

Spokane Neighborhoods Community Assembly
“Provide a vehicle to empower Neighborhood Councils’ participation in government.”



Meeting Agenda for Thursday, July 7, 2022
 5:30 to 8:00 pm, Webex Online Meeting
 Proposed Agenda Subject to Change

Please bring the following items:
 *Community Assembly Minutes: June 2, 2022



Administrative

<u>Agenda Item</u>	<u>Time</u>	<u>Action</u>	<u>Page</u>
1. Introductions (Facilitator)	3 min (5:30)	Discussion	-
2. Proposed Agenda (Facilitator).....	2 min (5:33)	Approve	1
• Including Core Values, Purpose, Rules of Order			
3. Approve/Amend Minutes (Facilitator)	5 min (5:35)	Approve	5

Open Forum

4. Reports/Updates/Announcements	10 min (5:40)	Oral Reports	-
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Agenda

5. City Council (Councilmember Zappone)	15 min (5:50)	Oral Reports	-
6. Design Review Board Liaison Vacancy (Paul Kropp)	10 min (6:05)	Discussion	50
7. Asphalt Art Pilot Project (Spokane Arts: Melissa Huggins)	15 min (6:15)	Presentation	-
8. “Hello for Good” Organization (Chris Patterson)	15 min (6:30)	Presentation	-
9. Housing Code Changes	30 min (6:45)	Presentation	10
(Planning Department: Spencer Gardner, Amanda Beck)			
10. Office of Neighborhood Services Update (Carly Cortright)	15 min (7:15)	Vote	-
11. Roundtable Discussion	10 min (7:30)	Open Discussion	-

Other Written Reports

Committee Reports, Agendas, Minutes, etc.

• Administrative Committee.....	44
• Budget Committee.....	46
• Building Stronger Neighborhoods Committee (BSN).....	-
• Land Use Committee.....	-
• Liaison Committee.....	49
• Pedestrian, Traffic, and Transportation Committee (PeTT).....	54

Liaisons and CA Representation on Outside Boards and Committees Reports (Liaison Committee)

• Community Housing and Human Services (CHHS) Liaison Report.....	56
• Design Review Board Liaison Report	-
• Plan Commission Liaison Report.....	59
• Urban Forestry-Citizen Advisory Committee Representative Report	-
• Housing Action Subcommittee Liaison Report	58
• Plan Commission Transportation Subcommittee Liaison Report.....	62

Join WebEx Meeting [Online](#).

Tap to join from a mobile device (attendees only)

** IF YOU CAN'T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE! **

Spokane Neighborhoods Community Assembly
“Provide a vehicle to empower Neighborhood Councils’ participation in government.”

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Join by phone

+1-408-418-9388 United States Toll

Join from a video system or application

Dial 1462314807@spokanecity.webex.com

***** IF YOU CAN'T MAKE THE MEETING, PLEASE SEND YOUR ALTERNATE! *****

Community Assembly Core Values and Purpose

CORE PURPOSE:

Provide a vehicle to empower neighborhood councils' participation in government.

BHAG (Big Hairy Audacious Goal):

Become an equal partner in local government.

(This will be further expounded upon in the Vivid Description. What does this mean to you?)

CORE VALUES:

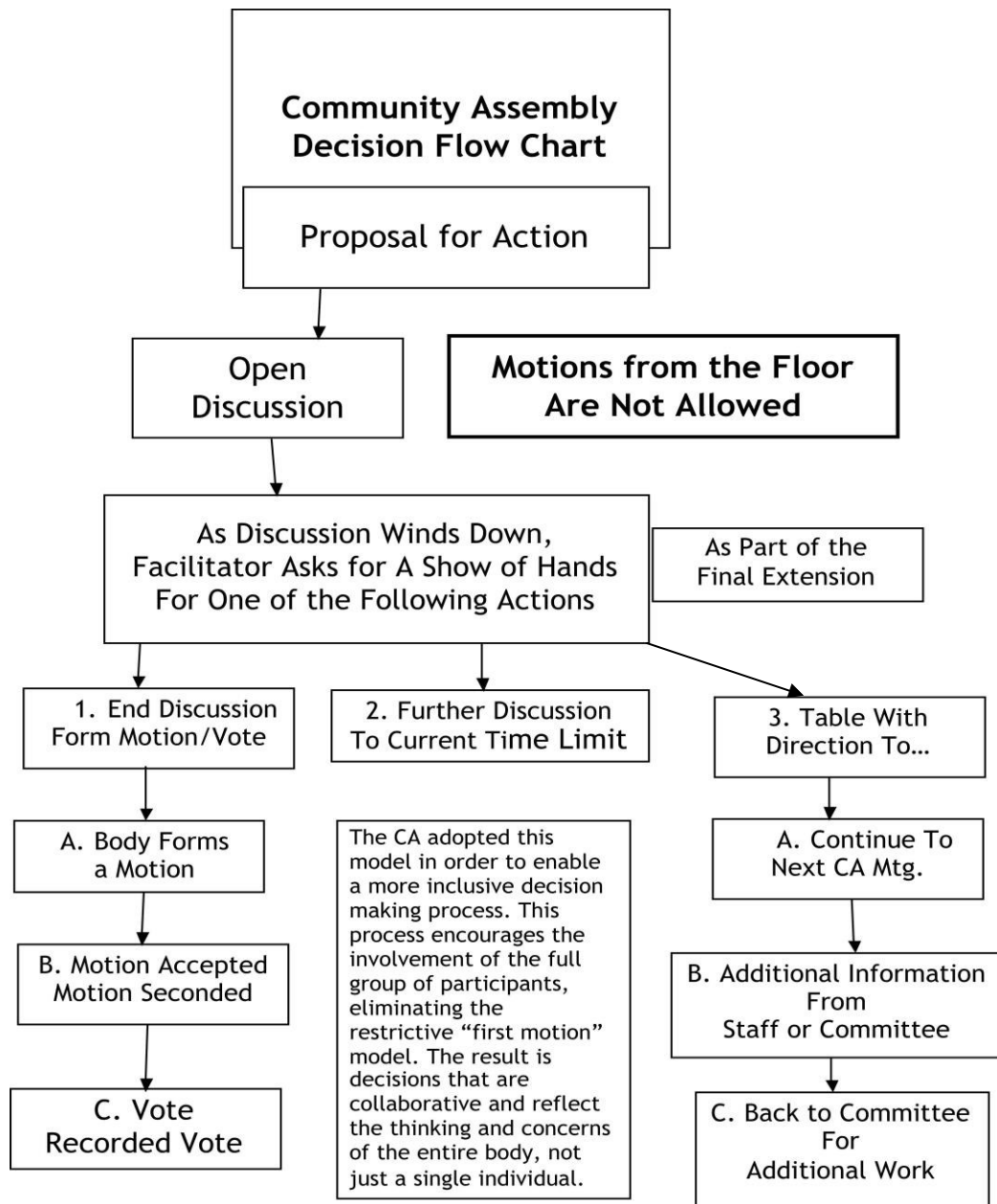
- **Common Good:** Working towards mutual solutions based on diverse and unique perspectives.
- **Alignment:** Bringing together the independent neighborhood councils to act collectively.
- **Initiative:** Being proactive in taking timely, practical action.
- **Balance of Power:** Being a transparent, representative body giving power to citizens' voices.

VIVID DESCRIPTION:

The Community Assembly fulfils its purpose, achieves its goals, and stays true to its core values by its members engaging each other and the community with honest communication and having transparent actions in all of its dealings. Community Assembly representatives are knowledgeable and committed to serving their neighborhood and their city as liaisons and leaders.

The Community Assembly initiates and is actively involved early and often in the conception, adoption and implementation of local policy changes and projects. The administration and elected officials bring ideas to the Community Assembly in the forming stages for vetting, input and participation. The Community Assembly is a valuable partner to these officials and neighborhoods in creating quality policy & legislation for the common good.

The Community Assembly stimulates participation in civic life among our residents. Citizens that run for political office will believe in the importance of partnering with the Community Assembly and neighborhood councils. Those candidates' active participation and history with neighborhoods contributes to their success, enhancing successful partnerships between the Community Assembly and local government.



Community Assembly Draft Meeting Minutes

June 2, 2022 via WebEx web conference

Meeting called to order at 5:30pm by Jennifer Cumbie

Attendance:

- **Neighborhood Councils Present:** Audubon/Downriver, Balboa/SIT, Bemiss, Browne's Addition, Chief Garry Park, Cliff/Cannon, East Central, Emerson/Garfield, Grandview/Thorpe, Hillyard, Lincoln Heights, Manito/Cannon Hill, North Hill, North Indian Trail, Peaceful Valley, Riverside, Rockwood, Shiloh Hills, Southgate, West Central, West Hills, Whitman.
- **Neighborhood Councils Absent:** Comstock, Five Mile Prairie, Latah/Hangman, Logan, Minnehaha, Nevada Heights, Northwest
- **City Staff Present:** Carly Cortright (ONS), Gabby Ryan (ONS), Councilmember Cathcart, Shae Blackwell (City Council), Nicolette Ocheltree (City Council), Kevin Freibott (Planning)
- **Visitors:** Colleen Gardner (CGP), Kristine Hoover (Gonzaga), Paul Kropp (Liaison Committee), and Jennifer Cumbie (facilitator)

Administrative:

1. **Introductions:** The facilitator asked for all CA Reps to identify themselves and their NC in a poll for attendance and for permission to record the meeting for Gabby Ryan (CA Admin Committee Liaison) to provide accurate minutes. This request was approved, 16-approve, 3-deny, and 0-abstain.
2. **Propose Agenda:** Tina Luerssen moved. Mark Davies seconded to approve the agenda. Motion passes with 17-approve, 0-deny, and 0-abstain.
3. **May Minutes:** Tina Luerssen moved. Mark Davies seconded to approve the May minutes with submitted amendments. Motion passes with 16-approve, 0-deny, and 2-abstain.
 - a. **Amendment by Fran:** Amendment about comment made about Habitat presentation under Spencer's presentation.
 - b. **Amendment by Tina:** Area under Spencer Gardner, in Kathryn's comments, remove "revisit recording," and replace with appropriate statements.
 - c. **Amendment by Carol:** Submitted to Gabby & will be noted in minutes.
4. **Open Forum:**
 - **Fran:** BSN Committee- Please review BSN minutes included in the agenda packet. Wonderful updates from SNLA by Kathryn and presentation from Brian. A flier is at the end of the agenda packet. Additional BSN resources that were mentioned in the BSN meeting will be emailed out. Plans to update CA Handbook and toolkit this summer, but no meetings until September. Let Fran know if you want to help with that. No Audubon Park concert this summer, Victor Frazier is retiring from role of concert planning. June 30th, Lilac City Community Band concert at Shadle Park, sponsored by C.O.P.S.
 - **Tina & Ken:** Budget Announcement- CE Grant applications are due by Friday, June 17. Many neighborhoods have not submitted applications (only 5 completed applications have been received so far). There's not a second round of funding this year, so please submit all requests in one application by the deadline and include alternative funding requests just in case initial request cannot happen.
 - **Seth:** Reminder to be patient and respectful of Facilitator, City Staff and fellow CA members. Thursday, June 30th is CA/CC meeting; please submit conversation topics to Admin Committee no later than Tuesday, June 28 at 8:00AM.

