) Remote members may vote either by poll, or by direct message (if possible) to the Secretary or meeting facilitator. If neither of these methods are possible or there are no other methods available to ensure privacy, the e-mailing (or texting) the meeting facilitator or Secretary by the remote attendees may be permissible.
  - ii) In-person ballots may be used as set forth in standing rules.
  - iii) Once all ballots have been collected and tallied, the results may be combined and announced.
    - (1) Remote and in-person vote counts shall not be announced separately.



# Policy for Conduct at Community Assembly Meetings

## 1. Rules of Decorum for the Good Order of Meetings

The following topics identify rules of meeting etiquette for the Community Assembly and its standing committees with the goal of maintaining order during meetings such that members treat each other, and guest speakers, with respect. The Community Assembly must be able to address matters that deserve vigorous debate, making it important to acknowledge the need for ground rules so that all discussions are productive and safe for all participants.

These rules are meant to foster effective communication, respectful interactions, and efficient decision-making for the Community Assembly and its committees. By following these guidelines, all participants can maintain an environment that promotes active engagement, inclusivity and successful outcomes.

### **ACTIVE & RESPECTFUL LISTENING**

Listen attentively to others, giving them your full focus and avoiding interruptions. Demonstrate understanding and show respect for their perspectives. Allow one person to speak at a time without interruption, which promotes clarity and ensures that everyone's voice is heard.

### **OPEN-MINDEDNESS**

Maintain an open mind and be receptive to different perspectives and ideas in order to encourage innovation and collaboration.

### **INCLUSIVE LANGUAGE**

Use respectful and courteous language when addressing fellow meeting participants. Be mindful of your language choices to ensure everyone feels included and valued. Avoid making assumptions about gender, race, religion, or other sensitive topics.

### **AVOID PERSONAL ATTACKS**

Focus on discussing ideas rather than confronting individuals. Be respectful even if you disagree with someone's viewpoint. Avoid personal attacks, sarcasm, or offensive language.

### **GIVE EVERYONE THE CHANCE TO SPEAK**

Encourage equal participation by ensuring that all members have an opportunity to share their thoughts. Avoid monopolizing the conversation or allowing others to dominate.

### **STAY ON TOPIC**

Keep the discussion focused on the agenda items and goals of the Assembly. Avoid tangential topics or introducing unrelated matters.

### **CONSTRUCTIVE CRITICISM**

Provide feedback or critique someone's ideas or proposals in a constructive and respectful manner. Focus on the issue at hand and offer suggestions for improvement when necessary.

### **BE MINDFUL OF TIME**

Respect everyone's time by keeping your contributions within reasonable limits. Avoid unnecessarily prolonging discussions or derailing the agenda.

## **2. Disrespect for Decorum and the Good Order of Meetings**

The conduct of Community Assembly meetings will foster a civil, safe and productive environment for neighborhood council representatives and others to discuss and collectively advocate for the concerns and interests of the city's neighborhoods.

Should individual participants in Community Assembly meetings deliberately and repeatedly violate the meeting's rules of good order by showing disrespect for other individuals verbally or disrupting the conduct of the meeting itself, such misconduct is not to be tolerated and may be subject to a vote of censure.

### **DISRESPECT OF INDIVIDUALS**

The following may be cause for a vote of censure:

- Repeated and intentional verbal behavior directed at one or more persons that demeans, humiliates, intimidates, or threatens.

### **DISRUPTION OF MEETINGS**

The following may be cause for a vote of censure:

- Repeated and intentional conduct to interrupt or interfere with speakers or the facilitator.
- Repeated attempts to raise matters unrelated to the adopted meeting agenda or the common interests of the neighborhood councils.

## **3. Censure for Misconduct at Meetings**

A resolution of censure is an expression by Community Assembly of strong disapproval of an individual's conduct at one or several Community Assembly meetings.

### **COMPLAINTS**

Complaints regarding violations of the Community Assembly's rules of decorum and standards of conduct herein by CA Representatives must be submitted, in writing, to either:

- The CA Administrative Committee
- The Director of the Office of Neighborhood Services (ONS)
- Complaints regarding CA Liaisons or standing committee participants shall be submitted to the Liaison Committee to be reviewed in accordance with the Liaison Committee's Policies and Procedures.

### **INITIAL REVIEW**

- Upon receipt, the Administrative Committee will convene in an Executive Session to collect and evaluate the evidence supporting the allegations.
- Should the respondent refuse to discuss with the administrative committee, that will be documented.
- The Administrative Committee may request the party filing the complaint, to provided supporting evidence.
- Following the review, the Administrative Committee may:
  - a) Schedule a discussion with the respondent within ten (10) calendar days to understand their perspective.
  - b) Vote to dismiss the complaint, notifying the submitter and the Director of ONS of the decision.

## **CONSIDERATION**

- After gathering information from all involved parties, the Administrative Committee will hold another Executive Session to reach a decision on the next steps:
  - a) Vote to dismiss the complaint, communicating the decision to all parties involved and the Director of ONS.
  - b) Vote to forward the complaint to the CA along with a recommended course of action.

## **RECOMMENDATION**

- The action that may be recommended by the Administrative Committee is:
  - a) The issuance of a letter of reprimand and censure by the CA, explaining the violation and outlining expectations for future conduct with reference to standards for meeting decorum.

## **VOTE BY COMMUNITY ASSEMBLY**

- Complaints recommended for action by the Administrative Committee will be presented for a two-thirds (2/3) vote at the next regular CA meeting and, If ratified, the final disposition and actions taken will be documented and communicated to:
  - a) All parties involved.
  - b) The Neighborhood Council of the affected member.
  - c) The Director of ONS.

## **APPEAL**

- The member subjected to censure may request the CA reconsideration within 60 days of notification.
- Upon receipt of an appeal the CA must form a special committee to review the appeal. Members of this committee:
  - Must not be involved in the initial complaint.
  - Must not be part of the Administrative Committee.
  - Must not have provided testimony in the original proceedings.
- The special committee will:
  - Review all relevant materials.
  - Pose clarifying questions if additional information is required.
  - Vote to either recommend to the CA to uphold or repeal the CA's original decision.
- The appeal process must be completed within 30 days of its initiation.

Date: September 27, 2024

From: Liaison Committee

To: Community Assembly Representatives and Neighborhood Council Leadership

Re: October 3 Community Assembly  
Committee Recommendations

- Transportation Commission
- Climate Resilience and Sustainability Board

### **Preliminary Note**

Please be reminded that the Community Assembly's 2022 Strategic Plan calls for steps to *Ensure CA has a "seat at each table"* (Priority #2). The following two recommendations are in furtherance of that priority.

### **Transportation Commission SMC 04.40**

The Liaison Committee recommends the Community Assembly to

- (a) initiate its Transportation Commission liaison membership pursuant to the provisions of *SMC 04.40.050 C.* with a term of three years renewable once, and
- (b) authorize the Liaison Committee to prepare recruitment documentation for this liaison membership with an application deadline of November 22.

### **Climate Resilience and Sustainability Board SMC 04.41**

To follow up on the discussion of this most recent city advisory body at the September Community Assembly meeting, the Liaison Committee has prepared a suggestion for the CA to consider should it decide to recommend the city council include a Community Assembly liaison membership to this body.

The suggestion is to propose text immediately following that mirrors the city council liaison position provision, such as:

SMC 04.41.020 D. "The City Council may appoint a city council member to serve as a liaison to the Board."

SMC 04.41.020 E. "The Community Assembly may appoint a qualified neighborhood council member to serve as a liaison to the Board."

(In the context of the city code provisions for this advisory body, it is implicit that liaisons do not vote.)

### **Continuing Note**

Strategic Plan Priority #2 remains a focus for the Liaison Committee. The committee is currently investigating initiating a liaison relationship with the Park Board similar to that of the city council, and establishing a liaison membership on the city's Human Rights Commission.

The Liaison Committee would welcome any Community Assembly representative or alternate or neighborhood council member to inquire about joining the committee. The committee can be flexible about its meeting times.

Transportation Commission  
Spokane City Council advance agenda – October 7, 2024

*The purpose of the Transportation Commission is to provide advice and recommendations to the Mayor and City Council on the plans and programs necessary to achieve a safe and equitable multimodal transportation system consistent with the Comprehensive Plan, the policies of the City as adopted by the City Council, and within the parameters set forth in state and local law.*

Mayoral Nominations  
- for appointment by city council on October 7, 2024

At-Large

- D. "technical transportation expertise"  
Karl Otterstrom (STA) - 3 years from Sept 30, 2024  
Rhonda Young (GU) - 3 years  
Mike Bjordahl (WSDOT) - 3 years
- E. "needs of mobility-impaired populations"  
Raychel Callary (Orientation and Mobility Specialist)

- C. "bicycling community"  
[Bicycle Advisory Board member TBD?

- A. Council Districts  
Joni Harris (D1) - 2 years from Sept 30, 2024  
Grant Shipley (D2) - 2 years  
Kaylee Jackman (D3) - 2 years

- B. "parking system expertise / multiple modes"  
Dylan Jouliot (GU) - 2 years

The A. and B. appointees were interviewed by the city council during the Monday afternoon briefing session on September 23.

See the Vimeo recording here at the beginning:

<https://vimeo.com/spokanecitycouncil/>

The Transportation Commission consists of nine commissioners nominated by the mayor and appointed by the city council, except for the member of the Bicycle Advisory Board.

The membership shall consist of:

- A. One resident of each city council district that brings a broad range of perspectives and experience utilizing multiple modes of transportation in the city of Spokane who shall be nominated by the Mayor and appointed by Council.
- B. One representative who has lived experience in the downtown district and who has expertise with the City parking system and multiple modes of transportation in the city of Spokane;
- C. One at-large member representing the bicycling community as a member of the Bicycle Advisory Board who shall be selected by that board and shall be familiar with the development and implementation of the Bicycle Master Plan; and
- D. Three at-large members with technical transportation expertise to include but not limited to expertise in: transportation planning, pedestrian facilities, bicycle facilities, public transit, traffic safety programs, transportation technology, parking policy, public health, freight mobility, or commercial transportation. Technical experts may live or work in the city of Spokane.
- E. One at-large member with technical transportation expertise focused on ADA requirements and providing for the needs of mobility-impaired populations

### 2024 CE Grant Expenditures

<b>Neighborhood/Committee</b>	<b>Amount Requested</b>	<b>Amount Spent/Reimb.</b>	<b>Items Requested</b>
Audubon/Downriver	850.00	850.00	Zoom, Garden Supplies
Balboa/South Indian Trail	0.00	0.00	N/A
Bemiss	850.00	790.59	Concert fees, marketing, food.
Browne's Addition	850.00	850.00	Marketing Materials, Concert Fees
Chief Garry Park	850.00	258.79	Zoom, Marketing Materials, Food
Cliff Cannon	850.00	850.00	Postcards
Comstock	850.00	601.54	Marketing Materials, Food
East Central	700.00	212.58	Zoom, Marketing Materials, Food
Emerson/Garfield	850.00	850.00	Concert Fees
Five Mile Prairie	0.00	0.00	N/A
Grandview Thorpe	850.00	850.00	Marketing Materials, Food, Movie Night
Hillyard	850.00	160.99	Tabling fees, Food, Marketing
Latah Hangman	0.00	0.00	N/A
Lincoln Heights	850.00	850.00	Zoom, Pole Banners, Tabling Fees, Food
Logan	0.00	0.00	N/A
Manito Cannon Hill	850.00	834.00	Marketing, Concert Fees, Event Supplies
Minnehaha	850.00	694.33	Marketing, Event Insurance, Food, Games
Nevada Heights	850.00	618.00	Movie Night, Marketing
North Hill	850.00	474.29	Zoom, Food, Marketing, Concert Fees
North Indian Trail	850.00	850.00	Concert Fees
Northwest	180.00	174.29	Zoom License
Peaceful Valley	850.00	554.06	Event Entertainment, Food, Marketing
Riverside	850.00	0.00	Tabling fees, Food, Marketing
Rockwood	850.00	369.38	Zoom, Marketing , Food, Event Supplies
Shiloh Hills	0.00	0.00	N/A
Southgate	850.00	174.29	Zoom, Food, Movie Night
West Central	850.00	850.00	Zoom, Mailer
West Hills	850.00	337.19	Marketing, Food, Mailer
Whitman	0.00	0.00	N/A
Building Stronger Neighborhoods	1350.00	1350.00	Good Neighbor and Summit Supplies
Admin Committee	174.29	174.29	Zoom license for CA
Budget Committee	1189.64	1189.64	Inventory Supplies
<b>Total Amt Requested</b>	<b>21443.93</b>	<b>15768.25</b>	
<b>Total Amt Remaining</b>	<b>3556.07</b>	<b>9231.75</b>	

## Ideas for spending excess Community Engagement Grant funding:



Type 2 road barricades for closing down streets for events/block parties. This type is required by City for block party street closures.

