

The January CA Agenda Packet has been amended to include the amended November CA meeting minutes. These November minutes can be found at the end of the packet on page 74.

**Spokane Neighborhoods Community Assembly**  
“Provide a vehicle to empower Neighborhood Councils’ participation in government.”



Meeting Agenda for Thursday, January 4, 2024  
5:30 to 7:30 p.m., The Hive  
Proposed Agenda Subject to Change  
Please review previous month’s minutes:  
\*Community Assembly Minutes: December 7, 2023



### Administrative

<u>Agenda Item</u>	<u>Time</u>	<u>Action</u>	<u>Page</u>
1. Introductions (Facilitator) .....	3 min (5:30)	Intro	-
2. Proposed Agenda (Facilitator).....	2 min (5:33)	Approve	<a href="#">1</a>
• Including Core Values, Purpose, Rules of Order			
3. Approve/Amend Minutes (Facilitator) .....	5 min (5:35)	Approve	<a href="#">5</a>
4. Admin Committee Action Items (Randy McGlenn).....	5 min (5:40)	Oral Report	-

### Open Forum

5. Reports/Updates/Announcements .....	10 min (5:45)	Oral Reports	-
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### Agenda

6. ONS Update (Patrick Striker).....	5 min (5:55)	Oral Report	-
7. Hybrid CA Meetings (Randy McGlenn).....	10 min (6:00)	Vote	-
8. Parks Development & Volunteer Committee Liaison (Lindsey Shaw) .....	15 min (6:10)	Oral Report	-
9. CA Awards/ Celebration Recap (Fran Papenleur).....	10 min (6:25)	Oral Report	-
10. CA Committee Updates (Committee Chairs) .....	25 min (6:35)	Oral Report	-
11. Roundtable Discussion .....	10 min (7:00)	Open Discussion	-
12. Actionable Items Review .....	5 min (7:10)	Report	-

### Other Written Reports

#### ***Committee Reports, Agendas, Minutes, etc.***

• Administrative Committee .....	<a href="#">13</a>
• Budget Committee .....	
• Building Stronger Neighborhoods Committee (BSN) .....	
• Community Assembly/Community Development Committee (CA/CD) .....	
• Land Use Committee .....	
• Liaison Committee.....	<a href="#">15</a>
• Neighborhood Safety Committee.....	<a href="#">16</a>
• Pedestrian, Traffic, and Transportation Committee (PeTT) .....	

#### ***Liaisons and CA Representation on Outside Boards and Committees Reports (Liaison Committee)***

• Community Housing and Human Services (CHHS) Liaison Report .....	<a href="#">20</a>
• Design Review Board Liaison Report.....	
• Plan Commission Liaison Report .....	
• Urban Forestry-Citizen Advisory Committee Representative Report.....	
• Housing Action Subcommittee Liaison Report.....	
• Plan Commission Transportation Subcommittee Liaison Report .....	<a href="#">23</a>
• Park Board Development and Volunteer Committee Representative Reports .....	<a href="#">25</a>

\*\* IF YOU CAN'T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE! \*\*

# Community Assembly Core Values and Purpose

## **CORE PURPOSE:**

Provide a vehicle to empower neighborhood councils' participation in government.

## **BHAG (Big Hairy Audacious Goal):**

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

## **CORE VALUES:**

- **Common Good:** Working towards mutual solutions based on diverse and unique perspectives.
- **Alignment:** Bringing together the independent neighborhood councils to act collectively.
- **Initiative:** Being proactive in taking timely, practical action.
- **Balance of Power:** Being a transparent, representative body giving power to citizens' voices.

## **VIVID DESCRIPTION:**

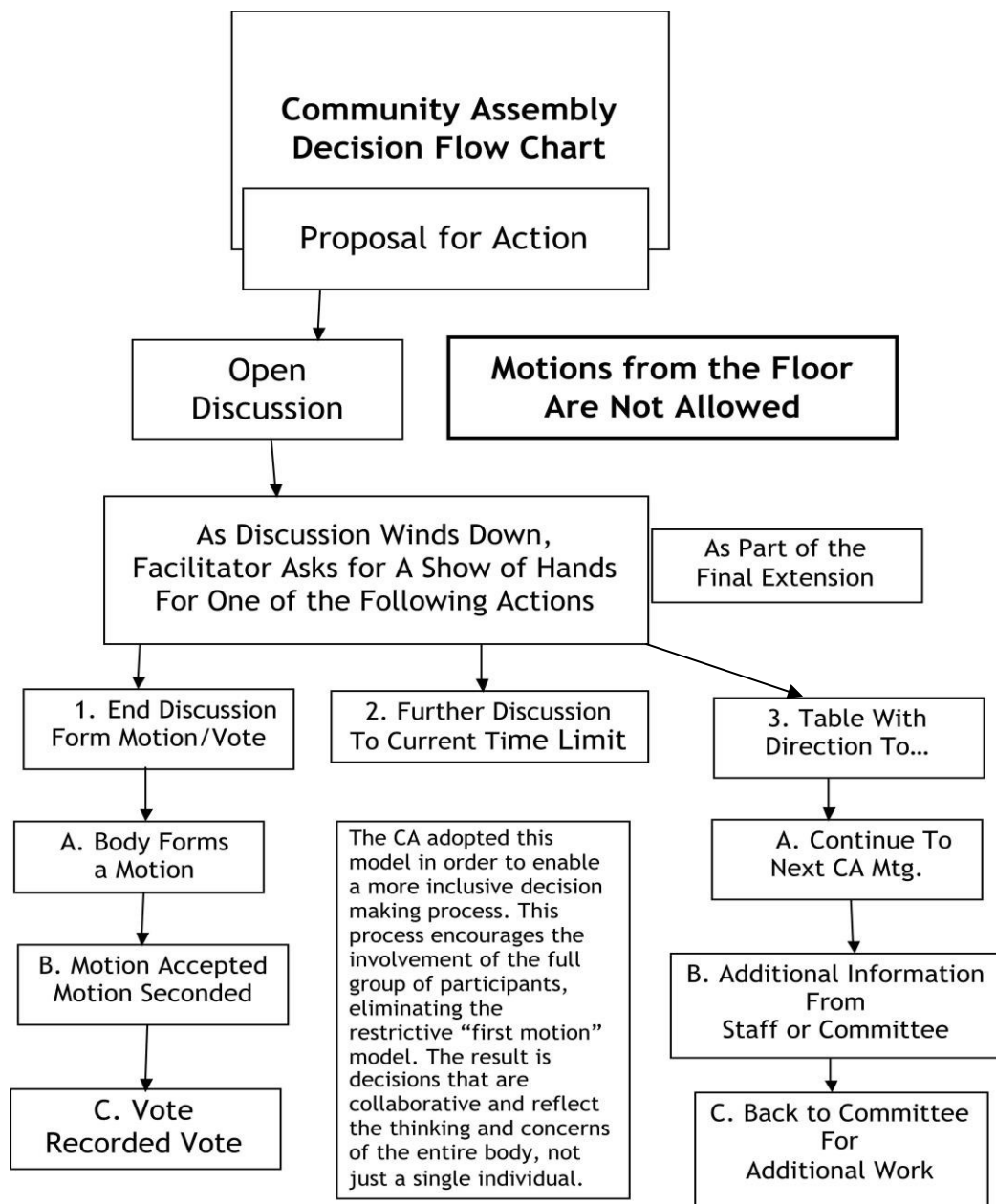
The Community Assembly fulfils its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.

## **Presentation and decision-making process:**

1. To speak at a meeting, a person must be recognized by the facilitator. Only one person can be recognized at a time. Each speaker has two minutes. When all who wish to speak have been allowed their time, the rotation may begin again.
2. When a proposal for action is made, open discussion shall occur before a motion is formed by the group.
3. Presentation timetable protocol
  - a) When a presenter has one minute left in the time allotted, the facilitator shall raise a yellow card and give a verbal notice.
  - b) Should any representative wish to extend the time of the presentation or comment/question period, they may make a motion to extend the time by five (5) minutes.
  - c) An immediate call shall be made for a show of hands in support of the extension of time. With a simple majority (50% plus 1) concurring, the time shall be reset by the amount of time requested.
  - d) Extensions shall be limited to two (2) or until a request fails to show a simple majority approval.
  - e) When the allotted time has expired, a red card and verbal notice shall be given.
  - f) As part of a final time extension request, the facilitator shall request a show of hands by the representatives to indicate which of the following actions the group wants to take:
    - o End discussion and move into forming the motion and voting,
    - o Further discussion,
    - o Table discussion with direction,
    - o Request time to continue discussion at next CA meeting,
    - o Request additional information from staff or CA committee, or
    - o Send back to the appropriate CA committee for additional work.



# Community Assembly Draft Minutes

*Prepared by: Office of Neighborhood Services*

**December 7, 2023, in-person at The Hive**

**Meeting called to order at 5:30 p.m. by Kelly Cruz**

**Present:** Audubon-Downriver, Bemiss, Browne's Addition, Chief Garry Park, Cliff/Cannon, East Central, Emerson-Garfield, Grandview-Thorpe, Hillyard, Latah-Hangman, Lincoln Heights, Logan, Manito-Cannon Hill, Minnehaha, North Hill, Northwest, North Indian Trail, Peaceful Valley, Riverside, Southgate, Shiloh Hills, West Central, West Hills, Whitman

**Not Present:** Balboa/South Indian Trail, Comstock, Five Mile Prairie, Nevada Heights, Rockwood

**City Staff Present:** Kim McCollim (Neighborhood Housing and Human Services [NHHS]), Amber Groe, [Office of Neighborhood Services (ONS)]

**Guests:** Kelly Cruz (Facilitator), Paul Kropp (Liaison Committee), Kathryn Alexander (Liaison), Jeff Brunswick (Hillyard), Krista Anderson (Chief Garry Park), Eric Lowe (Spokane Valley), Mel Neil (North Indian Trail)

## ADMINISTRATIVE AGENDA ITEMS:

### **1. Introductions**

- Short discussion took place about the most up-to-date version of the neighborhood council ordinance.

### **2. Approve Amended Agenda:**

- Motion to amend the agenda to allow Paul Kropp to have 5 minutes for an action item on behalf of the Policies and Procedures (PnP) Committee. Amendment would be added to the agenda as item 9a.
  - Randy McGlenn moved, Tina Luerssen seconded, motion passes unanimously.
- Motion to approve the amended agenda to include agenda item 9a.
  - Cliff Winger moved, Mary Winkes seconded, motion passes unanimously.

### **3. Approve Minutes:**

- Paul Kropp: Made a request to amend the November CA meeting minutes. Paul mentioned that he had emailed his request to the Office of Neighborhood Services (ONS). Because the request was previously shared, Randy suggested that ONS amend the minutes and then share the amended November minutes in addition to the draft December minutes in the January CA packet.
  - Cliff moved, Luke Tolley seconded, motion passes unanimously.
- Tina: Request for all participant names to be listed in CA meeting minutes. Names of participants is critical to tracking meeting attendance and voting/committee eligibility.
  - Amended November CA meeting minutes with Paul's requested amendments and scanned sign in sheets will be sent out with the December minutes.

### **4. Admin Committee Action Items**

- N/A – moved into open forum.

#### OPEN FORUM:

#### **5. Reports/Updates/Announcements**

- Fran Papenleur: Shared celebratory page from Inlander about award recipients for the 2023 Historic Preservation Awards. The Cannon Streetcar Suburb Historic Neighborhood Subcommittee of the Cliff Cannon Neighborhood Council were named as winners in the category Neighborhood Advocacy Award. Congratulations Cliff Cannon Neighborhood Council!
- Andy Hoyer: Shared information about vacancies on the Budget Committee and encouraged that district 1 members join, since there is no one on the committee from district 1.
- Dale Walker: Expressed that over the last 3 months he has seen the tenure and tone of CA meetings change. It has gotten back to be pleasant and welcoming. Dale shared that he will be stepping down.
- Erik Lowe: Shared information about pedestrianizing Spokane. Discussion about dangerous driving in Spokane. He would like to hear from CA members about problem crosswalks, sidewalks, etc. in their neighborhoods. You can contact Erik by emailing him at: [erik.s.lowe@gmail.com](mailto:erik.s.lowe@gmail.com) Randy requested a card from Eric and invited him to the Pedestrian, Traffic, and Transportation (PeTT) committee.
  - Kathryn Alexander: Recommended “First Line of Sight”. Helps to clear visibility at intersections and is a program that connects with these efforts.

#### AGENDA ITEMS:

#### **6. ONS Update (Kim McCollim)**

- Kim shared information about the [Spokane Neighborhood Leadership Academy \(SNLA\)](#) and encouraged neighborhoods to promote it at their council meetings. Applications are due January 5, 2024.
- She also informed CA that she will be stepping down from her position by the end of the year.

#### **7. Admin Updates, CA/CC (Community Assembly/ City Council) Recap (Randy McGlenn)**

- Randy provided an update about which council members were present at the CA/CC meeting on November 30. Those who attended include Karen Stratton, Zach Zappone, Paul Dillon, and Kitty Klitzke. At the CA/CC meeting, there was discussion about how City Council can support CA and how CA can support City Council.
- A discussion took place about the Neighborhood Ordinance. Randy will follow up with Giacobbe Byrd about the ordinance and the distribution plan for that. CA member requested that it be shared.
  - Fran: Pointed out that Giacobbe may not know about the distribution process for distributing communication for CA. Asked for Randy to follow up with him.
- Randy shared a brief summary about the traffic calming funding spending decisions.
- Admin Committee has voted in members to positions. The positions include Chair- Randy McGlenn, Vice Chair- Luke Tolley, Secretary- Fran Papenleur, and Members at Large- Tina Luerssen and Scot Webb.
- Admin Committee will be reaching out to Council President Wilkerson to invite her to attend the next Admin Committee meeting to discuss 2024 goals and future direction of City Council and CA.
- Randy notes that the December Admin Committee meeting is on December 19, this month (not at the regular meeting date).
  - Cliff: Asked if there is a plan to invite the Lisa Brown to attend CA in the future?

- Randy: Mentioned that she was invited her to CA/CC, which she was unable to join. Admin Committee will invite her to future CA meetings.

## **8. Resolution from PeTT (Randy McGlenn)**

- Overview of the resolution that is supplied in the packet on page 12. Mary shared the names of those who helped create the resolution. Amendments that were suggested include: #1: change “sub” to “subarea”; #2: Add “identify the projects and their priority that are necessary to implement this plan in order to apply for”; #3: was struck from the resolution.
- Discussion ensued about the potential amendments.
- Mary: clarified why “subarea” was not included in the proposed resolution.
- Cliff: Added that the Planning Department will be working on the comprehensive plan over the next few years. We may not be able to get movement on this if you are asking for a subarea plan.
- Move to extend discussion by 5 minutes, first extension. Andy motioned; Luke seconded. Motion passes: 25- approve, 0- deny, 0- abstain.
- Joe Lenti: Asked why Latah-Hangman was not involved in the creation this resolution, since their neighborhood is listed in it.
- Susan Mensching/ Randy: The resolution was discussed at the November CA meeting and the discussion at the PeTT Committee was open to everyone.
- Tina Luerssen: Grandview-Thorpe was ready to support this, but because not all neighborhoods who are impacted by it were not at the table, we cannot support it.
- Joe: Asked for time to take this back to the neighborhood council for vote before their name is to be included.
- Terry Deno: Mentioned that he did not know that his neighborhood (North Indian Trail) was named in the resolution either.
- Kathy Thamm: Requested for Peaceful Valley to be added to the resolution. Peaceful Valley will be impacted by the bridge renovation.
- Kelly Cruz: Recommended that the resolution be held until the January CA meeting and a letter from each neighborhood council named in the resolution send a letter to CA in support of their name being included in the resolution.
- Move to extend discussion by 5 minutes, second and final extension. Andy motioned; Fran seconded. Motion passes: 25- approve, 0- deny, 0- abstain.
- Dave Williams: There is a sense of urgency to move this forward, and it was discussed at the November CA meeting. I support this resolution.
- Kathryn Alexander: Expressed the importance of attending meetings.
- Dale: What do the neighborhoods who are objecting want?
  - Joe: Latah-Hangman supports this. I am making an objection to our neighborhood council being included without being consulted. This sets a bad precedent to included on something that we and others were not consulted on.
- Motion was made to approve the resolution as is written in the CA packet.
  - Dave made a motion and Susan seconded. Motion passes with 20 -approve, 2-deny, 3-abstain.

## **9. Appointment – Development & Volunteer Committee Liaison (Paul Kropp)**

- Paul handed out a summary of the special meeting held to nominate Lindsey Shaw to the Parks Board Development and Volunteer Committee.
- Cliff: the document was signed in 2021, does that need to be updated?
  - Paul: That is referring to Lindsey’s first term in the role. This would be a re-appointment.



- Motion to approve the recommendation (provided by Paul at December CA meeting) for Lindsey Shaw to be appointed to the Parks Board Development & Volunteer Committee Liaison position.
  - Tina made a motion and Andy seconded. Motion passes with 25-approve, 0-deny, 0-abstain.

#### **9a. Policies and Procedures Committee (Paul Kropp)**

- Paul shared a handout and information about the Policies and Procedures (P&P) ad hoc committee's recommendation to CA.
- Discussion ensued about the deadline recommendation.
- Motion to approve the following recommendation: "The Community Assembly set a deadline for the submission of policy and procedure revisions/amendment proposals – both for Community Assembly and P&P and those of its standing committees for February 5, 2024, which is the Monday after the February 1, 2024 Community Assembly meeting."
  - Andy made a motion and Mary seconded. Motion passes with 25-approve, 0-deny, 0-abstain.

#### **10. CA Committee Updates (Committee Chairs)**

- Budget: Gail Cropper reported on the Community Engagement Grant spending and remaining funds. Overall, twenty-four neighborhood council requests were approved. One request was approved for BSN One that was deferred to ONS, and four neighborhood councils did not apply.
- Detailed information about the spending can be found in the CA packet. Funding timelines for 2023 have ended.
- Gail shared that there are current vacancies on the budget committee for vice chair and secretary. Encouraged members to join.
  - Eileen Kazura: Will there be outreach about what CA equipment is available?
    - ONS will be sending out an updated inventory list for equipment.
  - Mary: Request for inventory and location of items for check out.
  - Lindsey: Request to move all equipment to City Hall.
- Move to extend discussion by 5 minutes, first extension. Debby Ryan motioned; Fran seconded. 25-approve, 0- deny, 0- abstain.
  - Susan: suggestion using a calendar to request items and view what is available.
  - Randy: I will follow up with Patrick about report of inventory for CA equipment.
  - Fran: Suggestion for Nelson Facility (street department) to store CA equipment.
  - Laura Johnson: Pointed out that hours for City Hall could be difficult for folks who work full time to check out equipment. City Hall is also not available on weekends.
  - Ken Cruz: City Hall would be a tough place. You do need a loading zone for items such as the popcorn machine, suggested a conex (shipping container) for storage.
- Building Stronger Neighborhoods/ Awards Ad Hoc: Tina reported that Cyndi Donahue presented about the Spokane Neighborhood Leadership Academy (SNLA) at the BSN meeting in November. SNLA may still may be looking for mentors. Reach out to Cyndi to learn more. Discussion about the Spokane Neighborhood Summit and a possible joint spring neighborhood training for CE grant coordinators and Clean Up coordinators.
  - Fran: Asked if Tina could follow up with Cyndi to ask if someone from the NCs could serve on the application review committee.
  - Short discussion about the application process and capacity for course.
  - Kathryn: It is a privilege to be apart of the course. The commitment from students is important.

- Tina provided an update about the Good Neighbor Awards. Mentioned that a few organizations have been submitted for recognition and that in 2024 there will be a category for organizations. Tina has sent out an email invitation with RSVP link. The Spirit of the CA, Jeanette Harras, and Lifetime Achievement Award will be announced at the January CA meeting.
- Neighborhood Safety: Tyler reported that Samantha Hennessy from the Spokane Regional Health District presented about vehicle vs. pedestrian statistics at the November meeting. Tyler will be working with Samantha to continue to develop statistics. The December meeting will either feature the Streets Department or graffiti. Next meeting will be December 27 at the Hive (Room B) from 6-7 p.m.
  - Terry: Suggestion for graffiti remover found at Ace Hardware.
  - Laura: Mentioned a contact that she knows who works with at-risk-youth who clean up graffiti across the city.
  - Mary: Mentioned the program called “Complete Streets”.
- Move to extend discussion by 5 minutes, first extension. Tina motioned, Lindsey seconded. Motion passes: 25- approve, 0- deny, 0- abstain.
  - Susan: Mentioned that Washington State University has funded a database of all crime.
  - Ken: Recommended that neighborhoods can request speed hose from Spokane Police Department to record traffic speeds.
  - Tyler will keep working with City’s Public Safety committee to form partnerships. If folks have concerns about graffiti, please attend the next Safety Committee meeting.
- Move to extend discussion by 5 minutes, second and final extension. Tina motioned, Andy seconded. Motion passes: 25- approve, 0- deny, 0- abstain.
- Paul: Mentioned the February 7, 2024 vote about redistricting. Paul urged members to stay updated and to understand the implications of it.

## 11. Roundtable Discussion

- Terry: Why is there no virtual option for this meeting?
  - Randy explained that Admin will be re-exploring Zoom based on requests that have been made by several members.
- Fran: The standing committees are doing good work across the City. Fran mentioned Land Use Committee, Safety Committee, and PeTT.
- Tina: We have a lot of committees, and it takes active recruitment to ask people to show up. Ask them to represent your neighborhood.
- Mary: Encouraged Land Use Committee to move their meeting dates so that they have an opportunity to impact policy more.
- Laura: How often does ONS update the City website with information?
  - Amber: as often as we get updates from the neighborhoods. We will also be doing a comprehensive review in January.
- Susan: Asked where to find more information about the [CA committees](#).
- Kelly: I learned that Zoom offers free language translation. Can help with access in your neighborhood council – It has in West Central.
- Tyler: Mentioned that at a committee meeting he was recently attending, someone reported that they do not feel welcome at neighborhood council meetings. This person is a person of color and they said that neighborhood councils are primarily white dominated spaces and they do not feel comfortable there.

## **12. Actionable Items Review**

- Randy will:
  - submit the discussed resolution about moratorium to the City.
  - submit Lindsey Shaw's nomination to the Parks Board.
  - follow up with Patrick about a calendar (view and check out) and inventory about CA equipment.
  - follow up with Giacobbe Byrd about distributing the neighborhood ordinance.
  - follow up with the mayor elect about attending future CA meetings.
  - contact the Streets Department for possible GIS about dangerous intersections.
  - work with Admin Committee to make sure CA is doing a better job of engaging neighborhood councils who are named in resolutions supported by the CA.