- **Mary:** Liaison on Plan Commission, but has no vote on commission. Can speak as an individual, as it was passed, short plats from 1-9 lots will be done with modified notification process. During the public agency comment period, the neighborhood council would need to submit a report voicing neighbor concerns within 15 day agency comment period. The next notice process of sending postcards to the neighborhood is being eliminated, so it causes problems for neighborhoods that don't meet regularly or those that have capacity concerns related to being able to do neighborhood outreach within the 15 day time period. If you're worried about the notification process changes impacting neighborhood's ability to voice concerns, we should go to City Council to let them know concerns about it.
- **Charles:** Thanked Mary for posting URL for TIB Grant in Plan Commission meeting minutes; City got grant for putting in 3 crossing lights and are looking where to put them. Didn't meet in May, but Plan Commission Transportation Subcommittee meeting next Tuesday (hybrid format) at 9am.

Legislative Agenda:

5. Councilmember Cathcart's Report:

- Two ordinances CM Cathcart's working on:
 - Ordinance on language access policy with the City of Spokane. Focus on accessibility to make sure non-English speakers can still access information from the City. Working on finding funding for this, it's been in the works for a couple of years. Worked with Alex (City Council office) and Jarrell (Civil Rights office), to develop an ordinance to say that by September of 2022, the Office of Civil Rights will provide every dept in the City with a template and language access toolkit that will prompt depts. to work on identifying where language access resources are needed (goal is to have that info gathered by November 2022). If a group meets a 3.5% of population threshold, we are required to have language access for them. Currently, that means the following language speakers would be accommodated: Spanish, Slavic, Vietnamese, Chinese and Marshallese.
 - Updating Camping Ordinances- the Boise Decision has impacted the City's ability to enforce the City's camping ordinances, but it has also given us a framework on how laws can be adapted/enforced. Working on implementing a 4 tier approach to adapting camping laws:
 - Tier 1: Areas Illegal Camping is always Enforced: within downtown police precinct boundaries, ½ radius of shelters, and on riparian areas along riverbanks
 - Tier 2: Time-Based restrictions: Business Districts, PDAs (details still being worked out)
 - Tier 3: All other areas would only be enforced when there is shelter space (this is our current state)
 - Tier 4: If there are life/health safety issues present at locations where campers are
- Question from Luke: Will there also be inclusions for disabled folks (sight/hearing related disabilities) regarding the language access policies? *CM Cathcart will talk to Alex. Will there be a metric established on how shelters are considered "full"? Shelters definitely need help/guidance with tracking that, and the task/role might become a required inclusion in future shelter contracts. Difficult in getting real-time data and making decisions based on that.*
- Question from Fran: Grateful that riparian areas are included in the ordinances to curb camping, as their neighborhood is impacted by camping in their riparian areas. Additionally grateful for the ways in which CM Cathcart supports the neighborhoods in public meetings on important topics.

6. Comp Plan Amendment Updates (Kevin Freibott):

- Five private applications and two City sponsored amendments. Went through process last fall and added to docket this spring. Agency comment period has wrapped up and now we're in the public comment period. 60 day window from May 25-July 25 for public comment period. Notices were required to be sent to anyone living within 400 feet of submitted amendments.
- Workshops with Plan Commission will happen in the afternoon during the public comment period. Tentative schedule shared in the presentation in agenda packet.
- Five map amendments are included the presentation in the packet. The two City amendments are for the Proposed Bike Network and Proposed Arterial Designation Map. Best to go to the website to view the details of proposed changes.
- **Comment from Carol:** Advising neighborhoods to pay more attention to arterial designations and proposed changes to them.

7. PNW MOSAIC- Neighborhood Profiles Project (Dr. Kristine Hoover):

- Faculty member at Gonzaga Univ., teaching in School of Leadership Studies.
- At the very beginning of an idea brought forth by a community member. Pacific Northwest MOSAIC (Mapping Othering, Strength and Allyship in Community) is attempting to create a place where we can listen and learn from one another to expand perspective and respect.
- Comprised of multiple aspects, including storytelling, teaching strategies/resources, free online platform and resources, group educational opportunities, and expanding/evolving content.
- These stories would focus on the Pacific Northwest and the stories/history that impact our region.
- Desire to share stories of our diverse communities, organizations and history of all residents in the PNW.
- Leslie McAuley introduced the concept of the project, and they've worked with community groups to work on their vision for the project. They're inviting folks to be on the project design team or even submit stories about their neighborhoods/be interviewed to share stories.
- Questions or inquiries to get involved can be emailed to Dr. Hoover (CC: PNW MOSAIC) at hoover@gonzaga.edu
- **Comments from CA:** Kathryn is excited for ways that CA and also Bemiss can get involved. Wondering about the program that looked at mapping the assets of Logan Neighborhood (Molly Ayers, Community Asset Mapping project). Dr. Hoover is checking with Molly to learn more about that work and how it can inform the MOSAIC project. Mary mentioned looking into the resources that the Gonzaga Library would have on Spokane's rich history, and the NW Room at the Spokane Public Library, and lastly the radio stations for recorded history. Carol has two features related to Lincoln Heights and would like to submit those inquiries to see if more history can be dug up on the features. Dr. Hoover is working with the Historic Preservation office and graduate students to do this research so that the neighborhoods aren't expected to do all of the research themselves. Mark had a question about making sure the published information is unbiased; Dr. Hoover said that the design team will work on setting the standards for information vetting.

8. Updates/Follow-Up on DVC & DV-CAC Roles (Paul Kropp):

- On page 21 in the CA agenda packet, there is more information on how to get ahold of representatives on the two committees that the Parks Dept has set up.
- Last month's presentation from Julie and Lindsey shared their perspectives on their involvement on those boards, and their contact information is shared in the packet if anyone has information.

- Parks Dept. has shared their drafted Master Plan, and that the Park Board plans to adopt it at their upcoming meeting. Public comment is still being accepted up until the June Park Board meeting. Paul recommends taking a look at the Master Plan that will be voted on and submit comments to the Board or Julie and Lindsey.
- Comments: Mark mentioned the Parks Dept. plans to attend NIT's NC meeting this month to ensure Meadowglenn development is neighborhood-informed.

9. City Council Placeholder- CA Representation (Colleen Gardner):

- Requesting permission from CA to use the City Council Placeholder. Page 13 in the CA Agenda packet highlights the main concerns that Colleen wants to bring forth to City Council.
- Variety of issues of late that the neighborhoods and CA have felt they were not given ample opportunity to provide feedback on how the issues/changes impact these groups.
- Question from Kathryn about including the short plat concern in the placeholder presentation that Colleen is putting together. Colleen will mention it, but does plan to keep presentation short and concise. Kathryn would like to see the short plat topic covered in the placeholder presentation, and Colleen believes that is up to the CA to decide on which topics need to be brought forth.
- Comment from Mary regarding certain topics require CA input/comments before it reaches City Council meeting, in order to have the most impact, mainly in committee meetings.
- Comment/question from Scot about how North Hill didn't receive support of CA meeting when North Hill struggled to get support regarding Millenium project impact in North Hill. Tina mentioned that important conversation topics need to be submitted to Admin Committee to be included on the CA agenda so that there is designated time on the CA agenda for neighborhood concerns that seek out CA support.
- Comment from Luke: Taking issues to both CA and City Council has worked in both good and bad ways before...sometimes individual neighborhood issues have been taken to City Council with the support of CA, but some have not found CA support on their concerns. Mary also commented that clarity on how CA chooses which issues to take up with City Council is necessary, because it remains unclear.
- **Motion: "Extend discussion 5 minutes, first extension."** Fran Papenleur motioned, Mark Davies seconded. Motion passes with 17-approve, 1-deny, 0- abstain.
- **VOTE: "Motion: Approve city council placeholder."** Mark Davies motioned, Christopher Savage seconded. Motion passes with 19-approve, 0-deny, 2-abstain. Colleen thanked CA for approving request. Admin Committee is responsible for notifying City Council of CA's plan to use placeholder.

10. Mighty Networks Ad Hoc Committee (Kathryn Alexander):

- CA has had several months on reviewing Mighty Networks and how it can help CA and neighborhood councils. Mighty Networks can help neighborhoods to stay connected outside of their monthly meetings, to stay on top of news and things impacting them.
- Discussion period initiated by Tina. Grandview-Thorpe neighborhood felt that there are free platforms that would be better utilized, ones that are already familiar with residents/groups. Kathryn feels the capabilities of Mighty Networks are not found on one single platform elsewhere, which is an incentive. In the chat, many CA reps expressed that their neighborhoods do not have the capacity to undertake managing another platform.
- **VOTE: "Motion: Approve the spending of \$1181 to purchase Mighty Networks to be used by the Neighborhood Councils."** Andy Hoyer motioned, Dale Walker seconded. Roll call vote required. Motion does not pass with 7-YES, 9-NO, 4-abstain. Vote will be attached with minutes.

11. Office of Neighborhood Services Update (Carly Cortright):

- Hiring update: Meeting with Civil Service office to finalize plan for hiring process of CPC Vacancy.
- Clean-Up: Spring events went well, moving to Fall event planning. There is some room to add fall events, if your neighborhood is interested, reach out to Carly. Postcard standardization ad hoc committee will need to be formed.
- Calendar: Gabby working to find a calendar platform that is user-friendly for neighborhood meetings and events to be shared on. Send neighborhood logo to Gabby so that we can see what the events/meetings look like with all aspects included in posting.
- Administration members attending NC meetings: Changed from mandatory attendance to voluntary attendance, so we're working to figure out who is attending what meetings, and Carly will notify NCs ahead of time if someone is signed up to attend an NC meeting. If there is a specific administrator you'd like to attend your NC meeting, you can reach out to Carly to make an invite.
- Neighbors Drive 25 signs: Almost all gone. Requested that the Traffic Calming Subcommittee prints 1000 more. Carol commented they're popular and would like to see more printed.
- **Motion: "Extend discussion 5 minutes, first extension."** Fran Papenleur motioned, Carol Tomsic seconded. Motion passes with 14-approve, 2-deny, 0- abstain.
- Carly mentioned Gabby being appointed to ServeWA Commission by Governor Inslee to represent Local Governments, and additionally is the only Commissioner representing Eastern WA. More info on ServeWA can be found here: [ServeWA Commission](#)

12. Roundtable Discussion:

- **Kathryn:** Updates to CHHS over last few months. NHHS Director Candidate interviews happening, expecting to hear updates soon on role being filled. Recommendation of 4 people to be added to CHHS board, planning on a September retreat. If NCs have thoughts on what CHHS should be focusing on, they can bring them to Kathryn to share.
- **Mary:** Is there interest in a motion to reinstate the public notice process on short plats, that would entail the signage and postcards that have historically been sent out?
 - **Motion: "To have Mary and Paul draft a letter to City Council requesting Public Notice be added back into the Code."** Kathryn Alexander motioned, Mark Davies seconded. Motion passes with 15-approve, 1-deny, 3- abstain.
- **Shae:** Riverside Neighborhood Council is amending their meeting schedule. Every other month will be a business meeting, and the other months will be focused on an engaging topic/activity/tour to keep NC participation active. Additionally wanted to remind CA Reps that their role on CA is to represent their neighborhood council's interest, not their personal interests.
- **Seth:** Coming soon to an agenda near you: CA Recording Access topic. There has been no policy created on this previously, so ideas and input on releasing the CA recordings will be discussed, so that a formal policy on the meeting recordings can be formed. Email thoughts to Admin Committee (Seth, Mark, Cliff, Christopher, Tina).
- **Meeting Adjourned at 7:33pm.**
- Next Community Assembly scheduled for **Thursday, July 7, 2021**