**Price for 6 of these barricades plus tax and shipping: \$719.42**

[www.trafficsafetystore.com](http://www.trafficsafetystore.com)



New Popcorn Machine:

Challenges with current machine include it being too large/heavy and the machine is difficult to repair because pieces that are broken are hard to replace.

Desire for new machine: Smaller popcorn machines are 27-38 pounds, with either 8-10oz kettles that can still produce gallons of popcorn per batch, and machine is easier to repair with standard parts (with use, many screws in the old one have fallen out and are non-standard screws making it hard to replace; new machine would have better construction for easier repairs).

**Price Estimate for models researched: \$200-350**

Other ideas:

- Zoom add-on features to help make hybrid meetings easier. **Price: Depends on add-on feature.**
- Trainings for Neighborhood Councils. If the City enters into a contract in 2024 with Gonzaga's School of Leadership Studies to conduct NC trainings or a CA Retreat for 2025, then the money can be carried over (so long as contract is signed/approved by end of 2024).

## **Topic: Administrative Committee Eligible Nominees for 2025 Committee Position**

*The following Community Assembly Representatives are eligible to serve on the CA Admin Committee for 2025:*

- Bill Doley, Rockwood
- Sandy Wicht, Comstock
- Tina Luerssen, Grandview-Thorpe
- Fran Papenleur, Audubon-Downriver
- Luke Tolley, Bemiss
- Lorna Walsh, Riverside

### Timeline:

Elections will take place during the November Community Assembly meeting, in which all reps present will be given a ballot for them to select 5 members to serve on the Admin Committee. Votes are submitted anonymously and tallied during the meeting. The top 5 nominees with the most votes will be selected as the 2025 Admin Committee. Their positions will begin in December 2024, during the scheduled Admin Committee meeting.



**Comstock Neighborhood Council**  
**Resolution to Simplify the Scope of Traffic Calming Projects**

**Whereas** the Comstock Neighborhood Council recognizes the need for traffic calming measures in the areas of W 37th Ave between High Drive to Bernard and W 33rd and Lincoln Avenue; and

**Whereas** the current project estimates for these areas include expensive items such as sidewalks, which may delay the implementation of traffic calming measures due to budgetary constraints and political considerations; and

**Whereas** the Comstock Neighborhood Council believes that inexpensive measures such as speed humps and curb extensions can effectively address traffic concerns in these areas;

**Therefore**, be it **resolved** that the Comstock Neighborhood Council supports the simplification of the scope of these traffic calming projects for the Comstock neighborhood to include only inexpensive measures such as speed humps and curb extensions where needed, and to exclude expensive items such as sidewalks; and

Be it further **resolved** that the Comstock Neighborhood Council urges the City of Spokane to prioritize the implementation of these simplified traffic calming projects, as they are more likely to be approved by City Council due to their lower cost and scope, and can provide immediate benefits to the community.

Adopted by the Comstock Neighborhood Council on 18 September 2024.  
Jeff Mergler, Chair



## Administrative Committee Meeting

Tuesday, 24 September 2024, 4:00-5:30pm  
City Hall, Sister Cities Room and via Zoom

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**Present:** Fran Papeleur, Secretary (Audubon-Downriver); Tina Luerssen, CA Admin (Grandview/Thorpe); Scot Webb, CA Admin (North Hill).

**On Zoom:** Randy McGlenn, Chair (West Central); Luke Tolley, Vice Chair (Bemiss); Guest Paul Kropp, Liaison Committee Chair.

**City Staff Present:** Gabby Ryan, ONS Staff Support.

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### Welcome

The CA Admin Chair Randy McGlenn opened the meeting; all present were introduced. August committee meeting minutes approved. (Note: Dawn Kinder not present; attending the Homeless Symposium featuring former Houston mayor.)

### Primary October Agenda Items

- 1) Mayor Brown is scheduled to speak at the October CA meeting on the Community Safety sales tax proposal.
- 2) Arielle Anderson, CHHS Director, requested time to present on several hot topics, including an update on the Scattered Site work. It was noted that Leslie Hope was scheduled to present the annual CHHS Board update.
- 3) Liaison Committee:
  - a. Recommendation for initiating the liaison membership on the Transportation Commission / discussion and vote.
  - b. Suggestion for CA to request the City Council to add a liaison for the Community Assembly on the Climate Resilience & Sustainability Board / discussion and vote.
  - c. Noted that Mary Winkes' Plan Commission September presentation and Leslie Hope's October liaison presentation are both postponed.

### Other Topics/Follow Up

- 1) CC/Workgroup – Fran said the Workgroup met August 29, and an update was provided at the September CA meeting. She will contact Giacobbe regarding scheduling the next meeting.
- 2) CA Policy & Procedures – Randy and Paul will ask for CA to vote for approval of Hybrid Meeting Rules. Decorum rules will be presented for review, with a vote in November.
- 3) Budget Committee – Gabby reported that there is \$7-9K remaining in CE funds. An updated spreadsheet will be provided for discussion.

### New Topic

At the recent District 3 Town Hall meeting, two Neighborhood Councils (North Hill and Emerson-Garfield) presented on serious issues affecting their neighborhood. Comstock has recently submitted a letter to the City Council's PIES Committee regarding a serious

problem in their NC. Group discussed that the Admin Committee will encourage NCs to bring issues forward to CA for supportive efforts such as letters and resolutions. This issue will be continue, and may be addressed during Roundtable.

#### October CA Agenda - DRAFT

- City & City Council Update – Mayor Brown and CC President Wilkerson
- Special Committees Updates:
  - Policy & Procedures – Hybrid Meeting Rules, Decorum Intro (Paul and Randy)
  - Liaison Representatives – Votes (Paul Kropp)
  - Budget Committee (Gail Cropper)
- Standing Committee Updates (Safety, BSN, Communications, PeTT, etc.)  
(Note: chairs wishing to give brief updates can sign up prior to meeting, and will be allotted 5-10 minutes on the agenda, unless otherwise requested.)
- Roundtable

*(Post-Meeting Items to add to agenda: (a) Nominations for CA Admin, and (b) NC meeting space issue.)*

#### Adjournment

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Meeting adjourned 5:10 pm. NOTE: Admin Committee meeting time is 4:00 – 5:15 pm, location City Hall, Sister Cities Room.

## CA Budget Committee Minutes

**Date:** Monday, September 23<sup>rd</sup>, 2024

**Location:** Virtual via Zoom

**Time:** 7:00pm

**Those in Attendance:** Gail Cropper (Chair), Tyler Tamoush (Secretary), Amy Marsh (Member),  
Laura Johnson (Member), Gabby Ryan (ONS) **Absent:** Andy Hoye (Vice Chair)

**Meeting Called to order at 7:05pm**

**Quorum?** Yes

**Welcome:** Gail called meeting to order. Asked for approval of agenda.

**Approval of Agenda:** Tyler moved. Amy Seconded. Approved.

**Approval of Meeting Minutes for July:** Tyler moved. Amy Seconded. Approved.

**Old Business 7:07pm**

- **Call for new Budget Committee Members.** Gail will no longer be chair as she is termed out. Tyler will no longer be Secretary. Amy will no longer be a member. Andy and Laura will remain on committee. Laura mentioned Jael Stebbins from Shiloh Hills would be interested.
- **Positions will need to be discussed further.**
- Would like to find representation for District 3. We will announce again at next CA Meeting.

**New Business 7:25pm**

- Discussed ideas received for how to spend excess funds.

- Tyler requested we begin tracking data on which neighborhoods, and, how often items are being checked out from the CA equipment closet at Nevawood COPS.
- Gabby gave current data. Minnehaha, West Central, Peaceful Valley, Comstock, Nevada Heights, Logan, Grandview/Thorpe have checked out equipment for use with a total of 14 total checkouts combined. A total of 12 neighborhoods have put on events this year.
- Discussed possibly buying a new and more durable popcorn machine rather than paying for maintenance on a the old one as there are issues with old one currently. Roughly \$341.98 for a new one from research we conducted during meeting.
- Lincoln Heights ran into trouble to have the banners hung in their neighborhood that they used CE Grant money on. Laura motioned to hold \$227.50 from excess funds to give them time to find an alternative company to hang their banners. Amy Seconded. Approved.
- Gail motioned to extend date for overdue reimbursement receipts for Chief Garry Park. West Hills, and Riverside until October 1<sup>st</sup>. Laura Seconded. Approved.
- We are looking at between \$7,277 - \$9,152 left over in excess funds depending on the success of those neighborhoods mentioned above.
- Gabby mentioned possibly using excess funds for CA training as that is the only way to carry over current excess funds to next year.
- Discussed purchasing extra “ad ons” on Zoom for hybrid meetings.

**Gabby Ryan – ONS 8:20pm**

- No new business from ONS

**Gail motioned to close meeting. Tyler seconded. Approved. Meeting Adjourned at 8:29pm.**

Community Assembly Committee: Building Stronger Neighborhoods  
Saturday 9/21-24 The Hive and virtually on Zoom

Present:

Tina (BSN Chair Grandview Thorpe)

Dan (North Hill)

Jonathon (Nevada Heights)

Sandy (Comstock)

City Staff Amber (ONS)

On Zoom:

Laura (Hillyard)

Charles (Whitman)

Crystal (Emerson Garfield)

Amand (West Central)

## **1. Welcome/Introductions**

Approved Minutes from August Dan Moved Laura Seconded 6 votes Aye 1 Abstention

## **2. ONS Report**

Amber has the link posted for the Neighborhood Summit. She is looking for volunteers to work that day November 2 8-130P. BSN was there last year to help smooth out the overall process especially with check in process. Each session also needs a liaison to hand out and pick up surveys after.

There are 50 spots left for the Summit. Registration ends October 20. Looking for volunteers to man the CA table possibly members of the Communications Committee 8-9A Laura volunteered as Vice Chair. Have all Neighborhood Council meeting dates and times, resource guide on line, tool kit and all the items available to check out from ONS. Only 3 ONS staff are available that day. Amber needs 830-9A volunteers to man the registration table.

## **3. Communications Committee Update**

Sandy said elections were held. Krista (Chair: Chief Garry Park) Laura (Vice-Chair: Hillyard) Sandy (Secretary: Comstock). The committee will approve their Policies and Procedures at the next meeting. BSN would like them to finish with Decorum policy for the CA at their next meeting.

Side bar conversation about the Inlander article on NC's. Crystal said it was to raise awareness of the Neighborhood Councils. They asked every NC the same 6 questions, here are 5 we remembered. Favorite things about your neighborhood, hidden gems, celebrities, places to eat and sum up your neighborhood in one word.

#### **4. Good Neighbor and CA Awards**

Tina said the website is live for nominations. Its on the ONS website under CA. The ONS person will bring advertising sheet including the QR code to the NC meetings starting in October. Trying to just have two per neighborhood. If too many nominations they will be returned to their Neighborhood Executive team. Deadline is Friday November 15. The BSN committee will go thru the nominations on Nov 16. Discussion on making sure the nominees attend. Send written invitation. Have the person who nominated them get in touch. The same things will be served as last year. Donuts, Meat and Cheese Platter, Crackers and Fruit. Need a volunteer to work on the slide show. Sandy volunteered to shop for the food, Amber & Dan will do the set up. Have more tables than last year. Try and get the Mayor and Betsy Wilkerson to come. The Communication Committee is tasked to contact local media (Inlander) and write up a press release. Email to Amber and Annie after their next meeting. Tina to send out a draft this week. Last year the CA awards were in January. Laura suggested they be done at the Good Neighbor Awards and everyone agreed that was a great thought. They were delayed due to challenges getting the trophies.

#### **5. Spring Learning Sessions Discussion**

Possible topics:

Browne's Addition NC working with friends of Coeur D' Alene park

Dan to discuss parliamentary procedures

Toastmasters

Have them at the Hive directly after the BSN meeting available on Zoom and record for the Tool Kit. Have them February & March. Dan volunteered to led the first one in February 15th 1030 -1130A.

#### **6. Neighborhood Updates and Topics for October 19 Meeting**

Elections and goals for the coming year will be the January meeting.

Thorpe/ Grandview had a successful block party with about 75 attendees. They used their CEG for food plus Yokes gave them \$50 and two neighbors donated \$40. They paid for hotdogs, toppings and lemonade. Neighbors were asked to bring chips and cookies. It was Sunday Sept 15 from 4-7. They had outdoor games cornhole street pickleball. They used poker chips to vote on the artist for their asphalt art project. Had name tags.