Motion to adjourn the meeting. Luke motioned, (did not catch name for minutes) seconded. Motion passes.

***Meeting adjourned at 7:17PM. Next meeting will be held Thursday January 4<sup>th</sup> at 5:30PM.***



## Community Assembly Representative and Alt Rep Check In

Date: December 7, 2023

Neighborhoods	PRINT Name	Email
1. Audubon/Downriver	[REDACTED]	
2. Balboa/SIT		
3. Bemiss	[REDACTED]	on file
4. Browne's Addition	[REDACTED]	[REDACTED]
5. Chief Garry Park	[REDACTED]	[REDACTED]
6. Cliff/Cannon	[REDACTED]	[REDACTED]
7. Comstock		
8. East Central	[REDACTED]	[REDACTED]
9. Emerson/Garfield	[REDACTED]	
10. Five Mile Prairie		
11. Grandview/Thorpe	[REDACTED]	
12. Hillyard	[REDACTED]	[REDACTED]
13. Latah/Hangman Valley	[REDACTED]	
14. Lincoln Heights	[REDACTED]	[REDACTED]
15. Logan	[REDACTED]	
16. Manito/Cannon Hill	[REDACTED]	[REDACTED]
17. Minnehaha		
18. Nevada Heights		
19. North Hill	[REDACTED]	[REDACTED]
20. North Indian Trail		
21. Northwest	[REDACTED]	[REDACTED]
22. Peaceful Valley	[REDACTED]	[REDACTED]
23. Riverside	[REDACTED]	
24. Rockwood		
25. Shiloh Hills	[REDACTED]	on file
26. Southgate	[REDACTED]	on file
27. West Central	[REDACTED]	[REDACTED]
28. West Hills	[REDACTED]	[REDACTED]
29. Whitman	[REDACTED]	on file





## Administrative Committee Meeting

Tuesday December 19, 2023, 4:30pm

Spokane City Hall, Sister Cities Conference Room and via Zoom

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**Present:** Randy McGlenn, Chair (West Central); Luke Tolley, Vice Chair (Bemiss); Fran Papenleur, Secretary (Audubon-Downriver); Tina Luerksen, CA Admin (Grandview/Thorpe). **On Zoom:** Scot Webb, CA Admin (North Hill); Paul Kropp, Liaison Committee Chair; Kelly Cruz (CA Facilitator).

**City Staff Present:** Patrick Striker, ONS Director; Chris Wright, City Council Policy Advisor; Gabby Ryan, ONS Staff Support.

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### Welcome

The CA Admin Chair greeted all present in person and virtually.

### Approve Previous Minutes and Agenda

November committee meeting minutes approved. Current agenda approved with two additions.

### ONS Update

- a) OWLS – Patrick reported that the equipment is now available at the Shadle and Liberty Park libraries. They can be checked out at the front desk.
- b) Inventory – Patrick visited the inventory stored at the Northeast Community Center, and confirmed that the room is indeed full! He noted there are 30(!) folding chairs. New equipment has been also been ordered, and the group concurred that a new storage location is needed. New [smaller, more manageable] District maps are also on order.
- c) Libraries – there was a scheduling debacle at the November CA/CC meeting held at Shadle Library; their manager issued an apology. The group concurred that ONS, CA and NCs have received excellent service in scheduling meetings, which is increasingly difficult due to high demand for conference rooms at city libraries and facilities. Randy suggested a thank-you letter be drafted to Andrew Chance. (Post Note: Fran will follow-up.) Patrick said that he'll be working with the library administration to be able to schedule committee meetings longer ahead than the library system currently allows.

### City Council Update

- a) Neighborhood Ordinance – has gone through City Legal, and Committee. New sponsors are CP Wilkerson and CM Cathcart. Chris Wright said there is a new process for placement on a City Council committee meeting agenda (OMBASE software). Probable date for CC agenda is January 22.
- b) Redistricting Referendum was passed by CC on Dec 14: Ordinance C36480. It will be on the February ballot. Noted that the CA involvement on the Committee has been removed.
- c) No response yet on the CA resolution regarding Latah Creek Moratorium. Traffic Calming resolution was discussed at the November CA/CC meeting.

- d) Council President Wilkerson will be invited to a CA Admin Committee meeting to discuss goals, 2024 CA/CC meetings, and CMs attending future CA meetings. Randy will follow up with Giacobbe Byrd. Chris said there are three Town Hall meetings approved for 2024. The next CA/CC meeting will be Thursday, February 29<sup>th</sup>. Possible future dates are May 30 and Aug 29.
- e) Randy had the opportunity to speak with incoming Mayor Lisa Brown, who is open to attending a CA Admin Committee meeting, too. He will keep us informed.

#### New Items

- a) The 2024 calendar for CA and Admin Committee meetings was reviewed. Gabby has confirmed The HIVE for CA meetings with the exception of May and September, which will tentatively be held at Liberty Park Library. These two facilities have conference rooms with separate exit doors to allow for after-hours meetings. (Post Note: Tina produced a full, color-coded 2024 calendar for reference.)
- b) The issue of CA meetings offering a hybrid option has resurfaced. However, it was noted that the majority of the reps voted to go in-person-only last year. Logistics for hybrid meetings are problematic for tracking questions, comments, and voting, as it demands additional technical support. May open for discussion at next CA meeting.
- c) The group discussed adopting Committee Goals for 2024, which has been done historically. They agreed to pursue the three main goals established by the 2023 Strategic Plan. There is interest in increasing engagement to support the standing committees. This will be discussed further next month.

#### Liaison Committee:

Liaison Committee Chair Paul Kropp requested confirmation that there will be a standing 15 minutes on every CA meeting agenda for a CA Liaison report (2024 schedule was distributed earlier). For January, Lindsey Shaw will present as the liaison to the Park Board's Development & Volunteer Committee (DVC).

#### January CA Agenda - DRAFT

- ONS Report (Patrick)
- Admin Report (Randy)
- Park Board Liaison - DVC rep (Lindsey Shaw)
- CA/BSN Awards (Fran)
- Standing Committees' Updates
- Roundtable

#### Adjournment

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Meeting adjourned 5:35 pm.

## **CA Liaison Committee Meeting – Draft Notes – December 12 2023**

Present: Paul Kropp, Southgate, Chair; Andy Hoyer, Southgate, Recorder; Bonnie McInnis, West Central.

We established a quorum, Approved the minutes for the last two meetings, noted January 9 as the next meeting.

We noted that the Admin Committee approved the rotation for Liaison's in-person CA reporting for 2024.

We noted the Admin Committee has forwarded Lindsay Shaw's nomination to the DVC to the appropriate parties.

Gabby had forwarded a possible liaison to Paul for the DRB, but he did not respond to emails.

We reviewed the attendance to the various committees and boards, and the packet-reports, details are in our files.

We noted the updated tables for the history and authorization of each liaison position that appear in section XI of the CA P&P, and MSC (Moved, Seconded and Carried) them to go to the CA P&P subcommittee.

We MSC the text change to add to the P&P for the Liaison Committee regarding misconduct and withdrawal of nomination.

We deferred the "check-in" sequence determinations until January.

Bonnie will get a card to send to Susan.

Paul will speak to the Admin Committee regarding the PeTT nomination to the CTAB.

Draft submitted by Andy Hoyer



# CA Neighborhood Safety Committee Minutes

**When:** 27 December 2023 – 6:00pm – 7:00pm

**Where:** The Hive on Sprague Events Room A

**Those in Attendance:**

- Chair – Tyler Tamoush (Minnehaha)
- Vice Chair - Laura Johnson (Hillyard)
- Secretary – Jessra Johnson (Grandview/Thorpe)
- ONS Liaison – Patrick Striker
- Pollyanne Birge – (ONS Programs Director)
- Amy Marsh – (Minnehaha)
- Jeffrey Braunschweig – (Hillyard)
- Debra Howard – (Manito/Cannon Hill)
- Charles Hansen – (Whitman)
- Paul Lower – (Downtown Spokane Partnership)
- Erik Lowe – (Spokane Valley)
- Fran Papenleur – (ADNC)
- Emily Paradis – (Riverside)
- Krista Anderson – (Chief Garry Park)
- Jeff Johnson – (Spokane C.O.P.S.)
- Ann & David Martin – (Riverside)
- Shelby A. Allison – (Spokane Arts)
- Slammy – (Spokane Arts)

## **Meeting Minutes/Notes**

### **6:00pm – Introductions**

**6:05pm** – Pollyanne Birge from ONS gave presentation on a few programs designed to combat tagging/graffiti within our city. She gave the differences between tagging, graffiti, and sanctioned artwork. She spoke about 311 (Homeless Outreach Team, Litter Crew, Staffing) and briefly about ONS and its function. Programs designed to combat graffiti include Neighborhood Adopt a Corner, Sanctioned Graffiti Walls/Murals, Spokane Arts Program. Cities that have had success with these types of solutions are Salisbury, SC, Houston, TX, Ashville, NC.

### **6:20pm – Open Discussion**

- Spokane Arts uses paint treatment that make it easier to clean off any tagging/graffiti when artwork is defaced.
- Downtown Spokane Partnership covers 80 city blocks for graffiti clean-up. They document all tags/graffiti and give that to SPD if requested.
- C.O.P.S. has started a residential graffiti crew that would start for two weekends in Spring 2024.
- Continue to use 311 to report graffiti until more solutions are available.
- Ryan Overton from WSDOT provided Tyler an email statement regarding all WSOT owned property and what they plan to do to keep it free of tagging/graffiti. Message is as follows....

As of today (Dec. 21) we've hired for two of the four positions that will work on our graffiti crew. Keep in mind we are currently on what is called winter shifter. Meaning all maintenance staff work either 3am to 1pm or 3pm to 1am, 4 days a week for any adverse weather, running road patrols, plowing, etc. That is our current priority. With the milder

weather we've been getting to other priorities such as guardrail repair, pot holes and bridge maintenance. During winter due to temps graffiti becomes a lower priority.

All that said, we plan in March to begin our graffiti crews task of hitting spots around the Spokane area that have been marked by graffiti. The goal is to paint over a location within three days of it being noticed. This will go for any graffiti that is reported directly to the department as well. Crews will run patrols, identify as they are headed to location other areas then return within that three day window. That is our goal.

There will likely be a learning curve with the crew on this as it'll be the first crew in our region to attempt this. This will be limited to just the Spokane metro area.

Hopefully this helps. A lot of things are still being worked out and as I learn them will share what I can. Thanks again and take care!

**Ryan Overton**  
Communications Manager  
WSDOT Eastern Region

- According to Spokane Downtown Partnership, much of the tagging/graffiti is committed by drug addicted individuals and/or people with mental health concerns.
- Other suggestions were given such as requiring retail stores to lock up all paint products to prevent theft.

**7:00pm – Adjourned**

### **Final Note**

At this time, the CA Neighborhood Safety Committee will remain on the topic of graffiti over the next few months to come up with a resolution and/or ordinance to present to the City Council or City Administration. For the next meeting, we are working on getting a representative from 311, SPD, BNSF, and WSDOT to be present. Spokane Arts, Pollyanne Birge from ONS, C.O.P.S., and Downtown Spokane Partnership will remain in attendance to help with solutions.

**The next meeting will be Wednesday January 31st @ The Hive from 6:00pm to 7:00pm. I**

strongly encourage you to attend and represent your neighborhoods. Spread the word to anyone who would like to attend who cares for their community. **Anyone and everyone are welcome!**

CHHS Update for December 2023  
Submitted by Leslie Hope CHHS Liaison to CA

George Dahl provided some information on Spokane County's Housing and Community Development Services. There is an information sheet titled, "In Case You Missed It" below/attached to this report. More information about Spokane County services can be found at <https://www.spokanecounty.org/1232/Housing-Community-Development>

HOME-ARP Funding Recommendations were challenging this year. There are two categories/areas that qualify for this funding, supportive services, and development of affordable housing. CHHS received six HOME-ARP applications. One of the supportive-services-only applications, and one of the development-of-affordable-housing applications did not meet minimum thresholds as established by HUD and could not be considered. The Affordable Housing Committee reviewed three supportive-services only projects. The other project submitted was for development-of-affordable-housing and was provided to the Affordable Housing Committee for consideration by the city. Subsequent conversations with the applicant determined that the HOME-ARP qualifying population restrictions are incompatible with the requirements of the project's other funding sources. The applicant cannot accept the HOME-ARP allocation. Because of that, the CHHS Board voted to support the city's request to submit a substantial amendment to HUD allowing full funding of the supportive services projects.

RFPs for the HHOS funding were received, vetted and those recommendations were submitted to the CHHS board by the RFP Committee. It was noted that thirty-six applications totaling \$19 million were requested but only \$7.6 million was available, recurring for 3 years. Those recommendations were approved and will be forwarded on to City Council for vote.

Board Vice Co-Chairs David Edwards and Leslie Hope were confirmed. I, Leslie Hope, also joined the Affordable Housing Committee to gain understanding and experience with the workings of the committee. This will help in overall management of board activities.

The CHHS Board has 4 soon to be 5 vacancies. We will be actively recruiting new members in 2024. Please consider serving on the board. It is certainly a worthwhile and needed mission. I suggest submitting your application (available on the website listed below) after the new year when the new administration is in place. It should be noted that in addition to board positions we need committee members on the Affordable Housing Committee and the Request for Proposal (RFP) Committee. Please contact me if you are interested in serving on a committee.

CHHS board minutes are completed and out on the website through September 2023. Thanks again to Kimi Clifton for her hard work catching up. CHHS Board agenda, minutes and notices of public hearings can be found at <https://my.spokanecity.org/bcc/boards/community-housing-and-human-services-board/>.

Kim McCollim, Director of Neighborhood and Human Services has resigned and will be leaving at the end of the year. Richard Culton and Adam Schooley will be acting supervisors until a replacement for Kim has been announced. Kelly Burnette, our CDBG project manager, has also resigned. Her replacement will be announced as soon as possible.

Regional Homeless Authority (RHA), sometimes called Spokane Regional Collaborative, has suspended monthly meetings while official documents can be prepared. There are ongoing ad-hoc meetings as needed. More information will be provided in the new year. Please check the website as new material is regularly updated. [Spokane Unite](#)

Here is the update to the 2020 CDBG Neighborhood Projects:

- Family Promise – Parking lot Safety and Beautification Project – Contract has been executed and sent to Family Promise. Waiting to hear when they would like to go out for bid.
- NECC – Security and Safety Improvements – Work is being completed, we are about 2/3<sup>rd</sup> or the way done.
- Transitions – EduCare roof and Women’s Hearth Building Improvements – Working on getting bids for the project.
- WCCC – Heat Pump and Water Replacement – Contract for the AC unit is in place. Invitation to bid for the Doors has been sent out.
- ECCC – Window and Sign replacement - Contract has been executed and sent out. Waiting to hear when they would like to go out for bid.
- SNAP Alexandria Apartments - The carpet replacement award is being combined with their newly award renovation contract. - Contract has been executed and sent out. Waiting to hear when they would like to go out for bid.

The following contracts are still waiting – information on each project has been provided.

- NEYC – Waiting to hear back if they can complete the project with the funds that have been awarded to them.

Yours in Service,

Leslie Hope  
LHope@SpokaneCity.org



**IN CASE YOU MISSED IT...**



#### **HOMELESS SERVICES**

- Affordable Housing/Rental Assistance/Prevention/Diversion
- Low-Barrier/Supportive Services
- Data (robust & better quality)
- Emergency Shelters (scattered)
- Provider Support (stable)
- Education/Destigmatization



#### **AFFORDABLE HOUSING**

- Affordability & Inventory
- Innovative Solutions (ex. shared living, & private market collaboration)
- Multi-Family
- Mixed-Income & Mixed-Use
- Senior & Disabled
- Low-Barrier/Access/Assistance
- 1590
- Rehab (existing)



#### **COMMUNITY DEVELOPMENT**

- Transportation
- Food Security
- Childcare
- Microenterprise Assistance
- Rehab/Revitalization
- Victim Advocacy
- Mental & Physical Healthcare
- Education & Skill/Trade Centers
- Sustainable Projects & Continued Support



## **ABOUT US**

Spokane County Housing and Community Development receives local, state, and federal funding which we allocate to our communities through three different programs: Homeless Services, Affordable Housing, and Community Development. Our new team hopes to be informative, innovative, and collaborative throughout our work with community partners to better Spokane County and the lives of its residence.

Connect with us at [HCDinfo@spokanecounty.org](mailto:HCDinfo@spokanecounty.org) or go to our website, URL listed below, for more information and to find materials from our previous stakeholder meeting.

## **NOVEMBER MEETING SUMMARY**

- 11.14.23 @ The Hive from 12:00pm - 1:30pm
- HCD team and program overviews
- New RFP process: combined RFP for all programs but applications remain separated by grant
- Stakeholder Mentimeters and group discussions

## **2024 RFP Timeline**

Tentative



<https://www.spokanecounty.org/1232/Housing-Community-Development>

## **Plan Commission (PC) Liaison Report**

### **Community Assembly Report, January 4, 2024**

**Filed by Mary M. Winkes, CA Liaison to the Plan Commission**

#### **December 5, 2023, PC Transportation Subcommittee**

This month's meeting was canceled.

#### **December 13 and 27, 2023, PC Housing Work Group, 1:00 p.m.**

Both canceled for the month of December.

#### **December 13, 2023, PC Meeting, 2:00 p.m. in person and via WebEx**

1. Potential Centers & Corridors Pedestrian Street designation (SMC 17C.120.030) for a portion of 29th Avenue, Martin St to Fiske St (Lincoln Heights)

[https://www.kxly.com/news/resolution-to-designate-part-of-29th-avenue-as-a-pedestrian-street-up-for-consideration/article\\_d7b74768-5396-11ee-9107-9facbf89b64a.html](https://www.kxly.com/news/resolution-to-designate-part-of-29th-avenue-as-a-pedestrian-street-up-for-consideration/article_d7b74768-5396-11ee-9107-9facbf89b64a.html)

2. Building Opportunity for Housing Debrief

<https://my.spokanecity.org/projects/shaping-spokane-housing/building-opportunity-for-housing/>

3. Spokane Transit Authority Connect 2035

[https://www.spokanetransit.com/wp-content/uploads/2023/07/2024\\_2029-Transit-Development-Plan-Final-Draft-2023.07.17.pdf](https://www.spokanetransit.com/wp-content/uploads/2023/07/2024_2029-Transit-Development-Plan-Final-Draft-2023.07.17.pdf)

#### **December 13, 2023, PC Hearing, 4:00 p.m. in person and via WebEx**

1. South Logan TOD Plan & FEIS

The South Logan Transit-Oriented Development (TOD) Project supports more connectivity and livability for the community, businesses, and organizations in the South Logan area of the Logan Neighborhood. The City of Spokane posted the Draft South Logan TOD Plan and the Draft Environmental Impact Statement for public review from May 9 – June 8, 2023, with a public workshop hosted on May 18. Public comments received during the public comment period were considered in review and finalization of the final subarea plan and FEIS. Public comment, plan values, and the environmental analysis shaped the preferred alternative as the direction for future growth and development in South Logan. The project team conducted workshops on the development of the preferred alternative with the Plan Commission on June 14 and July 12, as well as hosted a virtual workshop for the community on June 22.



The Commission voted to approve the subarea plan as presented with two dissenting votes. The plan now goes to the City Council in January for its consideration.

**December 27, 2023, PC Meeting**

Canceled.

If you haven't already, you might sign up for the Shaping Spokane Update at:

<https://my.spokanecity.org/projects/shaping-spokane-housing/>

For a complete record of all Plan Commission agendas, minutes and related documents, see

<https://my.spokanecity.org/bcc/commissions/plan-commission/>.

Videos of meetings and hearings can be found at: <https://vimeo.com/showcase/2783468>



**Spokane Park Board  
Development & Volunteer / Citizen Advisory  
Committee  
4:00 p.m. Wednesday, November 15, 2023  
In-person and WebEx virtual meeting  
Fianna Dickson – Marketing & Communications**

**Committee members:**

**DVCAC:**

- X Kelly Brown – Chair/The Friends of Manito Park
- X Jeff Lambert / Trevor Finchamp – Friends of the Bluff (4:07)  
Lindsey Shaw – CA representative/Logan Neighborhood Council (*absent/excused*)  
Cole Taylor – Friends of Riverfront Park (*absent/excused*)  
Lee Williams – Friends of Coeur d 'Alene Park (*absent/excused*)  
Paul Lindholdt – Friends of Palisades (*absent/excused*)
- X Stephen Williams – Spokane Disc Golf Club (4:08)

**DVC:**

- X Jennifer Ogden – Chair/Park Board
- X Bob Anderson – Park Board
- X Gerry Sperling – Park Board
- X Doug Kelley – Park Board
- X Kelly Brown – Development & Volunteer Citizen Advisory Committee representative
- X Julie Biggerstaff – Community Assembly representative  
Matt Antush – Member-at-large (*absent/excused*)

**Park staff**

Fianna Dickson  
Sarah Deatrich  
Nick Hamad

**Guests**

Yvonne Trudeau – Parks Foundation  
Paul Kropp – Community Assembly

**Minutes**

1. **Call to order** – The meeting was called to order at 4:00 p.m. by DVC Committee chair Jennifer Ogden. See list above for attendance.
2. **Public comment:** None
3. **DVCAC discussion items:**
  - A. [Parks & Recreation levy update](#) – Nick Hamad

- 1) Throughout two years developing the Parks Master Plan, Parks engaged in extensive community outreach and compiled information from the feedback of over 5000 Spokane residents regarding the community's priorities for parks and park land. It was determined that investment in neighborhood parks is a top-tier priority, with better playgrounds, restrooms, trails, maintenance, and safety topping the list.
- 2) Bond usage throughout the past 20+ years has focused on special use facilities.
- 3) Parks funding has declined steadily over the years; therefore, in October, the Park Board approved a resolution adopting a citywide investment in neighborhood parks and recommending City Council place a levy measure on the February ballot.
- 4) The levy ballot measure seeks to fund major investments to improve park service throughout neighborhoods over a period of 20 years and lists specific disbursement of funding. A levy differs from a bond in that it requires a 50%+1 approval whereas a bond requires 60%+1.
- 5) The Healthy Parks, Healthy Neighborhoods measure is broken into roughly 52% renovating parks and/or replacing equipment; 29% safety and maintenance; 12% acquisitions and development; and 7% administrative/project management. It would cost less than \$8 per month for the median residence; and work would be broken up nearly equally between each of the three City districts.
- 6) The ballot resolution will be presented to City Council on December 4. If the resolution passes, extensive community outreach will begin.