BUILDING OPPORTUNITY AND CHOICES FOR ALL

**A Pilot Project to Encourage Housing Variety
and Options Throughout Spokane**



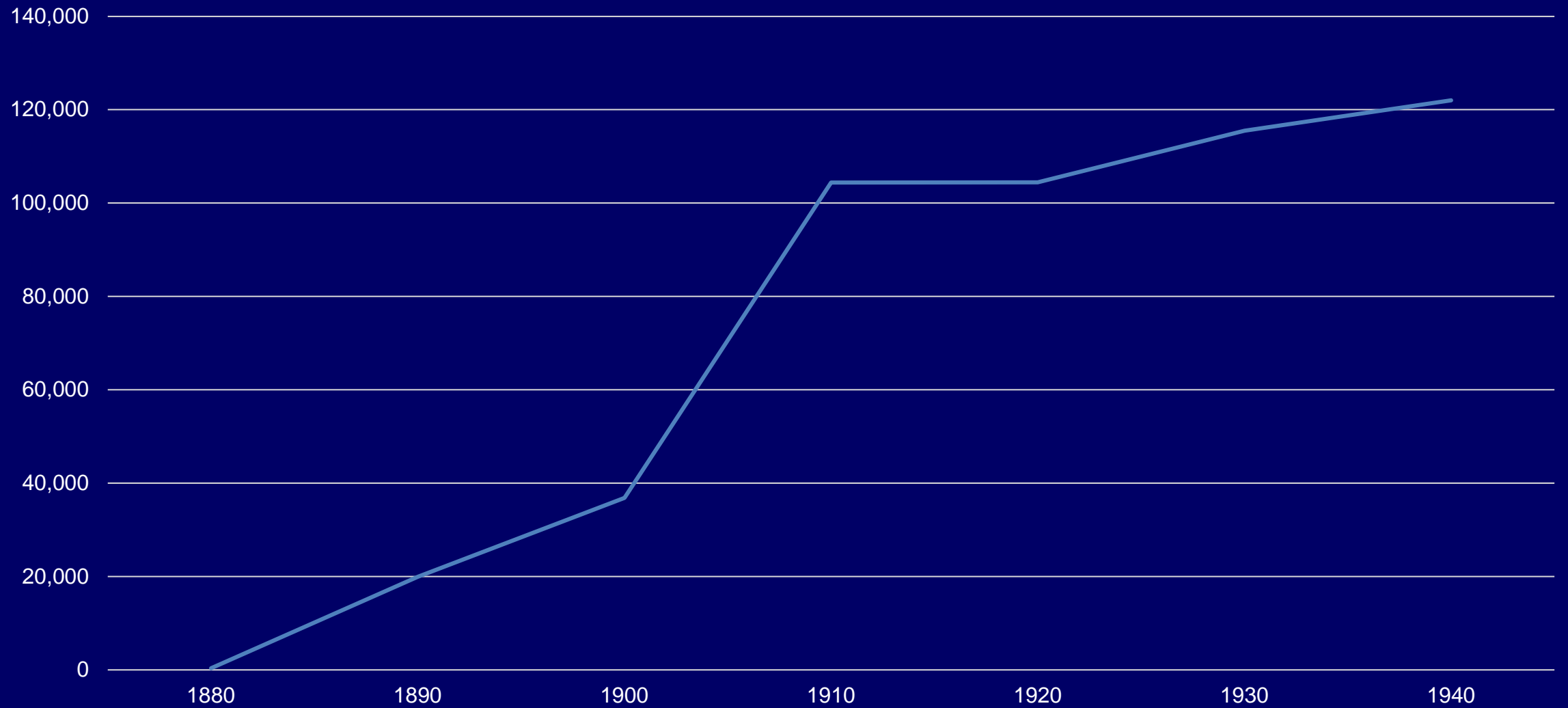
A CONTINUUM OF OPTIONS

Where we're focusing today

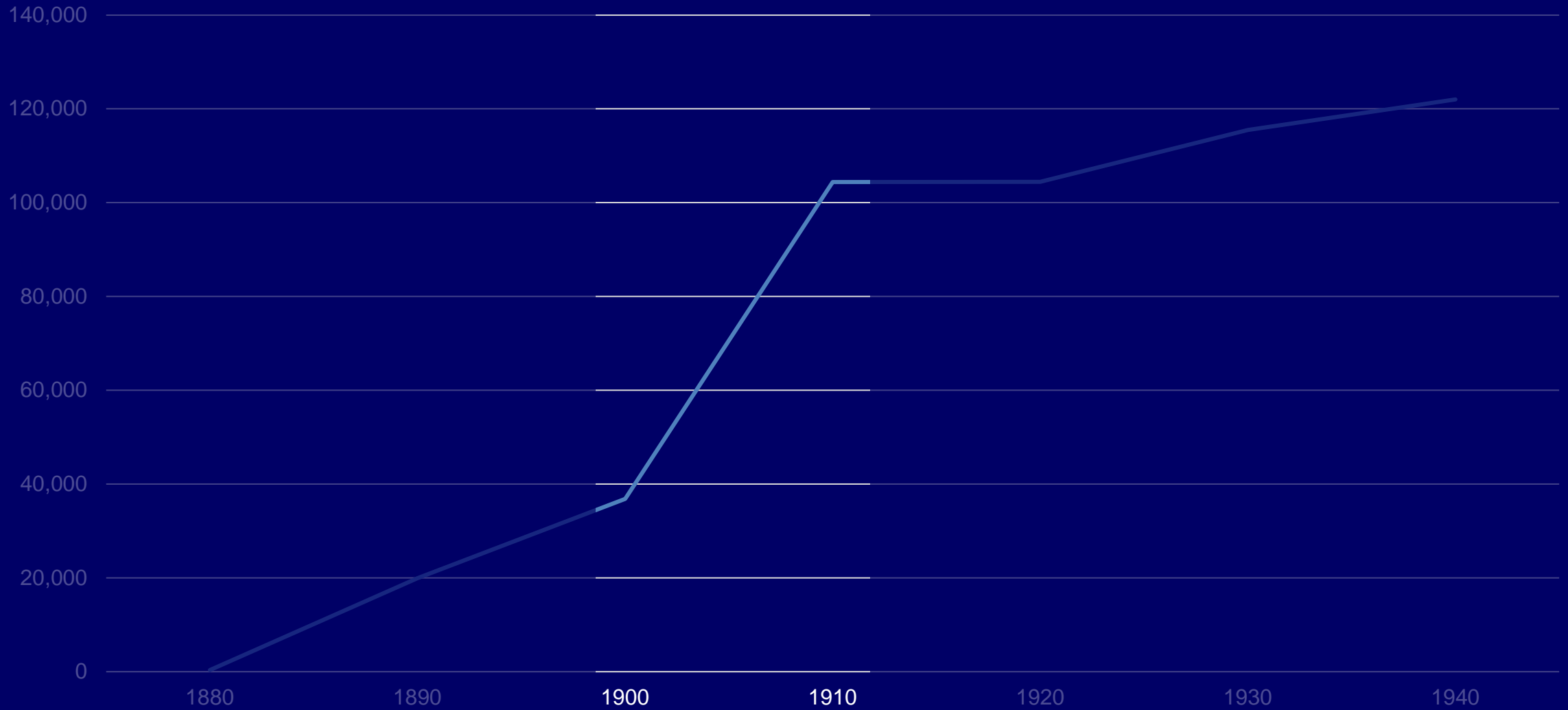


Two important
historical
notes

US CENSUS POPULATION, CITY OF SPOKANE

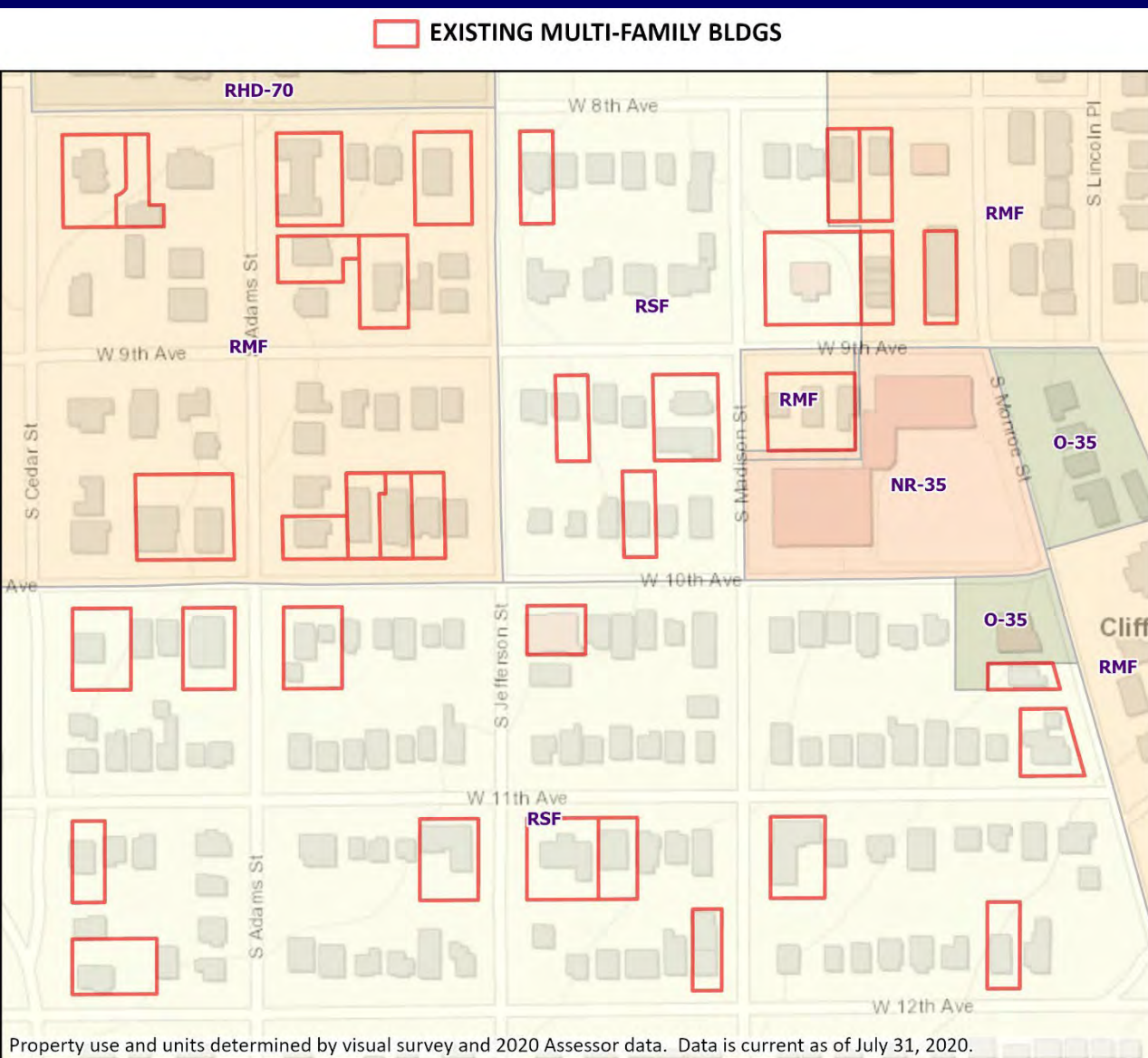


US CENSUS POPULATION, CITY OF SPOKANE



- Almost 70,000 new residents
- Tripling of population
- New neighborhoods created
 - Browne's Addition
 - Cliff/Cannon
 - South Perry
 - Logan