Discussion on check out procedure for ONS inventory. Maybe old school library cards? Other spots for events churches, parking lots community centers.

Nevada Heights had a movie night but it was moved into the church due to rain.

Hillyard had weekly Farmers Markets and Monthly Street Fairs.

Comstock handed out water at the Symphony in the park.

Whitman nothing to report.

Emerson/Garfield needs a new Chair. They have their upcoming Holiday Tree Lighting in Corbin Park the first Saturday after Thanksgiving.

Meeting adjourned at 1032AM.



## Draft Minutes: 09/26/2024 Land Use Committee

**LUC Members Present:** Bill Heaton (Emerson Garfield), Doug Tompkins (Logan/Exec), Amber Groe (ONS), Chuck Milani (Lincoln Heights/Exec), Mary Winkes (Manito-Cannon Hill), Pat Nault (Latah-Hangman), Bob Scarfo (Manito-Cannon Hill), Ed Bruya (Latah-Hangman), Aaron Crandall, Eric Lowe (Spokane Reimagined)

Hybrid format with in-person attendees at West Central Community Center.

Meeting called to order at 5:30PM

Meeting Chair: Bill Heaton

Note Taker: Chuck Milani

Introductions were completed and the current agenda for this meeting was approved.

Minutes from August were also approved.

A presentation by Aaron Crandall and Eric Lowe from Spokane Reimagined was presented. The presentation focused on changes that could make the way people move around the city. Changes would include people powered highways which would embrace walking, bike routes and mass transportation. Some of these changes could be made with “Adaptive travel measures” which could be made easier and less costly than permanent changes such as roundabouts. All the suggested changes could cost one billion dollars. There were discussions concerning some of the assumptions of costs, growth projections and the ability to change our car driving culture to a mass transit community. More information can be found on [SpokaneReimagined.Org](http://SpokaneReimagined.Org).

Bob Scarfo gave an update on the Memory Garden. Planning and funding options are moving forward to help finish the garden. The Zoo site in the Manito Park is being considered. Tax deductible donations are being accepted online to the Spokane Parks Foundation at [WWW.spokaneparksfoundation.org/donate](http://WWW.spokaneparksfoundation.org/donate).

Parking Issues were discussed. With the closing of a couple of restaurants due partly to parking issues as new multi family units are being built close to those business without parking spots which reduces the number of places for their customers to park.

Bill Heaton indicated that he would host a gathering to discuss parking issues. Let Bill know if you are interested.

Next meeting October 24, 2024.

Meeting adjourned at 6:30PM

## **CA Liaison Committee Meeting – Draft Notes – September 10, 2024 -SH Library – 3:00PM**

Present: Paul Kropp, Chair, Southgate; Andy Hoye, Recorder, Southgate; Annie Deasy, ONS; Dawn Kinder, Director, NHHS Division Director (Bonnie McInnis and Lorna Welch, absent excused.)

We noted no quorum, briefly discussed Liaison attendance and reporting.

We noted that Fernando Diaz was nominated by the CA to the mayor for liaison membership position on the Design Review Board at its August meeting upon the recommendation of the committee.

We noted that some changes were made to the language used in the Council Resolution used to establish the Transportation Commission, and that the CA was authorized a non-voting TC liaison membership thereon. The Liaison Committee will draft the formal application and incorporate an appropriate term of service for approval by the next CA meeting in preparation for the recruitment outreach and review of applications.

We spoke at length with Dawn Kinder regarding the CA, the Liaison Committee and the various liaisons, providing her with a summary of the current status. The discussion covered a broad range of topics including some not directly related to liaisons.

We noted that we felt the CA should have a liaison representative on the new “Climate Resilience and Sustainability Board.” Simple wording may be proposed to amend SMC 04.41.020 (E) to achieve that. Paul agreed to present this to the CA as an ask to the city council to consider under the new understanding about how requests such as this are agreed to be handled.

We recalled that we are still pursuing the possibility of adding CA liaisons to the Human Rights Commission and the Park Board.

We noted that we are preparing documents to assist in the recruitment of a new member for the Urban Forestry Citizen Advisory Committee following the resignation of Toni Sharkey which was accepted by the Liaison Committee and announced to the CA last week.

Recorded by Andy Hoye

## **Draft Notes – CA Liaison Committee Meeting - 09-27-2024 – via Zoom at 3:00 PM**

Present: Paul Kropp, Southgate, chair; Andy Hoye, Southgate, recorder; Lorna Walsh, Riverside; Bonnie McInnis, West Central

Because the last meeting did not have a quorum, we convened a quorum today and confirmed the following by consensus:

- 1) We recommend to the CA that liaisons for the Transportation Commission and the Climate, Resiliency and Sustainability Board be nominated after being identified using the standard procedures of the Liaison Committee.
- 2) We agreed that the new meeting time for the Liaison Committee will be 1:00PM on the second Tuesday of the month at the South Hill Library.

Date: September 18, 2024

From: Liaison Committee

To: Community Assembly Representatives and Neighborhood Council Leadership

Re: Urban Forestry Citizen Advisory Committee

\* Open Membership Position \*

Earlier this month one of the Community Assembly's two membership positions on the Urban Forestry Citizen Advisory Committee (UF-CAC) became vacant.

These positions are direct appointments by the Community Assembly to a Park Department advisory committee and do not require nomination by the mayor and appointment by the city council.

Applications for these positions will be accepted by the Liaison Committee until Friday, October 25 and the Liaison Committee is aiming to recommend a membership selection to the Community Assembly at its meeting on November 7. Applicants must have a neighborhood council affiliation.

Please make sure notice of this opportunity is made available to the members of your neighborhood council as soon as possible and during your meetings this month.

Neighborhood council members interested in these positions can download the application and the reference material at this city web address on the right side under "Items of Interest:"

<https://my.spokanecity.org/neighborhoods/community-assembly/>

Application submission directions are on the application form.

The UF-CAC application "package" includes these items:

- This memo.
- The UF-CAC application form and affirmation of responsibilities statement.
- A summary of city code that pertains to the Park Board's Tree Committee and the Urban Forestry Citizen Advisory Committee (SMC 04.28).
- The Community Assembly presentation by UF-CAC member Kris Neely in July.
- Minutes of the September UF-CAC meeting with reporting on multiple activities.

Please note: The specifications of the municipal code are the most important reference for what this position involves, but acceptance of a CA membership position implies a back and forth "liaison" reporting responsibility to the Community Assembly and the UF-CAC both. Please see the affirmation statement on the application form.

Below is the contact information for the park department's urban forester and UF-CAC member, Kris Neely, as references who are willing to share their perspectives on the role and responsibilities of the park board's Urban Forestry Citizen Advisory Committee.

Katie Kosanke, Urban Forester, Spokane Parks and Recreation Department

(509) 363-5496 office

[kkosanke@spokanecity.org](mailto:kkosanke@spokanecity.org)

Kris Neely, UF-CAC Chair

(509) 999-6970

[kris@krisneely.com](mailto:kris@krisneely.com)

## CA Neighborhood Safety Committee Minutes

**When:** Wednesday, September 25<sup>th</sup>, 2024 – 6:00pm – 7:00pm

**Where:** 2904 E Sprague, The Hive – Events Room B

### **Those in Attendance:**

- Tyler Tamoush – Chair (Minnehaha)
- Amber Groe – (ONS)
- Olivia Generao-Waldron – (Cliff/Cannon)
- Samantha Hennessy (SRHD)
- Doug Trudeau – (East Central)
- Debra Howard – (Manito/Cannon Hill)
- Ted Stevens – (Emerson Garfield)
- Tom Bender – (Minnehaha)

### **Meeting Minutes**

**6:00pm – Introductions and Agenda Overview**

**6:05pm – Asked for names for board members for the 2025 year**

- **New board members**

1. Tyler Tamoush – Chair (Minnehaha)
  2. Olivia Generao-Waldron – Vice Chair (Cliff/Cannon)
  3. Debra Howard – Secretary (Manito/Cannon Hill)
  4. Amber Groe – ONS Liaison
- There will be no elections for this committee in October as each position was unopposed.

**6:06pm – Samantha Hennessy (SRHD) Update on Neighborhood Walk Audits**

- Currently has 14 requests for neighborhood walk audits and has time this year to conduct two more. We will find out which neighborhoods those will be in the coming weeks.
- She is currently researching various ways to fund sidewalk repair such as homeowners' insurance, private contracting, grants, etc.
- Discussion around spreading sidewalk repair costs over 20 years in property tax.
- Seattle is dealing with multiple lawsuits for inequity and sidewalks.
- Council Member Cathcart and Council Member Klitzke attended the first two walk audits – details on first walk audit are attached.

#### **6:43pm – Homelessness Roundtable Discussion**

- Discussed discrepancies with locations, ordinances, and boundaries
- Want to find out more about how the City of Houston mitigated their homeless crisis.
- We want all Neighborhood Councils to give input and feedback on ordinances related to homelessness (e.g. SMC 10.60.020 **Sit and Lie**, SMC 10.60.010 **Pedestrian Interference**, SMC 12.02.1010/12.02.1011/12.02.1003 **Unauthorized Camping**, SMC 18.05.010/18.05.020/18.05.030 **Protections for People Experiencing Homelessness**, and SMC 12.05.62/12.05.63(C) **Siting of City-Owned Homeless Shelters**) so that we can relay this to City Council in a timely manner.
- We will dig more into the process of community outreach for Neighborhood Councils, how locations for shelters and treatment centers are chosen, and equity of placement.
- Will also work on letter of support from Safety Committee to ensure Neighborhood Councils and their respected neighborhood are properly engaged for scattered site model.

**Next meeting will be Wednesday, October 30<sup>th</sup> from 6:00pm to 7:00pm at The Hive Events Room C**



**Northeast Community Center Bemiss Neighborhood Loop**

## Conducting Walk Audits

A walk audit is a simple exercise that identifies and records sidewalk conditions, barriers as well as assets to walking, and the perceptions of people walking. It is used to improve walking conditions on a pre-planned route. Additionally, walk audits can help to understand the environment from an all-ability inclusive perspective. Walk audits can be used to build awareness of the importance of walkable design, identify specific pedestrian safety issues, advance policy and community development goals, inform planning decisions, and improve health and quality of life for residents.

To suggest a walk audit route in the Spokane region, please email Samantha Hennessy at [shennessy@srhd.org](mailto:shennessy@srhd.org).

## Walk Audit Details

- Date/time: July 16, 2024, 8-9 AM
- Route: Northeast Community Center Bemiss Neighborhood Loop
- Hosts: staff from Spokane Regional Health District
- Weather: sunny with temperatures ranging from 73-80° Fahrenheit

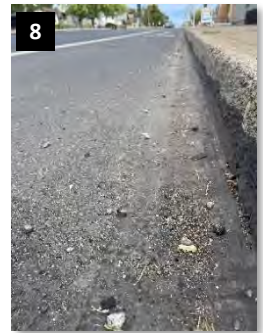
## Nearby Destinations

Nearby destinations include Hays Park, Shaw Middle School, and Spokane Public Library – Hillyard.



## Observations

- The sidewalk on North Cook Street near the Heritage Heights Apartments was in great condition and had a barrier between pedestrians and drivers. Much of the route did not have a separation or buffer.
- At the North Cook Street and East Empire Avenue intersection, there are button activated flashing signs.
- Most of the route had curb cut ramps where the sidewalk was interrupted by a street. The direction of the curb cut ramps is frequently unsafe along North Crestline Street as it directs pedestrians into traffic or the bicycle lane.
- Much of the route has poor sidewalk conditions, including raised sections from tree roots and cracks. This makes sidewalks difficult for pedestrians to navigate.
- Many obstacles blocked the route, including utility poles, overgrown landscaping, a Lime Scooter, etc. Like sidewalk conditions, obstacles make sidewalks difficult to navigate.
- Bike lanes, when present, were filled with debris which creates an unsafe riding space.
- There was one Spokane Transit Authority bus stop on North Crestline Street between East Empire Avenue and Providence Avenue close to the alley.
  - The transit stop does not protect waiting passengers.
  - The auditors would not feel safe and comfortable waiting in this location.



1. North Cook Street near the Heritage Heights Apartments with barrier for pedestrians
2. Crosswalk on East Empire Avenue with button activated flashing light and small post
3. Curb cutout on North Crestline Street heading into the bike lane and traffic
4. Sidewalk section on East Providence Avenue with crumbling material
5. Raised sidewalk sections of up to 2 inches on East Providence Avenue due to tree root
6. Landscaping obstacle on North Crestline that was 20 feet long down the sidewalk
7. Debris in bike lane (garbage and rocks up to 2 inches in diameter)
8. Close up of bike lane debris
9. Bus stop on North Crestline



*\*The pictures provided in this section were taken after the walk audit.*

## Recommendations

The following recommendations are suggestions to improve pedestrian access in the Bemiss neighborhood. Recommendations were identified through auditor forms and notes, auditor discussion, and the AARP Build a Better Neighborhood tool.