#### 4. DVCAC standing reports

##### A. DVCAC member news – Kelly Brown

- 1) Spokane Disc Golf – Stephen Williams
  - a. A successful disc golf tournament was played at Liberty Park, with 95 participants despite inclement weather.
  - b. Repurposed turf from the old Sportsplex is being used for new teepads at Highbridge Park.
  - c. Downriver disc golf course is nearly complete.
  - d. Parks Foundation has received a grant request for upgrades to Highbridge disc golf course.
- 2) Friends of the Bluff – Jeff Lambert
  - a. The Friends have participated in two good days of trail work.
  - b. A reunion of Friends of the Bluff alumni provided valuable institutional knowledge.
  - c. Trailhead signage approvals from Parks & Rec are coming soon.
  - d. The number of events, i.e. hikes and tours, has increased.
  - e. To improve member capacity, the Friends began a membership program which accepts any donation amount for membership.
  - f. To strengthen committees, volunteer leaders have been given more authority to take on certain projects without reliance on the board.
  - g. Bylaws have been revised to minimize board turnover and allow student members.
- 3) Friends of Coeur d'Alene Park – Julie Biggerstaff
  - a. Fundraising is finished for the year.
  - b. The Friends are working with Parks & Rec and the Park Board to reapproach the Legislature.
  - c. Additional funding is still needed to electrify the gazebo.
  - d. Nick Hamad relayed that STA Capital Programs manager approached Parks staff to inform them they would like to build walkways in Coeur d'Alene Park, using dollars left over from the City Line project. A meeting will be held next week.

4) Friends of Manito – Kelly Brown

- a. Holiday Lights celebration is December 9<sup>th</sup> through December 19<sup>th</sup>. Drive through only December 9<sup>th</sup> and 10<sup>th</sup>, and walk-through only the remainder of the event. Volunteers are needed.

B. EXPO+50 update – Kelly Brown

- 1) 150 proposals for activations/events are in consideration.
- 2) The first newsletter will be released soon.

5. **DVC action items**

- A. None

6. **DVC discussion items**

- A. None

7. **DVC standing reports**

- A. Levy subcommittee update – Jennifer Ogden
  - 1) *Levy updated shared by Nick Hamad, above.*

8. **Adjournment** – The meeting was adjourned at 5:07 p.m.

The December 20, 2023, meeting is **CANCELLED**.

The next regularly scheduled meeting is 4:00 p.m. Wednesday, January 17, 2023, in-person in the Liberty Park Library events room, 402 S Pittsburg St, and virtually via WebEx.

# Healthy Parks, Healthy Neighborhoods Ballot Resolution

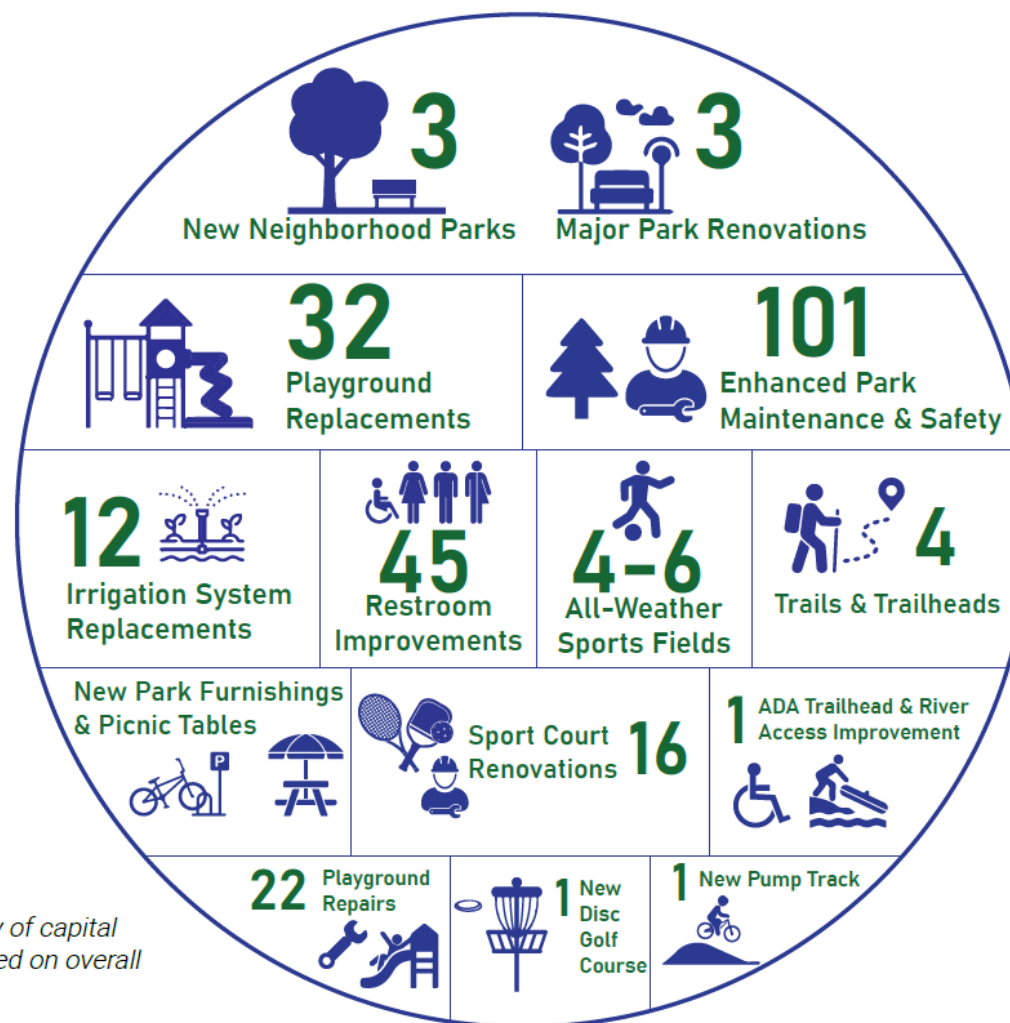


Figure 2 - Hierarchy of capital improvements based on overall budget allocation



# Welcome – What is this all about?





# What should we do Next?

## HELP MAP THE FUTURE OF SPOKANE PARKS

Use our interactive map to tell us your ideas for opportunities or improvements throughout Spokane. Be part of the conversation as we look to the next ten years for Spokane's parks!

Visit [SpokaneParksMasterPlan.org](http://SpokaneParksMasterPlan.org)  
and go to the Get Involved section to participate!





# PRESERVE & PLAY

A community driven plan that is derived from the goals, desires and feedback obtained from over 5,000 Spokane residents.



One of fourteen pop-up events in the community to obtain input from a diverse range of people.



Residents of all ages were engaged to ensure the plan represents the needs of the entire community.

## THEMES



## LAND

All physical park properties, programming, and facilities that take place on City park lands

GOAL A. SERVING THE UNDER-RESOURCED

GOAL B. INLAND NORTHWEST LIVING

GOAL C. PRESERVE OUR WILD

## WATER

All activities, facilities, and programming in and around natural and manufactured water features including rivers, streams, swimming holes, pools, and splash pads

GOAL D. SWIM AND SPLASH

GOAL E. CARE FOR AND ACTIVATE THE SPOKANE RIVER

GOAL F. IMPROVE WATER USE EFFICIENCY

## PEOPLE

Goals and strategies related to how residents engage with and utilize parklands and programming

GOAL G. PARKS FOR ALL

GOAL H. BUILD AWARENESS

GOAL I. DIVERSITY OF OFFERINGS

GOAL J. CO-EXISTENCE

## LEGACY

Ensure that all goals and actions contribute to continuing Spokane's heritage of renowned parks, recreation, and services

GOAL K. MAINTAIN AND CARE

GOAL L. FUNDING FUTURES

GOAL M. STRATEGIC ACQUISITIONS AND REAL ESTATE MANAGEMENT





# Why Park Levy?

## PRESERVE & PLAY

A community driven plan that is derived from  
the needs and desires of the community  
from

*Investment in neighborhood parks  
is community priority*



One of fourteen pop-up events in the community to obtain input from a diverse range of people.



Residents of all ages were engaged to ensure the plan represents the needs of the entire community.

### THEMES



### LAND

All physical park properties, programming, and facilities that take place on City park lands

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### PEOPLE

Goals and strategies related to how residents engage with and utilize parklands and programming

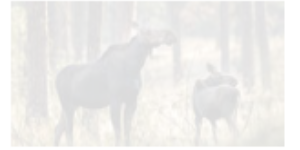
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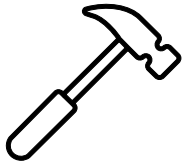
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GOAL L. FUNDING FUTURES

GOAL M. STRATEGIC ACQUISITIONS AND REAL ESTATE MANAGEMENT



# Key Background & Historical Investment



## Historical Bond Investment – Special Use Facilities

### ▶ **2014 Riverfront Park**

- ▶ Ice ribbon, carousel, N. Bank, pavilion, bridges

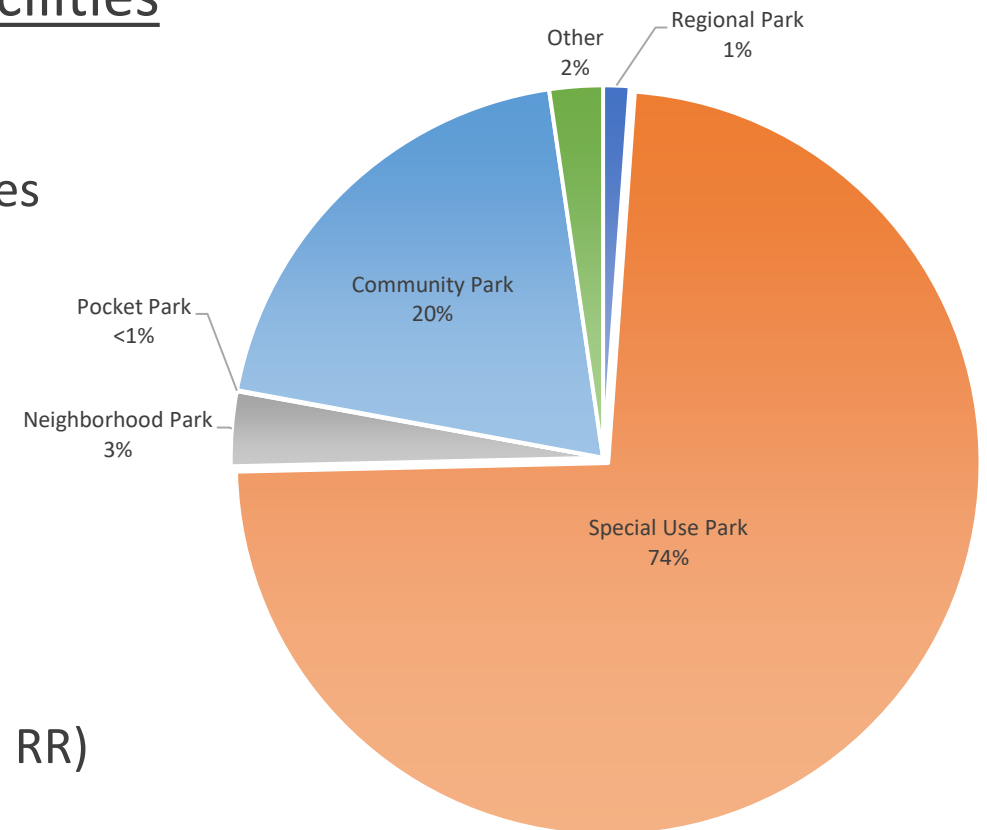
### ▶ **2007 Aquatic Facilities & Youth Ballfields**

- ▶ (6) outdoor pools, (12) splash pads
- ▶ (1) Merkel sports complex, (5) ballfields

### ▶ **1999 Maintenance, Infrastructure, Exp.**

- ▶ O&M building, N. Bank land Acq.,
- ▶ Community Park amenities (play, sport court, RR)
- ▶ 3 new parks

1999-2021 Bond Investment by Park Type



# Key Background & Historical Investment



## Neighborhood & Community Park Improvements

### ► 2014 Riverfront Park

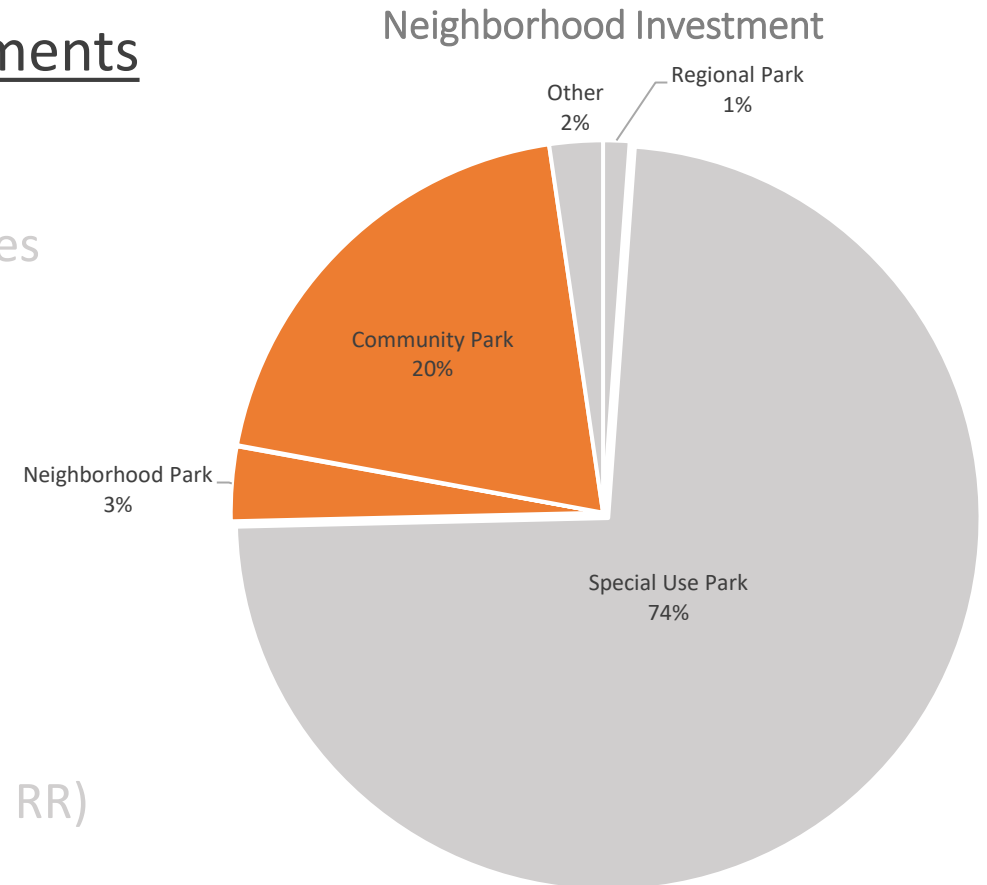
- Ice ribbon, carousel, N. Bank, pavilion, bridges

### ► 2007 Aquatic Facilities & Youth Ballfields

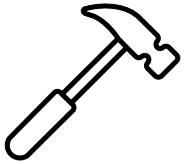
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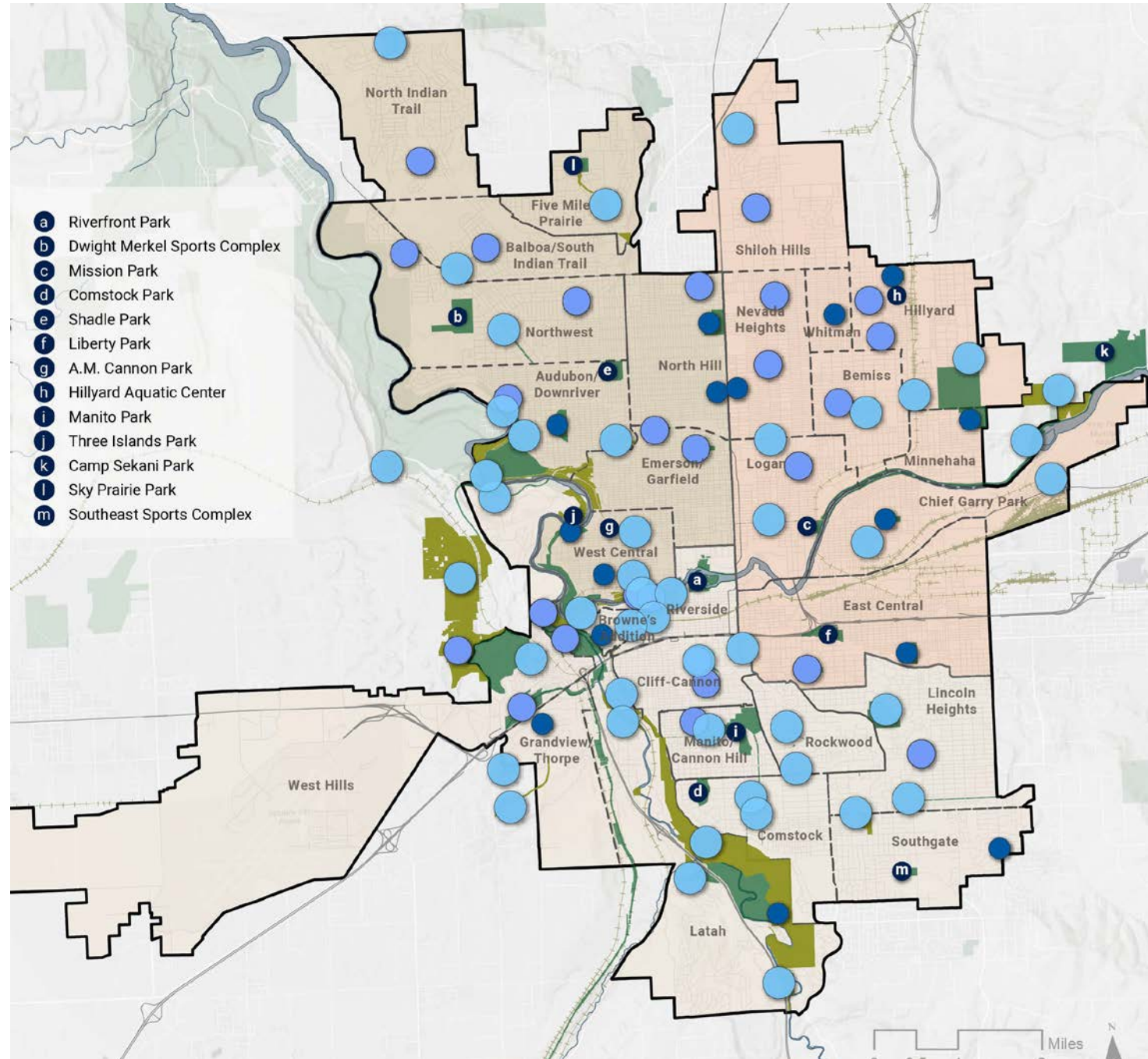


# Why? Physical Need



## Lack of Capital Investment 20+ years

- ▶ \$0.00 invested in ~45% of facilities
- ▶ <\$250k invested in 65% of facilities
- ▶ Significant investment in 13% of facilities



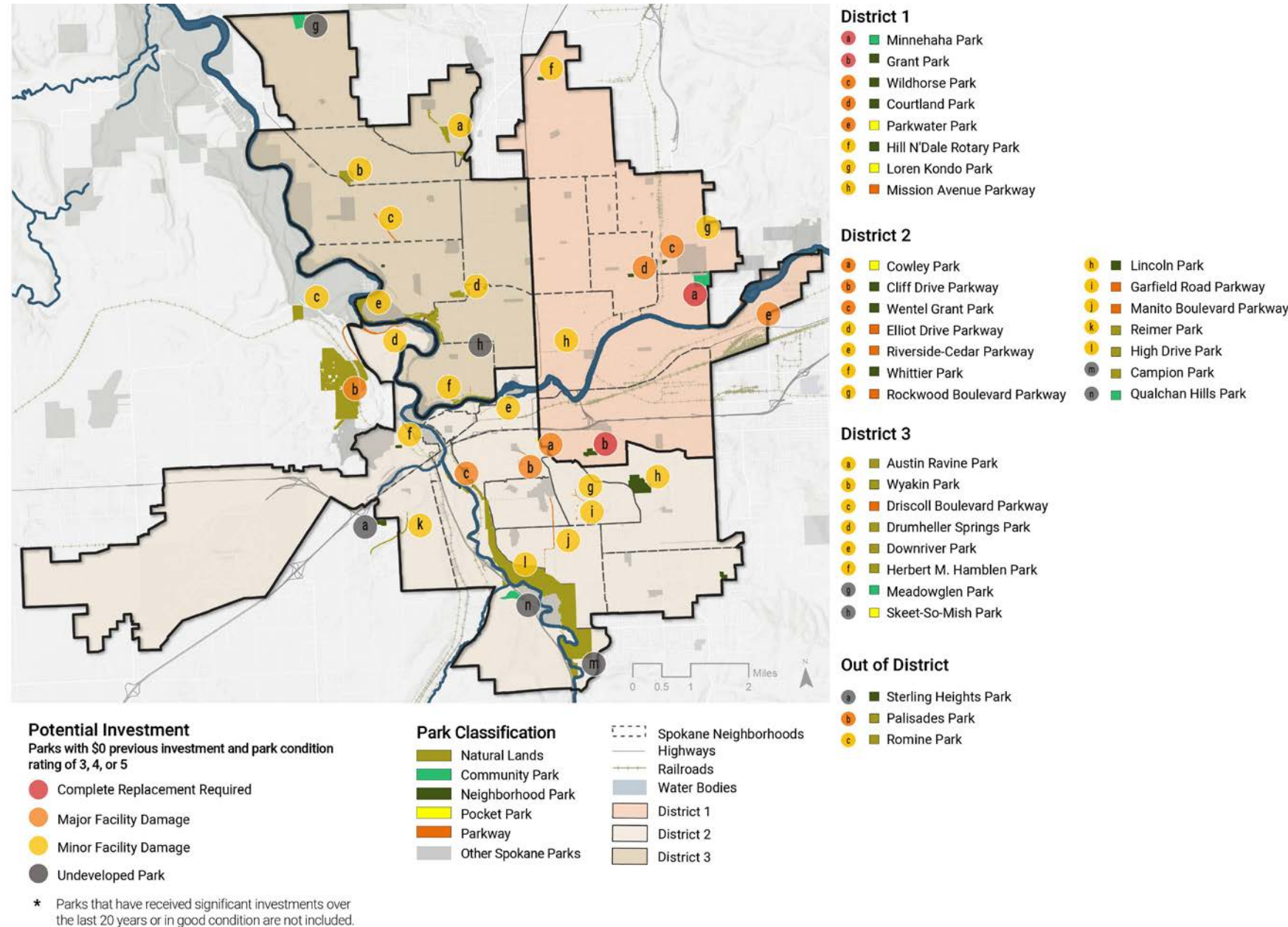


# Why?

## Physical Need

### Poor Physical Condition

- ▶ Total replacements needed
- ▶ Major Facility Damage
- ▶ Widespread minor damage & end of life-cycle