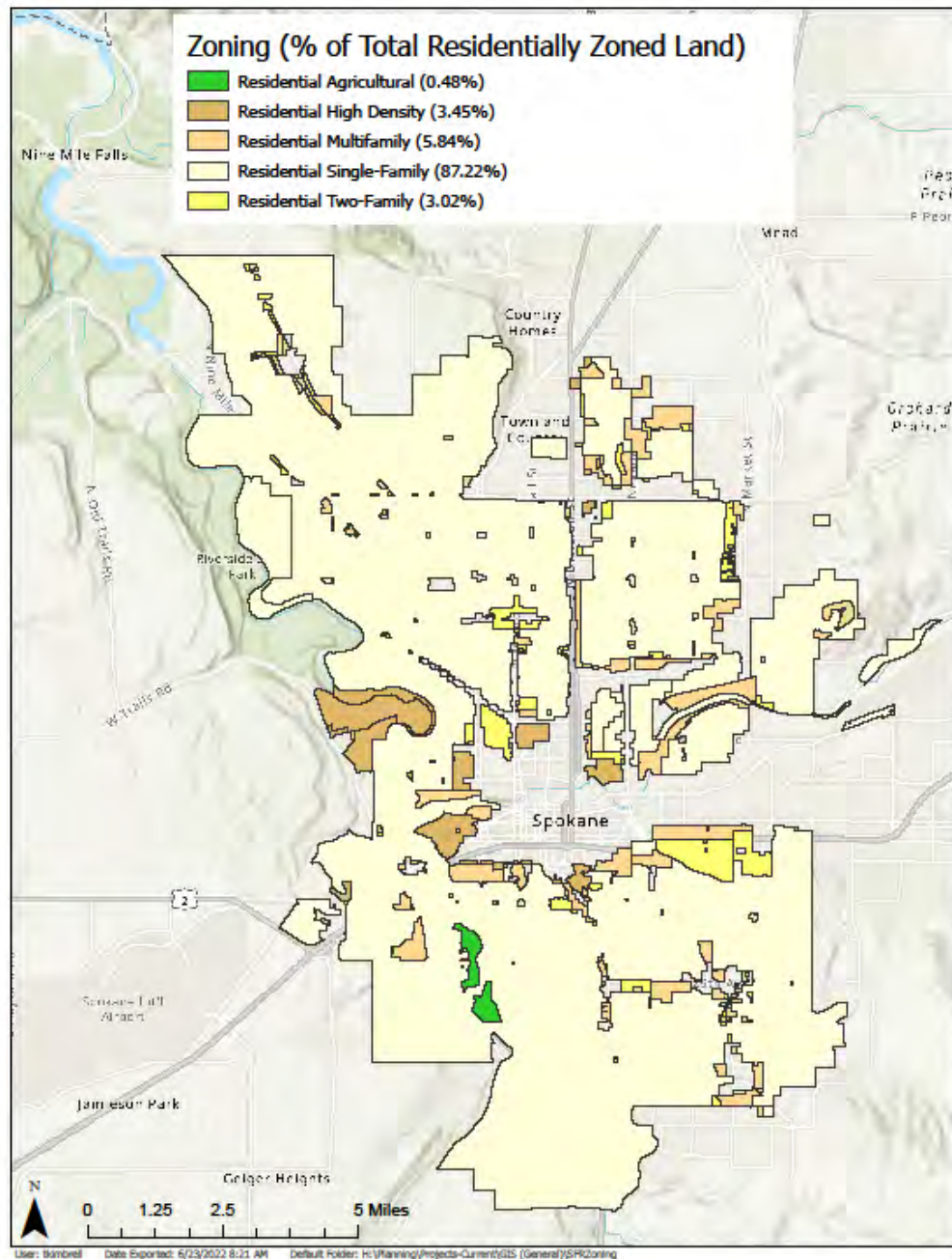


- Housing variety was a natural part of all neighborhoods
- Several paths to building household wealth
 - Rent a small unit in a neighborhood with good opportunities to save money
 - Own a duplex or small multifamily building, using rental income to pay mortgage
 - Buy a small house at an affordable price and upsize within the same neighborhood as needs changed and finances improved

"[L]ocal and federal officials began in the 1910s to promote zoning ordinances to reserve middle-class neighborhoods for single-family homes that lower-income families of all races could not afford."

The world of 1900 is gone, but
there are valuable lessons we can
learn from our history of dire
housing needs





Around 2/3 of our residential land has been reserved exclusively for the most expensive form of housing.

*The Next Affordable City Is
Already Too Expensive*

Packed In: Family loses home in fire,
finding rent double the price of their
mortgage

How Spokane – and America – cranked its simmering housing
mess into a raging boil

CITY OF SPOKANE

PROCLAMATION

WHEREAS, the City of Spokane offers an exceptional quality of life for families seeking a work-life balance, and historically, Spokane's housing market has plugged along at a slow, affordable growth rate that has kept demand relatively manageable and housing attainable; and

WHEREAS, the National Association of REALTORS® has determined that Spokane will be among the top 10 housing markets in the United States as a Top-10 Post-COVID Real Estate Market, yet, Spokane County has had a housing inventory reduction of 94% since January of 2010 and is currently suffering from the lowest level of housing supply in history while home sales prices escalated by 47% in that same period of time; and

WHEREAS, as home prices continue to escalate at record levels, more and more buyers are being squeezed out of the marketplace, especially for those seeking to buy their first home or transition down to a smaller home; and

WHEREAS, Spokane City's housing stock mostly consists of single-family detached homes and lacks housing diversity, specifically, Spokane has a low supply of middle housing (town homes, triplexes, and duplexes) which is a critical need among various homeowners in various stages of homeownership; and

WHEREAS, Spokane County's apartment vacancy rates have been declining gradually since 2018, and as of March 2021, are at an all-time low of just 0.6%, which has prompted an unprecedented rise in rental rates during a time when many tenants are seeing a decrease in wages due to the COVID-19 pandemic; and

WHEREAS, Washington State Governor Jay Inslee declared an eviction moratorium on March 18, 2020 in response to the state of emergency due to the onset of the COVID-19 pandemic, and following extensions, the state-wide moratorium expired on June 30, 2021, placing significant stress on a large number of tenants who have fallen behind on rent payments; and

WHEREAS, a key initiative of my administration is ensuring there are a variety of housing types in sufficient quantity that are safe and affordable for all income levels to meet the diverse housing needs of current and future residents; and

WHEREAS, the City of Spokane has developed a Housing Action Plan to consider actions that will promote greater housing diversity, affordability, and access and providing guidance for City staff, elected officials, and decision-makers; and



HOUSING ACTION PLAN

Adopted by City Council • July 26, 2021

HOUSING OPTIONS FOR ALL

Prepared by the City of Spokane



Appendix A

City Council Implementation Plan

This appendix is part of the City of Spokane Housing Action Plan. To view the full plan, appendices, and project materials, visit the project webpage: <https://my.spokanecity.org/housing/spokane-housing-action-plan/>.

This is an emergency

Progress to date:

- Accessory dwelling unit reforms
- Some streamlining of development approvals



- Nov 11, 2021 – City Council Study Session
- Nov. 18, 2021 – Community Assembly Land Use Subcommittee
- Dec. 15, 2021 – Winter Market
- Dec. 22, 2021 – Winter Market
- Jan. 6, 2022 – Community Assembly
- Jan. 25, 2022 – Virtual Open House
- Jan. 27, 2022 – Virtual Open House
- Feb. 10, 2022 – City Council Study Session
- Feb. 17, 2022 – Community Assembly Land Use Subcommittee
- Apr. 6, 2022 – Spring Market
- Apr. 13, 2022 – Spring Market
- Apr. 20, 2022 – Spring Market
- Apr. 21, 2022 – Community Assembly Land Use Subcommittee
- Apr. 27, 2022 – Spring Market
- May 5, 2022 – City Council Study Session

Not included:
Entire Housing Action
Plan process
Plan Commission
workshops

Our typical
process is not
equipped for
emergencies



Duplexes in Residential Single-Family Zones

Duplex: A building on a single lot that contains two separate dwelling units that share a common wall or common floor/ceiling.

Why?

- Creates **diversity in housing** options for residents in all life stages
- Expands **affordable housing** options
- Resemble single-family in look but offers **more units**



Duplexes should be allowed to be built in all types of neighborhoods, including single-family neighborhoods.

STRONGLY DISAGREE	DISAGREE	NEUTRAL	AGREE	STRONGLY AGREE
	✓		✓✓✓✓	✓✓✓✓✓✓✓✓✓✓

Duplexes should be built to resemble a single-family home.

STRONGLY DISAGREE	DISAGREE	NEUTRAL	AGREE	STRONGLY AGREE
	✓	✓✓✓✓✓✓✓✓✓✓	✓✓✓✓✓✓✓✓✓✓	✓✓

Duplexes where each unit is no more than 1,200 square feet should be incentivized to encourage more affordable housing options.

STRONGLY DISAGREE	DISAGREE	NEUTRAL	AGREE	STRONGLY AGREE
		✓✓✓✓	✓✓✓✓✓✓✓✓✓✓✓✓✓✓	✓✓✓✓✓✓✓✓✓✓

“Explore the use of Interim Zoning Ordinances to achieve immediate goals such as allowing duplexes to be constructed on corner lots in the RSF and RSF-C zones and increased densities at transit stops”

Mayor's Proclamation, July 26, 2021

“In accordance with RCW 36.70A.390, enact an emergency interim official control ordinance expressly allowing for up to four units attached in any residential zone along with necessary modifications to land use dimensional standards to accommodate these enhanced housing options.”

“[Cities are] encouraged to take the following actions in order to increase [their] residential building capacity:”

- Authorize at least one duplex, triplex, quadplex, sixplex, stacked flat, townhouse, or courtyard apartment on each parcel in one or more zoning districts that permit single-family residences
- Authorize a duplex, triplex, quadplex, sixplex, stacked flat, townhouse, or courtyard apartment on one or more parcels for which they are not currently authorized



Proposed pilot ordinance for one year duration

- Allow duplexes on all residential lots
- Allow attached homes on all residential lots
- Adjust lot standards for to improve viability
- Allow fourplexes on residential lots subject to additional criteria:
 - Option A: Allowed on all residential lots
 - Option B: Within a half mile of a designated center/corridor zone or within a half mile of frequent transit
 - Option C: Within a half mile of designated center/corridor zone or within a quarter mile of frequent transit
 - Option D: Within a half mile of a designated center/corridor zone

Proposed pilot ordinance for one year duration

- Encourage construction of housing in Centers and Corridors ($\geq 50\%$ housing)
 - CC1 and CC2 zones min. 1.0 FAR
 - Increase building heights in CC1, CC2, CC4
 - Decreasing req. parking for the residential component
 - Decrease parking req. for non-residential component when within 500 ft of major transit stops
- Apply uniform design standards for all projects built in the RSF zone under the pilot ordinance





Dimensional standards for attached houses

Width (rear vehicle access)	16 ft	Current standard in RTF
Width (front vehicle access)	36 ft	Current standard in RTF
Depth	80 ft	Current standard in RSF
Min. lot size	1,280 sq ft	16 ft x 80 ft = 1,280 sq ft
Max. roof height	40 ft	Current standard in RSF is 35 ft
Max. wall height	30/35 ft	Current standard in RSF is 25 ft
Floor Area Ratio (FAR)	N/A	Bulk governed by height and setbacks
Building coverage	N/A	Stormwater review required