### Top Auditor Recommendations

1. Sidewalk repairs
2. Improved landscape maintenance

### Other Recommendations

- Add pedestrian-friendly lighting to pedestrian walkways
- Add safety barriers between the sidewalk and street
- Add outdoor seating for public use at the bus stop
- Create a four-way stop at the East Empire Avenue and North Cook Street intersection

## Walk Audit Participants

Special thanks to the volunteer auditors:

- Charles Hansen
- Dennis Swennumson
- Jennifer Simons
- Justin Hansen
- Laura Johnson
- Michael Cathcart
- Savanna Carr



Spokane Regional Health District assures nondiscrimination in accordance with Title VI of the Civil Rights Act of 1964 and the Americans with Disabilities Act. To file a complaint or to request more information, reasonable accommodations, or language translations, contact 509.324.1501 or visit [srhd.org](http://srhd.org).





# Walk Audit Request Form

What do you hope is accomplished by this walk audit? What change do you want to see?

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As you look at defining a goal, which option best describes your core goal? (Please select all that apply.)

- Engage community members and educate them about walkability and street safety.
- Determine a route to a school or another location to provide as a recommended walking route.
- Perform a technical evaluation of a specific set of streets to plan for funding or improvements.
- Get decision makers involved and activated for change.

We will gather data during the walk audit. Is there a place you would like to see the data published after?

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Based on your goal for this walk audit, who do you think should be invited to participate? (You can list names, organizations, professions, or offices.)

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Please describe a route (.5-1 mile) or area where you would like to request a walk audit.

- Use the grid on the back to draw the route, if possible.
- Provide as much detail as possible about the location, including street names and key features such as nearby businesses or landmarks.

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Healthy Living Program

# Walk Audit Request Form

Please share why you are interested in this area or route. (For example, it's near a school or park, or you want to highlight an area where there are safety concerns or one that needs more accessibility.)

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May we contact you prior to the walk audit with follow-up questions? If yes, please provide your information:

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**NAME** **EMAIL** **PHONE NUMBER**

## Draw Your Route



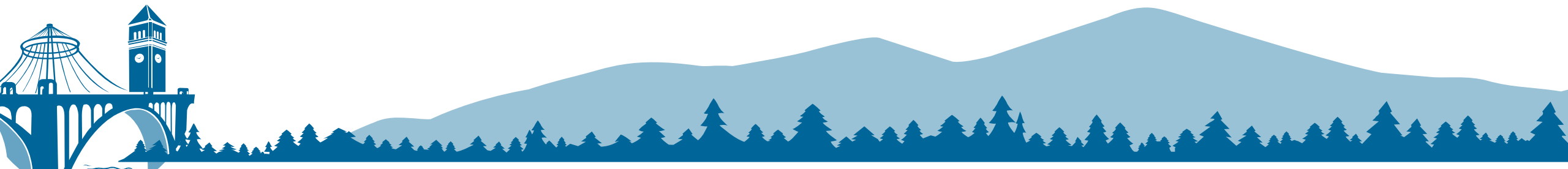

Welcome to the

# Spokane City Council Homelessness Round Table



# Briefly introduce yourself with only:

- Name
- Organization



# Housekeeping:

- Library closes at 7 pm
- Please exit quickly to be respectful of library staff
- Bathroom Code posted on doors



# Norm Setting & Goals



# Norms:

## RECEIVE

- **Respect** – Mutual respect of stakeholders; speaking in turn; consistency in attendance; understanding and apologizing if offensive comments are made
- **Empathy** – Human-centered solutions; finding the humanity in all stakeholders; What makes you defensive?
- **Collaboration** – Working together and compromising to achieve a common goal
- **Envision** – How do pieces fit together?; What does the future look like?
- **Impact** – Be accountable for impact, not intentions; safety vs. comfort
- **Virtues** - What fits for our community?; Open and curious to new perspectives/ideas; Honesty
- **Expectations** – expecting and accepting non-closure; realistic, practical

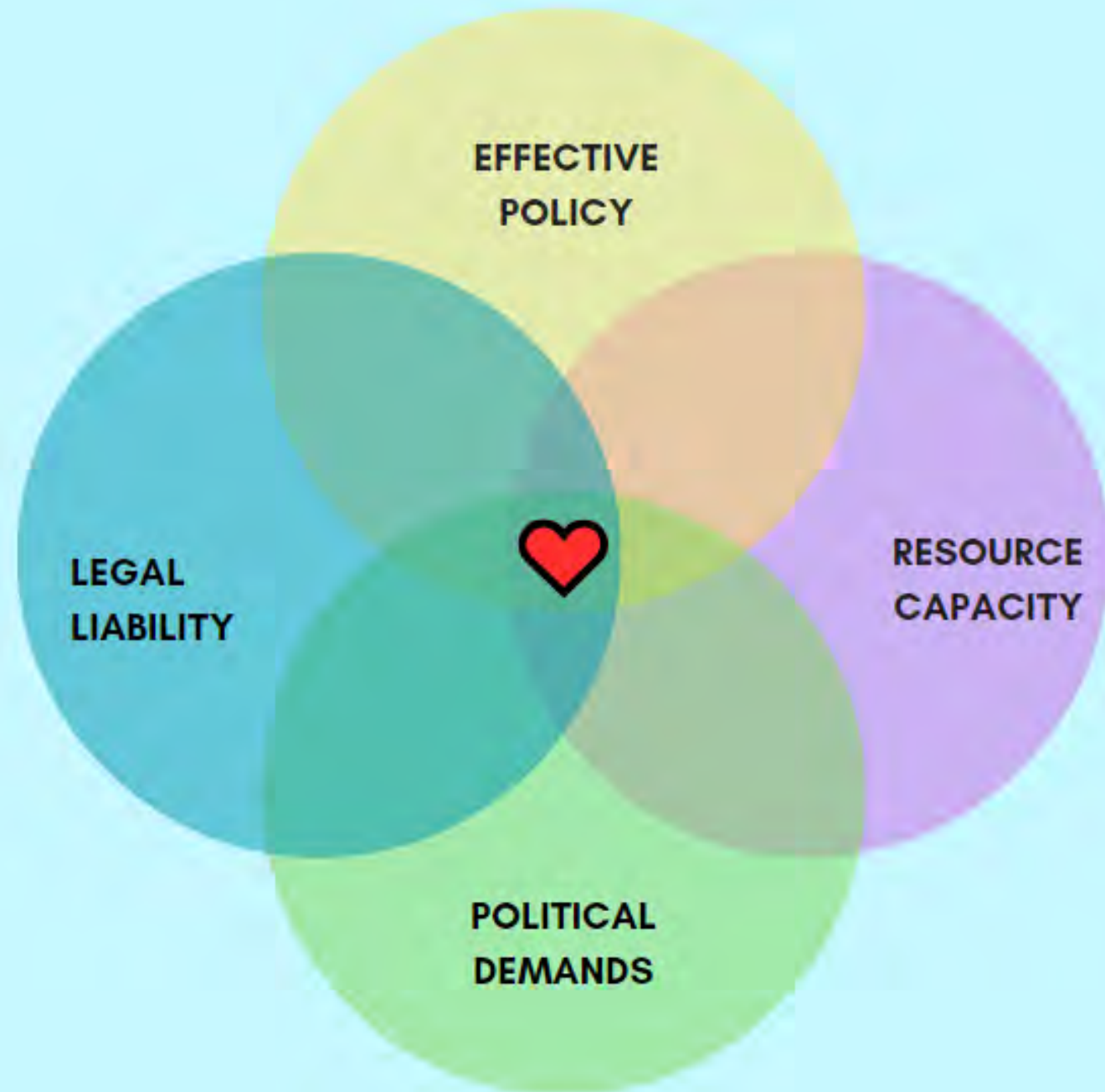


# Goals:

1. **Solicit feedback from key stakeholders**
  - Encapsulating feedback
  - Extensive community outreach
2. **Workshop updates**
3. **Compromise**
4. **Bring improved updates for Council to *consider***







**EFFECTIVE  
POLICY**

**LEGAL  
LIABILITY**

**RESOURCE  
CAPACITY**

**POLITICAL  
DEMANDS**

# Current SMC Code

## Education & Myth Busting



# HOMELESSNESS RESPONSE SYSTEM - SMC

## ➤ **SIT AND LIE + PEDESTRIAN INTERFERENCE**

- ❖ **Section 10.60.020** **Sitting, Lying on Sidewalk in a Designated Zone**
- ❖ **Section 10.60.010** **Pedestrian or Vehicular Interference**

## ➤ **UNAUTHORIZED CAMPING**

- ❖ **Section 12.02.1010** **Unauthorized Camping on Public Property – Violation**
- ❖ **Section 12.02.1003** **Protection Against Harm to Waterways**
- ❖ **Section 12.02.1011** **Removal of Unauthorized Encampments and Individual Camps**

## ➤ **PROTECTIONS FOR PEOPLE EXPERIENCING HOMELESSNESS**

- ❖ **Section 18.05.010** **Legislative Findings and Purposes**
- ❖ **Section 18.05.020** **Activation Criteria**
- ❖ **Section 18.05.030** **Homelessness Response Policy**

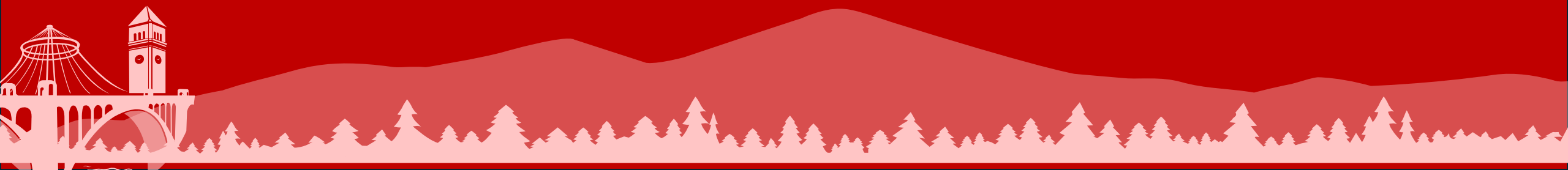
## ➤ **SITING OF CITY-OWNED HOMELESS SHELTERS**

- ❖ **Section 12.05.062** **Siting of Basic City Facilities – Process**
- ❖ **Section 12.05.063(3)** **Basic City Facilities – Criteria**



# **SIT AND LIE**

## **SMC 10.60.020**



# SIT AND LIE – SMC 10.60.020

## PROHIBITIONS

- **No person may sit or lie down upon a public sidewalk**, or upon a blanket, chair, stool, or any other object placed upon a public sidewalk, **during the hours between six a.m. and midnight in the zone** designated in this section.
- **At all times it is unlawful to sit or lie** on any drinking fountain, trash container, planter, bicycle rack, or any other sidewalk **fixture not designed primarily for the purpose of sitting.**
- **At all times it is unlawful to sit or lie in any entrance to or exit from any building** or parking lot, or on any loading dock.