Source: City of Spokane, City of Spokane GIS data 2021, Spokane County GIS Data

# Why? Increased Expectations



## Top Tier Community Priorities:

- ▶ Better Playgrounds
- ▶ Better Restrooms
- ▶ Trailheads & Trails
- ▶ Enhanced general maintenance
- ▶ Address safety

## 2<sup>nd</sup> Tier Community Priorities

- ▶ Sport Courts
- ▶ Disc Golf Courses
- ▶ BMX / Skate Parks



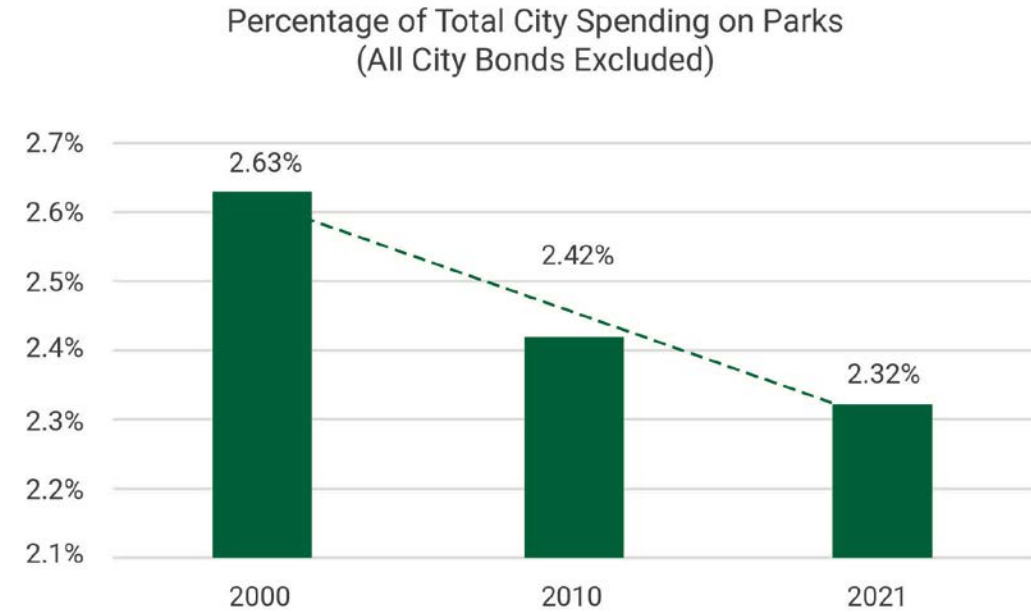


# Why? Decreasing Revenue

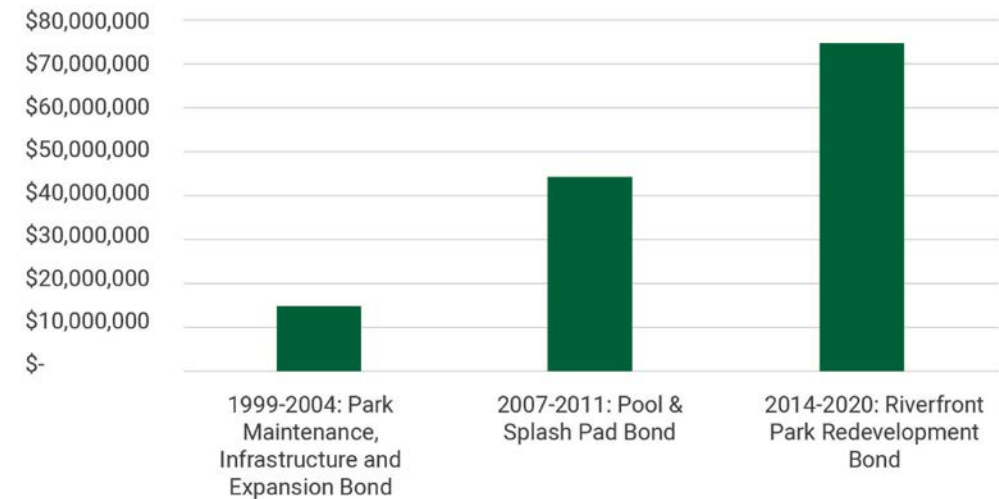


## DECLINING REVENUE TREND

- ▶ 0.3% decrease in city funding allocation over past 20 years (\$2.6M in 2021)
- ▶ Increased reliance on bond funding for capital replacement & improvements.

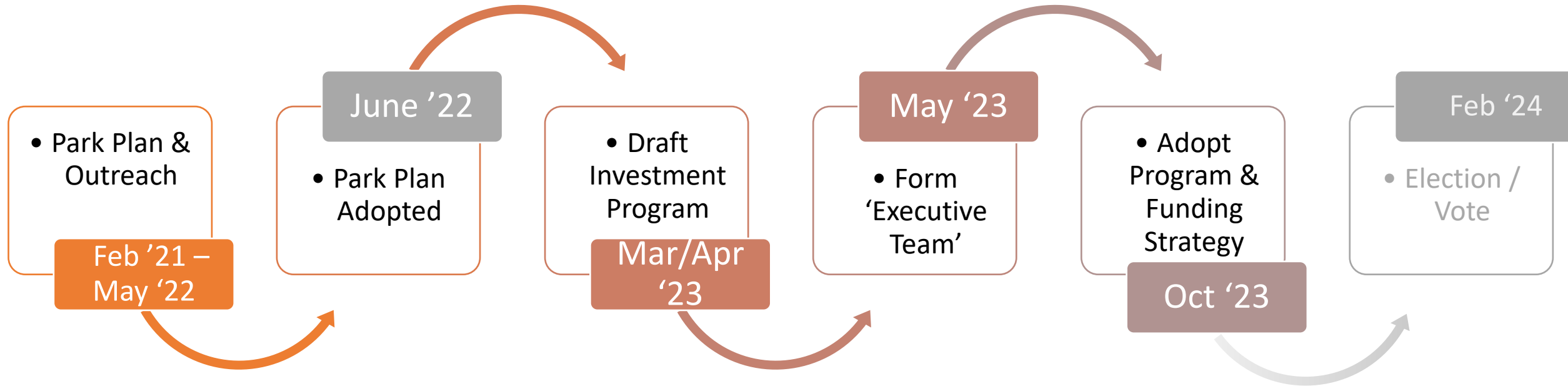


**Figure 2:** Timeline of Previous Investments



**Figure 3:** History of Park Bonds: 1999 - 2020. Source: City of Spokane.

# Process to Date



## ► Deliverables:

- Park Plan - Community Priorities & Needs, Recommended Changes, Funding Challenges
- Exec Team - Levy Funding Model, Levy Term (20yr), Feb. Ballot, Specific Levy Program
- Park Board- Adoption Resolution, Ballot Timing



# Healthy Parks, Healthy Neighborhoods

- ▶ **A new 'levy' ballot measure** seeking to fund major investments to improve park service throughout neighborhoods citywide.
- ▶ **\$10.3M added budget in yr 1**
- ▶ **+/- \$11M avg added annual budget**
- ▶ **Duration of 20 years.**
- ▶ **Proposed on February 2024 ballot**
- ▶ **Requires 50% +1 voter approval**



# Healthy Parks, Healthy Neighborhoods

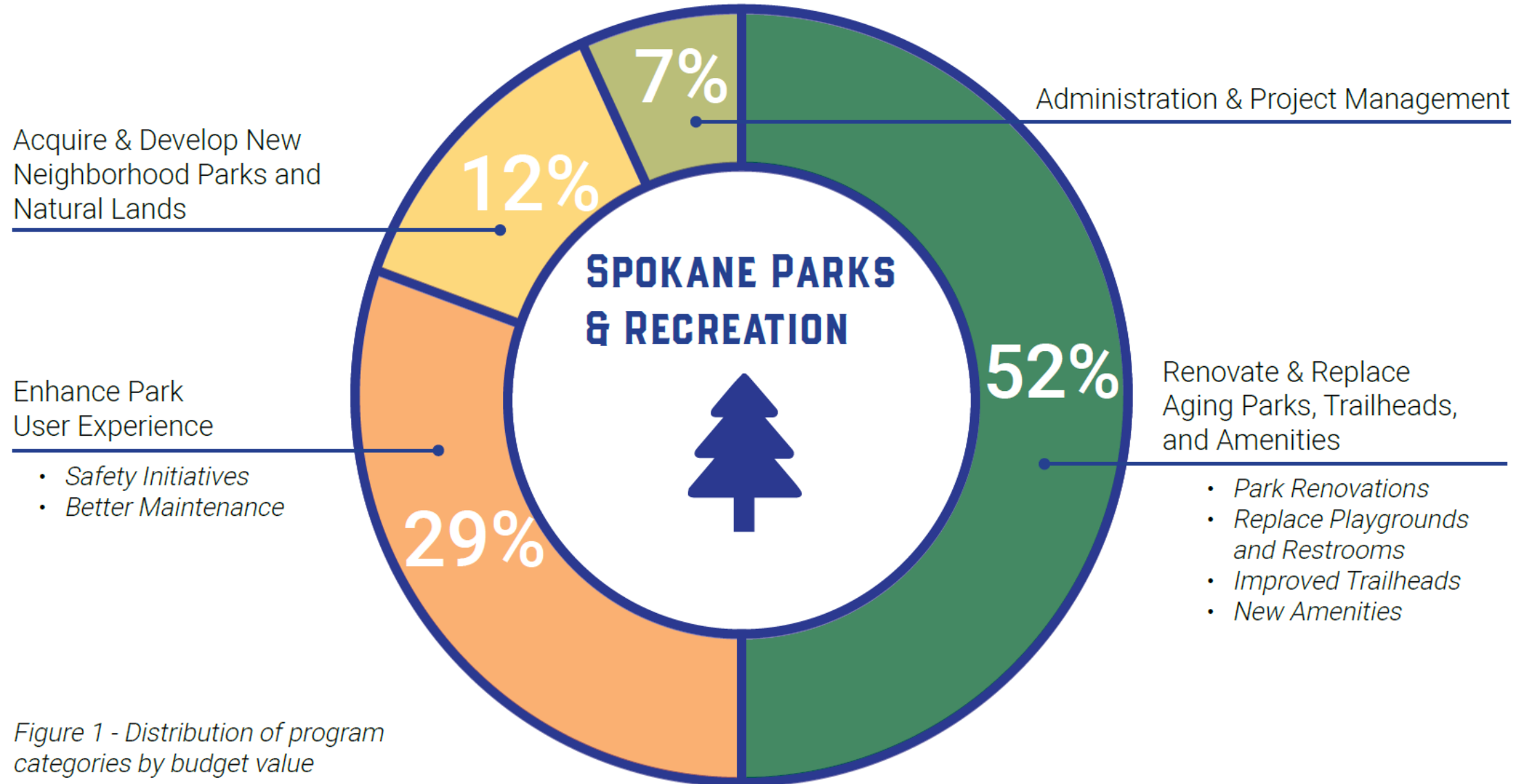


Figure 1 - Distribution of program categories by budget value



# What will it do?

## Capital Components

- ▶ **Park Repairs & Replacements**
  - playgrounds, restrooms
  - sport courts, irrigation
  - trailheads, trail & boulder beach
  - (3) major park renovations
- ▶ **New Parks & Park Lands**
  - add (3) parks in within service gaps
  - add amenities:
    - all weather fields, disc golf, bmx
  - natural land acq. Fund

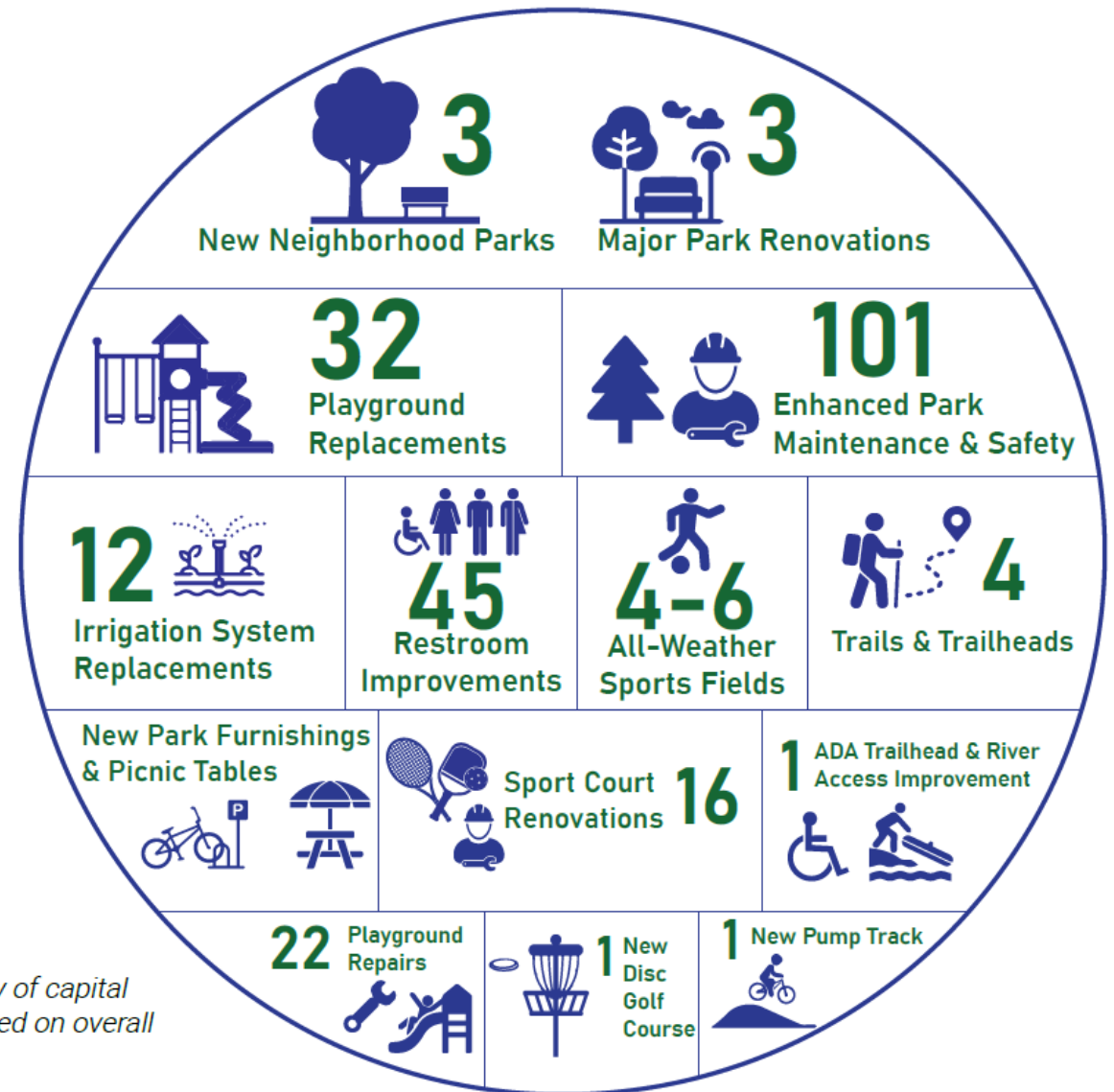


Figure 2 - Hierarchy of capital improvements based on overall budget allocation

# What will it do? (cont.)

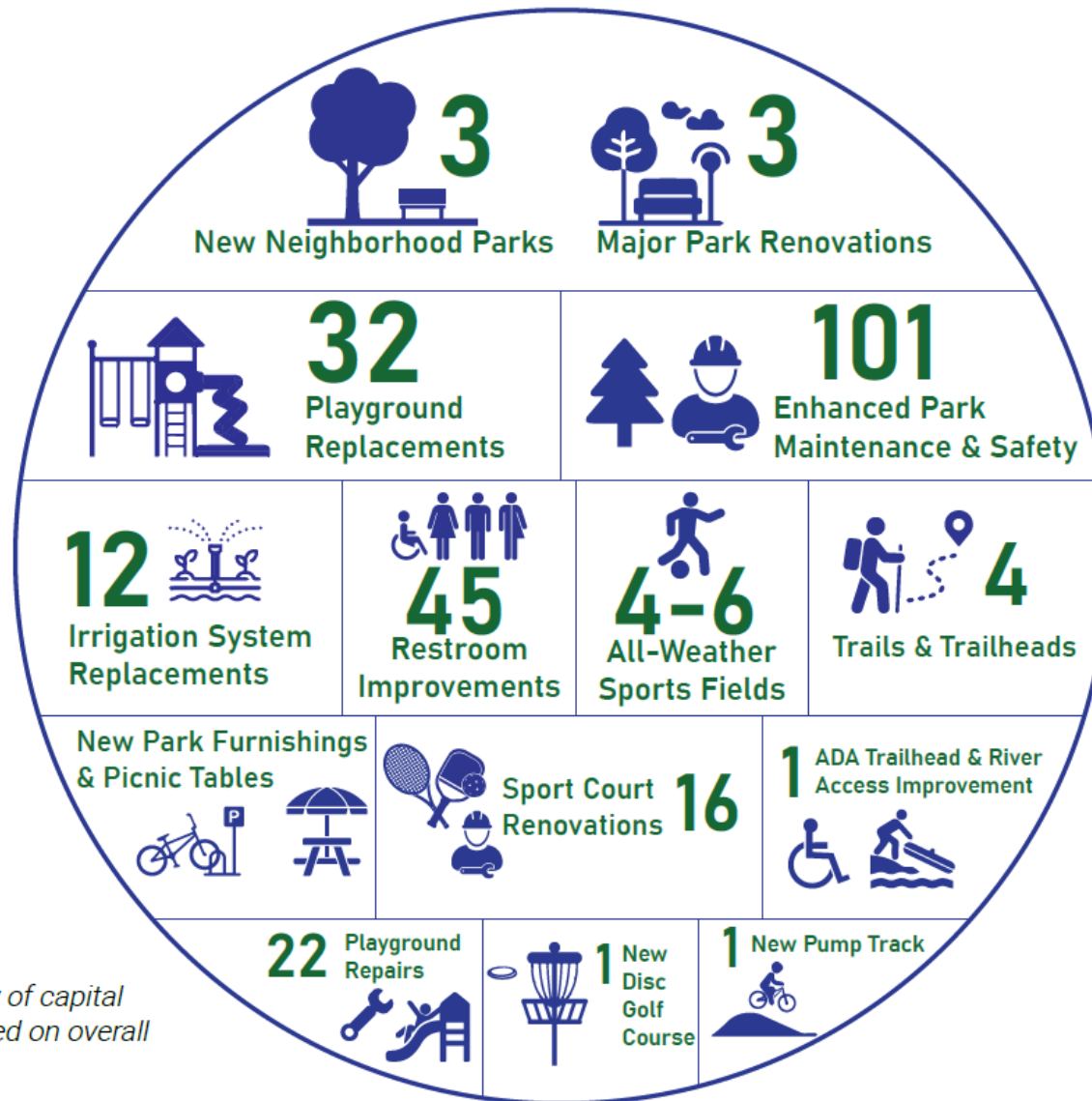


Figure 2 - Hierarchy of capital improvements based on overall budget allocation

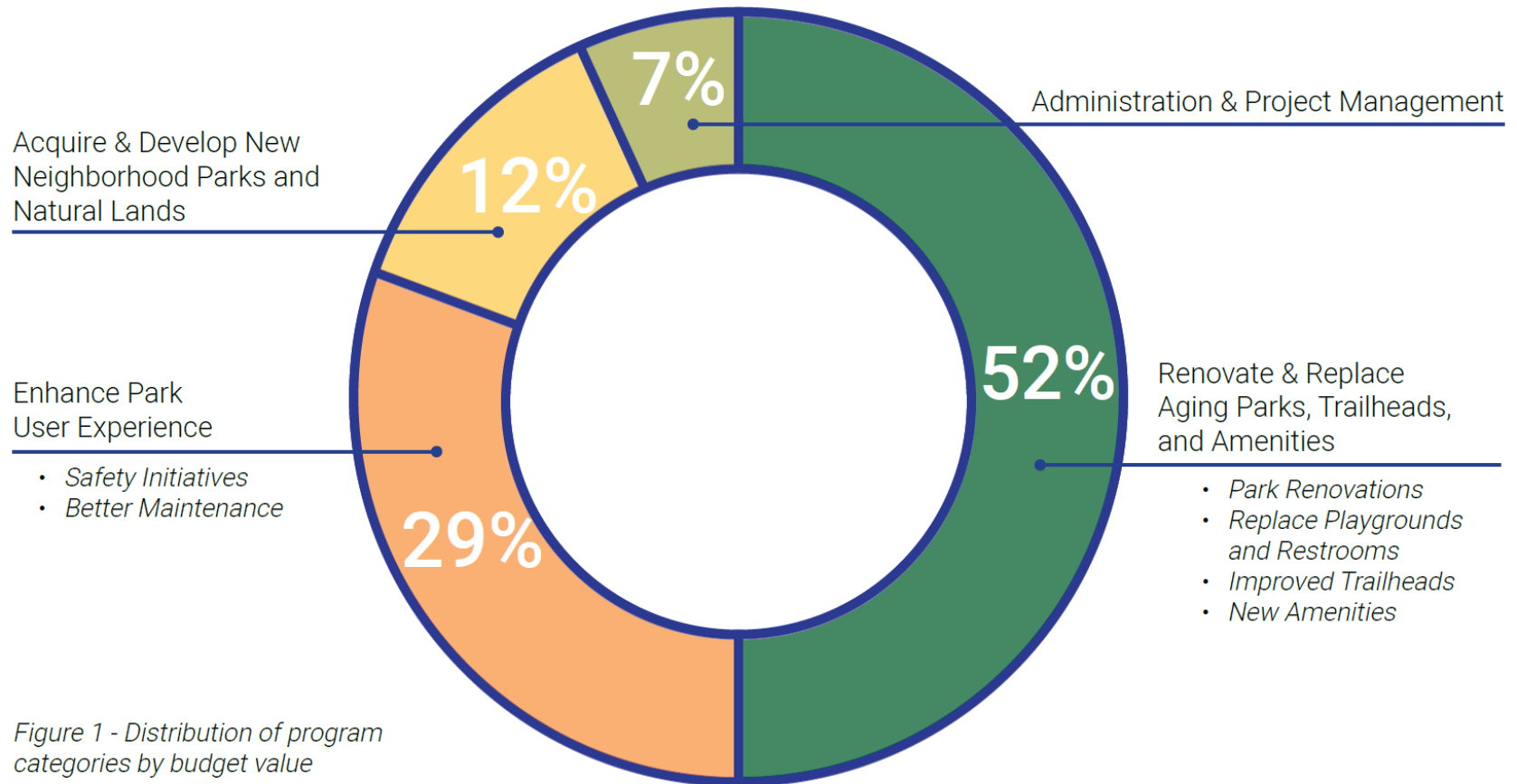
## Operational Components

- ▶ **Park Maintenance**
  - +/-50% increase in maintenance staff
  - equipment replacement
  - minor park repair fund
- ▶ **Park Safety Initiative**
  - expand park ranger program
  - technology upgrades
- ▶ **Administration**
  - P.M. / C.M.
  - accounting & compliance