Dimensional standards for Duplexes, Triplexes, Fourplexes

Width	40 ft	Current standard in RSF
Depth	80 ft	Current standard in RSF
Minimum size	4,350 sq ft	Current standard in RSF for detached
Maximum roof height	40 ft	Current standard in RSF is 35 ft
Max. wall height	30 ft	Current standard in RSF is 25 ft
Floor Area Ratio (FAR)	N/A	Bulk governed by building coverage, setbacks, height
Building coverage	60%	RSF aver. is 47%

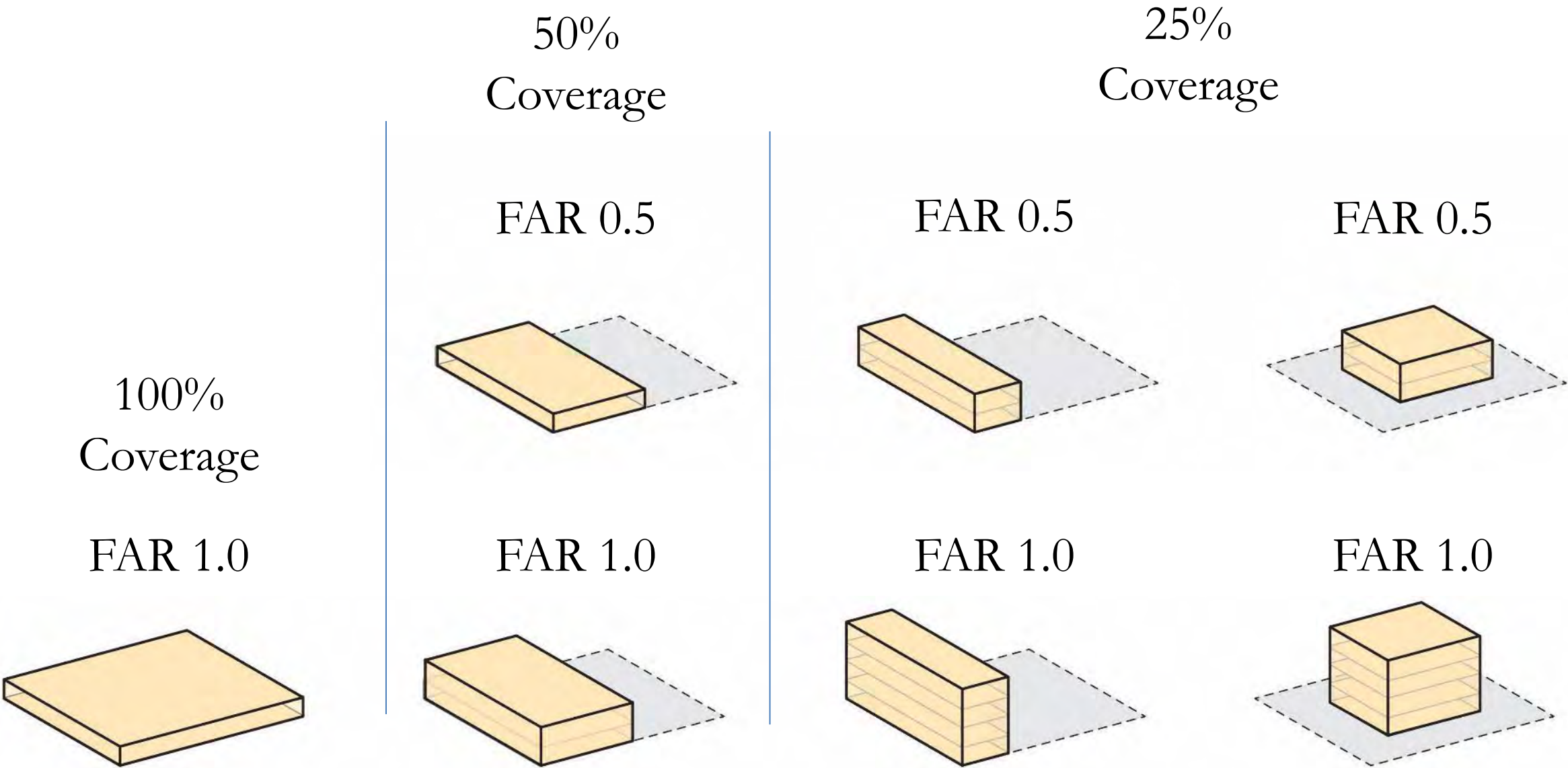


35 feet
(existing standard)