# SIT AND LIE – SMC 10.60.020

## EXCEPTIONS

- **Sitting or lying down due to a medical emergency** or due to a sensory, mental, or physical disability;
- Who, as the **result of a sensory, mental, or physical disability**, utilizes a wheelchair, walker, or similar device to move about the public sidewalk;
- Operating or patronizing a business with **permission to occupy the sidewalk**;
- **Participating in or attending a parade, festival, performance, rally, demonstration**, meeting, or similar event conducted on the public sidewalk pursuant to a special event or other applicable permit;
- **Sitting on a chair or bench supplied by a public agency** or by the abutting private property owner pursuant to the appropriate permit or license; or
- **Sitting within a bus stop zone** while waiting for public or private transportation;
- Sitting on **privately-owned sidewalk fixture with the permission** of the owner;
- Engaging in **constitutionally protected expressive activities**
- **Who is homeless during a time frame when shelter space is unavailable.**

SMC 10.60.020 B



# SIT AND LIE – SMC 10.60.020

## ENFORCEMENT + PENALTY

- No person shall be subject to enforcement under this section unless **the person engages in conduct prohibited by this section within the entirety of the zone designated** in this section **after having been notified by a law enforcement officer that the conduct violates this section and has been given a reasonable amount of time to comply or has refused to comply.** If the individual fails to comply in a reasonable time or engages in prohibited conduct in another location within the designated zone, a law enforcement officer may then enforce this section. **SMC 10.60.020**
- Penalty is a **misdemeanor SMC 10.60.020 (G)**
- It is the intent of the city council that homeless individuals subject to enforcement under this section be **directed to emergency shelters, community/drug/mental health court, or other interventional services. SMC 10.60.020 (F)**





# SMC 10.60.020- Sitting, Lying on Sidewalk in a Designated Zone Map

DATE: December 10, 2013  
USER: Planning & Development

## Legend

-  Sit/Lie Boundary
-  Parcel
-  Highway
-  Arterial
-  Local Street
-  River

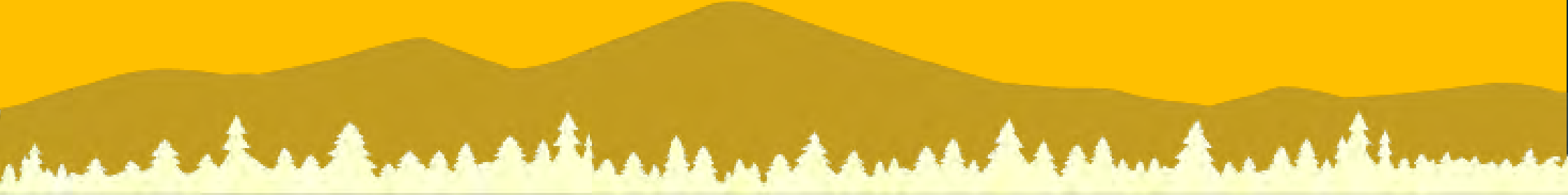


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The information shown on this map is compiled  
from various sources and is subject to constant  
revision. Information shown on this map should  
not be used to determine the location of facilities  
or relationships to property lines, section lines,  
streets, etc.*





**PEDESTRIAN  
INTERFERENCE  
SMC 10.60.010**



# PEDESTRIAN INTERFERENCE - SMC 10.60.010

A person is guilty of interference with pedestrian traffic if, in a public place, the person intentionally:

## ➤ **Obstructs pedestrian traffic**

- ❖ Intentionally walk, stand, sit, lie, or place an object in such manner as to obstruct or impede, or a person of ordinary sensibilities would conclude it tends to obstruct or impede, the free passage of pedestrians through the area; or that requires, or would require, evasive action by a pedestrian to avoid physical contact. | **SMC 10.60.010(B)(4)**

## ➤ **Aggressively solicits**

- ❖ To solicit anything of value and intentionally engage in conduct that would likely intimidate a reasonable person, including but not limited to touching, following, persistently soliciting anything of value after being refused, using violent or threatening language or gestures, or taking similar actions for the purpose of inducing another person into giving anything of value regardless of the solicitor's purpose. | **SMC 10.60.010(B)(1)**



# PEDESTRIAN INTERFERENCE - SMC 10.60.010

## ➤ Exceptions

- ❖ Acts committed as a **valid exercise of one's constitutional rights**, which incidentally interfere with pedestrian traffic in order to exercise that right, or acts authorized by a special events permit or an obstruction permit issued pursuant to chapter 10.39 SMC, SMC 17G.010.210(D), SMC 12.02.0706, or SMC 12.02.0730 do not constitute obstruction of pedestrian traffic. | **SMC 10.60.010 (B)(4)(b)**

## ➤ Penalty

- ❖ Misdemeanor | **SMC 10.60.010 (E)**

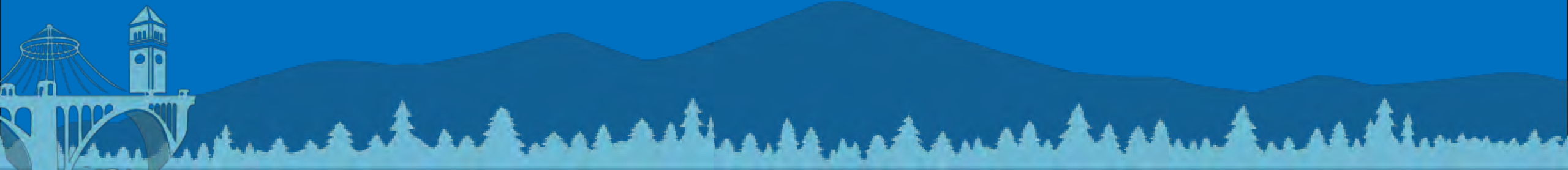


# **UNAUTHORIZED CAMPING**

**SMC 12.02.1010**

**SMC 12.02.1011**

**SMC 12.02.1003**



## PROHIBITION

- **No person may camp in or upon any public property** including, but not limited to, on conservation lands and natural areas abutting the Spokane River, Latah Creek and their tributaries, unless specifically authorized by declaration of the Mayor in emergency circumstances.
- At all times, regardless of the availability of shelter, it is unlawful to camp where such activity poses:
  - ❖ A **substantial danger** to any person,
  - ❖ An **immediate threat and/or an unreasonable risk of harm** to public health or safety, or
  - ❖ A **disruption to vital government services**.

In such circumstances, the encampment shall be subject to **expedited removal** pursuant to SMC 12.02.1011.

**SMC 12.02.1010(A)(1-2)**



## PROHIBITIONS CONTINUED...

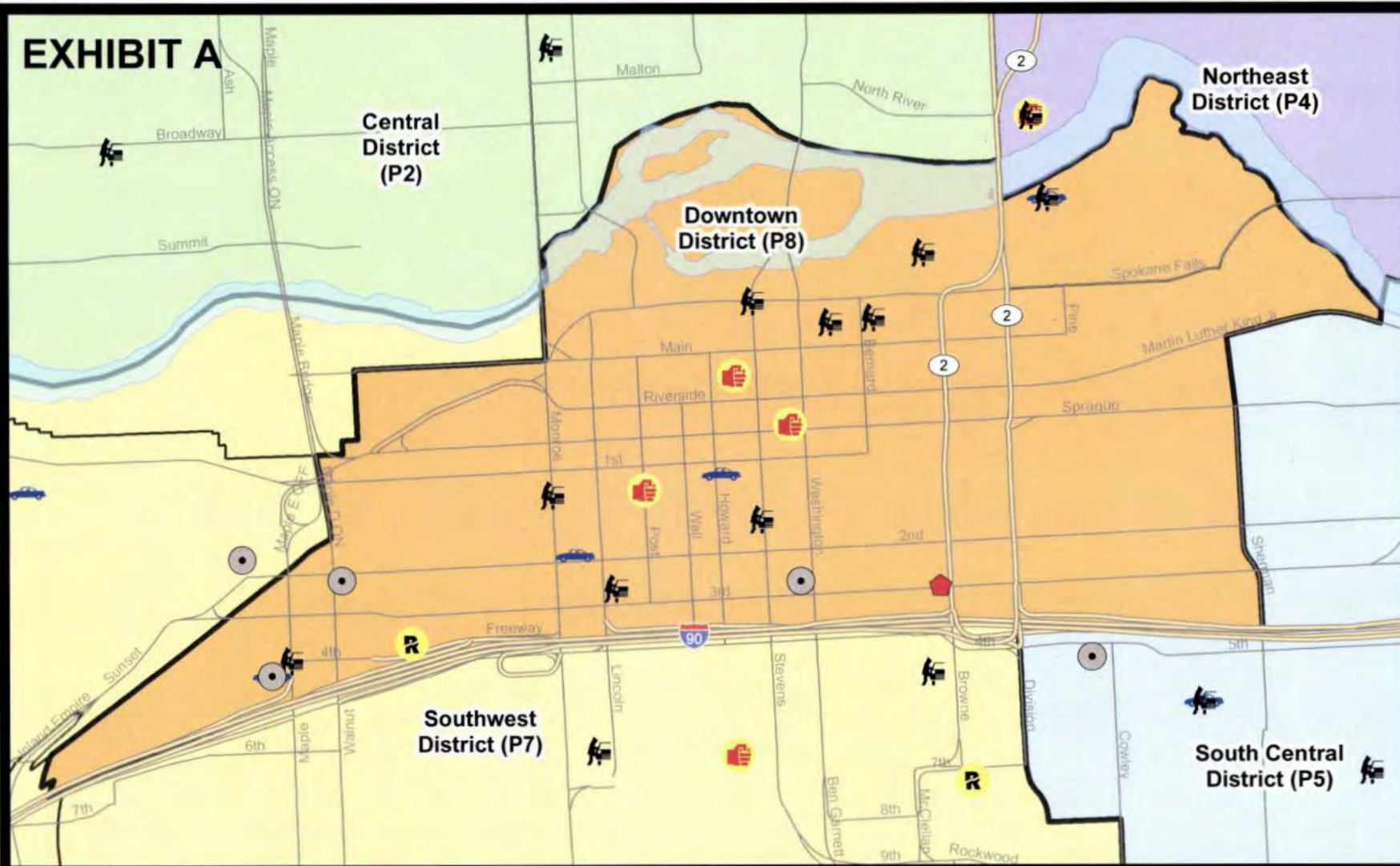
- At all times, regardless of the availability of shelter space or beds, it is **unlawful to camp or store personal property**, including camp facilities and camp paraphernalia, or to have unauthorized encampments, **at any time in the following locations:**
  - ❖ Underneath or **within 50 feet of any railroad viaduct located within the Spokane Police Department's Downtown Precinct boundary** as shown out in [Exhibit A](#)
  - ❖ **Within three blocks of any congregate shelter** provided that signs are posted prohibiting camping that are clearly visible to pedestrians.
  - ❖ **In public within one thousand (1,000) feet of the perimeter of**
    - ❖ **Grounds of a park**
    - ❖ **Day care center or childcare facility**
    - ❖ **Public or private school**


SMC 12.02.1010(A)(3)(a-c)





# EXHIBIT A




**City of Spokane**  
**Downtown District (P8)**  
**Selected**  
**Crime Types**  
**2021-09-12 to 2021-09-18**  
 Prepared By:  
**Crime Analysis Unit**  
**Spokane Police Department**



**Legend**

*Cases Represent LERMS Crime Codes*  
*Points may indicate multiple events*  
*Note: Veh Prowl is only Larceny category displayed*


 For Additional Information on Incidents  
 pertaining to an Area, Trend, or Pattern  
 Contact Information Analysis

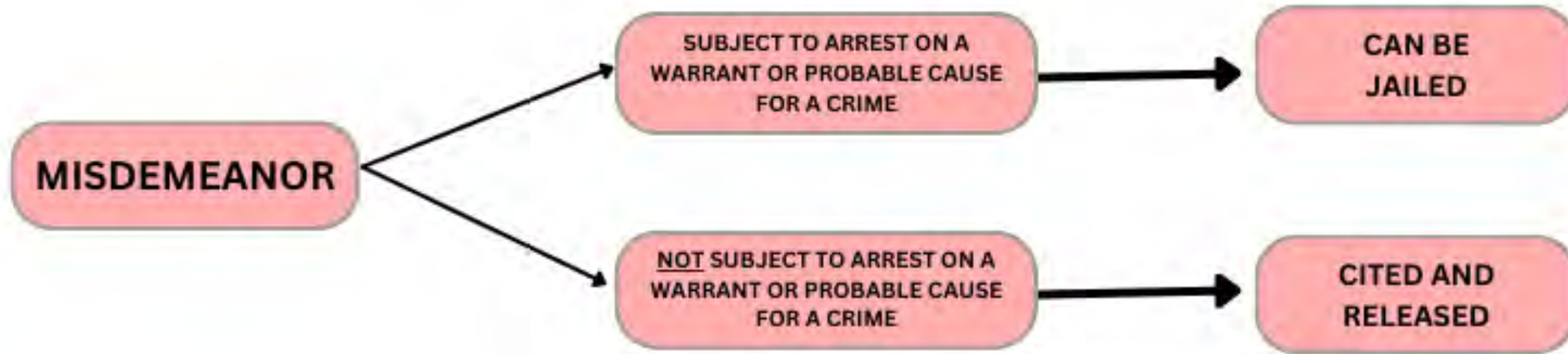
0 0.2 Miles

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The information shown on this map is compiled from various sources used or subject to various sources. Information shown on this map should not be used to determine the accuracy of the information shown on this map. The City of Spokane is not responsible for any errors or omissions that may appear hereon.