# What will it cost?

## ► 'Value Program' Recommended by Committee

- \$7.98 (median residence)
- \$10.12/mo (\$418k residence)
- \$10.3M revenue to parks annually + 1%-3% growth
- +5% increase in overall city levy
- 26% levy capacity remaining if approved



# Where is it?

- ▶ Roughly 1/3 work in each district
- ▶ Follows the *highest need*
- ▶ 38% in District 1 (NE)
- ▶ 28% in District 2 (S)
- ▶ 33% in District 3 (NW)

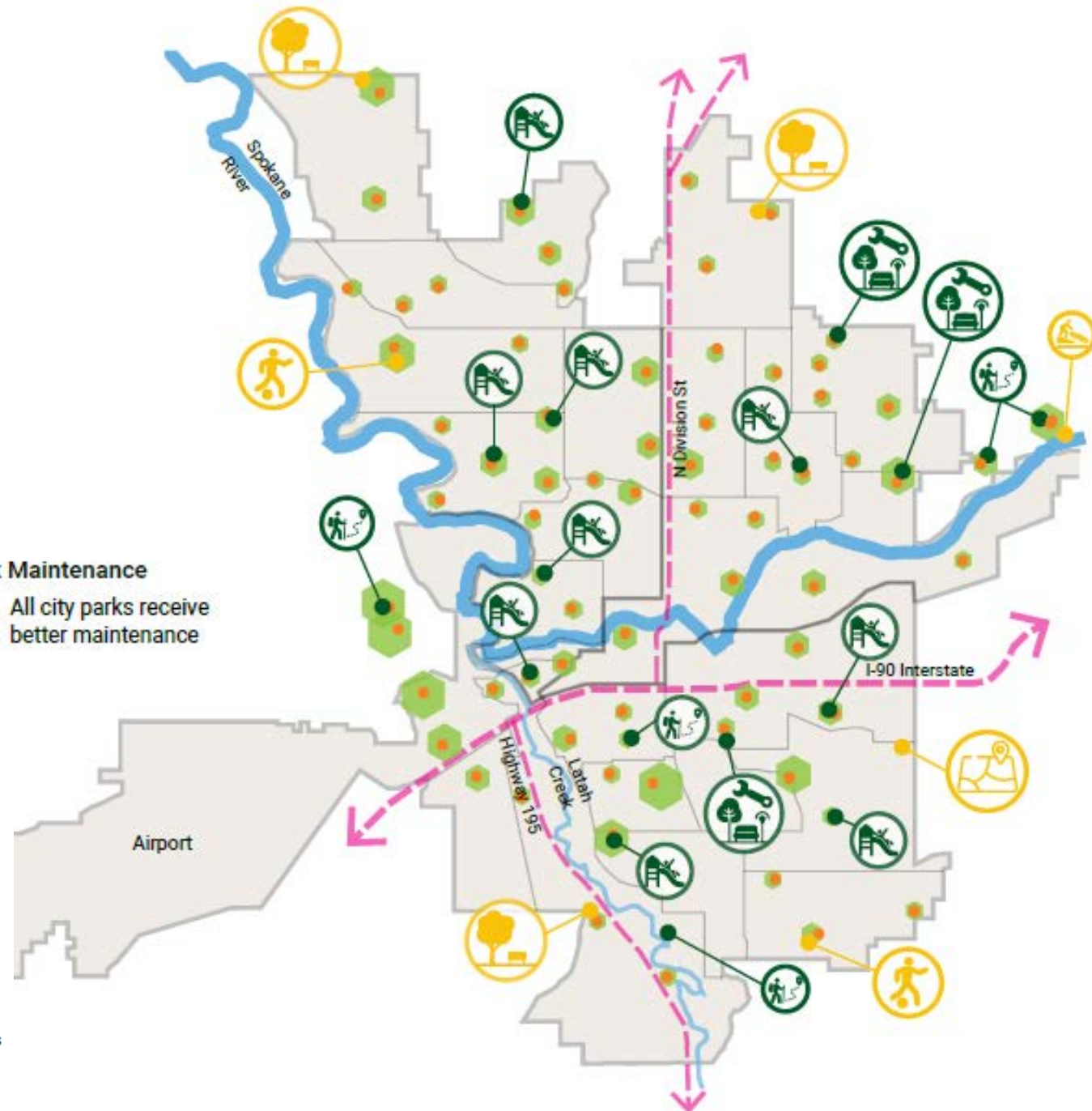
## Renovate & Replace Aging Parks, Trailheads, and Amenities

-  Major Park Renovation
-  Trails & Trailhead Improvements
-  New Large Community Playground

## Acquire & Develop New Parks and Natural Lands

-  New Neighborhood Park
-  Land Acquisition
-  ADA Trailhead & River Access Improvements
-  All-Weather Artificial Surface Field

**Park Maintenance**  
All city parks receive better maintenance



# Recap – Levy Priorities

- ▶ *Improve parks where they are aging today.*
- ▶ *Add parks & amenities to neighborhoods which don't have them.*
- ▶ *Preserve & maintain our wild / natural spaces.*
- ▶ *Better regular maintenance & enhance user experience.*
- ▶ *Improve park safety.*

**INVESTMENT DIRECTLY IN NEIGHBORHOODS, INVESTMENT DIRECTLY IN NEIGHBORS**

# Timing --- February vs. Aug / Nov

---

## February

### PRO

- ▶ SPS PAC
- ▶ Timely
- ▶ Implementation
- ▶ Not last to ask

### CONS

- ▶ Building Parks PAC / fundraising
- ▶ City Budget
- ▶ Nov. Fallout
- ▶ Weather

## Aug / November

### PRO

- ▶ More PAC prep time
- ▶ Voter turnout
- ▶ Weather / Parks in Use

### CONS

- ▶ Last to Ask
- ▶ No Partner *(yet)*
- ▶ Voter Turnout
- ▶ Implementation
- ▶ The Unknown



# Park Board Recommendation

**Per Oct. 27 PB Retreat**

**10-1 PB support for  
February ballot & Partnership**

- ▶ **Confirm Preference For:**
  - ▶ ***Park Improvement Levy on February Ballot***
  - ▶ ***Outreach Partnership w/ SPS & Library***
    - ▶ *Unique but together*
    - ▶ *Collaboration rather than competition*

# Ballot Resolution

## CITYWIDE PARK IMPROVEMENT AND SAFETY LEVY

THE CITY OF SPOKANE ADOPTED RESOLUTION NO. 2023-xxxx CONCERNING FUNDING FOR PARK IMPROVEMENTS AND SAFETY CITYWIDE. IF APPROVED, THIS PROPOSITION WILL FUND PARK RENOVATIONS AND IMPROVEMENTS IN NEIGHBORHOODS. THIS INCLUDES RENOVATING AGING PARKS, PLAYGROUNDS, RESTROOMS, SPORT COURTS, AND TRAILHEADS; INCREASING PARK RANGERS AND MAINTENANCE PERSONNEL; DEVELOPING NEW PARKS IN NEIGHBORHOODS WITHOUT PARKS; ADDING ALL-WEATHER SPORTS FIELDS; AND PROTECTING NATURAL LANDS. THIS MEASURE AUTHORIZES AN INCREASE IN THE REGULAR PROPERTY TAX LEVY FOR 2025 BY \$0.29 PER \$1,000 OF ASSESSED VALUATION FOR A LEVY RATE NOT TO EXCEED \$3.60. THE INCREASE IN THE PROPERTY TAX LEVY WOULD REMAIN IN EFFECT FOR A PERIOD OF TWENTY YEARS.

SHOULD THIS MEASURE BE APPROVED?

YES ☐

NO ☐

# What's Next?

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- COUNCIL  
BALLOT  
RESOLUTION

November '23

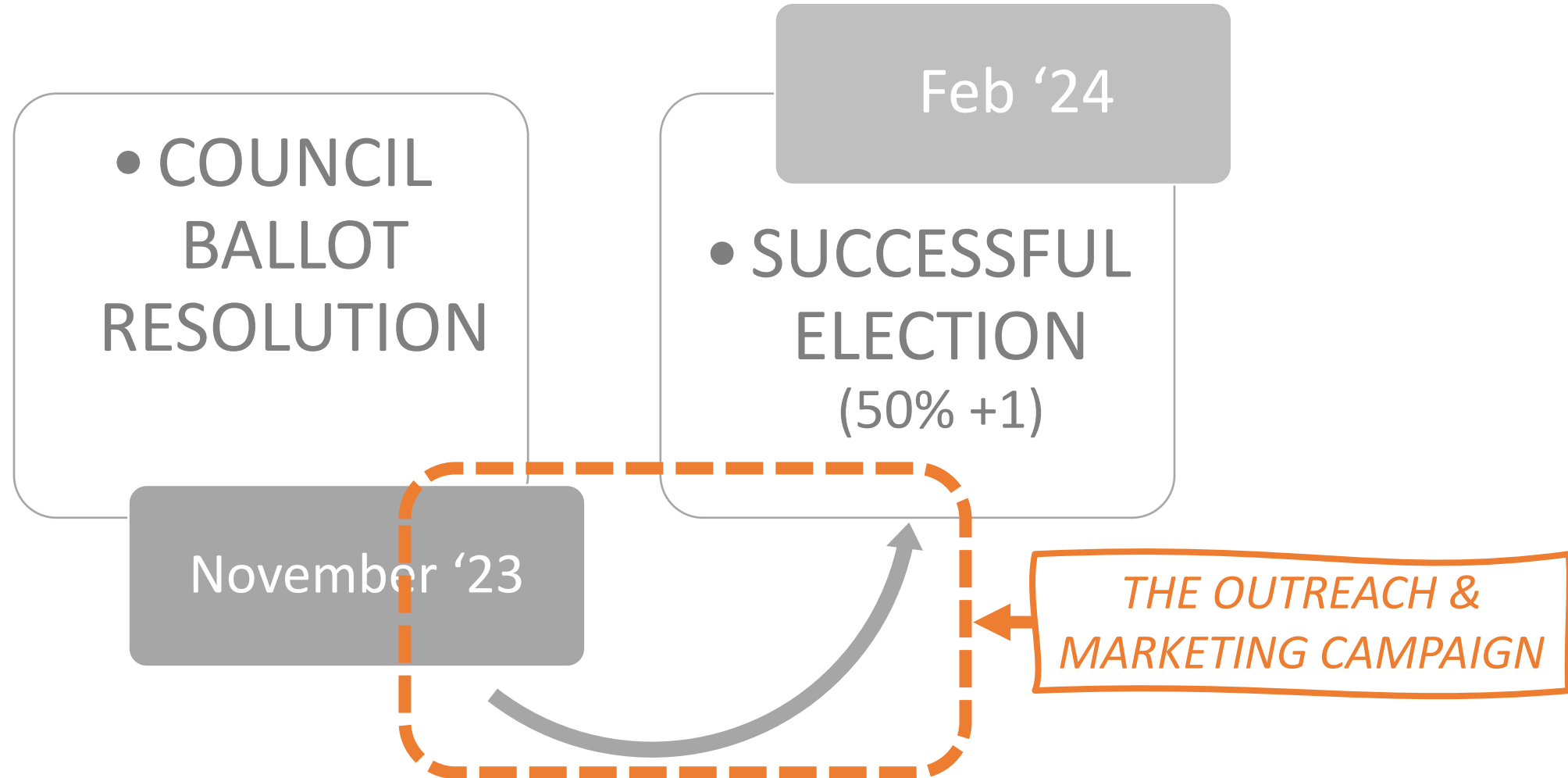
Feb '24

- SUCCESSFUL  
ELECTION  
(50% +1)



# How are we successful?

---



# Next Steps - Informational

## Parks

- ▶ Prepare and provide information about proposed levy to constituents between December 2023 and February 13, 2024

- ▶ Presentations
- ▶ Website
- ▶ Social Media
- ▶ Activity Guide
- ▶ Utility Bill Insert
- ▶ Earned Media
- ▶ Small Print / Radio Ad
- ▶ Ambassador Toolkit

- ▶ Provide Info to  
'Vote Yes' campaign

Mon	Tue	Wed	Thu
Jan 1	2	3	4
	3pm Urban Forestry Meetings 6:30pm Rockwood 7pm Cliff Cannon	5:30pm No Mtg: CA Land Use	5:30pm Community Assembly
8	9	10	11
	2pm CA Liaison Committee 6pm Logan 6:30pm North Indian Trail	6pm Peaceful Valley 6pm Emerson-Garfield 6:30pm West Central 7pm Nevada Heights 7pm Southgate	6pm Bemiss, Hillyard, Whitman- 6:30pm North Hill 7pm Minnehaha
15	16	17	18
	5:30pm Riverside 6pm East Central 6pm Lincoln Heights	6pm Comstock Neighborhood Co 6:30pm Chief Garry Park 7pm Balboa/SIT 7pm Northwest	6pm Latah/Hangman 6:30pm Audubon/Downriver 6:30pm Browne's Addition 7pm Shiloh Hills
22	23	24	25
7pm CA Budget Committee	4:30pm CA Administrative Comm 6pm CA Pedestrian, Transportati		

# Marketing: the 'Vote Yes' Campaign

---

- More meetings
- Large ad buy: TV, newspaper, radio, billboards
- Op-Eds, letter writing campaigns
- Videos
- Social media – “vote yes” profile picture frames, promotional content
- Signs all over town
- Rallies
- Booth at community events
- Waving on street corners
- Doorbelling / calling
- Trusted messengers & ambassadors

# Outreach Partnership

## City Parks + SPS + Library (or other)

### ► Guiding Mission

- Improving & creating community gathering spaces
- Preventative investment in youth & neighborhoods
- Reducing barriers to participation (young & aging)

### ► Potential Partnership Projects

- Madison / Franklin Park - Recreation Center
- All Weather Surface Fields – Dwight Merkel & SE Sports Complex

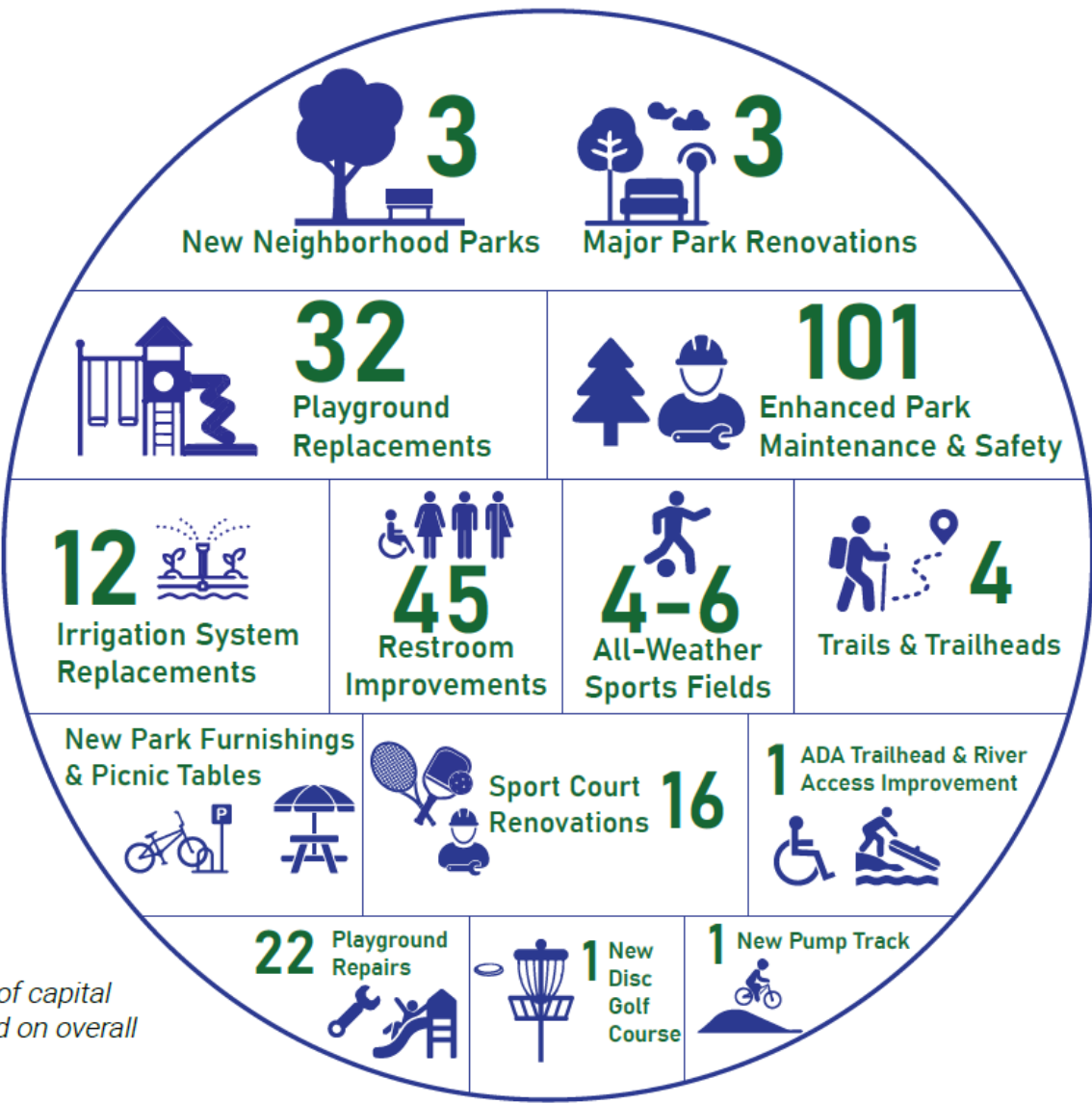
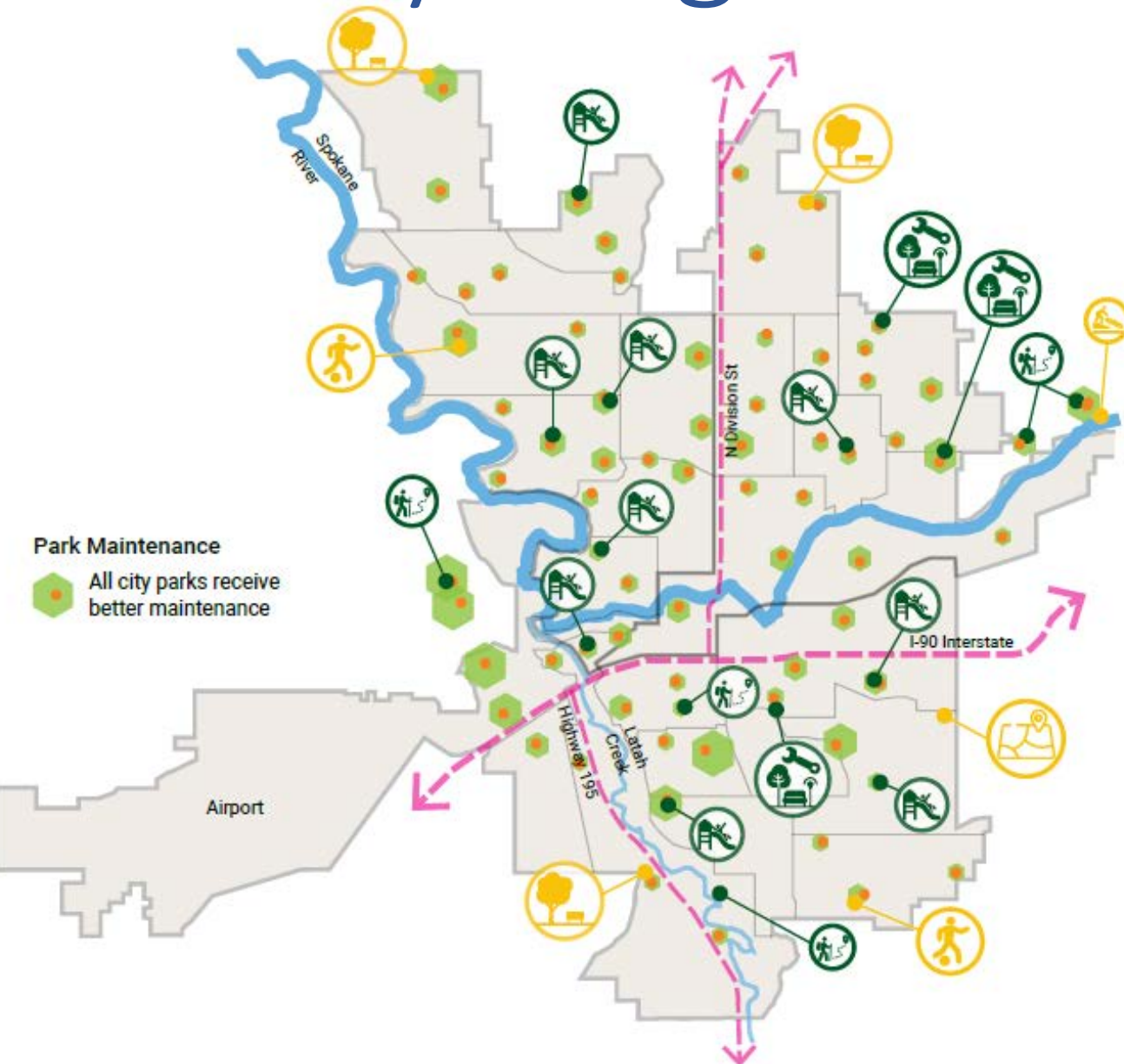
### ► Advantages

- Build Community – healthier neighborhoods in different ways
- Partners ‘are unique’... but together enhance citywide benefit
- Combine resource & competencies
- Collaboration for community value add





# Healthy Neighborhoods, Healthy Parks



y of capital  
ed on overall



Thank you!