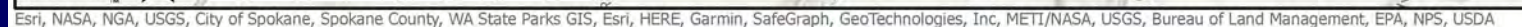


40 feet

Building Coverage & FAR

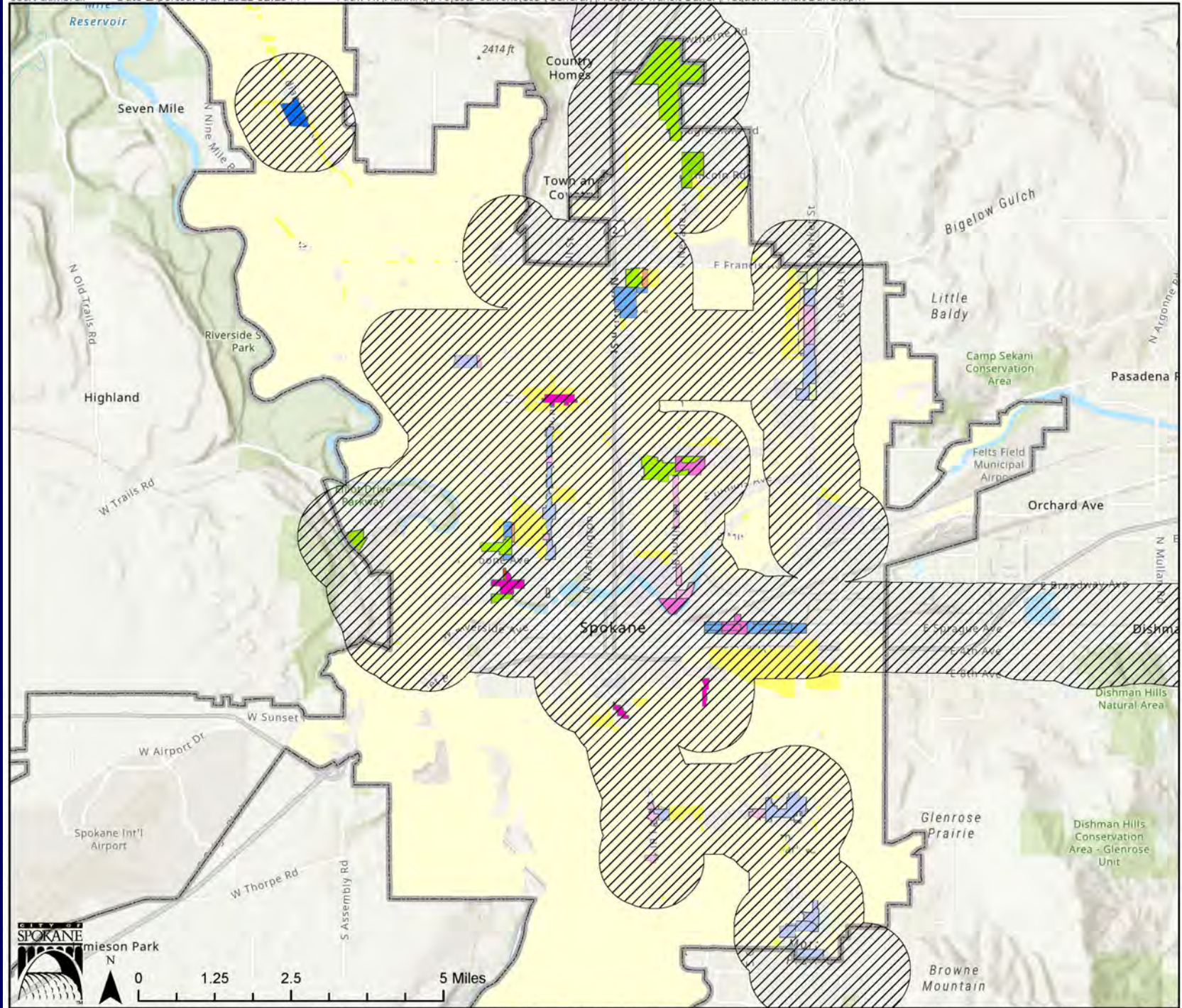


All residential areas



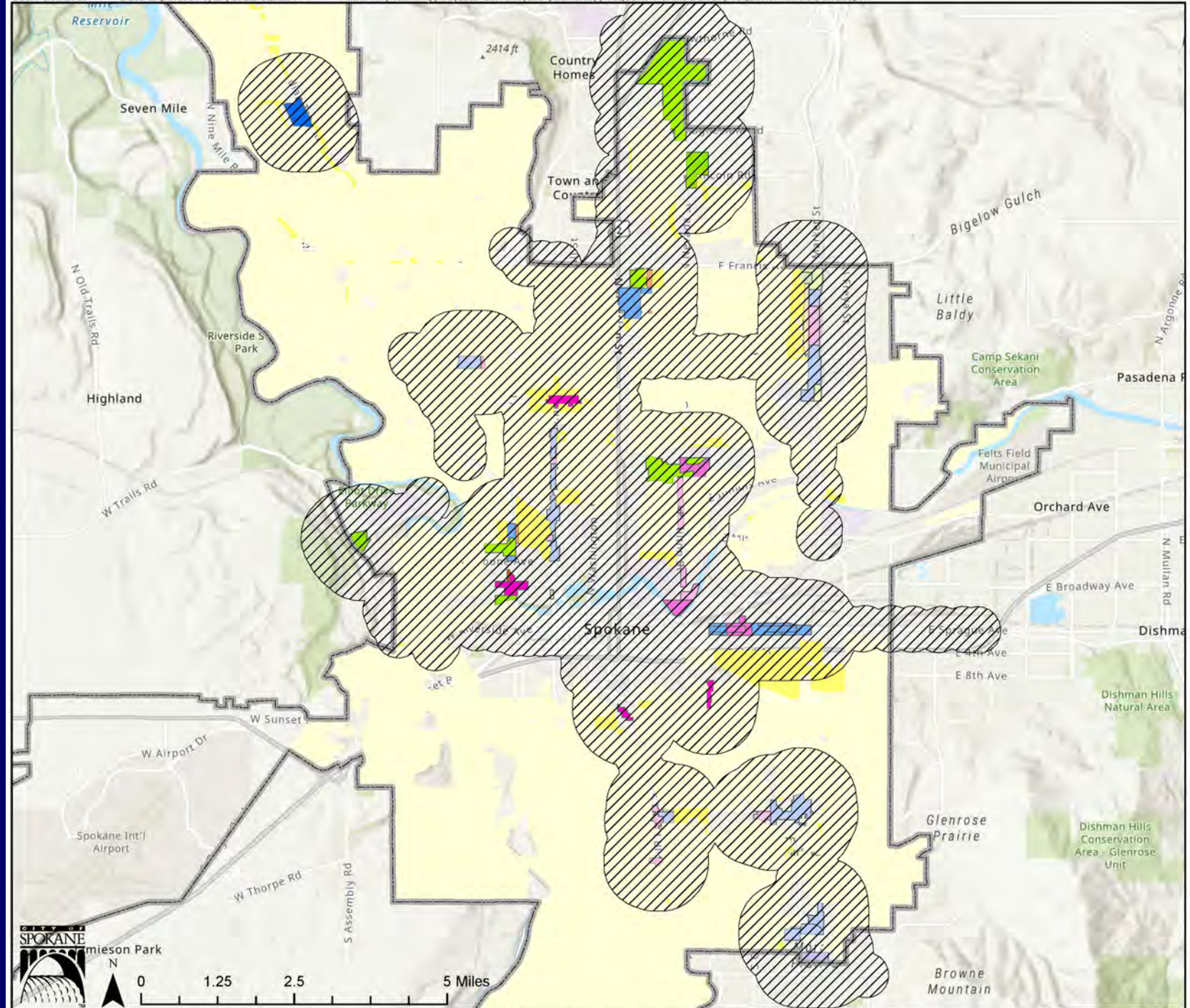
1/2 mile from a
center/corridor zone
or

1/2 mile from
frequent transit



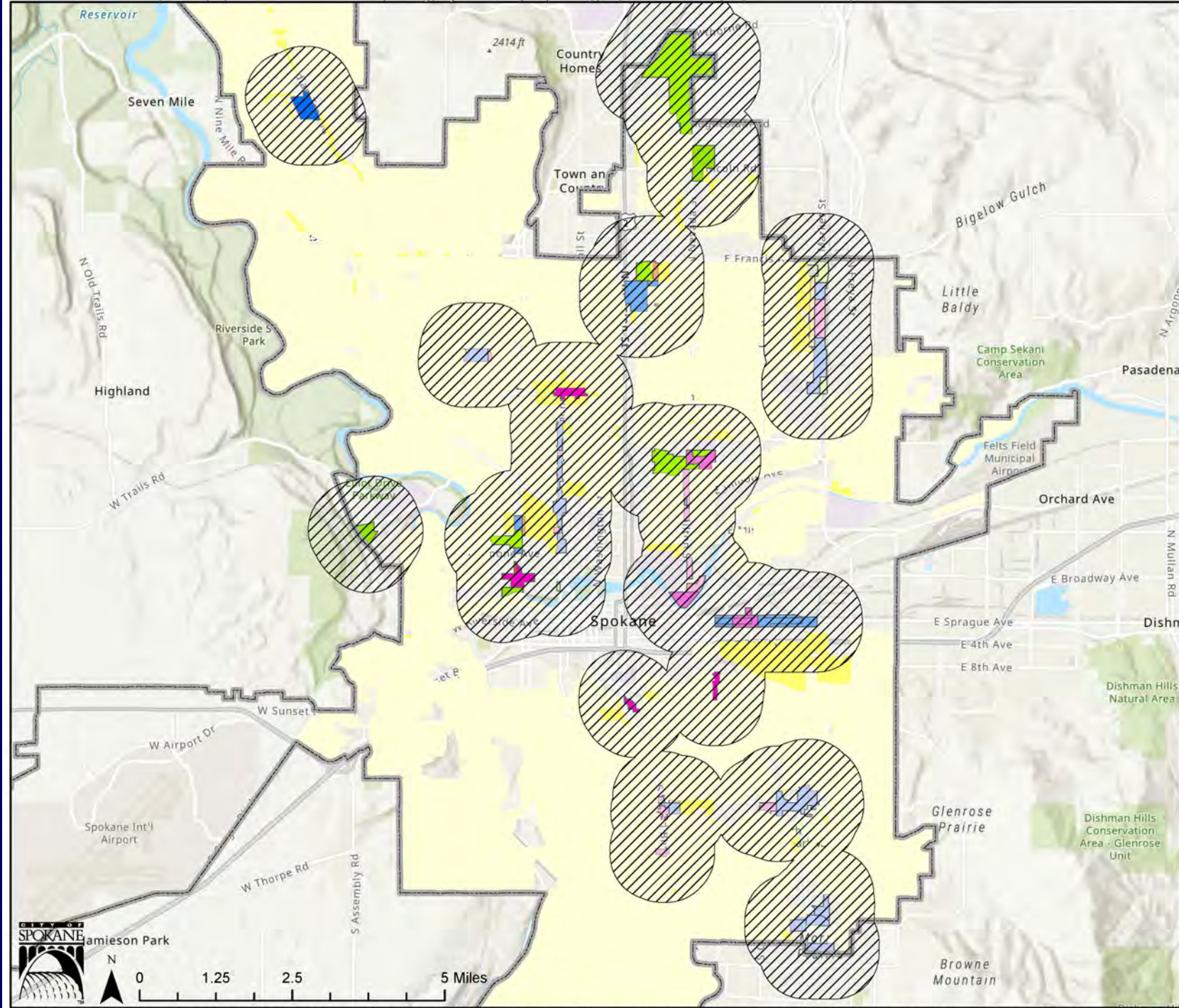
1/2 mile from a
center/corridor zone
or

1/4 mile from
frequent transit



Option D

1/2 mile from a
center/corridor zone



Other development standards will still apply, depending on the type of development. For example:

- Limits on lot coverage, heights and setbacks
- Engineering requirements
- Environmental protections
- Building code
- Stormwater review
- Parking

Detached single-family homes are still allowed and will continue to provide for the majority of our housing needs



Concurrent work plan for permanent change

- Continued robust public engagement on housing-related issues
- Comprehensive plan modifications, including LU 1.3 and LU 1.4 as requested by Council
- Permanent development standard adjustments
- Design standard updates
- Evaluation of results with special attention given to
 - neighborhood impacts
 - equity concerns
 - developer feedback
 - success in new development activity



No silver bullets! There are other forces beyond our control that impact housing:

- Finance
- Labor shortages
- Supply chain disruptions
- State regulations



DISCUSSION

***DRAFT* Meeting Notes for the Community Assembly Administrative Committee.**

June 28th, 2022. 12pm via Zoom web conference

Attendees: Committee members: Seth Knutson (Chair), Tina Luerssen (Secretary), Mark Davies, Christopher Savage (Vice Chair), Cliff Winger. **City Staff:** Carly Cortright, Gabby Ryan. **Guests:** Paul Kropp (Liaison Committee/Southgate), Fran Papenleur (BSN/Audubon-Downriver).

Minutes approval: May 24th meeting notes approved by consensus.

Agenda Requests:

Housing Code Changes: Spencer Gardner & Amanda Beck, Planning Department. 30 minutes.

Asphalt Art pilot program: Melissa Huggins, Spokane Arts. 15 minutes.

Liaison Committee: Paul Kropp. DRB Vacancy Recruitment. 10 minutes, requesting to be early in the agenda.

Colleen Gardner: Copied from May Admin minutes: ...homelessness discussion: another low-barrier shelter proposed for Chief Garry Park neighborhood. Colleen has been meeting with neighborhood businesses, Johnnie Perkins and NC residents. Hello For Good has put together some good ideas around this issue, and Colleen has talked with them about presenting at CA. Chris Patterson with WA Trust Foundation—was hired to look into what the Foundation can do to help the homeless issue. Colleen has requested 15 minutes.

ONS update: Clean-Up review committee vote. Carly has asked Carol Tomsic to represent CA on CPC interview panel.

Cliff Winger: Copied from May Admin minutes: ...P&P related to CA Recordings. What should be the process for requesting access to CA meeting recordings? Looking ahead to possibly September once NCs return from summer hiatus.

Fran Papenleur: Director of NHHS has been hired, can he come to August CA for introduction? Starts work July 11th.

Proposed Agenda for CA 7/7/22. Approved by consensus.

Council Update: From our scheduled Councilmember (CM Zappone). 15 minutes.

Liaison Committee: DRB Vacancy (Paul Kropp). 10 minutes.

Asphalt Art pilot project: Spokane Arts (Melissa Huggins). 15 minutes.

“Hello For Good” (Chris Patterson). 15 minutes.

Housing Code Changes: Planning Department (Spencer Gardner, Amanda Beck). 30 minutes.

Neighborhood Services Update (Carly Cortright). 15 minutes, including vote.

Roundtable. 10 minutes.

Topics for next Admin Committee meeting. Tuesday, July 26th, 2022: August—NHHS Director.
September—CA meeting recordings, hybrid meetings.

Proposed Liaison Schedule: February: CHHS (Kathryn Alexander). March: CTAB (Randy McGlenn). April: PCTS (Charles Hansen). May: DVC (Julie Biggerstaff)/CAC (Lindsey Shaw). September: PC (Mary Winkes). October: DRB (TBD). November: UF-CAC (Toni Sharkey, Kris Neely).

CA/CC Agenda 6/30/22 via Zoom 5:30-7:00PM. Approved by consensus. Tina will set up the Zoom meeting link.

5:30-5:50 Introductions

5:50-6:20 City Council: Councilmember Updates, Interim Land Use Ordinance. Paul suggested including the video link to the presentation with the meeting notice.

6:20-6:50 Community Assembly: CA Placeholder at City Council meetings (Seth)

6:50-7:00 Wrap-up

DRAFT

DRAFT Community Assembly Committee Meeting Notes: Budget Committee
6/27/22 7:00pm, virtual via Zoom and in-person at The Woman's Club of Spokane

Members present in-person: Ken Cruz (Chair: West Central), Tina Luerssen (Secretary: Grandview-Thorpe), Gail Cropper (Vice Chair: Northwest), Scot Webb (North Hill). City staff present virtually: Gabby Ryan. Absent committee member: Kelly Lotze (Browne's Addition).

Agenda:

1. Meeting notes from 4/25/22 approved by consensus.
2. Applications:
 - a. Audubon/Downriver: Postcards/mailing APPROVED. ADNC will cover any costs over \$850.
 - i. OWL request denied—electronics are not allowable expense. Gabby has mentioned this to Carly to see if this could be purchased for checkout like the other CA items.
 - b. Balboa/South Indian Trail: Yard signs and door hangers APPROVED.
 - i. Scot mentioned that the City is printing 30mph signs free for NCs, like the 25mph signs. If this is the case, B/SIT could change their wording on the signs if they don't need the speed limit printed.
 - c. Cliff/Cannon: Block party band fee, door hangers; alternate request banners/hardware APPROVED.
 1. NC door hangers are intended to be informational for historic preservation vote. CCNC has gotten advice from City Legal regarding verbiage.
 - d. Comstock: Summer Parkways sponsorship, banners/hardware, business cards. Committee didn't vote prior to 6/21/22 so Summer Parkways sponsorship is DENIED as it's a past expense at this point. Banners/hardware and business cards APPROVED.
 1. Gabby reported that there is now an MOU with Streets Department for hanging banners on City poles, NCs have to work with approved vendors for this.
 - e. East Central: Zoom, postcard mailer, social media consultant APPROVED.
 - f. Emerson-Garfield: Trifold brochures APPROVED.
 - g. Five Mile: Gabby hasn't uploaded to Slack because they haven't sent the minutes from last week's meeting. Yard signs/stakes with NC information APPROVED PENDING MINUTES.
 - h. Grandview-Thorpe: Movie night, banner, a-frame signs; additional signs for alternate request APPROVED.
 1. Gail has a contact who might be able to do the movie night for just the cost of the movie rights. If this is the case, GTNC will spend additional funds on signs. Gabby mentioned that she also found less expensive corrugated plastic signs online.
 - i. Latah/Hangman: Gabby hasn't uploaded to Slack because they haven't included the minutes. Zoom, flyers for a neighborhood event, and brochures APPROVED PENDING MINUTES.
 - j. Logan: Requesting brochures, APPROVED.