# UNAUTHORIZED CAMPING ON PUBLIC PROPERTY – SMC 12.02.1010

## PENALTY



With the exception of those who do not meet the criteria for acceptance into community court, individuals subject to enforcement under this chapter **shall be referred to community court by officer citation.**

SMC 12.02.1010(B)





# ENFORCEMENT – SMC 12.02.1010(C)

## ENFORCEMENT + SHELTER BED AVAILABILITY

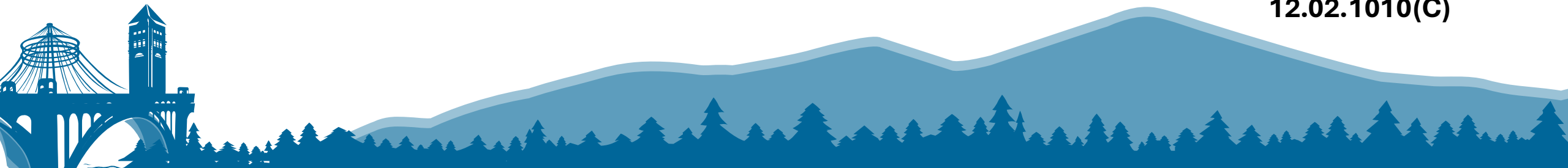
Law enforcement officers **shall not issue a criminal citation to enforce unauthorized camping** in violation of section 12.02.1010 (A)(1) when an individual is **on public property at a time when there is no available overnight shelter.**

Prior to issuing a citation to a homeless person who is sleeping, lying, sitting, or camping outdoors, **the police officer must first confirm that a 24/7 low-barrier shelter had available space during the previous twenty-four hours** that could have been utilized by that individual.

**Confirmation of overnight shelter availability** may come from data provided through a City-approved data system or through direct contact with regional low-barrier shelters, and shall consist of the following:

- ✓ Whether a **shelter has available space for sleeping,**
- ✓ The **number of available spaces,** and
- ✓ The **guests each shelter will accept** (i.e. men, women, families with children, etc.).

**12.02.1010(C)**



# ENFORCEMENT – SMC 12.02.1010(C)

## 12.02.1010 (A)(1)

### NO CAMPING ON PUBLIC PROPERTY

No person may camp in or upon public spaces... unless specifically authorized by the Mayor during a declaration in emergency circumstances.

## 12.02.1010 (A)(2)

### UNLAWFUL CAMPING:

- + Substantial danger to any person
- + Immediate threat and/or unreasonable risk of harm to public health or safety
- + Disruption of vital government services

## 12.02.1010 (A)(3)

### UNLAWFUL CAMPING;

- + Within 50ft of railroad viaduct Downtown
- + Within 3 blocks of a congregate shelter
- + Within 1,000ft of:
  - park
  - school
  - daycare

## 12.02.1003

### PROTECTION AGAINST HARM TO WATERWAYS

No camping, damaging, or harming the rivers, riverbanks, and natural areas that buffer the waterways.

CAN BE ENFORCED AT ALL TIMES REGARDLESS OF SHELTER AVAILABILITY

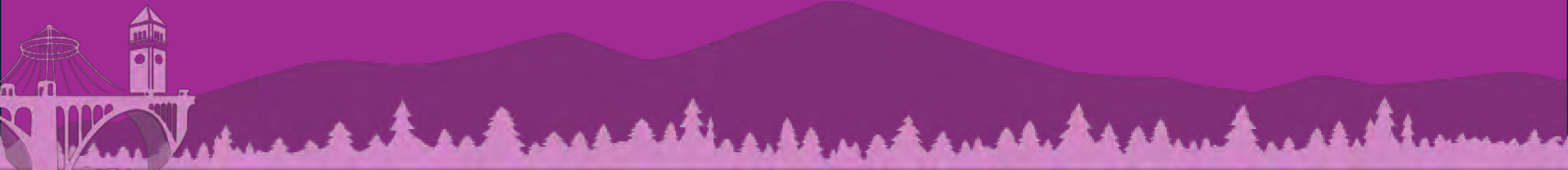


# **PROTECTIONS FOR PEOPLE EXPERIENCING HOMELESSNESS**

**SMC 18.05.010**

**SMC 18.05.020**

**SMC 18.05.030**



## WARMING CENTERS

- ❖ Warming centers **sufficient to meet the shelter needs of currently unsheltered homeless individuals and other vulnerable individuals seeking shelter in Spokane** will be activated on each day during which the temperature is predicted by the National Weather Service to be **32 degrees Fahrenheit or lower** and **designated low-barrier shelter space was at ninety percent (90%) capacity or greater during the previous night.**
- ❖ The warming centers will **operate at a minimum during the hours that temperatures are lower than thirty-two (32) degrees Fahrenheit.** The City may, by contract with its center provider(s), raise the activation temperature for warming centers, **but in no event will the activation temperature be lower than thirty-two (32) degrees Fahrenheit.**



## COOLING CENTERS

- Cooling centers **sufficient to meet the shelter needs of currently unsheltered homeless individuals** and other vulnerable individuals seeking cooling shelter within the City will be **activated when the temperature is predicted by the National Weather Service to be 95 (ninety-five) degrees Fahrenheit or higher for two (2) consecutive days or more.**
- The cooling centers will be **operated at a minimum during all hours when the temperature is 95 (ninety-five) degrees Fahrenheit or higher.** The City may, by contract with its center provider(s) extend the hours of operation and/or lower the activation temperature for cooling centers. **The City should seek out a network of cooling center locations throughout the City at schools, libraries, churches and community centers and encourage other municipal governments to join in providing a regional cooling center network.**



## SAFE AIR CENTERS

- Safe air centers **sufficient to meet the shelter needs of currently unsheltered homeless individuals and other vulnerable individuals** seeking safe air shelter within the City will be **activated for the entire day and evening** on which the **Spokane Regional Clean Air Agency forecasts the current air quality index to reach 201 or higher.**

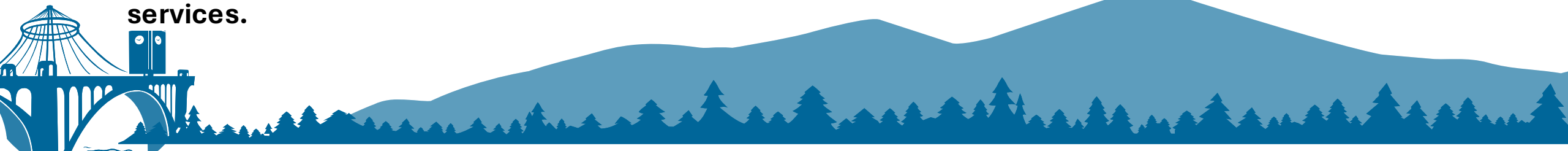
## EMERGENCY CENTERS

- Emergency centers may also be **activated by the Mayor or the Mayor's designee on any day in which a civil emergency or extreme storm or weather condition exists or is predicted to occur** and which, in the determination of the Mayor or the Mayor's designee, **poses a severe threat to the health or safety of vulnerable and unsheltered homeless** individuals and families in the City of Spokane.



## PLANNING, POLICIES, AND PROCEDURES

- **CHHS shall implement the appropriate policies and procedures**, including without limitation **making funding requests**; recommendations regarding center providers; the designation of specific locations to be used as warming, cooling, and safe air centers; the arrangement of other appropriate measures to the City Council in order to carry out the specific provisions and intent of this section; and **shall continuously maintain contracts and/or appropriate non-monetary agreements scalable to the need for emergency warming, cooling and safe air center provider services, with no lapse in coverage at any point in time throughout each year**, regardless of whether the services are provided under contract, by interlocal agreement or by city staff.
- **No later than September 30 of each year**, and annually thereafter, **the City shall publish and disseminate the City's plan for emergency warming, cooling and safe air centers for the coming year**, which shall provide details of the **name(s) and location(s) of center providers and similar resources, the capacity and scalability of all emergency centers**, by type and population(s) focus (if any), activation criteria, cost, funding source(s), partnerships and the communications and publicity plan **to ensure that people who are vulnerable or are experiencing homelessness will know where they can obtain these services.**



# HOMELESSNESS RESPONSE POLICY– SMC 18.05.030

It is the **official policy of the City of Spokane** that its responses to homelessness will be undertaken in accordance with the following principles, without exception:

- In all responses, a **region-wide approach is the starting point and all regional stakeholders – government, nonprofit, and for-profit sectors – will be involved in the formation of a regional response policy.** However, regardless of the degree to which a regional approach is actually achieved and implemented, **the City of Spokane shall continuously, without lapse or gaps in service, provide the services and shelter that comply at all times with the requirements of this chapter** to meet the shelter needs of homeless individuals and families in Spokane.
- **All night-by-night sheltering for people experiencing homelessness in Spokane**, and funded with dollars either originating with or passing through the City of Spokane, **will be low- or no-barrier shelter**, to implement the preferred approach of housing first. **Higher-barrier beds may be added** to the shelter network funded by the City, **but they may not supplant funding for or eliminate low-barrier beds unless there is no demonstrated further demand for the beds being considered for elimination.**

SMC 18.05.030(B)(2)

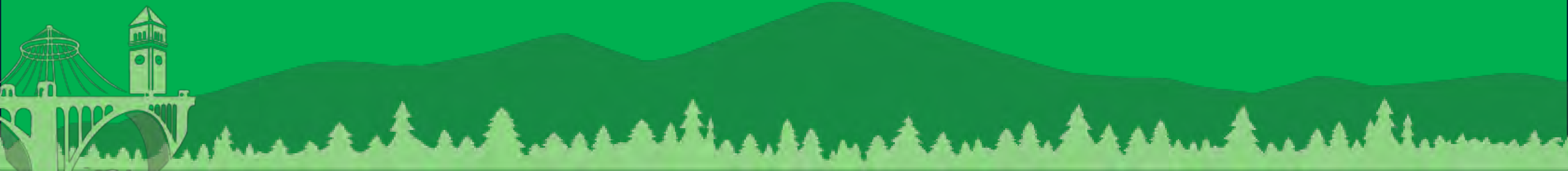




# **SITING OF CITY-OWNED HOMELESS SHELTERS**

**SMC 12.05.62**

**SMC 12.05.63(C)**



# SITING OF BASIC CITY FACILITIES – SMC 12.05.062

## PUBLIC PROCESS

Prior to locating a Basic City Facility, the city shall undertake the following public process:

- ✓ **Convene at least one public community meeting and solicit written comment** from members of the affected neighborhood council area(s) concerning the need(s) for the facility and the service(s) desired or required by the community, as well as identified service gap(s) to be addressed by the facility.
- ✓ **Publish any alternative locations considered for the proposed new or relocated Basic City Facility**, to enable the residents of the affected neighborhood(s) of the relative merits and compliance with SMC 12.05.063 of each proposed alternative location and solicit comment on the proposed alternative locations in at least one open public meeting held in the affected neighborhood(s).

**SMC 12.05.062(A)**



# SITING OF BASIC CITY FACILITIES – SMC 12.05.062

## EQUITY SUBCOMMITTEE REVIEW

The Spokane City Council's **Equity Subcommittee shall review all responsive proposals and make a recommendation to the City Council** based on at least the following criteria, to be given equal weight:

- ✓ **Effective demonstrably needed service** to impacted neighborhood residents;
- ✓ **Responsiveness of the location to the demonstrated needs** of the residents of an impacted neighborhood
- ✓ **Financial sustainability of the location**
- ✓ **City services shall not be provided at the location unless the City Council has approved the location or relocation of a Basic City Facility.**

SMC 12.05.062(B)



# SITING OF BASIC CITY FACILITIES – SMC 12.05.063(A)(3)

## CRITERIA

The following **criteria shall be met** before any decision to place a new or relocated city-owned Homeless Shelter can be made:

- ✓ The location **shall not be located within three blocks of schools;**
- ✓ The location **must be accessible by public transportation**
- ✓ **A good neighbor agreement** must be in place **between the shelter provider** and the surrounding **businesses** and the applicable **neighborhood council**



# Round Table



# Form Part 1 Link:

<https://forms.office.com/g/Kbv92KR1CQ?origin=lprLink>



## Form Part 2 Link:

[https://forms.office.com/g/fd9W0hDBrN?  
origin=lprLink](https://forms.office.com/g/fd9W0hDBrN?origin=lprLink)



# Closing & Next Steps





## Pedestrian, Traffic and Transportation (PeTT) CA Meeting

9/24/24 at 6:00pm on Zoom

Attendance: Carol Tomsic-chair, Lincoln Heights, Mary Winkes-Manito/Cannon Hills, Steve Cox-Audubon-Downriver, Pam Schermerhorn-Cliff/Cannon, Rod Moore-Riverside, Bill Meeks-Grandview/Thorpe, Samantha Hennessy-Spokane Regional Health Dept, Carlie Hoffman, Chuck Carter-Manito/Cannon Hill, Charles Hansen-Whitman, Anna V-Chief Garry, Rita Connors-Southgate, Cathy Gunderson-Chief Garry, Charles Hansen-Whitman, Anne Martin-City of Spokane, Terrance Lynch-WDOT, Drew Redmond-STA, Annie Deasy-City of Spokane Staff Liaison.