Questions / Comments

(Deep Dive available if desired)

# Healthy Parks, Healthy Neighborhoods

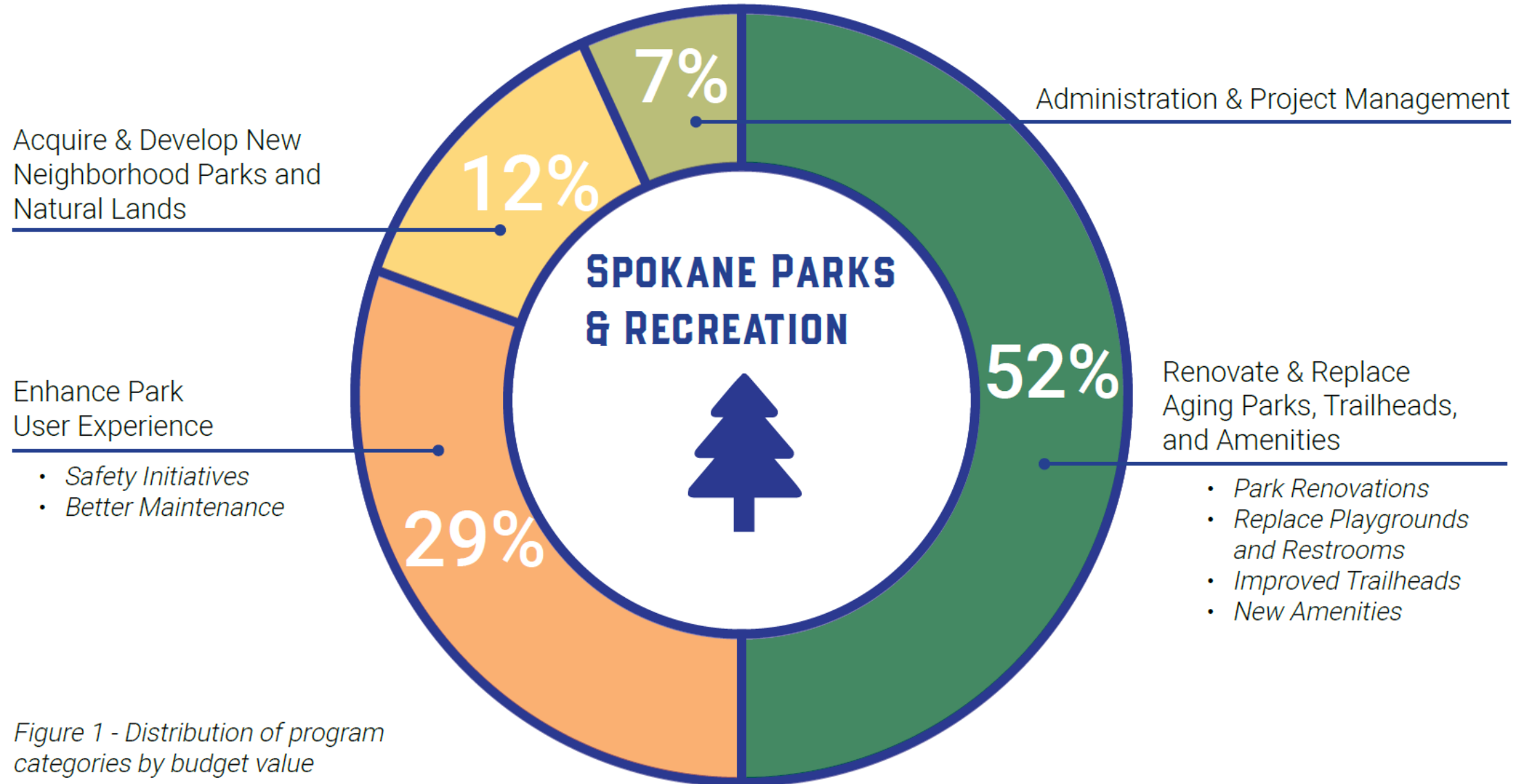
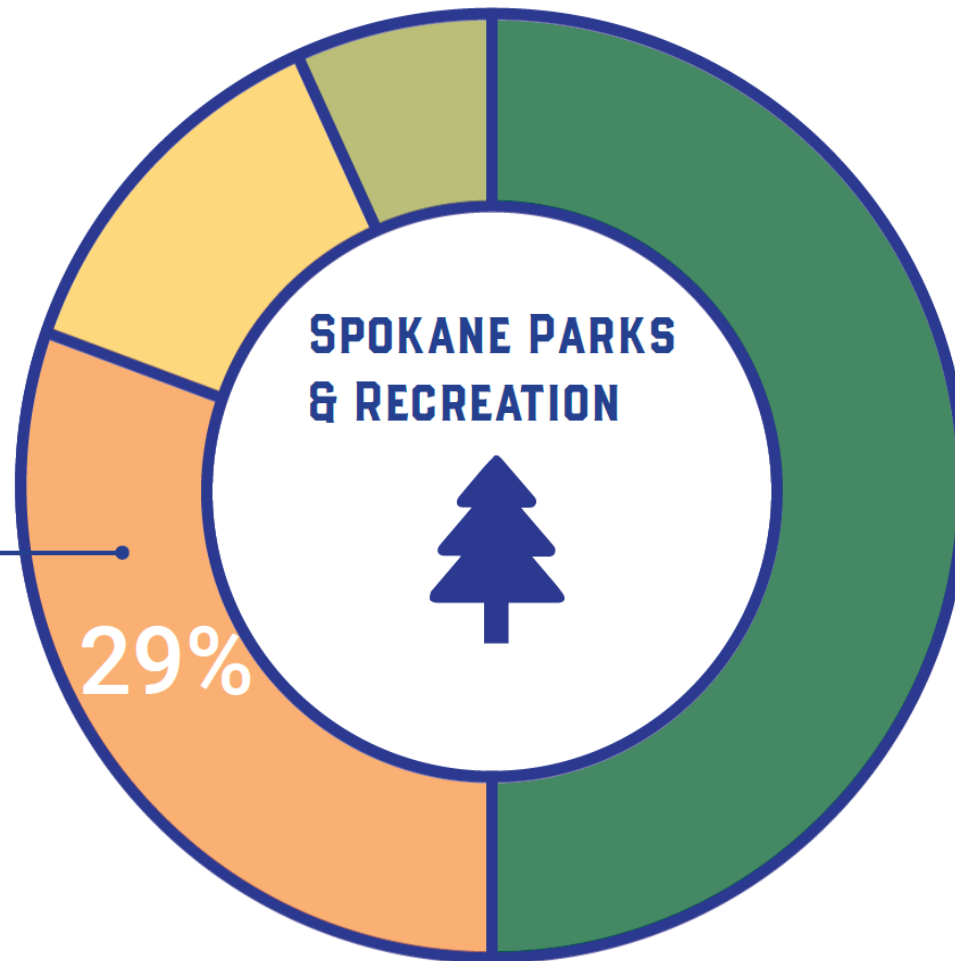


Figure 1 - Distribution of program categories by budget value

# User Experience



Enhance Park  
User Experience

- *Safety Initiatives*
- *Better Maintenance*

## CHAPTER 2

Enhance Park  
User Experience

# Enhance Park User Experience

## PARK MAINTENANCE & OPERATIONS

### Key Maintenance & Operations Features

Cleaner Parks



Maintenance Vehicles  
& Equipment



Park Operations Staff  
Enhancements

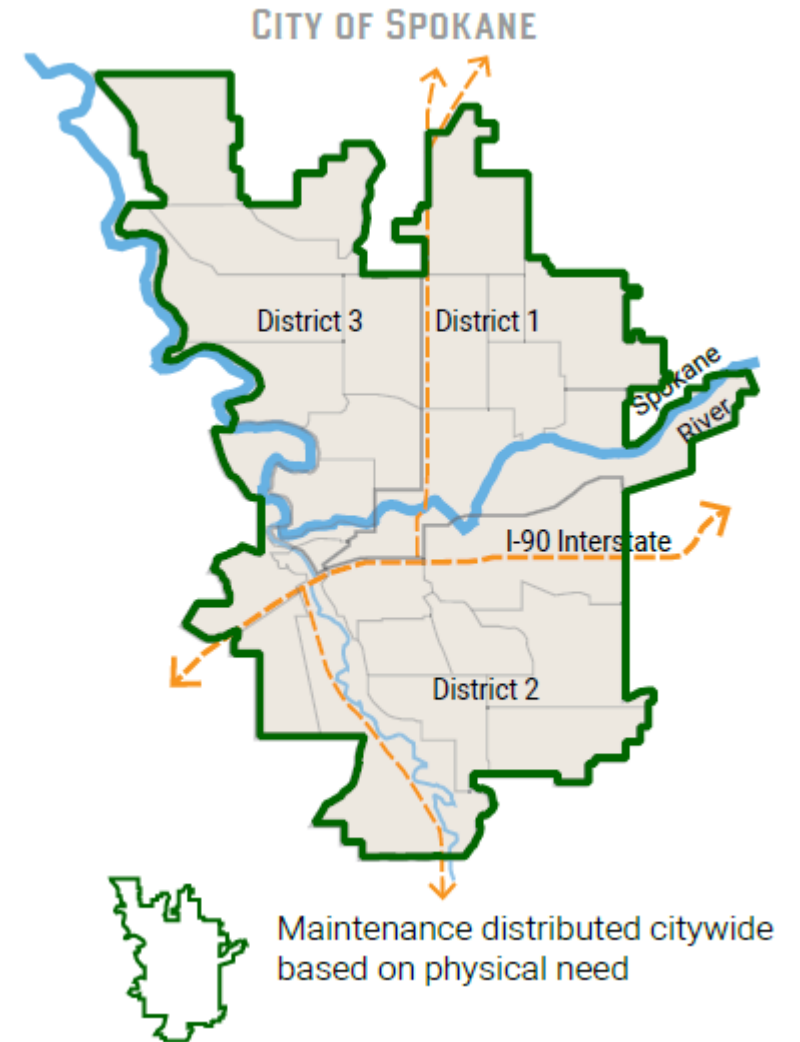


Citywide Maintenance  
Enhancements



### ► *Annual info*

- *+/- 50% staff increase,*
- *equipment & vehicles fund*
- *Dedicated natural land staff & equipment*
- *Appreciates @ 4% annually*



# Enhance Park User Experience

## PARK SAFETY INITIATIVES / VISITOR EXPERIENCE

### Key Park Safety Improvements

Park Ranger Staff Expansion



Park Ranger Vehicles

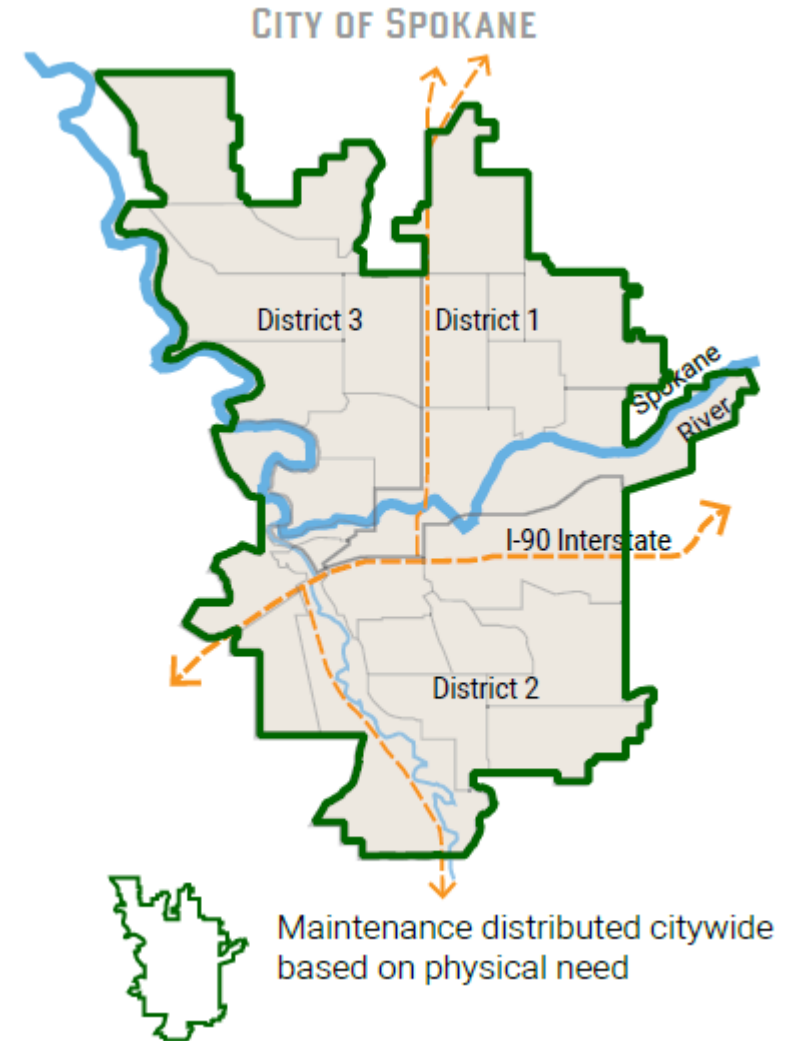


Welcoming to the Public



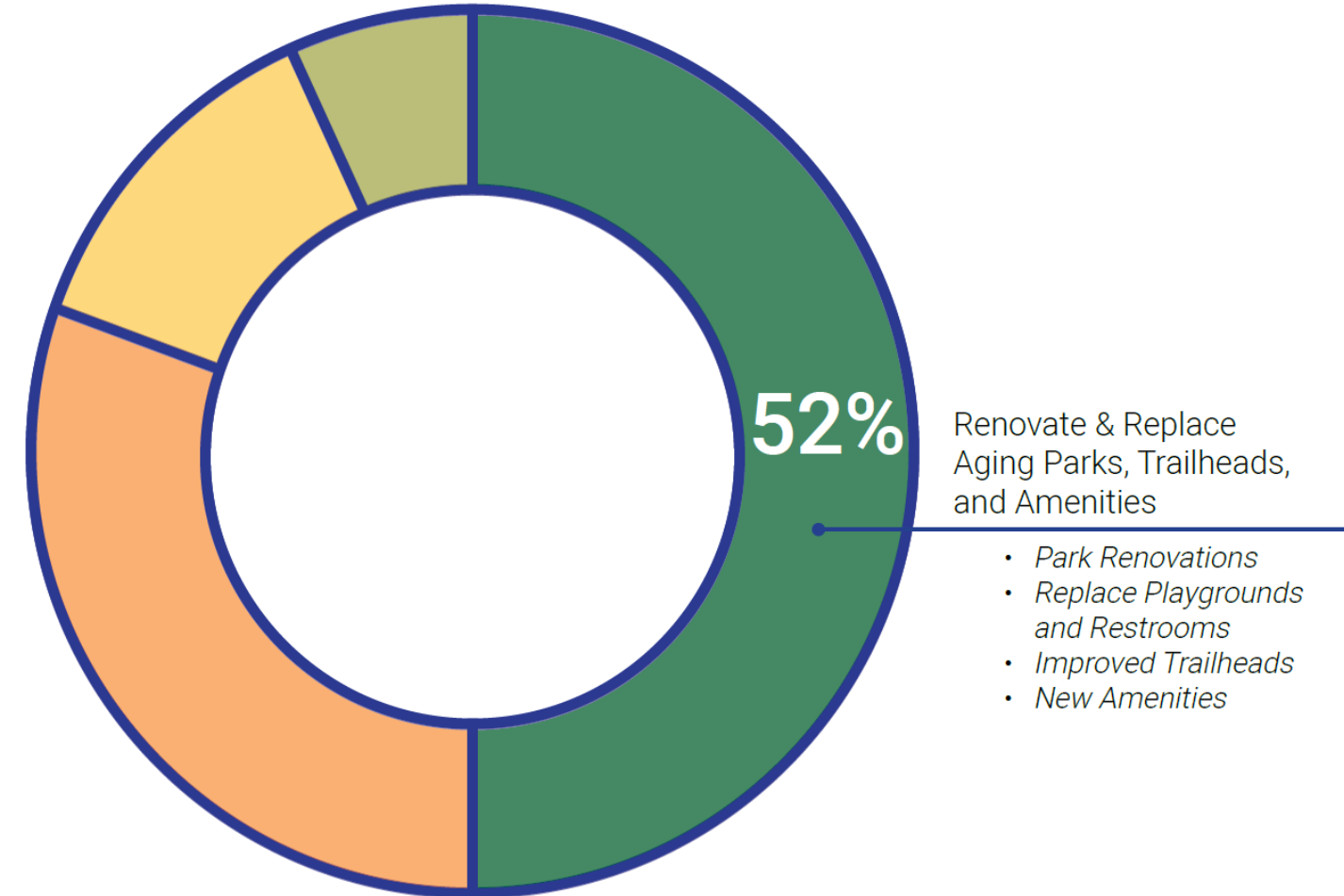
### ► *Park Ranger Expansion*

- *+/-4 staff + vehicles*
- *Technology (sensors / locks / lighting / etc)*
- *Appreciates @ 4%*





# Renovation



## CHAPTER 3

### Renovate & Replace Aging Parks, Trailheads, and Amenities

# MINNEHAHA GRANT HARMON

Renovate & Replace  
Aging Parks, Trailheads,  
and Amenities

## 3 Major Park Rebuilds (worst conditioned parks)

### Key Proposed Improvements

Sport Court Renovation .....



Irrigation Replacement .....



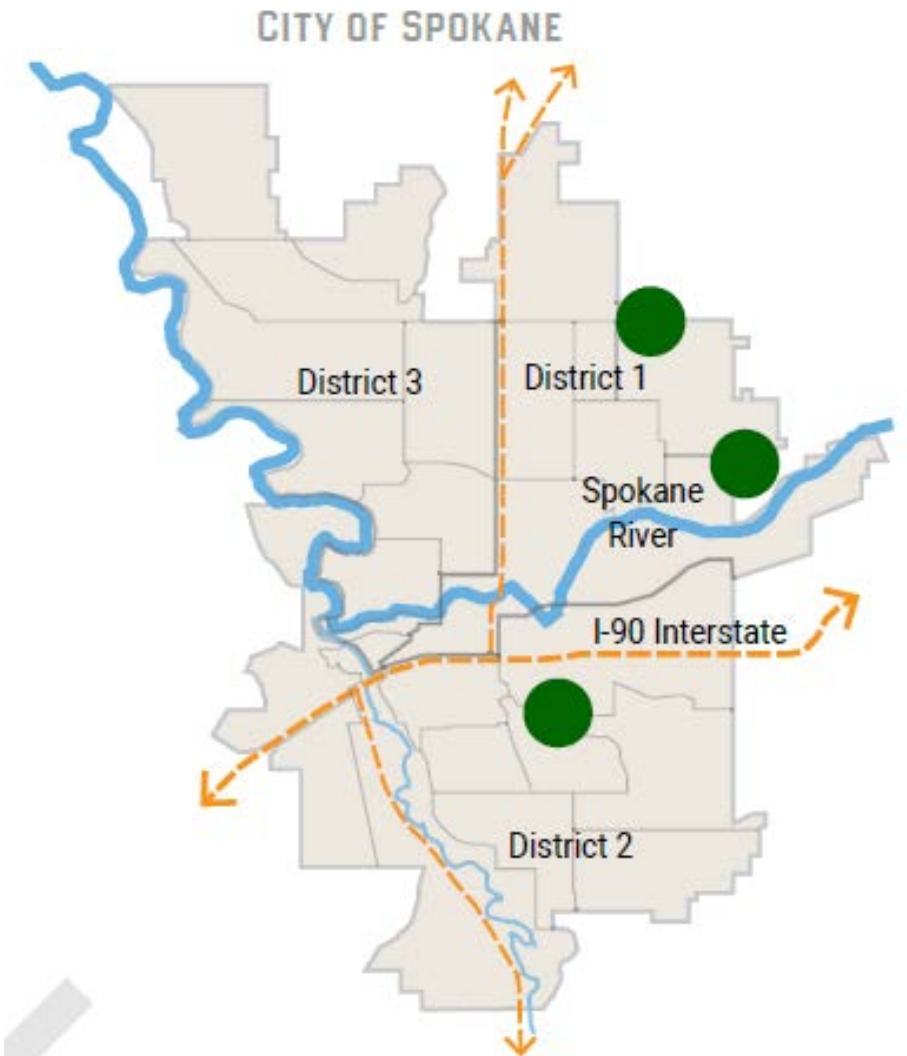
Playground Replacement .....



Multi-purpose Field Space .....



Restroom Renovation .....