DRAFT

- k. Manito-Cannon Hill: Zoom, barriers and musician for block party APPROVED.
- l. Nevada Heights: Gabby hasn't uploaded to Slack because they are missing minutes. Requesting movie night (Fun Flicks) and National Night Out DJ, with magnets if any funds remain. APPROVED PENDING MINUTES.
- m. North Hill: Blade sail banners, reusable bags (welcome bags) APPROVED.
- n. Northwest: Zoom account APPROVED.
- o. Peaceful Valley: performer/band/music for NC event and outdoor enclosed bulletin board; alternate request of 2-year Zoom membership. Zoom bills annually, so we can not approve a multi-year membership. Application APPROVED, with only 1-year Zoom account.
- p. Rockwood: Initially applied for ice cream social and Bluetooth speaker; these are DENIED due to Grant restrictions. Sandwich boards, Zoom, Banner request are APPROVED.
- q. Shiloh Hills: Sandwich board, postcards/postage APPROVED.
- r. Southgate: Zoom, vinyl banner/artwork APPROVED.
- s. West Central: Movie night, banners, brochures/magnets; more brochures/magnets for alternate APPROVED.
- t. West Hills: Zoom, sign boards/supplies/design APPROVED.
- u. Whitman: Logo design and doorhangers APPROVED.
- 3. Hillyard, Minnehaha, Riverside: no applications submitted.
 - a. How can we make this process easier for struggling NCs? Should we offer pre-designed "packages" that are all set to submit? NCs still need to discuss and vote, and then follow through on ordering Reprographics or items, or planning events.
- 4. Next Budget Committee meeting is scheduled for Monday, July 25th at 7pm at the Woman's Club of Spokane.
- 5. Meeting adjourned at 8:40pm.

2022 Budget Committee Liaisons:

Scot Webb, (509) 499-8631, scotwebb@gmail.com: Lincoln Heights, Manito/Cannon Hill, Rockwood, Whitman, North Hill

Ken Cruz, (509) 413-3430, stratosphere648@gmail.com: Bemiss, East Central, Logan, Emerson/Garfield, Peaceful Valley, West Central

Gail Cropper, (509) 995-6304, glcropper@yahoo.com: Balboa/SIT, Northwest, Five Mile, Minnehaha, Southgate, North Indian Trail

Tina Luerssen, (509) 844-3299, macluerssen@gmail.com: Cliff-Cannon, Latah/Hangman, Riverside, West Hills, Grandview/Thorpe, Comstock

Kelly Lotze, (509) 954-0104, kellylotze@gmail.com: Audubon/Downriver, Chief Garry Park, Hillyard, Nevada Heights, Shiloh Hills, Browne's Addition.

Draft Notes – CA Liaison Committee Meeting – June 14, 2022 – Hybrid format

Location – Liberty Park Library

Present: Paul Kropp, Chair, Southgate; Andy Hoyer, Southgate, recorder; Bonnie McInnis, West Central; Susan Burns, Peaceful Valley; Annie Deasy, ONS – excused absence

Call to order at 2:15 – no Zoom attendees

We approved the minutes/notes for May 10, 2022.

We noted that the DRB is not meeting, and the HAS has not been meeting and may dissolve? Charles Hansen has been asked to serve on the Transportation Advisory Committee to the SRTC Board. Lindsay Shaw has missed two meetings of the DVC-CAC; Paul will call her to touch base. This committee assignment may not fit her interests, as it is a new committee finding its role.

We discussed the Community Assembly application form for the DRB, and Paul will revise to align with the City Application form. One change we agreed on is to ask the DRB Liaison to attend CA meetings “at least quarterly.” We noted that Carol Tomsic had expressed interest.

We decided that the deadline for DRB applications will be July 22 to allow Councils to meet and to discuss the vacancy at the July CA meeting. The Liaison Committee will cancel its July meeting and interview applicants as needed after July 22 and report our recommendation to the CA at their August meeting.

Adjourned at 2:50.

Submitted by Andy Hoyer / Edited by Paul Kropp

Community Assembly Liaison Committee
Liaison/Representative Attendance Table

12-Month Update to: **May 31, 2022**

Attendance Key:

A = In attendance
 -- = meeting cancelled
 E = Absent excused
 X = Absent Unexcused
 v = Position vacant

2021	CHHS	CTAB	DRB	HAS	PC	PCTS	DVC	DVC-CAC	UF-CAC 1	UF-CAC 2
June	--	A	--	A	A	--			--	--
			A		A					
July	A	A	--	A	A	--			A	A
			A		A					
August	A	A	--	A	A	--			--	--
			A		--					
September	A	A	E	A	A	--			--	--
			A A		A					
October	--	A	--	A	A	A			A	E
			A		A					
November	A	A	A	E	A	A			A	E
			--		--					
December	A	A	A	A	A	A			A	A
			E		--					
2022										
January	A	--	--	A	A	A	A	A	--	--
					A					
February	A	A	--	A	A	A	--	A	A	A
					A					
March	A	A	--	A	A	A	A	?	A	A
April	A	A	v	--	A	A	A	--	E	X
					A					
May	A	A	v	--	A	A	A	?	A	E
					A					

Position Key 12/2021:

CHHS = Community Housing and Human Services Board (**Kathryn Alexander**, CA liaison member, voting)
 CTAB = Citizen Transportation Advisory Board (**Randy McGlenn**, PeTT representative member, voting)
 DRB = Design Review Board (**vacant**, CA representative member, voting)
 DVC = Park Board Development and Volunteer Committee (**Julie Biggerstaff**, CA representative member, voting)
 DVC-CAC = Park Board DVC Citizen Advisory Committee (**Lindsey Shaw**, CA representative member, voting)
 HAS = City Council Housing Action Subcommittee (**Kathryn Alexander**, CA representative member, voting)
 PC = Plan Commission (**Mary Winkes**, CA liaison member, non-voting)
 PCTS = Plan Commission Transportation Subcommittee (**Charles Hansen**, PeTT representative member, voting)
 UF-CAC = Urban Forestry Citizen Advisory Board (1–**Toni Sharkey**, 2–**Kris Neely**, voting members)

Note:

Prepared monthly for the information of the Community Assembly Liaison Committee by its chair

APPLICATION FORM INSTRUCTIONS

COMMUNITY ASSEMBLY

DESIGN REVIEW BOARD LIAISON MEMBER POSITION

Please refer both to Spokane's volunteer application form – "Application for Committees /Boards / Commissions" -- and to the Community Assembly's form – "Design Review Board Liaison Member Application."

The two pages of the city form can be filled out on a personal computer using Acrobat Reader and saved for printing and signing.

It may be more convenient create a separate document to combine together the information for certain items on both forms. For example, in a separate document:

- Combine the city form's EDUCATIONAL HISTORY information with additional discussion in response to item A. on the CA form.
- Combine the city form's EMPLOYMENT HISTORY information with additional discussion in response to item B. on the CA form.
- Combine the city form's BACKGROUND INFORMATION for "civic involvement" with additional discussion in response to item C. on the CA form.
- Combine the city form's BACKGROUND INFORMATION for "specific experience" with additional discussion in response to item D. on the CA form.

On the city's form please make sure the POSTION APPLIED FOR, REFERENCES, and UNDERSTANDING OF APPLICATION blocks are filled in and the form is signed and dated.

On the Community Assembly's form please complete the information on the bottom of the first page and sign the statement on the second page.

FOR ADDITIONAL INFORMATION

The city's web page for the Design Review Board is here:

<https://my.spokanecity.org/bcc/boards/design-review-board/>

The Design Review Board's principal staff member is Dean Gunderson. Dean is available to answer any questions about the Design Review Board and its activities and responsibilities. Please contact Dean by email for any questions: dgunderson@spokanecity.org

If there are questions about the application process or other matters related to the Community Assembly's Design Review Boar liaison member position, please contact the chair of the Community Assembly's Liaison Committee, Paul Kropp, by email at p.kropp@fastmail.fm.

In order to apply for the Design Review Board vacancy, you are required to complete a Boards and Commissions application, which can be found at this link:

<https://static.spokanecity.org/documents/bcc/committee-commissions-board-application-2022-05-15.pdf>

NAME: _____

APPLICATION DEADLINE = July 22, 2022

NOTE: See the separate INSTRUCTIONS sheet for this position and the city's volunteer application form, "Application for Committees /Boards / Commissions." Certain information requested on this form may be combined with information requested on the city's form in a separate document. Complete the information on the bottom of this page and sign the statement on the second page.

A. Educational History

Describe your higher education background, higher education major(s) and degree(s), and any other formal education or certifications earned.

B. Employment History

Outline your employment history and discuss any employment positions held and skills employment has provided that relate to this position.

C. Involvement in the Community

List the community projects, and/or community, civic, trade or professional organization in which you have been active.

Highlight the organizations that have provided the opportunity to experience and to learn in matters that relate to this position.

Discuss the community projects that have provided the opportunity to experience and learn in matters related to this position.

D. Skills and Special Interests

Discuss any further skills, interests and/or other experiences gained that relate to this position.

Neighborhood Council Connection

Which neighborhood council do you relate to? _____

Do you maintain voting member status in this neighborhood council? Yes_____ No_____

Please supply a neighborhood council reference.

Name: _____

Phone: _____ Email: _____

Affirmation of Duties and Responsibilities

Sign and date the affirmation statement on the second page of this form.

Application Submission

Email scanned PDFs to both:

Paul Kropp, Liaison Committee Chair

pkropp@fastmail.fm

Annie Deasy, Neighborhood Services

adeasy@spokanecity.org

Or mail paper documents to:

CA Liaison Committee c/o Annie Deasy

Neighborhood Services

808 W. Spokane Falls Blvd, Spokane WA 99201

NAME: _____

Please refer to the city's provisions for the Design Review Board and its membership in the Spokane municipal code at SMC 04.13 and 17G.040, and the Design Review Board's Rules of Procedure. (Documents provided separately).

Affirmation

I have investigated the role and responsibilities of membership on the City of Spokane's Design Review Board, I understand the time and study commitments required and the three-year term of office.

I understand that nomination for the volunteer board position of liaison member on the Design Review Board is by the Community Assembly to the mayor and appointment is by the city council, and that the Community Assembly may withdraw its nomination for cause.

I understand the Community Assembly's liaison member position on the Design Review Board carries all the rights and responsibilities of a board member pursuant to SMC 04.13.025.

I understand the purposes of the Design Review Board as provided in SMC 04.13.015.

I understand the limited authority of the Design Review Board as provided in SMC 17G.040.010.

I understand Design Review Board members are subject to the Design Review Board's Rules of Procedure, including attendance and conflict of interest provisions.

I understand the obligations of the Design Review Board liaison member to the Community Assembly are:

- *to attend Community Assembly monthly meetings at least once every calendar quarter;*
- *to submit a written report for inclusion in the Community Assembly's monthly agenda packet each month the Design Review Board meets; and*
- *to meet with the Community Assembly's Liaison Committee at least once a year during the term of service.*

Signature: _____

Date: _____

Community Assembly
PeTT Committee Meeting Draft Minutes
June 28, 2022, 6 pm, Zoom

Attendance

Randy McGlenn (East Central), Marilyn Lloyd (Lincoln Heights), Carol Tomsic (Lincoln Heights) Annie Deasy (Office of Neighborhood Support)

Welcome Introductions

Meeting was called to order at 6 pm by Chair, Randy McGlenn

Attendees introduced themselves and their neighborhood connections.