The meeting is called to order by Carol Tomsic.

Carol introduced Terrance Lynch-North Spokane Corridor project engineer for the State Department of Transportation (WSDOT). He gave us an overview and presentation of the North Spokane Corridor Project with design and delivery, schedule and projects update, replacement of two pedestrian bridges over I-90 between Hamilton and Thor, update on Your Place Park replacement and upcoming opportunities to get involved. The project is 70% complete and is on track for completion in 2030. The Children of the Sun Trail will open in December 2024. Other remaining projects include the pedestrian bridge locations and alignment, decision on locating the Your Place Park to a similar sized parcel serving the same neighborhood two blocks east of the present location. In October monthly neighborhood meetings in North Central begin. Stay engaged with website [NCSPlace.com](http://NCSPlace.com), on Facebook and ER [Connects@wsdot.wa.gov](mailto:Connects@wsdot.wa.gov).

Abbey Martin-Manager of Network Connectivity Initiatives, Spokane City Council. Update on New Traffic Calming Ordinance and PeTT's Liaison on the Transportation Commission. The commission will be made up of nine representatives including one from District 1, District 2, District 3, ADA, BAB, Parking, and three Transportation Experts. The commission will be before City Council 9/23/24 with five more 9/30/24 with voting to confirm 10/7/24. Abbey clarified that she mistakenly said at the September CA meeting about PeTT's having representation on the Transportation Commission. That was inaccurate and she apologized. The liaison composition will include CA, SRTC, STA, and City Departments. Each liaison will select their own representative. Abbey said the idea of the Transportation Commission is meant to create efficiencies on transportation issues and ultimately a better product. She encouraged the CA to bring issues to report to the Transportation Commission. The next Traffic Calming meeting will be held 10/21/24.

Samantha Hennessy-Health Program Specialist, Spokane Regional Health District (SRHD) presented the Walk Audit Pilot Program. She presented the history of the program with survey and mapping community priorities in 2023, a Walk Audit #1 in July 2024 and a Walk Audit #2 in August 2024. The Walk Audit #1 summary is complete and will be published this week and they are working to summarize Walk Audit #2. She reported a City Council member joined them on both walk audits. Next steps for 2024 include 14 requests still pending, to complete Walk Audit #2 summary and publish both online. Next year plans include an evaluation of the program and creation of what they can achieve for 2025. Mary asked that the CA be more involved through the Safety Committee.

Drew Redmond, Associate Transit Planner for Spokane Transit Authority (STA). Drew told Samantha that he will assist her Walk Audits where they are associated with current or proposed STA services and routes. Route 28 North in Minnehaha neighborhood has been added to service every 15 minutes and reported new routes in West Plains and Airway Heights. His big project is completion of the 10-year plan through 2035. Encouraged us to participate in survey:

<https://www.spokanetransit.com/survey-connect2035>.

Roundtable- Carol commented on our committee disappointment of not having representation on the Transportation Commission and will continue to work thru the CA. Discussion was opened regarding the PeTT's committee name change as was discussed at the last meeting. The general discussion was the lack of a better replacement name and the fact that the identity of PeTT's is well known, and there is no good reason to change it. The consensus was to continue as PeTT's.

# CHHS Report for September 2024

Submitted by  
Leslie Hope CHHS Liaison to CA  
Board Vice Co-Chair  
AH Committee Member  
[LHope@SpokaneCity.Org](mailto:LHope@SpokaneCity.Org)

August minutes will be provided on the Spokane City website as soon as they accepted by the board and posted to the following website. [Community Housing and Human Services Board - City of Spokane, Washington \(spokanecity.org\)](https://www.spokanecity.org/Community-Housing-and-Human-Services-Board)

## **2020 CDBG Project Update – Current update in RED**

Family Promise – Parking lot safety and beautification project – Last update was in June - due to budget constraints this project had a reduction in scope of work. This will consist of an asphalt overlay and landscaping as opposed to reconstructing entire parking lot. New engineer drawings have been created and working on putting out the RFP for the work. Landscaping work has been contracted. Also, the land surveying and civil engineering for the project started. **Updated permitting plans have been approved by City. The RFP will go out late this month.**

NECC – Security and Safety Improvements – Project has been completed, waiting on the End of Activity report to close out in IDIS. **Project has been closed out in IDIS. No further reporting will be provided.**

Transitions – EduCare Roof – There was delay due to asbestos found in the flashing of the roof. Contractor has found a subcontractor to remove the asbestos and work is scheduled to begin mid-August. Project should be completed before end of August. Asbestos flashing has been removed, roof should be completed within next week or two. **Roof has been completed. Scheduled to do a final walkthrough with contractor and Transitions next week.**

Transitions - Women’s Hearth Improvements – Framing and drywall has been completed. Waiting on the metal framing and windows for the vestibule. Project should be completed by end of August. Waiting on the custom windows to arrive to finish project. **Windows still have not arrived.**

ECCC – Window and Sign replacement - Due to City regulations, the electronic sign has been put on hold. “I have run into a little problem with the sign. Melissa Owen in the planning department claims that we can’t have an electronic message sign. Last update was their lawyers were working on an appeal. This one is still a halt. Working with Sub-recipient on amending scope of work to perhaps only window replacements and not the sign. **Due to permitting issues with the sign, we are working on amending the scope to repairing the sign as opposed to replacing it. Also including some technology upgrades, security cameras and installing a split unit air-conditioning in the food bank. As well, as installing a handwashing sink in the commercial kitchen to bring it up to code.**

Patrician Apt Rehab – **Contract term has been extended.**

Pacific Apt Rehab – **Project should be completed by the end of year. About 1/3 of the project has been completed.**

Alexandria Apt Rehab – **Due to lack of activity within the contract term. Funds have been deobligated and will be reprogrammed into new CDBG RFP opening Nov 15.**

## **Plan Commission (PC) Liaison Report**

**Community Assembly Report, October 3, 2024**

**Filed by Mary M. Winkes, CA Liaison to the PC**

### **Plan Commission, September 11, 2024, 2:00 p.m., in person and via Microsoft Teams**

1. Citywide CIP – Request motion for hearing - done
2. Protection of Historic Buildings in Downtown and Center and Corridor Areas (SMC 17D.100.230)
3. BOH Follow-Up (affects the following SMC sections: 17A.020.060 17C.111.205, 210, 220, 310, 315, 320, 325, 335, 420, 450 17C.230.020, 100, 110, 120, 130, 140 17G.080.040, 065 17H.010.040)

### **Plan Commission, September 25, 2024, 2:00 p.m. in person and via Microsoft Teams**

1. Citywide CIP Workshop
2. Comprehensive Plan Review and Periodic Update –we have asked that this review and update be presented to the CA, likely in January. How climate will be integrated into the Comp Plan will also be presented in the next month or two

### **Hearing, September 25, 2024, 4:00 p.m., in person and via Microsoft Teams**

1. SB5290 Permitting Code Updates—does not apply to building permits

Recommended to City Council unanimously.

2. Centers & Corridors Update Study

Recommended to City Council unanimously.

**View the [Plan Commission 2023 – A Year in Review](https://static.spokanecity.org/documents/bcc/commissions/plan-commission/general-documents/pc-2023-year-in-review.pdf) (PDF 13.0 MB):**

<https://static.spokanecity.org/documents/bcc/commissions/plan-commission/general-documents/pc-2023-year-in-review.pdf>

**For Plan Commission complete information, including agendas, minutes and other documents see:** <https://my.spokanecity.org/bcc/commissions/plan-commission/>

# Housing Action Subcommittee Report

## September 19, 2024

Submitted by Kathryn Alexander, CA Liaison

Attended: 19-20 and 2 staff

Our meetings are moving to the Briefing Room to improve the tech.

Request to get notified of 1590 RFP funding recipients. We should be notified after the 23<sup>rd</sup> and the City Councils vote.

It would be nice if:

1. We received more information about the projects to make them real
2. We had a report back on their progress.
3. WE were clear on the city Council priorities.

CHHS is moving to the Neighborly app which should make reporting much easier. Hope to provide quarterly reports with something in the monthly packets.

Urban Experience will be tracking 1590 money. They intend to create a non-funding letter to walk through issues to support improved applications. Right now, it is 75/25 – capital/services, with the intent to balance that out. October 21 will be the 1590 debrief. The intent is to clarify Behavioral Health services requirements. Clear RFPs will ensure that folks are not applying in error.

CHHS is considering a Community Assembly presentation.

Home Funds are hard to spend as the wages requirement makes it hard for small vendors to apply. We need a presentation that will clarify:

- Impact of zoning on funding.
- Deadlines for completion.
- Penalties for non-completion.
- Ways of managing time. (Often 2 years until starting, so a process is needed to follow up.)

CHHS will have a video up on their website showing their projects soon.

**Out Next Meeting is: October 17 at 9:30 am in the Tribal Meeting room.**



# Spokane Neighbor Day

Saturday, Sept. 28, 2024

## Thank you to each neighborhood council who served as a host site for Spokane Neighbor Day!

180 volunteers mobilized across the city to participate in service activities to celebrate National Neighbor Day. Volunteers participated in a variety of service activities including food bank cleaning, litter pickup, graffiti abatement, green house building, and more. Approximately 350 hours of volunteer service took place, making an estimated \$8,500 economic impact in the community.

### Neighborhood councils that hosted volunteers include:

- Comstock
- Hillyard
- Minnehaha
- Peaceful Valley
- Shiloh Hills
- West Central



Comstock



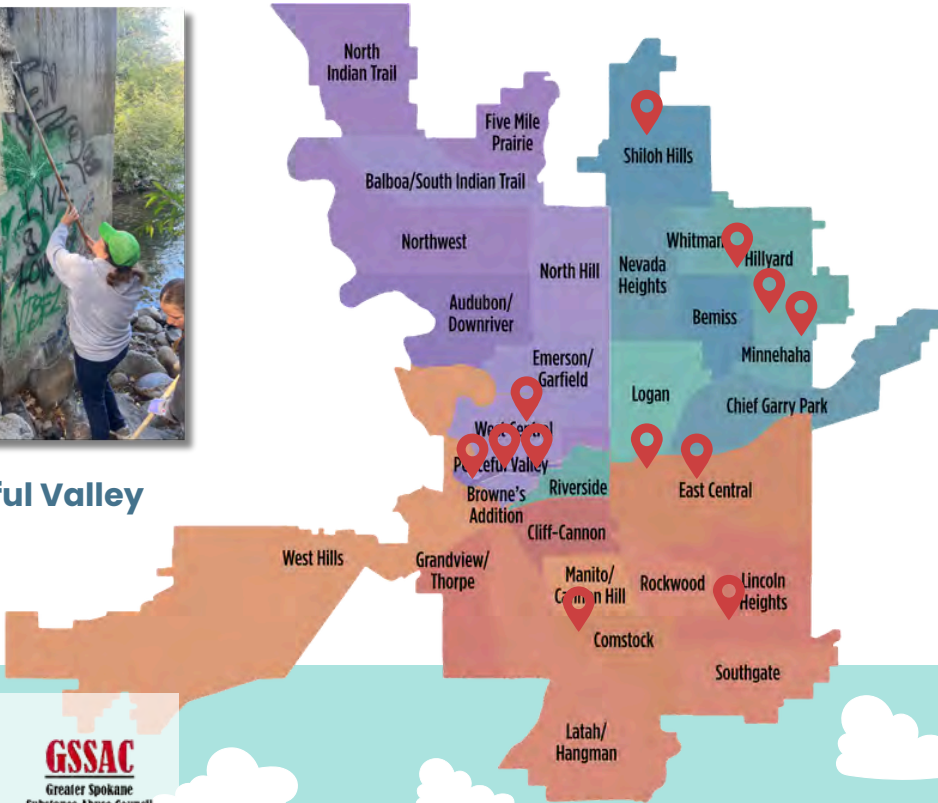
West Central



Hillyard



Peaceful Valley



Hosted by:





# SPOKANE NEIGHBORHOOD SUMMIT

SPOKANE, WA  
8 AM - 1:30 PM  
NOVEMBER 2, 2024

Register  
Now



[tinyurl.com/SpokaneNeighborhoodSummit24](https://tinyurl.com/SpokaneNeighborhoodSummit24)



The City of Spokane,  
Office of  
Neighborhood  
Services



Building  
Stronger  
Neighborhoods  
Committee



The City of Spokane,  
Fire Department

**SPONSORED BY:**







**REIMAGINE**

**2POKANE**

# workshops

*Through discussions and education, we will work together to reimagine a more inclusive future for our Spokane community. We will be discussing different topics each week!*

## *Housing & Homelessness*

**10/2/24 @ 5:30-7:00pm**

📍 SNAP, 3102 W. Whistalks Way

## *Refugees and Immigrants*

**10/9/24 @ 5:30-7:30pm**

📍 Spokane City Hall, Briefing Center + Chase Gallery, 808 W Spokane Falls Blvd

## *Health Equity*

**10/16/24 @ 5:30-7:00pm**

📍 Saranac Bldg, 3/F Learning Studio  
25 W Main Ave

## *Intersectional Communities*

**10/23/24 @ 5:30-7:00pm**

📍 SCC - The Bistro in The Lair, Building 6  
1810 N Greene St

## *Environmental Justice*

**10/30/24 @ 5:30-7:00pm**

📍 Gonzaga University - John J. Hemmingson Room 220, 702 E Desmet Ave

## **Community Partners**

Spokane Neighborhood Action Partners (SNAP), Futurewise, Refugee & Immigrant Connections Spokane (RICS), Spokane City Council, Lutheran Community Services (LCS), Mujeres in Action (MiA), Manzanita House, Fred Hutch Cancer Center, Inatai Foundation, Spokane Independent Metro Alliance (SIMBA), Spectrum Center Spokane, Gonzaga Institute for Climate, Water, and the Environment, Community Health Association of Spokane (CHAS), Spokane Regional Health District (SRHD), Spokane Community Against Racism (SCAR), and Measure Meant.