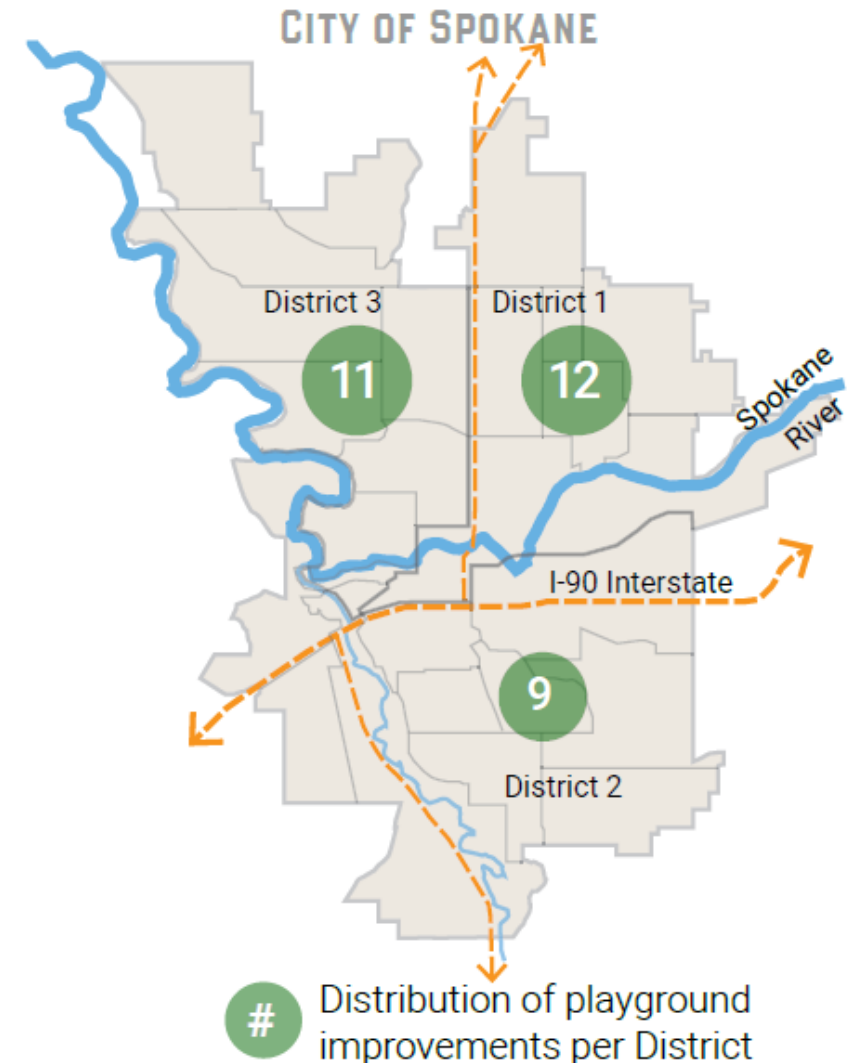
# PLAYGROUND AMENITIES

# IRRIGATION RESTROOM

Renovate & Replace  
Aging Parks, Trailheads,  
and Amenities

## PARK SYSTEM WIDE IMPROVEMENTS

- ▶ *32 playground replacements*
- ▶ *40 restroom replacements*
- ▶ *13 irrigation replacements*
- ▶ *14 sport court replacements / sport court partnership*
- ▶ *1 disc golf course*
- ▶ *1 skate park / pump track*
- ▶ *4-6 all-weather surface fields*





# PLAYGROUND AMENITIES

# IRRIGATION RESTROOM

Renovate & Replace  
Aging Parks, Trailheads,  
and Amenities





# Renovate & Replace Aging Parks, Trailheads, and Amenities

## MINOR PARK REPAIRS

CITY OF SPOKANE

### Key Minor Park Repairs

Playgrounds



Roofs



Parking Lots



Sidewalks



Boiler / HVAC



Pools



Utilities



Vandalism



Lighting



### ► ANNUAL REPAIR FUNDS

- *Allocation for regular maintenance / upkeep*





# Renovate & Replace Aging Parks, Trailheads, and Amenities

## TRAILHEAD & TRAIL IMPROVEMENTS

### Key Amenity Improvements

Trailhead Parking



Lighting



Trail Camera



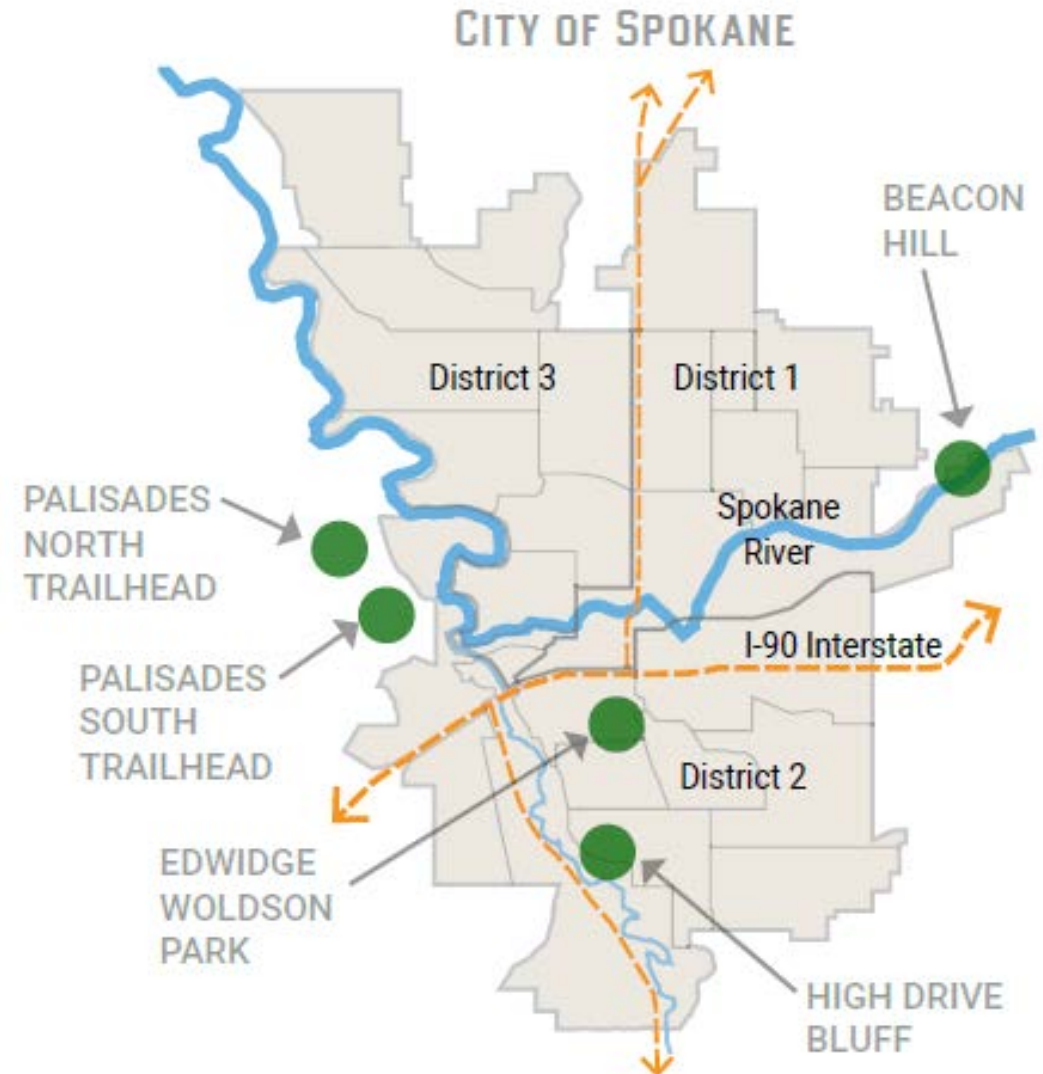
Access Gate & Fencing



Trail Wayfinding & Signage

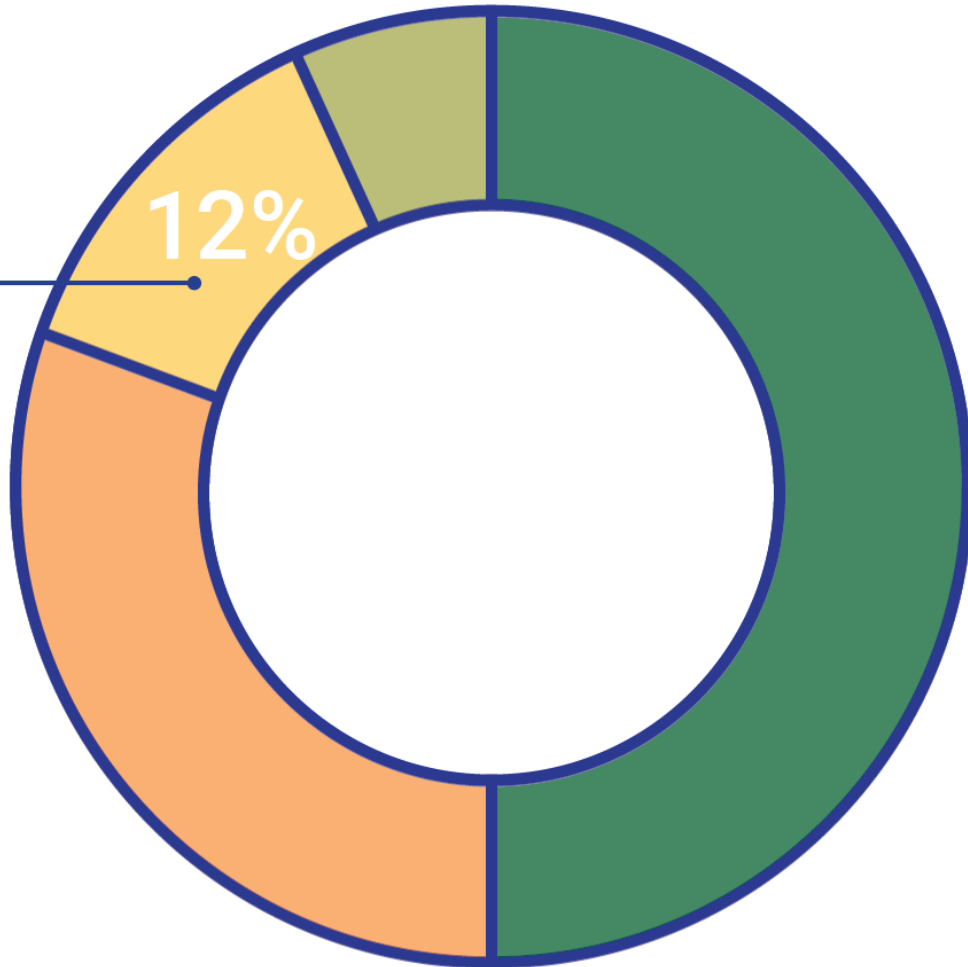


- ▶ *Increase connections to / through parks*
- ▶ *Improve Trailheads & amenities*



# New Parks

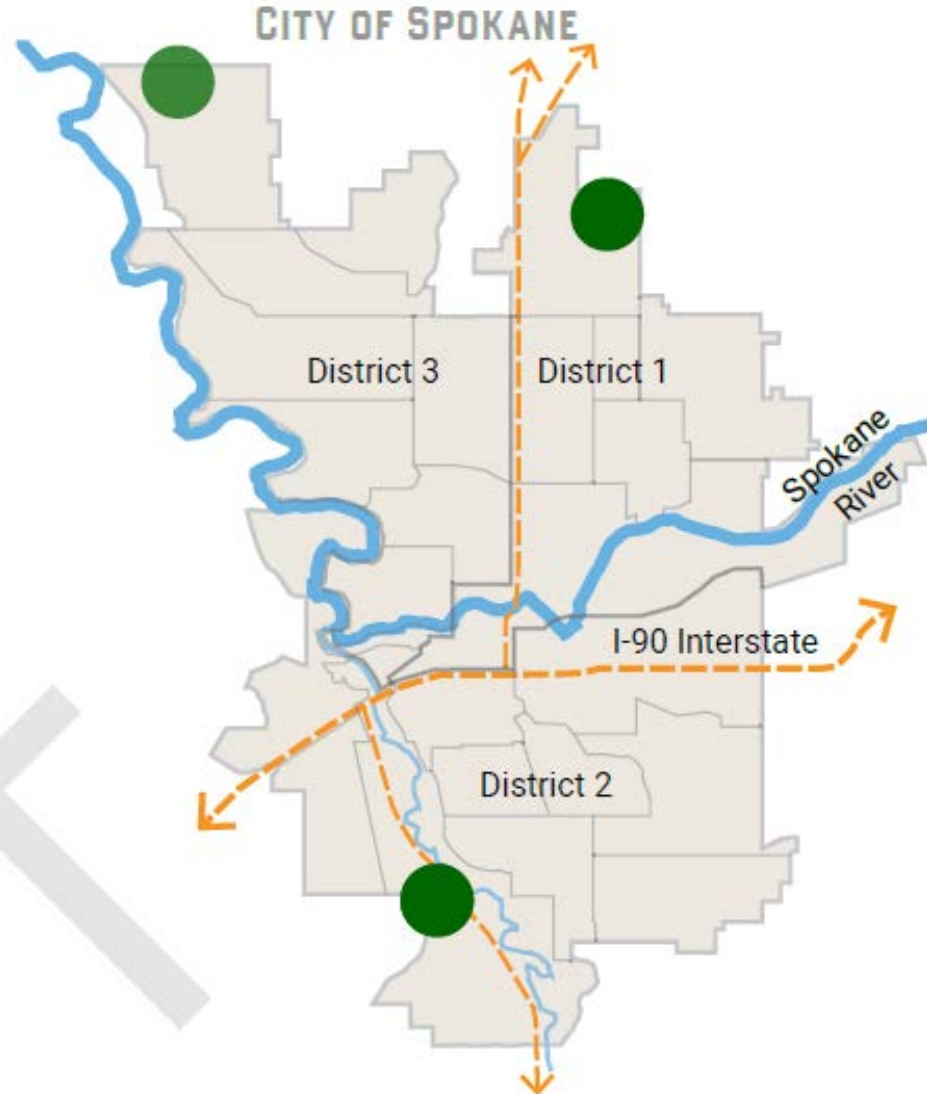
Acquire & Develop New  
Neighborhood Parks and  
Natural Lands



## CHAPTER 4

Acquire & Develop New  
Neighborhood Parks  
and Natural Lands

# Acquire & Develop New Neighborhood Parks and Natural Lands



# QUALCHAN HILLS SHILOH HILLS MEADOWGLEN

## 3 New Parks

### Key Proposed Amenities

- Covered Picnic Area .....
- Restroom .....
- Playground .....
- Sport Court .....
- Native Meadow Grassland .....
- Multi-use Trails .....
- STA Transit Stop .....

Acquire & Develop New  
Neighborhood Parks  
and Natural Lands

# RIVER ACCESS IMPROVEMENTS

## 1 build + 1 design

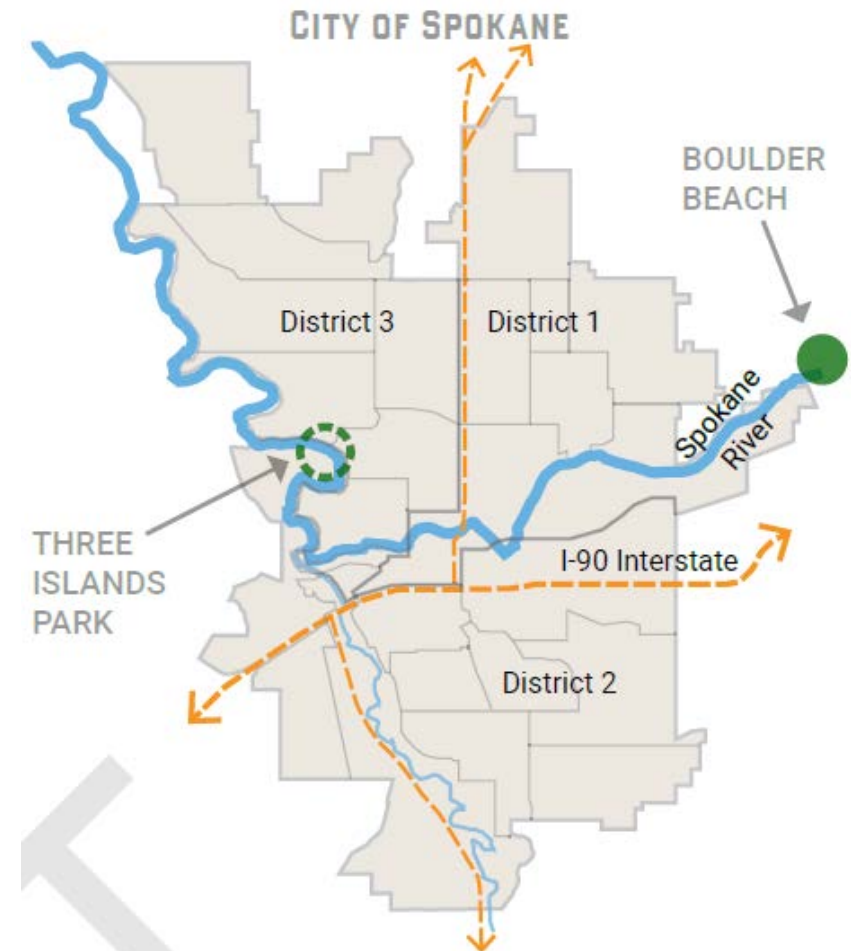
### Key Proposed Amenities

Improved Trailheads ..... 

Expand Parking ..... 

Add ADA Parking ..... 

ADA Accessible Watercraft Access



Acquire & Develop New  
Neighborhood Parks  
and Natural Lands

# NATURAL LANDS MANAGEMENT PLAN & ACQUISITION FUND

- ▶ *1 plan + annual acquisition funding*
  - ▶ *4% annual escalation*
  - ▶ *Acquire small parcels / match for county C.F. & state grants*

## Key Planning Approaches

Assess City Owned Land and  
Potential Future Acquisitions



Establish Funding



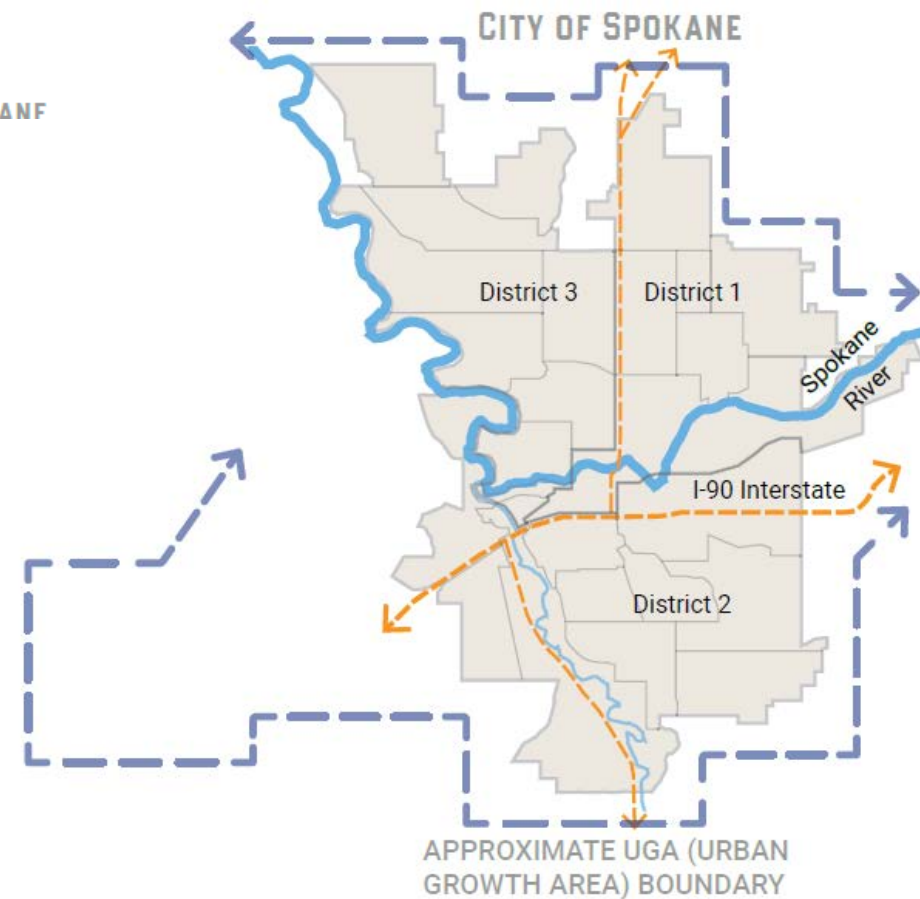
Land Maintenance &  
Management



Preserve Local Identity

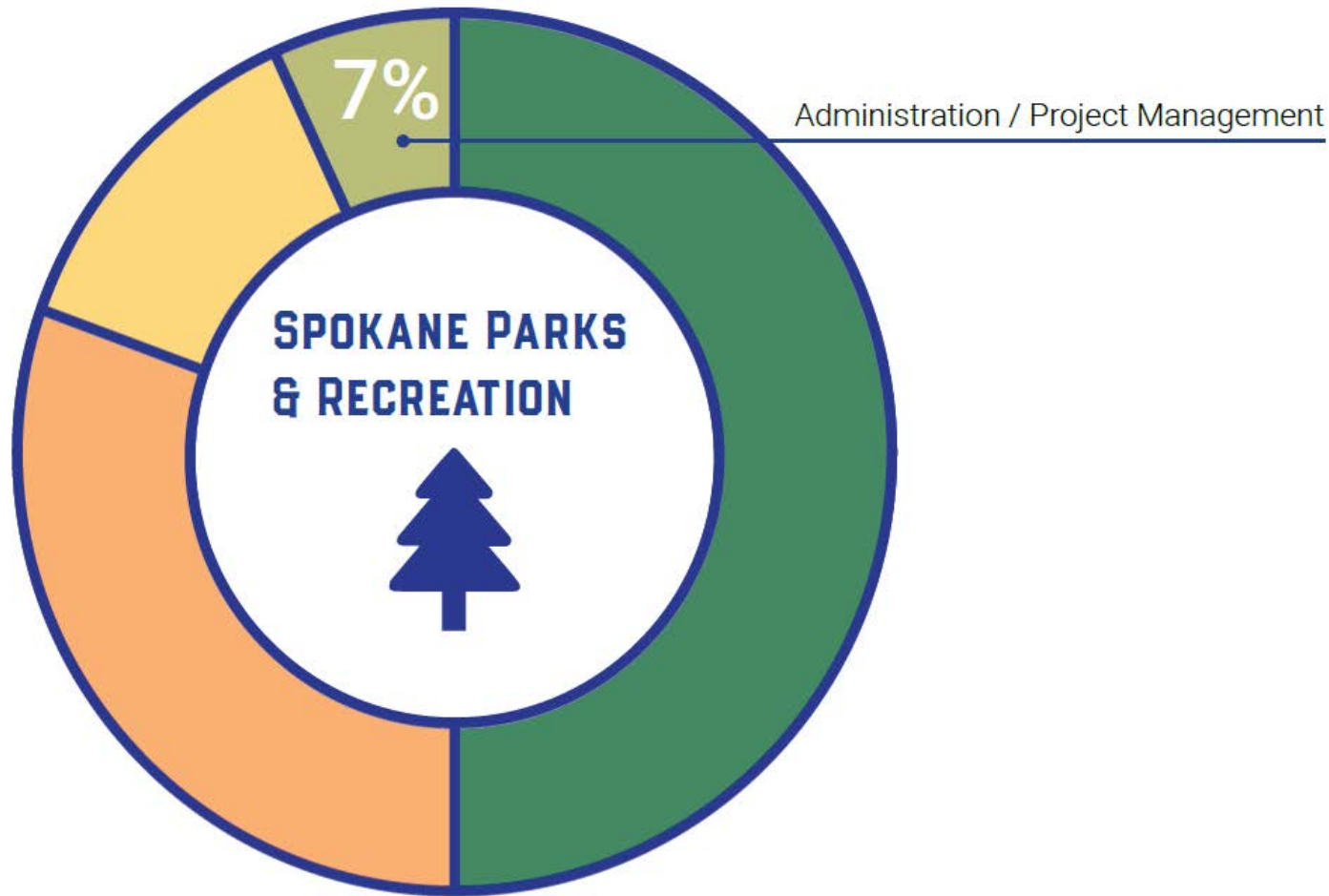


CITY OF SPOKANE





# Admin & P.M.



## CHAPTER 5

### Administration & Project Management

# Administration

## ADMINISTRATION & PROJECT MANAGEMENT

- ▶ *Project Management, Support & Outreach*
  - ▶ *Accounting, Design, Project support*
  - ▶ *Minimize PM spending to maximize investment in parks*