Reports

Plan Commission Transportation Subcommittee (PCTS) – Charles Hansen

Charles said the TIB (Transportation Improvement Board) grant from the Health Department was discussed at the 6/7/22 meeting. A rating will decide where to put the RRFB crosswalks. The rating will include low-income areas and pedestrian accidents. There should be funds for one crosswalk in each district. Shared-Use pathways and options for high volume locations was also discussed at the meeting. Workshops are ongoing. Charles said the 7/5/22 meeting was cancelled.

Spokane Regional Transportation Council (SRTC) – Randy McGlenn

Randy said he attended an equity sub-committee meeting and spoke on behalf of the East Central neighborhood on transportation and equity. Luke Trolley spoke on the Hillard neighborhood. He said neighborhood accessibility to infrastructure for ADA access and connectivity for pedestrians and bicycles was discussed. He said outreach to neighborhood councils, early and often, would make sure equity would be met. Randy said the freeway equity was bad for East Central. He said Sprague equity has helped, particularly in active transportation.

There were no other reports.

Project Preview

Randy displayed the CTAB Residential Project Map and the 2022 Residential Project List. He said the purple lines on the map were chip seal and red lines on the map were grind/overlay. A classification of 'Et-el' was discussed as projects on the residential project list have et-el. Et-el was defined as a combined project area. Shorthand for small portion of other streets with out listing other streets. Annie said normally the full description is used on the obstruction notice. Randy said a 'live map' is only available to city staff. Projects were selected from each CTAB residential project list to go into more depth at an upcoming meeting, including Augusta Ruby to

Astor, Cleveland/Rebecca, Fiske- 17th to 15th, Fiske 29th/27th, Elm- Central to Frances, Queen- Crestline to Stone and others. Better detour planning on projects was discussed, including conservation, local access signs and adequate detours. Randy said the 2022, 2023 residential project lists were set in stone. The 2027 list was undefined.

Roundtable

Randy asked for items and projects to review. The continuation of the pilot 20 mph speed limit around parks was mentioned. Toll money usage was mentioned. A presentation on the Bicycle Map Comprehensive Plan Amendment updates was mentioned. A presentation on highlights from the traffic calming workshops were mentioned.

Annie gave a recap of the District One workshop. She said three neighborhoods did not attend. She advised neighborhoods to use their distribution lists to let their residents know about the workshops. She said neighborhood representation at the workshops was very important. She said there was excellent input from the neighborhoods present. Mini traffic calming meetings and hybrid meetings were discussed.

An in-person Pett meeting was discussed. A hybrid Pett meeting was discussed. Randy will look into meeting places. The library has hybrid meeting capabilities but closes too early. Randy will also consider if the Pett committee should take a month off during the summer.

Meeting was adjourned at 7 pm
Next meeting is 7/26/22 at 6 pm.

CHHS Board Liaison Report, May 4, 2022

Submitted by Kathryn Alexander

CHHS has created a new COVID management program

VOA action – the Homeless Youth Shelter requires a regional response

CBDG funds were allocated in October

Approved – with much discussion

City Council

Working on a lease for a low barrier shelter

Requesting temporary rezoning

The RFP has been restarted to ensure no conflict of interest

The City is passing recommendations for new shelters

The city joined the Federal Housing America Program, an interagency network on homelessness

\$4.4 million in funds for this RFP and \$5,879,000 for rent eviction support

This RFP will work with existing vendors to ensure rapid allocations

We still have five open positions

CHHS Director

Devos Vivianio and Floria O'Brian are the new COVID staff

Interviews for a new program manager on June 7

Looking for Sr, manager

ARPA Grant on the City Council agenda

RFP and COVID funds are looking at the process of distribution

New shelter – RFPs tomorrow are being split, applicants can bid on services and /or operations

Point In Time will be submitted on Friday and be made public on Monday.

ERAP has 2 RFPs for board approval next month.

No Affordable Housing Report

No RFP Committee report, they are working on ERAP funding

All members are reminded about the public training on conflicts of interest

Retreat in the Fall

Small group will be doing an orientation for new members.

CHHS Board Liaison Report, June 1, 2022

Commerce money = about \$10 million to disperse after June 16, strong criteria.

ERAP – rental assistance RFP

Giving to current providers = faster distribution, strong ethnic engagement

Carl Maxey

Family Promise

Live Stories

Chair Barry Barfield announced he is stepping down from the leadership in December but will stay on the board.

Retreat in September, ½ day, possible week of 11-18, may include report from staff on housing outcomes.

Four New member recommendations sent to be sent to the Mayor.

Directors Report

Interviewing for a specialist, posting for Sr. manager and have 2 other positions open.

Have the money to hire an administrator for 1406 and 1590 fund management

Hiring short-term help and have a new intern who is doing GIS work to track family rehab projects city-wide

George will be working with the intern to do a study group for City Council on 6/16

New shelter RPF closed last week, the final recommendations will go to City Council next week.

Presentation of Point In Time and what it means will be at the new library July 17.

City Council Report

Hope to finalize the new shelter lease on Monday.

Study session on NOFA and ARPA funding, mobile clinic

Cultural grant incentives are available

Dealing with folks along the highway land, hope to have some resolutions in August

HAS Liaison Report, June 16, 2022

HAS did not meet in May

Ben Stuckert

Mayors Housing Task force is meeting June 29 – others should be included

ARPA is requiring a pipeline of 1000 units in the next 90 days. Hopeful that the Motel purchase will add 100+

Shaping Spokane is taking some good steps and Mike Cathcart's zoning changes will also be helpful.

Shae Blackwell for Michael Cathcart

Planning – moratorium for Latah, no ADUs and interim zoning

Discussing quads, near city centers and within community, creating/clarifying codes for quads will help movement.

PIE's report is coming

Discussion about amnesty for folks who have made illegal changes to bring those up to code without risking de housing tenants. See the need to make changes to Air B&B to close loopholes and that should be done ASAP to generate trust with AUD ownership requirements.

Code declared that they never ask tenants to leave unless their safety was as issue.

Plan Commission (PC) Liaison Report

Community Assembly Report, July 5, 2022

Filed by Mary M. Winkes, CA Liaison to the Plan Commission and Vice-Chair, PC Transportation Subcommittee

June 7, 2022 PC Transportation Subcommittee (PCTS) Meeting—In person and via WebEx

Workshops:

Transportation Improvement Board Complete Street Grant

Shared-Use Path Considerations in High Volume Locations-Part 2

(See <https://static.spokanecity.org/documents/bcc/commissions/plan-commission/transportation-subcommittee/agendas/2022/06/pcts-agenda-2022-06-07.pdf>)

June 8, 2022 PC Meeting in Person and via WebEx

Workshops:

1. 2023-2028 Citywide CIP into/overview

2. Z21-280COMP Cora Ave Comprehensive Plan Amendment:

<https://my.spokanecity.org/projects/2021-2022-proposed-comprehensive-plan-amendments/cora-avenue/> (North Hill/Emerson-Garfield)

3. Z21-281COMP Freya St. Comprehensive Plan Amendments:

<https://my.spokanecity.org/projects/2021-2022-proposed-comprehensive-plan-amendments/freya-street/> (East Central)

4. Attached Homes, Duplexes, & Design Standards

June 8, 2022 Joint Meeting with the Design Review Board In Person and via WebEx (started at 5:30 p.m. following the regularly scheduled Plan Commission meeting)

Topics:

1. Housing Design Standards

2. Coordination between DRB and PC

I was unable to attend this joint meeting.

June 22, 2022 PC Meeting-- In Person and via WebEx

Workshops:

1. Z21- 282COMP -31st Ave Comprehensive Plan Amendment:

<https://my.spokanecity.org/projects/2021-2022-proposed-comprehensive-plan-amendments/31st-avenue/> (Lincoln Heights)

2. Z21-283COMP - 27th Ave Comprehensive Plan Amendment:

<https://my.spokanecity.org/projects/2021-2022-proposed-comprehensive-plan-amendments/31st-avenue/> (Lincoln Heights)

June 27, 2022, City Council meeting—In Person and via WebEx

City Council Approves Residential Code Amendments—as published in the Shaping Spokane Update that came out immediately following the June 27th City Council meeting.

Spokane City Council unanimously approved to adopt code amendments to Accessory Dwelling Units (ADUs), Lot Size Transitions, and Short Plat Notification and Fees. Following some amendments to the language that were discussed and voted upon at their 3:30 Briefing Session, City Council has adopted the following code changes:

- Maximum detached ADU size is 975 sf or 75% of house size, whichever is greater.
- Removed minimum lot size to build an ADU.
- A Floor Area Ratio (FAR) bonus to help small lots be able to construct ADUs.
- Lots <5,000 sq ft= 0.7
- Lots <7,200 sq ft= 0.6
- Specific building coverage increase to 20% for detached ADUs on lots under 5,500 sf.
- Detached ADU wall & roof height increase to 17 ft and 25 ft.
- Owner occupancy is removed from RTF, RMF, and RHD zones.
- Owner Occupancy is removed in RSF zone UNLESS you wish to have the home or the ADU as a short-term rental, then you are still required to live on site.
- Only 1 parking space required for an ADU with 2 bedrooms and +1 space for each bedroom after.
- Permit an ADU on a site with any principal structure, such as a duplex or triplex, in RSF, RTF, RMF, and RHD zones.
- The lot size transition requirement in SMC 17C.110.200 has been removed to encourage construction of more housing units.
- Modified notification for small subdivisions (short plats).
- **For small subdivisions in already-developed areas, notification and commenting on a proposal would be accomplished through Neighborhood Council organizations.***

- For small subdivisions in undeveloped areas, notice would be mailed to nearby property owners and a public comment period would be required. Small subdivisions creating five to nine lots would require a site posting as well. This code change preserves comment-gathering for neighborhoods while streamlining the permit process, reducing the cost of new housing.
- Preliminary and Final Short Plats Fee are reduced.
- For small subdivisions in already-developed areas the Preliminary Plat fee is reduced to \$1,085. Small subdivisions in undeveloped areas will still pay \$4,325 plus \$60 per acre for the Preliminary Plat fee.
- For small subdivisions in already-developed areas the Final Plat fee is reduced to \$350 plus \$30 per acre. Small subdivisions in undeveloped areas will still pay \$1,820 plus \$30 per acre for the Final Plat fee.

***The City Council approved an amendment to restore the sign for standard short plats for divisions of 5 or more parcels. All proposed short plats will also be noticed to those within a 400 foot radius of the location. This is the full extent of public notice. Neighborhood Councils are not responsible for public notice.**

I asked CM Straton at the June 30th CA/CC meeting to speak to the Planning Department to correct this statement, as a follow-up to her statements regarding neighborhood councils, their purpose and their ability to respond which she spoke to at the June 27 City Council meeting . Yes, the neighborhood councils will be notified, but can't be expected to be the entities responsible for the "notification and commenting." Their calendars don't necessarily match up with the City Planning Department.

All Spokane Plan Commission documents, including agendas, minutes and related resources can be found at: <https://my.spokanecity.org/bcc/commissions/plan-commission/>

Plan Commission Transportation Subcommittee Meeting Notes

Submitted by Charles Hansen

The PCTS board met June 2.

- The Health District applied for a grant and received it. The grant is for three Pedestrian Crossing Lights, or one in each council district.
 - Question is where should they be located? Low income neighborhood, high pedestrian accident area, near a school or a park? We suggested several databases to use to pick the places for the pedestrian crossing lights.
- Talked a little on Shared use pathways.

Our July 5th PCTS Meeting has been cancelled.