**RSVP at**

**[bit.ly/reimagineworkshops](https://bit.ly/reimagineworkshops)**



for questions, contact Tia @ [tmoua@aclspokane.org](mailto:tmoua@aclspokane.org)



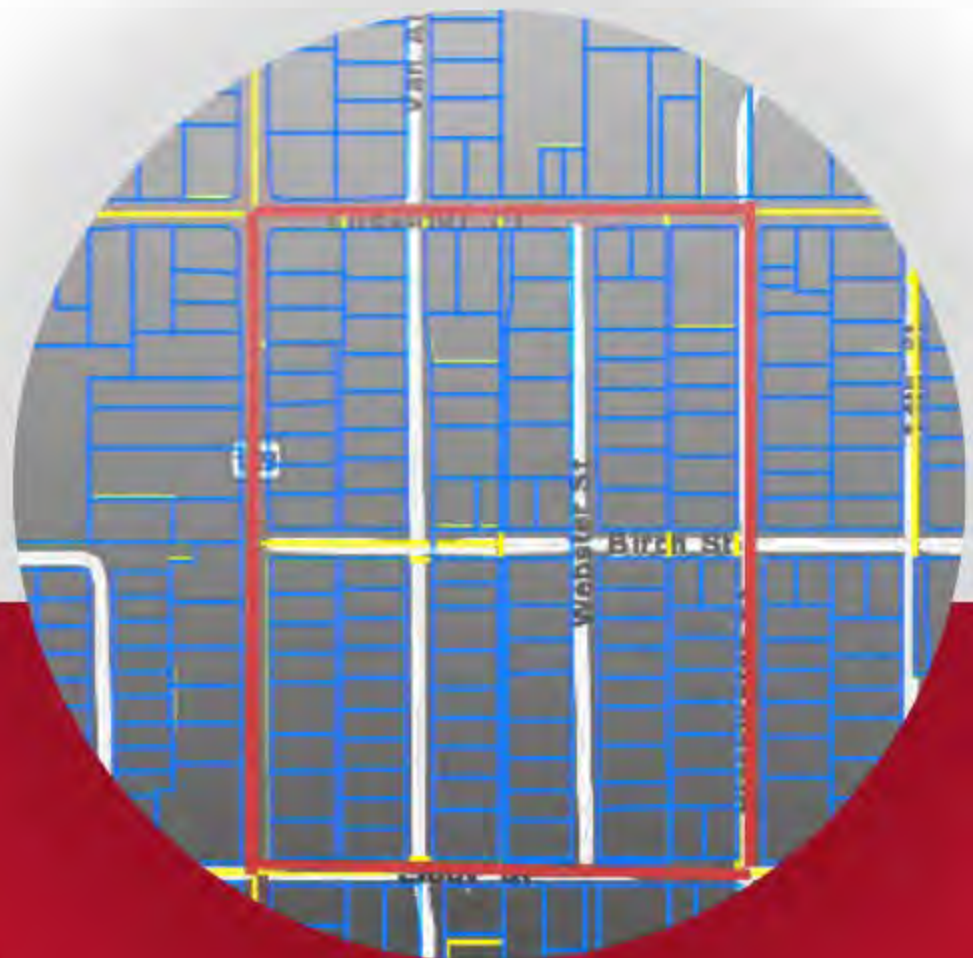


# Does Your Home Have a Clause Restricting All “Non-Caucasians” From Living in it?

Learn how to remove racially restrictive covenants from your legal documents.

October 26, 10am at  
South Hill Library

November 9, 3pm at  
Shadle Park Library



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Learn how to remove racially restrictive covenants from your legal documents at the following workshops:

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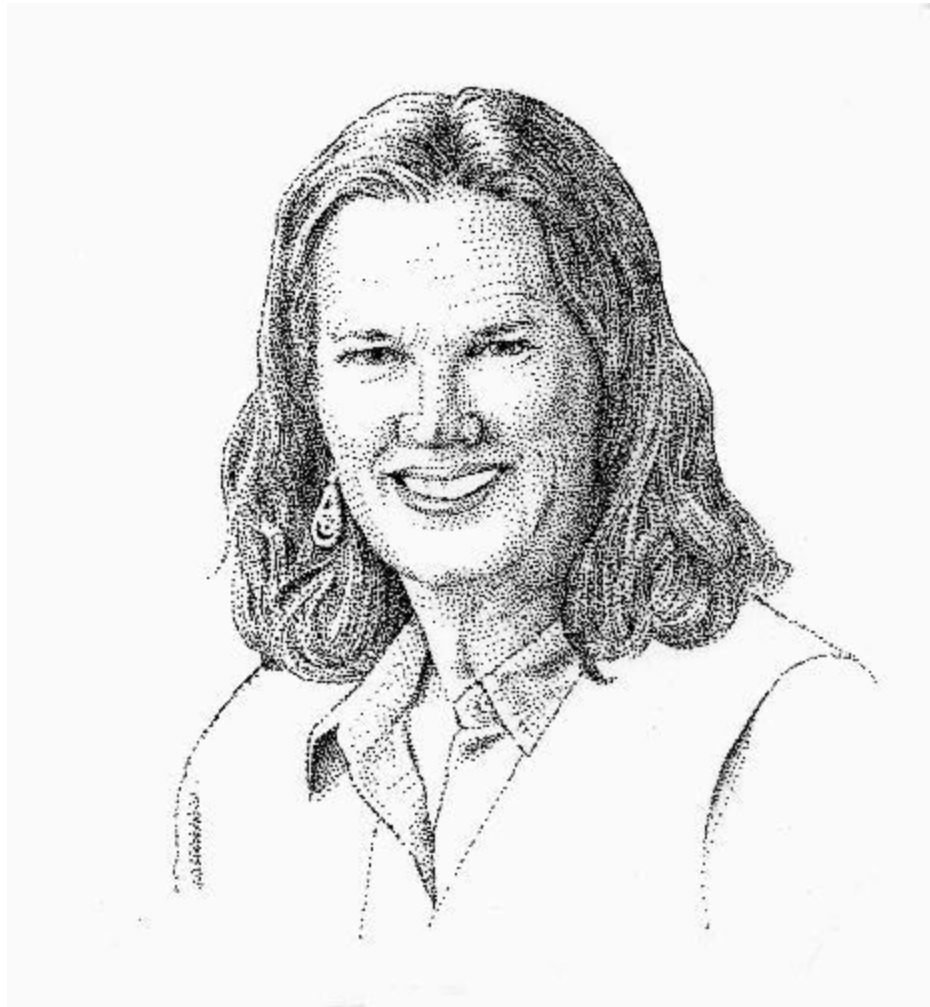
November 9, 3pm at  
Shadle Park Library

Scan the QR code with your phone camera to find out if your home has a racially restrictive covenant!

## SCAN ME



# Neighborhood councils need city to hear concerns



SUE LANI MADSEN SPOKESMAN COLUMNIST

When Mayor Lisa Brown issued a news release announcing a \$1.8 million grant to relocate Compassionate Addiction Treatment to 1819 E. Springfield Ave., the neighbors reacted. That surprise announcement may be the best

thing to happen to the Chief Garry Park Neighborhood Council and Spokane's neighborhood council system as a whole.

The proposed relocation site is in a neighborhood of about 6,700 residents, according to council member Jonathan Bingle, who represents the area on the Spokane City Council. A business coalition came together to quash the mayor's move, many related to the building trades and business-to-business services. They tackled the issue like they'd tackle a project for any critical client.

The city "knew in June they were looking at this piece of property," according to local neighborhood advocate Colleen Gardener. "If they'd come to the neighborhood council, they would have had four months to work with businesses and the neighbors to see if it could work. But when you get 24 hours' notice? That's not my idea of transparency."

Gardener was referring to how the decision to site the CAT sobering facility was announced in a news release from the mayor's office, without involving the neighborhood in the planning.

She pointed out the business coalition also ignored the neighborhood council process. "They thought all they had to do was talk to the chairman" before launching their campaign.

Would the neighborhood council have supported the signs and the website? Probably would have, according to Gardener, but the business owners are learning the value of being involved in the neighborhood council and have committed to staying involved within the process.

"That's music to my ears," said Luc Jasmin, Chief Garry Neighborhood Council chairman, at a meeting last Friday. "We are in communication now."

Adjacent businesses were reacting to the chaos surrounding a Jewels Helping Hands drop-in center that operated in 2022 at the same Springfield address. When Brown announced the 25-year CAT lease in August, business leaders contacted an attorney, created a website, ordered signs to alert the neighborhood and talked to anyone in power who would listen. Thirty-five businesses joined the coalition. An "emergency" meeting of the neighbors was called for Friday.

On Sept. 12, Brown reversed her decision and withdrew the city funding, putting the CAT move on hold.

The Friday meeting went on as scheduled with council members Michael Cathcart and Bingle in attendance. Cathcart and others cautioned the crowd this was not a victory celebration. The process for the city to transfer the \$1.8 million in city ARPA funds was flawed, according to a message Cathcart said he received from the auditor's office, but that doesn't preclude the state Department of Commerce from finding a way to award money out of state or federal funding. "At the end of the day, this is not just about Chief Garry," Cathcart said. "We have 29 neighborhoods and we don't have a policy for siting city-funded services" to ensure they are spread equally across neighborhoods in accordance with the comprehensive plan.

Cathcart expressed his frustration with the lack of a siting process, and the continuing deferrals by the City Council majority of his attempts to bring up ordinances to solve the equity issue. When asked on Wednesday about his latest attempt to run an ordinance, Cathcart replied in an email, "It did not survive. Nothing I respond back with will do justice to the injustice from last week's briefing session."

The city of Spokane has a system of neighborhood councils written into the city charter to advise the city on such issues.

Doug Trudeau from the East Central Neighborhood Council suggested working through the community assembly process to bring concerns and ideas before the City Council. "Talk with the four or five neighborhoods most impacted now," Trudeau said.

Gardener is a huge proponent of the city charter's neighborhood council process and justifiably proud of her track record working in the neighborhood council system for more than 17 years.

She said she was once described as "a force to be reckoned with" by former Mayor David Condon.

Her advice to Brown is that the mayor needs to "understand you don't need to make adversaries out of us, we will be your biggest cheerleaders."

With the city closing the large TRAC shelter and leaning in to the scattered site model, questions of fairness will be a hot topic at the community assembly. Using property values as an excuse to limit which neighborhoods bear the burden and continuing to put homeless services in poor neighborhoods with low property values "creates a doom loop," Bingle said.

“We need you guys to reach out to the other council members, need these personal stories, tell them you don’t hate homeless people, you just don’t want your windows broken,” Bingle said.

Gardener welcomes the business community as partners, although her first response to one newly activated business neighbor was blunt. “Where the hell have you been for the last 20 years?” she asked him. Now she’s glad to welcome them all into the neighborhood council process and invited the mayor to come along.

“I don’t know that anyone at that level has ever read the city charter related to neighborhood councils. We have smart people here who care about their neighborhoods and their city.”

Gardener would like you to be one of them, to be part of the collaboration and compromise that is essential to making the city of Spokane system of neighborhood councils work to support equitable and effective city services.

Contact Sue Lani Madsen at [rulingpen@gmail.com](mailto:rulingpen@gmail.com).