### Key Administrative Soft Costs

Project Management



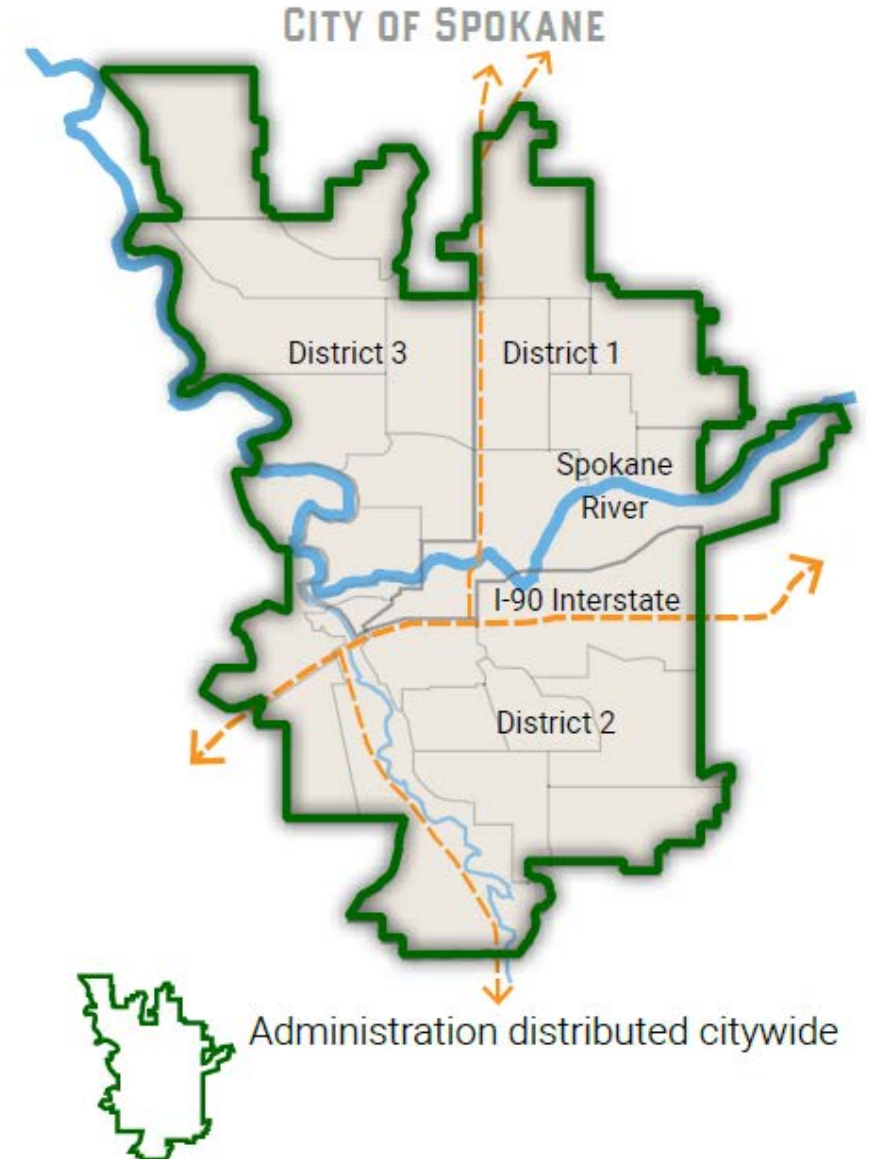
Office Staff



Public Engagement



Compliance



## Community Assembly Draft Minutes

*Prepared by: Office of Neighborhood Services*

**November 2nd, 2023, in-person at The Hive**

**Meeting called to order at 5:32 p.m. by Kelly Cruz**

**Present:** Audubon-Downriver, Balboa/South Indian Trail, Bemiss, Browne's Addition, Chief Garry Park, Cliff/Cannon, East Central, Emerson-Garfield, Grandview-Thorpe, Hillyard, Latah-Handman, Lincoln Heights, Logan, Manito-Cannon Hill, Minnehaha, North Hill, North Indian Trail, Northwest, Peaceful Valley, Riverside, Shiloh Hills, Southgate, West Central, West Hills, Whitman

**Not Present:** Comstock, Five Mile Prairie, Nevada Heights, Rockwood

**City Staff Present:** Kim McCollim (Neighborhood Housing and Human Services [NHHS]), Pollyanne Birge, Patrick Striker, [Office of Neighborhood Services (ONS)]

**Guests:** Kathryn Alexander (Bemiss), Kelly G., Paul Kropp (Liaison Committee), Ken Cruz (West Central)

### ADMINISTRATIVE AGENDA ITEMS:

**1. Approve Proposed Agenda:** Tina Luerssen, Moved, Cliff Winger seconded, motion passes unanimously. 23-yes, 0-abstain, 0-no.

**2. Amend/Approve Draft Minutes:** Tina submitted correction and requested that guests be named, instead of just their titles. States they need names to be sure of attendance compliance for members serving on committees, etc. Fran Papenleu submits a correction that attendee Randy McGlenn was attending for **West** Central and Debby Ryan **East** Central. Dale Moved, Dave Second, 21-yes, 1-abstain, 0-no.

**3. Facilitator Designation Vote** Motion to designate Kelly Cruz as the Community Assembly Facilitator

- Randy Moved, Lorna seconded, motion passes unanimously. 22-yes, 0-abstain, 0-no.

### **4. Admin Committee Action Items**

- Randy McGlenn is taking inventory on the equipment what we have and where it is. Patrick Striker will be updating that list and ONS will make available. Randy Presents a discussion tool—a tri-fold sign gauging members' agreement or disagreement on the topic that he hopes will be helpful and better facilitate discussions. Dave Williams asks for clarification on the tool and Luke Tolley states the instructions are captured in the packet and is based on consensus.

### **5. Open Forum**

- Susan Mensching: Asks about process for requesting formal CA support regarding the Latah Bridge on Sunset Ave. West Hills has crafted a letter to City Council RE: construction moratorium until the concrete bridge is fixed and is seeking CA support. She was told to bring it to CA to forward to Council, so we sent it to Lands Committee. Tina: asked if it already gone to council?(No) Fran: asked if it wouldn't it go to Admin Committee? Susan: replies that it was given to the Land Use Committee but with the timing, would have to wait another month and given the urgency, she brought it straight to CA? Charles Hanson: SRTC sent money from state to work on that bridge. Paul Kropp, offered to also discuss this with Susan and said it is on more than one neighborhood's agenda. Mary Winkes:

Suggested given the timing, Susan should sent to Randy for Admin, and if it can be signed by all of CA. Mary said neighborhoods can send on their own, but it is a stronger message coming from Community Assembly. Joe Lenti said they have 100% support from Latah NC. Luke: moves to take item to roundtable.

- Community Assembly/Community Development Committee: Fran: stepping in for Andy Hoyer describes the standing committee—forum for educating neighborhoods, block grant funding, how development affects neighborhoods. Due to changes with Community Housing and Human Services (CHHS), first actual money July 2025, but upshot Executive of Community Development Committee Tomorrow, Nov. 3<sup>rd</sup> at 10am at the South East Center. Christy Jeffers, Leslie Hope, wheels are rolling for standing committee.

#### AGENDA ITEMS:

##### **6. ONS Update (Patrick Striker)**

- Patrick Striker: Thanked the members of CA and anyone who attended the neighborhood ordinance Q&A sessions. The ordinance is now with City Council and the Mayor's office being discussed. Patrick gave an update about the upcoming Neighborhood Summit, Land Use comp plan amendment, training on how to make recommendations, recorded and video released next week and Asphalt Art—the artists are being chosen and some neighborhoods have already applied. Patrick also gave a big thank you to Tyler Tamoush, the new chair, and other members of the CA Safety Committee.
  - Luke: Asked about any sponsors for the ordinance? Patrick: Council president Lori Kinnear
  - Mary: Asked about the current version of the ordinance.
  - Patrick: Said it's with City Council and probably waiting for City Legal with those amendments that were presented before/at the Q&A sessions.
  - Carol Tomsic: Asks specific questions about the Asphalt Art program. Patrick shares info about the Asphalt Art program and says the installation will start again in earnest in spring.

##### **7. Budget Committee Allocation of CE Grant Funds (Gail Cropper)**

- Oct 23<sup>rd</sup>, Minutes in packet. Talking about Community Engagement funds—sent email with several ideas. CA Budget Committee has recommendation to approve \$4018 and presented those items.
  - Eileen Kazura: Said that the rules around the funding were not clear and asked if we could work on a more transparent process moving forward.
  - Fran: Expressed concern about budget process not being transparent. In the past had a list gather from each neighborhood and she felt there wasn't enough info to make a decision.
  - Susan: Asked to clarify that each neighborhood could sign up to use this equipment? (Yes) And says the reimbursement process has her waiting almost 5 months to get paid back.
  - Laura: Popcorn machine to be repaired? Mary: Yes, and part of the proposal is getting a smaller, more compact/portable one as well.
  - Laura: Suggest that NCs need Safety Cones for clean up, etc.
  - Tina: Indicates support, but also shares concerns on budget process. Tina suggests/requests the Budget Committee put in place a requirement for training before things can be checked out. Where is this going to be stored? Northeast Center? Mary: Yes, Northeast Center
  - Gail Cropper: Apologized for not scanning the final list with meeting minutes.
  - Discussion ensued about how these funds need to be used now and can't wait until the next CA meeting. Also discussed about next year working with someone in Finance to make sure reimbursements and process is easier to follow. Time running out for this agenda item...
- **Move to extend discussion by 5 minutes, first extension.** Dale motioned, Dan seconded. Motion passes: 21- approve, 0- deny, 1- abstain.

- ROLL CALL: VOTE ON CA COMMUNITY ENGAGEMENT GRANT BUDGET

## CA Vote Tracker Date: November 2<sup>nd</sup> 2023

### Topic: Budget Committee Allocation

	Approve	Oppose	Abstain
1. Audubon/Downriver		X	
2. Balboa/SIT			X
3. Bemiss	X		
4. Browne's Addition		X	
5. Chief Garry Park	X		
6. Cliff/Cannon	X		
7. Comstock			
8. East Central	X		
9. Emerson/Garfield	X		
10. Five Mile Prairie			
11. Grandview/Thorpe			X
12. Hillyard	X		
13. Latah/Hangman Valley	X		
14. Lincoln Heights			X
15. Logan	X		
16. Manito/Cannon Hill	X		
17. Minnehaha			X
18. Nevada Heights			
19. North Hill	X		
20. North Indian Trail	X		
21. Northwest	X		
22. Peaceful Valley	X		
23. Riverside	X		
24. Rockwood			
25. Shiloh Hills		X	
26. Southgate	X		
27. West Central	X		
28. West Hills	X		
29. Whitman	X		
<b>TOTAL</b>	<b>18</b>	<b>3</b>	<b>4</b>



- Please apply to serve on the Budget committee--there is an opening for District 1. Now serving: Andy Hoyer from Dist. 2 is joining the committee, Gail will continue to serve moving forward, and there are openings for Vice Chair and Secretary.

## 9. Admin Committee Elections (Andy Hoyer)

- Admin Committee Election: There are 6 names on the ballot and you choose 5 of those. The 5 that have the highest amount of votes will be on the committee.
  - Dan: asks if he can abstain, since he is new. (Yes)
  - Fran: Thanked those who stepped up and mentioned the 7 other standing committees that need members. Any NC member can join a committee, participation is important.
  - Tina: What would you like the Admin committee to do next year.
  - Dan: What does the Admin committee do?
  - Randy: Set the agenda for CA meeting, Chair signs any official docs, notify absence, something that would warrant an emergency vote. Luke: reads description from [CA handbook](#).
  - **Mary and Kathy collect the ballots and count in the hall.**
- **Move to extend discussion by 5 minutes, first extension.** Fran motioned, Daniel seconded. Motion passes: 21- approve, 0- deny, 2- abstain.
  - Question: What would qualify as an emergency?
  - Randy: anything that needs to be responded to between meetings. Next best option—provide info to CA via email and ask for an electronic vote. Next option is the Admin Comm can put forth an “interim” response and that gets confirmed with CA if vote or not. (Not been used yet). We try to get things at next meeting, but use the second best when absolutely necessary.
  - Luke: reads official process from policy and procedures.
  - Eileen: Feels like there is a gap of knowledge from their NC, timing wise. If I am voting at CA—need to be able to take to my own NC to shop around. Also look out for future City and City Council items that could take on more meaningful work.
  - Randy: Said that was an excellent goal, but there seems to be significant challenges getting in sync with City Council so the CA committees can get timely info so it could be discussed and out to neighborhoods. Two months, starting on issue then getting feedback from NC then get City Council/Admin be helpful. Then us internally, putting forth an agenda plan things out in advance so not so reactive.
- **Move to extend discussion by 5 minutes, second and final extension.** Daniel motioned, Carol seconded. Motion passes: 21- approve, 0- deny, 3- abstain.
  - Mary: Indicated the election resulted in a run off—a three way tie.
  - Debby: Can we also go on with agenda while folks are tabulating?
  - Mary and Kathy give folks paper so they can vote on the three run off candidates.
  - Kelly—can the tally be at roundtable? (Yes)
  - **Mary and Kathy return with the results saying there is another tie—between two candidates. Another round of paper was distributed. Move on to another agenda item.**

## 10. Policy and Procedure Committee (Tina Luerssen)

- Randy and Luke: Describe the Policies & Procedures (P&P) committee responsibilities and process:
  - How policy and procedures are decided and some existential issues like one of the biggest ones: what is the grievance procedure? Other examples: like the facilitation question and things that haven’t been settled over the last year.
  - Dale: this is like every other committee—they provide recommendations, CA makes decision.
  - Fran: Opportunities for folks who have issues with our procedures. See if there are glitches or holes.

- Randy: looking for folks to participate and get these on list, then vote to approve the folks on the list.
- **Mary and Kathy: Return from hallway to say there needs to be another run off.**
  - Tina: questions if we should push the run offs to the roundtable portion of the meeting and indicates that the rules are being put to the way side for the moment.
  - Randy: offers to volunteer on P&P committee, as does Luke, Paul Kropp, Dallan Tipton.
  - Dale: was confused and said that Paul could not serve on the Admin Committee, but was corrected by Luke that this was for the P&P committee, which anyone can serve on.
  - Tina: reminds the group that one of those four needs to be appointed to set the first meeting. Paul volunteers to set up a first meeting and says he will follow up with the other three.
- Liaison Committee:
  - Paul: This month the Liaison Committee does not have a recommendation yet about a the park board Development and Volunteer Committee liaison member positions whose terms expire at the end of this year. The Liaison Committee will take this up at its meeting on the 14<sup>th</sup>, which is after election day. Julie Biggerstaff will not continue on the park board committee and Lindsey Shaw is a candidate for a city council position.

#### 11. PeTT Committee Update and Traffic Calming Funds (Randy McGlenn)

- Randy: Describes that the proposed City budget has some of the traffic calming funds directed toward SPD costs. Randy is asking for support of a resolution PeTT has drafted to notify Council/Admin CA wants those funds to stay with traffic calming. It has been on the back burner and trying to follow through and come to fruition. Randy read resolution.
  - Discussion on the current status of the traffic calming projects, they are in the CA packet.
  - Paul: Supports this resolution with one word changing—the word “use” is used twice. Second word should be purpose, not use.
  - Randy: Restates that amendment.
  - Carol: Says that every neighborhood wants traffic cops. In favor of traffic calming police.
  - Luke: Commends PeTT committee to bring forward clear action—text is helpful.
  - Mary: While waiting to start on traffic calming projects, construction prices have gone up considerably, so not enough in that pot for ones that are already approved.
  - Cliff: not used for Police enforcement. Must be used for traffic calming.
  - Mary: Move with Pauls’ amend. Cliff second: 26-Approved, 0-Deny, 0-Abstain.

#### 12. CA Committee Updates (Committee Chairs)

- Liaison Committee: Paul: Liaison attended Park Board’s development committee, including Park board officials, waiting for our Nov. 12<sup>th</sup> meeting and come after that meeting. City Council has to approved a levy for Neighborhood Parks in Feb, maybe good to have briefing at Dec. CA Meeting.
- Re-Org Ad Hoc Committee : Kathy: Still in discussion. Expect to bring recommendation in January. Everyone is welcome to join.
  - Randy: Make sure next meeting invite to everyone
  - Fran: Asks for folks to explain what reorg committee is doing?
  - Randy: Voted to have committee explore how it is functioning now and any recommended changes to structure and leadership. Self-improvement efforts that show City Council a commitment to continuing to improve. Slowly coming to agreement. Take some time, encourage everyone to participate.
  - Mary: Next meeting: Thursday Nov. 9<sup>th</sup> , Liberty Library, room B

- Building Stronger Neighborhoods (BSN): Tina is working with Amber Groe (ONS) for Summit—CA rep pins for folks to take one. BSN table will have a table.
  - Also, BSN have taken on the award process, online process: Good Neighbor Awards: Anyone in your neighborhood who is doing big and little things that make your neighborhood a better place. Spirit of CA award, Jeanette Harras Award, inspiration—gone above and beyond. Lifetime Achievement—given that to Rod Minarik when retired. Award event: **Dec. 16<sup>th</sup> 9-11am at the Hive**. NOTE: Future BSN meetings at the HIVE for the foreseeable future for all 2024. Third Saturday at 9am at Hive.
  - Fran: Distro and Notes—live on website. (Link in notes)
  - SNLA coordinating with BSN again in 2024. New Coordinator from Gonzaga, Cindy Donahue. Also please send slides for thing you’ve done in your neighborhood.
  - Tina: BSN Minutes didn’t make into the packet—get them into the packet on the website.
- Safety Committee: Tyler Tamoush: Safety committee Chair. Future meetings on last Wed of month. Nov 29<sup>th</sup> 6-7 at the Hive.
  - First meeting informal, good. Brainstormed and see who want involved, COP shop. District 1 and 2 represented, but need someone from District 3. Safety is large topic—crime, traffic but also fire safety—forest fire, emergency routes, etc evacuation plans. What we can do to better process? Other resources than Crime Check and 311—broken down RVs, a lot more resources. That can go out and help out, instead of shame folks. Plan on going to every public safety committee, shake hands and take names and let them know CA Safety committee is up and running.

### 13. Roundtable Discussion

- Kathy: FINAL VOTE COUNT FOR ADMIN COMMITTEE:
  - Tina Luerssen, Randy McGlenn, Fran Papenleur, Luke Tolley, and Scot Webb.
- CA/CC (Community Assembly/ City Council) meeting on 30 of Nov. at Shadle Park Library in Studio Room. At meeting have City Council reps there, anything you’d like on agenda—send to Randy so he can be sure they are on there and voted to Admin committee and ONS to disseminate. Fran: City Council and CA meet ¼, they were cancelled in lieu of Neighbors 3.0, many changes and machinations. This meeting was called by Lori Kinnear to introduce new slate of City Council members. Encourages members to attend as this is helping rebuild our relationship with City Council. Send any agenda items. Randy: Will send out the details asap.
- Susan: Police Advisory committee having regular open ¼ meetings—Please have the public come in, Tyler would love to have you come. Nov. 16<sup>th</sup> 5:30 at West Central Community Center.
- Tina: Reorg Ad Hoc around strategic plan—get a copy of what was approved. Still need to have that official strategic plan, some question about if the current one is the official document, and that one should be on the CA website. {Pollyanne has included the most current strategic plan as an attachment.}
- Luke: Let’s revisit the Latah Bridge Letter.
  - Paul: Reality is the Highbridge, Latah Bridge rehabilitation like they did for Monroe—established regional effort, the documentation would be easy to find. The most significant thing is to address your legislators— this project is on the list of regional Legislative priorities. The City is already behind it, the region already behind it, next step is to engage legislators.
  - Discussion about it being dangerous, the side walk crumbling into ravine and Highbridge Park. Used to be 4 lane now until 2 lane. 6-800 units to be built. And with their cars, the bridge can’t take it. Mary: The State needs to deal with that. City Council Can put a moratorium on building.

- **Move to extend discussion by 5 minutes, first extension.** Fran motioned, Daniel seconded. Motion passes: 22- approve, 0- deny, 0- abstain.
- Luke: support moratorium or wait until December meeting?
- Tina: better since we won't want to make request with ½ turning over?
- Ken: West Central: Hight bridge park—crumbling Weight constriction? Garbage trucks being redirected? City put up barriers in Hight Bridge and make weight construction.
- Joe: Public Safety, moratorium but don't need to connect those issues.
- Randy: suggests having neighborhoods come together and have a polished draft. Susan: Agrees.
- Paul: This should go to the Transportation committee, don't need a special group—get it done. Record the concerns and get the job done.

**Move to extend discussion by 5 minutes, second and final extension.** Mary motioned, Charles seconded. Motion passes: 22- approve, 0- deny, 0- abstain.

- Mary: take to PeTT so they can review.
- Charles: the center of the bridge is built for street cars, but the middle is so strong no one would grant them money.
- Kelly: recommendation to go to PeTT: PeTT room has on their agenda? Randy: Yes!
- Susan: If PeTT has it, nothing I need to do? Do we need us at the meeting?
- Randy—yes: 4<sup>th</sup> Tuesday of the Month via zoom. Nov. 28<sup>th</sup> at 6pm. Make sure this is on the agenda.

## **12. Actionable Items Review**

- Randy: Find and disseminate the Strategic Plan. Also, CA numbers receive finalized signed copy of budget resolution from CA.

Motion to adjourn the meeting. Fran motioned, Scot seconded. Motion passes.

***Meeting adjourned at 7:30pm. Next meeting will be held Thursday December 7th at 5:30PM.***